

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
November 12, 2013**

The Henrico County Board of Supervisors convened a special meeting on Tuesday, November 12, 2013, at 5:30 p.m., in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

David A. Kaechele, Chairman, Three Chopt District
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District
Richard W. Glover, Brookland District
Tyrone E. Nelson, Varina District
Frank J. Thomson, Fairfield District

Other Officials Present:

John A. Vithoulkas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
J. Thomas (Tom) Tokarz H, Deputy County Attorney
Andrew R. Newby, Assistant County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Tanya B. Harding, Deputy Clerk to the Board/Administrative Assistant
Joseph P. Casey, Deputy County Manager for Administration
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development
C. Michael Schnurman, Jr., Legislative Liaison
Steven W. Knockemus, Assistant Director of Public Relations & Media Services
Eugene H. (Gene) Walter, Director of Finance
Edward W. Trice, Revenue Division Director

Mr. Kaechele called the meeting to order at 5:31 p.m.

Proposed Plan of Development for Libbie Mill Library

Mr. Vithoulkas recognized Joe Emerson, Director of Planning, who provided a brief introduction to the Libbie Mill development project and narrated the first portion of a slide presentation. Mr. Emerson began the presentation by reviewing a vicinity map depicting the proximity of the Libbie Mill Urban Mixed Use (UMU) district to The Shops at Willow Lawn, Monument Square, and Faison School. He then discussed the schematic of the Libbie Mill POD master plan, phase 1B, which showed the layout of the library, lake, and buildings planned for the site. Mr. Emerson

noted that the value of the Libbie Mill project at full build-out has been estimated at \$437 million. At Mr. Vithoulkas' request, Mr. Emerson introduced Wayne Chasen and Shane Finnegan from Gumenick Properties.

Mr. Emerson recognized Mike Kennedy, County Planner, who continued the presentation by offering details of the property. Mr. Kennedy reviewed zoning classifications in the vicinity of the property and an aerial map depicting how the library will be oriented on the site. He responded to questions from Mr. Kaechele regarding the size of the project site and ownership of the future library building. Mr. Kennedy pointed out that the County will not incur any land acquisition costs for the 3.32-acre library site. Mr. Kennedy then discussed the site plan for the library, including the 230 parking spaces, drop-off circle, and lake, which will double as a Best Management Practices (BMP) stormwater retention pond. He advised that there are no wetlands or 100-year flood plain on the library site and that a 12-inch water main will be constructed coming in to the site. Mr. Kennedy also noted the large number of trees and proposed landscaping features proposed for the site.

Mr. Kennedy introduced Chuck Wray, a principal at BCWH Architects, who narrated the next section of the slide presentation and addressed building design. Mr. Wray reviewed building information pertaining to the building site, the site layout, the floor plan for the three levels of the 59,957 square foot library, exterior views of the library from architectural renderings, and the projected construction schedule for the library following POD approval by the Board on November 26. The target date for the library to open for business is November 1, 2015. At Mr. Vithoulkas' request, Mr. Wray explained the overall theme for the library. Mr. Wray noted that there will be an interactive digital display on the library's ground floor level. Mr. Gloyer expressed extreme happiness with what he has seen of the project and complimented Gumenick Properties on its partnership with the County. Wayne Chasen, President and Chief Executive Officer of Gumenick Properties, and Richard Morse, Capital Projects Manager for the Department of General Services, responded to questions from Mr. Kaechele and Mr. Glover pertaining to the construction schedule; estimated costs of the library, which was a 2005 general obligation bond referendum project; and the mix of retail and office uses that will be located within the same urban mixed use district as the library. Mr. Vithoulkas assured Mr. Nelson that the Varina Area Library POD will be reviewed with the Board in a work session on November 26 and coming to the Board for approval on December 10. Mr. Kaechele conveyed his appreciation to BCWH Architects, Gumenick Properties, and County staff for the information they provided on the project.

