

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 9, 2014

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 9, 2014, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District
Tyrone E. Nelson, Varina District

Other Officials Present:

John A. Vithoulkas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Joseph P. Casey, Deputy County Manager for Administration
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, Deputy County Manager for Community Operations

Mrs. O'Bannon called the meeting to order at 7:00 p.m.

Mrs. O'Bannon led recitation of the Pledge of Allegiance.

The Reverend Mark Sprowl, Covenant Pastor for Laurel Presbyterian Church, delivered the invocation.

On motion of Mr. Thornton, seconded by Mr. Nelson, the Board approved the minutes of the August 12, 2014, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

BOARD OF SUPERVISORS' COMMENTS

Mr. Nelson noted that several County agencies came together over the course of 11 days in late August to renovate and spruce up the exterior grounds of Highland Springs High School. He offered a special thanks to Sheriff Mike Wade for providing eight inmates who worked 587 hours and two staff members who worked 320 hours, which saved the County \$13,605 in painting costs. Mr. Nelson also recognized the following individuals whose departmental staff participated in this effort: Fire Chief Tony McDowell, Police Chief Doug Middleton, Public Works Director Steve Yob, and Recreation and Parks Director Neil Luther. He extended a personal thank you to County Manager John Vithoulkas for showing an extraordinary level of support, commitment, and leadership. Mr. Nelson elaborated on the types of improvements that were undertaken at the school and pointed to these projects as ones that create esteem in a community. He and Mr. Vithoulkas acknowledged that Lt. Jerry Collins from Sheriff Wade's staff was at the school every day working with the painting crew.

Mr. Thornton sadly reported the recent passing of Matthew Robinson, Jr., who served several terms on the County's Economic Development Authority and owned a local company that produced brooms. He characterized Mr. Robinson as an entrepreneur and a great gentleman who cared very much for the County.

Mrs. O'Bannon recognized the following Boy Scouts, who were observing the meeting to fulfill rank and merit badge requirements: Alex Kossan (Eagle Scout), Nicholas Sofinski (Citizenship in the Community), and Andrew Kossan (Citizenship in the Community) from Troop 799, sponsored by Trinity United Methodist Church; and Steven Martella (Citizenship in the Community) from Troop 737, sponsored by St. Mary's Catholic Church.

RECOGNITION OF NEWS MEDIA

Mrs. O'Bannon recognized Ted Strong from the *Richmond Times-Dispatch*.

PRESENTATION

Mrs. O'Bannon presented a proclamation recognizing September 2014 as Recovery Month. Accepting the proclamation were Patricia A. Shaw, Henrico Drug Court Administrator, and Garrett Simpkins, a current Henrico Drug Court participant. Joining them were Michael A. Wade, Sheriff; Laura S. Totty, Acting Director of Henrico Area Mental Health & Developmental Services; and Leslie M. Stephen, Mental Health Outpatient, Substance Abuse, and Jail Services Program Manager for Henrico Area Mental Health & Developmental Services.

RESIGNATION

226-14 Resolution – Resignation of Member – Finance Board.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARINGS – REZONING CASES

227-14 B & T Rental, LLC: Request to conditionally rezone from O-2 Office
REZ2014- District to O-3C Office District (Conditional) part of Parcel 778-757-
00029 8541 containing 2.6 acres located on the south line of Parham Road at its
Fairfield intersection with Lydell Drive.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mr. Kaechele, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Uses.** Permitted uses of the property shall not include:
 - a) funeral homes or undertaking establishment;
 - b) parking deck;
 - c) child care center;
 - d) employment service or agency;
 - e) general hospital, sanatorium, and charitable institution for human care; and
 - f) establishments whose primary business is check cashing, making motor vehicle title loans, or making payday loans as defined and regulated by Sections 6.2-2100 et seq., 6.2-2200 et seq. and 6.2-1800 et seq. of the Code of Virginia (this shall not preclude banks, savings and loans, or similar institutions that are not regulated by the foregoing Virginia Code Sections).
2. **Screening of Refuse Containers, Trash Receptacles, and Recycling.** Dumpsters, trash receptacles (not including convenience cans) and recycling receptacles shall be screened from ground level public view at the property lines with enclosures complementary to the architectural design of the buildings and using gates/doors of substantial and durable material, as determined at the time of Plan of Development review. Support posts, gate frames, hinges and latches shall be of a sufficient size and strength to allow the gates to function without sagging or becoming a visual eyesore and the number of refuse containers shall be adequate for the development, as determined at

the time of Plan of Development review. Convenience cans shall be within or part of a decorative container.

3. **Hours of Operation.** The hours of operation shall be limited to 6:00 AM to 12:00 midnight.
4. **Exterior Lighting.** Exterior lighting fixtures shall not exceed twenty (20') feet in height as measured from the grade of the base of the lighting standard or from the finished grade of the building wall directly below such lighting fixture. Any freestanding lighting above fifteen (15') feet shall not be directly embedded. Lighting shall be directed to minimize glare on public roads and adjacent properties. Adequate safety lighting shall be provided for the walking path connecting to the adjacent property to the east.
5. **Building Height.** No building shall exceed fifty-five (55) feet in height.
6. **Exterior Materials.** Any building constructed on the Property shall have exterior walls of brick and decorative masonry material, exclusive of windows, doors, and architectural treatments which may be constructed of E.I.F.S. or other comparable materials.
7. **HVAC Screening.** Any heating, ventilation and air conditioning equipment and any utility meters shall be screened from public view at ground level at the perimeter of the property with use of landscaping, a wall or other architectural feature similar to the exterior as the building on which it is located, or such other method as may be approved at the time of Plan of Development review.
8. **Loading Dock Screening.** Any loading dock serving a building on the Property shall be screened from public view at ground level from any public roads in a manner approved at the time of Plan of Development review.
9. **Detached Signage.** Any detached signage on the Property shall be ground mounted monumental-type signs and shall not exceed eight (8) feet in height above grade. The base of any such sign shall be landscaped as required at the time of Plan of Development review. No portable signs or signs with changeable copy shall be permitted on the site.

10. **Best Management Practice.** Best Management Practice structures shall be located outside of any landscaped buffer within the Property, except as a landscaping amenity or water-related feature and if requested and specifically permitted Plan of Development review. Any above-ground wet Best Management Practice structure shall include an aeration feature to move water within such structure.
11. **Underground Utilities.** All utility lines on the Property shall be underground, except for already existing utilities, junction boxes, meters, utility lines in and over wetland areas and utility lines required to be above ground by the utility company. Electrical junction boxes and meters shall be screened from public view at ground level at the perimeter of the Property with use of a wall, fencing, landscaping, or such other method as may be approved at the time of Plan of Development review.
12. **Outdoor Speakers.** No public address or speaker systems outside of any building shall be permitted.
13. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

228-14
REZ2014-
00030
Fairfield

Virginia Electric and Power Company: Request to rezone from O-3C Office District (Conditional) to C-1 Conservation District part of Parcel 790-762-3014 containing 1.59 acres located on the south line of Interstate 295 approximately 1650' north of Scott Road.

Joe Emerson, Director of Planning, responded to a question from Mr. Glover.

No one from the public spoke in opposition to this case.

On motion of Mr. Thornton, seconded by Mr. Nelson, the Board followed the recommendation of the Planning Commission and approved this item.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

229-14 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2014-15 Annual Fiscal Plan: September, 2014.

Brandon Hinton, Management and Budget Division Director, and Mr. Vithoukas responded to questions from Mrs. O'Bannon. Mr. Hinton also responded to a question from Mr. Glover.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

230-14 Resolution – Award of Contract – Concrete and Asphalt Rehabilitation.

Cecelia Stowe, Purchasing Director, responded to a question from Mr. Kaechele.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

231-14 Resolution – Authorization to Accept Local Emergency Management Performance Grant for the Division of Fire.

Mr. Vithoukas responded to questions from Mr. Glover.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

232-14 Resolution – Signatory Authority – Acquisition of Real Property – Tax Parcel 5-A-12 and Portion of Tax Parcel 6-A-1 on Columbia Road – Cumberland County.

Jon Tracy, Director of Real Property, responded to a question from Mr. Vithoukas and comments from Mr. Glover.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

- 233-14 Resolution – Signatory Authority – Acquisition of Right-of-Way and Easements – Charles City Road Improvement Project – Varina District.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

- 234-14 Resolution – Signatory Authority – Construction Change Order – 80 MGD Water Treatment Facility Upgrades and Improvements – Tuckahoe District.

Art Petrini, Director of Public Utilities, responded to questions from Mr. Glover.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 235-14 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation for State-Funded Projects - Sidewalk Construction along Wistar Road - Project #0000-043-R28 (UPC 105647) - County Project #2101.28004.07003 - Brookland District.

Steve Yob, Director of Public Works, responded to a question from Mr. Glover.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

- 236-14 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation for State-Funded Projects - Sidewalk and Pedestrian Ramp Construction along Prince Henry Drive - Project #0000-043-R30 (UPC 105657) - County Project #2101.28004.07005 - Brookland District.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

- 237-14 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation for State-Funded Projects - Sidewalk Construction along Nuckols Road and Pouncey Tract Road - Project #0271-043-R29 (UPC 105660) - County Project #2101.28004.07004 - Three Chopt District.

Mr. Yob responded to a question from Mrs. O'Bannon.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

- 238-14 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation for State-Funded Projects - Sidewalk Construction along Beulah Road - Project #0000-043-R27 (UPC 105658) - County Project #2101.28004.07002 - Varina District.

