

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
November 26, 2013

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, November 26, 2013, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

David A. Kaechele, Chairman, Three Chopt District
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District
Richard W. Glover, Brookland District
Tyrone E. Nelson, Varina District

Member of the Board Absent:

Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Joseph P. Casey, Deputy County Manager for Administration
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Kaechele called the meeting to order at 7:00 p.m. He noted that Mr. Thornton was unable to join the Board for this meeting and that the Board looks forward to Mr. Thornton coming back at the next meeting. On behalf of Mr. Thornton and the rest of the Board, Mr. Kaechele offered best wishes to everyone for a very special and happy Thanksgiving.

Mr. Kaechele led recitation of the Pledge of Allegiance and a moment of silent prayer.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, the Board approved the minutes of the November 12, 2013, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson
Absent: Thornton

MANAGER'S COMMENTS

HCTV, Henrico County Television, has been named the third best government station in the country by the National Association of Telecommunications Officers and Advisors. Although HCTV has won multiple awards for individual programs through the years, including four Emmy awards, this is the first time the station has been recognized for overall programming quality and excellence. Public Relations & Media Services Director Tamra McKinney and Television & Media Services Manager Ben Sheppard are to be congratulated for putting Henrico County in the national spotlight through this outstanding achievement.

In 2003, under the leadership of then Director Gordon Ragland, the County's Department of Social Services (DSS) started its Fatherhood Support Program. The mission of the program is to provide men with the information and support they need to build healthy relationships with their children, the mothers of their children, and the community at large. The program has been serving fathers through its year-round support and accountability groups on Monday nights. It is facilitated by DSS employee Phil White, who has led this initiative since its inception, and has been structured as a 12-week group that is both supportive and educational in nature. Thus far, 58 men have completed the program in 2013, and 436 men have completed the program since its inception. The following persons and other DSS staff members are to be commended for showing their dedication to these critical family connections that strengthen our community: Deputy County Manager for Community Services Jane Crawley (who was involved in the program as the County's prior DSS Director), current DSS Director Cindee Steinhauser, Assistant DSS Director Shawn Rozier (who was unable to be present for the recognition), and Mr. White.

Henrico County Public Library is partnering with Henrico County Public Schools and Friends of the Library for the sixth annual All Henrico Reads author event. The featured author for 2014 is Virginia native Lee Smith. Ms. Smith has an impressive catalog of books, many of which have been best sellers and have won literary awards, including the Southern Books Critics Circle Award and the Academy Award in Fiction. This annual author event will again be held at Glen Allen High School and will take place on Wednesday, April 2, at 7:00 p.m.

BOARD OF SUPERVISORS' COMMENTS

There were no comments from the Board.

RECOGNITION OF NEWS MEDIA

No media representatives were present.

PUBLIC HEARING ITEMS

217-13 Resolution - POD2013-00371 - Approval of a Plan of Development for Libbie Mill Library - Brookland District.

Mike Kennedy, County Planner, provided background information on the subject site and narrated a slide presentation that offered a brief overview of the project. During his presentation, Mr. Kennedy shared an aerial photograph of the 3.2-acre library site; a map depicting zoning classifications in the vicinity of the library site and the relationship of this site to the overall Libbie Mill development; a site plan highlighting vehicular and pedestrian access to the site and proposed site improvements, including a drop-off circle, parking, and landscaping; and exterior perspective views of the proposed three-story, 59,975-square-foot building. He recognized project architect Chuck Wray from BCWH and project manager Richard Morse from the Department of General Services. Mr. Kaechele noted that this project was reviewed by the Board in a work session two weeks earlier. Mr. Kennedy responded to a question from Mrs. O'Bannon regarding one of the exterior renderings and confirmed for Mr. Glover that the library is scheduled to open in November 2015.

No one from the public spoke in opposition to this item.

Mr. Glover expressed excitement at what he had seen of this proposed plan of development and commented on the great job that the Library Advisory Board and architects had done in presenting it.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

218-13

Ordinance - Vacation of Building Line - Lot 5, Block D, Section A of Farmington Subdivision - Tuckahoe District.

Jon Tracy, Director of Real Property, responded to questions from Mrs. O'Bannon and Mr. Glover.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

219-13

Resolution - Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2013 and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

220-13

Introduction of Resolution – Receipt of Requests for Amendments to the FY 2013-14 Annual Fiscal Plan to Reappropriate Funds for Continuing Grant Programs and Certain Unencumbered Balances from FY 2012-13.

Brandon Hinton, Management and Budget Division Director, responded to questions from Mr. Glover.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

221-13

Introduction of Resolution – Receipt of Requests for Amendments to the FY 2013-14 Annual Fiscal Plan: December, 2013.

Mr. Hinton responded to questions from Mr. Glover.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

222-13

Resolution - Award of Construction Contract - Replacement of Centrifugal Chiller at Henrico Jail West - Brookland District.

John Neal, Director of General Services, responded to questions from Mrs. O'Bannon.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

223-13

Resolution - Signatory Authority - Acquisition of Right-of-Way, Easements and Residue Parcel - North Gayton Road Project - Three Chopt District.

Mr. Tracy responded to questions from Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

224-13

Resolution - Signatory Authority - Engagement Letter for Legal Services for Condemnation Proceedings - Cobbs Creek Reservoir Project.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution

225-13

Resolution - Award of Construction Contract - Lakeside to Strawberry Hill Sewage Pumping Station - Flow Equalization Pipeline - Fairfield District.

Art Petrini, Director of Public Utilities, narrated a brief slide presentation identifying the project's location and describing its purpose. Following his presentation, he responded to questions from Mrs. O'Bannon and Mr. Kaechele.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.


226-13

Resolution - Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation Revenue Sharing Program for FY 2014-15.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Kaechele recognized John Hazelton, a high school student from Collegiate Schools, who was observing the meeting for his Advanced Placement government class. Mr. Hazelton is also an Eagle Scout and member of Boy Scout Troop 444, sponsored by Reveille United Methodist Church.

There being no further business, the meeting was adjourned at 7:44 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 217-13

Page No. 1 of 3

Agenda Title: **RESOLUTION — POD2013-00371 — Approval of a Plan of Development for Libbie Mill Library — Brookland District**

For Clerk's Use Only: Date: NOV 26 2013 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Cloner</u> Seconded by (1) <u>O'Bannon</u> APPROVED REMARKS:	YES NO OTHER Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input type="checkbox"/> <input type="checkbox"/> <u>absent</u>
	<hr/>	

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for approval of POD2013-00371, a plan of development for Libbie Mill Library at Libbie Mill, to construct a three-story, 59,975 square foot public library with parking and related site improvements; and,

WHEREAS, the 3.32-acre site is located in the center of the 80-acre Libbie Mill property, located southwest of the intersection of Staples Mill Road and Bethlehem Road, on part of parcels 773-740-5043 and 773-739-8155. The zoning is UMUC, Urban Mixed Use District, and is located in the Brookland District; and,

WHEREAS, the County Administration, including the Department of General Services, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections, as well as the Virginia Department of Transportation have reviewed the application, and the Administration recommends approval subject to the staff recommendations and the staff plan dated November 26, 2013; and,

WHEREAS, on November 26, 2013, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head David O. O'Keller By County Manager [Signature]
Assistant Director

Routing:
 Yellow to: _____
 Copy to: _____
 Certified: _____
 A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 217-13

Page No. 2 of 3

Agenda Title: **RESOLUTION — POD2013-00371** — Approval of a Plan of Development for Libbie Mill
Library — Brookland District

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated November 26, 2013, which shall be as much a part of this approval as if its details were fully described herein. Eight sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, 21 sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
9. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
10. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
11. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
12. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
13. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
14. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

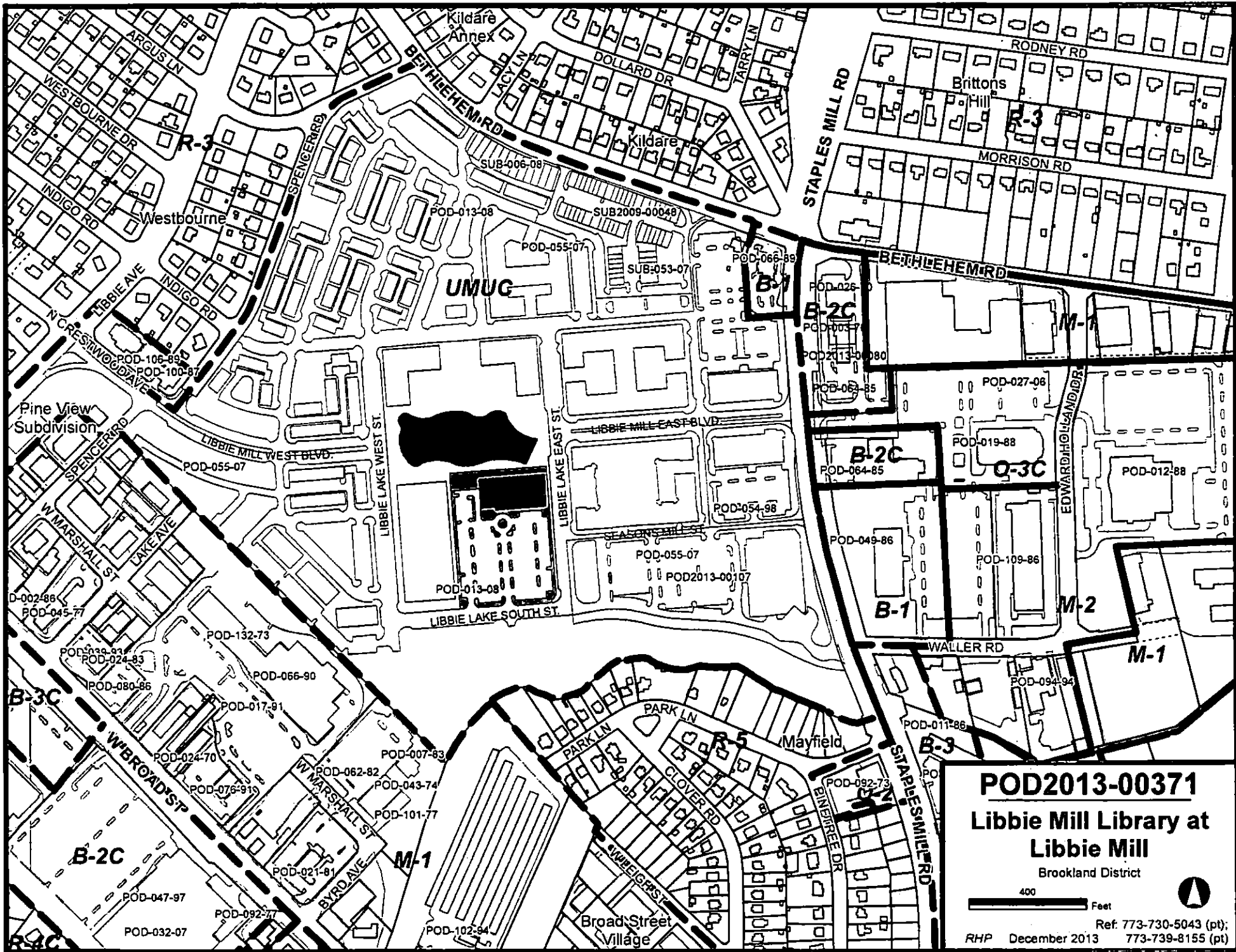
Agenda Item No. 217-13

Page No. 3 of 3

Agenda Title: **RESOLUTION - POD2013-00371** – Approval of a Plan of Development for Libbie Mill Library — Brookland District

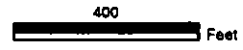
15. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
16. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
17. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
18. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
19. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
20. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
21. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
22. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
23. Vehicles shall be parked only in approved and constructed parking spaces.
24. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.

COMMENTS: The Director of Planning has reviewed the plans submitted by Vanasse Hangen Brustlin, Inc. and BCWH and recommends approval, and the County Manager concurs.



POD2013-00371
Libbie Mill Library at
Libbie Mill

Brookland District



Ref: 773-730-5043 (pt);
 RHP December 2013 773-739-8155 (pt)

Parking Summary Chart

Description	Required	Provided	Notes
Public	100	100	
Private	0	0	
Total	100	100	

Zoning Summary Chart

Property Address	Proposed	Approved	Notes
10000 SEASONS MILL ST	Community Center	Community Center	

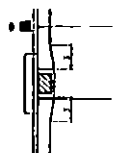
Sign Summary

Sign Type	Specs	Qty	Notes
Directional	4' x 6'	2	
Informational	4' x 6'	2	
Prohibitory	4' x 6'	2	
Permissive	4' x 6'	2	
Street Name	4' x 6'	2	
Wayfinding	4' x 6'	2	

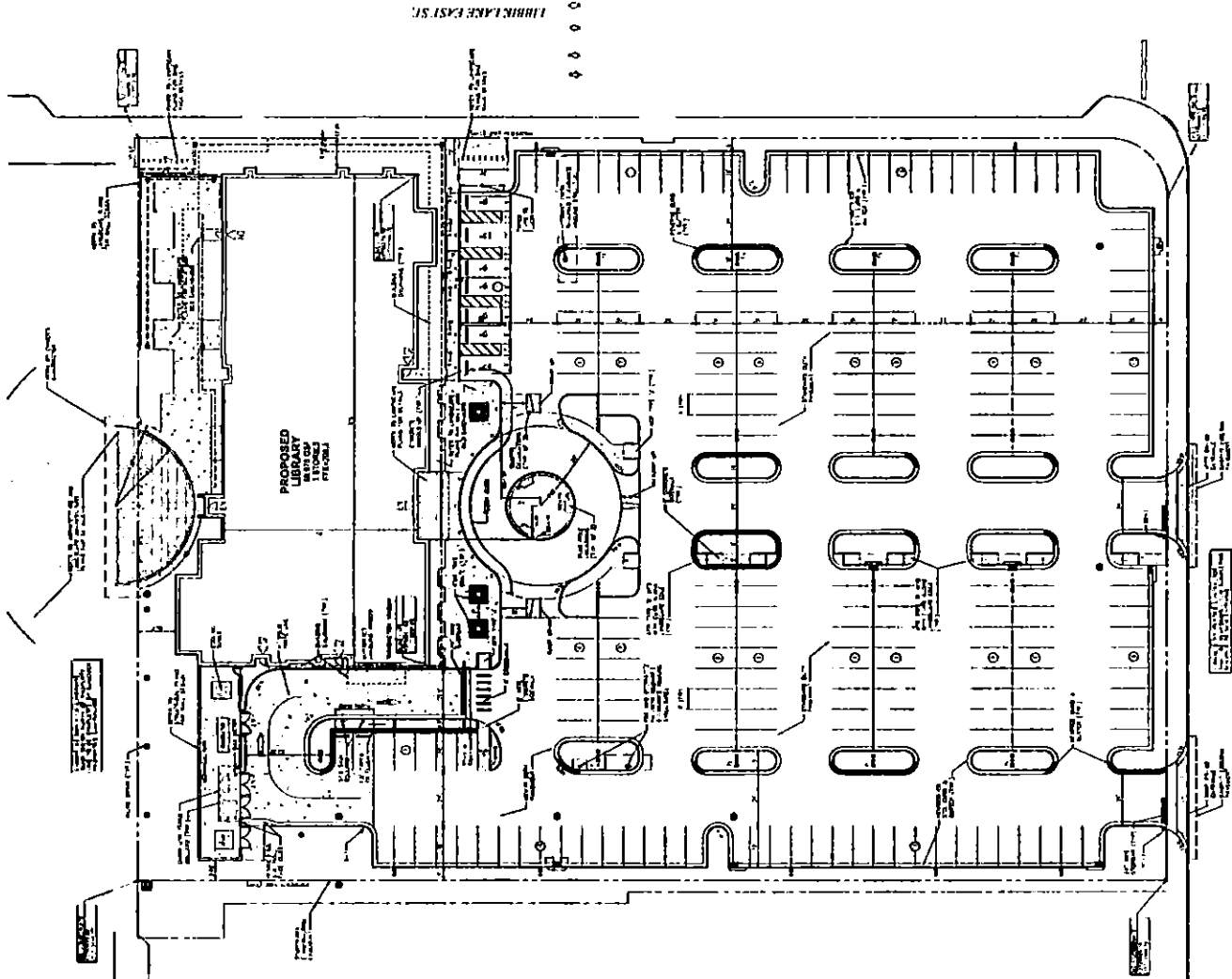
Pavement Summary

Area	Material	Notes
Driveway	Asphalt	
Parking	Asphalt	
Walkway	Concrete	

- Notes**
- See notes on drawings for details of construction.
 - See notes on drawings for details of construction.
 - See notes on drawings for details of construction.



