

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
September 23, 2014**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 23, 2014, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Patricia S. O'Bannon, Chairman, Tuckahoe District  
Frank J. Thornton, Vice Chairman, Fairfield District  
Richard W. Glover, Brookland District  
David A. Kaechele, Three Chopt District  
Tyrone E. Nelson, Varina District

**Other Officials Present:**

John A. Vithoulkas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Sgt. Raymond Goetschius, Sheriff's Office  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Joseph P. Casey, Deputy County Manager for Administration  
Jane D. Crawley, Deputy County Manager for Community Services  
Timothy A. Foster, Deputy County Manager for Community Operations  
Randy R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:05 p.m.

Mrs. O'Bannon led recitation of the Pledge of Allegiance.

The Reverend Lloyd Jackson, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Thornton, seconded by Mr. Nelson, the Board approved the minutes of the September 9, 2014, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

## **MANAGER'S COMMENTS**

On Sunday, July 27, the County's Police and Fire Divisions, along with the U.S. Department of Homeland Security, assisted Short Pump Town Center in conducting an in-depth training exercise as part of the mall's ongoing emphasis on safety and emergency preparedness for its guests, customers, and employees. This training involved a number of participants carrying out a mock exercise of an active shooter on site and incorporated multiple scenarios designed to test both the mall's and the Police and Fire Divisions' responsiveness to potential risks. Capt. Chris Alberta from the Police Division and his homeland security team were instrumental in the planning, execution, and success of this exercise as was Anna McRay from the Division of Fire, the County's Deputy Coordinator of Emergency Services. Danny Blowe, Regional Security Director of Forest City Enterprises, expressed appreciation to Captain Alberta, Ms. McRay, Police Chief Doug Middleton, and Fire Chief Tony McDowell for their hard work and commitment in regards to this project. Kem Blue, Vice President/General Manager of Short Pump Town Center, presented a plaque to Mr. Vithoulkas thanking the County for its public safety partnership with the Center. Brad Muranko, Security Director for the Center, joined Mr. Blue and Mr. Blowe for this presentation.

Rachel Young, a Central Environmental Laboratory employee with the Department of Public Utilities' Water Reclamation Facility, was recently selected as the recipient of the 2014 Virginia Water Environment Association (VWEA) Laboratory Analyst Award. Ms. Young traveled to the 2014 WaterJAM, which was held September 8 - 11 at the Hampton Roads Convention Center. During that event, Ms. Young was recognized by her peers at an awards banquet for her exceptional career as a laboratory analyst. Mr. Vithoulkas extended congratulations to Ms. Young on behalf of himself and the Board and thanked her for providing the County with safe drinking water. Joining her from the Department of Public Utilities were Art Petrini, Director; Bailey Davis, Chief of Laboratory Operations; and Virginia Lambert, Quality Assurance/Quality Control Supervisor for the Water Reclamation Facility's Central Environmental Laboratory.

## **BOARD OF SUPERVISORS' COMMENTS**

There were no comments from the Board.

## **RECOGNITION OF NEWS MEDIA**

Mrs. O'Bannon recognized Ted Strong from the *Richmond Times-Dispatch*.

## **PRESENTATIONS**

Mrs. O'Bannon presented a proclamation recognizing October 5 - 11, 2014, as Fire Prevention Week. Accepting the proclamation was Chief McDowell. Joining him from the Division were Kenny Dunn, Assistant Chief of Community Risk Reduction, and Battalion Chief/ Fire Marshal Henry Rosenbaum. Battalion Chief Rosenbaum shared information on

two recent residential fire incidents in Henrico County where smoke detectors saved the occupants from death or serious harm.

Mr. Kaechele presented a proclamation recognizing October 6 – 10, 2014, as Customer Service Week. Accepting the proclamation was Rebecca Slough, Senior Human Resources Analyst. Joining her was Paula Reid, Director of Human Resources.

Mr. Thornton presented a proclamation recognizing October 2014 as Henrico History Month. Accepting the proclamation was Sarah Pace, President of the Henrico Historical Society.

242-14

Resolution – Congratulating the Henrico County Police Division Law Enforcement Explorer Post 608.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Glover presented the resolution, which congratulates Explorer Post 608 for 37 years of dedication and service to Henrico County and for earning national recognition at the 2014 National Law Enforcement Explorer Competition in Bloomington, Indiana. The resolution was accepted by Zach Brooks, President of Explorer Post 608, who received the James E. Breining Scholarship Award at the national competition. Chief Middleton thanked the police officers who volunteer their time to the Explorers, complimented the Explorers for their energy and interest, and introduced Mr. Brooks to the Board. Joining Chief Middleton from the Division of Police were Lt. Col. Fred Bolling, Assistant Chief for Field Services; Maj. Tom Leary, Deputy Chief for Support Services; Capt. Linda Toney, Commanding Officer of Community Services; and Lt. Sung Jung, Commander of School Services.

243-14

Resolution – Commemorating the Courage and Heroism of the United States Colored Troops at the Battle of New Market Heights.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson presented the resolution to David Ruth, Superintendent of Richmond National Battlefield Park and Maggie L. Walker Historic Site. Also participating in the presentation were Neil Luther, Director of Recreation and Parks, and Dawn Miller, Recreation Tourism Specialist.

## **PUBLIC HEARINGS ITEMS**

**244-14** Resolution – Amendments to the FY 2014-15 Annual Fiscal Plan: September, 2014.

Terry Stone, Assistant Superintendent for Finance and Administration for Henrico County Public Schools, and Mr. Vithoulkas responded to questions and comments from Mr. Nelson and Mr. Glover pertaining to the Teacher Incentive Fund (TIF) grant amendment request included in the resolution. Mr. Nelson expressed concerns about the lack of information explaining the effectiveness of this program and how it factors into school improvement. Mr. Glover voiced concerns that funds for this grant were not included in the FY 2014-15 budget previously approved by the Board. He and Mr. Nelson noted they are not against teacher incentives. Mr. Vithoulkas advised the Board that he will revisit the grant with the Superintendent of Schools and update the Board at its next meeting.

Mr. Hinton responded to questions from Mr. Kaechele and Mrs. O'Bannon regarding the new appropriations for the County's two Community Development Authorities that were included in the resolution.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board amended this item to remove funding of \$886,424 associated with the TIF grant that was requested for reappropriation in fiscal year 2014-15.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item as amended – see attached amended resolution.

**245-14** Resolution – POD2014-00297 – Approval of Plan of Development for HCPD Central Precinct – Fairfield District.

Kevin Wilhite, Principal Planner, narrated a slide presentation on this item. He responded to questions from Mrs. O'Bannon and Mr. Glover pertaining to the stormwater best management practices retention pond proposed for this site. General Services Director John Neal, Mr. Rapisarda, Mr. Vithoulkas, and Mr. Wilhite responded to questions and concerns raised by Mr. Glover relating to the County's potential liability should any accidents occur on the site's joint ingress and egress that the County will share with the developer. Mr. Glover expressed concerns that the proposed plan of development did not include a condition

addressing the liability issue. There was extended discussion by Mr. Glover, Mr. Rapisarda, Mr. Vithoukias, and other members of the Board regarding Mr. Glover's concerns. Mr. Rapisarda advised the Board that in his opinion the Board does not have legal authority to put a liability condition on a land use agreement. Mr. Glover expressed disagreement with Mr. Rapisarda's advice.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mr. Nelson, with Mr. Glover voting "no," the Board approved this item - see attached resolution.

### **GENERAL AGENDA**

255-14 Resolution - SIA2014-00002 - Tuckahoe Creek Park - Substantially in Accord with the 2026 Comprehensive Plan - Tuckahoe and Three Chopt Districts.

The Board moved this item forward and considered it prior to acting on item 246-14.

Joe Emerson, Director of Planning, narrated a slide presentation on this item. At Mrs. O'Bannon's request, he briefly explained why the County goes through the "Substantially in Accord" process.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

### **PUBLIC HEARINGS ITEMS (continued)**

246-14 Resolution - POD2014-00208 - Approval of Phase I of Master Plan of Development for Tuckahoe Creek Park - Tuckahoe District.

Mr. Wilhite narrated a slide presentation on this item. He responded to questions from Mr. Kaechele and Mrs. O'Bannon.

No one from the public spoke in opposition to this item.

On motion of Mr. Kaechele, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

247-14 Ordinance - Vacation of Building Line - Lot 2, Block C of Woodlawn Farms Subdivision - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached ordinance.

248-14

Resolution – Abandonment of Portion of Old Pump Road – Tuckahoe District.

Mr. Tracy responded to questions from Mrs. O'Bannon and Mr. Kaechele.

No one from the public spoke in opposition to this item.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

249-14

Ordinance – Vacation of Portion of Unimproved Right-of-Way – Perkins Avenue – Eastmoreland Subdivision – Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached ordinance.

250-14

Resolution – Hearing of Necessity – Creighton Road Improvements – Project #00985 – Fairfield and Varina Districts.

Steve Yob, Director of Public Works, acknowledged the presence of Richard Leininger, the project engineer for AECOM, as well as Todd Eure, Margaret Ann Hilliard, and Cynthia Robinson from the Department of Public Works' transportation development group. Mr. Yob narrated a slide presentation on this item and responded to questions from the Board.

Timothy Walker, a resident of 2600 Sandy Lane in the Fairfield District, spoke in opposition to this item. He expressed concerns that the proposed road improvements will impact his neighborhood by bringing in more traffic, noise, and litter. There was extended discussion by the Board, Mr. Yob, and Mr. Vithoukas of the proposed improvements, which would realign Creighton Road and eliminate an unsafe curve. Mr. Vithoukas asked Mr. Emerson to follow up with Mr. Walker with more information on the proffered conditions that were required in the rezoning case for a Ryan Homes residential development adjoining Mr. Walker's property. Mr. Nelson suggested Doug Middleton, Chief of Police, follow up with Mr. Walker on concerns he expressed relating to speed limit enforcement on Creighton Road and vehicles skidding into his property.

Helen Crockett, a resident of Dabbs House Road in the Varina District, expressed concerns relating to how the proposed realignment of Creighton Road will affect traffic on Old Creighton Road and resident access to Dabbs House Road. There was extended discussion of her concerns by Mr. Yob, Ms. Hilliard, Mrs. O'Bannon, and Mr. Kaechele. Mr. Nelson asked Mr. Yob to send Public Works staff to Mrs. Crockett's home to walk her through the plans for the proposed improvements and to illustrate how similar road projects previously undertaken by the County have proceeded.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

251-14

Resolution – Hearing of Necessity – Dabbs House Road Improvements – Project #00610 – Varina District.

Mr. Yob acknowledged the presence of Brian Curtis of Baker Engineers, the consultant on this project. He narrated a slide presentation on this item and responded to a question from Mr. Kaechele.

Phillip Darrell Brown, who was representing his brother Reginald Darnell Brown, addressed the Board and expressed opposition to this item. Reginald Brown is a resident of 471 Dabbs House Road in the Varina District. Phillip Brown voiced concerns pertaining to the proposed realignment of Dabbs House Road, which will cross Reginald Brown's property. He questioned the safety of the new alignment and how the newly aligned road will impact vegetation and wetlands that currently exist on Reginald Brown's property. There was discussion by the Board, Mr. Yob, and Mr. Vithoukas regarding the process the County plans to follow in acquiring a portion of Mr. Brown's property to make the proposed improvements. In response to a question from Mr. Glover, Phillip Brown noted Reginald Brown has not yet made a decision as to whether he will sell this property to the County. Mr. Nelson stated he was concerned this project was brought to the Board before resolving the property acquisition issue. Mr. Kaechele and Mr. Rapisarda pointed out the County has historically addressed land acquisition issues after the Board's finding of necessity of proposed road improvements. Mr. Thornton suggested the County needs to work with citizens more so they can better understand their rights and the County's process for acquiring land for these types of projects. Mr. Vithoukas disagreed with Mr. Rapisarda's opinion that material changes to the proposed alignment should not be made after the Board finds the necessity of the proposed improvements. Nonetheless, he suggested the Board defer action on this item until Mr. Yob can answer the Board's questions.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board deferred this item to the October 28, 2014, meeting.

### **PUBLIC COMMENTS**

William Spencer, a resident of the Three Chopt District, complimented the County and the County Manager, expressed thanks for the Board, and shared personal anecdotes.

The Board recessed at 9:44 p.m. and reconvened at 9:54 p.m.

### **GENERAL AGENDA – (continued)**

252-14                      Resolution – Authorization of Joint Enterprise Zone Redesignation Application to the Virginia Department of Housing and Community Development.

Mark Strickler, Director of Community Revitalization, responded to questions from the Board.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

253-14                      Introduction of Ordinance - To Amend and Reordain Section 20-78 of the Code of the County of Henrico Titled “Elderly or Permanently and Totally Disabled Persons” to Increase the Maximum Annual Real Estate Tax Exemption for Qualified Real Estate Advantage Program Applicants from \$1,500 to \$2,500, Eliminate the Requirement that Applicants Pay Their Taxes by Certain Dates or Lose Their Exemption, and Conform to 2014 State Legislation.

Gene Walter, Director of Finance, responded to questions from the Board.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see introduction of ordinance.

254-14                      Introduction of Ordinance – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Updating the Name of the Polling Place for Rollingwood Precinct in the Tuckahoe District.

Mark Coakley, General Registrar, responded to a comment by Mrs. O'Bannon.

On motion of Mr. Kaechele, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.



256-14 Resolution – To Accept Virginia Department of Motor Vehicles, Highway Safety Award for Alcohol-Impaired Driving.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

257-14 Resolution – To Accept Virginia Department of Motor Vehicles, Highway Safety Award for Click-It-or-Ticket Enforcement.

Chief Middleton responded to a question from Mr. Kaechele.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

258-14 Resolution – To Accept Virginia Department of Motor Vehicles, Highway Safety Award for Speed Limit Enforcement.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

259-14 Resolution – To Accept U. S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award.

On motion of Mr. Nelson, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

260-14 Resolution – Signatory Authority – Acquisition of Real Property – Portions of Tax Parcel 5-A-8 on Cedar Plains Road – Cumberland County.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

261-14 Resolution – Signatory Authority – Acquisition of Real Property – Tax Parcel 6-A-3C on Columbia Road – Cumberland County.

Mr. Vithoukas advised that he had for the Board's consideration a substitute resolution 261A-14.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved substituting 261A-14 for 261-14.

On motion of Mr. Thornton seconded by Mr. Kaechele, and by unanimous vote, the Board approved the attached substitute resolution.

262-14 Resolution – Signatory Authority – Acquisition of Real Property – Various Tax Parcels North of Cedar Plains Road – Cumberland County.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

263-14 Resolution – Award of Construction Contract – Brook Road 12” and 16” Water Main Improvements – Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

264-14 Resolution – Award of Construction Contract – Hill and Dale Area Sanitary Sewer Rehabilitation (RR-01B) – Tuckahoe District.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

265-14 Resolution – Award of Construction Contract – Glenside Park and Ride Lighting Improvements – Brookland District.

Mr. Yob responded to questions from Mr. Glover.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

266-14 Introduction of Ordinance - To Amend and Reordain Section 23-33 of the Code of the County of Henrico Titled “Maintenance of sewage disposal system; pump-out requirement” to Conform to State Legislation Providing for the Submission of Documentation Relating to Septic Tank Pump-Out.

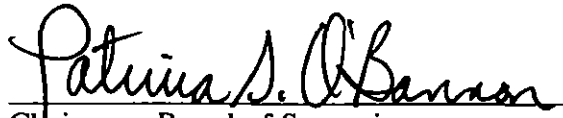
Mr. Yob responded to questions from Mr. Kaechele and Mrs. O’Bannon.

On motion of Mr. Kaechele, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

On motion of Mr. Nelson, seconded by Mr. Kaechele, and by unanimous vote, the Board approved adding to the agenda a resolution numbered 267-14 and titled “Resolution – Settlement of *Roger Allen Skeens v. Scott A. Letteer*” – see attached resolution.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 10:20 p.m.

A handwritten signature in cursive script, reading "Patricia S. O'Bannon". The signature is written in dark ink and is positioned above a horizontal line.

Chairman, Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **FIRE PREVENTION WEEK**

**OCTOBER 5 – 11, 2014**

**WHEREAS**, fire losses in Henrico County, the Commonwealth of Virginia, and across the nation have improved but still remain unacceptably high, thereby necessitating improved fire prevention measures; and

**WHEREAS**, the needless loss of lives and property as a result of fire can be significantly reduced or eliminated by individual and community fire prevention programs; and

**WHEREAS**, most fires are both predictable and preventable if individuals are knowledgeable about fire prevention and safety; and

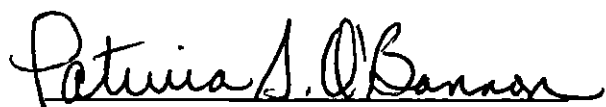
**WHEREAS**, the Henrico County Division of Fire and other local public agencies can ensure a successful fight against those conditions that cause fire; and


**WHEREAS**, each citizen is capable of providing a fire-safe place within the County in which to live, work, and attend school by eliminating those fire hazards that cause the loss of life and property.

**WHEREAS**, the 2014 Fire Prevention Week theme is "Working Smoke Detectors Save Lives – Test Yours Every Month."

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes October 5 – 11, 2014, as Fire Prevention Week and calls this observance to the attention of all Henrico citizens.



  
Patricia S. O'Bannon, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
September 23, 2014

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## CUSTOMER SERVICE WEEK

October 6 – 10, 2014

**WHEREAS**, customer service is an ever-changing process that is a critical part of the success of any organization, especially local government; and

**WHEREAS**, the County of Henrico is continually attempting to ensure that customer service remains an integral part of our employees' daily lives; and

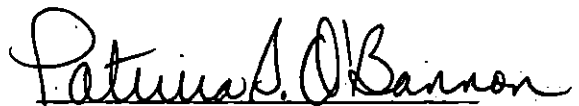
**WHEREAS**, the County's customer service initiatives focus on communication, education, training, and recognition; and

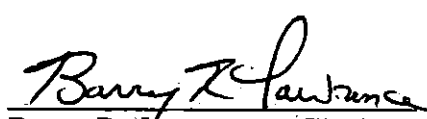
**WHEREAS**, the County continues to be recognized locally, nationally, and internationally for the quality of service it provides to all its customers; and

**WHEREAS**, each County employee and County agency needs to continue to promote excellence in customer service.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of October 6 - 10, 2014, as Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.



  
Patricia S. O'Bannon, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
September 23, 2014

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## HENRICO HISTORY MONTH

October 2014

**WHEREAS**, the County of Henrico has a significant history, including English exploration and settlement, Native American and African American heritage and culture, Revolutionary War activity, and Civil War battles; and

**WHEREAS**, there are many houses, buildings, and sites of historic, archaeological, and architectural value that are an important part of the cultural heritage of the County; and

**WHEREAS**, historic preservation has relevance for the entire County, both urban and rural areas, and for Henrico citizens of all ages, all walks of life, and all ethnic backgrounds; and


**WHEREAS**, the education of current and future generations will continue to be enhanced through the identification, interpretation, and preservation of the County's history and historic resources; and


**WHEREAS**, the Henrico County Historical Society promotes the study of Henrico's history while working to discover and collect materials that illustrate the County's past; and

**WHEREAS**, the Board of Supervisors supports the Society's ongoing efforts to promote the County's history and heritage.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes October 2014 as Henrico History Month and calls upon the citizens of the County to acknowledge and participate in this special observance.



  
Patricia S. O'Bannon, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
September 23, 2014



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 242-14

Page No. 1 of 1

Agenda Title: **RESOLUTION - Congratulating the Henrico County Police Division Law Enforcement Explorer Post 608**

For Clerk's Use Only:

Date: **SEP 23 2014**

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Aloner Seconded by (1) Kaechele  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**WHEREAS**, the Henrico County Police Division Law Enforcement Explorer Post 608 (the "Post") was chartered in 1977 and provides educational and experiential activities for youth ages 14 to 20 years; and

**WHEREAS**, the Post has embraced the mission statement of its parent organization, Learning for Life, by "...enabling young people to become responsible individuals by teaching positive character traits, career development, leadership, and life skills so they can make ethical choices and achieve their full potential"; and

**WHEREAS**, the Post has dedicated countless hours of community service to Henrico County and has supported the Police Division with awards programs, Basic Police Academy graduations, and other Division-sponsored programs; and

**WHEREAS**, 27 sworn and communications officers are products of the Post, and nearly 400 youth have been trained to be future leaders and role models; and

**WHEREAS**, in July 2014, the Post attended the 2014 National Law Enforcement Explorer Competition in Bloomington, Indiana, where it received a third place trophy in the White Collar Crime competition and a Post member received the James E. Breining Scholarship Award.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, hereby extends its sincere congratulations to Explorer Post 608 for 37 years of dedication and service to Henrico County and for earning national recognition in 2014.

**COMMENT:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste:

Clerk, Board of Supervisors

# Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## ***Congratulating the Henrico County Police Division Law Enforcement Explorer Post 608***

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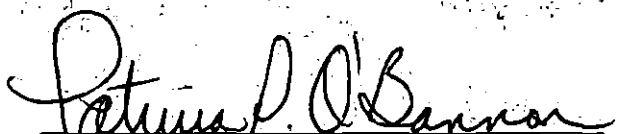
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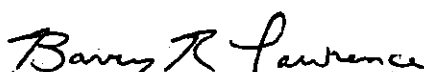
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Patricia S. O'Bannon, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
September 23, 2014





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 243-14

Page No. 1 of 2

**Agenda Title: RESOLUTION — Commemorating the Courage and Heroism of the United States Colored Troops at the Battle of New Market Heights.**

For Clerk's Use Only:

Date: **SEP 23** 2017

- ( ☒ ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Thornton  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**WHEREAS**, the United States Colored Troops ("USCT") were regiments in the United States Army composed of African American soldiers.

