

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
May 24, 2011

The Henrico County Board of Supervisors convened a special meeting on Tuesday, May 24, 2011 at 4:30 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Richard W. Glover, Vice Chairman, Brookland District
James B. Donati, Varina District
David A. Kaechele, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
J. Thomas Tokarz, Senior Assistant County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager for Community Services
Angela N. Harper, FAICP, Deputy County Manager for Special Services
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development
John A. Vithoulkas, Director of Finance/Special Economic Advisor to the County Manager
C. Michael Schnurman, Jr., Legislative Liaison
Tamra R. McKinney, Director of Public Relations & Media Services

Mr. Thornton called the meeting to order at 4:36 p.m.

Mr. Hazelett noted that the order of the agenda was being changed due to a scheduling issue.

Historic Document on Loan to the County

Mr. Hazelett recognized Sam McKelvey, Site Manager for the Dabbs House Museum and Henrico County Tourist Information Center, who shared an historic hand-written letter that will be on loan to the County for a five-year period from Dr. Paul White, a California resident. The letter, which is valued at \$40,000, was signed by Gen. Robert E. Lee and addressed to G. W. Randolph while General Lee was staying at Dabbs House. The original will be displayed in ultraviolet protected glass at Dabbs House, and reproductions will be marketed by the Division of Recreation and Parks. Mr. McKelvey responded to questions from Mr. Donati and Mrs. O'Bannon.

Proposed Ordinance Amendments Pertaining to the Public Street Frontage Requirements for Family Divisions

Mr. Hazelett recognized Ben Blankinship, Principal Planner, who narrated a slide presentation titled *Proposed Amendment to Allow Family Subdivisions with No Public Street Frontage*. During his presentation, Mr. Blankinship reviewed the County's current street frontage requirement; public policy concerns relating to private drives in subdivisions; requests received by the County to provide an exception for family divisions from the current public street frontage requirements; previous meetings where this matter was initially discussed by the Planning Commission and Board of Supervisors; the two issues the Board asked the Planning Commission to address when remanding a draft ordinance to the Planning Commission in September 2010; recent meetings of the Planning Commission where these issues were discussed; the current exemption for family divisions from the County's subdivision process; and regulations and requirements that would be included under a proposed subdivision amendment. Mr. Hazelett, Planning Director Joe Emerson, Public Works Director Tim Foster, Mr. Pinkerton, and Fire Chief Ed Smith assisted Mr. Blankinship in responding to numerous questions from the Board during Mr. Blankinship's presentation. Mr. Glover expressed concerns regarding the amount of acreage that would have to be set aside for private drives under the proposed subdivision amendment. Mr. Hazelett elaborated on the public safety concerns associated with private drives. There was considerable discussion pertaining to the private drive construction and paving standards recommended by staff to the Planning Commission compared to those recommended by the Planning Commission.

At Mr. Hazelett's request, Mr. Blankinship shared slides depicting areas within the County where there are issues with family divisions. Mr. Hazelett commented that the depicted areas show what can happen over time if the County does not establish requirements. There was further discussion by Mrs. O'Bannon, Mr. Blankinship, and Mr. Hazelett concerning the construction of private roads within family divisions. Mr. Thornton commented that the Board should consider how it wants Henrico to look in the future and should also be cognizant of protecting future generations of families. Mr. Donati remarked that there should be some flexibility in the private road subdivision requirements. In response to a question from Mr. Kaechele, Mr. Blankinship shared a slide depicting private drive construction standards established by several other Virginia counties and the Virginia Department of Transportation. After Mr. Blankinship reviewed this information with the Board, Mr. Donati suggested that the Board accept staff's recommendation for private drive construction standards with the exception of the proposed requirement for a 24-foot-wide surface. He offered an 18-foot-wide surface requirement as an alternative, which was supported by the other members of the Board. The consensus of the Board was also to accept the staff recommendation rather than the Planning Commission recommendation regarding address and directional sign posting requirements for homes on private roads. Mr. Hazelett noted that the next step will be to hold a public hearing by the Board on the proposed subdivision amendment.