Mr. Yob responded to questions from Mr. Nelson and Mr. Glover.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

- 239-14 Resolution - Receipt of Letter of Necessity and Setting of Public Hearing - Creighton Road Improvements - Project #00985 - Fairfield and Varina Districts.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

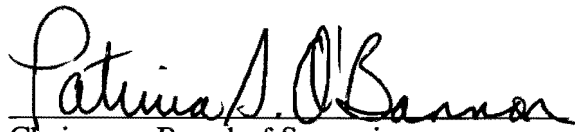
- 240-14 Resolution - Receipt of Letter of Necessity and Setting of Public Hearing - Dabbs House Road Improvements - Project #00610 - Varina District.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

- 241-14 Resolution – Acceptance of Roads – Three Chopt District.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:48 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

RECOVERY MONTH

SEPTEMBER 2014

WHEREAS, behavioral health is an essential part of health and one's overall wellness; and

WHEREAS, prevention of mental and/or substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, preventing and overcoming mental and/or substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, relatives and friends of people with mental and/or substance use disorders should be encouraged to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

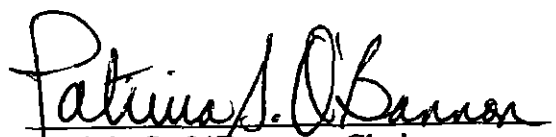
WHEREAS, in 2012, 2.5 million people aged 12 or older received specialty treatment for a substance use disorder and 34.1 million adults aged 18 or older received mental health services, according to the *2012 National Survey on Drug Use and Health*; and

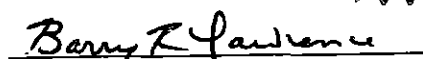
WHEREAS, given the serious nature of this public health problem, it is important to continue reaching the millions more who need assistance; and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services, the Substance Abuse and Mental Health Services Administration, the White House Office of National Drug Control Policy, Henrico Area Mental Health & Developmental Services, the Henrico County Sheriff's Office, the Henrico Drug Court, and other local partners invite all Henrico residents to participate in National Recovery Month.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes September 2014 as Recovery Month and calls upon Henrico residents to acknowledge this year's theme, "Join the Voices for Recovery: Speak Up, Reach Out."




Patricia S. O'Bannon, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
September 9, 2014



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 226-14

Page No. 1 of 1

Agenda Title: RESOLUTION - Resignation of Member - Finance Board

For Clerk's Use Only:

Date: SEP - 9 2014

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Thornton
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, by ordinance adopted March 11, 2008, the Board of Supervisors created a finance board (the "Finance Board") to serve as trustee of funds designated by the County to be held, accumulated, and invested by the Finance Board for the purpose of funding Other Post-Employment Benefits; and

WHEREAS, on May 13, 2014, the Board of Supervisors reappointed Kevin D. Smith to the Finance Board as a citizen member for a two-year term expiring May 8, 2016; and

WHEREAS, by letter dated June 30, 2014, Mr. Smith submitted his resignation from the Finance Board.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, hereby accepts the resignation of Kevin D. Smith from the Finance Board.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

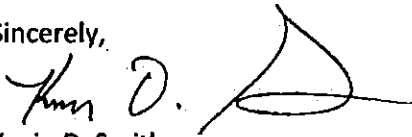
Chairman of the Board of Supervisors
4301 E. Parham Road
Henrico, VA 23228

Dear Madam Chairwoman,

Effective June 30, 2014, I am hereby resigning from the County of Henrico Finance Board.

I wish the Board continued success in its endeavors.

Sincerely,



Kevin D. Smith
Assistant Superintendent for Finance

copy: County Manager
Clerk to the Board of Supervisors

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 229-14
Page No. 1 of 1

**Agenda Title INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the
FY 2014-15 Annual Fiscal Plan: September, 2014**

For Clerk's Use Only: Date <u>SEP - 9 2014</u> (*) Approved () Denied () Amended () Deferred to _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Glover</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table style="width: 100%; border-collapse: collapse;"><tr><th style="text-align: left; padding: 2px;">YES</th><th style="text-align: left; padding: 2px;">NO</th><th style="text-align: left; padding: 2px;">OTHER</th></tr><tr><td style="padding: 2px;">Glover, R.</td><td style="text-align: center; padding: 2px;">✓</td><td style="text-align: center; padding: 2px;">_____</td></tr><tr><td style="padding: 2px;">Kaechele, D.</td><td style="text-align: center; padding: 2px;">✓</td><td style="text-align: center; padding: 2px;">_____</td></tr><tr><td style="padding: 2px;">Nelson, T.</td><td style="text-align: center; padding: 2px;">✓</td><td style="text-align: center; padding: 2px;">_____</td></tr><tr><td style="padding: 2px;">O'Bannon, P.</td><td style="text-align: center; padding: 2px;">✓</td><td style="text-align: center; padding: 2px;">_____</td></tr><tr><td style="padding: 2px;">Thornton, F.</td><td style="text-align: center; padding: 2px;">✓</td><td style="text-align: center; padding: 2px;">_____</td></tr></table>	YES	NO	OTHER	Glover, R.	✓	_____	Kaechele, D.	✓	_____	Nelson, T.	✓	_____	O'Bannon, P.	✓	_____	Thornton, F.	✓	_____
YES	NO	OTHER																		
Glover, R.	✓	_____																		
Kaechele, D.	✓	_____																		
Nelson, T.	✓	_____																		
O'Bannon, P.	✓	_____																		
Thornton, F.	✓	_____																		

WHEREAS, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated September 2, 2014 requesting amendments to the 2014-15 Annual Fiscal Plan; and,

WHEREAS, the County Manager listed by department, the purpose of the request, and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on September 23, 2014, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, September 16, 2014.

COMMENTS: The Director of Finance recommends approval of this Board paper and the County Manager concurs.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified: _____

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 1,417,240
	Special Revenue Fund	465,000
	Total Reappropriations for Continuing Programs	<u>\$ 1,882,240</u>
2.	New Amendments/Appropriations:	
	General Fund	\$ 404,945
	Special Revenue Fund	6,489,692
	Trust and Agency Fund	513,000
	Total Operating Funds	<u>\$ 7,407,637</u>
	Capital Projects Fund	<u>\$ 1,723,500</u>
	Total New Amendments/Appropriations	<u>\$ 9,131,137</u>
	GRAND TOTAL AMENDMENTS/REAPPROPRIATIONS/ APPROPRIATIONS	<u><u>\$ 11,013,377</u></u>

AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014

**1. REAPPROPRIATIONS OF UNENCUMBERED BALANCES
FOR CONTINUING PROGRAMS**

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2013-14, for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2014-15, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since, for some acceptable reason they could not be expended or encumbered as of June 30, 2014:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001 - Circuit Court Clerk \$ 280,816

0000 00000 Funds were received in fiscal year 2013-14 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$280,816 as of June 30, 2014, is to be reappropriated in fiscal year 2014-15. These funds are being used for remote access to land records; to continue making enhancements and improvements to the current imaging system for indexes and land records; and improving access to court records in order to provide better service to the public in the records room. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office.

Department 19 - Information Technology

19001 - Information Technology \$ 250,000

0000 00000 County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2014, is to be reappropriated in fiscal year 2014-15, to fund these purchases.

Total Fund 0101 - General Fund - General Operating Fund \$ 530,816

FUND 0102 - GENERAL FUND - School Board

Department 50 - Education

50201 - Leadership \$ 886,424

0000 00000 Funding of \$886,424 associated with the Teacher Incentive Fund grant (TIF) is to be reappropriated in fiscal year 2014-15. This funding represents Education's General Fund match for fiscal year 2013-14 as the incentive payments will be made in fiscal year 2014-15. In fiscal year 2014-15, Schools will be processing incentive payments for year four with a local match not to exceed \$1,750,840. Fiscal year 2015-16 will mark the last year of the grant.

Total GENERAL FUND \$ 1,417,240

AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014

FUND 1101 - SPECIAL REVENUE FUND - School Cafeteria

Department 50 - Education

50341 - National School Lunch Program

\$ 465,000

0000 00000 This Federal School program, extends beyond fiscal year 2013-14. This amount represent revenue appropriated, but not expended as of June 30, 2014, and is to be reappropriated in fiscal year 2014-15, to continue this same program.

TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS \$ 1,882,240

AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014

2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001	- <u>Circuit Court Clerk</u>	\$	156,104
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0000 00000	To appropriate funding received from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds will be used for indexing, imaging, and enhancement of the current imaging system for land records in order to provide better service to the public in the records room. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office. In addition, \$280,816 of funding previously appropriated for these purposes but unspent as of June 30, 2014 are included in the reappropriation section of this document.
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Department - 13 - Fire

13115	- <u>Logistics</u>	\$	171,817
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0000 00000	To appropriate funding received from the Virginia Department of Fire Programs for the FY2014 State Fire Program - Aid to Localities. Funding will be used to purchase additional personal protective equipment for the firefighters. The total appropriation for this program in fiscal year 2014-15 will be \$921,817 after this addition.
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13122	- <u>Operations - EMS</u>		77,024
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0000 00000	To appropriate Four-For-Life funding received from the Commonwealth of Virginia, Department of Health, Office of Emergency Management Medical Services. This funding is allotted for the training of volunteer or salaried emergency medical service personnel as well as equipment and supplies needed for the Volunteer Rescue Squads. The total appropriation for this program in fiscal year 2014-15 will be \$282,024 after this addition.
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	\$	248,841
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Total GENERAL FUND	\$	404,945
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FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 02 - Public Library

02001	- <u>Public Services</u>		
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0000 05165	- <u>Library Donations</u>	\$	2,535
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To appropriate donations that have been received from various patrons to purchase library books, materials, and artwork.
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AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014

Department 05 - Commonwealth's Attorney

05002 - Victim Witness

0000 06863 - FY2014-15 Victim Witness Program

\$ 10,893

To appropriate additional State funding received from the Department of Criminal Justice Services, Virginia Domestic Violence Victim Fund grant program. Funding will be used to increase the amount of hours available in temporary help and cover the increased cost in file cabinets.

Department 07 - Juvenile/Domestic Relations District Court

07003 - Juvenile Detention Home

0000 05009 - USDA Grant - Detention Home

\$ 1,275

To appropriate additional Federal revenue received from the United States Department of Agriculture for food supplies for Henrico's Juvenile Detention Home.

