

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
July 25, 2017

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, July 25, 2017, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Patricia S. O'Bannon, Chairman, Tuckahoe District  
Frank J. Thornton, Vice Chairman, Fairfield District  
Thomas M. Branin, Three Chopt District  
Harvey L. Hinson, Brookland District  
Tyrone E. Nelson, Varina District

**Other Officials Present:**

John A. Vithoukas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
W. Brandon Hinton, Deputy County Manager for Community Services  
Douglas A. Middleton, Deputy County Manager for Public Safety  
Anthony J. Romanello, Deputy County Manager for Administration  
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:05 p.m. and led the recitation of the Pledge of Allegiance.

The Reverend Gilbert Wilkerson, Chaplain for the Henrico Police Division, delivered the invocation.

On motion of Mr. Nelson, seconded by Branin, the Board approved the minutes of the July 11, 2017, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Branin, Hinson, Nelson

No: None

**MANAGER'S COMMENTS**

Mr. Vithoukas recognized a group of students in the audience who are interning this summer with County general government agencies. Since 2012, the County has hosted 289 interns in 20 of its agencies. This formal internship program has provided valuable work experience for high school and college students while using their talents and skills to make numerous contributions to the County and its citizens. To date, the County has hired 21 former interns

into full-time positions. This year, the Department of Human Resources has partnered with Partnership for the Future, a privately-funded workforce development and college-preparatory program; registered with the Commonwealth STEM Industry Internship Program, which is open to full-time students majoring in science, engineering, technology, and math-related fields; provided for the visitation of several interns to the Virginia Department for the Blind and Vision Impaired to share interviewing tips with blind or visually impaired high school students; placed students from the Henrico County Public Schools (HCPS) Diesel Technologies Program with the Department of General Services' Central Automotive Maintenance facility; and placed a student from the HCPS Veterinary Science Program with the Division of Recreation and Parks at Meadow Farm. The following summer interns, who are students at James Madison University, gave remarks on their internship experiences with the County: J. T. Massey, Department of Public Relations & Media Services; Bryana Moore, County Manager's Office; and Carlton Seward, Division of Recreation and Parks. They were joined by Paula Reid, Director of Human Resources; and Debbie Lumpkin, Human Resources Analyst and Internship Coordinator.

Mr. Vithoukias also recognized Sheriff Michael Wade and a second group of students in the audience who are members of the Sheriff's Seventh Summer Student Academy, designed in 2011 by the Sheriff in collaboration with the County's Department of Human Resources and Virginia Commonwealth University (VCU). To date, 194 students have participated in the academy, which allows students from VCU and Virginia Union University to earn credit for experiential learning and attain their Basic Jailor Certification. Upon completion of the program, the students are eligible for part-time employment with the Sheriff's Office. The program reduces overtime costs and gives the students an opportunity to gain hands-on experience working in corrections and law enforcement. Mr. Hinson thanked all the County's interns for choosing Henrico and encouraged them to pursue a career in public service, noting that he began his career with the County 56 years ago as a part-time intern with a Department of Public Works survey party while attending VCU.

As a result of efforts by Emergency Medical Services (EMS) personnel, the Division of Fire has been awarded the 2017 Mission: Lifeline Gold Plus Award by the American Heart Association. This award is provided to EMS organizations that demonstrate continued success in the application of the most up-to-date, evidence-based treatment to improve patient care and outcomes for individuals suffering from cardiac emergencies. This is the second year in a row the County has achieved the gold level award from the American Heart Association, which recognizes the team approach that has made the County's EMS system a model. Mr. Vithoukias recognized the following individuals from the Division of Fire who were present: Chief Tony McDowell; Assistant Chief Eugene "Cricket" Gerald; Capt. Scott Archibeque; Lt. Shawn Williams; Kelly Schaaf, Quality Assurance Coordinator; and Robin Sullard, Management Specialist.

