

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
June 9, 2015**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, June 9, 2015, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Tyrone E. Nelson, Vice Chairman, Varina District  
Richard W. Glover, Brookland District  
David A. Kaechele, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District

**Member of the Board Absent:**

Frank J. Thornton, Chairman, Fairfield District

**Other Officials Present:**

John A. Vithoulkas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Lt. Col. Alisa A. Gregory, Chief Deputy Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Joseph P. Casey, Ph.D., Deputy County Manager for Administration  
Jane D. Crawley, Deputy County Manager for Community Services  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:00 p.m. He announced that he was sitting in for Mr. Thornton, who was celebrating with over 400 graduating seniors at Henrico High School.

Mr. Nelson led the recitation of the Pledge of Allegiance.

Anthony McDowell, Chief for the Division of Fire, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, the Board approved the minutes of the May 26, 2015, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Nelson, Glover, Kaechele, O'Bannon

No: None

Absent: Thornton

### **MANAGER'S COMMENTS**

The Henrico Citizens Academy was held from April 23 through May 8 and provided a number of the County's residents the opportunity to participate in a free 15-hour program to learn the nuts and bolts of local government and become more engaged citizens. The Academy was an idea put forward by Mr. Nelson in response to a suggestion from two of his constituents. The entire Board of Supervisors endorsed the concept and the inaugural Academy proved to be a huge success. For six weeks this year, the Academy's participants traveled to different County facilities to receive a tour and to hear from a member of the Board of Supervisors, a Deputy County Manager, and a variety of presenters from County agencies as well as the Henrico public school system. Mr. Thornton and Mr. Vithoukas had the pleasure to attend the third class on May 7, where information was provided regarding County stewardship and public safety. The Academy is coordinated by Cristol Klevinsky, who works in the County Manager's Office and who has done an exceptional job again this year while receiving many compliments from the participants.

Mr. Vithoukas recognized Rick Schwartz, a Three Chopt District resident and Academy participant, who addressed the Board on behalf of his classmates about their experience. He thanked the Board for giving the participants the opportunity to become more engaged citizens and for giving them a comprehensive, firsthand look at County operations and services. Mr. Schwartz thanked the Board, Mr. Vithoukas, the Deputy County Managers, the class presenters, and Mrs. Klevinsky for the wonderful job they did every week and for their professionalism and enthusiasm in creating a more accessible and transparent local government. His class presented a "Citizen Engagement Award" to the County and made a \$150 donation to the Henrico Christmas Mother's fund in recognition of the time and effort put forth by Mrs. Klevinsky and the class presenters. Academy participant Robert Neville presented a gift to Mrs. Klevinsky as a personal note of gratitude and thanks.

Mr. Nelson accepted the award plaque and donation on behalf of the County. He characterized this third class of the Academy as a trend-setting group and expressed appreciation to them for their time, gifts, and gestures. Mrs. Klevinsky thanked the Board for the opportunity once again to design this enlightening program for the participants and for the citizens of Henrico County. She noted that she really enjoyed getting to know this year's class, which was full of positive energy and came with a lot of questions every week.

The Department of Finance is the recent recipient of the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA). This is the 35<sup>th</sup> consecutive year the County has received

this award for the County's Comprehensive Annual Financial Report. The award is the highest form of recognition in governmental accounting and financial reporting and represents a significant accomplishment by a government and its management. Mr. Vithoukas thanked Mr. Walter and the members of the Department of Finance staff for how they go about managing the County's resources.

#### **BOARD OF SUPERVISORS' COMMENTS**

Mr. Nelson expressed excitement over an announcement by the Governor that Elephant Auto Insurance will add 1,173 new jobs and invest \$2 million in its Henrico headquarters. Based out of the United Kingdom, Elephant Auto Insurance is one of the many international companies reaping rewards by operating in Henrico County. Earlier this year, the company relocated its offices to a larger space to allow for its growing demands.

Mr. Nelson recognized Marc-Anthony Jones, Andru Manning, and Melique Manning from Boy Scout Troop 525, sponsored by Rising Mount Zion Baptist Church, who were observing the meeting. Joining them from Troop 525 were Scoutmaster Franklin Thurston and Assistant Scoutmaster Harold Sayles.

#### **RECOGNITION OF NEWS MEDIA**

Mr. Nelson recognized Ted Strong from the *Richmond Times-Dispatch*.

#### **PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMIT**

320-14 REZ2014- 00048 Tuckahoe	Bickford Senior Living: Request to conditionally rezone from R-0C One-Family Residence District (Conditional) to R-6C General Residence District (Conditional) Parcel 737-750-7485 containing 7.58 acres located on the southwest line of Ridgefield Green Drive between John Rolfe and Ridgefield Parkways.
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Mr. Vithoukas announced that this request had been withdrawn by the applicant. Mrs. O'Bannon noted it was withdrawn for business reasons.

131-15 REZ2015- 00012 Brookland	Greenwood Road, LLC: Request to rezone from A-1 Agricultural District to R-1AC One-Family Residence District (Conditional) Parcels 768-778-6296 and 769-778-3901 containing 55.459 acres located on the west line of Greenwood Road between the south bank of the Chickahominy River and the north line of Appling Road.
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Principal Planner Jim Strauss and Public Utilities Director Art Petrini responded to questions from Mr. Glover, who pointed out the proposed subdivision could not be entered from Appling Road or the existing Greenwood Estates subdivision.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Clearing Limitation.** Trees shall only be cleared in order to construct dwellings, road improvements, driveways, utilities, signage, customary accessory uses and wetland mitigation areas or when necessary for common areas.
2. **Protective Covenants.** Prior to or concurrent with the recordation of a subdivision plat approved by the County and before the conveyance of any portion of the property covered by said subdivision plat (other than for the dedication of easements, roads, and utilities), there shall be recorded a document in the Clerk's Office of the Circuit of Henrico County setting forth controls of the maintenance and development of the property. The protective covenants will establish a property owner's association which will approve and regulate architectural approval of dwellings and accessory structures. The association shall maintain all common areas as well as the private road serving lots 11-14.
3. **Foundations.** Stone or brick shall be used to finish the visible exterior portion of the building below the first floor elevation.
4. **Swimming Pools.** No swimming pools shall be located nearer to any street line than the rear building line of the dwelling and also the side yard building line in the case of a corner lot.
5. **Architectural Treatment.** All exposed fireplace chimneys shall be brick, stone, or of a siding similar to the exterior treatment of the dwelling. Cantilevered features shall be prohibited.
6. **Density.** No more than 50 dwelling units shall be permitted on the property.
7. **Minimum House Size.** The minimum house size constructed on the property shall be 3,000 square feet of finished floor area.
8. **Utilities.** Public water and sewer will serve all of the residential lots.
9. **Site Plan.** The parcels shall be generally developed in substantial accordance with the illustrative layout prepared by Jordan Consulting Engineers, Inc., dated May 13, 2015, a copy of which is attached as Exhibit A (see case file). The only entrance to the subdivision will be located on Greenwood Road. Any additional right of way determined by the Director of Public Works to be needed for the future widening

of Greenwood Road shall be dedicated to the County upon the Director's request; however the owner will not be required to install any improvements related to widening Greenwood Road.

10. **Underground Utilities.** Except for existing overhead utility lines, and except for any technical or environmental reason, all new utilities shall be located underground.
11. **Street Improvements.** The subdivision streets shall be constructed of asphalt and standard and gutter or a minimum three (3) foot wide rolled face curb and gutter. Such streets shall be constructed to current County road design standards and shall have a right of way of a minimum of fifty (50) feet in width. There will be one private road twenty four feet in width that shall be built to Henrico County public road standards except as to pavement width serving lots 11-14. The private road will be contained in a 24' access strip. Prior to the issuance of any certificates of occupancy, for any homes utilizing the access strip, the Applicant shall provide the Planning Department with certification from a licensed engineering firm that the roadway within the access strip was constructed according to the approved subdivision plat and in compliance with Henrico County road design standards and specifications (except as to pavement width) to include proper compaction of the sub-base soils, utility trenches, base stone and asphalt surface. There shall be a minimum building setback of 20' from the western edge of the private road to any dwelling structure located on lots 11-14. The terminus of the private road shall have a turnaround to accommodate emergency vehicles if necessary.
12. **Landscaping.** All utility boxes shall be screened with landscaping. The front yard of each lot shall contain at least two (2) healthy trees measuring 2.5" or more in diameter, which shall either, exist or be planted prior to obtaining a certificate of occupancy. Supplemental landscaping shall be installed along Greenwood Road in front of lots 8-14 to help buffer the visual impact of the homes on those lots.
13. **Entrance Feature.** A monument sign and landscaping to include sod and irrigation shall be installed at or near the main entrance in substantial accordance with Exhibit B (see case file).
14. **Hours of Construction.** No land clearing, road or water/sewer line construction, or any construction of the exterior shell of any building shall occur at any time on Sundays nor between the hours of 7 P.M. and 7 A.M. Monday-Saturday, except in emergencies or where unusual circumstances require extending those specified hours in order to complete work such as concrete pours or utility connections.

15. **Construction Entrance.** Any construction entrance shall be maintained in accordance with County standards until the roads on the property are paved.
16. **Stub Roads.** There shall be no ingress or egress to any adjacent property.
17. **Trash Collection.** Trash will be collected once per week during home construction.
18. **Front Elevation.** A minimum of 50% of all homes will have a brick, stone, or cultured stone front elevation. The primary material used on the front elevation will have at least twelve (12) inches of such material turn the corners from the fronts around each side of such home, exclusive of windows, doors, dormers, or other architectural design features. Fiberboard (e.g. Masonite) shall not be permitted as an exterior wall material.
19. **Garages.** All homes shall have an attached, side, or rear loaded two car garage. The interior dimensions of all garages must have a minimum interior clear area of 22' wide by 18' deep. The doors of all garages shall have at a minimum, one architectural detail including, but not limited to windows, carriage door handles, exposed hinges, or accent columns.
20. **Front Stoops and Porches.** Stoops or steps shall be brick, or stone, when located on the front elevation of a dwelling. Any country porches shall have brick or stone piers to match the foundation.
21. **Sod and Irrigation.** Sod and irrigation shall be included in the front and side yards of all homes unless otherwise prevented by a septic system, if any.
22. **Driveways.** All driveways shall be asphalt, brick, concrete, exposed aggregate, stamped concrete, or other similar hardscape.
23. **Fencing.** Fences will not exceed 72". Fences over 42" high must be built of finished masonry or constructed with a combination of masonry piers and aluminum, iron, metal or cast iron pickets. Chain link fences are not allowed.
24. **C-1 Zoning.** Areas that are within the 100 year floodplain will be zoned C-1, unless those areas are needed for roads or other purposes approved or required by the Planning Commission or any other governmental body at the time of subdivision approval. The rezoning

application will be filed no later than the date of recordation of the last subdivision plat for the last lot.

25. **Burning.** Burning shall not be allowed on the site.
26. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Nelson, Glover, Kaechele, O'Bannon

No: None

Absent: Thornton

132-15  
PUP2015-  
00005  
Brookland

FM RVA LLC: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-120, and 24-122.1 of the County Code in order to allow outdoor dining for an existing restaurant (Family Meal) in Willow Lawn Shopping Center, on part of Parcel 773-736-2198, located approximately 825' south of the intersection of W. Broad Street (U.S. Route 250) and Willow Lawn Drive.

Mr. Strauss responded to questions from Mr. Glover.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with subject to the following conditions:

1. Any outside speakers or sound system shall comply with the following standards:
  - a. Sound systems shall be equipped with controls permitting full volume adjustment.
  - b. Sound from the system shall not be audible beyond 100 feet from the source.
  - c. Sound systems may be used only when outside dining is permitted.
2. The operator shall not permit food preparation outside the enclosed building.

3. The wall/fence enclosing the outdoor dining areas shall be limited in height to 48 inches.
4. Outdoor lighting fixtures shall complement the style of the building. Lighting fixtures shall not produce glare for motorists or pedestrians on the adjacent rights-of-way and parking areas and shall illuminate only the outdoor dining areas.
5. Access to the outdoor dining areas shall be available only through the interior of the restaurant, except during an emergency when patio fence exit gates may be utilized.
6. This permit shall apply only to Family Meal, is non-transferrable, and shall not apply to any other business in The Shops at Willow Lawn shopping center.
7. Trash receptacles shall be provided and properly serviced to control litter generated by this use.
8. Outdoor dining furniture, fencing, and canopies shall be of durable material and complementary to exterior features of the building.
9. Prior to operation of the outdoor dining area, the applicant shall submit a site plan of the restaurant and outdoor dining area and obtain Administrative Approval from the Planning Department. The site plan shall show the relocation of any displaced landscaping to ensure compliance with the approved Willow Lawn Redevelopment - Phase 2 Landscape Plan (see case file).
10. The outdoor dining areas shall be constructed in general conformance with the layouts and images depicted in Exhibits A1, A2, B1, and B2 and be limited to no more than 1,000 square feet. Fencing shall be consistent with Exhibit C (see case file).
11. Televisions and other video display devices shall not be allowed in the outdoor dining areas.
12. Prior to operation, the applicant shall consult with the Special Services Unit within the Division of Police to discuss crime prevention recommendations and conduct a security survey of the property and restaurant operations. The applicant shall implement mutually agreed upon security recommendations resulting from this review.
13. If a fire pit or other outdoor heating element is installed at a future time, details of its design and use shall be submitted to the Director of



Planning and approved by the Fire Marshal and Planning Director to ensure safety features are in place.

The vote of the Board was as follows:

Yes: Nelson, Glover, Kaechele, O'Bannon

No: None

Absent: Thornton

112-15  
REZ2014-  
00050  
Brookland

RCS Development Corporation: Request to conditionally rezone from [R-6C] General Residence District (Conditional) and R-2 One-Family Residence District to RTHC Residential Townhouse District (Conditional) Parcels 768-760-1507, 768-759-3393 and 767-760-8701 containing 5.432 acres located on the east line of Hungary Spring Road between Hungary Road and Old Route 33.

Mr. Vithoulkas advised the Board of a request from the applicant that this case be deferred until September 8.

No one from the public spoke in opposition to a deferral of this item.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board deferred this item to the September 8, 2015, meeting.

The vote of the Board was as follows:

Yes: Nelson, Glover, Kaechele, O'Bannon

No: None

Absent: Thornton

133-15  
REZ2015-  
00013  
Fairfield

Oak Knoll, LLC: Request to conditionally rezone from R-2A One-Family Residence District to R-3C One-Family Residence District (Conditional) Parcels 777-760-6526 and 777-759-6295 containing 13.126 acres located on the north line of Hungary Road at its intersection with Lydell Drive.

Jean Moore, Assistant Director of Planning, responded to a question from Mr. Kaechele.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Concept Plan.** If approved by the County, the lots and roads will be platted generally as shown on the - "OAK KNOLL SUBDIVISION CONCEPT PLAN" dated April 13, 2015 ("Conceptual Plan") attached hereto as Exhibit A (see case file).
2. **Density.** There shall be no more than 32 residential building lots platted on the Property.
3. **Finished Floor Area.** All two-story dwellings shall have a minimum finished floor area of at least 1,800 square feet. All one and one-half story dwellings shall have a minimum finished floor area of at least 1,500 square feet. All one-story dwellings shall have a minimum finished floor area of at least 1,400 square feet. The 32 homes to be constructed on the Property shall contain the following minimum square feet of finished floor area:
  - a. at least 10 dwellings shall have at least 2,000 square feet of finished floor area; and in addition,
  - b. at least 11 dwellings shall have at least 1,800 square feet of finished floor area; and in addition,
  - c. at least 11 dwellings shall have at least 1,400 square feet of finished floor area.

