COUNTY OF HENRICO, VIRGINIA BOARD OF SUPERVISORS REGULAR MEETING October 25, 2016

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, October 25, 2016, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District Richard W. Glover, Vice Chairman, Brookland District Thomas M. Branin, Three Chopt District Patricia S. O'Bannon, Tuckahoe District Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulkas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Col. Alisa A. Gregory, Undersheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
Douglas A. Middleton, Deputy County Manager for Public Safety
Anthony J. Romanello, Deputy County Manager for Administration

Mr. Nelson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Colonel Middleton delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, the Board approved the minutes of the October 11, 2016, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

BOARD OF SUPERVISORS' COMMENTS

Mr. Nelson recognized the following participants in the County's Local Government 101 Student meeting: and Scout Educational Program, who were observing the Sully Clexton and Kelly Riggan, seniors at Glen Allen High School; Jayda Harding, a sophomore at the Hermitage High School Center for the Humanities and a member of Girl Scout Troop 3235, sponsored by Our Lady of Lourdes School.; Jackson Tomlin from Boy Scout Troop 715, sponsored by Three Chopt Presbyterian Church; Olen Staggs from Boy Scout Troop 763, sponsored by Richmond Elks Lodge #45; Husam Ibrahim, Justin Phillips, Brady Smith, and Josef Szatkowski from Boy Scout Troop 772, sponsored by Discovery United Methodist Church; Brandon Peyton from Boy Scout Troop 777, sponsored by St. Martin's Episcopal Church; Tristan Yeater from Boy Scout Troop 788, sponsored by Christ Church Episcopal; and Jack Lawton from Boy Scout Troop 799, sponsored by Trinity United Methodist Church. He thanked Cari Tretina from the County Manager's Office for coordinating this program.

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized Debbie Truong from the *Richmond Times-Dispatch*.

PRESENTATION

Mrs. O'Bannon presented a proclamation recognizing November 2016 as Adoption Month. Accepting the proclamation were Gary Hicks, Henrico Circuit Court Judge; Shawn Rozier, the County's Assistant Director of Social Services; and Ericca Facetti, Executive Director of Connecting Hearts in Virginia. Joining them from the County's Department of Social Services were Cindee Steinhauser, Director; Riva O'Sullivan, Foster Care and Adoption Supervisor; and Mary Coleman and Jamie Anderson, DSS adoption workers. Also participating in the presentation was Rhonda Toussaint, adoption worker for C2Adopt.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

237-16	Resolution - Award of Construction Contract - Roof Replacement - The
	Cultural Arts Center at Glen Allen - Brookland District.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

238-16 Resolution - Award of Construction Contract - Firehouse 19 - Three Chopt District.

John Neal, Director of General Services, responded to questions from Mr. Branin.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

239-16 Resolution - Signatory Authority - Agreement for Transportation Alternatives Program Matching Grant - Short Pump Park - Three Chopt District.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

240-16 Resolution - Signatory Authority - Agreement for Transportation Alternatives Program Matching Grant - Dorey Park - Varina District.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

241-16 Resolution - Authorization to Apply for Transportation Alternatives Program Matching Grant - Four Mile Creek Park - Varina District.

Neil Luther, Director of Recreation and Parks, responded to a question and comment from Mrs. O'Bannon.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous, vote, the Board approved this item – see attached resolution.

242-16 Resolution - Acceptance of Road - Varina District.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:25 p.m.

Chairman, Board of Supervisors

Henrico County, Virginia



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

ADOPTION MONTH

November 2016

WHEREAS, there are over 5,000 children in foster care in Virginia and over 800 are ready for adoption right now; and

WHEREAS, every child who cannot be raised by a birth parent has the right to find a "forever" home for love, support, and security, regardless of physical, medical, or emotional challenges; age or race; or cultural or socioeconomic background; and

WHEREAS, family reunification, kinship care, and adoption promote permanency and stability to a far greater degree than long-term foster care or residential placements; and

WHEREAS, in fiscal year 2016, 16 children in foster care supervised by the Henrico County Department of Social Services received a finalized adoption, which impacts their future academic and social success; and

WHEREAS, 10 other children are currently in adoptive placement and another 29 are awaiting adoptive placement; and

WHEREAS, adoptive families give children in and out of the foster care system loving homes that every child needs while providing the support necessary to meet the emotional challenges of separation from birth parents; and

WHEREAS, National Adoption Month is observed each year in November and is a collective national effort to find permanent, loving families for children in the foster care system.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes November 2016 as Adoption Month and calls upon Henrico citizens to participate in appropriate programs and activities to help provide adoptive homes to Henrico children.

