

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
October 11, 2011

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, October 11, 2011 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Frank J. Thornton, Chairman, Fairfield District  
Richard W. Glover, Vice Chairman, Brookland District  
James B. Donati, Jr., Varina District  
David A. Kaechele, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Angela N. Harper, FAICP, Deputy County Manager for Special Services  
Leon T. Johnson, Ph.D., Deputy County Manager for Administration  
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:03 p.m.

Mr. Thornton led recitation of the Pledge of Allegiance.

Reverend Travis Branch, Chaplain for Gospel Jail Ministry, delivered the invocation.

Mr. Glover asked the Board for a correction to the draft minutes of the September 27, 2011 regular meeting prior to adoption. He noted that for item 216-11 on page four, the minutes should read "On motion of Mr. Glover...". The words "motion of" were inadvertently omitted in the draft.

On motion of Mr. Kaechele, seconded by Mr. Glover, the Board approved the minutes of the September 27, 2011 Regular and Special Meetings to reflect the correction requested by Mr. Glover.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

### **MANAGER'S COMMENTS**

For the third time in four years, Henrico County's general government has earned Green Government Certification in the Virginia Municipal League's (VML) Green Government Challenge for implementing specific environmental policies and practical actions that reduce carbon emissions. Mrs. O'Bannon accepted the 2011 award on behalf of the Board of Supervisors on October 4 during the VML Annual Conference in Henrico County. Jerry Walker, Energy Manager for the Department of General Services' Facilities Management Section, is a charter member of VML's Go Green Virginia Advisory Committee. Mr. Walker and the Department of General Services, directed by Chris Winstead, worked with other County agencies in helping Henrico become a certified green government.

The Planning Department has received the Governor's Technology Award for its Online Development Review Comment System under the submission category "Innovative Use of Technology in Economic Development." Secretary of Technology Jim Duffey and Chief Information Officer Sam Nixon presented the award at the Commonwealth of Virginia Information Technology Symposium (COVITS) held on September 26 in Henrico County. The following employees were directly involved in developing the system, which enhances the way the County communicates with customers by adding transparency to the development review process and the ability to review comments on pending projects online: Tom Owdom, Director of Information Technology; Joe Emerson, Director of Planning; Sam Gupta, Project Manager for the Department of Technology; Leonard Harris, Web Developer for the Department of Information Technology; Jon Steele, Geographic Information Systems (GIS) Manager for the Department of Planning; and Tony Greulich, County Planner.

Officer Robert Lehmann, a member of the Division of Police's Driving Under the Influence (DUI) Saturation Patrol Team, was recently recognized at a special Mothers Against Drunk Driving (MADD) awards banquet for his efforts during calendar year 2010 with regard to detection and arrest of drunk drivers. Within this 12-month time period, Officer Lehmann arrested and removed 62 drunk drivers from Henrico County streets and worked four sobriety checkpoints. He has been the top producer for DUI arrests in the Division of Police for the past two years. Police Chief Doug Middleton and Assistant Chief Fred Bolling joined Officer Lehmann in representing the Division in receiving this recognition.

The Division of Police participates annually in the Law Enforcement Challenge competition, also known as the "Chief's Challenge," which is sponsored by the Virginia Association of Chiefs of Police (VACP) and International Association of Chiefs of Police (IACP). The program is designed to strengthen and support traffic enforcement statewide and nationwide and primarily targets three major traffic safety priorities – occupant protections, speeding, and impaired driving. In the VACP competition for the most recent year, the Division won first place in the Commonwealth among departments of similar size and was also recognized with a

special category award for "Speed Awareness." In the most recent IACP competition, the Division placed second in the nation among departments of similar size. This is the seventh straight year that the Division has placed first in the state competition and either second or third in the national competition. The following Division personnel worked on the award: Lt. Anthony Gordon, Officers Robert Gibson and Shawn Kopelove, Sgt. Kenneth Burnett, and Crystal Delk, Publication and Media Specialist. Chief Middleton and Assistant Chief Steve Alloway joined them in representing the Division in receiving this recognition.

The Division of Police placed second among central Virginia law enforcement agencies in the Operation HEATWAVE competition and received an award for its auto theft prevention efforts during fiscal year 2010-11. Within this 12-month time period, the Division offered auto theft prevention information to over 1,100 citizens at the Fair Oaks substation and Public Safety Building. In addition, the Division sponsored a vehicle identification number (VIN) cloning seminar for 32 investigators from around the state and the Auto Theft Unit conducted a surveillance operation of four local scrap yards to gain intelligence on the sale of scrapped vehicles and component parts. Detective John Gregg, Jr. and David Monticelli worked on the award. The following Division personnel joined Detective Gregg and Monticelli in representing the Division in receiving this recognition: Chief Middleton, Assistant Chief Jim Fitzgerald, Capt. Jan Stem, and Sgt. Richard Hausler.

### **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon commended Art Petrini, Director of Public Utilities, and his department for doing an excellent job in repairing a recent water main break on Ridge Road. She received many compliments from citizens in that area of the County regarding the department's work and cleanup efforts.

Mrs. O'Bannon offered information on the County's next 400<sup>th</sup> anniversary hosted event, the Henrico Harvest Festival, which will be held on October 15 at Meadow Farm.

Mr. Donati expressed appreciation to the Division of Fire for the professionalism and courtesy shown to his wife and family at the scene of a fire on his property that resulted in the loss of a home.

Mr. Thornton thanked Henrico citizens, his colleagues on the Board, Mr. Hazelett, and the Division of Recreation and Parks for their support of the new Eastern Henrico Recreation Center, a full-service facility which was opened to the public on October 8. He noted that the idea for this facility originated in a letter he received 13 years ago from a tenth grade student at Highland Springs High School.

Mr. Thornton recognized the following Boy Scouts from Troop 418, sponsored by St. Stephen's Episcopal Church, who were observing the meeting to fulfill a requirement for the Citizenship in the Community Merit Badge: Lea Booth, Buck Kirtland, Kameron Miller, Christian Moore, Boyd Pete, and John Woolley. Joining them was the troop's Assistant Scoutmaster, Massey Whorley.

## RECOGNITION OF NEWS MEDIA

No media representatives were present.

## PRESENTATIONS

Mr. Glover presented a proclamation recognizing October 9 – 15, 2011 as Energy Conservation Awareness Week. Mr. Walker accepted the proclamation and was joined by Mr. Winstead.

Mr. Thornton presented a proclamation recognizing October 9 – 15, 2011 as Fire Prevention Week. Accepting the proclamation was Chief Fire Marshall David Seay. Joining him from the Division of Fire were Fire Chief Ed Smith and Deputy Fire Marshals Butch Jones and Chris Buehren.

## PUBLIC HEARING – REZONING CASE

225-11 Shurm Construction Inc.: Request to amend proffered conditions accepted  
C-14C-11 with Rezoning Cases C-78C-05 and C-36C-07 on Parcel 803-696-9576  
Varina located between the south line of Harmony Avenue approximately 90' west of  
its intersection with Woodside Street and the northern terminus of Woodside  
Street approximately 155' north of Woodside Court.

Joe Emerson, Director of Planning, responded to a question from Mr. Donati.

The following citizens addressed the Board during the public hearing:

- Eustace L. Haley, a resident of 1371 Harmony Avenue, expressed concerns regarding the current condition of Hickory Avenue and the proposed cut through of Woodside Street from Hickory Avenue to Harmony Avenue.
- Shirley Parker, a resident of Woodside Street in the Village at Olde Colony, voiced opposition to the proposed cut through of Woodside Street.

Tim Foster, Director of Public Works, responded to questions from the speakers, Mr. Hazelett, and Mr. Donati. He reviewed the County's plans for future improvements to Woodside Street and Hickory Avenue as development occurs in that area. Mr. Foster agreed to have his road maintenance staff and the Virginia Department of Transportation (VDOT) look into existing drainage problems on Woodside Street.

- Mr. Haley addressed the Board again and asked for clarification of how Henrico County and VDOT road specifications differ. He reiterated concerns about the amount of traffic from the proposed development that will be accessing Hickory Avenue.

In response to a further question from Mr. Donati, Mr. Foster and Mr. Hazelett reviewed right-of-way concerns associated with the proposed development.

- Charles Hargrove, a Woodside Street property owner, noted that his house was not identified on the zoning maps presented with this case.

Mr. Donati requested a 30-day deferral of this case in order to get more clarity on some of the issues, especially those pertaining to drainage.

On motion of Mr. Donati, seconded by Mr. Glover, the Board deferred this item to November 9, 2011.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

### **PUBLIC HEARING – OTHER ITEM**

226-11 Resolution – Signatory Authority – Conveyance of Real Estate for Brook Road Improvements – Fairfield District.

Jon Tracy, Director of Real Property, and Mr. Hazelett responded to a question from Mrs. O'Bannon.

No one from the Board spoke in opposition to this resolution.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

### **PUBLIC COMMENTS**

Mr. Hazelett noted that the Board may consider moving public comments to the end of the meeting if there are speakers who will exceed the five-minute time limit. Jim Conway asked to be granted this privilege in addressing the Board.

On motion of Mr. Glover, seconded by Mr. Donati, the Board agreed to move Mr. Conway's comments to the end of the meeting.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

### GENERAL AGENDA

227-11 Resolution – Authorization to Accept Federal Grant Funding from the 2010 Citizen Corps Program and State Homeland Security Program.

*On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.*

228-11 Resolution - SIA-01-11 - Nuckols Road Electric Substation - Substantially in Accord with the Comprehensive Plan - Three Chopt District.

Mr. Emerson narrated a slide presentation on this item. He reviewed the site features, zoning classification, landscape plan, and 2026 land use plan for the subject property and proposed substation. Mr. Emerson responded to questions from Mr. Kaechele. Mr. Emerson concurred with Mr. Kaechele that there had been on-site meetings with the neighborhood to discuss this case and that Dominion Virginia Power representatives had been cooperative and accessible. Mr. Emerson noted that this property is a gateway to the northwest quadrant of the County and that the County wants to see future office development at this site.

*On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.*

229-11 Resolution - Signatory Authority - Lease – Department of Mental Health & Developmental Services – 2010 Bremo Road – Brookland District.

*On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.*

230-11 Resolution - Signatory Authority - Lease - Capital Region Workforce Partnership - 121 Cedar Fork Road - Fairfield District.

Ms. Key-Tiller responded to questions from Mr. Donati and Mr. Hazelett.

*On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.*

Ms. Key-Tiller responded to an additional question from Mr. Donati relating to the agenda item just approved by the Board.

231-11 Resolution – Signatory Authority – Lease Amendment – West Broad Village – Division of Police – Three Chopt District.

Mr. Tracy responded to a question from Mr. Kaechele.

On motion of Mr. Kaechele, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

232-11 Resolution - Award of Contract for Architectural and Engineering Services - Twin Hickory Park - Three Chopt District.

Neil Luther, Director of Recreation and Parks, responded to questions from Mr. Kaechele.

On motion of Mr. Kaechele, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

233-11 Resolution - Award of Construction Contract - Dartmouth Avenue and Horsepen Road Area Water Main Replacement - Tuckahoe and Brookland Districts.

On motion of Mr. Glover, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

234-11 Resolution – Award of Construction Contract – Skipwith Elementary School Stream Restoration Project.

Mr. Foster introduced two members of his staff who were in the audience, Environmental Services Division Engineer John Newton and new Assistant Director of Public Works Steve Yob.

On motion of Mrs. O’Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

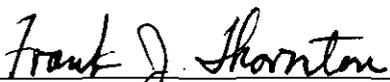
On motion of Mrs. O’Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved adding to the agenda a resolution numbered 235-11 and titled “Resolution – Resignation of Member – Parks and Recreation Advisory Commission and Richmond Area Metropolitan Planning Organization Citizens Transportation Advisory Committee” – see attached resolution.

On motion of Mrs. O’Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

**PUBLIC COMMENTS (continued)**

Mr. Conway, a former Department of Public Utilities employee who retired from the County in 1998, commented that Henrico is the best-run county in Virginia and praised each member of the Board and Mr. Hazelett individually for the job they have done in recent decades while the County has prospered and grown.

There being no further business, the meeting was adjourned at 8:33 p.m.

  
\_\_\_\_\_  
Chairman, Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **ENERGY CONSERVATION AWARENESS WEEK**

**OCTOBER 9 – 15, 2011**

WHEREAS, the United States Department of Energy promotes the national observance of Energy Awareness Month each year during the month of October through the Federal Emergency Management Program; and

WHEREAS, the theme of this year's observance is *Turn Words into Action*; and

WHEREAS, energy efficiency and environmental sustainability are important to the County of Henrico; and

WHEREAS, sustainable practices reduce green house gases and air pollution; and

WHEREAS, the County's Board of Supervisors and staff are committed to making energy resources available and affordable to our citizens; and

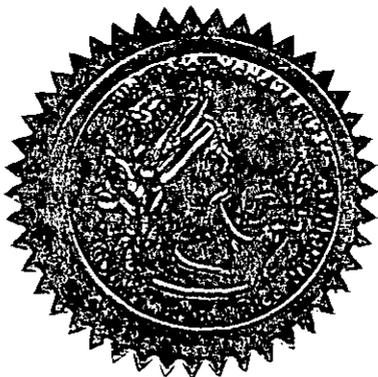
WHEREAS, the Board is also committed to making positive changes in our energy culture through sustainable strategies such as Leadership in Energy and Environmental Design (LEED) certification; and

WHEREAS, the County is proud to join nationwide and statewide efforts to promote energy efficiency and environmental stewardship by conducting facility energy audits and holding an annual energy symposium, and

WHEREAS, County employees and Henrico citizens can do their part by properly managing energy in their everyday operations; and

WHEREAS, the County will be hosting its eight annual Energy Symposium for General Government on October 13, 2011 at the Government Center.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia hereby recognizes October 9 – 15, 2011 as Energy Conservation Awareness Week and encourages all Henrico residents and County employees to reduce their energy use and conserve our beautiful environment.



*Frank J. Thornton*  
Frank J. Thornton, Chairman  
Board of Supervisors

*Barry R. Lawrence*  
Barry R. Lawrence, Clerk  
October 11, 2011

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **FIRE PREVENTION WEEK**

**OCTOBER 9 – 15, 2011**

**WHEREAS**, fire losses in Henrico County, the Commonwealth of Virginia, and across the nation have improved but still remain unacceptably high, thereby necessitating improved fire prevention measures; and

**WHEREAS**, the needless loss of lives and property as a result of fire can be significantly reduced or eliminated by individual and community fire prevention programs; and

**WHEREAS**, most fires are both predictable and preventable if individuals are knowledgeable about fire prevention and safety; and

**WHEREAS**, the Henrico County Division of Fire and other local public agencies can ensure a successful fight against those conditions that cause fire; and

**WHEREAS**, each citizen is capable of providing a fire-safe place within the County in which to live, work, and attend school by eliminating those fire hazards that cause the loss of life and property.

**WHEREAS**, the 2011 Fire Prevention Week theme, "It's Fire Prevention Week: Protect Your Family from Fire," highlights efforts by public safety officials and citizens to help make homes, work places, and schools safer places to live, work, and learn.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia hereby recognizes October 9 – 15, 2011 as Fire Prevention Week and calls this observance to the attention of all Henrico citizens.



*Frank J. Thornton*

Frank J. Thornton, Chairman  
Board of Supervisors

*Barry R. Lawrence*

Barry R. Lawrence, Clerk

October 11, 2011



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 226-11

Page No. 1 of 1

**Agenda Title**      **RESOLUTION – Signatory Authority – Conveyance of Real Estate for Brook Road Improvements – Fairfield District**

<p><b>For Clerk's Use Only:</b></p> <p>Date: <u>Oct 11 2011</u></p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Glover</u>      Seconded by (1) <u>Donati</u></p> <p>(2) _____      (2) _____</p> <p>REMARKS:</p> <p align="center"><b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> <td align="center"><b>OTHER</b></td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannoa, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		<b>YES</b>	<b>NO</b>	<b>OTHER</b>	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannoa, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Virginia Department of Transportation ("VDOT") owns and maintains Brook Road in the County; and,

WHEREAS, VDOT has declared that a public necessity exists to reconstruct, improve and widen Brook Road from Villa Park Drive to Parham Road as a part of State Highway Project 0001-043-R18, RW-201; and,

WHEREAS, VDOT has requested the County to convey two parcels, containing 0.181 acre and 0.0857 acre, respectively, to VDOT for the project; and,

WHEREAS, the project will benefit the citizens of the County; and,

WHEREAS, this resolution was advertised pursuant to Va. Code § 15.2-1813, and the Board held a public hearing on October 11, 2011 pursuant to Va. Code § 15.2-1800.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute two deeds in a form approved by the County Attorney, the first deed conveying all interest of the County in 0.181 acre shown as Parcel 008 and outlined in orange on the attached Exhibit "A" and the second deed conveying all interest of the County in 0.0857 acre shown as Parcel 006 and outlined in red on the attached Exhibit "B."

Comments: The Directors of Public Utilities, Public Works, Planning and Real Property recommend approval of this Board paper; the County Manager concurs.

By Agency Head *[Signature]*      By County Manager *[Signature]*

Routing:  
Yellow to: Real Property  
Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors  
Date: \_\_\_\_\_

1/21/2014  
10:29 AM

DATE PLOTTED  
1/21/2014 10:29 AM

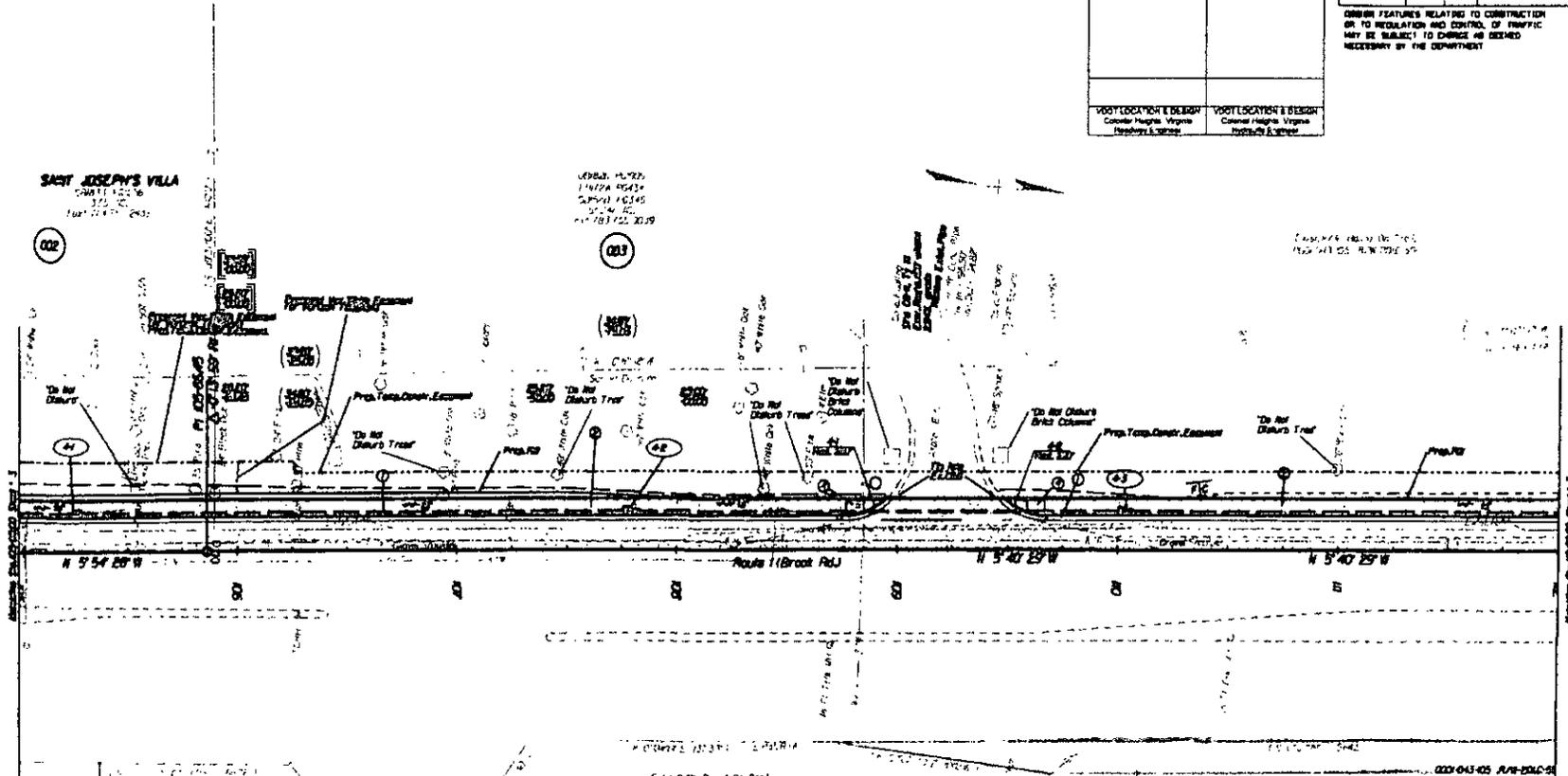
PROJECT MANAGER: **Yusef El-Hadi**  
 SURVEYED BY: **Derek Brown, KYLE BROWN**  
 DESIGN SUPERVISED BY: **Walter Scott, El-Hadi**  
 CHECKED BY: **El-Hadi, Scott, El-Hadi**

# EXHIBIT "A"

COUNTY	STATE	ROUTE	PROJECT	SHEET NO.
	VA	1	0001-043-R18 R/W 2012-501	4

OTHER FEATURES RELATED TO CONSTRUCTION OR TO REGULATION AND CONTROL OF TRAFFIC MAY BE SUBJECT TO CHANGE AS DEEMED NECESSARY BY THE DEPARTMENT.

PROJECT LOCATION & DESIGN	PROJECT LOCATION & DESIGN
Conover, Virginia Henderson, Virginia	Conover, Virginia Henderson, Virginia



Exist. R/W Based On Proj.  
0001-043-005 R/W-2012-501

COUNTY OF HENRICO

- Discontinuity of Ownership
- Discontinuity of Easement and/or Utility and Overlay
- Discontinuity of Parcel
- Discontinuity of Possession
- Discontinuity of Construction Utility in Date
- Discontinuity of Construction Utility in File

100 = Planning in accordance with all other related utility easement encumbrances.  
 200 = Planning in accordance with all other related utility easement encumbrances.

- ① 5/4 CD-6 Plans
- ② Hydraulic Concrete Culvert Structure - 4' diam. Round
- ③ 5/4 CD-22 Plans

REFERENCES	
PROFILES, DETAIL & DRAINAGE DESCRIPTION SHEETS, ETC.	
Mainline Profile	4A
Drainage Descr.	2B
Typical Section Sheet	2
Exist. Drainage Descr.	4F
Entry Profile	4A
Curb Detail Sheet	2C



PROJECT: 0001-043-R18  
SHEET NO.: 4

# EXHIBIT "A"

10-20  
4623 20

Drawn by J. J. J. J.

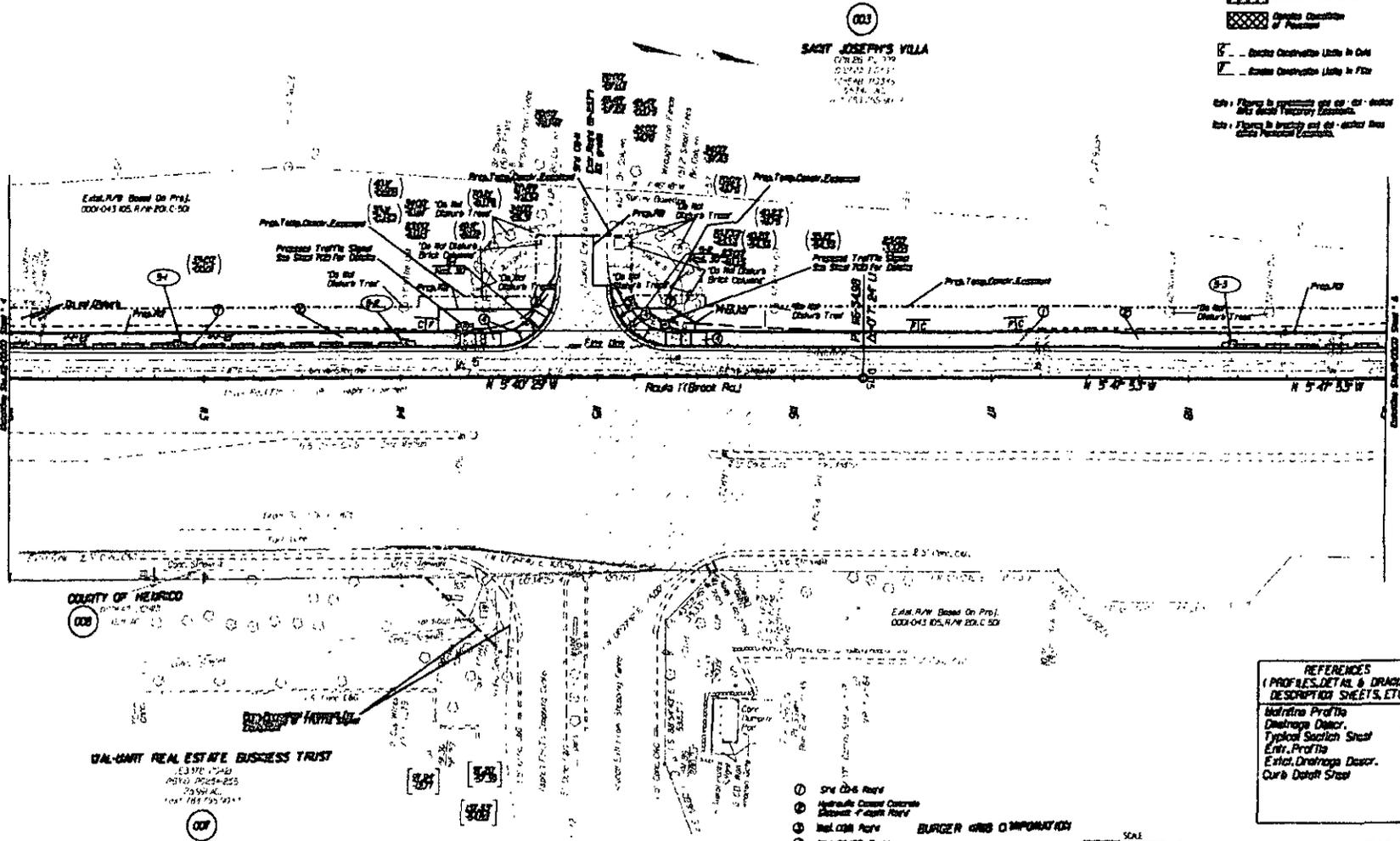
PROJECT MANAGED BY **BRUNNEN**  
 DESIGNED BY **BRUNNEN**  
 CHECKED BY **BRUNNEN**  
 APPROVED BY **BRUNNEN**

SCALE	DATE		SHEET NO.
	DATE	PROJECT	
	VA	000-043-R08, RW201501	5

DESIGN FEATURES RELATED TO REGULATION AND CONTROL OF TRAFFIC MAY BE SUBJECT TO CHANGE AS DEEMED NECESSARY BY THE CONTRACTOR

- Concrete Barrier and/or Safety and Overlay
- Concrete Bar Footprint
- Concrete P. Class, Sloped
- Concrete Classification of Pavement
- Concrete Observation Utility in Field
- Concrete Construction Utility in Field

Note: Figures in parentheses and on - off - section are not necessarily sequential.  
 Note: Figures in brackets and on - off - section are not necessarily sequential.



