

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, March 12, 2013**, at **5:15 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

- | | |
|------------------|---|
| 5:15 – 5:30 p.m. | Plan of Development for Henrico East Health Clinic |
| 5:30 – 6:00 p.m. | Henrico County Citizens Academy Proposal |
| 6:00 – 6:15 p.m. | Closed Meeting for Consultation with the County Attorney Pertaining to Actual Litigation Styled <i>Jeffrey Carroll, et al., v. County of Henrico, Virginia</i> , Pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as Amended. |
| 6:15 – 6:45 p.m. | <i>Dinner</i> |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
March 7, 2013

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
March 12, 2013
7:00 p.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT PRAYER

APPROVAL OF MINUTES – February 26, 2013, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATION

Proclamation – Multiple Sclerosis Awareness Week – March 11 - 17, 2013.

APPOINTMENTS/RESIGNATION

- 53-13 Resolution – Appointment of Member – Community Criminal Justice Board.
- 54-13 Resolution – Appointment of Member – Henrico Area Mental Health & Developmental Services Board.
- 55-13 Resolution – Resignation of Member – The Cultural Arts Center at Glen Allen Foundation Board of Directors.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

- 56-13 GGC Associates, LLC: Request to conditionally rezone from B-1 Business District to B-2C Business District (Conditional) Parcels 774-740-7574,-7856, and -8370 containing 1.351 acres and from B-2 Business District to B-2C Business District (Conditional) Parcel 774-740-8236 containing .807 acres, located in the southeast quadrant of the intersection of Staples Mill Road (U. S. Route 33) and Bethlehem Road. The applicant proposes a convenience store with fuel pumps. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Light Industry. The site is located in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 57-13 GGC Associates, LLC: Request for a Provisional Use Permit under Sections PUP2013-24-58.2(a), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to allow 24 hour operation of a proposed convenience store with fuel pumps (Wawa) on Parcels 774-740-7574, -7856, -8236, and -8370 located in the southeast quadrant of the intersection of Staples Mill Road (U. S. Route 33) and Bethlehem Road. The existing zoning is B-1 Business District and B-2

Business District. The 2026 Comprehensive Plan recommends Light Industry. The site is located in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

58-13
PUP2013-
00002
Brookland
Chipotle Mexican Grill, Inc.: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to allow outdoor dining for a proposed restaurant (Chipotle) on Parcel 769-757-0921 located on the north line of Staples Mill Road (U.S. Route 33) approximately 965' northwest of its intersection with Old Staples Mill Road. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Concentration. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

59-13
REZ2013-
00001
Three Chopt
Danielle Kenny: Request to amend proffered conditions accepted with Rezoning Case C-4C-99 on Parcel 747-766-4732 located on the west line of Sadler Road approximately 165' south of its intersection with Sadler Green Place. The applicant proposes to amend Proffer 4 related to density. The existing zoning is R-3AC One-Family Residence District (Conditional). The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

PUBLIC HEARINGS – OTHER ITEMS

40-13
Ordinance – Vacation of Portion of Alley Easement – Trebov Avenue Subdivision – Brookland District. **(Deferred from the February 12, 2013, meeting.)**

60-13
Resolution - Signatory Authority - Conveyance of 0.453 Acre of Land Along Pemberton Road Abutting Pemberton Elementary School and Byrd Middle School to Virginia Department of Transportation - Tuckahoe District.

61-13
Resolution - Signatory Authority - Lease of County Property - 3501 New Market Road - Varina District.

PUBLIC COMMENTS

GENERAL AGENDA

62-13
Resolution – Receipt of Operating and Capital Budget Estimates for Fiscal Year 2013-14 and Notice of Public Hearings on the Budget and Proposed Tax Rates.

63-13
Resolution - Award of Construction Contract - Uninterruptible Power Supply Replacement - Administration Building - Brookland District.

- 64-13 Resolution - Award of Construction Contract - Eastern Government Center Chiller Replacement - Varina District.
- 65-13 Resolution - Signatory Authority – Conveyance of Real Property – 4060 Innslake Drive - Three Chopt District.
- 66-13 Resolution - SIA2013-00001 - Fairfield Area Library Relocation Site - Substantially in Accord with the 2026 Comprehensive Plan - Fairfield District.
- 67-13 Resolution - Amendment to Construction Services Agreement - Eubank Tank Painting and Repairs – Varina District.
- 68-13 Resolution - Award of Purchase Contract - Wetland Mitigation Credits - Lakeside to Strawberry Hill Flow Equalization Pipeline.
- 69-13 Resolution - Award of Construction Contract - Staples Mill Road, Bremner Boulevard, and Compton Road Sewer Rehabilitation - Brookland District.
- 70-13 Resolution - Award of Contract - Engineering Design Services for Highway Safety Improvement Program Projects.
- 71-13 Resolution - To Accept Grant from State Department of Conservation and Recreation for Development of Local Stormwater Program Implementation Tools.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
March 12, 2013**

PRESENTATION

PROCLAMATION – Multiple Sclerosis Awareness Week – March 11 - 17, 2013.

