

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 27, 2016

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 27, 2016, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Richard W. Glover, Vice Chairman, Brookland District
Thomas M. Branin, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Col. Alisa A. Gregory, Undersheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
W. Brandon Hinton, Deputy County Manager for Community Services
Anthony J. Romanello, Deputy County Manager for Administration

Mr. Nelson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Reverend Sylvia M. Berry, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Thornton, seconded by Mr. Glover, the Board approved the minutes of the September 13, 2016, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

Mr. Branin commended Mr. Glover and the Division of Recreation and Parks for their hard work on the outstanding Glen Allen Day event that was held on September 17.

Mr. Nelson recognized the following Boy Scouts, who were observing the meeting to fulfill merit badge requirements: Jesse Crider from Troop 528, sponsored by Antioch Baptist Church; Kellan Morris, Ben Thoburn, Max Thoburn, and Garrett Walton from Troop 700, sponsored by Duncan Memorial United Methodist Church (Ashland); Trevor Brown from Troop 735, sponsored by Shady Grove United Methodist Church – Short Pump; Zach Bishop from Troop 736, sponsored by St. Michael’s Catholic Church; Jacob Crone, Bergen Espigh, and Eric Libercezuk from Troop 763, sponsored by Elks Lodge #45; Srimaan Suribhotla from Troop 772, sponsored by Discovery United Methodist Church; and Willy McInnes from Troop 799, sponsored by Trinity United Methodist Church.

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized Debbie Truong from the *Richmond Times-Dispatch*.

PRESENTATIONS

209-16 Resolution - Commending the Glen Allen 10-Year-Old All-Stars.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Glover presented a resolution to Rebecca Slough, Manager of the Glen Allen 10-Year-Old All-Stars, whose team swept the Cal Ripken district, state, Southeast Regional, and World Series tournaments for its age group. Joining her were coaches Jeff Hemp and Melvin Slough as well as players Nate Boeckle, James Hall, Justin Helberg, Will Hemp, Will Kuimjian, Ryan Lloyd, Parker Maughan, Eli Ranson, Ben Rossi, and Cameron Slough. Also participating in the presentation was Dan Schmitt, President of the Glen Allen Youth Athletic Association.

Mrs. O’Bannon presented a proclamation recognizing October 2016 as artoberVA. Accepting the proclamation was Scott Garka, President of Culture Works.

Mr. Branin presented a proclamation recognizing October 3 – 7, 2016, as Customer Service Week. Accepting the proclamation was Rebecca Slough, Senior Human Resources Analyst. Joining her was Paula Reid, Director of Human Resources.

Mr. Nelson presented a proclamation recognizing October 9 – 15, 2016, as Fire Prevention Week. Accepting the proclamation was Henry Rosenbaum, Battalion Chief and Chief Fire Marshal. Joining him from the Division of Fire were Tony McDowell, Chief; Capt. David Nuckols, Deputy Chief; Capt. Taylor Goodman, Public Information Officer of Community Services; and Jon Reinmuth, Community Services Firefighter. Battalion Chief Rosenbaum narrated a slide presentation illustrating the importance of working smoke alarms in reducing the risk of dying in residential structure fires.

Services; and Jon Reinmuth, Community Services Firefighter. Battalion Chief Rosenbaum narrated a slide presentation illustrating the importance of working smoke alarms in reducing the risk of dying in residential structure fires.

PUBLIC HEARING ITEMS

- 210-16 Resolution – Amendments to the FY 2016-17 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs and (2) Appropriate Funds for Certain New Programs.

In response to a comment by Mrs. O'Bannon, Mr. Vithoukas and Budget Supervisor Justin Crawford explained the two categories of appropriations contained in this resolution. Mr. Vithoukas responded to questions from Mr. Glover relating to the sources of the funds.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 211-16 Resolution – Abandonment of Portions of Bacova Drive – Three Chopt District.

Jon Tracy, Director of Real Property, showed an aerial vicinity map of the property.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Jeffrey Abernathy, President-Elect of the Glen Allen Ruritan Club and the Chairman of Glen Allen Day, thanked the Board for its many years of support to both his organization and the Glen Allen Day event. He also thanked the County Manager, the Board's Executive Assistants, and staff from the Police Division and Division of Recreation and Parks for their support and assistance. Mr. Nelson thanked the Ruritans for what they do in the community. Mr. Glover offered them special thanks for their efforts with Glen Allen Day that are undertaken in conjunction with the Division of Recreation and Parks.

Mark Riley, a Varina District property owner, voiced concerns regarding entry onto his property by the County's Building Official and several notices of violation the County has issued for the property. Mr. Glover asked Mr. Vithoukas to address this situation with Mr. Riley once the legal process has concluded.

GENERAL AGENDA

- 212-16 Resolution - Award of Construction Contract - HVAC System Replacement - Former Innsbrook Library - Three Chopt District.
- Tom Alford, Assistant Director of General Services, responded to questions from Mr. Branin and Mrs. O'Bannon.
- On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.
- 213-16 Resolution - Award of Contract - Short and Long Term Disability Plans.
- Paula Reid, Director of Human Resources, responded to a question from Mr. Nelson.
- On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 214-16 Resolution - Identification of Future Growth Areas for State Transportation Funding Purposes - Fairfield District.
- On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.
- 215-16 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - Sidewalk Construction along Richmond-Henrico Turnpike - Fairfield District.
- Steve Yob, Director of Public Works, displayed a map identifying the proposed and funded project history for the countywide Virginia Department of Transportation revenue sharing program. He responded to questions from Mrs. O'Bannon and Mr. Thornton.
- On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.
- 216-16 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - Sidewalk Construction along Wyndham Forest Drive and Nuckols Road - Three Chopt District.
- On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

217-16 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - Sidewalk Construction along Quiocassin Road - Tuckahoe District.

Mr. Yob responded to questions from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

218-16 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - Sidewalk Construction along N. Parham Road - Tuckahoe District.

Mr. Yob displayed a map depicting the proposed N. Parham Road sidewalk project. He responded to questions from Mrs. O'Bannon. At Mr. Vithoulkas' request, Mr. Yob provided statistics on the County's overall sidewalk construction program.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

219-16 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation - Sidewalk Construction along Gay Avenue - Varina District.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

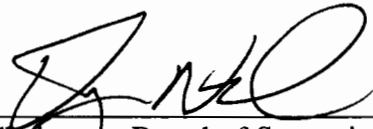
220-16 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services - Charles City Road Improvement Project - Varina District.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

221-16 Resolution - Award of Construction Contract - Charles City Road Improvement Project - Varina District.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:00 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 209-14
Page No. 1 of 2

Agenda Title: RESOLUTION - Commending the Glen Allen 10-Year-Old All-Stars

For Clerk's Use Only:

Date: 9/27/2016

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Clover Seconded by (1) Branin
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R. ☒ _____
Branin, T. ☒ _____
Nelson, T. ☒ _____
O'Bannon, P. ☒ _____
Thornton, F. ☒ _____

WHEREAS, on August 12, 2016, the Glen Allen Youth Athletic Association claimed a national championship in baseball for the second time in program history when its 10-year-old all-star team won the Cal Ripken World Series in Palm Beach Gardens, Florida; and

WHEREAS, Glen Allen's exciting 4-3 victory in the title game against Norwalk, Connecticut, was the culmination of a dominant postseason in which the team scored 218 runs, held its opponents to only 56 runs, and compiled a perfect 21-0 record while sweeping the Cal Ripken district, state, Southeast Regional, and World Series tournaments for its age group; and

WHEREAS, Glen Allen was composed of the following players, all of whom were instrumental to the team's success — Ryan Bland, Nate Boeckle, James Hall, Justin Helberg, Will Hemp, Will Kuimjian, Ryan Lloyd, Chad Martin, Parker Maughan, Eli Ranson, Ben Rossi, Cameron Slough, and Lee Sowers; and

WHEREAS, these boys were enthusiastic ambassadors for Henrico County and exemplified superior sportsmanship and a strong work ethic, thereby earning the deep respect of their community; and

WHEREAS, manager Rebecca Slough and coaches Jeff Hemp and Melvin Slough distinguished themselves as outstanding mentors, motivators, and instructors who successfully challenged the players to reach their fullest potential as athletes and to embrace the team concept.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby commends and congratulates the Glen Allen 10-Year-Old All-Stars on their World Series championship.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **209-16**
Page No. 2 of 2

Agenda Title : **RESOLUTION – Commending the Glen Allen 10-Year-Old All-Stars**

BE IT FURTHER RESOLVED that copies of this resolution be prepared and publicly presented to the team's manager, coaches, and players in honor of their exceptional performance.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Commending the Glen Allen 10-Year-Old All-Stars

WHEREAS, on August 12, 2016, the Glen Allen Youth Athletic Association claimed a national championship in baseball for the second time in program history when its 10-year-old all-star team won the Cal Ripken World Series in Palm Beach Gardens, Florida; and

WHEREAS, Glen Allen's exciting 4-3 victory in the title game against Norwalk, Connecticut, was the culmination of a dominant postseason in which the team scored 218 runs, held its opponents to only 56 runs, and compiled a perfect 21-0 record while sweeping the Cal Ripken district, state, Southeast Regional, and World Series tournaments for its age group; and

WHEREAS, Glen Allen was composed of the following players, all of whom were instrumental to the team's success — Ryan Bland, Nate Boeckle, James Hall, Justin Helberg, Will Hemp, Will Kuimjian, Ryan Lloyd, Chad Martin, Parker Maughan, Eli Ranson, Ben Rossi, Cameron Slough, and Lee Sowers; and

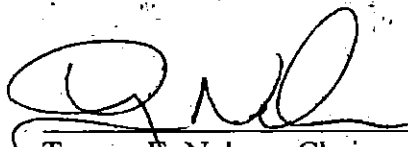
WHEREAS, these boys were enthusiastic ambassadors for Henrico County and exemplified superior sportsmanship and a strong work ethic, thereby earning the deep respect of their community; and

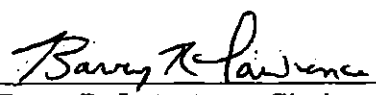
WHEREAS, manager Rebecca Slough and coaches Jeff Hemp and Melvin Slough distinguished themselves as outstanding mentors, motivators, and instructors who successfully challenged the players to reach their fullest potential as athletes and to embrace the team concept.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby commends and congratulates the Glen Allen 10-Year-Old All-Stars on their World Series championship.

BE IT FURTHER RESOLVED that copies of this resolution be prepared and publicly presented to the team's manager, coaches, and players in honor of their exceptional performance.




Tyrone E. Nelson, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
September 27, 2016

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

artoberVA

October 2016

WHEREAS, Henrico County has a thriving arts and culture community and has contributed to the Richmond and Tri-Cities region becoming a destination the world is noticing; and

WHEREAS, *Travel + Leisure* magazine placed metro Richmond third on its 2016 top ten list of the best places to travel in the world; and

WHEREAS, Lewis Ginter Botanical Garden was voted fourth among the nation's ten best botanical gardens by *USA Today* readers in a 2016 national contest and has been recognized by the Travel Channel as one of the nation's 12 best botanical gardens; and

WHEREAS, Henrico County's cultural vibrancy echoes through our streets and resonates in our theaters, galleries, museums, studios, and schools, and in the imaginations of our children; and

WHEREAS, The Cultural Arts Center at Glen Allen and other arts and culture organizations foster and highlight our community's creative talent;

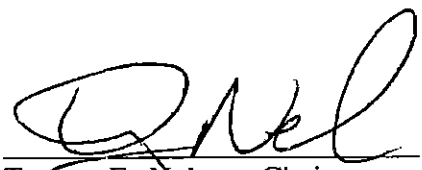
WHEREAS, attendance at arts-related events generates income for local businesses — including restaurants, hotels, and retail stores — with an average arts attendee spending \$24.60 per event in addition to the cost of admission; and

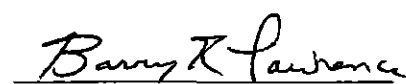
WHEREAS, October is National Arts and Humanities Month, a coast-to-coast collective recognition of the importance of culture in America during the month of October; and

WHEREAS, CultureWorks has designated October as *artoberVA*, a month-long celebration of arts and culture throughout the region and a commitment to ensuring all residents have the opportunity to experience arts and culture where they live, work, and play.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, recognizes October 2016 as *artoberVA* and invites our citizens to engage and participate in arts and culture, which bring prosperity and vitality to our region and our locality.




Tyrone E. Nelson, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
September 27, 2016

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CUSTOMER SERVICE WEEK

October 3 – 7, 2016

WHEREAS, customer service is an ever-changing process that is a critical part of the success of any organization, especially local government; and

WHEREAS, the County of Henrico is continually attempting to ensure that customer service remains an integral part of our employees' daily lives; and

WHEREAS, the County's customer service initiatives focus on communication, education, training, and recognition; and

WHEREAS, the County continues to be recognized locally, nationally, and internationally for the quality of service it provides to all its customers; and

WHEREAS, each County employee and County agency needs to continue to promote excellence in customer service.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of the County of Henrico, Virginia, hereby recognizes the week of October 3 - 7, 2016, as Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.



Tyrone E. Nelson, Chairman
Board of Supervisors

Barry R. Lawrence, Clerk
September 27, 2016

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

FIRE PREVENTION WEEK

October 9 - 15, 2016

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

WHEREAS, United States fire departments responded to 369,500 home fires in 2014, including 200 in Henrico County; and

WHEREAS, U.S. home fires resulted in 2,745 civilian deaths in 2014, representing the majority of all U.S. fire deaths, although thankfully there were no fire-related deaths reported in Henrico; and

WHEREAS, three out of five home fire deaths result from fires in properties without smoke alarms or with no working smoke alarms; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

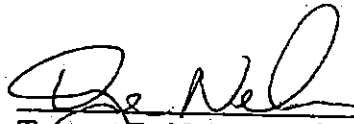
WHEREAS, Henrico firefighters are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and


WHEREAS, Henrico's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2016 national Fire Prevention Week theme, "Don't Wait - Check the Date! Replace Smoke Alarms Every 10 Years" effectively serves to educate the public about the vital importance of checking the date of manufacture on the back of smoke alarms installed in their homes and replacing the alarms at least every ten years.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of October 9 - 15, 2016, as Fire Prevention Week and encourages residents to participate with the County's fire responders in the many public safety activities planned during this observance.




Tyrone E. Nelson, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
September 27, 2016

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. 210-16
Page 1 of 12

Agenda Title: RESOLUTION - Amendments to the FY 2016-17 Annual Fiscal Plan to (1) Reappropriate Funds for Continuing Programs and (2) Appropriate Funds for Certain New Programs.

<small>For Clerk's Use Only:</small> Date: <u>9/27/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Brannin</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: APPROVED	<table style="width: 100%; border-collapse: collapse;"><thead><tr><th style="text-align: left; width: 60%;"></th><th style="text-align: center; width: 10%;">YES</th><th style="text-align: center; width: 10%;">NO</th><th style="text-align: center; width: 20%;">OTHER</th></tr></thead><tbody><tr><td>Brannin, T.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>Turnton, F.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Brannin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Turnton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Brannin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Turnton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Board of Supervisors held an advertised public hearing on September 27, 2016, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2016-17; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for fiscal year 2016-17 should be and hereby is amended and that such funds hereby are:

(1) Reappropriated for expenditure in the amounts and for the purposes indicated for continuing programs: Such funds having already been appropriated for expenditure in the previous fiscal year (2015-16) for those same approved purposes, but for some acceptable reason having not been expended or encumbered prior to June 30, 2016, those unencumbered balances are reappropriated in fiscal year 2016-17 to provide funding to meet those same continuing needs; and,

(2) Appropriated for expenditure for certain new requests for programs in the amounts and for the purposes indicated.

By Agency Head

Eugene Walter

By County Manager

[Signature]

Routing:

Yellow to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Copy to: _____

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. **210-16**
Page 2 of 12

AMENDMENTS TO THE FY2016-17
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2016

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 571,301
	Total Reappropriations for Continuing Programs	\$ 571,301
2.	New Amendments/Appropriations:	
	General Fund	\$ 238,865
	Special Revenue Fund	6,233,312
	Total Operating Funds	\$ 6,472,177
	Capital Projects Fund	\$ 175,665
	Total New Amendments/Appropriations	\$ 6,647,842
	GRAND TOTAL AMENDMENTS/REAPPROPRIATIONS/ APPROPRIATIONS	\$ 7,219,143

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. **20-16**
Page 3 of 12

**1. REAPPROPRIATIONS OF UNENCUMBERED BALANCES
FOR CONTINUING PROGRAMS**

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2015-16 for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2016-17, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since, for some acceptable reason they could not be expended or encumbered as of June 30, 2016:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001	– <u>Circuit Court Clerk</u>	\$	321,301
-------	------------------------------	----	---------

0000 00000	Funds were received in fiscal year 2015-16 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$321,301 as of June 30, 2016, is to be reappropriated in fiscal year 2016-17. These funds will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, County road maps, and wills in order to provide better service to the public in the records room. This funding will also enable the Clerk's Office to update and replace aging equipment.		
------------	---	--	--

Department 19 - Information Technology

19001	– <u>Information Technology</u>	\$	250,000
-------	---------------------------------	----	---------

0000 00000	County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2016, is to be reappropriated in fiscal year 2016-17 to fund these purchases.		
------------	---	--	--

	<hr/>	\$ 571,301
Total GENERAL FUND	<hr/>	
TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS	\$	571,301

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. **210-16**
Page 4 of 12

2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments and appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001	– <u>Circuit Court Clerk</u>	\$	144,288
-------	------------------------------	----	---------

0000 00000	To appropriate funding of \$144,288 received from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds will be used for indexing, imaging, and enhancement of the current imaging system. This system covers land records as well as state highway plats, County road maps, and wills in order to provide better service to the public in the records room. This funding will also enable the Clerk's Office to update and replace aging equipment. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office. In addition, \$321,301 of funding previously appropriated for these purposes but unspent as of June 30, 2016 are included in the reappropriation section of this document.		
------------	---	--	--

Department 13 - Fire

13122	– <u>Operations - EMS</u>	\$	94,577
-------	---------------------------	----	--------

0000 00000	To appropriate Four-For-Life funding received from the Commonwealth of Virginia, Department of Health, Office of Emergency Management Medical Services. This funding is allotted for the training of volunteer or salaried emergency medical service personnel as well as equipment and supplies needed for the Volunteer Rescue Squads. The total appropriation for this program in fiscal year 2016-17 will be \$299,577 after this addition.		
------------	---	--	--

Total GENERAL FUND	\$	238,865
--------------------	----	---------

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 05 - Commonwealth's Attorney

05001	– Commonwealth's Attorney		
-------	---------------------------	--	--

0000 08325	– <u>VA Domestic Violence Victim Fund 2017</u>	\$	33,100
------------	--	----	--------

To appropriate additional State funding received from the Department of Criminal Justice Services, Virginia Domestic Violence Victim Fund grant program. Funding will be used for educational travel, which facilitates attorneys receiving required CLE credits, as well as various supplies.

05002	– Victim Witness		
-------	------------------	--	--

0000 08197	– <u>FY2016-17 Victim Witness</u>	\$	286,878
------------	-----------------------------------	----	---------

To appropriate additional State funding received from the Department of Criminal Justice Services for the Victim Witness Program. This amendment will provide funding for two new Complement III full-time Management Specialist I positions as well as furniture, software, office supplies, six new operating systems, out-of-state training, transportation, and mental health evaluations for human trafficking victims.

Total Commonwealth's Attorney	\$	319,978
-------------------------------	----	---------

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. **210-16**
Page 5 of 12

Department 12 - Police

12035 – Metro Aviation

1823 00000 – Special Operating and Capital

\$ 53,691

The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2015-16, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.

12800 – Grants

0000 00120 – H.E.A.T. Grant

\$ 2,895

The Virginia Department of State Police has awarded the County \$2,895 for two detectives to attend the 2016 International Association of Auto Theft Investigators (I.A.A.T.I.) training seminar in August, 2016. These funds are from the Help Eliminate Auto Theft (H.E.A.T.) Program. No County matching funds are required.

