

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
June 23, 2009

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, June 23, 2009 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

David A. Kaechele, Chairman, Three Chopt District  
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District  
James B. Donati, Jr., Varina District  
Richard W. Glover, Brookland District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Angela N. Harper, Deputy County Manager for Special Services  
Leon T. Johnson, Deputy County Manager for Administration  
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development  
Jennifer K. Acker, Assistant Director, Public Relations & Media Services

Mr. Kaechele called the meeting to order at 7:02 p.m. and led recitation of the Pledge of Allegiance.

Rev. Dr. Albert C. Lynch, Pastor, St. Andrew's United Methodist Church, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board approved the minutes of the June 9, 2009 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

## **MANAGER'S COMMENTS**

Mr. Hazelett introduced Donald L. Hart, Jr., 2008-09 President of the Virginia Association of Counties (VACo) and the senior member of the Accomack County Board of Supervisors, who brought greetings from VACo and Accomack County. Mr. Hart emphasized Henrico County's importance to VACo and the Commonwealth of Virginia, referred to VACo's focus on unfunded mandates during the 2009 General Assembly Session, and spoke to the importance of county participation in VACo. He also complimented Mr. Kaechele for his past service on VACo's Board of Directors and Mrs. O'Bannon for her current service on the VACo Board. Mr. Kaechele expressed appreciation for the County's good working relationship with VACo over the years and thanked Mr. Hart for the job that he is doing and for visiting the County. Mrs. O'Bannon commented that Accomack County is a beautiful location and recommended it as a family vacation destination.

The Henrico Unit Office of Virginia Cooperative Extension was recently presented the Outstanding Unit Award by the Alpha Gamma Chapter of Epsilon Sigma Phi, a national honorary fraternity dedicated to fostering standards of excellence in the Extension System. The purpose of this annual award is to recognize Extension units across the state that have demonstrated outstanding effort in developing Extension programs or projects within the past two years. Henrico was the lone recipient for 2009 out of 107 Extension units within the Commonwealth. The following staff members were recognized for their joint efforts in support of the Henrico Extension Leadership Council, the Henrico Harvest Fair, and the Henrico County Board of Supervisors' proclamation designating October 2008 as Cooperative Extension Month: Karen Carter, Unit Coordinator and Horticulture Extension Agent; Lisa Sanderson, Horticulture Extension Agent; Teddy Martin, Jr., Horticulture Program Assistant; Devandas Kendrick, Family Nutrition Program Assistant; and Caryn Coombs, Office Assistant III.

## **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon clarified the Certificate of Public Need process that is required by the Commonwealth of Virginia for the construction of new hospitals and medical facilities in Virginia's localities. In responding to a citizen comment during the Board's June 9, 2009 public hearing on the 2026 Comprehensive Plan, she erroneously referred to the Certificate of Public Need as a Certificate of Patient Need and also incorrectly identified the process as a federal requirement. The Virginia Department of Health and Central Virginia Health Planning Agency have the responsibility for reviewing Certificate of Public Need requests in the Commonwealth. Mrs. O'Bannon stated that this process is part of Virginia's master plan for making health care available to persons without insurance.

Mr. Kaechele recognized David Allen from Boy Scout Troop 772, sponsored by Discovery United Methodist Church, who was observing the meeting to fulfill a requirement for the Communications Merit Badge.

## **RECOGNITION OF NEWS MEDIA**

Mr. Kaechele recognized Katherine Calos from the *Richmond Times-Dispatch*.

## **PRESENTATIONS**

Lynne Yurchak, Chairperson of the Keep Henrico Beautiful Committee, was joined by members of the Board of Supervisors and the following members of the Keep Henrico Beautiful Committee in presenting awards for outstanding residential and commercial properties: Chris Harris, Vice Chairperson; Linda Turner, Secretary; Elaine Burton; Cindy Funk; and Brian Montgomery. The following residents received Land Lover Awards: William E Wilkinson, 2408 Ellerbee Road (Brookland); Christine and Kevin Watson, 6017 Brookfield Road (Fairfield); Sarah Maxine Hawksley, 2304 Bogan Road (Three Chopt); and Paul and Linda Strickler, 7825 Curtisdale Road (Varina). Robert and Winnie Santos, 12300 Tournament Lane (Tuckahoe), were not in attendance but were also recognized as Land Lover recipients. The following businesses received Clean Business Awards: Cross Ridge Shopping Center, 10200 Staples Mill Road (Brookland), represented by Richard Johnson, President of Wilton Properties, and Hunt Gunter, Vice President of Wilton Properties; Chestnut Grove, 9010 Woodman Road (Fairfield), represented by Terry Hogan, Director of Community Relations; and New Market Veterinary Clinic, 2458 New Market Road (Varina), represented by Dr. Susan Ware. Strange's Florist and Garden Center, 12111 West Broad Street (Three Chopt), and Wachovia Bank N.A., 9000 Patterson Avenue (Tuckahoe), did not have representatives in attendance but were also recognized as Clean Business Award winners.

165-09            Resolution – Expressing Appreciation to Eugene P. Trani.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 165-09 – see attached resolution.

Mr. Kaechele presented the resolution to Dr. Eugene P. Trani in recognition of Dr. Trani's exceptional dedication, leadership, and vision and significant contributions to our metropolitan region during the past 19 years as President of Virginia Commonwealth University and President and Chairman of the Board of Directors of VCU Health System.

## **APPOINTMENTS/RESIGNATION**

166-09            Resolution – Appointment of Members – Board of Social Services.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 166-09 – see attached resolution.

167-09            Resolution – Appointment of Members – Capital Region Arts and Cultural Funding Consortium Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 167-09 – see attached resolution.

168-09            Resolution – Appointment of Members – Community Criminal Justice Board.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 168-09 – see attached resolution.

- 169-09 Resolution – Resignation of Director from The Cultural Arts Center at Glen Allen Foundation Board.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 169-09 – see attached resolution.

- 170-09 Resolution – Appointment of Member – Greater Richmond Partnership Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 170-09 – see attached resolution.

- 171-09 Resolution – Appointment of Members and Alternates – Virginia Transit Association Board of Directors.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 171-09 – see attached resolution.

#### **PUBLIC HEARINGS ITEMS**

- 34-09 Resolution – POD-01-08 – Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility.

*Mr. Hazelett called this Resolution ahead of Agenda Item No. 172-09, noting that it had been deferred by the Board on previous occasions. He recommended that the resolution be withdrawn based upon staff's prior conversations with the Chairman and input from the community. Mr. Hazelett advised that the County is looking for alternate sites for the Western Maintenance Facility.*

No one from the public spoke to the resolution during the public hearing.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board withdrew Agenda Item No. 34-09 – see attached resolution.

In response to a question from Mrs. O'Bannon, Mr. Rapisarda explained why a vote of the Board was necessary to withdraw this resolution.

- 172-09 Resolution – Authorizing the County Manager to Submit the Henrico County 2009-2010 Annual Consolidated Plan, including the CDBG Program Year Twenty Plan and the HOME Program Year Thirteen Plan; to Execute the CDBG Agreement for Program Year Twenty and the HOME Agreement for Program Year Thirteen; and to Execute Contracts to Implement the CDBG and HOME Activities.

Mark Strickler, Director of Community Revitalization, narrated a Power Point presentation on the Consolidated Plan CDBG (Community Development Block Grant) and HOME (HOME Investment Partnerships Program) Budget FY09-10. He reviewed funding requests, funding sources, and proposed use of the funds. Mr. Strickler responded to questions from the Board regarding the status of federal Housing and Urban Development (HUD) stimulus allocations to the County.

The following speakers addressed the Board during the public hearing:

- Brenda Hicks-Massey, Director of the Center for Housing Education, Housing Opportunities Made Equal of Virginia, thanked the Board for providing support to her agency for down payment assistance and prepayment assistance to first time homebuyers. She also shared information on another proposal for funding from her agency, foreclosure prevention services, which was not recommended for funding in the resolution before the Board. Ms. Hicks-Massey requested that the Board find a way to support this proposal
- Lee Householder, Executive Director of the ElderHomes Corporation, expressed the appreciation of his agency's Board of Directors, staff members, and clients for the Board of Supervisors' continued support of the agency's partnership program for home rehabilitation. He also introduced key members of his staff responsible for this program, referred to his agency's successes during the past year, and thanked the staff of the County's Department of Community Revitalization for their support and help.

Mr. Hazelett referred briefly to Ms. Hicks-Massey's request for \$92,000 and the status of federal stimulus replacement funds.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 172-09 – see attached resolution.

173-09

Resolution – Signatory Authority – Lease of County Property – Dorey Park - Varina District.

Jon Tracy, Director of Real Property, responded to questions from the Board concerning the maintenance responsibilities and caretaker duties to be performed by the new occupant of this property and the new occupant's professional qualifications. Mrs. O'Bannon commented that a security position of this type has previously been recommended for Henricus Park.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 173-09 – see attached resolution.

## **PUBLIC COMMENTS**

There were no comments from the public.

## **GENERAL AGENDA**

- 174-09            Resolution – Signatory Authority – Amendment to Contract for Sandston/Williamsburg Road Streetscape Design and Construction Drawings.

Mr. Strickler responded to questions from the Board pertaining to the design's projected completion date and the scope of the contract.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 174-09 – see attached resolution.

- 175-09            Resolution – Appropriation of Funds for Fiscal Year 2009-10.

Mrs. O'Bannon commented on the County's 98.5 percent on time real estate tax collection rate. Mr. Thornton complimented the County for dividing real estate tax bills into two payments. Mrs. O'Bannon commented on the County's willingness to work with taxpayers to ensure they have the ability to pay.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 175-09 – see attached resolution.

Mrs. O'Bannon thanked Henrico property owners for paying their real estate taxes on time. Mr. Hazelett, Director of Finance John Vithoulkas, and Budget and Management Director Gene Walter responded to questions and comments by the Board regarding the County's foreclosure rate, the County's budget amendment process, and the responsibility of banks to pay real estate taxes on foreclosed properties.

- 176-09            Resolution – Authorization to Apply for and Accept \$20,000 in Federal Grant Funding from the Citizen Corps Program and State Homeland Security Program Administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management.

Rick McClure, Deputy Fire Chief, responded to questions and comments from Mrs. O'Bannon concerning the history of the County's Citizens Corps Program, the level of citizen participation in the program, and the program's benefits to the community.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 176-09 – see attached resolution.

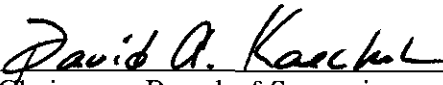
- 177-09      Resolution – To Accept the Virginia Wireless E-911 Services Board Award to the County of Henrico, Division of Police, for a Joint Project with Richmond City Police to Share Critical Infrastructure Data Through Replicated Data Systems.
- Henry Stanley, Chief of Police, responded to questions from the Board pertaining to the scope of the program and its relationship to interoperability.
- On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 177-09 – see attached resolution.
- 178-09      Resolution – Signatory Authority – Lease Amendment – 4062-4066 Crockett Street - Brookland District.
- On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 178-09 – see attached resolution.
- 179-09      Resolution – Signatory Authority – Lease Amendment – 4070-4074 Crockett Street - Brookland District.
- Mr. Tracy responded to a question from the Board relating to square footage cost of the lease.
- On motion of Mr. Glover, seconded by Mr. Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 179-09 – see attached resolution.
- 180-09      Resolution - Award of Contract - Signatory Authority - Pavement Management Survey and Asset Management System - Stantec Consulting Services, Inc.
- Tim Foster, Director of Public Works, responded to questions from the Board regarding the video detection process and equipment used to detect road conditions, the scope of the survey and timeframe for completing it, and the frequency of conducting the survey. There was discussion by Mr. Glover and Mr. Foster concerning the history of the survey, technological advances that have occurred in the laser detection equipment used in the survey, and the types of road problems that are detected by the survey.
- On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 180-09 – see attached resolution.
- 181-09      Resolution - Request for Letter of Necessity - North Gayton Road. Project #01152. Three Chopt District.
- Mr. Kaechele briefly commented on the public meeting that was previously held on this project. Mr. Foster clarified the project schedule for Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 181-09 – see attached resolution.

182-09            Resolution – Acceptance of Road.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 182-09 – see attached resolution.

There being no further business, the meeting was adjourned at 8:46 p.m.

  
\_\_\_\_\_  
Chairman, Board of Supervisors  
Henrico County, Virginia



# **LAND LOVER AWARDS 2009**

## **BROOKLAND DISTRICT**

William E. Wilkinson  
2408 Ellerbee Road  
Henrico, VA 23228

## **FAIRFIELD DISTRICT**

Christine and Kevin Watson  
6017 Brookfield Road  
Henrico, VA 23227

## **THREE CHOPT DISTRICT**

Sarah Maxine Hawksley  
2304 Bogan Road  
Henrico, VA 23294

## **TUCKAHOE DISTRICT**

Winnie & Robert Santana  
12300 Tournament Lane  
Henrico, VA 23233

## **VARINA DISTRICT**

Paul & Linda Strickler  
7825 Curtisdale Road  
Henrico, VA 23231

# **CLEAN BUSINESS AWARDS 2009**

## **BROOKLAND DISTRICT**

Cross Ridge Shopping Center  
10200 Staples Mill Road  
Glen Allen, VA 23060  
Mr. Hunt Gunter

## **FAIRFIELD DISTRICT**

Chestnut Grove – A Senior Living Community  
9010 Woodman Road  
Henrico, VA 23228  
Ms. Terry Hogan, Director of Community Relations

## **THREE CHOPT DISTRICT**

Strange's Florist & Garden Center  
12111 West Broad Street  
Henrico, VA 23233  
Mr. Bill Gouldin, Owner

## **TUCKAHOE DISTRICT**

Wachovia Bank NA  
9000 Patterson Avenue  
Henrico, VA 23229  
Mr. Gabriel Gonzales, Financial Center Manager

## **VARINA DISTRICT**

New Market Veterinary Clinic  
2458 New Market Road  
Henrico, VA 23231  
Ms. Susan Ware

**THE KEEP HENRICO BEAUTIFUL COMMITTEE  
LAND LOVER AND CLEAN BUSINESS AWARDS  
JUNE 23, 2009 BOARD OF SUPERVISORS PRESENTATION  
BROOKLAND DISTRICT, RICHARD W. GLOVER, SUPERVISOR**

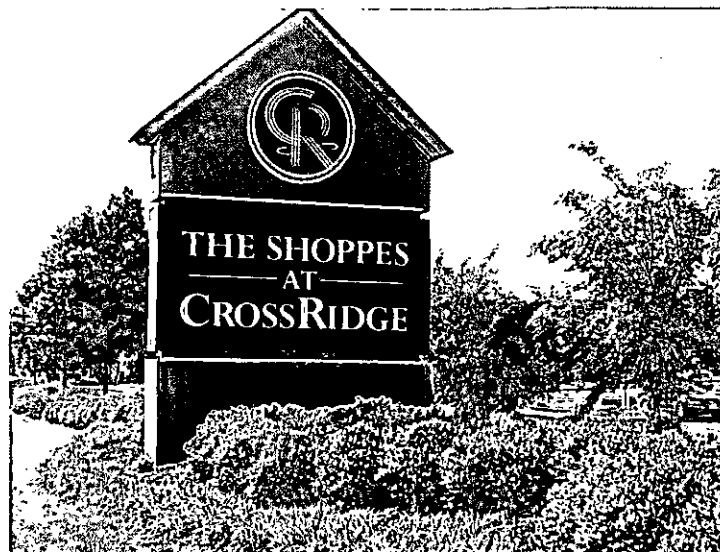
**LAND LOVER AWARD WINNER**

**William E. Wilkinson  
2408 Ellerbee Road  
Henrico, VA 23228**



**CLEAN BUSINESS AWARD WINNER**

**Cross Ridge Shopping Center  
10200 Staples Mill Road  
Glen Allen, VA 23060**



**THE KEEP HENRICO BEAUTIFUL COMMITTEE  
LAND LOVER AND CLEAN BUSINESS AWARDS  
JUNE 23, 2009 BOARD OF SUPERVISORS PRESENTATION  
FAIRFIELD DISTRICT, FRANK J. THORNTON, SUPERVISOR**

