

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
May 10, 2016

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 10, 2016, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Tyrone E. Nelson, Chairman, Varina District  
Richard W. Glover, Vice Chairman, Brookland District  
Thomas M. Branin, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District

**Member of the Board Absent:**

Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoulikas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Lt. Col. Alisa A. Gregory, Chief Deputy Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Joseph P. Casey, Deputy County Manager for Administration  
Timothy A. Foster, Deputy County Manager for Community Operations  
W. Brandon Hinton, Assistant Deputy County Manager/Management & Budget Division Director  
Douglas A. Middleton, Deputy County Manager for Public Safety  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:03 p.m., led recitation of the Pledge of Allegiance, and delivered the invocation.

The Reverend Dr. Earl L. Bledsoe, Interim Minister of Quioccasin Baptist Church, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, the Board approved the minutes of the April 26, 2016, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon

Absent: Thornton

## **MANAGER'S COMMENTS**

There were no comments from the Manager.

## **BOARD OF SUPERVISORS' COMMENTS**

Mr. Branin joined members of Henrico's Virginia General Assembly delegation in recognizing his predecessor and political mentor, Dave Kaechele, who represented the Three Chopt District on the Board of Supervisors for 36 years. Delegate Peter Farrell presented a resolution passed by the House of Delegates during the 2016 Session expressing admiration for Mr. Kaechele's service to the Henrico County community and the Commonwealth. Delegate Farrell pointed out Mr. Kaechele is the longest-serving member of the County's Board of Supervisors on record and characterized him as a humble, modest, forthright, and honorable gentleman who has never shown a moment of ego. Senator Siobhan Dunnavant and Delegates Jimmie Massie and Riley Ingram also participated in the presentation and personally thanked Mr. Kaechele for his leadership, hard work, sacrifices, and friendship during his service on the Board.

## **RECOGNITION OF NEWS MEDIA**

Mr. Nelson recognized Elliot Robinson from the *Richmond Times-Dispatch*.

## **PRESENTATIONS**

Mr. Nelson presented a proclamation recognizing May 15 – 21, 2016, as Emergency Medical Services Week. Accepting the proclamation was Eric Dement, President of Tuckahoe Volunteer Rescue Squad. Joining him were Troy Garrett, President of Henrico Volunteer Rescue Squad; Carrie Owens, President of Lakeside Volunteer Rescue Squad; Ed Farrish, a member of Tuckahoe Volunteer Rescue Squad; Tony McDowell, Fire Chief; Russ Martin, Battalion Chief for Special Operations, Division of Fire; Capt. Greg Nuckols, Deputy Fire Marshal; Humberto Cardounel, Police Chief; Capt. Tony Gordon, Commanding Officer for the Special Operations Group, Police Division; and Steve Weis, Emergency Communications Manager, Police Division.

Mr. Branin presented a proclamation recognizing May 21 – 27, 2016, as Safe Boating Week. Accepting the proclamation was David Paxton, Flotilla Staff Officer for Government Relations/Legal, U.S. Coast Guard Auxiliary, Flotilla 31, 5<sup>th</sup> District, Southern Region. Joining him were Eric Perkins, Division 3 Vice Commander and Flotilla Immediate Past Commander; Charles Sorrell, Division 3 Staff Officer and Vessel Examiner; Michael Raymond, Flotilla Vice Commander and Staff Officer for Human Resources; Wayne Wyrobek, Flotilla Staff Officer for Publications; Susan Eberly and Louis Schiavo, Auxiliarists; Tony McDowell, Fire Chief; Russ Martin, Battalion Chief for Special Operations, Division of Fire; Captain Nuckols; Chief Cardounel; Captain Gordon; and Sgt. Ken Burnett, Supervisor of the Marine Patrol Unit, Police Division.

Mr. Glover presented a proclamation recognizing May 2016 as Older Americans Month. Accepting the proclamation were Thelma Bland Watson, Executive Director of Senior Connections, The Capital Area Agency on Aging; and Cindee Steinhauser, Director of Social Services. Joining them were Jelisa Turner, Advocate for the Aging, Department of Human Resources; Karen Pauley, Recreation Division Manager, Division of Recreation and Parks;

Susan Umidi, Adult Services Supervisor, Department of Social Services; Carol Young, Senior Family Services Specialist, Department of Social Services; and Renee White and Tracy Johnson, Family Services Specialists, Department of Social Services.

### **RESIGNATIONS/APPOINTMENTS**

- 86-16                      Resolution - Resignation of Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.
- On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.
- 87-16                      Resolution - Appointment of Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.
- On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.
- 88-16                      Resolution – Appointment of Members – Finance Board.
- On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 89-16                      Resolution – Resignation of Member – Local Emergency Planning Committee.
- On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 90-16                      Resolution – Nomination of Member – Local Emergency Planning Committee.
- On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 91-16                      Resolution – Resignation of Member – Transportation Safety Commission.
- On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.
- 92-16                      Resolution – Appointment of Member – Transportation Safety Commission.
- On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

## **PUBLIC HEARINGS – REZONING CASES**

93-16  
REZ2016-  
00011  
Three Chopt

Johnson Development: Request to conditionally rezone from B-2C Business District (Conditional) to M-1C Light Industrial District (Conditional) part of Parcel 743-762-1862 containing 3.050 acres located at the northern terminus of Tom Leonard Drive. The applicant proposes a self-service storage facility.

Jean Moore, Assistant Director of Planning responded to comments and questions from Mr. Branin and Mr. Glover.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Site Plan.** The site will be developed similar to the attached concept plan entitled "JDA Storage" Exhibit A (see case file), dated February 18, 2016 and prepared by McMillan, Pazdan, Smith Architecture, unless otherwise requested and specifically approved by the Planning Commission at the time of Plan of Development or subdivision approval.
2. **Permitted Uses.** The only uses permitted on the Property shall be a self-storage facility with an accessory office and such uses as are customarily accessory and incidental thereto, and any principal use permitted in the B-2 district except the following:
  - a. Billiard, bagatelle, video games or bingo parlor;
  - b. Flea markets or antique auctions;
  - c. Billboards;
  - d. Funeral homes, mortuaries, crematories and/or undertaking establishments;
  - e. Dance halls, but dancing shall not be prohibited in restaurants as an accessory use;
  - f. Gun shops, sales and repair;
  - g. Parking garages or commercial parking lots;
  - h. Sign painting shops;
  - i. Adult businesses as defined by the Henrico County Zoning Ordinance;
  - j. Bars, which, for purposes of this restriction, shall mean a business establishment whose primary business is the sale of alcoholic beverages for on-premises consumption. This restriction shall not prohibit the sale of alcoholic beverages in restaurants as permitted by the Virginia Department of Alcoholic Beverage Control;
  - k. Sale of gasoline; and
  - l. Establishments whose primary business is check cashing and/or

for the making of payday loans as defined and regulated by Sections 6.2-2100 et seq., and 6.2-1800 et seq., of the Code of Virginia (the foregoing shall not preclude banks, savings and loan or similar financial institutions that are not regulated by the foregoing Virginia Code sections).

3. **Outside Storage.** Outside storage shall not be permitted.
4. **Architecture.** The building elevations for a self-storage facility, shall be in substantial conformity to the building elevations entitled "JDA Storage, Springfield Church - Richmond, Va.", attached as Exhibit B (see case file), dated March 28, 2016 and prepared by McMillan, Pazdan, Smith Architecture or as approved by the Planning Commission at the time of Plan of Development review.
5. **Lighting.** All parking lot lighting on the Property shall be produced from concealed sources of light (such as shoebox type fixtures), and shall be reduced to no more than a security level following the close of business operations. Lighting shall be directed to minimize glare on public roads and adjacent properties.
6. **HVAC Screening.** Any heating, ventilation and air conditioning equipment and any utility meters shall be screened from public view at ground level at the perimeter of the Property with use of landscaping, a wall or other architectural feature similar to the exterior of the building on which it is located, or such other method as may be approved at the time of Plan of Development.
7. **Trash Receptacles.** Dumpster enclosures and trash receptacles, not including convenience cans and recycling receptacles, shall be constructed of finished masonry materials similar to the building (with the exception of gates and doors) where such dumpsters are not already screened or enclosed by a building, structure, or wall. Gates and doors shall be opaque, sturdy, and minimize visibility from public right-of-way. Support posts, gate frames, hinges and latches shall be of a sufficient size and strength to allow the gates to function without sagging or becoming a visual eyesore, as determined at the time of Plan of Development.
8. **Outside Speakers.** There shall be no outside speakers which may be heard beyond the boundaries of the Property.
9. **Signage.** Detached signage shall be monument style, the base of which shall be of a material consistent with that on the building, shall be landscaped, and shall be limited in height to six (6) feet. Changeable message signs, portable or mobile signs, and inflatable or other attention getting devices shall be prohibited. All signage shall be limited to such signage as may be permitted in the B-2 Business

District.

10. **Hours of Operation.** The hours of operation to the public on the Property shall be; limited to 6:00 a.m. to 10:00 p.m.
11. **Buffers.** A fifty foot (50') natural and landscaped buffer shall be provided along the portion of the boundary of the Property adjoining Interstate 64. Utilities are permitted to cross this buffer and shall be generally perpendicular to such buffer.
12. **Underground Utilities.** Except for junction boxes, meters and existing overhead utility lines or for technical or environmental reason, all new utility lines shall be underground.
13. **BMPs/Retention Ponds.** Any retention ponds or BMP facilities on the Property shall be maintained in accordance with all applicable law, rules and regulations and any wet pond shall be aerated.
14. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of any of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon,

Absent: Thornton

94-16  
REZ2016-  
00006  
Three Chopt

HHHunt Holloway, LLC: Request to conditionally rezone from R-3C One-Family Residence District (Conditional) and R-5AC General Residence District (Conditional) to C-1C Conservation District (Conditional) part of Parcels 751-772-3380 and 749-772-8402 containing 7.494 acres located approximately 150' south of the terminus of Jocie Jack Court.

No one from the public spoke in opposition to this item.

On motion of Mr. Branin, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered condition:

1. **Conservation Areas.** Notwithstanding the uses permitted and regulated by the zoning of the Property, such portion(s) of the Property which lie within a one hundred (100) year flood plain as determined by definitive engineering studies approved by the Department of Public Works, and/or such portion(s) of the Property which may be inundated by waters impounded to a maximum elevation determined in a controlled, regulated manner by a structure

or structures approved by the Department of Public Works, may only be used for the following purposes:

- a. Storm water management and/or retention areas.
- b. Ponds, lakes and similar areas intended as aesthetic and/or recreational amenities and/or wildlife habitats.
- c. Access drives, utility easements, signage, walkways and recreational facilities installed in a manner to minimize their impacts; and
- d. Such additional uses to the uses identified in (a), (b) and (c) above as may be deemed compatible and of the same general character by the Planning Administrator (Director of Planning) pursuant to Chapters 19 and 24 of the County Code (the "Zoning Ordinance").

The location and limits of such portion(s) of said Property shall be established by subdivision plats approved pursuant to the Zoning and/or Subdivision Ordinance.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, O'Bannon,

Absent: Thornton

#### **PUBLIC HEARING – OTHER ITEM**

95-16 Ordinance – Vacation of Portion of Unimproved South Elm Avenue – Highland Springs Subdivision – Varina District.

Jon Tracy, Director of Real Property, displayed an aerial photograph of the proposed area of vacation.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached ordinance.

#### **BOARD OF SUPERVISORS' COMMENTS (cont'd)**

Mr. Nelson recognized Kendall Jones from Boy Scout Troop 525, sponsored by Rising Mount Zion Baptist Church, who was observing the meeting to fulfill a requirement for the Citizenship in the Community merit badge.

## **PUBLIC COMMENTS**

Leslie Allanson Orr, a resident of 6194 Hines Road in the Varina District and representative of the Pocahontas Chapter of the Virginia Native Plant Society, requested that the County utilize more native plants in landscaping new County building projects and other public properties. She provided written materials to the Board, including a brochure with background information on her organization; a list of the organizations composing the Virginia Native Plants Partnership Steering Team; a Piedmont native plants guide for landscapes and gardens; and copies of Fairfax County's draft natural landscaping policy, natural landscaping manual, and natural landscaping implementation plan. Mr. Nelson acknowledged that he and County Planner Leslie News had met individually with Ms. Orr and assured her that County departments will continue to try and find ways to use native plants at County facilities.

## **GENERAL AGENDA**

96-16                      Resolution - SIA2016-00001 - 1276 New Market Road Park - Substantially in Accord with the 2026 Comprehensive Plan - Varina District.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

97-16                      Introduction of Ordinance – To Amend and Reordain Sections 15-110 and 15-149 of the Code of the County of Henrico Titled Respectively “Records of Transactions; Furnishing of Copies of Records to Police” and “Daily Reports to Police; Content” to Require Precious Metals and Gems Dealers and Pawnbrokers to Submit Daily Reports Electronically to the Police Division and to Require Precious Metals and Gems Dealers to Take Digital Photographs of Precious Metals and Gems Purchased by the Dealer.

Humberto Cardounel, Jr., Police Chief, responded to questions from Mrs. O'Bannon and Mr. Glover.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

98-16                      Introduction of Ordinance – To Amend and Reordain the Following Sections of the Code of the County of Henrico All Relating to the Operation of Taxicabs and Taxicab Companies Within the County:

21-22    Titled “Exemptions from article; applicability of rules of  
Capital Region Airport Commission”

21-27    Titled “Inspection of vehicles”

21-62    Titled “Application; term”

21-63    Titled “Fee”

21-66    Titled “Age and mileage of vehicles”

21-67    Titled “Minimum specifications for vehicles”

21-103   Titled “Required; term; fees; attendance at orientation  
program”



21-107 Titled "Grounds for revocation"  
21-109 Titled "Issuance after denial or revocation"  
21-136 Titled "Color scheme for vehicles; identification on vehicles;  
decals"  
21-139 Titled "Rates"  
21-147 Titled "Transportation of passengers by most direct route;  
payment of toll charge"  
21-155 Titled "Duty of driver to keep vehicle clean and lighted"  
21-158 Titled "Monitoring radio dispatches"  
and  
21-159 Titled "Disposition of property left in vehicle"

And to Amend and Reordain the Catchline of Section 21-154 Titled  
"Possession of firearms or other weapons by driver" to Clarify the Scope of  
the Section.

Assistant County Attorney Andrew Newby, Mr. Vithoulkas, and Mr.  
Rapisarda responded to questions from Mr. Glover. Mr. Rapisarda clarified  
that the proposed ordinance would change requirements that are already in  
place and for the most part would lessen those requirements.

