

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
July 26, 2016**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, July 26, 2016, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Richard W. Glover, Vice Chairman, Brookland District
Thomas M. Branin, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Member of the Board Absent:

Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulkas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
Douglas A. Middleton, Deputy County Manager for Public Safety
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:00 p.m. He led the recitation of the Pledge of Allegiance and delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, the Board approved the minutes of the July 12, 2016, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon,

Absent: Thornton

MANAGER'S COMMENTS

Stafford County Administrator Anthony Romanello was introduced as Henrico County's new Deputy County Manager for Administration. Mr. Romanello previously served as Deputy County Administrator of Stafford and Town Manager of West Point. He also held several positions with the City of Richmond, including Deputy Director of Human Services Administration, Deputy Director of Administration of Public Health, and Assistant to the City Manager. A graduate of Hermitage High School, Mr. Romanello earned his Bachelor's degree in History and American Government from the University of Virginia and a Master's degree in Public Administration from Virginia Commonwealth University.

Supreme Court of Virginia Chief Justice Donald W. Lemmon has invited Senior Assistant County Attorney Rhysa South to join the faculty for the Virginia State Bar Harry L. Carrico Professionalism Course. All newly licensed Virginia lawyers must take this course within one year of their admission to the bar. The faculty is selected from among Virginia's best judges and lawyers. Ms. South will join the faculty for a three-year term, beginning in October and running through October 2019.

Since fall 2012, the County has hosted 206 interns in 18 of its agencies, which have provided valuable work experience while using the interns' talents and skills to make numerous contributions to Henrico County and its citizens. The 56 interns who are working for the County this summer represent 8 high schools and 19 colleges. Debbie Lumpkin, Human Resources Analyst and Internship Coordinator, introduced two students who gave remarks on their internship experiences - Annie Zhang, who attends Maggie L. Walker Governor's School and is working in Libbie Mill Library, and Devin Belle, who attends Virginia Commonwealth University and is working in the Planning Department. Ms. Lumpkin shared a video testimonial from a third student, Ian Spangler, who was unable to be present. Mr. Spangler attended the University of Mary Washington and is working in the Planning Department. Mary Clay Watt, who attends Christopher Newport University and is working in the Department of Public Relations & Media Services, created the video.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon mentioned that Saturday, July 30, is Henrico Community Day. This family event will be held at the Government Center from 10:00 a.m. to 2:00 p.m. The Police and Fire Divisions and general government agencies will have exhibits, fire trucks, police cars, and rescue vehicles on display. Residents can visit with the County Manager, Police Chief Humberto Cardounel, and Fire Chief Tony McDowell.

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized Elliott Robinson and Alexa Welch Edlund from the *Richmond Times-Dispatch*.

PRESENTATION

163-16 Resolution – Commending George B. Lancaster, Jr.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson presented a resolution recognizing George B. Lancaster, Jr., for his notable contributions to student-athletes, the community, and the commonwealth's coaching profession. Coach Lancaster recently retired as head coach of the Highland Springs High School boys basketball team after 37 seasons.

RESIGNATION

164-16 Resolution – Resignation of Member – Person Eligible to Serve as Third Member of Employee Grievance Panels.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEMS

165-16 Resolution – Amendments to the FY 2016-17 Annual Fiscal Plan: July, 2016.

Justin Crawford, Management & Budget Division Supervisor, responded to questions from Mrs. O'Bannon and Mr. Glover.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

150-16 Resolution - Signatory Authority - Quitclaim of Portion of Utility Easement - Duncroft Subdivision - Brookland District.

Mr. Vithoukas informed the Board that the citizen requesting this item communicated with the County subsequent to the Board's deferral of the item on July 12 and asked that it be withdrawn.

Mr. Vithoukas and Mr. Rapisarda responded to questions from Mr. Glover.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board withdrew this item – see attached resolution.

- 166-16 Resolution – Signatory Authority - Quitclaim of Utility Easement – Enclave at Bacova, Section 1 – Three Chopt District.

Steve Price, Assistant Director of Real Property, showed an aerial vicinity map identifying the location of the subject property. He responded to questions from Mr. Branin.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 167-16 Ordinance - Vacation of Portion of Building Lot Line - College Hills Subdivision - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS

There were no comments from the Public.

GENERAL AGENDA

- 168-16 Resolution - To Accept 2016 Virginia H.E.A.T. Program Award.

Maj. Tom Leary, Deputy Chief of Police, responded to a question from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 169-16 Resolution - Award of Contract - Pinehurst Gardens Area Sewer Rehabilitation - Brookland District.

Art Petrini, Director of Public Utilities, responded to questions from Mr. Branin and Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

170-16 Resolution - Award of Contract - Mechanicsville Gardens Water Line Rehabilitation - Fairfield District.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

171-16 Resolution - Award of Construction Contract - Rooty Branch and Virginia Center Sewage Pumping Station Improvements - Three Chopt and Fairfield Districts.

Art Petrini, Director of Public Utilities, responded to questions from Mrs. O'Bannon.

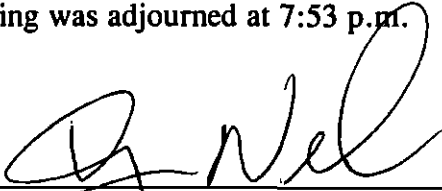
On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

172-16 Resolution - Award of Contract - Engineering Design Services for Woodman Road Extension - Brookland and Fairfield Districts.

Steve Yob, Director of Public Works, showed an area map identifying the location of the proposed road extension and responded to questions from Mrs. O'Bannon and Mr. Glover. Mr. Vithoulkas also responded to a question from Mrs. O'Bannon.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:53 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 163-16
Page No. 1 of 2

Agenda Title: RESOLUTION - Commending George B. Lancaster, Jr.

For Clerk's Use Only:

Date: 7/26/2016

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Brannin
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Glover, R. ☒ ☐ ☐
Brannin, T. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Thornton, F. ☐ ☐ about

WHEREAS, George B. Lancaster, Jr., is a native of Chase City and was a standout basketball player at Mecklenburg County's West End High School; and

WHEREAS, Mr. Lancaster was a play-making guard at Virginia State University (VSU), where he earned Central Intercollegiate Athletic Association (CIAA) All-Tournament honors in 1966 and was later inducted into the university's Hall of Fame; and

WHEREAS, in 1974, Mr. Lancaster was named Most Valuable Player (MVP) of the Richmond City Rec League; and

WHEREAS, Mr. Lancaster began his high school coaching career at Richmond's Huguenot High School in 1972 after coaching the basketball team for Bluestone Junior High School in Mecklenburg County; and

WHEREAS, Coach Lancaster was hired as Highland Springs High School's basketball coach in 1979 and was one of Henrico County's first African-American head coaches; and

WHEREAS, in addition to teaching health and physical education at Highland Springs from 1979 to 2002 and coaching the Highland Springs boys basketball team from 1979 to 2016, Coach Lancaster was the school's head coach for girls basketball and track for several years in the 1980s and for golf throughout the 1990s; and

WHEREAS, Coach Lancaster built and maintained one of the commonwealth's most highly regarded public school basketball programs during his 37 seasons as the Springers' boys coach and left a remarkable legacy that included two state titles, 26 district championships, and 28 district tournament titles; and

By Agency Head

By County Manager

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Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 163-16
Page No. 2 of 2

Agenda Title : **RESOLUTION – Commending George B. Lancaster, Jr.**

WHEREAS, Coach Lancaster is one of only four coaches in Virginia High School League (VHSL) history with more than 700 career victories and was selected to the VHSL Hall of Fame in 2013 after being named state coach of the year twice, region coach of the year four times, and district coach of the year 15 times; and

WHEREAS, Highland Springs High School recognized Coach Lancaster's extraordinary commitment, success, longevity, and influence in February 2016 by dedicating the basketball court in his honor; and

WHEREAS, Coach Lancaster worked tirelessly over the years for his players and earned their admiration and respect as an outstanding communicator, mentor, and father figure who instilled discipline, sportsmanship, perseverance, and teamwork; and

WHEREAS, Coach Lancaster was well liked and will be fondly remembered by his peers who had the challenge and privilege of competing against him.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby commends George B. Lancaster, Jr., for his notable contributions to our student-athletes, to our community, and to our commonwealth's coaching profession.

BE IT FURTHER RESOLVED that this resolution shall be spread upon the minutes of this meeting and a copy publicly presented to Coach Lancaster with the Board's sincere gratitude and warmest best wishes.

Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Commending George B. Lancaster, Jr.

WHEREAS, George B. Lancaster, Jr., is a native of Chase City and was a standout basketball player at Mecklenburg County's West End High School; and

WHEREAS, Mr. Lancaster was a play-making guard at Virginia State University (VSU), where he earned Central Intercollegiate Athletic Association (CIAA) All-Tournament honors in 1966 and was later inducted into the university's Hall of Fame; and

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WHEREAS, Coach Lancaster was hired as Highland Springs High School's basketball coach in 1979 and was one of Henrico County's first African-American head coaches; and

WHEREAS, in addition to teaching health and physical education at Highland Springs from 1979 to 2002 and coaching the Highland Springs boys basketball team from 1979 to 2016, Coach Lancaster was the school's head coach for girls basketball and track for several years in the 1980s and for golf throughout the 1990s; and

WHEREAS, Coach Lancaster built and maintained one of the commonwealth's most highly regarded public school basketball programs during his 37 seasons as the Springers' boys coach and left a remarkable legacy that included two state titles, 26 district championships, and 28 district tournament titles; and

WHEREAS, Coach Lancaster is one of only four coaches in Virginia High School League (VHSL) history with more than 700 career victories and was selected to the VHSL Hall of Fame in 2013 after being named state coach of the year twice, region coach of the year four times, and district coach of the year 15 times; and

WHEREAS, Highland Springs High School recognized Coach Lancaster's extraordinary commitment, success, longevity, and influence in February 2016 by dedicating the basketball court in his honor; and

WHEREAS, Coach Lancaster worked tirelessly over the years for his players and earned their admiration and respect as an outstanding communicator, mentor, and father figure who instilled discipline, sportsmanship, perseverance, and teamwork; and

WHEREAS, Coach Lancaster was well liked and will be fondly remembered by his peers who had the challenge and privilege of competing against him.

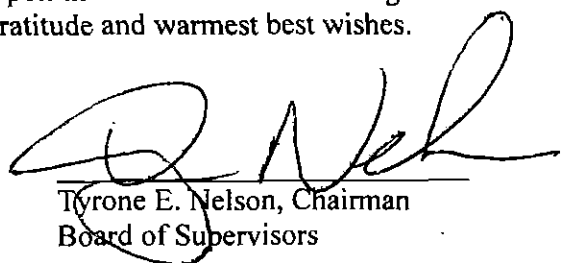
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby commends George B. Lancaster, Jr., for his notable contributions to our student-athletes, to our community, and to our commonwealth's coaching profession.

BE IT FURTHER RESOLVED that this resolution shall be spread upon the minutes of this meeting and a copy publicly presented to Coach Lancaster with the Board's sincere gratitude and warmest best wishes.