Proposed Ordinance Amendments Pertaining to Refuse Collection Container Hours

Mr. Hazelett again recognized Ben Blankinship, who narrated a slide presentation titled *Refuse Containers: Hours of Servicing*. During his presentation, Mr. Blankinship explained the enforcement problem under the current noise ordinance related to the loading or unloading of refuse, waste, or recycling collection vehicles that is plainly audible in a residential area; the

definition of refuse collection containers; current zoning regulations on the servicing of refuse containers in business districts; changes to these regulations that were previously recommended by the Planning Commission; concerns expressed by the Board during a January work session on this matter; and new regulations proposed by staff. The proposed regulations would prohibit the servicing of refuse containers between 12:00 midnight and 6:00 a.m., reinstate an existing 250-foot distance requirement, and include Urban Mixed Use Districts (UMUs) among those districts where the servicing of refuse containers is regulated. Following his presentation, Mr. Blankinship responded to questions and comments from the Board. He noted that staff's intention is to enforce the ordinance on a complaint basis only. The consensus of the Board was to move forward with staff's recommendations.

The Board recessed for dinner at 5:56 p.m. and reconvened at 6:07 p.m.

Permanent Dog Tags

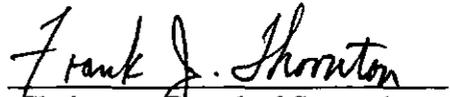
Mr. Hazelett recognized Tim Leclerc, Acting Treasury Division Director, who narrated a slide presentation on a *Proposed Ordinance to Amend and Reordain Dog License Sections*. During his presentation, Mr. Leclerc reviewed the sections of the County Code affected by the proposed changes; a summary of the proposed changes; dog license requirements under the current Code; advantages of the proposed changes; a revenue estimate of the proposed changes; current dog license statistics; trends in annual dog license renewals; and existing dog license requirements in other localities within the Richmond metropolitan area and in selected localities outside the area. He concluded his presentation by noting that the proposed ordinance would improve convenience and customer service; replace the annual tag with a permanent tag; replace annual license renewals with a multi-year renewal option concurrent with the valid rabies certificate; maintain the validity of the single year license; maintain the same kennel licensing options; and ensure that the renewal workload no longer coincides with the tax deadline. During and following his presentation, Mr. Leclerc and Animal Protection Supervisor Shawn Sears responded to questions from the Board. Mr. Hazelett clarified that the only locality in the Commonwealth of Virginia that licenses cats is the City of Richmond. Hearing no objections from the Board, Mr. Hazelett advised that staff will proceed in preparing the proposed ordinance for public hearing.

Mr. Hazelett updated the Board on the evening's regular meeting agenda items. He responded to questions from the Board regarding a resolution to award a contract for architectural and engineering services for the new Health Department Clinic at 1400 North Laburnum Avenue. Mr. Thornton suggested keeping the playground area behind the County-owned Glen Echo property after modular units for the Health Department are constructed on that site.

Mr. Hazelett advised the Board of two citizens who had previously signed up to speak during the evening's public comment period. One of the scheduled speakers, Dr. Michael E. Murphy, had indicated to staff that he would be expressing concerns about the Springfield Road extension project. There was discussion by Mr. Hazelett, Mr. Pinkerton, Mr. Glover, and Mr. Kaechele relating to the history and status of this project and the concerns of Dr. Murphy and other citizens who live in neighborhoods that are in close proximity to the corridor where a section of the road will be relocated.

Mr. Donati noted that the City of Virginia Beach is using abandoned parking meters to collect money for the homeless. There was discussion by the Board, Mr. Hazelett, and Maj. Steve Alloway from the Division of Police regarding the solicitation practices of the County's homeless residents. Mr. Drumwright pointed out that Homeward, the planning and coordinating organization for homeless services in the Richmond region, has previously commended Henrico for taking the lead in adopting an ordinance that prohibits solicitation in the intersections of County roads.

There being no further business, the meeting was adjourned at 6:39 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia