

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
January 28, 2014**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, January 28, 2014, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District
Tyrone E. Nelson, Varina District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sherriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Joseph P. Casey, Deputy County Manager for Administration
Timothy A. Foster, Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:02 p.m.

Mrs. O'Bannon led recitation of the Pledge of Allegiance and a moment of silent prayer.

At Mr. Vithoukas' request, Public Works Director Steve Yob offered the latest update on the inclement weather conditions and forecast. He advised that County staff was in trucks and working on the highways and that traffic was flowing smoothly with a little bit of a slowdown on the east side.

On motion of Mr. Kaechele, seconded by Mr. Nelson, the Board approved the minutes of the January 14, 2014, Regular Meeting; and the March 18 - 21, 2013, Special Meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

MANAGER'S COMMENTS

Last month, Henrico County's Department of Social Services, along with adoption worker Mary Coleman, received a Governor's Adoption Award for their dedication to the families and children who are brought together by adoption of children in foster care. In the last year of his term, former Governor Bob McDonnell initiated a successful statewide effort to find families for the 1,000 children available for adoption in the statewide foster care system. The County's Department of Social Services was one of only a handful of public and private agencies to receive an agency award at a ceremony held on December 16, which included the participation of both Governor McDonnell and then Governor-elect Terry McAuliffe. The importance of the County's contributions towards achievement of the statewide adoption goal has also been recognized by the Henrico Circuit Court and Judge Gary Hicks in their continued practice of holding celebrations for families that adopt children from foster care. Deputy County Manager for Community Services Jane Crawley, Social Services Director Cindee Steinhauser, Assistant Social Services Director Shawn Rozier, Adoptions Supervisor Jim Carey, adoption workers Mary Coleman and Jamie Anderson, and other Department of Social Services staff members are to be commended for showing their dedication to these families and children and achieving recognition from the governor.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon expressed appreciation to members of Boy Scout Troop 715, sponsored by Three Chopt Presbyterian Church, for watching the Board during its work session in the Manager's Conference Room immediately prior to this meeting.

Mrs. O'Bannon noted that she has recently undergone extensive dental surgery.

RECOGNITION OF NEWS MEDIA

Mrs. O'Bannon recognized Ted Strong from the *Richmond Times-Dispatch*.

PUBLIC HEARING - PROVISIONAL USE PERMIT

24-14 BJ's Restaurants, Inc. C/O GPD LLC: Request for a Provisional Use
PUP2013 Permit under Sections 24-58.2(a), 24-120 and 24-122.1 of Chapter 24 of the
00015 County Code to allow hours of operation until 1:00 a.m. for a proposed
Three Chopt restaurant (BJ's Restaurant) on Parcel 735-764-0017 located on the north line
 of W. Broad Street (U.S. Route 250) approximately 915' east of its
 intersection with N. Gayton Road.

Joe Emerson, Director of Planning, responded to questions from Mr. Kaechele.

No one from the public spoke in opposition to this item.

On motion of Mr. Kaechele, seconded by Mr. Glover, the Board followed

the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. All proffered conditions accepted with cases C-49C-04 and C-27C-09 shall be made a part of this Provisional Use Permit.
2. Hours of operation for the restaurant shall be between the hours of 6:00 a.m. and 1:00 a.m.
3. This Provisional Use Permit shall be applicable only to the BJ's restaurant and is non-transferable to subsequent owners or users.
4. The installation of pay phones on site shall be prohibited.
5. Any outside speakers and/or sound system shall comply with the following standards:
 - a. Sound systems shall be equipped with controls that permit full and complete volume control.
 - b. Sound(s) emitted from the system shall not be audible beyond a distance of one hundred (100) feet measured from the source.
6. Prior to operation, the applicant shall consult with the Special Services Unit within the Division of Police to discuss crime prevention recommendations and conduct a security survey of the property and restaurant operations. The applicant shall implement mutually agreed upon security recommendations. Any outstanding issues shall be addressed by the applicant prior to a certificate of occupancy being issued.
7. The owner or operator shall install a security camera and video system designed by a security specialist. This security system shall include the following items:
 - a. Exterior surveillance cameras monitoring the entrance(s), parking area(s), and any other areas deemed necessary by the Division of Police. Such security cameras shall provide clear imagery of the establishment's patrons and their vehicles.
 - b. Recordings of all activities under surveillance shall be preserved for a period of (4) months by the applicant. Authorized representatives of the Henrico County Division of Police shall have access to all recordings upon request.
8. The facility's windows shall not be tinted or obscured by posters,

advertisements, or similar materials in order to permit surveillance opportunities both from within and from the outside of the building. This shall not prevent blinds from being used during daylight hours.

9. The owner or operator shall provide adequate lighting for the entrances, exits, and parking areas serving the use or location. "Adequate lighting" means lighting sufficient for clear visual and security camera surveillance.
10. The owner or operator shall require customers to leave the premises and parking areas immediately after the close of business.
11. The owner or operator shall not permit loitering, criminal assaults or public nuisances on the premises during hours of operation.
12. Should evidence (i.e. police calls to the premises or complaints from other businesses) indicate that the hours of operation are having an adverse effect (i.e. increased public nuisance, loitering, excessive noise outside the building, criminal assault, etc.) on the surrounding area, the Board of Supervisors may hold a public hearing to consider revoking the provisional use permit.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

PUBLIC HEARINGS - OTHER ITEMS

25-14 Resolution - POD2013-00191 - Approval of a Plan of Development for Shane Road Recycle Center - Tuckahoe District.

Principal Planner Leslie News provided background information on the subject site, which is located adjacent to Fire Station No. 9, and narrated a slide presentation on this POD for a freestanding public recycling facility. During her presentation, Ms. News explained how the site was selected for this use and shared a map depicting zoning classifications in the vicinity of the site, an aerial photograph of the site, and two site plan renderings of the recycle center containing details of proposed site improvements and landscaping. Ms. News also summarized concerns from nearby residents regarding development of the site, the results of a sound study conducted by Draper Aden Associates, and the anticipated project schedule. Jon Clary, the Department of Public Utilities' Solid Waste Division Director, assisted Ms. News in responding to questions from Mr. Kaechele regarding the operational aspects of the proposed

facility. In response to questions from Mrs. O'Bannon, Ms. News explained grading changes made by staff to address concerns expressed at community meetings and also provided more detail on site features, including lighting, an electronically-controlled gate, a wall, and fencing. At Mrs. O'Bannon's request, Ms. News and Mr. Yob explained why the Virginia Department of Transportation will not allow access to the site off of Quioccasin Road. Art Petrini, Director of Public Utilities, advised Mr. Kaechele that the projected cost of the facility is \$1.3 million. This amount includes design, construction, and land purchase costs.

The following persons addressed the Board during the initial portion of public hearing:

- Janet Gallagher, Owner and Director of the West End Montessori School, raised concerns that the facility will add to traffic congestion during morning school openings and afternoon school dismissals. Mr. Clary clarified for Ms. Gallagher that an average of one truck per day will be accessing the site to service the recycling containers.
- Paula Chambers, a resident of 1721 Windingridge Road and Parent Teacher Association (PTA) President for Pemberton Elementary School, also voiced concerns about traffic congestion, on behalf of the PTA. She suggested converting the one-way turning lane on Shane Road to a two-way turning lane and opening the recycling center after 9:00 a.m.
- Mary Jo Fields, a resident of 9304 Woodcrest Road, expressed concerns about noise, light, and traffic that will be generated by the facility, which is in close proximity to her residential neighborhood. She suggested better sound containment on the site through a more comprehensive sound barrier and consideration by the Board of an alternative location for the recycling center.

Ms. Gallagher addressed the Board again with questions about the construction schedule for the proposed facility. At Mrs. O'Bannon's request, Mr. Yob cited road improvements that are planned for the site as part of the POD and Traffic Engineer John Cejka from the Department of Public Works elaborated on the results of a speed study and traffic count in the vicinity of the site that was conducted by his department in May 2013. They responded to questions from Mr. Kaechele and Mrs. O'Bannon concerning this information. Mrs. Chambers addressed the Board again and noted that students attending Pemberton Elementary School and Byrd Middle School are required to obtain special permission to walk to school because of the traffic conditions on Pemberton and Quioccasin Roads. Mrs. O'Bannon clarified that requests she has received

for the installation of sidewalks on Quioccasin Road have come from elderly residents who want pedestrian access to shopping. Mr. Yob confirmed for Mr. Glover that recycling bins were historically located at the fire station adjoining the subject site and were open to the public 24 hours a day rather than 12 hours a day as proposed with this POD, so overall traffic in the area that is associated with recycling activities is not expected to increase.

Mr. Petrini responded to questions from Mr. Thornton concerning noise abatement alternatives for the subject site and the proposed hours of operation for the recycle center. He advised that a second sound study will be conducted once the center is in operation and further sound controls will be placed on the site if deemed necessary. General Services Director John Neal answered questions from Mrs. O'Bannon pertaining to measures that the County has undertaken to lower perimeter lighting and reduce noise at Fire Station No. 9 in response to citizen complaints. Mrs. O'Bannon confirmed the County's commitment to maintaining and enhancing landscaping on the subject site and to be responsive to neighborhood concerns. Mr. Clary confirmed for Mrs. O'Bannon that construction of the recycling facility is scheduled to be complete in the spring of 2015.

The following person addressed the Board during the continuation of the public hearing:

- Amanda Lheritier, a resident of 9413 Hungary Woods Drive and a parent of students at the West End Montessori School, expressed concern that the County's traffic counts do not accurately reflect the density of traffic entering Shane Road. She also questioned why a full traffic study has not been performed that would account for the traffic on Quioccasin and Shane Roads and suggested that the full safety of the students attending schools in this area should be taken into account before construction of the recycle center. At Mrs. O'Bannon's request, Mr. Cejka explained the purpose of traffic studies and reiterated the road improvements that are planned in the vicinity of the subject site.

