

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
February 12, 2013

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, February 12, 2013, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

David A. Kaechele, Chairman, Three Chopt District  
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District  
Richard W. Glover, Brookland District  
Tyrone E. Nelson, Varina District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoukas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Tanya B. Harding, Deputy Clerk to the Board/Administrative Assistant  
Joseph A. Casey, Deputy County Manager for Administration  
Jane D. Crawley, Deputy County Manager for Community Services  
Timothy A. Foster, Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Kaechele called the meeting to order at 7:05 p.m.

Mr. Kaechele led recitation of the Pledge of Allegiance and a moment of silent prayer.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, the Board approved the minutes of the January 22, 2013, Regular and Special Meetings; and the November 7, 2012, Special Meeting.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

## **MANAGER'S COMMENTS**

On January 28, Sheriff Michael L. Wade was sworn in to a two-year term as Vice President of the American Correctional Association (ACA), which has 20,000 active members and is the oldest association developed specifically for practitioners in the correctional profession. Sheriff Wade was elected to this office in November 2012 in an online vote of the national membership. For the past three years, Sheriff Wade has served on the ACA Accreditation Commission as the representative of the National Sheriffs' Association. During his tenure as Sheriff, both of the Henrico jails have achieved accreditation and been reaccredited twice. This past year, Sheriff Wade represented ACA in the United Arab Emirates by instructing the federation's prison leadership on ACA principles.

At its 2013 Engineering Excellence Awards Gala held on February 7 at the Jefferson Hotel, the American Council of Engineering Companies (ACEC) of Virginia recognized the North Gayton Road extension project with a Merit Award. The Glen Allen-based engineering firm AECOM submitted the award application on behalf of the County of Henrico, road builder W.C. English of Lynchburg, and the project team lead by AECOM. The North Gayton Road extension was the first public/private partnership constructed in Henrico and went from contracting to finished road in only five years, a very short amount of time for delivery of a project of this magnitude. Capital Projects Manager Rob Tieman and Field Project Manager Donny Johnson from Public Works Director Steve Yob's staff were intimately involved with the project from its inception to its completion.

## **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon noted the recent passing of Jim Jenkins, a resident of the Tuckahoe District who represented the County on the Richmond Metropolitan Authority Board of Directors for more than 40 years and served for more than 28 years as the Authority's chairman. Mr. Jenkins was also a former member of the County's Planning Commission. Mrs. O'Bannon characterized Mr. Jenkins as a true gentleman, humble giant, and tireless worker for the County.

Mr. Kaechele acknowledged the recent passing of Mr. Glover's brother, whose funeral was held earlier in the day, and extended condolences to Mr. Glover on behalf of the Board.

Mr. Kaechele recognized John Montgomery from the Henrico County School Board who was in the audience.

## **RECOGNITION OF NEWS MEDIA**

Mr. Kaechele recognized Graham Moomaw and Laura Kebede from the *Richmond Times-Dispatch*.

## PRESENTATION

34-13 Resolution - Commending Keon Whitted and Turner Hargrove.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Nelson reviewed the swift and heroic actions of Mr. Whitted and Mr. Hargrove during a fire at the Coventry Gardens Apartments on December 25, 2012. Chief McDowell shared slides depicting this second alarm fire and the security barrier both individuals had to overcome to reach the building. Mr. Nelson presented the resolution to Mr. Whitted and Mr. Hargrove, who were joined by family members.

## APPOINTMENT

35-13 Resolution – Appointment of Member – Parks and Recreation Advisory Commission.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

## PUBLIC HEARINGS – REZONING CASE AND PROVISIONAL USE PERMITS

36-13 Innsbrook Foundation: Request for a Provisional Use Permit under  
P-18-12 Sections 24-62.2(f), 24-66(a), 24-120 and 24-122.1 of Chapter 24 of the  
Three Chopt County Code in order to continue operation of an outside concert pavilion on part of Parcel 750-768-4593, located at the southeast ramp of I-295 approximately 750' northeast of Nuckols Road.

Joe Emerson, Director of Planning, responded to questions from Mr. Kaechele. At Mr. Kaechele's request, Mr. Emerson reviewed the annual musical festival permit that is required by the County in addition to the provisional use permit (PUP).

No one from the public spoke in opposition to this item.

Mr. Kaechele commented on staff's good work in updating the conditions associated with this PUP and on the popularity of the events held pursuant to the PUP.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. The Provisional Use Permit shall expire on December 31, 2015, or at such time as all three (3) planned North Shore Commons office buildings A, B, and C are occupied, whichever comes first.
2. Security measures, including but not limited to fencing and security personnel shall be provided to restrict unauthorized access to any construction areas within the vicinity of the temporary outdoor Pavilion, including any portions of the property where site improvements associated with POD-82-00 are under construction.
3. An annual music and festival permit shall be obtained as required by Article IV, Chapter 4 of the Henrico County Code. This Provisional Use Permit shall be subject to all conditions set forth in the required annual music and festival permits.
4. This permit shall not supersede Zoning Ordinance requirements including parking required to support planned offices in North Shore Commons.
5. The temporary outdoor Pavilion shall be located in the area shown on Exhibits 1 and 2 (see case file). Deviations from this designated location shall require the approval of a new Provisional Use Permit.
6. The maximum attendance for paid and un-paid events shall be 6,500 persons.
7. Prior to each concert season, the applicant shall meet with representatives of the Divisions of Fire and Police, the Health Department, and Building Inspections to discuss public safety plans for the upcoming concert season, including an Emergency Action Plan.
8. Prior to each concert season, the applicant shall submit a pedestrian plan showing planned pedestrian routes to the Director of Planning. The Plan shall emphasize safe pedestrian routes and minimize the impacts on pedestrians of traffic movements on Lake Brook Drive.
9. Music and entertainment shall end by the following times:
  - a. Sunday through Thursday: 9:30 p.m.
  - b. Friday and Saturday: 10:00 p.m.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

37-13  
PUP2013-  
00001  
Varina

**BurgerBusters IV, LLC: Request for a Provisional Use Permit under Sections 24-58.2(a), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to allow extended hours of operation for an existing restaurant (Taco Bell) on Parcel 813-718-7327 located on the west line of S. Laburnum Avenue approximately 176' north of its intersection with Gay Avenue.**

Jean Moore, Assistant Director of Planning, responded to questions from Mr. Nelson and Mr. Kaechele.

No one from the public spoke in opposition to this case.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. All proffered conditions accepted with case C-32C-86 and C-24C-00 shall be made a part of this Provisional Use Permit.
2. Hours of operation for the restaurant including any drive-thru operation, shall be between the hours of 6:00 a.m. and 2:00 a.m.
3. This Provisional Use Permit shall be applicable only to the Taco Bell restaurant and is non-transferable to subsequent owners or users.
4. The restaurant shall not serve alcohol.
5. The installation of pay phones on site shall be prohibited.
6. Any outside speakers and/or sound system shall comply with the following standards:
  - a. Sound systems shall be equipped with controls that permit full and complete volume control;
  - b. Sound(s) emitted from the system shall not be audible beyond a distance of one hundred (100) feet measured from the source.
7. Prior to operation, the applicant shall consult with the Special Services Unit within the Division of Police to discuss crime prevention recommendations and conduct a security survey of the

property and restaurant operations. The applicant shall implement mutually agreed upon security recommendations. Any outstanding issues shall be addressed by the applicant prior to a certificate of occupancy being issued.

8. The owner or operator shall install a security camera and video system designed by a security specialist. This security system shall include the following items:
  - a. Exterior surveillance cameras monitoring the entrance(s), parking area(s), drive through windows, and any other areas deemed necessary by the Division of Police. Such security cameras shall provide clear imagery of the establishment's patrons and their vehicles.
  - b. Recordings of all activities under surveillance shall be preserved for a period of (4) months by the applicant. Authorized representatives of the Henrico County Division of Police shall have full and complete access to all recordings upon request.
9. The facility's windows shall not be tinted or obscured by posters, advertisements, or similar materials in order to permit surveillance opportunities both from within and from the outside of the building. This shall not prevent blinds from being used during daylight hours.
10. The owner or operator shall provide adequate lighting for the entrances, exits, and parking areas serving the use or location. "Adequate lighting" means lighting sufficient for clear visual and security camera surveillance.
11. The owner operator shall require customers to leave the premises and parking areas immediately after the close of business.
12. The owner or operator shall not permit loitering or public nuisances on the premises during hours of operation.
13. Should evidence (i.e. police calls to the premises or complaints from other businesses) indicate that the hours of operation are having an adverse effect (i.e. increased public nuisance, loitering, excessive noise outside the building, criminal assault, etc.) on the surrounding area, the Board of Supervisors may hold a public hearing to consider revoking the provisional use permit.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

38-13  
C-2C-12  
Varina

Copart of Connecticut, Inc.: Request to amend proffered conditions accepted with Rezoning Cases C-38C-89, C-45C-00 and C-31C-02 on Parcels 833-716-9203 and 833-717-8501 located on the north side of Old Williamsburg Road at its intersection with Whiteside Road.