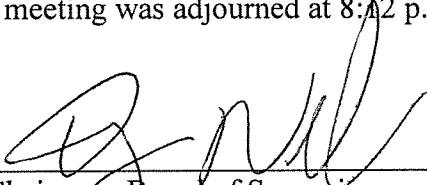
On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous  
vote, the Board approved this item – see attached introduction of ordinance.

99-16 Resolution - Award of Construction Contract - Eastern Henrico Recreation  
Center Water Play Area - Fairfield District.

Neil Luther, Director of Recreation and Parks, responded to questions from  
Mrs. O'Bannon and Mr. Nelson.

On motion of Mrs. O'Bannon, seconded by Mr. Branin, and by unanimous  
vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:12 p.m.

  
\_\_\_\_\_  
Chairman, Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **EMERGENCY MEDICAL SERVICES WEEK**

**May 15 - 21, 2016**

**WHEREAS**, the provision of emergency medical services (EMS) is vital to the public's well-being and dramatically improves the survival and recovery rates of those who experience sudden illness or injury; and,

**WHEREAS**, members of Henrico EMS teams are ready to provide life-saving care to those in need 24 hours a day, seven days a week; and,

**WHEREAS**, whether career or volunteer, Henrico EMS team members engage in thousands of hours of specialized training and continuing education to enhance their life-saving skills; and,

**WHEREAS**, these persons are frequently exposed to a variety of hazards and dangerous situations during the performance of their duties; and,

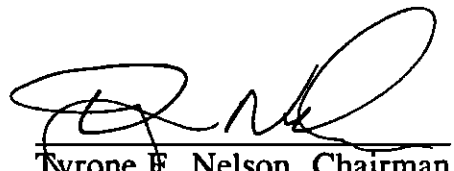
**WHEREAS**, Henrico's citizens, businesses, and visitors benefit daily from the knowledge and skills of these highly trained EMS providers; and,

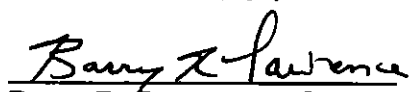
**WHEREAS**, the Henrico County EMS system, consisting of the Division of Fire, Henrico Volunteer Rescue Squad, Lakeside Volunteer Rescue Squad, Tuckahoe Volunteer Rescue Squad, and the Police Division, recorded 38,408 responses for service during fiscal year 2015; and,

**WHEREAS**, it is appropriate to acknowledge the value and the accomplishments of EMS providers and to educate the public about injury prevention and how to respond to a medical emergency.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 15 - 21, 2016, as Emergency Medical Services Week and encourages the community to observe this week with appropriate programs, ceremonies, and activities.



  
Tyrone E. Nelson, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
May 10, 2016

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **SAFE BOATING WEEK**

**May 21 - 27, 2016**

**WHEREAS**, many Henrico residents choose recreational boating as a way to relax with their families and friends; and

**WHEREAS**, opportunities for on-the-water activities grow each year; and

**WHEREAS**, with this growth comes additional risk and responsibility; and

**WHEREAS**, nearly 4,900 of the approximately 236,000 boats currently registered in the Commonwealth of Virginia are owned by residents of the County of Henrico; and

**WHEREAS**, the use of kayaks and other self-propelled watercraft not required to be registered is increasing rapidly; and

**WHEREAS**, additional boaters from outside the County visit our waters each boating season; and

**WHEREAS**, it is important that both novice and experienced boaters practice safe boating habits, maintain essential safety equipment, and wear a life jacket; and

**WHEREAS**, the law requires that a wearable life jacket be carried for each person on board all boats; and

**WHEREAS**, the life jackets of today are more comfortable, attractive, and wearable than the styles of the past; and

**WHEREAS**, the theme for the North American Safe Boating Campaign, "Wear It!", acknowledges that many lives are saved by the use of life jackets; and

**WHEREAS**, boating safety education classes and complimentary vessel safety checks are readily available throughout the year from the United States Coast Guard Auxiliary.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 21 - 27, 2016, as Safe Boating Week and urges all Henrico boaters to take a boating safety course, wear their life jackets, have their boats checked for other safety equipment, and practice safe boating.



Tyrone E. Nelson, Chairman  
Board of Supervisors

Barry R. Lawrence, Clerk  
May 10, 2016

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## OLDER AMERICANS MONTH

*May 2016*

**WHEREAS**, Henrico County is a community that includes older citizens who deserve recognition for their contributions, and this older population continues to grow in numbers and diversity; and

**WHEREAS**, each May is recognized as Older Americans Month by the United States and the Commonwealth of Virginia and is a time to celebrate healthy aging and community living; and

**WHEREAS**, this year's theme for Older Americans Month is "Blaze a Trail," which emphasizes the value of raising awareness about issues facing older adults and caregivers by making communities livable for people of all ages and providing opportunities for engagement; and

**WHEREAS**, since 1965, the Older Americans Act and other programs have provided services to help older adults remain healthy and independent by complementing medical/health care and addressing basic needs through home and community supports such as home care, transportation, and meals; and

**WHEREAS**, the programs provided by the Henrico County Department of Social Services help to prevent abuse, neglect, and exploitation of the elderly and ensure access to long-term care services for the elderly and their caregivers; and

**WHEREAS**, the County's Division of Recreation and Parks provides opportunities for engagement, exercise, and socialization; and


**WHEREAS**, the Care Coordinator from Senior Connections, The Capital Area Agency on Aging, supports family caregivers and provides services to meet the diverse needs of older persons with disabilities and their caregivers; and


**WHEREAS**, the County of Henrico recognizes the value of helping older adults remain healthy, active, and engaged in their community and responded by creating a position of Advocate for the Aging within the Department of Human Resources in December 2015 ; and

**WHEREAS**, Henrico County provides opportunities to enrich the lives of individuals of all ages through intergenerational, health, and wellness activities; lifelong learning and social inclusion; home and community-based services to support independent living; and opportunities for older adults to share wisdom and experience.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 2016 as Older Americans Month and calls this observance to the attention of all Henrico citizens.



  
Tyrone E. Nelson, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
May 10, 2015



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 86-14  
Page No. 1 of 1


Agenda Title: RESOLUTION - Resignation of Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials

For Clerk's Use Only:  Date: 5/10/2016  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION  Moved by (1) O'Bannon Seconded by (1) Branin (2) _____ (2) _____  REMARKS: APPROVED	YES NO OTHER  Branin, T. <input checked="" type="checkbox"/> _____ Glover, R. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. _____ <i>absent</i>
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WHEREAS, on January 12, 2016, Jane D. Crawley, Deputy County Manager for Community Services, was reappointed to the Capital Region Workforce Partnership Consortium of Chief Local Elected Officials ("CLEO") as the County's Alternate for a one-year term expiring December 31, 2016; and

WHEREAS, Mrs. Crawley retired from the County on April 29, 2016, and submitted her resignation from CLEO by letter dated April 26, 2016, and directed to Barry R. Lawrence, Clerk of the Board of Supervisors.

NOW, THEREFORE, BE IT RESOVED that the Board of Supervisors accepts the resignation of Jane D. Crawley from the Capital Region Workforce Partnership Consortium of Chief Local Elected Officials.