Ms. Gallagher addressed the Board again and indicated that road improvements planned for the subject site may be insufficient. She requested that County staff monitor traffic at the site again during school rush hours.

Mrs. O'Bannon commented on the case. She pointed out that the addition of 67 cars over the course of the entire day is not significant enough to trigger a major traffic study or make dramatic changes to the road network although the roadway in the area will be improved. Mrs. O'Bannon also

noted how drop-off recycle centers serve Henrico citizens and help the County comply with the Commonwealth of Virginia's recycling requirements. She provided a history of development interest in the subject property and reiterated how the County will add landscaping to the site and improve drainage in the area.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

Mrs. O'Bannon thanked the speakers for their comments on the foregoing POD. She remarked that their comments have impacted the development of the subject site.

26-14 Ordinance - Vacation of Portion of Alley - Highland Park Annex - Fairfield District.

No one from the public spoke in opposition to this item.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board this item - see attached ordinance.

27-14 Resolution - Signatory Authority - Quitclaim of Portion of Utility Easement - Deep Run III Parking Deck - Three Chopt District.

Jon Tracy, Director of Real Property, responded to a question from Mr. Kaechele.

No one from the public spoke in opposition to this item.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item - see attached resolution.

28-14 Resolution - Signatory Authority - Quitclaim of Portion of Utility Easement - The Laurels of University Park - Three Chopt District.

No one from the public spoke in opposition to this item.

On motion of Mr. Kaechele, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

PUBLIC COMMENTS

Phillip Roberts, a resident of the Fairfield District, expressed concerns regarding the assessed value that the County has placed on his truck, questioned how the County plans to live within its budget, and cautioned the Board to spend the County's money wisely. Mr. Vithoukas asked Finance Director Gene Walter to assist Mr. Roberts with his assessment issue. He also

elaborated on the County's relatively low tax rates and budgetary challenges. Mr. Glover suggested that Mr. Roberts meet with Mr. Walter or the Department of Finance's Budget and Management Division Director to discuss Mr. Roberts' concerns relating to the County's budget.

GENERAL AGENDA

29-14 Introduction of Ordinance - To Amend and Reordain Chapter 20 of the Code of the County of Henrico by Adding a New Article XII Consisting of Sections 20-841 through 20-855 to Levy a Four Percent Meals Tax.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item - see attached introduction of ordinance.

30-14 Resolution - Adopting the 2014 Henrico County Emergency Operations Plan.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

31-14 Resolution - Award of Construction Contract - Rooftop HVAC Unit Replacements - Henrico Public Safety Building - Brookland District.

Mr. Neal responded to questions from Mr. Glover.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

32-14 Resolution - Signatory Authority - Acquisition of Real Property - 1359 Columbia Road - Cumberland County.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

33-14 Resolution - Signatory Authority - Acquisition of Real Property - Portion of Tax Parcel 6-A-3A on Columbia Road - Cumberland County.

Mr. Tracy responded to a question from Mr. Kaechele.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

34-14 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services - Creighton Road Improvements Project #00985 - Fairfield and Varina Districts.

Mr. Yob responded to questions from Mr. Nelson.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

35-14 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation for Congestion Mitigation and Air Quality (CMAQ) Funds - Sidewalk Construction along North Side of Ridgefield Parkway (Approximately 5,280 Feet) - Project #9999-043-799 (UPC 104880) - Tuckahoe District.

Mr. Yob responded to questions from Mr. Glover.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.


36-14 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation for Congestion Mitigation and Air Quality (CMAQ) Funds - Sidewalk Construction along John Rolfe Parkway (Approximately 3,690 Feet) - Project #9999-043-798 (UPC 104881) - Tuckahoe District.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

37-14 Resolution - Acceptance of Roads – Brookland District.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:34 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 25-14

Page No. 1 of 3

Agenda Title: **RESOLUTION — POD2013-00191 — Approval of a Plan of Development for Shane Road Recycle Center — Tuckahoe District**

For Clerk's Use Only: Date: JAN 28 2014 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) <u>APPROVED</u> (2)	YES NO OTHER Glover, R. ✓ _____ Kacchele, D. ✓ _____ Nelson, T. ✓ _____ O'Bannon, P. ✓ _____ Thornton, F. ✓ _____
	REMARKS:	

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,



WHEREAS, an application has been submitted for approval of POD2013-00191, a plan of development for Shane Road Recycle Center, to construct a public recycling center and related site and drainage improvements; and,

WHEREAS, the 1.95-acre site is located at the southwest corner of the intersection of Quioccasin Road (State Route 157) and Shane Road, on parcel 749-745-3289; is zoned R-3, One-Family Residential District; and is located in the Tuckahoe District; and,

WHEREAS, the County Administration, including the Department of Planning, the Department of Public Utilities, the Department of Public Works, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections, as well as the Virginia Department of Transportation have reviewed the application, and the Administration recommends approval subject to the staff recommendations and the staff plan dated January 28, 2014; and,

WHEREAS, on January 28, 2014, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head  By County Manager 

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Title: **RESOLUTION — POD2013-00191 — Approval of a Plan of Development for Shane Road Recycle Center — Tuckahoe District**

1. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
2. The plan of development shall be revised as annotated on the staff plan dated January 28, 2014, which shall be as much a part of this approval as if its details were fully described herein. Eight sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, 21 sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
3. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
4. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
5. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
6. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
7. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
8. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Recycling containers shall be maintained with scheduled regular pickups and shall be screened properly. Details shall be included with the final site plan or required landscape plan review and approval.
9. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
10. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
11. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
12. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities, and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
13. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

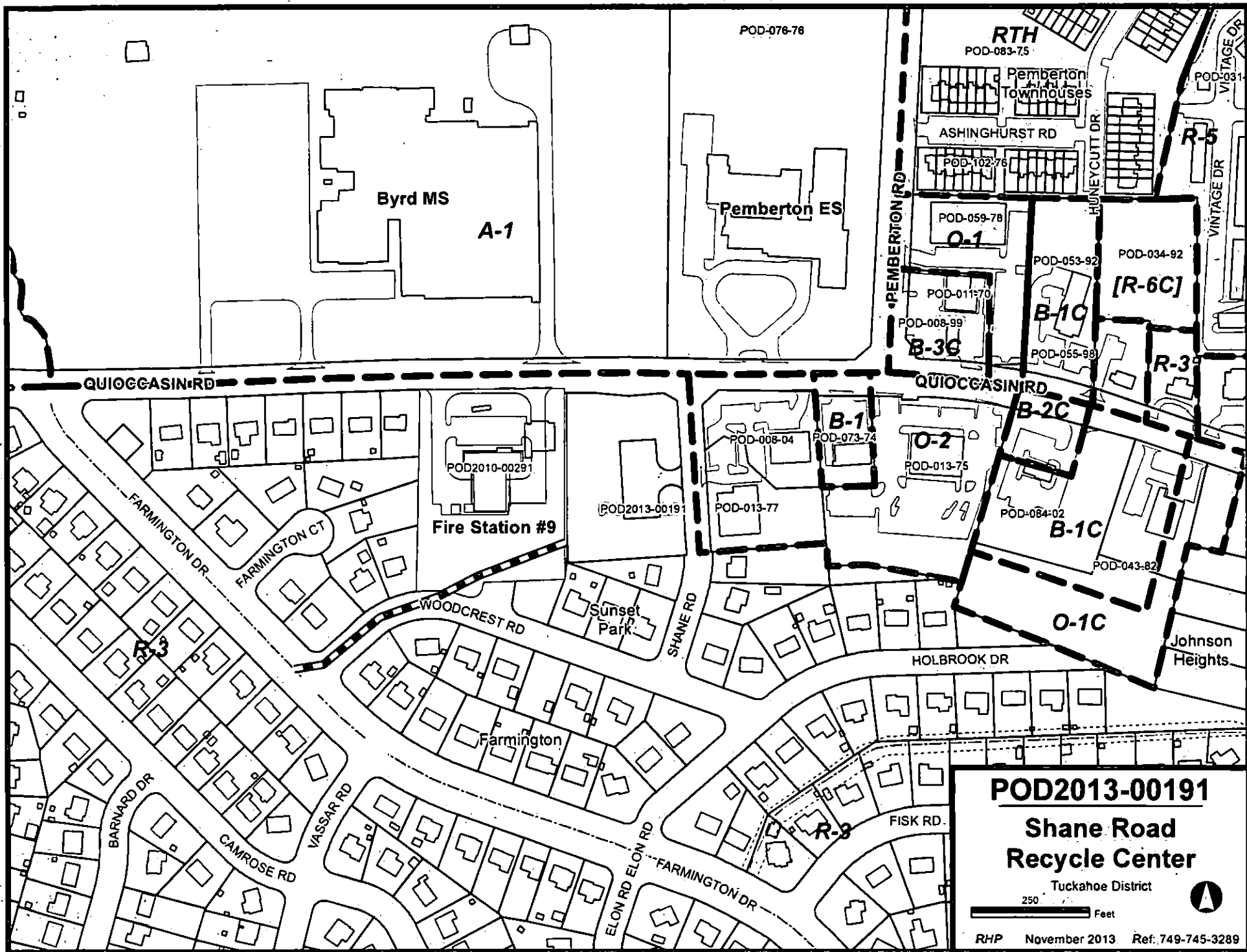
Agenda Item No. 25-14

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Agenda Title: **RESOLUTION — POD2013-00191 — Approval of a Plan of Development for Shane Road
Recycle Center — Tuckahoe District**

14. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction is in conformance with the regulations and requirements of the POD.
15. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
16. Vehicles shall be parked only in approved and constructed parking spaces.
17. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
18. The location of all existing and proposed utility and mechanical equipment (including HVAC units, electric meters, junction and accessory boxes, transformers, and generators) shall be identified on the landscape plans. All equipment shall be screened by such measures as determined appropriate by the Director of Planning or the Planning Commission at the time of plan approval.
19. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Henrico County maintained right-of-way. The elevations will be set by Henrico County.
20. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Virginia Department of Transportation maintained right-of-way. The elevations will be set by the contractor and approved by the Virginia Department of Transportation.
21. The street improvements and drainage facilities on Quioccasin Road (State Route 157) shall be approved by the Virginia Department of Transportation and the County.
22. A concrete sidewalk meeting County and VDOT standards shall be provided along the south line of Quioccasin Road (State Route 157) and the west line of Shane Road.