Department 12 - Police

12035 - Metro Aviation

1823 00000 - Special Operating and Capital

\$ 25,530

The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2013-14, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.

12800 - Grants

1825 00000 - Dog Food Donations

25

To appropriate a donation received to purchase dog food for the Animal Shelter.

0000 07009 - Justice Assistance Grant 15

70,021

To appropriate funding received from the Department of Justice, Bureau of Justice Assistance. These federal funds will be used to purchase surveillance and entry equipment, replacement gasmasks, LED flashlights, laptops, and related software. No County matching funds are required.

0000 07010 - PSAP15

2,000

To appropriate State funding received from the Virginia Wireless E-911 Services Board for the Division of Police's Emergency Communications Center. Funds will be used to reimburse two Emergency Communications Center personnel who are scheduled to attend two required regional conferences.

AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014

0000 07019	- <u>DMV15 - Speed</u>	43,060
To appropriate funding of \$40,000 from the Virginia Department of Motor Vehicles for overtime related to speed saturation patrols. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$3,060, will come from the fund balance in the General Fund and is included in the \$43,060 total.		
0000 07020	- <u>DMV15 - Seat Belt</u>	17,224
To appropriate funding of \$16,000 from the Virginia Department of Motor Vehicles for overtime related to occupant protection saturation patrols. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$1,224, will come from the fund balance in the General Fund and is included in the \$17,224 total.		
0000 07021	- <u>DMV15 - DUI</u>	208,044
To appropriate funding of \$194,212 from the Virginia Department of Motor Vehicles for overtime, training, and equipment related to alcohol enforcement activities. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$13,832, will come from the fund balance in the General Fund and is included in the \$208,044 total.		
Total Police		\$ 365,904
Department 13 - Fire		
13800	- Grants	
0000 00833	- <u>Fire Prevention - Donations</u>	\$ 5,965
Donations have been received from the private sector for use by the Division of Fire. These funds are to be used for the maintenance of the Division's Kids Safety House as well as smoke detectors, and additional training materials for Fire Prevention Services.		
0000 05092	- <u>Eyes for Fire Program</u>	2,638
To appropriate donations received by the Division of Fire for the division's work in the community. The donations are for the Eyes for Fire program and the funds will be used towards the purchase of a thermal imaging camera. The thermal imaging cameras assist greatly in locating victims in fire situations and also enhance the safety of firefighters.		

AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014

0000 05498 - PUPTH Grant 25,378

To appropriate funding of \$25,378 for FY2015 received from Virginia Commonwealth University (VCU) for personnel related to the Pre-hospital Use of Plasma for Traumatic Hemorrhage (PUPTH) grant. This grant will be used for a clinical trial evaluating the use of blood plasma in the pre-hospital EMS setting. This trial is being funded by the U.S. Army Medical Research and Material Command and the primary recipient of the grant funding is VCU; Henrico County is a sub-recipient. Total funding of \$467,962 will be provided over the three-year time period for this grant on a reimbursable basis. No County matching funds are required.

0000 06901 - 2014 RSAF - Manikins & Laryngoscopes 38,296

To appropriate funding received from the Virginia Office of Medical Services through the Rescue Squad Assistance Fund (RSAF) Grant Program. This funding will supplement the purchase of twenty-five laryngoscopes and two manikins - two adults and two pediatrics. This grant requires a 50% local match, which will be met through the Division of Fire's operating budget.

0000 07006 - 2014 LEMPG 67,504

To appropriate funding received from the 2014 Emergency Management Performance Grant (EMPG) from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) as managed by the Virginia Department of Emergency Management. This funding will provide for a portion of the salary for the Emergency Management Coordinator in the amount of \$17,504. The remaining amount of \$50,000 will be used for various community outreach programs. This grant requires an in-kind local match of \$67,504 which will be fulfilled by Henrico County's Emergency Management Coordinator and Emergency Preparedness Management Specialist salary and benefits.

Total Fire

\$ 139,781

Department 22 - Social Services

22011 - Joint Administration

1301 00000 - Administration

\$ 192,939

The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico an additional \$47,869 of State (24.8%) and \$115,164 of Federal (59.7%) funds for the Family Access to Medical Insurance Security Plan (FAMIS), a Medicaid Program component. This amendment will provide funding to add four additional positions to manage applications and ongoing case management for an estimated 2,755 cases for the FAMIS program. The responsibility for these cases began being transferred from a centralized processing unit at the state level to local departments of Social Services effective October 1, 2013. The required 15.5% County match, \$29,906, will come from the fund balance in the General Fund, and is included in this \$192,939 amount.

AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014

22509 - Safe and Stable Families
1302 06866 - FY2014-15 CSA 38,506

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$28,880 of Federal (75.0%) and \$3,658 of State (9.5%) funding for fiscal year 2014-15. The County's required 15.5% match of \$5,968 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

Total Social Services

\$ 231,445

Department 23 - Recreation and Parks

23248 - Recreation Programs

4070 00956 - Local Government Challenge Grant

\$ 5,000

The Virginia Commission of the Arts has awarded the County of Henrico, a Local Government Challenge grant of \$5,000. Funds are to be used to enhance existing programs and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.

Department 38 - Community Revitalization

38005 - Local Business Assistance

0000 05158 - Local Business Assistance

\$ 175,000

This amendment would provide funding for the continuation of the Henrico Enterprise Zone Program through FY2014-15. This program provides grants for building and site improvements to Enterprise Zone businesses. Initial funding of \$250,000 to support this program was appropriated in June 2008 and since that time, thirty-nine grants have been awarded. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County

\$ 931,833

FUND 1110 - SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26102 - Adult Recovery Services

1521 00000 - Residential Services - MH Supportive Housing

\$ 8,380

1522 00000 - Residential Services - MH Group Homes

2,200

26204 - Community & Residential Resources Team

1634 00000 - Residential Services

37,155

26303 - Program Support

93,843

0000 00000 To appropriate surplus fee revenue received in excess of budgeted amounts to be used to fund one time purposes including appliances at Allenshaw, Irisdale, Mormac, and Morningside support homes; maintenance and furniture at Gayton group home; maintenance and appliances at Danray group home; maintenance and appliances at Green Run group home; maintenance at Sherbrooke and Shurm group homes; maintenance, replacement furniture and appliances at East Center and Woodman, and maintenance at Richmond Medical Park and Hermitage Enterprises.

AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014

26106	- Emergency Services	
1594 00000	- <u>State Acute Care Fees</u>	15,195
	To appropriate funds received from Richmond Behavioral Health Authority during FY2013-14 in excess of the approved budget for inpatient acute care of consumers with mental illness. These funds are to be used to cover costs incurred in the fourth quarter for inpatient care. These are State general funds administered by Richmond Behavioral Health Authority.	
26307	- Financial Management	
1685 00000	- <u>Retained Earnings</u>	184,744
	Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. These funds are to be used for one-time expenditures such as computer hardware and software programs.	
1686 00000	- <u>Board Contributions</u>	13,184
	This amount represents donations received from the private sector during FY2013-14. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.	
	Total Fund 1110 Special Revenue Fund - MH and DS	<u>\$ 354,701</u>

FUND 1112 - SPECIAL REVENUE FUND - White Oak - CDA

Department 30 - Economic Development

30003	- White Oak - CDA	
0000 00000	- <u>White Oak - CDA</u>	\$ 3,819,000
	To enable Henrico County to meet its obligations established under the Memorandum of Understanding between the County and The Shops at White Oak Village Community Development Authority (CDA), dated September 1, 2007. Under this agreement, revenues generated at the Shops at White Oak Village are projected to meet and/or exceed debt service and administrative requirements. Real Estate, Personal Property, Local Sales, and Business and Professional License revenue received as a result of improvements at the Shops at White Oak Village site are to continue to be deposited in Special Revenue Fund accounts and disbursed to the Economic Development Authority, as per the Memorandum of Understanding referenced above.	

FUND 1114 - SPECIAL REVENUE FUND - Forfeitures Police State

Department 12 - Police

12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - State</u>	\$ 304,621
	Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.	

**AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014**

FUND 1116 - SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal

Department 12 - Police

12850 - Asset Forfeiture

0000 00000 - Forfeitures - Police - Treasury - Federal

\$ 62,589

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1117 - SPECIAL REVENUE FUND - Forfeitures Police Justice Federal

Department 12 - Police

12850 - Asset Forfeiture

0000 00000 - Forfeitures - Police - Justice - Federal

\$ 15,533

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1120 - Reynolds Crossing CDA

Department 30 - Economic Development

30004 - Reynolds Crossing CDA

0000 00000 This funding is necessary to enable Henrico County to meet the obligations established under the Memorandum of Understanding between the County and Reynolds Crossing, November 1, 2006 (as amended September 1, 2007). Under this agreement special assessments generated will be used to meet debt service requirements of the Community Development Authority (CDA). Revenue received will meet the debt service and administrative requirements that arise, and will be deposited in a Special Revenue Fund and disbursed to the CDA, as per the Memorandum of Understanding referenced above.

\$ 1,001,415

Total SPECIAL REVENUE FUND**\$ 6,489,692****FUND 8103 - TRUST AND AGENCY FUND - Long-Term Disability Benefit**

Department 11 - Human Resources

11010 - Long-Term Disability

\$ 513,000

0000 00000 To establish a budget account in fiscal year 2014-15, for long-term disability claims, in the Trust and Agency Fund. This action, first initiated in fiscal year 2002-03, is in response to auditing comments regarding the accounting treatment of long-term disability claims and payments. Funds are to come from: (a) employee contributions, \$27,000; (b) County contributions, \$336,000; and (c) long-term disabilities reserve (LTD), \$150,000.

Total OPERATING FUNDS**\$ 7,407,637**

AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014

CAPITAL FUNDS**FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects****Department 28 - Public Works****28004 - Construction**

0000 07002 - Beulah Road Sidewalk \$ 47,000

To appropriate funding from the State Department of Transportation to install 630 feet of sidewalk on the east side of Beulah Road. The total estimate for this project is \$107,000. VDOT will reimburse up to 50% of project costs under their Revenue Sharing Program. The remaining balance will be covered with existing non Gas Tax capital funding.

0000 07003 - Wistar Road Sidewalk 706,500

To appropriate funding from the State Department of Transportation to install 3,530 feet of sidewalk on the south side of Wistar Road. The total estimate for this project is \$1,413,000. VDOT will reimburse up to 50% of project costs under their Revenue Sharing Program. The remaining balance will be covered with existing non Gas Tax capital funding.

0000 07004 - Nuckols/Pouncey Tract Road Sidewalk 400,000

To appropriate funding from the State Department of Transportation to install 6,750 feet of sidewalk on Nuckols Road. The total estimate for this project is \$800,000. VDOT will reimburse up to 50% of project costs under their Revenue Sharing Program. The remaining balance will be covered with existing non Gas Tax capital funding.

0000 07005 - Prince Henry Drive (Gov't Center) Sidewalk 35,000

To appropriate funding from the State Department of Transportation to install 900 feet of sidewalk on Prince Henry Drive. The total estimate for this project is \$81,000. VDOT will reimburse up to 50% of project costs under their Revenue Sharing Program. The remaining balance will be covered with existing non Gas Tax capital funding.

Total Public Works

\$ 1,188,500

Total Capital Projects Fund - General Capital Projects

\$ 1,188,500

FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund**Department 23 - Recreation & Parks****23101 - Director**

0000 00650 - Dorey Park Field Replacement \$ 250,000

To appropriate funding of \$250,000 for replacement of a field at Dorey Park. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

AMENDMENT TO THE 2014-15
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2014

0000 07015 - Highland Springs High School Tennis Court Improvements 60,000

To appropriate funding of \$60,000 for improvements to the tennis courts at Highland Springs High School. The total cost of this project is estimated at \$120,000, of which half will be funded with completed Education capital project balances. Funding for this appropriation is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Recreation & Parks \$ 310,000

Department 28 - Public Works

28004 - Construction

0000 00000 - Laburnum Avenue Landscape Improvement \$ 120,000

To appropriate funding of \$120,000 for improvements to the median of Laburnum Avenue between Vawter Avenue and the Richmond City limits. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 32 - Non-Departmental

32001 - Non-Departmental

3209 00433 - Cultural Arts Center \$ 5,000

To provide funding for the Cultural Arts Center at Glen Allen for the purposes of designing and implementing *Art and Parenting* classes to be provided in Henrico County community centers. Funds are to come from fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 50 - Education

50331 - Construction and Maintenance

0000 00000 - Freeman High School Replacement Gym Floor \$ 100,000

To appropriate funding of \$100,000 for replacement of the gym floor at Freeman High School. The total cost of this project is estimated at \$200,000, of which half will be funded with completed Education capital project balances. Funding for this appropriation is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Capital Projects Fund - Capital Initiatives	\$ 535,000
Total CAPITAL PROJECTS FUND	\$ 1,723,500
Total New Amendments/Appropriations	\$ 9,131,137
GRAND TOTAL AMENDMENTS/ REAPPROPRIATIONS/APPROPRIATIONS	\$ 11,013,377



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 230-14

Page No. 1 of 1

Agenda Title: **RESOLUTION – Award of Annual Contract – Concrete and Asphalt Rehabilitation**

For Clerk's Use Only: Date: SEP - 9 2014 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
	Moved by (1) <u>Clover</u> Seconded by (1) <u>Kaechele</u> (2) _____ (2) _____ REMARKS: <div align="center" style="font-size: 2em; font-weight: bold;">APPROVED</div>	Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____

WHEREAS, the County received four bids on July 1, 2014 in response to IFB No. 14-9576-3VK and Addendum No. 1 for annual concrete and asphalt rehabilitation by various departments on an as-needed basis; and,

WHEREAS, bids were submitted by the following four companies: Colony Construction, Inc. (Powhatan, VA); Talley & Armstrong, Inc. (Henrico, VA); Central Contracting Co., Inc. (Richmond, VA); and Finley Asphalt & Sealing, Inc. (Manassas, VA); and,

WHEREAS, for selection and evaluation purposes, the lowest responsive bid was determined by multiplying the unit prices specified by each bidder by the estimated quantities specified in the County's Invitation for Bid, with Colony Construction, Inc. being determined as the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. An annual unit-price contract for concrete and asphalt rehabilitation as needed and requested by the County is awarded to Colony Construction, Inc., the lowest responsive and responsible bidder, for an initial one-year term with an option for the County to renew for up to four additional one-year terms, all in accordance with IFB No. 14-9576-3VK, Addendum No. 1, and the bid submitted by Colony Construction, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

COMMENT: The Purchasing Director recommends approval of this Board paper, and the County Manager concurs.

By Agency Head *Erin Watter* By County Manager *[Signature]*

Routing:
Yellow to: _____

Certified:
A Copy Teste: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 231-14
Page No. 1

Agenda Title: **RESOLUTION—Authorization to Accept Local Emergency Management Performance Grant for the Division of Fire**

For Clerk's Use Only:

Date: **SEP - 9 2014**

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kaechele Seconded by (1) Aloner
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R. ☒ _____
Kaechele, D. ☒ _____
Nelson, T. ☒ _____
O'Bannon, P. ☒ _____
Thornton, F. ☒ _____

WHEREAS, the Division of Fire has identified an opportunity for funding in the amount of \$67,504 from the Local Emergency Management Performance Grant (LEMPG) as administered through the Virginia Department of Emergency Management; and

WHEREAS, this grant will support the salary of the Deputy Coordinator of Emergency Management (Emergency Manager); provide training and outreach materials for all-hazards community risk reduction efforts; support the development of continuity of operations plans for the County; and provide training, exercises, and resources to enhance the emergency operations center; and

WHEREAS, the local match requirement of \$67,504 can be satisfied with existing salaries of emergency management personnel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept funding totaling \$67,504 from the Virginia Department of Emergency Management's Local Emergency Management Performance Grant (LEMPG) Program.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head

Anthony E. McDaniel

By County Manager

[Signature]

Routing:

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Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 232-14
Page No. 1 of 1

Agenda Title:

**RESOLUTION — Signatory Authority — Acquisition of Real Property —
Tax Parcel 5-A-12 and Portion of Tax Parcel 6-A-1 on Columbia Road —
Cumberland County**

For Clerk's Use Only:

Date: **SEP - 9 2014**

- (☒) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Clover Seconded by (1) Kaechele
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	_____	_____
Kaechele, D.	<input checked="" type="checkbox"/>	_____	_____
Nelson, T.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

WHEREAS, the Board of Supervisors needs to acquire Tax Parcel 5-A-12 and a portion of Tax Parcel 6-A-3A on Columbia Road in Cumberland County for the Cobbs Creek Reservoir project; and,

WHEREAS, Donna G. Baker has agreed to sell 131.187 acres in fee simple and 16.734 acres of restrictive use easement for \$585,000.

NOW, THEREFORE, BE IT RESOLVED by the Board:

- (1) the County Manager is authorized to execute documents in a form approved by the County Attorney to purchase the property for \$585,000;
- (2) the County Manager and County Attorney are authorized to take all additional actions necessary to acquire title to the property.

Comments: The Directors of Public Utilities and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

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Real Property

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Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 233-14

Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Acquisition of Right-of-Way and Easements — Charles City Road Improvement Project — Varina District**

For Clerk's Use Only:

Date: **1 SEP - 9 2014**

☒ Approved

☐ Denied

☐ Amended

☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Thornton
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R. ☒ ☐ ☐

Kaechele, D. ☒ ☐ ☐

Nelson, T. ☒ ☐ ☐

O'Bannon, P. ☒ ☐ ☐

Thornton, F. ☒ ☐ ☐

WHEREAS, in connection with construction of the Charles City Road Improvement Project, the County needs to acquire 11,796 square feet of fee simple right-of-way, a 612 square foot permanent guardrail easement, an 8,923 square foot temporary construction easement, and a 5,405 square foot easement to relocate utilities of Verizon Virginia, Inc. (the "right-of-way and easements") across property at 2900 Charles City Road owned by Lewis Road Properties, LLC; and,

WHEREAS, the owner has agreed to sell the right-of-way and easements for \$40,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) it authorizes the acquisition of the right-of-way and easements for \$40,000; and
- (2) the County Manager and County Attorney are authorized to execute all documents, in a form approved by the County Attorney, necessary to complete the acquisition.

Comments: The Directors of Real Property and Public Works recommend approval of this Board paper; the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

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Real Property

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Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 234-14
Page No. 1

Agenda Title: **RESOLUTION — Signatory Authority — Construction Change Order — 80 MGD Water Treatment Facility Upgrades and Improvements — Tuckahoe District**

For Clerk's Use Only: Date: <u>SEP - 9 2014</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Nelson</u> (2) _____ REMARKS: APPROVED	YES NO OTHER Nelson, T.. <input checked="" type="checkbox"/> _____ Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, on February 28, 2012, the Board of Supervisors authorized a construction contract with Ulliman Schutte Construction, LLC for \$8,744,000 to increase the County's water treatment capacity from 55 to 80 million gallons per day by providing two additional pumps in the Water Treatment Facility, two additional pumps in the Raw Water Pumping Station, associated electric power and control modifications for the four pumps, chemical system upgrades, and an increase in the treatment solids handling pumping capacity; and,

WHEREAS, the Department of Public Utilities and Ulliman Schutte Construction, LLC have negotiated a change order in the amount of \$433,052 for unforeseen concrete, electrical and control wiring modifications required to complete the work.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a change order with Ulliman Schutte Construction, LLC in the amount of \$433,052 in a form approved by the County Attorney.

Comments: Funding to support this change order is available within the Water and Sewer Enterprise Fund. The Director of Public Utilities and the Purchasing Director recommend approval, and the County Manager concurs.

By Agency Head Arthur O. Petrenko By County Manager [Signature]

Routing:
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A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 235-14
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation for State-Funded Projects — Sidewalk Construction along Wistar Road — Project #0000-043-R28 (UPC 105647) — County Project #2101.28004.07003 — Brookland District

For Clerk's Use Only:

SEP 9 2014

Date: _____

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) Celma Seconded by (1) Kaechele
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct 3,530 feet of sidewalk within the County right-of-way; and,

WHEREAS, the sidewalk will run along the south side of Wistar Road from 300 feet west of Shrader Road to 200 feet east of Birchbrook Road; and,

WHEREAS, the estimated cost for the construction of the sidewalk is \$1,413,000; and,

WHEREAS, VDOT will contribute 50% of the County's actual cost of construction up to a maximum of \$706,500, and the County will pay the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

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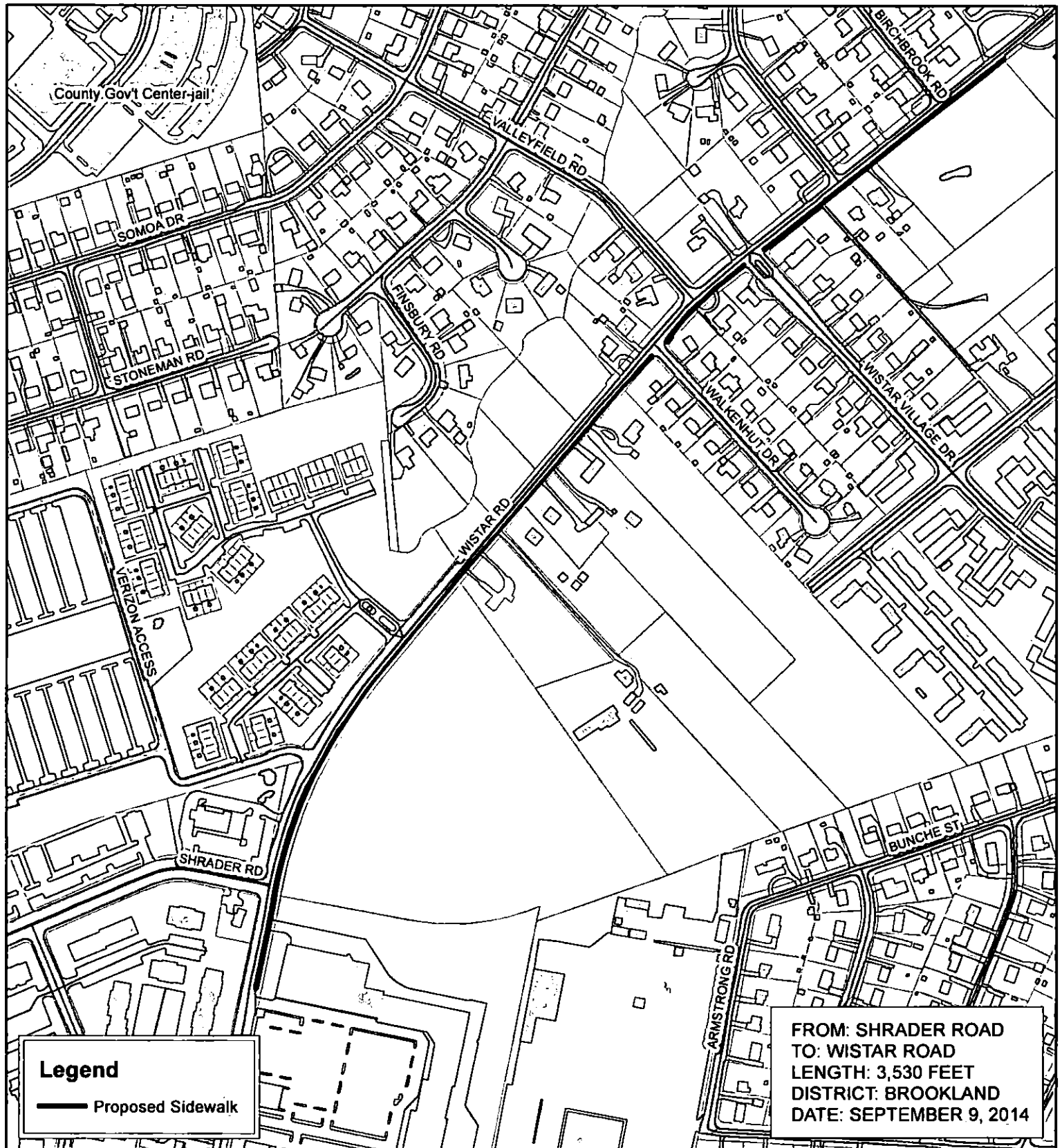
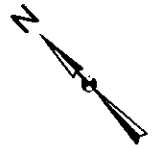
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Clerk, Board of Supervisors

Date: _____



Wistar Road Sidewalk Project



Legend

— Proposed Sidewalk

FROM: SHRADER ROAD
TO: WISTAR ROAD
LENGTH: 3,530 FEET
DISTRICT: BROOKLAND
DATE: SEPTEMBER 9, 2014

400 200 0 400 800 1,200 1,600 Feet

1 inch = 400 feet



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 236-14
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation for State-Funded Projects — Sidewalk and Pedestrian Ramp Construction along Prince Henry Drive — Project #0000-043-R30 (UPC 105657) — County Project #2101.28004.07005 — Brookland District

For Clerk's Use Only:

SEP - 9 2014
Date:

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Clover Seconded by (1) Kaechelt
(2) _____ (2) _____

REMARKS

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechelt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct 900 feet of sidewalk and pedestrian ramps within the County right-of-way; and,

WHEREAS, the sidewalk will run along portions of the east side and north side of Prince Henry Drive from E. Parham Road to Hungary Spring Road, and pedestrian ramps will be constructed as needed for access; and,

WHEREAS, the County's estimated cost for the construction of the sidewalk is \$81,000; and,

WHEREAS, VDOT will contribute 50% of the County's actual cost of construction up to a maximum of \$35,000, and the County will pay the remainder of the project cost; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

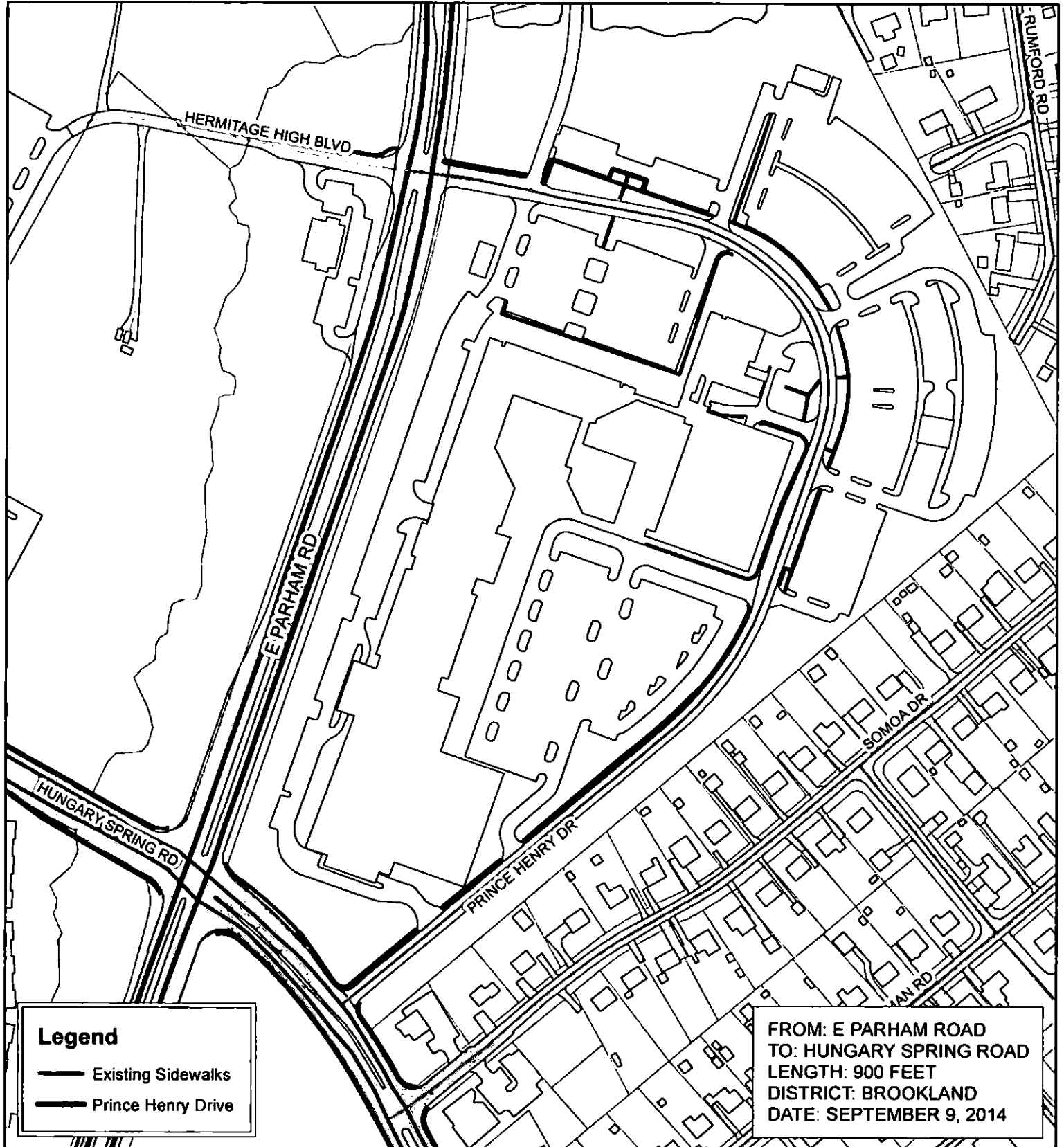
A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



Prince Henry Drive Sidewalk Project



1 inch = 250 feet



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 237-14
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation for State-Funded Projects — Sidewalk Construction along Nuckols Road and Pouncey Tract Road — Project #0271-043-R29 (UPC 105660) — County Project #2101.28004.07004 — Three Chopt District

For Clerk's Use Only:

SEP - 9 2014

Date:

- (*) Approved
() Denied
() Amended
() Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kacchela Seconded by (1) Almon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kacchela, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct 6,760 feet of sidewalk within the County and state right-of-way; and,

WHEREAS, the sidewalk will run along the south side Nuckols Road from Heatherford Drive to the intersection with Pouncey Tract Road and then along west side of Pouncey Tract Road to Old Wyndham Drive; and,

WHEREAS, the County's estimated cost for the construction of the sidewalk is \$800,000; and,

WHEREAS, VDOT will contribute 50% of the County's actual cost of construction up to a maximum of \$400,000, and the County will pay the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

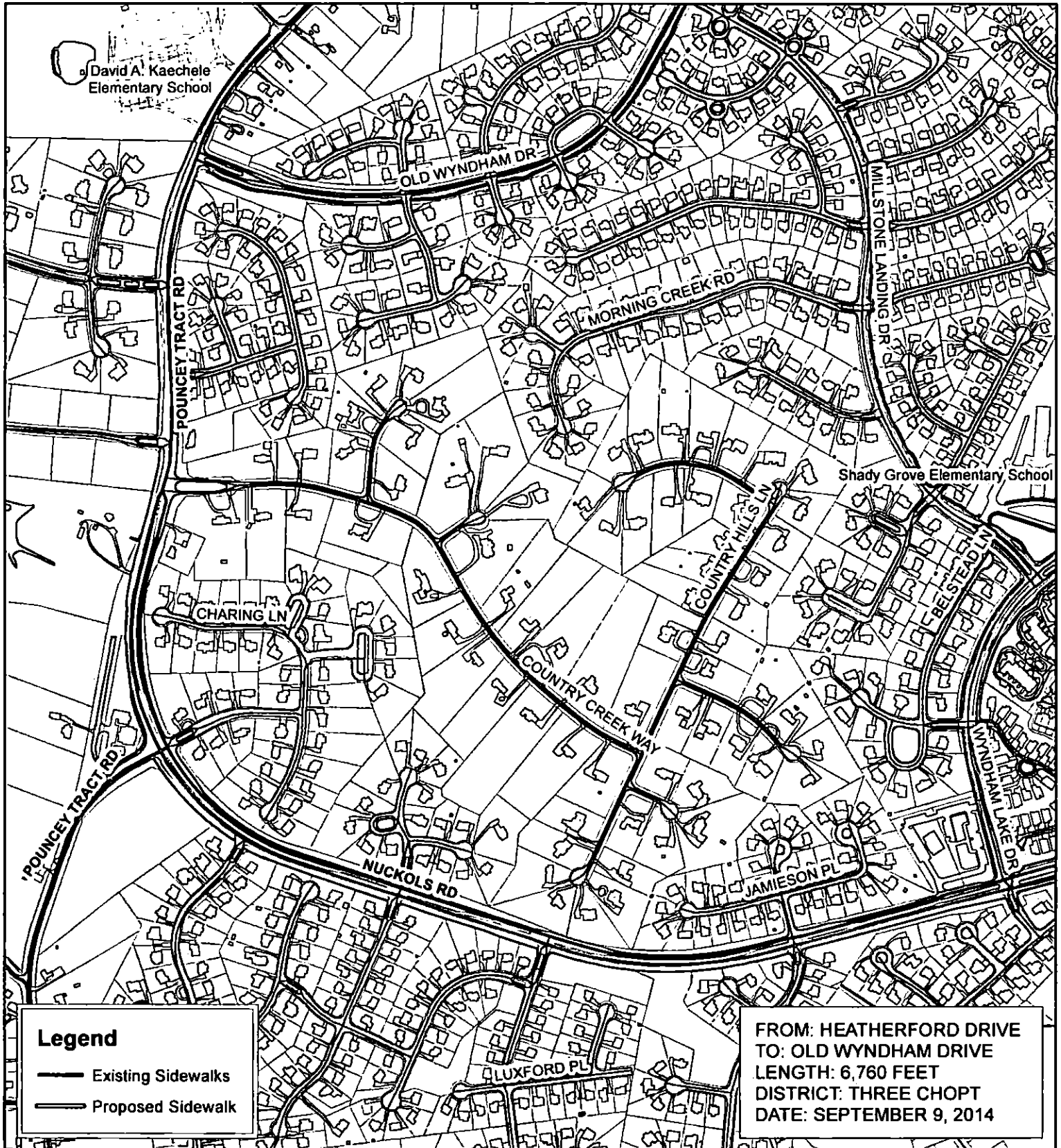
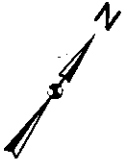
A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



Nuckols Road and Pouncey Tract Road Sidewalk Project



1 inch = 650 feet



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 238-14
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation for State-Funded Projects — Sidewalk Construction along Beulah Road — Project #0000-043-R27 (UPC 105658) — County Project #2101.28004.07002 — Varina District

For Clerk's Use Only:

Date: **SEP - 9 2014**

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Thornton
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct 630 feet of sidewalk within the County right-of-way; and,

WHEREAS, the sidewalk will run along the west side of Beulah Road from Huntsman Road to Green Hollow Lane; and,

WHEREAS, the County's estimated cost for the construction of the sidewalk is \$107,000; and,

WHEREAS, VDOT will contribute 50% of the County's actual cost of construction up to a maximum of \$47,000, and the County will pay the remainder of the project cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the agreement in a form approved by the County Attorney.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

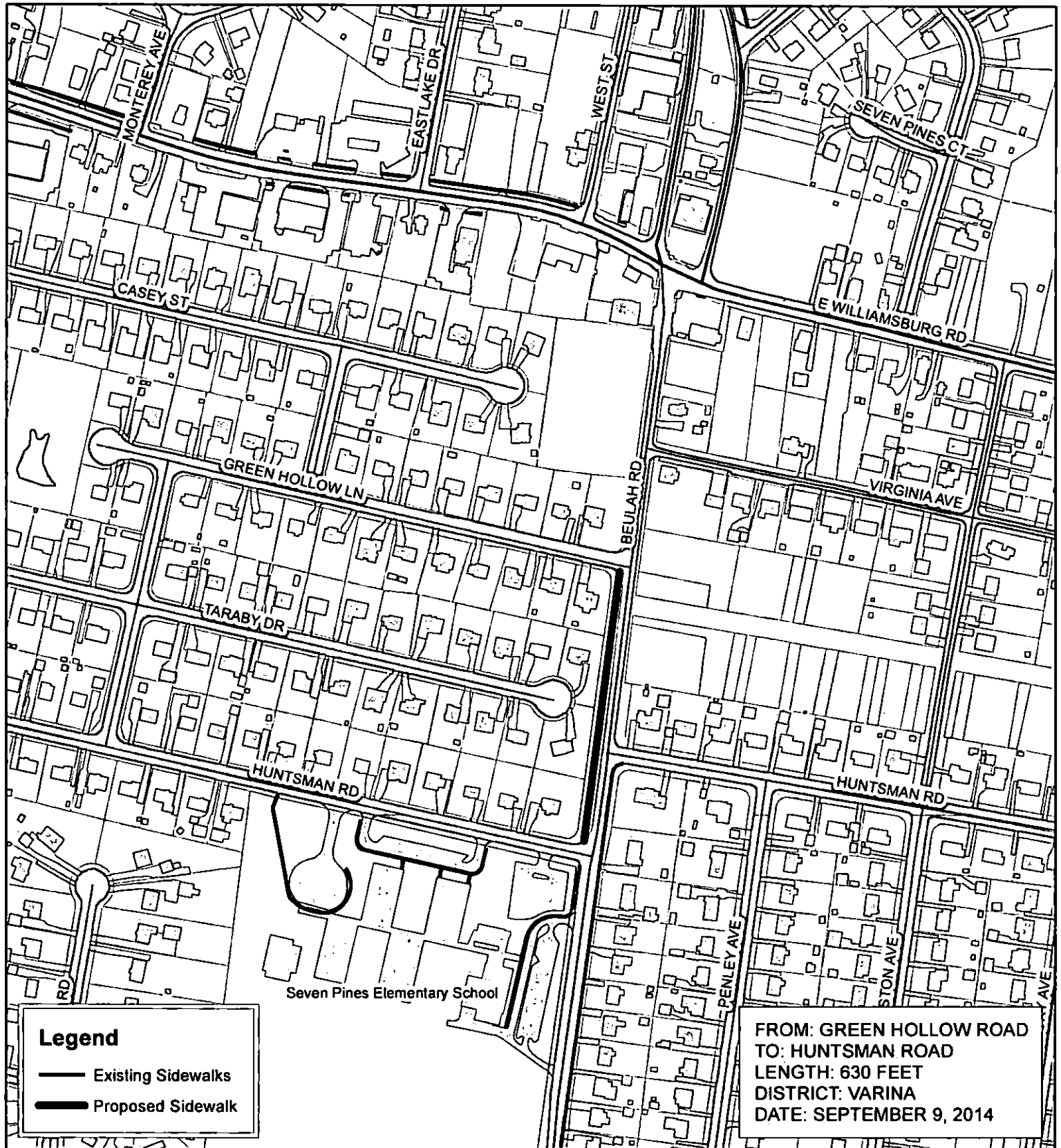
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Clerk, Board of Supervisors

Date: _____



Beulah Road Sidewalk Project



1 inch = 300 feet



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 239-14
Page No. 1 of 1

**Agenda Title: RESOLUTION — Receipt of Letter of Necessity and Setting of Public Hearing —
Creighton Road Improvements — Project #00985 — Fairfield and Varina Districts**

For Clerk's Use Only:

Date: **SEP 1 - 9 2014**

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Wharton Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on August 12, 2014, the Board of Supervisors approved a resolution directing the County Engineer to prepare a report concerning the need for constructing the Creighton Road improvements; and,

WHEREAS, on August 27, 2014, the County Engineer filed the report with the Clerk of the Board; and,

WHEREAS, the Board must hold a public hearing concerning the expediency of constructing the Creighton Road improvements, and notice of the hearing must be given by the Clerk of the Board.

NOW, THEREFORE, BE IT RESOLVED that a public hearing concerning the need for constructing the Creighton Road improvements shall be held on September 23, 2014 at 7:00 p.m. in the Board Room of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia, at which time interested persons may appear and present their views.

BE IT FURTHER RESOLVED that the Clerk of the Board shall give timely, written notice of the date, time, and place of the hearing to the persons required by statute to receive notice.

COMMENTS: Funding for the proposed improvements will come from General Obligation Bonds, state funding, and the General Fund, Project #00985. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

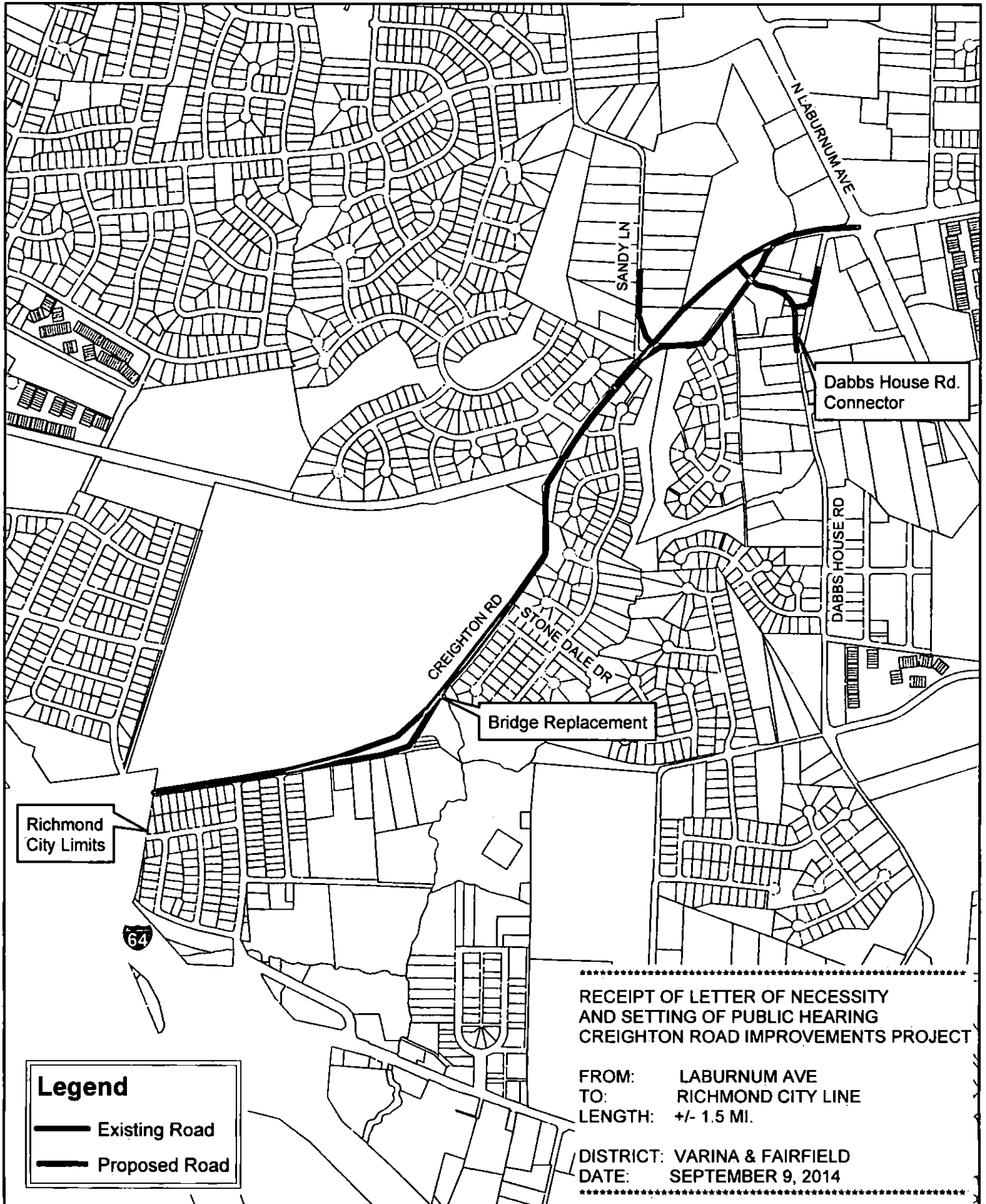
A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



CREIGHTON ROAD





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 240-H
Page No. 1 of 1

**Agenda Title: RESOLUTION — Receipt of Letter of Necessity and Setting of Public Hearing –
Dabbs House Road Improvements – Project #00610 – Varina District**

For Clerk's Use Only:

SEP 23 2014

- Date: _____
☒ Approved
☐ Denied
☐ Amended
☐ Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Thornton
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on August 12, 2014, the Board of Supervisors approved a resolution directing the County Engineer to prepare a report concerning the need for construction of the Dabbs House Road improvements; and,

WHEREAS, on August 27, 2014, the County Engineer filed the report with the Clerk of the Board; and,

WHEREAS, the Board must hold a public hearing concerning the expediency of constructing the Dabbs House Road improvements, and notice of the hearing must be given by the Clerk of the Board.

NOW, THEREFORE, BE IT RESOLVED that a public hearing concerning the need for constructing the Dabbs House Road improvements shall be held on September 23, 2014 at 7:00 p.m. in the Board Room of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia, at which time interested persons may appear and present their views.

BE IT FURTHER RESOLVED that the Clerk of the Board shall give timely, written notice of the date, time, and place of the hearing to the persons required by statute to receive notice.

COMMENTS: Funding for the proposed improvements will come from state funding and the General Fund, Project #00610. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

By County Manager

Routing:

Yellow to: _____

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Certified:

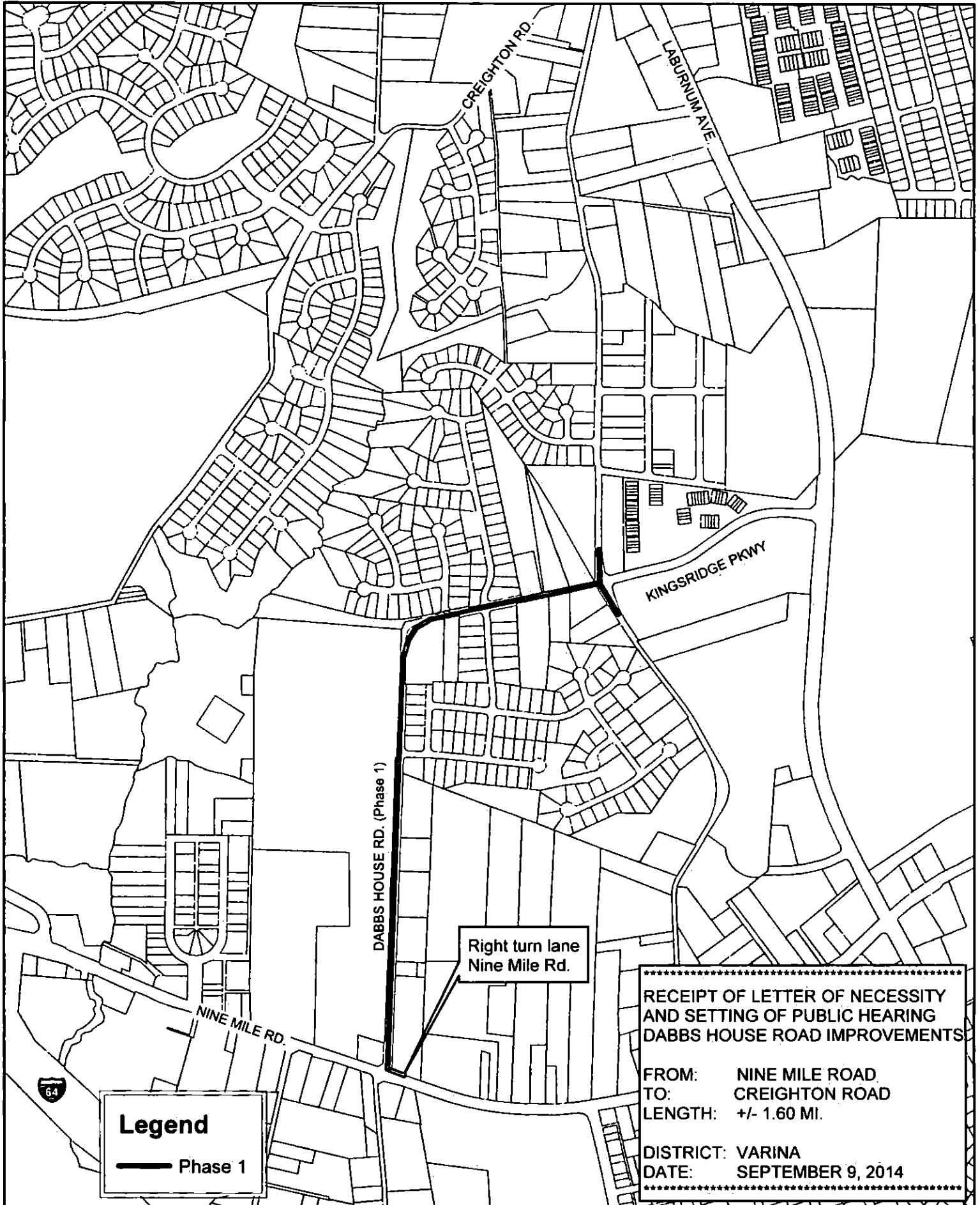
A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



DABBS HOUSE ROAD





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 241-14
Page No. 1 of 1

Agenda Title: Resolution – Acceptance of Roads – Three Chopt District

For Clerk's Use Only: Date: 1 SEP - 9 2014 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Nelson, T.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED by the Board of Supervisors that the following named and described sections of roads are accepted into the County road system for maintenance.

Ellington at Wyndham, Section 1 – Three Chopt District

Wyndham West Drive from Pouncey Tract Road to 0.13 Mi. N. of Pouncey Tract Road 0.13 Mi.

Total Miles 0.13 Mi.

Ellington at Wyndham, Section 2 – Three Chopt District

Wyndham West Drive from 0.13 Mi. N. of Pouncey Tract Road
to 0.53 Mi. N. of Pouncey Tract Road 0.40 Mi.

Gadsby Park Terrace from Wyndham West Drive to 0.07 Mi. S. of Wyndham West Drive 0.07 Mi.

Gadsby Trace Court from Wyndham West Drive to 0.07 Mi. S. of Wyndham West Drive 0.07 Mi.

Gadsby Forest Place from Wyndham West Drive to 0.06 Mi. S. of Wyndham West Drive 0.06 Mi.

Total Miles 0.60 Mi.

Henley, Section C – Three Chopt District

Willscott Place from 0.11 Mi. W. of Ardington Boulevard
to 0.16 Mi. W. of Ardington Boulevard 0.05 Mi.

Total Miles 0.05 Mi.

By Agency Head [Signature] By County Manager [Signature]

Routing:
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Copy to: _____

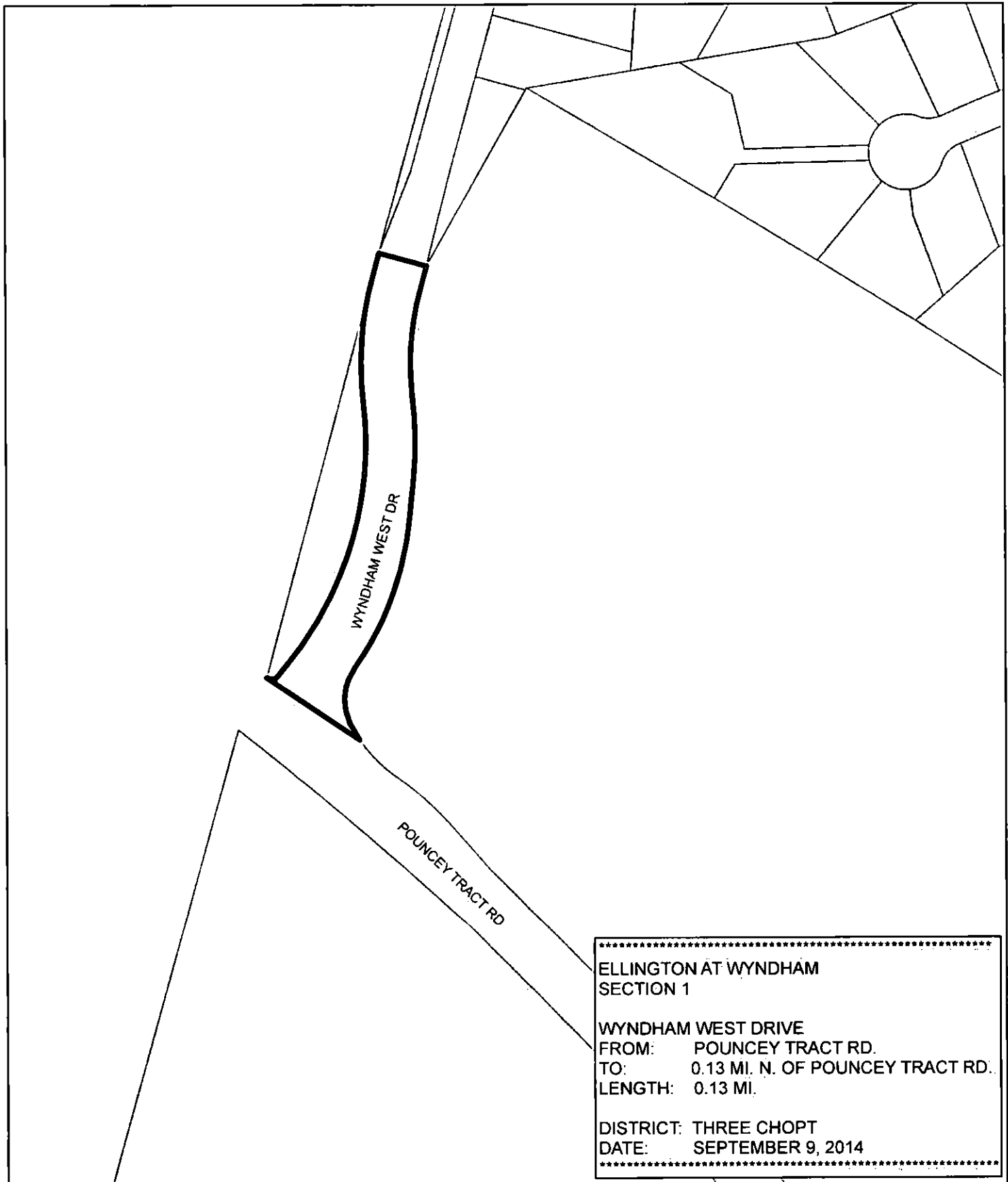
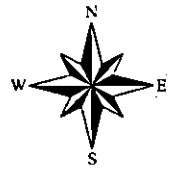
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A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

Q18714 11/15/19

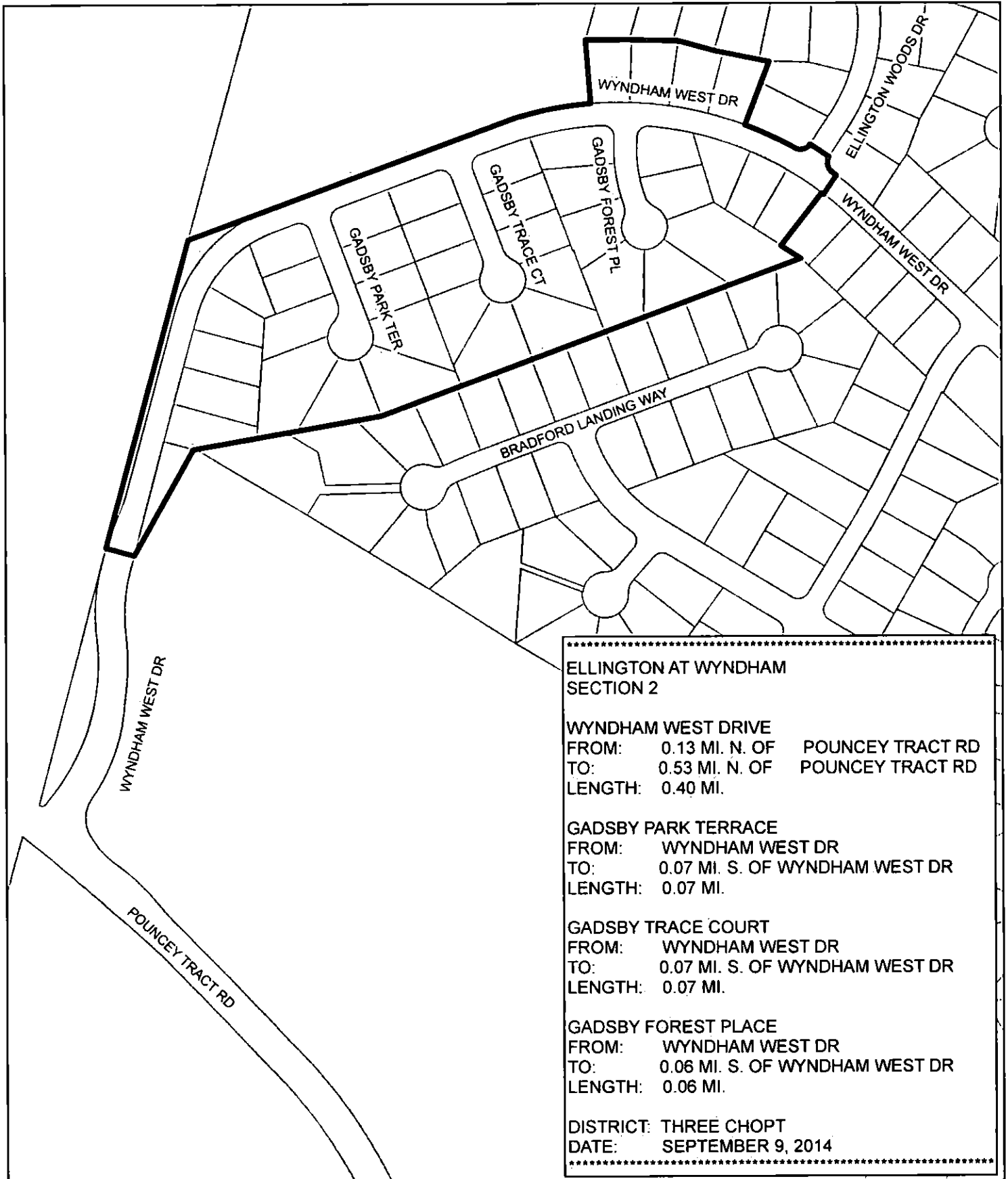


ELLINGTON AT WYNDHAM SECTION 1





ELLINGTON AT WYNDHAM SECTION 2





HENLEY SECTION C