Kyle Gurney, an adjoining residential property owner, asked about the anticipated impact of the applicant's proposed use of the property on the neighboring community. Ms. Moore and John Montgomery, an attorney representing the applicant, responded to Mr. Gurney's question.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Enclosed Building Requirement.** All principal permitted light industrial uses shall be conducted within a completely enclosed building, which may be an office building or a separate, freestanding building used for light industrial uses.
2. **Safe Conduct of Operations.** All uses shall be conducted so as not to create any danger to the health, safety and welfare or any material adverse impact on the Property or surrounding areas by creating any excessive noise, vibration, smoke, dust, lint, odor, heat or glare beyond the boundaries of the Property.
3. **Buffers.** Buffers consisting of natural areas, berms or landscaping, or combinations thereof, for purposes of lessening the visual impact of the development of the Property on adjacent land, of a minimum width as set forth below, will be provided and maintained, except to the extent necessary for vehicular and pedestrian access ways, utility easements (such access ways and utility easements to be generally perpendicular to the buffer where possible and shall not include within a buffer area manmade storm water detention unless used as a permanent decorative pool), signage or other purposes specifically permitted by the Planning Commission at the time of Plan of Development review, or by any other governmental body:

(a) Sixty-five (65) feet in width of buffer adjacent to the northern property lines of Tax Parcels 15-B2-6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 28, 16, and 77 for so long as such Tax Parcels are residentially zoned ("R" district) parcels or are used for residential purposes.

(b) Fifty (50) feet in width of buffer along the remaining boundaries of the Property, except as may be adjacent to public rights of way, for so long as much boundaries are adjacent to residentially zoned ("R" district) property or property used for residential purposes. A four hundred (400) foot deep tree preservation buffer shall be provided along the boundary of the Property adjacent to Old Williamsburg Road as shown on the attached plat titled "OVERALL SITE LAYOUT" dated October 4, 2011, revised December 13, 2012 (Exhibit A), (see case file). This proffer shall not prevent appropriate signage as approved by the Planning Commission at the time of Plan of Development review.

Existing vegetation and underbrush may, and fallen, diseased or dead plant growth shall, be removed from such buffer area, and if so removed additional plantings shall be added. Should it be necessary to run drainage, utility or other easements through the buffer areas, such areas shall be compensated to the extent interrupted by said easement to maintain the integrity of the buffer area. In the event of a loss or removal of trees or other natural vegetation that creates visibility of the use from Old Williamsburg Road, either: (a) replacement trees and other landscaping shall be planted to restore the opaque screen from Old Williamsburg Road, or (b) all sale and storage of inventory and equipment shall be moved behind the main building and the fence along the western edge of the Quick Sale Lot shall be removed.

4. **Underground Utilities.** All utility lines such as electric, telephone, CATV or other similar lines shall be installed underground. This requirement shall apply to lines serving individual sites as well as to utility lines necessary within the Property, but not to existing lines on the Property.

5. **Architectural Treatment.** The exterior wall surfaces (front, rear and sides) of each individual building shall be similar in architectural treatment and materials. No portion of an exterior wall surface visible from any adjoining property shall contain painted or untreated concrete or unfinished concrete masonry



units, sheet or corrugated aluminum, asbestos, or metal unless otherwise specifically approved by the Planning Commission at the time of Plan of Development review. All rooftop heating and cooling equipment shall be shielded so that it is screened from public view at ground level.

6. **Use Restrictions.** The only uses permitted on the Property shall be as follows:

- a) Those uses first permitted as principal uses in M-1 Light Industrial district;
- (b) Those uses permitted in an O-3 Office district;
- (c) Data processing centers;
- (d) Repair facilities;
- (e) Wholesaling;
- (f) Showroom sales and service areas, but excluding truck stops;
- (g) Medical or dental laboratories;
- (h) Cafeterias or restaurants in association with and in support of and incidental to other permitted uses; and
- (i) Such other accessory uses, not otherwise prohibited, as are customarily accessory and incidental to any permitted use.

7. **Loading Dock Treatment.** Loading docks and areas shall be located and/or screened so as to shield them from view from Old Williamsburg Road and any adjacent residentially-zoned property, unless otherwise requested and specifically permitted, or if required by, the Planning Commission at the time of Plan of Development review.

8. **Parking Lot Lighting.** Within one hundred (100) feet of any agriculturally or residentially zoned property, parking lot lighting fixtures shall not exceed twenty (20) feet in height as measured from the grade of the base of the lighting standard. Parking lot lighting fixtures on the remainder of the Property shall not exceed thirty (30) feet in height as measured from the grade of the base of the lighting standard unless otherwise requested and specifically permitted, or if required by, the Planning Commission at the time of Plan of Development review. Parking lot lighting shall be produced from concealed sources of light (i.e., "shoe box" type).

9. **Open Space.** At least twenty percent (20%) of the Property shall be used for permanent open space. This area shall be used for landscaping, lawns, screening and/or buffer area and may include bodies of water, works of art and outdoor recreation areas.

The area devoted to the project perimeter buffering may be counted toward this requirement.

10. **Signage.** Signage for parcels adjacent to I-64 shall be controlled by the standards applicable to signage in a B-3 zoned district unless otherwise requested and specifically permitted, or if required by, the Planning Commission at the time of Plan of Development review. All free standing signs located adjacent to Old Williamsburg Road right of way shall be of a ground mounted monument design.
11. **Plan of Development/Master Plan Requirement.** A plan of development as regulated by Section 22-106 of the Henrico County Code shall be submitted for each development within the Property. A conceptual master plan or update thereof for the entire development shall be submitted with each plan of development. In addition, each plan of development shall provide a cumulative summary of the amount and types of uses preceding the proposed development and any changes in uses then in effect.
12. **Parking Lot Landscaping.** Landscaping shall be maintained in islands on the portion of the property utilized for customer parking. Such islands shall be landscaped with shrubbery and vegetation aesthetically compatible with the landscaping and development of the Property.
13. **No Access.** Vehicular access to and from the Property shall not be permitted to Tax Parcels 832-717-6312, 832-715-6872, and 833-716-0432 unless otherwise permitted, or if required by, the Planning Commission at the time of Plan of Development review.
14. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.
15. **Sound Amplification and Public Address System.** All sound emanating from a loud speaker and/or public address system including, but not limited to paging shall occur so the sound is not heard beyond the property boundary lines.
16. **Fencing.** Chain link fencing on the property shall be vinyl coated chain linked either black or dark green in color. This proffer shall not be interpreted to exclude other types of fencing superior to chain link fencing which may be used as part of a landscaping

and/or architectural treatment including, but not limited to, masonry, split rail wrought iron, plank and/or board fencing. Fencing dividing the existing parking lot on the western edge of the area identified as "Quick Sale Lot" on the attached plat titled "OVERALL SITE LAYOUT" dated October 4, 2011, revised December 13, 2012 (Exhibit A), (see case file) shall be solid color PVC panel fencing or other type of superior fencing.

17. **Time Limit on Inventory.** All inventory for auction and/or sale including, but not limited to, equipment, trucks, motor vehicles, boats and any other mechanized equipment shall not remain on the premises longer than 110 days.
  
18. **Spill Prevention Control and Counter Measure Plan (SPCC Plan).** While any portion of the property is used for the auctioning of motor vehicles and/or equipment, there shall be a written SPCC Plan in place and followed by the operators of the auction of motor vehicles and equipment. Said plan shall contain the following elements:
  - A. Advance written notice to, and contractual provision with, the *sellers of all motor vehicles and equipment that the seller certifies that any motor vehicle and equipment brought to the property for auction (i) shall not be discharging or leaking any hazardous substances, as said substances may be defined by the Environmental Protection Agency, including but not limited to, gasoline, diesel fuel, oil, and machinery lubricants or any similar products; and (ii) that seller assumes liability for all prevention and/or cleanup cost for violation of such certification.*
  
  - B. Inspection of motor vehicles and equipment by trained personnel for any evidence or discharge or leakage of hazardous substances prior to the motor vehicles and/or equipment coming on to the property for auction.
  
  - C. While motor vehicles and equipment are on site, periodic monitoring by trained personnel to detect any discharge or leakage of hazardous substances.
  
  - D. Stored and available on site various sorbents, supplies, equipment and containers to collect and contain any contaminated fluids and contaminated soils.
  
  - E. Licensed Contractor specializing in environmental work on call for response including analysis, removal action, and

proper disposal of any contaminants and/or contaminated soils.

F. SPCC Plan(s) and records maintained on site and available for inspection by Henrico County officials.

19. **Location Restrictions.** Except as set forth below, use of the site for the auction of motor vehicles and equipment shall occur towards the back of the site and away from Old Williamsburg Road. The paved vehicle auction lot shall be located and situated behind the building(s) housing the auto auction, offices, and enclosed work area. This proffer shall not be interpreted to require the buildings to completely screen the paved vehicle auction lot. This proffer is intended to confirm the placement of the building(s) between Old Williamsburg Road and the paved vehicle auction lot and that said buildings and paved vehicle auction lot are located toward the back of the property and not toward the front along Old Williamsburg Road.

Limited use of the site for the on-line auction of motor vehicles may also occur in the area identified as the "Quick Sale Lot" on the attached plat (Exhibit A), (see case file) with the following restriction: (a) no more than thirty (30) vehicles; (b) no inventory in this area shall remain in the "Quick Sale Lot" for longer than forty-five (45) days; (c) all inventory would be intact operating vehicles similar to vehicles located on retail new and used car lots; and (d) no "on site" auctions would occur in the "Quick Sale Lot" area.

20. **Sales and Storage Restrictions.** Any vehicle with a damaged or leaking reservoir shall be staged or stored in a designated, paved area that will be monitored daily. Any vehicle with an exposed reservoir will be covered to prevent leakage or spillage of damaging materials. No vehicles will be stacked, crushed or dismantled, and no parts will be "pulled", sold, or stored, and vehicles will be auctioned as intact units.
21. **Landscape Plan.** The applicant will obtain a landscape plan for additional screening similar in appearance to the current landscaping in front of the existing building approved by the Henrico County Planning Office for any area other than the "Sales Lot and "Repo Lot", as identified in the attached plat labeled "Overall Site Layout" and dated July 7, 2000 (see case file), prior to staging or storing insurance-damaged vehicles in any area other than the "Sales Lot" and "Repo Lot". This proffer shall not be interpreted to exclude other types of landscaping and

screening superior to the current landscaping in front of the existing building.

Additionally, the applicant will obtain a landscape plan for additional screening material similar in appearance to the current landscaping in front of the existing building approved by the Henrico County Planning Office for the "Quick Sale Lot", as identified in the attached plat (Exhibit A), (see case file). This proffer shall not be interpreted to exclude other types of landscaping and screening superior to the current landscaping in front of the existing building.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

#### **PUBLIC HEARING - OTHER ITEMS**

39-13 Resolution - POD2012-00448 - Approval of a Plan of Development for Henrico High School Addition and Renovations - Fairfield District.

Kevin Wilhite, Principal Planner, narrated a slide presentation on this plan of development (POD). He reviewed the site's location and layout as well as the proposed site improvements, construction of a one-story infill addition, and renovation of existing buildings. The development will include five phases.

Mr. Kaechele noted that the Board reviewed this POD in more detail at a previous work session. Mr. Vithoukias responded to a question from Mr. Nelson regarding funding for the proposed project.

Mitchell Johnson, an adjoining residential property owner, asked about the possibility of placing a traffic signal at the intersection where the entrance of the school is located. Steve Yob, Director of Public Works, offered to conduct a study to determine whether a traffic signal is warranted.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

40-13 Ordinance - Vacation of Portion of Alley Easement - Trebov Avenue Subdivision - Brookland District.

No one from the public spoke in opposition to a request to defer this item.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board deferred the item until the March 12, 2013, meeting.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

41-13 Resolution - Signatory Authority - Quitclaim of Portion of Utility Easement - St. Michael's Catholic Church - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

### **PUBLIC COMMENTS**

Bob Basham, a resident of Goochland County, expressed concern regarding the impact of the County zoning ordinance and policies on the business operations of Regency Tire & Auto and voiced support for the business and its owner, Ronnie Jeter.

William Spencer, a resident of the Three Chopt District, offered prayers for the Board, shared personal anecdotes, complimented the Board on how the County is run, and expressed concern for the County's young people.

David E. Tennant, a resident of the Tuckahoe District and owner of the property at the intersection of Pemberton and Three Chopt Roads on which Regency Tire & Auto is located, presented a petition requesting that the County take such action as is necessary to allow the continued operation of the business as it exists today. He also voiced personal support for his tenant, Mr. Jeter. Mr. Vithoulkas informed Mr. Tennant that the County cannot selectively enforce zoning violations. Mrs. O'Bannon remarked that the County has an obligation to respond to zoning complaints but is not trying to put anybody out of business. She further remarked that although she understood the concerns of the petitioners, the petition contained incorrect information. Mr. Kaechele pointed out that this is a legal and technical issue that needs to be resolved among the parties involved. Mr. Tennant addressed the Board again and commented on his family's history with the subject property.

Sandy Basham, a resident of Goochland County, asked the Board to assist Mr. Jeter so that he can continue operating his business at the present location.

### **GENERAL AGENDA**

42-13 Introduction of Resolution - Receipt of Requests for Amendments to the FY 2012-13 Annual Fiscal Plan: February, 2013.

Brandon Hinton, Management and Budget Division Director, responded to questions from Mr. Kaechele and Mrs. O'Bannon.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached introduction of resolution.

43-13 Resolution - Award of Construction Contract - HVAC Rooftop Unit Replacement - General District Courthouse - Brookland District.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

44-13 Resolution - Award of Annual Contract for Engineering Services, Commissioning Agent.

Chris Winstead, Director of General Services, responded to questions from Mr. Kaechele.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

45-13 Resolution - Award of Construction Contract - Highland Springs Community Center Interior and Exterior Renovation - Varina District.

Neil Luther, Director of Recreation and Parks, responded to a comment by and a question from Mrs. O'Bannon.

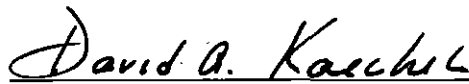
On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

46-13 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services for Three Chopt Road from 1,055 Feet West of Barrington Hills Drive to 1,000 Feet East of Gaskins Road - County Project #2110.50701.28004.00607 - Three Chopt District.

Mr. Yob responded to questions from Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

There being no further business, the meeting was adjourned at 8:30 p.m.

  
Chairman, Board of Supervisors  
Henrico County, Virginia





# Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## *Commending Keon Whitted and Turner Hargrove*

**WHEREAS**, on Christmas morning, December 25, 2012, an apartment on Newbridge Circle in the Varina District caught fire and fire conditions spread rapidly to other units in the apartment complex; and,

**WHEREAS**, Keon Whitted, who observed the fire while riding nearby in a car with his mother, without regard for his own safety, jumped from the car, climbed a fence, and began kicking in doors to alert the occupants to the fire, sustaining an injury to his ankle; and,

**WHEREAS**, Turner Hargrove, who was also in the area and observed the fire, without regard for his own safety, ran to the burning building and began alerting occupants and kicking in doors, sustaining smoke inhalation.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, does hereby recognize and commend Keon Whitted and Turner Hargrove for their heroic actions during the fire at the Coventry Gardens Apartments.

**BE IT FURTHER RESOLVED** that this resolution be spread upon the minutes of this meeting and presented to Keon Whitted and Turner Hargrove as an expression of the Board's appreciation of their gallant and heroic efforts.



