

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, April 14, 2015**, at **5:15 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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|------------------|---|
| 5:15 - 5:30 p.m. | Donation of Lot to the Henrico County Vocational/Technical Education Foundation |
| 5:30 - 5:45 p.m. | Regular Meeting Agenda Items  |



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
April 9, 2015

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**April 14, 2015**  
**6:00 p.m.**

**PLEDGE OF ALLEGIANCE**  
**INVOCATION**

**PUBLIC HEARING**

84-15                    Resolution – Adoption of Operating and Capital Annual Fiscal Plans For Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.

**BEGINNING AT 7:00 P.M.**

**APPROVAL OF MINUTES** – March 24, 2015, Regular and Special Meetings  
**MANAGER'S COMMENTS**  
**BOARD OF SUPERVISORS' COMMENTS**  
**RECOGNITION OF NEWS MEDIA**

**PRESENTATION**

Proclamation - Library Week – April 12 - 18, 2015.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT**

85-15                    ME JRS, LLC: Request to conditionally rezone from R-5AC General  
REZ2015-                Residence District (Conditional) to RTHC Residential Townhouse District  
00005                    (Conditional) Parcels 739-755-9019 and 740-755-3511 containing 10.8 acres  
Tuckahoe                located in the southeast quadrant of John Rolfe Parkway and Church Road. The  
                                 applicant proposes a detached condominium development of no more than 40  
                                 units. The RTH District allows a maximum density of nine (9) units per acre.  
                                 The use will be controlled by zoning ordinance regulations and proffered  
                                 conditions. The 2026 Comprehensive Plan recommends Urban Residential,  
                                 density should range from 3.4 to 6.8 units per acre. The Planning Commission  
                                 voted to recommend the Board of Supervisors **grant** the request.

86-15                    Laurel Lakes Associates, LLC: Request to conditionally rezone from [R-6C]  
REZ2015-                General Residence District (Conditional), and R-4 One-Family Residence  
00006                    District, to O-1C Office District (Conditional) part of Parcel 769-758-6374  
Brookland                containing 1.075 acres located on the west line of Old Staples Mill Road  
                                 approximately 450' south of its intersection with Hungary Road. The applicant  
                                 proposes office uses. The uses will be controlled by zoning ordinance  
                                 regulations and proffered conditions. The 2026 Comprehensive Plan  
                                 recommends Office. The Planning Commission voted to recommend the Board  
                                 of Supervisors **grant** the request.

- 87-15 PUP2015-00002 Three Chopt WC Phase I, LC: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-120 and 24-122.1 of Chapter 24 of the County Code to increase the size of an existing outdoor dining area for Bertucci's Italian Restaurant on part of Parcel 737-762-4724 located in the southeast quadrant of W. Broad Street (U.S. Route 250) and Lauderdale Drive (The Shoppes at Westgate). The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Arterial. The site is located in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 88-15 REZ2014-00037 Tuckahoe Rebkee Replacement, LLC: Request to amend proffered conditions accepted with Rezoning Case C-27C-06 on part of Parcel 739-754-7156 located on the south line of Church Road at its intersection with John Rolfe Parkway. The applicant proposes to amend proffers related to the conceptual plan, architectural elevations, and density to allow eight (8) additional townhouse units. The existing zoning is RTHC Residential Townhouse District (Conditional). The 2026 Comprehensive Plan recommends Commercial Concentration and Open Space/Recreation. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 57-15 REZ2014-00045 Varina Russell Jones: Request to amend proffered conditions accepted with Rezoning Case C-31C-08 on part of Parcel 832-714-1636 located on the south line of E. Williamsburg Road (U.S. Route 60) between the termini of Saw Set Lane and Whiteside Road. The applicant proposes to amend proffers related to building elevations and materials, minimum size, fire suppression, landscaping and windows. The existing zoning is RTHC Residential Townhouse District (Conditional). The 2026 Comprehensive Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre. The site is located in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **deny** the request. **(Deferred from the March 10, 2015, meeting; deferral requested to the May 12, 2015, meeting.)**

## **PUBLIC COMMENTS**

### **GENERAL AGENDA**

- 89-15 Resolution - Award of Construction Contract - Purchasing and Risk Management Building Renovations - Brookland District.
- 90-15 Resolution - SIA2015-00001 - Fire Station #19 Site - Substantially in Accord with the 2026 Comprehensive Plan - Three Chopt District.
- 91-15 Resolution - To Accept a Grant From the Virginia E-911 Services Board.
- 92-15 Resolution - Signatory Authority - License Agreement for Storm Drainage and Sewer Line Construction - Three Chopt District.

- 93-15            Resolution – Award of Engineering Contract – Ridgefield Parkway Sidewalk (Approximately One Mile) – VDOT Project#9999-043-799(UPC104880), County Project #2101.50701.28004.06881 and John Rolfe Parkway Sidewalk (Approximately 0.7 Mile) – VDOT Project #9999-043-798(UPC 104881), County Project #2101.50701.28004.06880; Tuckahoe District.
- 94-15            Introduction of Ordinance - To Amend and Reordain Subsection (d) of Section 22-126 of the Code of the County of Henrico Titled “Weight limits for specific streets” to Restrict Through Truck Traffic on Portugee Road between Elko Road and Technology Boulevard - Varina District.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
April 14, 2015**

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**PUBLIC HEARING**

**RESOLUTION – Adoption of Operating and Capital Annual Fiscal Plans For Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

On Tuesday, April 14, 2015, this paper will be considered, but should be deferred (at least seven days, according to law) before being approved. At a scheduled meeting on Tuesday, April 28, 2015, at 7:00 p.m. the proposed Operating and Capital Annual Fiscal Plans may be approved, amended, substituted for, or deferred until a later date, but, at least with regard to the schools' budget, should be approved by May 1, 2015. This paper will also allocate car tax relief for tax year 2015.

**PRESENTATION**

**PROCLAMATION - Library Week – April 12 - 18, 2015.**

The American Library Association has sponsored National Library Week annually since 1958 to celebrate the contributions of our nation's libraries and librarians and to promote library use and support. This proclamation recognizes April 12 - 18, 2015, as Library Week in Henrico County and encourages all residents to take advantage of the unlimited possibilities at your library.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT**

REZ2015-00005 Tuckahoe	ME JRS, LLC: Request to conditionally rezone from R-5AC General Residence District (Conditional) to RTHC Residential Townhouse District (Conditional) Parcels 739-755-9019 and 740-755-3511 containing 10.8 acres located in the southeast quadrant of John Rolfe Parkway and Church Road. The applicant proposes a detached condominium development of no more than 40 units. The RTH District allows a maximum density of nine (9) units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre. Acting on a motion by Mrs. Jones, seconded by Mr. Branin, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors <u>grant</u> the request because it conforms to the recommendations of the Comprehensive Plan and the proffered conditions will assure a level of development otherwise not possible.
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REZ2015-00006  
Brookland  
Laurel Lakes Associates, LLC: Request to conditionally rezone from [R-6C] General Residence District (Conditional), and R-4 One-Family Residence District, to O-1C Office District (Conditional) part of Parcel 769-758-6374 containing 1.075 acres located on the west line of Old Staples Mill Road approximately 450' south of its intersection with Hungary Road. The applicant proposes office uses. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office. Acting on a motion by Mr. Witte, seconded by Mr. Leabough, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it conforms to the recommendations of the 2026 Comprehensive Plan and it is not expected to have a precedent setting effect on the zoning in the area.

PUP2015-00002  
Three Chopt  
WC Phase I, LC: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-120 and 24-122.1 of Chapter 24 of the County Code to increase the size of an existing outdoor dining area for Bertucci's Italian Restaurant on part of Parcel 737-762-4724 located in the southeast quadrant of W. Broad Street (U.S. Route 250) and Lauderdale Drive (The Shoppes at Westgate). The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Arterial. The site is located in the West Broad Street Overlay District. Acting on a motion by Mr. Branin, seconded by Mr. Leabough, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it would be compatible with the adjacent uses and could be an appropriate extension of the restaurant's operations.

REZ2014-00037  
Tuckahoe  
Rebkee Replacement, LLC: Request to amend proffered conditions accepted with Rezoning Case C-27C-06 on part of Parcel 739-754-7156 located on the south line of Church Road at its intersection with John Rolfe Parkway. The applicant proposes to amend proffers related to the conceptual plan, architectural elevations, and density to allow eight (8) additional townhouse units. The existing zoning is RTHC Residential Townhouse District (Conditional). The 2026 Comprehensive Plan recommends Commercial Concentration and Open Space/Recreation. Acting on a motion by Mrs. Jones, seconded by Mr. Leabough, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because the proposed development continues to uphold the high quality intent of the original rezoning case and the requested density is consistent with similar townhouse developments in the area.

REZ2014-00045  
Varina  
Russell Jones: Request to amend proffered conditions accepted with Rezoning Case C-31C-08 on part of Parcel 832-714-1636 located on the south line of E. Williamsburg Road (U.S. Route 60) between the termini of Saw Set Lane and Whiteside Road. The applicant proposes to amend proffers

related to building elevations and materials, minimum size, fire suppression, landscaping and windows. The existing zoning is RTHC Residential Townhouse District (Conditional). The 2026 Comprehensive Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre. The site is located in the Airport Safety Overlay District. Acting on a motion by Mr. Leabough, seconded by Mr. Branin, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **deny** the request because it failed to include the proffered conditions necessary to adequately lessen impacts on the area. **(Deferred from the March 10, 2015, meeting; deferral requested to the May 12, 2015, meeting.)**

**PUBLIC COMMENTS**

**GENERAL AGENDA**

**RESOLUTION - Award of Construction Contract - Purchasing and Risk Management Building Renovations - Brookland District.**

This Board paper awards a construction contract to VIRTEXCO Corporation to renovate two buildings on Staples Mill Road for use by two County departments when their lease at North Run Park expires on August 31, 2015. The 6,200 square foot building at 8600 Staples Mill Road will house the Purchasing Division of the Finance Department, and the 5,000 square foot building at 8604 Staples Mill Road will be used by the Division of Risk Management of the Human Resources Department. Construction is anticipated to begin in April 2015 and be completed by August 11, 2015.

The County received six bids on April 7, 2015, in response to IFB# 15-9756-3JK and Addenda Nos.1, 2, and 3 as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>
Pinnacle Commercial Interiors, Inc. Glen Allen, VA 23059	\$431,400
VIRTEXCO Corporation Richmond, VA	\$464,400
SRC, Inc. Richmond, VA	\$471,000
Homeland Contracting Corporation Chesapeake, VA	\$484,000
Canterbury Enterprises, LLC Chester, VA	\$505,559
United Unlimited Construction, Inc. Richmond, VA	\$925,125

The apparent low bid of Pinnacle Commercial Interiors, Inc. has been declared nonresponsive due to noncompliance with the bid specifications. The Board paper awards a contract for \$464,400 to VIRTEXCO Corporation, the lowest responsible and responsive bidder. It also authorizes the County Manager, or the Purchasing Director as his designee, to execute change orders not to exceed 15% of the original contract amount. Funding will be provided from the General Services project budget.

The Director of General Services and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - SIA2015-00001 - Fire Station #19 Site - Substantially in Accord with the 2026 Comprehensive Plan - Three Chopt District.**

To meet state law requirements, the Department of Planning conducted a study to determine whether the site of the proposed Fire Station #19 is substantially in accord with the County's 2026 Comprehensive Plan ("Plan"). The site is 4.373 acres at the northwest intersection of Kain and N. Gayton Roads and is identified as parcel 736-769-8821.