**WHEREAS**, in late September 1864, Lt. Gen. Ulysses S. Grant approved a plan to send Maj. Gen. Benjamin F. Butler's Army of the James with more than 20,000 Union troops, including 3,000 USCTs, to attack Confederate defenses protecting Richmond; and

**WHEREAS**, in the early morning hours of September 29, 1864, six regiments of USCTs fought with exceptional valor as they charged fortifications at New Market Heights and despite heavy casualties, they carried the earthworks and succeeded in capturing New Market Heights; and

**WHEREAS**, 14 African American soldiers were later awarded the Medal of Honor for their gallantry in this engagement, marking one of the first full-scale victories by USCT forces; and

**WHEREAS**, the valor demonstrated by the USCTs at New Market Heights forever established the fighting spirit and ability of African American soldiers in American military history; and

**WHEREAS**, of the 18 Medals of Honor bestowed on African American USCTs throughout the entire Civil War, 14 were awarded to soldiers for their bravery at the Battle of New Market Heights; and

**WHEREAS**, the following 14 African American soldiers and two white commanding officers who fought in the Battle of New Market Heights were recognized as Medal of Honor recipients on April 6, 1865:

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 24314  
Page No. 2 of 2

**Agenda Title: RESOLUTION — Commemorating the Courage and Heroism of the United States Colored Troops at the Battle of New Market Heights.**

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Appleton, William H., First Lieutenant, Co. H, 4th U.S. Colored Troops  
Barnes, William H., Private, Co. C, 38th U.S. Colored Troops  
Beaty, Powhatan, First Sergeant, Co. G, 5th U.S. Colored Troops  
Bronson, James H., First Sergeant, Co. D, 5th U.S. Colored Troops  
Edgerton, Nathan H., Lieutenant/Adjutant, 6th U.S. Colored Troops  
Fleetwood, Christian A., Sergeant Major, 4th U.S. Colored Troops  
Gardiner, James, Private, Co. I, 36th U.S. Colored Troops  
Harris, James H. Sergeant, Co. B, 38th U.S. Colored Troops  
Hawkins, Thomas R. Sergeant Major, 6th U.S. Colored Troops  
Hilton, Alfred B., Sergeant, Co. H, 4th U.S. Colored Troops  
Holland, Milton M., Sergeant Major, 5th U.S. Colored Troops  
James, Miles, Corporal, Co. B, 36th U.S. Colored Troops  
Kelly, Alexander, First Sergeant, Co. F, 6th U.S. Colored Troops  
Pinn, Robert A., 1st Sergeant, Co. I, 5th U.S. Colored Troops  
Ratcliff, Edward, 1st Sergeant, Co. C, 38th U.S. Colored Troops  
Veal, Charles, Private, Co. D, 4th U.S. Colored Troops

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, hereby commemorates the courage and heroism of the USCTs at the Battle of New Market Heights and their important role in Henrico County and American history.

# Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## ***Commemorating the Courage and Heroism of the United States Colored Troops at the Battle of New Market Heights***

**WHEREAS**, the United States Colored Troops ("USCT") were regiments in the United States Army composed of African American soldiers; and

**WHEREAS**, in late September 1864, Lt. Gen. Ulysses S. Grant approved a plan to send Maj. Gen. Benjamin F. Butler's Army of the James with more than 20,000 Union troops, including 3,000 USCTs, to attack Confederate defenses protecting Richmond; and

**WHEREAS**, in the early morning hours of September 29, 1864, six regiments of USCTs fought with exceptional valor as they charged fortifications at New Market Heights and despite heavy casualties, they carried the earthworks and succeeded in capturing New Market Heights; and

**WHEREAS**, 14 African American soldiers were later awarded the Medal of Honor for their gallantry in this engagement, marking one of the first full-scale victories by USCT forces; and

**WHEREAS**, the valor demonstrated by the USCTs at New Market Heights forever established the fighting spirit and ability of African American soldiers in American military history; and

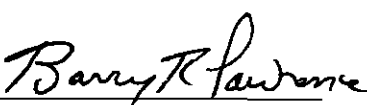
**WHEREAS**, of the 18 Medals of Honor bestowed on African American USCTs throughout the entire Civil War, 14 were awarded to soldiers for their bravery at the Battle of New Market Heights; and


**WHEREAS**, the following 14 African American soldiers and two white commanding officers who fought in the Battle of New Market Heights were recognized as Medal of Honor recipients on April 6, 1865:

Appleton, William H., First Lieutenant, Co. H, 4th U.S. Colored Troops  
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Veal, Charles, Private, Co. D, 4th U.S. Colored Troops

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, hereby commemorates the courage and heroism of the USCTs at the Battle of New Market Heights and their important role in Henrico County and American history.



  
Barry R. Lawrence, Clerk  
September 23, 2014

  
Patricia S. O'Bannon, Chairman  
Board of Supervisors

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 244-14  
Page 1 of 14

**Agenda Title      RESOLUTION - Amendments to the FY2014-15 Annual Fiscal Plan: September, 2014**

<b>For Clerk's Use Only:</b>  Date <u>SEP 23 2014</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	<div style="text-align: center;"><b>BOARD OF SUPERVISORS ACTION</b></div> <div style="text-align: center;">1) to amend 2) approve</div> <div style="text-align: center;">Moved by (1) <u>Glover</u>      Seconded by (1) <u>Nelson</u> (2) <u>Glover</u>      (2) <u>Nelson</u></div> <div style="text-align: center; font-size: 2em; font-weight: bold;">APPROVED</div> <div style="text-align: center;">REMARKS:</div>	<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, did hold an advertised public hearing at 7:00 p.m., on September 23, 2014, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2014-15; and,

WHEREAS, those citizens who appeared and wished to speak, were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Annual Fiscal Plan for fiscal year 2014-15, should be and hereby is amended and that such funds hereby are:

(1.) Reappropriated for expenditures in the amounts and for the purposes indicated for continuing programs: Such funds having already been appropriated for expenditure in the previous fiscal year (2013-14) for those same approved purposes, but for some justifiable reason could not be expended or encumbered prior to June 30, 2014. Those unencumbered balances are now to be reappropriated in fiscal year 2014-15, to provide funding to meet those same continuing needs; and,

(2.) Appropriated for expenditure for certain new requests for programs in the amounts and for the purposes indicated.

<b>By Agency Head</b> <u>Eugene H. Walter</u>	<b>By County Manager</b> <u>Z. H.</u>
<b>Routing:</b> Yellow to: _____  Copy to: _____	<b>Certified:</b> A Copy Teste: _____ <div style="text-align: right;">Clerk, Board of Supervisors</div> Date: _____

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **24414**  
Page 2 of 14

**SUMMARY**

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 4,417,240
		530,816
	Special Revenue Fund	465,000
	Total Reappropriations for Continuing Programs	\$ 4,882,240
		995,816
2.	New Amendments/Appropriations:	
	General Fund	\$ 404,945
	Special Revenue Fund	6,489,692
	Trust and Agency Fund	513,000
	Total Operating Funds	\$ 7,407,637
	Capital Projects Fund	\$ 1,723,500
	Total New Amendments/Appropriations	\$ 9,131,137
	GRAND TOTAL AMENDMENTS/REAPPROPRIATIONS/ APPROPRIATIONS	\$ 11,013,377
		10,126,953

Agenda Item No. 244-14  
Page 3 of 14

Total GENERAL FUND	\$ 1,417,240
	530,816

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
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Page 4 of 14

FUND 1101 – SPECIAL REVENUE FUND - School Cafeteria

Department 50 - Education

50341 – National School Lunch Program

\$ 465,000

0000 00000 This Federal School program, extends beyond fiscal year 2013-14. This amount represent revenue appropriated, but not expended as of June 30, 2014, and is to be reappropriated in fiscal year 2014-15, to continue this same program.

TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS

\$ 1,882,240  
995,816

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **244-14**  
Page 5 of 14

**2. NEW AMENDMENT REQUESTS**

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

**OPERATING FUNDS**

**FUND 0101 - GENERAL FUND - General Operating Fund**

**Department 04 - Circuit Court**

04001	– <u>Circuit Court Clerk</u>	\$	156,104
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0000 00000 To appropriate funding received from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds will be used for indexing, imaging, and enhancement of the current imaging system for land records in order to provide better service to the public in the records room. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office. In addition, \$280,816 of funding previously appropriated for these purposes but unspent as of June 30, 2014 are included in the reappropriation section of this document.

**Department - 13 - Fire**

13115	– <u>Logistics</u>	\$	171,817
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0000 00000 To appropriate funding received from the Virginia Department of Fire Programs for the FY2014 State Fire Program - Aid to Localities. Funding will be used to purchase additional personal protective equipment for the firefighters. The total appropriation for this program in fiscal year 2014-15 will be \$921,817 after this addition.

13122	– <u>Operations - EMS</u>		77,024
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0000 00000 To appropriate Four-For-Life funding received from the Commonwealth of Virginia, Department of Health, Office of Emergency Management Medical Services. This funding is allotted for the training of volunteer or salaried emergency medical service personnel as well as equipment and supplies needed for the Volunteer Rescue Squads. The total appropriation for this program in fiscal year 2014-15 will be \$282,024 after this addition.

Total Fire	\$	248,841
Total GENERAL FUND	\$	404,945

**FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County**

**Department 02 - Public Library**

02001	– <u>Public Services</u>		
0000 05165	– <u>Library Donations</u>	\$	2,535

To appropriate donations that have been received from various patrons to purchase library books, materials, and artwork.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
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Agenda Item No. **244-14**  
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Department 05 - Commonwealth's Attorney

05002	- Victim Witness	
0000 06863	- <u>FY2014-15 Victim Witness Program</u>	\$ 10,893
To appropriate additional State funding received from the Department of Criminal Justice Services, Virginia Domestic Violence Victim Fund grant program. Funding will be used to increase the amount of hours available in temporary help and cover the increased cost in file cabinets.		

Department 07 - Juvenile/Domestic Relations District Court

07003	- Juvenile Detention Home	
0000 05009	- <u>USDA Grant - Detention Home</u>	\$ 1,275
To appropriate additional Federal revenue received from the United States Department of Agriculture for food supplies for Henrico's Juvenile Detention Home.		

Department 12 - Police

12035	- Metro Aviation	
1823 00000	- <u>Special Operating and Capital</u>	\$ 25,530
The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2013-14, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.		

12800	- Grants	
1825 00000	- <u>Dog Food Donations</u>	25
To appropriate a donation received to purchase dog food for the Animal Shelter.		

0000 07009	- <u>Justice Assistance Grant 15</u>	70,021
To appropriate funding received from the Department of Justice, Bureau of Justice Assistance. These federal funds will be used to purchase surveillance and entry equipment, replacement gasmasks, LED flashlights, laptops, and related software. No County matching funds are required.		

0000 07010	- <u>PSAP15</u>	2,000
To appropriate State funding received from the Virginia Wireless E-911 Services Board for the Division of Police's Emergency Communications Center. Funds will be used to reimburse two Emergency Communications Center personnel who are scheduled to attend two required regional conferences.		

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
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Agenda Item No. **24414**  
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0000 07019	- <u>DMV15 - Speed</u>	43,060
	To appropriate funding of \$40,000 from the Virginia Department of Motor Vehicles for overtime related to speed saturation patrols. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$3,060, will come from the fund balance in the General Fund and is included in the \$43,060 total.	
0000 07020	- <u>DMV15 - Seat Belt</u>	17,224
	To appropriate funding of \$16,000 from the Virginia Department of Motor Vehicles for overtime related to occupant protection saturation patrols. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$1,224, will come from the fund balance in the General Fund and is included in the \$17,224 total.	
0000 07021	- <u>DMV15 - DUI</u>	208,044
	To appropriate funding of \$194,212 from the Virginia Department of Motor Vehicles for overtime, training, and equipment related to alcohol enforcement activities. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$13,832, will come from the fund balance in the General Fund and is included in the \$208,044 total.	
	Total Police	\$ 365,904
Department 13 - Fire		
13800	- Grants	
0000 00833	- <u>Fire Prevention - Donations</u>	\$ 5,965
	Donations have been received from the private sector for use by the Division of Fire. These funds are to be used for the maintenance of the Division's Kids Safety House as well as smoke detectors, and additional training materials for Fire Prevention Services.	
0000 05092	- <u>Eyes for Fire Program</u>	2,638
	To appropriate donations received by the Division of Fire for the division's work in the community. The donations are for the Eyes for Fire program and the funds will be used towards the purchase of a thermal imaging camera. The thermal imaging cameras assist greatly in locating victims in fire situations and also enhance the safety of firefighters.	

**COUNTY OF HENRICO, VIRGINIA  
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0000 05498	- <u>PUPTH Grant</u>	25,378
To appropriate funding of \$25,378 for FY2015 received from Virginia Commonwealth University (VCU) for personnel related to the Pre-hospital Use of Plasma for Traumatic Hemorrhage (PUPTH) grant. This grant will be used for a clinical trial evaluating the use of blood plasma in the pre-hospital EMS setting. This trial is being funded by the U.S. Army Medical Research and Material Command and the primary recipient of the grant funding is VCU; Henrico County is a sub-recipient. Total funding of \$467,962 will be provided over the three-year time period for this grant on a reimbursable basis. No County matching funds are required.		
0000 06901	- <u>2014 RSAF - Manikins &amp; Laryngoscopes</u>	38,296
To appropriate funding received from the Virginia Office of Medical Services through the Rescue Squad Assistance Fund (RSAF) Grant Program. This funding will supplement the purchase of twenty-five laryngoscopes and two manikins - two adults and two pediatrics. This grant requires a 50% local match, which will be met through the Division of Fire's operating budget.		
0000 07006	- <u>2014 LEMPG</u>	67,504
To appropriate funding received from the 2014 Emergency Management Performance Grant (EMPG) from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) as managed by the Virginia Department of Emergency Management. This funding will provide for a portion of the salary for the Emergency Management Coordinator in the amount of \$17,504. The remaining amount of \$50,000 will be used for various community outreach programs. This grant requires an in-kind local match of \$67,504 which will be fulfilled by Henrico County's Emergency Management Coordinator and Emergency Preparedness Management Specialist salary and benefits.		
Total Fire		<hr/> \$ 139,781

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
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Agenda Item No. **24414**  
Page 9 of 14

Department 22 - Social Services

22011 – Joint Administration

1301 00000 – Administration \$ 192,939

The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico an additional \$47,869 of State (24.8%) and \$115,164 of Federal (59.7%) funds for the Family Access to Medical Insurance Security Plan (FAMIS), a Medicaid Program component. This amendment will provide funding to add four additional positions to manage applications and ongoing case management for an estimated 2,755 cases for the FAMIS program. The responsibility for these cases began being transferred from a centralized processing unit at the state level to local departments of Social Services effective October 1, 2013. The required 15.5% County match, \$29,906, will come from the fund balance in the General Fund, and is included in this \$192,939 amount.

22509 – Safe and Stable Families

1302 06866 – FY2014-15 CSA 38,506

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$28,880 of Federal (75.0%) and \$3,658 of State (9.5%) funding for fiscal year 2014-15. The County's required 15.5% match of \$5,968 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

Total Social Services \$ 231,445

Department 23 - Recreation and Parks

23248 – Recreation Programs

4070 00956 – Local Government Challenge Grant \$ 5,000

The Virginia Commission of the Arts has awarded the County of Henrico, a Local Government Challenge grant of \$5,000. Funds are to be used to enhance existing programs and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.

Department 38 - Community Revitalization

38005 – Local Business Assistance

0000 05158 – Local Business Assistance \$ 175,000

This amendment would provide funding for the continuation of the Henrico Enterprise Zone Program through FY2014-15. This program provides grants for building and site improvements to Enterprise Zone businesses. Initial funding of \$250,000 to support this program was appropriated in June 2008 and since that time, thirty-nine grants have been awarded. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 931,833

**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
**MINUTE**

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**FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services**

**Department 26 - Mental Health and Developmental Services**

26102	– Adult Recovery Services	
1521 00000	– <u>Residential Services - MH Supportive Housing</u>	\$ 8,380
1522 00000	– <u>Residential Services - MH Group Homes</u>	2,200
26204	– Community & Residential Resources Team	
1634 00000	– <u>Residential Services</u>	37,155
26303	– Program Support	93,843
0000 00000	To appropriate surplus fee revenue received in excess of budgeted amounts to be used to fund one time purposes including appliances at Allenshaw, Irisdale, Mormac, and Morningside support homes, maintenance and furniture at Gayton group home; maintenance and appliances at Danray group home; maintenance and appliances at Green Run group home; maintenance at Sherbrooke and Shurm group homes; maintenance, replacement furniture and appliances at East Center and Woodman, and maintenance at Richmond Medical Park and Hermitage Enterprises.	
26106	– Emergency Services	
1594 00000	– <u>State Acute Care Fees</u>	15,195
	To appropriate funds received from Richmond Behavioral Health Authority during FY2013-14 in excess of the approved budget for inpatient acute care of consumers with mental illness. These funds are to be used to cover costs incurred in the fourth quarter for inpatient care. These are State general funds administered by Richmond Behavioral Health Authority.	
26307	– Financial Management	
1685 00000	– <u>Retained Earnings</u>	184,744
	Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. These funds are to be used for one-time expenditures such as computer hardware and software programs.	
1686 00000	– <u>Board Contributions</u>	13,184
	This amount represents donations received from the private sector during FY2013-14. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.	
Total Fund 1110 Special Revenue Fund - MH and DS		<hr/> \$ 354,701

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
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Page 11 of 14

**FUND 1112 – SPECIAL REVENUE FUND - White Oak - CDA**

Department 30 - Economic Development

30003 – White Oak - CDA

0000 00000 – White Oak - CDA \$ 3,819,000

To enable Henrico County to meet its obligations established under the Memorandum of Understanding between the County and The Shops at White Oak Village Community Development Authority (CDA), dated September 1, 2007. Under this agreement, revenues generated at the Shops at White Oak Village are projected to meet and/or exceed debt service and administrative requirements. Real Estate, Personal Property, Local Sales, and Business and Professional License revenue received as a result of improvements at the Shops at White Oak Village site are to continue to be deposited in Special Revenue Fund accounts and disbursed to the Economic Development Authority, as per the Memorandum of Understanding referenced above.

**FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State**

Department 12 – Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - State \$ 304,621

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

**FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal**

Department 12 – Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Treasury - Federal \$ 62,589

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

**FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal**

Department 12 – Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Justice - Federal \$ 15,533

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

Agenda Item No. 244-14  
Page 12 of 14

To appropriate funding from the State Department of Transportation to install 3,530 feet of sidewalk on the south side of Wistar Road. The total estimate for this project is \$1,413,000. VDOT will reimburse up to 50% of project costs under their Revenue Sharing Program. The remaining balance will be covered with existing non Gas Tax capital funding.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
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Agenda Item No. **244-14**  
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0000 07004 - Nuckols/Pouncey Tract Road Sidewalk 400,000  
To appropriate funding from the State Department of Transportation to install 6,750 feet of sidewalk on Nuckols Road. The total estimate for this project is \$800,000. VDOT will reimburse up to 50% of project costs under their Revenue Sharing Program. The remaining balance will be covered with existing non Gas Tax capital funding.

0000 07005 - Prince Henry Drive (Gov't Center) Sidewalk 35,000  
To appropriate funding from the State Department of Transportation to install 900 feet of sidewalk on Prince Henry Drive. The total estimate for this project is \$81,000. VDOT will reimburse up to 50% of project costs under their Revenue Sharing Program. The remaining balance will be covered with existing non Gas Tax capital funding.

