

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, June 8, 2010 at 5:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matter to be reviewed by the Board at this time is:

5:30 – 6:00 p.m.	Status of Contracts for Architectural and Engineering Services for Fire Station Nos. 7 and 10.
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6:00 – 6:45 p.m.	<i>Dinner</i>
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Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
June 3, 2010

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
June 8, 2010
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION –

APPROVAL OF MINUTES – May 25, 2010 Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PUBLIC HEARINGS - REZONING CASE AND PROVISIONAL USE PERMIT

131-10 Bette M. Bowman: Request to amend proffered conditions accepted with
C-7C-10 Rezoning Case C-31C-82, on Parcel 768-741-5464, located at the southwest
Brookland intersection of Horsepen Road and Crescent Parkway. The applicant
 proposes to permit additional business uses, including restaurants with
 drive-thru service. The existing zoning is B-2C Business District
 (Conditional). The Land Use Plan recommends Office. This site is in the
 Enterprise Zone. The Planning Commission voted to recommend the Board
 of Supervisors grant the request.

132-10 Peter L. Francisco: Request to amend Conditions 3 and 8 approved with
P-4-10 Provisional Use Permit P-6-09, on part of Parcel 780-749-9410, located on
Fairfield the west line of Lakeside Avenue (State Route 161) at its intersection with
 Timberlake Avenue. The applicant proposes to extend hours and days of
 operation of the Lakeside Farmers' Market and to allow limited sale of
 artisan products and non-amplified live music performances. The existing
 zoning is B-3C Business District (Conditional). The Land Use Plan
 recommends Commercial Concentration. The site is in the Enterprise Zone.
 The Planning Commission voted to recommend the Board of Supervisors
 grant the request.

PUBLIC HEARINGS - OTHER ITEMS

133-10 Resolution – Amendments to the FY 2009-10 Annual Fiscal Plan:
 June, 2010.

134-10 Resolution - POD-13-10 - Approval of a Revised Plan of Development for
 Tuckahoe Elementary School Addition.

PUBLIC COMMENTS

GENERAL AGENDA

- 135-10 Resolution - Authorization to Accept Federal Grant Funding from the Citizen Corps Program and State Homeland Security Grant Program Administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management.
- 136-10 Resolution - Signatory Authority - Amendment to Contract for Architectural and Engineering Services, Fire Station #10 - Termination of Services.
- 137-10 Resolution - Signatory Authority - Consent to Assignment of Contract for Architectural and Engineering Services - Fire Station #7.
- 138-10 Resolution - Acceptance of Easements - North Gayton Road Extension Project - Timothy Willis and Rae M. Willis - Three Chopt District.
- 139-10 Resolution - Award of Construction Contract - Broadwater Area (BWII) Phase I Sanitary Sewer Rehabilitation - Varina District.
- 140-10 Resolution - Award of Construction Contract - Westoe Road and Swinton Lane Water Main Replacement.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
June 8, 2010**

INVOCATION –

PUBLIC HEARINGS - REZONING CASE AND PROVISIONAL USE PERMIT

C-7C-10
Brookland

Bette M. Bowman: Request to amend proffered conditions accepted with Rezoning Case C-31C-82, on Parcel 768-741-5464, located at the southwest intersection of Horsepen Road and Crescent Parkway. The applicant proposes to permit additional business uses, including restaurants with drive-thru service. The existing zoning is B-2C Business District (Conditional). The Land Use Plan recommends Office. This site is in the Enterprise Zone. Acting on a motion by Mr. Vanarsdall seconded by Mr. Archer, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would not be expected to adversely affect the pattern of zoning and land use in the area and the proffered conditions will assure a level of development otherwise not possible.

P-4-10
Fairfield

Peter L. Francisco: Request to amend Conditions 3 and 8 approved with Provisional Use Permit P-6-09, on part of Parcel 780-749-9410, located on the west line of Lakeside Avenue (State Route 161) at its intersection with Timberlake Avenue. The applicant proposes to extend hours and days of operation of the Lakeside Farmers' Market, allow limited sale of artisan products, and non-amplified live music performances. The existing zoning is B-3C Business District (Conditional). The Land Use Plan recommends Commercial Concentration. The site is in the Enterprise Zone. Acting on a motion by Mr. Archer seconded by Mr. Jernigan, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it is reasonable in light of the existing zoning on the property, would provide added services to the community, and properly regulated by the special conditions, it is not expected to adversely affect public safety, health or general welfare.