Barry R. Lawrence, Clerk
July 26, 2016




Tyrone E. Nelson, Chairman
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 164-16

Page No. 1 of 1

Agenda Title: **RESOLUTION – Resignation of Member – Person Eligible to Serve as Third Member of Employee Grievance Panels**

For Clerk's Use Only:

Date: 7/26/2016

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Branin
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R. ☒ _____
Branin, T. ☒ _____
Nelson, T. ☒ _____
O'Bannon, P. ☒ _____
Thornton, F. _____ about

WHEREAS, on March 8, 2016, Gary L. Wilkinson was appointed from the Tuckahoe District as a person eligible to serve as the third member of employee grievance panels for a term expiring December 31, 2016; and

WHEREAS, by correspondence dated July 16, 2016, Mr. Wilkinson submitted his resignation from this position.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Gary L. Wilkinson as a person eligible to serve as the third member of employee grievance panels.

By Agency Head _____ By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

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Clerk, Board of Supervisors

Date: _____

Lawrence, Barry

From: gwilkinson110@comcast.net
Sent: Saturday, July 16, 2016 12:58 PM
To: Lawrence, Barry
Cc: pat
Subject: Resignation from grievance panel

On July 2 I was diagnosed with Type II diabetes. I monitor my blood sugar every day and take insulin, as prescribed by the doctor. My energy level is low as my body adjusts to this disease.

In the interest of Henrico County I am resigning from the Grievance Panel effective today.

Thank you for asking me to serve; I enjoyed my time on the panel.

Sincerely yours,
Gary L Wilkinson

110 Raketon Road
Richmond, VA 23129
July 18, 2016

Mr Barry Lawrence
P.O. Box 90775
Henrico, VA 23273-0775

cc: Pat O'Bannon

Dear Mr Lawrence,

On July 2 I was diagnosed with Type II diabetes. Every day I monitor my blood sugar levels and take insulin shots as prescribed by my doctor. My energy level is low as my body adjusts to this disease.

after careful deliberation I have decided, with regret, to resign from the grievance panel effective today.

I've enjoyed my brief appointment on the board.

Sincerely,
Gary L. Welkison

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda No. 145-14
Page 1 of 4

Agenda Title: RESOLUTION - Amendments to the FY2016-17 Annual Fiscal Plan: July, 2016

For Clerk's Use Only: Date: <u>7/26/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Celmer</u> <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><u>absent</u></td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>																							

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, held an advertised public hearing on July 26, 2016, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2016-17; and,

WHEREAS, the list includes a project-by-project list of capital projects of the Henrico County Public Schools to be funded with meals tax revenues appropriated for this purpose; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for fiscal year 2016-17 is amended and that such funds are appropriated and allocated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS


FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 38 - Community Revitalization

38003 – CDBG

0000 08298 – <u>FY16-17 CDBG - Administration</u>	\$	270,000
0000 08299 – <u>FY16-17 CDBG - Commercial Assistance Program</u>		203,500
0000 08300 – <u>FY16-17 CDBG - CONNECT Program</u>		165,000
0000 08301 – <u>FY16-17 CDBG - Enterprise Zone - Design Assistance</u>		15,000
0000 08302 – <u>FY16-17 CDBG - Enterprise Zone - Facade Grants</u>		30,000
0000 08303 – <u>FY16-17 CDBG - Highland Springs & Laburnum Gateway Revitalization Initiative</u>		100,000
0000 08304 – <u>FY16-17 CDBG - Historic District Survey - Highland Springs</u>		35,000
0000 08305 – <u>FY16-17 CDBG - HOME Inc. Downpayment Assist</u>		20,000
0000 08306 – <u>FY16-17 CDBG - HOME Inc. Fair Housing Outreach</u>		15,000
0000 08307 – <u>FY16-17 CDBG - Homeowner Maintenance Workshops</u>		15,000
0000 08308 – <u>FY16-17 CDBG - PHFS - HumanKind - Financial Opportunity Center</u>		25,000
0000 08309 – <u>FY16-17 CDBG - project:HOMES Emergency and Minor Repairs</u>		365,521

By Agency Head 

By County Manager 

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Clerk, Board of Supervisors

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COUNTY OF HENRICO, VIRGINIA
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0000 08310	<u>FY16-17 CDBG - project:HOMES Homeowner Rehab Program</u>	66,096
0000 08311	<u>FY16-17 CDBG - SCDHC Downpayment Assistance</u>	13,500
0000 08312	<u>FY16-17 CDBG - Va Supportive Housing - New Clay House II</u>	200,000
	Sub-Total CDBG	\$ 1,538,617

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2016-17 grant funds in the amount of \$1,538,617 for these 15 programs/purposes.

38004	- HOME	
0000 08313	- <u>FY16-17 HOME - Administration</u>	\$ 65,000
0000 08314	- <u>FY16-17 HOME - CHDO Activities Rehab for Sale</u>	98,000
0000 08315	- <u>FY16-17 HOME - HOME Inc. Downpayment Assistance</u>	75,000
0000 08316	- <u>FY16-17 HOME - project:HOMES Homeowner Rehab Program</u>	351,655
0000 08317	- <u>FY16-17 HOME - SCDHC Downpayment Assistance</u>	65,000
	Sub-Total HOME	\$ 654,655

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnerships Program, as authorized by the HOME Investment Partnerships Act of 1990, has awarded the County of Henrico, fiscal year 2016-17 grant funds in the amount of \$654,655 for these five programs/purposes.

38007	- ESG	
0000 08318	- <u>FY16-17 ESG - Administration</u>	\$ 10,605
0000 08319	- <u>FY16-17 ESG - CARITAS - Case Management for Shelter Clients</u>	20,000
0000 08320	- <u>FY16-17 ESG - Henrico Social Services - Homeless Prevention</u>	20,000
0000 08321	- <u>FY16-17 ESG - Homeward - Homeless Management Information System</u>	2,500
0000 08322	- <u>FY16-17 ESG - Housing Families First - Hilliard House Emergency Shelter</u>	35,250
0000 08323	- <u>FY16-17 ESG - Housing Families First - Rapid Rehousing</u>	39,000
0000 08324	- <u>FY16-17 ESG - YWCA - Greater Richmond Domestic Violence Hotline</u>	14,500
	Sub-Total ESG	\$ 141,855

The United States Department of Housing and Urban Development (HUD), Emergency Solutions Grant (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, has awarded the County of Henrico, fiscal year 2016-17 grant funds in the amount of \$141,855 for these seven programs/purposes.