Curb Elevation at DRAIN TRAIL



POD2013-00371



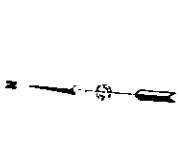
LIBBIE MILL CENTRE
COUNTY OF HENRICO

LIBBIE MILL LIBRARY

LIBBIE MILL CENTRE
COUNTY OF HENRICO

SEASONS MILL ST
11/26/2013

PLAN OF DEVELOPMENT

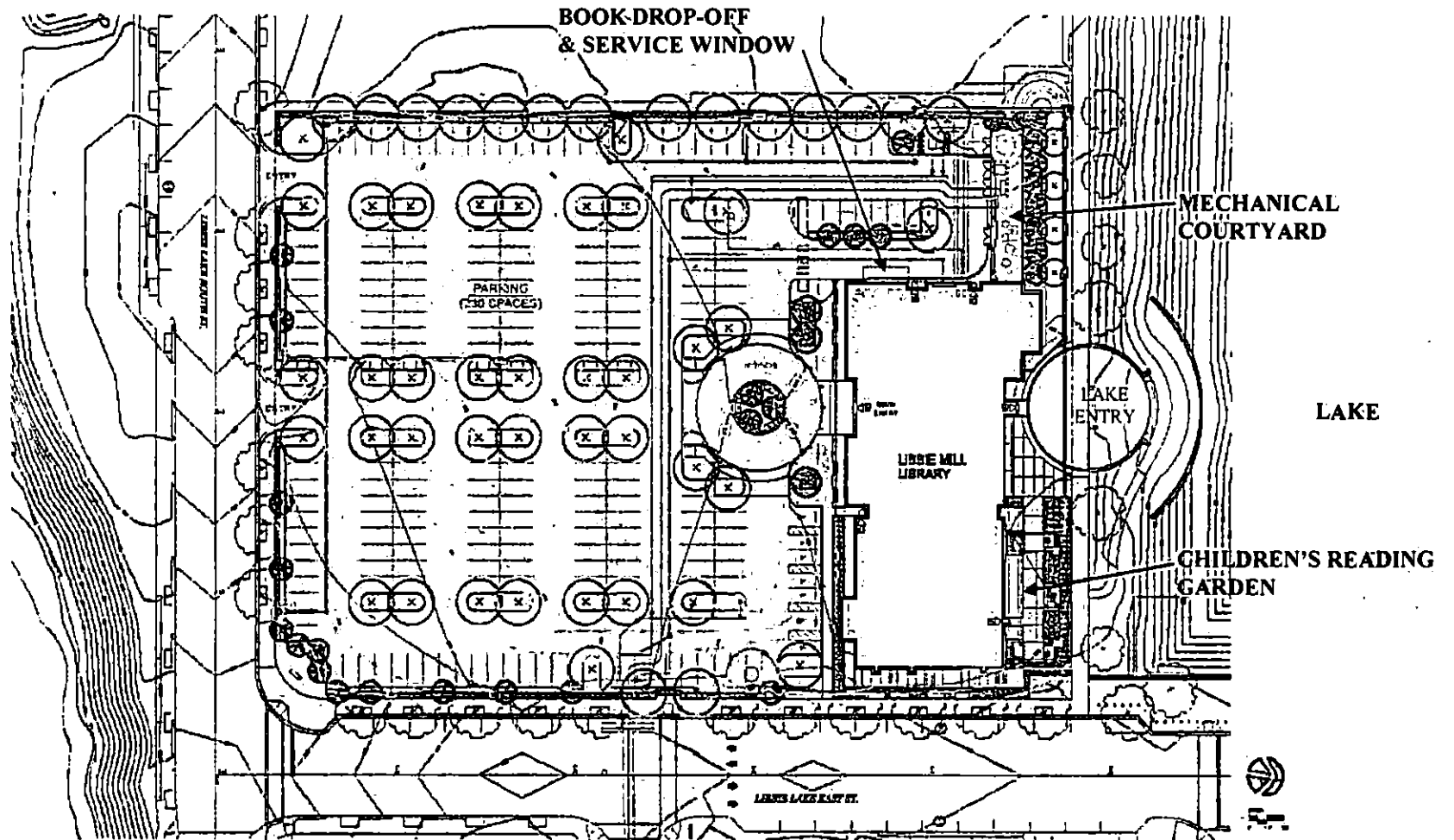


STAR Plan
Layout and
Materials Plan

C3.01

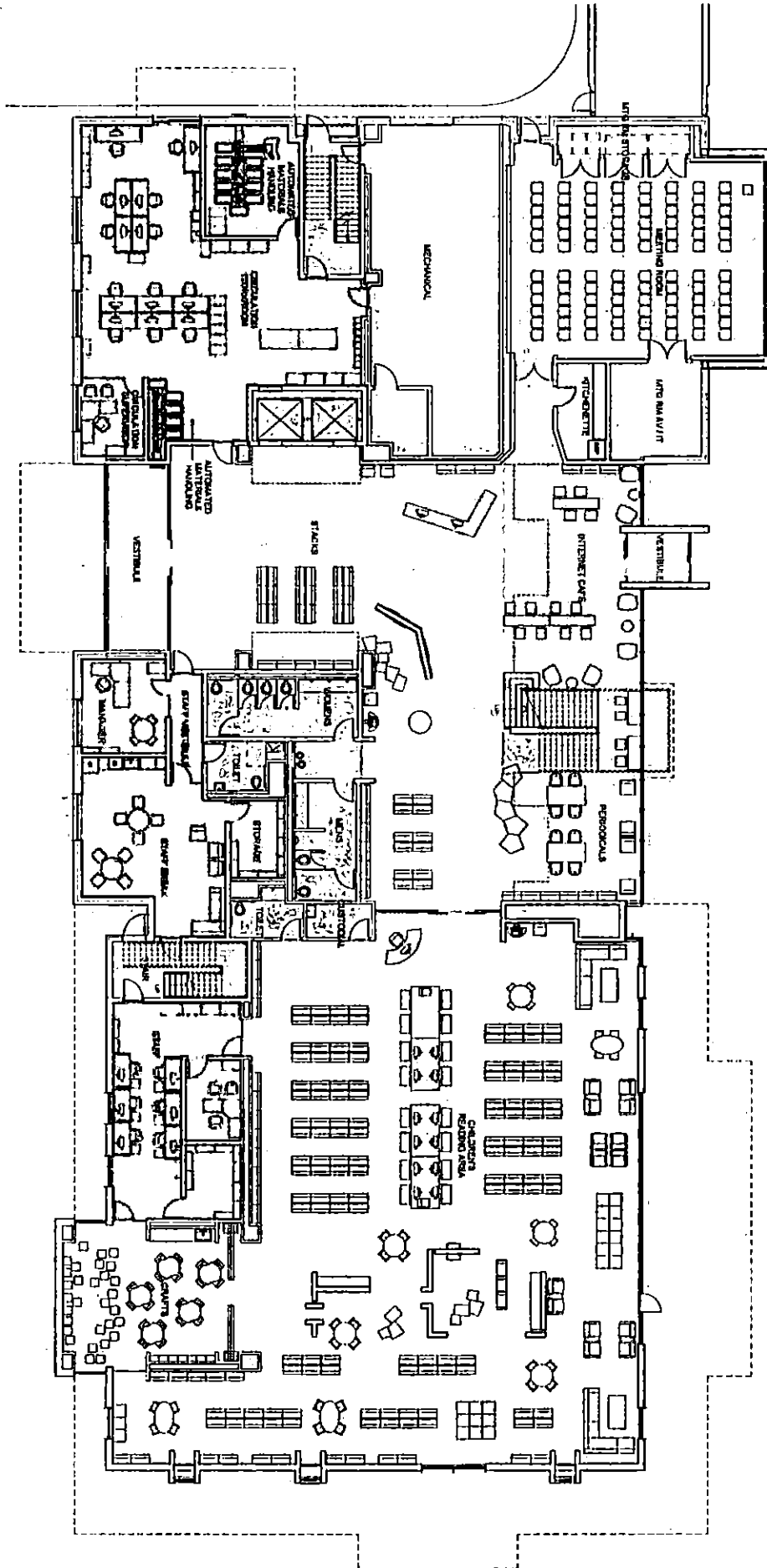
LIBBIE MILL LIBRARY

SITE LAYOUT

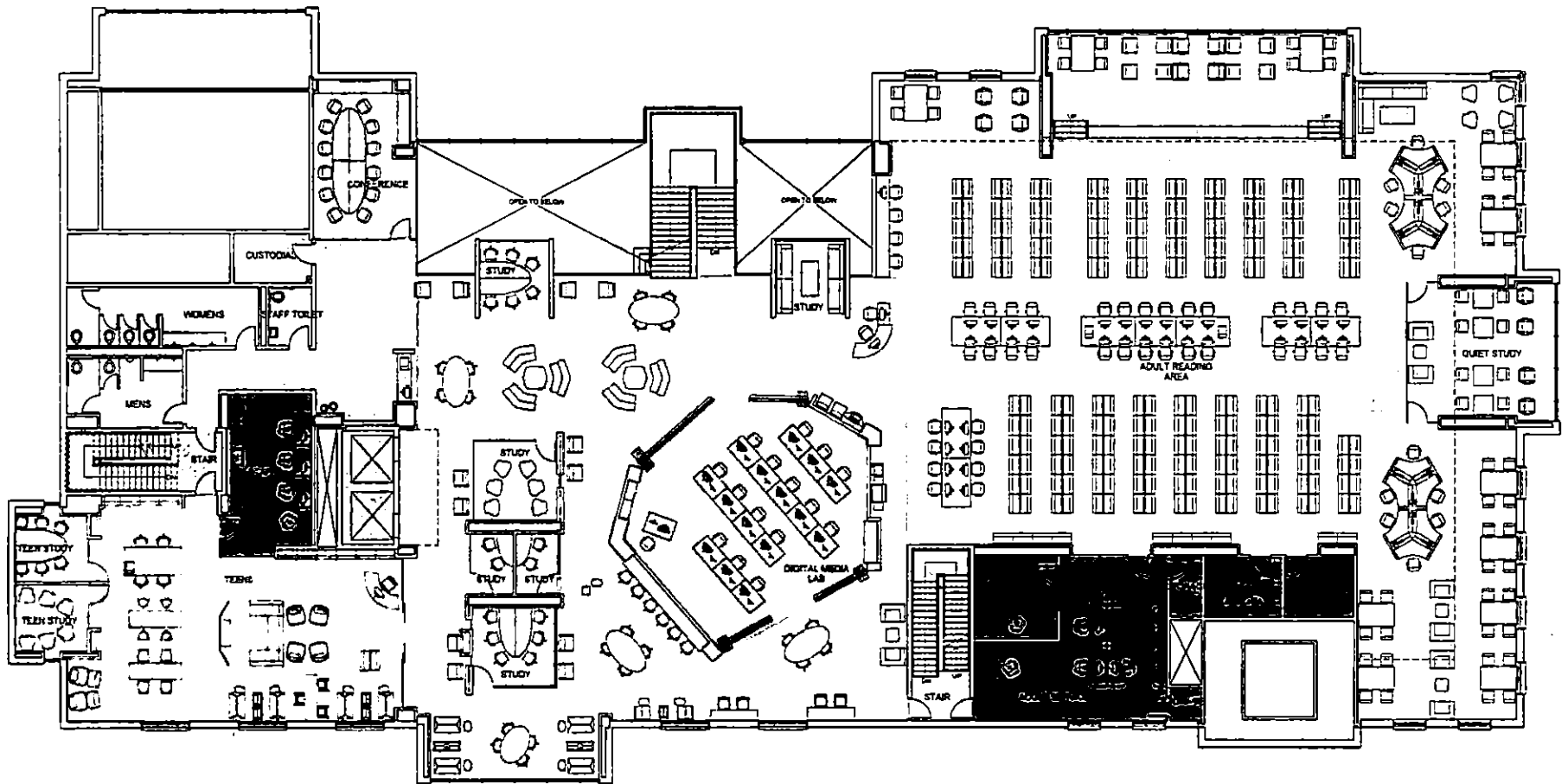




LIBBIE MILL LIBRARY
FIRST FLOOR PLAN

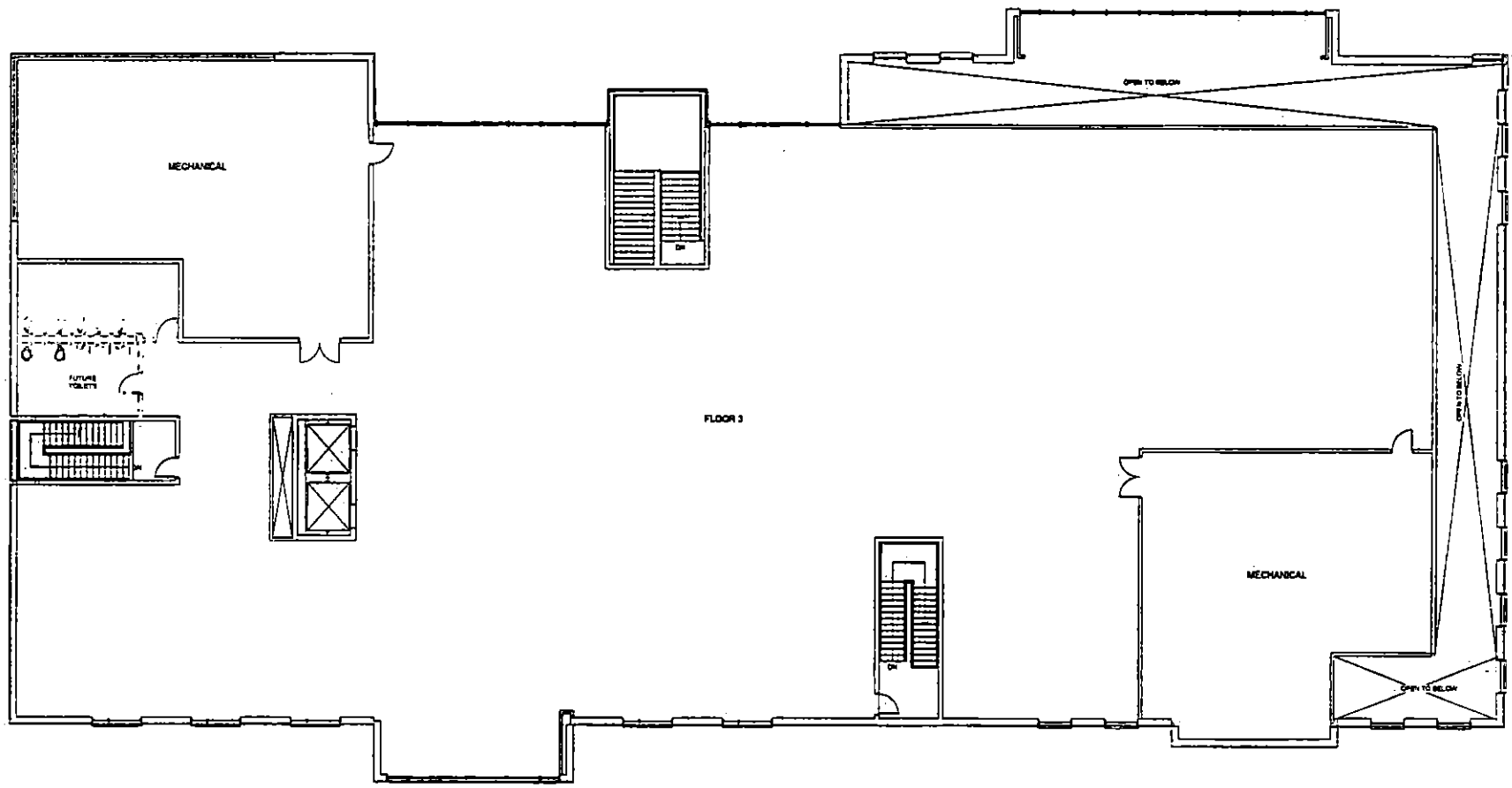


November 5, 2013



LIBBIE MILL LIBRARY
SECOND FLOOR PLAN

November 5, 2013

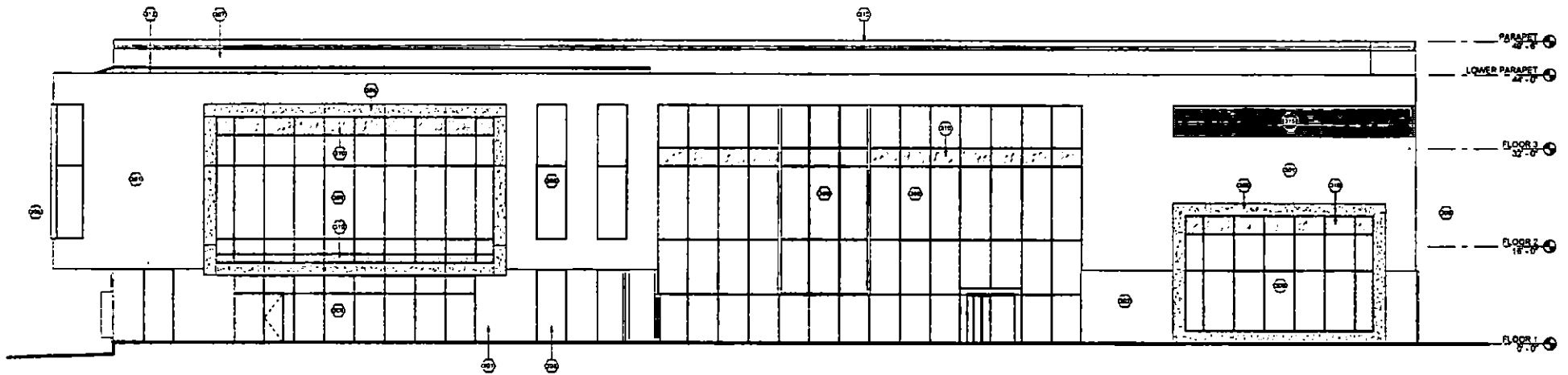


LIBBIE MILL LIBRARY
THIRD FLOOR PLAN

November 5, 2013

○ KEYNOTES

- 301 1/2" ARCHITECTURAL TERRACOTTA TILES, COLOR 1
- 302 1/2" ARCHITECTURAL TERRACOTTA TILES, COLOR 2
- 303 1/2" ARCHITECTURAL TERRACOTTA TILES, COLOR 3
- 304 5/4" LONG TERRACOTTA BAGUETTES, COLOR 1
- 305 5/4" x 2/8" LOME TERRACOTTA BAGUETTES, COLOR 1
- 306 HIGH-PERFORMANCE PROMETEC TYPICAL CAST CONCRETE PANELS
- 307 REINFORCED CONCRETE PANELS
- 308 ALUMINUM CURTAIN WALL SYSTEM WITH CLEAR GLASS
- 309 ALUMINUM CURTAIN WALL SYSTEM WITH FROSTED GLASS
- 310 SPANDREL OF ASS
- 311 ALUMINUM STOREFRONT WINDOWS
- 312 PREFINISHED METAL COPING
- 313 CLOCK
- 314 METAL LETTERING
- 315 PREFINISHED ALUMINUM LOUVER
- 316 PAINTED COILING OVERHEAD DOOR
- 317 PAINTED STEEL DOOR
- 318 AUTOMATED BOOK RETURN
- 319 TRANSACTION WINDOW
- 320 PAINTED OPAQUE METAL GATES
- 321 MECHANICAL TARD

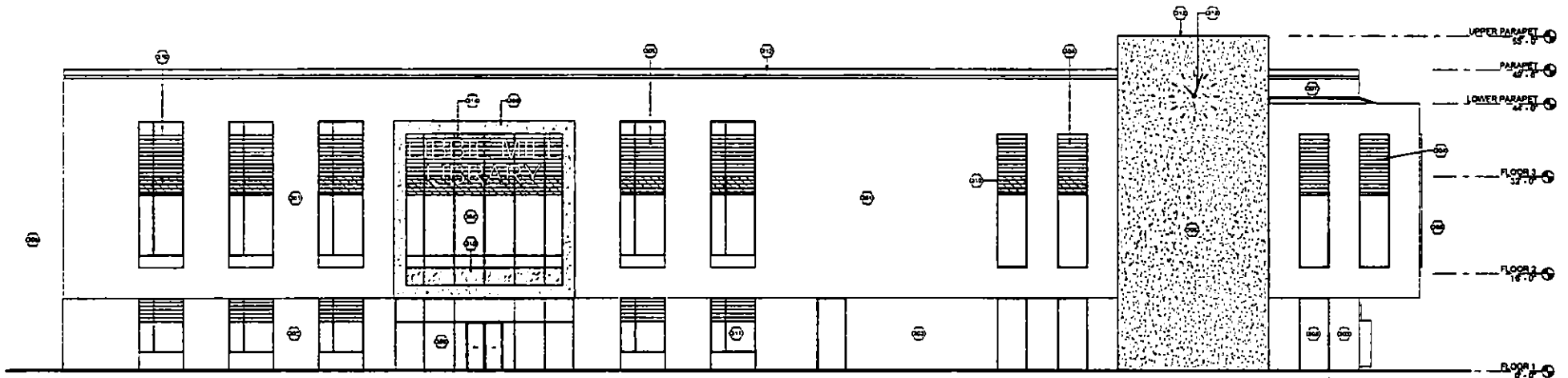


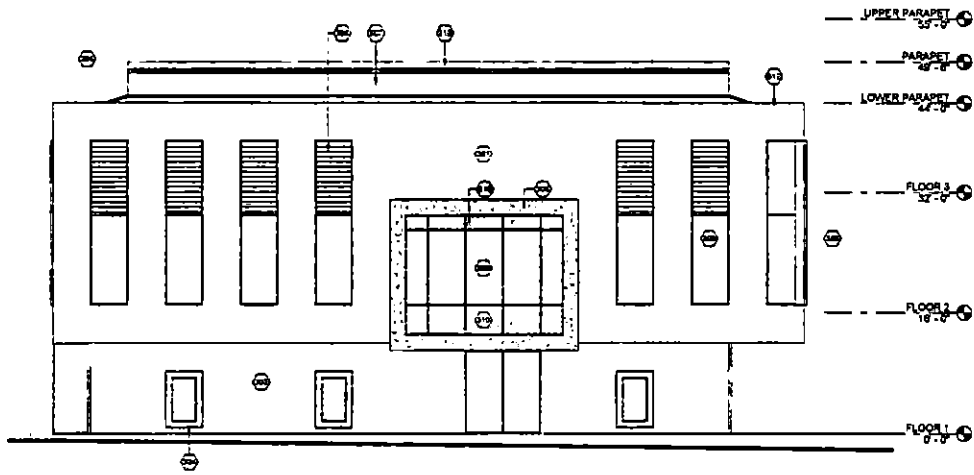
LIBBIE MILL LIBRARY
EXTERIOR ELEVATION: NORTH

November 5, 2013

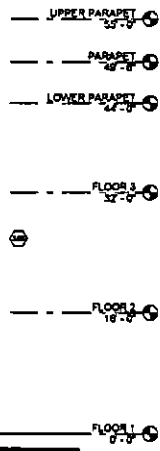
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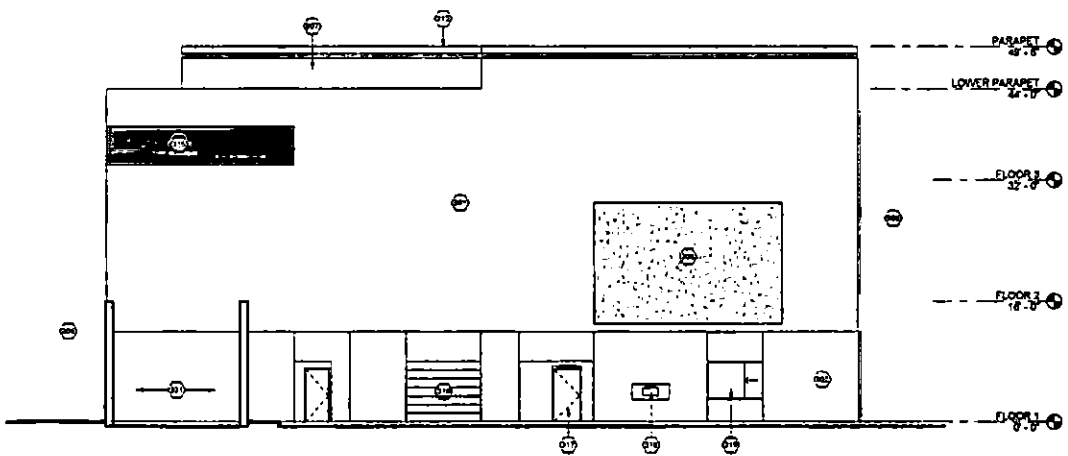


EAST ELEVATION

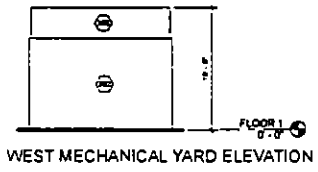
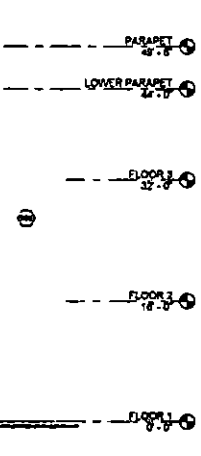


KEYNOTES

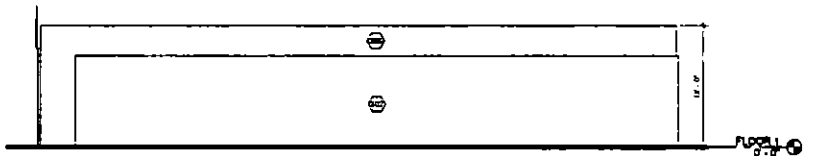
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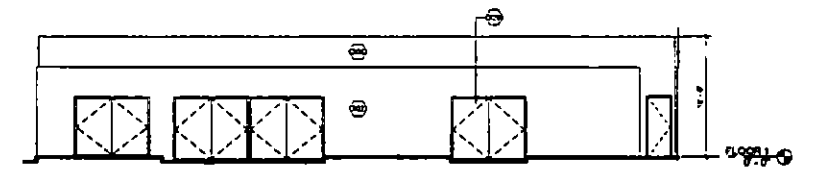
WEST ELEVATION



WEST MECHANICAL YARD ELEVATION

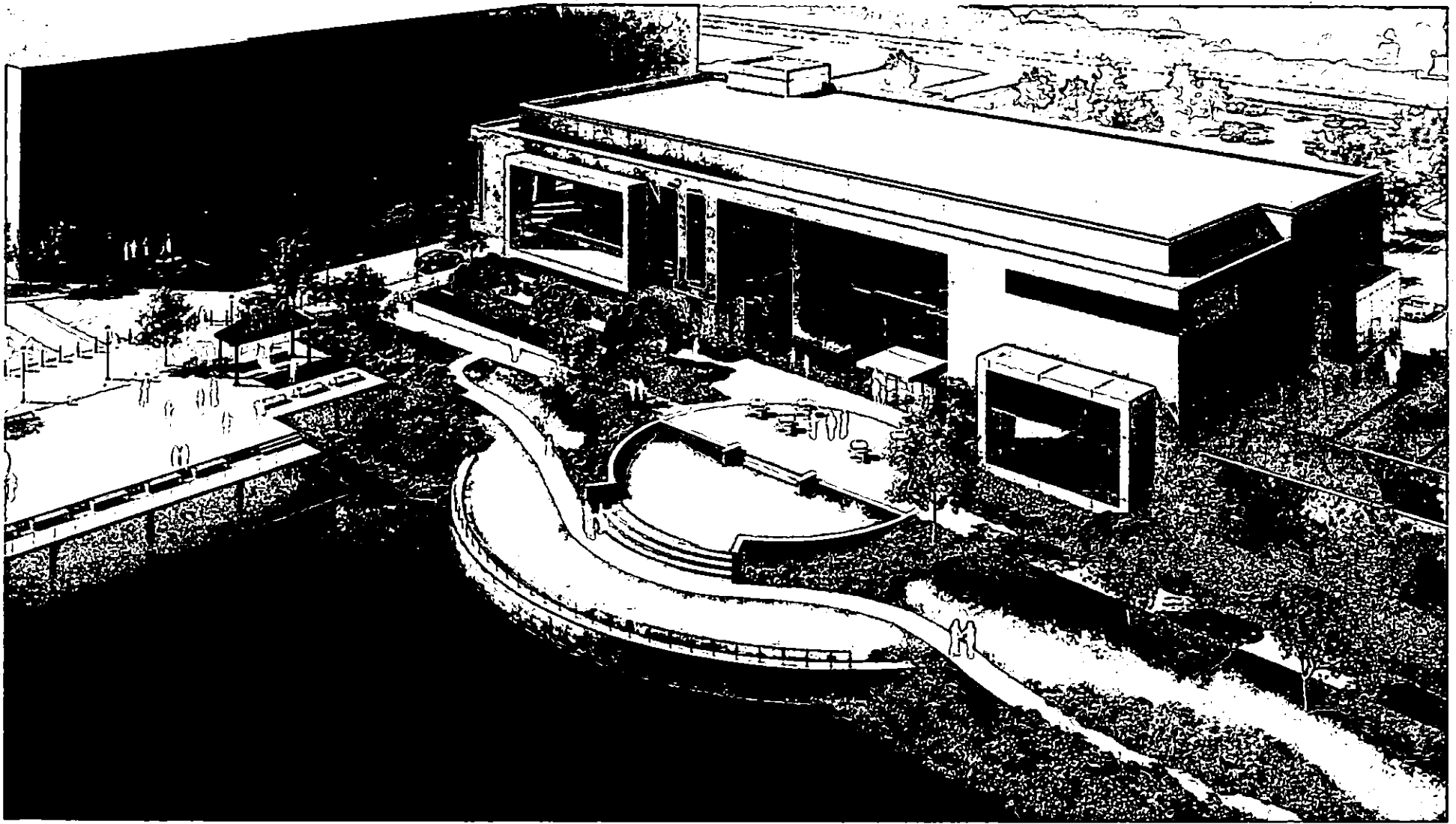


NORTH MECHANICAL YARD ELEVATION



SOUTH MECHANICAL YARD ELEVATION



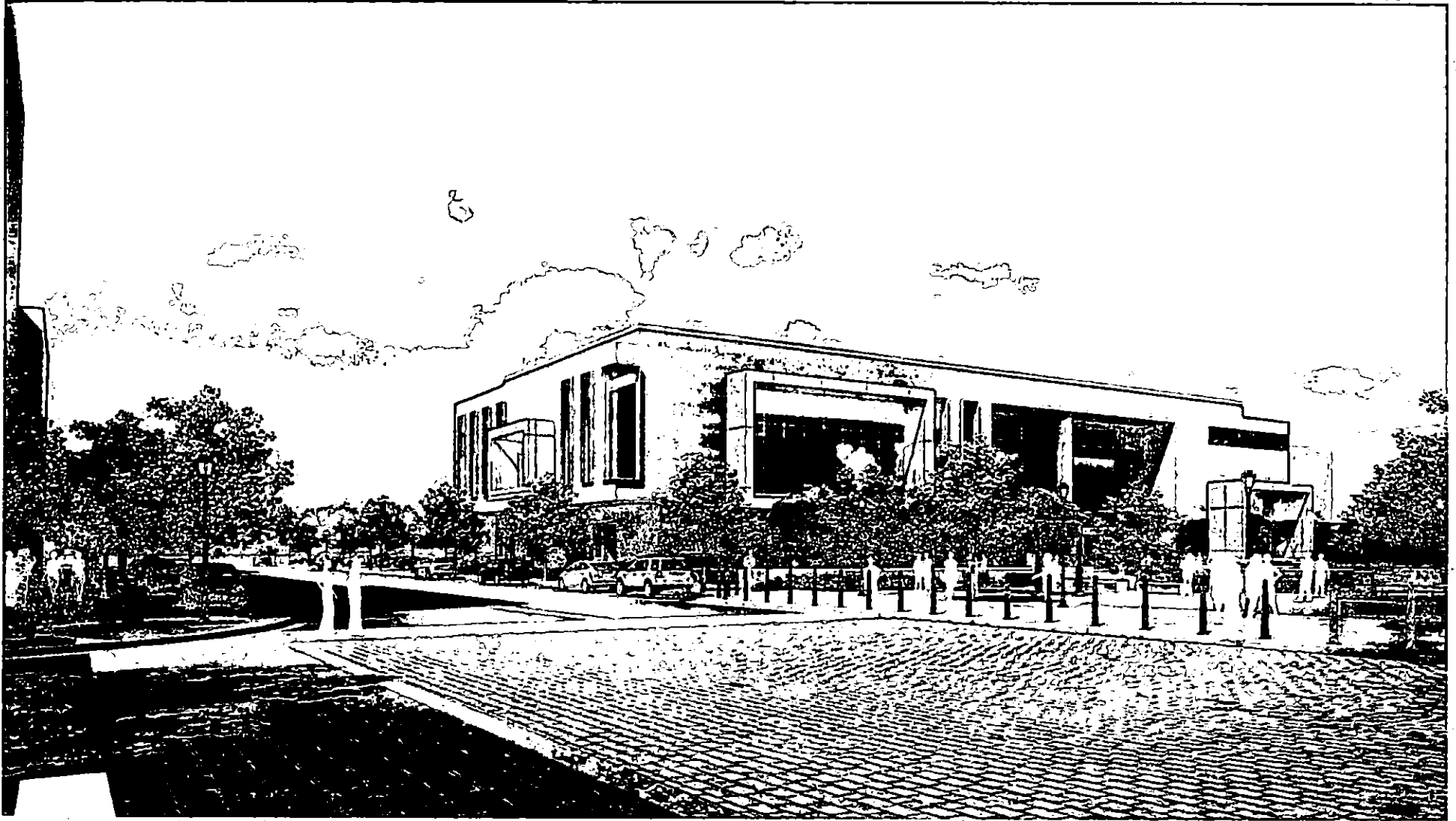


AERIAL VIEW OF LAKE AND NORTH SIDE OF LIBRARY



LIBBIE MILL LIBRARY
EXTERIOR PERSPECTIVE VIEW

November 5, 2013



VIEW FROM STREET



LIBBIE MILL LIBRARY
EXTERIOR PERSPECTIVE VIEW

November 5, 2013



VIEW OF FRONT ENTRY



LIBBIE MILL LIBRARY
EXTERIOR PERSPECTIVE VIEW

November 5, 2013



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 218-13
Page No. 1 of 2

**ORDINANCE — Vacation of Building Line — Lot 5, Block D, Section A of
Agenda Title: Farmington Subdivision — Tuckahoe District**

For Clerk's Use Only: Date: NOV 26 2013 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Oliver</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><u>absent</u></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>																							

WHEREAS, Alvaro Medina, the owner of Lot 5, Block D, Section A of the Farmington subdivision, has requested the County to vacate the front building line labeled "Building Line To Be Vacated" on the attached copy of the subdivision plat; and,

WHEREAS, the plat is recorded in the Clerk's Office of the Circuit Court of Henrico County ("Clerk's Office") in Plat Book 29, page 3; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on November 26, 2013; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- (1) the building line labeled "Building Line To Be Vacated" on the plat attached as Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2);
- (2) this Ordinance shall become effective 30 days after passage as provided by law;
- (3) the Clerk of the Circuit Court of Henrico County (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;

By Agency Head *Jim B. [Signature]* By County Mnnager *[Signature]*

Routing:
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 Clerk, Board of Supervisors
 Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 218-13
Page No. 2 of 2

Agenda Title: **ORDINANCE— Vacation of Building Line — Lot 5, Block D, Section
A of Farmington Subdivision — Tuckahoe District**

- (4) the Clerk is further authorized to index the ordinance on the grantor and grantee sides of the general index to deeds in the name of Alvaro Medina, or his successors or assigns; and,
- (5) the Clerk shall note this vacation as prescribed in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities, and Public Works without objection and recommends approval, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **219-13**
Page No. 1 of 1

Agenda Title **RESOLUTION – Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2013 and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.**

<p>For Clerk's Use Only:</p> <p>Date: NOV 26 2013</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Clover</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, E.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><u>absent</u></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, E.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2013 including the Schedule of Expenditures of Federal Awards, is received in accordance with the Single Audit Act and OMB Circular A-133, as audited by KPMG LLP, Certified Public Accountants; and

BE IT FURTHER RESOLVED that the Board acknowledges that the Henrico County Audit Committee (consisting of Board of Supervisors members from the Tuckahoe and Brookland Districts plus the County Manager) having met on March 12, May 14, August 13, October 8 and November 26, 2013, discharged its duties and responsibilities by reviewing the presented External and Internal Audit Reports, Audit Plans, External Auditor Compensated Services, and Internal Audit Planning Survey.

COMMENTS: The Director of Finance recommends approval of this Board paper and the County Manager concurs.

By Agency Head *Greg Watts*

By County Manager *[Signature]*

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Clerk, Board of Supervisors
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **220-13**
Page No. 1 of 1

Agenda Title INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the FY 2013-14 Annual Fiscal Plan to Reappropriate Funds for Continuing Grant Programs and Certain Unencumbered Balances from FY 2012-13

<p>For Clerk's Use Only:</p> <p align="center">NOV 26 2013</p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES NO OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center">/ / /</td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">/ / /</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">/ / /</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">/ / /</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">/ / / <i>absent</i></td> </tr> </table>		YES NO OTHER	Glover, R.	/ / /	Kaechele, D.	/ / /	Nelson, T.	/ / /	O'Bannon, P.	/ / /	Thornton, F.	/ / / <i>absent</i>
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O'Bannon, P.	/ / /													
Thornton, F.	/ / / <i>absent</i>													

WHEREAS, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated November 19, 2013 of requests for amendments to the 2013-14 Annual Fiscal Plan to reappropriate FY 2012-13 unexpended funds for grant programs having an ending date after June 30, 2013; and program funds not expended or encumbered as of June 30, 2013, but needed in FY 2013-14 for purposes approved in FY 2012-13; and,

WHEREAS, the County Manager listed, by department and cost center, the purpose of the request and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on December 10, 2013, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, December 3, 2013.

COMMENTS: The Director of Finance recommends approval of this Board paper and the County Manager concurs.

<p>By Agency Head <u><i>Ernie White</i></u></p>	<p>By County Manager <u><i>[Signature]</i></u></p>
<p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>Certified: _____</p> <p>A Copy Teste: _____</p> <p align="right">Clerk, Board of Supervisors</p> <p>Date: _____</p>

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

REAPPROPRIATIONS OF FY2012-13 BALANCES FOR GRANTS AND ONGOING PROGRAMS

The following amendment requests are for reappropriation of funds budgeted in fiscal year 2012-13 for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2013-14, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since, for some acceptable reason, they could not be expended or encumbered as of June 30, 2013.

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001 - Circuit Court Clerk \$ 450,973

0000 00000 - These funds have been received from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund and are being used for remote access to land records; to continue making enhancements and improvements to the current imaging system for indexes and land records; and improving access to court records in order to provide better service to the public in the records room. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office.

Department 19 - Information Technology

19001 - Information Technology \$ 250,000

0000 00000 County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2013, is to be reappropriated in fiscal year 2013-14, to fund these purchases.

19003 - E-911 83,318

0000 00000 The annual maintenance for the E-911 System was not paid in FY2012-13. Verizon has the contract renewal and this unencumbered balance as of June 30, 2013, is to be reappropriated in fiscal year 2013-14, to fund this contract.

Total Information Technology \$ 333,318

Department 22 - Social Services

22507 - Preventive Foster Care

1302 00000 - Purchase of Services \$ 18,007

Funds were received in FY2012-13 from the Commonwealth of Virginia, Department of Social Services. An unencumbered balance of \$18,007 as of June 30, 2013, is to be reappropriated in fiscal year 2013-14. These funds are being used to support Preventive Foster Care programs.

Total Fund 0101 - General Fund - General Operating Fund \$ 802,298

**AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013**

FUND 0102 - GENERAL FUND - School Board**Department 50 - Education**

50153	- <u>Staff Development</u>	\$ 886,424
0000 00000	Funding of \$886,424 associated with the Teacher Incentive Fund grant (TIF) is to be reappropriated in FY2013-14 to continue this program.	
50401	- <u>Assistant Superintendent for Finance</u>	5,500,000
0000 00000	The fiscal year 2013-14 Approved Annual Fiscal Plan includes the planned reappropriation of unexpended General Fund appropriation for Education from fiscal year 2012-13 into fiscal year 2013-14; and the appropriation of unappropriated Federal and State revenues received for Education purposes in the fiscal year 2012-13, totaling \$5,500,000 in all.	
	Total Fund 0102 - General Fund - School Board	\$ 6,386,424
	Total GENERAL FUND	\$ 7,188,722

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County**Department 05 - Commonwealth's Attorney**

05001	- Commonwealth's Attorney	
0000 05488	- <u>Virginia Domestic Violence Victim Fund 2013</u>	\$ 20,592
	This State funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14. These funds will be used for office supplies and travel expenses to support the program.	

Department 07 - Juvenile/Domestic Relations District Court

07002	- Juvenile Probation	
0000 05489	- <u>CY2013 - JABG - Probation</u>	\$ 17,630
	This Federal, State, and County funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue providing the Multisystemic Therapy (MST) services for serious and/or chronic youthful offenders, provided by existing staff at Henrico Mental Health facilities.	
07003	- Juvenile Detention Home	
0000 05009	- <u>U.S.D.A. Grant Detention Home</u>	6,533
	This Federal funded program allows reimbursement of expenditures beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue support of the Henrico County Juvenile Detention Home. This grant program is funded for an additional \$24,376, in fiscal year 2013-14.	
	Total Juvenile/Domestic Relations District Court	\$ 24,163

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

Department 12 - Police

12013 - Communications

0000 00849 - Wireless E-911

\$ 320,710

This State funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14. The Wireless E-911 effort is funded for an additional \$1,042,499 in fiscal year 2013-14. This funding will be used to purchase necessary one-time capital items needed for Communications.

12035 - Metro Aviation

1823 00000 - Metro Aviation Special Operating and Capital

78,907

This State funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this program to purchase items needed for the Metro Aviation Unit.

12800 - Grants

0000 00000 - Dog Food Donations

12

This donation funded program extends beyond fiscal year 2012-13. This amount represents corporate and private citizen donations received and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to purchase dog food for the Animal Shelter.

0000 00063 - Police Grant Reserve

1,196

During the past fourteen fiscal years, unused County matching funds from completed State and Federal grants have been moved to this reserve account. Funds in this account are to be used to cover anticipated County match requirements for future grants. The unused balance in this account as of June 30, 2013, is to be reappropriated in fiscal year 2013-14, to be used for that same purpose.

0000 00110 - P.E.A.K. Program

4,314

This donation funded program extends beyond fiscal year 2012-13. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue the Parents, Educators, and Kids (P.E.A.K.) Program (formerly know as D.A.R.E).

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

0000 00173	- <u>Bulletproof Vest</u> This Federal funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program.	253
0000 05113	- <u>Domestic Violence Cell Phone Recycling</u> This donation funded program extends beyond fiscal year 2012-13. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue initiatives to combat domestic violence.	573
0000 05418	- <u>Justice Assistance Grant 12</u> This Federal funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program. These funds are to be used for training for the Crime Analysis & Strategic Evaluation (CASE) Unit.	11,816
0000 05482	- <u>DMV13 - Alcohol Enforcement</u> This Federal funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program. These funds are to be used for overtime and PICA related to alcohol enforcement activities.	70,318
0000 05483	- <u>DMV13 - Seat Belt Enforcement</u> This Federal funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program. These funds are to be used for overtime and FICA related to occupant protection enforcement activities.	2,440
0000 06622	- <u>Justice Assistance Grant 11</u> This Federal funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program. These funds are to be used to purchase equipment for the Division's Training unit.	578
	Total Police	\$ 491,117

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

Department 13 - Fire

13113 - Emergency Planning & Safety

0000 01074 - Richmond MSA Shelter Enhancement

\$ 300

This Federal funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this program. Funds will be used for the Central Virginia Urban Area Security Initiative project to enhance emergency shelter capabilities at Elko Middle School.

0000 05134 - Radiological Preparedness and Response Program

770

To reappropriate funding received from the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management on behalf of Dominion Virginia Power. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this program.

0000 05492 - FY2012 CERT (Community Emergency Response Team)

8,370

This Federal funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program. These funds will be used for classroom instruction, CERT personnel training, program training materials and equipment, and advertisement of the program.

0000 05493 - FY12 VDEM SHSP Grant

24,500

This Federal funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program. Funds will be used to purchase equipment to support the ability to mitigate hazardous material incidents within the Henrico VDEM regional area.

0000 05497 - Heritage Fund Grant

1,508

To reappropriate funding received from the Fireman's Fund Insurance Company Heritage Program Grant. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program.

**AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013**

0000 05498	- <u>PUPTH Grant</u> This Federal funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program. Funds will be used for start-up costs related to the Pre-hospital Use of Plasma for Traumatic Hemorrhage (PUPTH) grant.	65,006
13116	- Fire Marshal's Office	
0000 00833	- <u>Fire Prevention Donations</u> This donation funded program extends beyond fiscal year 2012-13. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue to be used for supplies and materials needed by the Fire Marshal's Office for Community Outreach programs.	7,770
13150	- Field Operations	
0000 05092	- <u>Eyes for Fire</u> This donation funded program extends beyond fiscal year 2012-13. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue to be used for training materials for Fire Prevention Services.	89
	Total Fire	\$ 108,313
Department 22 - Social Services		
22104	- CSA - Mandated Services	
1302 05457	- <u>FY2012-13 CSA</u> This State and County funded program allows reimbursement of expenditures beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue these Comprehensive Services Act (CSA) programs. This program is funded for an additional \$8,106,276 in fiscal year 2013-14.	\$ 3,296,010
22508	- Title IV E - Revenue Maximization	
1302 00029	- <u>Title IV E - Revenue Maximization</u> This County funded program allows reimbursement of expenditures beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue support for Human Services programs.	31,716
	Total Social Services	\$ 3,327,726

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

Department 28 - Public Works

28007 - Environmental

0000 06749 - DCR - Local Stormwater Program Development \$ 16,050

This State funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program. These funds are to be used for a consultant to ensure the County is conforming with the Storm Water Management regulations.

Department 30 - Economic Development

30001 - Economic Development

0902 06764 - Governor's Opportunity Award - FAREVA \$ 650,000

0903 06764 - County Match - Governor's Opportunity Award - FAREVA 650,000

State and County funds appropriated, but not expended as of June 30, 2013, are to be reappropriated in fiscal year 2013-14, to assist FAREVA in funding necessary technological improvements to the former Pfizer plant.

Total Economic Development \$ 1,300,000

Department 36 - Community Corrections Program

36002 - CCP Pre Trial

0000 05450 - FY2012-13 CCP Pre Trial \$ 75,961

This State and local (fee) funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program.

36003 - CCP Post Trial

0000 05452 - FY2012-13 CCP Post Trial \$ 77,720

This State and local (fee) funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program.

36004 - Community Corrections Program - Drug Court

0000 05439 - Drug Court Enhancement Grant - 2012 14,750

This Federal funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program.

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

0000 05451	- <u>FY2012-13 Dmg Court</u>	36,994
	The Drug Court program is supported by State funds, fees, and local funds. This funding was appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14. The Drug Court Program is funded in fiscal year 2013-14 for an additional \$423,375, from State and local sources.	
0000 05495	- <u>Dmg Court Enhancement Grant - 2013</u>	44,741
	This Federal funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this grant funded program.	
	Total Community Corrections Program	\$ 250,166
Department 38 - Community Revitalization		
38001	- Community Revitalization	
0000 05442	- <u>Brook Road Improvements</u>	\$ 4,089
	This donation funded program extends beyond fiscal year 2012-13. This amount represents a donation received from the private sector and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14. These funds will continue to be used for implementing enhancements in the Brook Road corridor.	
38003	- CDBG	
0000 05405	- <u>FY2011-12 CDBG ElderHomes Emergency and Minor Repairs</u>	\$ 2,285
0000 05410	- <u>FY2011-12 CDBG Highland Springs Community Center</u>	153
0000 05433	- <u>Lakeside Avenue Gateway Enhancements</u>	3,301
0000 05459	- <u>FY2012-13 CDBG Administration</u>	98,409
0000 05460	- <u>FY2012-13 CDBG Commercial Assistance Program</u>	112,489
0000 05461	- <u>FY2012-13 CDBG Connect Program</u>	61,430
0000 05462	- <u>FY2012-13 CDBG HOMES Emergency & Minor Repairs</u>	120,112
0000 05463	- <u>FY2012-13 CDBG HOMES Homeowner Rehabilitation</u>	141,000
0000 05464	- <u>FY2012-13 CDBG Highland Springs Community Center</u>	54,899
0000 05465	- <u>FY2012-13 CDBG Home Inc. Downpayment Assistance</u>	13,750
0000 05466	- <u>FY2012-13 CDBG Ramps</u>	23,761
0000 05467	- <u>FY2012-13 CDBG Southside CDC Downpayment Assistance</u>	62,083
0000 05468	- <u>FY2012-13 CDBG Southside CDC Emergency & Minor Repairs</u>	89,253
0000 05469	- <u>FY2012-13 CDBG Enterprise Zone-Design Assistance</u>	23,491
0000 05470	- <u>FY2012-13 CDBG Enterprise Zone-Façade Grants</u>	125,019
0000 06747	- <u>FY2012-13 Offsite EZ Improvement Grants</u>	30,000
	Sub-Total CDBG	\$ 961,435

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

38004	- HOME		
0000 05383	- <u>2010-2011 Southside Community Development Corp CHDO</u>	\$	104,168
0000 05393	- <u>FY2010-2011 Elderhomes Corporation Downpayment Assistance</u>		23,601
0000 05409	- <u>FY2011-12 HOME CHDO Activities</u>		85,554
0000 05471	- <u>FY2012-13 HOME Administration</u>		18,013
0000 05472	- <u>FY2012-13 HOME HOMES Homeowner Rehabilitation</u>		251,400
0000 05473	- <u>FY2012-13 HOME HOME Inc. Downpayment Assistance</u>		48,400
0000 05474	- <u>FY2012-13 HOME Richmond Affordable Housing CHDO</u>		100,000
0000 05475	- <u>FY2012-13 HOME Southside CDC Downpayment Assistance</u>		27,650
	Sub-Total HOME	\$	658,786

These Federal funded programs extend beyond fiscal year 2012-13. These amounts represent funds appropriated but not expended as of June 30, 2013, and are to be reappropriated in fiscal year 2013-14, to continue these Housing and Urban Development (HUD) programs. HUD funded CDBG and HOME programs/projects totaling \$2,179,649 in fiscal year 2013-14. Funding for the CDBG and HOME program is allocated on a federal fiscal year basis which is different than the local fiscal year.

Total CDBG and HOME	\$	1,620,221
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38005	- Local Business Assistance		
0000 05158	- <u>Local Business Assistance</u>	\$	139,378
	This program extends beyond fiscal year 2012-13. This amount represents funding appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14 to fund assistance for local businesses in the Henrico Enterprise Zone Program.		
	Total Community Revitalization	\$	1,763,688
	Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$	7,301,815

FUND 1108 - SPECIAL REVENUE FUND - Capital Region Workforce Partnership

Department 27 - Capital Region Workforce Partnership

27004	- Workforce Partnership		
0000 05424	- <u>WIA Youth - FY2012-13 (In School)</u>	\$	9,349
0000 05425	- <u>WIA Youth - FY2012-13 (Out of School)</u>		213,339
0000 05426	- <u>WIA Adult - FY2012-13</u>		152,939
0000 05427	- <u>WIA DW - FY2012-13</u>		380,348

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

0000 05428	- <u>WIA Administration - FY2012-13</u>	302,197
0000 05429	- <u>Non Federal 2012-13</u>	262,439
0000 05479	- <u>Workforce Innovation Fund</u>	528,808

These Federal and otherwise funded programs extend beyond fiscal year 2012-13. These amounts represent: (a) Federal funds received; (b) Henrico County contributions; (c) locally generated revenue; (d) contributions from other localities in the consortium; and (e) revenue received from other sources, that have been appropriated in fiscal year 2012-13, but not expended as of June 30, 2013, and are to be reappropriated in fiscal year 2013-14, to continue these programs. Funding for the Capital Region Workforce Partnership (CRWP) program is allocated on a federal fiscal year basis which is different than the local fiscal year. The CRWP is funded for an additional \$5,957,328, in fiscal year 2013-14.

Total Fund 1108 - Special Revenue Fund - CRWP	<hr style="width: 100%;"/>	\$ 1,849,419
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FUND 1110 - SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26102	- Adult Recovery Services	
1500 00000	- <u>Services Coordination</u>	\$ 2,000

Henrico Area Mental Health and Developmental Services Board has received one-time State funds to support employment for consumers with mental health issues. These unexpended funds are to be reappropriated in fiscal year 2013-14 to continue this program.

26102	- Adult Recovery Services	
1503 00000	- <u>MH Federal Block Grant: PACT: SMI</u>	9,097
1505 00000	- <u>MH Federal Block Grant: PACT</u>	22,489

Federal grant funding appropriated in fiscal year 2012-13, the grant program extends beyond June 30, 2013. These unexpended funds are to be reappropriated in fiscal year 2013-14, to continue mental health services to adults with serious mental illness.

26102	- Adult Recovery Services	
1510 00000	- <u>Mental Health Law Reform</u>	53,877
26110	- Brief Adult Services	
1512 00000	- <u>Mental Health Law Reform Brief Adult Services</u>	20,727

This State funded program extends beyond fiscal year 2012-13. This amount represents revenue received and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue the Mental Health Law Reform Program. These funds will be used to provide case management for individuals in need of mental health treatment and to provide mandatory outpatient treatment and attendance at involuntary commitment hearings per recent mental health law reforms.

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

26102	- Adult Recovery Services	
1533 00000	- <u>Jail Diversion</u>	19,695
	This State funded program extends beyond fiscal year 2012-13. This amount represents revenue received and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue the Mental Health Jail Diversion Program. These funds will be used to divert individuals with mental illness from jails or provide aftercare programs for individuals with mental illness who have been released from jail.	
26103	- Youth and Family	
1553 00000	- <u>Specialized Family Services - MH Federal Block Grant: SED</u>	5,172
	Federal grant funding appropriated in fiscal year 2012-13, the grant program extends beyond June 30, 2013. These unexpended funds are to be reappropriated in fiscal year 2013-14, to continue mental health services to children and youth with serious emotional disturbances.	
26105	- Providence Forge Outpatient Center	
1587 05456	- <u>FY13 Fast Prevention Henrico Grant</u>	1,230
1587 05458	- <u>FY13 Fast Prevention CC/NK Grant</u>	766
	Federal grant funding appropriated in fiscal year 2012-13, the grant program extends beyond June 30, 2013. These unexpended funds are to be reappropriated in fiscal year 2013-14, to continue the Families and Schools Together (FAST) project, which is designed to increase self-esteem and improve school performance through supporting the family unit for at-risk children in Charles City County and at Laburnum Elementary School.	
26106	- Emergency Services	
1564 00000	- <u>Public Safety - CIT Training</u>	20,000
1674 00000	- <u>MH State CIT Drop Off Site</u>	20,000
1675 00000	- <u>State CIT Mentoring Funds</u>	35,000
	Henrico Area Mental Health and Developmental Services Board has received one-time State funds to be used for CIT mentoring, to support a statewide CIT conference and to expand hours at the Crisis Receiving Center for one year. These unexpended funds are requested to be re-appropriated in fiscal year 2013-14 to be used for the same purpose.	

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

1594 00000	- <u>Acute Care Project</u>	75,451
	<p>This State funded program, the funds are distributed by the Richmond Behavioral Health Authority, allows reimbursement of expenditures beyond fiscal year 2012-13. This amount represents revenue received and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14 to cover costs incurred in the fourth quarter of fiscal year 2012-13, for inpatient acute care for consumers with mental illness.</p>	
1595 00000	- <u>State Crisis Intervention Funds</u>	46,072
	<p>The funds from this State funded program are distributed by the Richmond Behavioral Health Authority, extends beyond June 30, 2013. These unexpended funds are to be reappropriated in fiscal year 2013-14, to continue the crisis stabilization program. These funds will provide non-hospital alternatives for persons experiencing mental health crises.</p>	
1674 00000	- <u>MH State CIT Drop Off Site</u>	99,802
	<p>State grant funding appropriated in fiscal year 2012-13, the grant program extends beyond June 30, 2013. These funds, appropriated but not expended as of June 30, 2013, are to be reappropriated in fiscal year 2013-14, to operate a Crisis Receiving Center at Henrico Doctor's Hospital Parham Road campus.</p>	
26107	- Substance Abuse	
1600 00000	- <u>SARPOS</u>	24,641
	<p>State grant funding appropriated in fiscal year 2012-13, the grant program extends beyond June 30, 2013. These funds, appropriated but not expended as of June 30, 2013, are to be reappropriated in fiscal year 2013-14, to continue the State Substance Abuse Grant for Residential Purchase of Services.</p>	
26108	- Medical Services	
1506 00000	- <u>State Pharmacy Funds</u>	438,212
	<p>State grant funding appropriated in fiscal year 2012-13, the grant program extends beyond June 30, 2013. These funds, appropriated but not expended as of June 30, 2013, are to be reappropriated in fiscal year 2013-14, to purchase medications for eligible consumers with mental illness and provide services in support of consumers obtaining medications due to the closing of the state community resource pharmacy as part of state budget reductions. The allocation replaced the disbursement of medication by the State operated community resource pharmacy that is now allocated directly to MH/DS for medications for consumers.</p>	

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

9553 00000	- <u>Medical Services - Meaningful Use</u>	148,750
	Henrico Area Mental Health and Developmental Services has received Medicaid Electronic Health Record Incentive Program Funds. The revenue was received and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue to meet Electronic Health Record Meaningful Use requirements.	
26110	- Short Term Outpatient Services	
1688 00000	- <u>Virginia Healthcare Foundation</u>	17,663
	State grant funding appropriated in fiscal year 2012-13, the grant program extends beyond June 30, 2013. These funds, appropriated but not expended as of June 30, 2013, are to be reappropriated in fiscal year 2013-14, to continue to provide a clinician position, at the Crossover Clinic. This will improve access for uninsured clients to mental health services and access to primary medical care for persons with a mental illness.	
26201	- Community Support Services Director	
0000 00000	- <u>Community Support Services Director</u>	636
	Henrico Area Mental Health and Developmental Services Board has received one-time State Guardianship funds to pay legal fees associated with appointing guardians for consumers. These unexpended funds are to be reappropriated in fiscal year 2013-14 to continue this program.	
26202	- Children/Adolescent Services	
1622 00000	- <u>Parent Infant Program - Part C</u>	103,414
	Henrico Area Mental Health and Developmental Services has received Medicaid and insurance revenue generated by positions entirely funded by Federal and State Part C grant funds. The revenue was received and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue the early intervention program.	
1622 05455	- <u>FY2013 Part C Grant</u>	73,212
	A State grant for the Early Intervention Part C program, extends beyond fiscal year 2012-13. This amount represents revenue received and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue the early intervention program.	

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

26204	- Community and Residential Resources Team	
1632 00000	- <u>Services Coordination</u>	1,000
	Henrico Area Mental Health and Developmental Services Board has received one-time State funds for start-up needs for a consumer discharged from Southside Virginia Training Center. These unexpended funds are to be reappropriated in fiscal year 2013-14 to be used for the same purpose.	
1633 05390	- <u>FY2012 OBRA Grant</u>	9,787
	This State funded program extends beyond fiscal year 2012-13. This amount represents revenue received and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue the Omnibus Budget Reconciliation Act (OBRA) Nursing Home Program.	
1633 05454	- <u>FY13 OBRA Grant</u>	12,315
	This State funded program extends beyond fiscal year 2012-13. This amount represents revenue received and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue the Omnibus Budget Reconciliation Act (OBRA) Nursing Home Program.	
26205	- Day Support	
1665 00000	- <u>Sheltered Employment Venture Capital</u>	279,907
	This operation serving persons with intellectual disabilities is organized to be self-supporting, being funded from contract revenue. Revenue received and appropriated in fiscal year 2012-13, exceeded requirements as of June 30, 2013. This balance is to be reappropriated in fiscal year 2013-14, to continue operations and represents a life-to-date balance.	
26303	- Program Support	
1698 00000	- <u>Residential Properties</u>	64,851
	Local funds from group homes rent collections were appropriated in fiscal year 2012-13 for repairs to Henrico County group homes. This amount represents revenue received and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to be used for that same purpose.	

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

26305	- Information Services	
1680 00000	- <u>Service Coordination</u>	38,373
	<p>Henrico Area Mental Health and Developmental Services Board has received one-time State ID Waiver Start Up funds to be used to create a data bridge between the software for client records and the new electronic ID Waiver System. These unexpended funds are requested to be re-appropriated in fiscal year 2013-14 to be used for the same purpose.</p>	
26307	- Financial Management	
1685 00000	- <u>Retained Earnings</u>	472,601
	<p>Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. These funds, not expended as of June 30, 2013, are to be reappropriated in fiscal year 2013-14, to be used for one-time expenditures. These funds will be used for computer hardware and software programs.</p>	
1686 00000	- <u>Board Contributions</u>	19,144
	<p>This donation funded program extends beyond fiscal year 2012-13. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue uses as determined by the Henrico Area & Developmental Services Board (CSB) and/or the donors.</p>	
	Total Fund 1110 Special Revenue Fund - MHDS Services	\$ 2,135,884
<p>FUND 1113 - SPECIAL REVENUE FUND - Forfeitures - Commonwealth's Attorney - State Department 05 - Commonwealth's Attorney</p>		
05001	- Commonwealth's Attorney	
0000 00000	- <u>Forfeitures - Commonwealth's Attorney - State</u>	\$ 408,297
	<p>This State "special funds" funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to be used for law enforcement projects as determined and approved by the County Manager or his designee.</p>	

**AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013**

FUND 1114 – SPECIAL REVENUE FUND - Forfeitures - Police - State

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - State \$ 211,601

This State "special funds" funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to be used for law enforcement projects as determined and approved by the County Manager or his designee.

Fund 1116 - SPECIAL REVENUE FUND - Forfeitures - Police - Treasury - Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Treasury - Federal \$ 74,570

This Federal "special funds" funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to be used for law enforcement projects as determined and approved by the County Manager or his designee.

Fund 1117 - SPECIAL REVENUE FUND - Forfeitures - Police - Justice - Federal

Department 12 - Police

12850 – Asset Forfeiture

0000 00000 – Forfeitures - Police - Justice - Federal \$ 617,929

This Federal "special funds" funded program extends beyond fiscal year 2012-13. This amount represents revenue appropriated but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to be used for law enforcement projects as determined and approved by the County Manager or his designee.

Total Special Revenue Fund - General Government \$ 12,599,515

FUND 1101 – SPECIAL REVENUE FUND - School Cafeteria

Department 50 - Education

50341 – National School Lunch Program

0000 00000 \$ 450,000

This Federal School program, extends beyond fiscal year 2012-13. This amount represent revenue appropriated, but not expended as of June 30, 2013, and is to be reappropriated in fiscal year 2013-14, to continue this same program.

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

FUND 1109 - SPECIAL REVENUE FUND - State & Federal Grants - Schools

Department 50 - Education

50101	- Elementary School Education	
0000 01208	- <u>Early Reading Intervention</u>	\$ 140,984
0000 01340	- <u>Federal Class Size/Title II 2011/12</u>	1,250
0000 01341	- <u>Federal Class Size/Title II 2012/13</u>	25,697
0000 01374	- <u>Head Start Program Yr 17 (2012/13)</u>	565,838
0000 01549	- <u>Title I-D 2012/13</u>	33,217
0000 01612	- <u>Title I-A 2011/12</u>	260,925
0000 01613	- <u>Title I-A 2012-13</u>	5,514,695
0000 01670	- <u>Title III (ESL) 2012-13</u>	22,823
0000 02700	- <u>Miscellaneous School Grants (Local)</u>	8,525
0000 03552	- <u>Misc State Grant - Project Child Hands</u>	3,050
50121	- High School Education	
0000 01231	- <u>SOL Algebra Readiness Grant</u>	354,284
0000 02019	- <u>Misc Federal Grant - Foreign Language Assistance</u>	11,210
0000 02700	- <u>Miscellaneous School Grants (Local)</u>	2,725
0000 03501	- <u>Miscellaneous State - Project Graduation</u>	937
0000 03557	- <u>Misc. State Grant - College Readiness Center</u>	145,233
50131	- Career and Technical Education	
0000 01461	- <u>Perkins Act III 2012-13</u>	13,979
50133	- General Adult Education	
0000 02716	- <u>Misc Local Grant - Jail East and Jail West Education Program</u>	41,563
0000 03544	- <u>Misc State Grant - GED Waiting List/Expanded GED</u>	1,799
0000 03556	- <u>Trade Adjustment Assistance (TAA) GED Program</u>	5,433
50134	- Non-Traditional Programs	
0000 01216	- <u>Individual Student Alternative Education Plan</u>	4,031
50140	- Exceptional Education	
0000 01491	- <u>Pre-School 2012-13</u>	154,592
0000 01732	- <u>Title VI-B 2012-13</u>	9,281,765
50151	- Technology	
0000 01204	- <u>Computer Insurance Coverage</u>	1,576,815
0000 01581	- <u>Technology State 2012-13</u>	1,766,000
0000 03555	- <u>Technology State - Supplement</u>	15,161

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

50153	- Staff Development	
0000 01220	- <u>Mentor Teacher Program</u>	102,573
0000 01786	- <u>Teacher Incentive Fund FY2011</u>	12,623
0000 01787	- <u>Teacher Incentive Fund FY2012</u>	1,383,407
0000 01788	- <u>Teacher Incentive Fund FY2013</u>	2,406,196
50154	- Summer School	
0000 01236	- <u>Summer School</u>	965,729
50155	- Juvenile Detention Home	
0000 01279	- <u>Juvenile Detention Home Title 1-D</u>	13,816
0000 01521	- <u>Juvenile Detention Home 2012-13</u>	52,900
50201	- Assistant Superintendent for Administrative Services	
0000 01206	- <u>Distance Learning/Japanese TV</u>	8,807
50212	- Records Management	
0000 01401	- <u>Homeless Assistance 2012-13</u>	8,709
50401	- Assistant Superintendent for Finance	
0000 01212	- <u>Grants Administration</u>	1,511,857
0000 02001	- <u>Miscellaneous Federal - CTE Resource Center Contract - MOD-1</u>	51
0000 02004	- <u>Misc Federal Grant - Staff Dev - Intensive Assistance</u>	2,000
0000 02700	- <u>Miscellaneous School Grants - Local</u>	10,442
0000 02725	- <u>Henrico Education Foundation Grants</u>	6,273
0000 03500	- <u>Miscellaneous School Grants - State</u>	20,393
0000 03501	- <u>Miscellaneous State - Project Graduation</u>	218,652
0000 03502	- <u>Miscellaneous Federal - CTE Center</u>	516
0000 03503	- <u>Miscellaneous State - HSHS C</u>	4,901
0000 03504	- <u>Miscellaneous State - CTE Center</u>	330,381
0000 03507	- <u>Miscellaneous State - Jobs for VA Graduates</u>	2,350
0000 03514	- <u>Miscellaneous State Grant - Henrico HS - CAPER</u>	425
0000 03515	- <u>Miscellaneous State Grant - Deep Run HS - CAPER</u>	750
0000 03517	- <u>Miscellaneous State Grant - Godwin HS - CAPER</u>	1,560
0000 03518	- <u>Miscellaneous State Grant - Career and Tech Education - CAPER</u>	77,569
0000 03524	- <u>DMAS Health Services Program</u>	218,669

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

0000 03545	- <u>Misc State Grant - MS Teacher Corps - Fairfield and Wilder</u>	26,185
0000 03554	- <u>Misc State Grant - EPIPEN Grant</u>	6,423
0000 05043	- <u>Student Transcript Grant</u>	640

These Federal, State, and otherwise funded School programs/grants, extend beyond fiscal year 2012-13. These amounts represent revenue appropriated, but not expended as of June 30, 2013, and are to be reappropriated in fiscal year 2013-14, to continue these same programs. School grants are funded for an additional \$41,533,051, in fiscal year 2013-14.

Total Fund 1109 - Special Revenue Fund-State/Fed Grants-Schools	\$ 27,347,328
Total Special Revenue Fund - Schools	\$ 27,797,328
Total SPECIAL REVENUE FUND	\$ 40,396,843

FUND 5201 - BELMONT PARK GOLF COURSE - Operating

23401 - Golf Course

0000 00000	To reappropriate funding of \$33,433 for the remaining costs associated with the roof replacement for the pro shop and the snack bar facility. The Department budgeted a total of \$38,383 for this project and \$4,950 is currently encumbered.	\$ 33,433
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0000 01036 - Hurricane Irene

50,000

To reappropriate funding of \$50,000 for the estimated cost of stream restoration due to the damages to the stream adjacent to Belmont Golf Course as a result of Hurricane Irene. The Golf Course staff has been working with the County's Emergency Manager and the Virginia Department of Emergency Management (VDEM) to get an approved plan. This project was not completed by year end and the funds need to be reappropriated into FY2013-14.

