

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
October 27, 2009

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, October 27, 2009 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District
James B. Donati, Jr., Varina District
Richard W. Glover, Brookland District
Frank J. Thornton, Fairfield District

Members of the Board Absent:

David A. Kaechele, Chairman, Three Chopt District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Merle H. Bruce, Jr., Undersheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager County Manager for Human Services
Angela N. Harper, Deputy County Manager for Special Services
Leon T. Johnson, Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:00 p.m. and led recitation of the Pledge of Allegiance. She announced that Mr. Kaechele was out of town so she would be chairing the meeting.

George T. Drumwright, Jr., Deputy County Manager for Community Services, delivered the invocation.

Mr. Thornton asked the Board for a correction to the draft minutes of the October 13, 2009 regular meeting to clarify that the late Dr. Dorothy N. Cowling was the first female acting president of Virginia Union University rather than the first female president. At that meeting, Mr. Thornton recognized Dr. Cowling's passing during Board of Supervisors' Comments.

On motion of Mr. Donati, seconded by Mr. Glover, the Board approved the minutes of the October 13, 2009 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Donati, Glover, and Thornton

Absent: Kaechele

MANAGER'S COMMENTS

During the Virginia Municipal League's 105th Annual Conference held in Roanoke, Virginia on October 20, 2009, Henrico County received the Virginia Municipal League's (VML's) 2009 Achievement Award for localities with a population of over 90,000. The County was recognized for the coordinated response that led to the opening of the one-stop Employment Transition Center in the former Innsbrook Branch Library. The Employment Transition Center is a joint project supported by Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, and Powhatan Counties as well as the City of Richmond. The County's entry was one of more than 50 submitted to VML by Virginia localities for judging in seven categories. The following persons have been instrumental to the success of this project: George Drumwright, Jr., Henrico Deputy County Manager for Community Services; Rosalyn Key-Tiller, Acting Director of the Capital Region Partnership Workforce Investment Board; Jane Crawley, Henrico Director of Social Services; Susanne Crump, former Senior Vice-President for Community Building of the United Way of Greater Richmond and Petersburg; Leontine Jameson, Director of the Employment Transition Center; and Erica Blount, Raymond Jones, Carissa Lundquist, and Wesley Smith, members of the Employment Transition Center staff.

BOARD OF SUPERVISORS' COMMENTS

Mr. Donati commented that the previous day he had once again received a nice thank you note from a citizen acknowledging the Department of Public Works' removal of a dead tree in the County's right-of-way. He thanked the Department for doing a great job throughout this past summer in taking care of the grass in the ditch lines of County roads.

RECOGNITION OF NEWS MEDIA

No media representatives were present.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

269-09 Introduction of Ordinance – To Add Section 20-73 to the Code of the County of Henrico Titled “Partial exemption for rehabilitated, renovated or replacement

residential structures other than multifamily residential rental units,” to Create a Partial Tax Exemption for Qualifying Property Devoted to Residential Use Other Than Multifamily Residential Rental Units.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 269-09 – see attached introduction of ordinance.

270-09 Resolution - Authorizing and Directing the Publication of a Notice of Public Hearing in Connection with the Authorization of Not to Exceed \$9,800,000 Principal Amount of Water and Sewer System Revenue Bonds.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 270-09 – see attached resolution.


271-09 Resolution – Award of Contract for Computer Assisted Mass Appraisal (CAMA) Software and Implementation Services.

On motion of Mr. Donati, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 271-09 – see attached resolution.

272-09 Resolution – Acceptance of Road.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 272-09 – see attached resolution.

There being no further business, the meeting was adjourned at 7:16 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 269-09
Page No. 1 of 1

Agenda Title: Introduction of Ordinance – To Add Section 20-73 to the Code of the County of Henrico Titled “Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units,” to Create a Partial Tax Exemption for Qualifying Property Devoted to Residential Use Other Than Multifamily Residential Rental Units.

<p>For Clerk's Use Only:</p> <p>Date: <u>OCT 27 2009</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Donati</u> Secoded by (1) <u>Glover</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><u>absent</u></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The Clerk is directed to advertise, in the Richmond Times-Dispatch on November 3, 2009 and November 10, 2009, the following ordinance for a public hearing to be held at the Board Room on November 24, 2009 at 7:00 p.m.:

"AN ORDINANCE to add Section 20-73 to the Code of the County of Henrico titled 'Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units,' to create a partial tax exemption for qualifying property devoted to residential use other than multifamily residential rental units. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: _____ Certified: _____
A Copy Teste: _____ Clerk, Board of Supervisors

Copy to: _____ Date: _____

Ordinance - To Add Section 20-73 to the Code of the County of Henrico titled "Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units" to create a partial tax exemption for qualifying property devoted to residential use other than multifamily residential rental units.

AN ORDINANCE to add Section 20-73 to the Code of the County of Henrico titled "Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units" to create a partial tax exemption for qualifying property devoted to residential use other than multifamily residential rental units.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-73 be added to the Code of the County of Henrico as follows:

Sec. 20-73. Partial exemption for rehabilitated, renovated or replacement residential structures other than multifamily residential rental units.

(a) Exemption authorized. Partial exemption from real estate taxes is hereby provided in accordance with the provisions of this section for qualifying property devoted to residential units other than multifamily whose structures are rehabilitated in accordance with the criteria set out in Code of Virginia, § 58.1-3220, as amended, and this section.

(b) Qualifications. For the purposes of this section, the total assessed value of a residential property other than multifamily residential rental units shall not exceed \$200,000 and the structure must be at least 40 years old. The real estate shall be deemed to be substantially rehabilitated when it has been so improved as to increase the assessed value of the structure by no less than 20 percent, but without increasing the total footage of such structure by more than 100 percent. Detached improvements, including but not limited to a garage, shed or swimming pool, are not eligible. As used in this section, the terms "rehabilitation" and "rehabilitated" shall also include situations in which the structures on the property have been demolished and replaced with new residential structures.

(c) Application; determination of base value; application fee.

(1) As a requisite for qualifying for partial tax exemption, the owner of the structure shall, prior to or simultaneously with making application for a building permit to rehabilitate such structure, file with the county's director of finance, upon forms furnished by him, an application to qualify such structure as a rehabilitated residential structure. Upon receipt of an application for tax exemption, the director of finance shall determine a base fair market value assessment (referred to in this section as base value) of the structure prior to commencement of rehabilitation. The tax assessment of the improvements located upon the qualifying real estate shall be considered in determining the base value. The base value shall serve as a basis for determining whether the rehabilitation increases the assessed value of such structure by at least 20 percent.

(2) Rehabilitation must be completed within three years from the date on which the director of finance determines the base value.

(3) The application to qualify for the rehabilitated structure tax exemption must be accompanied by a payment of a fee of \$50.00, which fee shall be applied to offset the cost of processing such application, making the required assessments, and making an annual inspection to determine the progress of the work.

(d) Inspection of progress of work; effective date of exemption.

(1) During the period between the receipt of the application and the time when the director of finance may ascertain that the assessed value has increased by at least 20 percent, the owner of the property shall be subject to taxation upon the full fair market value of the property. An owner may, at any time prior to November 1 of any calendar year in which rehabilitation of a structure is underway, submit a written request to the director of finance to inspect the structure to determine if it then qualifies for the rehabilitated property exemption.

(2) When it is determined that the rehabilitation is completed and that it has resulted in at least a 20 percent increase in assessed value (base value is exceeded by 20 percent or more), the tax exemption shall become effective beginning on January 1 of the next calendar year.

(e) Credit memorandum. The owner of property qualifying for partial exemption of real estate taxes because of rehabilitation of a structure shall be issued a credit memorandum in the amount of the difference in taxes computed upon the base value and the assessed value of the property resulting from the rehabilitation for each year of a seven-year period of exemption from real estate taxes. Such seven-year period shall begin as specified in subsection (d) of this section. Additional increases resulting from increases in value occurring in subsequent years of the seven-year period shall not be eligible for partial tax relief. Such credit memorandum shall be surrendered when payment is made of the real estate taxes payable for the year for which such credit memorandum has been issued. Each credit memorandum timely surrendered shall be credited in its full amount against the taxes due for the real estate for which partial exemption has been obtained. Each credit memorandum so surrendered shall be charged against an appropriation made by the board of supervisors for the purpose of honoring such credit memorandums.

(f) Credit to run with land. Exemption from taxation of real estate qualifying for the rehabilitation exemption shall run with the land, and the owner of such property during each of the seven years of exemption shall be entitled to receive a credit memorandum for such partial exemption from taxation.

(g) Methods of evaluation. In determining the base value of a structure and whether the rehabilitation results in a 20 percent increase over such base value, the director of finance shall employ usual and customary methods of assessing real estate.

(h) Exemption not applicable to demolition of historic structures. Where rehabilitation is achieved through demolition and replacement of an existing structure, the exemption provided in this section shall not apply when any structure demolished is a registered Virginia landmark or is determined by the state's Department of Historic Resources to contribute to the significance of a registered historic district.

(i) Condition of the property. Upon making application to qualify for partial tax exemption, an applicant shall certify that the property that is the subject of the application, including the real estate upon which the structure is located, shall be maintained in compliance with all Code requirements. Failure to properly maintain the property in compliance with all Code provisions shall be grounds for denial of the requested partial tax exemption.