By Agency Head \_\_\_\_\_ By County Manager   
Routing: \_\_\_\_\_  
Yellow to: \_\_\_\_\_  
Copy to: \_\_\_\_\_  
Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
Date: \_\_\_\_\_



COMMONWEALTH OF VIRGINIA  
**COUNTY OF HENRICO**

John A. Vithoulkas  
County Manager

April 26, 2016

Mr. Barry R. Lawrence  
Clerk of the Board of Supervisors  
County of Henrico  
Virginia

Dear Mr. Lawrence:

As you are aware, I will be retiring from the County of Henrico on Friday, April 29, 2016. This letter serves as official notification that I am resigning my appointed positions as an alternate member of the Capital Region Workforce Partnership Consortium of Chief Local Elected Officials (CLEO) and as a member of both the Henrico County Community Criminal Justice Board and James River Juvenile Detention Commission. It has been a pleasure serving in these capacities for the past three-and-a-half years.

Sincerely,

A handwritten signature in black ink, appearing to read "Jane D. Crawley", written in a cursive style.

Jane D. Crawley  
Deputy County Manager  
for Community Services



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 87-16

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Alternate - Capital Region Workforce Partnership Consortium of Chief Local Elected Officials

For Clerk's Use Only:

Date: 5/10/2016

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Banen  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☐ ☐ about

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints W. Brandon Hinton, Assistant Deputy County Manager for Community Services, as the County's Alternate on the Capital Region Workforce Partnership Consortium of Chief Local Elected Officials for an unexpired term ending December 31, 2016.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 88-16

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Finance Board

For Clerk's Use Only:

Date: 5/10/2016

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Oliver Seconded by (1) O'Bannon  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> absent

WHEREAS, by ordinance adopted March 11, 2008, the Board of Supervisors created a finance board (the "Finance Board") to serve as trustee of funds designated by the County to be held, accumulated, and invested by the Finance Board for the purpose of funding Other Post-Employment Benefits; and

WHEREAS, as provided by Section 15.2-1547 of the Code of Virginia, the Finance Board currently is made up of the Director of Finance, who serves an indefinite term, and two additional members with proven integrity, business ability, and demonstrated experience in cash management and investments, who serve two-year terms.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Finance Board for two-year terms expiring May 8, 2018, or thereafter, when their successors shall have been appointed and qualified:

Joseph P. Casey, Ph.D.  
Vaughan G. Crawley

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 89-14

Page No. 1 of 1

Agenda Title: RESOLUTION - Resignation of Member - Local Emergency Planning Committee

For Clerk's Use Only:

Date: 5/10/2016

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☐ ☐ absent

WHEREAS, on January 13, 2015, Capt. Gerald L. (Scotty) Roberts, Jr., was renominated to serve on the Local Emergency Planning Committee ("LEPC") as an Emergency Services Representative for a term expiring December 31, 2016; and

WHEREAS, by correspondence dated April 26, 2016, and submitted to Barry R. Lawrence, Clerk of the Board of Supervisors, Captain Roberts submitted his resignation from the LEPC.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, accepts the resignation of Capt. Gerald L. (Scotty) Roberts, Jr., from the Local Emergency Planning Committee.

By Agency Head \_\_\_\_\_

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**Lawrence, Barry**

---

**From:** Roberts, Scotty  
**Sent:** Tuesday, April 26, 2016 3:34 PM  
**To:** McRay, Anna  
**Cc:** Lawrence, Barry  
**Subject:** Fwd: LEPC Appointment

Anna/Barry.....please accept my resignation to the HENRICO LEPC due to reassignment associated with a recent promotion. Please contact me directly with any questions or concerns. Thank you for the opportunity to serve.

Respectfully,  
-Scotty

Sent from Chief Roberts iPhone



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 90-16

Page No. 1 of 1

Agenda Title: RESOLUTION - Nomination of Member - Local Emergency Planning Committee

For Clerk's Use Only:

Date: 5/10/2016

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Glover Seconded by (1) O'Bannon  
(2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☐ ☐ absent

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, nominates the following person for appointment to the Local Emergency Planning Committee for a term expiring December 31, 2016, or thereafter, when his successor shall have been appointed and qualified:

Emergency Services Representative

Capt. Gregory A. Nuckols

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 91-16

Page No. 1 of 1

Agenda Title: RESOLUTION - Resignation of Member - Transportation Safety Commission

For Clerk's Use Only:

Date: 5/10/2016

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Branin Seconded by (1) O'Bannon  
(2) (2)

REMARKS: APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☐ ☐ ☒ absent

WHEREAS, on January 12, 2016, Douglas A. Middleton was appointed to the Transportation Safety Commission as the Police Division representative for a term expiring December 31, 2016; and

WHEREAS, Colonel Middleton submitted his resignation from the Commission by letter dated April 27, 2016, and directed to Barry R. Lawrence, Clerk of the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, accepts the resignation of Douglas A. Middleton from the Transportation Safety Commission.

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COMMONWEALTH OF VIRGINIA  
**COUNTY OF HENRICO**

John A. Vithoulkas  
County Manager

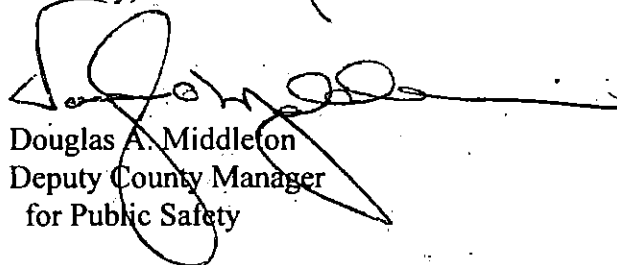
April 27, 2016

Mr. Barry R. Lawrence  
Clerk of the Board of Supervisors  
County of Henrico  
Virginia

Dear Mr. Lawrence:

As you are aware, I completed the transition to my new role with the County administration on April 15, 2016, at which time my successor was installed as Chief of Police. This letter is to advise you that I am resigning my appointed positions on both the Community Criminal Justice Board and Transportation Safety Commission. It has been an honor and a privilege to serve the County in these capacities and I am looking forward to my new responsibilities in the County Manager's Office.

Sincerely,

A handwritten signature in black ink, appearing to read "Douglas A. Middleton", written over the typed name and title.

Douglas A. Middleton  
Deputy County Manager  
for Public Safety



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 92-16

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - Transportation Safety Commission

For Clerk's Use Only:

Date: 5/10/2016

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Clesner  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Branin, T. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☐ ☐ ☒ absent

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Transportation Safety Commission for an unexpired term ending December 31, 2016, or thereafter, when his successor shall have been appointed and qualified:

Police Division

Clarence T. Hunter, Jr.

By Agency Head

By County Manager

Routing:

Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 95-16  
Page No. 1 of 2

Agenda Title: **ORDINANCE – Vacation of Portion of Unimproved South Elm Avenue –  
Highland Springs Subdivision – Varina District**

For Clerk's Use Only:

Date: 5/10/2016

(X) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Celoner Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

	YES	NO	OTHER
Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>

WHEREAS, the owners of Lot 1, Block C and Lot 2, Block B in Section 10 of the Highlands Springs subdivision have requested that the County vacate the portion of the unimproved right-of-way adjoining their lots which is shown as South Elm Avenue on the plat of the Highlands Springs subdivision recorded in the Clerk's Office of the Circuit Court of Henrico County in Plat Book 8, page 93 ("Plat"); and,

WHEREAS, the remainder of South Elm Avenue was previously vacated and the County does not need this right-of-way; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code §15.2-2204, and the Board of Supervisors held a public hearing on May 10, 2016; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the Plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

- 1) the unimproved part of the right-of-way for South Elm Avenue shown shaded on the attached Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2);
- 2) this Ordinance shall become effective 30 days after its passage as provided by law;

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

Routing:

Yellow to: Real Property

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
**MINUTE**

Agenda Item No. 95-14

Page No. 2 of 2

**Agenda Title: ORDINANCE – Vacation of Portion of Unimproved South Elm Avenue – Highland Springs Subdivision – Varina District**

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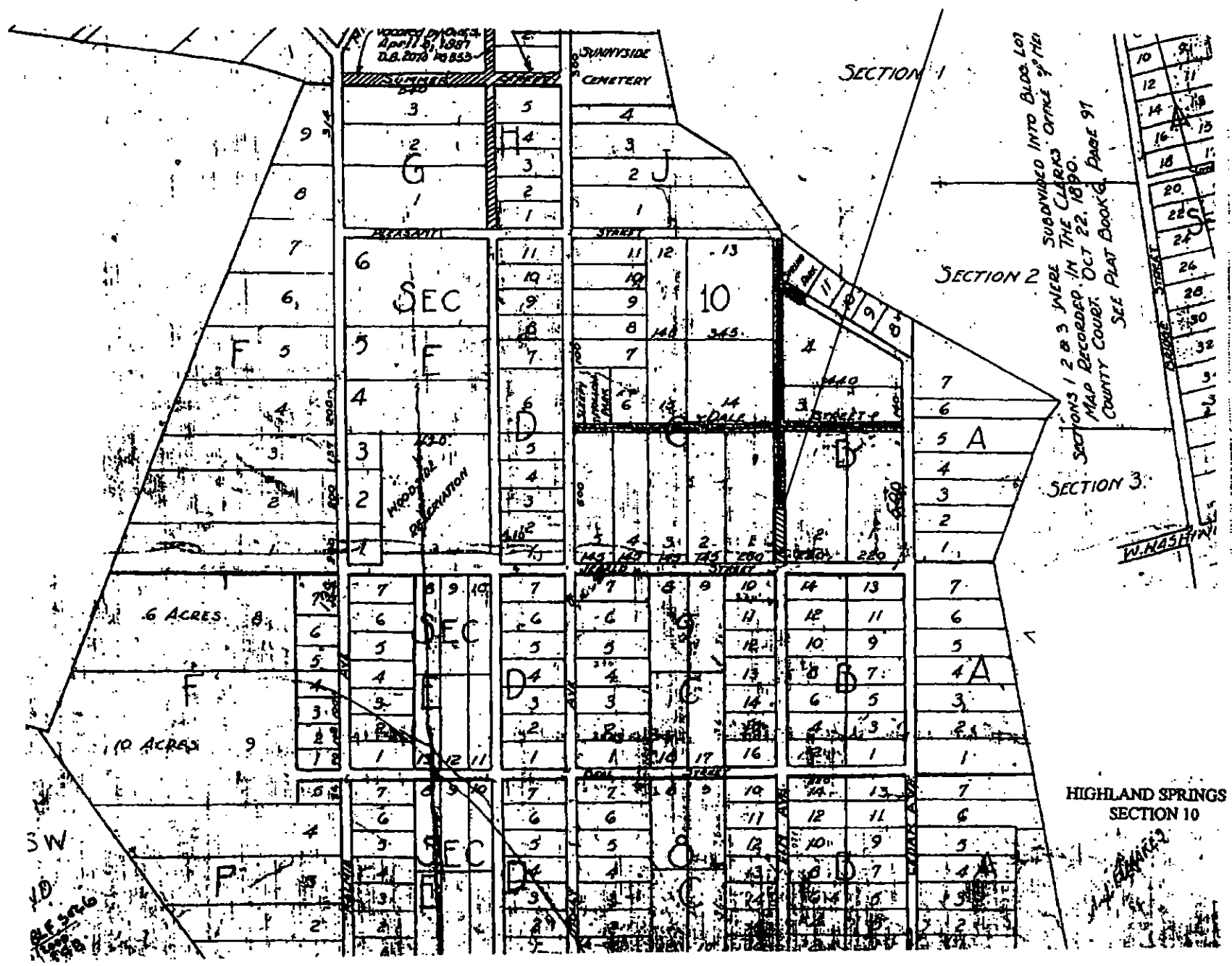
- 3) the Clerk of the Circuit Court of Henrico County (the "Clerk"), is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office, after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- 4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the names of KEITH S. WALLACE, JR. and MARY S. WALLACE and MICHAEL WHITMAN, JR. and KATHLEEN C. WHITMAN, their successors or assigns; and,
- 5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

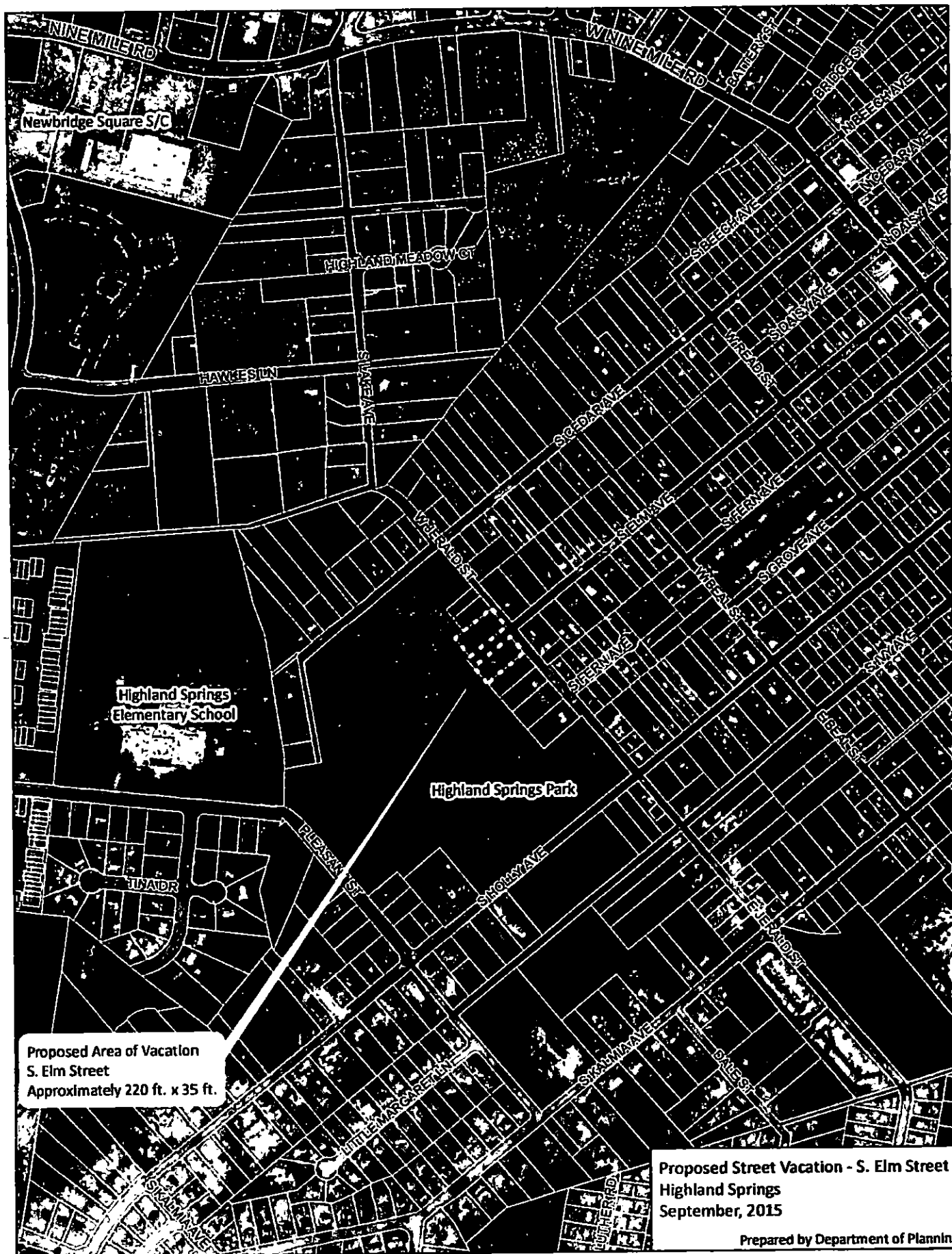
**Comments:** The Real Property Department has processed this vacation request through the Departments of Planning, Public Utilities, Public Works, and Recreation and Parks without objection, and the County Manager concurs.



# EXHIBIT A

Area to be vacated.





Proposed Area of Vacation  
S. Elm Street  
Approximately 220 ft. x 35 ft.

Proposed Street Vacation - S. Elm Street  
Highland Springs  
September, 2015

Prepared by Department of Planning



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 96-16  
Page No. 1 of 1

Agenda Title: Resolution – SIA2016-00001 – 1276 New Market Road Park – Substantially in Accord with the 2026 Comprehensive Plan – Varina District

For Clerk's Use Only:

Date: 5/10/2016

- (X) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1)

Seconded by (1)

(2)

REMARKS

*C. Glover*  
*O'Bannon*  
**APPROVED**

YES NO OTH

Branin, T.	✓		
Glover, R.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.			<i>absent</i>

WHEREAS, Section 15.2-2232(A) of the Code of Virginia requires the Planning Commission (the "Commission") to review and consider whether the general or approximate location, character, and extent of major public facilities are substantially in accord with the County's 2026 Comprehensive Plan ("Plan"); and,

WHEREAS, the Commission has reviewed the proposed use of a site located at 1276 New Market Road for a park, parking, and facilities associated with the Virginia Capital Trail ("Park") for conformance with the Plan; and,

WHEREAS, the site is 2.502 acres and is located along the east line of New Market Road (State Route 5), approximately 200 feet north of its intersection with Midview Road and at mile 47.5 on the Virginia Capital Trail; and,

WHEREAS, a Planning staff report dated March 31, 2016, which found the proposed use would not be in conflict with or a significant departure from the Plan, was presented to the Commission; and,

WHEREAS, on April 14, 2016, the Commission reviewed the staff report and after a public hearing found the proposed Park will further the Goals, Objectives, and Policies of the Plan that identify the need for new public services and facilities; and,

WHEREAS, the Commission found the proposed use of this site for the Park would be compatible with adjacent development and existing and future residential development in the larger vicinity; and,

WHEREAS, the Board of Supervisors has reviewed the Commission's findings and concurs with its conclusions.

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors finds the proposed Park substantially in accord with the County's Comprehensive Plan.

Comments: The Director of Planning concurs with the finding of the Planning Commission that the proposed Park is substantially in accord with the Plan and recommends approval of the Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Date: \_\_\_\_\_

Clerk, Board of Supervisor



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 97-10  
Page No. 1 of 1

**Agenda Title: INTRODUCTION OF ORDINANCE – To Amend and Reordain Sections 15-110 and 15-149 of the Code of the County of Henrico Titled Respectively "Records of Transactions; Furnishing of Copies of Records to Police" and "Daily Reports to Police; Content" to Require Precious Metals and Gems Dealers and Pawnbrokers to Submit Daily Reports Electronically to the Police Division and to Require Precious Metals and Gems Dealers to Take Digital Photographs of Precious Metals and Gems Purchased by the Dealer**

For Clerk's Use Only:		BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: 5/10/2016	Moved by (1) O'Bannon	Seconded by (1) Closser			
<input checked="" type="checkbox"/> Approved	(2)	(2)			
<input type="checkbox"/> Denied	REMARKS: APPROVED		Branin, T.	<input checked="" type="checkbox"/>	
<input type="checkbox"/> Amended			Glover, R.	<input checked="" type="checkbox"/>	
<input type="checkbox"/> Deferred to:			Nelson, T.	<input checked="" type="checkbox"/>	
			O'Bannon, P.	<input checked="" type="checkbox"/>	
			Thornton, F.		about

The Clerk is directed to advertise, in the Richmond Times-Dispatch on May 24, 2016, and May 31, 2016, the following ordinance for a public hearing to be held at the Board Room on June 14, 2016, at 7:00 p.m.:

"AN ORDINANCE to amend and reordain Sections 15-110 and 15-149 of the Code of the County of Henrico titled respectively "Records of transactions; furnishing of copies of records to police," and "Daily reports to police; content" to require precious metals and gems dealers and pawnbrokers to submit daily reports electronically to the Police Division and to require precious metals and gems dealers to take digital photographs of precious metals and gems purchased by the dealer. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Chief of Police recommends approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**BLACKLINE**

**ORDINANCE – To Amend and Reordain Sections 15-110 and 15-149 of the Code of the County of Henrico Titled Respectively “Records of Transactions; Furnishing of Copies of Records to Police” and “Daily Reports to Police; Content” to Require Precious Metals and Gems Dealers and Pawnbrokers to Submit Daily Reports Electronically to the Police Division and to Require Precious Metals and Gems Dealers to Take Digital Photographs of Precious Metals and Gems Purchased by the Dealer**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 15-110 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 15-110. Records of transactions; furnishing of copies of records to police.**

(a) Every dealer shall keep at his place of business an accurate and legible record of each purchase of precious metals or gems and of each transaction involving the removal of precious metals or gems from any manufactured article not then owned by the dealer. The records shall be retained by the dealer for at least 24 months and shall set forth the following:

(1) A complete description of all precious metals or gems purchased from each seller. The description shall include all names, initials, serial numbers or other identifying marks or monograms on each item purchased; the true weight or carat of any gem and the price paid for each item.

(2) The date, time and place of receiving the items purchased.

(3) The full name, residence address, workplace, home and work telephone numbers, date of birth, sex, race, height, weight, hair and eye color, and other identifying marks of the seller or of the person for whom the service of removal of precious metals or gems from any manufactured article not then owned by the dealer is performed.

(4) Verification of the identification by the exhibition of a government-issued identification card bearing a photograph of the person selling the precious metals or gems, such as a driver's license or military

identification card. The record shall contain the type of identification exhibited, the issuing agency, and the number thereon.

(5) A statement of ownership from the seller.

(6) A receipt bearing the legible handwritten signature of the seller or the person for whom the service of removal is performed, acknowledging such sale or service.

(7) A digital image of the form of identification used by the person involved in the transaction, and a digital image of precious metals and gems purchased from each seller.

(8) A digital image of the seller or of the person for whom the service of removal of precious metals or gems is performed. The photograph shall show, at a minimum, the part of the body from the chest to the top of the head of such person. The photograph shall be no smaller than 1½ inches by 1½ inches in size.