Total Fund 5201 - Belmont Park Golf Course - Operating	\$ 83,433
TOTAL REAPPROPRIATIONS	\$ 47,668,998

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **221-13**
Page No. 1 of 1

**Agenda Title INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the
FY 2013-14 Annual Fiscal Plan: December, 2013**

<p>For Clerk's Use Only:</p> <p align="center">NOV 26 2013</p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Clover</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES NO OTHER</td> </tr> <tr> <td>Glover, R..</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>Kuechele, D.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/> <u>absent</u></td> </tr> </table>		YES NO OTHER	Glover, R..	<input checked="" type="checkbox"/> _____	Kuechele, D.	<input checked="" type="checkbox"/> _____	Nelson, T.	<input checked="" type="checkbox"/> _____	O'Bannon, P.	<input checked="" type="checkbox"/> _____	Thornton, F.	<input checked="" type="checkbox"/> <u>absent</u>
	YES NO OTHER													
Glover, R..	<input checked="" type="checkbox"/> _____													
Kuechele, D.	<input checked="" type="checkbox"/> _____													
Nelson, T.	<input checked="" type="checkbox"/> _____													
O'Bannon, P.	<input checked="" type="checkbox"/> _____													
Thornton, F.	<input checked="" type="checkbox"/> <u>absent</u>													

WHEREAS, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated November 19, 2013 requesting amendments to the 2013-14 Annual Fiscal Plan; and,

WHEREAS, the County Manager listed by department, the purpose of the request, and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on December 10, 2013, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, December 3, 2013.

COMMENTS: The Director of Finance recommends approval of this Board paper and the County Manager concurs.

<p>By Agency Head <u><i>[Signature]</i></u></p>	<p>By County Manager <u><i>[Signature]</i></u></p>
<p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>Certified: _____</p> <p>A Copy Teste: _____</p> <p align="right">Clerk, Board of Supervisors</p> <p>Date: _____</p>

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

OPERATING FUNDS**FUND 0101 - GENERAL FUND - General Operating Fund****Department - 12 - Police**

12023 - Training \$ 21,462

0000 00000 Appropriate funds collected for Criminal Justice Training Academies, pursuant to the Code of Virginia, §9.1-106, during fiscal year 2012-13 greater than the amount budgeted. The County has been collecting these funds since FY2003-04. These funds will be used for costs associated with training within the Division of Police.

Department - 13 - Fire

13112 - Technology \$ 50,000

13115 - Logistics 62,000

0000 00000 To appropriate funding received from the Virginia Department of Fire Programs for the FY2013 State Fire Program Aid to Localities. This funding will be used to purchase personal protective equipment for the firefighters as well as an online tracking and training module.

13113 - Emergency Planning and Safety

0000 06827 - Local Emergency Management Performance Grant 67,504

To appropriate funding awarded from the 2013 Emergency Management Performance Grant (EMPG) from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) as managed by the Virginia Department of Emergency Management. This grant requires an in-kind local match of \$67,504 which will be fulfilled by Henrico County's Emergency Management Coordinator and Emergency Preparedness Management Specialist salary and benefits.

13122 - Operations - EMS

0000 00000 58,150

The Four-For-Life funding from the Commonwealth of Virginia, Department of Health, Office of Emergency Medical Services was received in fiscal year 2012-13 but not appropriated. The total appropriation for this program in fiscal year 2013-14 will be \$275,775 after this addition. This funding is allotted for the training of volunteer or salaried emergency medical service personnel as well as equipment and supplies needed for the Volunteer Rescue Squads.

Total Fire

\$ 237,654

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

Department - 22 - Social Services

22011 - Joint Administration

1301 00000 - Administration \$ 28,118

The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico, an additional \$7,888 of State (34.5%) and \$15,872 of Federal (50.0%) funds for the FUEL/Crisis Program in fiscal year 2013-14. This amendment provides funding for temporary labor for this program. The required 15.5% County match, \$4,358, will come from the fund balance in the General Fund, and is included in this \$28,118 amount. The total appropriation for this program in fiscal year 2013-14, will be \$82,648, after this addition.

1301 00000 - Administration 29,173

The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico, an additional \$8,184 of State (34.5%) and \$16,466 of Federal (50.0%) funds for the SNAR Program in fiscal year 2013-14. This amendment provides funding for program training expenses. The required 15.5% County match, \$4,523, will come from the fund balance in the General Fund, and is included in this \$29,173 amount.

22031 - TANF Hard to Serve

1301 00000 - Administration 139,892

1302 00000 - Purchase of Services 682,585

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, \$822,477, in additional Federal funding for fiscal year 2013-14, to continue providing employment services for the Hard-to-Serve Temporary Assistance for Needy Families (TANF) recipients. Of this total, \$139,892 has been designated for administration and \$682,585 is allotted for the purchase of services. No County matching funds are required.

22301 - VIEW Program

1302 00000 - Purchase of Services 500,000

The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$172,500 of State (34.5%) and \$250,000 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2012-13. The required 15.5% County match (\$77,500) will come from the fund balance in the General Fund, and is included in this \$500,000 amount. The total appropriation for this program in fiscal year 2013-14 will be \$1,219,298 after this addition.

**AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013**

22503	– Adoption Subsidy	
1302 00000	– <u>Purchase of Services</u>	558,290
	<p>To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$279,145 of State and \$279,145 of Federal funds. The total appropriation for this program in fiscal year 2013-14 will be \$777,816 after this addition. No County matching funds are required.</p>	
22504	– Special Needs Adoption	
1302 00000	– <u>Purchase of Services</u>	669,130
	<p>The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$669,130, of State funds for the mandated Special Needs Adoption Program expenditures. The total appropriation for this program in fiscal year 2013-14, will be \$790,645 after this addition. The Special Needs Adoption Program is funded with 100% State funds and no local matching funds are required.</p>	
22604	– Auxiliary Grants Aged	
1302 00000	– <u>Purchase of Services</u>	75,000
	<p>The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$60,000, in State funding for fiscal year 2013-14, to fund State and Federal mandated auxiliary grant expenditures for the aged. The County's required 20% match, \$15,000, will come from the fund balance in the General Fund and is included in the \$75,000 total.</p>	
22605	– Auxiliary Grants Blind	
1302 00000	– <u>Purchase of Services</u>	19,000
	<p>The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$15,200, in State funding for fiscal year 2013-14, to fund State and Federal mandated auxiliary grant expenditures for the blind. The County's required 20% match, \$3,800, will come from the fund balance in the General Fund and is included in the \$19,000 total.</p>	
22606	– Auxiliary Grants Disabled	
1302 00000	– <u>Purchase of Services</u>	232,093
	<p>The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$185,674, in State funding for fiscal year 2013-14, to fund State and Federal mandated auxiliary grant expenditures for the disabled. The County's required 20% match, \$46,419, will come from the fund balance in the General Fund and is included in the \$232,093 total.</p>	

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

22609	- Refugee Program	
1302 00000	- <u>Purchase of Services</u>	33,500
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$33,500, in Federal funding for fiscal year 2013-14, to fund State and Federal mandated Refugee Program expenditures. No local match is required.	
	Total Social Services	\$ 2,966,781
Department - 24 - Public Health		
24001	- Public Health	\$ 36,275
0000 00000	- To appropriate funding to cover Henrico's 45% share of the increased funds provided to Henrico's Public Health department by the State in the current fiscal year. This funding will come from the fund balance of the General Fund.	
Department - 28 - Public Works		
28002	- Road Maintenance	\$ 10,444,603
0000 00000	- To appropriate additional State Gas Tax allocation to cover operating costs associated with road maintenance. The 2013 General Assembly approved an update to the payment for Henrico County to \$12,529 per lane mile from the most recent figure of \$9,593 per lane mile in FY2012-13. These funds will be utilized to improve the maintenance and replacement of roads, culverts, and bridges.	
	Total Fund 0101 - General Fund - General Operating Fund	\$ 13,706,775
FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County		
Department 02 - Public Library		
02001	- Public Services	
0000 05165	- <u>Library Donations</u>	\$ 874
	To appropriate donations that have been received from various patrons to purchase library books and other materials.	
Department 07 - Juvenile/Domestic Relations District Court		
07003	- Juvenile Detention Home	
0000 05009	- <u>USDA Grant - Detention Home</u>	\$ 911
	To appropriate additional Federal revenue received from the United States Department of Agriculture for food supplies for Henrico's Juvenile Detention Home.	
07004	- VJCCCA - Probation	
2406 06780	<u>FY2013-14 - VJCCCA</u>	3,712
	To appropriate additional local revenue generated from court ordered program payments and electronic monitor restriction fees. Funds will be used for various VJCCCA programs.	

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

07004	- VJCCCA - Probation	
2406 06780	<u>FY2013-14 - VJCCCA</u>	42,168
07005	- VJCCCA - Detention	
2451 06780	- <u>FY2013-14 - VJCCCA</u>	18,371
	To appropriate additional State revenue received from the Virginia Department of Juvenile Justice for the VJCCCA Probation and Detention programs.	
	Total Juvenile/Domestic Relations District Court	\$ 65,162
Department 12 - Police		
12035	- Metro Aviation	
1823 00000	- <u>Special Operating and Capital</u>	\$ 16,515
	The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2012-13, but not appropriated for expendimre, will be used for operating and capital needs of the Metro Aviation Unit. In addition, \$78,907 of funding previously appropriated for these purposes but unspent as of June 30, 2013 are included in the reappropriation section of this document.	
12800	- Grants	
0000 00173	- <u>Bulletproof Vest</u>	1,020
	Additional funds have been approved for reimbursement to the County of Henrico from the United States Department of Justice, Office of Justice Programs, under the Bulletproof Vest Partnership Program, in the amount of \$1,020. No County matching funds are required.	
0000 05198	- <u>Spay and Neuter Foundation</u>	1,342
	The Commonwealth of Virginia, Department of Taxation, has awarded the County of Henrico, \$1,342, which was designated by Henrico citizens who voluntarily donated funds to the Spay and Neuter Foundation on their Virginia tax remm. Once these funds are appropriated, the Division of Police will donate them to the local SPCA to support sterilization programs of dogs and cats.	
0000 06822	- <u>Justice Assistance Grant 14</u>	62,038
	To appropriate funding received from the Department of Justice, Bureau of Justice Assistance. These federal funds will be used to purchase equipment necessary for the support of Police operations. No County matching funds are required.	

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

0000 06823 - <u>PSAP Education Program</u>	To appropriate State funding received from the Virginia Wireless E-911 Services Board for the Division of Police's Emergency Communications Center. Funds will be used to reimburse two Emergency Communications Center personnel who are scheduled to attend two required regional conferences.	2,000
0000 06825 - <u>Target Donation</u>	To appropriate a donation received from Target to purchase crime prevention brochures.	1,500
0000 06834 - <u>DMV14 - Speed</u>	To appropriate funding of \$38,000 from the Virginia Department of Motor Vehicles for overtime related to speed samration patrols. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$2,907, will come from the fund balance in the General Fund and is included in the \$40,907 total.	40,907
0000 06835 - <u>DMV14 - OP</u>	To appropriate funding of \$11,400 from the Virginia Department of Motor Vehicles for overtime related to occupant protection samration patrols. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$873, will come from the fund balance in the General Fund and is included in the \$12,273 total.	12,273
0000 06836 - <u>DMV14 - DUI</u>	To appropriate funding of \$181,856 from the Virginia Department of Motor Vehicles for overtime and equipment related to alcohol enforcement activities. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$13,846, will come from the fund balance in the General Fund and is included in the \$195,702 total.	195,702
Total Police		\$ 333,297

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

Department 13 - Fire

13113	- Emergency Planning and Safety	
0000 05498	- <u>PUPTH Grant</u>	\$ 188,353
	To appropriate funding of \$188,353 for FY2014 received from Virginia Commonwealth University (VCU) for personnel, supplies, and equipment related to the Pre-hospital Use of Plasma for Traumatic Hemorrhage (PUPTH) grant. This grant will be used for a clinical trial evaluating the use of blood plasma in the pre-hospital EMS setting. This trial is being funded by the U.S. Army Medical Research and Material Command and the primary recipient of the grant funding is VCU; Henrico County is a sub-recipient. Total funding of \$432,863 will be provided over the three-year time period for this grant on a reimbursable basis. No County matching funds are required.	
13116	- Fire Marshall's Office	
0000 00833	- <u>Fire Prevention - Donations</u>	1,327
	Donations have been received from the private sector for use by the Division of Fire. These funds are to be used for the maintenance of the Division's Kids Safety House as well as smoke detectors, and additional training materials for Fire Prevention Services.	
13150	- Field Operations	
0000 05092	- <u>Eyes for Fire Program</u>	2,110
	To appropriate donations received by the Division of Fire for the division's work in the community. The donations are for the Eyes for Fire program and the funds will be used towards the purchase of a thermal imaging camera and supplies for the thermal imaging camera specialty shop repair operation. The thermal imaging cameras assist greatly in locating victims in fire simations and also enhance the safety of firefighters.	
13800	- Grants	
0000 06828	- <u>FY2013 Port Security Grant (PSGP)</u>	320,000
	To appropriate funding of \$320,000 received from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) for the FY2013 Port Security Grant Program (PSGP). Funds will be used towards the purchase of an emergency response vessel capable of providing firefighting, hazardous materials response, and dive operations.	