Total Community Revitalization	\$ 2,335,127
Total SPECIAL REVENUE FUND	\$ 2,335,127
Total OPERATING FUNDS	\$ 2,335,127

COUNTY OF HENRICO, VIRGINIA
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CAPITAL FUNDS

FUND 2101 – General Capital Projects Fund

Department 16 - General Services

16999 – General Services Capital Projects

0000 08295 – Libbie Mill Library - 3rd Floor - Junior Achievement Financial Center \$ 1,800,000

To appropriate funding of \$1,800,000 anticipated from Junior Achievement for the construction associated with the build-out of the third floor of the Libbie Mill Library. This space will be utilized by the organization as a financial center for youth in the metropolitan Richmond area that would provide in-school and after-school programs focusing on work readiness, entrepreneurship, and financial literacy.

FUND 2111 – Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 – Director

0000 06352 – Short Pump Park \$ 75,000

This amendment will provide funding for improvements to the existing Short Pump Park for the Kanawha Youth Athletic Association. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total CAPITAL PROJECTS FUND

\$ 1,875,000

Total Amendments/Appropriations

\$ 4,210,127

BE IT FURTHER RESOLVED by the Board that the following resources from the approved Education Meals Tax Project Reserve be transferred to the specific capital projects listed below.

FROM:

CAPITAL FUNDS

FUND 2139 - MEALS TAX SCHOOLS CAPITAL

Department 50 - Education

50331 - Construction and Maintenance

0000 06899 - Education Meals Tax Project Reserve \$ 9,000,000

TO:

CAPITAL FUNDS

FUND 2139 - MEALS TAX SCHOOLS CAPITAL

Department 50 - Education

50331 - Construction and Maintenance

0000 08223 - Adams ES - New Intercom System \$ 40,000

0000 08224 - Adams ES - Bathroom Improvements Phase II 178,500

0000 08225 - Adams ES - Pavement Improvements 200,000

0000 08226 - Ashe ES - Pavement Improvements 220,000

0000 08227 - Byrd MS - Bathroom Improvements Phase III 262,500

0000 08228 - Carver ES - Pavement Improvements 330,000

0000 08230 - Chamberlayne ES - Pavement Improvements 175,000

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0000 08231 - <u>Chamberlayne ES - Bathroom Improvements</u>	178,500
0000 08232 - <u>Crestview ES - Bathroom Improvements Phase II</u>	178,500
0000 08233 - <u>Crestview ES - Pavement Improvements</u>	165,000
0000 08234 - <u>Davis ES - Bathroom Improvements Phase II</u>	178,500
0000 08235 - <u>Donahoe ES - Pavement Improvements</u>	159,500
0000 08236 - <u>Dumbarton ES - Bathroom Improvements</u>	178,500
0000 08237 - <u>Fair Oaks ES - Pavement Improvements</u>	138,060
0000 08238 - <u>Freeman HS - Pavement Improvements</u>	250,000
0000 08239 - <u>Glen Lea ES - Pavement Improvements</u>	184,800
0000 08240 - <u>Godwin HS - Lighting Improvements</u>	240,020
0000 08241 - <u>Hermitage HS - Bathroom Improvements Phase II</u>	400,000
0000 08242 - <u>Hermitage HS - Access Road Improvements</u>	357,500
0000 08243 - <u>Hermitage HS - Replace Window Glass at Courtyard</u>	150,000
0000 08244 - <u>Hermitage HS - Ceiling and Lighting Upgrades Phase II</u>	235,000
0000 08245 - <u>Highland Springs ES - Pavement Improvements Phase II</u>	88,550
0000 08246 - <u>Highland Springs ES - Bathroom Improvements</u>	178,500
0000 08247 - <u>Highland Springs HS - Pavement Improvements</u>	625,000
0000 08248 - <u>Highland Springs HS - New Intercom System</u>	63,000
0000 08249 - <u>Holladay ES - Pavement Improvements</u>	220,000
0000 08250 - <u>Holladay ES - Walk-in Kitchen Cooler</u>	165,000
0000 08251 - <u>Johnson ES - Gym Floor Replacement</u>	40,000
0000 08252 - <u>Longan ES - Bathroom Improvements Phase II</u>	178,500
0000 08253 - <u>Nuckols Farm ES - Gym Floor Replacement</u>	40,000
0000 08254 - <u>Nuckols Farm ES - Lighting Improvements</u>	82,280
0000 08255 - <u>Pocahontas MS - Gym Floor Replacement</u>	85,000
0000 08257 - <u>Seven Pines ES - Walk-in Kitchen Cooler</u>	165,000
0000 08258 - <u>Shady Grove ES - Lighting Improvements</u>	83,820
0000 08259 - <u>Skipwith ES - Pavement Improvements Phase II</u>	308,000
0000 08260 - <u>Skipwith ES - Bathroom Improvements</u>	178,500
0000 08261 - <u>Springfield Park ES - Intercom System & Voice Switch</u>	48,000
0000 08262 - <u>Three Chopt ES - Pavement Improvements</u>	246,030
0000 08264 - <u>Tuckahoe MS - Bathroom Improvements Phase II</u>	280,000
0000 08266 - <u>Tuckahoe MS - T12 Light Tube Replacements</u>	145,000
0000 08267 - <u>Tucker HS - Bathroom Improvements Phase II</u>	240,000
0000 08268 - <u>VA Randolph - New Intercom System</u>	63,000
0000 08269 - <u>VA Randolph - Pavement Improvements</u>	400,000
0000 08270 - <u>VA Randolph - Lighting Improvements</u>	127,160
0000 08271 - <u>Varina HS - Pavement Improvements</u>	467,500
0000 08272 - <u>Ward ES - Lighting Improvements</u>	82,280