Tyrone E. Nelson, Chairman

Board of Supervisors

Barry R. Lawrence, Clerk October 25, 2016



Agenda Item No. 237-16
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Roof Replacement — The Cultural Arts Center at Glen Allen — Brookland District

For Clerk's Use Only: Date: 10252010 () Approved () Denied () Amended () Deferred to: BOARD OF SUPERVISORS ACTION Seconded by (1) 246741 Glover, 1 Nelson, 7 O'Banno Thornto	ver, R — — — — — — — — — — — — — — — — — —
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WHEREAS, the County needs to replace the roof on the Second Stage Event Area and make miscellaneous roof repairs on the remainder of The Cultural Arts Center at Glen Allen; and,

WHEREAS, the County received five bids on September 29, 2016, in response to ITB No. 16-1246-8JK and Addenda Nos. 1, 2 & 3 with the following results:

Bidder	Total Bid
Northeast Contracting Corporation Lorton, VA	\$213,295
N.W. Martin & Bros., Inc. Richmond, VA	\$254,247
USA Construction Services, Inc. Beltsville, MD	\$313,910
Custom Roofing, Inc. t/a J. King DeShazo, III, Inc. Ashland, VA	\$362,500
Old Dominion Roofing & Construction, Inc. Richmond, VA	\$383,425

WHEREAS, after review and evaluation of all bids received, it was determined that Northeast Contracting Corporation is the lowest responsive and responsible bidder with a bid of \$213,295.

By Agency Head Staffeller By	County Manager
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Agenda Item No. 237-16
Page no. 2 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Roof Replacement — The Cultural Arts Center at Glen Allen — Brookland District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- 1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for roof replacement at The Cultural Arts Center at Glen Allen is hereby awarded to Northeast Contracting Corporation, the lowest responsive and responsible bidder, in the amount of \$213,295, pursuant to ITB No. 16-1246-8JK, Addenda Nos. 1, 2 & 3, and the bid submitted by Northeast Contracting Corporation.
- 2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
- 3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding is available to support the contract. The Director of General Services and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



Agenda Item No. $\gtrsim 38-16$ Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Firehouse 19 — Three Chopt District

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WHEREAS, the County wishes to construct an 11,000 square foot, three-bay fire station at 12324 Kain Road; and,

WHEREAS, the County received five bids on October 11, 2016, in response to Invitation to Bid No. 16-1247-8JK and Addenda Nos. 1 and 2 for the construction of Firehouse 19, with the following results:

Bidder	Bid Amount
Gulf Seaboard General Contractors, Inc.	\$4,937,820
Ashland, VA	
Kenbridge Construction Company, Inc.	\$4,944,000
Kenbridge, VA	
Haley Builders, Inc.	\$4,962,890
Ashland, VA	
PHC Industrial, LLC	\$5,056,070
Hampton, VA	
Noah Enterprises, Inc.	\$5,330,926
Virginia Beach, VA	

WHEREAS, Kenbridge Construction Company, Inc. submitted its own separate document to lower the bid amount it submitted on the County's Bid Form; and,

WHEREAS, the County rejected the separate document submitted by Kenbridge Construction Company, Inc. because it did not comply with the County's bid submission requirements; and,

By Agency Head BAA Con Joan	By County Manager
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Agenda Item No. 238-14
Page no. 2 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Firehouse 19 — Three Chopt District

WHEREAS, after review and evaluation of all bids received, it was determined that Gulf Seaboard General Contractors, Inc. is the lowest responsive and responsible bidder with a bid of \$4,937,820.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- 1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the construction of Firehouse 19 is hereby awarded to Gulf Seaboard General Contractors, Inc., the lowest responsive and responsible bidder, in the amount of \$4,937,820, pursuant to Invitation to Bid No. 16-1247-8JK, Addenda Nos. 1 and 2, and the bid submitted by Gulf Seaboard General Contractors, Inc.
- 2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
- 3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the project budget. The Director of General Services, Fire Chief, and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