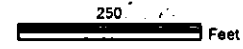
COMMENTS: The Director of Planning has reviewed the plans submitted by Draper Aden Associates and recommends approval, and the County Manager concurs.

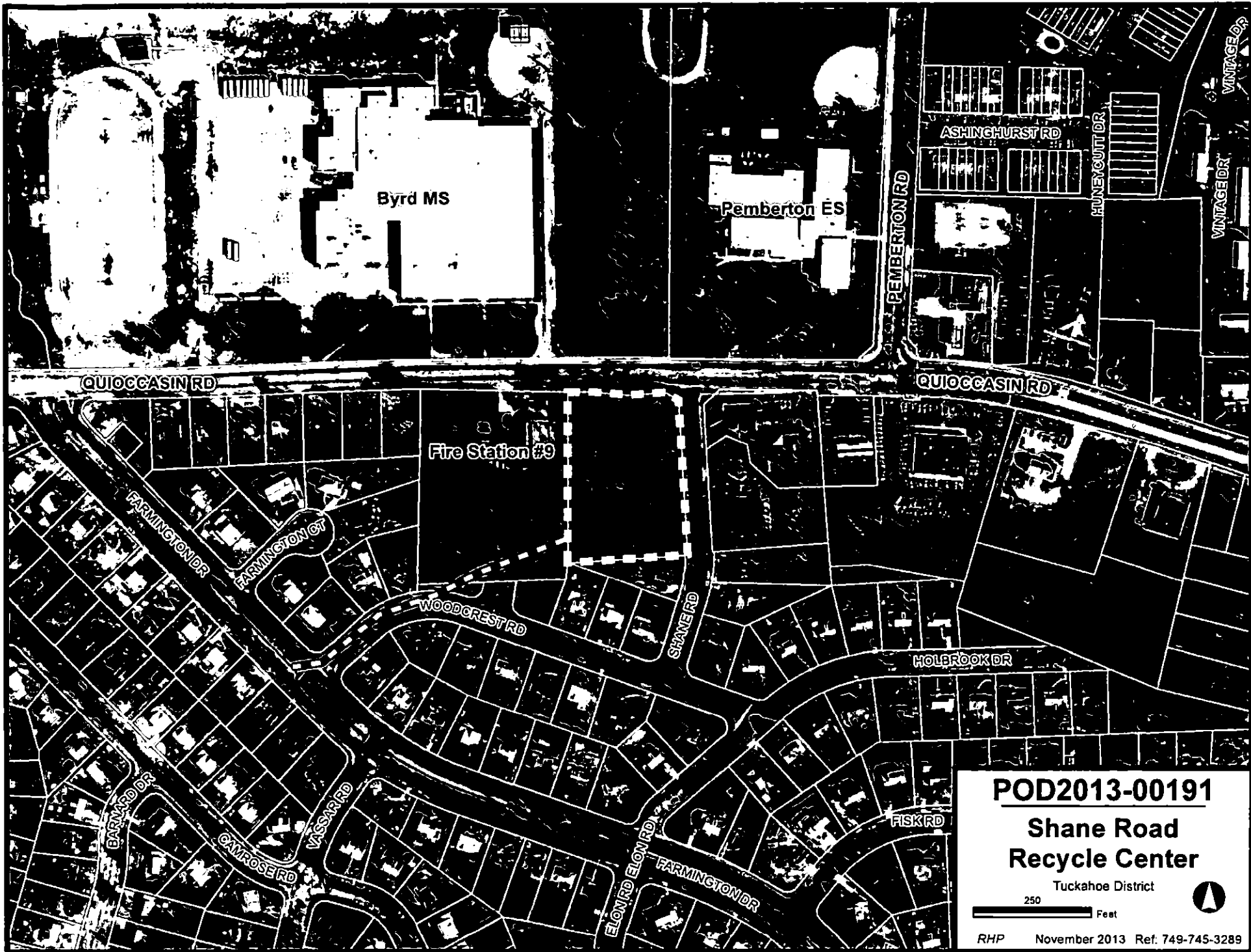


POD2013-00191

**Shane Road
Recycle Center**

Tuckahoe District





Byrd MS

Pemberton ES

Fire Station #9

POD2013-00191

**Shane Road
Recycle Center**

Tuckahoe District

250 Feet

RHP November 2013 Ref. 749-745-3289



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 26-14

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Agenda Title: **ORDINANCE — Vacation of Portion of Alley — Highland Park Annex — Fairfield District**

For Clerk's Use Only: JAN 28 2014 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kacchele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, Geneva E. Smith, owner of 810 Savannah Avenue, William J. Saunders and Ima Saunders, owners of 812 Savannah Avenue, and Ava Virginia Goff, owner of 813 Walnut Avenue, have requested that the County vacate the portion of an alley adjacent to their property in the Highland Park Annex subdivision; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on January 28, 2014; and,

WHEREAS, it appears that no owner of any lot shown on the plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- (1) the portion of the alley shown crosshatched and marked "Area Proposed for Vacation" on the attached Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2);
- (2) this Ordinance shall become effective 30 days after the time of its passage as provided by law;
- (3) the Clerk of the Circuit Court of the County of Henrico, Virginia (the "Clerk") is authorized, upon receipt of payment as provided by law, to record a certified copy of this Ordinance in the Clerk's Office after 30 days from its passage, provided no appeal has been taken to the Circuit Court;

By Agency Head By County Manager

Routing:
 Yellow to: Real Property
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

COUNTY OF HENRICO, VIRGINIA
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Agenda Item No.

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Agenda Title: **ORDINANCE** — Vacation of Portion of Alley — **Highland Park Annex** — **Fairfield District**

(4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name of Geneva E. Smith, her successors or assigns, William J. Saunders and Irna Saunders, their successors or assigns, and Ava Virginia Goff, her successors or assigns; and,

(5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed this requested vacation request through the Departments of Planning, Public Utilities, and Public Works without objection, and the County Manager concurs.

Area Proposed for Vacation

19 19 5

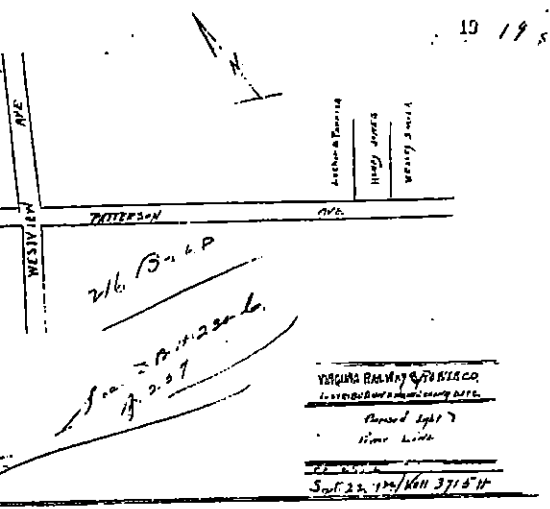


The width of the streets shown here is what the width of the streets was at the time of the survey and is not intended to be a recommendation for any change of width. The width of the streets shown here is what the width of the streets was at the time of the survey and is not intended to be a recommendation for any change of width.

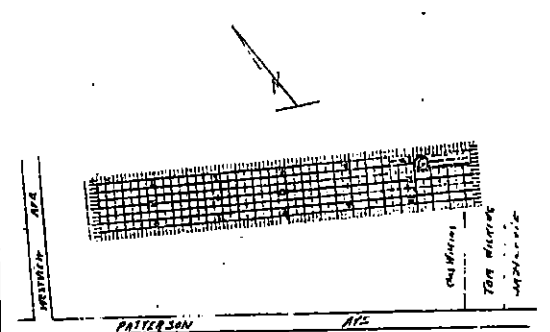
PLAN OF HIGHLAND PARK ANNEX
 OCT 13, 1924
 RICHMOND, VA.
 SCALE 1/100

Approved:
 E. Bradford Hall
 Surveyor of the City of Richmond, Va.
 Oct 26 1924

T. CHAMFORD RADDY & CO.
 SURVEYORS & ENGINEERS.



YOUNG AREA
 SOUTH FRONT
 WEST FRONT



YOUNG AREA
 SOUTH FRONT
 WEST FRONT

EXHIBIT 'A'



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 27-14

Page No. 1 of 1

Agenda Title:

**RESOLUTION — Signatory Authority — Quitclaim of Portion of Utility
Easement — Deep Run III Parking Deck — Three Chopt District**

For Clerk's Use Only: JAN 28 2014 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Kacchela</u> Seconded by (1) <u>Celover</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Glover, R. <input checked="" type="checkbox"/> _____ Kacchela, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bnnnon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
--	--	--

WHEREAS, the County no longer needs a portion of a utility easement which crosses land west of Gaskins Road at the end of Mayland Drive and labeled "EXISTING 16' UTILITY EASEMENT (D.B. 1661, PG. 863) TO BE QUITCLAIMED 4,485 Sq. Ft." on the plat attached as Exhibit A; and,

WHEREAS, the owner, DR III, LLC, has requested the County release this portion of the easement; and,

WHEREAS, this resolution was advertised and a public hearing was held on January 28, 2014 pursuant to Sections 15.2-1800 and 15.2-1813 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chainnan is authorized to execute a quitclaim deed, in a fonn approved by the County Attorney, quitclaiming all interest of the County in a portion of a utility easement as shown on Exhibit A.

