

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, May 28, 2013, at 5:45 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:45 – 6:15 p.m. | Health Care Reform for Employer-Sponsored Plans |
| 6:15 – 6:30 p.m. | Closed Meeting for Discussion and Consideration of the Acquisition of Real Property in the Tuckahoe District for Public Purposes Relating to Right-of-Way, Drainage, and Utilities, Pursuant to Section 2.2-3711(A)(3) of the Code of Virginia, 1950, as Amended. |
| 6:30 – 6:45 p.m. | <i>Dinner</i> |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
May 23, 2013

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
May 28, 2013
7:00 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT PRAYER

APPROVAL OF MINUTES – May 14, 2013, Regular and Special Meeting Minutes

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATION

Proclamation – Business Appreciation Week – June 3 – 7, 2013.

APPOINTMENT

118-13 Resolution – Appointment of Member – Keep Henrico Beautiful Committee.

PUBLIC COMMENTS

GENERAL AGENDA

- 119-13 Resolution - Approving Issuance of Bonds for Bon Secours Health System, Inc. by the Economic Development Authority of Henrico County, Virginia.
- 120-13 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2012-13 Annual Fiscal Plan: June, 2013.
- 121-13 Resolution - Declaration of Surplus Property, Request for Sealed Bids and Contract - Sale and Relocation of Dwelling - 1875 New Market Road - Varina District.
- 122-13 Resolution - To Accept Virginia H.E.A.T. Program Award.
- 123-13 Resolution - Signatory Authority - Acquisition of Parcel of Land Containing 0.841 Acres - Tuckahoe District.
- 124-13 Resolution - Signatory Authority - Lease - Division of Police - Woodland Business Center - Varina District.

125-13 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services - Dabbs House Road Improvements from Nine Mile Road to Creighton Road - Project #2110.50701.28004.00610 (formerly #551994-701-248-00) - Varina District.

126-13 Resolution - Acceptance of Road.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
May 28, 2013**

PRESENTATION

PROCLAMATION – Business Appreciation Week – June 3 – 7, 2013.

There are approximately 25,000 businesses located in the County providing superior employment opportunities for an estimated 180,000 citizens. It is appropriate to acknowledge the central role these businesses play in the economic health and overall vitality of the County. This proclamation recognizes June 3 - 7, 2013, as Business Appreciation Week and gives notice to our citizens that Henrico County is America's best place to live, work, and grow your business.

APPOINTMENT

RESOLUTION – Appointment of Member – Keep Henrico Beautiful Committee.

This Board paper appoints the following person to the Keep Henrico Beautiful Committee for an unexpired term ending December 31, 2013, or thereafter, when her successor shall have been appointed and qualified:

Varina District Priscilla W. Woods

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Approving Issuance of Bonds for Bon Secours Health System, Inc. by the Economic Development Authority of Henrico County, Virginia.

This Board paper approves the issuance of bonds, in an amount not to exceed \$30,000,000, by the County's Economic Development Authority for the benefit of Bon Secours Health System, Inc. ("BSHSI"). BSHSI intends to use the proceeds for its affiliated operations at St. Mary's Hospital in Henrico County and Maryview Hospital in the City of Portsmouth. The bonds will be used to (i) refund all or a portion of the Authority's Revenue Bonds, Series 2008D (Bon Secours Health System, Inc.) (the "Prior Bonds"), proceeds of which benefitted St. Mary's Hospital and Maryview Hospital, (ii) pay the costs of renovating and equipping patient service space within St. Mary's Hospital and Maryview Hospital and the costs of acquiring, constructing, equipping, expanding, enlarging and improving certain of their medical facilities, (iii) pay a portion of the interest on the Bonds, if deemed necessary, (iv) establish a debt service reserve fund, if deemed necessary, and (v) pay certain expenses incurred in connection with the issuance of the Bonds and the refunding of the Prior Bonds.

By resolution adopted May 16, 2013, the Authority recommended that the Board approve the issuance of the bonds. Because Maryview is located in Portsmouth, federal and state law require that the Portsmouth City Council also approve the issuance of the bonds. Because the Portsmouth City Council will not do so until June 11, the Authority's final approval of the bond issuance on June 20 is contingent upon approval by the Portsmouth City Council.

INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the FY 2012-13 Annual Fiscal Plan: June, 2013.

Pursuant to Virginia Code Section 15.2-2507, amendments to the County's approved budget in excess of one percent of the County's currently adopted budget may be approved only after publishing a notice of a public hearing at least seven days before the hearing date. The budget amendments that are the subject of this paper fall under the one percent threshold that triggers the advertised public hearing requirement; nevertheless, this paper calls for their advertisement. The notice states the County's intent to amend the budget. To that end this paper is submitted, along with a list of the requested amendments, as an introduction, so the Board may authorize the advertising for June 4, 2013 and the public hearing for June 11, 2013. A separate paper will be submitted for Board action to amend the Annual Fiscal Plan and appropriate funds for expenditure, as applicable, after the June 11, 2013 public hearing.

