

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
April 14, 2009

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, April 14, 2009 at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

David A. Kaechele, Chairman, Three Chopt District
Patricia S. O'Bannon, Vice-Chairman, Tuckahoe District
James B. Donati, Jr., Varina District
Richard W. Glover, Brookland District
Frank J. Thornton, Fairfield District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Honorable Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager for Community Services
Angela N. Harper, Deputy County Manager for Special Services
Leon T. Johnson, Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Kaechele called the meeting to order at 6:01 p.m. and led recitation of the Pledge of Allegiance.

Rev. Mark D. White, Pastor, Chamberlayne Baptist Church, delivered the invocation.

PUBLIC HEARING

98-09 Resolution – Adoption of Operating and Capital Annual Fiscal Plans For Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.

Mr. Hazelett presented the FY 2009-10 proposed budget and referred to copies of the budget and the "Budget in Brief" document that were available to citizens in the audience. He cited three core ideals used when developing this difficult budget – no increase in citizens' tax/fee burden, no decrease in service levels, and no staff layoffs – and noted that the proposed budget fully meets all fixed costs while maintaining service levels, the operating funding request of the School Board, and the County's

FY 2009-10 debt service obligations. The budget also funds the operating costs of new facilities in FY 2009-10, which will open in Fall 2010; provides real estate tax relief to senior citizens; and looks forward to FY 2010-11 and beyond. Mr. Hazelett reviewed the proposed operating budget, including the general fund and department highlights, and also reviewed the proposed capital budget and five-year capital improvements program. He concluded his presentation by identifying concerns regarding the FY 2010-11 budget and summarizing the challenging revenue picture in light of the current economic climate.

Mr. Hazelett responded to several questions from the Board regarding employee salaries and anticipated shortfalls in State funding. There were several comments from Board members pertaining to the Board's extensive review of the budget with County departments, the criteria used by the Manager in developing the budget, the County's prudent fiscal management and triple-A bond rating, and the absence of tax and fee increases without a reduction in services or the County's personnel complement.

During the public hearing on this item, the following pre-registered speakers thanked the Board for continuing to finance their agencies – Ross Hotchkiss, a member of the Feedmore, Inc. Board of Directors; and Jason Young, Executive Director of the Community Futures Foundation that operates The Mill House. Also, Sherry Sexton, a representative of Parents for Community Based Services, and her son, Danny, thanked the Board for continuing to provide additional funding to Mental Health/Retardation Day Support Services to ensure that the waiting list for these services is eliminated.

The following pre-registered speakers, who are residents of the Varina District, voiced support for a new high school in eastern Henrico and asked the Board to include funds in the FY 2009-10 capital budget for planning this facility – Bruce Richardson, Tammy Gartrell, Bobby Mawyer, and Gay Lund. The following Varina District residents who were not pre-registered also addressed the Board on this issue – Donna Loving, Carol Eldrod, Baron Blakley, Tara Adams, Deanna Parker, Duriechee Friend, Ann Akers, Sherry Sensabaugh, Judy Christopher, Megan Fletcher, Gregory Jackson, and Joyce Davis. Mr. Blakley submitted also submitted written comments for the record, which included four charts showing a magisterial district breakdown of 2007-08 high school SOL pass rates, 2006-07 SAT scores, 2007-08 offense incidents per 100 students in the elementary and high school population, and percentages of 2008 high school graduates planning to attend college. Ms. Adams submitted citizen petitions for the record, which urged elected County officials to restore planning funds for the East Area High School in the 2009-10 CIP. Karol Akers, a resident of the Tuckahoe District, objected to including funds in the County budget for charitable or community organizations. Jennifer Andrews, President of the Henrico Education Association, thanked the Board for not laying off staff and indicated she would like to see funding for a merit or cost of living increase for school employees.

At the conclusion of the public hearing, Finance Director John Vithoulikas and Mr. Hazelett responded to a number of questions from Mr. Donati and other Board members pertaining to school capacity issues, the status of unencumbered capital project funds in the education budget and anticipated federal stimulus funds that will be designated for education, the feasibility of a general obligation bond issue on the proposed high school, and the feasibility of another referendum on the meals tax to raise revenues for capital projects. Mr. Glover commented on the complexity of putting a budget together and the loss of state revenues, complimented Mr. Hazelett and his staff for their work on the budget, and complimented Mr. Donati for uncovering unspent funds within the schools. Mr. Kaechele acknowledged that there are a lot of issues that the Board of Supervisors will need to work through with the School Board and commented on the County's past successes and bond referenda. Mr. Thornton observed that the Board of Supervisors and School Board will continue to come together to provide what the students need as has been the case in the past and that it was positive to see a coalition of citizens come together in a positive effort of support for education in the 21st century.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, the Board deferred this item to the April 28, 2009 meeting.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

The Board recessed at 8:38 p.m. and reconvened at 8:51 p.m.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, the Board approved the minutes of the March 24, 2009 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

BOARD OF SUPERVISORS' COMMENTS

There were no comments from the Board.

RECOGNITION OF NEWS MEDIA

Mr. Kaechele noted that the following news media representatives were present earlier in the meeting for the public hearing on the proposed annual fiscal plans: Lisa Crutchfield from the *Richmond Times-Dispatch*, Mark Holmberg from WTVR-TV6, and Kerri O'Brien and Ashby Paca from WRIC-TV8.

PRESENTATIONS

Mr. Donati presented a proclamation recognizing April 12 – 18, 2009 as Library Week. Accepting the proclamation was Gail A. Atkins, Chairman and Varina District Representative, Henrico County Library Advisory Board. Joining her from the Advisory Board were Gregory M. Clay, Vice-Chairman and Three Chopt District Representative; and Gloria Logan Wilkerson, Recording Secretary, Friends Coordinating Board Representative, and Brookland District Representative. Also participating was Gerald McKenna, Director of Libraries.

Mrs. O'Bannon presented a proclamation recognizing April 19 - 25, 2009 as Administrative Professionals Week and April 22, 2009 as Administrative Professionals Day. Accepting the proclamation was Katherine A. "Kay" McOsker, President of the Old Dominion Chapter of the International Association of Administration Professionals and Secretary for the Water Treatment Facility Division of the Henrico County Department of Public Utilities. Joining her was Cynthia D. Robinson, a member of the Chapter's Certification Committee and Secretary for the Henrico County Department of Public Works.

Mr. Kaechele presented a proclamation recognizing April 19 - 25, 2009 as Volunteer Week. Accepting the proclamation was Katherine B. Roach, Assistant Director of Human Resources. Joining her was George H. Cauble, Jr., Director of Human Resources.

RESIGNATION/APPOINTMENT

99-09 Resolution – Resignation of Alternate – Richmond Area Metropolitan Planning Organization.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 99-09 – see attached resolution.

100-09 Resolution – Appointment of Alternate – Richmond Area Metropolitan Planning Organization.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 100-09 – see attached resolution.

PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMIT

51-09 Arthur S. McGurn: Request to rezone 0.09 acres from B-2C Business District
C-4C-09 (Conditional) to C-1 Conservation District and conditionally rezone 0.18 acres
Brookland from C-1 Conservation District to B-2C Business District (Conditional), part of
Parcel 770-767-7982, located at the northeast intersection of Mountain Road and
John Cussons Drive. The applicant proposes a conservation area and extension
of office development. The uses will be controlled by zoning ordinance
regulations and proffered conditions. The Land Use Plan recommends
Commercial Concentration and Environmental Protection Area. The Planning
Commission voted to recommend the Board of Supervisors **grant** the request.

On motion of Mr. Glover, seconded by Mr. Thornton, the Board deferred this
item to the May 12, 2009 meeting.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

101-09 8516 Fordson, LLC: Request to conditionally rezone from O-1C Office District
C-6C-09 (Conditional) and R-3 One-Family Residence District to O-2C Office District
Three Chopt (Conditional), Parcels 756-750-3871 and 756-750-5679 and part of Parcel 756-
751-2001, containing approximately 2.272 acres, located at the northeast
intersection of N. Parham and Fordson Roads. The applicant proposes an
expansion of Pembroke Office Park. The use will be controlled by zoning
ordinance regulations and proffered conditions. The Land Use Plan
recommends Office and Suburban Residential 1, 1.0 to 2.4 units net density per
acre. The Planning Commission voted to recommend the Board of Supervisors
grant the request.

Jean Moore, Assistant Director of Planning, responded to questions from the
Board regarding the building and buffer proposed for this site. Mr. Kaechele
thanked residents of Fordson Road for sitting through a long prelude to this
zoning case and acknowledged there were concerns and opposition relating to
the case. Jim Theobald, the applicant's representative, presented the case. He
addressed the site's zoning and development history, planned site improvements
and elevations, and proffered conditions offered by the applicant as revised
based on neighborhood meetings. He responded to questions from the Board
pertaining to the proposed buffer, landscape plan, signage, and existing rental
homes on the site. Mr. Theobald stated for the record that the applicant will not
place movable message signs on the site.

The following persons spoke in opposition to this case: Denise Bethel,
representing her mother, who lives to the north of the site next door to Trinity

Lutheran Church, and other residents of the Parham/Fordson/Lansdowne neighborhood; John Cather, a resident of 8517 Fordson Road; and Charlie Brooking, a resident of 8514 Fordson Road. Ms. Bethel expressed concerns relating to the size of the building and how it will be buffered, parking lot lighting, traffic that will be generated by the site, and the amount of existing vacant commercial property along the Parham Road corridor. She identified for Mr. Kaechele the lots owned by the church and parking areas used by the church for Sunday services. Mr. Cather conveyed concerns regarding the impact of the proposed development on the adjoining residential neighborhood and the value of his home. Mr. Brooking submitted a list of signatures of residents opposed to the case and voiced concerns about lighting, traffic, and noise that would be generated by the expansion of Pembroke Office Park.

Mr. Theobald responded to further questions from the Board pertaining to traffic, the proposed buffer, vacancy rates along the Parham Road corridor, parking lot lighting, and the alignment of the parking lot entrance. Stefan Cametas, also representing the applicant, confirmed that no drug testing will be conducted on the site. Dr. John Cametas, another applicant representative, clarified building elevations for Ms. Bethel. Ms. Bethel disputed Mr. Theobald's assertion that most of the commercial vacancies along the Parham Road corridor are retail rather than office. In response to questions from the Board, Ms. Moore elaborated on staff's recommendation in support of the case. There was considerable discussion by the Board, County Traffic Engineer Michael Jennings, Mr. Hazelett, Dr. John Cametas, and Mr. Theobald pertaining to the location of a new driveway that would be used to access the site. Ms. Moore explained for Mr. Thornton how staff determines that a case like this is not intrusive to nearby neighborhoods.

