COUNTY OF HENRICO, VIRGINIA BOARD OF SUPERVISORS REGULAR MEETING May 24, 2016

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 24, 2016, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District Richard W. Glover, Vice Chairman, Brookland District Thomas M. Branin, Three Chopt District Patricia S. O'Bannon, Tuckahoe District Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoulkas, County Manager Joseph P. Rapisarda, Jr., County Attorney Lt. Col. Alisa A. Gregory, Chief Deputy Sheriff Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board Joseph P. Casey, Deputy County Manager for Administration Timothy A. Foster, Deputy County Manager for Community Operations Douglas A. Middleton, Deputy County Manager for Public Safety

Mr. Nelson called the meeting to order at 7:01 p.m. and led recitation of the Pledge of Allegiance.

The Reverend Gilbert Wilkerson, Chaplain for the County's Police Division, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, the Board approved the minutes of the May 10, 2016, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon, Thornton

No: None

MANAGER'S COMMENTS

The County successfully sold Water and Sewer Revenue System Bonds on May 16 and 17, which included \$75.57 million in new money at 3.25 percent interest and a refunding issuance at 1.6 percent interest. Finance Director Gene Walter and his staff were able to generate a net present value savings of \$6.7 million for the County's ratepayers through the refunding issuance. For the overall issuance, there were three times more orders than there were bonds and for the first time ever retail orders were taken for County bonds ahead of the institutional sale. Of the \$25.2 million in nationwide retail orders, \$1.2 million were from individual investors in Henrico County. The bonds received triple-A ratings from both Standard & Poor's and Fitch and a double-A1 rating from Moody's. The underwriting team was composed of senior underwriter Raymond James as well as BB&T Capital Markets, Davenport and Company, and J. P. Morgan.

BOARD OF SUPERVISORS' COMMENTS

Mr. Nelson reminded the public of the grand opening of the new Varina Area Library scheduled for Wednesday, June 1, at 6:00 p.m. The County is expecting a large crowd and has made arrangements for event parking at Varina High School that will include shuttle service to the library. The Varina High School band will provide entertainment prior to the ceremony, and the Varina High School NJROTC will be presenting the colors during the ceremony. Weather permitting, the ceremony will be held outside.

Mr. Nelson recognized a large cadre of Boy Scouts who were in the audience observing the meeting. The following troops were represented: 418, sponsored by St. Stephen's Episcopal Church (Richmond); 700, Duncan Memorial United Methodist Church (Hanover); 710 DeWitt Clinton Masonic Lodge #141 (Goochland); 728, West Richmond Church of the Brethren (Henrico); 770, River Road Presbyterian Church (Henrico); 788, Christ Church Episcopal (Henrico); 795, Glen Allen Baptist Church; 897, Mt. Pisgah United Methodist Church (Chesterfield); 1869, Salisbury Presbyterian Church (Chesterfield); and 1893, St. Edward Catholic Church (Chesterfield).

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized Elliot Robinson from the Richmond Times-Dispatch.

PUBLIC HEARING ITEM

100-16 Resolution - Signatory Authority - Lease of County Property - 10791 Old Washington Highway - Brookland District.

Jon Tracy, Director of Real Property, showed a slide containing a vicinity map of the subject site. Mr. Vithoulkas responded to a question from Mr. Glover regarding ownership of this property.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

The following persons reflected on Henrico's history and asked the Board to showcase it at a publicly-funded history center and museum: Henry Nelson, a resident of the Varina District; James Harris, a resident of the Brookland District; Sarah Pace, a resident of the Brookland District and Chairperson of the County's Historic Preservation Advisory Committee; and Jenny Nelson, a resident of the Varina District, President of the Varina Branch Public Library Friends, and a charter member of the Henrico Historical Society. Ms. Pace responded to a question from Mrs. O'Bannon.

Pamela Lias Greene, a resident of the Brookland District, asked the Board to accept professional guidance in caring for historical facilities and properties for which the County is a custodian and expressed concern that the Board has not properly addressed historically-related subjects that have come before the County.

Sam Gavin, a resident of the Tuckahoe District and student at Tuckahoe Middle School, voiced concern about the condition of the school and the absence of renovations to the school during the past several decades. Mr. Vithoulkas and Mrs. O'Bannon noted the school is on the County's list of capital projects for potential repair.

GENERAL AGENDA

101-16 Resolution – Signatory Authority – Contract Amendment for Architectural and Engineering Services – Libbie Mill Area Library.

John Neal, Director of General Services and Mr. Vithoulkas responded to questions from the Board. Mr. Glover commented he is looking forward to Junior Achievement of Central Virginia occupying the third floor of the library.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

In response to remarks made during the comment period, Mr. Glover noted local government is no longer taught at the third grade level in Henrico's public schools because of a decision made by the school system after the Standards of Learning (SOLs) became part of the curriculum. He further noted the Board of Supervisors had no say in this decision.

102-16 Resolution – To Accept a Text-to-911 Grant From the Virginia E-911 Services Board.

Maj. Carl Mueller, Deputy Chief of Police, responded to questions from the Board.

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On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

103-16 Resolution – To Accept an Education Program Grant From the Virginia E-911 Services Board.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

104-16 Resolution - Award of Contract - Engineering Design and Construction Administration Services - SCADA Systems Replacement.

Art Petrini, Director of Public Utilities, responded to questions from Mrs. O'Bannon and Mr. Branin.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

105-16 Resolution - Signatory Authority - VDOT Agreement - Pedestrian and Signal Improvements on Azalea Avenue and Wilkinson Road - Project #9999-043-831 (UPC 106299) - Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

106-16 Resolution - Signatory Authority - Extension of Term of VDOT Agreement - Revenue Sharing Program.

> Steve Yob, Director of Public Works, responded to a question from Mrs. O'Bannon.

> On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item - see attached resolution.

107-16Introduction of Resolution - Receipt of Requests for Amendments to the FY
2015-16 Annual Fiscal Plan: June, 2016.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see introduction of resolution.

108-16 Resolution – Settlement of Personal Injury Claim of George Edward Weaver.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:02 p.m.

Board of Supervisors Chanman

Henrico County, Virginia

Agenda Title:	COUNTY OF HENRICO, VIRGINIA BOARD OF SUPERVISORS MINUTE RESOLUTION — Signatory Authority — Lease of County Pr Old Washington Highway — Brookland District	Agenda Item No. 100-16 Page No. I of 1 poperty — 10791
For Clerk's Use Only: Date: 5 24 2019 (Approved () Denied () Amended () Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) (1) (1) (2) (2) (2) (2) (2) (2) (2) (2) (2) (2	YES NO OTHER Branin, T.

WHEREAS, the County owns a single-family dwelling on approximately 2.47 acres at 10791 Old Washington Highway (the "Property"); and,

WHEREAS, the County desires to lease the Property for one year, and the tenant, Andrew Tyler Maxwell, will pay monthly rent of \$850 and will be responsible for maintaining the Property; and,