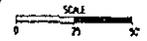
COUNTY OF MEXICO  
 000

VAL-UNIT REAL ESTATE BUSINESS TRUST  
 007

SANT JOSEPH'S VILLA  
 003

REFERENCES	
PROFILES, DETAILS & DRAINAGE DESCRIPTION SHEETS, ETC.	
Waterline Profile	S4
Drainage Descr.	S5
Typical Section Sheet	S6
Entr. Profile	S7
Exit, Drainage Descr.	S8
Curb Detail Sheet	S9

- ① 5% CH-2B Road
  - ② Hydraulic Concrete Channel
  - ③ 10% CH-2B Road
  - ④ 10% CH-2B Road
  - ⑤ 5% CH-2B Road
- BURGER AND COMPANY



PROJECT	SHEET NO.
000-043-R08	5







COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 228-11

Page No. 2 of 2

Agenda Title: **RESOLUTION — SIA-01-11 — Nuckols Road Electric Substation —  
Substantially in Accord with the Comprehensive Plan — Three Chopt District**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that the proposed Nuckols Road Electric Substation is approved as being substantially in accord with the County's Comprehensive Plan.

Comments: The Director of Planning concurs with the findings of the Planning Commission that the proposed Nuckols Road Electric Substation is "substantially in accord" with the Plan and recommends approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 229-11  
Page No. \_\_\_\_\_  
1 of 1

Agenda Title **RESOLUTION — Signatory Authority — Lease — Department of Mental Health & Developmental Services — 2010 Bremono Road — Brookland District**

<p>For Clerk's Use Only:</p> <p>Date <u>OCT 11 2011</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p align="center"><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the Department of Mental Health & Developmental Services desires to lease approximately 9,916 sq. ft. of office space in the Richmond Medical Park at 2010 Bremono Road for its outpatient behavioral health and developmental services; and,

WHEREAS, Saturn Ventures, L.C. is willing to lease the space for a five-year term commencing November 1, 2011 at the initial annual rental rate of \$141,303 and thereafter increasing 2.5% for each year of the term and the optional three-year renewal term as provided under the terms of the lease; and,

WHEREAS, the lease provides that in addition to the rent the County will pay up to \$75,000.00 for space improvements related to the County's use.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is hereby authorized to execute a lease agreement as described above and in a form approved by the County Attorney.

Comments: The Directors of Mental Health & Developmental Services and Real Property recommend approval of this paper; the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Routing: Yellow to: Real Property

Certified: A Copy Teste: \_\_\_\_\_

Copy to: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 230-11  
Page No. 1 of 1

Agenda Title **RESOLUTION — Signatory Authority — Lease — Capital Region Workforce Partnership — 121 Cedar Fork Road — Fairfield District**

<p>For Clerk's Use Only:</p> <p><b>OCT 11 2011</b></p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Glover</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> <td align="center"><b>OTHER</b></td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaebele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		<b>YES</b>	<b>NO</b>	<b>OTHER</b>	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaebele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, as fiscal agent for the Capital Region Workforce Partnership, the County has negotiated a lease for a 20,866 square foot office building with approximately 100 parking spaces at 121 Cedar Fork Road for use by various entities to provide training and other services pursuant to the Workforce Investment Act of 1998 ("WIA"); and,

WHEREAS, the lease will be for a 62-month term commencing November 1, 2011 at the annual rental rate of \$285,684; and,

WHEREAS, the lease may be renewed for two five-year terms at a rental rate increasing 3% per year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is hereby authorized to execute a lease agreement commencing November 1, 2011 for office space at 121 Cedar Fork Road in a form approved by the County Attorney.

Comments: The Directors of the Capital Region Workforce Partnership and Real Property recommend approval of this paper; the County Manager concurs.

By Agency Head Elaine D. Best for Karolyn D. Kay By County Manager Luigi L. Hayes

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 231-11

Page No. 1 of 1

Agenda Title

**RESOLUTION – Signatory Authority – Lease Amendment – West Broad Village – Division of Police – Three Chopt District**

<p>For Clerk's Use Only:</p> <p><b>OCT 11 2011</b></p> <p>Date <u>                    </u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to <u>                    </u></p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Kaeshule</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) <u>                    </u> (2) <u>                    </u></p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> <td align="center"><b>OTHER</b></td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaeshule, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		<b>YES</b>	<b>NO</b>	<b>OTHER</b>	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaeshule, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the County currently leases 100 sq. ft. of office space at 2448 Old Brick Road in West Broad Village for the Division of Police at an annual rental of \$1.00; and,

WHEREAS, the parties desire to amend the lease to increase the office space from 100 to 1,949 sq. ft. at the same rental rate.