One of the County's heroes, Police Lt. David K. Craft, suffered a medical emergency and passed away on July 19 at the age of 44. His funeral service was held on July 24. Lieutenant Craft began his career with the Police Division in January 2000 and bravely served the County in patrol operations, as a school resource officer, and in narcotics enforcement. Not only did Lieutenant Craft touch the lives of many residents and students in the community, he reached out to aid those devastated by Hurricane Katrina in Mississippi as a member of the Hurricane Katrina Joint Task Force in 2005, along with current Police Chief Humberto Cardounel and many others. Mr. Vithoukias thanked the Police Division and all the County's

public safety personnel for supporting Lieutenant Craft's wife, Heidi, and only child, Hannah, during this difficult time. He led a moment of silence in memory of Lieutenant Craft.

### **BOARD OF SUPERVISORS' COMMENTS**

Mr. Thornton noted he recently returned from the National Association of Counties (NACo) Annual Conference, where he was proud to represent Henrico County. Mr. Thornton pointed out Virginia is a Dillon Rule state and unlike other states has cities that are independent of counties. He extended metaphorical flowers to Mrs. O'Bannon, who won a 100 Brilliant Ideas at Work Award from NACo for live streaming her town meetings and enabling interactive participation in these meetings online. Mrs. O'Bannon thanked and credited Cari Tretina, a County employee and former intern, for working with her to make this creative idea happen.

Mrs. O'Bannon announced the library system will be hosting solar eclipse parties on August 21 at five locations (Glen Allen, Libbie Mill, North Park, Twin Hickory, and Varina Libraries) from 2:00 to 3:30 p.m. As part of the program, all library locations will be distributing eclipse viewing glasses in order for citizens to safely view the solar eclipse. The glasses were obtained from the National Center for Interactive Learning's Space Science Institute and from STAR net, an acronym for Science Technology Activities and Resources for Libraries. The eclipse parties mark the beginning of the NASA @ My Library Program grant. The County looks forward to future NASA @ My Library events and acknowledges the importance of the program's goal, which is to increase STEM educational opportunities for the most marginalized citizens. Jerry McKenna, Director of Libraries, elaborated on the activities that are planned at each of the solar eclipse parties and noted Henrico County Public Library was one of only 75 library systems nationwide to be awarded the NASA grant. He also commented on Night Sky astronomy programs that will be presented by the Richmond Astronomical Society at Libbie Mill Library on September 28 and Varina Area Library on October 16.

### **RECOGNITION OF NEWS MEDIA**

Mrs. O'Bannon recognized Debbie Truong from the *Richmond Times-Dispatch* and pointed out this was the last Henrico Board of Supervisors meeting Ms. Truong would be attending as she will in the future be working for *The Washington Post*. Mrs. O'Bannon congratulated Ms. Truong on her new position.

### **PUBLIC HEARING ITEMS**

195-17                      Resolution - Amendments to the FY 2017-18 Annual Fiscal Plan: July 2017.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

196-17                      Resolution - Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2017-18; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2017-18; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

Mark Strickler, Director of Community Revitalization, narrated a brief slide presentation on the Fiscal Year (FY) 2017-18 consolidated plan for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs. He noted the U.S. Department of Housing and Urban Development slightly increased the County's CDBG allocation and decreased its HOME and ESG allocations over the previous fiscal year. The net allocation is approximately \$33,000 lower than last year. Mr. Strickler pointed out staff was recommending funding for 20 of the 25 requests received. He identified the sources and proposed uses of CDBG, HOME, and ESG program funds for FY 2017-18.

Karen Stanley, Chief Executive Officer of CARITAS, provided information on the services offered by the CARITAS Center, the largest homeless services organization in the region. She highlighted a new program being developed by her organization, the Healing Place for Women, which will become part of the CARITAS Center. She advised the Board that CARITAS has requested \$250,000 in CDBG funding for this program from all three major localities in the region and thanked the Board for the County's proposed \$100,000 CDBG allocation for the program as well as \$20,000 ESG allocation for CARITAS case management. Ms. Stanley responded to questions from Mr. Nelson and Mr. Thornton relating to the Healing Place for Women.

On motion of Mr. Thornton, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

### **PUBLIC COMMENTS**

There were no comments from the public.

### **GENERAL AGENDA**

197-17 Resolution - Award of Contract - Henrico Courts Parking Lot Rehabilitation - Brookland District.

John Neal, Director of General Services, responded to questions from Mr. Branin.

On motion of Mr. Branin, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

198-17 Resolution - To Initiate Consideration of Amendments to the Comprehensive Plan and the Zoning Ordinance - Historic Glen Allen Area - Brookland and Fairfield Districts.

Joe Emerson, presented a slide of the study boundary area.

Mrs. O'Bannon recognized Bob Witte, the Planning Commission's Brookland District representative, who was in the audience.

On motion of Mr. Hinson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

199-17 Resolution - Signatory Authority – Subdivision Plat - Old Varina Library - Varina District.

Steve Price, Director of Real Property, showed a vicinity map of the subject site.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

200-17 Resolution - Award of Contract - Creighton Road Vent Station - Fairfield District.

Charles England, Director of Public Utilities, responded to questions from Mrs. O'Bannon.

On motion of Mr. Thornton, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

201-17 Resolution - To Permit Additional Fine of \$200 for Speeding on Eanes Lane between Williamsburg Road and Shirleydale Avenue - Varina District.

On motion of Mr. Nelson, seconded by Mr. Hinson, and by unanimous vote, the Board approved this item – see attached resolution.

202-17 Resolution - Authorizing the Reimbursement from the Proceeds of Water and Sewer System Revenue Bonds to be Issued by the County of Henrico, Virginia, of Expenditures on the Costs of Acquisition, Construction, Reconstruction, Improvement, Extension and Enlargement of the County's Water and Sewer System to be Made in Advance of the Issuance of Such Bonds.

Mr. Vitoulkas noted authorizations for the reimbursement of bond proceeds are routinely approved by the Board for general obligation bond issuances and this item pertaining to water and sewer system bond proceed reimbursements was brought forward as a result of the Cobbs Creek Reservoir project.

On motion of Mr. Nelson, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

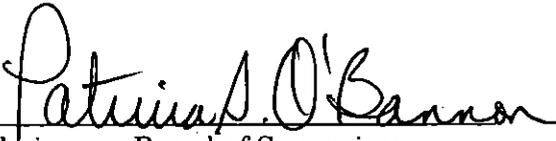
203-17 Resolution - Acceptance of Roads - Fairfield District.

Mr. Branin briefly explained the purpose of this resolution for the student interns who were in the audience.

On motion of Mr. Branin, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

In response to questions from Mr. Hinson and Mr. Nelson, Public Works Director Steve Yob cited lane mileage figures for the County and explained that state roads within the County are identified by their numbers.

There being no further business, the meeting was adjourned at 8:03 p.m.

  
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Chairman, Board of Supervisors  
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

**BE IT FURTHER RESOLVED** by the Board that the following resources from the approved Education Meals Tax Project Reserve be transferred to the specific capital projects listed below.

*FROM:*  
CAPITAL FUNDS  
*FUND 2139 - MEALS TAX SCHOOLS CAPITAL*  
*Department 50 - Education*

	<i>HCPS</i>
<i>50331 - Construction and Maintenance</i>	<i>Requested</i>
<i>0000 06899 - <u>Education Meals Tax Project Reserve</u></i>	<i>\$ 9,000,000</i>

*TO:*  
CAPITAL FUNDS  
*FUND 2139 - MEALS TAX SCHOOLS CAPITAL*  
*Department 50 - Education*

	<i>HCPS</i>
<i>50331 - Construction and Maintenance</i>	<i>Requested</i>
<i>0000 08384 - Academy at Virginia Randolph - Bathroom Improvements</i>	<i>\$ 250,000</i>
<i>0000 08385 - Academy at Virginia Randolph - A/C Unit Improvements</i>	<i>100,000</i>
<i>0000 08386 - Academy at Virginia Randolph - Office Improvements</i>	<i>75,000</i>
<i>0000 08387 - Academy at Virginia Randolph - Canopy Improvements</i>	<i>50,000</i>
<i>0000 08388 - Ashe ES - Security Enhancements</i>	<i>25,000</i>
<i>0000 08390 - Brookland MS - Gym Floor Replacement</i>	<i>125,000</i>
<i>0000 08391 - Carver ES - Bathroom Improvements</i>	<i>178,500</i>
<i>0000 08392 - Carver ES - Pavement Improvements</i>	<i>160,000</i>
<i>0000 08393 - Davis ES - Bathroom Improvements</i>	<i>178,500</i>
<i>0000 08394 - Davis ES - A/C Unit Improvements</i>	<i>100,000</i>
<i>0000 08395 - Davis ES - Canopy Improvements</i>	<i>40,000</i>
<i>0000 08396 - Deep Run HS - Auditorium Lighting Improvements</i>	<i>95,000</i>
<i>0000 08398 - Donahoe ES - Bathroom Improvements</i>	<i>178,500</i>
<i>0000 08399 - Donahoe ES - Security Enhancements</i>	<i>35,000</i>
<i>0000 08400 - Dumbarton ES - Interior Component Improvements</i>	<i>50,000</i>
<i>0000 08401 - Dumbarton ES - Pavement Improvements</i>	<i>275,000</i>
<i>0000 08402 - Fair Oaks ES - Intercom and Voice Switch</i>	<i>55,000</i>
<i>0000 08403 - Fairfield MS - Security Enhancements</i>	<i>75,000</i>
<i>0000 08404 - Fairfield MS - Pavement Improvements</i>	<i>45,000</i>
<i>0000 08405 - Freeman HS - Lighting Improvements</i>	<i>25,000</i>
<i>0000 08407 - Glen Allen ES - Security Enhancements</i>	<i>35,000</i>
<i>0000 08408 - Godwin HS - Ceiling and Lighting Improvements</i>	<i>300,000</i>
<i>0000 08409 - Grad Center - Security Enhancements</i>	<i>20,000</i>
<i>0000 08410 - Harvie ES - Security Enhancements</i>	<i>60,000</i>
<i>0000 08411 - Henrico HS - Auditorium Lighting Improvements</i>	<i>20,000</i>
<i>0000 08412 - Henrico HS - Pavement Improvements</i>	<i>475,000</i>
<i>0000 08413 - Hermitage HS - Ceiling and Lighting Improvements</i>	<i>275,000</i>
<i>0000 08414 - Hermitage HS - Pavement Improvements</i>	<i>375,000</i>
<i>0000 08415 - Highland Springs ES - Door Replacement</i>	<i>30,000</i>
<i>0000 08416 - Highland Springs ES - Pavement Improvements</i>	<i>85,000</i>
<i>0000 08417 - Highland Springs HS - Lighting Improvements</i>	<i>71,500</i>
<i>0000 08418 - Highland Springs HS - Auditorium Lighting Improvements</i>	<i>75,000</i>

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0000 08419	- Highland Springs HS - Ceiling Improvements	25,000
0000 08420	- Highland Springs HS - Bathroom Improvements	230,000
0000 08421	- Holladay ES - Replace Kitchen Serving Line	90,000
0000 08422	- Holladay ES - Bathroom Improvements	178,500
0000 08423	- Hungary Creek MS - Gym Floor Replacement	90,000
0000 08424	- Hungary Creek MS - Security Enhancements	75,000
0000 08425	- Laburnum ES - Security Enhancements	50,000
0000 08426	- Laburnum ES - Voice Switch	15,000
0000 08428	- Longan ES - Canopy Improvements	40,000
0000 08429	- Longan ES - A/C Unit Improvements	100,000
0000 08430	- Mehfoud ES - Voice Switch	15,000
0000 08432	- Montrose ES - Security Enhancements	20,000
0000 08433	- Montrose ES - Voice Switch	15,000
0000 08434	- Moody MS - Gym Floor Replacement	90,000
0000 08435	- Mt. Vernon - Intercom System	40,000
0000 08436	- New Bridge Learning Center - Exterior Improvements	150,000
0000 08437	- Nuckols Farm ES - Security Enhancements	25,000
0000 08438	- Pinchbeck ES - Gym Floor Replacement	50,000
0000 08439	- Quioccasin MS - Bathroom Improvements	300,000
0000 08440	- Quioccasin MS - Intercom and Voice Switch	75,000
0000 08441	- Quioccasin MS - Office Improvements	50,000
0000 08442	- Quioccasin MS - Gymnasium Improvements	25,000
0000 08443	- Ratcliffe ES - Pavement Improvements	30,000
0000 08444	- Ridge ES - Security Enhancements	25,000
0000 08445	- Ridge ES - Exterior Trim Improvements	50,000
0000 08446	- Rolfe MS - Gym Floor Replacement (Aux. Gym)	90,000
0000 08448	- Rolfe MS - Bathroom Improvements	247,000
0000 08449	- Shady Grove ES - Security Enhancements	25,000
0000 08450	- Short Pump MS - Lighting Improvements	250,000
0000 08451	- Short Pump MS - Pavements Improvements	250,000
0000 08452	- Short Pump MS - Auditorium Improvements	25,000
0000 08453	- Springfield Park ES - Security Enhancements	25,000
0000 08454	- Three Chopt ES - Lighting Improvements	100,000
0000 08455	- Three Chopt ES - Security Enhancements	25,000
0000 08456	- Trevvett ES - Parking/Circulation Improvements	850,000
0000 08457	- Varina HS - Lighting Improvements	30,000
0000 08458	- Ward ES - Security Enhancements	25,000
0000 08459	- Wilder MS - Pavement Improvements	90,000
0000 08525	- Lakeside ES - Interior Component Improvements	250,000
0000 08526	- Moody MS - Interior Component Improvements	22,500
0000 08527	- Hermitage HS - Interior Component Improvements	112,500
0000 08528	- Holladay ES - Interior Component Improvements	15,000
0000 08529	- Ashe ES - Interior Component Improvements	10,500
0000 08530	- Laburnum ES - Interior Component Improvements	12,000



**COUNTY OF HENRICO, VIRGINIA  
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**Agenda Title: RESOLUTION** — Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2017-18; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2017-18; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

For Clerk's Use Only: Date: <u>7/25/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Shouts</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Hinson, H.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**WHEREAS**, Henrico County is an entitlement community under the U.S. Department of Housing and Urban Development ("HUD") Community Development Block Grant ("CDBG") Program, as authorized by Title 1 of the Housing and Community Development Act of 1974; and,

**WHEREAS**, the County's CDBG entitlement for Fiscal Year 2017-18 is \$1,539,171, and the County has prepared the attached proposed sources and uses of CDBG entitlement funds; and,

**WHEREAS**, \$18,732 in unspent CDBG funds from previous years is included in the proposed use of CDBG funds in Fiscal Year 2017-18; and,

**WHEREAS**, the County is an entitlement community under the HUD HOME Investment Partnerships Program ("HOME") as authorized by the HOME Investment Partnerships Act of 1990; and,

**WHEREAS**, the County's HOME entitlement for Fiscal Year 2017-18 is \$623,810, and the County has prepared the attached proposed sources and uses of HOME entitlement funds; and,

**WHEREAS**, \$10,542 in HOME program income from Fiscal Year 2016-17 is included in the proposed use of HOME funds in Fiscal Year 2017-18; and,

**WHEREAS**, Henrico County is an entitlement community under the HUD Emergency Solutions Grants ("ESG") Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and,

**WHEREAS**, the County's ESG entitlement for Fiscal Year 2017-18 is \$138,518, and the County has prepared the attached proposed sources and uses of ESG entitlement funds; and,

**WHEREAS**, localities are required to submit an Annual Consolidated Action Plan ("Plan") as a condition of receiving CDBG, HOME and ESG funds, and the Department of Community Revitalization has prepared the required Plan for submission to HUD with the proposed uses of CDBG, HOME and ESG funds shown on the attached table.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: \_\_\_\_\_ Certified: \_\_\_\_\_ A Copy Tests: \_\_\_\_\_ Clerk, Board of Supervisors  
 Copy to: \_\_\_\_\_ Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

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**Agenda Title: RESOLUTION** — Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2017-18; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2017-18; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that it: (1) approves the 2017-18 Plan, including the proposed uses of CDBG, HOME and ESG funds for Fiscal Year 2017-18; (2) authorizes the County Manager to submit the Plan; and (3) authorizes the County Manager to execute the CDBG, HOME, and ESG agreements for Fiscal Year 2017-18 and the contracts necessary to implement the CDBG, HOME and ESG program activities in a form approved by the County Attorney.