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

0000 06832	- <u>Assistance Firefighters' Grant - Wildland Jackets</u>	102,500
	To appropriate funding of \$82,000 received from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) for the FY2012 Assistance to Firefighters grant. The County's required 20% match, \$20,500, will come from the fund balance in the General Fund and is included in the \$102,500 total. Funds will be used to purchase fire resistant wildland jackets for Division personnel.	
0000 06855	<u>2013 CBRNE HazMat</u>	29,000
	To appropriate funding of \$29,000 received from the Virginia Department of Emergency Management (VDEM), State Homeland Security Program for the 2013 Enhance CBRNE HazMat grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant would replace the Division's current inventory of floating containment boom, which is used to contain hazardous material spills on waterways. No local match is required.	
0000 06857	- <u>FY2014 HMEP Grant</u>	26,000
	To appropriate funding of \$26,000 received from the Virginia Department of Emergency Management for the FY2014 Hazardous Materials Emergency Preparedness grant. These federal funds are pass-through from the U.S. Department of Transportation and are being administered by the Commonwealth. These funds would be used to provide for a hazardous material commodity flow smdy update. In addition, this grant would provide funding for the printing of brochures for compliance with Tier 2 reporting efforts. The grant requires an in-kind local match of \$5,200 or 20%, which would be satisfied by in-kind contributions from the County.	
0000 06858	- <u>2013 State Homeland Security Grant - CERT</u>	13,000
	To appropriate funding of \$13,000 received from the Virginia Department of Emergency Management for the 2013 State Homeland Security Program Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant seeks to provide resources for the existing Henrico County Citizens Corp Program, which would fund the replacement of the CERT trailer, continuing education for CERT 2 and Medical Reserve Corps (MRC), and outreach material to support citizens engagement and involvement in countywide preparedness efforts. No local match is required.	
	Total Fire	\$ 682,290

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

Department 22 - Social Services

22509 - Safe and Stable Families

1302 06788 - FY2013-14 CSA \$ 129,999

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$97,499 of Federal (75.0%) and \$12,350 of State (9.5%) funding for fiscal year 2013-14. The County's required 15.5% match of \$20,150 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

Department 23 - Recreation and Parks

23101 - Director

0421 00000 - Henrico Community Band \$ 50

To appropriate a donation from Our Lady of Hope Health Center to support the Henrico Community Band.

0476 05154 - Recreation Donations - Brookland Youth Baseball/Softball 900

To appropriate a donation received from Shoney's of Richmond for the Brookland District Awards Celebration.

23222 - Special Programs - Culmral Arts

0000 00956 - Local Government Challenge Grant 5,000

The Virginia Commission of the Arts has awarded the County of Henrico, a Local Government Challenge grant of \$5,000. Funds are to be used to enhance existing programs and signamre events associated with the Culmral Arts Center at Glen Allen. No County matching funds are required.

Total Recreation and Parks \$ 5,950

Department 36 - Community Corctections

36002 - CCP - Pretrial

0000 06781 - FY2013-14 CCP Pretrial \$ 57,751

36003 - CCP - Post Trial

0000 06782 - FY2013-14 CCP Post Trial 22,754

To appropriate additional State revenue received from the Virginia Department of Criminal Justice Services for the Community Corrections Program. These funds would allow for an additional Complement III Case Management Technician position, allow for the regrading of four existing positions, and provide funding for additional staff training.

Total Community Corrections \$ 80,505

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 1,298,077

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

FUND 1103 - SPECIAL REVENUE FUND - Solid Waste

Department 31 - Public Utilities

31604	- Litter Control		
1002 06824	- <u>Chesapeake Bay License Plate State Grant</u>	\$	5,000
	To appropriate a grant received from the Chesapeake Bay Restoration Fund Advisory Committee for the Keep Henrico Beautiful program.		

FUND 1108 - SPECIAL REVENUE FUND - Capital Region Workforce Partnership

Department 27 - Capital Region Workforce Partnership

27004	- Workforce Partnership		
0000 05427	- <u>WIA DW - FY2012-13</u>	\$	88,566
0000 06770	- <u>WIA Youth FY2013-14 (In-School)</u>		48,406
0000 06772	- <u>WIA Adult FY2013-14</u>		96,248
	The Virginia Community College System has awarded an additional \$233,220 in federal Workforce Investment Act funding to the Capital Region Workforce Partnership's Dislocated Worker program.		
	Total Fund 1108 - Special Revenue Fund-CRWP	\$	233,220

FUND 1110 - SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26102	- Adult Recovery Services		
1521 00000	- <u>Residential Services - MH Supportive Housing</u>	\$	31,021
26204	- Community & Residential Resources Team		
1634 00000	- <u>Residential Services</u>		25,000
26303	- Program Support		
0000 00000	- <u>Program Support</u>		108,733

To appropriate proceeds from the sale of the Mill Road home received in FY2012-13 to be used to fund one time purposes including maintenance at Allenshaw, Irisdale, Mormac, and Momingside support homes; maintenance and appliances at Gayton and Shurm group homes; maintenance and fumimre at Danray group home; maintenance at Green Run group home; maintenance and fumimre at Sherbrooke group home; maintenance at Hermitage Enterprises, and maintenance and replacement fumimre at Providence Forge and Woodman offices.

26203	- Community Support Teams		
1630 00000	- <u>Case Management</u>		180,393

To appropriate third party fee revenue to cover three case manager positions to serve persons with intellectual disabilities to meet the enhanced case management requirements of the Department of Justice settlement with the Commonwealth of Virginia.

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

26307	- Financial Management	
1685 00000	- <u>Retained Earnings</u>	184,745
	Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. Amounts for fiscal year 2010-11 received and appropriated but not obligated as of June 30, 2011 were \$369,489. These funds are to be used for one-time expenditures such as computer hardware and software programs.	
1686 00000	- <u>Board Contributions</u>	2,550
	This amount represents donations received from the private sector during fiscal year 2012-13. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.	
	Total Fund 1110 Special Revenue Fund - MH and DS	\$ 532,442
FUND 1112 – SPECIAL REVENUE FUND - White Oak - CDA		
Department 30 - Economic Development		
30003	- White Oak - CDA	
0000 00000	- <u>White Oak - CDA</u>	\$ 3,806,000
	To enable Henrico County to meet its obligations established under the Memorandum of Understanding between the County and The Shops at White Oak Village Community Development Authority (CDA), dated September 1, 2007. Under this agreement, revenues generated at the Shops at White Oak Village are projected to meet and/or exceed debt service and administrative requirements. Real Estate, Personal Property, Local Sales, and Business and Professional License revenue received as a result of improvements at the Shops at White Oak Village site are to continue to be deposited in Special Revenue Fund accounts and disbursed to the Economic Development Authority, as per the Memorandum of Understanding referenced above.	
FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State		
Department 12 – Police		
12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - State</u>	\$ 101,336
	Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.	

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

FUND 1116 - SPECIAL REVENUE FUND - Forfeimres Police Treasury Federal		
Department 12 - Police		
12850	- Asset Forfeimre	
0000 00000	- <u>Forfeimres - Police - Treasury - Federal</u>	\$ 11,754
	Law enforcement special funds, which have been received by the County of Henrico, and heretofore not appropriated for expendimre, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.	
0000 06860	- <u>VA CIT Conference FY14 Grant Award</u>	256,349
	To appropriate law enforcement special funds to be utilized for training purposes. These federal funds are pass-through from the Virginia Office of the Attorney General (from the Abbott Laboratories Settlement of October 2012 which was a federal medical fraud case).	
	Total Fund 1116 Special Revenue Fund - Forfeimres Police	\$ 268,103
FUND 1117 - SPECIAL REVENUE FUND - Forfeimres Police Justice Federal		
Department 12 - Police		
12850	- Asset Forfeimre	
0000 00000	- <u>Forfeimres - Police - Justice - Federal</u>	\$ 1,234
	Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expendimre, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.	
FUND 1120 - Reynolds Crossing CDA		
Department 30 - Economic Development		
30004	- <u>Reynolds Crossing CDA</u>	
0000 00000	- This funding is necessary to enable Henrico County to meet the obligations established under the Memorandum of Understanding between the County and Reynolds Crossing, November 1, 2006 (as amended September 1, 2007). Under this agreement special assessments generated will be used to meet debt service requirements of the Community Development Authority (CDA). Revenue received will meet the debt service and administrative requirements that arise, and will be deposited in a Special Revenue Fund and disbursed to the CDA, as per the Memorandum of Understanding referenced above.	\$ 912,000
	Total SPECIAL REVENUE FUND	\$ 7,157,412

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

FUND 6301 - RISK MANAGEMENT FUND

Department 11 - Human Resources

11003 - Risk Management

0000 00000 Funds are required to support anticipated expenses for the Workers' Compensation and Property/Liability programs for the fiscal year ending June 30, 2014. This appropriation is an estimate of what will be required for the balance of the fiscal year. Funds are to come from the Self-Insurance Reserve in the General Fund, via an interfund transfer to the Internal Service Fund. \$ 9,282,438

FUND 8103 - TRUST AND AGENCY FUND - Long-Term Disability Benefit

Department 11 - Human Resources

11010 - Long-Term Disability

0000 00000 To establish a budget account in fiscal year 2013-14, for long-term disability claims, in the Trust and Agency Fund. This action, first initiated in fiscal year 2002-03, is in response to auditing comments regarding the accounting treatment of long-term disability claims and payments. Funds are to come from: (a) employee contributions, \$45,000; (b) County contributions, \$318,000; and (c) long-term disabilities reserve (LTD), \$150,000. \$ 513,000

Total OPERATING FUNDS \$ 30,659,625

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 28 - Public Works

28004 - Constmction

0000 06398 - Automatic Traffic Management System 1,255,286

To appropriate additional State VDOT Congestion Mitigation & Air Quality Funds for County-wide Automated Traffic Management System. This system will be initially designed to control approximately 120 existing signalized intersections with the capability to expand to 300 signalized intersections. No County match is required.

0000 06815 - Gaskins Park & Ride - VDOT Revenue Sharing 55,250

To appropriate funding from the State Department of Transportation to resurface and restripe the pavement at the Gaskins Road Park and Ride facilities. VDOT will reimburse up to 50% of project costs up to their match under their Revenue Sharing Program.

0000 06816 - Shady Grove Sidewalks-VDOT Revenue Sharing 69,000

To appropriate funding from the State Department of Transportation to constmct 800 feet of sidewalk on Shady Grove Road and Old Nuckols Road. VDOT will reimburse up to 50% of project costs up to their match under their Revenue Sharing Program.

Total Public Works \$ 1,379,536

Total Capital Projects Fund - General Capital Projects \$ 1,379,536

AMENDMENT TO THE 2013-14
ANNUAL FISCAL PLAN FOR DECEMBER, 2013

FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund

Department 26 - Mental Health and Mental Retardation

26301 - Executive Director

0000 06508 - CONNECT Program - Summer Youth Employment \$ 30,000

To provide funds for summer youth employment services performed by the CONNECT program. This program partners with local businesses to give Henrico youth opportunities to learn fundamental job skills. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 50 - Education

50331 - Construction and Maintenance

0000 06694 - Wilder Middle School - Athletic Facility Enhancements \$ 30,000

This amendment will appropriate funding of \$30,000 for the Wilder Middle School athletic facility improvements. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Capital Projects Fund - Capital Initiatives	\$ 60,000
Total CAPITAL PROJECTS FUND	\$ 1,439,536

FUND 5102 - Water and Sewer Construction Fund

Department 31 - Public Utilities

31201 - Accounting

1001 00735 - Water Reclamation Facility \$ 278,421

The Virginia Department of Environmental Quality (DEQ) under the Water Quality Improvement Program has awarded a grant equal to thirty-five percent of the cost of design and installation of Nutrient Removal Technology at the Water Reclamation Facility. This amendment reflects the final reimbursement from the DEQ and brings the total reimbursement to \$8,402,732.

TOTAL CAPITAL FUNDS	\$ 1,717,957
Total Amendments/Appropriations	\$ 32,377,582

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **222-13**
Page no. 2 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Replacement of Centrifugal Chiller at Henrico Jail West — Brookland District

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders, not to exceed 15% of the original amount of the contract.

Comments: Funding to support the contract is available within the budget. The Director of General Services and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 223-13

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Right-of-Way, Easements and Residue Parcel — North Gayton Road Project — Three Chopt District

For Clerk's Use Only: Date: <u>NOV 26 2013</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kucchele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><u>absent</u></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kucchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>
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Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>																							

WHEREAS, in connection with construction of North Gayton Road, the Board of Supervisors (the "Board") filed on March 29, 2010 a Certificate of Take and deposited \$44,820 with the Clerk of the Henrico County Circuit Court giving the County defeasible title to 27,911 square feet of fee simple right-of-way, 10,429 square feet of permanent slope and drainage easements, and 7,386 square feet of temporary construction easements across the property at 4784 Minor Road then identified as Tax Map Parcel 737-769-4316 and owned by Louis A. Minor; and,

WHEREAS, the parties have agreed that the deposit previously paid by the Board plus \$6,725 shall be just compensation for the right-of-way and easements taken by the Board; and,

WHEREAS, the parties have also agreed that the County will acquire fee simple title to a residue parcel containing approximately .583 acres for its appraised value of \$3,000.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

- (1) it authorizes the acquisition of the right-of-way, easements, and residue parcel owned by Louis A. Minor for \$54,545; and
- (2) the County Manager and County Attorney are authorized to execute all documents, in a form approved by the County Attorney, necessary to complete the acquisition.

Comments: The Directors of Real Property and Public Works recommend approval of this Board paper; the County Manager concurs.

By Agency Head *Jim B. Tracy* By County Manager *[Signature]*

Routing: Yellow to: Real Property Certified: _____
 Copy to: _____ A Copy Teste: _____ Clerk, Board of Supervisors .
 Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **225-13**
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Lakeside to Strawberry Hill Sewage Pumping Station — Flow Equalization Pipeline — Fairfield District

<p>For Clerk's Use Only:</p> <p>Date: NOV 26 2013</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><u>absent</u></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>																							

WHEREAS, eight bids were received on September 11, 2013 in response to Invitation for Bid No. 13-9447-7CE and Addendum No. 1 for the Lakeside to Strawberry Hill Sewage Pumping Station Flow Equalization Pipeline project in the Fairfield District; and,

WHEREAS, the project will construct approximately 2.4 miles of 108-inch diameter fiberglass-reinforced plastic sewer pipe to augment the existing pipelines and equalize flows in the system; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Oscar Renda Contracting, Inc.	\$22,700,000.00
Gamey Companies, Inc.	\$29,084,710.00
S. J. Louis Construction	\$30,282,500.00
Thaile Construction Company, Inc.	\$30,309,110.00
American Infrastructure	\$30,954,000.00
Layne Heavy Civil, Inc.	\$33,335,179.00
Corman Construction, Inc.	\$36,262,950.00
Sargent Corporation	\$40,540,895.00

WHEREAS, after a review and evaluation of all bids received, it was determined that Oscar Renda Contracting, Inc. is the lowest responsive and responsible bidder with a bid of \$22,700,000.00.

By Agency Head Arthur O. Petrini By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **225-13**

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Lakeside to Strawberry Hill Sewage Pumping Station — Flow Equalization Pipeline — Fairfield District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Oscar Renda Contracting, Inc., the lowest responsive and responsible bidder, in the amount of \$22,700,000.00 pursuant to Invitation to Bid No. 13-9447-7CE, Addendum No.1, and the bid submitted by Oscar Renda Contracting, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