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Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement for Transportation Alternatives Program Matching Grant — Short Pump Park —Three Chopt District

WHEREAS, on November 24, 2015, the Board of Supervisors authorized the County to apply for a federal Transportation Alternatives Program (TAP) matching grant for construction of a 10-foot-wide trail running from John Rolfe Parkway to the new parking lot located within Short Pump Park plus paved spur trails going to Three Chopt Road and Short Pump Elementary School; and,

WHEREAS, the Division of Recreation and Parks applied to the Virginia Department of Transportation ("VDOT") for a \$248,172 matching grant in November 2015, and VDOT has approved the grant; and,

WHEREAS, the grant will match 80% of the estimated project cost of \$310,215, and the County will be responsible for the remaining project cost; and,

WHEREAS, the County must execute a VDOT Project Administration Agreement for implementation of the grant.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the County Manager to execute the VDOT Project Administration Agreement and related grant documents for the Short Pump Park Transportation Alternatives Program grant.

COMMENTS: The Director of Recreation and Parks recommends approval of this Board paper; the County Manager concurs.

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Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement for Transportation Alternatives Program Matching Grant — Dorey Park — Varina District

(*) Approved () Denied () Amended () Deformed to:	YES NO OTHER Branin, T. Glover, R. Nelson, T. O'Bannon, P. Thornton, F.
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WHEREAS, on November 12, 2014, the Board of Supervisors authorized the County to apply for a federal Transportation Alternatives Program matching grant for construction of a 1.1 mile section of 10-foot-wide asphalt, multi-use trail in Dorey Park; and,

WHEREAS, the Division of Recreation and Parks applied to the Virginia Department of Transportation ("VDOT") for a \$227,540 matching grant in November 2014, and VDOT has approved the grant; and,

WHEREAS, the grant will match 80% of the estimated project cost of \$284,425, and the County will be responsible for the remaining project cost; and,

WHEREAS, the County must execute a VDOT Project Administration Agreement for implementation of the grant.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the County Manager to execute the VDOT Project Administration Agreement and related grant documents for the Dorey Park Transportation Alternatives Program grant.

COMMENTS: The Director of Recreation and Parks recommends approval of this Board paper; the County Manager concurs.

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Page No. 1 of I

Agenda Title: RESOLUTION — Authorization to Apply for Transportation Alternatives Program Matching Grant — Four Mile Creek Park — Varina District

Matching Gra	nt — Four Mile Creek Park — Varina District	
For Clerk's Use Only: Date: 10252016 (Approved () Denied () Amended () Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1)	YES NO OTHER Branin, T Glover, R Nelson, T O'Bannon, P Thornton, F
Transportation	he Division of Recreation and Parks wishes to apply to the Vi for a federal Transportation Alternatives Program (TAP) matching a 1,000 square foot restroom facility at the parking lot near the Capit,	grant of \$678,186 for

WHEREAS, the federal grant would match 80% of the \$847,733 estimated project cost; and,

WHEREAS, the County would be responsible for the remaining cost of the project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the County Manager to apply to the Virginia Department of Transportation for the matching grant and to execute all grant documents necessary for the planning, design, and construction work.

COMMENTS: The Director of Recreation and Parks recommends approval of this Board paper; the County Manager concurs.

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Agenda Item No. 242-16
Page No. 1 of 1

Agenda Title: Resolution - Acceptance of Road - Varina District

or Clerk's Use Only: vate: 10 35 2016) Approved) Denied) Amended) Deferred to: BE IT RESOLV section of road	BOARD OF SUPERVISORS ACTION Moved by (1)	See NO OTHER Branin, T. Glover, R. Nelson, T. O'Bannon, P. Thornton, F. Lowing named and described	
New Market Landing - Varina District			
Triple Oak Cou	rt from Osborne Turnpike to 0.13 Mi. E. of Osborne Turnpike	<u>0.13 Mi.</u>	
Total Miles		0.13 Mi.	
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NEW MARKET LANDING