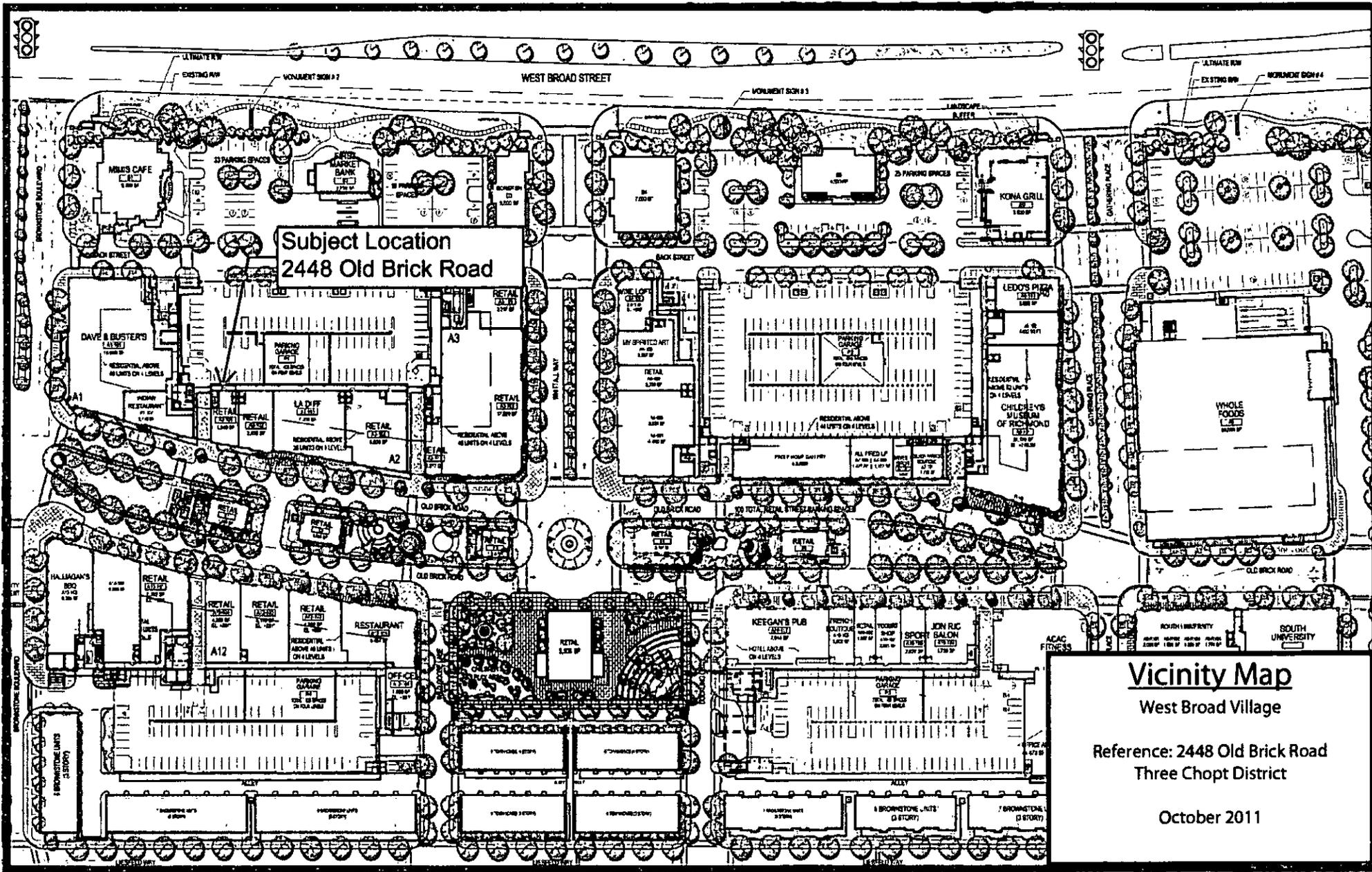
**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that the County Manager is authorized to execute a lease amendment, in a form approved by the County Attorney, to increase the area of office space rented at 2448 Old Brick Road from 100 to 1,949 sq. ft.

Comments: The lease automatically renews annually at the annual rental rate of \$1.00. The Chief of Police and the Director of Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head *Dr. B. Thang* By County Manager *Supervisor R. Hight*

Routing:  
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**Subject Location**  
**2448 Old Brick Road**

**Vicinity Map**  
 West Broad Village

Reference: 2448 Old Brick Road  
 Three Chopt District

October 2011



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 232-11  
Page No.2 of 2

**Agenda Title: RESOLUTION — Award of Contract for Architectural and  
Engineering Services — Twin Hickory Park — Three Chopt District**

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2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: The Directors of Recreation and Parks and General Services recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **233-11**  
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Dartmouth Avenue and Horsepen Road Area Water Main Replacement — Tuckahoe and Brookland Districts**

For Clerk's Use Only: <b>OCT 11 2011</b> Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Glover</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="1"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Kacchele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Donati, J.	✓			Glover, R.	✓			Kacchele, D.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
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**WHEREAS**, nine bids were received on September 15, 2011, in response to IFB #11-9097-7CE and Addenda No. I, No. 2 and No. 3 for the Dartmouth Avenue and Horsepen Road Area Water Main Replacement project located in the Tuckahoe and Brookland Districts; and,

**WHEREAS**, the project includes the replacement of approximately 1.4 miles of 6-inch and 8-inch diameter cast iron water mains with 8-inch and 12-inch diameter ductile iron water mains and replacement of 75 water services along Dartmouth Avenue, Horsepen Road and Harvard Avenue; and,

**WHEREAS**, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
R.R. Snipes Construction Co., Inc.	\$1,256,841.00
Piedmont Construction Co., Inc.	\$1,364,362.00
Spiniello Companies	\$1,421,835.00
Godsey & Sons, Inc.	\$1,518,080.00
Walter C. Via Enterprises, Inc.	\$1,725,431.00
Henry S. Branscome, LLC	\$1,845,000.00
Castle Equipment Corporation	\$1,855,303.00
C. T. Purcell Excavating, Inc.	\$1,880,123.00
Central Contracting Co., Inc.	\$1,995,529.71

**WHEREAS**, after a review and evaluation of all bids received, it was determined that R.R. Snipes Construction Co., Inc. is the lowest responsive and responsible bidder with a bid of \$1,256,841.00.

By Agency Head Arthur O. Petrinizza By County Manager Debra L. Hayden

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**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
MINUTE

Agenda Item No. 233-11

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Dartmouth Avenue and Horsepen Road Area Water Main Replacement — Tuckahoe and Brookland Districts**

---

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to R.R. Snipes Construction Co., Inc. the lowest responsive and responsible bidder, in the amount of \$1,256,841.00 pursuant to IFB #11-9097-7CE, Addenda No. 1, No. 2 and No. 3, and the bid submitted by R.R. Snipes Construction Co., Inc.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 234-11  
Page No. 2 OF 2

Agenda Title: Resolution – Award of Construction Contract – Skipwith Elementary School Stream Restoration Project.