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 150-16

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Quitclaim of Portion of Utility Easement —
Dunncroft Subdivision — Brookland District

For Clerk's Use Only:

Date: 7/26/2016

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Culmer Seconded by (1) Branin
(2) (2)

REMARKS: withdrawn

YES NO OTHER

	YES	NO	OTHER
Branin, T.	✓		
Glover, R.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.			absent

WHEREAS, Wesley E. Yates, the owner of Lot 9, Block M, Section L of Dunncroft subdivision, has requested the County to quitclaim a portion of a utility easement across his property; and,

WHEREAS, the County has no need for the easement area requested by the owner; and,

WHEREAS, this resolution was advertised and a public hearing was held on July 12, 2016, pursuant to Sections 15.2-1800 and 15.2-1813 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute a quitclaim deed, in a form approved by the County Attorney, quitclaiming all interest of the County in the easement area shaded and shown as "3.0' Area of Quitclaim" on the plat attached as Exhibit A.

Comments: The Directors of Public Utilities, Public Works, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

Ed Bohan

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

EXHIBIT A

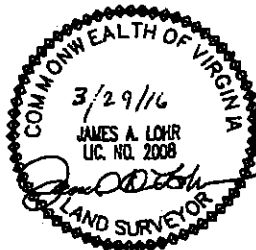
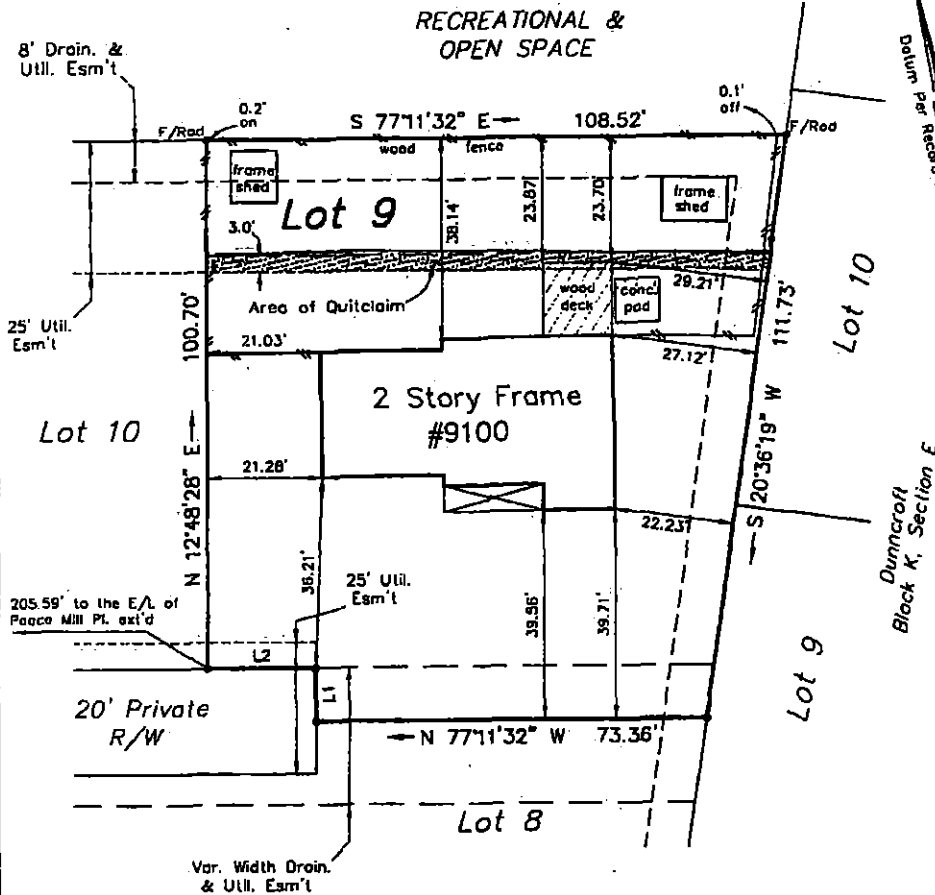
Address: #9100 Peace Mill Place
 Current Owner: Wesley E. Yates
 GPIN: 780-782-0518
 D.B. 4674, Pg. 1224

Zoning: R-3
 Rear yard - 35'

LINE	BEARING	DISTANCE
L1	N 12°48' E	10.00'
L2	N 77°12' W	20.00'

Note: All utilities underground.

Area of Quitclaim = 315,806 sq.ft.
 Quitclaim Ref.: P.B. 87, Pg. 91
 and Deed Book 1644, Page 299



Plat Showing Area of Quitclaim on
 Lot 9, Block M,
 Dunncroft, Section L,
 Brookland District,
 Henrico County, VA

This is to certify that on 11/03/15 I made an accurate field survey of the premises shown herein that all improvements and easements known or visible are shown herein, that there are no encroachments by improvements either from adjoining premises or from subject premises upon adjoining premises other than shown herein. THIS PLAT WAS MADE WITHOUT THE BENEFIT OF A TITLE SURVEY OR REPORT.

FLOOD INSURANCE NOTE: By graphics plotting only, this property is in ZONE X of the Flood Insurance Rate Map, Community Panel No. 51087C0045C, effective date of 12/18/07. Exact designations can only be determined by an Elevation Certificate. Based on the above information, this property IS NOT in a Special Flood Hazard Area.



Edwards, Kretz, Lohr & Associates, PLLC
 Land Surveyors-Planners
 Virginia-North Carolina
 1900 Byrd Avenue, Suite 103
 Richmond, Virginia, 23230
 Phone (804) 673-8668
 Fax (804) 673-9990

Scale: 1"=25'
 Drawn: TCJ
 Job: 1557-15

Date: 12/11/15
 Revised: 03/29/16
 Checked: JAL



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 166-16

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Quitclaim of Utility Easement — Enclave at Bacova, Section 1 — Three Chopt District

For Clerk's Use Only:

Date: 7/26/2016

- () Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ✓
Glover, R. ✓
Nelson, T. ✓
O'Bannon, P. ✓
Thornton, F. ✓ abet

WHEREAS, Welford Properties, LLC has requested the County to quitclaim a utility easement across its property at Enclave at Bacova, Section 1; and,

WHEREAS, the County does not need the utility easement which impedes new development; and,

WHEREAS, this resolution was advertised and a public hearing was held on July 26, 2016, pursuant to Sections 15.2-1800 and 15.2-1813 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute a deed, in a form approved by the County Attorney, quitclaiming all interest of the County in the area labeled "16' Utility Easement D.B. 2495, Pg. 304 to Be Quitclaimed 7,062.91 S.F." on the plat attached as Exhibit A.

Comments: The Directors of Public Utilities, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

BEARINGS AND DISTANCES
SHOWN ON THIS PLAT ARE GRID
BEARINGS AND GRID DISTANCES

N.T.S. = NOT TO SCALE
S.F. = SQUARE FEET

APPROVED FOR
LOCATION
AND PLACEMENT

BY DP:

DATE

BY DP: 4/5/16

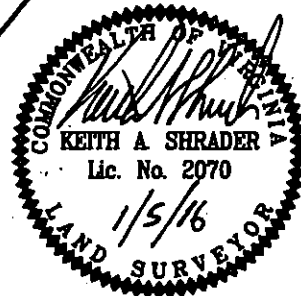
DATE 4/26/16

BY L:

DATE 4/27/16

16' UTILITY
EASEMENT
DB.2495 PG.304
TO BE QUITCLAIMED
7,062.91 S.F.

WELFORD PROPERTIES, LLC
737-766-1902
DB.5438 PG.175



LIESFELD FARM
AT BACOVA
SECTION 1
PB.130 PG.224-230
COMMON AREA 2

EMILE J. &
G.D. BAILEY
736-765-9259
DB.1666 PG.670

N.A.D. 83
HENRICO Co.
SCALE FACTOR
0.999995165

LINE	BEARING	DISTANCE
L1	N21°58'53"E	27.24'
L2	N28°01'07"W	84.38'
L3	N38°47'23"E	103.24'
L4	N51°12'57"W	17.00'

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	186.59'	99.23'	50°00'00"	N03°01'07"W	183.87'
C2	1125.93'	108.00'	86°48'30"	N05°23'08"E	1118.92'

PLAT SHOWING
A 16' & 25' UTILITY EASEMENT
ACROSS THE PROPERTY OF WELFORD
PROPERTIES, LLC (GPIN 737-766-1902)
TO BE QUITCLAIMED

THREE CHOPT DISTRICT HENRICO COUNTY, VIRGINIA

DATE: DEC. 22, 2015	DRAWN BY: MDS	CHECKED BY: KAS
CAD FILE: QUITCLAIM	SC: 1"=50'	JN: 323-01-103

**YOUNGBLOOD
TYLER &
ASSOCIATES, P.C.**

CIVIL ENGINEERS, PLANNERS
& LAND SURVEYORS
7309 HANOVER GREEN DRIVE
P.O. BOX 517
MECHANICSVILLE, Va. 23111
(804) 748-5285

I:\Eng3\CAD\BACOVA\PLATS\UT EASEMENT QUITCLAIMED\QUITCLAIM.dwg



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 107-14
Page No. 1 of 2

Agenda Title: **ORDINANCE — Vacation of Portion of Building Lot Line — College Hills Subdivision — Tuckahoe District**

For Clerk's Use Only:

Date: 7/26/2016

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Brauin
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Brauin, T. ☒ ☐ ☐
Glover, R. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Thornton, F. ☐ ☐ about

WHEREAS, David Hudson and Sarah Hudson, the owners of Lot 20, Block A, Section 1 of the College Hills subdivision, have requested that the County vacate the portion of the 50 foot building lot line that crosses their lot so they can enlarge their existing front porch; and,

WHEREAS, the plat is recorded in the Clerk's Office of the Circuit Court of Henrico County ("Clerk's Office") in Plat Book 23, page 142; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on July 26, 2016; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- (1) the portion of the building lot line labeled "50' Building Lot Line To Be Vacated" shown on the attached Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2);
- (2) this Ordinance shall become effective 30 days after its passage as provided by law;

By Agency Head

Don B. [Signature]

By County Manager

[Signature]

Routing:
Yellow to:

Real Property

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 167-14

Page No. 2 of 2

**Agenda Title: ORDINANCE — Vacation of Portion of Building Lot Line — College Hills
Subdivision — Tuckahoe District**

- (3) the Clerk of the Circuit Court of Henrico County (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- (4) the Clerk is further authorized to *index this Ordinance* on the grantor and grantee sides of the general index to deeds in the names of DAVID HUDSON and SARAH HUDSON, or their successors or assigns; and,
- (5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities, and Public Works without objection; the County Manager concurs.

50' Building Lot Line
To Be Vacated

Date: _____



GRANT MATERIALS DISTRIBUTION

DOP-326 (5/14)



GRANT MATERIAL(S): HEAT17 Project

PERSON INITIATING: Francesca Rodriguez

DATE INITIATED: 13 July 2016

GRANTS INVOLVING PERSONNEL COMPLEMENT	GRANTS NOT INVOLVING PERSONNEL COMPLEMENT
Distribution of Materials: <input type="checkbox"/> Controller <input type="checkbox"/> Division of Accounting <input type="checkbox"/> Office of Management/Budget <input type="checkbox"/> Police Personnel <input type="checkbox"/> Department of Human Resources <input type="checkbox"/> Major, Administrative Services Bureau	Distribution of Materials: <input checked="" type="checkbox"/> Controller <input checked="" type="checkbox"/> Division of Accounting <input checked="" type="checkbox"/> Office of Management/Budget <input checked="" type="checkbox"/> Major, Administrative Services Bureau

SUMMARY OF GRANT PROJECT WITH BUDGET:

Grant: Period 1 July 2016 – 30 June 2017 Number: HEAT17-HC-31004

Purpose: Send Two Auto Theft Detectives to Annual I.A.A.T.I. Conference

Federal/State Award Amount: \$2,894.87

Local Fund Match Amount: \$0.00

Total Project Budget: \$2,894.87

DIVISION OF POLICE

INTER-OFFICE MEMORANDUM

TO: County Attorney's Office **SUBJECT:** HEAT17 Grant Acceptance Resolution

FROM: Chief of Police **DATE:** July 13, 2016

Enclosed is the Board acceptance resolution for the Virginia Help Eliminate Auto Theft (H.E.A.T.) Program awarded funds to send two Henrico County Police Division automobile theft Detectives to the International Association of Auto Theft Investigators (I.A.A.T.I.) Training Seminar. This training is August 7-12, 2016 in Murfreesboro, Tennessee. There are no local match funds involved.

Thank you.



Humberto I. Cardounel, Jr.
Chief of Police

cc: Division Controller



RECEIVED

JUN 10 2016

Colonel W. S. (Steve) Flaherty
Superintendent

(804) 674-2000

COMMONWEALTH OF VIRGINIA

DEPARTMENT OF STATE POLICE

P.O. Box 27472, Richmond, VA 23261-7472

Henrico Police
Chief's Office

Lt. Colonel Robert B. Northern
Deputy Superintendent

June 1, 2016

Chief Humberto I. Cardounel
Henrico County Division of Police
P.O. Box 90775
Henrico, Virginia 23273-0775

Dear Chief Cardounel:

The Virginia Help Eliminate Auto Theft (HEAT) Program is a statewide cooperative effort of the Department of State Police, the Department of Motor Vehicles, and more than 172 local law enforcement agencies participating. The goal of the HEAT Program is to decrease auto theft's adverse impact upon automobile insurance premiums by reducing the number of vehicles stolen each year.

To accomplish this, the HEAT Program supports initiatives to increase auto theft arrests, stolen vehicle recoveries, intelligence gathering, and crime prevention activities. I am pleased to announce a HEAT initiative that I believe will help increase arrests and recoveries.

To enhance Virginia's auto theft enforcement capabilities, the HEAT Program has allocated funds to provide auto theft investigation training grants. The HEAT Program authorized grant funding to send full-time auto theft investigators (up to \$2616.00 for one, and up to \$4131.50 for two) to the following International Association of Auto Theft Investigators (IAATI) training seminar:

International Association of Auto Theft Investigators Training Seminar
(www.iaati.org)
August 7-12, 2016
Murfreesboro, Tennessee

An agency must have an auto theft unit consisting of a least one full-time auto theft investigator to be eligible for this funding. Authorized expenditures include seminar tuition/registration, lodging, meals, and/or transportation.

HEAT 2016 Training Grants
June 1, 2016
Page 2

To apply for this HEAT funding, please submit a written request indicating: the officer(s) that will attend the training; a detailed list of projected costs; your agency's Federal Identification Number (FIN), and your agency's contact person (name and telephone number) for this request. Your request should be mailed to First Sergeant Steve Hall, Virginia State Police, P.O. Box 27472, Richmond, Virginia 23261-7472.

Applications for funding for authorized expenditures will be approved on a first come basis. Approved funding will be provided via electronic transfer to your agency or jurisdiction utilizing the FIN provided.

If you desire additional information regarding this funding opportunity or the HEAT Program, please contact First Sergeant Steve Hall by telephone (804) 674-2586 or by Email at Steven.Hall@vsp.virginia.gov.

This ability to provide specialized auto theft investigation training for investigators provides Virginia's law enforcement agencies with an excellent opportunity to turn up the HEAT on auto thieves by renewing our focus on Virginia's costly auto theft problem. I invite you to participate in this cooperative effort.

Your continued support and participation in HEAT initiatives are greatly appreciated.

Sincerely,



Superintendent

WSF/shh

cc: Lieutenant Colonel Rick A. Jenkins
Captain Craig C. Worsham



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **16A-16**

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract — Pinchurst Gardens Area Sewer Rehabilitation — Brookland District

For Clerk's Use Only:

Date: **7/26/2016**

- ☒ Approved
- ☐ Denied
- ☐ Amended
- ☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Glover
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>		
Glover, R.	<input checked="" type="checkbox"/>		
Nelson, T.	<input checked="" type="checkbox"/>		
O'Bannon, P.	<input checked="" type="checkbox"/>		
Thornton, F.			<u>about</u>

WHEREAS, the County received four bids on June 8, 2016, in response to Invitation to Bid No. 16-1192-5CE and Addendum No. 1 for the Pinchurst Gardens Sewer Rehabilitation project in the Brookland District; and,

WHEREAS, the project includes replacement or lining of approximately 2.25 miles of sewer main piping and 300 sewer service pipes bounded by Overton Road, Cedar Croft Street, Irisdale Avenue, and Impala Drive; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Henry S. Branscome, LLC Williamsburg, VA	\$4,009,859.88
C. T. Purcell Excavating, Inc. Montpelier, VA	\$4,999,497.00
G. L. Howard, Inc. Rockville, VA	\$5,544,550.00
Walter C. Via Enterprises, Inc. West Point, VA	\$5,586,020.00

WHEREAS, the apparent low bidder, Henry S. Branscome, LLC, withdrew its bid as permitted by the procedures in the Invitation to Bid; and,

WHEREAS, after a review of the remaining bids, it was determined that C. T. Purcell Excavating, Inc. is the lowest responsive and responsible bidder with a bid of \$4,999,497.

By Agency Head

Arthur O. Petrucci

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **169-16**

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Pinchurst Gardens Area Sewer Rehabilitation — Brookland District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to C. T. Purcell Excavating, Inc., the lowest responsive and responsible bidder, in the amount of \$4,999,497 pursuant to Invitation to Bid No. 16-1192-5CE, Addendum No.1, and the bid submitted by C. T. Purcell Excavating, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **170-16**

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Mechanicsville Gardens Water Line Rehabilitation — Fairfield District**

For Clerk's Use Only:

Date: **7/26/2016**

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Culmer Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Brannin, T. ☒ ☐ ☐
Glover, R. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Thornton, F. ☐ ☐ absent

WHEREAS, the County received three bids on June 15, 2016, in response to Invitation to Bid No. 16-1197-5CE and Addendum No. 1 for the Mechanicsville Gardens Water Line Rehabilitation project in the Fairfield District; and,

WHEREAS, the project includes replacement of approximately 1,400 feet of deteriorated 8-inch cast iron water main piping and 28 water service pipes along Carroll Street, N. 21st Street, and Cool Lane; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Johnson & Glazier Construction Company, Inc. Prince George, VA	\$358,100
Walter C. Via Enterprises, Inc. Mattaponi, VA	\$517,588
Lyttle Utilities, Inc. Richmond, VA	\$597,150

WHEREAS, after a review of the bids received, it was determined that Johnson & Glazier Construction Company, Inc. is the lowest responsive and responsible bidder with a bid of \$358,100.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- The contract is awarded to Johnson & Glazier Construction Company, Inc., the lowest responsive and responsible bidder, in the amount of \$358,100 pursuant to Invitation to Bid No. 16-1197-5CE, Addendum No.1, and the bid submitted by Johnson & Glazier Construction Company, Inc.
- The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

Arthur O. Peltz

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **170-16**

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Mechanicsville Gardens Water Line
Rehabilitation — Fairfield District**

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 171-16

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Rooty Branch and Virginia Center Sewage Pumping Station Improvements — Three Chopt and Fairfield Districts

For Clerk's Use Only:

Date: 7/26/2016

- (☒) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon

Seconded by (1) Branin

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐
Glover, R. ☒ ☐ ☐
Nelson, T. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Thornton, E. ☐ ☐ about

WHEREAS, the County received seven bids on June 7, 2016, in response to Invitation to Bid No. 16-1185-4CE and Addendum No. 1 for improvements to the Rooty Branch and Virginia Center Sewage Pumping Stations; and,

WHEREAS, the project involves the replacement of two pump speed controls and the addition of a new pump and pump speed control at each station; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Waco, Inc.	\$888,565
Sandston, VA	
Shaw Construction	\$993,000
Yorktown, VA	
TA Loving Company	\$1,064,794
Goldsboro, NC	
MEB General Contractors, Inc.	\$1,098,000
Chesapeake, VA	
Ulliman Schutte Construction, LLC	\$1,119,000
Miamisburg, OH	
Southwood Building Systems, Inc.	\$1,173,600
Ashland, VA	
Fielder's Choice	\$1,201,375
Charlottesville, VA	

WHEREAS, after a review and evaluation of the bids, it was determined that Waco, Inc. is the lowest responsive and responsible bidder with a bid of \$888,565.

By Agency Head

Arthur O. Petreni

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **171-16**

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Rooty Branch and Virginia Center
Sewage Pumping Station Improvements — Three Chopt and Fairfield Districts**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Waco, Inc., the lowest responsive and responsible bidder, in the amount of \$888,565 pursuant to Invitation to Bid No. 16-1185-4CE, Addendum No.1, and the bid submitted by Waco, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 17246

Page No. 1 of 2

Agenda Title: RESOLUTION —Award of Contract— Engineering Design Services for Woodman Road Extension — Brookland and Fairfield Districts

For Clerk's Use Only: Date: 1/26/2016 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION		YES NO OTHER			
	Moved by (1) <u>Clover</u> (2) _____	Seconded by (1) <u>O'Bannon</u> (2) _____	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>
REMARKS: APPROVED						

WHEREAS, on September 4, 2015, 11 proposals were received in response to RFP #15-1025-8JK to provide engineering services to design the extension of Woodman Road from Greenwood Road to the Dominion Power transmission easement; and,

WHEREAS, based upon review of the written proposals, the Selection Committee interviewed the following firms:

Clark Nexsen, Inc.
Whitman Requardt & Associates, LLP
AECOM Technical Services, Inc.

WHEREAS, the Selection Committee selected Clark Nexsen, Inc. as the top ranked firm, and negotiated a contract for the lump sum design fee amount of \$1,527,253; and,

WHEREAS, these costs will be funded through the Capital Projects Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. A contract for \$1,527,253 to provide engineering services to design the extension of Woodman Road is hereby awarded to Clark Nexsen, Inc. in accordance with RFP #15-1025-8JK, the Clark Nexsen, Inc. proposal dated September 4, 2015, and the Clark Nexsen, Inc. Scope of Services dated May 20, 2016.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

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3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comments: This project will be funded through the Capital Projects Fund, County Project #2101.50701.28004.07043. The Purchasing Director and the Director of Public Works recommend approval of this Board paper, and the County Manager concurs.