Multiple Sclerosis (MS), an unpredictable and often disabling disease of the central nervous system, disrupts the flow of information between an individual's body and brain. The disease affects more than 2.1 million people worldwide and approximately 11,000 Virginians and 3,000 Central Virginians. The Central Virginia Chapter of the National Multiple Sclerosis Society is located in Henrico County and provides programs and services to address the challenges faced by Henrico residents affected by MS. This proclamation recognizes March 11 – 17, 2013, as Multiple Sclerosis Awareness Week and calls the observance to the attention of all Henrico citizens.

APPOINTMENTS/RESIGNATION

RESOLUTION – Appointment of Member – Community Criminal Justice Board.

This Board paper appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2014, or thereafter, when his successor shall have been appointed and qualified:

Marcus B. McGahee, citizen representative (Three Chopt)

RESOLUTION – Appointment of Member – Henrico Area Mental Health & Developmental Services Board.

This Board paper appoints the following person to the Henrico Area Mental Health & Developmental Services Board for a term expiring December 31, 2015, or thereafter, when her successor shall have been appointed and qualified:

Fairfield District

Brenda A. Brown

RESOLUTION – Resignation of Member – The Cultural Arts Center at Glen Allen Foundation Board of Directors.

This Board paper accepts the resignation of **Travis G. Hill** from The Cultural Arts Center at Glen Allen Foundation Board of Directors.

PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS

REZ2013-00003
Brookland

GGC Associates, LLC: Request to conditionally rezone from B-1 Business District to B-2C Business District (Conditional) Parcels 774-740-7574,-7856, and -8370 containing 1.351 acres and from B-2 Business District to B-2C Business District (Conditional) Parcel 774-740-8236 containing .807 acres, located in the southeast quadrant of the intersection of Staples Mill Road (U. S. Route 33) and Bethlehem Road. The applicant proposes a convenience store with fuel pumps. The uses will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Light Industry. The site is located in the Enterprise Zone. Acting on a motion by Mr. Witte, seconded by Mr. Branin, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors **grant** the request because it is appropriate business zoning in this area and the proffered conditions would provide for a higher quality of development than would otherwise be possible.

PUP2013-00005
Brookland

GGC Associates, LLC: Request for a Provisional Use Permit under Sections 24-58.2(a), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to allow 24 hour operation of a proposed convenience store with fuel pumps (Wawa) on Parcels 774-740-7574, -7856, -8236, and -8370 located in the southeast quadrant of the intersection of Staples Mill Road (U. S. Route 33) and Bethlehem Road. The existing zoning is B-1 Business District and B-2 Business District. The 2026 Comprehensive Plan recommends Light Industry. The site is located in the Enterprise Zone. Acting on a motion by Mr. Witte, seconded by Mr. Leabough, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors **grant** the request because it would provide added services to the community and when properly developed and regulated by the recommended special conditions, it would not be expected to adversely affect public safety, health, or general welfare, and would be consistent with surrounding uses and existing zoning in the surrounding area.

PUP2013-00002
Brookland

Chipotle Mexican Grill, Inc.: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to allow outdoor dining for a proposed restaurant (Chipotle) on Parcel 769-757-0921 located on the north line of Staples Mill Road (U.S. Route 33) approximately 965’ northwest of its intersection with Old Staples Mill Road. The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Concentration. Acting on a motion by Mr. Witte, seconded by Mr. Leabough, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors **grant** the request because when properly developed and regulated by the recommended

special conditions, it would not be expected to adversely affect the public safety, health, or general welfare.

REZ2013-
00001
Three Chopt

Danielle Kenny: Request to amend proffered conditions accepted with Rezoning Case C-4C-99 on Parcel 747-766-4732 located on the west line of Sadler Road approximately 165' south of its intersection with Sadler Green Place. The applicant proposes to amend Proffer 4 related to density. The existing zoning is R-3AC One-Family Residence District (Conditional). The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre. Acting on a motion by Mr. Branin, seconded by Mr. Archer, the Planning Commission voted 5-0 (one absent) to recommend the Board of Supervisors **grant** the request because the changes do not greatly reduce the original intended purpose of the proffers and it is not expected to adversely impact surrounding land uses in the area.