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Skipwith Elementary School Stream Restoration Project is awarded to J.E. Liesfeld Contractor, Inc., the lowest responsive and responsible bidder, in the amount of **\$407,954.00**, pursuant to Bid Request No. 11-9117-8JK, and Addendum No.1 thereto, and the bid submitted by J.E. Liesfeld Contractor, Inc. The final contract amount shall be determined upon completion of the project by multiplying the actual County-authorized unit quantities required for construction of the project by the unit prices submitted in the Contractor's bid.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

Comments: Funding to support the contract is available within the project budget. The Directors of Public Works and General Services recommend approval of this Resolution. The County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 235-11  
Page No.

Agenda Title

**RESOLUTION - Resignation of Member - Parks and Recreation Advisory Commission and Richmond Area Metropolitan Planning Organization Citizens Transportation Advisory Committee**

<p>For Clerk's Use Only:</p> <p>Date <u>OCT 11 2011</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p align="center"><b>BOARD OF SUPERVISORS ACTION</b></p> <p>1) <u>forward</u> 2) <u>motion</u></p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Kaechele</u> (2) <u>O'Bannon</u> (2) <u>Kaechele</u></p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><u>122</u></td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<u>122</u>			Glover, R.	<u>✓</u>			Kaechele, D.	<u>✓</u>			O'Bannon, P.	<u>✓</u>			Thornton, F.	<u>✓</u>		
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Kaechele, D.	<u>✓</u>																									
O'Bannon, P.	<u>✓</u>																									
Thornton, F.	<u>✓</u>																									

WHEREAS, on January 12, 2010, Gregory R. Baka was reappointed to the Parks and Recreation Advisory Commission for a three-year term expiring December 31, 2012; and

WHEREAS, on January 11, 2011, Mr. Baka was reappointed to the Richmond Metropolitan Area Planning Organization Citizens Transportation Advisory Committee for a two-year term expiring December 31, 2012; and

WHEREAS, by correspondence dated October 7, 2011, Mr. Baka submitted his resignation from both the Commission and the Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia hereby accepts the resignation of Gregory R. Baka from the Parks and Recreation Advisory Commission and the Richmond Metropolitan Planning Organization Citizens Transportation Advisory Committee.

By Agency Head \_\_\_\_\_ gpc

By County Manager \_\_\_\_\_ Steph P. Haynes

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Clerk, Board of Supervisors  
Date: \_\_\_\_\_

**Lawrence, Barry**

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**From:** Lawrence, Barry  
**Sent:** Monday, October 10, 2011 8:53 AM  
**To:** 'Greg Baka'; Leigh, Linda  
**Cc:** 'Pat O'Bannon'; Luther, Neil  
**Subject:** RE: Resume for consideration of the BZA (Tuckahoe District)

Thanks, Greg, for expediting this information. We plan to add an item to tomorrow evening's Board of Supervisors agenda by unanimous consent for the Board to accept your resignation from both the Parks and Recreation Advisory Commission and MPO Citizens Transportation Advisory Committee. We will also forward your resume to the Circuit Court for their consideration in regards to the Board of Zoning Appeals (BZA) position.

*Barry R. Lawrence*

Assistant to the County Manager/Clerk to the Board of Supervisors  
County of Henrico  
P.O. Box 90775  
Henrico, Virginia 23273-0775

Tel.: (804) 501-4318  
Fax: (804) 501-4162  
E-mail: [law03@co.henrico.va.us](mailto:law03@co.henrico.va.us)

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**From:** Greg Baka [mailto:[gbaka@verizon.net](mailto:gbaka@verizon.net)]  
**Sent:** Friday, October 07, 2011 11:04 PM  
**To:** Leigh, Linda; Lawrence, Barry  
**Cc:** 'Pat O'Bannon'; Luther, Neil  
**Subject:** Resume for consideration of the BZA (Tuckahoe District)

October 7, 2011

RE: 1) Resignation from Parks & Recreation Advisory Committee  
2) Resignation from Citizen's Transportation Advisory Commission (CTAC); Richmond MPO  
3) Resume for consideration for vacancy on the BZA (Tuckahoe District)

Linda Leigh –

Based on my conversations this week with Mrs. Pat O'Bannon, I wanted to forward you my resume for consideration to fill the BZA vacancy for the Tuckahoe District.

Due to my interest in filling this BZA position and the requirement that BZA members may not serve on other boards, I am submitting my resignation of my position (as of 10/7/11) for both the Henrico Co. Parks & Recreation Advisory Committee and for the Citizen's Transportation Advisory Commission (CTAC) of the Richmond MPO.

Should you have any questions, please contact me at 804.651.2081. Thank you-

Greg Baka  
9802 Fort King Road (Tuckahoe District)  
Richmond, VA 23229  
804.747.6178 h  
804.651.2081 cell

10/10/2011

**Lawrence, Barry**

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**From:** Greg Baka [gbaka@verizon.net]  
**Sent:** Monday, October 10, 2011 5:25 PM  
**To:** Lawrence, Barry  
**Cc:** 'Pat O'Bannon'; Leigh, Linda; Luther, Neil  
**Subject:** RE: Resume for consideration of the BZA (Tuckahoe District) -- edited

Barry- *If necessary, this email has the corrected edits you referenced- Sorry for the omission- thank you, GB*

October 10, 2011

RE: 1) Resignation from Parks & Recreation Advisory Commission  
2) Resignation from Citizen's Transportation Advisory Committee (CTAC); Richmond MPO  
3) Resume for consideration for vacancy on the BZA (Tuckahoe District)

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Greg Baka  
9802 Fort King Road (Tuckahoe District)  
Richmond, VA 23229  
804.747.6178 h  
804.651.2081 cell

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**Subject:** RE: Resume for consideration of the BZA (Tuckahoe District)

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*Barry R. Lawrence*

Assistant to the County Manager/Clerk to the Board of Supervisors  
County of Henrico  
P.O. Box 90775  
Henrico, Virginia 23273-0775

Tel.: (804) 501-4318  
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