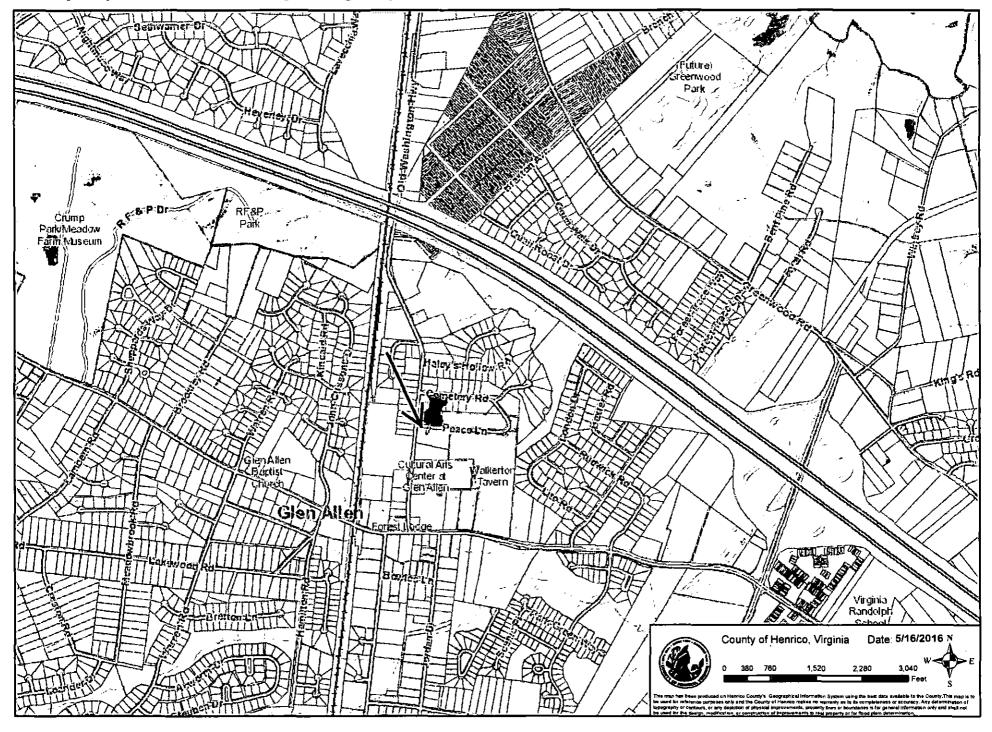
WHEREAS, this Resolution was advertised pursuant to Section 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on May 24, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it authorizes the County Manager to execute a lease agreement for a one-year term commencing June 1, 2016 in a form approved by the County Attorney.

Comments: The lease will renew annually unless terminated by the County or the tenants. The Directors of Real Property and Recreation and Parks recommend approval of this action; the County Manager concurs.

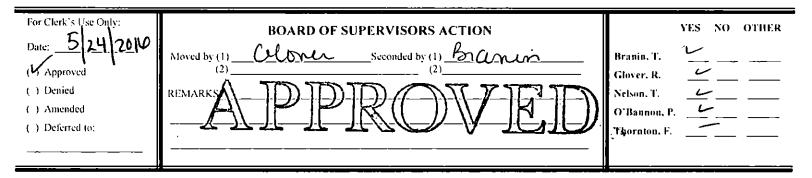
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	Date:

Vicinity Map - 10791 Old Washington Highway





Agenda Title: RESOLUTION — Signatory Authority — Contract Amendment for Architectural and Engineering Services – Libbie Mill Area Library



WHEREAS, on September 25, 2012, the Board of Supervisors awarded a contract in the amount of \$1,963.870 to BCWH, Inc. for design and construction administration services for the Dumbarton Area Library (now known as the Libbie Mill Area Library); and,

WHEREAS, there have been four contract amendments that have increased the contract amount to \$2,236,333; and,

WHEREAS, it is necessary to obtain additional design and construction administration services to complete the plans for the unfinished third floor of the library; and,

WHEREAS, a lump sum fee of \$262,829 has been negotiated for the additional work, and the Board's approval is required because this amendment, when combined with the previous four amendments, would increase the original contract amount by more than 15% to a total of \$2,499,162.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a contract amendment in a form approved by the County Attorney for the additional services by BCWH, Inc.