PUBLIC HEARINGS – OTHER ITEMS

ORDINANCE - Vacation of Portion of Alley Easement - Trebov Avenue Subdivision - Brookland District.

This ordinance will vacate a portion of an alley easement adjacent to Lot 1, Block C of Trebov Avenue Subdivision near Willow Lawn.

The owner of Lot 1 has requested the vacation. There are no existing or planned County facilities in the easement. The vacation will resolve a zoning setback violation created by a shed and greenhouse located too close to the rear of the property.

The Real Property Department has processed this request through the Departments of Planning, Public Utilities, and Public Works without objection. **(Deferred from the February 12, 2013 meeting).**

RESOLUTION - Signatory Authority - Conveyance of 0.453 Acre of Land Along Pemberton Road Abutting Pemberton Elementary School and Byrd Middle School to Virginia Department of Transportation - Tuckahoe District.

On February 28, 2013, the School Board adopted a resolution declaring 0.453 acre of right-of-way abutting Pemberton Elementary School and Byrd Middle School to be surplus and authorized its conveyance to the County by deed of gift. The Virginia Department of Transportation (VDOT) wishes to obtain the land from the County to maintain rights-of-way, sidewalks, curbs and gutters and to provide an improved shoulder with a closed culvert on Pemberton Road. VDOT would be responsible for all future maintenance of the property.

This Board paper would authorize the County Manager to execute a special warranty deed of gift in a form approved by the County Attorney to convey the land to VDOT.

The Directors of Real Property and Public Works recommend this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Lease of County Property - 3501 New Market Road - Varina District.

This Board paper authorizes the County Manager to execute a lease agreement with James H. Croft for a dwelling owned by the County at 3501 New Market Road. The one-year lease will commence April 1, 2013. Mr. Croft will pay rent of \$1.00 and perform maintenance at the dwelling and monitor activities at New Market Park, Four Mile Creek Park, and Osborne Boat Landing.

The Directors of Real Property and Recreation and Parks recommend approval of this paper, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION – Receipt of Operating and Capital Budget Estimates for Fiscal Year 2013-14 and Notice of Public Hearings on the Budget and Proposed Tax Rates.

This Board paper receives the County Manager’s proposed Operating Annual Fiscal Plan (operating budget) and Capital Annual Fiscal Plan (capital budget) for fiscal year 2013-14, including all contemplated expenditures and estimated resources necessary to meet those requirements, including the estimate of funds deemed by the School Board to be needed for educational purposes. This paper directs the Clerk to advertise a synopsis of the budget and also to advertise a public hearing thereon to be held at 6:00 p.m., on Tuesday, April 9, 2013, in the Board Room at the Government Center, Hungary Spring and East Parham Roads, County of Henrico, Virginia. The advertisement is to appear in the Richmond Times-Dispatch on Sunday, March 24, 2013 and will be posted in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers.

This paper further directs the Clerk to advertise the proposed tax rates and levies for calendar year 2013 and for a public hearing thereon to be held at 7:00 p.m., on Tuesday, April 23, 2013, in the Board Room at the Government Center, Hungary Spring and East Parham Roads, County of Henrico, Virginia. The advertisement is to appear in the Richmond Times-Dispatch on Sunday, March 24, 2013 and will be posted in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers.

The Board is reminded that legal constraints require such advertising but in no way preclude continued work sessions and deliberations to review and consider changes to the budget or tax rates as the Board may deem appropriate.

RESOLUTION - Award of Construction Contract - Uninterruptible Power Supply Replacement - Administration Building — Brookland District.

This Board paper awards a construction contract to A & L Electric, Inc. to replace the uninterruptible power supply serving the Department of Information Technology in the Administration Building. The work will begin in late June 2013.

The County received four bids on February 14, 2013 in response to IFB# 12-9352-12JC and Addendum No. 1, as follows:

| <u>Bidder</u> | <u>Total Bid Amount</u> |
|--|-------------------------|
| A & L Electric, Inc. | \$ 116,112.00 |
| Hall Brothers Electrical Contractors, Inc. | \$ 123,000.00 |
| Davis & Green, Inc. | \$ 136,733.00 |
| Master Electrical Services, LLC. | \$ 139,500.00 |

Funding for this project is available within the budget.

The Director of General Services recommends the Board award a contract in the amount of **\$116,112.00** to **A & L Electrical Service, Inc.**, the lowest responsive and responsible bidder, and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount. The County Manager concurs.

RESOLUTION - Award of Construction Contract - Eastern Government Center Chiller Replacement - Varina District.

