

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
May 14, 2013

The Henrico County Board of Supervisors convened a special meeting on Tuesday, May 14, 2013, at 5:15 p.m., in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

David A. Kaechele, Chairman, Three Chopt District
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District
Richard W. Glover, Brookland District
Tyrone E. Nelson, Varina District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Tanya B. Harding, Deputy Clerk to the Board/Administrative Assistant
Joseph A. Casey, Deputy County Manager for Administration
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development
C. Michael Schnurman, Jr., Legislative Liaison
Wilbert J. (Bert) Childress, Technology Support Specialist, County Manager's Office
Tamra R. McKinney, Director of Public Relations & Media Services
Eugene H. (Gene) Walter, Director of Finance
W. Brandon Hinton, Management and Budget Division Director

Mr. Kaechele called the meeting to order at 5:18 p.m.

Mr. Vithoukas noted that there were three items listed on this agenda.

Dominion Virginia Power State and Local Affairs Update

Mr. Vithoukas recognized Iris Holliday, who was promoted to the position of Director of Corporate Philanthropy for Dominion Resources on May 1 after previously serving as Manager of Regional, State, and Local Affairs for Dominion Virginia Power's Central Region. Ms. Holliday remarked how much she has enjoyed her working relationship with the County's Board of

Supervisors, staff, and citizens. Although Ms. Holliday had hoped to retire in her former position and the new position came as a surprise, she is looking forward to this new opportunity and challenge. Ms. Holliday introduced her replacement, Jen Kostyniuk, who has worked closely with Ms. Holliday while holding other positions at Dominion Virginia Power. She characterized Ms. Kostyniuk as very talented and having great communications savvy. Ms. Holliday thanked the Board for extending courtesies to her and communicating and collaborating with her over the years.

Ms. Kostyniuk informed the Board that she has been employed by Dominion Virginia Power for over 12 years and has served for the past three years as the company's External Affairs Manager for the Middle Peninsula and Northern Neck. She has been actively involved in the company's storm-related activities. Ms. Kostyniuk grew up in Williamsburg, has lived in the Richmond area since 1991, and is currently a proud resident of Henrico County. She holds a bachelor's degree and two master's degrees from Virginia Commonwealth University.

On behalf of the Board, Mr. Kaechele thanked Ms. Holliday for her great communications with the Board and with Henrico citizens in her previous position and noted that she will be missed. He also commented that the Board is looking forward to working with Ms. Kostyniuk, who provided the Board with her contact information at Mrs. O'Bannon's request.

Henrico East Health Clinic Project Update

Mr. Vithoukas pointed out that there was an item on the Board's 7:00 p.m. general agenda to authorize the County Manager to execute a lease between the County and the Commonwealth of Virginia for operation of this clinic by the Virginia Department of Health. The clinic will be located in a building to be constructed by the County on County-owned property at 1400 N. Laburnum Avenue. Mr. Vithoukas recognized John Neal, Assistant Director of General Services, who reminded the Board that the Plan of Development (POD) for this facility was discussed in a Board work session on March 12 and approved by the Board at its March 26 meeting. Mr. Neal advised that the facility would also house the Henrico Health Department's Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

Mr. Neal recognized Jaspreet Pahwa, Capital Projects Manager for the Department of General Services, who narrated the first portion of a slide presentation on this item by providing a synopsis of the project. Ms. Pahwa reviewed a layout of the site, floor plan and exterior views of the building, and project schedule. The County is currently on tract to advertise bids for this project later this month and have the contract awarded by the Board in July or August. The project is targeted for completion in August or September 2014, and the facility is expected to open in October 2014. Ms. Pahwa clarified for Mr. Kaechele that the building will contain 13,250 square feet of space and clarified for Mr. Vithoukas that the temporary modular unit presently being used by the Health Department is 10,000 square feet.

Ms. Pahwa recognized Mr. Hinton, who reviewed the project's \$6.8 million budget and funding. Mr. Hinton stated that a \$5.7 million budget amendment will be brought forward for the Board's

consideration at its May 28 meeting to supplement an existing \$1.1 million appropriation. Mr. Hinton concluded the presentation by outlining the schedule for and provisions of the lease agreement, which will commence on September 1, 2014, and will involve a 20-year commitment by the Commonwealth. Mr. Hinton and Mr. Vithoukas responded to questions from the Board regarding how the County and the Commonwealth will share operating costs for the clinic, future plans for the Glen Echo Building, and the cost of the lease.

Proposed Disposition of Property at 1875 New Market Road

Mr. Vithoukas introduced Chris Winstead, Director of General Services, who presented this item. Mr. Winstead noted that the County plans to start building a 40,000 square-foot library on this site next year as approved by Henrico citizens in a 2005 bond referendum. Citizens were informed at a community meeting on April 11 that a house on the site, which does not have historical value, will need to be moved or demolished because it is located where the library facility will be constructed. Mr. Winstead reviewed a slide depicting the 22-acre site and 3,700 square-foot, two-story brick home. Staff is proposing that the Board declare the house as surplus property at its May 28 meeting and at the same time authorize the Department of General Services to solicit sealed bids from buyers who are interested in purchasing the dwelling and moving it to another site at their expense. Under this proposal, the County will follow its original plan to demolish the home if no bids are received and a sales contract is not executed. Either way, the house will be memorialized in the new library through a digital record.

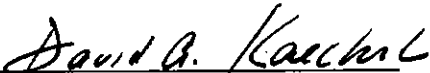
Following his presentation and with the assistance of Real Property Director Jon Tracy, Mr. Winstead responded to questions from the Board pertaining to the age, assessed value, and features of the house; the sealed bidding process proposed by staff; and the projected costs of moving versus demolishing the house. Mr. Foster and Mr. Kaechele responded to questions from Mr. Nelson relating to the County's previous experience with moving dwellings.

The Board recessed for dinner at 5:48 p.m. and reconvened at 6:06 p.m.

Mr. Vithoukas reviewed each of the items listed on the agenda for the 7:00 p.m. meeting, beginning with two proclamations to be presented by the Board, a resolution accepting his resignation from the County's Finance Board, a resolution appointing Mr. Casey to replace him on the Finance Board, and a resolution nominating a Fairfield District citizen for appointment to the Local Emergency Planning Committee. He advised that the request from Wawa for a Provisional Use Permit to allow 24-hour operation of a proposed convenience store with fuel pumps had received news coverage earlier in the day in the *Richmond Times-Dispatch*. Mr. Kaechele and Mr. Silber responded to questions from Mrs. O'Bannon regarding the request by Sprint for a Provisional Use Permit to replace an existing light pole with a telecommunications tower. Mr. Rapisarda assisted Mr. Vithoukas in explaining an item on the general agenda authorizing the engagement of the law firm of Williams Mullen for the Cobbs Creek Reservoir Project.

Mr. Casey briefly updated the Board on the Henrico Citizens Academy, which held its first two sessions on May 2 and 9. Mr. Vitoulkas responded to an inquiry from Mrs. O'Bannon pertaining to the status of Blog Talk radio. He also advised the Board that the County had received a Freedom of Information Act (FOIA) request from the *Richmond Times-Dispatch* for copies of the most recent Statements of Economic Interests filed by members of the Board.

There being no further business, the meeting was adjourned at 6:23 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia