

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, October 28, 2014**, at **5:15 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:15 - 5:45 p.m. | Dominion Virginia Power Update |
| 5:45 - 6:15 p.m. | Impact of State and Federal Mandates on Local Governments in Virginia |
| 6:15 - 6:30 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
October 23, 2014

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
October 28, 2014
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – October 14, 2014, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATION

286-14 Resolution – Congratulating Virginia Union University on Its 150th Anniversary.

PUBLIC HEARING ITEMS

287-14 Ordinance - Vacation of Unimproved Alley - Section B of Pine Acres Subdivision - Tuckahoe District.

251-14 Resolution - Hearing of Necessity - Dabbs House Road Improvements - Project #00610 - Varina District. **(Deferred from the September 23, 2014, meeting.)**

PUBLIC COMMENTS

GENERAL AGENDA

288-14 Introduction of Ordinance - To Amend and Reordain Section 11-20 of the Code of the County of Henrico Titled “Possession, sale, storage or use of fireworks prohibited” to Remove References to a Section of the Virginia Statewide Fire Prevention Code.

289-14 Resolution - Authorization to Accept Grants from the Virginia Department of Emergency Management's 2014 State Homeland Security Grant Program.

290-14 Resolution - Award of Annual Contracts for Mechanical, Electrical, and Plumbing Design and Engineering Services.

291-14 Resolution - Signatory Authority - First Amendment to Lease Agreement - 8600-8604 Staples Mill Road - Brookland District.

292-14

Resolution - Acceptance of Road – Varina District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
October 28, 2014**

PRESENTATION

RESOLUTION – Congratulating Virginia Union University on Its 150th Anniversary.

Virginia Union University traces its roots to two institutions established by the American Baptist Home Missionary Society in 1865 to educate and train African Americans for the ministry — Richmond Theological School for Freedmen, which for a few years held classes on the site of the former Lumpkin's Jail, and Wayland Seminary, which was located in Washington, D.C. These two institutions later merged with Storer College, founded in 1867 and the first African American college in West Virginia, and Hartshorn Memorial College, founded in 1883 and one of our nation's earlier African American women's colleges. This resolution extends the Board's sincere congratulations and best wishes to Virginia Union University as this venerable institution of higher education celebrates 150 years of captivating history and exceptional service.

PUBLIC HEARING ITEMS

ORDINANCE - Vacation of Unimproved Alley - Section B of Pine Acres Subdivision - Tuckahoe District.

The owners of 2002, 2004 and 2006 Redman Road in Section B of Pine Acres subdivision have requested vacation of the alley adjacent to their property. There are no County facilities located in this alley.

The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities, and Public Works without objection, and the County Manager concurs.

RESOLUTION - Hearing of Necessity - Dabbs House Road Improvements - Project #00610 - Varina District. (Deferred from the September 23, 2014, meeting.)

This resolution was deferred from the September 23, 2014 Board meeting for the purpose of further coordination with impacted property owners.

On September 9, 2014, the Board scheduled a public hearing on September 23, 2014, to consider the need for improving Dabbs House Road between Nine Mile Road and Kingsridge Parkway. Dabbs House Road will be widened from Nine Mile Road to Kingsridge Parkway, and sidewalk will be constructed on the north and west sides of Dabbs House Road. In addition, a right turn lane will be constructed on northbound Nine Mile Road at its intersection with Dabbs House Road.

The estimated total cost of this project is \$10,800,000. Funding for the proposed improvements shall be provided from state funding and the General Fund, Project #00610.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 11-20 of the Code of the County of Henrico Titled “Possession, sale, storage or use of fireworks prohibited” to Remove References to a Section of the Virginia Statewide Fire Prevention Code.

This Board paper introduces for advertisement and public hearing on November 25, 2014, an ordinance to amend and reordain Section 11-20 of the County Code to remove two outdated references in that section to a section of the Virginia Statewide Fire Prevention Code (“VSFPC”). During a recent review of Section 11-20, it was discovered that the number of the section of the VSFPC that defines “fireworks” was changed with the adoption of a new edition of the VSFPC effective July 14, 2014. This ordinance amendment would eliminate what are now two incorrect references to this VSFPC section in the County Code.

RESOLUTION - Authorization to Accept Grants from the Virginia Department of Emergency Management's 2014 State Homeland Security Grant Program.

This resolution authorizes the County Manager to accept three grants totaling \$74,500 from the Virginia Department of Emergency Management's 2014 State Homeland Security Grant program. The three grants are the following:

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| \$26,500 | Support for emergency sheltering and mass care planning, and shelter training for County staff. Also includes funding to enhance and maintain the "Ready Henrico" and Henrico Citizen Corps programs, focusing on outreach to businesses and special at-risk populations. |
| \$30,000 | To conduct a swift-water rescue technician train-the-trainer course for firefighters in Henrico, Richmond and Chesterfield. |
| \$18,000 | To purchase four RAE Systems MutliRae atmospheric monitors to sustain Fire’s current atmospheric monitoring capabilities. |

These grants require no local match.

RESOLUTION - Award of Annual Contracts for Mechanical, Electrical, and Plumbing Design and Engineering Services.

This Board paper would award annual contracts to Matthew J. Thomson III, Consulting Engineers, Inc. and Dewberry Engineers, Inc. for mechanical, electrical, and plumbing design and engineering services on an as-needed basis.

On June 13, 2014, the County received 14 proposals in response to RFP No. 14-9581-4JK. Following review and evaluation of the proposals, the selection committee (Messrs. Edward Bass, Klaus Illig, Donald Large, and Patrick Murphy) interviewed the following firms:

Matthew J. Thomson III, Consulting Engineers, Inc.
Dewberry Engineers, Inc.
Moseley Architects, PC
Simmons Rockecharlie & Prince, Inc.

The selection committee selected Matthew J. Thomson III, Consulting Engineers, Inc. and Dewberry Engineers, Inc. as the two top-ranked firms and negotiated unit price rate schedules with each firm.

The contract terms are for one year. The County may renew each contract for up to two additional one-year terms.

Compensation will be based on the unit price rate schedules that have been negotiated with each firm. For each contract, fees shall not exceed \$300,000 for any single project or \$1,500,000 per year.

Funding to support these contracts is available within the department budgets.

The Director of General Services and the Purchasing Director recommend this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - First Amendment to Lease Agreement - 8600-8604 Staples Mill Road - Brookland District.

This resolution authorizes the County Manager to execute an amendment of the lease under which Staples Mill Equities, LLC uses three office buildings on County property at 8600-8604 Staples Mill Road. The County purchased the property in 2010 upon the condition that it lease the property back to Staples Mill Equities, LLC until June 1, 2016. The County wishes to obtain possession of the property before the lease terms ends.

Staples Mill Equities, LLC is willing to terminate the lease on October 31, 2014 in exchange for the County's payment of \$89,000.00. The amendment accomplishes the termination and is in a form approved by the County Attorney.

The Directors of General Services and Real Property recommend approval of this paper.

RESOLUTION - Acceptance of Road – Varina District.

This Board paper would accept the following named and described section of road into the County road system for maintenance.

- 1) 0.08 miles of South Street in Morrow Heights - a Resubdivision of Lots 1 Through 3, Block E, Lots 11 Through 20, Block F, and Vacated Road of Section 11, Highland Springs - Varina District.

The Director of Public Works and the County Manager recommend approval of this Board paper.