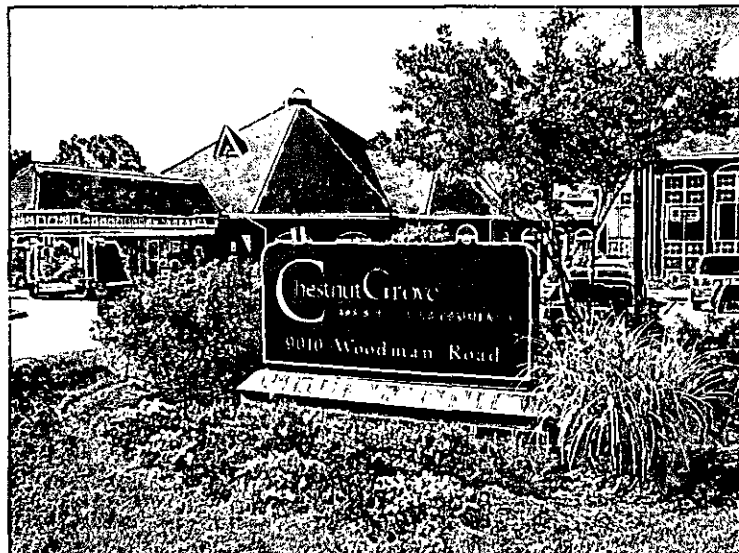
**LAND LOVER AWARD WINNER**

**Christine and Kevin Watson  
6017 Brookfield Road  
Henrico, VA 23227**



**CLEAN BUSINESS AWARD WINNER**

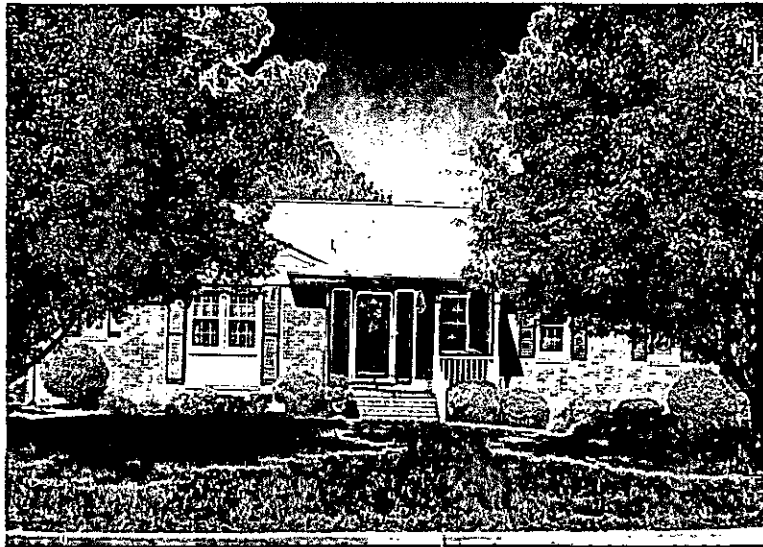
**Chestnut Grove—A Senior Living Community  
9010 Woodman Road  
Henrico, VA 23228**



**THE KEEP HENRICO BEAUTIFUL COMMITTEE  
LAND LOVER AND CLEAN BUSINESS AWARDS  
JUNE 23, 2009 BOARD OF SUPERVISORS PRESENTATION  
THREE CHOPT DISTRICT, DAVID A. KAECHLE, CHAIRMAN**

**LAND LOVER AWARD WINNER**

**Sarah Maxine Hawksley  
2304 Bogan Road  
Henrico, VA 23294**



**CLEAN BUSINESS AWARD WINNER**

**Strange's Florist & Garden Center  
12111 West Broad Street  
Henrico, VA 23233**



**THE KEEP HENRICO BEAUTIFUL COMMITTEE  
LAND LOVER AND CLEAN BUSINESS AWARDS  
JUNE 23, 2009 BOARD OF SUPERVISORS PRESENTATION  
TUCKAHOE DISTRICT, PATRICIA S. O'BANNON, SUPERVISOR**

**LAND LOVER AWARD WINNER**

**Robert and Winnie Santana  
12300 Tournament Lane  
Henrico, VA 23233**



**CLEAN BUSINESS AWARD WINNER**

**Wachovia Bank, NA  
9000 Patterson Avenue  
Henrico, VA 23229**



**THE KEEP HENRICO BEAUTIFUL COMMITTEE  
LAND LOVER AND CLEAN BUSINESS AWARDS  
JUNE 23, 2009 BOARD OF SUPERVISORS PRESENTATION  
VARINA DISTRICT, JAMES B. DONATI JR., SUPERVISOR**

**LAND LOVER AWARD WINNER  
Paul and Linda Strickler  
7825 Curtisdale Road  
Henrico, VA 23231**



**CLEAN BUSINESS AWARD WINNER  
New Market Road Veterinary Clinic  
2458 New Market Road  
Henrico, VA 23231**





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 105-09  
Page No. 1 of 2

Agenda Title: RESOLUTION – Expressing Appreciation to Eugene P. Trani

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES	NO	OTHER
Date: <b>JUN 23 2009</b>	Moved by (1) <u>Clover</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____			
( <input checked="" type="checkbox"/> ) Approved ( ) Denied ( ) Amended ( ) Deferred to:	REMARKS: <b>APPROVED</b>	Donati, J. <input checked="" type="checkbox"/>		
		Glover, R. <input checked="" type="checkbox"/>		
		Kaechele, D. <input checked="" type="checkbox"/>		
		O'Bannon, P. <input checked="" type="checkbox"/>		
		Thornton, F. <input checked="" type="checkbox"/>		

WHEREAS, Eugene P. Trani, Ph.D., has served as the fourth president of Virginia Commonwealth University since July 1, 1990; and

WHEREAS, Dr. Trani is also President and Chairman of the Board of Directors of the Virginia Commonwealth University Health System and holds a tenured appointment at VCU as Professor of History; and

WHEREAS, under Dr. Trani's stellar leadership, VCU has become Virginia's largest university and one of this nation's premier urban research institutions; and

WHEREAS, some of the accomplishments of Dr. Trani's administration have included establishing the School of Engineering and Virginia BioTechnology Research Park, expanding The Massey Cancer Center, constructing a new business school, revitalizing VCU's main campus for both academic and athletic programs, growing the university's research budget, developing the VCU Health System and VCU Life Sciences, and forging partnerships with universities around the globe; and

WHEREAS, Dr. Trani has displayed a strong personal commitment to his community over the years by serving on the board of directors of several locally-based businesses and The Collegiate School and as chairman of the Greater Richmond Chamber of Commerce and Richmond Renaissance; and

WHEREAS, in addition to his many administrative and community achievements, Dr. Trani has remained a scholar and published author in the fields of United States history and foreign affairs throughout his tenure at VCU; and

By Agency Head \_\_\_\_\_

for

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
MINUTE

Agenda Item No. 165-09  
Page No. 2 of 2

**Agenda Title: RESOLUTION – Expressing Appreciation to Eugene P. Trani**

---

**WHEREAS**, during the past 19 years, Dr. Trani has received a myriad of prestigious awards, honors, and accolades from professional and civic organizations; and

**WHEREAS**, Dr. Trani has promoted partnerships between VCU and Henrico County, which have resulted in the County's financial participation in the Virginia BioTechnology Research Park and continuing financial support for the VCU Schools of Engineering and Business; and

**WHEREAS**, VCU enrolled 2,634 undergraduate students from Henrico County for the 2008-09 academic year, a 30 percent increase since 2004-05 and clear indicator of the school's growing reputation and popularity within Henrico County under Dr. Trani's administration; and

**WHEREAS**, Dr. Trani will retire from the presidency of VCU and the VCU Health System on July 1, 2009 but will stay at VCU as University Distinguished Professor.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia hereby formally expresses its sincere appreciation to Eugene P. Trani for his exceptional dedication, leadership, and vision and for his significant contributions to our metropolitan region during the past 19 years while he has served at the helm of VCU and the VCU Health System.

**BE IT FURTHER RESOLVED** that this resolution be spread upon the minutes of this meeting and a copy publicly presented to Dr. Trani as a token of the Board's gratitude and with the Board's best wishes for his future success and fulfillment.

# Resolution



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## *Expressing Appreciation to Eugene P. Trani*

**WHEREAS**, Eugene P. Trani, Ph.D., has served as the fourth president of Virginia Commonwealth University since July 1, 1990; and

**WHEREAS**, Dr. Trani is also President and Chairman of the Board of Directors of the Virginia Commonwealth University Health System and holds a tenured appointment at VCU as Professor of History; and

**WHEREAS**, under Dr. Trani's stellar leadership, VCU has become Virginia's largest university and one of this nation's premier urban research institutions; and

**WHEREAS**, some of the accomplishments of Dr. Trani's administration have included establishing the School of Engineering and Virginia BioTechnology Research Park, expanding The Massey Cancer Center, constructing a new business school, revitalizing VCU's main campus for both academic and athletic programs, growing the university's research budget, developing the VCU Health System and VCU Life Sciences, and forging partnerships with universities around the globe; and

**WHEREAS**, Dr. Trani has displayed a strong personal commitment to his community over the years by serving on the board of directors of several locally-based businesses and The Collegiate School and as chairman of the Greater Richmond Chamber of Commerce and Richmond Renaissance; and

**WHEREAS**, in addition to his many administrative and community achievements, Dr. Trani has remained a scholar and published author in the fields of United States history and foreign affairs throughout his tenure at VCU; and

**WHEREAS**, during the past 19 years, Dr. Trani has received a myriad of prestigious awards, honors, and accolades from professional and civic organizations; and

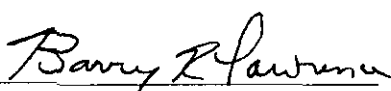
**WHEREAS**, Dr. Trani has promoted partnerships between VCU and Henrico County, which have resulted in the County's financial participation in the Virginia BioTechnology Research Park and continuing financial support for the VCU Schools of Engineering and Business; and

**WHEREAS**, VCU enrolled 2,634 undergraduate students from Henrico County for the 2008-09 academic year, a 30 percent increase since 2004-05 and clear indicator of the school's growing reputation and popularity within Henrico County under Dr. Trani's administration; and


**WHEREAS**, Dr. Trani will retire from the presidency of VCU and the VCU Health System on July 1, 2009 but will stay at VCU as University Distinguished Professor.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia hereby formally expresses its sincere appreciation to Eugene P. Trani for his exceptional dedication, leadership, and vision and for his significant contributions to our metropolitan region during the past 19 years while he has served at the helm of VCU and the VCU Health System.

**BE IT FURTHER RESOLVED** that this resolution be spread upon the minutes of this meeting and a copy publicly presented to Dr. Trani as a token of the Board's gratitude and with the Board's best wishes for his future success and fulfillment.

  
Barry R. Lawrence, Clerk  
June 23, 2009



  
David A. Kaechele, Chairman  
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 166-09  
Page No. 1 of 1

Agenda Title: **RESOLUTION - Appointment of Members - Board of Social Services**

For Clerk's Use Only:  Date: <b>JUN 23 2009</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Clover</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia appoints the following persons to the Board of Social Services for four-year terms beginning July 1, 2009 and expiring June 30, 2013 or thereafter, when their successors shall have been appointed and qualified:

Brookland District  
Fairfield District

Maryann M. Nuckolls  
David Goodall, Sr.

By Agency Head \_\_\_\_\_  
By County Manager George J. O'Quinn

Routing:  
Yellow to: \_\_\_\_\_  
Copy to: \_\_\_\_\_

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 167-09  
Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Members – Capital Region Arts and Cultural Funding Consortium Board of Directors

For Clerk's Use Only:

JUN 23 2009

Date: \_\_\_\_\_

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to: \_\_\_\_\_

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Donati  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

APPROVED

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	_____	_____
Glover, R.	<input checked="" type="checkbox"/>	_____	_____
Kaechele, D.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia appoints the following persons to the Capital Region Arts and Cultural Funding Consortium Board of Directors for one-year terms beginning July 1, 2009 and expiring June 20, 2010 or thereafter, when their successors shall have been appointed and qualified:

At-Large  
At-Large

Grant L. Moffett  
Walter H. Ryland

By Agency Head \_\_\_\_\_ for By County Manager George J. Drury

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 168-29

Page No. 1 of 2

Agenda Title: **RESOLUTION - Appointment of Members - Community Criminal Justice Board**

For Clerk's Use Only:

Date: **JUN 23 2009**

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Clover Seconded by (1) Thornton  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia appoints the following persons to the Community Criminal Justice Board for one-year terms beginning July 1, 2009 and expiring June 30, 2010, or thereafter, when their successors shall have been appointed and qualified:

- 1) George T. Drumwright, Jr., Henrico County Deputy County Manager for Community Services
- 2) Gary A. Hicks, Judge, Henrico Circuit Court
- 3) L. Neil Steverson, Judge, Henrico General District Court
- 4) Stuart L. Williams, Jr., Chief Judge, Henrico Juvenile & Domestic Relations District Court
- 5) William J. Conner, Sr., Chief Magistrate, Henrico County
- 6) Henry W. Stanley, Jr., Chief, Henrico Division of Police
- 7) Wade A. Kizer, Commonwealth's Attorney for Henrico County
- 8) William J. Viverette, an attorney experienced in the defense of criminal matters
- 9) Michael L. Wade, Sheriff of Henrico County
- 10) Mac R. Beaton, a representative of Henrico County Public Schools

By Agency Head \_\_\_\_\_

for  
By County Manager George T. Drumwright

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
MINUTE

Agenda Item No. 168-09  
Page No. 2 of 2

**Agenda Title: RESOLUTION – Appointment of Members – Community Criminal Justice Board**

---

- 11) Laura S. Totty, a representative of Henrico Area Mental Health and Retardation Services
- 12) Lynne M. Yurchak, citizen representative (Brookland)
- 13) William M. Gibson, citizen representative (Fairfield)
- 14) Albert C. Lynch, citizen representative (Three Chopt)
- 15) John A. Ficklin, citizen representative (Tuckahoe)
- 16) Deborah G. LaVecchia, citizen representative (Varina)



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. *ke9-09*  
Page No. 1 of 1

Agenda Title: **RESOLUTION – Resignation of Director from The Cultural Arts Center at Glen Allen Foundation Board**

For Clerk's Use Only: <b>JUN 23 2009</b> Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, on June 24, 2008, Steven C. Deal was reappointed to serve on the Board of Directors of The Cultural Arts Center at Glen Allen Foundation for a term as stated in the articles of incorporation and bylaws of the Foundation; and

**WHEREAS**, Mr. Deal submitted his resignation from the Foundation Board by e-mail correspondence dated June 2, 2009 and directed to Kirk E. Spitzer, Chairman of the Foundation's Board of Directors.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia hereby accepts the resignation of Steven C. Deal from the Board of Directors of The Cultural Arts Center at Glen Allen Foundation.

By Agency Head \_\_\_\_\_  
for By County Manager *George J. [Signature]*

Routing:  
Yellow to: \_\_\_\_\_  
Copy to: \_\_\_\_\_

Certified: \_\_\_\_\_  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**Sent:** Tuesday, June 02, 2009 10:45 AM

**Subject:** Resignation from The Cultural Arts Board

Kurt, it is with mixed emotions that I write to you to formally resign from the board of The Cultural Arts Center at Glenn Allen. As you know, our company was sold last October and my world has changed significantly since then. I have thoroughly enjoyed the time I have spent on the board and will miss the people on the board as well as the fantastic staff. Steve

6/8/2009





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 170-09  
Page No. 1 of 1

Agenda Title: **RESOLUTION - Appointment of Member - Greater Richmond Partnership Board of Directors**

For Clerk's Use Only:  <b>JUN 23 2009</b> Date: _____  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Glover</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia appoints **James B. Donati, Jr.**, a member of the Board of Supervisors, to the Greater Richmond Partnership Board of Directors for a one-year term beginning July 1, 2009 and expiring June 30, 2010, or thereafter, when his successor shall have been appointed and qualified.

By Agency Head \_\_\_\_\_  
for County Manager George J. Quinn

Routing:  
Yellow to: \_\_\_\_\_  
Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 171-09  
Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members and Alternates - Virginia Transit Association Board of Directors

For Clerk's Use Only:  Date: <b>JUN 23 2009</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION  Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	YES NO OTHER  Donati, J. <input checked="" type="checkbox"/> _____ Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
---	--	--

**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia appoints the following persons to the Virginia Transit Association Board of Directors for one-year terms beginning July 1, 2009 and expiring June 30, 2010 or thereafter, when their successors shall have been appointed and qualified:

Members

Board of Supervisors  
Board of Supervisors

James B. Donati, Jr.  
David A. Kaechele

Alternates

Director of Public Works  
Transportation Development Engineer

Timothy A. Foster  
E. Todd Eure

By Agency Head \_\_\_\_\_  
By County Manager <sup>For</sup> George J. Donati

Routing:  
Yellow to: \_\_\_\_\_  
Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 34-09

Page No. 1 of 4

Agenda Title: RESOLUTION — POD-01-08 — Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility

For Clerk's Use Only:

Date JUN 23 2009

☐ Approved

☐ Denied

☐ Amended

☐ Deferred to

withdrawn

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Donati  
(2) (2)

REMARKS: withdrawn

YES NO OTHER

Donati, J. ✓

Glover, R. ✓

Kaechele, D. ✓

O'Bannon, P. ✓

Thornton, F. ✓

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for the approval of POD-01-08, a revised master plan and plan of development for Twin Hickory Park to provide a Western Maintenance Facility for the Division of Recreation and Parks consisting of a 5,475 square foot maintenance building, a service yard, two parking areas and related site improvements; and

WHEREAS, the revision to POD-89-99 Northwest Park Master Plan deletes a previously proposed multi-use field and restroom building to accommodate the proposed maintenance facility and includes revisions to the park boundary to include an additional 1.1 acre parcel of land, revised trail locations, an updated library facility layout, and an expanded shelter area; and

WHEREAS, the 48.09 acre park property is located between Shady Grove Road and Twin Hickory Road, approximately 2,000 feet west of Nuckols Road on Parcels 744-771-3182 and 744-772-0941; is zoned A-1, Agricultural District; and is located in the Three Chopt District; and,

WHEREAS, the County Administration, including the Division of Recreation and Parks, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections, has reviewed the application along with the Virginia Department of Transportation and recommends approval subject to the staff recommendations and the staff plan dated January 27, 2009; and,

By Agency Head

By County Manager

Routing:

Yellow to:

Copy to:

Certified:

A Copy Teste:

Clerk, Board of Supervisors

Date:

02/08

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 34-09

Page No. 2 of 4

**Agenda Title: RESOLUTION — POD-01-08 — Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility**

---

WHEREAS, on **January 27, 2009**, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated **January 27, 2009**, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
9. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
10. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval. Non-recreational lighting poles should not exceed a maximum height of 25 feet.
11. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 34-09

Page No. 4 of 4

**Agenda Title: RESOLUTION — POD-01-08 — Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility**

---

24. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
25. The conceptual master plan, as submitted with this application, is for planning and information purposes only. All subsequent detailed plans of development and construction needed to implement this conceptual plan may be administratively reviewed and approved and shall be subject to all regulations in effect at the time such subsequent plans are submitted for review/ approval.

COMMENTS: The Director of Planning has reviewed the plans submitted by Rawlings Wilson & Associates and Austin Brockenbrough & Associates, LLP and recommends approval, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

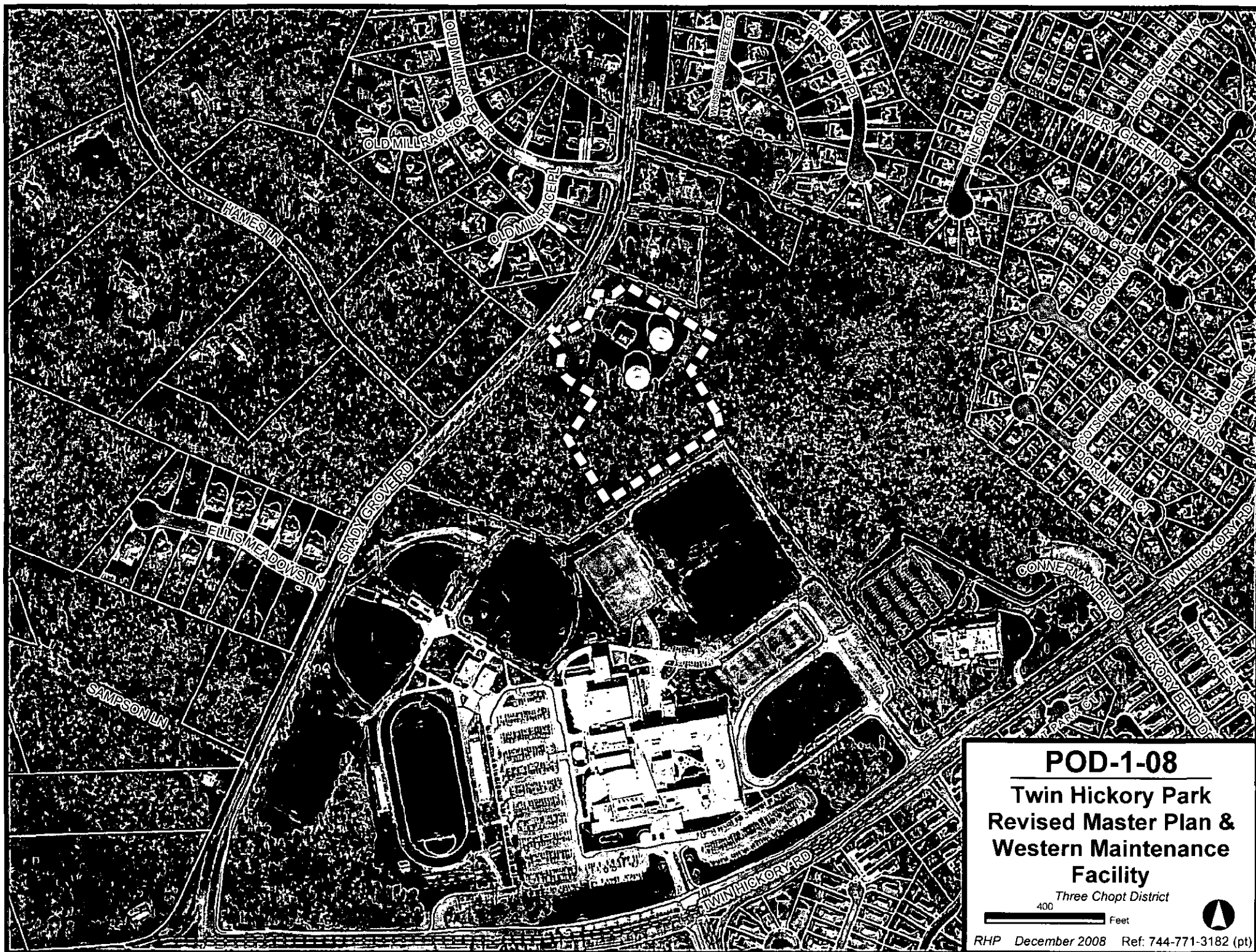
Agenda Item No. 34-09

Page No. 3 of 4

**Agenda Title: RESOLUTION — POD-01-08 — Approval of a Revised Master Plan and Plan of Development for Twin Hickory Park and Western Maintenance Facility**

---

12. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
13. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
14. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
15. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
16. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
17. The property shall be developed generally as shown on the plan filed with the case, and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
18. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
19. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
20. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
21. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
22. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
23. Vehicles shall be parked only in approved and constructed parking spaces.



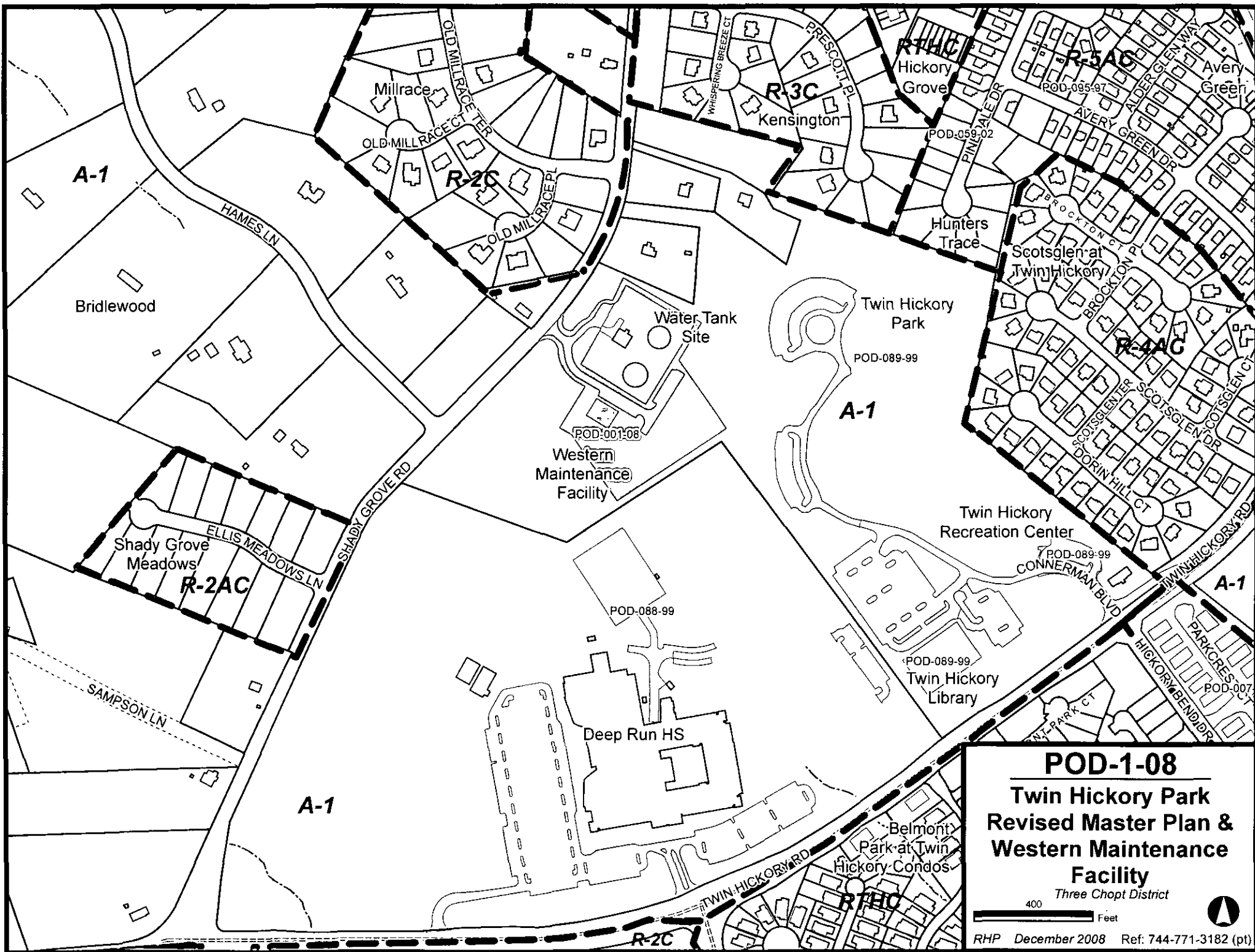
**POD-1-08**

**Twin Hickory Park  
Revised Master Plan &  
Western Maintenance  
Facility**

Three Chopt District

400 Feet



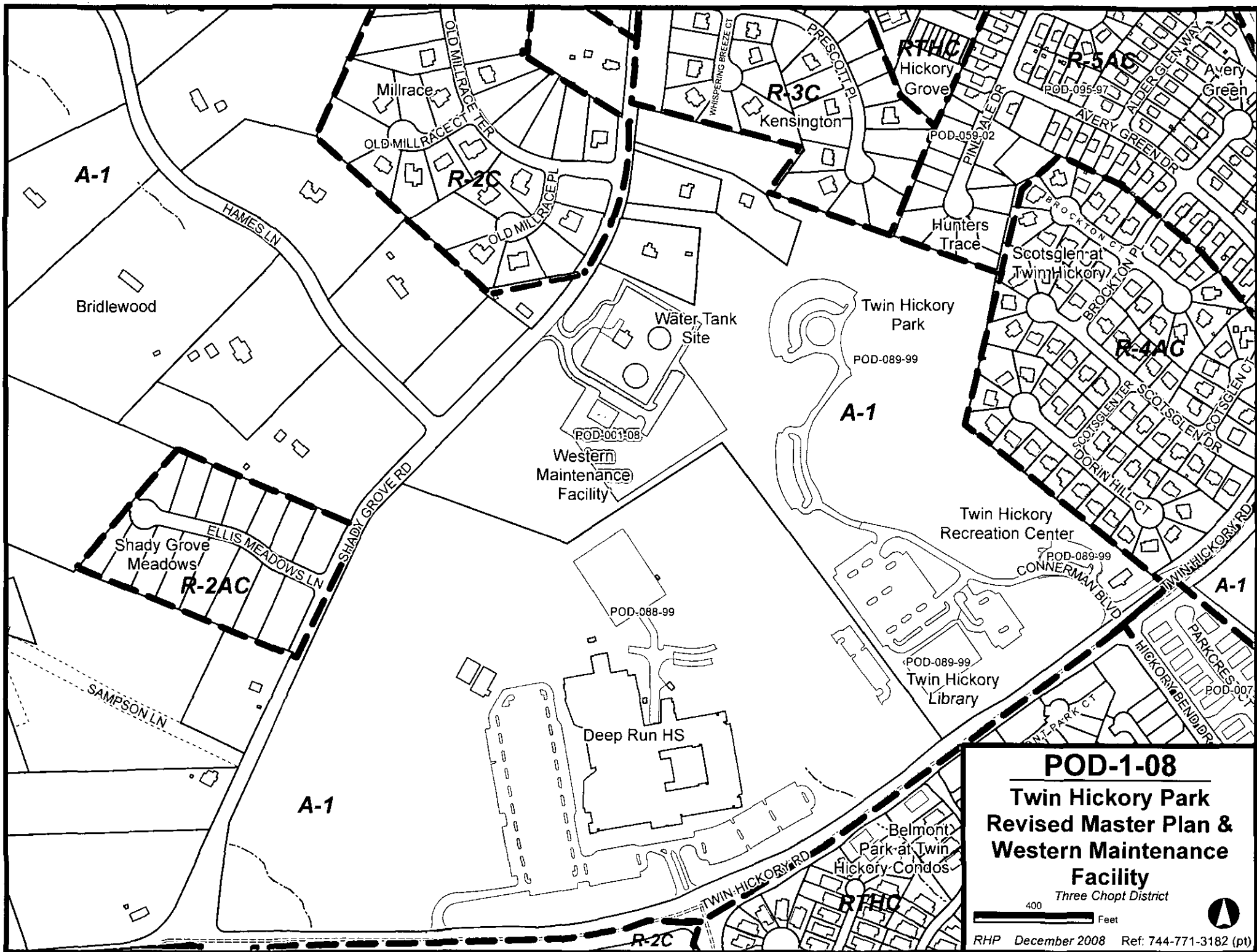


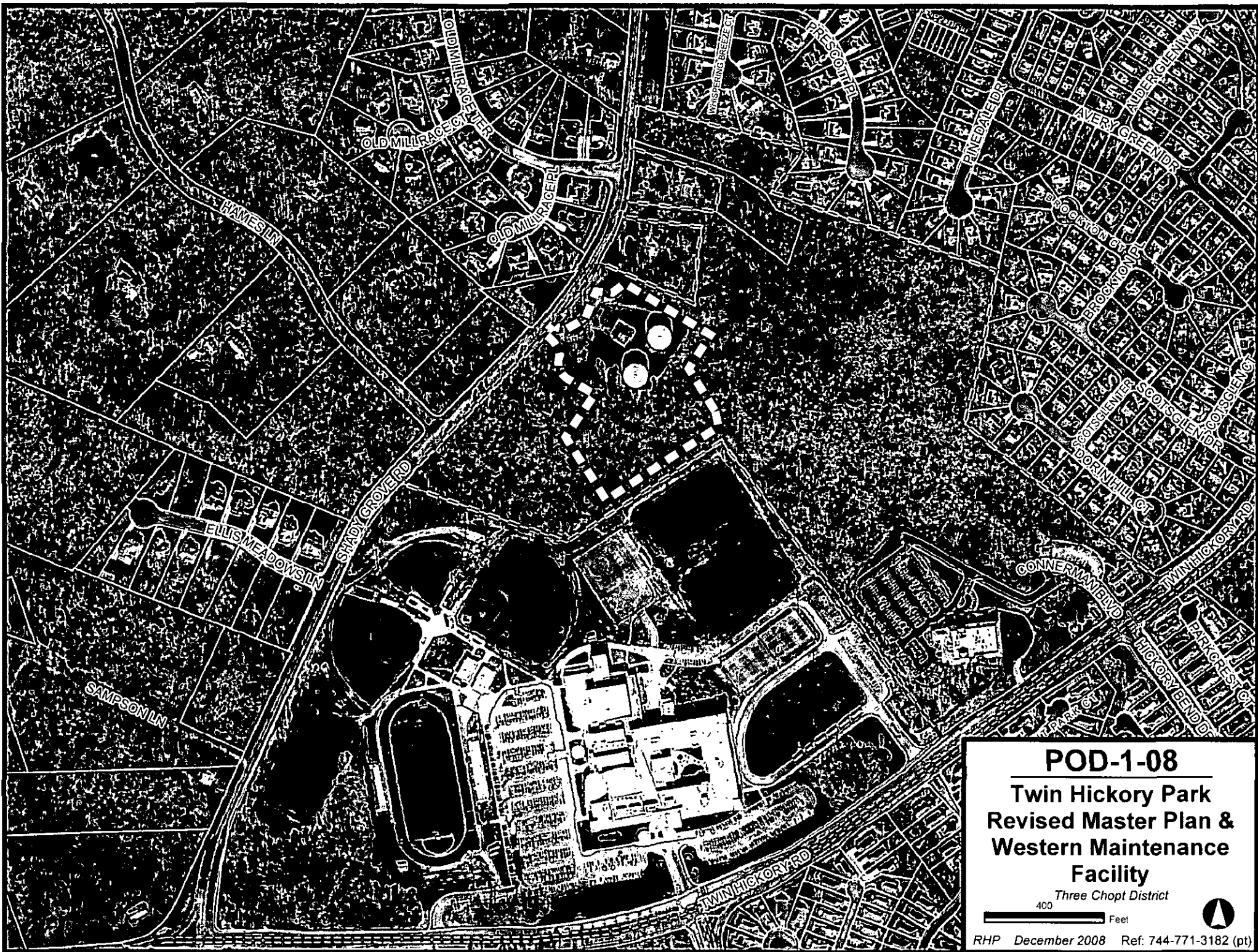
**POD-1-08**  
**Twin Hickory Park**  
**Revised Master Plan &**  
**Western Maintenance**  
**Facility**  
Three Chopt District

