

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
February 26, 2013

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, February 26, 2013, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

David A. Kaechele, Chairman, Three Chopt District  
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District  
Richard W. Glover, Brookland District  
Tyrone E. Nelson, Varina District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoukas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Joseph A. Casey, Deputy County Manager for Administration  
Jane D. Crawley, Deputy County Manager for Community Services  
Timothy A. Foster, Deputy County Manager for Community Operations

Mr. Kaechele called the meeting to order at 7:04 p.m.

Mr. Kaechele led recitation of the Pledge of Allegiance and a moment of silent prayer.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, the Board approved the minutes of the February 12, 2013, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

**MANAGER'S COMMENTS**

For the 27<sup>th</sup> consecutive year, the Budget Office has prepared the *Financial Trends Monitoring System* document prior to examination of the operating budget for the subsequent fiscal year. This document provides a historical review over an 11-year period of financial and budgetary

information that is combined with economic and demographic information. A majority of its indicators show evidence of the current economic downturn. These trends will be discussed as the Board begins its budget hearings the third week of March. The document also has information that is useful in analyzing where the County will go in the future. It is available online or in hard copy from the Department of Finance.

Mr. Vithoukas responded to a question and a comment from Mr. Kaechele regarding distribution of the Board's copies and the importance of the document.

### **BOARD OF SUPERVISORS' COMMENTS**

There were no comments from the Board.

### **RECOGNITION OF NEWS MEDIA**

Mr. Kaechele recognized Graham Moomaw from the *Richmond Times-Dispatch*.

### **PUBLIC HEARING ITEM**

47-13 Resolution – Amendments to the FY 2012–13 Annual Fiscal Plan: February, 2013.

Brandon Hinton, Management and Budget Division Director, responded to a question from Mrs. O'Bannon.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

### **PUBLIC COMMENTS**

Paula Katrenia Missouri, a resident of the Varina District, voiced concerns regarding the Nine Mile Road corridor between Laburnum Avenue and Airport Drive. She pointed to a large number of discount stores, vacant properties, and power outages as well as an absence of attractions to make eastern Henrico County inviting to professionals. Mr. Nelson offered to speak with Ms. Missouri after the meeting and to connect her with the Eastern Henrico Business Association, which has partnered with the Department of Community Revitalization and Mr. Nelson on strategies to improve the Nine Mile Road corridor. He noted that private enterprise is principally responsible for bringing new tenants to Fairfield Commons Mall.

### **GENERAL AGENDA**

48-13 Resolution – Authorization to Apply for and Accept Grant Funding from the 2013 Dominion Power Radiological Emergency Planning Allocation.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

Fire Chief Tony McDowell responded to questions from Mrs. O'Bannon.

49-13 Resolution - Award of Contract - Three Chopt Road (Foxcroft Road to Foster Road) Sewer Rehabilitation - Three Chopt and Tuckahoe Districts.

Art Petrini, Director of Public Utilities, responded to questions from Mrs. O'Bannon and Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

50-13 Resolution - Award of Contract - Springfield Road Transfer Station – Three Chopt District.

Mr. Petrini responded to questions from Mrs. O'Bannon and Mr. Kaechele. Jon Clary, Solid Waste Division Director, also responded to a question from Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

51-13 Resolution - Award of Contract - Advanced Traffic Management System - County Project #2101.50704.28004.06398 - VDOT Project #R000-043-V08, PE101, M501, and UPC 13553.


Steve Yob, Director of Public Works, responded to questions from Mrs. O'Bannon and Mr. Kaechele.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

52-13 Resolution – Authorizing the County Attorney to Retain Outside Counsel.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:31 p.m.

  
Chairman, Board of Supervisors  
Henrico County, Virginia

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Title **RESOLUTION - Amendments to the FY 2012-13 Annual Fiscal Plan: February, 2013**

<p>For Clerk's Use Only:</p> <p>Date <b>FEB 26 2013</b></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>Thornton</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<p align="center"><b>YES NO OTHER</b></p> <p>Glover, R. <u>  /  </u> ___ ___</p> <p>Kaechele, D. <u>  /  </u> ___ ___</p> <p>Nelson, T. <u>  /  </u> ___ ___</p> <p>O'Bannon, P. <u>  /  </u> ___ ___</p> <p>Thornton, F. <u>  /  </u> ___ ___</p>
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WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, did hold an advertised public hearing at 7:00 p.m., on February 26, 2013, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2012-13; and,

WHEREAS, those citizens who appeared and wished to speak, were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Annual Fiscal Plan for fiscal year 2012-13 is amended and that such funds are appropriated for expenditure in the amounts and for the purposes indicated.

**OPERATING FUNDS**

**FUND 0101 - GENERAL FUND - General Operating Fund**

Department - 22 - Social Services

22301 - VIEW Program

1302 00000 - Purchase of Services \$ 399,551

The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$137,845 of State (34.5%) and \$199,776 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2012-13. The required 15.5% County match (\$61,930) will come from the fund balance in the General Fund, and is included in this \$399,551 amount. The total appropriation for this program in fiscal year 2012-13 will be \$1,618,849 after this addition.

<p>By Agency Head <u>Eugene Wilburt</u></p> <p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>By County Manger <u>[Signature]</u></p> <p>Certified: _____</p> <p>A Copy Teste: _____</p> <p align="right">Clerk, Board of Supervisors</p> <p>Date: _____</p>
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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

22503	- Adoption Subsidy		
1302 00000	- <u>Purchase of Services</u>		100,000
	To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$50,000 of State and \$50,000 of Federal funds. The total appropriation for this program in fiscal year 2012-13 will be \$811,149 after this addition. No County matching funds are required.		
22505	- Adult Services		
1302 00000	- <u>Purchase of Services</u>		2,000
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$1,600 in Federal funding for fiscal year 2012-13 for the Adult Services program. The required 20% or \$400 of County matching funds will come from the fund balance in the General Fund, and is included in this \$2,000 total. This funding will be used to offset increased costs in the Adult Chore and Companion Services program.		
22507	- Preventative Foster Care		
1302 00000	- <u>Purchase of Services</u>		3,648
	The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico, an additional \$18 of State and \$3,064 of Federal funds for the Family Preservation Program in fiscal year 2012-13. The required County match of \$566 will come from the fund balance in the General Fund, and is included in this \$3,648 amount.		
	Total Social Services		\$ 505,199
	Total GENERAL FUND		\$ 505,199

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County			
Department 07 - Juvenile Detention			
07002	- Juvenile Detention Home		
0000 05489	- <u>CY2013 - JABG - Probation</u>		\$ 30,558
	The Commonwealth of Virginia, Department of Criminal Justice Services (DCJS), has awarded the County of Henrico, a Federal Juvenile Accountability Block Grant (JABG) of \$27,503 for calendar year 2013. A County required match of 10% or \$3,055 of the total program, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund. Funds are to be used to provide Multisystemic Therapy services for chronic and/or serious juvenile offenders to be provided by existing staff at Henrico Mental Health facilities.		

**COUNTY OF HENRICO, VIRGINIA  
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MINUTE**

Department 12 - Police

12800	- Grams		
0000 05113	- <u>Domestic Violence Cell Phone Recycling</u>	\$	66
	To appropriate donations received from the private sector. Funding will be used to continue initiatives to combat domestic violence.		

Department 13 - Fire

13113	- Emergency Planning and Safety		
0000 05492	- <u>FY2012 CERT</u>	\$	13,000
	To appropriate funding from the Virginia Department of Emergency Management for the FY2012 Community Emergency Response Team (CERT). These federal funds are pass-through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used for classroom instruction, CERT personnel training, program training materials and equipment, and advertisement of the program. No local match is required.		

0000 00000	- <u>FY12 VDEM SHSP</u>		24,500
	To appropriate funding from the Virginia Department of Emergency Management for the FY2012 State Homeland Security Program. These federal funds are pass-through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to purchase equipment to support the ability to mitigate hazardous material incidents within the Henrico VDEM regional area. No local match is required.		