0000 08345 – DMV17 - Speed

45,213

To appropriate funding of \$42,000 from the Virginia Department of Motor Vehicles for overtime related to speed saturation patrols. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$3,213, will come from the fund balance in the General Fund and is included in the \$45,213 total.

0000 08346 – DMV17 - OP

18,086

To appropriate funding of \$16,800 from the Virginia Department of Motor Vehicles for overtime related to occupant protection saturation patrols. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$1,286, will come from the fund balance in the General Fund and is included in the \$18,086 total.

0000 08347 – DMV17 - DUI

210,315

To appropriate funding of \$195,535 from the Virginia Department of Motor Vehicles for overtime, training, and equipment related to alcohol enforcement activities. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$14,780, will come from the fund balance in the General Fund and is included in the \$210,315 total.

0000 08349 – Federal Task Forces

32,481

To appropriate funding of \$32,481 from the Federal Bureau of Investigation (FBI) to support the members of the Police Division's FBI Violent Crimes Task Force and the FBI Cyber Crimes Task Force. Items to be purchased include a laptop, eight software packages, and two years of software maintenance for two software packages.

Total Police

\$ 362,681

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. **210-16**
Page 6 of 12

Department 13 - Fire

13800 – Grants

0000 00833 – Fire Prevention - Donations

\$ 8,148

Donations have been received from the private sector for use by the Division of Fire. These funds are to be used for the maintenance of the Division's Kids Safety House as well as smoke detectors, and additional training materials for Fire Prevention Services.

0000 05092 – Eyes for Fire Program

\$ 1,370

To appropriate donations received by the Division of Fire for its work in the community. The donations are for the Eyes for Fire program and the funds will be used towards the purchase of thermal imaging cameras. The thermal imaging cameras assist greatly in locating victims in fire situations and also enhance the safety of firefighters.

0000 08331 – Rescue Squad Assistance Fund - Cot Retention System

\$ 62,856

To appropriate funding received from the Virginia Office of Medical Services (OEMS) through the Rescue Squad Assistance Fund (RSAF) Grant Program. This funding will supplement the purchase and installation of cot retention systems for the Division's ambulance fleet. This grant requires a 50% in-kind local match, which will be met through the Division of Fire's Vehicle Replacement Reserve.

0000 08340 – Local Emergency Management Performance Grant

\$ 67,504

To appropriate funding received from the 2016 Emergency Management Performance Grant (EMPG) from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) as managed by the Virginia Department of Emergency Management. This funding will provide for a portion of the salary for the Emergency Management Coordinator in the amount of \$17,504. The remaining amount of \$50,000 will be used for various community outreach programs. This grant requires an in-kind local match of \$67,504 which will be fulfilled by Henrico County's Emergency Management Coordinator and Emergency Preparedness Management Specialist's salary and benefits.

Total Fire

\$ 139,878

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. 210-16
Page 7 of 12

Department 22 - Social Services

22011 – Joint Administration

1301 00000 – Administration

\$ 566,980

The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico an additional \$135,840 of State (24.0%) and \$343,258 of Federal (60.5%) funds for the Family Access to Medical Insurance Security Plan (FAMIS), a Medicaid Program component. This amendment will provide funding to add four additional positions to manage applications and ongoing case management for an estimated 2,755 cases for the FAMIS program. The responsibility for these cases began being transferred from a centralized processing unit at the state level to local departments of Social Services effective October 1, 2013. The required 15.5% County match, \$87,882, will come from the fund balance in the General Fund and is included in this \$566,980 amount.

22106 – AFDC - Foster Care

1302 00000 – Purchase of Services

\$ 701,968

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Foster Care Program expenditures. This increase in appropriation is funded with \$350,984 of State (50%) and \$350,984 of Federal (50%) funds. The total appropriation for this program in fiscal year 2016-17 will be \$1,268,653 after this addition. No County matching funds are required.

22503 – Adoption Subsidy

1302 00000 – Purchase of Services

\$ 209,297

To increase the County allocation to the estimated level of need for State and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$104,649 of State (50%) and \$104,648 of Federal (50%) funds. The total appropriation for this program in fiscal year 2016-17 will be \$1,075,297 after this addition. No County matching funds are required.

22604 – Auxiliary Grants Aged

1302 00000 – Purchase of Services

\$ 18,000

The Commonwealth of Virginia, Department of Social Services, has awarded the County an additional \$15,000 in State funding for fiscal year 2016-17 to fund State and Federal mandated auxiliary grant expenditures for the aged. The County's required 20% match, \$3,000, will come from the fund balance in the General Fund and is included in the \$18,000 total.

22606 – Auxiliary Grants Disabled

1302 00000 – Purchase of Services

\$ 48,867

The Commonwealth of Virginia, Department of Social Services, has awarded the County an additional \$40,723 in State funding for fiscal year 2016-17 to fund State and Federal mandated auxiliary grant expenditures for the disabled. The County's required 20% match, \$8,144, will come from the fund balance in the General Fund and is included in the \$48,867 total.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. *210-14*
Page 8 of 12

22609	- Refugee Program		
1302 00000	- <u>Purchase of Services</u>	\$	16,000
The Commonwealth of Virginia, Department of Social Services, has awarded the County an additional \$16,000 in Federal funding for fiscal year 2016-17 to fund State and Federal mandated Refugee Program expenditures. The total appropriation for this program in fiscal year 2016-17 will be \$76,875 after this addition. No local match is required.			
Total Social Services		\$	1,561,112
Department 23 - Recreation and Parks			
23101	- Director		
0000 00956	- <u>Local Government Challenge Grant</u>	\$	5,000
The Virginia Commission of the Arts has awarded the County a Local Government Challenge grant of \$5,000. Funds are to be used to enhance existing programs and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.			
Department 36 - Community Corrections			
36002	- CCP - Pretrial		
0000 08191	- <u>FY2016-17 CCP Pretrial</u>	\$	12,472
36003	- CCP - Post Trial		
0000 08192	- <u>FY2016-17 CCP Post Trial</u>		10,000
To appropriate revenue from the Virginia Department of Criminal Justice Services in excess of original budget for the Community Corrections Program. Funds will be used for additional staff training and computer equipment.			
Total Community Corrections		\$	22,472
Department 38 - Community Revitalization			
38005	- Local Business Assistance		
0000 05158	- <u>Local Business Assistance</u>	\$	200,000
This amendment would provide funding for the continuation of the Henrico Enterprise Zone Program through FY2016-17. This program provides grants for building and site improvements to Enterprise Zone businesses. Initial funding of \$250,000 to support this program was appropriated in June 2008 and since that time, 52 grants have been awarded. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.			
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County		\$	2,611,121

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. **210-16**
Page 9 of 12

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26104	– Prevention Services		
1563 00000	– <u>Services Coordination</u>	\$	2,000
26111	– Collaborative Recovery Services		
1522 00000	– <u>Residential Services - MH Group Homes</u>		20,900
26204	– Community & Residential Resources Team		
1634 00000	– <u>Residential Services</u>		36,570
26303	– Program Support		134,630
0000 00000	To appropriate \$194,100 of surplus fee revenue received in FY2007-08 in excess of budgeted amounts to be used to fund one-time purposes including appliances at Irisdale and Danray support homes; maintenance and furniture at Gayton group home; maintenance at Green Run and Sherbrooke group homes; maintenance and appliances at Shurm group home; maintenance and appliances at Lakeside Center and Cypress Enterprises; maintenance and furniture at the Woodman MH office; and maintenance at the East Center and Hermitage Enterprises.		
26201	– Community Support Services Director		
0000 08152	– <u>Housing & Support Services Initiative Funds</u>	\$	120,000
	To appropriate one-time funds received from the Department of Behavioral Health and Developmental Services during fiscal year 2015-16 in excess of approved budget amounts. These funds are to support the regional Housing and Support Services initiative to assist persons with intellectual or developmental disabilities to access or maintain housing.		
26202	– Children/Adolescent Services		
1622 08291	– <u>Parent Infant Program - Part C</u>	\$	142,364
	The Department of Behavioral Health & Developmental Services has awarded the Henrico Area Mental Health & Developmental Services additional fiscal year 2016-17 Part C Early Intervention State funding of \$142,364. This grant serves infants and toddlers who need physical, occupational, or speech therapy. Funding will be used to purchase therapeutic services from private providers. The total budget for this program will be \$693,922 after this addition.		
26203	– Community Support Teams		
1630 00000	– <u>Case Management</u>	\$	44,140
26204	– Community & Residential Resources Team		
1634 00000	– <u>Residential Services</u>		30,710
26208	– Developmental Disability Case Management		94,172
0000 00000	To appropriate third party fees in excess of original budget estimates in support of four new Complement III positions: a Community Support Services Supervisor, two Case Managers, and a Training Assistant. These positions will serve individuals with developmental and intellectual disabilities as part of the latest requirements from United States Department of Justice settlement with the Commonwealth of Virginia.		

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. ~~210-16~~
Page 10 of 12

26307	– Financial Management		
1686 00000	– <u>Board Contributions</u>		2,125
	This amount represents donations received from private donors during FY2015-16. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.		
	Total Fund 1110 Special Revenue Fund - MH and DS	\$	627,611

FUND 1112 – SPECIAL REVENUE FUND - White Oak - CDA

Department 30 - Economic Development

30003	– White Oak - CDA		
0000 00000	– <u>White Oak - CDA</u>	\$	2,848,000
	To enable Henrico County to meet its obligations established under the Memorandum of Understanding between the County and The Shops at White Oak Village Community Development Authority (CDA), dated September 1, 2007. Under this agreement, revenues generated at the Shops at White Oak Village (real estate, personal property, local sales, and business and professional license revenue) are projected to meet and exceed debt service and administrative requirements. This amendment represents the final appropriation needed for this purpose.		

FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State

Department 12 – Police

12850	– Asset Forfeiture		
0000 00000	– <u>Forfeitures - Police - State</u>	\$	34,038
	Law enforcement special funds which have been received by the County and not previously appropriated for expenditure are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.		

FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal

Department 12 – Police

12850	– Asset Forfeiture		
0000 00000	– <u>Forfeitures - Police - Treasury - Federal</u>	\$	3,427
	Law enforcement special funds, which have been received by the County and not previously appropriated for expenditure are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.		