400 Feet

RHP December 2008 Ref: 744-771-3182 (pt)







**POD-1-08**

**Twin Hickory Park  
Revised Master Plan &  
Western Maintenance  
Facility**

Three Chopt District

400 Feet





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 172-09

Page No. 1 of 2

**Agenda Title: RESOLUTION – Authorizing the County Manager to Submit the Henrico County 2009-2010 Annual Consolidated Plan, including the CDBG Program Year Twenty Plan and the HOME Program Year Thirteen Plan; to Execute the CDBG Agreement for Program Year Twenty and the HOME Agreement for Program Year Thirteen; and to Execute Contracts to Implement the CDBG and HOME Activities.**

For Clerk's Use Only:

**JUN 28 2009**

Date:

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Glover Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>		
Glover, R.	<input checked="" type="checkbox"/>		
Kaechele, D.	<input checked="" type="checkbox"/>		
O'Bannon, P.	<input checked="" type="checkbox"/>		
Thornton, F.	<input checked="" type="checkbox"/>		

**WHEREAS**, Henrico County (the "County") is an entitlement community under the U. S. Department of Housing and Urban Development ("HUD") Community Development Block Grant ("CDBG") Program, as authorized by Title 1 of the Housing and Community Development Act of 1974, as amended; and,

**WHEREAS**, the County's CDBG entitlement is \$1,476,808 for Program Year Twenty, and the County has prepared the attached objectives and proposed uses of CDBG entitlement funds for 2009-2010; and,

**WHEREAS**, the County is an entitlement community under the HUD Home Investment Partnership Program ("HOME") as authorized by the HOME Act of 1990, as amended; and,

**WHEREAS**, the County's HOME entitlement is \$931,229 for Program Year Thirteen, and the County has prepared the attached objectives and proposed uses of HOME funds for 2009-2010; and,

**WHEREAS**, \$270,213 in HOME funds from previous years is included in the proposed use of HOME funds; and,

**WHEREAS**, localities are required by HUD to submit a Consolidated Plan as a condition of receiving funds under the Housing and Community Development Act of 1974, as amended, and the HOME Act of 1990, as amended, and the Department of Community Revitalization has prepared for submission to HUD the required Consolidated Plan with proposed uses of CDBG and HOME funds for 2009-2010 as shown on the attached table.

**NOW, THEREFORE, BE IT RESOLVED** by the Henrico County Board of Supervisors that the Board approves the 2009-2010 Annual Consolidated Plan, including the proposed uses of CDBG and HOME funds for 2009-2010.

By Agency Head

For

By County Manager

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 172-09

Page No. 2 of 2

**Agenda Title: RESOLUTION – Authorizing the County Manager to Submit the Henrico County 2009-2010 Annual Consolidated Plan, including the CDBG Program Year Twenty Plan and the HOME Program Year Thirteen Plan; to Execute the CDBG Agreement for Program Year Twenty and the HOME Agreement for Program Year Thirteen; and to Execute Contracts to Implement the CDBG and HOME Activities.**

---

**BE IT FURTHER RESOLVED** that the Board of Supervisors authorizes the County Manager to submit the Henrico County 2009-2010 Annual Consolidated Plan to HUD on or before August 15, 2009 in accordance with submission requirements; to execute the contracts with HUD for CDBG Program Year Twenty and HOME Program Year Thirteen in a form approved by the County Attorney and in accordance with the rules and regulations for CDBG and HOME funds; and, as funds are appropriated, to execute contracts in a form approved by the County Attorney to implement the 2009-2010 CDBG and HOME Program Year activities.

**COMMENTS:** The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.

**2009-2010 CDBG & HOME Program  
Sources & Uses of Funds**

	<b>CDBG</b>	<b>HOME</b>
<b>SOURCES</b>		
Funds Brought Forward	0	170,213
FY 2009-2010 Allocation	1,476,720	931,229
Funds returned to letter of credit		100,000
<b>Total Available</b>	<b>1,476,720</b>	<b>1,201,442</b>
<b>USES</b>		
1. CDBG & HOME Administration	242,000	60,000
2. Commercial Assistance Program	184,000	0
3. St. Joseph's Villa Gym Improvements	30,544	0
4. ElderHomes Rehabilitation	162,000	570,443
5. CONNECT Program	174,339	0
6. HOME Inc. Downpayment	22,000	106,000
7. Southside CDC Downpayment Assistance	50,000	200,000
8. Virginia Supportive Housing SRO	0	250,000
9. Virginia Supportive Housing HomeBuy5	0	14,999
10. Habitat for Humanity Maintenance	150,000	0
11. RAMPS	50,000	0
12. Design Assistance	70,000	0
13. Façade Grants	153,943	0
14. Belmont Recreation Center ADA Patio	187,894	0
<b>Total Allocation</b>	<b>1,476,720</b>	<b>1,201,442</b>

June 18, 2009

# **Consolidated Plan CDBG and HOME Budget Public Hearing**

**Board of Supervisors Meeting  
June 23, 2009**

# CDBG and HOME Budget FY09-10

HUD increased CDBG allocation by approximately 1.6%, increased HOME by 10.7%. The overall allocation is approximately \$114,000 higher than last year.

Received 20 requests.

Recommended 14 requests.

# Sources of CDBG & HOME Program Funds 2009-2010

<u>Sources</u>	<u>CDBG</u>	<u>HOME</u>
Allocation	\$1,476,808	\$ 931,229
Funds Returned	\$ 0	\$ 100,000
Funds Forward	\$ 0	\$ 170,213
Total	\$1,476,808	\$1,201,442



# Proposed Uses of CDBG & HOME Program Funds 2009-2010

<u>Proposed Uses</u>	<u>CDBG</u>	<u>HOME</u>
CDBG/HOME Administration	\$242,000	\$ 60,000
Commercial Assistance Program	\$184,000	\$ 0
St. Joseph's Gym Improvements	\$ 30,544	\$ 0
ElderHomes Rehabilitation	\$162,000	\$570,443
CONNECT Program	\$174,339	\$ 0
HOME Inc. Homeownership	\$ 22,000	\$106,000
Southside CDC Homeownership	\$ 50,000	\$200,000

# Proposed Uses of CDBG & HOME Program Funds 2009-2010

<u>Proposed Uses</u>	<u>CDBG</u>	<u>HOME</u>
Va. Supportive Housing SRO	\$ 0	\$ 250,000
Va. Supportive HomeBuy5	\$ 0	\$ 14,999
Habitat for Humanity Maint.	\$ 150,000	\$ 0
RAMPS	\$ 50,000	\$ 0
Design Assistance	\$ 70,000	\$ 0
Enterprise Zone Façade Grants	\$ 154,031	\$ 0
Belmont Rec. Center Patio	\$ 187,894	\$ 0
Total	\$1,476,808	\$1,201,442



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 173-09

Page No.

1 of 1

Agenda Title RESOLUTION - Signatory Authority - Lease of County Property - Dorey Park -  
Varina District

For Clerk's Use Only:  Date <b>JUN 23 2009</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Donati</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>		<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																								
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																								
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																								
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																								
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																								

WHEREAS, the County of Henrico, Virginia (the "County") is the owner of that certain parcel of real property known as Dorey Park, which property is improved with a single-family dwelling; and,

WHEREAS, the County desires to lease this dwelling to a person who will perform certain caretaker duties at Dorey Park until such time as the dwelling is needed for other purposes; and,

WHEREAS, Ivan M. Kopelove ("Kopelove") desires to lease this residence from the County under the terms and conditions negotiated by the parties, including Kopelove's performance of certain caretaker duties at Dorey Park; and,

WHEREAS, this Resolution was advertised pursuant to Section 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on June 23, 2009 by the Board of Supervisors of the County.

NOW, THEREFORE, BE IT RESOLVED by the Board that the County Manager is authorized to execute a lease agreement on behalf of the County, in a form approved by the County Attorney, for the above-described real property for a period of one (1) year commencing July 1, 2009 at a rental of \$1.00 per year, with Kopelove's performance of certain maintenance responsibilities concerning the dwelling, and the caretaker duties at Dorey Park as outlined in the lease.

Comments: The Directors of Recreation and Parks and Real Property recommend approval of this action; the County Manager concurs.

By Agency Head

*[Signature]*

for

By County Manager

*[Signature]*

Routing:

Yellow to:

Real Property

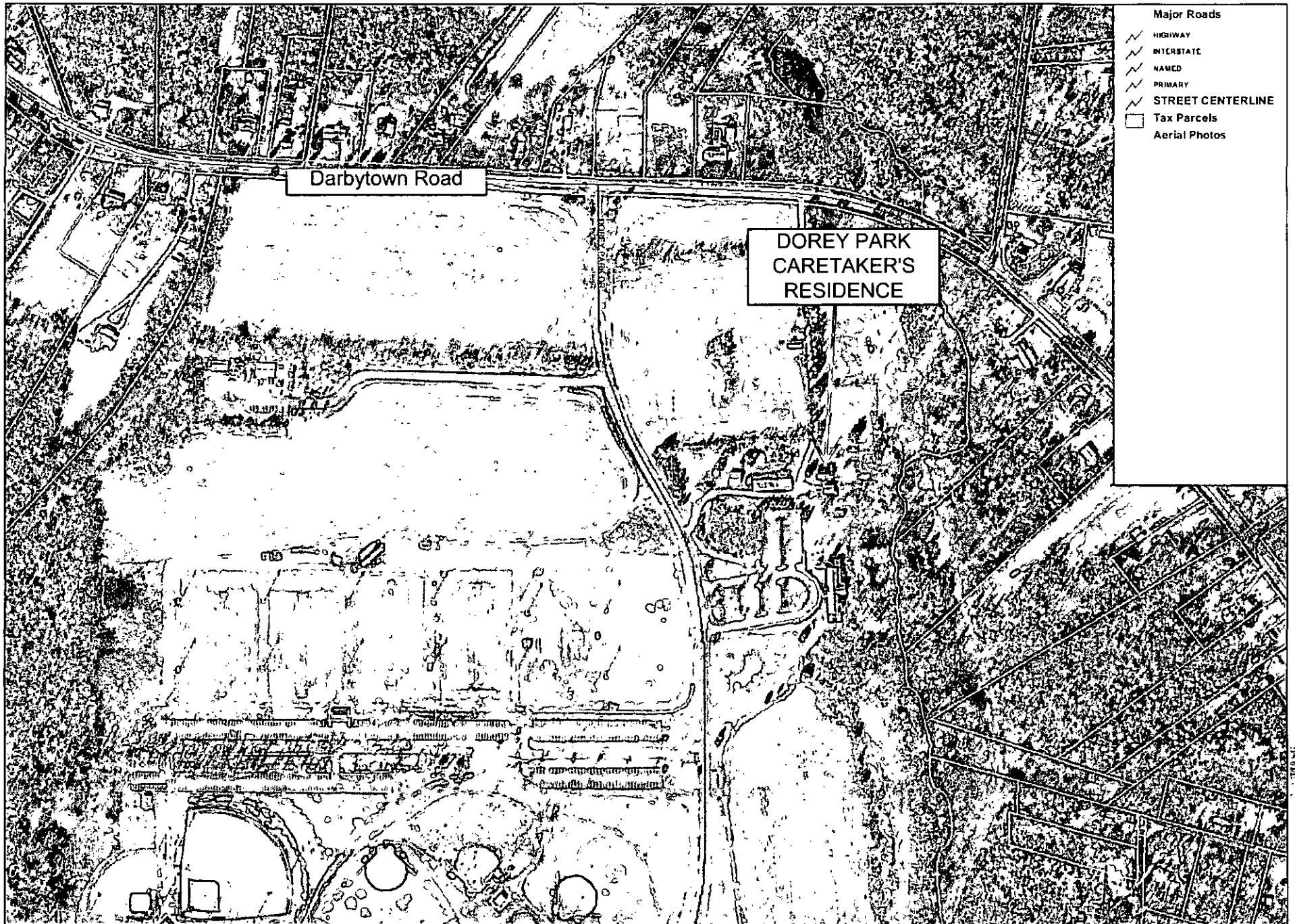
Copy to:

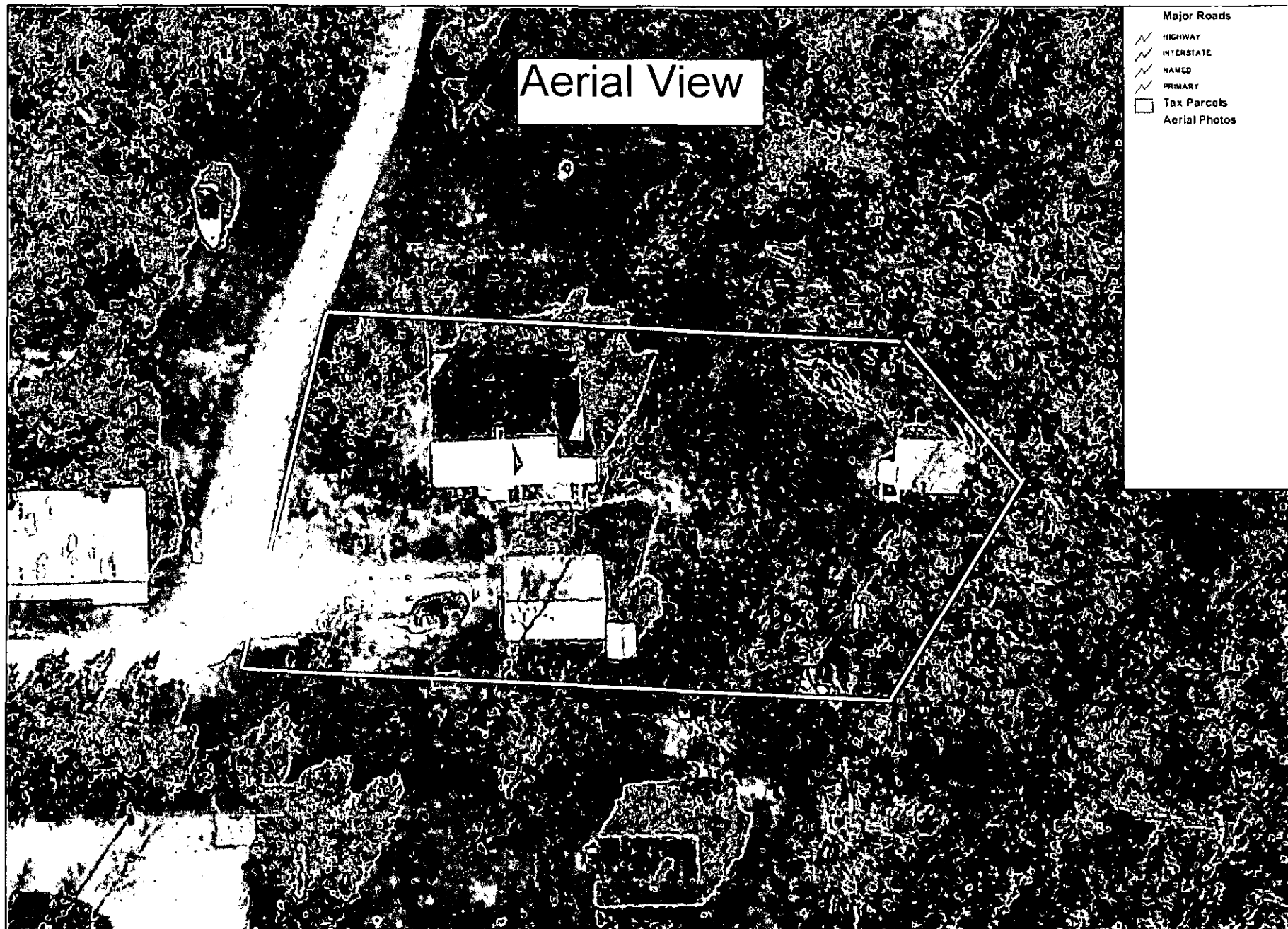
Certified:

A Copy Teste:

Clerk, Board of Supervisors


Date:





## Aerial View

### Major Roads

-  HIGHWAY
-  INTERSTATE
-  NAMED
-  PRIMARY
-  Tax Parcels
-  Aerial Photos



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 174-09

Page No. 1 of 1

Agenda Title: **RESOLUTION** – Signatory Authority – Amendment to Contract for Sandston/Williamsburg Road Streetscape Design and Construction Drawings

For Clerk's Use Only:

**JUN 23 2009**

Date:

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Donati Seconded by (1) O'Bannon  
(2) (2)

REMARKS:

**APPROVED**

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>		
Glover, R.	<input checked="" type="checkbox"/>		
Kacchele, D.	<input checked="" type="checkbox"/>		
O'Bannon, P.	<input checked="" type="checkbox"/>		
Thornton, F.	<input checked="" type="checkbox"/>		

**WHEREAS**, on October 28, 2008 the Board of Supervisors awarded a contract for the Sandston/Williamsburg Road Streetscape Design and Construction Drawing project to Landmark Design Group, Inc. in the amount of \$245,467.95; and,

**WHEREAS**, it is necessary and desirable to amend the contract to extend the scope of the project an additional block in each direction along Williamsburg Road to Pickett Avenue on the west and Raines Avenue on the east; and,

**WHEREAS**, fees in the amount of \$66,045.50 have been negotiated for the increased scope of work.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that the County Manager is authorized to execute an amendment in the amount of \$66,045.50 to the October 28, 2008 contract with LandMark Design Group, Inc. resulting in a new contract sum of \$311,513.45, in a form approved by the County Attorney.

**Comments:** Funding to support this contract amendment is available within the project budget. The Directors of General Services and Community Revitalization, the County Manager concurring, recommend approval of this Board paper.

By Agency Head

*[Signature]*

for

By County Manager

*[Signature]*

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **175-09**  
Page No. 1 of 8

Agenda Title: **RESOLUTION - Appropriation of Funds for Fiscal Year 2009-10**

<p>For Clerk's Use Only:</p> <p>Date: <b>JUN 23 2009</b></p> <p><input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied  <input type="checkbox"/> Amended  <input type="checkbox"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Clover</u> Seconded by (1) <u>Donati</u>  (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table style="width: 100%;"> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> <tr> <td>Donati, J.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the following amounts be, and they hereby are, appropriated for expenditure in fiscal year 2009-10, for the accounts and purposes indicated below, these same amounts being in the approved operating and capital Annual Fiscal Plans for fiscal year 2009-10, as approved by the Board of Supervisors on April 28, 2009 (Agenda Item No. 98-09), and to be funded from the estimated resources shown:

**OPERATING FUNDS**

**ESTIMATED RESOURCES**

<u>SOURCE</u>	<u>AMOUNT</u>
<b><u>GENERAL FUND:</u></b>	
From Local Sources:	
General Property Taxes	\$ 409,500,000
Other Local Taxes	114,615,000
Permits, Fees, and Licenses	3,859,200
Fines and Forfeitures	2,727,900
Use of Money and Property	8,533,200
Charges for Services	3,176,800
Miscellaneous	45,000
Non-Revenue Receipts	2,765,000
Recovered Costs	4,130,700
Total Local	\$ 549,352,800

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. *i75-09*  
Page No. 2 of 8

Agenda Title    **RESOLUTION - Appropriation of Funds for Fiscal Year 2009-10**

ESTIMATED RESOURCES (cont'd)

<u>SOURCE</u>	<u>AMOUNT</u>
<u>GENERAL FUND (cont'd):</u>	
From the Commonwealth of Virginia:	
Non-Categorical Aid	\$ 17,376,300
Shared Expenses	15,902,300
Categorical Aid	<u>273,081,900</u>
Total State	\$ 306,360,500
 From the Federal Government:	
Categorical Aid – Total Federal	\$ 10,935,200
 Operating Transfers	\$ (109,348,930)
From (To) Fund Balance/Reserves	<u>14,900,000</u>
Total General Fund	\$ 772,199,570
 <u>SPECIAL REVENUE FUND:</u>	
From Local Sources:	
Permits, Fees, and Licenses	\$ 1,003,870
Fines and Forfeitures	1,145,832
Use of Money and Property	165,574
Charges for Services	29,214,486
Miscellaneous	71,580
Recovered Costs	<u>545,446</u>
Total Local	\$ 32,146,788
 From the Commonwealth of Virginia:	
Non-Categorical Aid	\$ 97,050
Categorical Aid	<u>24,854,949</u>
Total State	\$ 24,951,999
 From the Federal Government:	
Categorical Aid – Total Federal	\$ 36,912,022
 Non-Revenue Receipts	\$ 211,300
Operating Transfers	19,635,305
From (To) Fund Balance	<u>2,833,189</u>
Total Special Revenue Fund	\$ 116,690,603



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 175-09  
Page No. 3 of 8

Agenda Title    **RESOLUTION - Appropriation of Funds for Fiscal Year 2009-10**

ESTIMATED RESOURCES (cont'd)

<u>SOURCE</u>	<u>AMOUNT</u>
<u>WATER AND SEWER ENTERPRISE FUND:</u>	
From Local Sources:	
Fines and Forfeitures	\$ 127,000
Charges for Services	87,089,666
Miscellaneous	3,679,264
Total Local	\$ 90,895,930
Non-Revenue Receipts	30,000
Operating Transfers	1,609,569
From (To) Retained Earnings	(18,989,523)
Total Water & Sewer Enterprise Fund	\$ 73,545,976
<u>BELMONT GOLF COURSE ENTERPRISE FUND:</u>	
Charges for Services - Local	\$ 1,192,479
Total Belmont Golf Course Enterprise Fund	\$ 1,192,479
<u>CENTRAL AUTOMOTIVE MAINTENANCE FUND:</u>	
From Local Sources:	
Use of Money and Property	\$ 365,000
Miscellaneous	31,000
Recovered Costs	21,308,736
Total Local	\$ 21,704,736
Non-Revenue Receipts	17,915
Total Internal Service Fund	\$ 21,722,651
<u>TECHNOLOGY REPLACEMENT FUND:</u>	
Non-Revenue Receipts	\$ 2,654,551
From (To) Retained Earnings	155,873
Total Technology Replacement Fund	\$ 2,810,424
<u>RISK MANAGEMENT FUND:</u>	
Recovered Costs	\$ 624,727
Operating Transfers – Total Fund	4,361,686
Total Risk Management	\$ 4,986,413

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 175-09  
Page No. 4 of 8

Agenda Title    **RESOLUTION - Appropriation of Funds for Fiscal Year 2009-10**

ESTIMATED RESOURCES (cont'd)

<u>SOURCE</u>	<u>AMOUNT</u>
<u>HEALTHCARE FUND</u>	
Recovered Costs	\$     80,693,361
Use of Money and Property	150,000
Total Healthcare Fund	<u>\$     80,843,361</u>
<u>DEBT SERVICE FUND:</u>	
Operating Transfers – Total Fund	\$     55,782,472
From (To) Fund Balance	2,000,000
Total Debt Service Fund	<u>\$     57,782,472</u>
<u>JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:</u>	
Shared Expenses - Local	\$        403,312
Shared Expenses – State	1,498,939
Operating Transfers	3,286,700
From (To) Fund Balance	404,178
Total JRJDC Agency Fund	<u>\$     5,593,129</u>
<u>OTHER POST EMPLOYMENT (OPEB) BENEFITS: - GASB 45</u>	
Operating Transfers – Total Fund	\$     6,000,000
<u>ADJUSTMENTS FOR INTERFUND TRANSACTIONS:</u>	
Operating Transfers – Total Fund	\$    (84,752,377)
TOTAL OPERATING FUNDS RESOURCES	<u><u>\$   1,058,614,701</u></u>

APPROPRIATIONS

<u>DEPARTMENT</u>	<u>AMOUNT</u>
<u>GENERAL FUND:</u>	
Board of Supervisors	\$     1,164,196
Library	16,399,039
Sheriff	34,233,243
Circuit Court	3,099,930
Commonwealth's Attorney	4,699,778
General District Court	200,491
Juvenile/Domestic Relations Court	2,434,398
Electoral Board	1,457,761
County Manager	4,025,580
County Attorney	2,049,269
Human Resources	6,281,177
Police	66,579,523

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 175-09  
Page No. 5 of 8

Agenda Title    **RESOLUTION - Appropriation of Funds for Fiscal Year 2009-10**

<u>DEPARTMENT</u>	<u>APPROPRIATIONS (cont'd)</u>	<u>AMOUNT</u>
<u>GENERAL FUND:</u>		
Fire		50,195,913
Finance		12,806,463
General Services		17,275,345
Internal Audit		361,168
Information Technology		13,340,288
Agriculture and Home Extension		376,772
Social Services		18,794,146
Recreation and Parks		16,770,371
Public Health		1,645,730
Public Works		35,935,899
Real Property		605,673
Economic Development		13,256,265
Non-Departmental		12,256,941
Building Inspections		4,668,567
Planning		4,326,456
Permit Centers		945,672
Community Revitalization		1,763,516
Education		424,250,000
Total General Fund		\$ 772,199,570
<u>SPECIAL REVENUE FUND:</u>		
Commonwealth's Attorney		\$ 835,304
Juvenile/Domestic Relations Court (VJCCCA)		1,088,023
Police		1,410,225
Social Services (CSA)		8,564,611
Mental Health/Retardation Services		32,111,037
Capital Area Training Consortium		3,666,521
Public Works		897,000
Public Utilities		12,134,268
Non-Departmental		111,895
Community Corrections/Drug Court Programs		1,741,679
Education - Cafeterias		17,412,081
Education - Grants		36,717,959
Total Special Revenue Fund		\$ 116,690,603

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **175-09**  
Page No. 6 of 8

Agenda Title    **RESOLUTION - Appropriation of Funds for Fiscal Year 2009-10**

<u>APPROPRIATIONS (cont'd)</u>		
<u>DEPARTMENT</u>		<u>AMOUNT</u>
<u>WATER AND SEWER ENTERPRISE FUND:</u>		
Public Utilities – Operations	\$	58,132,963
Public Utilities – Debt Service		15,413,013
Total Water & Sewer Enterprise Fund	\$	73,545,976
<u>BELMONT GOLF COURSE ENTERPRISE FUND:</u>		
Recreation and Parks – Total Fund	\$	1,192,479
<u>CENTRAL AUTOMOTIVE MAINTENANCE FUND:</u>		
General Services – Total Fund	\$	21,722,651
<u>TECHNOLOGY REPLACEMENT FUND:</u>		
Technology Replacement – Total Fund	\$	2,810,424
<u>RISK MANAGEMENT FUND:</u>		
General Services – Total Fund	\$	4,986,413
<u>HEALTHCARE FUND</u>		
Healthcare – Total Fund	\$	80,843,361
<u>DEBT SERVICE FUND:</u>		
General Government	\$	17,727,683
Education		40,054,789
Total Debt Service Fund	\$	57,782,472
<u>JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:</u>		
JRJDC – Operations	\$	4,912,908
JRJDC – Debt Service		680,221
Total JRJDC Agency Fund	\$	5,593,129
<u>OTHER POST EMPLOYMENT (OPEB) BENEFITS – GASB 45</u>		
GASB 45 OPEB – Total Fund	\$	6,000,000
<u>ADJUSTMENTS FOR INTERFUND TRANSACTIONS:</u>		
Interdepartmental Billings – Total Fund	\$	(84,752,377)
TOTAL OPERATING FUNDS APPROPRIATIONS	\$	<u>1,058,614,701</u>

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 175-09  
Page No. 7 of 8

Agenda Title    **RESOLUTION - Appropriation of Funds for Fiscal Year 2009-10**

**CAPITAL FUNDS**

<u>SOURCE</u>	<u>ESTIMATED RESOURCES</u>	<u>AMOUNT</u>
<u>CAPITAL PROJECTS FUND:</u>		
Landfill Revenue		\$ 3,600,000
Motor Vehicle License Revenue		850,000
Fund Balance – Designated Capital Reserve		9,150,000
Fund Balance – Central Automotive		590,600
Fund Balance – General Fund		5,000,000
Total Capital Projects Fund		\$ 19,190,600
<u>WATER AND SEWER ENTERPRISE FUND:</u>		
Water and Sewer Fees/Charges – Total Fund		33,802,600
TOTAL CAPITAL FUNDS RESOURCES		<u>\$ 52,993,200</u>

**APPROPRIATIONS**

<u>CAPITAL PROJECTS FUND:</u>		
Sheriff		\$ 150,000
Finance – Land Purchase Reserve		7,000,000
General Services		1,997,900
Information Technology		2,617,700
Recreation and Parks		300,000
Public Works - GIS		1,025,000
Public Utilities – Landfill		3,600,000
Education		2,500,000
Total Capital Projects Fund		\$ 19,190,600
<u>WATER AND SEWER ENTERPRISE FUND:</u>		
Public Utilities – Water		\$ 10,275,000
Public Utilities – Sewer		23,527,600
Total Water & Sewer Enterprise Fund		\$ 33,802,600
TOTAL CAPITAL FUNDS APPROPRIATIONS		<u>\$ 52,993,200</u>

**BE IT FURTHER RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia that funds appropriated for capital projects and the long-term disability function will not lapse at the end of the fiscal year, but shall remain appropriated until spent, or until the Board of Supervisors eliminates the appropriation.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 175-64  
Page No. 8 of 8

Agenda Title    **RESOLUTION - Appropriation of Funds for Fiscal Year 2009-10**

**BE IT FURTHER RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that funds budgeted in fiscal year 2008-09, which support valid outstanding encumbrances as of June 30, 2009, be, and hereby are, reappropriated to fiscal year 2009-10, to the same department and account for which they were encumbered.

**COMMENTS:**    The Director of Finance recommends approval of this Board paper and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 176-09

Page No. 1

Agenda Title: RESOLUTION – Authorization to Apply for and Accept \$20,000 in Federal Grant Funding from the Citizen Corps Program and State Homeland Security Program Administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management

For Clerk's Use Only:

Date: JUN 23 2009

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Thornton Seconded by (1) O'Bannon  
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Donati, J. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, the Division of Fire wishes to apply for and accept \$20,000 in Federal grant funding from the Citizen Corps Program and the State Homeland Security Program administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management; and

WHEREAS, the grant, which requires no local match, will be used by the Division of Fire's Office of Emergency Management for its Citizen Corps training program, including Community Emergency Response Team, Medical Reserve Corps, and Fire Corps.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to apply for and accept \$20,000 in federal grant funding from the Citizen Corps Program and the State Homeland Security Program administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head

*John H. Smith*

By County Manager

*David R. Hays*

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 177-09  
Page No.