Comments: Funding for the contract amendment is available within the project budget. The Director of General Services, Director of Libraries, and Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

By Agency Head John HM	By County Manager Handbook
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Agenda Title: RESOLUTION - To Accept a Text-to-911 Grant From the Virginia E-911 Services Board

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Date: 5242014	Moved by (1) OPAnno Seconded by (1) along	Branin, T. 🔽
(1 Approved	(2) (2) (2)	Glover, R
() Denied		Nelson, T. <u> </u>
() Amended		O'Bannon, P
() Deferred to:		Thornton, F
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WHEREAS, the Virginia E-911 Services Board has awarded the Police Division a Wireless E-911 Public Safety Answering Point Text-to-911 Project grant in the amount of \$272,054; and

WHEREAS, the Division's Emergency Communications Center will work in concert with Chesterfield County and Richmond City Public Safety Answering Point centers; and

WHEREAS, the Division will be the fiscal agent for this project, which requires no local match.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

COMMENT: The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head	By Cour	nty Manager	ala	<u> </u>
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COUNTY OF HENRICO, VIRGINIA DIVISION OF POLICE

INTER-OFFICE MEMORANDUM

то;	Director, Division of Accounting	SUBJECT:	PSAP17 Grant Acceptance Resolution	
FROM:	Chief of Police	DATE:	May 3, 2016	

Enclosed is the Board acceptance resolution for the Virginia Wireless E-911 Services Board FY2016 grant award to the Police Division, Emergency Communications Center. There are no local match funds involved.

This is a multijurisdictional project (Chesterfield County Emergency Communications, Henrico County Emergency Communications, and Richmond City Emergency Communications). These \$272,054 funds will be utilized to purchase software to enable Text-to-911 for calls for services, install it in each jurisdiction, customize the application for the jurisdiction, and train appropriate Communications Officers.

The Henrico County Police Division will be the fiscal agent for this project.

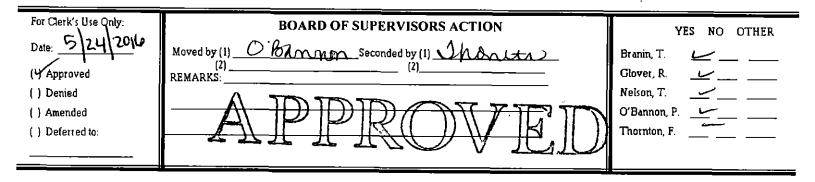
Thank you.

Humberto I. Cardounel, Jr. Chief of Police

cc: Division Controller Division Grants and Surveys Coordinator



Agenda Title: RESOLUTION - To Accept an Education Program Grant From the Virginia E-911 Services Board



WHEREAS, the Virginia E-911 Services Board has awarded the Police Division a Wireless E-911 Public Safety Answering Point Education Program grant in the amount of \$2,000; and

WHEREAS, the Division maintains the Emergency Communications Center which provides a Public Safety Answering Point for emergency 911 services; and

WHEREAS, the Division will use this grant, which requires no local match, to enable Division personnel to attend informational regional emergency communications conferences during FY2017.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

COMMENT: The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head	By County Manager
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	Date:

COUNTY OF HENRICO, VIRGINIA DIVISION OF POLICE

INTER-OFFICE MEMORANDUM

TO:	Director, Division of Accounting	SUBJECT:	PEP17 Grant Acceptance Resolution
FROM:	Chief of Police	DATE:	May 3, 2016

Enclosed is the Board acceptance resolution for the Virginia Wireless E-911 Services Board FY2017 grant award to the Police Division, Emergency Communications Center. There are no local match funds involved.

The Police Division will utilize this \$2,000 to reimburse two Emergency Communications Center personnel to attend two informational regional conferences:

APCO/NENA/SIEC Conference October 2016, Roanoke 2 People (ECM and Supervisor) Registration: \$125 (includes meals) x 2 = \$250 Lodging: \$106.25 per night x 4 nights x 2 attendees = \$850 Total: \$1,100

NENA/APCO Conference May 2017, Virginia Beach 3 People (ECM, Supervisor, and a CO) Registration: \$85 (includes some meals) x 3 = \$255 Lodging: \$107.50 per night x 2 nights x 3 attendees = \$645 Total: \$900

Thank you.

Humberto I. Cardounel, dr. Chief of Police

cc: Division Controller Division Grants and Surveys Coordinator

Agenda Title:	COUNTY OF HENRICO, VIRGINIA BOARD OF SUPERVISORS MINUTE RESOLUTION — Award of Contract — Engineering Design and C Administration Services — SCADA Systems Replacement	Agenda Hem No. 10446 Page No. 1 of 1 Construction
For Clerk's Use Only: Date: 524204 (Approved () Denied () Amended () Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u><u><u>hont</u></u><u>seconded by (1)</u> (2) (2) REMARKS: <u>APPPROVED</u></u>	YES NO OTHER Branin, T.

WHEREAS, on October 23, 2015, the County received 10 proposals in response to RFP #15-1037-8CS and Addendum No. 1 for engineering design and construction administration services to replace the Supervisory Control and Data Acquisition (SCADA) systems for 34 water and sewer pumping stations, the Water Treatment Facility, and the Water Reclamation Facility; and,

WHEREAS, based upon review and evaluation of the written proposals, the selection committee interviewed the following firms:

Arcadis U.S., Inc. EMA, Inc. Gannett Fleming, Inc.

WHEREAS, based upon the interviews and review of the proposals, the Selection Committee selected Arcadis U.S., Inc. as the top-ranked firm and negotiated a contract for the lump sum of \$3,936,735.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- 1. A contract to provide engineering design and construction administration services for the SCADA System Replacement project is awarded to Arcadis U.S., Inc. in accordance with RFP #15-1037-8CS dated September 11, 2015, Addendum No. 1, the Arcadis U.S., Inc. proposal dated October 23, 2015, and the Arcadis U.S., Inc. Scope of Services dated March 25, 2016.
- 2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
- 3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the funds available, not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recomprend approval of this Board paper, and the County Manager concurs.

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By Agency Head	allen O. Petrini	By County Manager	prost	
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Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — VDOT Agreement — Pedestrian and Signal Improvements on Azalea Avenue and Wilkinson Road — Project #9999-043-831 (UPC 106299) — Fairfield District

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: 5 24 2010	Moved by (1) <u>Unana</u> Seconded by (1) <u>CHONN</u> (2) <u>(2)</u>	Glover, R. <u> </u>
 (Y Approved () Denied () Amended () Deferred to: 	REMARKA PPROVED	Nelson, T. O'Bannon, P. Thornton, F.

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct sidewalks, upgrade traffic signals, install crosswalks, and provide a pavement overlay on Azalea Avenue between Thrush Lane and Richmond-Henrico Turnpike; and,

WHEREAS, the County will also construct sidewalks on Wilkinson Road between Kirkland Drive and Azalea Avenue; and,

WHEREAS, VDOT will reimburse the County 100% of the estimated \$1,615,000 project cost for preliminary engineering, utility relocation, and construction from Federal Congestion Mitigation and Air Quality (CMAQ) funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the VDOT agreement in a form approved by the County Attorney.

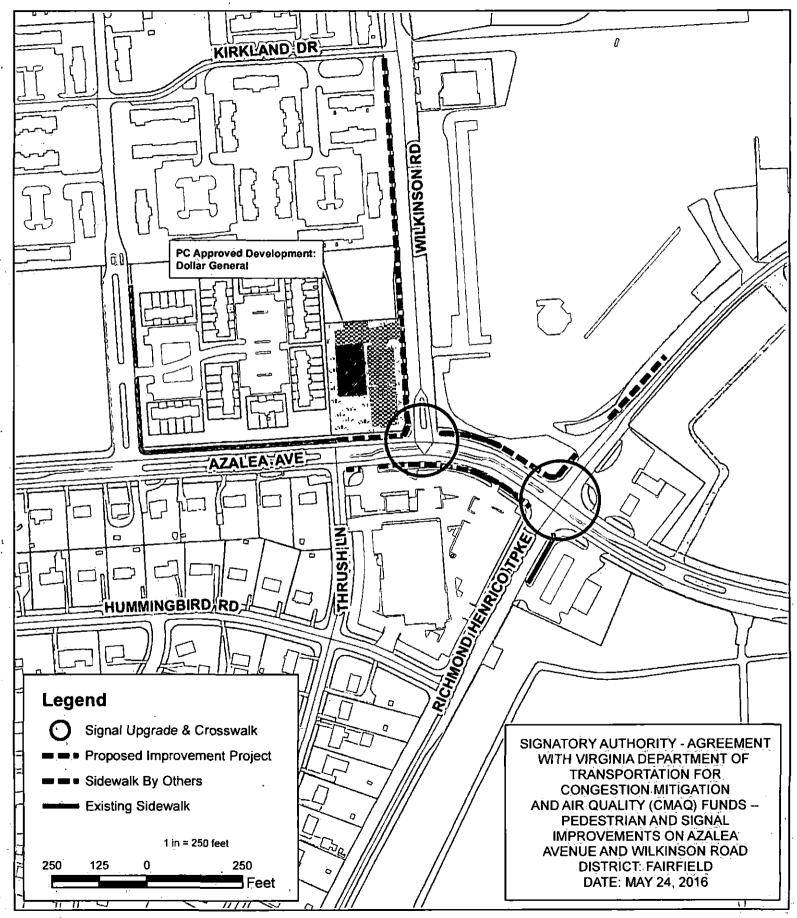
COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