(b) The information required by subsections (a)(1) through (3) and (a)(6) of this section shall appear on each bill of sale for all precious metals and gems purchased by the dealer, ~~and a copy shall be furnished within 24 hours of the time of purchase to the chief of police.~~

(c) Every dealer shall also furnish to the chief of police, ~~attached to each bill of sale for all precious metals and gems purchased by the dealer, a clear color photograph of the seller or of the person from whom the service of removal of precious metals or gems is performed. The photograph shall show, at a minimum, the part of the body from the chest to the top of the head of such person. The photograph shall be no smaller than 1½ inches by 1½ inches in size~~ within 24 hours of the time of purchase or service of removal, in an electronic format prescribed by the chief of police, the information required by subsections (a)(1) through (8), together with any bill of sale.

2. That Section 15-149 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 15-149. Daily reports to police; content.**

Every pawnbroker shall prepare a daily report of all goods, articles or things pawned or pledged with him or sold to him that day and file such report by noon of

the following day with the chief of police. The report shall include the pledgor's or seller's name, residence and driver's license number or other form of identification, a photograph or digital image of the form of identification used by the pledgor or seller, and a description of the goods, articles or things pledged or sold and, ~~unless maintained in electronic format, shall be in writing and clearly legible to any person inspecting it.~~ A pawnbroker ~~may~~ **shall** compile and maintain the daily report in an electronic format and, ~~if so maintained,~~ shall file the required daily reports electronically with the appropriate law-enforcement officer through use of a ~~disk,~~ ~~electronic transmission,~~ or any other electronic means of reporting approved by the law-enforcement officer.

3. That this ordinance shall be in full force and effect on and after its passage as provided by law.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 98-16  
Page No. 1 of 1

**Agenda Title: INTRODUCTION OF ORDINANCE – See attached**

For Clerk's Use Only:

Date: 5/10/2016

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) O'Bannon Seconded by (1) Branin  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS

**APPROVED**

YES NO OTHER

Branin, T. ☒ \_\_\_\_\_  
Glover, R. ☒ \_\_\_\_\_  
Nelson, T. ☒ \_\_\_\_\_  
O'Bannon, P. ☒ \_\_\_\_\_  
Thornton, F. \_\_\_\_\_ about

The Clerk is directed to advertise, in the Richmond Times-Dispatch on May 24, 2016, and May 31, 2016, the following ordinance for a public hearing to be held at the Board Room on June 14, 2016, at 7:00 p.m.:

"AN ORDINANCE to amend and reordain the following sections of the code of the County of Henrico all relating to the operation of taxicabs and taxicabs companies within the County: 21-22 titled "Exemptions from article; applicability of rules of Capital Region Airport Commission," 21-27 titled "Inspection of vehicles," 21-62 titled "Application; term," 21-63 titled "Fee," 21-66 titled "Age and mileage of vehicles," 21-67 titled "Minimum specifications for vehicles," 21-103 titled "Required; term; fees; attendance at orientation program" 21-107 titled "Grounds for revocation," 21-109 titled "Issuance after denial or revocation," 21-136 titled "Color scheme for vehicles; identification on vehicles; decals," 21-139 titled "Rates," 21-147 titled "Transportation of passengers by most direct route; payment of toll charge," 21-155 titled "Duty of driver to keep vehicle clean and lighted," 21-158 titled "Monitoring radio dispatches," and 21-159 titled "Disposition of property left in vehicle," and to amend and reordain the catchline of section 21-154 titled "Possession of firearms or other weapons by driver" to clarify the scope of the section. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Chief of Police recommends approval of this Board paper; the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



**BLACKLINE**

**ORDINANCE – To Amend and Reordain the Following Sections of the Code of the County of Henrico All Relating to the Operation of Taxicabs and Taxicab Companies Within the County:**

- 21-22 Titled "Exemptions from article; applicability of rules of Capital Region Airport Commission"**
- 21-27 Titled "Inspection of vehicles"**
- 21-62 Titled "Application; term"**
- 21-63 Titled "Fee"**
- 21-66 Titled "Age and mileage of vehicles"**
- 21-67 Titled "Minimum specifications for vehicles"**
- 21-103 Titled "Required; term; fees; attendance at orientation program"**
- 21-107 Titled "Grounds for revocation"**
- 21-109 Titled "Issuance after denial or revocation"**
- 21-136 Titled "Color scheme for vehicles; identification on vehicles; decals"**
- 21-139 Titled "Rates"**
- 21-147 Titled "Transportation of passengers by most direct route; payment of toll charge"**
- 21-155 Titled "Duty of driver to keep vehicle clean and lighted"**
- 21-158 Titled "Monitoring radio dispatches"**
- and**
- 21-159 Titled "Disposition of property left in vehicle"**

**And to Amend and Reordain the Catchline of Section 21-154 Titled "Possession of firearms or other weapons by driver" to Clarify the Scope of the Section.**

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:**

**1. That Section 21-22 of the Code of the County of Henrico be amended and reordained as follows:**

**Sec. 21-22. Exemptions from article; applicability of rules of Capital Region Airport Commission.**

The provisions of this article shall not apply to vehicles listed in Code of Virginia, § 56-274 ~~46.2-2000.1~~, as amended, with the exception of those vehicles listed in subsection (2) of such section, **or regulated by the Virginia Department of Motor Vehicles pursuant to Code of Virginia, § 46.2-2099.46, as amended**, or to funeral vehicles, or to common carriers of persons or property operating as public carriers by authority of the state corporation commission or under a franchise granted by the county. This article shall not be construed to conflict with or be in derogation of any additional rules and regulations adopted by the Capital Region Airport Commission pursuant to its enabling authority for

the operation of for-hire vehicles on its property located in the county.

2. That Section 21-27 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-27. Inspection of Vehicles.**

Every for-hire car for which a certificate has been granted by the county shall be inspected by the chief of police, or some member of the division of police designated by him or such other reputable agency as the chief of police may prescribe, at regular intervals of at least every 12 months and at such other times as the chief of police may prescribe. If such vehicle shall be found to be in an ~~unsafe, unfit or unclean condition or to have torn seats or upholstery or~~ **violation of the requirements of this article**, to have inoperable air conditioning or heating equipment, **or to be unsafe**, the owner thereof shall be notified by the chief of police at once of such defect and such vehicle shall not be operated thereafter until such defect has been remedied. If upon inspection it is found that the odometer of a vehicle has been unlawfully tampered with, the vehicle shall be permanently rejected for use as a for-hire car.

3. That Section 21-62 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-62. Application; term.**

The initial certificate of public convenience and necessity shall last until January 31 following its issuance and may be renewed thereafter ~~annually~~ **for terms of three years**. The chief of police shall prescribe a form to be used in initially applying for the certificate and a form to be used in applying for a renewal.

4. That Section 21-63 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-63. Fee.**

In addition to any other fees prescribed elsewhere in this Code, each applicant for a certificate of public convenience and necessity shall pay an initial application fee of ~~\$15.00~~ **\$50.00** per vehicle listed in the certificate, and upon each ~~annual~~ request for **a three-year** renewal of such certificate shall pay the same ~~a~~ fee **of \$150.00 per vehicle listed in the certificate**.

5. That Section 21-66 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-66. Age and mileage of vehicles.**

It shall be unlawful for a certificate holder to place into service a for-hire vehicle which either is more than 12 model years old or which **is more than**

eight model years old and has more than 300,000 miles at the time it is placed into service. It shall be unlawful to operate any for-hire vehicle which either is more than 12 model years old or which is more than eight model years old and has more than 300,000 miles.