2. That this ordinance shall be effective on and after January 1, 2010.

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 270-09
Page No. 1 of 2

Agenda Title: **RESOLUTION - Authorizing and Directing the Publication of a Notice of Public Hearing in Connection with the Authorization of Not to Exceed \$9,800,000 Principal Amount of Water and Sewer System Revenue Bonds**

For Clerk's Use Only:

OCT 27 2009

Date: _____

- Approved
- Denied
- Amended
- Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) Clover Seconded by (1) Donati
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the American Recovery and Reinvestment Act of 2009 (the "Recovery Act"), signed into law by the President on February 17, 2009, authorizes the issuance of Recovery Zone Economic Development Bonds; and

WHEREAS, the interest on Recovery Zone Economic Development Bonds is includable in the gross income of the holders of such Bonds for federal income tax purposes; and

WHEREAS, the issuer of Recovery Zone Economic Development Bonds (e.g., the County) is entitled to receive from the Department of the Treasury a credit equal to 45% of the interest payable by the issuer of the Recovery Zone Economic Development Bonds on each interest payment date; and

WHEREAS, pursuant to Notice 2009-50 promulgated by the Internal Revenue Service under the Recovery Act, the County has been allocated a volume cap permitting the County to issue not to exceed \$9,800,000 principal amount of Recovery Zone Economic Development Bonds; and

WHEREAS, the County Administration has determined to recommend to the Board of Supervisors that the County be authorized to issue such Recovery Zone Economic Development Bonds in the form of not to exceed \$9,800,000 principal amount of Water and Sewer System Revenue Bonds to finance the costs of sewer rehabilitation projects in three recovery zones within the County; and

By Agency Head

gck

By County Manager

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Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Item No. 270-09
Page No. 2 of 2

Agenda Title: **RESOLUTION – Authorizing and Directing the Publication of a Notice of Public Hearing in Connection with the Authorization of Not to Exceed \$9,800,000 Principal Amount of Water and Sewer System Revenue Bonds**

WHEREAS, prior to the adoption by the Board of Supervisors of a resolution authorizing the issuance of such Water and Sewer System Revenue Bonds, the Board of Supervisors is required under Section 15.2-2606(A) of the Code of Virginia, 1950, to hold a public hearing on the proposed bond issue, and a notice of such public hearing must be published once a week for two successive weeks in the *Richmond Times-Dispatch*.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. Authorization and Direction to Publish Notice of Public Hearing. The Clerk of the Board of Supervisors is hereby authorized and directed to cause to be published a notice of public hearing in the *Richmond Times-Dispatch* on Tuesday, November 10, 2009, and on Tuesday, November 17, 2009, in connection with a public hearing to be held by the Board of Supervisors on Tuesday, November 24, 2009, at 7:00 P.M., local time, in connection with the proposed issuance by the County of not to exceed \$9,800,000 principal amount of Water and Sewer System Revenue Bonds to be issued as Recovery Zone Economic Development Bonds. The notice of such public hearing shall be in such form as shall be prepared by Bond Counsel to the County and approved by the County Attorney.

2. Effective Date. This resolution shall take effect immediately upon its adoption.

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 271-09

Page No. 1 of 1

Agenda Title: Resolution — Award of Contract for Computer Assisted Mass Appraisal (CAMA) Software and Implementation Services

For Clerk's Use Only: OCT 27 2009 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Donati</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <tr> <td></td> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> <td style="text-align: center;">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><u>absent</u></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, on April 03, 2009, seven proposals were received in response to RFP #09-8603-2CS to provide a contract for Computer Assisted Mass Appraisal (CAMA) System Software and Implementation Services; and

WHEREAS, based upon review of the written proposals, the Selection Committee (consisting of Mr. Doug Baugh, Mr. Tom Owdom, Mr. Craig Lucas, Mr. Tom Little, Mr. Sam Davis and Mrs. Cecelia Stowe) interviewed the following firms:

Vision Appraisal Technology, Inc
 Patriot Properties, Inc.
 Manatron, Inc.

WHEREAS, the Selection Committee subsequently determined that **Vision Appraisal Technology, Inc** made the best proposal and negotiated a contract in the amount of \$ 389,500.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to provide for Computer Assisted Mass Appraisal System Software and Implementation Services is hereby awarded to **Vision Appraisal Technology, Inc** in the amount of \$ \$389,500 in accordance with RFP #09-8603-2CS and the contract documents.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all change orders within the scope of the project budget.

Comments: Funding to support the contract is available. The Directors of Finance and General Services recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

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 Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 272-09
Page No. 1 of 1

Agenda Title: **RESOLUTION - ACCEPTANCE OF ROAD**

For Clerk's Use Only: OCT 27 2009 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Donati</u> Seconded by (1) <u>Calover</u> (2) _____ (2) _____	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Donati, J.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><u>absent</u></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input type="checkbox"/>	<input type="checkbox"/>	<u>absent</u>	O'Bannon, P.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>																										

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

Boundary at Edge Hill - Varina District

Sycamore Crest Drive from New Osborne Turnpike to 0.07 Mi. E. of New Osborne Turnpike	<u>0.07 Mi.</u>
Total Miles	0.07 Mi.

By Agency Head *[Signature]* By County Manager *[Signature]*

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 Clerk, Board of Supervisors

Date: _____

BOUNDARY AT EDGE HILL