Upon the request of the Director of Planning, the applicant shall provide the County with the necessary calculations that illustrate that the homes constructed are in compliance with this proffer.

4. **Foundations and Chimneys.** The main body of the dwellings shall not be constructed on a slab, provided that basements, garages and patios may be constructed on a slab. The exterior portions of all residential dwelling foundations below the first floor level which are visible above grade shall be constructed of brick or stone. Any homes with a fireplace, other than direct vent gas fireplaces or appliances, shall have chimneys constructed on a foundation and faced with brick or stone. Garages constructed on a slab shall have a brick or stone foundation surrounding such garage a minimum height of 2 courses of brick.
5. **Garages.** At least 17 of the homes shall be constructed with at least a one (1) car garage, attached or detached, which can accommodate a car parked inside. Each garage shall have a minimum interior dimension clear space at the time of construction of eleven (11) feet

wide by eighteen (18) feet deep. Any attached front loading garage shall be recessed beyond the front line of the home a minimum of 2 feet. Doors to any front loading garages shall have various design elements, such as windows, hardware, material articulation and other features. No two homes adjoining each other side by side shall have identical design elements on their front loading garage doors.

6. **Cantilevering.** All features of a home, including fireplace enclosures, box and bay windows, stand-alone closets and similar features, shall be constructed on a foundation. This proffer shall not apply to features constructed on the second floor rear elevation of a home that are at least 12 feet in width, or as may otherwise be approved by the Director of Planning.
7. **Exterior Material.** The siding on the dwellings shall be constructed of brick, stone, concrete board or vinyl with a minimum thickness of .044 inches.
8. **Steps, Stoops and Porches.** Except for country porches, steps to the main front entrance of homes and front stoops shall be brick or stone. County porches with piers on the front elevation of the home shall have piers constructed of brick or stone to match the foundation of the home.
9. **Lot Landscaping.** Each lot shall contain the following landscaped features prior to the final certificate of occupancy issued by the County for a dwelling on such lot: (a) the area adjacent to the foundation of the front elevation of each home shall be screened by landscaping; with 6 small shrubs and (b) at least 1 tree measuring at least 2" in diameter shall be located in the front yard and in addition, at least 1 tree measuring at least 2" in diameter shall be located in the side yard. Existing trees may be used that meet this criterion.
10. **Driveways.** Any driveway on a lot shall be constructed of a hard surface material consisting of cobblestone, brick, asphalt, pre-cast pavers, concrete or other similar materials approved by the Director of Planning.
11. **Utilities.** All proposed utilities, except for junction boxes, meters, pedestals, transformers, transmission mains, similar elements, and existing overhead utility lines, shall be placed underground, unless technical or environmental reasons require otherwise or unless not otherwise approved by the applicable utility company.
12. **Access Limitations.** There shall be no vehicular access from a lot on the Property to Hungary Road.

13. **Curb and Gutter.** Roll-faced curb and gutter of a standard width of 3 feet shall be provided for the interior roads within the development, subject to approval by the Director of Public Works.
14. **BMP.** If any BMP is required on the Property, such BMP shall be landscaped as an amenity and maintained by the Association, and if such BMP is wet, it shall be aerated.
15. **Construction Hours.** The hours of exterior construction activities, including operation of bulldozers and other earth moving equipment, shall be between 7:00 AM and 7:00 PM Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours and utility connections. Hours shall be posted in both English and Spanish during construction.
16. **Sidewalk.** Developer shall install a pedestrian sidewalk in accordance with the County Standards along one side of Concept Road A (see case file).
17. **Fencing.** Any fencing installed along Hungary Road shall be uniform in style and made of weather resistant, durable material. No wooden privacy fence shall be used.
18. **Home Owners Association (HOA)/Restrictive Covenants.** Prior to or concurrent with any subdivision plat recordation, restrictive covenants describing development controls and maintenance of the portion of the Property so subdivided shall be recorded in the Clerk's Office of the Circuit Court of Henrico County. In addition, there shall be a Homeowners Association and/or Condominium Association of the owners of the units on the Property that shall be responsible for the enforcement of the restrictive covenants, including design guidelines and standards which shall provide for consistent fencing along Hungary Road.
19. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or part, shall not affect the validity or enforceability of any other proffer or the unaffected portion of a proffer.

The vote of the Board was as follows:

Yes: Nelson, Glover, Kaechele, O'Bannon

No: None

Absent: Thornton

#### **PUBLIC HEARINGS – OTHER ITEMS**

- 134-15 Ordinance – To Amend and Reordain Subsection (b)(5) of Section 21-139 of the Code of the County of Henrico Titled “Rates” to Increase By 30 Cents the Additional Fee Taxicab Companies Are Allowed to Charge Passengers for Trips Originating at Richmond International Airport.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached ordinance.

- 135-15 Resolution - Change in Street Name - N. Crestwood Avenue - Pine View Subdivision - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

#### **PUBLIC COMMENTS**

There were no comments from the public.

#### **GENERAL AGENDA**

- 136-15 Introduction of Ordinance – To Amend and Reordain Section 6-3 of the Code of the County of Henrico Titled “Permit fees” to Cap the Permit Fee for Building Appurtenances and Additions or Alterations to Existing One- or Two-Family Dwellings.

Greg Revels, Building Official, responded to a question from Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

- 137-15 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2014-15 Annual Fiscal Plan: June, 2015.

Brandon Hinton, Management and Budget Division Director, responded to a question from Mr. Kaechele.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

138-15      Resolution - Signatory Authority - Lease - General Registrar - 7425 Ranco Road - Brookland District.

Jon Tracy, Director of Real Property, displayed a vicinity map identifying the location of the subject property. He, Mr. Vithoukaskas, and Deputy Registrar Anne Marie Middlesworth responded to questions from the Board. There was discussion regarding storage and operation of the County's new voting equipment.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

139-15      Resolution - Signatory Authority - License Agreement for Buffer Construction and Maintenance - Three Chopt District.

Mr. Tracy responded to questions from Mr. Glover and Mr. Kaechele and displayed schematics showing the design of the proposed buffer.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

140-15      Resolution - Award of Contract - Engineering Design and Construction Administration Services - Strawberry Hill Subbasin (SH-53) Sewer Rehabilitation - Fairfield District.

Art Petrini, Director of Public Utilities, responded to questions from Mrs. O'Bannon and Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

141-15      Resolution - Award of Contract - Engineering Design and Construction Administration Services - Gillies Creek Subbasin (GC-08) Sewer and Water Rehabilitation - Varina District.

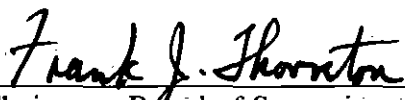
On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

142-15

Resolution - Signatory Authority - Agreement to Upgrade Flashing Lights and Gates - Dill Road Railroad Grade Crossing - Fairfield District.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

There being no further business, the meeting was adjourned at 8:00 p.m.

  
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Chairman, Board of Supervisors  
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 134-15

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Agenda Title: ORDINANCE – To Amend and Reordain Subsection (b)(5) of Section 21-139 of the Code of the County of Henrico Titled “Rates” to Increase By 30 Cents the Additional Fee Taxicab Companies Are Allowed to Charge Passengers for Trips Originating at Richmond International Airport

For Clerk's Use Only:

Date: 6/9/2015

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Kaechele  
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	absent

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Subsection (b)(5) of Section 21-139 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 21-139. Rates.

- .
- .
- .

(b) *Specific rates; special contracts:*

- .
- .
- .

By Agency Head

Joseph P. Rappaport, Jr.

By County Manager

[Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **134-15**

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**Agenda Title: ORDINANCE – To Amend and Reordain Subsection (b)(5) of Section 21-139 of the Code of the County of Henrico Titled “Rates” to Increase By 30 Cents the Additional Fee Taxicab Companies Are Allowed to Charge Passengers for Trips Originating at Richmond International Airport**

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(5) For a trip originating at Richmond International Airport, the rate shall be \$10.00 or the charge registered on the meter, whichever is greater, plus ~~\$2.00~~ \$2.30.

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- 
- 

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2. That this ordinance shall be in full force and effect on and after its passage.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

135-15

Page No. 1 of 1

Agenda Title: **RESOLUTION — Change in Street Name — N. Crestwood Avenue — Pine View Subdivision — Brookland District**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: <u>6/9/2015</u>	Moved by (1) <u>Glover</u> Seconded by (1) <u>Kaechele</u>			
( <input checked="" type="checkbox"/> ) Approved	(2) <u></u> (2) <u></u>			
( <input type="checkbox"/> ) Denied	REMARKS: <b>APPROVED</b>			
( <input type="checkbox"/> ) Amended				
( <input type="checkbox"/> ) Deferred to:				

	YES	NO	OTHER
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>

**WHEREAS**, N. Crestwood Avenue is a local road within the Pine View subdivision in the Brookland District; and,

**WHEREAS**, Gumenick Properties has requested that N. Crestwood Avenue between Spencer Road and its intersection with Libbie Avenue be renamed Libbie Mill West Boulevard; and,

**WHEREAS**, the County's property numbering and street naming manual allows the Board of Supervisors to rename roads after holding a public hearing; and,

**WHEREAS**, the Board held an advertised public hearing on June 9, 2015; and

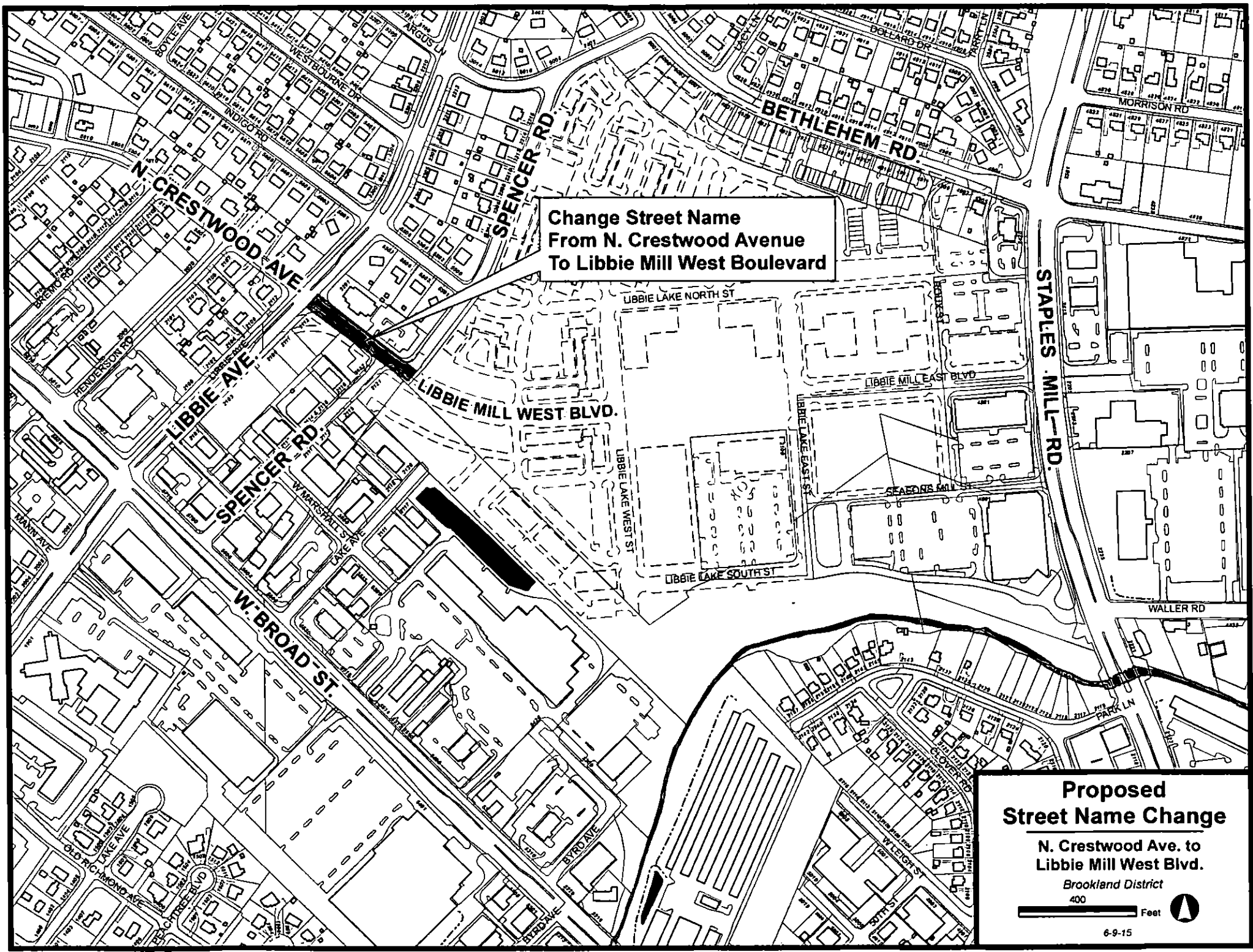
**WHEREAS**, the Board is satisfied that the change is reasonable and would not be disruptive to adjacent properties or services to those properties.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that N. Crestwood Avenue between Spencer Road and its intersection with Libbie Avenue be renamed Libbie Mill West Boulevard.

**Comments:** The Director of Planning, Chief of Police, Chief of Fire, and the Director of Public Works recommend approval of this change, and the County Manager concurs.

By Agency Head Juan H. Yow By County Manager [Signature]

Routing: Yellow to: \_\_\_\_\_ Certified: \_\_\_\_\_  
Copy to: \_\_\_\_\_ A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
Date: \_\_\_\_\_



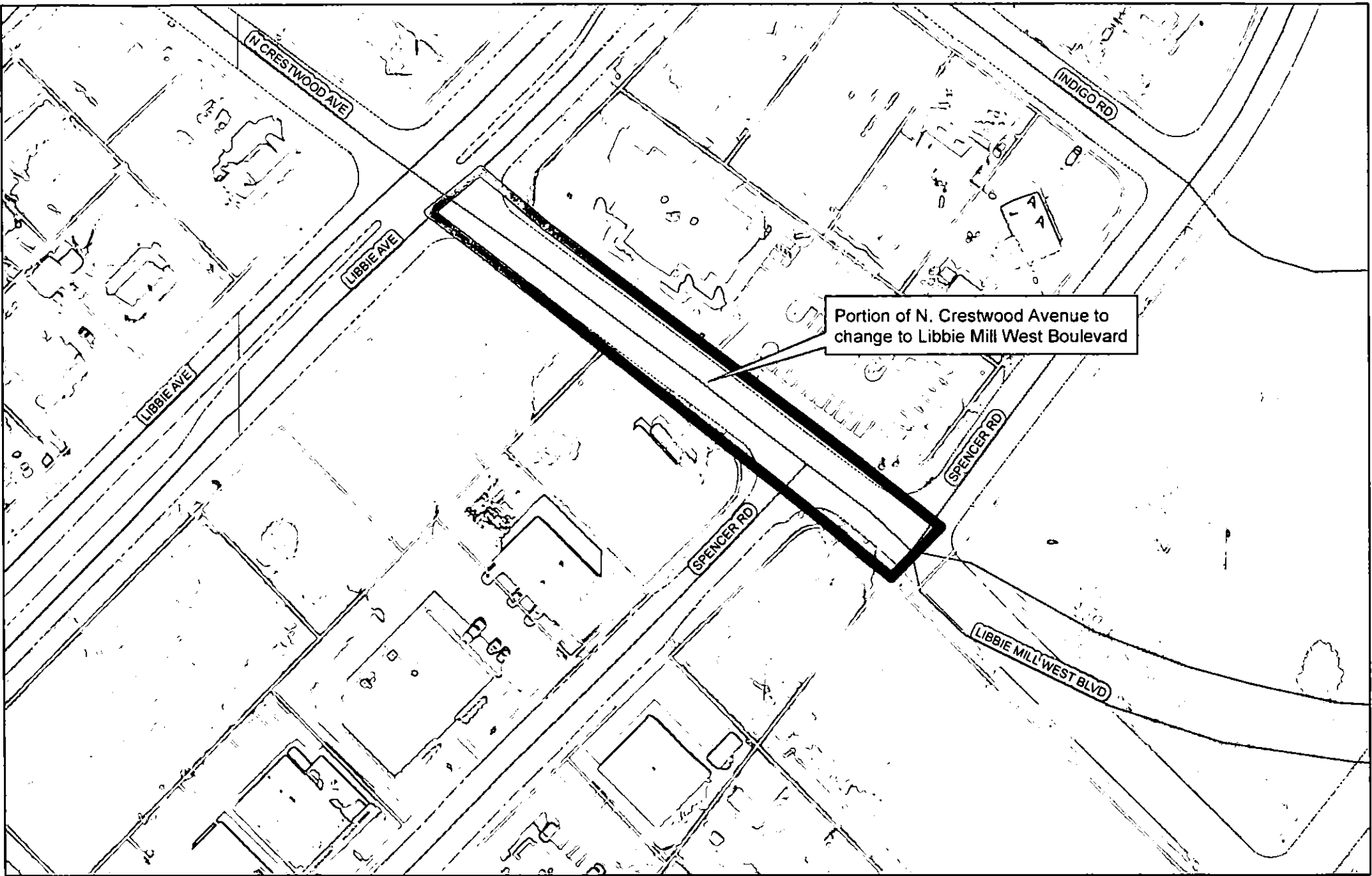
Change Street Name  
From N. Crestwood Avenue  
To Libbie Mill West Boulevard

### Proposed Street Name Change

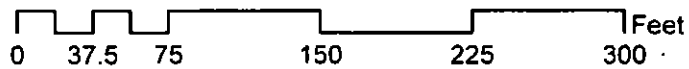
N. Crestwood Ave. to  
Libbie Mill West Blvd.

Brookland District





**Proposed Street Name Change  
N. Crestwood Ave. to Libbie Mill West Blvd.**





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 136-15

Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE – To Amend and Reordain Section 6-3 of the Code of the County of Henrico Titled “Permit fees” to Cap the Permit Fee for Building Appurtenances and Additions or Alterations to Existing One- or Two-Family Dwellings

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: <u>6/9/2015</u>	Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Waller</u>			
( ) Approved	(2) _____ (2) _____			
( ) Denied	REMAINS: <b>APPROVED</b>			
( ) Amended				
( ) Deferred to:				
		Glover, R. <u>✓</u>		
		Kacchele, D. <u>✓</u>		
		Nelson, T. <u>✓</u>		
		O'Bannon, P. <u>✓</u>		
		Thornton, F. _____		<u>absent</u>

The Clerk is authorized to advertise, in the Richmond Times-Dispatch on June 16, 2015, and June 23, 2015, the following ordinance for a public hearing to be held on July 14, 2015, at 7:00 p.m. in the Board Room:

“AN ORDINANCE to amend and reordain Section 6-3 of the Code of the County of Henrico titled “Permit fees” to cap the permit fee for building appurtenances and additions or alterations to existing one- or two-family dwellings. A copy of the full text of this ordinance shall be on file in the Office of the County Manager.”

The advertisement of the ordinance shall contain all of the information specified and required by Section 15.2-107 of the Code of Virginia.

Comments: The Building Official recommends approval of this Board paper; the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

---

Routing: Yellow to: \_\_\_\_\_ Certified: \_\_\_\_\_  
Copy to: \_\_\_\_\_ A Copy To: \_\_\_\_\_ Clerk, Board of Supervisors  
Date: \_\_\_\_\_

**ORDINANCE – To Amend and Reordain Section 6-3 of the Code of the County of Henrico Titled “Permit fees” to Cap the Permit Fee for Building Appurtenances and Additions or Alterations to Existing One- or Two-Family Dwellings**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

1. That Section 6-3 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 6-3. Permit fees.**

- 
- 
- 
- (g) *Building permit fee schedule.*

- 
- 
- 

(2) *Appurtenances.* The fee for building attached or detached garages, utility buildings appurtenant to attached or detached one- or two-family dwellings, and any demolition, moving, addition or alteration to existing attached or detached one- or two-family dwellings shall be \$100.00 plus \$6.00 per \$1,000.00 or fraction thereof of value over \$5,000.00, except that no such fee for any permit shall exceed that charged for a new one-family dwelling. The fee shall be based upon the cost of labor and material to the owner for the installation, alteration, replacement or repair.

- 
- 
- 

2. That this ordinance shall be in full force and effect on August 1, 2015.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **137-15**  
Page No. 1 of 1

**Agenda Title INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the  
FY 2014-15 Annual Fiscal Plan: June, 2015**

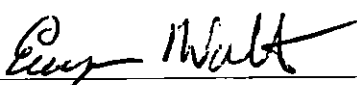
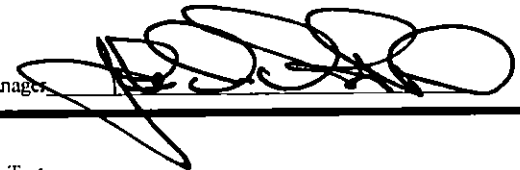
<b>For Clerk's Use Only:</b>  Date <u>6/9/2015</u> ( <input checked="" type="checkbox"/> ) Approved ( ) Denied ( ) Amended ( ) Deferred to _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____  <b>REMARKS: APPROVED</b>	<table style="width: 100%; border-collapse: collapse;"><thead><tr><th></th><th style="text-align: center;">YES</th><th style="text-align: center;">NO</th><th style="text-align: center;">OTHER</th></tr></thead><tbody><tr><td>Glover, R.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><u>absent</u></td></tr></tbody></table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>
	YES	NO	OTHER																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>																							

**WHEREAS**, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated June 2, 2015 requesting amendments to the 2014-15 Annual Fiscal Plan; and,

**WHEREAS**, the County Manager listed by department, the purpose of the request, and the source of funding to support the proposed amendments.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on June 23, 2015, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, June 16, 2015.

**COMMENTS:** The Director of Finance recommends approval of this Board paper and the County Manager concurs.

<b>By Agency Head</b> <u></u> <u>gac</u>	<b>By County Manager</b> <u></u>
<b>Routing:</b> Yellow to: _____  Copy to: _____	<b>Certified:</b> A Copy Teste: _____ <div style="text-align: right;">Clerk, Board of Supervisors</div> Date: _____

AMENDMENT TO THE 2014-15  
ANNUAL FISCAL PLAN FOR JUNE, 2015

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating

Department 03 - Sheriff

03006      - Jail West Personnel      \$      92,890

To appropriate funding to cover personnel costs for fifteen new Complement II Sheriff Correctional Deputy positions that were approved by the Virginia Compensation Board and were hired effective May 16, 2015. Of this \$92,890 in additional funding, \$64,824 reflects State funding and \$28,066 reflects local funding, which is to come from the fund balance in the General Fund. Due to the timing of these positions, an additional amendment will be needed in FY2015-16 to cover the full-year impact for the Sheriff's Office.