Comments: The Directors of Public Utilities, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head *[Signature]* By County Manager *[Signature]*

Routing: Yellow to: Real Property Certified: _____
 Copy to: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

EXHIBIT "A"

X
N 3,758,500
E 11,749,500

16'
UTILITY
ESMT
(DB 1661,
PG 863)

ESMT TIE:
N48°58'15"E
162.09'

X N 3,758,700
E 11,749,700

N/F
749-75S-7991
LINGERFELT OFFICE
PROPERTIES LLC
D.B.5156, PG. 117

EXISTING 16'
UTILITY EASEMENT
(D.B. 1661, PG. 863)
TO BE
QUITCLAIMED
4,485 Sq.Ft.

AMENDED PLAT
REVISION
DATE

BY: [Signature]
DATE: 9-3-13
BY: G. Garrison
DATE: 9/6/13

PARCEL ID:
749-758-7718
OWNER:
DR III, LLC
D.B. 4919, PG. 2152

N/F
750-758-0974
DRCC PROPERTIES LLC
D.B. 4794, PG. 2612

X N 3,758,300
E 11,749,700

EASEMENT TIE FROM
PROPERTY CORNER
N27°08'24"W, 10.73'
S51°29'00"W
161.08'

X N 3,758,500
E 11,749,900
961.80' TO THE
SOUTHWEST
TERMINUS OF
DEEP ROCK ROAD
(PUBLIC RW)

16' UTILITY ESMT
(DB 1536, PG 870)

S51°29'00"W 161.08'

30' EASEMENT FOR
INGRESS AND EGRESS
(DB 2230, PG 1816)

N/F
750-758-3831
DEEP RUN SPE LLC
D.B. 5033, PG. 1692
ZONED M-1

PRIVATE DRIVE (ACCESS)

PLAT OF
EXISTING UTILITY EASEMENT TO BE QUITCLAIMED
ON THE PROPERTY OF DR III, LLC
THREE CHOPT DISTRICT
HENRICO COUNTY, VIRGINIA

DRAWING: 51983 EP.dwg

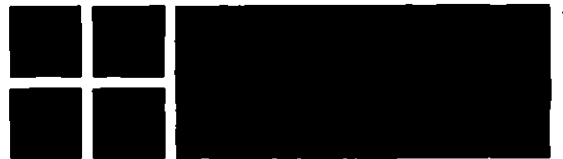
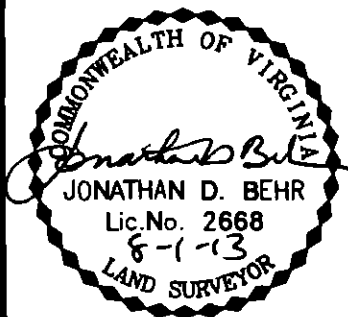
DRAWN BY: DMS

CHECKED: JDB

SCALE: 1"=50'

DATE: AUG. 1, 2013

NO TITLE REPORT FURNISHED



BURGESS & NIPLE

ENGINEERS ■ SURVEYORS ■ PLANNERS
5101 COX ROAD, SUITE 150, GLEN ALLEN, VA 23060
PHONE (804) 320-2667 FAX (804) 323-5131



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION — Signatory Authority — Quitclaim of Portion of Utility Easement — The Laurels of University Park — Three Chopt District**

For Clerk's Use Only:
JAN 28 2014
Date: _____
 Approved
 Denied
 Amended
 Deferred to: _____

BOARD OF SUPERVISORS ACTION
Moved by (1) Kaechle Seconded by (1) Thornton
(2) _____ (2) _____

REMARKS:
APPROVED

	YES	NO	OTHER
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechle, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County no longer needs a portion of a utility easement which crosses property east of Pemberton Road known as The Laurels of University Park as labeled "16' UTILITY EASEMENT TO BE QUITCLAIMED" on the plat attached as Exhibit A; and,

WHEREAS, the owner, University Park AL Investors, LLC, has requested the County release the unneeded portion of the easement; and,

WHEREAS, this resolution was advertised and a public hearing was held on January 28, 2014 pursuant to Sections 15.2-1800 and 15.2-1813 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute a quitclaim deed, in a form approved by the County Attorney, quitclaiming all interest of the County in the portion of the utility easement described above.

Comments: The Directors of Public Utilities, Planning, and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing:
Yellow to: Real Property
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

EXHIBIT "A"

CURVE TABLE				
CURVE	RADIUS	LENGTH	CHORD BEARING	CHORD
C2	304.45'	106.32'	N54°51'09"W	105.78'
C3	304.73'	128.62'	S57°14'40"W	127.67'
C4	288.73'	123.75'	N57°25'52"E	122.81'
C5	288.45'	100.74'	S54°51'09"E	100.22'

UNIVERSITY PARK RE
INVESTORS, LLC
D.B. 4173 PG. 1068
TAX PCL.: 753-754-0908

8
WESTRIAR
SECTION 'E'
P.B. 31 PG. 77 7

MINNA DRIVE
(60' R/W)
P.B. 31 PG. 77

16' UTILITY
EASEMENT
D.B. 1048 PG. 187

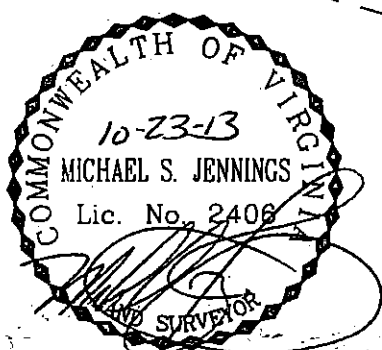
16' UTILITY
EASEMENT
TO
BE QUITCLAIMED

UNIVERSITY PARK AL INVESTORS, LLC
D.B. 4957 PG. 1764
TAX PCL.: 752-753-6354

16' UTILITY
EASEMENT
D.B. 1048 PG. 187

WESTRIAR
SECTION 'E'
P.B. 31 PG. 77

WYNDHURST DR.
(60' R/W)
P.B. 31 PG. 77



LINE TABLE		
LINE	BEARING	LENGTH
L1	S36°36'47"W	16.33'
L2	N44°50'51"W	55.00'
L3	N27°21'51"W	16.12'

1,414.40' TO THE EAST
LINE OF PEMBERTON ROAD

REGIRER PLACE
(PRIVATE ROAD)

PLAT SHOWING A PORTION OF A 16' UTILITY EASEMENT
ACROSS THE PROPERTY OF UNIVERSITY PARK AL
INVESTORS, LLC TO BE QUITCLAIMED
THREE CHOPT DISTRICT
HENRICO COUNTY, VIRGINIA

JENNINGSTEPHENSON, P.C. 10188 STAPLES MILL ROAD
SUITE 103
GLEN ALLEN, VA 23060
PHONE -- 804-545-6235
FAX -- 804-545-6259

DATE: 10-23-13	SCALE: 1"=80'
DRAWN BY: MJ	J.N.: 13-556
CHECK BY: MJ	



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 29-14
Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE – To Amend and Reordain Chapter 20 of the Code of the County of Henrico by Adding a New Article XII Consisting of Sections 20-841 through 20-855 to Levy a Four Percent Meals Tax.

<p>For Clerk's Use Only:</p> <p>Date: <u>JAN 28 2014</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>Kaechele</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, E.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, E.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, E.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

The Clerk is directed to advertise, in the Richmond Times-Dispatch on February 4, 2014 and February 11, 2014, and in the Henrico County Citizen and Richmond Free Press on February 6, 2014 and February 20, 2014, the following ordinance for a public hearing to be held at the Board Room on February 25, 2014 at 7:00 p.m.:

"AN ORDINANCE to amend and reordain Chapter 20 of the Code of the County of Henrico by adding a new Article XII consisting of Sections 20-841 through 20-855 to levy a four percent meals tax."

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.

By Agency Head *Eugene Walter* By County Manager *[Signature]*

Routing: Yellow to: _____ Certified: _____
Copy to: _____ A Copy Teste: _____ Clerk, Board of Supervisors
Date: _____

BLACKLINE

ORDINANCE - To Amend and Reordain Chapter 20 of the Code of the County of Henrico by Adding a New Article XII Consisting of Sections 20-841 through 20-855 to Levy a Four Percent Meals Tax.

AN ORDINANCE to amend and reordain Chapter 20 of the Code of the County of Henrico by adding a new Article XII consisting of Sections 20-841 through 20-855 to levy a four percent meals tax.

WHEREAS, on November 5, 2013, a majority of voters approved in a referendum the authority of the Board of Supervisors of Henrico County (the "Board") to levy a meals tax not exceeding four percent; and,

WHEREAS, the ballot question for the referendum provided that revenues generated by the meals tax would be used for the operational needs and capital projects of the Henrico County Public Schools; and,

WHEREAS, in order to diversify the sources of revenue of the County and to fund the operational needs and capital projects of the Henrico County Public Schools, the Board wishes to adopt this ordinance providing for a meals tax in the amount of four percent.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Henrico County, Virginia:

- 1. That Sections 20-822 through 20-840 of the Code of the County of Henrico be reserved.**
- 2. That Article XII be added to Chapter 20 of the Code of the County of Henrico by adding Sections 20-841 through 20-855.**

ARTICLE XII. FOOD AND BEVERAGE TAX*

***State Law reference: Authority to adopt, Code of Virginia, § 58.1-3833.**

§ 20-841. Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Beverage: the term "beverage" means alcoholic beverages as defined in Code of Virginia, § 4.1-100 and nonalcoholic beverages served as part of a meal.

Grocery items: the term "grocery items" means any food and foodstuffs, green groceries, including whole fruits and vegetables, beverages and household goods usually prepackaged or measured into quantities for household use from containers made for retail grocery or baking sales and usually not suitable for immediate consumption by the purchaser. Grocery items, sometimes called staples, include, by way of illustration and not limitation, sugar, flour, spices, dry pasta, loaves of bread, whole chickens, ground coffee, coffee beans, loose or bagged tea, cooking oils, and canned and jarred goods.

Meals: the term "meals" means any prepared food and beverage sold for human consumption, whether designated as breakfast, lunch, dinner, supper or by some other name, and without regard to the manner, time, and place of service or consumption, except that the following do not constitute meals: (1) grocery items, (2) snack foods alone, (3) beverages alone, and (4) any combination consisting entirely of snack foods, beverages, or grocery items.

Restaurant: the term "restaurant" means any one of the following:

(1) Any place where food is prepared for service to the public on or off the premises, or any place where food is served. Examples of such places include but are not limited to lunchrooms, short order places, cafeterias, coffee shops, cafes, taverns, delicatessens, dining accommodations of public or private clubs, kitchen facilities of hospitals and nursing homes, dining accommodations of public and private schools and colleges, and kitchen areas of local correctional facilities subject to standards adopted under Code of Virginia, § 53.1-68. Excluded from the definition are places manufacturing packaged or canned foods which are distributed to grocery stores or other similar food retailers for sale to the public.

(2) Any place or operation which prepares or stores meals for distribution to persons of the same business operation or of a related business operation for service to the public. Examples of such places or operations include but are not limited to operations preparing or storing food for catering services, push cart operations, hotdog stands, and other mobile points of service. Such mobile points of service are also deemed to be restaurants unless the point of service and of consumption is in a private residence.

Snack foods; the term "snack foods" means any candy, chewing gum, peanuts and other nuts, popcorn, cookies, crackers, donuts, muffins, bagels, and fried or baked goods of a similar nature, potato chips, ice cream or frozen yogurt, single-serving cakes and pies, and other items of essentially the same nature consumed for essentially the same purpose.

§ 20-842. Levy of tax; amount.

For the purpose of funding the operational needs and capital projects of the Henrico County Public Schools, there is hereby imposed and levied by the county a tax on food and beverages sold as meals by restaurants and on prepared foods ready for human consumption at a delicatessen counter sold by grocery stores and convenience stores. The rate of the tax shall be four percent of the sales price. In the computation of this tax, any fraction of one-half cent (\$.005) or more shall be treated as one cent (\$.01).

§ 20-843. Exemptions.

The following transactions shall not be subject to the tax under this article:

- f1) Food and beverages sold through vending machines;
- (2) Food and beverages sold by boardinghouses that do not accommodate transients;
- (3) Food and beverages sold by cafeterias operated by industrial plants for employees only;
- (4) Food and beverages sold by restaurants to their employees as part of their compensation when no charge is made to the employee;
- (5) Food and beverages sold by volunteer fire departments and rescue squads; nonprofit churches or other religious bodies; educational, charitable, fraternal, or benevolent organizations, on an occasional basis, not exceeding three times per calendar year as a fundraising activity, the gross proceeds of which are to be used by such church, religious body or organization exclusively for nonprofit educational, charitable, benevolent, or religious purposes;
- (6) Food and beverages sold by churches that serve meals for their members as a regular part of their religious observances;
- (7) Food and beverages sold by public or private elementary or secondary schools, colleges, and universities to their students or employees;

(8) Food and beverages sold by hospitals, medical clinics, convalescent homes, nursing homes, or other extended care facilities to patients or residents thereof;

(9) Food and beverages sold by day care centers;

(10) Food and beverages sold by homes for the aged, infirm, handicapped, battered women, narcotic addicts, or alcoholics;

(11) Food and beverages sold by age-restricted apartment complexes or residences with restaurants, not open to the public, where meals are served and fees are charged for such food and beverages and are included in rental fees;

(12) Food and beverages when used or consumed and paid for by the Commonwealth of Virginia, any political subdivision of the Commonwealth of Virginia, or the United States;

(13) Food and beverages provided by a public or private nonprofit charitable organization or establishment to elderly, infirm, blind, handicapped, or needy persons in their homes, or at central locations;

(14) Food and beverages provided by private establishments that contract with the appropriate agency of the Commonwealth of Virginia to offer food, food products, or beverages for immediate consumption at concession prices to elderly, infirm, blind, handicapped, or needy persons in their homes or at central locations;

(15) That portion of the amount paid by the purchaser as a discretionary gratuity in addition to the sales price;

(16) That portion of the amount paid by the purchaser as a mandatory gratuity or service charge added by the restaurant in addition to the sales price, but only to the extent that such mandatory gratuity or service charge does not exceed twenty percent of the sales price;

(17) Alcoholic beverages sold in factory sealed containers and purchased for off-premises consumption; and

(18) Food purchased for human consumption as "food" is defined in the Food Stamp Act of 1977, 7 U.S.C. § 2012, as amended, and federal regulations adopted pursuant to the Act, except for the following items; sandwiches, salad bar items sold from a salad bar, prepackaged single-serving salads consisting primarily of an assortment of vegetables, and nonfactory sealed beverages.

§ 20-844. Certificate of registration.

(a) Every person responsible for the collection of the tax levied under this article shall file an application for a certificate of registration with the director of finance. The application shall be on a form prescribed by the director of finance to provide information for the assessment and collection of this tax and for the enforcement of the provisions of this article.

(b) Upon approval of the application by the director of finance a certificate of registration authorizing the collection of this meals tax shall be issued to the applicant.

(c) Each person with a certificate of registration pursuant to this section shall notify the director of finance of any changes to the information provided on their application for the certificate within thirty (30) days of the change.

§ 20-845. Payment and collection of tax.

Every seller of food and beverages with respect to which a tax is levied under this article shall collect the amount of tax imposed under this article from the purchaser on whom the same is levied at the time payment for such food and beverages becomes due and payable, whether payment is made in cash, by check, by electronic funds transfer, or on credit by means of a credit card or otherwise. The amount of tax owed by the purchaser shall be added to the cost of the food and beverages by the seller who shall pay the taxes collected to the county as provided in this article. Taxes collected by the seller shall be held in trust by the seller until remitted to the county. The wrongful and fraudulent use of such collections other than remittance of the same as provided by law shall constitute embezzlement pursuant to Code of Virginia, § 18.2-111.

§ 20-846. Commission to seller for collection of tax.

For the purpose of defraying some of the costs incurred by the seller in collecting the tax imposed by this article, every seller who files and pays the tax levied under this article in a timely manner shall be allowed three percent of the amount of the tax due and accounted for in the form of a deduction on his return.

§ 20-847. Reports and remittances generally.

(a) Every seller of food and beverages with respect to which a tax is levied under this article shall make out a report, upon such forms and setting forth such information as the director of finance may prescribe and require, and shall sign and deliver such report to the director of finance with a remittance of such tax. Such reports and remittance shall be made on or before the 20th day of each month, covering the amount of tax collected during the preceding month.

(b) Notwithstanding the foregoing provisions of this section, the director of finance may allow any person collecting the tax to elect to make reports and remittances on a quarterly basis when the person has established for a period of one year that his monthly remittances average less than \$100.00 per month or on a seasonal basis for persons operating in the county only periodically during the year. Persons electing to make reports and remittances on a quarterly basis shall make them on or before the 20th day of the month following the close of the quarter. Persons electing to make reports on a seasonal basis shall make reports and remittances on or before the 20th day of the month following each month during which they operated, covering the amount of tax collected during the preceding month.

§ 20-848. Preservation of records.

It shall be the duty of any seller of food and beverages liable for collection and remittance of the taxes imposed by this article to keep and preserve for a period of five years records showing gross sales of all food and beverages, the amount charged to the purchaser for each such purchase, the date of the purchase, the taxes collected on the purchase, and the amount of tax required to be collected under this article. The director of finance shall have the power to examine such records at reasonable times and without unreasonable interference with the business of the seller for the purpose of administering and enforcing the provisions of this article and to make copies of all or any parts of the records.

§ 20-849. Duty of seller when going out of business.

Whenever any person required to collect or pay to the county a tax under this article shall cease to operate or otherwise dispose of a business required to collect or pay to the county a tax under this article, any tax payable under this article shall become immediately due and payable, and such person shall immediately make a report and pay the tax due.

§ 20-850. Enforcement; duty of director of finance; powers of business section manager.

(a) The director of finance shall promulgate rules and regulations for the interpretation, administration and enforcement of this article. It shall also be the duty of the director of finance to ascertain the name of every seller liable for the collection of the tax imposed by this article who fails, refuses or neglects to collect such tax or to make the reports and remittances required by this article. The director of finance shall have all of the enforcement powers authorized under Code of Virginia, title 58.1, chapter 31, article 1 (Code of Virginia, § 58.1-3100 et seq.) for purposes of this article.

(b) Police powers are conferred upon the business section manager, appointed pursuant to Sec. 20-353 of Article XI of the Code, and business inspectors while engaged in performing their duties as such under the provisions of this article, and they shall exercise all the powers and authority of police officers granted to them in performing those duties. The business section manager and business inspectors may have a summons issued for any person charging him with a violation of the provisions of this article and may serve a copy of such summons upon such person in the manner provided by law. He shall return the original to the general district court with the manner and time of service stated on the summons.

§ 20-851. Penalty for failure to file report or pay tax; interest on unpaid tax.

(a) If any person shall fail or refuse to file with the director of finance the report required under this article within the time specified in this article, there shall be assessed a penalty in the amount of ten percent of the tax assessable on such report. Such penalty shall be assessed on the day following the day on which the report was due. Any such penalty, when assessed, shall become a part of the tax. The imposition of such penalty shall not be deemed a defense to any criminal prosecution for failing to make any report required in this article.

(b) If any person shall fail or refuse to remit to the director of finance the tax required to be collected and paid under this article within the time specified in this article, there shall be assessed a penalty in the amount of ten percent of the tax past due. Such penalty shall be assessed on the day following the day on which the tax was due. Any such penalty, when assessed, shall become a part of the tax.