PUBLIC HEARINGS – OTHER ITEMS

RESOLUTION – Amendments to the FY 2009-10 Annual Fiscal Plan: June, 2010.

A Board paper was presented on May 25, 2010, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed the advertisement of same, and (c) set the date for a public hearing. The Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on June 8, 2010. After the public hearing, at that same meeting, this paper may be approved.

RESOLUTION - POD-13-10 - Approval of a Revised Plan of Development for Tuckahoe Elementary School Addition.

This Board paper is for Board of Supervisors' approval of a revised plan of development, as required by Sections 24-11(b) and 24-106 of the Henrico County Code, to construct a one-story, 7,600 square foot classroom building addition for six additional classrooms, a parking area addition and related site improvements to an existing school. The 10.21-acre site is located on Parcel 757-737-4669 at the southeast corner of Forest Avenue and Lindsay Drive. The property is zoned R-1 and R-3 Single-Family Residential Districts and is located in the Tuckahoe District.

The Department of Planning has coordinated the review of the plan of development with all County departments and has held a meeting with the project engineer and appropriate representatives from Henrico Public Schools, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections. All design issues raised during the review of the project have been resolved.

The Director of Planning recommends approval of the revised plan of development, subject to the staff recommendations, the staff plan dated June 8, 2010, and the conditions listed in the Board paper, and the County Manager concurs.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION – Authorization to Accept Federal Grant Funding from the Citizen Corps Program and State Homeland Security Grant Program Administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management.

This Board paper authorizes the County Manager to accept \$13,000 in federal grant funding from the Citizen Corps Program and the State Homeland Security Grant Program administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management. The grant, which requires no local match, will be administered by the Division of Fire's Office of Emergency Management for the County's Citizen Corps training programs, including Community Emergency Response Team training, Fire Corps, Medical Reserve Corp, Volunteers in Police Service, and Neighborhood Watch.

RESOLUTION – Signatory Authority – Amendment to Contract for Architectural and Engineering Services, Fire Station #10 – Termination of Services.

This resolution authorizes the County Manager to execute an amendment to the June 25, 2008 contract with ACA Architects, P.C. for architectural and engineering services for the renovation and expansion of Fire Station #10. The amendment provides for the termination of the contract with the concurrence of both parties.

ACA provides, under two separate contracts, services to the County for Fire Stations #8 and #10. Fire Station #8 is under construction and Fire Station #10 is in the early planning and design phase. County staff has determined that ACA does not have the resources necessary to provide adequate services for both projects at the same time, and ACA concurs with that conclusion. Therefore, ACA and the County have concluded that it is in their respective best interests to terminate the contract for Fire Station #10. Following termination, the County will solicit proposals for a new architectural and engineering services contract for that project.

The Director of General Services, the County Manager concurring, recommends approval of the Board Paper.

RESOLUTION - Signatory Authority - Consent to Assignment of Contract for Architectural and Engineering Services - Fire Station #7.

On January 25, 2008, the County and RP Hughes Architects, Inc. entered into a contract for architectural and engineering services for the design and administration of the construction of the replacement of Fire Station #7 (the "Agreement"). RP Hughes is in the process of dissolving, and has advised that it will be unable to provide the services required by the Agreement. David Hughes, a principal of RP Hughes, has expressed interest in accepting an assignment of the Agreement from RP Hughes Architects, Inc. and completing the services contemplated by the Agreement. The Agreement provides that it may not be assigned without the written consent of the County. The County has determined that it is in its best interests to consent to the assignment and have David Hughes, or an entity formed by him of which he is a principal, complete the work initiated by RP Hughes.

This resolution authorizes the County Manager to sign the documents necessary to permit RP Hughes to assign the Agreement to David Hughes or an entity formed by David Hughes of which he is a principal.

RESOLUTION - Acceptance of Easements - North Gayton Road Extension Project - Timothy Willis and Rae M. Willis - Three Chopt District.

This resolution provides for the acceptance by the County Manager of Easements from Timothy Willis and Rae M. Willis for permanent slope and drainage easements containing 636 sq. ft., a temporary construction easement containing 1,636 sq. ft., and a permanent electric utility easement containing 435.61 sq. ft. for Dominion Virginia Power for the construction of the North Gayton Road Extension Project. Rae M. Willis is employed with the Henrico County Real Property Department and has not and will not participate in her official capacity in this acquisition. The Directors of Public Works and Real Property Department recommend approval of this resolution.

RESOLUTION - Award of Construction Contract - Broadwater Area (BWII) Phase I Sanitary Sewer Rehabilitation - Varina District.

This resolution awards the contract to G. L. Howard, Inc. in the amount of \$4,939,468 for replacement of approximately five miles of 4-, 6-, and 8-inch diameter gravity sewer by the open cut method, rehabilitation of approximately four miles of 8-inch diameter gravity sewer by

the cured-in-place lining method, replacement of approximately 35 manholes, and rehabilitation of approximately 92 manholes.

The project is located in the Highland Springs area bordered by E. Nine Mile Road to the west, N. Airport Drive to the south, E. Washington Street to the east, and N. Ivy Ave. to the north, all in the Varina District. The purpose of the project is to replace deteriorated sewer piping installed from 1940 to the early 1970s to provide adequate capacity for peak wet weather flows and to minimize sanitary sewer overflows.

Work is anticipated to begin in August 2010 and is anticipated to be completed by December 2011. Funding to support the contract is available from federal Recovery Zone Economic Development bond proceeds within the Water and Sewer Enterprise Fund.

Two bids were received on May 20, 2010 in response to Bid Request No.10-8813-3CE, and Addenda Nos.1 and 2, for the Broadwater Area (BWII) Phase I Sanitary Sewer Rehabilitation project.

<u>Bidders</u>	<u>Bid Amounts</u>
G. L. Howard, Inc.	\$4,939,468.00
Spiniello Companies	\$5,657,010.00

The Directors of Public Utilities and of General Services recommend the Board award the contract to G. L. Howard, Inc., the lowest responsive and responsible bidder, in the amount of \$4,939,468 and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Westoe Road and Swinton Lane Water Main Replacement.

This Board Paper awards a construction contract to Possie B. Chenault, Inc. in the amount of \$345,146 to replace approximately 3,400 linear feet of 4-inch and 6-inch water main with 6-inch ductile iron water main. The water main is located along Westoe Road, Highfield Road, Norwick Road and Swinton Lane in the Tuckahoe District. The work also includes abandonment of approximately 1,200 linear feet of 3-inch cast iron water main located within an easement.

The purpose of the project is to improve the reliability of the drinking water system by replacing a 4-inch unlined transite water main installed in 1958 in Westoe Road, Highfield Road and Norwick Road and a 6-inch cast iron water main installed in 1974 in Swinton Lane. These pipes are deteriorated and experience frequent breaks. The 3-inch water main to be abandoned is undersized and has meters and services in the rear yards.

The work will begin in July 2010 and will be completed by February 2011. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Bids were opened on May 7, 2010. The bidders and bid amounts are as follows:

Bidders	<u>Bid Amounts</u>
Possie B. Chenault, Inc. Bumpass, VA	\$345,146.00
Castle Equipment Corporation Richmond, VA	\$398,073.15
K.P. Glass Construction, Inc. Rockville, VA	\$435,892.00
Henry S. Brandscome, LLC. Williamsburg, VA	\$477,903.73
Simons Hauling Richmond, VA	\$497,500.00
Piedmont Construction Oilville, VA	\$520,843.55
R.R. Snipes Construction Co., Inc. Ashland, VA	\$534,382.00
J. Sanders Construction Co. West Point, VA	\$588,500.00
J.D. Ludwig, Inc. West Point, VA	\$616,543.00
Biggs Construction Company, Inc. LaCrosse, VA	\$617,777.00

The Directors of Public Utilities and General Services recommend the Board award the contract to Possie B. Chenault, Inc., the lowest responsive and responsible bidder, in the amount of \$345,146.00 and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.