Agenda Title

**RESOLUTION** - To Accept the Virginia Wireless E-911 Services Board Award to the County of Henrico, Division of Police, for a Joint Project with Richmond City Police to Share Critical Infrastructure Data Through Replicated Data Systems.

For Clerk's Use Only:

**JUN 23 2009**

Date

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Donati  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Donati, J. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

**WHEREAS**, the County of Henrico, Division of Police, and the City of Richmond, Department of Police, are responsible for emergency services in their respective jurisdictions; and

**WHEREAS**, Henrico County and Richmond City share common borders and issues and seek common solutions to crime problems; and

**WHEREAS**, the County of Henrico, Division of Police, and the City of Richmond, Department of Police, applied for and were awarded \$314,500 in Public Safety Answering Point (PSAP) funds from the Virginia Wireless E-911 Services Board to replicate and share critical infrastructure data between the County and City.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, accepts the interjurisdictional grant award and authorizes the County Manager to sign appropriate agreements.

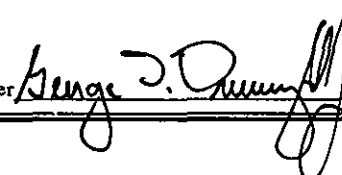
**COMMENT:** The Chief of Police and the County Manager recommend approval of this resolution. There are no local funds involved. The Henrico County Division of Police will be the fiscal agent for this grant.

By Agency Head



for

By County Manager



Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_



MEMORANDUM OF UNDERSTANDING  
between  
COUNTY OF HENRICO AND CITY OF RICHMOND  
for  
WIRELESS E-911 GRANT

This Memorandum of Understanding (the "MOU") is entered into this 1<sup>st</sup> day of January, 2009, by and between Henrico County, Virginia (the "County") and the City of Richmond, Virginia (the "City") in order to document their agreements pertaining to a joint grant application for a cooperative GIS-based initiative benefiting E-911.

1. The parties agree to apply jointly for the Wireless E-911 Enhancement Program – Regional Grant (FY10) from the Virginia Information Technology Agency.

2. The parties agree that the County will act as the "host applicant" and, as such, will be the fiscal agent should the grant be awarded to the parties.

3. As fiscal agent, the County will be fully responsible for fulfilling all grant requirements including, but not limited to, reports, control of and accounting for funds, and distribution of services and equipment purchased with the grant award.

4. The County shall receive all grant funds and disburse same as specified in the grant application.

5. The County shall be responsible for the procurement and management of a consultant contract awarded for the benefit of the parties in connection with the grant.

6. Both parties agree that they shall at all times comply with the grant guidelines and state law applicable to the grant.

7. The City agrees that it shall take all steps necessary to assist the County in fulfilling its obligations as fiscal agent for the grant.

8. Should the parties receive the grant, and should the Commonwealth of Virginia or any entity thereof subsequently determine that any portion of the grant has been spent in violation of the grant guidelines or state law, or any services or equipment purchased with grant funds have been spent in violation of the grant guidelines or state law, and require reimbursement, the parties shall reimburse the Commonwealth in proportion to the benefit each party received from (1) the grant funds that the

Commonwealth has determined were spent in violation of the grant guidelines or state law, or (2) the services or equipment that the Commonwealth has determined were used in violation of the grant guidelines or state law.

9. Both parties agree that upon receipt of the final award notification letter from the Virginia Wireless E-911 services board for this grant, the governing bodies of the respective parties must give final approval for official acceptance of any awarded funds.

10. This MOU shall be null and void should a PSAP Grant not be awarded to the parties.

11. This MOU may be modified by the written mutual consent of the parties.

HENRICO COUNTY, VIRGINIA

By: *Dennis W. Stanley Jr.*  
Title: *Chief of Police*

CITY OF RICHMOND, VIRGINIA

By: *[Signature]*  
Title: *Chief of Police*



RECEIVED

APR 29 2009

County of Henrico  
Police Planning

# COMMONWEALTH of VIRGINIA

## *Virginia Wireless E-911 Services Board*

April 28, 2009

Dorothy Spears-Dean  
PSC Coordinator  
(804) 416-6201

Michael M. Cline  
Chairman  
VDEM

Robert W. Woltz, Jr.  
Vice-Chairman  
Verizon

David A. Von Moll  
Treasurer  
Comptroller

Linda W. Cage  
Mecklenburg County

Chief Ed Frankenstein  
Prince George County

Captain John Furlough  
Virginia State Police

Tracy Hanger  
City of Hampton

Philip Heins  
Hanover County

Robert Layman  
AT & T

Robert L. McAvoy  
NTELOS

Chief Ron Mastin  
Fairfax County

Sheriff Fred Newman  
Washington County

Pat B. Shumate  
Roanoke County

Denise B. Smith  
Charles City County

Lemuel C. Stewart, Jr.  
VITA

Albert F. Vincent  
Virginia Dept. of  
Emergency Management

Mr. Juston Manville, GIS Coordinator  
Henrico County Emergency Communications  
Henrico County Division of Police  
P. O. Box 90775  
Henrico, Virginia 23273-0775

Dear Mr. Manville:

This letter is in reference to your grant application for consideration under the FY10 PSAP Grant Program.

Henrico County Emergency Communications and Richmond City Police Communications requested grant funding for a data replication project. I am pleased to advise you that the Virginia Wireless E-911 Services Board has approved your request. You have been awarded \$314,500. Also, please be advised that this award does not require a match of local funds.

Funding for this grant award will be available after July 1, 2009. However, in accordance with stricter controls and regulatory oversight being deployed throughout the Commonwealth of Virginia, the E-911 Wireless Services Board has identified guidelines for requesting draw down against this grant award that differ from previous grant award years.

The attached Public Safety Grant Payment Request Form must be completed in its entirety and submitted electronically to the contact identified on the form. A cost schedule or final vendor quote that substantiates the amount requested must be attached to the request form.

If there are changes to your initial budget summary submitted during the application process, submit it with the request. (NOTE: Your grant award will not change as a result of budgetary changes.) Supporting documentation may be submitted electronically. Once the project is complete, you will need to close out the grant award for the period awarded.

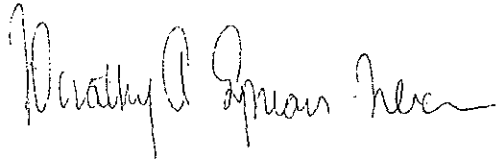
Henrico County Emergency Communications

April 28, 2009

Page Two

Congratulations on your grant award! If you have any questions, please do not hesitate to contact me or your Regional Coordinator.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dorothy A. Spears-Dean".

Dorothy A. Spears-Dean  
PSC Coordinator

Question	Answer	Notes
<b>General (Part 1)</b>		
Grant Title	Richmond-Henrico Data Replication	
Grant Fiscal Year (July 1 - June 30)	2010	
Tier	STRENGTHEN	<p>Options:</p> <p>A: Replacement of Out of Service wireless E-911 equipment to enable primary PSAP to maintain current service levels to the general public</p> <p>B: Replacement of Non-Vendor Supported wireless E-911 equipment or service to enable primary PSAP to maintain current service levels to the general public</p> <p>C: Consolidation</p> <p>D: Replacement of Technically Outdated wireless E-911 equipment or service to enable primary PSAP to maintain current service levels to the general public</p> <p>E: Strengthen current equipment and service delivery capability by upgrading existing wireless E-911 related equipment or services</p> <p>F: Broaden or increase the delivery of wireless E-911 equipment or services beyond established minimum functional standards</p>

<b>General (Part 2)</b>		
Grant Program	Enhancement	<p>Options:</p> <p>A: Continuity and Consolidation</p> <p>B: Enhancement</p> <p>Not required if Consolidation Project</p>
Grant Type	Regional Initiative	<p>Options:</p> <p>A: Individual PSAP</p> <p>B: Regional Initiative</p> <p>Not required if Consolidation Project</p>

<b>General (Part 3)</b>		
Project Focus	GIS HIGH PRIORITY	<p>Options (If Grant Program is "Continuity and Consolidation"):</p> <p>A: CPE (CPE)</p> <p>B: Mapping system (MAPPING)</p> <p>C: Mapping servers and workstations (MAPPING SUPPORT)</p> <p>D: GIS: high priority (refer to GIS-related Grant Request Prioritization Matrix for a description of GIS projects that would have a high funding priority) (GIS HIGH PRIORITY)</p> <p>E: Voice recorders and logging systems (VOICE)</p> <p>F: Computer-Aided Dispatch (CAD)</p> <p>G: Call accounting equipment (CALL)</p> <p>H: GIS: medium priority (refer to GIS-related Grant Request Prioritization Matrix for a description of GIS projects that would have a medium funding priority) (GIS MEDIUM)</p> <p>I: Time Synchronization (TIME SYNCH)</p> <p>J: Computer system networking improvements for primary items (NETWORK)</p> <p>K: Other Continuity and Consolidation items (OTHER)</p> <p>Options (If Grant Program is "Enhancement"):</p> <p>A: Next Generation 9-1-1 (NG)</p> <p>B: Recruitment of personnel (RECRUIT)</p> <p>C: Training of personnel (TRAIN)</p> <p>D: Transportable back-up for PSAP primary operational items (TRANSPORTABLE BACKUP)</p> <p>E: Fixed back-up for primary PSAP operational items (FIXED BACKUP)</p> <p>F: Radio consoles (CONSOLES)</p> <p>G: GIS: high priority (refer to GIS-related Grant Request Prioritization Matrix for a description of GIS projects that would have a high funding priority) (GIS HIGH PRIORITY)</p> <p>H: GIS: low priority (refer to GIS-related Grant Request Prioritization Matrix for a description of GIS projects that would have a low funding priority) (GIS LOW PRIORITY)</p> <p>I: EMD/ Police Dispatch/Fire Dispatch software or protocols (not funded through another grant program) (DISPATCH)</p> <p>J: Other Enhancement items (OTHER)</p>
Priority	1	Number to represent the relative priority of this grant application compared to any others you have.

<b>General (Part 4)</b>		
Host Applicant	Henrico County	Required only if Regional Initiative
Primary PSAP Applicant(s)	Henrico County	Separate multiple entries by commas
	Henrico, County of; Richmond, City of	Separate multiple entries by commas

Primary PSAP(s) serve the following Jurisdiction(s)		
<b>Project Director</b>		
Project Contact	Juston Manville	
Title	GIS Coordinator	
Address	County of Henrico P.O.Box 90775 Henrico, VA 23273-0775	
Phone	804-501-5769	Eg: (nnn) nnn-nnnn Ext. nnnn
Fax	804-501-7470	Eg: (nnn) nnn-nnnn Ext. nnnn
Email	man86@co.henrico.va.us	Eg: name@company.com
<b>Regional Initiative</b>		
The relationship of the initiative to the participating PSAPs	<p>This project is part of both localities'™ long-term commitment to improve regional response capabilities and emergency planning. The reliability of the data and ability to maintain it more efficiently is paramount to the successful application of these CAD systems and overall situational awareness. Henrico and Richmond initially hope to prove the usability and usefulness of the ArcGIS Server Advanced Enterprise capabilities in this smaller test case (within the two-locality project scope), then extend the opportunity to cooperate with other neighboring localities in the same fashion. This project would be the first of its kind in the Central Virginia region, and following its successful completion the VA Information Technology Agency's (VITA) Integrated Services Program (ISP) may also opt to participate in geodatabase replication solutions with Henrico and Richmond. It should once again be highlighted that the benefits and outcomes from this project will extend beyond the scope of just the 911 centers. Establishing a robust, stable, and reliable GIS infrastructure should actually be prerequisite to committing to provide GIS services to the larger GIS community. All agencies in both Henrico and Richmond will be able to rely on GIS services that meet their business requirements with reduced likelihood for failure by the shared infrastructure.</p>	Required only if Regional Initiative
Intended Collaborative Efforts	<p>The goal of Henrico and Richmond's regional project is to improve regional response capabilities and emergency planning, benefiting E-911, by implementing both ArcGIS Server Advanced Enterprise (AGS) software and supporting hardware architecture for deploying new GIS capabilities. These capabilities as outlined below are the following: 1. Enable editing GIS address and street information directly from the field; 2. Support geodatabase replication between our localities to share near-real time GIS data, which will be immediately available for use in both localities'™ Computer Aided Dispatch (CAD) applications and E.O.C. analysis scenarios. 3. Produce geospatial information (by acquiring a plotter for Richmond only) on hardcopy media to support planning and decision-making capabilities.</p>	Required only if Regional Initiative
Resource Sharing	Staff Resources Consulting Services Project Management Data	Required only if Regional Initiative
How the initiative impacts the operational or strategic plans of the participating agencies:	<p>Upon completion of this project, Richmond and Henrico will achieve greater efficiencies when address and street data can be one-time updated on a regular basis via mobile field data management techniques. With the additional benefit of having the data replicated in the ArcGIS Server environment, data updates to the PSAP in both localities can now be handled on a near-real time basis, ensuring that the PSAPs will have the most current and accurate mapping data possible at a regional level. 911 Center staff will be able to have large size maps plotted out of any aspect of their calls for service and any other geospatial information. These working maps can be used in the office for planning and evaluation of information, or supplied to emergency responders who deploy into the field.</p>	Required only if Regional Initiative

Consolidation Project		
How would a consolidation take place and provide improved service:		Required only if Consolidation Project
How should it be organized and staffed:		Required only if Consolidation Project
What services should it perform:		Required only if Consolidation Project
How should policies be made and changed:		Required only if Consolidation Project
How should it be funded:		Required only if Consolidation Project
What communication changes or improvements should be made in order to better support operations:		Required only if Consolidation Project