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Azalea Avenue and Richmond-Henrico Turnpike Pedestrian and Signal Improvements



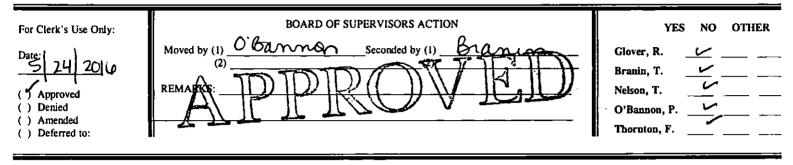




Agenda Item No. 106-16

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Extension of Term of VDOT Agreement — Revenue Sharing Program



WHEREAS, the County entered into an agreement with the Virginia Department of Transportation (VDOT) to participate in the Revenue Sharing Program (the "Program") on November 6, 2013; and,

WHEREAS, the Program allocates state matching funds for local highway projects; and,

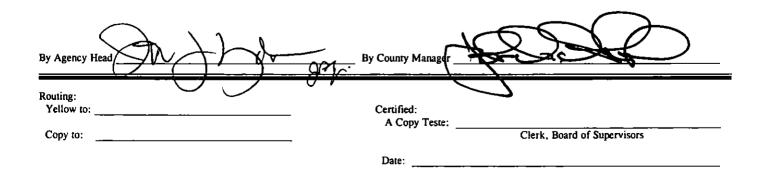
WHEREAS, under the agreement, the County has received state funds of \$3,590,500 for 13 projects to match County funds of \$3,867,100; and

WHEREAS, the agreement expires on June 30, 2016, and may be extended for one additional three-year term; and,

WHEREAS, under the agreement, the County funds the local share of the costs of preliminary engineering, right-of-way acquisition, and construction for qualifying projects.