Revitalization Accomplishments – CDBG and HOME Funds

Mr. Vithoulkas recognized Mark Strickler, Director of Community Revitalization, who in mm introduced the following members of his staff who were present: David Sacks, Community Development Manager; Scott Carter, HOME Program Manager; Geleene Goffena, CDBG Program Manager; Roy Props, Enterprise Zone Manager; and Pat Nuckols, Account Clerk. Mr. Strickler narrated a slide presentation that updated the Board on his department's success stories and outlined how the County will in the future use Community Development Block

Grant Program (CDBG) and HOME Investment Partnership Program (HOME) funds. Mr. Strickler began his presentation by reviewing the CDBG and HOME funding trend; CDBG and HOME eligible activities and funded projects; and his department's Emergency and Minor Repair Program, Residential Rehabilitation Program, and Community Housing Development Organizations (CHDO) Program. Mr. Sacks responded to questions from Mr. Kaechele concerning homeowner participation and investment in these programs and the acquisition of houses for the CHDO Program.

Mr. Strickler continued his presentation by explaining the two major components of the CHDO Program, which are rehab for sale and new construction. He then provided an overview of HOME/CDBG housing programs; CDBG funded public facilities; the Enterprise Zone Program; incentives grants offered to Henrico businesses for design assistance, façade improvements, and paving, landscaping, and signage; state enterprise zone grants; local enterprise zone projects; other enterprise zone activity; and corridor enhancements. He completed his presentation by reiterating that CDBG and HOME funds assist low income individuals and communities, preserve and provide home ownership, improve neighborhoods and corridors, and encourage reinvestment and economic development. Mr. Kaechele thanked Mr. Strickler for his presentation and noted that it contained a great description of these funds and how they are used to benefit the County and its residents. Mr. Strickler cautioned the Board that there is an overall downward trend in the CDBG HOME funds available to localities.

The Board recessed for dinner at 6:17 p.m. and reconvened at 6:30 p.m.

On motion of Mr. Thomson, seconded by Mr. Glover, the Board approved going into a closed meeting at 6:30 p.m. for consultation with the County Attorney regarding Specific Legal Matters Requiring the Provision of Legal Advice Pertaining to a Tax Dispute with Verizon Online LLC, Pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as Amended

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
David A. Kaechele	
Patricia S. O'Bannon	
Richard W. Glover	
Tyrone E. Nelson	
Frank J. Thomson	

On motion of Mrs. O'Bannon, seconded by Mr. Glover, the Board approved going out of the closed meeting at 6:44 p.m.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
David A. Kaechele	
Patricia S. O'Bannon	
Richard W. Glover	
Tyrone E. Nelson	
Frank J. Thornton	

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, the Board approved the attached Certificate of Closed Meeting.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
David A. Kaechele	
Patricia S. O'Bannon	
Richard W. Glover	
Tyrone E. Nelson	
Frank J. Thornton	

Mr. Vithoulkas advised the Board that department heads and deputy county managers would be joining him for a retreat at Deep Run Recreation Center for the remainder of the week to discuss the concept of customer service. He also referred to a November 5 letter from Police Chief Doug Middleton, who is a member of the Capital Region Communications Steering Committee, recommending that the Board award a contract at its December 10 meeting for consulting services for the replacement of a public safety radio communications system. Chief Middleton's letter updated the Board on the status of this regional project, which is scheduled to be implemented by the end of calendar year 2018. Mr. Vithoulkas recognized Chief Middleton, Purchasing Manager Cecelia Stowe, and retired General Services Director and County consultant Paul Proto for their work on the project. Mr. Vithoulkas and Chief Middleton responded to several questions from Mrs. O'Bannon and Mr. Kaechele relating to the timeframe and scope of the project.

Mr. Vithoulkas next reviewed the items on the 7:00 p.m. agenda, which included three Manager's Comments, two presentations, appointments to the Economic Development Authority Board of Directors, two rezoning cases, a public hearing on an ordinance to renew Comcast's cable television franchise, and three general agenda items. He noted that no speakers had signed up in advance to speak during the public comment period. Mrs. O'Bannon responded to questions from Mr. Kaechele regarding the proposed use, location, and size of the Jesse Senior Drive site in the Tuckahoe District for which the Board would be considering a resolution to find the site substantially in accord with the County's 2026 Comprehensive Plan.

There being no further business, the meeting was adjourned at 6:55 p.m.

David A. Keckler
Chairman, Board of Supervisors
Henrico County, Virginia