*David A. Kaechele*  
David A. Kaechele, Chairman  
Board of Supervisors

*Barry R. Lawrence*  
Barry R. Lawrence, Clerk  
February 12, 2013





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **39-13**  
Page No. 1 of 4

Agenda Title: **RESOLUTION — POD2012-00448 — Approval of a Plan of Development for Henrico High School Addition and Renovations — Fairfield District**

For Clerk's Use Only Date: <b>FEB 12 2013</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (I) <u>Thomas</u> Seconded by (I) <u>Nelson</u>	<b>YES   NO   OTHER</b>
	REMARKS: <b>APPROVED</b>	Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,



WHEREAS, an application has been submitted for approval of POD2012-00448, to renovate an existing high school and to construct a one-story, 55,500 square-foot multipurpose building addition, improvements to the existing parking lots and access drives, and related site improvements; and,

WHEREAS, the 37.7-acre parcel is located on the north line of Azalea Avenue and the east line of Huntington Avenue on Parcel 792-745-0325, is zoned R-2A, One-Family Residential District and A-1, Agricultural District, and is located in the Fairfield District; and,

WHEREAS, the County Administration, including Henrico County Schools, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Department of Building Construction and Inspections has reviewed the application and recommends approval of it subject to the staff recommendations and the staff plan dated February 12, 2013; and,

WHEREAS, on February 12, 2013, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head       By County Manager 

Routing:  
Yellow to: \_\_\_\_\_  
Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **39-13**

Page No. 2 of 4

Agenda Title: **RESOLUTION — POD2012-00448 — Approval of a Plan of Development for Henrico High School Addition and Renovations — Fairfield District**

---

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated February 12, 2013, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans, shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. Two copies of an Erosion and Sediment Control Agreement shall be submitted to the Department of Public Works. Approval is required prior to construction plan approval and beginning construction.
9. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
10. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
11. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
12. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
13. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
14. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 39-13

Page No. 3 of 4

Agenda Title: **RESOLUTION — POD2012-00448 — Approval of a Plan of Development for Henrico High School Addition and Renovations — Fairfield District**

---

15. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
16. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
17. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities, and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
18. The property shall be developed generally as shown on the plan filed with the case, and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
19. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
20. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
21. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
22. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
23. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
24. Vehicles shall be parked only in approved and constructed parking spaces.
25. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
26. The easements for drainage and utilities as shown on approved plans shall be granted to the County in a form acceptable to the County Attorney prior to any occupancy permits being issued. The easement plats and any other required information shall be submitted to the County Real Property Agent at least sixty (60) days prior to requesting occupancy permits.
27. The right-of-way for widening of Azalea Avenue and Huntington Avenue as shown on approved plans shall be dedicated to the County prior to any occupancy permits being issued. The right-of-way dedication plat and any other required information shall be submitted to the Director of Real Property at least sixty (60) days prior to requesting occupancy permits.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

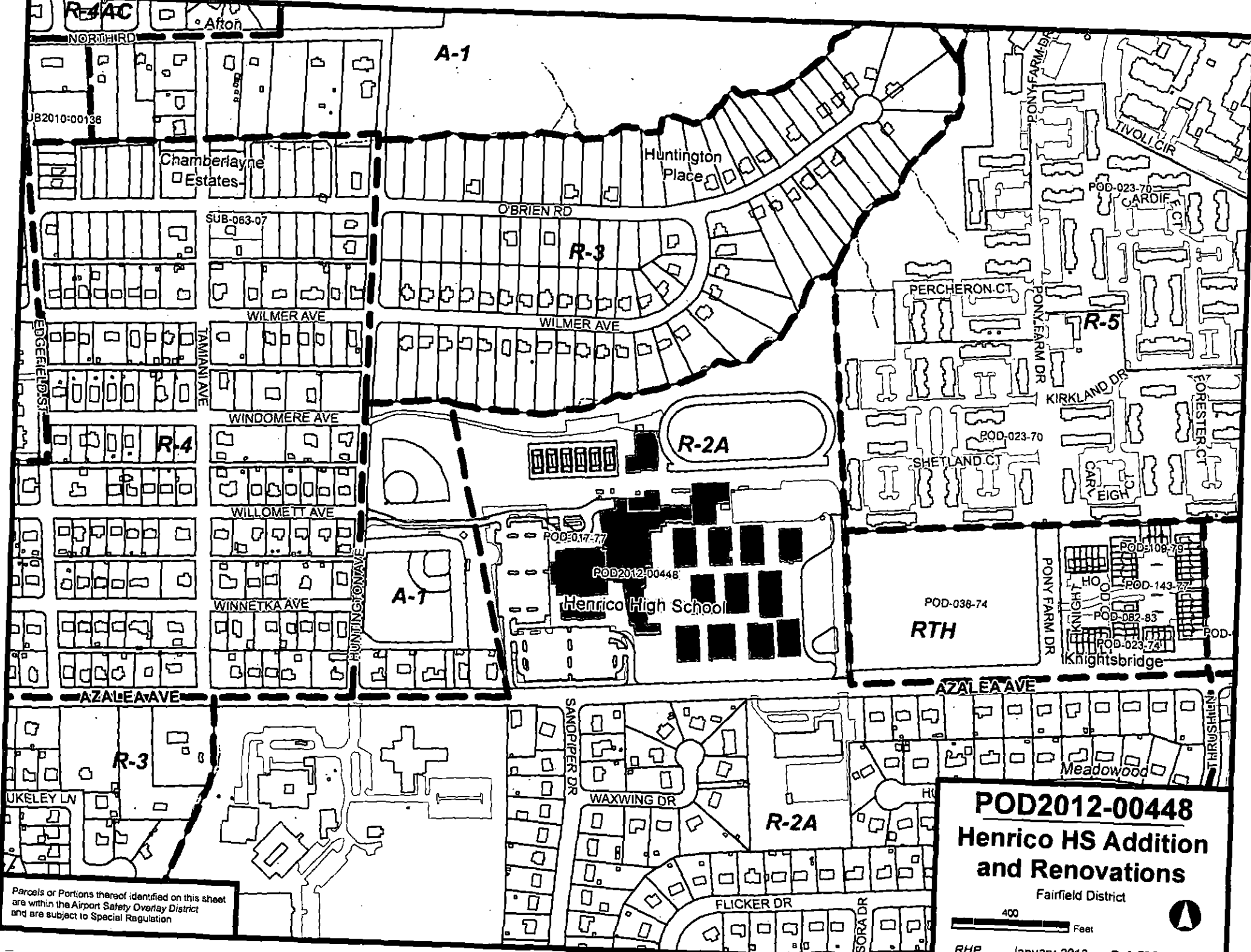
Agenda Item No. 39-13

Page No. 4 of 4

**Agenda Title: RESOLUTION — POD2012-00448 — Approval of a Plan of Development for Henrico High School  
Addition and Renovations — Fairfield District**

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**COMMENTS: The Director of Planning has reviewed the plans submitted by Timmons Group and Moseley Architects and recommends approval, and the County Manager concurs.**

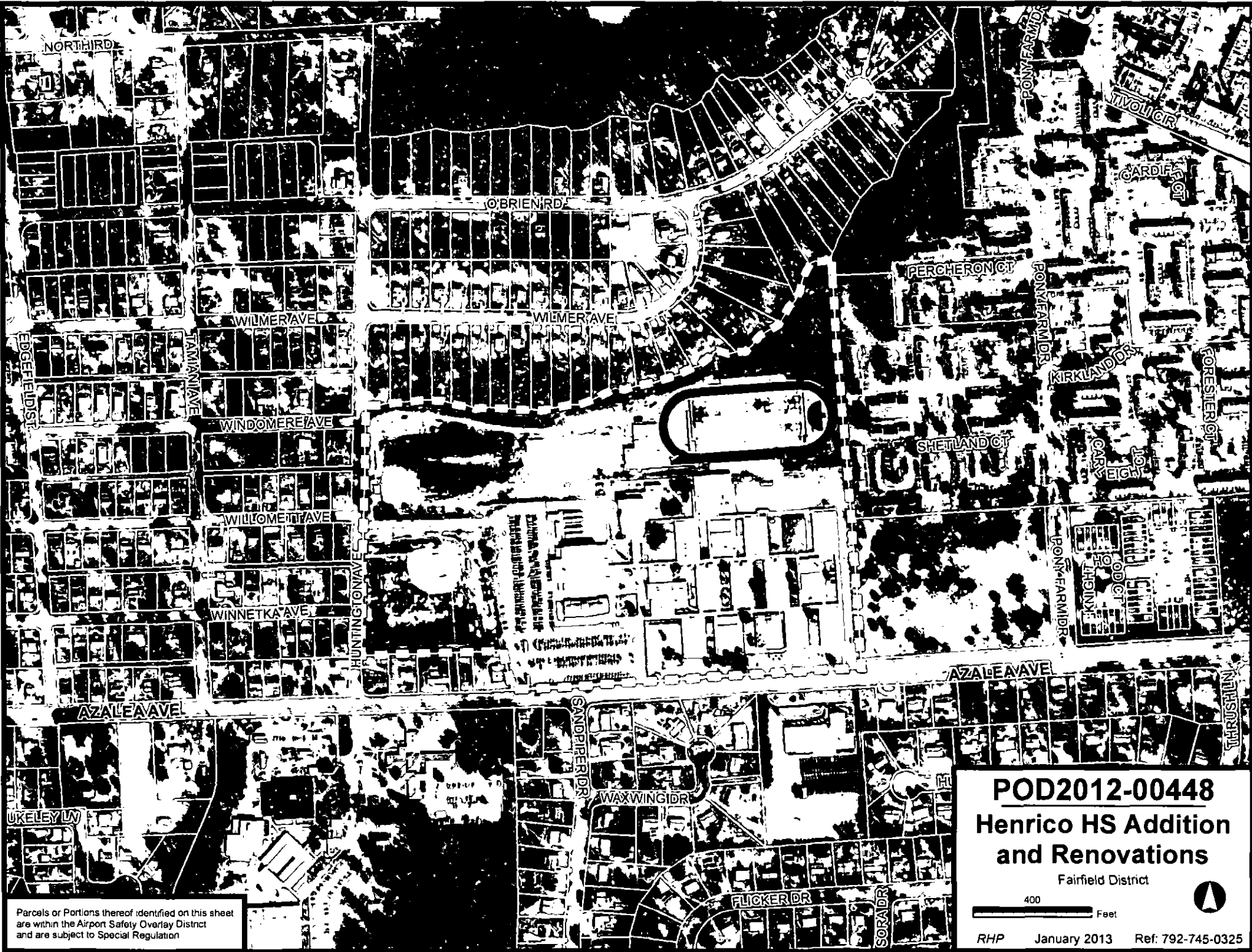


Parcels or Portions thereof identified on this sheet are within the Airport Safety Overlay District and are subject to Special Regulation

**POD2012-00448**  
**Henrico HS Addition and Renovations**  
 Fairfield District

400 Feet

RHP January 2013 Ref: 792-745-0325



Parcels or Portions thereof identified on this sheet are within the Airport Safety Overlay District and are subject to Special Regulation

**POD2012-00448**  
**Henrico HS Addition**  
**and Renovations**  
 Fairfield District

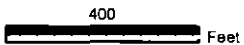
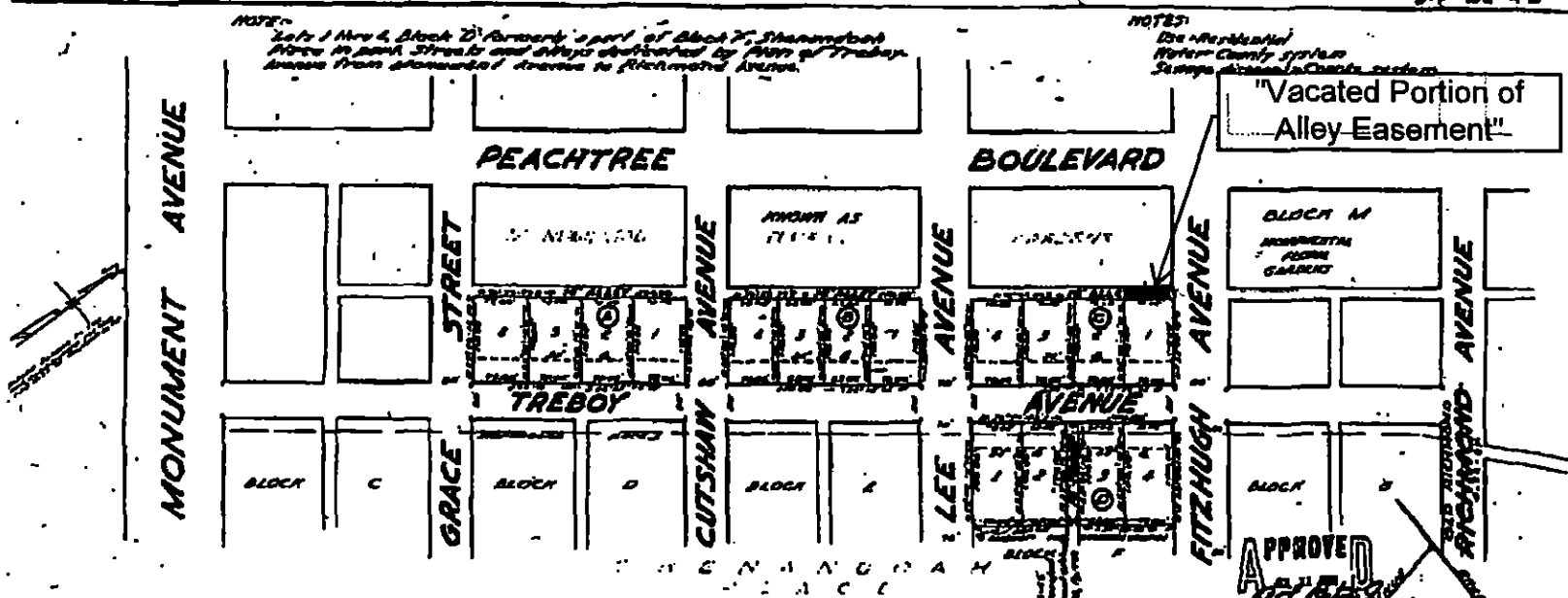






Exhibit "A"

94-82-49



NOTE:  
Lots 1 thru 4, Block 2 formerly a part of Block 7, Shenandoah  
Ave. in park streets and alleys dedicated by Plan of Treboy  
Avenue from Shenandoah Avenue to Fitzhugh Avenue.

NOTES:  
See Henric County  
Water County system  
Stamps shown in County records

"Vacated Portion of  
Alley Easement"

**SUBDIVISION CERTIFICATE:**  
The subdivision of the land shown on this plat designated as  
Treboy Avenue Subdivision is with the free consent and in  
accordance with the desires of the undersigned owners and in  
accordance with the desires of the undersigned owners and in  
accordance with the desires of the undersigned owners within the  
limits of this subdivision are of the width and extent shown  
on the plan. The alley easements are for surface and under-  
ground drainage and underground and overhead utilities. All  
alley easements are subject to the right of the County  
of Henrico and/or the City of Richmond, Virginia to establish  
alleys on said easements at any future date without cost  
for the property involved. There is no mortgage on this property.  
Given under our hands and seals this 12th day of May, 1935.

The C.F. Sauer Company by J. F. Travers  
State of Virginia Notary Public

I, J. F. Travers, a Notary Public in and for the State of Virginia  
in the County of Henrico do hereby certify that J. F. Travers,  
owner of the above described property, has acknowledged the same  
before me in my office at Richmond, Virginia,  
this 12th day of May, 1935.

J. F. Travers Notary Public  
My Commission expires on July 15, 1937

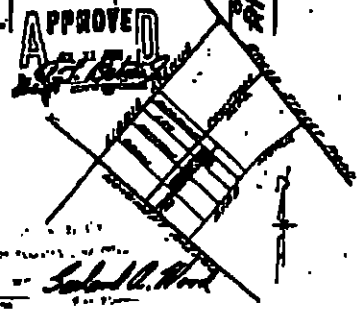
**ENGINEER'S CERTIFICATE:**  
To the best of my knowledge and belief and  
of the requirements set forth in the  
ordinances for approving plats of subdivisions  
for recordation in Henrico County, Virginia  
have been complied with.

All stones are to be set by Charles H. First  
and Associates as per plan of Treboy Avenue  
dated Jan. 12, 1935.

J. F. Travers  
Certified Surveyor

**SOUND OF TITLE:**  
The property embraced within the limits  
of this subdivision was conveyed in part to the  
C.F. Sauer Company by Henric County Realty Investment  
Corp. (dated dated Dec. 15, 1930 and recorded July 31, 1931)  
in D.B. 225-A, Page 369, and in part by Thomas Whittet &  
Thomas Whittet, trustees for certain beneficiaries  
named in a deed to them from Henry S. Powhatan  
& Wife, dated dated Sept. 20, 1935 and recorded  
Nov. 5, 1935 in D.B. 273-C, Page 644, Henrico County  
Circuit Court.

J. F. Travers  
Certified Surveyor

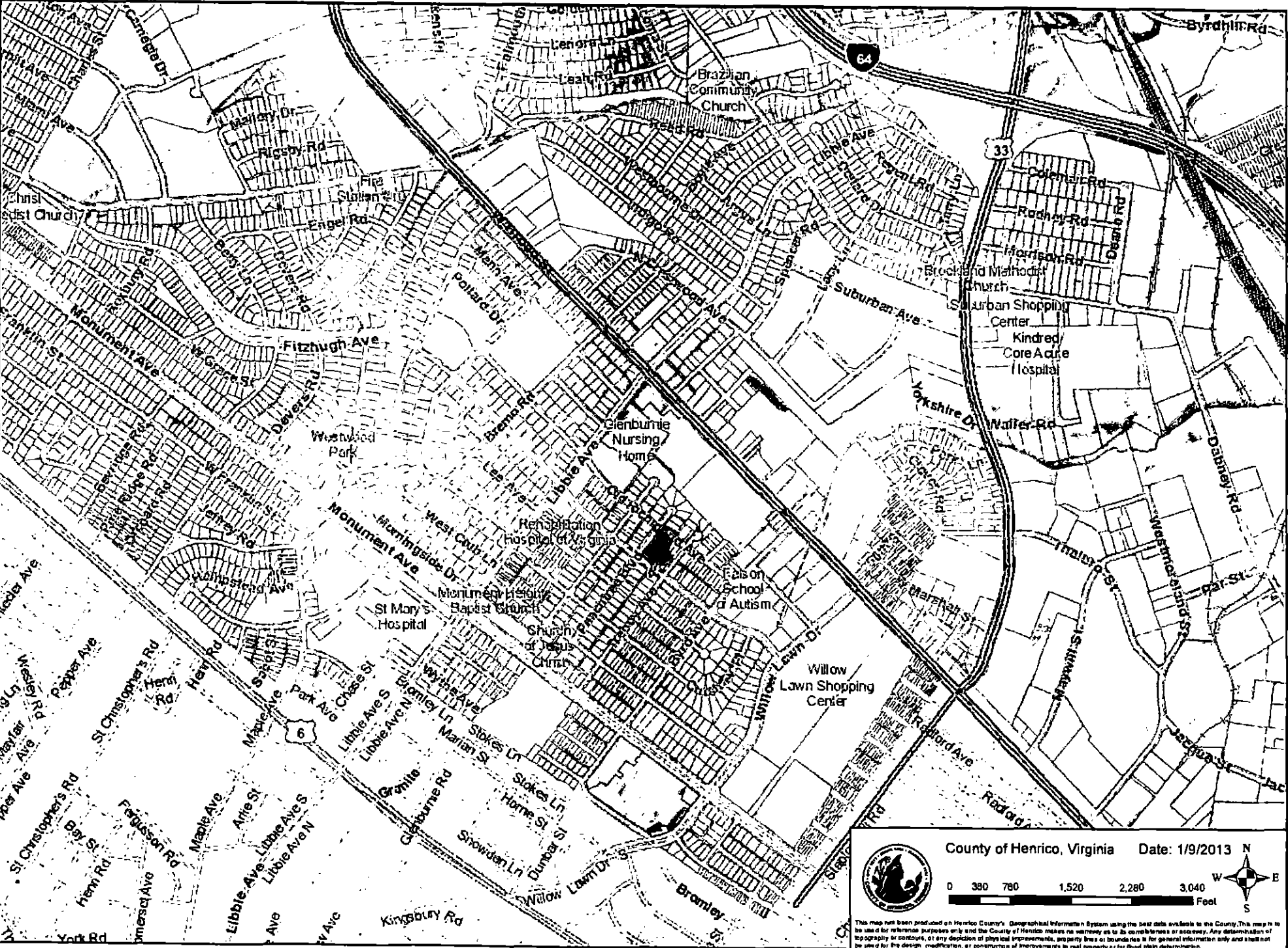


**TREBOY AVENUE  
SUBDIVISION**  
TUCKAHOE DISTRICT  
HENRICO COUNTY, VIRGINIA  
SCALE 1"=100' May 10, 1935

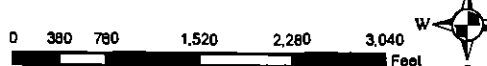
J. F. Travers  
Engineer & Surveyor  
Richmond, Virginia

PL 26 PAGE 18

# Vicinity Map-Vacation of Portion of Alley Esmt.



County of Henrico, Virginia Date: 1/9/2013

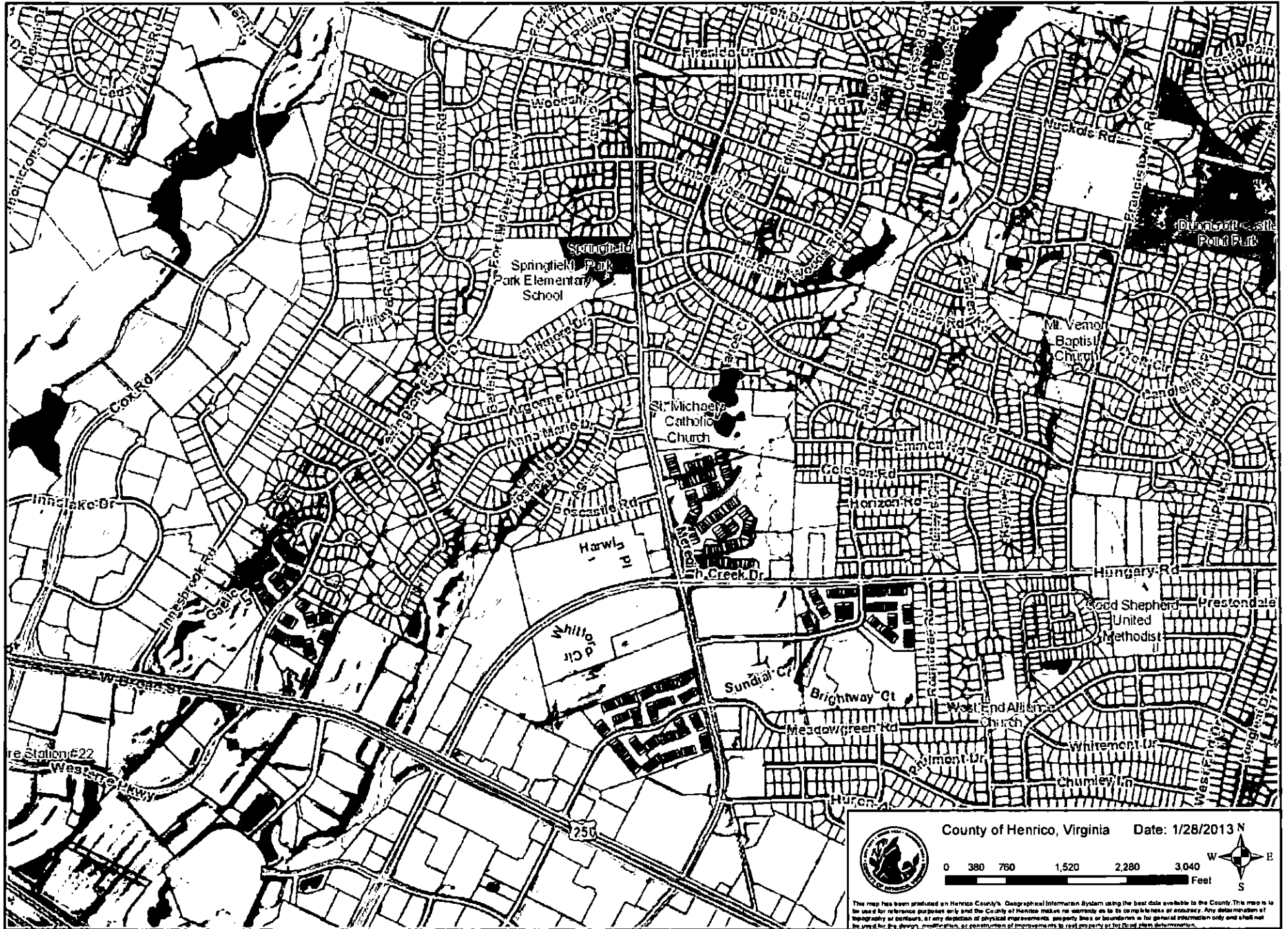


This map has been produced on Henrico County's Geographical Information System using the best data available to the County. This map is to be used for reference purposes only and the County of Henrico makes no warranty as to its completeness or accuracy. Any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to real property or for flood plain determination.





# Vicinity Map - St. Michael's Catholic Church



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **42-13**  
Page No. 1 of 1

Agenda Title **INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the FY 2012-13 Annual Fiscal Plan: February, 2013**

<p>For Clerk's Use Only:</p> <p align="center"><b>FEB 12 2013</b></p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>Nelson</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <u>APPROVED</u></p>	<table border="0"> <tr> <td></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> <td align="center"><b>OTHER</b></td> </tr> <tr> <td>Glover, R..</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Racbelc, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		<b>YES</b>	<b>NO</b>	<b>OTHER</b>	Glover, R..	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Racbelc, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>YES</b>	<b>NO</b>	<b>OTHER</b>																							
Glover, R..	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Racbelc, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated February 5, 2013 requesting amendments to the 2012-13 Annual Fiscal Plan; and,

**WHEREAS**, the County Manager listed by department, the purpose of the request, and the source of funding to support the proposed amendments.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on February 26, 2013, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, February 19, 2013.

**COMMENTS:** The Director of Finance recommends approval of this Board paper and the County Manager concurs.

By Agency Head *Ernie Walk*

By County Manager *[Signature]*

Routing:  
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Clerk, Board of Supervisors  
Date: \_\_\_\_\_

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR FEBRUARY, 2013

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department - 22 - Social Services

22301 - VIEW Program

1302 00000 - Purchase of Services \$ 399,551

The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$137,845 of State (34.5%) and \$199,776 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2012-13. The required 15.5% County match (\$61,930) will come from the fund balance in the General Fund, and is included in this \$399,551 amount. The total appropriation for this program in fiscal year 2012-13 will be \$1,618,849 after this addition.

22503 - Adoption Subsidy

1302 00000 - Purchase of Services 100,000

To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$50,000 of State and \$50,000 of Federal funds. The total appropriation for this program in fiscal year 2012-13 will be \$811,149 after this addition. No County matching funds are required.

22505 - Adult Services

1302 00000 - Purchase of Services 2,000

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$1,600 in Federal funding for fiscal year 2012-13 for the Adult Services program. The required 20% or \$400 of County matching funds will come from the fund balance in the General Fund, and is included in this \$2,000 total. This funding will be used to offset increased costs in the Adult Chore and Companion Services program.

22507 - Preventative Foster Care

1302 00000 - Purchase of Services 3,648

The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico, an additional \$18 of State and \$3,064 of Federal funds for the Family Preservation Program in fiscal year 2012-13. The required County match of \$566 will come from the fund balance in the General Fund, and is included in this \$3,648 amount.

Total Social Services

\$ 505,199

Total GENERAL FUND

\$ 505,199



FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grams - County

Department 07 - Juvenile Detention

07002 - Juvenile Detention Home

0000 05489 - CY2013 - JABG - Probation \$ 30,558

The Commonwealth of Virginia, Department of Criminal Justice Services (DCJS), has awarded the County of Henrico, a Federal Juvenile Accountability Block Gram (JABG) of \$27,503 for calendar year 2013. A County required match of 10% or \$3,055 of the total program, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund. Funds are to be used to provide Multisystemic Therapy services for chronic and/or serious juvenile offenders to be provided by existing staff at Henrico Mental Health facilities.

Department 12 - Police

12800 - Grants

0000 05113 - Domestic Violence Cell Phone Recycling \$ 66

To appropriate donations received from the private sector. Funding will be used to continue initiatives to combat domestic violence.

Department 13 - Fire

13113 - Emergency Planning and Safety

0000 05492 - FY2012 CERT \$ 13,000

To appropriate funding from the Virginia Department of Emergency Management for the FY2012 Community Emergency Response Team (CERT). These federal funds are pass-through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used for classroom instruction, CERT personnel training, program training materials and equipment, and advertisement of the program. No local match is required.

0000 00000 - FY12 VDEM SHSP 24,500

To appropriate funding from the Virginia Department of Emergency Management for the FY2012 State Homeland Security Program. These federal funds are pass-through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to purchase equipment to support the ability to mitigate hazardous material incidents within the Henrico VDEM regional area. No local match is required.

Total Fire \$ 37,500

Department 36 - Community Corrections Program

36002 - CCP - Pretrial \$ 2,100

0000 00000

36003 - CCP - Post trial 2,400

0000 00000 CCP Training Fund

To appropriate funding from the Virginia Department of Criminal Justice Services. These funds will be used to enhance training of pretrial service officers and probation officers within the Community Corrections Program. No local match is required.

36004 - CCP - Dmg Court

0000 05439 - Drug Court Enhancement Gram 44,741

The United States Office of Justice Programs, has awarded the County of Henrico, a Federal Grant of \$44,741, for calendar year 2013. In-kind contributions of staff salary and use of facilities, amounting to \$6,779, will support this program. Funds are to be used to provide enhanced services, including Moral Reconciliation Therapy, for program graduates to help them avoid relapse into drug use.

Total Community Corrections \$ 49,241

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 117,365

FUND 1113 - SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State

Department 05 - Commonwealth's Attorney

05001 - Commonwealth's Attorney

0000 00000 - Forfeitures - Commonwealth's Attorney - State \$ 7,356

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND \$ 124,721

Total OPERATING FUNDS \$ 629,920

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 31 - Public Utilities

31201 - Accounting

0000 06392 - Springfield Road Landfill - Transfer Station \$ 942,000

To appropriate additional funding for the design and construction of a transfer station at the Springfield Road Landfill. The design of the building footprint has been expanded to allow for increased tonnage capacity at the facility. The landfill is anticipated to reach capacity and be closed in mid-calendar year 2014. The transfer station needs to be in service prior to the landfill closure. The current appropriation for this project is \$2,500,000 and the revised budget would be \$3,442,000 after this appropriation. Funding is to be provided by Solid Waste fund balance.

**FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund**

Department 23 - Recreation and Parks

23101 - Director

0000 00000 - Varina Recreation Area

\$ 250,000

This amendment will provide funding of \$250,000 for improvements at the Varina Recreation Area, including the installation of new spectator bleachers and a scorer's booth/press box at the existing football field. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 28 - Public Works

28004 - Construction

0000 05491 Richmond Strikers Revised Entrance

\$ 20,000

To provide funding for improvements to the driveway from Strikers property onto the widened Shady Grove Road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Fund 2111 - Capital Initiatives Fund

\$ 270,000

Total CAPITAL PROJECTS FUND

\$ 1,212,000

Total Amendments/Appropriations

\$ 1,841,920



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 43-13  
Page no. 2 of 2

**Agenda Title: Resolution – Award of Construction Contract – HVAC Rooftop Unit  
Replacement – General District Courthouse – Brookland District**

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2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comments:** Funding to support the contract is available within the budget. The Director of General Services recommends approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No.  
Page no. 2 of 2

44-13

Agenda Title: **RESOLUTION - Award of Annual Contract for Engineering Services, Commissioning Agent**

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4. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

**Comments:** Funding to support the contract is available. The Director of General Services recommends approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **45-13**  
Page No. 1 of 1

**Agenda Title: RESOLUTION — Award of Construction Contract — Highland Springs Community Center Interior and Exterior Renovation — Varina District**

For Clerk's Use Only:

Date: **FEB 18 2013**

- Approved
- Denied
- Amended
- Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) Nelson Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Glover, R. .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, E.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**WHEREAS, the County received 18 bids on January 16, 2013 in response to IFB #12-9355-12JK, inclusive of Addendum No.1, for the Highland Springs Community Center Interior and Exterior Renovation, as follows:**

<u>Bidders</u>	<u>Base Bid Amount</u>
Tune & Toler, Inc.	\$118,900.00
Gibson Industrial, Inc.	\$157,007.00
Gulf Seaboard General Contractors, Inc.	\$158,000.00
Brooks & Co. General Contractors, Inc.	\$167,200.00
ARW Contracting, Inc.	\$168,000.00
Haley Builders, Inc.	\$168,500.00
Trad Construction & Trading, Inc.	\$174,000.00
RMT Construction, LLC	\$179,273.00
BFE Construction, Inc.	\$179,500.00
Athens Building Corporation	\$187,861.00
RGI General Contractors, Inc.	\$189,000.00
Daniel & Company, Inc.	\$189,000.00
Taylor Construction Services, Inc.	\$190,300.00
Virtexco Corporation	\$196,000.00
Suburban Remodeling Corp.	\$196,800.00
L & M Electric and Plumbing, LLC	\$225,000.00
Bayard Construction, LLC	\$228,628.00
Keys Ridge Construction Co., Inc.	\$232,000.00