6. That Section 21-67 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-67. Minimum specifications for vehicles.**

It shall be unlawful for a certificate holder to place into service a for-hire vehicle unless the vehicle is a four-door hard-top vehicle, including station wagons and minivans, which meets or exceeds the following minimum specifications; provided, however, that any vehicle properly placed into service prior to October 1, 1994, which does not meet the curb weight requirement of subsection (3) of this section may continue to be used as a for-hire vehicle by the same certificate holder if such vehicle otherwise meets all the requirements of this article and if the certificate under which it is operated does not lapse, is renewed annually and is not revoked:

(1) ~~Wheel size: 14 inches.~~

(2) ~~Wheel base: 106 inches.~~

(3) ~~Curb weight: 2,900 pounds~~

with a minimum of four doors and wheel size of at least 14 inches.

7. That Section 21-103 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-103. Required; term; fees; attendance at orientation program.**

No person shall drive a for-hire vehicle subject to the requirements of this article unless such person first attends successfully completes a basic taxicab driver orientation program approved by the chief of police, and obtains a driver's permit from the chief of police. Such person may be issued a temporary or provisional permit for a period not to exceed 90 days six months during which period such person shall attend successfully complete the basic taxicab orientation program. The initial driver's permit shall last for 12 months three years following its issuance and may be renewed thereafter annually for additional terms of three years. Attendance at the basic initial taxicab driver orientation program or the followup Successful completion of a renewal taxicab orientation program approved by the chief of police within the 12 months preceding the date of renewal application shall be required as a condition of permit renewal. The chief of police shall prescribe a form to be used in applying for a renewal. Each applicant for a driver's permit shall pay an initial application fee of ~~\$20.00~~ \$171.00 and upon each ~~annual~~ request for renewal of such permit shall pay a fee of ~~\$20.00~~ \$171.00. The fee for replacement of lost, stolen or damaged permits shall be \$10.00. The fee for attendance at the basic or renewal taxicab orientation program shall be \$15.00. The permit shall be valid for the operation of only those vehicles subject to a certificate of public convenience and necessity issued under this article.

8. That Section 21-107 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-107. Grounds for revocation.**

(a) Subject to the provisions of section 21-108, the permit of any driver of a for-hire car shall immediately become void and shall be immediately surrendered upon the occurrence of any of the following:

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(6) The chief of police finds, after investigation, that the driver, within a three-year period, has on two or more occasions made a charge above or below the rates prescribed by section 21-139(b);

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9. That Section 21-109 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-109. Issuance after denial or revocation.**

Except as provided in section 21-110, any person refused a driver's permit under the provisions of section 21-106 or whose driver's permit is revoked under the provisions of section 21-107 shall not be eligible for issuance of a new permit until such time as the grounds for refusal of a permit under section 21-107 no longer apply. If a driver's permit is refused or revoked for knowingly making or causing to be made, either directly or indirectly, any false statement or for making a charge charges above or below the rates prescribed by section 21-139(b), or if a driver's permit is revoked under section 21-107(a)(3), (4) or (5), such driver shall not be eligible until 12 months from the date of refusal or revocation or from the date the chief of police was informed of the grounds supporting such revocation, whichever is later.

10. That Section 21-136 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-136. Color scheme for vehicles; identification on vehicles; decals.**

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(b) No vehicle shall be operated under the provisions of this article unless the chief of police has first assigned to such vehicle a decal which shall be affixed to and visible from the left rear bumper of the vehicle and which shall contain a number registered with the chief of police. Such decal shall not be transferred to another vehicle, shall be displayed at all times and shall not be removed except when such vehicle is no longer in service in the certificate holder's fleet or except upon direction of the chief of police.

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11. That Section 21-139 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-139. Rates.**

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(b) *Specific rates; special contracts.*

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(6) The owner of any cab may, upon receipt of satisfactory proof that a person is 65 years of age or older ~~or~~ disabled, or active or reserve duty United States military or veteran, offer a discount not to exceed 20 percent of the total charge for transportation and services. For purposes of eligibility under this subsection, disabled persons include individuals who are physically, hearing, mentally or visually impaired. The following identification may serve as satisfactory proof of age or disability: a valid driver's license, a valid GRTC Senior Citizens ID or Medicare Card, a valid GRTC Handicapped or Disabled Identification Card, ~~or~~ a valid identification card issued by a public transportation provider to meet the requirements of the federal Americans with Disabilities Act, or a valid military or veteran identification card.

12. That Section 21-147 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-147. Transportation of passengers by most direct route; payment of toll charge.**

Every driver of a for-hire car shall transport each passenger from the place the passenger is received in such vehicle to the destination of the passenger by the most direct route, unless otherwise directed by the passenger. When such route requires the payment of a toll, the driver shall transport the passenger across the toll when the passenger agrees **embark on the route only after informing the passenger of the toll and receiving agreement from the passenger** to pay the toll charge.

13. That the catchline of Section 21-154 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-154. Possession of ~~firearms or other weapons~~ by driver.**

14. That Section 21-155 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-155. Duty of driver to keep vehicle clean and lighted.**

It shall be unlawful for a driver to fail, refuse or neglect to keep any vehicle which he operates under the provisions of this article clean and efficiently **sufficiently** lighted at night **through the use of properly functioning interior lights, headlights, and such other vehicle lights as may be installed in the vehicle or required by law.**

15. That Section 21-158 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-158. Monitoring radio dispatches.**

It shall be unlawful to have radio frequency scanning or similar electronic devices in a for-hire vehicle. It shall also be unlawful to monitor ~~radio~~ communications between a dispatcher and a for-hire vehicle or between two or

more for-hire vehicles for the purpose of responding to a call for for-hire service without the permission of the participants to the communication or of the company for whom they are employed

16. That Section 21-159 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 21-159. Disposition of property left in vehicle.**

(a) It shall be unlawful for a driver to knowingly fail, refuse or neglect to preserve any property left in a for-hire car by any passenger and to thereafter deliver it to the certificate holder.

(b) Each certificate holder shall carefully preserve all property left in a for-hire car by any passenger and delivered to the certificate holder by a driver, ~~which property shall be kept by the certificate holder at some convenient place within the county where it may be called for by its owner.~~ When the property shall have been identified and ownership established, it shall be promptly delivered to its owner **during normal business hours at the certificate holder's business location or at a location arranged by the certificate holder and property owner**. Any property which shall not be called for within ~~three months~~ **30 days** may be disposed of according to law.

17. That this ordinance shall be in full force and effect on and after its passage.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 99-16  
Page No. 1 of 1

**Agenda Title: RESOLUTION — Award of Construction Contract — Eastern Henrico Recreation Center Water Play Area — Fairfield District**

For Clerk's Use Only: Date: <u>5/10/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<b>YES NO OTHER</b> Glover, R. <input checked="" type="checkbox"/> _____ Branin T. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. _____ <u>absent</u>
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**WHEREAS**, the County received one bid on April 14, 2016, in response to ITB# 16-1160-3JK and Addendum No. 1 for construction of a 2,284 square foot water play area at the Eastern Henrico Recreation Center as follows:

Bidder	Total Bid
Enviroscape, Inc. Sandston, VA	\$163,000

**WHEREAS**, after review and evaluation of the bid, it was determined that Enviroscape, Inc. is the lowest responsive and responsible bidder with a bid of \$163,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Eastern Henrico Recreation Center Water Play Area is hereby awarded to Enviroscape, Inc., the lowest responsive and responsible bidder, in the amount of \$163,000, pursuant to ITB# 16-1160-3JK, Addendum No. 1, and the bid submitted by Enviroscape, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

Comment: Project funding is available for the contract. The Directors of Recreation and Parks and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head Eli Smith

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_