Financial Data		
Amount Requested	\$314,500	
Total Project Cost	\$314,500	

Statement of Need		
	<p>The county and the city share a continuous 35-mile long irregular corporate boundary which wraps all the way around the city from the western to the south eastern section of the city. This boundary represents 66% of the total 53-mile perimeter of the city. As the city of Richmond sees itself as largely encapsulated by the county of Henrico, the county sees the area of the city nestled firmly in between its western and eastern portions, where there is a mapping void. Therefore, our localities fit together like two jigsaw puzzle pieces; the city snaps into the void resulting from Henrico's semi-circular shape around the city. (A map is attached to this grant application.) Henrico and Richmond have long partnered and provided public assistance across our lengthy corporate boundary when necessary. But there are many secondary benefits that the localities will realize from this project as well. In addition to providing public safety assistance across our shared jurisdictional boundary, the city and county have a long history of sharing (providing services for) the same public water utility and natural gas utility. Simply stated, the city and county have many interdependencies, and data sharing is of paramount importance to meet both E-911 and other critical regional efforts. We need GIS solutions for maintaining our situational awareness of current infrastructures. Even our agencies outside of emergency services, like Public Works, Public Utilities, and Offices of Emergency Management will realize tremendous advantages in this type of immediate data sharing. By keeping one another apprised of and updated with the most current geospatial information, we'll enhance and support cross-agency and regional needs. Other important benefits will be realized with the Mobile GIS solution. Each deployment of ArcGIS Server Advanced Enterprise comes with 50 field client licenses. Building upon the success of addresses and street maintenance activities, these capabilities can be deployed for numerous other business cases: emergency</p>	<p><i>This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need. Additional items to discuss that reference need should include: impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and, local sustainability</i></p>

response/incident capture, asset management, utilities, community development, environmental studies and data capture, etc. This project addresses the continuation of improvements and enhancements to the geographic information systems (GIS) that support the E-911 systems in both the County of Henrico and the City of Richmond. In the ever evolving world of Environmental Systems Research Institute's (ESRI) GIS software, new capabilities are made available for improving data maintenance, increasing our efficiencies, and enabling real-time geospatial data exchanges. The most recent and significant GIS solution that will help the E-911 centers in these localities is ESRI's ArcGIS Server Advanced Enterprise. Our regional project will focus on the implementation of both the ArcGIS Server software and supporting hardware architecture that will enable us to deploy the proposed GIS solutions. Purchasing, or even upgrading, to ESRI's newest version of AGS software is not a free upgrade and neither locality's GIS budget can afford to purchase AGS Advanced Enterprise. AGS Advanced Enterprise becomes important where the employees in both localities currently do not use mobile field automation solutions for collecting or managing address and street information. Current processes are completely manual. Employees will print hardcopy maps for use during field visits, where by they will draw and mark-up the map with their field inspection notes. Following their field work, the employees will return to their desk in order to enter and edit the address and street information. Both localities see the current methods described here as inefficient and cumbersome. We believe AGS Advanced Enterprise will allow us to achieve greater efficiencies through one-time edits of GIS addressing and streets information from mobile field computers. There are occasions when staff in the 911 centers request large size maps depicting calls for service and other geospatial information to support their planning activities and evaluations associated with public safety business. Currently, the city's 911 center can only provide 11x17-inch maps, which do not allow the mapping of too many features/elements in a legible way. The city 911 center needs the ability to plot large size mapping materials to give to public safety personnel when they are stationed in the field. We believe a plotter will address the hardcopy mapping needs of both 911 centers. In uncertain financial times The Count of Henrico is tightening its budget for FY 2009. Although GIS has been identified as a critical technology, it is expected that very little money will be allocated to move GIS Technology forward in FY2009. In order participate in what will certainly be an outstanding project with The City of Richmond; The Henrico County GIS Office will need financial assistance. The City faces a budget shortfall for FY 2009, which will likely be met through such extreme measures as a reduction in personnel and service costs expenditures during the fiscal year. It is predicable that these budget shortfalls will also have an impact for FY 2010. As a result, the City cannot implement this project without the benefit of financial assistance. There are a number of factors that have contributed to the current budget shortfall and are generally problematic for funding the project proposed here. First, Richmond has a very high rate of poverty, which increases the need for service provision, but limits the City's ability to generate revenue. According to the 2000 US Census, 21.4% of Richmond residents live below the federal poverty level, a rate far exceeding that of the US as a whole (12.0%). Other government measures provide additional insight into the extent of this problem. The US Department of Housing and Urban Development (HUD) maintains data on the number of people who are low- and moderate-income (LMI). HUD has identified 111,170 Richmond residents, 56.2% of the entire population (111,470 divided by 197,790) as being LMI. Another measure of poverty, a proxy measure of child poverty and well being often used in social services, is the number of public school children on the free and reduced lunch program. According to the Virginia Department of Education, 74% of Richmond Public School Students were eligible for free or reduced-price lunch programs in the 2006-2007 school year. To compound matters, Richmond has been losing population to the surrounding Counties. Richmond has lost more than one-fifth of population since 1970, from 249,621 in 1970 to 197,790 in 2000 (US Census Bureau). This trend in population loss can largely be attributed to the retaining of the poorest citizens who continue to live in the older infrastructure. An additional net population loss of 4.1% is projected by the year 2020 (Virginia Employment Commission). This loss of population has negatively impacted the City's tax base and, as a result, its ability to fund projects such as that proposed here. Second, related to poverty and directly

Statement of Need



	impacting revenue to the City is the low rate of homeownership. According to the 2000 Census, only 46.1% of occupied housing units in Richmond are owner-occupied, compared to 68.1 and 66.2% for Virginia and the US, respectively. Finally, unlike city/county governmental structures in other states, the governmental structure in Virginia precludes statutory linkages between independent cities like Richmond and Henrico. As is the case with many older urban centers, fiscal pressures have been exerted on Richmond in particular. Unlike many older urban centers, however, fiscal pressures exerted on Richmond are further exacerbated by the lack of fiscal linkages with surrounding county entities.	
How will the grant be maintained and supported in the future, if necessary?	The County of Henrico and City of Richmond intend to perpetuate the results of the project through a combination of GIS general funds and funding associated with the operation of the emergency operations.	

Project Description		
Comprehensive Project Description	<p>Overview: This project proposes the implementation of ArcGIS Server Advanced Enterprise (AGS) software and supporting hardware architecture in Richmond and Henrico for deploying new GIS capabilities benefiting E-911. It is not the intent for both localities to have identical GIS infrastructures, but two thirds of the grant request budget proposal is to enable our GIS infrastructures to perform effectively. Both localities believe that without a sufficient system backbone, offering these services isn't truly attainable and will be very problematic. Each locality has a certain amount of existing infrastructure and its own architecture plans and methodologies for developing GIS architecture solutions that are reliable, expandable, and will meet the ever growing demands witnessed from GIS. While these GIS infrastructures may differ, they are each designed to better guarantee "up-time" and responsiveness of the respective GIS systems; GIS services for mobile devices and GIS data replication (among the plethora of other existing and emerging GIS services) should be highly available with failover and the ability to manage high volumes of requests. The use of fault-tolerant architectures should be a core requirement of any production system. What are the IT architectural factors that must be addressed in order to reliably deliver mobile GIS and data replication solutions? Geodatabases: databases should exist on at least two servers that permit either an active-passive failover, or active-active solution. This ensures data availability in the event that one database server goes down. Application Servers: ArcGIS Server applications should be multi-tier; separating the database system from the application system on separate servers will distribute the processing loads. When possible, multiple application servers can be set up to balance request loads, just as having multiple database servers can distribute the load. Hardware Load-Balancers: Load-balancers can help provide fault-tolerance and fail-over and manage incoming traffic to a series of servers and associated services. Map Caching: It is highly recommended to utilize ESRI's ArcGIS Server map caching to improve performance. This is a requirement for mobile GIS mapping solutions. Tile Caches take processing resources to generate the map tile images and a lot of storage space is also required for storing the images. The proposed architectures will enable two features for E-911. The first is to employ mobile field GIS maintenance solutions, which is immediately applicable for updating address and street files in our GIS systems. The second is to use geodatabase replication services for sharing geospatial information between localities. While the first two features are dependent upon GIS infrastructure upgrades, there is a third feature to the proposal: to procure a plotter for the Richmond E-911 center, which will support the mapping needs of staff. Our project will also ensure the successful deployment of these technologies by using highly experienced GIS Consultants that will become part of the implementation team. It is expected that the GIS Consultant will help address any technical difficulties and nuances with deploying ArcGIS Mobile solutions using ArcGIS Server Advanced Enterprise and geodatabase replication. These are essentially first generation solutions offered by ESRI, and our experiences tell us that we will need help from experts in this field. A qualified GIS Consultant will be found through a RFP process, managed by Henrico County. The RFP process will also help manage consulting costs. Goals: 1) ArcGIS Server Advanced Enterprise will allow both localities to use a mobile data service for mobile applications with access to the contents of a map document through a Web service. We will use ESRI's "ArcGIS Mobile" solution. Our mobile solution will be designed to be</p>	<p><i>At a minimum, this description should include the following: an outline of goals and objectives, an implementation strategy and work plan, a list of the activities to be accomplished, a timeline, and identification of the longevity or sustainability of the project.</i></p>

	<p>used by GIS applications running in handheld devices such as tablet PCs. This will allow us to discontinue the use of mark-ups on hardcopy maps for both address field inspections and street corrections and verifications. We will achieve greater efficiencies through direct editing of GIS data from the field by trained professionals. 2) ArcGIS Server will allow the localities to share near real-time GIS data, such that when map data is edited by the GIS editing entity, it can be seen immediately by the partnering locality and will be immediately available for use in, or incorporation by, the emergency services mapping applications. Having access to the most current and correct GIS data is important for emergency response. It can be reiterated that by combining information from both localities, a common operating picture can be achieved. 3) Unrelated to the implementation of ArcGIS Server Advanced Enterprise infrastructures, the Richmond E-911 center does not currently have the ability to map out information on large size media for planning, decision-making and emergency responses. This grant proposes to install a large size plotter in that E-911 center to support the creation and output of geospatial information into the "hands-on" media. Project Activities:</p> <ol style="list-style-type: none"> <li>1. Henrico will be the host applicant for the grant and, as such, will be serving as fiscal agent. Richmond will receive grant funds, services, and equipment through Henrico. As fiscal agent, Henrico will be responsible for conducting the procurement process necessary to secure the services of a qualified consultant.</li> <li>2. Both localities will create a Project Working Group.</li> <li>3. The GIS Coordinators of Henrico and Richmond will jointly create, monitor, and follow a Project Implementation Plan.</li> <li>4. Procure or upgrade to ArcGIS Server Advanced Enterprise software, with price quotes from the State of Virginia's eVA contract, to obtain the best price possible.</li> <li>5. Procure the hardware to support the AGS infrastructure. Each locality will work with their own Procurement agencies' established contracts to obtain compliant hardware at the best price possible.</li> <li>6. Establish private, secure computer network (bi-directional) between Henrico and Richmond with the assistance and cooperation of IT support staff to create, test and optimize the network.</li> <li>7. Perform isolated and systemic testing to: a. Determine that network topography, security, protocols and throughput requirements for data replication are met. b. Validate end-to-end map data changes, file merges, file transfer, data backup. c. Identify and confirm all desired geo datasets are successfully replicating and integrated into both CAD systems. d. Validate ArcGIS Server's office-to-field through put and ArcGIS Mobile's field-to-geodatabase data changes.</li> <li>8. Procure the ESRI recommended (proven) hardware solution to operate Mobile GIS software for use in the field.</li> <li>9. Perform installation and testing, validation of GIS data editing functionality from mobile devices using AGS Advanced Enterprise software.</li> <li>10. Procure the plotter to house in Richmond's 911 centers.</li> </ol>	
How will the equipment purchased support future technologies for PSAP readiness?	<p>The utilization of ESRI's replication technologies will serve as a blueprint to incorporate GIS data from the Richmond-Henrico GIS user community. Emergencies, such as natural disaster events (e.g. hurricanes), are never restricted to the extent of a single locality and having this broader map base will be important to support a common operating picture. The PSAPs can use the established geodatabase replication services to exchange on-going event (e.g. call types) or infrastructure (e.g. gas lines) information from each other's jurisdiction during an emergency event to provide greater situational awareness.</p>	

**Budget and Budget Narrative**

	<p>The Henrico/Richmond Budget(s) are itemized in a spreadsheet that is included as an attachment to this grant application. The architecture diagrams proposed by each locality are also included in an attachment. The letter designations (A through T) on the itemized budget, architecture diagrams, and the narrative below will permit the reader to cross reference all requested items using these letters. Henrico Budget Narrative: (\$213K) Geodatabase Servers i, j, A &amp; C. Calls for two geodatabase servers (\$15K each). Having two geodatabase servers provides a higher degree of availability and reliability. Geodatabase RDBMS i, j, B &amp; D. Each of these two geodatabase servers will require SQLServer licensing</p>	<p>List the planned expenditures to be made with grant funds. In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment. Also, briefly explain the reason for each requested budget item and provide the basis for its cost. A A A</p>
--	---	--

Budget and Budget Narrative	<p>(estim. \$7K) Application Server i, § E. An ArcGIS Server hardware server is needed (\$8K) Application Software i, § F. An ArcGIS Server Advanced Enterprise software purchase for the AGS server is needed â€" new (\$40) Mobile Device i, § G. A mobile device for GIS field work/updates is needed (\$5K) Communications Line i, § H. If a VPN solution will not suffice, then a T1 circuit will need to be established (\$500/month) (\$6K) Consulting Services i, § I. Henrico will be the prime on obtaining experienced GIS Consulting services to help both the county and the city implement mobile field solutions with ArcGIS Server Advanced and for geodatabase data replication. (\$110K) Richmond Budget Narrative: (\$101,500) Richmond already has its geodatabase availability and reliability solutions in place, so costs for these resources are not to be incurred. Application Servers i, § J, K. Each of the 2 ArcGIS Server Advanced licenses does not currently have a server on which to run. The city uses Virtual Server environments (â€"Virtual Machinesâ€" = VM) to host production servers. The shared cost model will permit the GIS Team to establish 2 server environments as VMs. (\$2K each) Application Software Upgrades i, § L, M. Request to upgrade 2 of existing ArcGIS Server â€"Standardâ€" licenses to â€"Advanced.â€" The use of multi-thread balancing across multiple application servers are highly recommended in Richmondâ€"s Geospatial Architecture Plan for providing stability and handling high-volume calls for services. (\$20K each) Application Load-Balancer i, § N, O. Calls for building stability for ArcGIS Server application solutions by using a hardware load-balancer (as prescribed in their Geospatial Systems Infrastructure Plan). (\$10K, plus \$4K for Ethernet connector) Virtual Machines Host Server i, § P. A dedicated host machine will be established for managing the ArcGIS Server application servers and map tile-caching servers (\$12,500); including ESX software for running VMs. (\$7,000) (\$19,500 total) Tile Cache Processing Server i, § Q. While Henrico already has their ArcGIS Server tile caching solutions well planned, the city requests a tile cache processing VM server (\$2K), Tile Cache File Server i, § R. A tile cache VM file server for storing the pre-cached images (\$2K, plus \$5 K for 1 TB of Storage Area Network (SAN) space to be allocated to this server) Mobile Device i, § S. A mobile device for GIS field work/updates is needed (\$5K) Plotter i, § T. A plotter (10K)</p>
-----------------------------	--

<p>Evaluation</p> <p>Evaluation: (How will project be evaluated and measured for achievement and success)</p>	<p>Short Term Outcomes: i, § The county and the city will implement more efficient address maintenance solutions via ArcGIS Mobile. i, § The localities will have more complete base mapping for their common operating picture. i, § The localities will share near-real time changes in their address GIS data via replication services. Intermediate/Long Term Outcomes: i, § The county and the city provide a model that other PSAPâ€"s can leverage to enable faster access to local and regional E-911 mapping data through establishing a best practice replication services framework; other Central Virginia localities, plus VITA ISP, can consider replication with Henrico and Richmond as well. i, § Additional data, such as â€"eventâ€" data, can be replicated/shared during emergency events. What measures will be used to determine outcomes? Our project will follow the IT industryâ€"s well established project management methodologies. Successful implementation will be defined in terms of project milestones and final project deliverables. We have identified the following categories of our project, each of which will deliver on the following milestones:</p> <p>ArcGIS Mobile Solution: 1. Project Management Plan &amp; Schedule 2. Project Kick-off 3. Requirements Definition 4. Meeting Agendas and Notes 5. System Architecture and Design 6. Acceptance Testing 7. User Sign-off ArcGIS Geodatabase Replication: 1. Project Management Plan &amp; Schedule 2. Project Kick-off 3. Requirements Definition 4. Meeting Agendas and Notes 5. System Architecture and Design 6. Acceptance Testing 7. User Sign-off Richmond 911 Center Plotter: 1. Information Systems Request (ISR) for work to be performed 2. Hardware &amp; Network Team Consultation 3. Installation 4. Acceptance Testing 5. User sign-off How will data be collected and how will evaluations be conducted? Evaluation data will be collected throughout the project as specific milestones are achieved. In particular, the data sources will include those milestone elements from our project management methodologies: i, § Regular Project Status Reports i, § Project Check-lists i, § Project Meeting Agendas &amp; Notes i, § Acceptance Test Plans i, § User Sign-Off Documents. How will data be presented? As part of the overall project, a Project Management Document (Plan and Schedule) shall be developed that incorporates each stage of the project, and provides an audit trail associated with the final short and long</p>
---	---

	term outcomes, final project metrics, and achievement of specific project deliverables.	
--	---	--



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 178-09

Page No. 1 of 1

Agenda Title RESOLUTION - Signatory Authority - Lease Amendment - 4062-4066 Crockett Street - Brookland District

For Clerk's Use Only:  Date <b>JUN 23 2009</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Celover</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