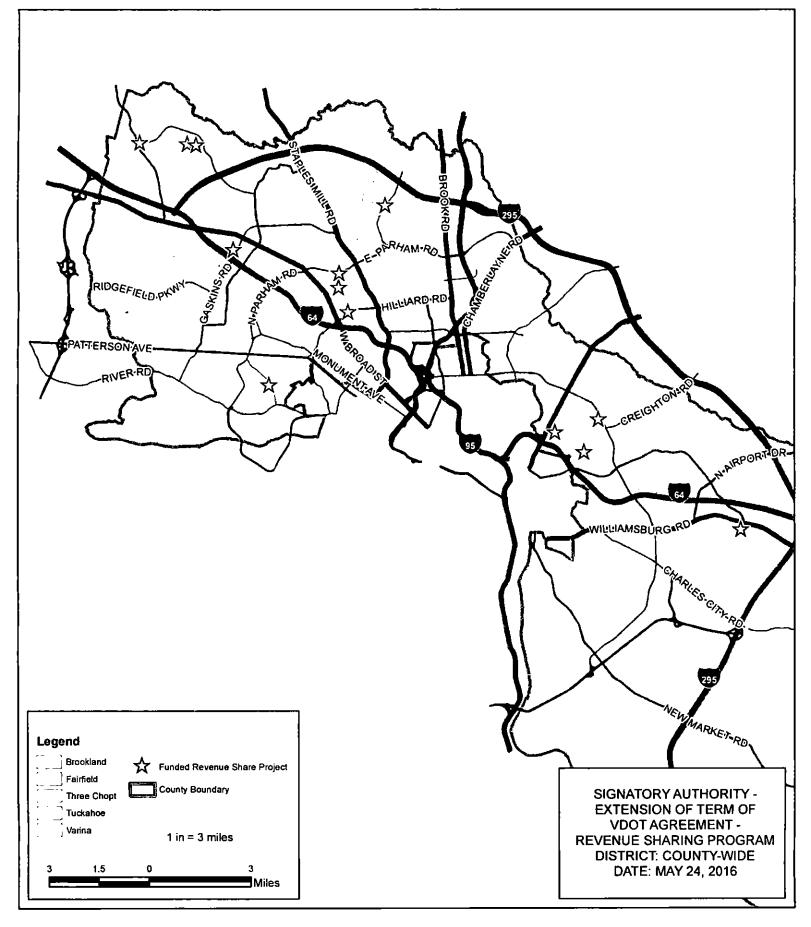
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the extension of the agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



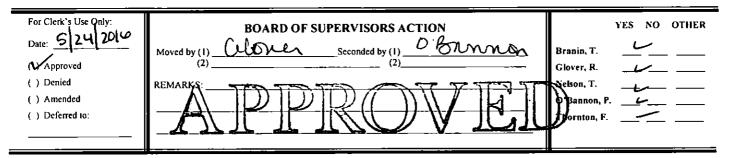








Agenda Title INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the FY 2015-16 Annual Fiscal Plan: June, 2016



WHEREAS, the County Manager has provided the Board of Supervisors with a list dated May 17, 2016, requesting amendments to the FY2015-16 Annual Fiscal Plan; and,

WHEREAS, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments; and,

WHEREAS, the list includes a project-by-project list of capital projects of the Henrico County Public Schools to be funded with meals tax revenues appropriated for this purpose.

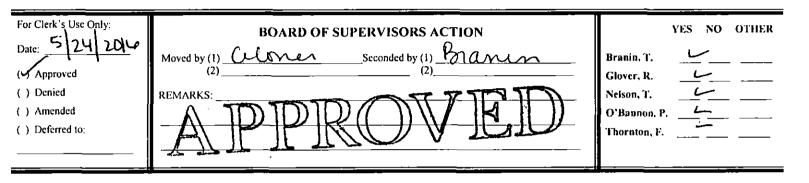
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Clerk of the Board is directed to advertise, in the Richmond Times-Dispatch on June 7, 2016, a synopsis of the proposed amendments and a public hearing thereon to be held on June 14, 2016, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments.

COMMENTS: The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

By Agency Head	By County Manager	ACC A
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		Clerk, Board of Supervisors
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Agenda Title: RESOLUTION - Settlement of Personal Injury Claim of George Edward Weaver



WHEREAS, on April 26, 2016, the Self-Insurance Trustees voted unanimously to recommend approval of the settlement of the personal injury claim of George Edward Weaver to the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it approves the settlement of the personal injury claim of George Edward Weaver on terms as recommended by the Risk Manager, the County Manager, and the County Attorney.

BE IT FURTHER RESOLVED that the Risk Manager, the County Manager, and the County Attorney are authorized to take all steps and execute all documents, in forms satisfactory to the County Attorney, necessary to implement the terms of this settlement.

Comments: The Risk Manager and County Attorney recommend approval of this paper; the County Manager concurs.

By Agency Head Jour C. Parter	By County Manage	tesse
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