The Planning staff's report concluded that the proposed use for this site would not conflict with, or be a significant departure from, the Goals, Objectives and Policies of the Plan that identify the need for new public services and facilities based on projected and planned growth in accordance with the 2026 Future Land Use map. Staff also determined the proposed use of this site would be compatible with adjacent development and existing and future residential development in the larger vicinity.

At its meeting on March 12, 2015, the Planning Commission held a public hearing and approved a resolution finding the Fire Station #19 Site substantially in accord with the Plan.

Further details regarding the proposed site are contained in the staff report prepared for the Planning Commission.

The Director of Planning concurs with the finding of the Planning Commission that the proposed Fire Station #19 Site is substantially in accord with the Plan and recommends approval of the Board paper, and the County Manager concurs.

**RESOLUTION - To Accept a Grant From the Virginia E-911 Services Board.**

This Board paper accepts a Wireless E-911 Public Safety Answering Point (PSAP) Education Program grant, in the amount of \$2,000, from the Virginia E-911 Services Board. The Police Division will use this grant, which requires no local match, to enable Division personnel to attend regional emergency communications conferences during FY2016.

The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - License Agreement for Storm Drainage and Sewer Line Construction - Three Chopt District.**

This Board paper authorizes the County Manager to execute a license agreement, in a form approved by the County Attorney, allowing Welwood I, LLC to construct storm drainage improvements and a sewer line on County property adjacent to North Gayton Road. The storm drainage improvements and sewer line will serve the proposed Welwood Subdivision and will become a part of the County's public storm drainage and sewer systems upon acceptance. The storm drainage improvements and sewer line will not interfere with present or future use of the County's property. The Directors of Public Utilities, Public Works, and Real Property recommend approval of this Board paper.

**RESOLUTION - Award of Engineering Contract - Ridgefield Parkway Sidewalk (Approximately One Mile) - VDOT Project #9999-043-799 (UPC 104880), County Project #2101.50701.28004.06881 and John Rolfe Parkway Sidewalk (Approximately 0.7 Mile) - VDOT Project #9999-043-798 (UPC 104881), County Project #2101.50701.28004.06880; Tuckahoe District.**

This Board paper awards a contract to Bowman Consulting Group for \$263,512 to furnish engineering services for the design of approximately 1.7 miles of sidewalks along Ridgefield and John Rolfe Parkways.

The County received 12 proposals on October 24, 2014, in response to RFP# 14-9655-9JK, Engineering Services for the Ridgefield Parkway Sidewalk and the John Rolfe Parkway Sidewalk, from the following firms:

Louis Berger  
BNR Engineering  
Bowman Consulting Group  
Austin Brockenbrough & Associates  
GAI Consultants  
Hurt & Proffitt  
Whitman Requardt & Associate  
RK&K Engineers  
RS&H, Inc.  
STV Group  
Morton Thomas  
Woolpert Inc.

After evaluation of the proposals and the qualifications presented during offeror interviews, the Selection Committee chose Bowman Consulting Group as the top-ranked firm, and the Department of Public Works negotiated a lump sum fee of \$263,512 for the engineering design of both sidewalks. State and federal Congestion Mitigation and Air Quality (CMAQ) Program funds will pay 100% of the project costs.

This Board paper authorizes the County Manager to execute the agreement in the form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget, not to exceed 15% of the original contract amount.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

**Introduction of Ordinance - To Amend and Reordain Subsection (d) of Section 22-126 of the Code of the County of Henrico Titled “Weight limits for specific streets” to Restrict Through Truck Traffic on Portugee Road between Elko Road and Technology Boulevard - Varina District.**

This paper introduces for advertisement and public hearing on May 12, 2015, an ordinance to prohibit trucks, pickup or panel trucks, and tractor trucks and trailers having a registered gross weight in excess of 7,500 pounds from using Portugee Road between Elko Road and Technology Boulevard. Portugee Road is too narrow to handle larger trucks which have begun using it because of recent development in the area.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.