

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

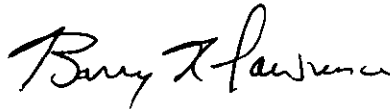
Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, September 22, 2009** at **4:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board of Supervisors at this time are:

4:30 – 5:30 p.m.                      Residential Dwelling Occupancies

5:30 – 6:00 p.m.                      Proposed Ordinance Amendments Pertaining to the Daily Rental  
Property Tax and Business License Tax for Contractors

6:00 – 6:45 p.m.                      *Dinner*



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
September 17, 2009

**COUNTY OF HENRICO, VIRGINIA**  
**Board of Supervisors' Agenda**  
**September 22, 2009**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – Rev. Cecil Chambers, Pastor, Skipwith Baptist Church

**APPROVAL OF MINUTES** – September 8, 2009 Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATIONS**

Proclamation - Paralegals' Week - October 4 - 10, 2009.

Proclamation - Customer Service Week - October 5 - 9, 2009.

Proclamation - Henrico History Month - October 2009.

**PUBLIC HEARINGS - REZONING CASE**

217-09  
C-11C-09  
Fairfield

Wilton Development Corp: Request to amend proffered conditions accepted with Rezoning Case C-12C-05, on Parcels 804-737-7961, 804-736-0481, and 804-737-1251, located at the northeast intersection of Mechanicsville Turnpike (U. S. Route 360) and Neale Street. The applicant proposes to amend proffers including those related to the conceptual plan, architectural treatment, building design, and height limitations. The existing zoning is R-5C General Residence District (Conditional) and B-2C Business District (Conditional). The Land Use Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre, and Commercial Concentration. The site is in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **grant** the request. **(Deferred from the September 8, 2009 Meeting).**

**PUBLIC HEARINGS - OTHER ITEM**

244-09

Resolution – Amendments to the FY 2009-10 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2008-09, and (2) Appropriate Funds for Certain New Programs.

**PUBLIC COMMENTS**

## GENERAL AGENDA

- 245-09 Introduction of Ordinance - To Amend and Reordain Section 6-117 Titled "Blighted property defined," Section 6-118 Titled "Procedures for declaring blight; notification of owner; public hearing," and Section 6-119 Titled "Declaration of nuisance" of the Code of the County of Henrico, All to Revise the County's Buildings Ordinance to Comply with Recent Changes Enacted by the General Assembly.
- 246-09 Resolution - Authorization to Accept \$27,660 in Grant Funding from the Virginia Department of Health, Office of Emergency Medical Services under the Financial Assistance for Emergency Medical Services Personal Protection Equipment.
- 247-09 Resolution - Award of Contract for Engineering Services - Geotechnical and Quality Control Services.
- 248-09 Resolution - To Initiate a Study Regarding Land Uses for the Innsbrook Area.
- 249-09 Resolution - Award of Construction Contract - Cox Road Two Million Gallon Elevated Tank Repairs and Repainting.
- 250-09 Resolution - Signatory Authority - Award of Construction Contract - Charles City Road Public Use Area Site Improvements - J. Sanders Construction Co.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
September 22, 2009**

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**INVOCATION** – Rev. Cecil Chambers, Pastor, Skipwith Baptist Church

**PRESENTATIONS**

**PROCLAMATION – Paralegals' Week – October 4 – 10, 2009.**

Paralegal work is an important part of the legal community. Paralegals perform a wide variety of tasks, including preparation of briefs and memoranda, document production and organization, factual and legal research, assistance with depositions, interrogatories and answers, and assistance at trials and hearings. This proclamation recognizes October 4 - 10, 2009 as Paralegals' Week and calls the observance to the attention of all Henrico citizens.

**PROCLAMATION – Customer Service Week – October 5 - 9, 2009.**

The County of Henrico continues to be recognized locally, nationally, and internationally for the quality it provides to all its customers. This proclamation recognizes October 5 – 9, 2009 as customer Service Week, and salutes and thanks each and every County employee for the quality of service so willingly given to both the internal and external customers of the County.

**PROCLAMATION – Henrico History Month – October 2009.**

The County of Henrico has a significant history. Historic preservation has relevance for Henrico citizens of all ages, all walks of life, and all ethnic backgrounds. The Board of Supervisors supports the Henrico County Historical Society's ongoing efforts to promote the County's history and heritage. This proclamation recognizes October 2009 as Henrico History Month and calls upon the citizens of the County to acknowledge and participate in this special observance.