This Board paper awards a construction contract to Chamberlain Mechanical Service, Inc. to remove the existing chiller and install a new chiller, including piping changes, electrical work, and controls, for the Administration Building at the Eastern Government Center. The construction is anticipated to begin in June 2013.

The County received seven bids on February 19, 2013 in response to IFB# 13-9366-1JK and Addendum No. 1, as follows:

| <u>Bidder</u> | <u>Total Bid Amount</u> |
|--------------------------------------|-------------------------|
| Etec Mechanical Corporation | \$ 241,095.00 |
| Chamberlain Mechanical Service. Inc. | \$ 277,575.00 |
| Southern Air, Inc. | \$ 280,800.00 |
| Southworth Mechanical Corporation | \$ 307,000.00 |
| Waco, Inc. | \$ 310,800.00 |
| Comfort Systems of Virginia, Inc. | \$ 334,668.00 |
| Gibson Industrial, Inc. | \$ 417,778.00 |

Etec Mechanical Corporation has been determined to be non-responsive because it did not acknowledge Addendum No. 1 to the Invitation to Bid as required by the specifications.

Funding for this project is available within the General Services budget.

The Director of General Services recommends the Board award a contract in the amount of **\$277,575.00** to **Chamberlain Mechanical Service, Inc.** as the lowest responsive and responsible bidder, and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount. The County Manager concurs.

RESOLUTION - Signatory Authority – Conveyance of Real Property – 4060 Innslake Drive - Three Chopt District.

Approval of this resolution will authorize the Chairman and Clerk to execute a special warranty deed for the conveyance of the property that formerly housed the Innsbrook Library and the Capital Region Workforce Transition Center. The conveyance would be without charge to the Economic Development Authority of Henrico County (EDA). The property has been vacant since June 2012.

The EDA will lease the property to a new business enterprise for a three-year term with an option to purchase at the fair market value at the end of the three-year term. The rental charge shall be \$32,029 in the first year, \$74,735 in the second year, and \$117,440 in the third year. The tenant shall also pay all expenses for the use and maintenance of the building. The EDA shall forward all rents to the County as well as the sales proceeds if the tenant opts to purchase the property. The EDA shall re-convey the property to the County without charge if the lease terminates and the tenant does not purchase the property.

The Directors of Economic Development, Libraries, General Services and Real Property recommend approval of this paper; the County Manager concurs.

RESOLUTION - SIA2013-00001 - Fairfield Area Library Relocation Site - Substantially in Accord with the 2026 Comprehensive Plan - Fairfield District.

To meet state law requirements, the Department of Planning conducted a study to determine whether the relocation of the Fairfield Area Library is substantially in accord with the County's 2026 Comprehensive Plan ("Plan"). The proposed site consists of 10.328 acres located on parcel 808-731-7728 at the southeast intersection of N. Laburnum Avenue and Watts Lane in the Fairfield District.

The Planning staff's report concluded that the proposed use for this site would not conflict with, or be a significant departure from, the Goals, Objectives and Policies of the Plan that identify the need for new public services and facilities based on projected and planned growth in accordance with the 2026 Future Land Use map. Staff also determined the proposed use of this site would be compatible with the adjacent developments and existing and future residential developments in the larger vicinity.

At its meeting on February 14, 2013, the Planning Commission held a public hearing and approved a resolution finding the Fairfield Area Library Relocation Site substantially in accord with the Plan.

Further details regarding the proposed site are contained in the staff report prepared for the Planning Commission.

The Director of Planning concurs with the finding of the Planning Commission that the proposed Fairfield Area Library Relocation Site is substantially in accord with the Plan and recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Amendment to Construction Services Agreement - Eubank Tank Painting and Repairs - Varina District.

This resolution authorizes the County Manager to execute a \$205,337 change order to a contract with S & T Painting, Inc. The change order will provide for replacement of deteriorated structural roof supports and the roof access hatch of the Eubank Water Storage Tank at 5101 Eubank Road. The work will also include a security system for the tank overflow piping.

The one million gallon elevated drinking water storage tank was originally constructed in 1969 and was repainted most recently in 1991. On February 14, 2012, the Board awarded a \$494,000 contract to repair and repaint the interior and exterior surfaces of the tank, but after it was taken out of service, structural roof supports were found to be deteriorated and in need of replacement. Repairs to the tank must be completed and the tank returned to service by June 2013 to provide consistent water pressures during the high demand summer months.

The change order increases the contract 41.6% above the original contract amount. Funding for the additional work is available in the Water and Sewer Enterprise Fund.

The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Purchase Contract - Wetland Mitigation Credits - Lakeside to Strawberry Hill Flow Equalization Pipeline.

This resolution awards a contract to TCP II Weatherbury, LLC for the purchase of wetland mitigation credits for the Lakeside to Strawberry Hill Flow Equalization Pipeline project.

The County invited qualified mitigation bank owners to submit a bid for the sale of 6.78 wetland mitigation credits for compensatory mitigation needed for the Lakeside to Strawberry Hill Flow Equalization Pipeline. For selection and evaluation purposes, the lowest responsive bid was determined by the unit price per credit.

Four bids were received on February 6, 2013 in response to IFB #13-9364-1CE and Addendum No. 1:

| <u>Bidders</u> | <u>Bid Amount per Credit</u> |
|--|----------------------------------|
| TCP II Weatherbury, LLC Atlanta, GA | \$ 29,000.00 |
| Dominion Golf of Va., LLC Richmond, VA | \$ 34,990.00 |
| Bottoms Bridge Environmental Redemption, LLC Rockville, VA | \$ 38,000.00 |
| Falling Springs LLC Richmond, VA | \$ 43,000.00 |

TCP II Weatherbury, LLC is the lowest responsive and responsible bidder. Its bid of \$29,000.00 per credit results in a total contract price of \$196,620.00.

The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Staples Mill Road, Bremner Boulevard, and Compton Road Sewer Rehabilitation - Brookland District.

This resolution awards a contract to Perkinson Construction, LLC to replace approximately 1,940 linear feet of 8-inch and 12-inch diameter gravity sewer piping and 30 sewer service laterals as well as to rehabilitate approximately 1,640 linear feet of 8-inch and 12-inch diameter gravity sewer piping and 17 manholes. The work will be completed along Staples Mill Road, Bremner Boulevard, and Compton Road northwest of the intersection of Staples Mill Road and Hilliard Road.

The purpose of the project is to improve the reliability of the sewer system in the area by replacing or rehabilitating deteriorated sewer piping installed in the 1960s. The work is anticipated to begin in April 2013 and to be completed by December 2013. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Three bids were received on January 31, 2012 in response to IFB #12-9353-12CE and Addenda Nos. 1 and 2:

| <u>Bidders</u> | <u>Bid Amounts</u> |
|--|--------------------|
| Perkinson Construction, LLC Prince George, VA | \$ 851,615.00 |
| G. L. Howard, Inc. Rockville, VA | \$ 936,375.00 |

Lyttle Utilities, Inc.
Richmond, VA

\$ 953,575.00

Perkinson Construction, LLC is the lowest responsive and responsible bidder.

The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Engineering Design Services for Highway Safety Improvement Program Projects.

This resolution would award a contract to **AECOM Technical Services, Inc.** for engineering services for the design of six federally-funded Highway Safety Improvement Program (HSIP) projects.

On August 24, 2012, seven proposals were received in response to RFP #12-9299-7CS. Based upon evaluation of the written proposals, the Selection Committee interviewed the following firms:

A. Morton Thomas & Associates, Inc.
AECOM Technical Services, Inc.

Following interviews of the two firms, the Selection Committee selected A. Morton Thomas & Associates, Inc. as the top-ranked firm for purposes of negotiations. However, the Selection Committee was unable to negotiate a satisfactory contract with A. Morton Thomas & Associates, Inc. The Selection Committee subsequently negotiated a contract with the second-ranked firm, **AECOM Technical Services, Inc.**, for the lump sum design fee amount of \$471,098.72.

Funding to support this contract is available through the Capital Projects Fund, Projects 2101.50701.28004.06685, 2101.50701.28004.06708, 2101.50701.28004.06709, 2101.50701.28004.06710, 2101.50701.28004.06711, and 2101.50701.28004.06712. All project costs will be reimbursed by VDOT from federal HSIP funds.

This Board paper would authorize the County Manager to execute a contract in a form approved by the County Attorney. It would also authorize the County Manager, or the Director of General Services as his designee, to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

The Directors of Public Works and General Services recommend this Board paper, and the County Manager concurs.

RESOLUTION - To Accept Grant from State Department of Conservation and Recreation for Development of Local Stormwater Program Implementation Tools.

The Department of Public Works has been awarded a grant of \$16,050.00 from the State Department of Conservation and Recreation for development of local stormwater program implementation tools.

Public Works will use the funds to develop program documents such as compliance checklists for stormwater pollution prevention plans and a standard plan sheet containing the requirements of the amended Virginia Stormwater Management Regulations. The department will distribute these documents to developers and building permit applicants as well as other localities implementing stormwater management programs.

This Board paper authorizes the Board to accept the grant award and authorizes the County Manager to execute the grant documents.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.