

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 24, 2013

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 24, 2013, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

David A. Kaechele, Chairman, Three Chopt District
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District
Richard W. Glover, Brookland District
Tyrone E. Nelson, Varina District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Kaechele called the meeting to order at 7:00 p.m.

Mr. Kaechele led recitation of the Pledge of Allegiance and a moment of silent prayer.

On motion of Mr. Thornton, seconded by Mr. Glover, the Board approved the minutes of the September 10, 2013, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

MANAGER'S COMMENTS

On Friday, September 20, 13-year-old McKinley Johnson responded to a smoke alarm at his house on Tweed Place while walking home from school. He immediately entered the house, which was beginning to fill with smoke. McKinley was joined by his aunt, Kalenda Henry,

and together they removed McKinley's disabled grandmother from the house. Because of McKinley's quick thinking and prompt action, his grandmother suffered no harm or injury. Henrico Fire Chief Tony McDowell introduced McKinley and presented him with a special commendation on behalf of the Division of Fire in recognition of McKinley's courage and decisive actions. Mr. Thornton also participated in the presentation and paid tribute to McKinley and his family. Chief McDowell noted that McKinley participated in the Division of Fire's fire safety program as a fourth grade student at Chamberlayne Elementary School, where he learned the significant and life-saving value of having a smoke alarm in every home.

Mr. Vithoukaskas asked for prayers from the community for an injured Henrico police officer, B. G. "Bobby" Gray, who was struck by a vehicle after stepping into the westbound lane of Derbyshire Road on Saturday evening, September 21. The incident occurred while Officer Gray and Officer R. M. Valentine were responding in separate vehicles to a call for service for a loud party in the 9100 block of Derbyshire Road. Officer Gray was taken to VCU Medical Center (MCV) and is expected to have a long recovery.

Arthur Donald "Toby" Mathews, Sr., the former Henrico County Sheriff and a United States Army veteran, passed away on Tuesday, September 22. Mr. Mathews held this office from 1992 to 1999. During his tenure as Sheriff, the Jail Farm in New Kent County was purchased to alleviate jail overcrowding, an expansion to Jail West and the building and opening of the Henrico Jail East facility in New Kent County were completed, and the regional contract for the Cooperative Jailing of Offenders Agreement was signed allowing Henrico to house offenders from New Kent and Goochland Counties. Mr. Mathews' career began in 1958 when he was assigned to the Henrico Division of Police as a patrolman. He was promoted to the rank of Lieutenant in 1969 and retired from the Division in 1989. Mr. Mathews' funeral will be held on Thursday, September 26. Mr. Vithoukaskas has instructed the County's Director of General Services to fly the Henrico County flag at half-staff that day in recognition of Mr. Mathews' service.

BOARD OF SUPERVISORS' COMMENTS

There were no comments from the Board.

RECOGNITION OF NEWS MEDIA

Mr. Kaechele recognized Graham Moomaw from the *Richmond Times-Dispatch* and Brad Wilson from WTVR-TV 6.

PRESENTATIONS

Mrs. O'Bannon presented a proclamation recognizing October 6 - 12, 2013, as Fire Prevention Week. Accepting the proclamation was Battalion Chief Henry D. Rosenbaum, the County's Fire Marshal. Joining him from the Division of Fire were Chief Anthony E. McDowell; Captain James E. Mellon, the Division's Public Information Officer; and Community Services Firefighter Jon E. Reinmuth. Chief Rosenbaum narrated a brief slide presentation depicting how kitchen fires hit home in Henrico County.

Mr. Nelson presented a proclamation recognizing October 6 – 12, 2013, as Natural Resources Stewardship Week. Accepting the proclamation was Barbara McGarry, District Manager for the Henricopolis Soil and Water Conservation District. Joining her were Nicole Anderson Ellis, Vice Chair of the District's Board of Directors, and Herbert L. Dunford, Jr., an Associate Director for the District. Also participating from the District staff were Kemper Marable, Conservation Technician; and Lindy Durham, Education Coordinator.

Mr. Thornton presented a proclamation recognizing October 7 – 11, 2013, as Customer Service Week. Accepting the proclamation was Rebecca C. Slough, Senior Human Resources Analyst for the Department of Human Resources' Employee Development and Training Division. Joining her was Paula G. Reid, Director of Human Resources.