**PUBLIC HEARINGS - REZONING CASE**

C-11C-09 Fairfield	Wilton Development Corp: Request to amend proffered conditions accepted with Rezoning Case C-12C-05, on Parcels 804-737-7961, 804-736-0481, and 804-737-1251, located at the northeast intersection of Mechanicsville Turnpike (U. S. Route 360) and Neale Street. The applicant proposes to amend proffers including those related to the conceptual plan, architectural treatment, building design, and height limitations. The existing zoning is R-5C General Residence District (Conditional) and B-2C Business District (Conditional). The Land Use
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Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre, and Commercial Concentration. The site is in the Airport Safety Overlay District. Acting on a motion by Mr. Archer seconded by Mr. Vanarsdall, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because the changes do not greatly reduce the original intended purpose of the proffers. **(Deferred from the September 8, 2009 Meeting).**

## **PUBLIC HEARINGS – OTHER ITEM**

### **RESOLUTION – Amendments to the FY 2009-10 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2008-09, and (2) Appropriate Funds for Certain New Programs.**

Pursuant to Virginia Code Section 15.2-2507, a Board paper was presented on September 8, 2009, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed the advertisement of same, and (c) set the date for a public hearing. Those requirements having been met, the Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on September 22, 2009. After the public hearing, at that same meeting, this paper may be approved.

This paper is divided into three types of amendment requests: (1.a.) Reappropriation of FY 2008-09 funds for grant programs having an ending date after June 30, 2009; (1.b.) Reappropriation of FY 2008-09 funds not expended or encumbered as of June 30, 2009, but needed in FY 2009-10, for purposes approved and budgeted for in FY 2008-09; and (2) Appropriation of new amendment requests for FY 2009-10. New amendment/appropriation requests for FY 2009-10 include certain resources received in FY 2008-09, but not appropriated, as well as new resources anticipated in FY 2009-10.

## **PUBLIC COMMENTS**

### **GENERAL AGENDA**

#### **INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 6-117 Titled “Blighted property defined,” Section 6-118 Titled “Procedures for declaring blight; notification of owner; public hearing,” and Section 6-119 Titled “Declaration of nuisance” of the Code of the County of Henrico, All to Revise the County’s Buildings Ordinance to Comply with Recent Changes Enacted by the General Assembly.**

This Board paper introduces an ordinance to amend and reordain the County’s spot blight abatement ordinance for advertisement and public hearing on October 13, 2009. The amendments implement mandatory changes adopted by the 2009 General Assembly to streamline the process for declaring properties blighted and implementing corrective action. The ordinance includes a new definition of blighted property contained in the Code of Virginia.

The ordinance also allows the Board of Supervisors to consider the County Manager's request to declare a property blighted and to approve a corrective plan after the property owner has failed to respond to the County Manager with a plan to cure the blight. The ordinance also provides for a lien on the property so that the County may recover its costs to cure the blight.

The ordinance gives the County an additional tool to deal with blighted properties. It is not in lieu of traditional enforcement procedures used in connection with the Uniform Statewide Building Code.

**RESOLUTION – Authorization to Accept \$27,660 in Grant Funding from the Virginia Department of Health, Office of Emergency Medical Services under the Financial Assistance for Emergency Medical Services Personal Protection Equipment.**

This Board paper authorizes the County Manager to accept \$27,660 in grant funding from the Virginia Department of Health, Office of Emergency Medical Services under the Financial Assistance for Emergency Medical Services Personal Protection Equipment to purchase disposable surgical masks. The grant requires no local match. The masks will be used by the Division of Fire, Henrico Volunteer Rescue Squad, Inc., Lakeside Volunteer Rescue Squad, Inc. and Tuckahoe Volunteer Rescue Squad, Inc. for protecting their members during pandemic flu events.

**RESOLUTION - Award of Contract for Engineering Services - Geotechnical and Quality Control Services.**

This resolution awards an annual contract to **Schnabel Engineering, LLC.** to provide *engineering and related services necessary for geotechnical, quality control and special inspections.*

On May 15, 2009, fifteen proposals were received in response to RFP #09-8637-4CS. Based upon review and evaluation of the proposals, the Selection Committee (consisting of Mr. Robert Johnston, Mr. Edward Bass, Mr. David Graham, Mr. John Brooks and Mrs. Cecelia Stowe) interviewed the following firms:

**Schnabel Engineering, LLC.**  
KCI Technologies, Inc.  
S & ME, Inc.  
Froehling & Robertson, Inc.

Based on the written proposals and interviews, the Committee selected **Schnabel Engineering, LLC.** as the first ranked firm and negotiated the proposed contract.

The contract term will be for one year beginning October 1, 2009 and may be renewed for two additional one-year terms. Compensation for services shall be based upon hourly rate schedules. The project fees shall not exceed \$300,000 for any single project or \$1,500,000 during a contract year.

The Director of General Services recommends that the contract be awarded to **Schnabel Engineering, LLC**, and the County Manager concurs.

**RESOLUTION — To Initiate a Study Regarding Land Uses for the Innsbrook Area.**

This Board paper would initiate a study for the Innsbrook area generally bounded by West Broad Street, Interstate 295, Sadler Road, and Fort McHenry Parkway.

The area contains a variety of future land use designations in the 2026 Comprehensive Plan. The Plan adopted by the Board of Supervisors on August 11, 2009 contained amendments to the version recommended by the Planning Commission. Due to these changes additional evaluation is necessary to assess the impact of these amendments on planned growth within the County.

Innsbrook, due to its location, size, and position as a major economic generator for the County, has the potential to accommodate growth that may be redirected by the adopted 2026 Comprehensive Plan. Innsbrook has the potential to be redeveloped with a mixture of uses that take advantage of existing infrastructure, uses, and population base in the area.

A land use study of the area would evaluate the appropriate mixture of uses and ultimate development potential of the Innsbrook area.

The Director of Planning recommends approval and the County Manager concurs.

**RESOLUTION - Award of Construction Contract - Cox Road Two Million Gallon Elevated Tank Repairs and Repainting.**

This resolution would award a contract to Corfu Contractors, Inc. to repair and paint the interior and exterior surfaces of the Cox Road water storage tank located in the Three Chopt District.

This work is needed to maintain drinking water quality and structural integrity of the steel water storage tank constructed in 1988. The work is anticipated to begin in October 2009 and to be completed by December 2010. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Bids were opened on August 19, 2009. The bidders and bid amounts are as follows:

<u>BIDDER</u>	<u>TOTAL BID AMOUNT</u>
Corfu Contractors, Inc. Oakton, VA	\$ 1,105,209.00
Utility Service Company, Inc. Perry, GA	\$ 1,211,550.00
Horizon Brothers Painting Corporation Howell, MI	\$ 1,300,400.00

Town Hall Painting Corporation Virginia Beach, VA	\$ 1,360,900.00
George Kountoupes Painting Company Lincoln Park, MI	\$ 1,439,000.00
Spensieri Painting, LLC Chesapeake, VA	\$ 1,489,300.00
Southern Corrosion, Inc. Roanoke Rapids, NC	\$ 1,505,898.00

The Directors of Public Utilities and General Services recommend the Board award the contract to Corfu Contractors, Inc., the lowest responsive and responsible bidder, in the amount of \$1,105,209.00 and authorize the County Manager or the Director of General Services as his designee to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Award of Construction Contract - Charles City Road Public Use Area Site Improvements - J. Sanders Construction Co.**

This resolution would award a contract to J. Sanders Construction Co. to construct site improvements for the Charles City Road Public Use Area located at 2075 Charles City Road in the Varina District.

The project will improve traffic flow at the landfill by relocating the recycling containers, provide a covered "Too Good to Waste" area, and improve the storm drainage system. The work will begin in October 2009 and will be completed by May 2010. Funding to support the contract is available within the Solid Waste Special Revenue Fund.

Thirteen bids were opened on August 27, 2009. The bidders and bid amounts are as follows:

<u>BIDDERS</u>	<u>TOTAL BID AMOUNT</u>
<b>J. Sanders Construction Co.</b> West Point, VA	\$193,000.00
<b>K. P. Glass Construction Inc.</b> Rockville, VA	\$196,146.00
<b>G. L. Pruett, Inc.</b> Ashland, VA	\$197,000.00
<b>Enviroscape, Inc.</b> Mechanicsville, VA	\$197,900.00
<b>C D Hall Construction, Inc.</b> Richmond, VA	\$216,300.00
<b>Godsey &amp; Son, Inc.</b> Richmond, VA	\$236,115.00



<b>C.T. Purcell Excavating</b> <b>Montpelier, VA</b>	\$245,690.00
<b>Sargent Corporation</b> <b>Stillwater, ME</b>	\$249,250.00
<b>Virginia Construction Company, Inc.</b> <b>Fredericksburg, VA</b>	\$252,500.00
<b>Duke Contracting of Va., Inc.</b> <b>Mechanicsville, VA</b>	\$259,200.00
<b>Jireh Construction Co., Inc.</b> <b>Richmond, VA</b>	\$261,000.00
<b>Dwight Snead Landscaping &amp; Paving Co.</b> <b>Glen Allen, VA</b>	\$272,738.00
<b>Howard Brothers Contractors, Inc.</b> <b>Providence Forge, VA</b>	\$313,900.00

The Directors of Public Utilities and General Services recommend the Board award the contract to J. Sanders Construction Co., the lowest responsive and responsible bidder, in the amount of \$193,000.00 and authorize the County Manager or the Director of General Services as his designee to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.