Total Public Works	\$ 1,188,500
Total Capital Projects Fund - General Capital Projects	\$ 1,188,500

**FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund**

**Department 23 - Recreation & Parks**

23101 - Director

0000 00650 - Dorey Park Field Replacement \$ 250,000  
To appropriate funding of \$250,000 for replacement of a field at Dorey Park. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 07015 - Highland Springs High School Tennis Court Improvements 60,000  
To appropriate funding of \$60,000 for improvements to the tennis courts at Highland Springs High School. The total cost of this project is estimated at \$120,000, of which half will be funded with completed Education capital project balances. Funding for this appropriation is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Recreation & Parks	\$ 310,000
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**Department 28 - Public Works**

28004 - Construction

0000 07013 - Laburnum Avenue Landscape Improvement \$ 120,000  
To appropriate funding of \$120,000 for improvements to the median of Laburnum Avenue between Vawter Avenue and the Richmond City limits. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 24414  
Page 14 of 14

Department 32 - Non-Departmental

32001 – Non-Departmental

3209 00433 – Cultural Arts Center \$ 5,000

To provide funding for the Cultural Arts Center at Glen Allen for the purposes of designing and implementing *Art and Parenting* classes to be provided in Henrico County community centers. Funds are to come from fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 50 - Education

50331 – Construction and Maintenance

0000 00000 – Freeman High School Replacement Gym Floor \$ 100,000

To appropriate funding of \$100,000 for replacement of the gym floor at Freeman High School. The total cost of this project is estimated at \$200,000, of which half will be funded with completed Education capital project balances. Funding for this appropriation is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Capital Projects Fund - Capital Initiatives	<u>\$ 535,000</u>
<b>Total CAPITAL PROJECTS FUND</b>	<u><b>\$ 1,723,500</b></u>
<b>Total New Amendments/Appropriations</b>	<u><b>\$ 9,131,137</b></u>
<b>GRAND TOTAL AMENDMENTS/ REAPPROPRIATIONS/APPROPRIATIONS</b>	<u><b>\$ <del>11,013,377</del> 10,126,953</b></u>

**COMMENTS:** The Director of Finance recommends approval of this Board paper and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 245-14

Page No. 1 of 4

Agenda Title: RESOLUTION — POD2014-00297 — Approval of a Plan of Development for HCPD Central Precinct — Fairfield District

For Clerk's Use  
Only:

Date: SEP 23 2014

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Shomon Seconded by (1) Nelson

(2) APPROVED (2)

REMARKS:

YES NO OTHER

Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for approval of POD2014-00297, a plan of development to construct a one-story, 10,000 square-foot office building and garage for future use as a Henrico County police precinct; and,

WHEREAS, the 4.214-acre site is located on the south line of Villa Park Drive, approximately 1,850 feet west of its intersection with Brook Road (U.S. Route 1), on parcel 782-753-6258 and part of parcel 782-753-8267, is zoned OS/C, Office Service District (Conditional), and is located in the Fairfield District; and,

WHEREAS, the County Administration, including the Department of General Services, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections, has reviewed the application and recommends approval subject to the staff recommendations and the staff plan dated September 23, 2014; and,

WHEREAS, on September 23, 2014, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head [Signature]

By County Manager [Signature]

Routing:  
Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 245-14

Page No. 2 of 4

**Agenda Title: RESOLUTION — POD2014-00297 — Approval of a Plan of Development for HCPD Central Precinct — Fairfield District**

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1. The owner shall enter into the necessary contracts with the Department of Public Utilities for connections to public water and sewer.
2. The Director of the Department of Public Utilities shall approve the plan of development for construction of public water and sewer, prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 48 hours prior to the start of any County water or sewer construction.
3. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
4. The parking spaces shall be marked on the pavement surface with four-inch-wide traffic painted lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall yellow.
5. Sufficient, effectively usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
6. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
7. The plan of development plan shall be revised as annotated on the staff plan dated September 23, 2014, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans, shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning to the design engineer that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures. Two (2) sets of the approved plan shall be attached to the building permit application.
8. Two copies of an Erosion and Sediment Control Agreement with required escrow shall be submitted to the Department of Public Works. Approval is required prior to construction plan approval and beginning construction. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
9. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
10. All groundcover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced no later than the next planting season.
11. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams, fixture specifications, and mounting height details shall be submitted for Department of Planning review and approval.
12. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
13. The site, including the parking areas, shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with regular pickups scheduled and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan for review and approval.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 248-14

Page No. 3 of 4

**Agenda Title: RESOLUTION — POD2014-00297 — Approval of a Plan of Development for HCPD Central Precinct — Fairfield District**

---

14. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
15. Traffic control signs shall be provided as indicated on the Department of Planning Staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
16. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
17. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities, and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
18. The property shall be developed generally as shown on the plan filed with the case, and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
19. Upon completion of the improvements and prior to the issuance of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
20. The approved Plan of Development is granted only to the owner/applicant listed on the Plan of Development application on file for this project. Upon written notification to the Director of Planning, the Plan of Development approval may be transferred to subsequent owners.
21. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
22. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
23. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
24. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
25. Vehicles shall be parked only in approved and constructed parking spaces.
26. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
27. The easements for drainage and utilities as shown on approved plans shall be granted to the County in a form acceptable to the County Attorney prior to any occupancy permits being issued. The easement plats and any other required information shall be submitted to the County Real Property Agent at least sixty (60) days prior to requesting occupancy permits.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 245-14

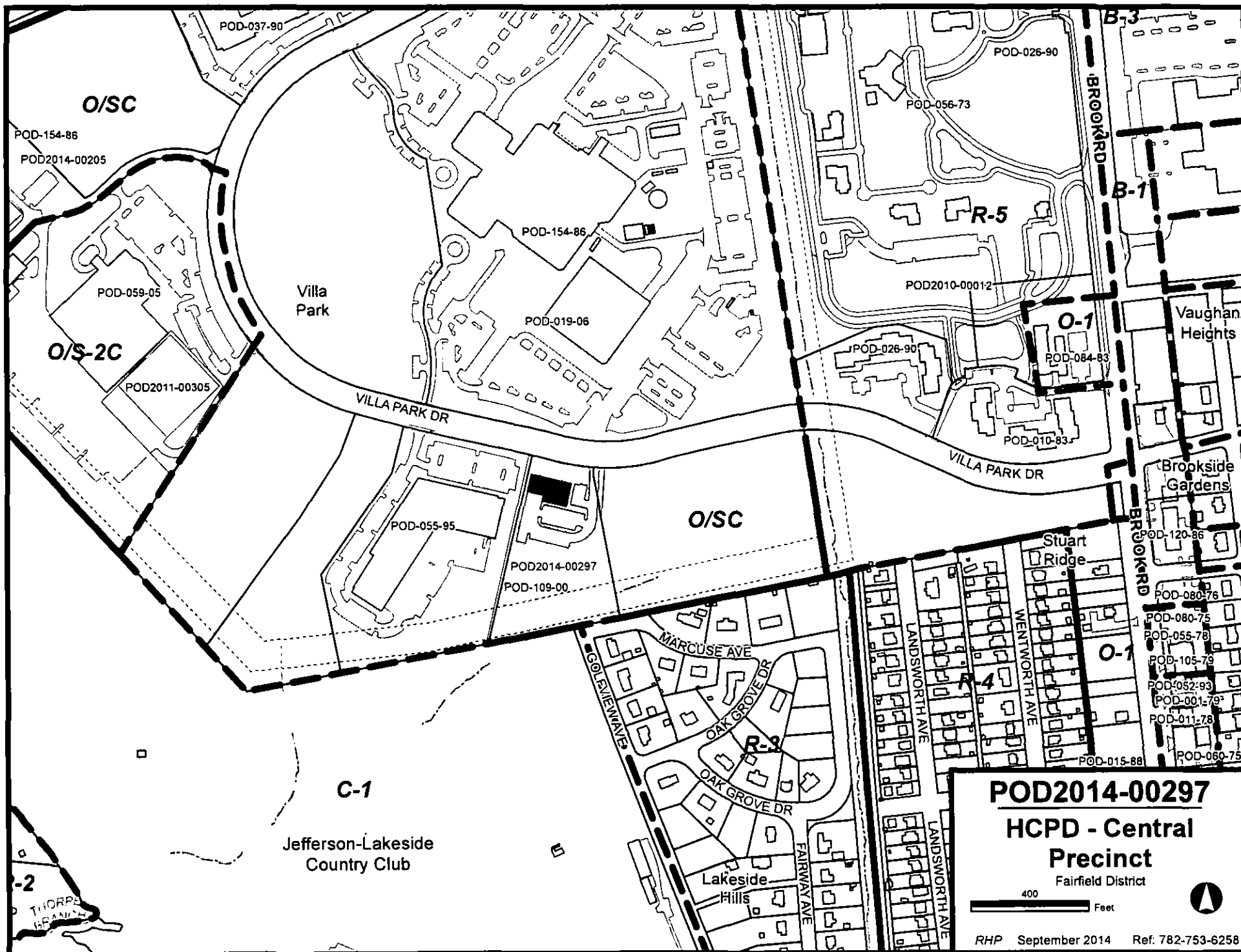
Page No. 4 of 4

**Agenda Title: RESOLUTION — POD2014-00297 — Approval of a Plan of Development for HCPD Central Precinct — Fairfield District**

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28. Evidence of a joint ingress/egress and maintenance agreement must be submitted to the Department of Planning and recorded prior to issuance of a certificate of occupancy for this development.
29. Prior to issuance of construction plans, the developer must furnish a letter from Dominion Virginia Power stating that this proposed development does not conflict with its facilities.

COMMENTS: The Director of Planning has reviewed the plans submitted by Burgess & Niple and Freeman Morgan Architects and recommends approval, and the County Manager concurs.



**POD2014-00297**

**HCPD - Central  
Precinct**

Fairfield District

400 Feet

RHP September 2014 Ref: 782-753-6258



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 244-14

Page No. 1 of 3

Agenda Title: RESOLUTION — POD2014-00208 — Approval of Phase I of Master Plan of Development for Tuckahoe Creek Park — Tuckahoe District

For Clerk's Use  
Only: SEP 23 2014  
Date:

☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kaechele Seconded by (1) Thornton  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for approval of POD2014-00208, a master plan of development for Tuckahoe Creek Park – Phase I, to construct a neighborhood park, including an entrance structure, elevated boardwalks, observation points, and trails for passive recreational uses; and,

WHEREAS, the 33.70-acre portion of the site is located in the Tuckahoe Creek Swamp from the western terminus of Ridgefield Parkway to south of the western terminus of Old Coach Lane, on part of parcels 727-757-9917 and 727-749-9587, is zoned C-1, Conservation District, and is located in the Tuckahoe District; and,

WHEREAS, the County Administration, including the Division of Recreation and Parks, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections, has reviewed the application and recommends approval subject to the staff recommendations and the staff plan dated September 23, 2014; and,

WHEREAS, on September 23, 2014, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head

By County Manager

Routing:

Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 246-14

Page No. 2 of 3

**Agenda Title: RESOLUTION — POD2014-00208 — Approval of Phase I of Master Plan of Development for Tuckahoe Creek Park — Tuckahoe District**

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1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The plan of development shall be revised as annotated on the staff plan dated September 23, 2014, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control, and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
3. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
4. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
5. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
6. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
7. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
8. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
9. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
10. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
11. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 246-14

Page No. 3 of 3

**Agenda Title: RESOLUTION — POD2014-00208 — Approval of Phase I of Master Plan of Development for Tuckahoe Creek Park — Tuckahoe District**

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12. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities, and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
13. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
14. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
15. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
16. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
17. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
18. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
19. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
20. The conceptual master plan, as submitted with this application, is for planning and information purposes only. All subsequent detailed plans of development and construction plans needed to implement this conceptual plan may be administratively reviewed and approved and shall be subject to all regulations in effect at the time such subsequent plans are submitted for review/approval.

COMMENTS: The Director of Planning has reviewed the plans submitted by Vanasse Hangen Brustlin and recommends approval, and the County Manager concurs.

## **TUCKAHOE CREEK PARK - TIMELINE**

- **1989 & 2000:** Citizens approved bond projects
- **Spring 2013:** Concept plan for Tuckahoe Creek Park developed
- **May - November 2013:** Three public input meetings (Carver ES)
- **September 2013:** Consultants (Vanasse Hangen Brustlin, Inc.) hired.
- **Fall-Winter 2013:** Application for a trails grant submitted
- **May 2014:** Master Plan for Tuckahoe Creek Park submitted for review
- **August 2014:** Planning Commission approved SIA (Substantially In Accord)

Goochland  
County

Tuckahoe  
Creek Park

**POD2014-00208**

**Tuckahoe Creek Park  
Master Plan - Phase 1**

Tuckahoe District

500

Feet

Ref. 728-749-9587 (pt);

727-757-9917 (pt)

RHP

July 2014



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 247-14  
Page No. 1 of 2

ORDINANCE — Vacation of Building Line — Lot 2, Block C of Woodlawn  
Agenda Title: Farms Subdivision — Brookland District

For Clerk's Use Only:

Date: SEP 23 2014

- (X) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Glover Seconded by (1) Kaechele  
(2)

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	✓		
Kaechele, D.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, McComb & McComb, Inc., the owner of Lot 2, Block C of the Woodlawn Farms subdivision, has requested the County to vacate the building line labeled "Building Line To Be Vacated" on the attached subdivision plat; and,

WHEREAS, the plat is recorded in the Clerk's Office of the Circuit Court of Henrico County ("Clerk's Office") in Plat Book 23, pages 153-155; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on September 23, 2014; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

(1) the building line labeled "Building Line To Be Vacated" on the plat attached as Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2);

(2) this Ordinance shall become effective 30 days after its passage as provided by law;

(3) the Clerk of the Circuit Court of Henrico County (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

Routing:

Yellow to:

*Rec'd Property*

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **247-14**  
Page No. **2 of 2**

**Agenda Title: ORDINANCE — Vacation of Building Line — Lot 2, Block C of  
Woodlawn Farms Subdivision — Brookland District**

---

(4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of McComb & McComb, Inc., or its successors or assigns; and,

(5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

**Comments:** The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities, and Public Works without objection; the County Manager concurs.

J.C. Irvin

BROAD STREET

COOKER STREET

BUILDING LINE TO BE VACATED

HUNGARY ROAD

SPRING

WESTWOOD HEIGHTS

WOODLAWN FARMS  
HENRICO CO. VA.  
Nov. 24, 1955 Scale 1" = 100'

A. J. Irvin

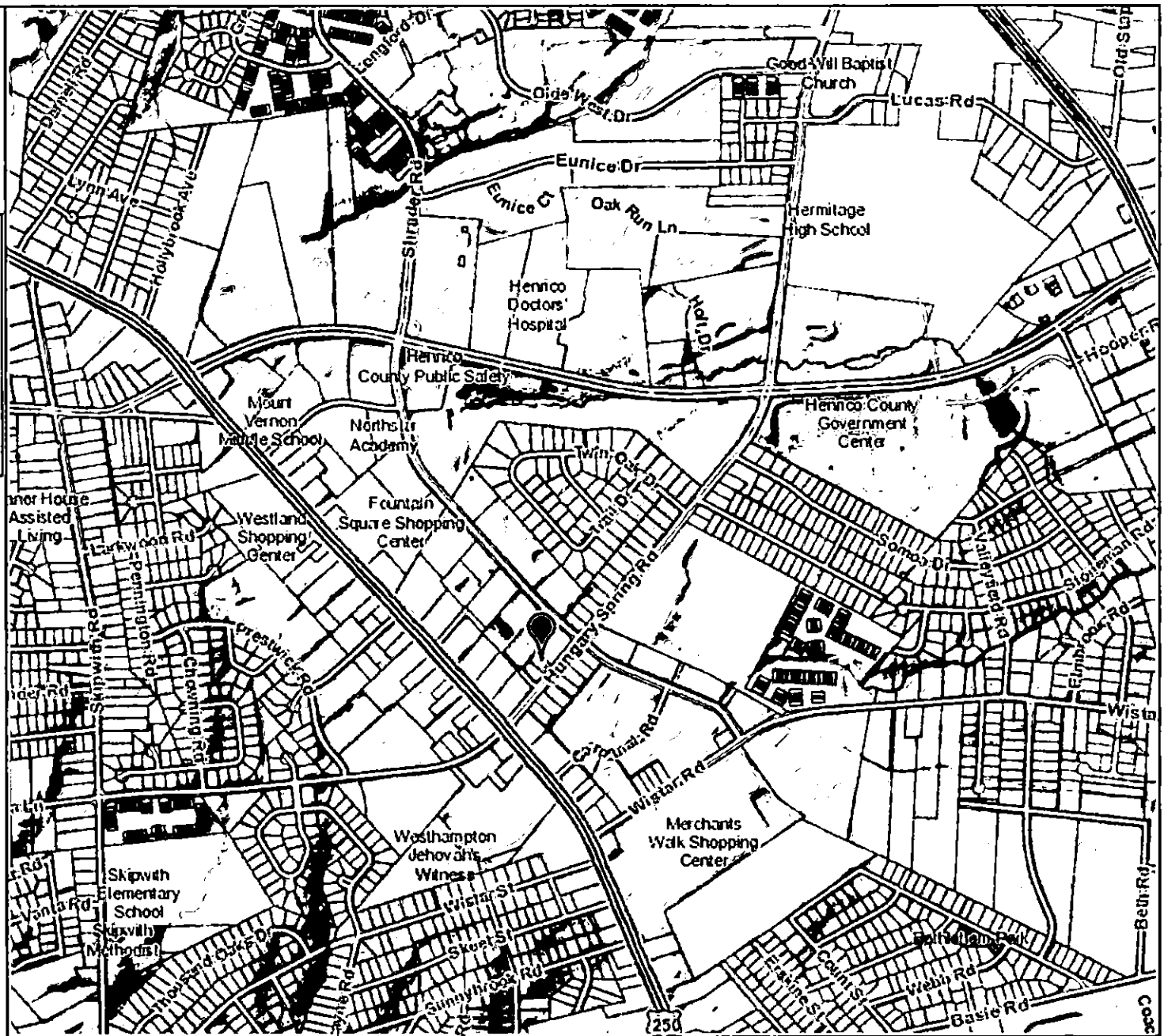
93-AI-37

93-A-131

### Legend

- Tax Parcels
- ← Phases
- Lots

### Vicinity Map Vacation of Building Line Lot 2, Block C of Woodlawn Farms Subdivision Brookland District



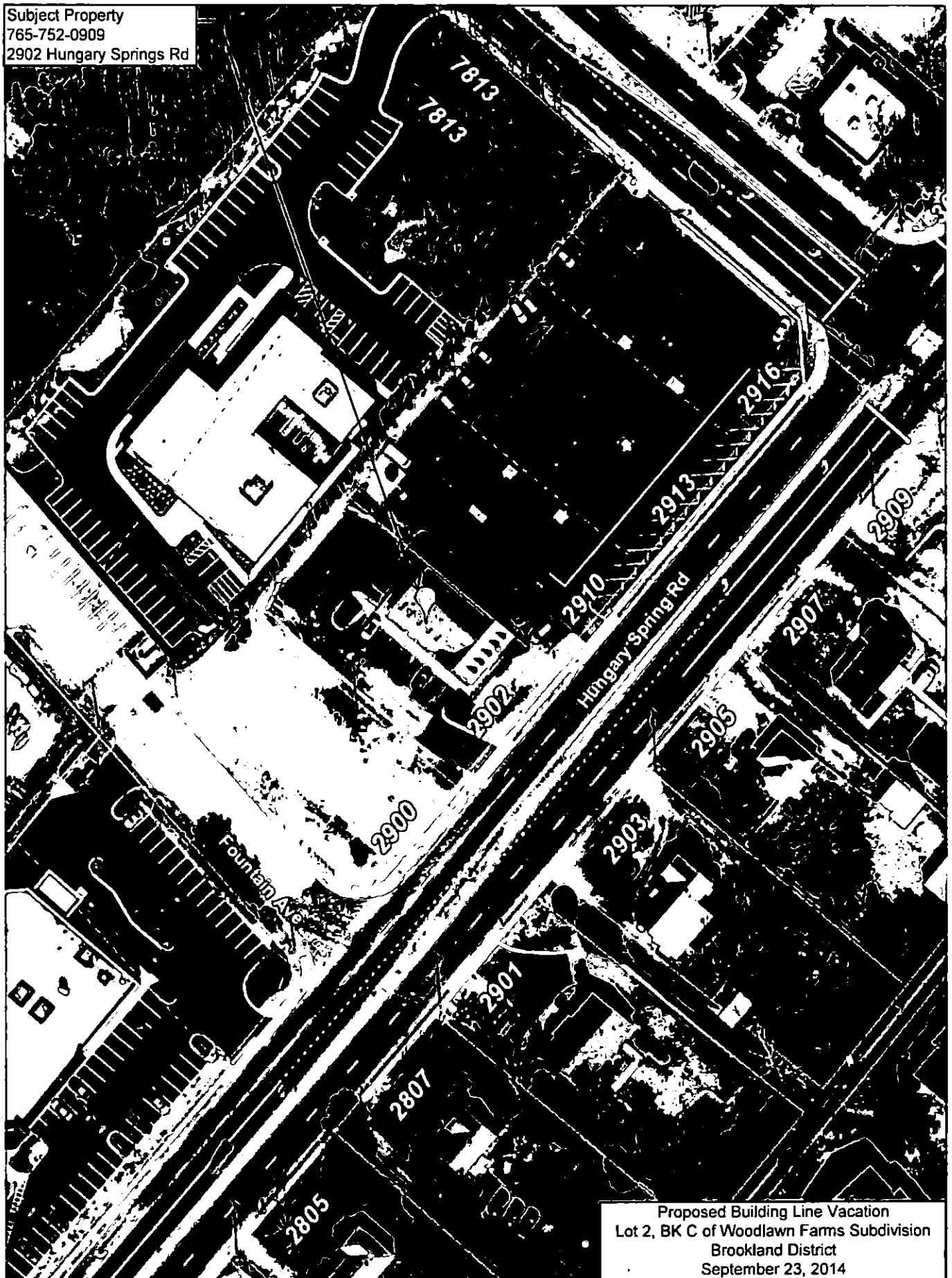
**Title: Vicinity Map- Vacation of Building Line**

**Date: 9/17/2014**

Feet  
0 500 1000 1500 2000  
1:18,056 / 1"=1,505 Feet

*DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Henrico is not responsible for its accuracy or how current it may be.*

Subject Property  
765-752-0909  
2902 Hungary Springs Rd



Proposed Building Line Vacation  
Lot 2, BK C of Woodlawn Farms Subdivision  
Brookland District  
September 23, 2014





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 248-14

Page No. 1 of 1

Agenda Title:

RESOLUTION — Abandonment of Portion of Old Pump Road — Tuckahoe District

For Clerk's Use Only:

Date: SEP 23 2014

- ( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kacchere Seconded by (1) Nelson  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	✓		
Kacchere, D.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, Rebkee Replacement, LLC has requested that the County abandon a portion of Old Pump Road adjacent to its property in accordance with the settlement of the Board's condemnation action in 2010; and,

WHEREAS, §33.1-164 of the Code of Virginia allows the Board of Supervisors to declare a section of road abandoned when it is no longer necessary for public use because a new road, which serves the same citizens as the old road, is constructed and approved by the governing body; and,

WHEREAS, John Role Parkway, which serves the same citizens as the portion of road to be abandoned, has been constructed and opened for public use; and,

WHEREAS, the Board held an advertised public hearing on September 23, 2014; and,

WHEREAS, the Board is satisfied that no public necessity exists for the continuance of the portion of Old Pump Road as shown hatched on Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

- (1) The portion of Old Pump Road as shown hatched on Exhibit A is declared abandoned.
- (2) The Clerk of the Board is directed to enter into its minutes this resolution of abandonment.
- (3) The Clerk of the Circuit Court of Henrico County, Virginia is authorized upon receipt of payment to record a certified copy of this resolution of abandonment in her office after the expiration of 30 days from its passage, provided no appeal to the Circuit Court has been taken.
- (4) The Clerk is further authorized and directed to index the same on the Grantor side of the general index of deeds in the name of the County.