Mr. Kaechele presented a proclamation recognizing October 2013 as Henrico History Month. Accepting the proclamation was Debbie Schuck, Treasurer of the Henrico County Historical Society. Joining her was John Schuck, a member of the Historical Society.

PUBLIC COMMENTS

Dana Smith, a resident of 2708 Bowles Lane in the Fairfield District, questioned the proposed expenditure of public funds for new baseball fields while there is a shortage of funds for teacher salaries. In response to questions from Mr. Smith and Mr. Nelson, Mr. Vithoukas elaborated on the future vision of a facility on Greenwood Road for athletic events for which the County will solicit private sponsors and which will generate revenue for the County from sports tourism. Mr. Glover emphasized that this project will involve partnerships with the private sector while Mr. Kaechele pointed out that it is a very long range plan. Mr. Vithoukas offered to go over the County budget with Mr. Smith. Mr. Kaechele noted that the agenda included an item to deal with a contract regarding the project.

Elizabeth Ford, a resident of 3207 Bute Lane in the City of Richmond, expressed concerns regarding the condition of Woodland Cemetery on Magnolia Road and asked the Board to implement guidelines for the maintenance of this private property. Mr. Vithoukas advised Ms. Ford that although the regulation of private cemeteries is outside the County's purview there may be some issues relating to the cemetery that the County can help with. Mr. Thornton remarked that this may be the time for the County to look at putting something in place to honor those who have come before us and to take a different look at this issue. Mrs. O'Bannon pointed out that there are several smaller, private cemeteries in the Tuckahoe District that are not well maintained. Mr. Vithoukas responded that staff will bring information back to the Board on this topic.

GENERAL AGENDA

184-13 Resolution – Approval of Delta Medical Transport, Inc. to Operate a Medical Transportation Service in Henrico County.

Chief McDowell responded to questions from Mr. Kaechele and Mrs. O'Bannon.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

185-13 Resolution - Award of Construction Contract - Chiller Replacement at DPW Operations Office/Shop - Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

186-13 Resolution – Award of Contract for Architectural and Engineering Services – Greenwood Park – Brookland District.

Neil Luther, Director of Recreation and Parks, followed his explanation of the proposed contract by elaborating on the opportunity to plan for future multi-purpose athletic fields on this property to meet a current shortage and growing demand. He noted the current local economic impact of sports tourism while citing the County’s competitive disadvantage in accommodating baseball and softball tournament requests. Mr. Kaechele pointed out that the Board had previously discussed this matter in a work session.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

187-13 Resolution – Establishment of No Alcohol Policy for All County Recreational Facilities and Parks.

In addition to providing background information on this proposed new policy, Mr. Luther elaborated on how the County’s recreational facilities are used, the current demand for these facilities, and how potential lost revenue realized due to customers who choose to make other rental accommodations would be more than accounted for in actual realized cost savings associated with direct staffing costs. Mr. Kaechele noted that the Board had previously discussed this matter in a work session.

On motion of Mr. Nelson, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

On motion of Mrs. O’Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved adding to the agenda a resolution numbered 188-13 and titled “Resolution – *Settlement of Christopher H. Parrish v. Valerie J. Hall* – see attached resolution.

On motion of Mrs. O’Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:00 p.m.

David A. Kachula
Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

FIRE PREVENTION WEEK

OCTOBER 6 – 12, 2013

WHEREAS, the County of Henrico is committed to ensuring the safety and security of all those living in and visiting our locality; and

WHEREAS, fire is a serious public safety concern, both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,500 people in the United States in 2011, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 370,000 home fires; and

WHEREAS, cooking is the leading cause of home fires in the United States where fire departments responded to more than 156,000 annually between 2007 and 2011 ; and

WHEREAS, two of every five home fires start in the kitchen; and

WHEREAS, unattended equipment was a factor in one-third of the reported cooking fires; and

WHEREAS, there have been nearly 700 cooking fires since 2009 in Henrico County; and

WHEREAS, children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire; and

WHEREAS, Henrico County residents should stay in the kitchen when frying food on the stovetop, maintain a three-foot child-free zone around cooking areas, and keep anything that can catch fire away from stove tops; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and


WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Henrico firefighters are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Henrico County residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2013 Fire Prevention Week theme, "Prevent Kitchen Fires!" effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes October 6 – 12, 2013, as Fire Prevention Week; urges all Henrico residents to check their kitchens for fire hazards and use safe cooking practices; and encourages our residents to support the many public safety activities and efforts of the Henrico Division of Fire.


Barry R. Lawrence, Clerk
September 24, 2013




David A. Kaechele, Chairman
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

NATURAL RESOURCES STEWARDSHIP WEEK

October 6 – 12, 2013

WHEREAS, fertile soil and clean water sustain our communities on a daily basis; and

WHEREAS, effective conservation practices have helped provide our citizens with a high standard of living; and

WHEREAS, our security depends upon healthy soil and clean water; and

WHEREAS, implementation of strong conservation policies and practices is necessary to protect these natural resources for future generations; and

WHEREAS, wise stewardship calls for everyone to be involved in the protection and conservation of these precious resources; and

WHEREAS, Henrico County provides strong leadership in the protection and conservation of our natural resources for the benefit of all our citizens; and

WHEREAS, the Henricopolis Soil and Water Conservation District promotes Natural Resources Stewardship Week as a means to increase awareness about the vulnerability of our natural resources.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes October 6 – 12, 2013, as Natural Resources Stewardship Week; applauds the positive actions taken by individuals, private organizations, and government at all levels to improve our environment; and encourages Henrico citizens to show a personal commitment to protecting our soil and water for the future.



David A. Kaechele
David A. Kaechele, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
September 24, 2013

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CUSTOMER SERVICE WEEK

October 7 - 11, 2013

WHEREAS, customer service is an ever-changing process that is a critical part of the success of any organization, especially local government; and

WHEREAS, the County of Henrico is continually attempting to ensure that customer service remains an integral part of our employees' daily lives; and

WHEREAS, the County's customer service initiatives focus on communication, education, training, and recognition; and

WHEREAS, the County continues to be recognized locally, nationally, and internationally for the quality of service it provides to all its customers; and

WHEREAS, each County employee and County agency needs to continue to promote excellence in customer service.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of October 7 - 11, 2013, as Customer Service Week and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.



David A. Kaechele
David A. Kaechele, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
September 24, 2013

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

HENRICO HISTORY MONTH

October 2013

WHEREAS, the County of Henrico has a significant history, including English exploration and settlement, Native American and African American heritage and culture, Revolutionary War activity, and Civil War battles; and

WHEREAS, there are many houses, buildings, and sites of historic, archaeological, and architectural value that are an important part of the cultural heritage of the County; and

WHEREAS, historic preservation has relevance for the entire County, both urban and rural areas, and for Henrico citizens of all ages, all walks of life, and all ethnic backgrounds; and

WHEREAS, the education of current and future generations will continue to be enhanced through the identification, interpretation, and preservation of the County's history and historic resources; and

WHEREAS, the Henrico County Historical Society promotes the study of Henrico's history while working to discover and collect materials that illustrate the County's past; and

WHEREAS, the Board of Supervisors supports the Society's ongoing efforts to promote the County's history and heritage.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes October 2012 as Henrico History Month and calls upon the citizens of the County to acknowledge and participate in this special observance.



David A. Kaechele
David A. Kaechele, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
September 24, 2013



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 184-13
Page No. 1 of 1

Agenda Title: **RESOLUTION** – Approval of Delta Medical Transport, Inc. to Operate a Medical Transport Service in Henrico County

For Clerk's Use Only: Date: SEP 24 2013 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
	Moved by (1) <u>Clover</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	Glover, R. ✓ Kaechele, D. ✓ Nelson, T. ✓ O'Bannon, P. ✓ Thornton, F. ✓

WHEREAS, Delta Medical Transport, Inc. ("Delta") is seeking to obtain a medical transport service license from the Virginia Department of Health – Office of Emergency Medical Services; and

WHEREAS, Delta has an office located at 4795C Bethlehem Road in the Brookland magisterial district; and

WHEREAS, Delta has provided wheelchair van transportation for the disabled in Henrico County since 2003 and wishes to expand its operations to include non-emergency transportation including inter-facility transfers, hospital discharges, and nursing home transfers; and

WHEREAS, Delta has advised the County that it will not respond to calls for emergency 9-1-1 services within the County unless requested by the County through its EMS system; and

WHEREAS, Delta has advised the County that in order to obtain its state EMS license, the Board of Supervisors must, pursuant to Virginia Code § 15.2-955 and 12VAC5-31-420, adopt a resolution approving these operations within the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. Delta is approved to provide a medical transport service within the entire geographical area of the County.
2. This approval does not authorize Delta to respond to calls for emergency 9-1-1 services from the general public except when so requested by the County through its EMS system.
3. Nothing in the Resolution shall be deemed to recognize Delta as an integral part of the official safety program of the County.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head Anthony E. McDaniel By County Manager [Signature]

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Clerk, Board of Supervisors

Date: _____

DEPARTMENT OF FINANCE
 BUSINESS SECTION
 P. O. BOX 89775
 HENRICO, VIRGINIA 23273-0775

County of Henrico, Virginia
 BUSINESS SECTION
 2013



Business License

For assistance call (804) 501-4310 or visit our website:
 www.co.henrico.va.us/business

ACCOUNT NUMBER 002-00130814
 INTERNAL NO L03303000
 032301

TRADE NAME	DELTA MEDICAL TRANSPORT INC
LICENSEE	DELTA MEDICAL TRANSPORT INC
MAILING ADDRESS	8305 WILLOW RIDGE PL
CITY STATE ZIP	GLEN ALLEN, VA 23060-3288
LOCATION ADDRESS	8305 WILLOW RIDGE PL

CITY, STATE, ZIP	GLEN ALLEN, VA 23060-3298
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INDIVIDUAL	PARTNERSHIP	CORPORATION	OTHER
		X	

BILLING DATE	START DATE	PRINT DATE
03/25/2013	11/20/2003	08/28/2013

PAID IN FULL
 LICENSEE EXPIRES 12/31/2013

CLASSIFICATION	DESCRIPTION	TAX BASE	TAX AMOUNT
027911	TRANSPORTATION SVCS	372.3767 A	344.76

TAX DUE	344.76
LATE FILING PENALTY	34.48
PAYMENT PENALTY DUE	37.82
INTEREST DUE	0.00
TOTAL TAX, PENALTY AND INTEREST DUE	417.15
PAYMENT YEAR-TO-DATE	417.15
AMOUNT DUE	0.00

PAID IN FULL
 002-00130814 - 3648205



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **186-13**
Page No. 1 of 2

Agenda Title: Resolution — Award of Construction Contract — Chiller Replacement at DPW Operations Office/Shop — Fairfield District

For Clerk's Use Only SEP 24 2013 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>Glover</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; text-align: center; border: 1px solid black; padding: 5px;"> APPROVED </div>	YES NO OTHER Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, T. <input checked="" type="checkbox"/> _____
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WHEREAS, the County received ten bids on August 8, 2013 in response to IFB# 13-9438-6JK and Addenda No. 1 and No. 2 for chiller replacement at the DPW Operations Office/Shop at 10431 Woodman Road, as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>
CenTech Service Corporation	\$ 105,200.00
Chamberlain Mechanical Service. Inc.	\$ 109,895.00
Waco, Inc.	\$ 123,200.00
Valley Boiler & Mechanical, Inc.	\$ 126,600.00
EMC Mechanical Services	\$ 132,982.14
Tune & Toler, Inc.	\$ 136,500.00
Southworth Mechanical Corporation	\$ 136,950.00
Southern Air, Inc.	\$ 139,654.00
ETEC Mechanical Corporation	\$ 146,198.00
Temperature Control Mechanical Services	\$ 153,500.00

WHEREAS, after review and evaluation of all bids received, it was determined that CenTech Service Corporation is the lowest responsive and responsible bidder with a bid in the amount of \$105,200.00.

By Agency Head John H. Neal, Jr. By County Manager [Signature]

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Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **185-13**
Page No. 2 of 2

Agenda Title: Resolution — Award of Construction Contract — Chiller Replacement at DPW Operations Office/Shop — Fairfield District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for replacement of the chiller at the **DPW Operations Office/Shop** is awarded to CenTech Service Corporation, the lowest responsive and responsible bidder, in the amount of \$105,200.00, pursuant to **IFB# 13-9438-6JK** and Addenda No.1 and No. 2, and the bid submitted by CenTech Service Corporation.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comments: Funding to support the contract is available within the General Services CIP Mechanical Improvement budget. The Director of General Services and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 186-13
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract for Architectural and Engineering Services — Greenwood Park — Brookland District**

For Clerk's Use Only: Date: <u>SEP 24 2013</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Clover</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:80%;"></th> <th style="width:10%;">YES</th> <th style="width:10%;">NO</th> <th style="width:10%;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, on September 21, 2012, the County received 13 proposals to provide architectural and engineering services for Greenwood Park in response to RFP #12-9306-8JK; and

WHEREAS, based upon review and evaluation of the written proposals, the selection committee interviewed the following firms:

- CHA Consulting, Inc.
- Timmons Group
- Draper Aden Associates

WHEREAS, the selection committee selected CHA Consulting, Inc. as the top-ranked offeror and negotiated a fixed fee of \$132,470.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to provide architectural and engineering services for Greenwood Park is awarded to CHA Consulting, Inc. in the amount of \$132,470 in accordance with RFP #12-9306-8JK and CHA Consulting, Inc.'s final proposal dated September 4, 2013.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of Purchasing as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

By Agency Head *[Signature]* By County Manager *[Signature]*

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Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **186-13**
Page no. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract for Architectural and Engineering Services —
Greenwood Park — Brookland District**

Comments: Funding to support the contract is available. The Directors of Purchasing and Recreation and Parks recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 187-13
Page No. 1 of 2

Agenda Title: RESOLUTION - Establishment of No Alcohol Policy for All County Recreational Facilities and Parks

For Clerk's Use Only:
Date: SEP 24 2013
BOARD OF SUPERVISORS ACTION
Moved by (1) Nelson Seconded by (1) Glover
REMARKS: APPROVED
YES NO OTHER
Glover, R. [check]
Kaechele, D. [check]
Nelson, T. [check]
O'Bannon, P. [check]
Thornton, F. [check]

WHEREAS, on May 14, 1986, the Board of County Supervisors adopted a general policy governing the use of County facilities by the general public that applies to County buildings but not to the use of sidewalks, streets, or parks; and,

WHEREAS, the general policy prohibits the use of alcohol on County premises; and,

WHEREAS, since adoption of the general policy, the Board of Supervisors has adopted guidelines governing the use of specific recreation facilities as they have been acquired or developed; and,

WHEREAS, under the guidelines, the use of alcohol is permitted at nine of the County's 14 recreational facilities under the conditions specified in the guidelines; and,

WHEREAS, although neither the general policy nor the specific facility guidelines apply to the use of County parks, the County has not allowed the use of alcohol in its parks and has posted signs in the parks informing park users of the prohibition on the use of alcohol; and,

WHEREAS, in order to curb the growing problem of underage drinking and to promote the public health, safety, and general welfare, the Board wishes to adopt a prohibition on the use of alcohol in all County recreational facilities and parks; and,

WHEREAS, in order to honor reservations of County recreational facilities that have already been made that would allow the use of alcohol on the premises, the Board wishes to delay the effective date of the prohibition until July 1, 2014.

By Agency Head [Signature] By County Manager [Signature]

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Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 197-13
Page no. 2 of 2

Agenda Title: RESOLUTION - Establishment of No Alcohol Policy for All County Recreational Facilities and Parks

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors establishes a policy prohibiting the use of alcohol at all County recreational facilities and parks, such policy to be effective on and after July 1, 2014.

BE IT FURTHER RESOLVED that the provisions in the specific facility guidelines that allow the use of alcohol at those locations are superseded by this new policy prohibiting the use of alcohol at all County recreational facilities and parks.

Comments: The Director of Recreation and Parks and the Chief of Police recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 188-13

Page No. 1 of 1

Agenda Title: RESOLUTION – Settlement of *Christopher H. Parrish v. Valerie J. Hall*

For Clerk's Use Only: Date: <u>SEP 01 2013</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>1) <u>add paper</u> 2) <u>approve paper</u></p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) <u>O'Bannon</u> (2) <u>Nelson</u></p> <p>REMARKS: <u>APPROVED</u></p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center">122</td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Glover, R.	122			Kaechele, D.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
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BE IT RESOLVED by the Board of Supervisors of Henrico County that:

- (1) it authorizes settlement of the case styled *Christopher H. Parrish v. Valerie J. Hall*, now pending in the Henrico Circuit Court, on terms as recommended by the Risk Manager, the County Manager and the County Attorney and as approved by the Self-Insurance Trustees; and
- (2) the Risk Manager, County Manager and County Attorney are authorized to execute all documents, in forms satisfactory to the County Attorney, necessary to conclude this case and implement the terms of the settlement.

COMMENTS: The Risk Manager and the County Attorney recommend approval of this Board paper; the County Manager concurs.

By Agency Head Joseph P. Aquino, Jr. By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____