**COMMENTS:** The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.

**FY 2017-18 CDBG, HOME, & ESG Programs  
Sources & Uses of Funds**

<b>SOURCES</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>
FY 2017-18 Allocation	\$1,539,171	\$623,810	\$138,518
Funds Brought Forward	\$18,732		
Program Income		\$10,542	
<b>Total Available</b>	<b>\$1,557,903</b>	<b>\$634,352</b>	<b>\$138,518</b>
<b>CDBG/HOME USES</b>			
1. CDBG & HOME Administration	266,700	62,300	
2. Commercial Assistance Program	185,000	-	
3. CONNECT Program	169,000	-	
4. project:HOMES Homeowner Rehabilitation Program	190,203	294,952	
5. project:HOMES Emergency and Minor Repairs	510,000	-	
6. HOME Inc. Downpayment Assistance	25,500	127,500	
7. Southside Community Development & Housing Corp. Downpayment Assistance	19,000	56,000	
8. CHDO Activities Rehab for Sale / New Construction	-	93,600	
9. Home Maintenance Workshops	10,000	-	
10. HOME Inc. - Fair Housing Outreach	15,000	-	
11. Rebuilding Together of Richmond - Home Repair Program in Laburnum Gateway	40,000	-	
12. Circle Center Adult Day Services - Entry Area Improvements	27,500	-	
13. CARITAS - CARITAS Center and The Healing Place for Women	100,000	-	
<b>ESG USES</b>			
1. ESG Administration			10,380
2. Dept. of Social Services - Homeless Prevention.			5,888
3. Housing Families First - Hilliard House Emergency Shelter Program			35,250
4. Housing Families First - Rapid Rehousing			50,000
5. CARITAS - Case Management for shelter clients			20,000
6. YWCA of Richmond - Greater Richmond Regional Domestic Violence Hotline			14,500
7. Homeward - Homeless Management Information System			2,500
<b>TOTAL</b>	<b>\$1,557,903</b>	<b>\$634,352</b>	<b>\$138,518</b>



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**Agenda Title: RESOLUTION — Award of Contract — Henrico Courts Parking Lot  
Rehabilitation — Brookland District**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Haley Builders, Inc., the lowest responsive and responsible bidder, in the amount of \$400,225.04 pursuant to Invitation to Bid No. 17-1345-3JK, Addendum No.1, and the bid submitted by Haley Builders, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute *change orders* within the scope of the project budget not to exceed 15% of the original contract amount.

**Comment:** Funding to support the contract is available within the project budget. The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



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**Agenda Title: RESOLUTION – To Initiate Consideration of Amendments to the Comprehensive Plan and the Zoning Ordinance – Historic Glen Allen Area – Brookland and Fairfield Districts**

<p>For Clerk's Use Only:</p> <p>Date: <u>7/25/2017</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to:</p>	<p align="center"><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Hinson</u>      Seconded by (1) <u>Thomas</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center"><b>A P P P R O V E D</b></p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTI</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTI	Branin, T.	✓			Hinson, H.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTI																							
Branin, T.	✓																									
Hinson, H.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

**WHEREAS**, the Board of Supervisors adopted the 2026 Comprehensive Plan ("Plan") on August 11, 2009, to guide the development of land uses within the County; and,

**WHEREAS**, the Plan identified various Special Focus Areas, including Existing Character Protection Areas, requiring special planning consideration; and,

**WHEREAS**, Existing Character Protection Areas are corridors and neighborhoods exhibiting a distinctive natural or built character that contributes to the identity of the surrounding area or the County as a whole; and,

**WHEREAS**, the historic Glen Allen area, generally consisting of the area surrounding the intersection of Mountain Road and Old Washington Highway, exhibits the characteristics of Existing Character Protection Areas as described in the Plan; and,

**WHEREAS**, the historic Glen Allen area is not currently listed as an Existing Character Protection Area in the Plan; and,

**WHEREAS**, citizens in the historic Glen Allen area have requested additional study of land uses and development in the core Glen Allen area; and,

By Agency Head *Jean H. Moore*      By County Manager *[Signature]*

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 198-17  
Page No. 2 of 2

**Agenda Title: RESOLUTION – To Initiate Consideration of Amendments to the Comprehensive Plan and the Zoning Ordinance – Historic Glen Allen Area – Brookland and Fairfield Districts**

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**WHEREAS**, the Department of Planning has studied land uses and development in the Glen Allen area and is prepared to make recommendations to the Planning Commission for amendment of the Plan and zoning ordinance.