		<hr style="border: none; border-top: 1px solid black;"/>	37,500
	Total Fire	\$	

Department 36 - Community Corrections Program

36002	- CCP - Pretrial		\$ 2,100
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0000 00000

36003	- CCP - Post trial		2,400
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0000 00000 CCP Training Fund

To appropriate funding from the Virginia Department of Criminal Justice Services. These funds will be used to enhance training of pretrial service officers and probation officers within the Community Corrections Program. No local match is required.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

36004	- CCP - Drug Court		
0000 05439	- <u>Drug Court Enhancement Grant</u>		44,741
	<p>The United States Office of Justice Programs, has awarded the County of Henrico, a Federal Grant of \$44,741, for calendar year 2013. In-kind contributions of staff salary and use of facilities, amounting to \$15,119, will support this program. Funds are to be used to provide enhanced services, including Moral Reconciliation Therapy, for program graduates to help them avoid relapse into drug use.</p>		
	Total Community Corrections	\$	49,241
	Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$	117,365
<b>FUND 1113 – SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State</b>			
Department 05 – Commonwealth's Attorney			
05001	- Commonwealth's Attorney		
0000 00000	- <u>Forfeitures - Commonwealth's Attorney - State</u>	\$	7,356
	<p>Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.</p>		
	Total SPECIAL REVENUE FUND	\$	124,721
	Total OPERATING FUNDS	\$	629,920

**CAPITAL FUNDS**

<b>FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects</b>			
Department 31 - Public Utilities			
31201	- Accounting		
0000 06392	- <u>Springfield Road Landfill - Transfer Station</u>	\$	942,000
	<p>To appropriate additional funding for the design and construction of a transfer station at the Springfield Road Landfill. The design of the building footprint has been expanded to allow for increased tonnage capacity at the facility. The landfill is anticipated to reach capacity and be closed in mid-calendar year 2014. The transfer station needs to be in service prior to the landfill closure. The current appropriation for this project is \$2,500,000 and the revised budget would be \$3,442,000 after this appropriation. Funding is to be provided by Solid Waste fund balance.</p>		

**COUNTY OF HENRICO, VIRGINIA  
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**FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund**

Department 23 - Recreation and Parks

23101 - Director

0000 00000 - Varina Recreation Area

\$ 250,000

This amendment will provide funding of \$250,000 for improvements at the Varina Recreation Area, including the installation of new spectator bleachers and a scorer's booth/press box at the existing football field. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 28 - Public Works

28004 - Construction

0000 05491 Richmond Strikers Revised Entrance

\$ 20,000

To provide funding for improvements to the driveway from Strikers property onto the widened Shady Grove Road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Fund 2111 - Capital Initiatives Fund

\$ 270,000

Total CAPITAL PROJECTS FUND

\$ 1,212,000

Total Amendments/Appropriations

\$ 1,841,920

**COMMENTS:** The Director of Finance recommends approval of this Board paper and the County Manager concurs.

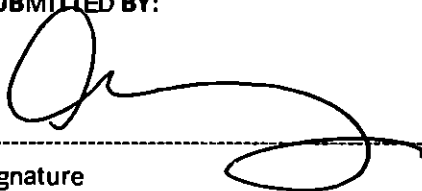




Division of Fire  
Grant Information Sheet

<b>Name of Grant:</b> 2013 Dominion Power Radiological Emergency Planning (REP) Allocation	
<b>What organization(s) or agency(ies) is/are providing the funding for this grant?</b> Dominion Power provides the funds through the Virginia Department of Emergency Management	
<b>Is this grant:</b> <input type="checkbox"/> Related to existing granting programs (such as UASi, MMRS, etc) <input type="checkbox"/> Completely new grant <input checked="" type="checkbox"/> Other: <div style="border: 1px solid black; padding: 2px; width: fit-content;">Yearly allocation from Dominion Power through VDEM</div>	
<b>Total amount of annual funding for this fiscal year:</b>	
From the granting agency:	\$700.00 _____
Local match from Henrico County:	\$0.00 _____
Other Components:	\$0.00 _____
<b>Total program funding:</b>	<b>\$700.00</b> _____
<b>Briefly state the purpose of the grant:</b> To support local entities with radiological emergency response plans, as an annex to the local emergency operations plan. This is an annual calendar based allocation that is made to VDEM via email to the VDEM REP program manager, Art Warren.	
<b>Name of Division of Fire program manager responsible for implementation of the grant if awarded:</b> Anna McRay	
<b>Application due date for the grant:</b> Rolling date. No application needed. This is an annual calendar based allocation that is made to VDEM.	
<b>A draft budget or spending plan is attached:</b> <input checked="" type="checkbox"/> Yes (See email + proposed letter) <input type="checkbox"/> No. Please explain why:	
<b>Describe the types of procurements and specific dollar amounts that will be required for this grant (including use of direct pays, fax quotes, (small purchase procedure), invitation to bid (IFB) , request for proposals (RFP)):</b> None.	

<p>Does this grant include funding for professional services? (The definition of "professional services" includes: the practice of accounting, actuarial services, architecture, land survey, landscape architecture, law, dentistry, medicine, optometry, pharmacy, or professional engineering) If so, please describe:</p> <p>No</p>
<p>Does this grant include funding for personnel (either part-time or full-time)?</p> <p>No</p>
<p>Does this grant specify that funds cannot be used to supplant existing funds?</p> <p>No</p>
<p>Any other comments:  This allocation is an annual calendar year allocation. Dominion Power provides funds to VDEM to support emergency planning efforts for localities within the 50-mile emergency planning zones of one or both of the nuclear power stations in the Commonwealth. Henrico falls in the 50-mile EPZ for both stations. The 2013 allocation will be used to support the 2013 Virginia Operations Exercise (VOPEX) Ingestion Pathway Module, scheduled for June 2013. There is no formal application process, and it is only an email to Art Warren with VDEM that releases the funds to us. I have attached a copy of the CY2012 request for your reference.</p>

<b>SUBMITTED BY:</b>	
	01/11/2013
-----	-----
Signature	Date
Anna McRay	Deputy Coordinator of EM
-----	-----
Printed Name	Title

Chain of Approval:

**Battalion Chief of Administrative Services**

Recommend approval to apply

Recommend denial to apply

David L. Nichols, Acting Admin B.C.

Signature

1/11/2013

Date

**Assistant Fire Chief**

Recommend approval to apply

Recommend denial to apply

[Signature]

Signature

1/11/2013

Date

**Fire Chief**

Recommend approval to apply

Recommend denial to apply

Anthony S. McMill

Signature

1-14-2013

Date

From: Warren, Art [Art.Warren@vdem.virginia.gov]  
 Sent: Wednesday, March 14, 2012 7:32 AM  
 To: McRay, Anna  
 Cc: Parham, Marilyn  
 Subject: RE: 2012 Rad Request

*CY/2012 REP  
 Request*

Hi Anna: I will process your request this week. Thank you and Henrico for all you do for emergency preparedness and response. Take care.

*Same will be sent if OK'd for CY/2013,*

**Art Warren**

Arthur S. Warren  
 Manager, Radiological Emergency Preparedness and Response  
 Preparedness Division  
 Virginia Department of Emergency Management  
 Tel: (804) 897-9782  
 Fax: (804) 897-6526  
 Email: [art.warren@vdem.virginia.gov](mailto:art.warren@vdem.virginia.gov)

From: McRay, Anna [mailto:mcr@co.henrico.va.us]  
 Sent: Tuesday, March 13, 2012 3:21 PM  
 To: Warren, Art  
 Subject: 2012 Rad Request

Art,

Hope all is well!!! I wondered if I could please request the 2012 \$700 allotment for Henrico County from the Dominion Power funds for planning and EOC activity. We would like to purchase passport devices (external hard drives) to support our CIS functionality in the EOC, which would help support plume modeling and so on.

Please let me know what paperwork I need to complete to facilitate this!

Thanks!

Anna

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Anna M. McRay, REM (Virginia)  
 Deputy Coordinator of Emergency Management  
 Office of Emergency Management  
 County of Henrico Division of Fire  
 Post Office Box 90775  
 Henrico, VA 23273-0775  
 Office: (804) 501-7183 | Fax: (804) 501-4642 | Cell: (804) 822-6201  
[mcr@co.henrico.va.us](mailto:mcr@co.henrico.va.us)  
<http://www.henricofire.org> | <http://www.henricocalert.org>

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"I do not believe in a fate that will befall us no matter what we do. I do believe in fate that will befall us if we do nothing." (Ronald Reagan)  
 Make a Plan, Have a Kit, Stay Informed, Get Involved





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 49-13

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Three Chopt Road (Foxcroft Road to Foster Road) Sewer Rehabilitation — Three Chopt and Tuckahoe Districts**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Piedmont Construction Company, Inc., the lowest responsive and responsible bidder, in the amount of \$149,599.00 pursuant to IFB #12-9357-12CE, Addendum No. 1, and the bid submitted by Piedmont Construction Company, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comment:** Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 50-13

Page No. 1 of 2

Agenda Title: **RESOLUTION** — Award of Contract — Springfield Road Transfer Station — Three Chopt District

For Clerk's Use Only: Date: <u>Feb 5 &amp; 6 2013</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, eight bids were received on December 12, 2012 in response to IFB #12-9334-10CE, Addenda No. 1 and No. 2 for the Springfield Road Transfer Station project in the Three Chopt District; and,

**WHEREAS**, the project includes construction of a transfer station, trailer storage area and entrance road at the Springfield Road landfill located at 10600 Fords Country Lane; and,

**WHEREAS**, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Southwood Building Systems, Inc.	\$ 2,255,000.00
Century Construction Co., Inc.	\$ 2,347,000.00
Gulf Seaboard General Contractors, Inc.	\$ 2,369,000.00
A.D. Whittaker Construction, Inc.	\$ 2,471,000.00
Sargent Corporation	\$ 2,528,136.00
W.M. Jordan Company	\$ 2,548,000.00
S.W. Funk Industrial Contractors	\$ 2,674,495.00
Synchronized Construction Services, Inc.	\$ 4,889,416.00

**WHEREAS**, after a review and evaluation of all bids received, it was determined that Southwood Building Systems, Inc. is the lowest responsive and responsible bidder with a bid of \$2,255,000.00.

By Agency Head Arthur O. Petrini By County Manager [Signature]

Routing:  
 Yellow to: \_\_\_\_\_  
 Copy to: \_\_\_\_\_  
 Certified: \_\_\_\_\_  
 A Copy Tests: \_\_\_\_\_  
 Clerk, Board of Supervisors  
 Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 50-13

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Springfield Road Transfer  
Station — Three Chopt District**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Southwood Building Systems, Inc., the lowest responsive and responsible bidder, in the amount of \$2,255,000.00 pursuant to IFB #12-9334-10CE, Addenda No. 1 and No. 2 and the bid submitted by Southwood Building Systems, Inc..
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comment: Funding to support the contract is available within the Solid Waste Special Revenue Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.**



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 51-13

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Advanced Traffic Management System — County Project #2101.50704.28004.06398 — VDOT Project #R000-043-V08, PE101, M501, and UPC 13553.**