(c) In addition, there shall be assessed interest at the rate of ten percent per year on the amount of tax past due, which interest shall commence on the day following the day on which the tax was due and continue until paid.

§ 20-852. Procedure upon failure to file return or pay tax.

If any person shall fail or refuse to collect the tax imposed under this article or to make within the time provided in this article the reports and remittance required in this article, the director of finance shall make an estimate of the amount of taxes due the county by such person upon the best information available and shall proceed to determine and assess against such person such tax and penalty and interest as provided for in this article. The director of finance shall notify such person by registered mail, sent to his last known address, of the amount of such tax and interest and penalty, and the total amount thereof shall be payable within ten days from the date of such notice.

§ 20-853. Bond or letter of credit.

The director of finance shall require any seller with a record of late filing of the tax returns or of late remittance of the taxes required by this article to post annually a bond in a form acceptable to the director of finance and payable to the county to insure the seller's faithful performance of the requirements of this article. The bond shall be in an amount which is three times the taxes collected or which should have been collected by the seller during the preceding month, but in no case shall be less than \$1,000. An irrevocable letter of credit from a local bank approved by the director of finance with an expiration date not earlier than one year from the date of issuance in the amount specified in this section and payable to the county may be accepted in lieu of the bond.

§ 20-854. Criminal penalties.

Any person required to collect, account for, and pay over the tax levied in this article who willfully fails to collect or truthfully account for and pay over such tax, and any such officer or person who willfully evades or attempts to evade any such tax or the payment thereof, shall be guilty of a class 1 misdemeanor. Any person who willfully violates any other provision of this article shall be guilty of a class 3 misdemeanor.

§ 20-855. Severability.

The sections, paragraphs, sentences, clauses and phrases of this article are severable, and if any phrase, clause, sentence, paragraph or section of this article shall be declared unconstitutional or invalid by the valid judgment or decree of a court of competent jurisdiction, the remaining phrases, clauses, sentences, paragraphs and sections of this article shall remain valid.

3. That all revenues generated by the meals tax shall be dedicated to the operational needs and capital projects of the Henrico County Public Schools.

4. That this ordinance shall be in full force and effect beginning on June 1, 2014, except that Henrico Code Sec. 20-844 titled "Certificate of registration" shall be in full force and effect immediately upon passage of this ordinance so that the Director of Finance may receive applications prior to June 1, 2014 and issue certificates of registration with an effective date of June 1, 2014.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **30-14**

Page No. 1 of 1

Agenda Title: RESOLUTION – Adopting the 2014 Henrico County Emergency Operations Plan

For Clerk's Use Only: Date: JAN 28 2014 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Culover</u> Seconded by (1) <u>Nelson</u> (2) _____ REMARKS: APPROVED	YES NO OTHER Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, the Virginia Emergency Services and Disaster Law, Chapter 3.2 of Title 44 of the Code of Virginia, requires every locality to prepare and keep current an emergency operations plan; and

WHEREAS, by Agenda Item No. 526-98, the Board of Supervisors of Henrico County adopted on December 9, 1998, a resolution approving the initial Henrico County Emergency Operations Plan as the necessary basic plan for County emergency services; and

WHEREAS, by Agenda Item No. 293-05, the Board adopted on September 13, 2005, a resolution approving a revised Emergency Operations Plan that contained revisions proposed by the Division of Fire; and,

WHEREAS, by Agenda item No. 72-10, the Board adopted on February 23, 2010, a resolution approving a revised Emergency Operations Plan that contained revisions proposed by the Division of Fire; and,

WHEREAS, it is necessary and appropriate to adopt the 2014 Henrico County Emergency Operations Plan that contains revisions to the County's 2009 Emergency Operations Plan.

NOW, THEREFORE, BE IT RESOLVED that the Board adopts the 2014 Henrico County Emergency Operations Plan, in the form presented to this meeting, as the basic plan for County emergency services as required by Virginia Code §44-146.19(E).

Comments: The Fire Chief recommends approval of this Board Paper; the County Manager concurs.

By Agency Head Anthony E. Williams By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____
 Certified: _____
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 Clerk, Board of Supervisors
 Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 31-14
Page No. 1 of 2

Agenda Title: Resolution — Award of Construction Contract — Rooftop HVAC Unit Replacements — Henrico Public Safety Building — Brookland District

For Clerk's Use Only: Date: JAN 28 2014 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Clover</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, the County received nine bids on November 20, 2013 in response to IFB# 13-9502-10VK and Addendum No. 1 for rooftop HVAC unit replacements at the Henrico Public Safety Building, as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>
Bay Side Contracting, Inc. Newport News, VA	\$ 343,000.00
Waco, Inc. Sandston, VA	\$ 416,500.00
Machinery Movers & Erectors Inc. /d.b.a. BRC Mechanical Services Richmond, VA	\$ 431,848.00
Southworth Mechanical Corp. Richmond, VA	\$ 445,870.00
Brothers Mechanical Service, LLC Manassas, VA	\$ 448,637.00
Tune & Toler, Inc. Blairs, VA	\$ 458,900.00
Chamberlain Mechanical Service, Inc. Mechanicsville, VA	\$ 463,230.00
Haley Builders, Inc. Ashland, VA	\$ 496,000.00
Valley Boiler and Mechanical, Inc. Roanoke, VA	\$ 504,000.00

By Agency Head John A. Neal r By County Manager [Signature]

Routing:
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 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **31-14**
Page no. 2 of 2

Agenda Title: Resolution — Award of Construction Contract — Rooftop HVAC Unit Replacements — Henrico Public Safety Building — Brookland District

WHEREAS, after review the bids of Bay Side Contracting, Inc. and Waco, Inc. have been determined to be non-responsive.

WHEREAS, after review and evaluation of all bids received, it was determined that Machinery Movers & Erectors, Inc. is the lowest responsive and responsible bidder with a bid in the amount of \$431,848.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the installation of new rooftop units is awarded to Machinery Movers & Erectors, Inc., the lowest responsive and responsible bidder, in the amount of \$431,848.00, pursuant to IFB# 13-9502-10VK, Addendum No. 1, and the bid submitted by Machinery Movers & Erectors, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comments: Funding to support the contract is available within the General Services project budget. The Director of General Services and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 32-14

Page No. 1 of 1

Agenda Title:

**RESOLUTION — Signatory Authority — Acquisition of Real Property —
1359 Columbia Road — Cumberland County**

For Clerk's Use Only: Date: <u>JAN 28 2014</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Celmer</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Kacchele, D.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	✓			Kacchele, D.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.			
	YES	NO	OTHER																							
Glover, R.	✓																									
Kacchele, D.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.																										

WHEREAS, the Board of Supervisors desires to acquire 125.165 acres with improvements at 1359 Columbia Road in Cumberland County for the Cobbs Creek Reservoir project; and,

WHEREAS, Robert L. Nolda, Jr. and Cheryl A. Nolda have agreed to sell the property for \$551,331.

NOW, THEREFORE, BE IT RESOLVED by the Board:

- (1) the County Manager is authorized to execute documents in a form approved by the County Attorney to purchase the property for \$551,331;
- (2) the County Manager and County Attorney are authorized to take all additional actions necessary to acquire title to the property.

Comments: The Directors of Public Utilities and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing:
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Certified: _____
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 Date: _____
 Clerk, Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 33-14

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property —
Portion of Tax Parcel 6-A-3A on Columbia Road — Cumberland County

For Clerk's Use Only:

Date: JAN 28 2014

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) Shannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the Board of Supervisors desires to acquire a portion of tax parcel 6-A-3A on Columbia Road in Cumberland County for the Cobbs Creek Reservoir project; and,

WHEREAS, Helen M. Couch, Trustee of the Helen M. Couch Revocable Trust Agreement dated December 11, 2009, has agreed to sell 151.297 acres in fee simple and 34.525 acres of restrictive use easement for \$370,000.

NOW, THEREFORE, BE IT RESOLVED by the Board:

- (1) the County Manager is authorized to execute documents in a form approved by the County Attorney to purchase the property for \$370,000;
- (2) the County Manager and County Attorney are authorized to take all additional actions necessary to acquire title to the property.

Comments: The Directors of Public Utilities and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Routing: Yellow to: Real Property

Copy to: _____

Certified: A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 34-14
Page No. 1 of 1

Agenda Title: Resolution — Signatory Authority — Amendment to Contract for Engineering Design Services — Creighton Road Improvements Project #00985 — Fairfield and Varina Districts

For Clerk's Use Only:
Date: JAN 28 2014
 Approved
 Denied
 Amended
 Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Monten Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS:
APPROVED

	YES	NO	OTHER
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kacchete, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, on April 25, 2006, the Board awarded a contract to AECOM (formerly Earth Tech, Inc.) for a total fixed lump sum fee of \$1,549,450.60 for the preparation of design and construction plans for the Creighton Road Improvements Project; and,

WHEREAS, on November 9, 2011, the contract was amended to add \$174,129.00 for creation of a final set of plans to bid the portion of the project between Labumum Avenue and Sandy Lane for construction and for additional environmental analysis required because of regulatory changes; and,

WHEREAS, on April 23, 2013, the contract was amended to add \$96,326.78 for additional design work required to adjust sanitary sewer utilities and road geometry to avoid septic drainfields impacted by the revised connection with Dabbs House Road; and,

WHEREAS, AECOM and the Department of Public Works have negotiated a fixed lump sum fee of \$153,388.48 for additional work for creation of plans to bid the bridge replacement and for additional environmental analysis required because of more regulatory changes.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves an amendment to the contract with AECOM for additional engineering design services for the fixed lump sum fee of \$153,388.48.

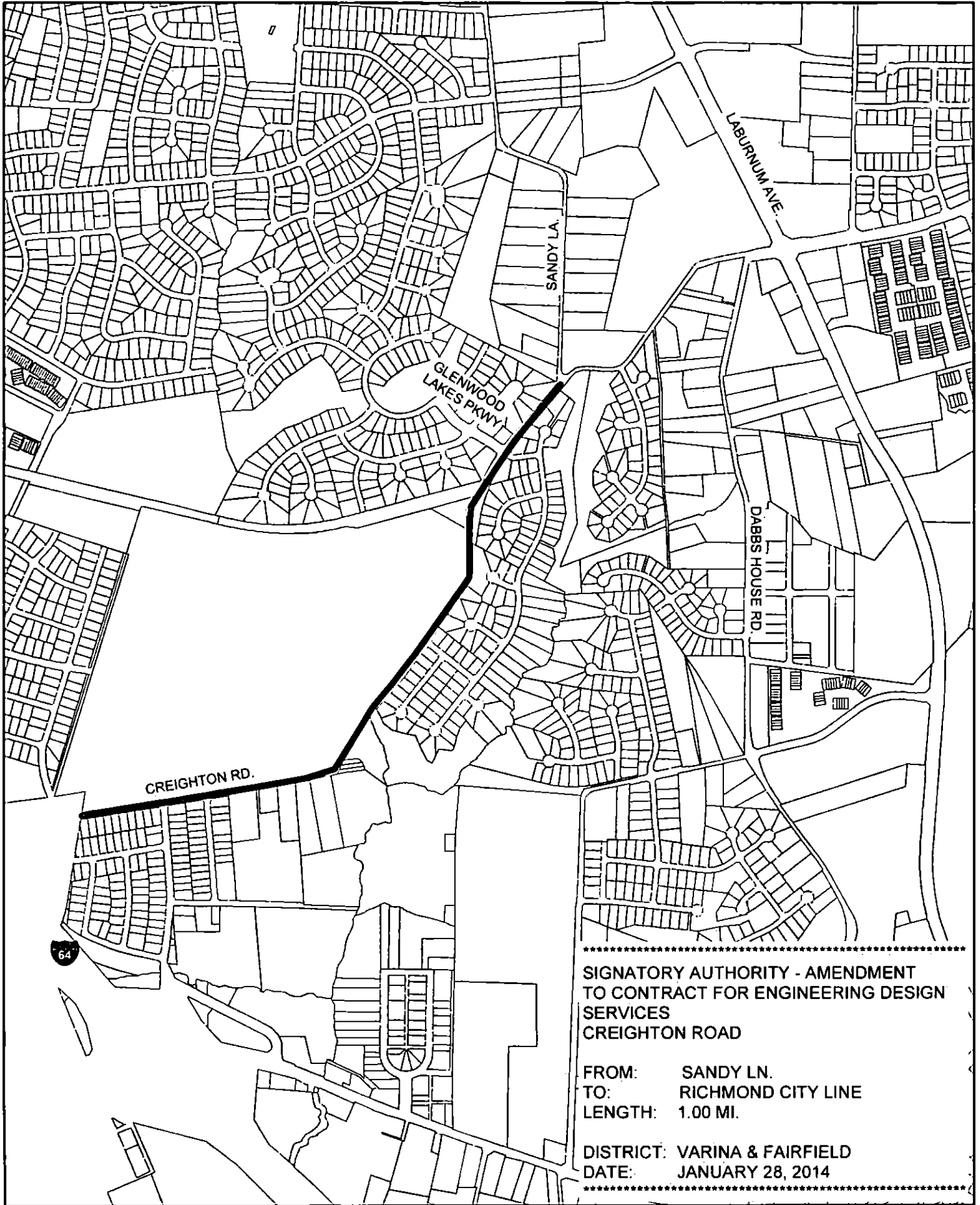
BE IT FURTHER RESOLVED that the County Manager is authorized to execute the amendment in a form approved by the County Attorney.

COMMENTS: The funds for this project will be provided from the Capital Projects Fund, Project #00985. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____
Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

CREIGHTON ROAD



**SIGNATORY AUTHORITY - AMENDMENT
TO CONTRACT FOR ENGINEERING DESIGN
SERVICES
CREIGHTON ROAD**

**FROM: SANDY LN.
TO: RICHMOND CITY LINE
LENGTH: 1.00 MI.**

**DISTRICT: VARINA & FAIRFIELD
DATE: JANUARY 28, 2014**



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 35-14
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation for Congestion Mitigation and Air Quality (CMAQ) Funds — Sidewalk Construction along North Side of Ridgefield Parkway (Approximately 5,280 Feet) — Project #9999-043-799 (UPC 104880) — Tuckahoe District

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: <u>JAN 28 2014</u>	Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Almon</u> (2) _____ (2) _____	Glover, R. <input checked="" type="checkbox"/> _____
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	REMARKS: APPROVED	Kaechele, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct approximately 5,280 feet of sidewalk within the County right-of-way along the north side of Ridgefield Parkway from Pump Road to Falconbridge Drive; and,

WHEREAS, VDOT will reimburse the County 100% of the estimated \$600,000 total project cost for preliminary engineering, utility relocation, and construction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the VDOT agreement in a form approved by the County Attorney for preliminary engineering, utility relocation, and construction of a sidewalk along Ridgefield Parkway from Pump Road to Falconbridge Drive.

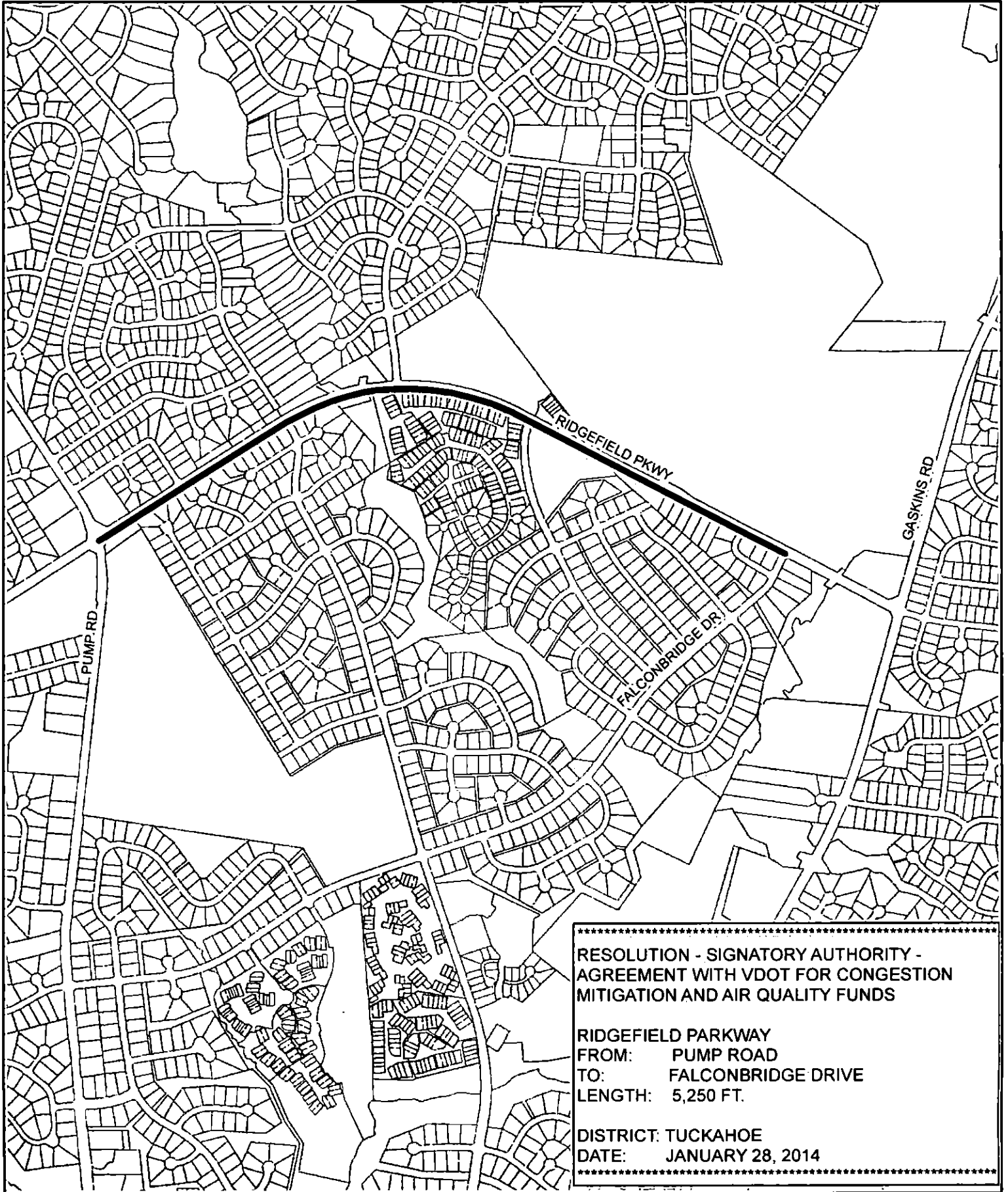
COMMENTS: 100% of the funding of the project cost will be provided from Federal Congestion Mitigation and Air Quality (CMAQ) funds. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: _____ Certified: _____
A Copy Teste: _____
Copy to: _____ Clerk, Board of Supervisors
Date: _____



RIDGEFIELD PARKWAY SIDEWALK



RESOLUTION - SIGNATORY AUTHORITY -
AGREEMENT WITH VDOT FOR CONGESTION
MITIGATION AND AIR QUALITY FUNDS

RIDGEFIELD PARKWAY
FROM: PUMP ROAD
TO: FALCONBRIDGE DRIVE
LENGTH: 5,250 FT.