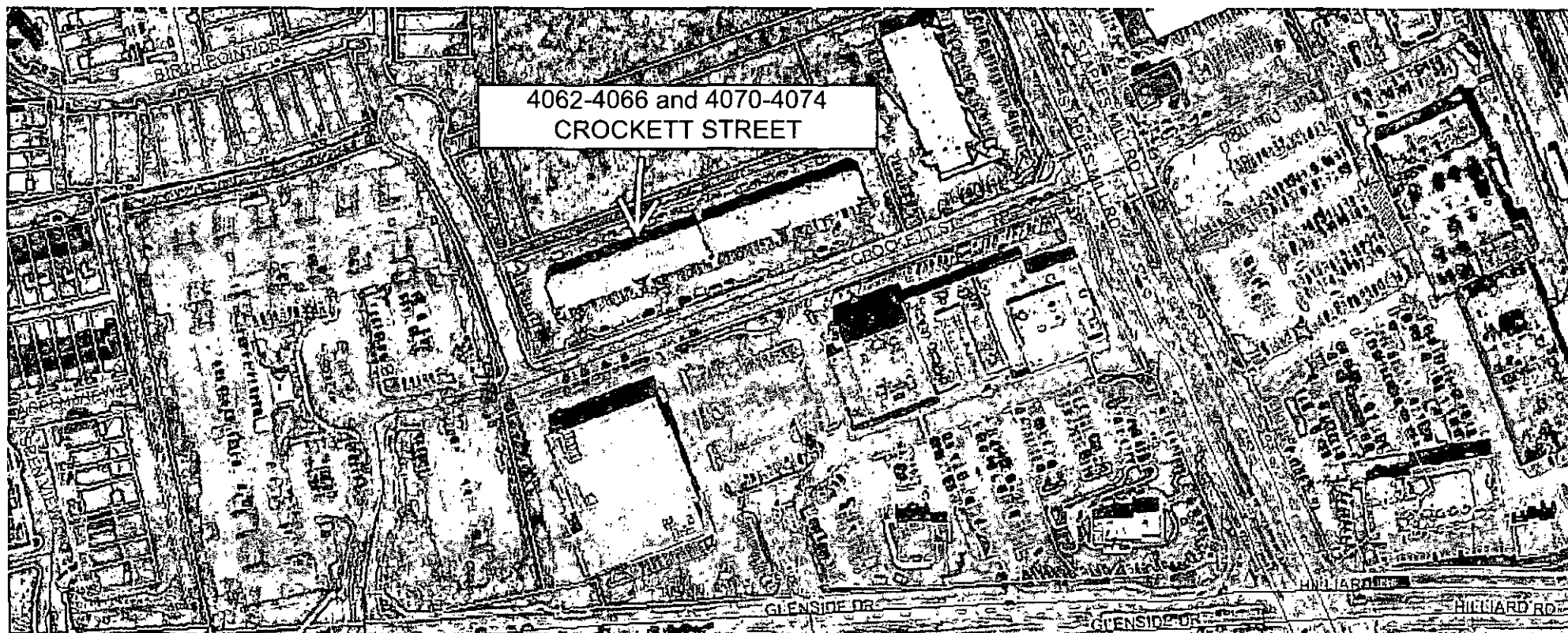
WHEREAS, the County of Henrico, Virginia currently leases 2,940 sq. ft. of space located at 4062-4066 Crockett Street in the Glenside Business Center from C. F. Joyner, Jr. & Sons, LLC, under terms of the original Lease dated May 31, 2000, as amended by a First Addendum to Lease dated August 30, 2000, and a Second Addendum to Lease dated September 8, 2004, which space is currently occupied by the Department of Community Revitalization; and,

WHEREAS, both parties to the lease wish to amend the lease to provide for a renewal period commencing July 1, 2009 and expiring June 30, 2010, with the option to renew for two additional terms of one year each and with the rent being \$2,572.50 per month for the first year and the first renewal year and increasing 3% for the second renewal year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia that the County Manager is hereby authorized and directed to execute a Third Addendum to Lease dated May 19, 2009 for the term and conditions as set forth above, by and between C. F. Joyner, Jr. & Sons, LLC, and the County of Henrico, Virginia in a form approved by the County Attorney.

Comments: This lease is subject to annual appropriations by the Board of Supervisors. The Directors of Community Revitalization and Real Property recommend approval of this action; the County Manager concurs.

By Agency Head <u>[Signature]</u>	for By County Manager <u>[Signature]</u>
Routing: Yellow to: <u>Real Property</u>	Certified: A Copy Teste: _____ Clerk, Board of Supervisors
Copy to: _____	Date: _____



VICINITY MAP  
CROCKETT STREET



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 179-09  
Page No. 1 of 1

Agenda Title

RESOLUTION - Signatory Authority - Lease Amendment - 4070-4074 Crockett Street - Brookland District

For Clerk's Use Only:

JUN 23 2009

Date

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) Clover Seconded by (1) Thornton  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

APPROVED

YES NO OTHER

Donati, J. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

WHEREAS, the County of Henrico, Virginia currently leases 2,994 sq. ft. of space located at 4070-4074 Crockett Street in the Glenside Business Center from C. F. Joyner, Jr. & Sons, LLC, under terms of the original Lease dated May 11, 2004, which space is currently occupied by the Department of Community Revitalization; and,

WHEREAS, both parties to the lease wish to amend the lease to provide for a renewal period commencing July 1, 2009 and expiring June 30, 2010, with the option to renew for two additional terms of one year each and with the rent being \$2,619.75 per month for the first year and the first renewal year and increasing by 3% for the second renewal year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia that the County Manager is hereby authorized and directed to execute a First Addendum to Lease dated May 19, 2009 for the term and under the conditions as set forth above, by and between C. F. Joyner, Jr. & Sons, LLC, and the County of Henrico, Virginia, in a form approved by the County Attorney.

Comments: This lease is subject to annual appropriations by the Board of Supervisors. The Directors of Community Revitalization and Real Property recommend approval of this action; the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to:

Real Property

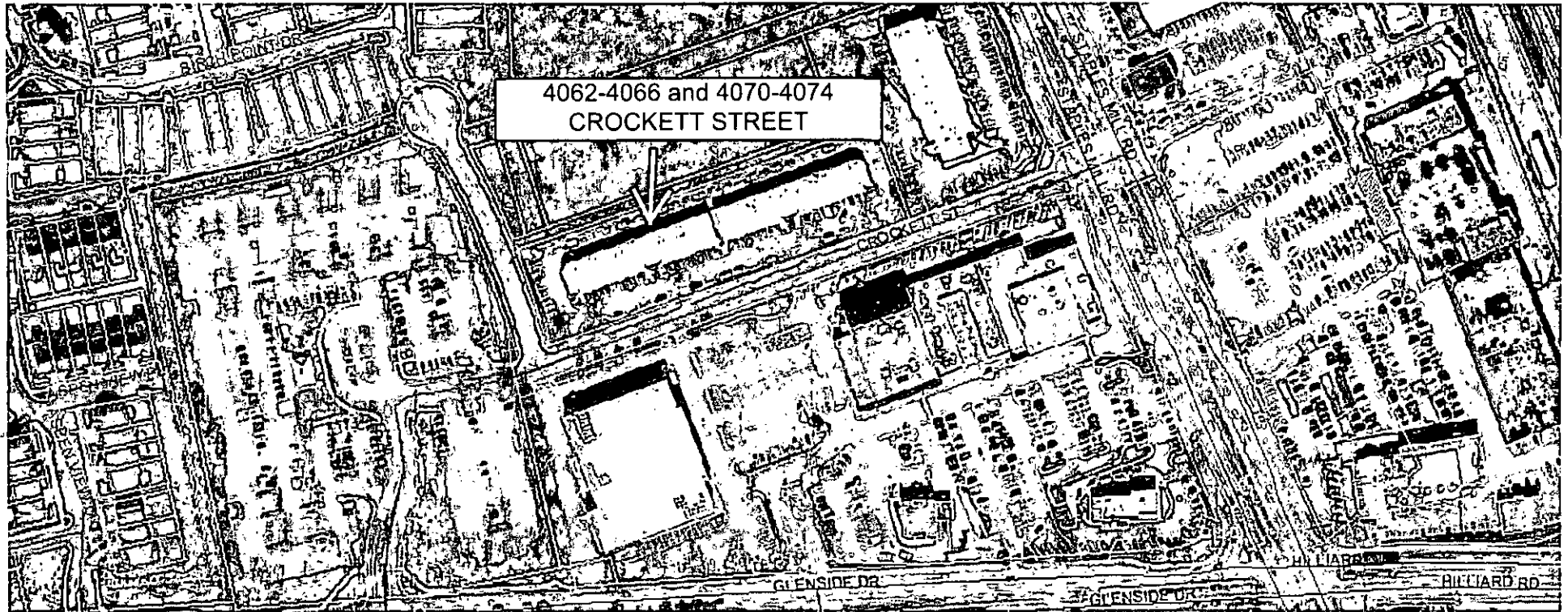
Certified:

A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:



VICINITY MAP  
CROCKETT STREET





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 18609  
Page No. 1 of 1

Agenda Title: **Resolution — Award of Contract — Signatory Authority — Pavement Management Survey and Asset Management System — Stantec Consulting Services, Inc.**

For Clerk's Use Only:

Date: **JUN 23 2009**

- ( ) Approved  
( ) Denied  
( ) Amended  
( ) Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Glover Seconded by (1) Donati  
(2) (2)

REMARKS

**APPROVED**

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>		
Glover, R.	<input checked="" type="checkbox"/>		
Kaechele, D.	<input checked="" type="checkbox"/>		
O'Bannon, P.	<input checked="" type="checkbox"/>		
Thornton, F.	<input checked="" type="checkbox"/>		

**WHEREAS**, on October 17, 2008, five proposals were received in response to RFP #08-8481-8CS to provide a Pavement Management Survey and Asset Management System; and,

**WHEREAS**, based upon review of the written proposals, the Selection Committee (consisting of Mr. Tom Owdom, Mr. Joe Deso, Mr. Richard Martin, Mr. John Cejka, Mr. Tim Foster and Mrs. Cecelia Stowe) interviewed the following firms:

Stantec Consulting Services, Inc.  
IMS Infrastructure Management Services

**WHEREAS**, the Selection Committee selected Stantec Consulting Services, Inc. as the top ranked firm and negotiated the contract in the amount of \$ 494,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Henrico County Board of Supervisors:

1. A contract to provide for a Pavement Management Survey and Asset Management System is hereby awarded to Stantec Consulting Services, Inc. in accordance with RFP #08-8481-8CS, the October 17, 2008 proposal, and the best and final offer letter and fee schedule dated January 7, 2009 submitted by Stantec Consulting Services, Inc.; and,
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney; and,
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all change orders within the scope of the project budget.

Comment: Funding to support the contract is available. The Directors of Public Works and General Services recommend that the Board award the contract to Stantec Consulting Services, Inc., and the County Manager concurs.

By Agency Head [Signature] for By County Manager George J. Quinn

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 181-09  
Page No. 1 of 1

Agenda Title

**RESOLUTION — Request for Letter of Necessity — North Gayton Road. Project #01152. Three Chopt District**

For Clerk's Use Only:

**JUN 23 2009**

Date

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Glover  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, in a 2005 bond referendum, Henrico citizens voted to fund the North Gayton Road extension project with General Obligation Bonds; and,

WHEREAS, this project will relieve traffic congestion by extending North Gayton Road from West Broad Street over Interstate 64 to Pouncey Tract Road and serving as a third access route to the northwest portion of the County; and,

WHEREAS, under state law the County Engineer must examine the road and report to the Board of Supervisors upon the expediency of the proposed improvement.

NOW, THEREFORE, BE IT RESOLVED by the Henrico County Board of Supervisors that the County Engineer is directed to examine the extension of North Gayton Road and to report to the Board upon the expediency of this project.

BE IT FURTHER RESOLVED that the County Engineer is directed to prepare a Letter of Necessity in accordance with Section 33.1-231 of the Code of Virginia, 1950, as amended, and to file it with the Clerk of the Board.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head 21A

By County Manager Berge J. D. [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

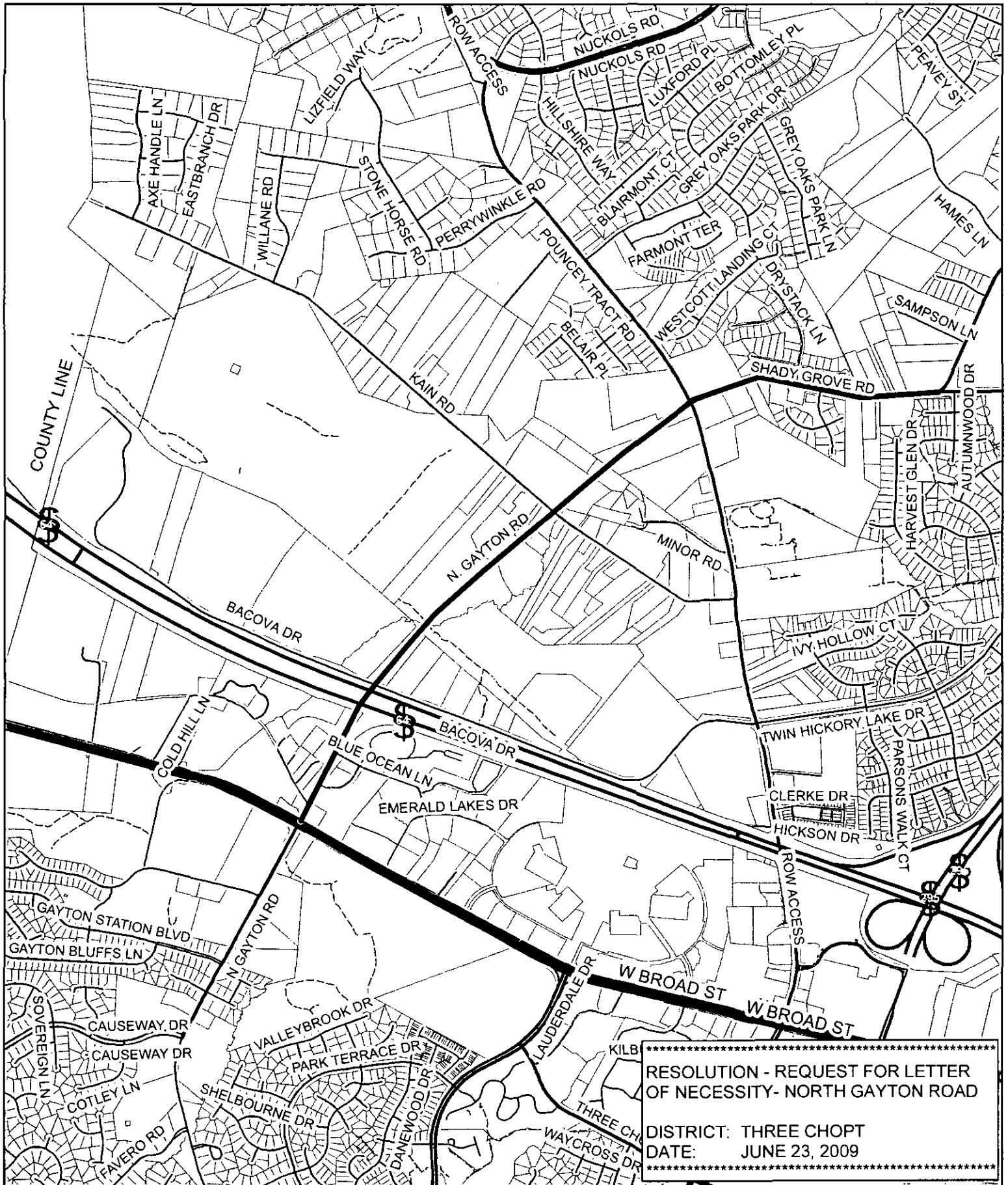
Certified:

A Copy Test: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

# NORTH GAYTON ROAD



\*\*\*\*\*  
RESOLUTION - REQUEST FOR LETTER  
OF NECESSITY- NORTH GAYTON ROAD  
DISTRICT: THREE CHOPT  
DATE: JUNE 23, 2009  
\*\*\*\*\*



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 182-09  
Page No. 1 of 1

Agenda Title: RESOLUTION - ACCEPTANCE OF ROAD

For Clerk's Use Only:

Date **JUN 23 2009**

- ☒ Approved  
☐ Denied  
☐ Amended  
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Thornton  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS

**APPROVED**

YES NO OTHER

Donati, J. ☒ ☐ ☐  
Glover, R. ☒ ☐ ☐  
Kaechele, D. ☒ ☐ ☐  
O'Bannon, P. ☒ ☐ ☐  
Thornton, F. ☒ ☐ ☐

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

**Lawford, Section A - Fairfield District**

Lawford Hills Court from Mountain Road to 0.09 Mi. S. of Mountain Road

0.09 Mi.

**Total Miles**

**0.09Mi.**

By Agency Head 21A

for

By County Manager

George J. Dwyer

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

# LAWFORD SECTION A