Comments: The Directors of Real Property and Public Works recommend approval of this Board Paper; the County Manager concurs.

By Agency Head

Don B. Chavis

By County Manager

2/pt

Routing:

Yellow to:

Real Property

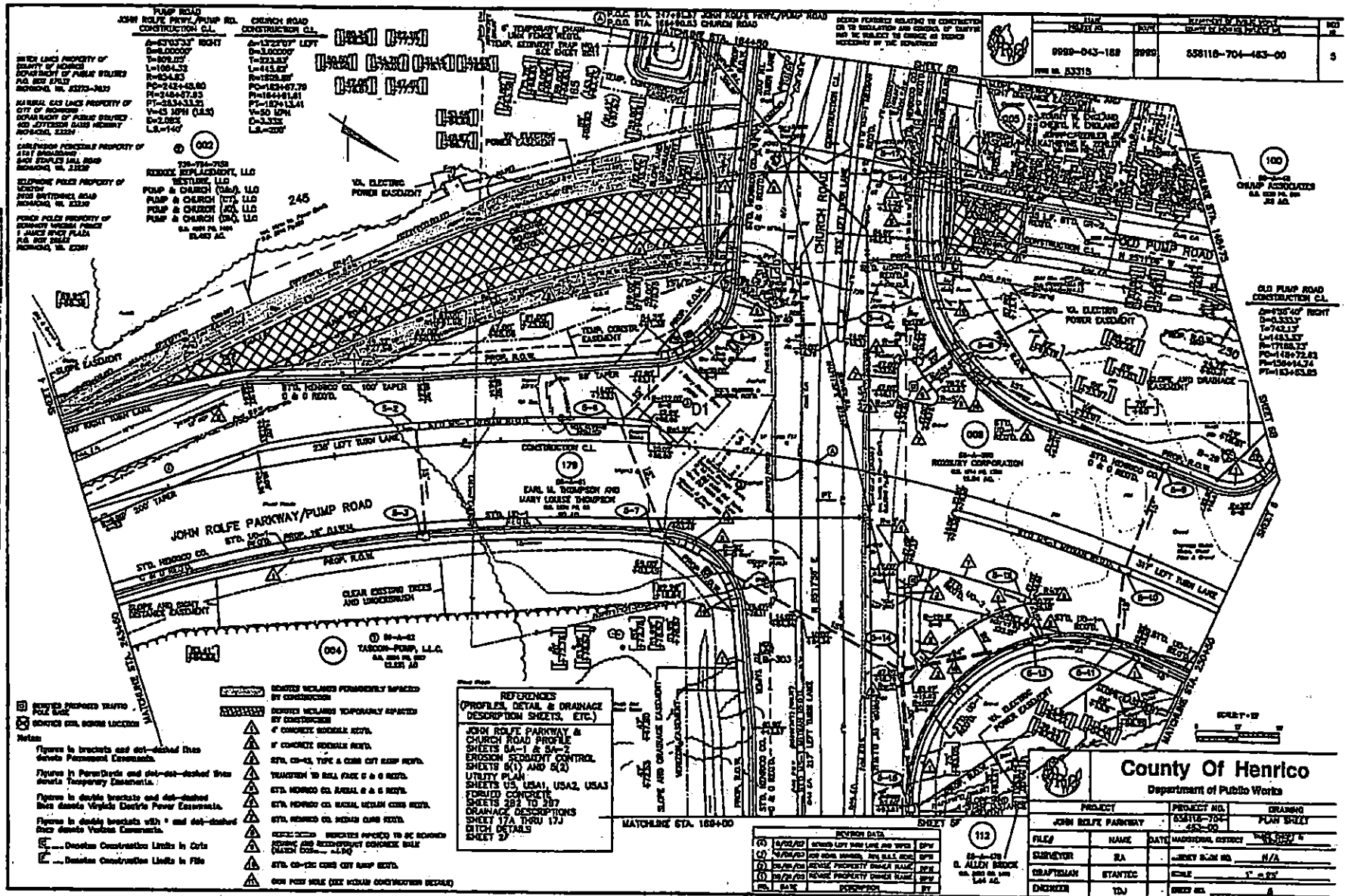
Copy to:

Certified:

A Copy Tests:

Clerk, Board of Supervisors

Date:



### Legend

- Tax Parcels
- Phases
- Lots

### Vicinity Map Abandonment of Portion of Old Pump Road Tuckahoe District

Feet

0 500 1000 1500 2000  
1:18,056 / 1"=1,505 Feet



**Title: Abandonment of Portion of Old Pump Road**

**Date: 9/15/2014**

*DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Henrico is not responsible for its accuracy or how current it may be.*





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 249-14  
Page No. 1 of 2

Agenda Title: **ORDINANCE — Vacation of Portion of Unimproved Right-of-Way —  
Perkins Avenue — Eastmoreland Subdivision — Varina District**

For Clerk's Use Only:

Date: **SEP 23 2014**

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Thornton  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kacchale, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Stephen P. Winowski and Olga Maria Suarez-Winowski have requested that a portion of unimproved right-of-way for Perkins Avenue that adjoins their lot in the Eastmoreland subdivision be vacated; and,

WHEREAS, the plat is recorded in the Clerk's Office of the Circuit Court of Henrico County in Plat Book 14, Page 121; and,

WHEREAS, this ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on September 23, 2014; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

(1) the portion of the unimproved right-of-way for Perkins Avenue shown shaded on the attached Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2), subject to the reservation of a permanent utility easement by the County of Henrico, Virginia on, over, under, across, and through the entire area shown of the right-of-way for Perkins Avenue as vacated;

(2) this ordinance shall become effective 30 days after its passage as provided by law;

(3) the Clerk of the Circuit Court of Henrico County (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

Certified:

A Copy Tests:

Clerk, Board of Supervisors

Copy to:

Date:

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 249-14  
Page No. 2 of 2

**ORDINANCE — Vacation of Portion of Unimproved Right-of Way —  
Agenda Title: Perkins Avenue — Eastmoreland Subdivision — Varina District**

---

(4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the names of Stephen P. Winowski and Olga Maria Suarez-Winowski, or their successors or assigns; and,

(5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

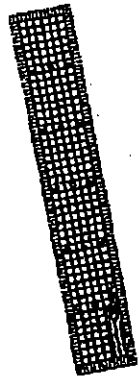
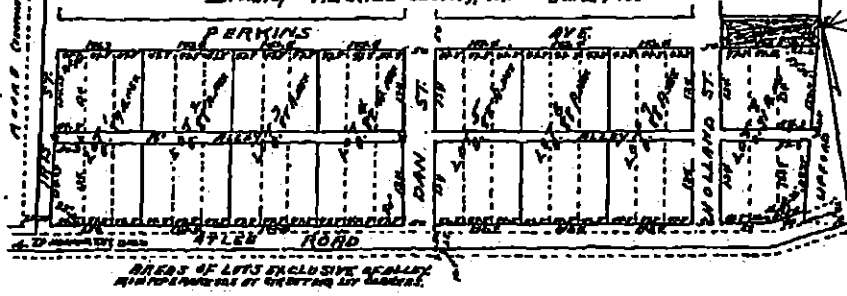
Comments: The Real Property Department has processed this requested vacation through the Departments of Planning, Public Works, and Public Utilities without objection; the County Manager concurs.

121

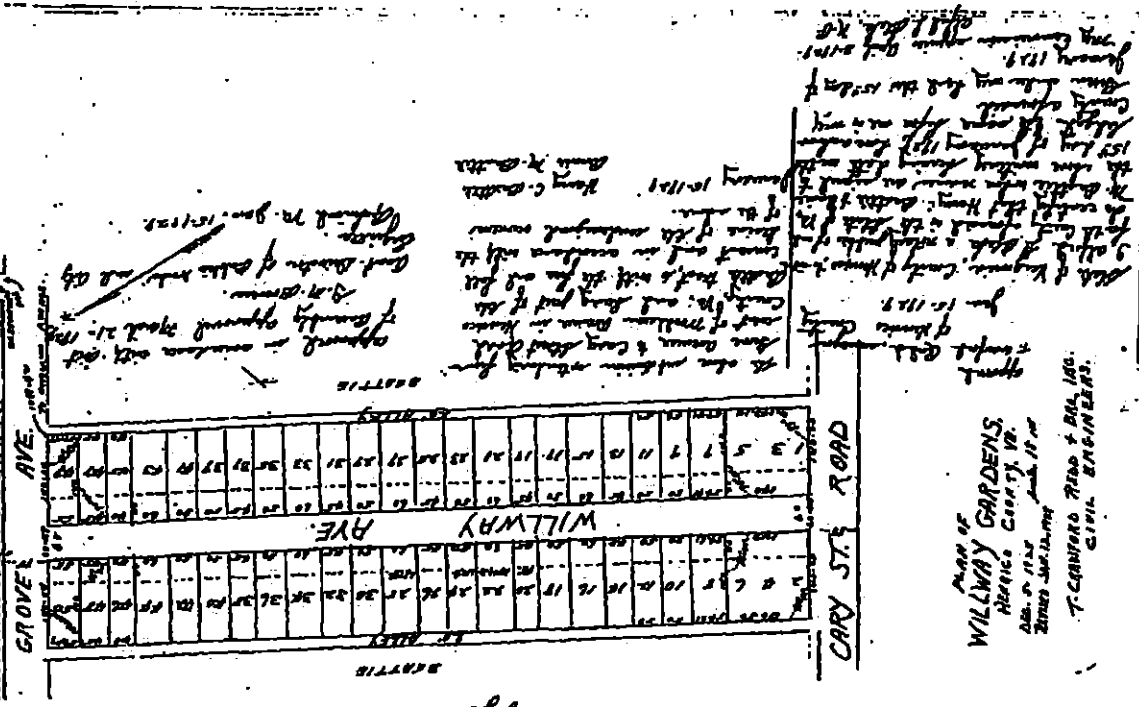
# MAP OF EASTMORELAND SECTION-B

WILLIAM HENRICO COUNTY, VA. SCALE 1/4" = 100'

Portion of unimproved  
right-of-way for Perkins  
Avenue to be vacated.



an old road 47' 42' 51'



PLAN OF  
WILLWAY GARDENS,  
HENRICO COUNTY, VA.  
JAN. 11, 1925  
T. CARPENTER, ROAD & RAIL LAY-  
OUT ENGINEER.

EXHIBIT A

### Legend

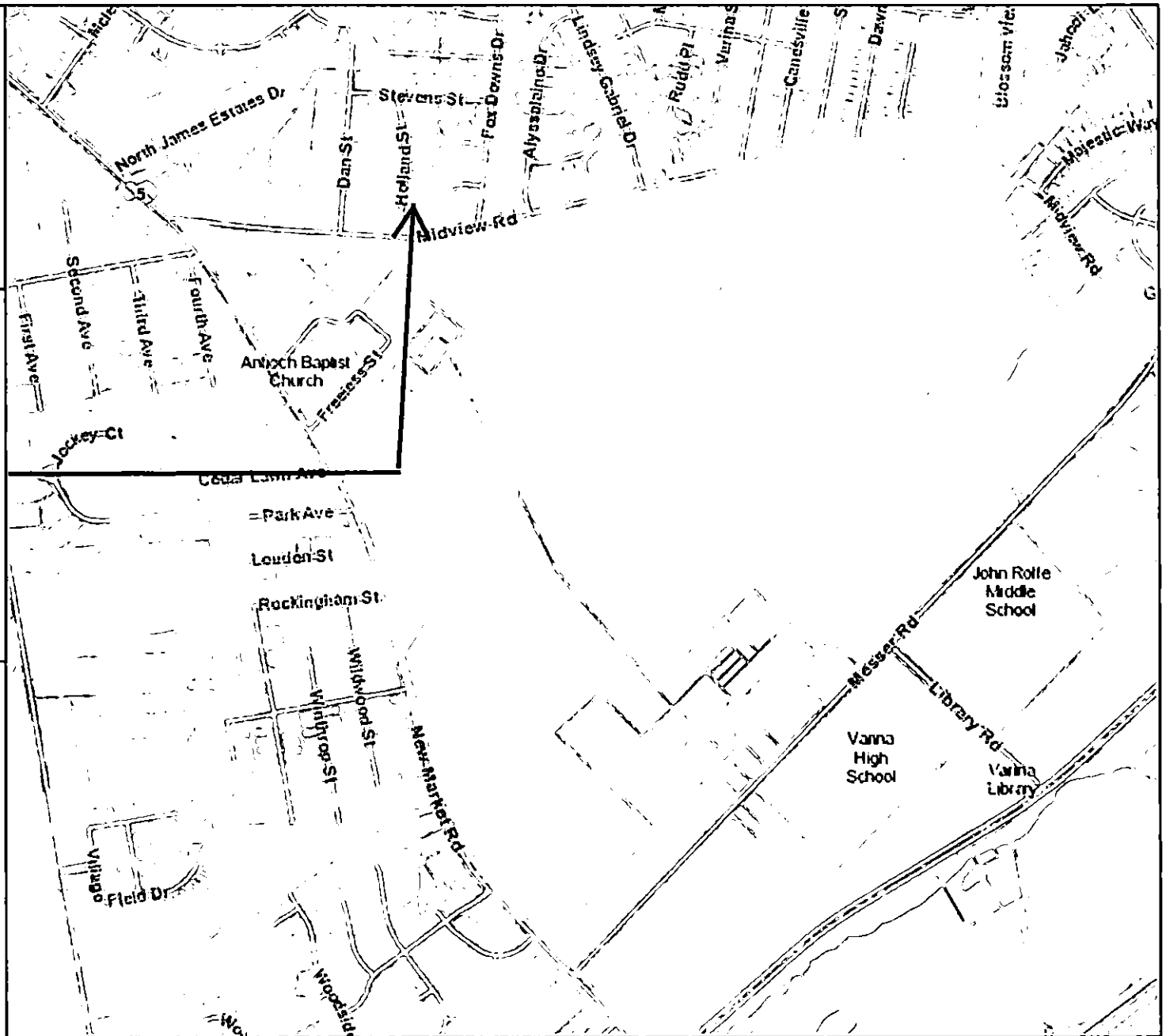
- ☐ Tax Parcels
- ☐ Phases
- ☐ Lots

### Vicinity Map

Vacation  
of  
Portion of Unimproved  
Right-of-Way  
Perkins Avenue  
Eastmoreland Subdivision  
Varina District

Feet

0 500 1000 1500 2000  
1:18,056 / 1"=1,505 Feet

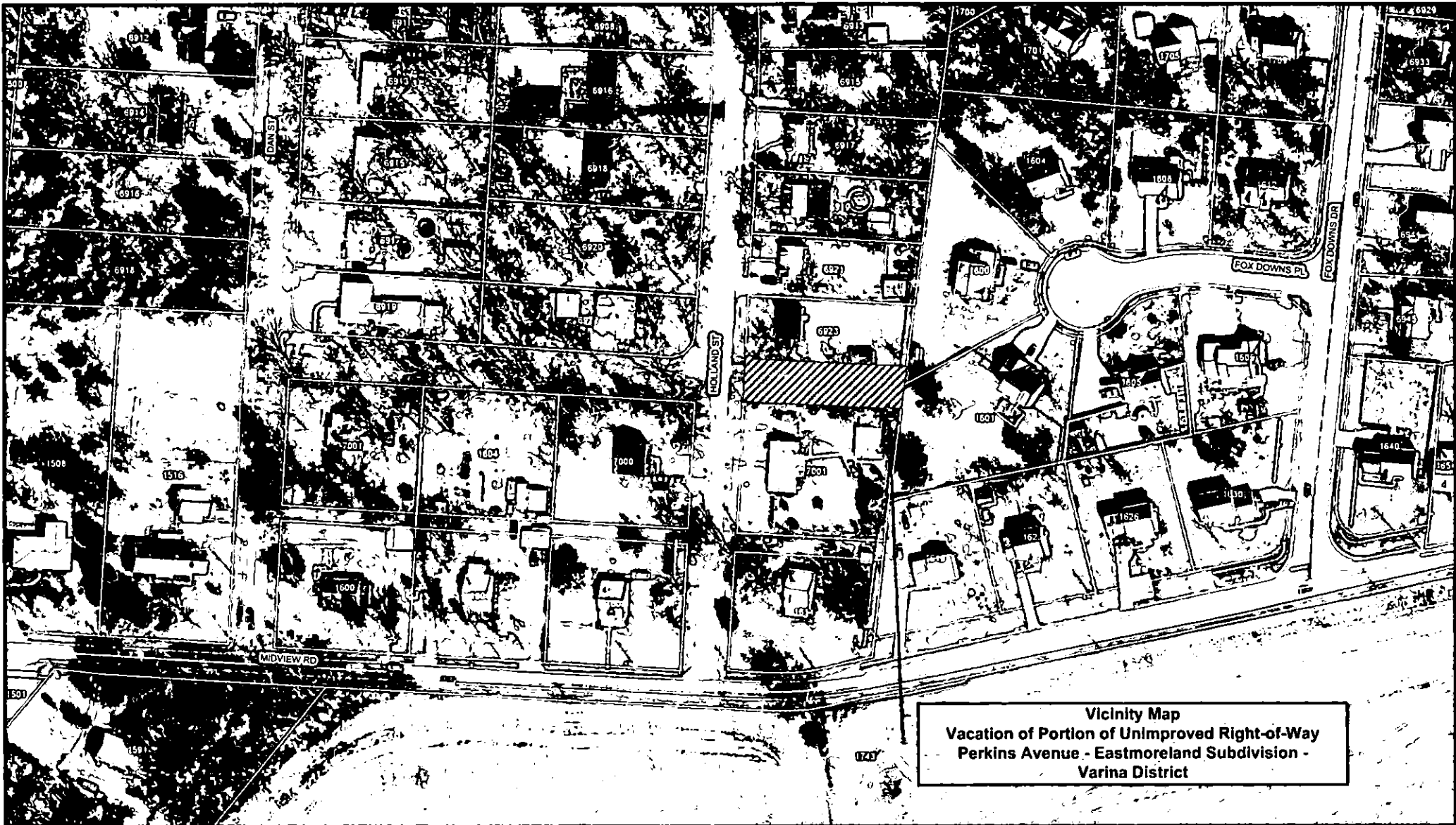


**Title: Vacation of Portion of Perkins Ave.**

**Date: 9/15/2014**

*DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Henrico is not responsible for its accuracy or how current it may be.*





Vicinity Map  
Vacation of Unimproved Right-of-Way  
Perkins Avenue - Eastmoreland Subdivision -  
Varina District



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No 25014  
Page No. 1 of 1

Agenda Title: RESOLUTION — Hearing of Necessity — Creighton Road Improvements — Project #00985 — Fairfield and Varina Districts

For Clerk's Use Only:

Date: SEP 23 2014

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Shontr Seconded by (1) Nelson  
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on September 9, 2014, the Board of Supervisors approved a resolution scheduling a public hearing on September 23, 2014, to consider the need for improving Creighton Road between Laburnum Avenue and the City of Richmond limits; and,

WHEREAS, the proposed improvements consist of construction of a four-lane roadway between Laburnum Avenue and Sandy Lane and a new connector road to Dabbs House Road, replacement of the bridge on Creighton Road, and leveling of the road surfaces between Stone Dale Drive and the City of Richmond limits; and,

WHEREAS, the Clerk of the Board has given notice of the public hearing as required by Section 33.1-233 of the Code of Virginia; and,

WHEREAS, the Board held the public hearing on September 23, 2014, at which time all owners and other interested citizens were given an opportunity to be heard; and,

WHEREAS, the Board has concluded that the proposed improvements should be made.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors finds the necessity of the proposed improvements of Creighton Road between Laburnum Avenue and the City of Richmond limits and authorizes their construction.

COMMENTS: The estimated total cost of this project is \$8,350,000. Funding for the proposed improvements shall be provided from General Obligation Bonds, state funding, and the General Fund, Project #00985. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

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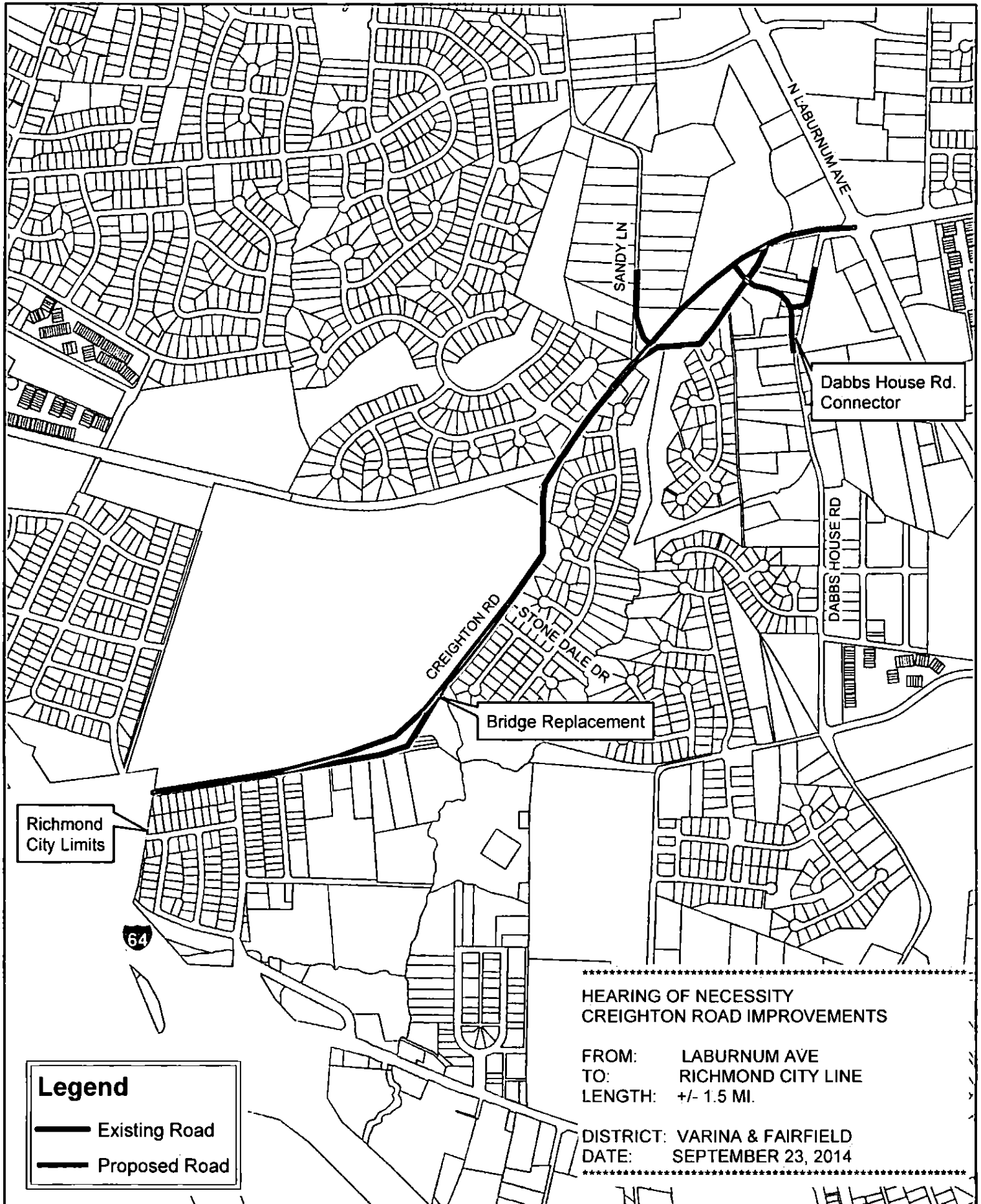
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Clerk, Board of Supervisors

Date: \_\_\_\_\_



# CREIGHTON ROAD





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 2514

Page No. 1 of 1.

Agenda Title: RESOLUTION — Hearing of Necessity — Dabbs House Road Improvements —  
Project #00610 — Varina District

For Clerk's Use Only:

Date: SEP 23 2014

- ( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to: 10/28/14

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Thornton  
(2) (2)

REMARKS:

YES NO OTHER

Glover, R.	✓		
Kaechele, D.	✓		
Nelson, T.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

WHEREAS, on September 9, 2014, the Board of Supervisors approved a resolution scheduling a public hearing on September 23, 2014, to consider the need for improving Dabbs House Road between Nine Mile Road and Kingsridge Parkway; and,

WHEREAS, Dabbs House Road will be widened from Nine Mile Road to Kingsridge Parkway, sidewalk will be constructed on the north and west sides of Dabbs House Road, and a right turn lane will be constructed on northbound Nine Mile Road at its intersection with Dabbs House Road; and,

WHEREAS, the Clerk of the Board has given notice of the public hearing as required by Section 33.1-233 of the Code of Virginia; and,

WHEREAS, the Board held the public hearing on September 23, 2014, at which time all owners and other interested citizens were given an opportunity to be heard; and,

WHEREAS, the Board has concluded that the proposed improvements should be made.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors finds the necessity of the proposed improvements of Dabbs House Road between Nine Mile Road and Kingsridge Parkway and authorizes their construction.

COMMENTS: The estimated total cost of this project is \$10,800,000. Funding for the improvements shall be provided from state funding and the General Fund, Project #00610. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

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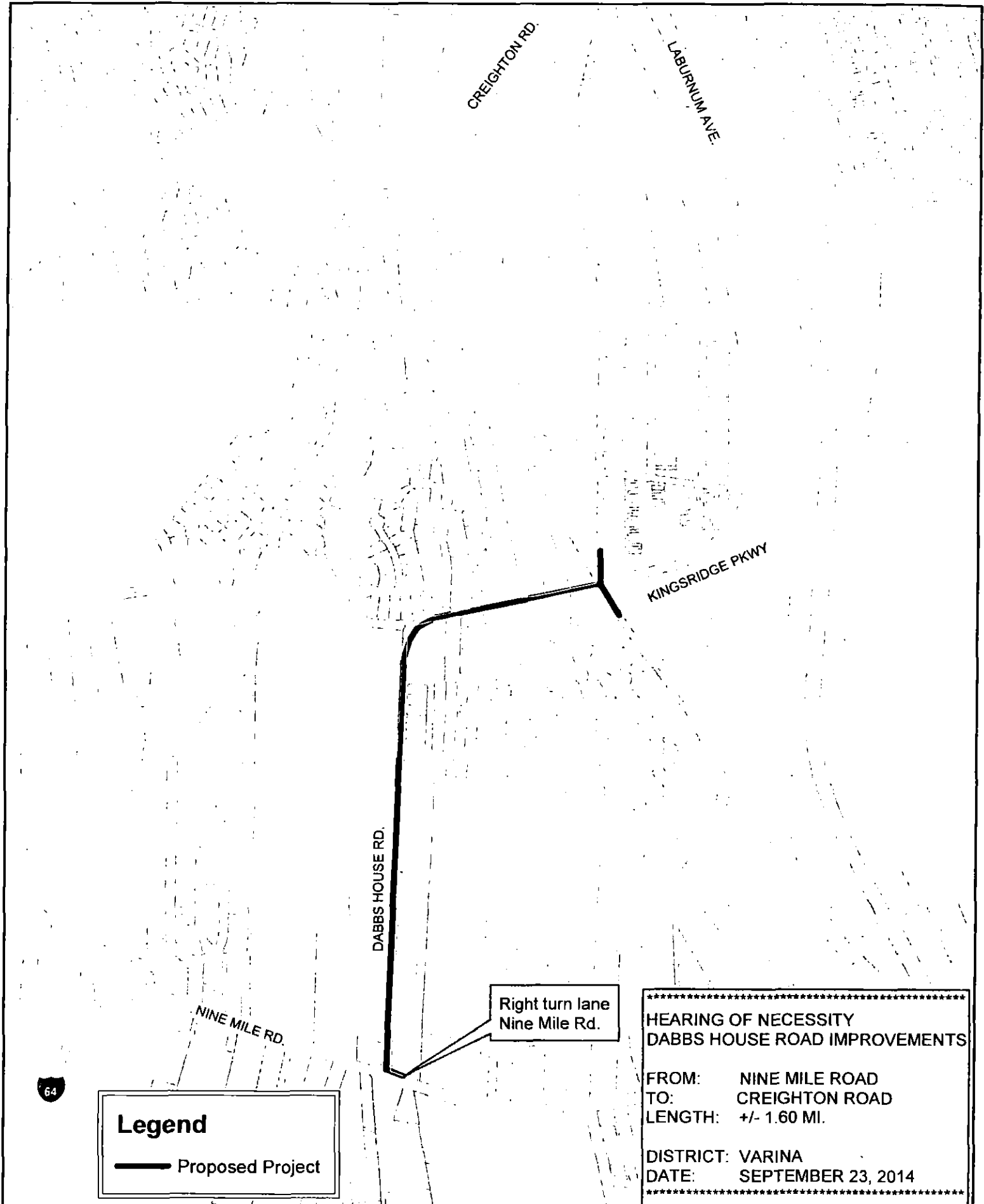
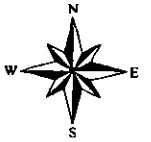
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Clerk, Board of Supervisors

Date: \_\_\_\_\_



# PROPOSED DABBS HOUSE ROAD IMPROVEMENTS



## Legend

— Proposed Project

### HEARING OF NECESSITY DABBS HOUSE ROAD IMPROVEMENTS

FROM: NINE MILE ROAD  
TO: CREIGHTON ROAD  
LENGTH: +/- 1.60 MI.

DISTRICT: VARINA  
DATE: SEPTEMBER 23, 2014



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 252-14  
Page No. 1 of 1

**Agenda Title: RESOLUTION — Authorization of Joint Enterprise Zone Redesignation Application to the Virginia Department of Housing and Community Development**

For Clerk's Use Only: Date: <b>SEP 23 2014</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <b>* APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thomnton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thomnton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thomnton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the Virginia Enterprise Zone Grant Act ("Act") authorizes the creation of enterprise zones in the Commonwealth of Virginia ("Commonwealth") to stimulate economic development; and,

**WHEREAS**, an enterprise zone for the City of Richmond was designated January 1, 1995 and redesignated effective April 15, 2003 to create the joint Richmond City/Henrico County Enterprise Zone ("Zone"); and,

**WHEREAS**, the Zone is to expire on December 31, 2014, at which time the Henrico County portion of the Zone will have been in existence less than the full 20-years of zone designation provided for by the Act; and,

**WHEREAS**, the Act was amended in 2013 to extend the duration of the Zone an additional eight years to allow Henrico County the full 20 years of enterprise zone benefits; and,

**WHEREAS**, the Virginia Department of Housing and Community Development requires the submission of a Joint Enterprise Zone Redesignation Application ("Application") to extend the duration of the Zone to December 31, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that it: (1) approves the Application, (2) authorizes the County Manager to submit the Application and necessary supporting information to the Virginia Department of Housing and Community Development, and (3) authorizes the County Manager to carry out all program administrative and reporting requirements.

**Comments:** The Director of Community Revitalization recommends this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**HENRICO COUNTY  
JOINT ENTERPRISE ZONE  
REDESIGNATION APPLICATION  
2014  
(Form EZ-R)**



**Department of Housing and Community Development  
Main Street Centre  
600 East Main Street, Suite 300  
Richmond, Virginia 23219**

**(804) 371-7030  
[www.dhcd.virginia.gov](http://www.dhcd.virginia.gov)**

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# REDESIGNATION APPLICATION

Locality:

Henrico County

Government Address:

County of Henrico  
P.O. Box 90775  
Henrico, Virginia 23273

Chief Elected Official (Name and Title):

Honorable Patricia S. O'Bannon, Chairman  
Henrico County Board of Supervisors

Local Zone Administrator:

Name: David Sacks  
Title: Community Development Manager  
Phone: 804-501-7611  
E-mail: sac01@henrico.us

Joint Enterprise Zone Redesignation Application  
List all participating localities:

County of Henrico  
City of Richmond

Certification of Chief Administrative Officer:

*To the best of my knowledge and belief, data in this application is true and correct and the governing body of the participant has duly authorized the application through resolution. The resolution is attached.*

Signature:



Date:

8/25/14

Name: John A. Vitheoulkas  
Title: County Manager

Redesignation Type (check all that apply):

- ☐ Boundary modification: deletion
- ☐ Boundary modification expansion
- ☐ Incentive modification
- ☒ No changes

Number of existing non-contiguous areas present in locality's zone:

☐ 0 ☐ 1 ☒ 2 ☐ 3

Non-contiguous areas added or deleted as part of redesignation:

☒ 0 ☐ 1 ☐ 2

Total non-contiguous zone areas after redesignation: 2

\*Enterprise Zone Public Hearings:

- ☒ N/A
- ☐ One hearing
- ☐ Joint hearing

\*Attachments:

- ☐ Advertisements
- ☐ Minutes
- ☒ Resolution
- ☒ Local assurances
- ☒ Joint redesignation agreement

Locality has submitted all annual reports required to date:

☒ Yes ☐ No

Modification requests as part of redesignation will not be processed until the locality's annual reporting requirements are fulfilled.

\*In cases where there are modifications to zone boundaries and/or zone incentives all localities that are a part of the redesignation must follow the pertinent requirements as outlined for joint zone amendments.

## Zone Strategy Overview

### **1. As a community, what are the largest, ongoing economic development efforts?**

The economic development efforts of Henrico County focus on business attraction, retention, and expansion programs designed to promote and maintain Henrico County as a pro-business community. The County offers a variety of business development programs through the Economic Development Authority (EDA) geared towards business retention and expansion such as outreach marketing and digital marketing initiatives using social media and email campaigns; a business appreciation campaign, and business incentives and grants.

Henrico County also promotes the revitalization of older commercial areas and offers a variety of revitalization incentives and programs focused on reinvestment and job creation. Revitalization, economic development, and commercial assistance/programs include: Architectural Design Assistance, Building Façade Grants, Paving and Parking Lot Sealing Grants, Landscaping Grants, Existing Freestanding Signage Grants, Building Demolition Grants, Plan Review/Permit Fee Waivers, Off-Site Improvement Grants and real estate tax exemptions.

### **2. Briefly describe the overall economic restructuring strategy for the locality.**

Henrico County does not have an overall economic restructuring strategy. The Henrico County economic development strategy focuses on maintaining a strong and growing economic base by encouraging new development and improving existing development. The recession in 2009 impacted Henrico significantly, with the loss of the County's largest private employer and taxpayer when a semiconductor plant closed and two Fortune-500 level corporate headquarters filed for bankruptcy. Since the recession, the County has focused on backfilling vacant space – office and industrial. This strategy has shown success and the County has also started to see activity in the construction of speculative buildings. The unemployment rate for Henrico is down to 5.3% from almost 8% at the beginning of 2010.

### **3. If the community has a written economic development plan that includes an analysis of any needed economic restructuring, please submit a copy of the applicable portion of the plan. Use the space below to summarize its core strategy and note when it was adopted and/or updated.**

The Economic Development Authority (EDA) of Henrico County adopted a Strategic Plan in June 2010. The mission at the EDA as described in the Plan is "to increase county revenue through the attraction of high quality jobs and new capital investment with domestic and international companies, as well as the retention and growth of existing businesses, resulting in continued improvement of the county's well-being and the quality of life for Henrico citizens". The Strategic Plan identifies four goals for economic development:

1. Market Henrico County as a desirable pro-business location
2. Expand and diversify the business tax base
3. Attract well-paying jobs
4. Maintain and strengthen a pro-business environment

The EDA Strategic Plan does not specify the need for economic restructuring.

### **4. Identify what specific sectors and types of businesses are being pursued for the community and briefly discuss the following:**

- ✓ What specific factors are important to these targeted businesses?
- ✓ What specific needs and resources are essential to the operations of these targeted industries/businesses?
- ✓ What factors are of importance to the businesses that choose or have chosen the locality?

Major industry sectors that Henrico County targets include advanced manufacturing and distribution, finance and insurance, high-tech businesses including data centers and technology-based companies, health services and biotechnology professional services.

Important factors and considerations for these businesses include labor force, access to market/consumers, competitive tax and operating costs, stable and friendly business environment, high-quality of life, and existing infrastructure. These components are essential to their operations in general, with nuances in the exact requirements based on the specific industry. For example, food manufacturing requires extensive water and sewer capacity, while data centers are reliant on uninterrupted electric power. Henrico County is strong in all of the above categories which makes Henrico a location of choice for businesses.

Henrico County's central location, pro-business atmosphere, AAA Bond rating and low tax rates make it an excellent place to live and work making it easy to relocate, and attract and retain top-quality professional and technical employees.

**5. What is being done to stimulate private participation in economic development efforts throughout the locality?**

The Henrico County EDA sends two distinct monthly email newsletters outlining current events in Henrico and available properties to nearly 3,000 recipients - target companies, influencers, and allies. Through the Business First program, a team of 25 volunteers surveys over 200 Henrico companies each year to help establish the EDA as a liaison between the business community and the county government. Outreach for the Enterprise Zone program includes a Henrico County specific Enterprise Zone website, Enterprise Zone and Tax Abatement brochures, monthly mailings to new property owners and building permit applicants within the Zone as well as presentations regularly offered by staff.

### Local Incentives Overview

**6. Briefly describe the overall package of local incentives offered within the zone boundaries and how it supports the locality's economic development strategy.**

Henrico County provides targeted incentives which aim to stimulate business development and job growth for qualifying projects. The incentives offered through the Enterprise Zone program include financial assistance, accelerated development processing, permit and fee waivers, real estate tax exemptions, facade grants, paving and landscape grants, employment and training assistance, and technical assistance to Zone businesses.

### Local Incentive Index

7. Please submit your incentive information as it stands today or will stand based on an incentive modification using the table described below. If you are proposing to make changes to your incentives via the redesignation process, please be sure that they have been discussed with DHCD. Both pages of the table must be filled out for each incentive, one incentive per page.

- ✓ **Incentive number, name and description:** Number the incentive; provide its name, and a brief description. *Indicate here if an incentive is new with the word "New."*
- ✓ **Financial Value of Incentive:** Quantify the estimated value of the incentive for a typical business and indicate an anticipated amount available, if appropriate. Example: If the average building permit fee is \$1,000, the value of an incentive to waive building permit fee is \$1,000. A free design assistance incentive would report a dollar amount based on the estimated market rate cost of the service.
- ✓ **Action to Implement:** Indicate what actions have been or will be taken to assure that it will be implemented, such as a local ordinance or formal approval by the Board of Supervisors. Any real property partial tax exemptions allowed under statute § 58.1-3219.4, § 58.1-3220.1, or § 58.1-3221 require an ordinance.
- ✓ **Provider:** Identify the name of the organization or entity that has primary responsibility for implementing the incentive. If the applicant locality is to be the provider, indicate this with the word "applicant".
- ✓ **Qualification Requirements:** List any locally imposed requirements that businesses must meet in order to receive the incentive.
  - An example of a qualification requirement would be that a business must make a certain dollar amount of real property improvements in order to receive the local incentive.
  - If there are no eligibility requirements or if the incentive involves service improvements, capital expenditures or other actions that benefit the businesses and residents within the zone, indicate with the word "none."
- ✓ **Exclusivity to Zone:** Check appropriate box. For localities offering an incentive that is not exclusive to the zone, use this section to explain how the incentive will be enhanced for use in the zone.
- ✓ **Period of Availability:** Indicate the period of time for which the incentive will be made available; "entire life of zone" or "first five years of zone operation", etc. Explain the rationale behind the period of availability.
- ✓ **Effective Date:** Indicate when the incentive will be available, for example "upon zone designation" or "fiscal year 2015."
- ✓ **Source of Funds:** State the source of funds required to implement the incentive (e.g., "local general funds", "local revenue bonds").
  - For sources of funds other than local revenues, indicate the status of fund availability ("grant received" or "application pending").
  - If the incentive does not involve direct expenditures (regulatory or tax relief), indicate this with the word "none" or "forgone revenue."

- ✓ **Annual Budget Allocation Pending Approval:** For proposed incentives that will be funded through local revenues, indicate the amount that will be allocated in the locality's annual budget.
- ✓ **Incentive Description:** (Page 2 of Incentive Narrative Form) Explain why the incentive is included in the local package, what the parameters are, the rationale behind the parameters, and how the incentive ties in with the locality's/region's economic development strategy and meets the needs of targeted businesses.

This chart will replace the current chart in your Enterprise Zone designation application. Complete the incentive chart to include all incentives that are currently offered and those that will be offered if the redesignation includes an incentive modification.

<b>Zone #28B - City of Richmond North/County of Henrico</b>	
<b>Incentive #:</b> 1 <b>Name:</b> Accelerated Development Processing <b>Description:</b>  Fast track plan review and approval processing for major development activities within the Zone.	<b>Locality/Provider:</b> County of Henrico, VA, Planning Department, Department of Public Works, Building Inspections, Division of Police, Division of Fire, Real Property and the Department of Public Utilities <b>Qualification Requirements:</b> Available Countywide  <b>Exclusive to Zone:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (please explain how incentives will be tailored to the zone) Greater consideration will be given to businesses within the Enterprise Zone. <b>Period of Availability: (please explain the rationale behind the period of availability)</b> For the life of zone.
<b>Financial Value of Incentive:</b> N/A	<b>Effective Date:</b> Date of zone designation.
<b>Action to Implement:</b> <input type="checkbox"/> Local Ordinance <input type="checkbox"/> Approval by Board of Supervisors <input checked="" type="checkbox"/> Other: Implemented through Administrative Action	<b>Source of Funds:</b> N/A <b>Annual Budget Allocation Pending Approval:</b> N/A

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Accelerated Development Processing incentive aims to fast-track the plan review and approval process, reducing start-up costs for businesses and major development activities wishing to locate or expand within the Enterprise Zone as part of making Henrico County a pro-business community.

**Zone #28B - City of Richmond North/County of Henrico****Incentive #:** 2**Name:** Rehabilitation Real Estate Tax Exemptions**Description:**

Seven-year tax exemption based on the increase in assessed property value resulting from certain rehabilitation of commercial, industrial, and multifamily real estate.

**Locality/Provider:**

County of Henrico, VA, Department of Finance

**Qualification Requirements:**

To qualify, the commercial/industrial building must be at least 26 years old. Any improvement, renovation, or addition must increase the base value of the structure (excluding the value of the land) by at least 50 percent without increasing the total square footage by more than 100 percent.

**Exclusive to Zone:**☐ Yes☒ No (please explain how incentives will be tailored to the zone)

Incentive will help offset the costs associated with renovating older commercial/industrial structures.

**Period of Availability: (please explain the rationale behind the period of availability)**

For the life of zone.

**Financial Value of Incentive:**

Average value estimated at \$10,980 per property per year.

**Effective Date:**

Date of zone designation.

**Action to Implement:**☒ Approved by Local Ordinance☐ Approved by Board of Supervisors☐ Other:**Source of Funds:**

N/A

**Annual Budget Allocation Pending Approval:**

N/A

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Rehabilitation Real Estate Tax Exemption encourages revitalization of older commercial areas by reducing start-up costs associated with renovating older structures within the Enterprise Zone, and supports the EDA mission of encouraging capital investment.

**Zone #28B - City of Richmond North/County of Henrico**

<b>Incentive #:</b> 3 <b>Name:</b> Building Façade Grant <b>Description:</b>  Individual grants are limited to 33% of the renovation costs or \$30,000, whichever amount is lower.  Incentive will help to enhance the appearance of zone and will help offset the costs associated with renovating older commercial/industrial buildings and coming into compliance with County codes.	<b>Locality/Provider:</b> County of Henrico, VA, Department of Community Revitalization  <b>Qualification Requirements:</b> Limited to façade and other exterior improvements to a building and to correct interior and exterior building-related code violations, if the business will enter into an agreement to create jobs for low-moderate income persons. Jobs must be created within 24 months after the renovation. Agreement requires one job to be created for each \$10,000 of grant funds. Of the jobs created, at least fifty-one percent must be held by a person of a previously low-moderate income.  <b>Exclusive to Zone:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (please explain how incentives will be tailored to the zone)  <b>Period of Availability: (please explain the rationale behind the period of availability)</b> For the life of zone.
<b>Financial Value of Incentive:</b> Up to \$30,000, dependent on total cost of façade and other exterior improvements to a building and to correct code violations. Maximum aggregate value based on allocated funding.	<b>Effective Date:</b> Date of zone designation.
<b>Action to Implement:</b> <input type="checkbox"/> Local Ordinance <input checked="" type="checkbox"/> Approved by Board of Supervisors <input type="checkbox"/> Other:	<b>Source of Funds:</b> Community Development Block Grant  <b>Annual Budget Allocation Pending Approval:</b> \$60,000 allocated for FY 2014-15.

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Building Façade Grant supports the revitalization of older commercial corridors by off-setting the costs associated with renovating older commercial/industrial buildings and achieving compliance with County codes. This incentive encourages job creation and capital investment. By improving the appearance of older buildings this encourages additional reinvestment in the older commercial corridors.



**Zone #28B - City of Richmond North/County of Henrico**

<b>Incentive #:</b> 4 <b>Name:</b> Employment and Training Assistance <b>Description:</b>  Referral of qualified applicants and related training within the Capital Area.	<b>Locality/Provider:</b> County of Henrico, VA, Capital Area Workforce Investment Board <b>Qualification Requirements:</b>  Available region-wide.  <b>Exclusive to Zone:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (please explain how incentives will be tailored to the zone) Incentive will help reduce the startup costs of new businesses locating within the zone. <b>Period of Availability: (please explain the rationale behind the period of availability)</b> For the life of zone.
<b>Financial Value of Incentive:</b> Dependent on total cost of training.	<b>Effective Date:</b> Date of zone designation.
<b>Action to Implement:</b> <input type="checkbox"/> Local Ordinance <input type="checkbox"/> Approved by Board of Supervisors <input checked="" type="checkbox"/> Other: Administrative Action	<b>Source of Funds:</b> Multiple <b>Annual Budget Allocation Pending Approval:</b> N/A

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Employment Training and Assistance incentive provides job training by utilizing the Workforce Investment Act Funds and other resources to provide a wide range of training opportunities for businesses locating or already located within the Enterprise Zone. By providing job training opportunities it enhances the county's ability to attract and retain businesses.

**Zone #28B - City of Richmond North/County of Henrico****Incentive #: 5****Name:** Planning Review/Permit Fee Waivers**Description:**

Permit fees and planning review fees are waived for properties in the Enterprise Zone.

**Locality/Provider:** County of Henrico, VA, Planning Department, and Building Inspections Office**Qualification Requirements:**

Available only within the Enterprise Zone.

Limited to the following application/review/permit fees: Rezoning, Plan of Development, Landscaping and Lighting Plans, Provisional Use Permits, Conditional Use Permits, Temporary Use Permits, Variances, Sign Permits, and Building Permits.

**Exclusive to Zone:**☒ Yes☐ No (please explain how incentives will be tailored to the zone)**Period of Availability: (please explain the rationale behind the period of availability)**

For the life of zone.

**Financial Value of Incentive:**

Average value estimated at \$777.10 per plan review/permit fee per year.

**Effective Date:**

Date of zone designation.

**Action to Implement:**☒ Implemented by Local Ordinance☐ Approved by Board of Supervisors☐ Other:**Source of Funds:**

N/A

**Annual Budget Allocation Pending Approval:**

N/A

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Planning Review/Permit Fee Waivers incentive reduces start-up costs for businesses wishing to locate or expand in the Zone, facilitating capital improvements and job growth. This promotes the revitalization of the older commercial areas.

**Zone #28B - City of Richmond North/County of Henrico****Incentive #:** 6**Name:** Architectural Design Assistance Program**Description:**

Professional design assistance for façade and exterior improvements, including landscaping.

**Locality/Provider:** County of Henrico, VA, Department of Community Revitalization**Qualification Requirements:**

Applicants must be able to describe their plans for implementing improvements to the building once designed.

**Exclusive to Zone:**☒ Yes☐ No (please explain how incentives will be tailored to the zone)**Period of Availability:** (please explain the rationale behind the period of availability)

For the life of zone.

**Financial Value of Incentive:**

Up to \$2,500 per property. Maximum aggregate value based on allocation of funds.

**Effective Date:**

Date of zone designation.

**Action to Implement:**☐ Local Ordinance☒ Approved by Board of Supervisors☐ Other:**Source of Funds:**

Community Development Block Grant

**Annual Budget Allocation Pending Approval:**

\$30,000 allocated for FY 2014-15.

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Architectural Design Assistance Program supports the revitalization of older commercial corridors which enhances the appearance of businesses to promote an inviting image within designated Enterprise Zone commercial corridors.

**Zone #28B - City of Richmond North/County of Henrico****Incentive #: 7****Name:** Fire Safety Seminars for Businesses**Description:**

Free on-site seminars will be provided on such topics as fire safety, developing a fire escape plan, etc.

**Locality/Provider:**

County of Henrico, VA, Division of Fire

**Qualification Requirements:**

Available countywide. Priority will be given to requests from businesses within the Enterprise Zone.

**Exclusive to Zone:**☐ Yes☒ No (please explain how incentives will be tailored to the zone)

Priority will be given to requests from businesses within the zone.

**Period of Availability: (please explain the rationale behind the period of availability)**

For the life of zone.

**Financial Value of Incentive:**

N/A

**Effective Date:**

Date of zone designation.

**Action to Implement:**☐ Local Ordinance☐ Approved by Board of Supervisors☒ Other: Approved by Administrative Action**Source of Funds:**

N/A

**Annual Budget Allocation Pending Approval:**

N/A

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Fire Safety Assistance program offers free on-site seminars provided by request, covering a variety of fire safety topics to help to improve safety and reduce the threat of fire in older commercial/industrial structures within the zone, leading to business success and further reinvestment in older commercial corridors.

**Zone #28B - City of Richmond North/County of Henrico****Incentive #: 8****Name:** Crime Prevention Through Environmental Design**Description:**

An in-depth analysis conducted of existing commercial or industrial sites within the zone and review of proposed development plans to identify measures/steps that can be taken to reduce or eliminate crime.

**Locality/Provider:**

County of Henrico, VA, Division of Police

**Qualification Requirements:**

None.

**Exclusive to Zone:**☐ Yes☒ No (please explain how incentives will be tailored to the zone)

Priority will be given to requests from business within the zone.

**Period of Availability: (please explain the rationale behind the period of availability)**

For the life of zone.

**Financial Value of Incentive:**

N/A

**Effective Date:**

Date of zone designation.

**Action to Implement:**☐ Local Ordinance☐ Approved by Board of Supervisors☒ Other: Approved by Administrative Action**Source of Funds:**

N/A

**Annual Budget Allocation Pending Approval:**

N/A

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Crime Prevention Through Environmental Design incentive assists business owners in reducing crime and improving the perception of safety. Crime reduction lowers the cost of doing business therefore encouraging capital investment and job growth. Positive perceptions of safety can lead to increased business revenues.

**Zone #28B - City of Richmond North/County of Henrico****Incentive #:** 9**Name:** Commercial Revitalization Staff Assistance**Description:**

Professional staff of commercial revitalization planners are available to provide design and technical assistance to businesses within the zone and assist with zone administration.

**Locality/Provider:** County of Henrico, VA, Department of Community Revitalization**Qualification Requirements:**

Available to businesses within the Enterprise Zone.

**Exclusive to Zone:**☒ Yes☐ No (please explain how incentives will be tailored to the zone)**Period of Availability: (please explain the rationale behind the period of availability)**

For the life of zone.

**Financial Value of Incentive:**

N/A

**Effective Date:**

Date of zone designation.

**Action to Implement:**☐ Local Ordinance☒ Approved by Board of Supervisors☐ Other: Administrative Action**Source of Funds:**

Community Development Block Grant

**Annual Budget Allocation Pending Approval:**

\$176,500 allocated for FY2014-15.

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

Community Revitalization Staff provide design and technical assistance resulting in cost and time savings for businesses, enabling additional capital investment and expansion. The staff assistance promotes the revitalization of the older commercial areas.

**Zone #28B - City of Richmond North/County of Henrico****Incentive #:** 10**Name:** Training Seminars for Businesses located in the Enterprise Zone.**Description:**

Periodic seminars and training sessions will be held for businesses located within the Enterprise Zone on such topics as merchandising, marketing, conducting special events, design recommendations, building maintenance, etc.

**Locality/Provider:** County of Henrico, VA, Department of Community Revitalization.**Qualification Requirements:**

Limited to businesses located within the Enterprise Zone or areas designated as Special Strategy Areas.

**Exclusive to Zone:**☐ Yes☒ No (please explain how incentives will be tailored to the zone)

Proposed incentive will help improve competitiveness of businesses within the zone

**Period of Availability: (please explain the rationale behind the period of availability)**

For the life of zone.

**Financial Value of Incentive:**

Cost of seminars and training varies.

**Effective Date:**

Date of zone designation.

**Action to Implement:**☐ Local Ordinance☐ Approved by Board of Supervisors☒ Other: Approved by Administrative Action**Source of Funds:**

Community Development Block Grant and/or County General Fund

**Annual Budget Allocation Pending Approval:**

Allocated as needed.

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

Periodic training seminars and technical assistance promotes the revitalization of the older commercial areas and encourages business growth and development, leading to new capital investment and job creation.

**Zone #28B - City of Richmond North/County of Henrico****Incentive #: 11****Name:** Off-Site Improvement Grant**Description:**

Grants up to the lesser of 33% of the cost of eligible off-site improvements or \$10,000 will be offered to applicants to off-set costs associated with development, redevelopment and rehabilitation of properties. Eligible costs include off-site drainage, water, and sewer improvements needed to serve the property.

**Locality/Provider:** County of Henrico, VA, Department of Community Revitalization**Qualification Requirements:**

Limited to businesses located in the zone.

To qualify for an off-site improvement grant, the applicant must invest a minimum \$250,000 in a new building or \$50,000 in exterior improvements to an existing building which may include additions, the correction of exterior code violations and interior code violations.

The applicant must create a minimum of one new fulltime or equivalent job to be held by a previously low-moderate income person. Jobs must be created within 24 months of completing off-site improvements.

**Exclusive to Zone:**☒ Yes☐ No (please explain how incentives will be tailored to the zone)**Period of Availability: (please explain the rationale behind the period of availability)**

For the life of zone.

**Financial Value of Incentive:**

Dependent on cost of off-site improvements, not to exceed \$10,000 per business. Maximum aggregate value based on allocations.

**Effective Date:**

January 1, 2006

**Action to Implement:**☐ Local Ordinance☒ Approved by Board of Supervisors☐ Other:**Source of Funds:**

Community Development Block Grant

**Annual Budget Allocation Pending Approval:**

Current balance \$30,000.

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

This incentive promotes revitalization of the older commercial areas by providing funds to update needed infrastructure such as new water, sewer or drainage improvements. The grant supports new capital investment and accompanying job growth by offsetting the cost of required off-site improvements, much of which are frequently associated with new regulatory requirements.



**Zone #28B - City of Richmond North/County of Henrico****Incentive #: 12****Name:** Paving and Parking Lot Sealing Grant**Description:**

Grants up to the lesser of 33% of the cost of paving or \$5,000 where existing parking areas are gravel or deteriorated, for parking area expansion and for the sealing of parking areas to include striping. The grant will be for properties with existing buildings or where an addition(s) to an existing building is proposed. This grant may be used separately or with other grants.

**Locality/Provider:** County of Henrico, VA, Department of Community Revitalization**Qualification Requirements:**

Limited to businesses located in the zone. If parking capacity is changed, paving must be approved by the Planning Department.

**Exclusive to Zone:**☒ Yes☐ No (please explain how incentives will be tailored to the zone)**Period of Availability: (please explain the rationale behind the period of availability)**

For the life of zone.

**Financial Value of Incentive:**

Dependent on cost of paving, not to exceed \$5,000 per business. Maximum aggregate value based on allocations.

**Effective Date:**

Paving grant January 1, 2007. Sealing grant added January 1, 2010.

**Action to Implement:**☐ Local Ordinance☒ Approved by Board of Supervisors☐ Other.**Source of Funds:**

County General Funds

**Annual Budget Allocation Pending Approval:**

Allocated as needed.

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Paving and Parking Lot Sealing Grant enhances the appearance and function of existing businesses aiding in the revitalization of the existing commercial corridors. This incentive offsets the costs associated with doing business in older commercial areas, thereby supporting further capital investment and job growth.

**Zone #28B - City of Richmond North/County of Henrico****Incentive #:** 13**Name:** Landscaping Grant**Description:**

Grants up to the lesser of 33% of the cost of landscaping or \$2,000 for the enhancement of the parking areas, or front of the building or property. For properties with existing buildings or where an addition(s) to an existing building is proposed. This may be used separately or with other grants.

**Locality/Provider:** County of Henrico, VA, Department of Community Revitalization**Qualification Requirements:**

Limited to businesses located in the Enterprise Zone. Landscaping must be approved by Department of Community Revitalization.

**Exclusive to Zone:**☒ Yes☐ No (please explain how incentives will be tailored to the zone)**Period of Availability: (please explain the rationale behind the period of availability)**

For the life of zone.

**Financial Value of Incentive:**

Dependent on cost of landscaping, not to exceed \$2,000 per business. Maximum aggregate value based on allocations.

**Effective Date:**

March 18, 2008

**Action to Implement:**☐ Local Ordinance☒ Approved by Board of Supervisors☐ Other:**Source of Funds:**

County General Fund

**Annual Budget Allocation Pending Approval:**

Allocated as needed.

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Landscaping Grant enhances the appearance of existing businesses to aid in the revitalization of the older commercial corridors. This incentive offsets the costs associated with doing business in older commercial areas, thereby supporting further capital investment and job growth.

**Zone #28B - City of Richmond North/County of Henrico**

<b>Incentive #: 14</b> <b>Name:</b> Building Façade Grant-Existing Small Businesses <b>Description:</b>  Grants up to the lesser of 33% of renovation costs or \$30,000 for external improvements and to correct external or internal code violations for existing small businesses that cannot create new jobs.	<b>Locality/Provider:</b> County of Henrico, VA, Department of Community Revitalization
	<b>Qualification Requirements:</b>  Limited to businesses located in the zone. Façade improvements must be approved by Department of Community Revitalization. Limited to existing businesses with a maximum of six full-time equivalent employees. This may be used separately or with other grants.
	<b>Exclusive to Zone:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (please explain how incentives will be tailored to the zone)
<b>Financial Value of Incentive:</b> Dependent on cost of rehabilitation, not to exceed \$30,000 per business. Maximum aggregate value based on allocations.	<b>Period of Availability:</b> (please explain the rationale behind the period of availability) For the life of zone.
<b>Action to Implement:</b> <input type="checkbox"/> Local Ordinance <input checked="" type="checkbox"/> Approved by Board of Supervisors <input type="checkbox"/> Other:	<b>Effective Date:</b> March 18, 2008
	<b>Source of Funds:</b> County General Fund  <b>Annual Budget Allocation Pending Approval:</b> Allocated as needed.

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Building Façade Grant for Existing Small Businesses supports the revitalization of older commercial corridors by offsetting the costs associated with renovating older commercial structures and achieving compliance with County codes. This incentive encourages job creation and capital investment.

**Zone #28B - City of Richmond North/County of Henrico**

<b>Incentive #: 15</b> <b>Name:</b> Building Demolition Grant <b>Description:</b>  Grants up to the lesser of 33% of building demolition costs or \$30,000 to clear a site for new development. The demolition must clear the site for an additional investment of \$250,000 for a new building. Property owners will be reimbursed for demolition after new construction has been completed. This may be used separately or with other grants.	<b>Locality/Provider:</b> County of Henrico, VA, Department of Community Revitalization
	<b>Qualification Requirements:</b>  Limited to properties located in the zone. Demolition must be followed by investment of at least \$250,000 for a new building.
	<b>Exclusive to Zone:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (please explain how incentives will be tailored to the zone)
<b>Financial Value of Incentive:</b> Dependent on cost of demolition, not to exceed \$30,000 per business. Maximum aggregate value based on allocations.	<b>Period of Availability: (please explain the rationale behind the period of availability)</b> For the life of zone.
<b>Action to Implement:</b> <input type="checkbox"/> Local Ordinance <input checked="" type="checkbox"/> Approved by Board of Supervisors <input type="checkbox"/> Other:	<b>Effective Date:</b> March 18, 2008
	<b>Source of Funds:</b> County General Fund  <b>Annual Budget Allocation Pending Approval:</b> Allocated as needed.

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Building Demolition Grant supports the demolition of existing buildings which impede new construction thereby supporting new capital investment and job growth and aids in revitalization of the older commercial corridors.

**Zone #28B - City of Richmond North/County of Henrico**

<b>Incentive #: 16</b> <b>Name:</b> Existing Freestanding Signage Grant <b>Description:</b>  Grants up to the lesser of 33% or \$2,000 for demolition, replacement, or refurbishment of an existing freestanding sign. New freestanding signs are not eligible for this grant. This grant may be used separately or with other grants.	<b>Locality/Provider:</b> County of Henrico, VA, Department of Community Revitalization
	<b>Qualification Requirements:</b>  Limited to existing commercial businesses located within the Enterprise Zone. The Department of Community Revitalization must approve the design of the proposed signage.
	<b>Exclusive to Zone:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (please explain how incentives will be tailored to the zone)
	<b>Period of Availability: (please explain the rationale behind the period of availability)</b> For the life of zone.
<b>Financial Value of Incentive:</b> Dependent on cost of signage, not to exceed \$2,000 per business. Maximum aggregate value of based on allocations.	<b>Effective Date:</b> January 1, 2011
<b>Action to Implement:</b> <input type="checkbox"/> Local Ordinance <input checked="" type="checkbox"/> Approved by Board of Supervisors <input type="checkbox"/> Other:	<b>Source of Funds:</b> County General Fund
	<b>Annual Budget Allocation Pending Approval:</b> Allocated as needed.

**Briefly indicate how the incentive supports the locality's economic development strategy. Explain the qualification requirements and the rationale for the requirements.**

The Existing Freestanding Signage Grant enhances the appearance and promotes a more positive image of businesses and commercial areas where the sign is located, supporting capital investment and job growth and promotes the revitalization of older commercial corridors.

## Local Incentive Index

8. Use the chart below to designate roles and responsibilities for the local incentive administration process. Applicants **MUST** indicate the office and individual who will be responsible for each role. Please add additional rows if needed to cover all the local incentives.

Local Incentive Administration Process				
Incentive #	Application Development	Marketing	Application Processing	Qualifies and/or Awards
	Office/Individual	Office/Individual	Office/Individual	Office/Individual
<i>Example:</i> 1. Waiver of Building Permit Fees	<i>Building Dept./ Local Zone Administrator</i>	<i>Building Dept./IDA</i>	<i>IDA/ Local Zone Administrator</i>	<i>Building Dept.</i>
1. Accelerated Development Processing	Community Revitalization Director	Dept. of Community Revitalization/All EZ staff	Planning Dept./Plan Expediter	Deputy County Manager for Community Development
2. Rehabilitation Real Estate Tax Exemptions	Dept. of Finance, Div. of Real Estate/Real Estate Assessment Director	Dept. of Community Revitalization/All EZ staff	Dept. of Finance, Div. of Real Estate/Real Estate Assessment Director	Dept. of Finance, Div. of Real Estate/Real Estate Assessment Director
3. Building Façade Grants	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/All EZ staff	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/Enterprise Zone Program Manager
4. Employment Training and Assistance	Capitol Region Workforce Partnership/Executive Director	Dept. of Community Revitalization/All EZ staff	Capitol Region Workforce Partnership/Executive Director	Capitol Region Workforce Partnership/Executive Director
5. Planning Review/Permit Fee Waivers	Permit Center/Director	Dept. of Community Revitalization/All EZ staff	Permit Center/Director	Permit Center/Director
6. Architectural Design Assistance Program	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/All EZ staff	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/Enterprise Zone Program Manager
7. Fire Safety Assistance	Division of Fire/Fire Marshal	Dept. of Community Revitalization/All EZ staff	Division of Fire/Fire Marshal	Division of Fire/Fire Marshal
8. Crime Prevention Through Environmental Design	Division of Police/CPTED Planner	Dept. of Community Revitalization/All EZ staff	Division of Police/CPTED Planner	Division of Police/CPTED Planner
9. Commercial Revitalization Staff Assistance	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/All EZ staff	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/Enterprise Zone Program Manager
10. Training Seminars for Businesses	Dept. of Community Revitalization/All EZ Staff	Dept. of Community Revitalization/All EZ staff	Dept. of Community Revitalization/All EZ Staff	Dept. of Community Revitalization/All EZ Staff
11. Off-Site Improvement Grants	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/All EZ staff	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/Enterprise Zone Program Manager

<b>12. Paving and Parking Lot Sealing Grant</b>	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/All EZ staff	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/Enterprise Zone Program Manager
<b>13. Landscaping Grant</b>	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/All EZ staff	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/Enterprise Zone Program Manager
<b>14. Building Façade Grant-Existing Small Businesses</b>	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/All EZ staff	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/Enterprise Zone Program Manager
<b>15. Building Demolition Grants</b>	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/All EZ staff	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/Enterprise Zone Program Manager
<b>16. Existing Freestanding Signage Grant</b>	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. of Community Revitalization/All EZ staff	Dept. of Community Revitalization/Enterprise Zone Program Manager	Dept. Community Revitalization/Enterprise Zone Program Manager

### Zone Boundaries Overview

Please complete the following information.

**9. Type and name of locality:** County of Henrico.

- ☒ County:  
☐ Consolidated City:  
☐ City:

Zone Acreage for this locality: 3,643

If modifications are being made as part of the redesignation, this should be the acreage of the zone AFTER the modification.

**10. If applicant is a city, specify the size guideline option used.**

☐ Basic land size minimum and maximum

☐ 7 percent of land area  
Total land area of city: \_\_\_\_\_

☐ 7 percent of population  
Total population of city: \_\_\_\_\_  
Total population of zone: \_\_\_\_\_

**11. Provide a specific geographic description of the zone area.**

The Henrico County Enterprise Zone, encompasses a total of 3,364 acres, consists of two non-contiguous areas, and encompasses primarily older commercial corridors along a number of major arterials in the eastern, northern and western portions of the County. The Zone began in April 2003 with the redesignation of the City of Richmond North Enterprise Zone, incorporating areas along W. Broad Street from the corporate limits at Willow Lawn Shopping Center to Glenside Drive and an area of Nine Mile Road from Dabbs House Road to Hanover Road.

Zone expansions were approved by the Commonwealth of Virginia in 2004, 2006, 2008, 2010, 2011, and 2012. These expansions added several commercial corridors and industrial areas and a number of new local incentives. The following areas became part of the Zone: additional areas along Nine Mile Road and Creighton Road, areas along Staples Mill Road between the City line and Parham Road, property adjacent to the CSX rail line between I-64 and Parham Road, the Lakeside Avenue commercial corridor, the Brook Road corridor from the City limits north to Maryland Avenue, the Mechanicsville Turnpike commercial corridor, the commercial area of Laburnum Avenue from the City limits to Mechanicsville Turnpike, Regency Square Mall and surrounding commercial areas, the commercial area at the intersection of Woodman and Hungary Roads, areas of Williamsburg Road in Sandston from Charles City Road to Nine Mile Road, South Laburnum Avenue north of Seven Hills Boulevard, including areas along Audubon Drive to I-64, Chamberlayne Road at Wilmer Avenue, Glenside Drive at Broad Street, and part of the Richmond International Airport property.



**12. Why have these areas of the locality been selected for the Enterprise Zone?**

The Henrico County Enterprise Zone Program consists primarily of older commercial corridors along major arterials in the eastern, northern and western portions of the County. These areas were selected in order to provide assistance and incentives as a means to strengthen existing business, encourage revitalization, and enhance the appearance of these commercial corridors. Several locations, representing economic development opportunities in lower and moderate income areas of the County were also included.

**13. Describe any specific properties the locality has identified for rehabilitation, expansion, or development.**

All Enterprise Zone properties were selected in order to achieve the above objectives.

**14. How do these areas relate to the locality's package of local incentives and the targeted businesses it is trying to leverage?**

The local incentive package has been developed and modified based on identified needs of small businesses located in the targeted commercial corridors, and opportunities for improving the overall conditions and business environment of these corridors.

**15. Discuss the priority this zone has for the locality.**

The Enterprise Zone and several areas in particular are specifically mentioned in the Henrico County 2026 Comprehensive Plan. A number of these areas are identified in the plan as areas for revitalization or as Special Focus Areas. The Enterprise Zone and the incentives offered are a very high priority for the County and the County has consistently funded the incentives.

**16. How will the Enterprise Zone designation be combined with the existing incentive programs identified above to create a comprehensive suite of economic development tools?**

All county-wide economic development programs are available and are marketed to businesses located within the Enterprise Zone.

**Marketing Efforts**

**17. What tools are currently being used to market the Enterprise Zone?**

Enterprise Zone marketing efforts consist of a Henrico County specific Enterprise Zone website, Enterprise Zone and Tax Abatement brochures, monthly mailings to new property owners and building permit applicants within the zone as well as presentations regularly offered by staff. Staff also directly visits businesses in the Zone to explain the program.

**18. Identify and discuss the specific programs or entities that will have a role in marketing the zone or using the zone to leverage desired community outcomes.**

- Henrico County Economic Development Authority
- Henrico County Department of Community Revitalization
- Various Business Associations
- Henrico County Departments of Planning, Building Inspections, Permit Center, Finance, and Real Estate
- Commercial Real Estate Agents

### Benchmarks

DHCD continuously monitors the performance of each Enterprise Zone. Any zone that goes five consecutive years without state incentive qualification shall be terminated. Although DHCD will work with all designated zones to ensure that zones remain successful, participating localities must share the responsibility.

**19. How many grants of each type are likely for the locality to expect each year?**

The numbers provided here will assist in DHCD's assessment of zone effectiveness. Benchmarks should be realistic and this chart should be used as a method of tracking progress and achieving goals.

Year	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Job Creation Grants	2	2	2	2	2	10
Real Estate Grants	10	10	10	10	10	100
Local Incentive Usage*	200	200	200	200	200	1,000

\* includes local grants, fee waivers, and tax exemptions

**20. Please use the space below to describe how the locality will measure the effectiveness of the zone should it be approved. Other than the chart above, what performance measures and benchmarks will the locality use?**

The County of Henrico Department of Community Revitalization monitors the use and economic benefit of County incentives. These efforts include staff strategy meetings and monthly reporting to track funding commitments and project status. Staff also monitors instances of technical assistance and outreach to Zone businesses and business organizations each month. Each year performance targets are established for staff activity in support of the Zone. Those targets are contained in the County's annual adopted Budget and include, number of Architectural Design Grants, number of technical assistance instances provided to businesses, grants completed, value of grant assisted projects, value of all Zone projects, and value of grants awarded.

## SUPPLEMENTAL MATERIALS

### Checklist of Required Attachments

Place the required attachments at the end of the redesignation application. Unless otherwise specified, the attachment is required for all types of modifications.

- ☐ **Public Hearing Advertisements (2)**  
Published once a week for two successive weeks in a newspaper of general circulation; final advertisement cannot be published < 5 days or > 21 days prior to the hearing. (Required of a locality only if changes are being made to its existing incentives and/or boundaries)
- ☐ **Official Public Hearing Minutes** (Required of a locality only if changes are being made to its existing incentives and/or boundaries)
- ☒ **Local Assurances**  
In the case of redesignation of a joint zone all participating localities must submit local assurances, even if they are not modifying their portion of the zone.
- ☒ **Resolution**  
In the case of redesignation of a joint zone all participating localities must submit approval resolutions, even if they are not modifying their portion of the zone.
- ☒ **Joint Enterprise Redesignation Application Agreement**  
In the case of redesignation of a joint zone all participating localities must submit a joint application agreement, even if they are not modifying their portion of the zone.
- ☐ **Maps** (Boundary modifications only)
- ☐ **Incentive charts** (Incentive modifications only)

### Map Requirements – Required only for boundary modifications.

–Not Applicable

For each of the required maps, submit one map showing the entire zone area of the redesignated joint zone. The required maps must be able to fit inside a legal size mailing envelope. Each of the required maps must be produced at the same scale. GIS generated maps are preferred. Topographic maps are highly discouraged. Zone administrators **MUST** submit a draft boundary modification map to DHCD prior to holding the public hearing for review.

**Map 1 – Map of the locality indicating the current and amended boundaries of the enterprise zone area. Please indicate the amended zone boundaries using the following key:**



Proposed Additions – Red fill with bold red dashed border



Proposed Deletions – Blue fill with bold blue dashed border



Existing Zone Boundaries – Green fill

All required features listed in the charts must be included on each map and clearly visible.

**Required Features Included on Map (where present in zone):**

- Major Streets/Roads/Highways Labeled (dark gray lines)
- City/County/Town limit lines identified by bold blue line
- Key Businesses/Employers
- Key Properties/Revitalization Project Areas/ Developable Land
- Airports/ Ports of Entry
- Major Railways
- Office or Industrial Parks
- Special Districts

**Map 2** - Map of the modified enterprise zone boundary indicating the existing land use characteristics according to the following classifications:

Privately Held Land

Business/Commercial  
Industrial  
Institutional  
Single-family residential  
Multi-family  
Agriculture  
Parking  
Mixed-use (or "Other")

Publicly Held Land

State/Federal Land  
Local publicly owned land in use  
Unused local public land  
Parks & Recreational Areas  
Parking

Indicate on this map the total zone acreage and the approximate number of acres devoted to each type of use.

**Map 3** – Map of the modified enterprise zone showing the boundaries of existing zoning districts. (If the area is not zoned, this map is not required.)

Place required maps at the end of the application. Once approved by DHCD you will be required to send updated Shape files to VEDP so that they may update their records and can accurately represent the zone area to possible prospects.

## APPENDICES – TABLE OF CONTENTS

### Attachments

Local Assurances .....	Page 32
Joint Enterprise Zone Redesignation Application Agreement .....	Page 34
Board of Supervisors Resolution .....	Page 35

### Local Assurances

Local Assurances and Authorizations are used to certify the accuracy of the information provided by the applicant and to insure that the Program Regulations will be met. **Important:** All applications must include a certified resolution from the local governing body. If a joint redesignation application, include resolutions of each local governing body. Attach the resolutions at the end of the redesignation application. Joint redesignations must also include Joint Enterprise Zone Redesignation Application Agreement, which is shown on the following page.

As the representative of the local governing body of The County of Henrico, I hereby certify that:

1. The information in the Enterprise Zone Redesignation application is accurate to the best of my knowledge.
2. It is understood that if at any time the aforementioned locality is unable or unwilling to fulfill a commitment to provide local enterprise zone incentives, or if no state enterprise zone incentives have been utilized within a five-year period, the zone shall be subject to termination.

Chief Administrator: 

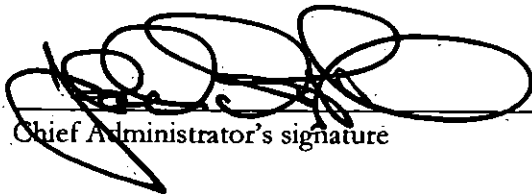
Title: John A. Vithoulkas, County Manager

Date: 9/25/14

## JOINT ENTERPRISE ZONE REDESIGNATION AGREEMENT

As the representative of the local governing body of The County of Henrico, I hereby certify that:

1. The aforementioned locality is in agreement with the other participating locality in submitting this redesignation application;
2. Any modifications to local enterprise zone incentives by the aforementioned locality in this redesignation application represent a firm commitment;
3. It is understood that if at any time the aforementioned locality is unable or unwilling to fulfill a commitment to provide approved local enterprise zone incentives, the zone shall be subject to termination; and

  
Chief Administrator's signature

9/25/14  
Date

Name: John A. Vithoulkas

Title: County Manager



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 253-14  
Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 20-78 of the Code of the County of Henrico Titled "Elderly or Permanently and Totally Disabled Persons" to Increase the Maximum Annual Real Estate Tax Exemption for Qualified Real Estate Advantage Program Applicants from \$1,500 to \$2,500, Eliminate the Requirement that Applicants Pay Their Taxes by Certain Dates or Lose Their Exemption, and Conform to 2014 State Legislation

For Clerk's Use Only:

Date: **SEP 23 2014**  
( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cilsner Seconded by (1) Kaechle  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS

**APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechle, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Clerk is directed to advertise, in the Richmond Times-Dispatch on September 30, 2014 and October 7, 2014, the following ordinance for a public hearing to be held at the Board Room on October 14, 2014 at 7:00 p.m.:

"AN ORDINANCE to amend and reordain Section 20-78 of the Code of the County of Henrico titled "Elderly or permanently and totally disabled persons" to increase the maximum annual real estate tax exemption for qualified Real Estate Advantage Program applicants from \$1,500 to \$2,500, eliminate the requirement that applicants pay their taxes by certain dates or lose their exemption, and conform to 2014 state legislation. A copy of the full text of this ordinance is on file and available for inspection in the Office of the County Manager."

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.

By Agency Head

Eugene H. White

By County Manager

2/16

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



**BLACKLINE**

**ORDINANCE – To Amend and Reordain Section 20-78 of the Code of the County of Henrico Titled “Elderly or Permanently and Totally Disabled Persons” to Increase the Maximum Annual Real Estate Tax Exemption for Qualified Real Estate Advantage Program Applicants from \$1,500 to \$2,500, Eliminate the Requirement that Applicants Pay Their Taxes by Certain Dates or Lose Their Exemption, and Conform to 2014 State Legislation**

AN ORDINANCE to amend and reordain Section 20-78 of the Code of the County of Henrico titled “Elderly or permanently and totally disabled persons” to increase the maximum annual real estate tax exemption for qualified real estate advantage program applicants from \$1,500 to \$2,500, eliminate the requirement that applicants pay their taxes by certain dates or lose their exemption, and conform to 2014 state legislation.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-78 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 20-78. Elderly or permanently and totally disabled persons.**

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(e) *Criteria for exemption.* Exemption shall be granted to persons subject to the following provisions:

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(4) Notwithstanding subsection (e)(3) of this section, ~~if a person qualifies for an exemption under this section, and if the person can prove by clear and convincing evidence that the person's physical or mental health has deteriorated to the point that the only alternative to permanently residing in a hospital, nursing home, convalescent home or other facility for physical or mental care is to have a relative move in and~~

~~provide care for the person and if a relative does move in for that purpose, then none of the income of the owner's relatives living in the dwelling and providing bona fide caregiving services to the owner, whether such relatives are compensated or not, or of the relative's spouse shall be counted towards the income limit, provided the owner of the residence has not transferred assets in excess of \$10,000.00 without adequate consideration within a three-year period prior to or after the relative moves into such residence.~~

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(f) *Affidavit or written statement.* No later than April 1 of the taxable year, the person claiming an exemption must file in writing an affidavit or written statement with the director. In lieu of the filing of an annual affidavit or written statement, once a taxpayer is determined to be eligible, an affidavit or written statement may be filed on a three-year cycle with an annual certification by the taxpayer that no information contained on the last preceding affidavit or written statement filed has changed to violate the limitations and conditions provided in this section. Such annual certification must be filed not later than April 1 of the taxable year. Affidavits or written statements from first-time applicants or in hardship cases, as determined by the director of finance, will be accepted through December 31 of the taxable year.

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(3) If, after an audit and investigation, the director determines that the person is qualified for exemption, he shall certify that such person is so qualified and shall determine the amount of exemption applicable to the claimant's real estate tax liability. Such exemption shall apply only to the tax year for which issued. In order to avoid the payment of any penalty, the person to whom an exemption has been issued shall, on or before the past-due date established for the payment of such real estate tax, present payment for the difference between such exemption and the full amount of the tax payment then due on the property. ~~Any tax not paid by June 30 in settlement of taxes due June 5, or by December 31 in settlement of taxes due December 5, shall cause such exemption to be null and void, and the director of finance may not reinstate the exemption for such tax year. The director of finance or his assignee may, in cases of proven hardship, extend the settlement date by 15 days.~~

(g) *Amount of Exemption.* Each qualified applicant shall receive a 100 percent real estate tax exemption up to an annual exemption of ~~\$2,500~~ \$1,500. The tax exemption granted under this section shall apply only to the dwelling occupied by the applicant, and the land, not exceeding ten acres, upon which it is situated.

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**(i) Applicability to life estates and certain trusts; inapplicability to leaseholds and terms of years.** For purposes of this section, a dwelling owned and occupied as the sole dwelling of a person claiming exemption shall include, among other forms of ownership, a dwelling (i) held by the person claiming exemption alone or in conjunction with his spouse as tenant or tenants for life or joint lives, (ii) held in a revocable inter vivos trust over which the person claiming exemption or the person claiming exemption and his spouse hold the power of revocation, or (iii) held in an irrevocable trust under which a person claiming exemption alone or in conjunction with his spouse possesses a life estate or an estate for joint lives or enjoys a continuing right of use or support. However, a dwelling owned and occupied as the sole dwelling of a person claiming exemption shall not include a dwelling held under a leasehold or term of years.

2. That this ordinance shall be in full force and effect immediately upon passage and shall apply retroactively to July 1, 2014, except that the amendment to Sec. 20-78(g) shall be in full force and effect beginning on January 1, 2015.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 254-14  
Page No. 1 of 1

**Agenda Title: INTRODUCTION OF ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled "Precincts and polling places" by Updating the Name of the Polling Place for Rollingwood Precinct in the Tuckahoe District**

For Clerk's Use Only:

Date: **SEP 23 2014**

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kaechele Seconded by (1) Thornton  
(2) (2)

REMARKS

**APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Clerk is directed to advertise, in the Richmond Times-Dispatch on September 30, 2014 and October 7, 2014, the following ordinance for a public hearing to be held at the Board Room on October 14, 2014 at 7:00 p.m.:

"AN ORDINANCE to amend and reordain Section 9-2 of the Code of the County of Henrico titled "Precincts and polling places" by updating the name of the polling place for Rollingwood Precinct in the Tuckahoe District. A copy of the full text of this ordinance is available for inspection in the Office of the County Manager."

Comments: The Registrar recommends approval of this Board paper; the County Manager concurs.

By Agency Head

McCurry

By County Manager

284

Routing:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

**BLACKLINE**

**ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Updating the Name of the Polling Place for Rollingwood Precinct in the Tuckahoe District**

AN ORDINANCE to amend and reordain Section 9-2 of the Code of the County of Henrico titled “Precincts and polling places” by updating the name of the polling place for the Rollingwood Precinct in the Tuckahoe District.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 9-2 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 9-2. Precincts and polling places.**

The following shall be the precinct boundaries and polling places for the magisterial districts in the county.

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- 

**(4) *Tuckahoe Magisterial District.***

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n. *Rollingwood Precinct.* Beginning at the intersection of Forest Avenue and Patterson Avenue (State Route 6); thence eastwardly along Patterson Avenue (State Route 6) to its intersection with the boundary line of the City of Richmond and Henrico County; thence southwardly along the boundary line of the City of Richmond and Henrico County to its intersection with Little Westham Creek; thence northwestwardly along Little Westham Creek to its intersection with Westham Parkway; thence southwestwardly along Westham Parkway to its intersection with Lindsay Drive; thence northwestwardly along Lindsay Drive to its intersection with Forest Avenue; thence southwestwardly along Forest Avenue to its intersection with Silverspring Drive; thence northwestwardly along Silverspring Drive to its intersection with Spottswood Road; thence northeastwardly along Spottswood Road to its intersection with Forest Avenue; thence northeastwardly along Forest Avenue to its intersection with Patterson Avenue (State Route 6) and the point of beginning. The

polling place for Rollingwood Precinct shall be Third Presbyterian Church,  
600 Forest Avenue.

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2. That the remaining provisions of Section 9-2 of the Code of the  
County of Henrico shall remain unchanged and in full force and effect.

3. That this ordinance shall be in full force and effect on and after its  
passage as provided by law.

4. That the Clerk of the Board shall send a certified copy of this  
ordinance to the Henrico County Electoral Board, the Secretary of the  
Commonwealth, the State Board of Elections, and the Division of Legislative  
Services.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 255-14  
Page No. 1 of 2

Agenda Title: **RESOLUTION — SIA2014-00002 —Tuckahoe Creek Park —**  
**Substantially in Accord with the 2026 Comprehensive Plan —Tuckahoe and Three Chopt Districts**

For Clerk Use Only Date: <u>SEP 29 2014</u> ( <input checked="" type="checkbox"/> ) Approved ( ) Denied ( ) Amended ( ) Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Thornton</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<b>YES NO OTHER</b> Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, Section 15.2-2232(A) of the Code of Virginia requires the Planning Commission to review and to consider whether the general or approximate location, character and extent of major public facilities are substantially in accord with the County's Comprehensive Plan ("Plan"); and,

WHEREAS, the Planning Commission has reviewed the proposed Tuckahoe Creek Park for conformance with the Plan; and,

WHEREAS, a July 31, 2014 report presented by the Planning staff to the Planning Commission found the proposed use would not be in conflict with, or a significant departure from, the Plan; and,

WHEREAS, on August 14, 2014, the Planning Commission reviewed the staff report and after a public hearing found the proposed Tuckahoe Creek Park will further the Goals, Objectives and Policies of the Comprehensive Plan that identify the need for new public services and facilities based on projected and planned growth in accordance with the 2026 Future Land Use map; and,

WHEREAS, the Planning Commission found the proposed use of this site for a neighborhood park would be compatible with adjacent development and existing and future residential developments in the larger vicinity; and,

WHEREAS, the Board of Supervisors has reviewed the Planning Commission's findings and concurs with its conclusions.

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors finds the proposed Tuckahoe Creek Park substantially in accord with the County's Comprehensive Plan.

By Agency Head [Signature] By County Manager [Signature]

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Clerk, Board of Supervisors

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 255-14  
Page No.2 of 2

**Agenda Title: RESOLUTION — SIA2014-00002 —Tuckahoe Creek Park —  
Substantially in Accord with the 2026 Comprehensive Plan —Tuckahoe and Three Chopt Districts**

---

Comments: The Director of Planning concurs with the finding of the Planning Commission that the proposed Tuckahoe Creek Park is substantially in accord with the Plan and recommends approval of the Board paper; the County Manager concurs.





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 256-14  
Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept Virginia Department of Motor Vehicles, Highway Safety Award for Alcohol-Impaired Driving**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: <b>SEP 23 2014</b>	Moved by (1) <u>Nelson</u> Seconded by (1) <u>Shorter</u>		<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/> Approved	(2) _____ (2) _____		<input checked="" type="checkbox"/>	
<input type="checkbox"/> Denied	REMARKS: _____		<input checked="" type="checkbox"/>	
<input type="checkbox"/> Amended	<b>APPROVED</b>		<input checked="" type="checkbox"/>	
<input type="checkbox"/> Deferred to: _____			<input checked="" type="checkbox"/>	

**WHEREAS**, the U.S. Department of Transportation provides funds to the Virginia Department of Motor Vehicles Highway Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$194,212 grant under its alcohol-impaired driving enforcement program; and

**WHEREAS**, the Division will utilize this grant, which requires an in-kind local match, to pay for approximately 3,540 overtime hours in alcohol-impaired driving enforcement, for attending a DUI conference, and for purchasing new radar sets.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 257-14  
Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept Virginia Department of Motor Vehicles, Highway Safety Award for Click-It-or-Ticket Enforcement**

For Clerk's Use Only: Date: <b>SEP 23 2014</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Kaechle</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechle, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechle, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechle, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the U.S. Department of Transportation provides funds to the Virginia Department of Motor Vehicles Highway Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$16,000 grant under its vehicle occupant protection program; and

**WHEREAS**, the Division will utilize this grant, which requires an in-kind local match, to pay for approximately 400 overtime hours in Click-It-or-Ticket enforcement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

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Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 258-14  
Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept Virginia Department of Motor Vehicles, Highway Safety Award for Speed Limit Enforcement**

For Clerk's Use Only:

Date: **SEP 23 2014**

- ( ☒ ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Shonta  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**WHEREAS**, the U.S. Department of Transportation provides funds to the Virginia Department of Motor Vehicles Highway Safety Office for its Highway Safety Program, and the Police Division has been awarded a \$40,000 grant under its speed control program; and

**WHEREAS**, the Division will utilize this grant, which requires an in-kind local match, to pay for approximately 1,000 overtime hours in speed limit enforcement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

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Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 259-14  
Page No. 1 of 1

Agenda Title: **RESOLUTION - To Accept U.S. Department of Justice, Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: <b>SEP 23 2014</b>	Moved by (1) <u>Nelson</u> Seconded by (1) <u>Kaechele</u>	Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input checked="" type="checkbox"/> Approved	(2) _____ (2) _____	Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Denied	REMARKS: <b>APPROVED</b>	Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Amended		O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Deferred to: _____		Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

**WHEREAS**, the U.S. Department of Justice Edward Byrne Memorial Justice Assistance Grant Program has awarded the Police Division a grant in the amount of \$70,021; and

**WHEREAS**, the Division will use this grant, which requires no local match, to purchase equipment to enhance the capabilities of technology crime analysis, tactical and surveillance operations, and patrol operations.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager, or his designee, to sign the necessary agreements in a form approved by the County Attorney.

**COMMENTS:** The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 260-14  
Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Acquisition of Real Property — Portions of Tax Parcel 5-A-8 on Cedar Plains Road — Cumberland County**

For Clerk's Use Only: Date: <b>1 SEP 23 2014</b> ( <input checked="" type="checkbox"/> ) Approved ( ) Denied ( ) Amended ( ) Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Nelson</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<b>YES NO OTHER</b> Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, the County needs to acquire portions of Tax Parcel 5-A-8 on Cedar Plains Road in Cumberland County for the Cobbs Creek Reservoir project; and,

WHEREAS, Marvin R. Sparrow has agreed to sell 16.461 acres in fee simple and 5.642 acres of restrictive use easements (the "Property") for \$123,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- (1) the County Manager is authorized to execute documents in a form approved by the County Attorney to purchase the Property for \$123,000;
- (2) the County Manager and County Attorney are authorized to take all additional actions necessary to acquire title to the Property.

Comments: The Directors of Public Utilities and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

Don B. [Signature]

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

Certified:

A Copy Teste:

Copy to:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 261A-14

Page No. 1 of 1

Agenda Title:

RESOLUTION — Signatory Authority — Acquisition of Real Property —  
Tax Parcel 6-A-3C on Columbia Road — Cumberland County

For Clerk's Use Only:

SEP 23 2014

Date:

(☒) Approved

( ) Denied

( ) Amended

( ) Deferred to:

1) Substitute paper  
2) approve  
BOARD OF SUPERVISORS ACTION

Moved by (1) Thornton Seconded by (1) Nelson  
(2) Thornton (2) Kaechele

REMARKS:

APPROVED

YES NO OTHER

(12)

Glover, R. ☒ ☒ ☐

Kaechele, D. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, the County needs to acquire a portion of Tax Parcel 6-A-3C on Columbia Road in Cumberland County for the Cobbs Creek Reservoir project; and,

WHEREAS, the owners, Raymond Anthony York and Amy Lynn Judge, have agreed to sell both the necessary portion and the remainder of their property, consisting of 144.77 acres in fee simple, to the County for \$1,342,000; and,

WHEREAS, the owners have asked to retain possession of all of their property for up to 90 days after closing.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- (1) the County Manager is authorized to execute documents in a form approved by the County Attorney to purchase the 144.77 acres for \$1,342,000;
- (2) the County Manager and County Attorney are authorized to take all additional actions necessary to acquire title to the Property.

Comments: The Directors of Public Utilities and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

*Don B. Davis*

By County Manager

*[Signature]*

Routing:

Yellow to: Real Property

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 242-14  
Page No. 1 of 1

Agenda Title:

RESOLUTION — Signatory Authority — Acquisition of Real Property —  
Various Tax Parcels North of Cedar Plains Road — Cumberland County

For Clerk's Use Only:

Date: SEP 23 2014

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kaechele Seconded by (1) Nelson  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

	YES	NO	OTHER
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County needs to acquire Tax Parcels 5-2-1, 5-2-2, 5-2-3, 5-2-4, 5-2-5, 5-2-7, 5-2-9, 5-2-10, 5-A-2A, 5-1-1, 5-1-2, 5-1-3, 5-1-4, and 5-A-10A and portions of Tax Parcels 5-A-1, 5-A-2, 5-A-2B, 5-A-3, 5-2-6, and 5-2-8 located north of Cedar Plains Road in Cumberland County for the Cobbs Creek Reservoir project; and,

WHEREAS, Edmund C. Burruss has agreed to sell 356.585 acres in fee simple and 4.671 acres of restrictive use easements (the "Property") for \$2,040,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- (1) the County Manager is authorized to execute documents in a form approved by the County Attorney to purchase the Property for \$2,040,000;
- (2) the County Manager and County Attorney are authorized to take all additional actions necessary to acquire title to the Property.

Comments: The Directors of Public Utilities and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing:  
Yellow to: Real Property  
Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **263-14**  
Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Brook Road 12" and 16" Water Main Improvements — Fairfield District**

For Clerk's Use Only:  Date: <b>SEP 23 2014</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Thornton</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____  REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table style="width:100%; border-collapse: collapse;"> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>			Kaechele, D.	<input checked="" type="checkbox"/>			Nelson, T.	<input checked="" type="checkbox"/>			O'Bannon, P.	<input checked="" type="checkbox"/>			Thornton, F.	<input checked="" type="checkbox"/>		
	YES	NO	OTHER																							
Glover, R.	<input checked="" type="checkbox"/>																									
Kaechele, D.	<input checked="" type="checkbox"/>																									
Nelson, T.	<input checked="" type="checkbox"/>																									
O'Bannon, P.	<input checked="" type="checkbox"/>																									
Thornton, F.	<input checked="" type="checkbox"/>																									

**WHEREAS**, the County received two bids on August 19, 2014, in response to IFB Bid No. 14-9565-2CE and Addendum No. 1 for the Brook Road (Route 1) 12" and 16" Water Main Improvements project in the Fairfield District; and,

**WHEREAS**, the project includes providing approximately 1.7 miles of water piping and associated corrosion control measures as well as rehabilitating approximately 0.5 miles of sewer piping along Brook Road from Parham Road north to New York Avenue; and,

**WHEREAS**, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Godsey & Son, Inc. Henrico, VA	\$5,694,850
G. L. Howard, Inc. Rockville, VA	\$5,900,000

**WHEREAS**, after a review and evaluation of the bids received, it was determined that Godsey & Son, Inc. is the lowest responsive and responsible bidder with a bid of \$5,694,850.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Godsey & Son, Inc., the lowest responsive and responsible bidder, in the amount of \$5,694,850 pursuant to IFB No. 14-9565-2CE, Addendum No.1, and the bid submitted by Godsey & Son, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head Arthur O. Petrin By County Manager [Signature]

Routing:  
Yellow to: \_\_\_\_\_  
  
Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 263-14

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Brook Road 12" and 16" Water  
Main Improvements — Fairfield District**

---

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract will be provided by the Water and Sewer Enterprise Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 264-14  
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Hill and Dale Area Sanitary Sewer Rehabilitation (RR-01B) — Tuckahoe District

For Clerk's Use Only:

SEP 23 2014

Date:

- (\*) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kaechle, D. seconded by (1) Nelson, T.  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Glover, R. ☒ ☐ ☐  
Kaechle, D. ☒ ☐ ☐  
Nelson, T. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, one bid was received on July 30, 2014, in response to Invitation for Bid No. 14-9562-2CE and Addenda Nos. 1 and 2 for the Hill and Dale Area Sanitary Sewer Rehabilitation (RR-01B) project in the Tuckahoe District; and,

WHEREAS, the project includes rehabilitating or replacing approximately 2.5 miles of sewer piping including approximately 190 feet to be bored under Patterson Avenue; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
G. L. Howard, Inc.	\$ 3,382,455

WHEREAS, after a review and evaluation of the bid received, it was determined that G. L. Howard, Inc. is the lowest responsive and responsible bidder with a bid of \$ 3,382,455.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- The contract is awarded to G. L. Howard, Inc., the lowest responsive and responsible bidder, in the amount of \$ 3,382,455 pursuant to Invitation for Bid No. 14-9562-2CE, Addenda Nos. 1 and 2, and the bid submitted by G. L. Howard, Inc.
- The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head

Arthur O. Peterson

By County Manager

Zlat

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **264-14**

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Hill and Dale Area Sanitary Sewer Rehabilitation (RR-01B) — Tuckahoe District**

---

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract will be provided by the Water and Sewer Enterprise Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 265-14  
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Glenside Park and Ride  
Lighting Improvements — Brookland District

For Clerk's Use Only:

Date: SEP 23 2014

- ( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Glover Seconded by (1) Kaechele  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Glover, R. ✓  
Kaechele, D. ✓  
Nelson, T. ✓  
O'Bannon, P. ✓  
Thornton, F. ✓

WHEREAS, the County received four bids on August 27, 2014, in response to IFB No. 14-9622-6JK and Addendum No. 1 for replacement of the current parking lot and bus shelter lighting and the existing lighting panel board and outdoor enclosure at the Glenside Park and Ride with the following results:

Bidder	Total Bid Amount
Express Electric Company, Inc. Ashland, VA	\$228,700
Branham Electric Corporation Chesapeake, VA	\$314,300
Dagan Electric Company, LLC Virginia Beach, VA	\$398,252
B & B Signal Company, LLC Manassas, VA	\$743,245

WHEREAS, after review and evaluation of all bids received, it was determined that Express Electric Company, Inc. is the lowest responsive and responsible bidder with a bid of \$228,700.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

- A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Glenside Park and Ride Lighting Improvements project is hereby awarded to Express Electric Company, Inc., the lowest responsive and responsible bidder, in the amount of \$228,700, pursuant to IFB No. 14-9622-6JK, Addendum No. 1 and the bid submitted by Express Electric Company, Inc.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 265-14  
Page no. 2 of 2

**Agenda Title: Resolution — Award of Construction Contract — Glenside Park and Ride Lighting Improvements — Brookland District**

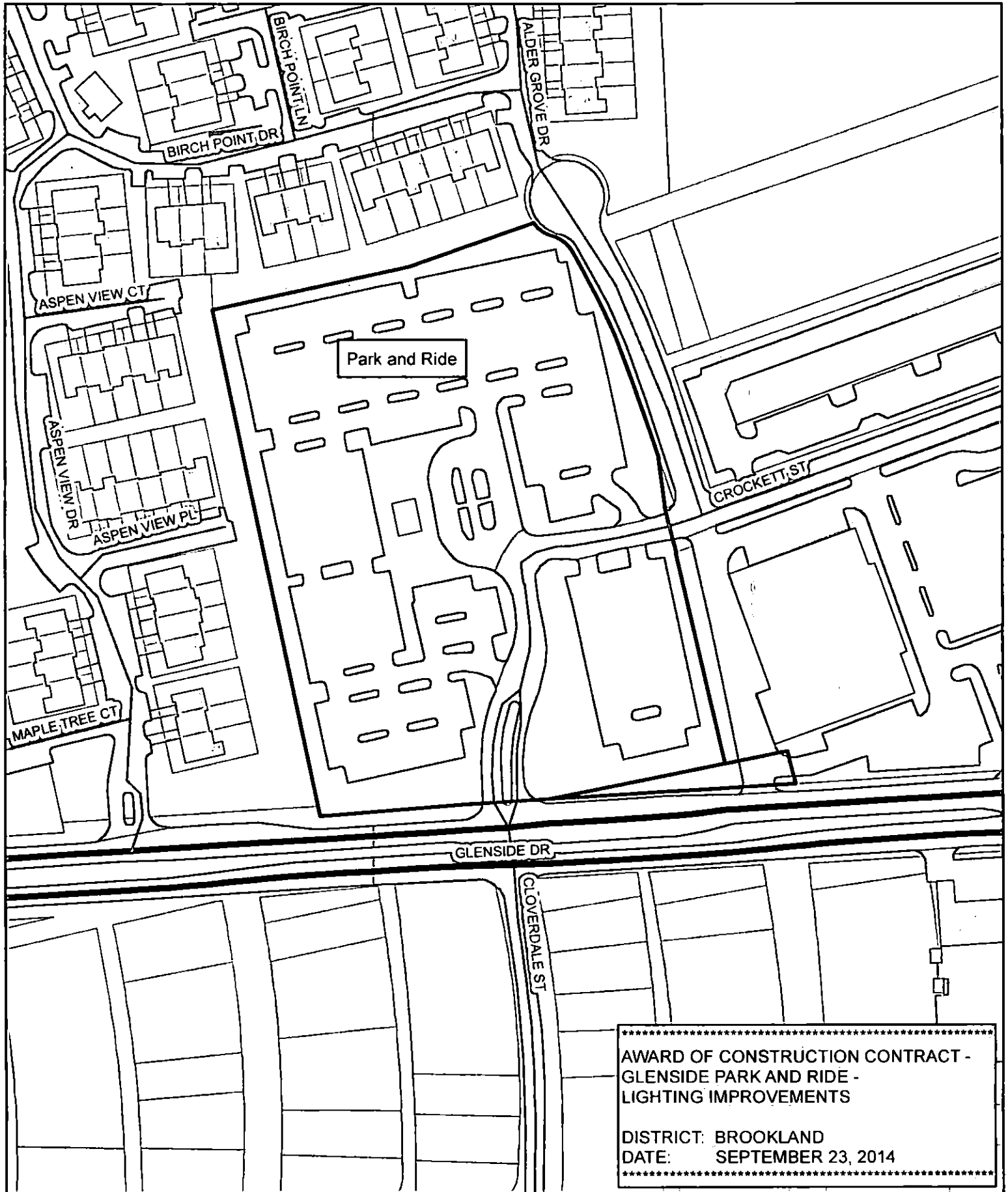
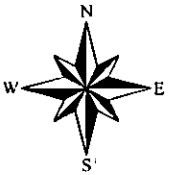
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2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding to support this project is available through the County's road maintenance funds. The Director of Public Works and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



# GLENSIDE PARK AND RIDE



\*\*\*\*\*  
AWARD OF CONSTRUCTION CONTRACT -  
GLENSIDE PARK AND RIDE -  
LIGHTING IMPROVEMENTS  
  
DISTRICT: BROOKLAND  
DATE: SEPTEMBER 23, 2014  
\*\*\*\*\*



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 266-14  
Page No. 1 of 1

Agenda Title: **INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 23-33 of the Code of the County of Henrico Titled "Maintenance of sewage disposal system; pump-out requirement" to Conform to State Legislation Providing for the Submission of Documentation Relating to Septic Tank Pump-Out**

For Clerk's Use Only:

Date: **SEP 23 2014**

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kaechele Seconded by (1) Shaw  
(2) (2)

REMARKS:

**APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>		
Kaechele, D.	<input checked="" type="checkbox"/>		
Nelson, T.	<input checked="" type="checkbox"/>		
O'Bannon, P.	<input checked="" type="checkbox"/>		
Thornton, F.	<input checked="" type="checkbox"/>		

The Clerk is directed to advertise, in the Richmond Times-Dispatch on September 30, 2014 and October 7, 2014, the following ordinance for a public hearing to be held at the Board Room on October 14, 2014, at 7:00 p.m.

"AN ORDINANCE to amend and reordain Section 23-33 of the Code of the County of Henrico titled "Maintenance of sewage disposal system; pump-out requirement," to conform to state legislation providing for the submission of documentation relating to septic tank pump-out. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

## BLACKLINE

### **ORDINANCE - To Amend and Reordain Section 23-33 of the Code of the County of Henrico Titled "Maintenance of sewage disposal system; pump-out requirement" to Conform to State Legislation Providing for the Submission of Documentation Relating to Septic Tank Pump-Out**

AN ORDINANCE to amend and reordain Section 23-33 of the Code of the County of Henrico titled "Maintenance of sewage disposal system; pump-out requirement" to conform to state legislation providing for the submission of documentation relating to septic tank pump-out.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 23-33 be amended and reordained as follows:

#### **Sec. 23-33. Maintenance of sewage disposal system; pump-out requirement.**

It shall be unlawful for any owner, tenant or lessor of premises supplied with a sanitary privy, flush toilet or other approved device for the disposal of human excrement to allow it or cause it to be unsanitary. In addition, owners of all private sewage disposal systems and septic tank systems in the Chesapeake Bay Preservation Areas (as defined in section 24-3) shall, at least once every five years, be either pumped out their septic tanks and submit documentation thereof at least once every five years, and records evidencing each pump out shall be maintained by the owner of the premises, or submit documentation, certified by an operator or on-site soil evaluator licensed or certified under chapter 23 of Title 54.1 of the Code of Virginia as being qualified to operate, maintain, or design on-site sewage systems, that the septic system has been inspected within the last five years, is functioning properly, and the tank does not need to have the effluent pumped out of it. All documentation shall be submitted to the director of public works.

2. That this ordinance shall be in full force and effect on and after its passage as provided by law.





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 267-14  
Page No. 1 of 1

Agenda Title: RESOLUTION – Settlement of *Roger Allen Skeens v. Scott A. Letteer*

For Clerk's Use Only:  Date: <b>SEP 23 2014</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> 1) <i>add paper</i> 2) <i>approve</i> Moved by (1) <i>Nelson</i> Seconded by (1) <i>Kacchile</i> (2) <i>Kacchile</i> (2) <i>Nelson</i>  REMARKS: <b>APPROVED</b>	<table><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr><tr><td></td><td>152)</td><td></td><td></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td></td><td></td></tr><tr><td>Kacchile, D.</td><td><input checked="" type="checkbox"/></td><td></td><td></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td></td><td></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td></td><td></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td></td><td></td></tr></table>		YES	NO	OTHER		152)			Glover, R.	<input checked="" type="checkbox"/>			Kacchile, D.	<input checked="" type="checkbox"/>			Nelson, T.	<input checked="" type="checkbox"/>			O'Bannon, P.	<input checked="" type="checkbox"/>			Thornton, F.	<input checked="" type="checkbox"/>		
		YES	NO	OTHER																										
	152)																													
Glover, R.	<input checked="" type="checkbox"/>																													
Kacchile, D.	<input checked="" type="checkbox"/>																													
Nelson, T.	<input checked="" type="checkbox"/>																													
O'Bannon, P.	<input checked="" type="checkbox"/>																													
Thornton, F.	<input checked="" type="checkbox"/>																													

BE IT RESOLVED by the Board of Supervisors of Henrico County that:

- (1) it authorizes settlement of the case styled *Roger Allen Skeens v. Scott A. Letteer*, now pending in the United States District Court for the Eastern District of Virginia, on terms as recommended by the Risk Manager, the County Manager and the County Attorney and as approved by the Self-Insurance Trustees; and
- (2) the Risk Manager, County Manager and County Attorney are authorized to execute all documents, in forms satisfactory to the County Attorney, necessary to conclude this case and implement the terms of the settlement.

Comments: The Risk Manager and County Attorney recommend approval of this Board paper; the County Manager concurs.

By Agency Head

*Joseph P. Cappianda, Jr.*

By County Manager

*[Signature]*

Routing:

Yellow to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_