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. 210-16
Page 11 of 12

FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal

Department 12 – Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Justice - Federal

\$ 109,115

Law enforcement special funds which have been received by the County and not previously appropriated for expenditure are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND

\$ 6,233,312

Total OPERATING FUNDS

\$ 6,472,177

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 28 - Public Works

28004 – Construction

0000 08332 – Woodman Park Energy Dissipator

\$ 55,665

To appropriate grant funding from the State Department of Environmental Quality. The Stormwater Local Assistance Funds (SLAF) will be used to divert two stormwater outfalls that currently do not have water quality treatment to an energy dissipator. The total cost of the project is \$111,330 and the remaining balance will be provided by the Environmental Fund.

FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund

Department 28 - Public Works

28004 – Construction

0000 08348 – Forest Glen Drainage

\$ 60,000

This amendment will provide funding for improvements to drainage and flooding that occur on 0.4 mile segment of Forest Glen Road between Wilmecott Avenue and the end of the road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 32 - Non-Departmental

32001 – Non-Departmental

0000 00000 – Cultural Arts Center Entrance

\$ 60,000

This amendment will provide funding for the redesign of the Cultural Arts Center entrance. Improvements to the entrance include a new reader board sign, a landscaped gateway, and a sign at the entrance on Old Mountain Road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Capital Projects Fund - Capital Initiatives Fund

\$ 120,000

Total CAPITAL PROJECTS FUND

\$ 175,665

Total New Amendments/Appropriations

\$ 6,647,842

GRAND TOTAL AMENDMENTS/

REAPPROPRIATIONS/APPROPRIATIONS

\$ 7,219,143

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda No. **210-16**
Page 12 of 12

For informational purposes only:

FROM:

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 28 - Public Works

28004 - Construction

0000 00499 - General Road Construction \$ (400,000)

TO:

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 28 - Public Works

28004 - Construction

0000 08164 - Scott Road \$ 400,000

To transfer \$400,000 for road improvements to widen and lengthen Scott Road for the electric transmission system operations center. This new center represents an \$80.0 million investment in Henrico County. The road improvement is a key component to the final location chosen by the electric transmission system operator. Funds are to come from existing balances in the Capital Projects Fund.

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 211-14
Page No. 1 of 2

Agenda Title: RESOLUTION — Abandonment of Portions of Bacova Drive — Three Chopt District

For Clerk's Use Only: Date: <u>9/27/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County School Board of Henrico County, Virginia (the School Board") and Bacova, LLC, owners of the adjacent property, have requested the County abandon two portions of Bacova Drive totaling 0.534 acre near Pouncey Tract Road; and,

WHEREAS, §33.2-923 of the Code of Virginia allows the Board of Supervisors to declare a section of road abandoned when it is no longer necessary for public use because a new road, which serves the same citizens as the old road, is constructed and approved by the governing body; and,

WHEREAS, the intersection of Bacova Drive and Liesfeld Farm Drive which serves the same citizens as the portions to be abandoned has been constructed and opened for public use; and,

WHEREAS, the Board held a duly advertised public hearing on September 27, 2016; and,

WHEREAS, the Board is satisfied that no public necessity exists for the continuance of the portions of Bacova Drive shown hatched on Exhibit A.

By Agency Head

Jim B. Jones

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 211-16

Page No. 2 of 2

Agenda Title: RESOLUTION — Abandonment of Portions of Bacova Drive — Three Chopt District

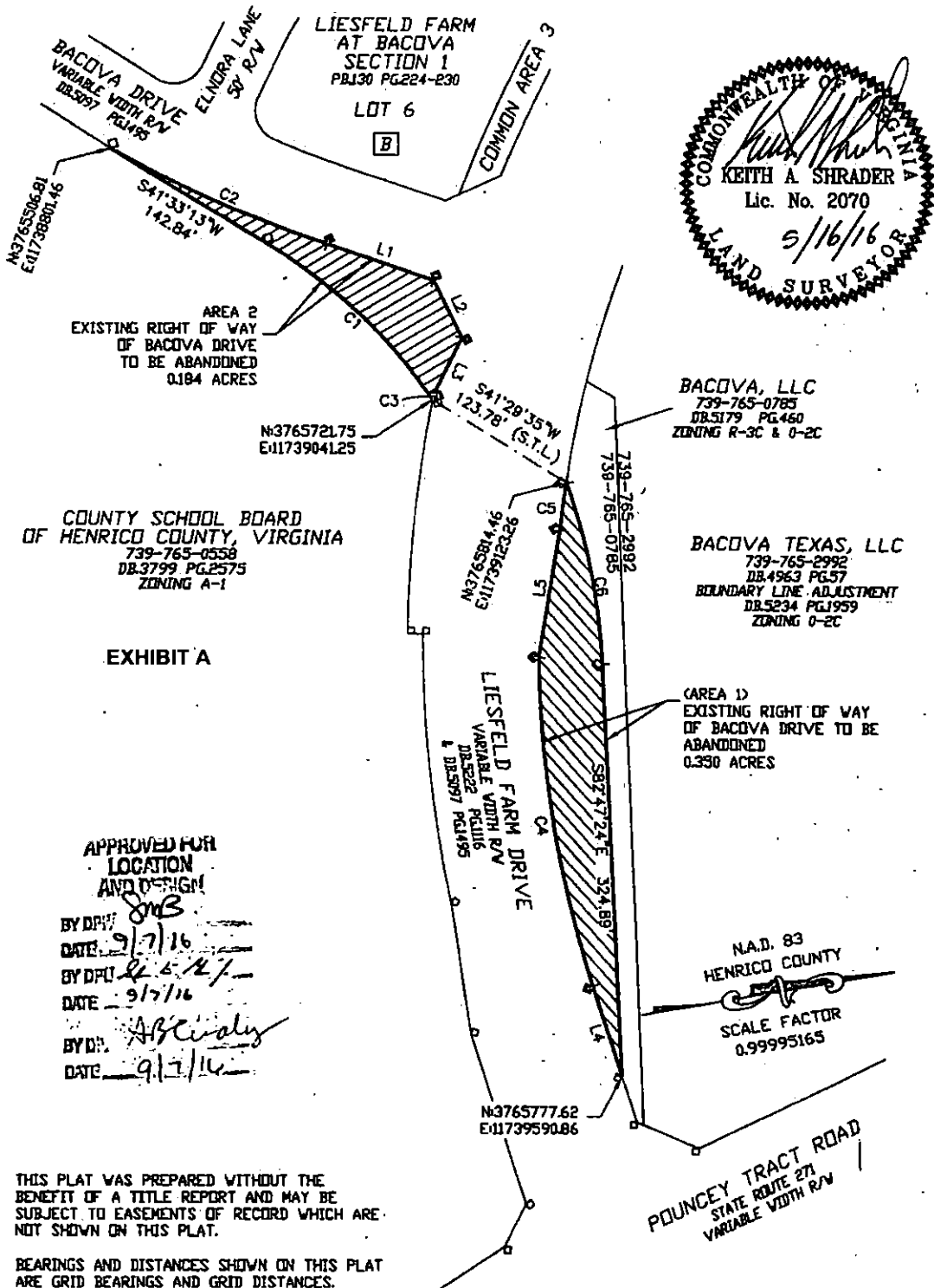
NOW, THEREFORE, BE IT RESOLVED by the Board:

- (1) The portions of Bacova Drive shown hatched on Exhibit A are declared abandoned.
- (2) The Clerk of the Circuit Court of Henrico County, Virginia is authorized upon receipt of payment to record a certified copy of this resolution of abandonment in her office after the expiration of 30 days from its passage, provided no appeal to the Circuit Court has been taken.
- (3) The Clerk is further authorized and directed to index the same on the Grantor side of the general index of deeds in the name of the County.

Comments: The Directors of Real Property and Public Works recommend approval of this Board Paper; the County Manager concurs.

LINE	BEARING	DISTANCE
L1	N28°25'00"E	88.60'
L2	N74°30'00"E	51.14'
L3	S53°29'16"E	50.00'
L4	S81°57'41"W	74.02'
L5	N70°40'17"W	100.68'

NUMBER	DELTA	RADIUS	LENGTH	BEARING	CHORD	TANGENT
C1	25°23'36"	411.44'	182.35'	S53°18'58"W	180.86'	92.70'
C2	11°04'43"	965.81'	186.75'	N33°57'21"E	188.45'	93.66'
C3	0°15'07"	978.61'	4.31'	S68°42'24"E	4.31'	2.15'
C4	17°14'31"	876.61'	263.80'	N89°25'04"W	262.80'	132.90'
C5	2°31'52"	864.61'	38.20'	N72°56'55"W	38.19'	19.10'
C6	17°31'19"	477.09'	145.90'	N88°26'57"E	145.33'	73.52'



YOUNGBLOOD, TYLER & ASSOCIATES, P.C.
 CIVIL ENGINEERS, PLANNERS & LAND SURVEYORS
 7309 HANDOVER GREEN DRIVE
 P.O. BOX 517 MECHANICSVILLE, VA. 23111

DATE: MAY 16, 2016 SCALE: 1" = 100'
 DRAWN BY: BMS
 CHECKED BY: KEITH A. SHRADER L.S.
 JOB No. 323-01-103



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 212-10
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — HVAC System Replacement —
Former Innsbrook Library — Three Chopt District

For Clerk's Use Only:

Date: 9/27/2016

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Branin T. ☒ ☐ ☐
Glover, R. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Thornton, F. ☐ ☐ ☐

WHEREAS, the County received two bids on September 8, 2016, in response to ITB No. 16-1244-8JK and Addendum No. 1 for replacement of the HVAC system at the former Innsbrook Library as follows:

Bidder	Total Bid
Comfort Systems of Virginia, Inc. Chesapeake, Va.	\$194,899
eTEC Mechanical Corporation Henrico, Va.	\$200,700

WHEREAS, after review and evaluation of both bids, it was determined that Comfort Systems of Virginia, Inc. is the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- A contract for \$194,899 to furnish all labor, materials, supplies, equipment, and services necessary for the HVAC system replacement at the former Innsbrook Library is hereby awarded to Comfort Systems of Virginia, Inc., the lowest responsive and responsible bidder, pursuant to ITB No. 16-1244-8JK, Addendum No. 1, and the bid submitted by Comfort Systems of Virginia, Inc.
- The County Manager is authorized to execute the contract in a form approved by the County Attorney.
- The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the budget not to exceed 15% of the original contract amount.