**NOW, THEREFORE, BE IT RESOLVED** that the Henrico County Board of Supervisors directs the Planning Commission to review and recommend amendments to the Plan to add the historic Glen Allen area as an Existing Character Protection Area and amendments to the County's zoning ordinance to ensure appropriate land use in the area.

**COMMENTS:** The Director of Planning recommends approval of this Board paper, and the County Manager concurs.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 200-17

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Creighton Road Vent Station —  
Fairfield District**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Waco, Inc., the lowest responsive and responsible bidder, in the amount of \$3,152,800, pursuant to Invitation to Bid No. 17-1375-4CE, Addenda No.1 - 4, and the bid submitted by Waco, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comments: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 201-17

Page No. 1 of 2

**Agenda Title: RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Eanes Lane between Williamsburg Road and Shirleydale Avenue — Varina District**

For Clerk's Use Only: Date: <u>7/25/2017</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Nelson</u> Seconded by (1) <u>Hinson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Hinson, H.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Branin, T.	✓			Hinson, H.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.			
	YES	NO	OTHER																							
Branin, T.	✓																									
Hinson, H.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.																										

WHEREAS, Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residence district and the speed limit is indicated by appropriately placed signs; and,

WHEREAS, because Henrico County maintains its own roads, the statute also requires the Board of Supervisors (the "Board") to develop criteria for the overall applicability for the installation of the signs and to request the application of the statute to certain residential streets in the County before the additional fine may be imposed; and,

WHEREAS, the Board approved detailed criteria (the "Criteria") for the County's Traffic Calming Program on February 10, 2004; and,

WHEREAS, increased fines for speeding on residential streets in Henrico County which meet the Criteria and are designated by the Board are part of the Traffic Calming Program; and,

WHEREAS, the County's Traffic Engineer has collected traffic data and has determined that Eanes Lane between Williamsburg Road and Shirleydale Avenue is experiencing speeding problems and meets the Criteria for traffic calming measures set forth in the Traffic Calming Program; and,

WHEREAS, the citizens in the area of this road requesting the increased fine have collected signatures from 75.9% of the residents; and,

By Agency Head  By County Manager

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 201-17

Page No. 2 of 2

**Agenda Title: RESOLUTION — To Permit Additional Fine of \$200 for Speeding on Eanes Lane between Williamsburg Road and Shirleydale Avenue — Varina District**

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WHEREAS, this road is a local residential street with a posted speed limit of 25 mph.

NOW, THEREFORE, BE IT RESOLVED by the Board that the County Manager is authorized and directed to install signs on Eanes Lane between Williamsburg Road and Shirleydale Avenue advising citizens of an additional fine of \$200 for exceeding the posted speed limit on this road.

**Comments: The Director of Public Works recommends approval of this Board paper; the County Manager concurs.**





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 203-17

Page No. 1 of 1

**Agenda Title: RESOLUTION — Acceptance of Roads — Fairfield District**

For Clerk's Use Only:

Date: 7/25/2017

- Approved
- Denied
- Amended
- Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) Branin Seconded by (1) Nelson  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hinson, H.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

**Woodman Terrace, Section O – Fairfield District**

Luscombe Lane from Bonanza Street to 0.03 Mi. W. of Bonanza Street 0.03 Mi.

**Total Miles** **0.03 Mi.**

**Woodman Terrace, Section R – Fairfield District**

Luscombe Lane from 0.03 Mi. W. of Bonanza Street to 0.09 Mi. W. of Bonanza Street 0.06 Mi.

**Total Miles** **0.06 Mi.**

By Agency Head

*milaj*

By County Manager

*[Signature]*

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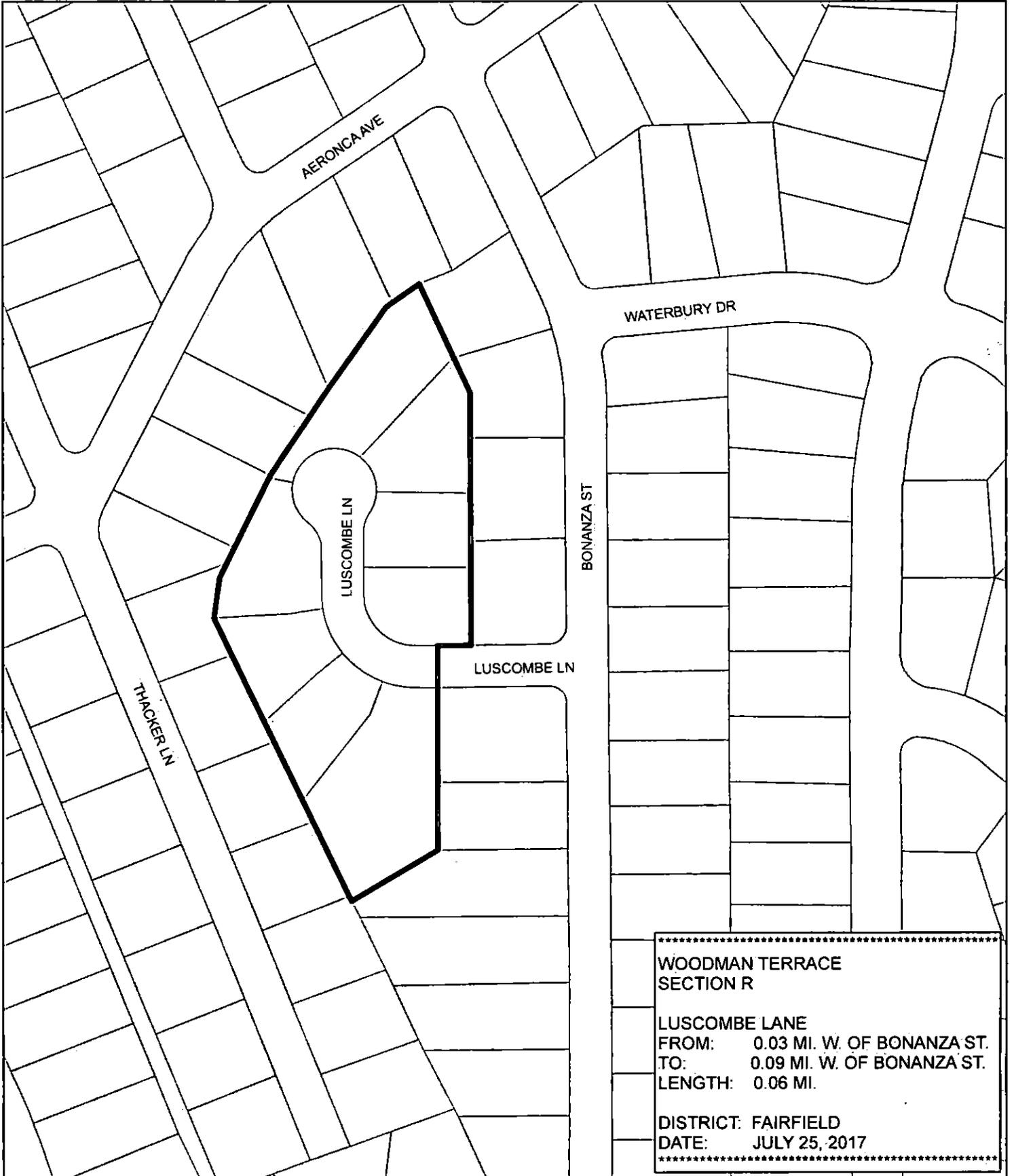
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Clerk, Board of Supervisors

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# WOODMAN TERRACE SECTION R



WOODMAN TERRACE  
SECTION R

LUSCOMBE LANE  
FROM: 0.03 MI. W. OF BONANZA ST.  
TO: 0.09 MI. W. OF BONANZA ST.  
LENGTH: 0.06 MI.

DISTRICT: FAIRFIELD  
DATE: JULY 25, 2017

\*\*\*\*\*



# WOODMAN TERRACE SECTION O