03006      - Jail West Personnel      \$      42,000

03303      - Jail East Personnel      28,000

To cover overtime and associated FICA costs for the Sheriff's Office related to several snow storms during FY2014-15. Funds are to come from the fund balance in the General Fund.

03205      - Personnel      \$      7,004

03207      - Uniforms and Property      14,722

03209      - Training      8,228

0000 00000      To appropriate anticipated fee revenue of \$29,954 for uniforms, equipment, and a pre-academy physical associated with the 2015 Summer Student Basic Jailor Academy. A total of thirty-four students from Virginia Commonwealth University and Virginia Union University are projected to participate in this program which will award each student with nine college credits and certification as a correctional deputy.

Total Sheriff      \$      192,844

Department 08 - Electoral Board

08001      - Electoral Board      \$      75,000

To cover training and paper ballot costs associated with the replacement voting machines. Funds are to come from the fund balance in the General Fund.

Department 12 - Police

12001      - Police Operations      \$      330,000

To cover overtime and associated FICA costs for the Police Division related to several snow storms during FY2014-15. Funds are to come from the fund balance in the General Fund.

Department 13 - Fire

13150      - Field Operations      \$      210,000

To cover overtime and associated FICA costs for the Division of Fire related to several snow storms during FY2014-15. Funds are to come from the fund balance in the General Fund.





## Department 24 - Public Health

24001 – Public Health \$ 135,000

0000 00000 The State Department of Health has allocated additional operating funding to support the increased volume of citizens utilizing Public Health clinic services. The County's local match of 45%, or \$135,000, is required to be appropriated. Funds are to come from the fund balance in the General Fund.

## Department 30 - Economic Development

30001 – Economic Development

0000 00000 – To appropriate State funding in support of an archeological study of the property at White Oak Technology Park. An additional \$43,204 for this project will come from existing appropriation in the Economic Development budget. The total estimated cost of this study is \$86,204. \$ 43,000

0000.01043 – Greater Richmond Convention Center Authority

2,000,000

Revenue from the 8.0 percent Hotel/Motel Occupancy Tax is exceeding the estimate of \$10,400,000, included in the fiscal year 2014-15 Annual Fiscal Plan. This \$2,000,000 increase will cover additional payments to the Greater Richmond Convention Center Authority (GRCCA), resulting from revenue that has been received and is projected to be received through the end of the fiscal year. Payment will be made based on actual collections from the tax. Subsequently, the County's 2.0 percent local tax component (estimated at \$500,000 for this amendment), will come back to the County. In total, for fiscal year 2014-15, the County expects to receive \$12,400,000 in Hotel/Motel Occupancy Taxes.

Total Economic Development \$ 2,043,000

## Department 32 - Non-Departmental

32001 – Non-Departmental \$ 500,000

0960 00000 Participation in the County's Real Estate Assistance Program (REAP) is forecasted to exceed the FY2014-15 appropriation of \$7,742,550. Additional funding is required due to the success of the program in providing tax relief to the elderly and disabled. Funding for the program is to come from the fund balance in the General Fund. This amendment will increase the total appropriation for REAP in FY2014-15 to \$8,242,550.

3268 08086 – Richmond 2015

300,000

To appropriate the previously agreed upon cash contribution from Henrico County for the UCI (Union Cycliste Internationale) Road World Cycling Championships, which will be held in the Richmond area in September 2015. This event is expected to have a positive economic impact to Henrico County that exceeds the appropriation on this budget amendment. Funds are to come from the fund balance in the General Fund.

Total Non-Departmental

\$ 800,000

Total GENERAL FUND

\$ 3,785,844

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 02 – Public Library

02001 – Public Services

0000 05165 – Library Donations \$ 795

To appropriate donations that have been received from various patrons to purchase library books and other materials.

Department 07 – Juvenile Detention

07003 – Juvenile Detention Home

0000 05009 – USDA Grant - Detention Home \$ 1,500

To appropriate additional Federal revenue received from the United States Department of Agriculture for food supplies for Henrico's Juvenile Detention Home.

07005 – VJCCCA - Detention

2451 06936 – FY2014-15 VJCCCA 5,636

To appropriate additional State revenues for the Outreach GPS monitoring program to fully fund the program for the remainder of the fiscal year.

Total Juvenile Detention \$ 7,136

Department 12 – Police

12800 – Grants

1825 00000 – Dog Food Donations \$ 12

To appropriate private citizen donations to purchase dog food for the Animal Shelter.

0000 00033 – Police - DMV Animal Friendly Plates 7,087

The Commonwealth of Virginia, Department of Motor Vehicles (DMV) has awarded the County of Henrico \$7,077 from the Dog and Cat Sterilization Fund as a result of the sale of State Animal Friendly license plates in Henrico County during fiscal year 2014-15. Funds will be used to support sterilization programs for dogs and cats through CARE (Cat Adoption and Rescue Efforts).

0000 05113 – Domestic Violence Cell Phone Recycling 16

To appropriate donations received from the private sector. Funding will be used to continue initiatives to combat domestic violence.

0000 08096 – PSAP16 - Public Safety E-911 2,000

To appropriate State funding received from the Virginia Wireless E-911 Services Board for the Division of Police's Emergency Communications Center. Funds will be used to reimburse two Emergency Communications Center personnel who are scheduled to attend two required regional conferences.

Total Police \$ 9,115

Department 13 - Fire

13800 - Grants

0000 05134 - Radiological Preparedness and Response Program \$ 700

To appropriate funding received for the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management on behalf of Dominion Virginia Power. This funding will be used to purchase and install amateur radio equipment for a fire station that serves as an area command center. No local match is required.

0000 07042 - VAHMRS Scholarship 500

To appropriate a donation received from the Virginia Fire Chief's Foundation (VFCF) for the Best Practices in Fire Service Health and Safety Award. This award recognizes creative, comprehensive, and significant accomplishments and programs that provide for the health, safety, and welfare of fire service members.

0000 00000 - Central Virginia Incident Management Grant 12,500

To appropriate funding of \$12,500 received for the Central Virginia Incident Management Regional Team Program administered through the Virginia Department of Emergency Management. Chesterfield County received a \$50,000 grant for the Central Virginia Incident Management Team and is the administering agency for this grant. The funds will be used to reimburse each locality for overtime and back fill of staff expenditures in relation to an IMT event or class. There is no required match.

Total Fire \$ 13,700

Department 22 - Social Services

22106 - AFDC - Foster Care

1302 00000 - Purchase of Services \$ 200,000

To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Foster Care Program expenditures. This increase in appropriation is funded with \$100,000 of State (50%) and \$100,000 of Federal (50%) funds. The total appropriation for this program in fiscal year 2014-15, will be \$1,326,388, after this addition. No County matching funds are required.

Total 1102 - SPECIAL REVENUE FUND - County \$ 230,746

FUND 1108 - SPECIAL REVENUE FUND - Capital Region Workforce Partnership

Department 27 - Capital Region Workforce Partnership

27004 - Workforce Partnership

0000 08064 - WIA NEG for On-the-Job Training \$ 225,394

The Virginia Community College System has awarded an additional \$225,394 in federal Workforce Investment Act funding to the Capital Region Workforce Partnership's National Emergency Grant (NEG) On-The-Job training program.