By Agency Head

By County Manager

Routing:
Yellow to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Copy to: _____

Date: _____

**Agenda Title: RESOLUTION — Award of Construction Contract — HVAC System Replacement —
Former Innsbrook Library —Three Chopt District**

Comment: Funding to support the contract is available. The Director of General Services and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 213-14
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Short and Long Term Disability Plans

For Clerk's Use Only:

Date: 9/27/2014

- (*) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Culmer Seconded by (1) O'Bannon
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Glover, R.	✓		
Branin, T.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, on June 10, 2016, the County received four proposals in response to RFP No. 16-1170-3CS to provide short and long term disability plans for County and School Board employees; and,

WHEREAS, based upon review of the written proposals, the selection committee interviewed the following firms:

Metropolitan Life Insurance Company
Standard Insurance Company

WHEREAS, the selection committee selected Metropolitan Life Insurance Company as the top-ranked firm and negotiated terms with that firm; and,

WHEREAS, under the voluntary short-term disability plan, employees may pay for coverage of up to 60% of their gross weekly salary for up to 13 weeks less the waiting period they elect; and,

WHEREAS, under the basic long-term disability plan, the County will pay for coverage of 60% of monthly earnings after 90 days of disability for up to \$50,000 of annual salary; and,

WHEREAS, employees may supplement the basic long-term disability plan by purchasing a "buy-up" option that covers 60% of their monthly earnings for annual salary amounts over \$50,000.

By Agency Head

Paul G. Reid

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS MINUTE**

Agenda Item No. 213-10

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Contract — Short and Long Term Disability Plans

NOW, THERFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to offer group short and long term disability plan coverage to County and School Board employees is awarded to Metropolitan Life Insurance Company for a two-year term, with the option to renew for up to three additional one-year terms, in accordance with RFP #16-1170-3CS, the proposal submitted by MetLife, and MetLife's best and final offer.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 214-10

Page No. 1 of 2

Agenda Title: RESOLUTION — Identification of Future Growth Areas for State Transportation Funding Purposes — Fairfield District

For Clerk's Use Only: Date: 9/27/2016 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thomson</u> Seconded by (1) <u>Alonzo</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Branin, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Virginia General Assembly passed legislation in the 2014 session requiring the Commonwealth Transportation Board (CTB) to develop a statewide transportation project prioritization process for funding; and,

WHEREAS, the prioritization process developed by the CTB includes screening projects to determine eligibility based on meeting a need identified in the state's long-range multimodal transportation plan; and,

WHEREAS, one of the identified needs is for a transportation improvement project to be located within or adjacent to a designated Urban Development Area (UDA) or Urban Development-like Area (UDA-like); and,

WHEREAS, Section 15.2-2223.1 of the Code of Virginia defines UDAs as areas designated by a locality that are appropriate for higher density development, primarily due to proximity to transportation facilities, public utilities, or areas for redevelopment or infill; and,

WHEREAS, the Henrico County Vision 2026 Comprehensive Plan (the Plan) dated August 11, 2009 does not designate specific areas as UDAs; and,

WHEREAS, the Board of Supervisors amended the Plan on September 14, 2010 to define UDAs as portions of the County deemed appropriate for higher density development and to designate Innsbrook as a UDA; and,

By Agency Head M. A. I.

By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 214-14

Page No. 2 of 2

**Agenda Title: Identification of Future Growth Areas for State Transportation Funding Purposes —
Fairfield District**

WHEREAS, the County has identified the following locations as UDA-like that are adjacent to proposed transportation improvement projects:

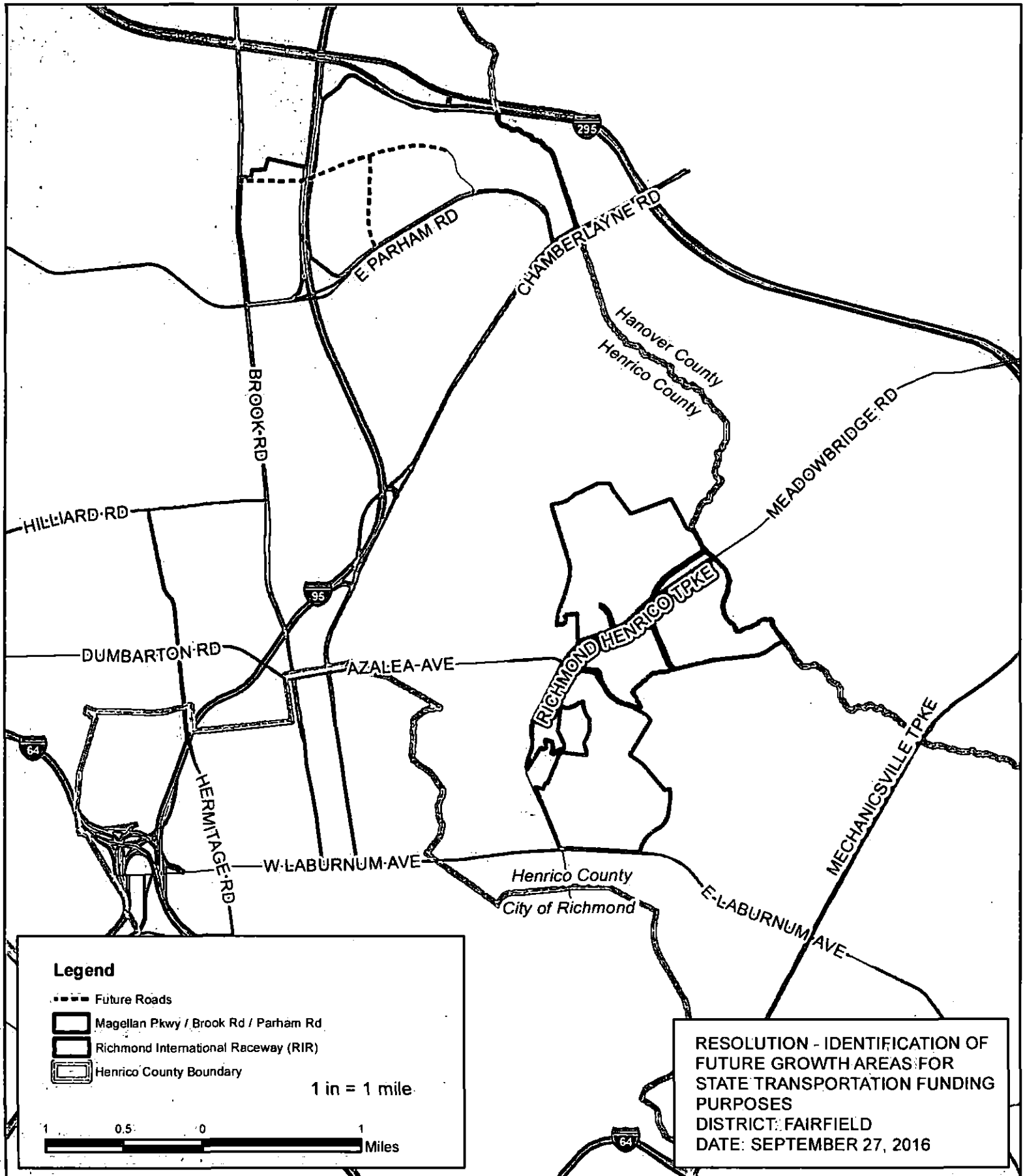
1. Magellan Parkway/Brook Road/Parham Road
2. Richmond International Raceway (RIR)

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that these areas are herewith identified as UDA-like for the purpose of satisfying the statewide transportation project prioritization process for funding.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



Magellan Pkwy/Brook Road/Parham Road and Richmond International Raceway (RIR) UDA-like areas





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 215-16

Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation — Sidewalk Construction along Richmond-Henrico Turnpike — Fairfield District**

For Clerk's Use Only:

Date: 9/27/2016

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Shornton Seconded by (1) Almon
(2) _____ (2) _____

REMARKS

APPROVED

YES NO OTHER

Branin, T.	<u>✓</u>	_____	_____
Glover, R.	<u>✓</u>	_____	_____
Nelson, T.	<u>✓</u>	_____	_____
O'Bannon, P.	<u>✓</u>	_____	_____
Thornton, F.	<u>✓</u>	_____	_____

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct 470 feet of sidewalk within the County right-of-way; and,

WHEREAS, the sidewalk will run along the west side of Richmond-Henrico Turnpike from 175 feet north of Pinalto Drive to E. Laburnum Avenue; and,

WHEREAS, the estimated cost for the construction of the sidewalk is \$395,000; and,

WHEREAS, VDOT will contribute 30% of the County's actual cost of construction up to a maximum of \$393,470, and the County will pay the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

