

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, September 10, 2013, at 4:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 4:30 – 5:00 p.m. | Sports Tourism Update |
| 5:00 – 5:30 p.m. | Proposed Change to the Alcohol Policy for Recreation and Parks Facilities |
| 5:30 – 6:00 p.m. | VRS Hybrid Retirement Plan Update |
| 6:00 – 6:15 p.m. | Closed Meeting for Consultation with the County Attorney Pertaining to Actual Litigation Styled <i>Parrish v. Hall</i> , Pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as Amended. |
| 6:15 – 6:45 p.m. | <i>Dinner</i> |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
September 5, 2013

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
September 10, 2013
7:00 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT PRAYER

APPROVAL OF MINUTES – August 13, 2013, Regular and Special Meeting Minutes

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation – Alcohol and Drug Addiction Recovery Month – September 2013.

Proclamation – Workforce Development Month – September 2013.

RESIGNATION

172-13 Resolution – Resignation of Member – J. Sargeant Reynolds
Community College Board.

PUBLIC HEARING – PROVISIONAL USE PERMIT

173-13 American Towers, LLC: Request for a Provisional Use Permit under
PUP2013- Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County
00012 Code in order to extend the permitted height of an existing monopole-
Fairfield style telecommunications tower to 178' and increase the ground lease
area from 900 to 2,490 square feet on Parcel 785-744-4450, located on
the south line of Bentley Street approximately 270' west of its
intersection with Brook Road (U.S. Route 1). The existing zoning is B-3
Business District. The 2026 Comprehensive Plan recommends
Commercial Concentration. The site is in the Enterprise Zone. The
Planning Commission voted to recommend the Board of Supervisors
grant the request.

PUBLIC HEARINGS – OTHER ITEMS

174-13 Ordinance - Vacation of Building Line - Lot 9, Block F, Section B of
Valentine Hills Subdivision - Fairfield District.

175-13 Resolution - Signatory Authority - Easement Agreement - Virginia Electric and Power Company - Fairfield District.

PUBLIC COMMENTS

GENERAL AGENDA

176-13 Resolution – Amendments to the FY 2013-14 Annual Fiscal Plan: September, 2013.

177-13 Resolution - To Accept Virginia Department of Motor Vehicles, Highway Safety Office Program Award for Alcohol-Impaired Driving.

178-13 Resolution - To Accept Virginia Department of Motor Vehicles, Highway Safety Office Program Award for Occupant Protection.

179-13 Resolution - To Accept Virginia Department of Motor Vehicles, Highway Safety Office Program Award for Speed Control.

180-13 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation for State-Funded Projects - Creighton Road Realignment and Bridge Replacement from Sandy Lane East to the City of Richmond (Approximately 5,621 Feet) - Project #0615-043-R94 (UPC 104274) - Fairfield and Varina Districts.

181-13 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation for State-Funded Projects - Gaskins Road Park and Ride Rehabilitation - Gaskins Road and Mayland Drive - Project #9999-043-R01 (UPC 104511) - Three Chopt District.

182-13 Resolution - Signatory Authority - Agreement with Virginia Department of Transportation for State-Funded Projects - Sidewalk Construction along Shady Grove Road and Old Nuckols Road - Project #9999-043-R95 (UPC 104277) — Three Chopt District.

183-13 Resolution – Endorsing the Rail Preservation Fund Application of Buckingham Branch Railroad Company.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
September 10, 2013**

PRESENTATIONS

PROCLAMATION – Alcohol and Drug Addiction Recovery Month – September 2013.

Substance abuse, co-occurring mental disorders, and co-existing physical illnesses are major health problems that affect millions of Americans of all ages, races, and ethnic backgrounds. Alcohol and Drug Addiction Recovery Month, which is nationally observed each year during the month of September, offers those involved in substance abuse treatment an opportunity to educate citizens, community organizations, public officials, and civic leaders about the effectiveness of substance abuse treatment, from both societal and financial perspectives. This proclamation recognizes September 2013 as Alcohol and Drug Addiction Recovery Month and calls upon Henrico citizens to acknowledge this year's theme, "Join the Voices for Recovery: Together on Pathways to Wellness."

PROCLAMATION – Workforce Development Month – September 2013.

Meaningful employment is fundamental to maintaining a healthy and vibrant economy and providing the Capital Region with a sense of self-worth and contribution to its families and communities. The workforce of the Capital Region is the region's greatest asset and is vital to the region's ability to expand economic opportunities and firmly establish and sustain itself as a global leader in the 21st century. The dedicated men and women who support the workforce talent needs of the Capital Region through the Capital Region Workforce Partnership are committed to assisting the Capital Region during these extraordinary economic times by providing exemplary career training and employment assistance to more than 23,000 citizens annually through the Resource Workforce Centers and Resource Community-Based Share Sites. This proclamation recognizes September 2013 as Workforce Development Month and calls the observance to the attention of all Henrico citizens.

RESIGNATION

RESOLUTION – Resignation of Member – J. Sargeant Reynolds Community College Board.

This Board paper accepts the resignation of James Cuthbertson, a resident of the Three Chopt District, from the J. Sargeant Reynolds Community College Board.

PUBLIC HEARING – PROVISIONAL USE PERMIT

PUP2013-00012
Fairfield

American Towers, LLC: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to extend the permitted height of an existing monopole-style telecommunications tower to 178’ and increase the ground lease area from 900 to 2,490 square feet on Parcel 785-744-4450, located on the south line of Bentley Street approximately 270’ west of its intersection with Brook Road (U.S. Route 1). The existing zoning is B-3 Business District. The 2026 Comprehensive Plan recommends Commercial Concentration. The site is in the Enterprise Zone. Acting on a motion by Mr. Archer, seconded by Mr. Branin, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it is reasonable in light of the surrounding uses and existing zoning on the property and it would provide added services to the community.

PUBLIC HEARINGS – OTHER ITEMS

ORDINANCE - Vacation of Building Line - Lot 9, Block F, Section B of Valentine Hills Subdivision - Fairfield District.

This ordinance will vacate the building line along the east lot line on the plat for Lot 9, Block F, Section B of the Valentine Hills subdivision. The owners, Larry B. Bishop and Diane L. Bishop, have requested the vacation so they can build a garage on the lot.

The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities and Public Works without objection. The Director of Real Property recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Easement Agreement - Virginia Electric and Power Company - Fairfield District.

This Board paper authorizes the Chairman to execute an easement agreement with Virginia Electric and Power Company for an underground electric line across County property at 1440 S. Laburnum Avenue used for the Eastern Recreation Center. The Real Property Department has processed this request through the Departments of Recreation and Parks, Planning, Public Utilities, and Public Works without objection.

The Directors of Recreation and Parks and Real Property recommend approval, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION – Amendments to the FY 2013-14 Annual Fiscal Plan: September, 2013.

This paper, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on September 10, 2013. The entire amendment solely reflects new Federal CDBG and HOME grant allocations from the Department of Housing and Urban Development, with no local dollars required. The CDBG and HOME grant allocations were advertised on June 22, 2013.

RESOLUTION - To Accept Virginia Department of Motor Vehicles, Highway Safety Office Program Award for Alcohol-Impaired Driving.

This Board paper accepts a \$181,856 grant from the Virginia Department of Motor Vehicles Highway Safety Office. The Police Division will use this grant, which requires an in-kind local match of fuel and vehicle maintenance costs, to pay for approximately 4,763 overtime hours accrued in alcohol-impaired driving enforcement and for attending a DUI Conference.

RESOLUTION - To Accept Virginia Department of Motor Vehicles, Highway Safety Office Program Award for Occupant Protection.

This Board paper accepts a \$11,400 grant from the Virginia Department of Motor Vehicles Highway Safety Office. The Police Division will use this grant, which requires an in-kind local match of fuel and vehicle maintenance costs, to pay for approximately 300 overtime hours accrued in Click-It-or-Ticket-It enforcement.

RESOLUTION - To Accept Virginia Department of Motor Vehicles, Highway Safety Office Program Award for Speed Control.

This Board paper accepts a \$38,000 grant from the Virginia Department of Motor Vehicles Highway Safety Office. The Police Division will use this grant, which requires an in-kind local match of fuel and vehicle maintenance costs, to pay for approximately 1,000 overtime hours accrued in speed control enforcement.

RESOLUTION - Signatory Authority - Agreement with Virginia Department of Transportation for State-Funded Projects - Creighton Road Realignment and Bridge Replacement from Sandy Lane East to the City of Richmond (Approximately 5,621 Feet) - Project #0615-043-R94 (UPC 104274) - Fairfield and Varina Districts.

The Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will acquire right-of-way and perform utility relocation to reconstruct and improve the alignment of the two-lane section of Creighton Road between Sandy Lane and the City of Richmond. The County will also replace the existing one-lane bridge with a two-lane bridge.

The estimated cost for right-of-way acquisition and utility relocation is approximately \$3,000,000, for which VDOT will contribute \$1,495,000 in matching funds.

The Board paper authorizes the County Manager to execute the VDOT agreement in a form approved by the County Attorney.

The Director of Public Works recommends approval, and the County Manager concurs.

RESOLUTION - Signatory Authority - Agreement with Virginia Department of Transportation for State-Funded Projects - Gaskins Road Park and Ride Rehabilitation - Gaskins Road and Mayland Drive - Project #9999-043-R01 (UPC 104511) - Three Chopt District.

The Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will repair, overlay, and restripe the Park and Ride Facility located at Gaskins Road and Mayland Drive in the Three Chopt District.

The estimated cost for the rehabilitation of the facility is \$228,000; VDOT will contribute \$55,250 and the County will pay the remainder.

The Board paper authorizes the County Manager to execute the VDOT agreement in a form approved by the County Attorney.

The Director of Public Works recommends approval, and the County Manager concurs.

RESOLUTION - Signatory Authority - Agreement with Virginia Department of Transportation for State Funded Projects - Sidewalk Construction along Shady Grove Road and Old Nuckols Road - Project #9999-043-R95 (UPC 104277) - Three Chopt District.

The Department of Public Works has negotiated an agreement with the Virginia Department of Transportation (VDOT) under which the County will construct 800 feet of sidewalk within the County right-of-way. The sidewalk will run along Shady Grove Road from 500 feet south of Old Nuckols Road to the intersection with Old Nuckols Road and then along Old Nuckols Road for 300 feet east of its intersection with Shady Grove Road.

The estimated cost for construction of the sidewalk is \$162,600. VDOT will contribute \$69,000 and the County will pay the remainder.

The Board paper authorizes the County Manager to execute the VDOT agreement in a form approved by the County Attorney.

The Director of Public Works recommends approval, and the County Manager concurs.

RESOLUTION – Endorsing the Rail Preservation Fund Application of Buckingham Branch Railroad Company.

Buckingham Branch Railroad Company desires to file an application with the Virginia Department of Rail and Public Transportation for funding assistance through the Rail Preservation Program for the Piedmont Tie Replacement Project, which will install up to 40,000 mainline wooden crossties at various milepost locations between the City of Richmond and Gordonsville, Virginia. The total estimated cost of this project is \$4.4 million. Buckingham Branch Railroad will provide the local matching funds and is not requesting funds from the County. This resolution requests the Department of Rail and Public Transportation to give priority consideration to the project proposed by Buckingham Branch Railroad for inclusion in the projects funded in the Rail Preservation Program.