**FUND 1113 – SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State****Department 05 – Commonwealth's Attorney****05001 – Commonwealth's Attorney****0000 00000 – Forfeitures - Commonwealth's Attorney - State****\$ 49,299**

Law enforcement special funds, which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

**Total SPECIAL REVENUE FUND****\$ 505,439****Total OPERATING FUNDS****\$ 4,291,283****CAPITAL FUNDS****FUND 2101 – General Capital Projects Fund****Department 08 - Electoral Board****08001 – Electoral Board****0000 01136 – Voting Machine Replacement****\$ 1,000,000**

To cover capital costs associated with the State-mandated replacement of the County's DRE voting machines to optical scan machines. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

**Department 16 - General Services****16999 – General Services Capital Projects****0000 07037 – General District Courtroom No. 5****\$ 2,000,000**

To cover construction costs associated with a new courtroom for the fifth General District Court judge allocated to Henrico County by the 2015 General Assembly. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

**Department 23 - Recreation and Parks****23999 – Recreation and Parks Capital Projects****0000 08109 – Hunton Recreation Improvements****\$ 250,738**

To appropriate funding to cover costs associated with the public water connection as well as paving the gravel parking lot at the Hunton Recreation Center. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

**Department 28 - Public Works****28004 – Construction****0000 00607 – Three Chopt Barrington Hill To Gaskins****\$ 2,493,000**

The Department of Public Works has negotiated an amendment to the 2010 agreement to further adjust proper cost for preliminary engineering associated with the improvements to Three Chopt Road. The Virginia Department of Transportation (VDOT) will reimburse 100% of the County's estimated cost of \$2,493,000 under the CMAQ Program.

**Total 2101 - General Capital Projects Fund****\$ 5,743,738**

## FUND 2111 – Capital Initiatives Fund

## Department 23 - Recreation and Parks

23101 – Director

0000 08110 – Lakeside Little League Playground

\$ 30,000

This amendment will provide funding for playground equipment at the Lakeside Little League Complex on Club Road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

## Department 26 - Mental Health and Developmental Services

26301 – Executive Director

0000 06508 – Connect Program - Summer Youth Employment

\$ 32,000

To provide funds for summer youth employment services performed by the CONNECT program. This program partners with local businesses to give Henrico youth opportunities to learn fundamental job skills. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

## Department 32 - Non-Departmental

32001 – Non-Departmental

0000 00978 – Three Fountains North Civic Association

\$ 37,000

This amendment will provide funding towards the project to clean and dredge Lake Overton. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 08090 – We The People - Freeman High

8,000

This amendment will provide funding for the Freeman High School "We The People" program. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 08091 – Children's Museum - Short Pump

25,000

This amendment will provide funding for the relocation of the Children's Museum from West Broad Village to the Short Pump Town Center. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 08094 – Deep Run Robotics

15,000

This amendment will provide funding for the Deep Run High School Robotics program. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Non-Departmental

\$ 85,000

Total 2111 - Capital Initiatives Fund

\$ 147,000

Total CAPITAL PROJECTS FUND

\$ 5,890,738

Total Amendments/Appropriations

\$ 10,182,021



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 138-15

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease — General Registrar —  
7425 Ranco Road — Brookland District

For Clerk's Use Only:

Date: 6/9/2015

- ( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Kaechele  
(2)

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> absent

WHEREAS, the County wishes to lease 10,679 square feet of office warehouse space in the Dumbarton Business Center at 7425 Ranco Road for the storage of electronic voting machines; and,

WHEREAS, Crenshaw-Singleton Properties, LLC, a Virginia limited liability company, has agreed to lease the space for a ten-year term, commencing August 1, 2015, and ending July 31, 2025; and,

WHEREAS, the monthly rent will be \$5,784.46 for the first year, will increase 2% per year during the second, third, and fourth years, and will increase by 2.5% each year in subsequent years; and,

WHEREAS, the County may renew the lease for five years at a rental rate increasing 3% each year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease with Crenshaw-Singleton Properties, LLC for warehouse space at 7425 Ranco Road in a form approved by the County Attorney.

Comments: This lease is subject to annual appropriation by the Board of Supervisors. The General Registrar and the Director of Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

Routing:

Yellow to: Real Property

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 139-15

Page No. 1 of 1

Agenda Title:

**RESOLUTION — Signatory Authority — License Agreement for Buffer  
Construction and Maintenance — Three Chopt District**

For Clerk's Use Only:

Date: 6/9/2015

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kaechele Seconded by (1) Glover  
(2) (2)

REMARK:

**APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>		
Kaechele, D.	<input checked="" type="checkbox"/>		
Nelson, T.	<input checked="" type="checkbox"/>		
O'Bannon, P.	<input checked="" type="checkbox"/>		
Thornton, F.			absent

WHEREAS, SM Richmond, LLC has requested that the County grant it a license to construct and maintain a berm on County property adjacent to the intersection of North Gayton and Kain Roads (the "Property") that will buffer the Welwood subdivision and the site of future Fire Station No. 19; and,

WHEREAS, after the berm is constructed to County standards, SM Richmond, LLC and Welwood Owners Association, Inc. will maintain it; and,

WHEREAS, the proposed buffer will enhance the County's present and future use of the Property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a license agreement, in a form approved by the County Attorney, allowing SM Richmond, LLC and Welwood Owners Association, Inc. to enter upon, construct, and maintain a buffer on a portion of the Property labeled "30' LICENSE AREA FOR BUFFER CONSTRUCTION & MAINTENANCE (25,229 S.F.)" on the plat attached as Exhibit A.

Comments: The Fire Chief and the Directors of General Services, Planning, and Real Property recommend approval of this paper, and the County Manager concurs.

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

Routing:

Yellow to:

*Real Property*

Copy to:

Certified:

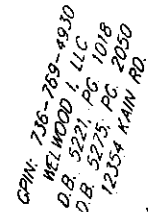
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Clerk, Board of Supervisors

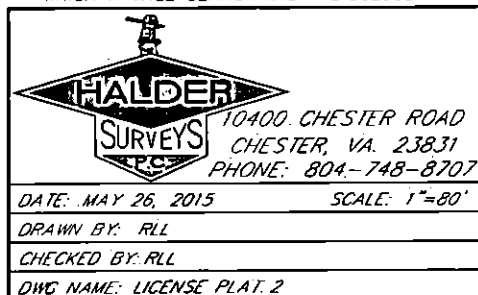
Date:



gts.



THIS SURVEY IS SUBJECT TO ANY EASEMENTS  
OF RECORD AND OTHER PERTINENT FACTS  
WHICH A TITLE SEARCH MIGHT DISCLOSE.