M. A. I.

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

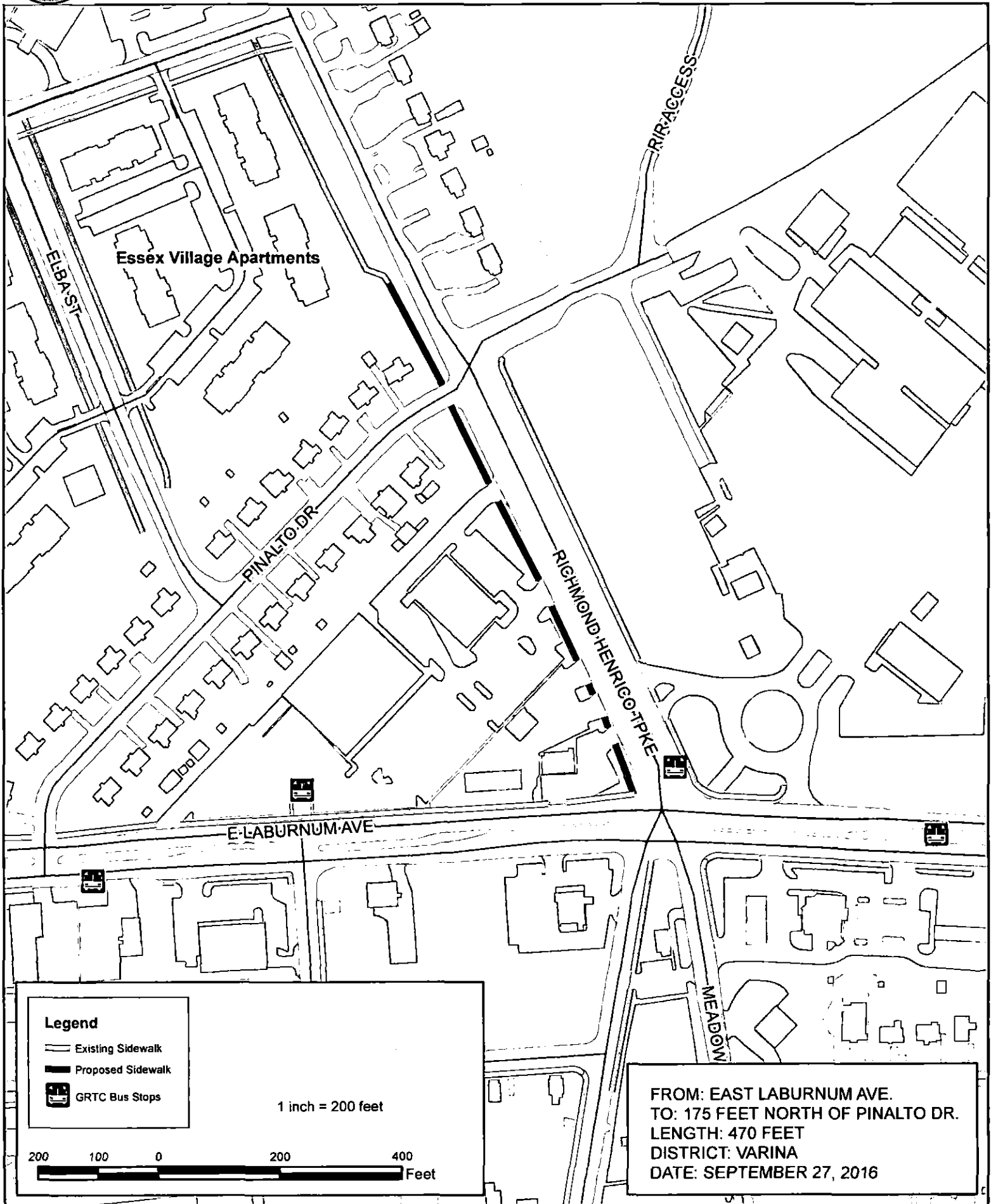
A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



Richmond-Henrico Turnpike Sidewalk





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 216-16
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation— Sidewalk Construction along Wyndham Forest Drive and Nuckols Road — Three Chopt District

For Clerk's Use Only:

Date: 9/27/2016

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>		
Glover, R.	<input checked="" type="checkbox"/>		
Nelson, T.	<input checked="" type="checkbox"/>		
O'Bannon, P.	<input checked="" type="checkbox"/>		
Thornton, F.	<input checked="" type="checkbox"/>		

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct 465 feet of sidewalk within the County right-of-way; and,

WHEREAS, the sidewalk will run along the south side of Wyndham Forest Drive from 300 feet east of Nuckols Road to Nuckols Road and 200 feet south of Wyndham Forest Drive to Wyndham Forest Drive; and,

WHEREAS, the estimated cost for the construction of the sidewalk is \$275,000; and,

WHEREAS, VDOT will contribute 30% of the County's actual cost of construction up to a maximum of \$270,430, and the County will pay the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

Mal A. J.

By County Manager

[Signature]

Routing:

Yellow to:

Copy to:

Certified:

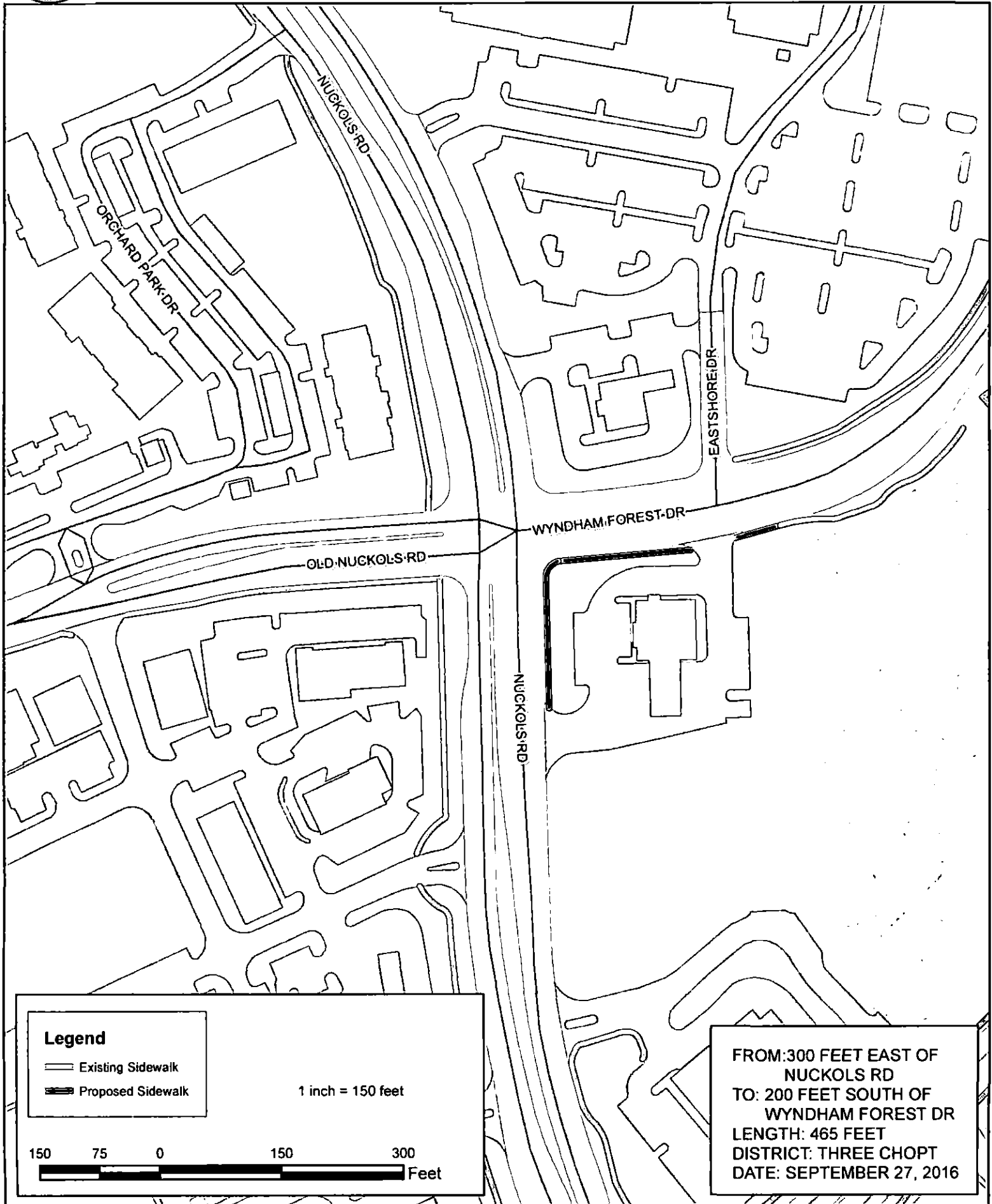
A Copy Teste:

Clerk, Board of Supervisors

Date:



Wyndham Forest Drive and Nuckols Road Sidewalk





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 217-16

Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation — Sidewalk Construction along Quiocassin Road — Tuckahoe District**

For Clerk's Use Only:

Date: 9/27/2016

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Glover
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct 990 feet of sidewalk within the County right-of-way; and,

WHEREAS, the sidewalk will run along the south side of Quiocassin Road from Blue Jay Lane to Starling Drive; and,

WHEREAS, the estimated cost for the construction of the sidewalk is \$925,000; and,

WHEREAS, VDOT will contribute 44% of the County's actual cost of construction up to a maximum of \$920,834, and the County will pay the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

m. i. A. i.

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

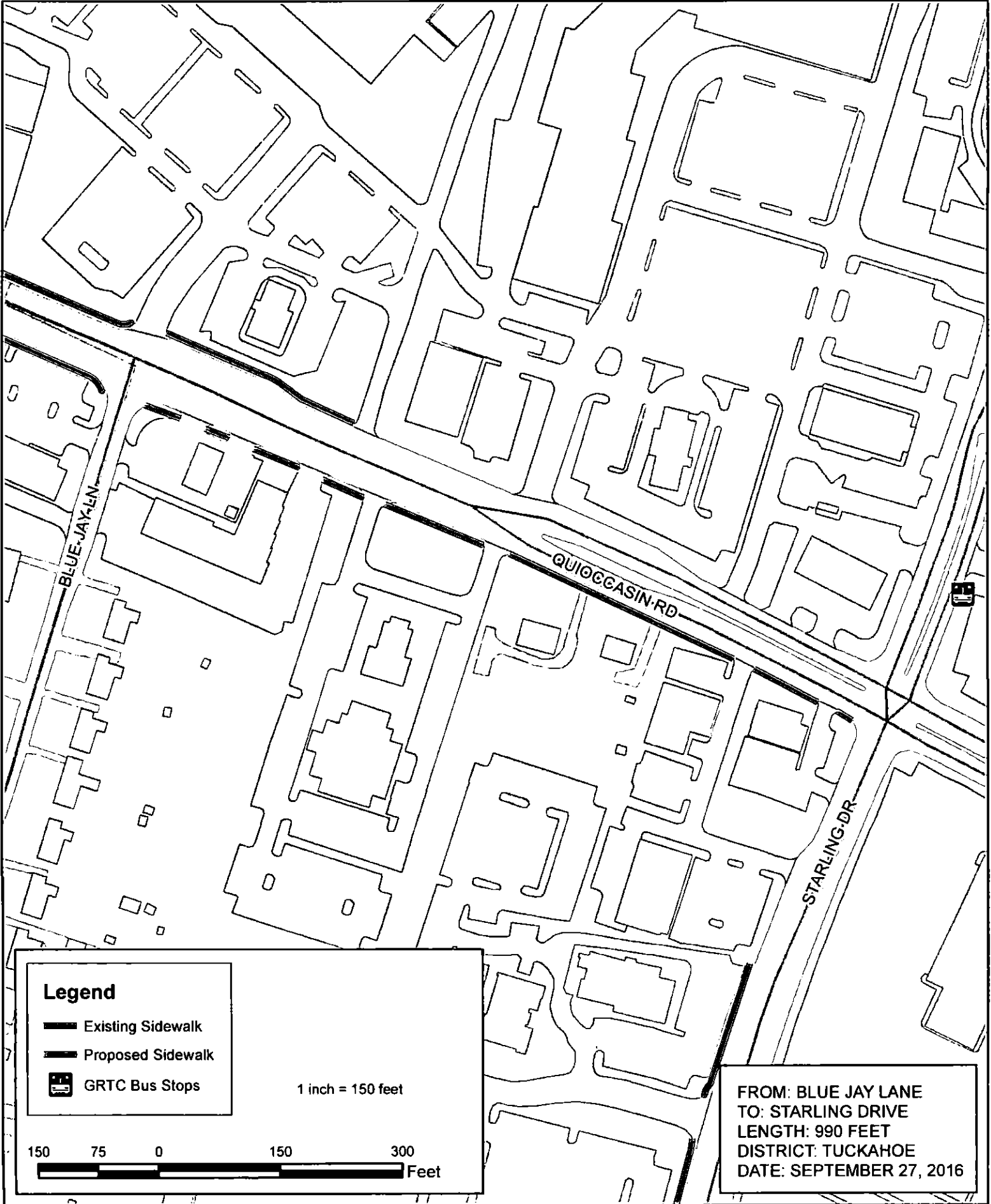
A Copy Tests: _____

Clerk, Board of Supervisors

Date: _____



Quioccasin Road Sidewalk



Legend

- Existing Sidewalk
- Proposed Sidewalk
- GRTC Bus Stops

1 inch = 150 feet

150 75 0 150 300 Feet

FROM: BLUE JAY LANE
TO: STARLING DRIVE
LENGTH: 990 FEET
DISTRICT: TUCKAHOE
DATE: SEPTEMBER 27, 2016



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 218-14
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation — Sidewalk Construction along N. Parham Road — Tuckahoe District

For Clerk's Use Only:

Date: 9/27/2016

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) (2)

REMARKS: APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct 937 feet of sidewalk within the County right-of-way; and,

WHEREAS, the sidewalk will run along the west side of N. Parham Road from 200 feet south of Three Chopt Road to 650 feet south of Fargo Road; and,

WHEREAS, the estimated cost for construction of the sidewalk is \$715,000; and,

WHEREAS, VDOT will contribute 30% of the County's actual cost of construction up to a maximum of \$721,580, and the County will pay the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

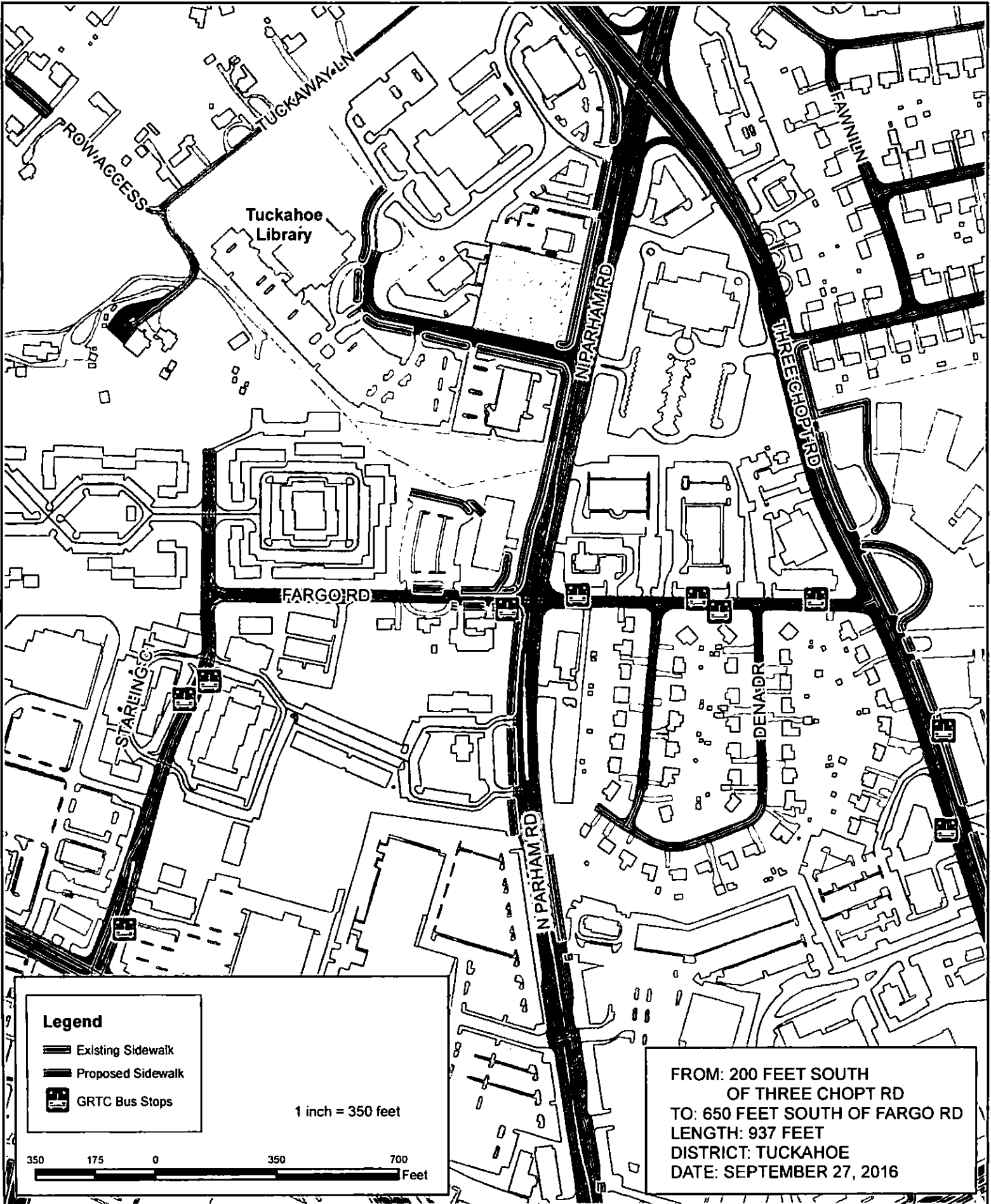
A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



N. Parham Road Sidewalk





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 24-16

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation— Sidewalk Construction along Gay Avenue — Varina District

For Clerk's Use Only:

Date: 9/27/2016

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Glover Seconded by (1) Branin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	✓		
Glover, R.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct 1,700 feet of sidewalk within the County right-of-way; and,

WHEREAS, the sidewalk will run along the south side of Gay Avenue from Millers Lane to 850 feet west of S. Laburnum Avenue; and,

WHEREAS, the estimated cost for the construction of the sidewalk is \$895,000; and,

WHEREAS, VDOT will contribute 30% of the County's actual cost of construction up to a maximum of \$906,143, and the County will pay the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

maia

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

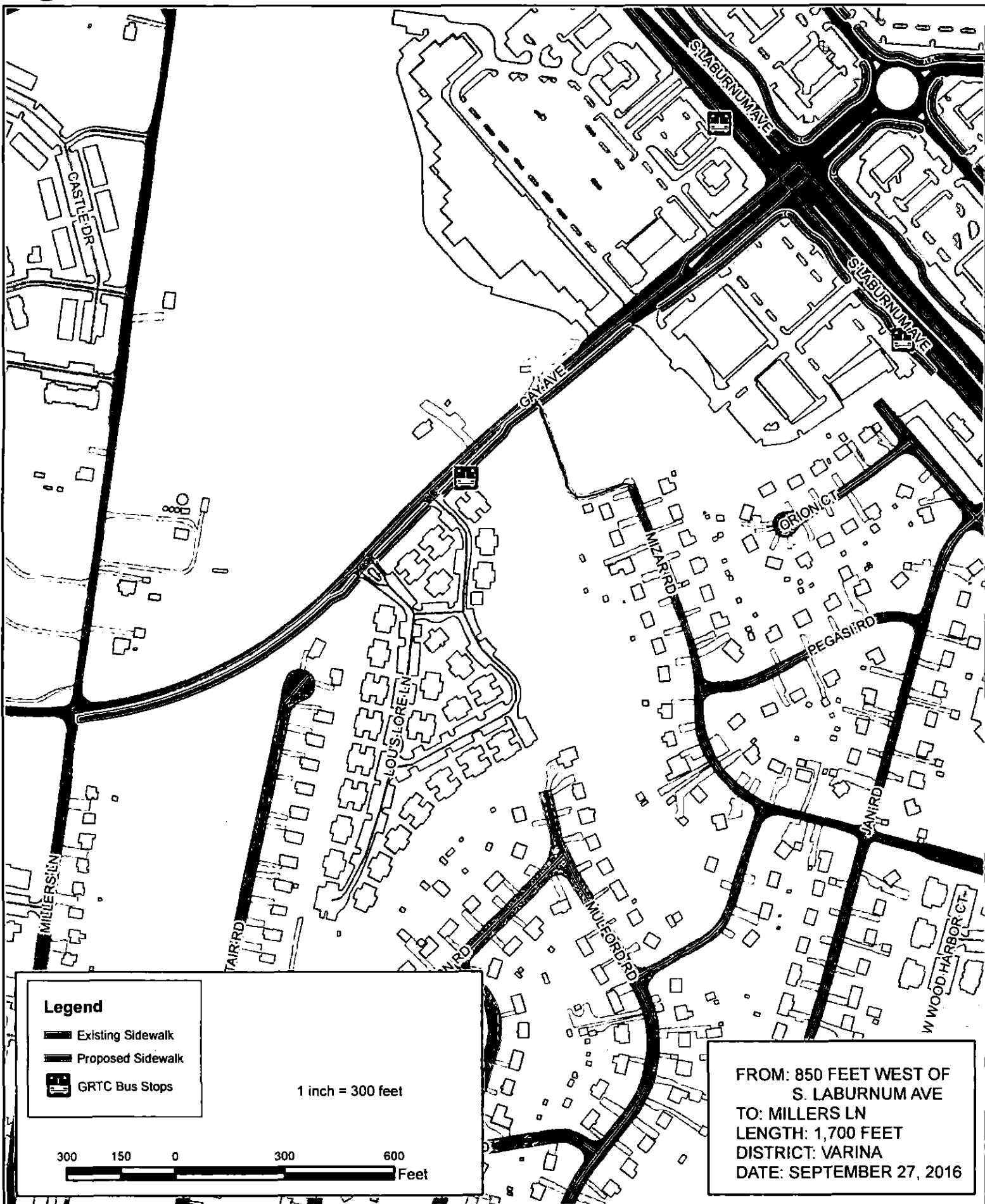
A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