By Agency Head  By County Manager

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **45-13**  
Page no. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Highland Springs Community Center Interior and Exterior Renovation — Varina District**

---

**WHEREAS**, after review and evaluation of all bids received, the County determined that Tune & Toler, Inc. is the lowest responsive and responsible bidder with a bid of \$118,900.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Highland Springs Community Center Interior and Exterior Renovation is awarded to Tune & Toler, Inc. the lowest responsive and responsible bidder, in the amount of \$118,900.00, pursuant to IFB #12-9355-12JK, inclusive of Addendum No. 1, and the bid submitted by Tune & Toler, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comment:** Funding to support the contract is available within the Recreation & Parks project budget. The Directors of Recreation & Parks, General Services, and Community Revitalization recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 44-13  
Page No. 1 of 2

**Agenda Title: Resolution — Signatory Authority — Amendment to Contract for Engineering Design Services for Three Chopt Road from 1,055 Feet West of Barrington Hills Drive to 1,000 Feet East of Gaskins Road — County Project #2110.50701.28004.00607 — Three Chopt District**

For Clerk's Use Only: <b>Date: FEB 12 2013</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center">/</td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">/</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">/</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">/</td> <td></td> <td></td> </tr> <tr> <td>Thornton, E.</td> <td align="center">/</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Glover, R.	/			Kaechele, D.	/			Nelson, T.	/			O'Bannon, P.	/			Thornton, E.	/		
	YES	NO	OTHER																							
Glover, R.	/																									
Kaechele, D.	/																									
Nelson, T.	/																									
O'Bannon, P.	/																									
Thornton, E.	/																									

WHEREAS, on January 25, 2005, the Board of Supervisors approved a contract with Earth Tech (now known as AECOM) for a total fixed lump sum fee of \$1,495,047.68 for the preparation of design and construction plans for Three Chopt Road from Barrington Hills Drive to 1,000 feet east of Gaskins Road; and,



WHEREAS, on June 10, 2008, the Board approved a contract amendment for a total fixed lump sum fee of \$196,789.70 to extend the western boundary of the project approximately 1,245 feet to its new western terminus of approximately 1,055 feet west of Barrington Hills Drive to better transition into existing improvements; and,

WHEREAS, on July 27, 2010, the Board approved a contract amendment for a total fixed lump sum fee of \$137,325.01 to incorporate site and utility improvements due to private development along the corridor, to conduct hydraulic studies of the Stoney Run tributary crossing that were not required at time of the original contract, and to collect additional pavement cores to better evaluate the structural integrity of existing pavement; and,

WHEREAS, additional work is required to comply with new VDOT noise study regulations; and,

WHEREAS, AECOM and the Department of Public Works have negotiated a fixed lump sum fee for the additional design work for an additional amount of \$52,771.66.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves an amendment to the contract with AECOM for additional engineering design services for Three Chopt Road for an additional total fixed lump sum amount of \$52,771.66.

By Agency Head  By County Manager 

Routing:  
 Yellow to: \_\_\_\_\_  
 Copy to: \_\_\_\_\_  
 Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **46-13**  
Page No. 2 of 2

**Agenda Title: Resolution — Signatory Authority — Amendment to Contract for Engineering Design Services for Three Chopt Road from 1,055 Feet West of Barrington Hills Drive to 1,000 Feet East of Gaskins — County Project #2110.50701.28004.00607 — Three Chopt District**

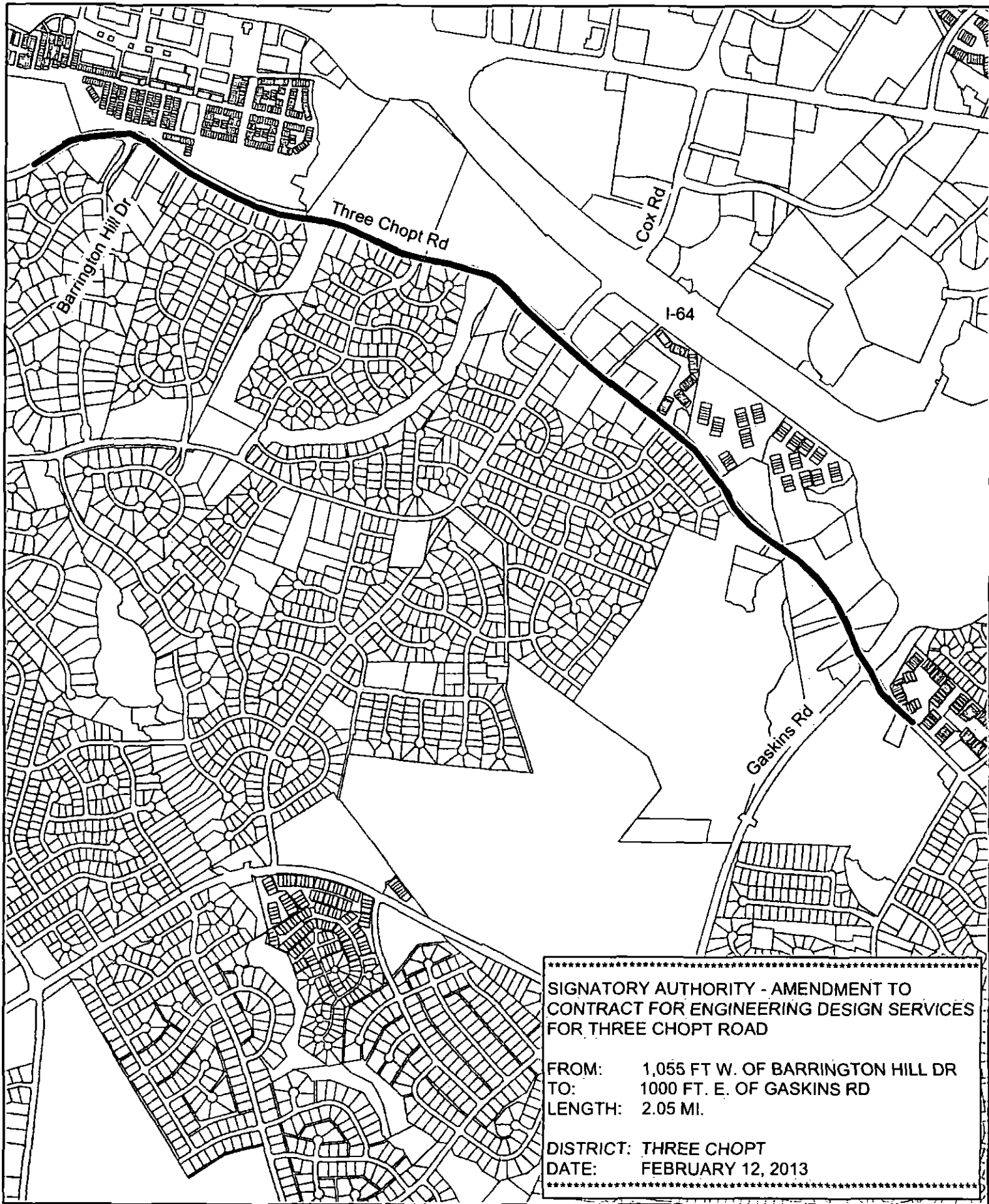
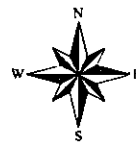
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**BE IT FURTHER RESOLVED** that the County Manager is hereby authorized to execute the amendment, in a form approved by the County Attorney, and any necessary change orders within funds available.

**COMMENTS:** The funds for this amendment will be provided from the Capital Projects Fund, Project #2110.50701.28004.00607 (formerly Project #556126-701-245-00). 100% of project costs will be reimbursed by VDOT, 80% from Federal Regional Surface Transportation Program (RSTP) Funds and 20% from State match funds. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



# THREE CHOPT ROAD



\*\*\*\*\*  
SIGNATORY AUTHORITY - AMENDMENT TO  
CONTRACT FOR ENGINEERING DESIGN SERVICES  
FOR THREE CHOPT ROAD

FROM: 1,055 FT. W. OF BARRINGTON HILL DR  
TO: 1000 FT. E. OF GASKINS RD  
LENGTH: 2.05 MI.

DISTRICT: THREE CHOPT  
DATE: FEBRUARY 12, 2013  
\*\*\*\*\*