RESOLUTION - Declaration of Surplus Property, Request for Sealed Bids and Contract - Sale and Relocation of Dwelling - 1875 New Market Road - Varina District.

This resolution declares the vacant two-story dwelling at 1875 New Market Road surplus to the needs of the County and authorizes the Purchasing Manager to request sealed bids for its sale and relocation and the County Manager, or the Director of General Services as his designee, to enter into a contract with the highest responsive and responsible bidder for the sale and relocation of the dwelling. The dwelling is on a 21.9 acre site that the County purchased for the new Varina library, and it must be removed or demolished before construction of the new facility.

The Director of General Services and the Library Director recommends approval, and the County Manager concurs.

RESOLUTION - To Accept Virginia H.E.A.T. Program Award.

This Board paper accepts a \$1,760.34 grant from the Virginia Help Eliminate Auto Theft (H.E.A.T.) Program. The Police Division will use this grant, which requires no local match, to send two auto theft Detectives to the Southeast Regional International Association of Auto Theft Investigators (I.A.A.T.I.) Training in June 2013 in Charlotte, North Carolina.

RESOLUTION - Signatory Authority - Acquisition of Parcel of Land Containing 0.841 Acres - Tuckahoe District.

This Board Paper authorizes the County Manager to execute documents and accept a quitclaim deed to purchase a 0.841-acre strip of land abutting the eastern line of Zionsville Road and the western portion of Holmes Avenue.

The land will be used for right-of-way, drainage and utilities. The sellers, Stuart A. Waymack, Jean Waymack Greenway, and Andrew Warren Waymack, the devisees and heirs of the Estate of Lucelia M. Waymack, deceased, have agreed to convey the property for \$35,300 and the payment of the outstanding real estate taxes which amount to approximately \$2,000.

The Directors of Public Works, Public Utilities, Planning and Real Property recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Lease - Division of Police - Woodland Business Center - Varina District.

This Board paper will authorize the County Manager to execute a new lease with Summerhill Development, LLC for approximately 16,200 sq. ft. of office space in the Woodland Business Center on Eastpark Court for use by the Division of Police. The Division has occupied the space since January 2005, and the current lease will terminate in January 2015.

The owner has agreed to make renovations requested by the Division at the owner's cost, and the parties have negotiated a new lease beginning June 1, 2013 and ending January 31, 2022. The initial annual rent will be \$232,052.75 and will increase 2% each year thereafter. Annual rent under the existing lease is \$252,121.50 with a 3% annual escalation clause.

The Chief of Police and Director of Real Property recommend approval of this Board paper.

RESOLUTION - Signatory Authority - Amendment to Contract for Engineering Design Services - Dabbs House Road Improvements from Nine Mile Road to Creighton Road - Project #2110.50701.28004.00610 (formerly #551994-701-248-00) - Varina District.

On June 8, 2004, the Board of Supervisors approved a contract with Michael Baker, Jr., Inc. for a lump sum fee of \$1,010,879.17 for the preparation of design and construction plans for improvements to Dabbs House Road from Nine Mile Road to Creighton Road.

On September 9, 2008, the Board approved a contract amendment in the amount of \$300,209.96 for additional work to design approximately 2,600 feet of sanitary sewer extension, 1,010 feet of sewer replacement, 4,614 feet of water main extension, and additional roadway and drainage design.

On February 22, 2011, the Board approved a contract amendment in the amount of \$178,448.72 to revise erosion and sediment control plans to meet current environmental

standards, to complete design tasks to tie-in the Creighton Road Connector, and to perform additional drainage, utility, and environmental work.

On June 26, 2012, the Board approved a contract amendment in the amount of \$197,730.49 after an internal review identified cost saving measures, including reducing the required amount of right-of-way from the intersection of Nine Mile Road to approximately 3,000 feet north of the intersection and modifying the sidewalk and entrance design.

Additional funding is required for engineering work to divide the project into two phases. Phase 1 will improve Dabbs House Road between Nine Mile Road and Laburnum Avenue and open the connection at Kingsridge Parkway. Phase 2 will improve Dabbs House Road between Kingsridge Parkway and the Creighton Road Connector. The Virginia Department of Transportation concurs with project phasing to expedite construction.

The Department of Public Works has negotiated a fixed lump sum fee of \$262,509.78 for the additional work.

This Board paper approves the amendment for the additional work and authorizes the County Manager to execute the amendment in a form approved by the County Attorney.

The funds for this amendment will be provided from the Capital Projects Fund Project #2110.50701.28004.00610 (formerly #551994-701-248-00).

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Road.

This Board paper would accept the following named and described section of road into the County road system for maintenance.

- 1) 0.12 miles of Holladay Hill, Section A. Brookland District.

The Director of Public Works and the County Manager recommend approval of this Board paper.