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 140-15

Page No. 1 of 1

Agenda Title: **RESOLUTION — Award of Contract — Engineering Design and Construction Administration Services — Strawberry Hill Subbasin (SH-53) Sewer Rehabilitation — Fairfield District**

For Clerk's Use Only:

Date: 6/9/2015

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Almer  
(2) (2)

REMARKS:

**APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>

**WHEREAS**, on September 24, 2014, the County received six proposals in response to RFP No. 14-9643-8CE for engineering design and construction administration services for the Strawberry Hill Subbasin (SH-53) Sewer Rehabilitation project in the Fairfield District; and,

**WHEREAS**, based upon review of written proposals, the Selection Committee (Mr. Ralph Claytor, Mr. Steve Porter, Ms. Marchelle Sossong, and Ms. Margaret Anne Hilliard) interviewed the following firms:

O'Brien & Gere Engineers, Inc.  
Gannett Fleming  
URS Corporation

**WHEREAS**, based upon the interviews and review of the proposals, the Selection Committee selected O'Brien & Gere Engineers, Inc. as the top-ranked firm and negotiated a contract for the lump sum of \$650,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that:

1. A contract to provide comprehensive engineering design and construction administration services to perform the Strawberry Hill Subbasin (SH-53) Sewer Rehabilitation project is awarded to O'Brien & Gere Engineers, Inc. in accordance with RFP No. 14-9643-8CE dated August 15, 2014, the O'Brien & Gere Engineers, Inc. proposal dated September 23, 2014, and the O'Brien & Gere Engineers, Inc. project scope dated May 12, 2015.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the funds available, not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

Arthur O. Pelt

By County Manager

[Signature]

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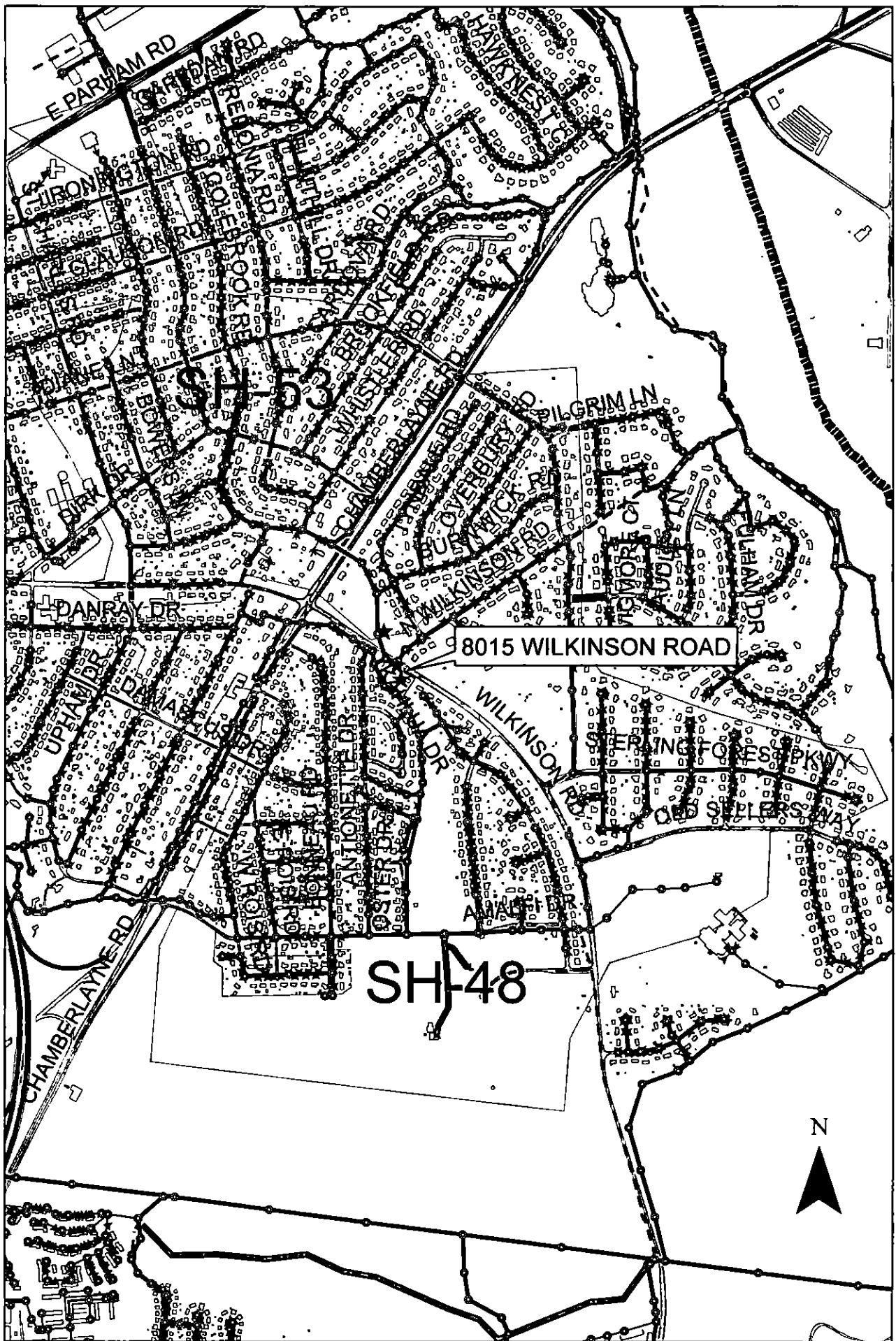
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Clerk, Board of Supervisors

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8015 WILKINSON ROAD



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 141-15

Page No. 1 of 1

Agenda Title: **RESOLUTION — Award of Contract — Engineering Design and Construction Administration Services — Gillies Creek Subbasin (GC-08) Sewer and Water Rehabilitation — Varina District**

For Clerk's Use Only:

Date: <u>6/9/2015</u>	BOARD OF SUPERVISORS ACTION		YES NO OTHER		
	Moved by (1) <u>Oliver</u> (2) _____	Seconded by (1) <u>O'Bannon</u> (2) _____	Glover, R.	<u>L</u>	_____
( <input checked="" type="checkbox"/> ) Approved ( ) Denied ( ) Amended ( ) Deferred to: _____	REMARKS: <b>APPROVED</b>		Kaechele, D.	<u>L</u>	_____
			Nelson, T.	<u>L</u>	_____
			O'Bannon, P.	<u>L</u>	_____
			Thornton, F.	_____	<u>absent</u>

**WHEREAS**, on January 23, 2015, the County received five proposals in response to RFP No. 14-9688-12JK for engineering design and construction administration services for the Gillies Creek Subbasin (GC-08) Sewer and Water Rehabilitation project in the Varina District; and,

**WHEREAS**, based upon review of written proposals, the Selection Committee (Messrs. Ralph Claytor, Lee Maddox, and Steve Bandura) interviewed the following firms:

AECOM  
Michael Baker, Jr., Inc.

**WHEREAS**, based upon the interviews and review of the proposals, the Selection Committee selected AECOM as the top-ranked firm and negotiated a contract for the lump sum of \$1,099,874.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that:

1. A contract to provide comprehensive engineering design and construction administration services to complete the Gillies Creek Subbasin (GC-08) Sewer and Water Rehabilitation project is awarded to AECOM in accordance with RFP No. 14-9688-12JK dated December 14, 2014, the AECOM proposal dated January 23, 2015, and the AECOM project scope dated May 13, 2015.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the funds available, not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head Arthur O. Baker By County Manager [Signature]

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 142-15

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement to Upgrade Flashing Lights and Gates — Dill Road Railroad Grade Crossing — Fairfield District

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: 6/9/2015	Moved by (1) <u>Celmer</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____			
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	REMARKS: <b>APPROVED</b>			
		Glover, R. <input checked="" type="checkbox"/>		
		Kaechele, D. <input checked="" type="checkbox"/>		
		Nelson, T. <input checked="" type="checkbox"/>		
		O'Bannon, P. <input checked="" type="checkbox"/>		
		Thornton, F. <input type="checkbox"/>		<u>about</u>

WHEREAS, the Virginia Department of Transportation ("VDOT") and the Buckingham Branch Railroad Company (the "Railroad") desire an agreement with the County regarding an upgrade of the flashing lights and gates at the Dill Road railroad grade crossing; and,

WHEREAS, the Railroad will perform the work at an estimated cost of \$223,101.90; and,

WHEREAS, VDOT will pay 100% of the costs of the upgrade; and,

WHEREAS, the County will be responsible for 50% of the annual maintenance cost of \$1,975.00.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors authorizes the County Manager to execute an agreement with VDOT and the Railroad, in a form approved by the County Attorney, regarding an upgrade of the flashing lights and gates at the Dill Road railroad grade crossing.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



# Dill Road Railroad Grade Crossing Upgrade