Gay Avenue Sidewalk



Legend

- Existing Sidewalk
- Proposed Sidewalk
- GRTC Bus Stops

1 inch = 300 feet

300 150 0 300 600 Feet

FROM: 850 FEET WEST OF
S. LABURNUM AVE
TO: MILLERS LN
LENGTH: 1,700 FEET
DISTRICT: VARINA
DATE: SEPTEMBER 27, 2016



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 220-14

Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services — Charles City Road Improvement Project — Varina District

For Clerk's Use Only:

Date: 9/27/2014

- (X) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Chen Seconded by (1) Shanta
(2) _____ (2) _____

REMARKS

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on December 14, 2005, the Board of Supervisors approved a contract with Michael Baker, Jr., Inc. for the lump sum fee of \$1,084,121.76 for design and construction plans for improvements to Charles City Road from west of Laburnum Avenue to east of Monahan Road; and,

WHEREAS, on February 10, 2009, the Board approved a contract amendment for \$220,453.00 to design approximately 1,365 feet of waterline along Charles City and Monahan Roads and for additional roadway design; and,

WHEREAS, on November 24, 2009, the Board approved a second amendment for \$186,379.16 to provide final plans for a stand-alone construction project on Charles City Road between Lewis Road and Lisle Road; and,

WHEREAS, on October 26, 2010, the Board approved a third amendment for \$164,038.16 for design services to coordinate with the Route 895 project; and,

WHEREAS, on April 23, 2013, the Board approved a fourth amendment for \$4,870.24 for the preparation of an environmental report required by the Federal Aviation Administration for transfer of property to the County by the Capital Region Airport Commission; and,

WHEREAS, on January 26, 2016, the Board approved an agreement between the County and Dominion Virginia Power extending the project limits on Charles City Road an additional 434 feet between Miller Road and Lisle Road; and,

WHEREAS, additional engineering design services are necessary because of the extension of the project limits, and the Department of Public Works has negotiated a fixed lump sum fee of \$45,828.25.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **220-16**
Page No. 2 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services — Charles City Road Improvement Project — Varina District

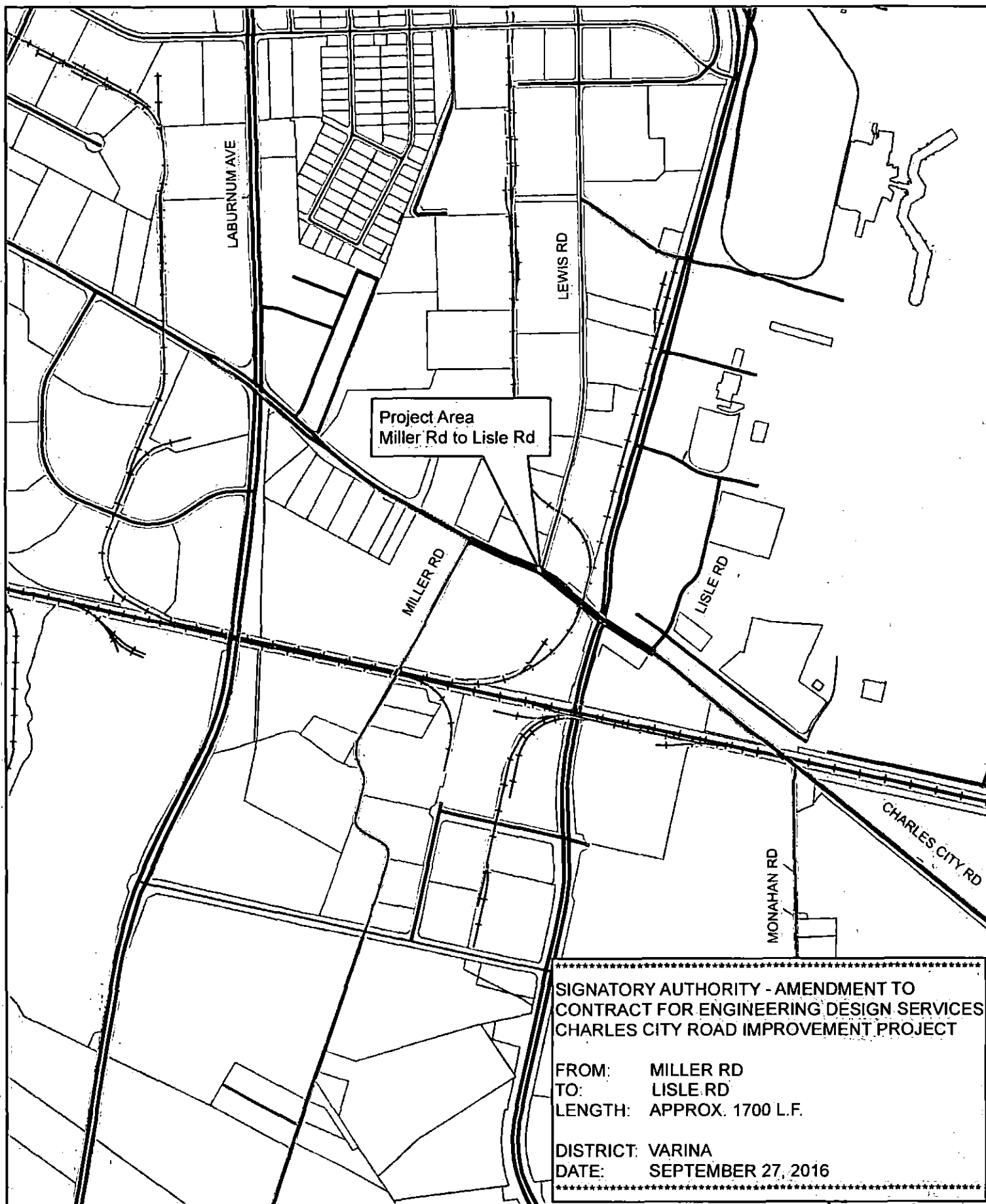
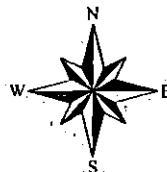
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves an amendment to the contract with Michael Baker Jr., Inc., for additional engineering design services for the fixed lump sum fee of \$45,828.25.

BE IT FURTHER RESOLVED that the County Manager is authorized to execute the amendment in a form approved by the County Attorney.

COMMENTS: The funds for this project will be provided from the Capital Projects Fund, Project #00984. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



CHARLES CITY ROAD IMPROVEMENT PROJECT



SIGNATORY AUTHORITY - AMENDMENT TO
CONTRACT FOR ENGINEERING DESIGN SERVICES
CHARLES CITY ROAD IMPROVEMENT PROJECT

FROM: MILLER RD
TO: LISLE RD
LENGTH: APPROX. 1700 L.F.

DISTRICT: VARINA
DATE: SEPTEMBER 27, 2016



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 221-16
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Charles City Road Improvement Project
— Varina District

For Clerk's Use Only: Date: 9/27/2016 () Approved () Denied () Amended () Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Celone</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Glover, R. <u>✓</u> _____ Branin, T. <u>✓</u> _____ Nelson, T. <u>✓</u> _____ O'Bannon, P. <u>✓</u> _____ Thornton, F. <u>✓</u> _____
---	---	--

WHEREAS, the County received four bids on September 7, 2016, in response to ITB No. 16-1224-7JK and Addenda Nos. 1, 2, and 3 for the Charles City Road Improvement project; and,

WHEREAS, the project will widen Charles City Road to a four lane divided roadway between Miller Road and Lisle Road with curb, gutter and drainage improvements; and,

WHEREAS, the project also includes coordination with CSX for track widening and replacement and the installation of new traffic signals at Charles City Road, Airport Drive, and Route 895; and,

WHEREAS, for selection and evaluation purposes, the lowest responsive bid was determined by multiplying the unit prices times the unit quantities specified in the bid documents, with the following results:

Bidder	Total Bid
Blakemore Construction Corporation, Inc. Rockville, Virginia	\$2,949,472.98
Central Contracting Co., Inc. Richmond, Virginia	\$3,028,631.40
Howard Brothers Contractor, Inc. Lanexa, Virginia	\$3,198,529.52
J. R. Caskey, Inc. Oilville, Virginia	\$3,887,495.02

WHEREAS, based on a review and evaluation of all bids, Blakemore Construction Corporation, Inc. is the lowest responsive and responsible bidder with a bid of \$2,949,472.98.

By Agency Head [Signature] By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 221-16
Page no. 2 of 2

Agenda Title: Resolution — Award of Construction Contract — Charles City Road Improvement Project — Varina District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Charles City Road Improvement project is hereby awarded to Blakemore Construction Corporation, Inc., the lowest responsive and responsible bidder, in the amount of \$2,949,472.98, pursuant to ITB No. 16-1224-7JK, Addenda Nos. 1, 2, and 3, and the bid submitted by Blakemore Construction Corporation, Inc. The final contract amount shall be determined upon completion of the project by multiplying the actual unit quantities authorized for construction by the unit prices submitted in the contractor's bid.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: The funds for this project will be provided from the Capital Projects Funds, project #00984. The Director of Public Works and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



CHARLES CITY ROAD IMPROVEMENT PROJECT