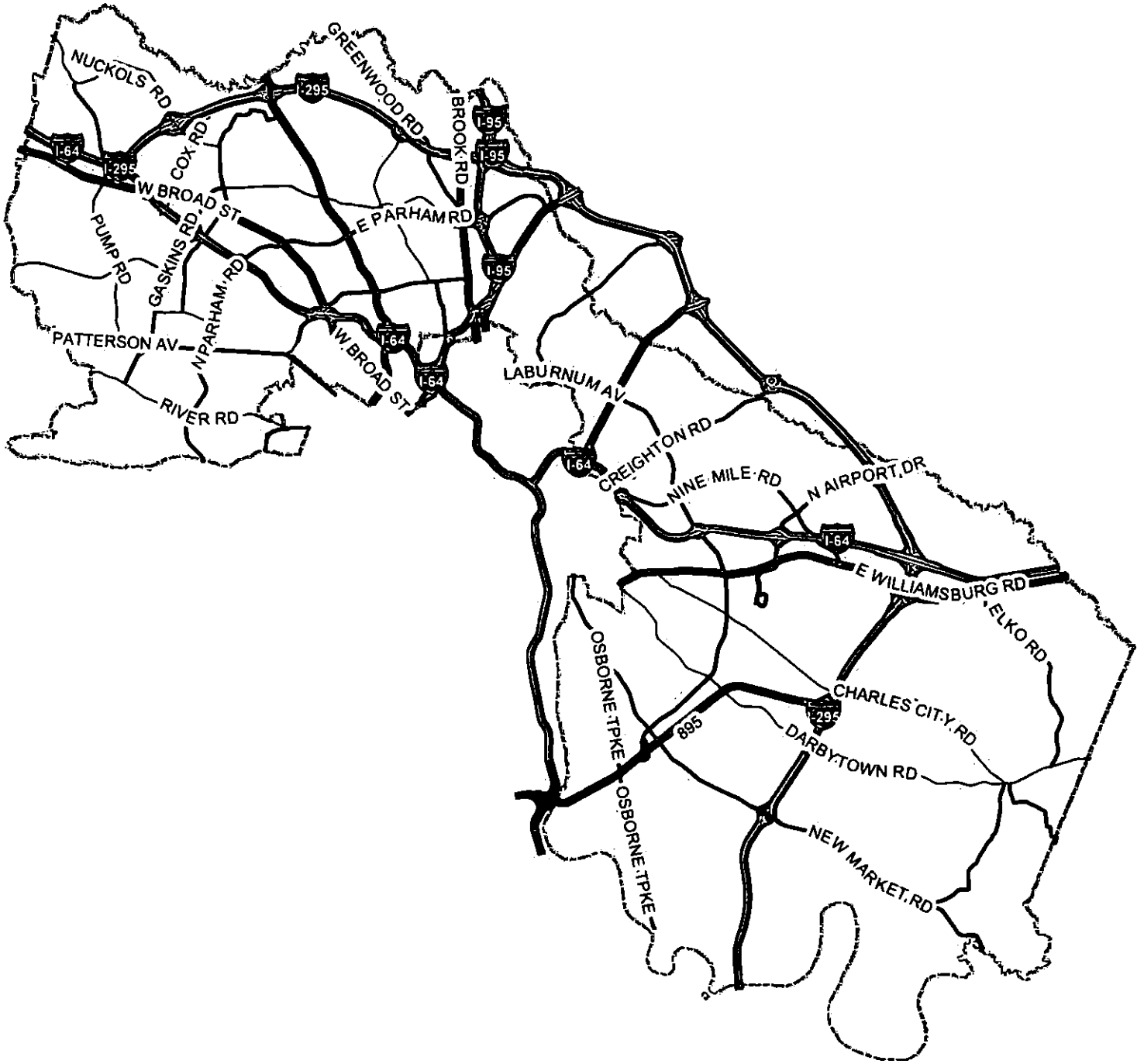
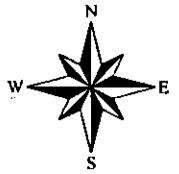
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3. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

**COMMENTS:** This project will be funded through the Capital Projects Fund, Project 2101.50704.28004.06398. All costs will be reimbursed by VDOT from CMAQ funds. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



# ADVANCED TRAFFIC MANAGEMENT SYSTEM



\*\*\*\*\*  
AWARD OF CONTRACT - ADVANCED TRAFFIC MANAGEMENT SYSTEM  
DISTRICT COUNTY-WIDE  
DATE: FEBRUARY 26, 2013  
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