DISTRICT: TUCKAHOE
DATE: JANUARY 28, 2014



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 36-14

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Agreement with Virginia Department of Transportation for Congestion Mitigation and Air Quality (CMAQ) Funds — Sidewalk Construction along John Rolfe Parkway (Approximately 3,690 Feet) — Project #9999-043-798 (UPC 104881) — Tuckahoe District

For Clerk's Use Only:

Date: JAN 28 2014

- Approved
Denied
Amended
Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Crown Seconded by (1) Nelson
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Glover, R.
Kaechele, D.
Nelson, T.
O'Bannon, P.
Thornton, F.

WHEREAS, the Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct approximately 3,690 feet of sidewalk within the County right-of-way along John Rolfe Parkway from Ridgefield Parkway to Gayton Road; and,

WHEREAS, VDOT will reimburse the County 100% of the estimated \$540,000 total project cost for preliminary engineering, utility relocation, and construction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute the VDOT agreement in a form approved by the County Attorney for preliminary engineering, utility relocation, and construction of sidewalk along John Rolfe Parkway from Ridgefield Parkway to Gayton Road.

COMMENTS: 100% of the funding of the project cost will be provided from Federal Congestion Mitigation and Air Quality (CMAQ) funds. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

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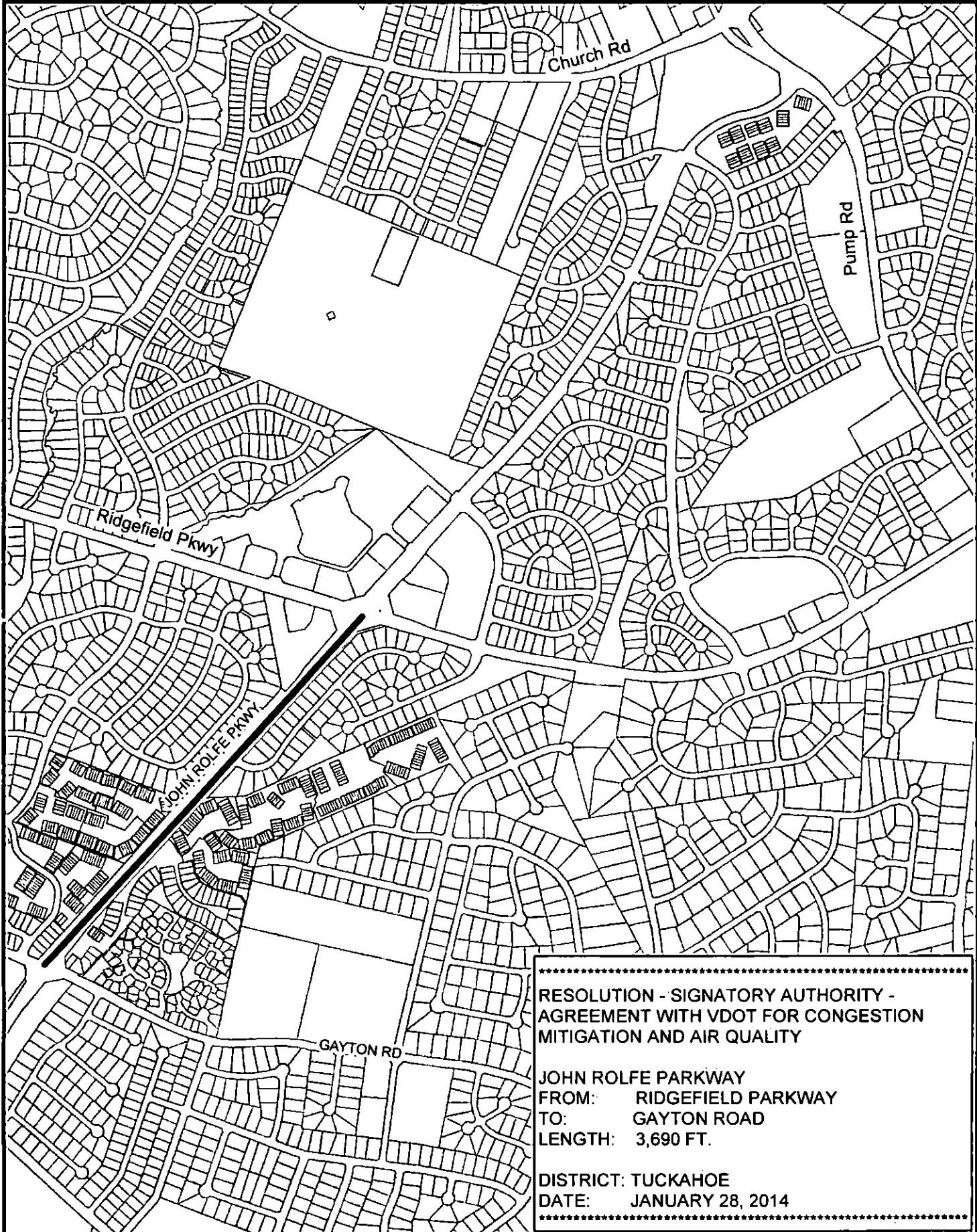
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Clerk, Board of Supervisors

Date:

JOHN ROLFE PARKWAY SIDEWALK



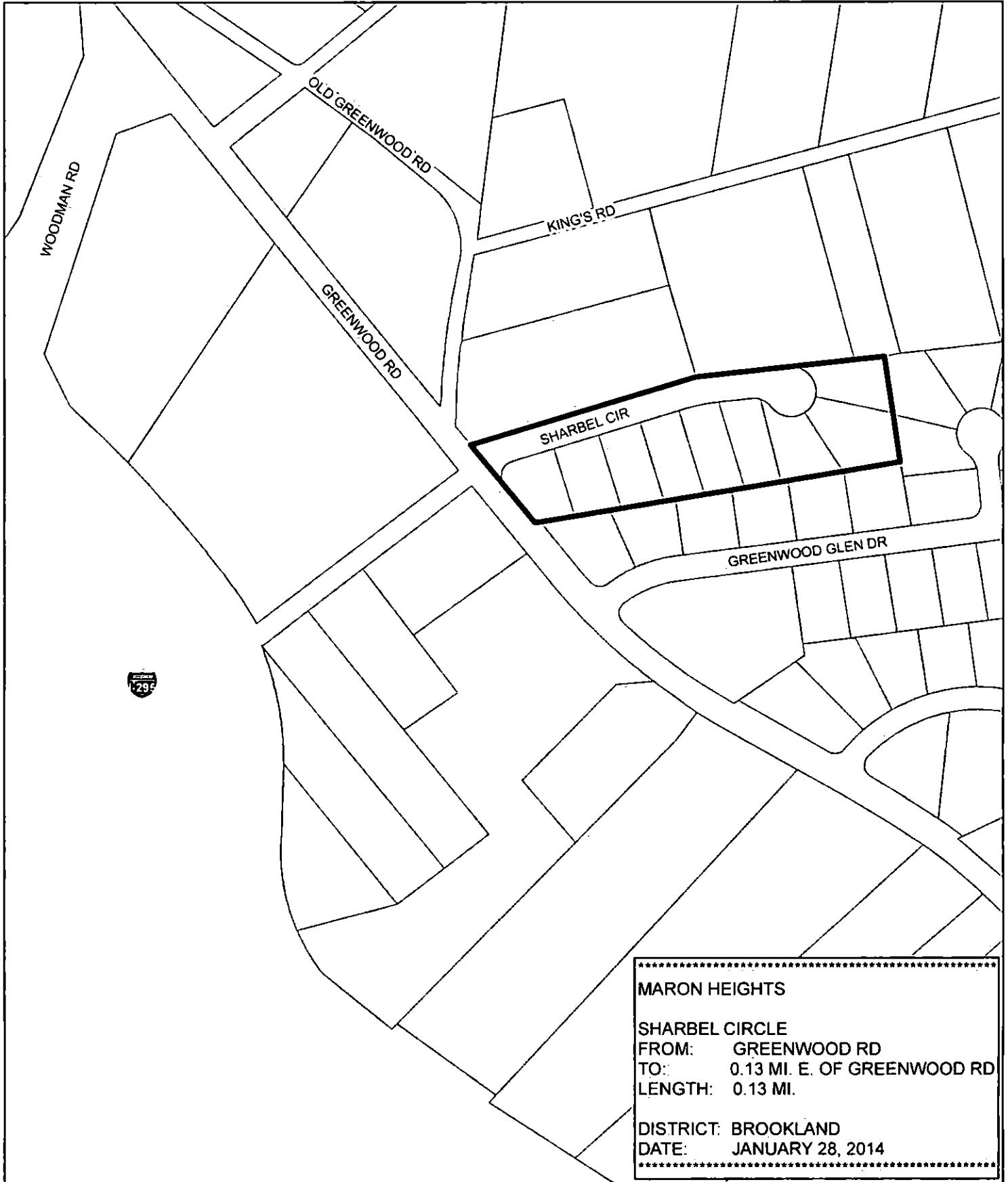
RESOLUTION - SIGNATORY AUTHORITY -
AGREEMENT WITH VDOT FOR CONGESTION
MITIGATION AND AIR QUALITY

JOHN ROLFE PARKWAY
FROM: RIDGEFIELD PARKWAY
TO: GAYTON ROAD
LENGTH: 3,690 FT.

DISTRICT: TUCKAHOE
DATE: JANUARY 28, 2014



MARON HEIGHTS



.....
MARON HEIGHTS
SHARBELLE CIRCLE
FROM: GREENWOOD RD
TO: 0.13 MI. E. OF GREENWOOD RD
LENGTH: 0.13 MI.
DISTRICT: BROOKLAND
DATE: JANUARY 28, 2014
.....



MOUNTAIN COVE



MOUNTAIN COVE
MOUNTAIN COVE COURT
FROM: HUNGARY RD
TO: 0.06 MI. N. OF HUNGARY RD
LENGTH: 0.06 MI.
DISTRICT: BROOKLAND
DATE: JANUARY 28, 2014