Mr. Kaechele commented that the quality of the proposed development and buffering would be fitting for the location. He further commented that the proposed development would not pose traffic problems, would be a compatible use for the area, and would not negatively impact property values. There was discussion between Mr. Brooking and Mr. Kaechele about the number of parking spaces proposed for the site and how the proposed development would affect Mr. Brooking's property values. Mrs. O'Bannon stated that she was voting against the case because she felt it could be improved.

On motion of Mr. Donati, seconded by Mr. Glover, the Board followed the recommendation of the Planning Commission and approved Agenda Item No. 101-09(C-6C-09) subject to the following proffered conditions:

1. **Conceptual Plan.** Development of the Property shall be in general conformance with the Conceptual Plan dated January 27, 2009 entitled "Rezoning Exhibit Pembroke Henrico County, Virginia", prepared by Koontz-Bryant, P.C. attached hereto (the "Concept Plan") (see case file), which Concept Plan is conceptual in nature and may vary in

detail, unless otherwise requested and specifically approved at the time of Plan of Development.

2. **Elevations.** Any buildings constructed on the Property shall be in general conformance with the architectural appearance shown on the elevations dated January 24, 2009, entitled "Pembroke Center Richmond, Virginia", prepared by Architectural Design Services, Inc., AIA, attached hereto (see case file), unless otherwise requested and specifically approved at the time of Plan of Development. The exposed portion of each exterior wall surface (front, rear and sides) of any building (excluding rooftop screening materials for mechanical equipment, windows, doors, breezeways, gables, and other architectural design features) shall be predominantly brick with decorative features of alternate materials such as E.I.F.S., vinyl, wood, or cementitious siding, unless different architectural treatment and/or materials are specifically approved with respect to the exposed portion of any such wall at the time of Plan of Development.
3. **Setbacks.** No portion of any building shall be constructed within ninety (90) feet of the eastern boundary, nor within sixty (60) feet from the northern boundary, exclusive of accessory structures, unless otherwise requested, and specifically approved, at the time of Plan of Development.
4. **Height.** No building constructed on the Property shall exceed thirty-five (35) feet in height, unless otherwise requested and specifically approved at the time of Plan of Development.
5. **Buffers.** A suitable dense evergreen screen of plantings as determined at the time of Landscape Plan shall be maintained in a minimum of a twenty-five (25) foot wide area along the eastern boundary of the Property which shall meet the transitional buffer 25 standards, and thirty-five (35) feet along the northern boundary of the Property which shall meet transitional buffer 35 standards, except to the extent necessary, or allowed, for utility easements, grading, driveways and other purposes requested and specifically approved, or if required, at the time of Plan of Development. The existing plantings in the buffer area will be maintained to the extent reasonably practical and supplemental landscaping will be provided as approved or required at the time of Landscape Plan approval. Underbrush, fallen, diseased or dead plant growth may be removed from the aforesaid buffer area. At least a ten (10) foot wide strip along the Fordson Road frontage shall be landscaped to meet the standards of transitional buffer 10, except to the extent necessary, or allowed, for utility easements, grading, driveways and other purposes requested and specifically approved, or if required, at the time of Plan of Development.

6. **Parking Lot Lighting.** Parking lot lighting standards and fixtures shall not exceed thirteen (13) feet in height, shall be residential in character and of a quality and height generally consistent with the parking lot lighting standards and fixtures on the adjacent property which was the subject of Case No. C-46C-91. Parking lot lighting fixtures shall not produce a lighting intensity in excess of one-half (1/2) foot candle along the boundaries of the Property, except where adjacent to the property which was the subject of Case No. C-46C-91. Parking lot lighting shall be reduced or turned off after business hours (except when the parking lot is being used for church functions) and with the exception of minimum lighting requirements for security purposes.
7. **Other Lighting.** Exterior lighting on the structures shall be positioned in such a manner as to minimize the impact of such lighting on adjacent residential areas and be of such type as approved or required at the time of Plan of Development, and after business hours will be reduced to a level sufficient for security and safety purposes.
8. **Use Restrictions.** The use of the Property will be restricted to those uses permitted in the O-2 Office District with the exception that the Property shall not be utilized for any of the following:
 - a. banks, savings and loan, or small loan establishments, drive-in or otherwise;
 - b. funeral home or undertaking establishments; and
 - c. child care center.
9. **No Mobile Signs.** No mobile sign shall be placed on the Property.
10. **Underground Utilities.** Except for junction boxes, meters and existing overhead utility lines and technical or environmental reasons, all utility lines shall be underground.
11. **Trash Enclosures.** Enclosure areas for any dumpsters on the Property shall be constructed of brick on three (3) sides that is complementary to that which is utilized in the primary building. The fourth side shall be gated with an opaque material other than wood. The location of any enclosures for dumpsters shall be determined at the time of Plan of Development.
12. **Hours of Construction.** The hours of exterior construction, including operation of bulldozers and other earthmoving equipment, shall only be between 7:00 a.m. and 7:00 p.m., Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete work such as concrete pours or utility connections that cannot be interrupted. Signs, in both English

and Spanish, stating the above-referenced provisions shall be posted and maintained at all entrances to the Property prior to any land disturbance activities thereon.

13. **HVAC.** Heating and air conditioning equipment, any recycling receptacles, and any utility meters and/or boxes shall be screened from public view at ground level at the Property line in a manner approved at the time of Plan of Development.
14. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.
15. **Public Address.** No outside public address, loudspeaker, paging or speaker system audible beyond the boundary lines of the Property shall be permitted.
16. **Detached Signage.** Any detached signs shall be ground-mounted, monolithic-type signs and shall not exceed ten (10) feet in height, the base of which shall be landscaped.
17. **Trash Removal; Parking Lot Cleaning/Leaf Blowing.** Trash pickup from the Property shall be limited to the hours between 7:00 a.m. and 8:00 p.m. Monday through Friday and between 9:00 a.m. and 8:00 p.m. on Saturday. There shall be no trash pickup on Sundays. Parking lot cleaning and leaf blowing on the Property shall be limited to the hours between 7:00 a.m. and 8:00 p.m., exclusive of snow removal.
18. **Burning.** During the period of construction on the Property, there shall be no burning of natural materials or construction debris.

The vote of the Board was as follows:

Yes: Kaechele, Donati, Glover, and Thornton

No: O'Bannon

102-09
C-5C-09
Fairfield

Brook Run Somerset LLC: Request to amend proffered conditions accepted with Rezoning Case C-33C-04, on Parcels 784-749-1627 and 784-748-0982, located on the west line of Brook Road (U.S. Route 1), approximately 875 feet south of its intersection with Hilliard Road (State Route 161). The applicant proposes to amend Proffer 2 related to age restrictions to reduce the minimum age restriction from 62 to 55 and delete Proffer 3 related to enforcement of age restrictions. The total number of units would remain the same. The existing zoning is R-5C General Residence District (Conditional). The Land Use Plan recommends

Commercial Concentration and Environmental Protection Area. The site is in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors grant the request.

Ms. Moore and Mr. Hazelett responded to questions from the Board regarding the impact of the proposed lowering of the age limit on the zoning case previously approved for this site and the enterprise zone in which the property is located and additional questions regarding how age restriction proffers are monitored and enforced.

Sharon Brownlee, a resident of 7505 Seminary Avenue expressed concerns relating to the proposed proffer amendment. She was also speaking on behalf of Sandra Glass, a resident of 7512 Seminary Avenue, and Cathy Turner, a resident of 1216 Wilkinson Road. Ms. Brownlee stated that the age 62 restriction allowed for diversity among public housing developments and that the site has a long history of being declared incompatible for building any types of housing developments. Ms. Brownlee read a written statement and submitted a copy for the record. Cindy White, another nearby resident, voiced opposition to the applicant's request. She sited distrust of the developer of this site and disappointment with the County for not directly contacting all property owners in the area about the proposed change in proffered conditions.

Mr. Thornton commented that he would request a deferral of this case in order to reconsider data and research issues that had been raised.

On motion of Mr. Thornton, seconded by Mr. Glover, the Board deferred this item to the May 12, 2009 meeting for decision only.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

103-09
P-19-08
Three Chopt

Towne Center West, LLC: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-58.2(a), 24-120 and 24-122.1 of the County Code in order to allow outside dining and extended hours of operation for a proposed restaurant in the Towne Center West Shoppes, on part of Parcel 735-764-7344, located approximately 660 feet north of West Broad Street (U. S. Route 250) approximately 1,200 feet west of its intersection with N. Gayton Road. The existing zoning is B-2C Business District (Conditional). The Land Use Plan recommends Mixed Use Development. The site is in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors grant the request.

Ms. Moore responded to questions from the Board concerning the proposed hours of operation for the subject restaurant.

No one from the public spoke in opposition to this case.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board followed the recommendation of the Planning Commission and approved Agenda Item No. 103-09(P-19-08) subject to the following conditions:

1. No outdoor live music performances shall be permitted.
2. The operator shall not permit food preparation outside the enclosed building.
3. The outside dining area shall not be in operation between 10:00 p.m. and 7:00 a.m.
4. Prior to operation of the outdoor dining area, the applicant shall submit a site plan of the restaurant and outdoor dining area and obtain Administrative Approval from the Planning Department. The site plan shall show the location of any relocated street furniture, trees/landscaping, and utility lines. Such site plan shall also show landscaping within or along the perimeter of the outdoor dining area to address the reduction and relocation of landscaping, including trees.
5. A clear, continuous, and unobstructed pedestrian path not less than 4' in width shall be required for pedestrian circulation between the outdoor dining area and the sidewalk curb.
6. Barriers to the sidewalk and parking area shall be installed and shall complement the building façade as well as any street furniture. The railings shall not exceed 36" in height and shall consist of commercial grade material for durability. Unless otherwise approved by the Planning Commission, the outdoor railing enclosure shall conform to "Exhibit C" (see case file).
7. Outdoor lighting fixtures shall complement the style of building. Lighting fixtures shall be from a concealed source and shall not produce glare for motorists or pedestrians on the adjacent rights-of-way and parking areas and shall illuminate only the outdoor dining area.
8. Trash receptacles shall be provided and properly serviced to control litter generated by this use.

9. This permit shall apply only to the tenant space to be occupied by Emilio's restaurant and shall not apply to any other business in the overall shopping center.
10. Access to the outdoor dining area shall be available only through the interior of the restaurant, except during an emergency when a patio fence exit gate may be utilized.
11. Prior to operation, the applicant shall consult with the Special Services Unit within the Division of Police to discuss crime prevention recommendations and conduct a security survey of the property and restaurant operations. The applicant shall implement mutually agreed upon security recommendations.
12. Due to the location of existing water and sewer easements, the applicant and/or owner acknowledges their responsibility for any and all damages resulting from the County's need to access and repair the lines.
13. The applicant/owner shall be responsible for relocating any street trees or furniture that is displaced by the outdoor dining area.
14. Hours of operation shall be extended until 2 a.m. for the interior use of the restaurant only.
15. The facility's windows shall not be tinted or obscured by posters, advertisements, or similar materials in order to permit surveillance opportunities both from within and from the outside of the building. This shall not prevent blinds from being used during daylight hours.
16. If calls for police service or other activities on the site dictate the need for security cameras (as determined by the Division of Police), the applicant shall install such cameras. The security cameras and video system shall be designed by a security specialist and shall meet the requirements of the Crime Prevention Unit of the Division of Police.
17. The owner or operator shall provide adequate lighting for the entrances, exits, and parking areas serving the use or location. "Adequate lighting" means lighting sufficient for clear visual and security camera surveillance.
18. In the event that evidence (i.e. police calls to the premises or complaints from other businesses) indicate that extended hours of operation is having an adverse effect (i.e. increased public nuisance, loitering, excessive noise outside the building, criminal assault, etc.) on the surrounding area, the Board of Supervisors may hold a public hearing to consider revoking the provisional use permit.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Donati, Glover, and Thornton

No: None

PUBLIC HEARINGS – OTHER ITEMS

104-09 Ordinance – Vacation of Portion of Elkridge Lane, formerly Ellis Street, Unimproved Right-of-Way – Montezuma Farm – Fairfield District.

No one from the public spoke in opposition to this ordinance.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 104-09 – see attached ordinance.

105-09 Resolution – Condemnation – 1.88 +/- Acre – Replacement Site – Charles City Road Sewer Pump Station – Swift Transportation Co., Inc. – Varina District.

Jon Tracy, Director of Real Property as well as Mr. Hazelett and Art Petrini, Director of Public Utilities, responded to questions from the Board pertaining to the status of negotiations with the property owner, the purchase date of the property, and the parcels addressed by this resolution.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 105-09 – see attached resolution.

PUBLIC COMMENTS

Copeland Casati, a resident of the Three Chopt District, and George Lansing, a resident of Chesterfield County and creator and marketer of the Victory Egg Garden, requested an amendment to the County's zoning ordinance to allow residents to keep a limited number of laying hens in confined areas in residential districts. Also speaking in support of this request were Jennifer Anderson, Mark Lilly, Sheila Gray, and Kathleen Lansing.

GENERAL AGENDA

106-09 Resolution – Changing the Name of the 2011 Celebration Advisory Commission.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 106-09 – see attached resolution.

107-09 Resolution – Award of Annual Contract for Small Projects – Architectural and Engineering Services.

Paul Proto, Director of General Services, and Mr. Hazelett responded to a number of questions from the Board relating to the types and amounts of projects that would be covered under this contract. Mr. Glover expressed concern about giving carte blanche authority to the County administration and suggested that this resolution be deferred until the Board receives additional information from staff as to the need for this resolution and the number of projects that would be covered under this contract.

On motion of Mr. Glover, seconded by Mr. Donati, the Board deferred this item to the May 12, 2009 meeting.

- 108-09 Resolution – Award of Construction Contract – Replacement of Field Lighting at Klehr Field Complex.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 108-09 – see attached resolution.

- 109-09 Resolution – Acceptance of Gift from Pfizer Foundation Volunteer Program.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 109-09 – see attached resolution.

- 110-09 Resolution – Authorization for Acceptance of Virginia Water Quality Improvement Grant.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 110-09 – see attached resolution.

- 111-09 Resolution - Award of Contract - Well Building/Tank Demolition & Well Abandonment.

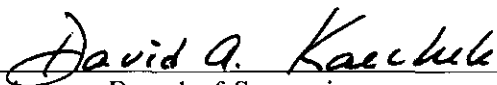
Mr. Hazelett responded to a question from the Board regarding the location of these wells.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 111-09 – see attached resolution.

- 112-09 Resolution - Acceptance of Roads.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved Agenda Item No. 112-09 – see attached resolution.

There being no further business, the meeting was adjourned at 11:21 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

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Agenda Item No. 98-09

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

For Clerk's Use Only: APR 14 2009 Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input checked="" type="checkbox"/> Deferred to <u>4/28/09</u>	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Glover</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: _____ _____ _____	<table style="width: 100%;"><tr><td></td><td style="text-align: center;">YES NO OTHER</td></tr><tr><td>Donati, J.</td><td style="text-align: center;"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td style="text-align: center;"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td style="text-align: center;"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td></tr></table>		YES NO OTHER	Donati, J.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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Donati, J.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>													
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Kaechele, D.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>													
O'Bannon, P.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>													
Thornton, F.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>													

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 6:00 p.m., on April 14, 2009, to consider the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2009-10; and,

WHEREAS, those citizens who appeared and wished to speak, were heard.

NOW, THEREFORE, BE IT RESOLVED that the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2009-10, are hereby approved for informative and planning purposes only.

OPERATING ANNUAL FISCAL PLAN
ESTIMATED OPERATING RESOURCES

01- GENERAL FUND:

	<u>Manager Proposed</u>	<u>Board Approved</u>
51/01 - General Property Taxes	\$ 409,500,000	\$ 409,500,000
.02 - Other Local Taxes	114,615,000	114,615,000
03 - Permits, Fees, & Licenses	3,859,200	3,859,200
04 - Fines & Forfeitures	2,727,900	2,727,900
05 - Use of Money & Property	8,533,200	8,533,200
06 - Charges for Services	3,176,800	3,176,800
07 - Miscellaneous	45,000	45,000
08 - Non-Revenue Receipts	2,765,000	2,765,000
09 - Recovered Costs	4,130,700	4,130,700
Total from Local Sources	\$ 549,352,800	\$ 549,352,800

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 2 of 7
Agenda Item No. 98-09

**Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for
Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

52/02 - Non-Categorical Aid	17,376,300	17,376,300
03 - Shared Expenses	15,902,300	15,902,300
04 - Categorical Aid	273,081,900	273,081,900
Total from State	<u>\$ 306,360,500</u>	<u>\$ 306,360,500</u>
53/03 - Categorical Aid - Total Federal	10,935,200	10,935,200
GENERAL FUND REVENUE	<u>\$ 866,648,500</u>	<u>\$ 866,648,500</u>
60/01 - Operating Transfers	(109,348,930)	(109,348,930)
16/01 - From (To) Fund Balance	14,900,000	14,900,000
GENERAL FUND RESOURCES	<u>\$ 772,199,570</u>	<u>\$ 772,199,570</u>
<u>11 - SPECIAL REVENUE FUND :</u>		
51/03 - Permits, Fees, & Licenses	1,003,870	1,003,870
04 - Fines & Forfeitures	1,145,832	1,145,832
05 - Use of Money & Property	165,574	165,574
06 - Charges for Services	29,214,486	29,214,486
07 - Miscellaneous	71,580	71,580
08 - Recovered Costs	545,446	545,446
Total from Local Sources	<u>\$ 32,146,788</u>	<u>\$ 32,146,788</u>
52/02 - Non-Categorical Aid	97,050	97,050
04 - Categorical Aid	24,854,949	24,854,949
Total from State	<u>\$ 24,951,999</u>	<u>\$ 24,951,999</u>
53/03 - Categorical Aid - Total Federal	\$ 36,912,022	\$ 36,912,022
59/01 - Non-Revenue Receipts	211,300	211,300
SPECIAL REVENUE FUND REVENUE	<u>\$ 94,222,109</u>	<u>\$ 94,222,109</u>
60/01 - Operating Transfers	19,635,305	19,635,305
16/01 - From (To) Fund Balance	2,833,189	2,833,189
SPECIAL REVENUE FUND RESOURCES	<u>\$ 116,690,603</u>	<u>\$ 116,690,603</u>
<u>51 - WATER AND SEWER ENTERPRISE FUND :</u>		
51/04 - Fines & Forfeitures	127,000	127,000
06 - Charges for Services	87,089,666	87,089,666
07 - Miscellaneous	3,679,264	3,679,264
Total from Local Sources	<u>\$ 90,895,930</u>	<u>\$ 90,895,930</u>
59/01 - Non-Revenue Receipts	30,000	30,000
W&S ENTERPRISE FUND REVENUE	<u>\$ 90,925,930</u>	<u>\$ 90,925,930</u>
60/01 - Operating Transfers	1,609,569	1,609,569
16/01 - From (To) Retained Earnings	(18,989,523)	(18,989,523)
W&S ENTERPRISE FUND RESOURCES	<u>\$ 73,545,976</u>	<u>\$ 73,545,976</u>

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Item No. 98-09

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

52 - BELMONT GOLF COURSE ENTERPRISE FUND:

51/06 - Charges for Services	1,192,479	1,192,479
59/01 - Non-Revenue Receipts	-	-
BELMONT ENTERPRISE FUND REVENUE	\$ 1,192,479	\$ 1,192,479
16/01 - From (To) Retained Earnings	0	0
BELMONT ENTERPRISE FUND RESOURCES	\$ 1,192,479	\$ 1,192,479

61 - CENTRAL AUTO MAINTENANCE FUND:

51/05 - Use of Money & Property	365,000	365,000
07 - Miscellaneous	31,000	31,000
08 - Recovered Cost	21,308,736	21,308,736
Total From Local Sources	\$ 21,704,736	\$ 21,704,736
59/01 - Non-Revenue Receipts	17,915	17,915
INTERNAL SERVICE FUND REVENUE	\$ 21,722,651	\$ 21,722,651
16/01 - From (To) Fund Balance	0	0
INTERNAL SERVICE FUND RESOURCES	\$ 21,722,651	\$ 21,722,651

62 - TECHNOLOGY REPLACEMENT FUND:

59/01 - Non-Revenue Receipts - Total Revenue	2,654,551	2,654,551
60/01 - Operating Transfers	-	-
16/01 - From (To) Retained Earnings	155,873	155,873
TECH. REPLACE. FUND RESOURCES	\$ 2,810,424	\$ 2,810,424

63 - RISK MANAGEMENT FUND:

51/08 - Recovered Costs - Total Revenue	624,727	624,727
16/01 - Operating Transfers	4,361,686	4,361,686
RISK MANAGEMENT FUND RESOURCES	\$ 4,986,413	\$ 4,986,413

64 - HEALTHCARE INTERNAL SERVICE FUND:

51/05 - Interest on Investment	150,000	150,000
51/08 - Recovered Costs	80,693,361	80,693,361
	\$ 80,843,361	\$ 80,843,361

71 - DEBT SERVICE FUND:

60/01 - Operating Transfers - TOTAL RESOURCES	55,782,472	55,782,472
16/01 - From (To) Fund Balance	2,000,000	2,000,000
DEBT SERVICE FUND RESOURCES	\$ 57,782,472	\$ 57,782,472

82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

10 - Shared Expenses - Local	403,312	403,312
52/03 - Shared Expenses - State	1,498,939	1,498,939
JRJDC AGENCY FUND REVENUE	\$ 1,902,251	\$ 1,902,251
60/01 - Operating Transfers	3,286,700	3,286,700
16/01 - From (To) Fund Balance	404,178	404,178
JRJDC AGENCY FUND RESOURCES	\$ 5,593,129	\$ 5,593,129

83 - OTHER POST EMPLOYMENT (OPEB) BENEFITS:

60/01 - GASB 45	6,000,000	6,000,000
OPEB RESOURCES	\$ 6,000,000	\$ 6,000,000

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

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Agenda Item No. 98-09

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for
Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

90 - ADJUSTMENT FOR INTERFUND TRANSACTIONS :

60/01 - Operating Transfers - TOTAL RESOURCES	\$ (84,752,377)	\$ (84,752,377)
TOTAL OPERATING RESOURCES	<u>\$ 1,058,614,701</u>	<u>\$ 1,058,614,701</u>
Including: REVENUE TOTAL	1,160,736,559	1,160,736,559
OPERATING TRANSFERS	(103,942,977)	(103,942,977)
FUND BALANCE/RETAINED EARNINGS	1,821,119	1,821,119
	<u>\$ 1,058,614,701</u>	<u>\$ 1,058,614,701</u>

* Indicates a change

TOTAL CHANGES IN ESTIMATED RESOURCES	<u>\$ 0</u>
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ESTIMATED OPERATING REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
01- GENERAL FUND:		
01 - Board of Supervisors	\$ 1,164,196	\$ 1,164,196
02 - Library	16,399,039	16,399,039
03 - Sheriff	34,233,243	34,233,243
04 - Circuit Court	3,099,930	3,099,930
05 - Commonwealth's Attorney	4,699,778	4,699,778
06 - General District Court	200,491	200,491
07 - Juvenile/Domestic Relations Court	2,434,398	2,434,398
08 - Electoral Board	1,457,761	1,457,761
09 - County Manager	4,025,580	4,025,580
10 - County Attorney	2,049,269	2,049,269
11 - Human Resources	6,281,177	6,281,177
12 - Police	66,579,523	66,579,523
13 - Fire	50,195,913	50,195,913
14 - Finance	12,806,463	12,806,463
16 - General Services	17,275,345	17,275,345
17 - Internal Audit	361,168	361,168
19 - Information Technology	13,340,288	13,340,288
21 - Agriculture & Home Extension	376,772	376,772
22 - Social Services	18,794,146	18,794,146
23 - Recreation & Parks	16,770,371	16,770,371
24 - Public Health	1,645,730	1,645,730
28 - Public Works	35,935,899	35,935,899
29 - Real Property	605,673	605,673
30 - Economic Development	13,256,265	13,256,265
32 - Non-Departmental	12,256,941	12,256,941
33 - Building Inspections	4,668,567	4,668,567
34 - Planning	4,326,456	4,326,456
35 - Permit Centers	945,672	945,672
38 - Community Revitalization	1,763,516	1,763,516
50 - Education	424,250,000	424,250,000
TOTAL GENERAL FUND	<u>\$ 772,199,570</u>	<u>\$ 772,199,570</u>

COUNTY OF HENRICO, VIRGINIA
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MINUTE

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Agenda Item No. 98-09

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

11 - SPECIAL REVENUE FUND:

05 - Commonwealth's Attorney	835,304	835,304
07 - Juvenile/Domestic Relations Court	1,088,023	1,088,023
12 - Police	1,410,225	1,410,225
22 - Social Services	8,564,611	8,564,611
26 - Mental Health/Retardation	32,111,037	32,111,037
27 - CATC	3,666,521	3,666,521
28 - Public Works	897,000	897,000
31 - Public Utilities - Solid Waste	12,064,068	12,064,068
- Street Lights	70,200	70,200
32 - Non-Departmental	111,895	111,895
36 - Community Corrections Program	1,741,679	1,741,679
50 - Education - Cafeterias	17,412,081	17,412,081
- Grants	36,717,959	36,717,959
TOTAL SPECIAL REVENUE FUND	\$ 116,690,603	\$ 116,690,603

51 - WATER AND SEWER ENTERPRISE FUND:

31 - Public Utilities - Operations	58,132,963	58,132,963
- Debt Service	15,413,013	15,413,013
TOTAL W&S ENTERPRISE FUND	\$ 73,545,976	\$ 73,545,976

52 - BELMONT GOLF COURSE ENTERPRISE FUND:

23 - Recreation & Parks - TOTAL FUND	\$ 1,192,479	\$ 1,192,479
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61 - CENTRAL AUTO MAINTENANCE FUND:

20 - Central Auto. Maint. - TOTAL FUND	\$ 21,722,651	\$ 21,722,651
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62 - TECHNOLOGY REPLACEMENT FUND:

37 - Technology Replacement - TOTAL FUND	\$ 2,810,424	\$ 2,810,424
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63 - RISK MANAGEMENT FUND:

16 - Risk Management - TOTAL FUND	\$ 4,986,413	\$ 4,986,413
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64 - HEALTHCARE FUND:

42 - Healthcare - TOTAL FUND	\$ 80,843,361	\$ 80,843,361
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71 - DEBT SERVICE FUND:

18 - General	17,727,683	17,727,683
50 - Education	40,054,789	40,054,789
TOTAL DEBT SERVICE FUND	\$ 57,782,472	\$ 57,782,472

82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

40 - JRJDC - Operations	4,912,908	4,912,908
- Debt Service	680,221	680,221
TOTAL JRJDC AGENCY FUND	\$ 5,593,129	\$ 5,593,129

83 - AGENCY FUND:

11 - GASB 45 - TOTAL FUND	\$ 6,000,000	\$ 6,000,000
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Item No. 98-09

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

90 - ADJUSTMENT FOR INTERFUND TRANSACTIONS :

60 - Interdepartmental Billings - CAM	\$ (21,722,651)	\$ (21,722,651)
- Technology Replacement	(2,810,424)	(2,810,424)
- Healthcare	(60,219,302)	(60,219,302)
TOTAL ADJUSTMENTS	(84,752,377)	(84,752,377)
TOTAL OPERATING REQUIREMENTS	<u>\$ 1,058,614,701</u>	<u>\$ 1,058,614,701</u>

* Indicates a change

TOTAL CHANGE IN ESTIMATED OPERATING REQUIREMENTS	<u>\$ 0</u>
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CAPITAL ANNUAL FISCAL PLAN
ESTIMATED CAPITAL RESOURCES

<u>Source</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u>21 - CAPITAL PROJECTS FUND :</u>		
Local Revenue	\$ 3,600,000	\$ 3,600,000
Motor Vehicle License Revenue	850,000	850,000
Fund Balance - Designated Capital Reserve	9,150,000	9,150,000
Fund Balance - Central Automotive	590,600	590,600
Fund Balance - General Fund	5,000,000	5,000,000
TOTAL CAPITAL PROJECTS FUND	<u>\$ 19,190,600</u>	<u>\$ 19,190,600</u>
<u>51 - WATER AND SEWER ENTERPRISE FUND :</u>		
Water & Sewer Fees/Charges	33,802,600	33,802,600
TOTAL WATER AND SEWER ENTERPRISE FUND	<u>33,802,600</u>	<u>33,802,600</u>
TOTAL CAPITAL RESOURCES	<u>\$ 52,993,200</u>	<u>\$ 52,993,200</u>

* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL RESOURCES	<u>\$ 0</u>
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ESTIMATED CAPITAL REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u>21 - CAPITAL PROJECTS FUND :</u>		
03 - Sheriff	\$ 150,000	\$ 150,000
14 - Finance - Land Purchase Reserve	7,000,000	7,000,000
16 - General Services	1,997,900	1,997,900
19 - Information Technology	2,617,700	2,617,700
23 - Recreation & Parks	300,000	300,000
28 - Public Works - GIS	1,025,000	1,025,000
31 - Public Utilities - Landfill	3,600,000	3,600,000
50 - Education	2,500,000	2,500,000
TOTAL CAPITAL PROJECTS FUND	<u>\$ 19,190,600</u>	<u>\$ 19,190,600</u>
<u>51 - WATER AND SEWER ENTERPRISE FUND :</u>		
31 - Public Utilities - Water	10,275,000	10,275,000
- Sewer	23,527,600	23,527,600
TOTAL WATER & SEWER ENTERPRISE FUND	<u>\$ 33,802,600</u>	<u>\$ 33,802,600</u>
TOTAL CAPITAL REQUIREMENTS	<u>\$ 52,993,200</u>	<u>\$ 52,993,200</u>

* Indicates a change

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Page No. 7 of 7
Agenda Item No. 58-09

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2009-10 and Allocation of Car Tax Relief for Tax Year 2009.**

TOTAL CHANGE IN ESTIMATED CAPITAL REQUIREMENTS \$ 0

BE IT FURTHER RESOLVED that the funds included in the Operating and Capital Annual Fiscal Plans for any County department, office, or agency may be used as participating funds in any Federal or State aid program for like purpose upon appropriation by the Board of Supervisors; and,

BE IT FURTHER RESOLVED that the Board declines to receive any salary increase for 2010 and the salary schedule attached hereto for Boards and Commissions and Unscheduled Salaries effective at the beginning of the 2009-10 fiscal year, hereby is approved; and,

BE IT FURTHER RESOLVED that the approved Operating Annual Fiscal Plan for fiscal year 2009-10 includes funding for an increase in the personnel complement of 71.63 positions for schools; and,

BE IT FURTHER RESOLVED that in order to implement changes to the Personal Property Tax Relief Act of 1998 (the "PPTRA") made by legislation adopted by the Virginia General Assembly:

1. Any qualifying vehicle, as defined in the PPTRA, situated within the County commencing January 1, 2009, shall receive personal property tax relief in the following manner:
 - a. Qualifying vehicles valued at \$1,000 or less shall receive 100% tax relief;
 - b. Qualifying vehicles valued at between \$1,001 to \$20,000 shall receive 65% tax relief;
 - c. Qualifying vehicles valued at \$20,001 or more shall receive 65% tax relief on the first \$20,000 of value only; and
 - d. All other vehicles which do not meet the definition of "qualifying vehicles" will not receive any form of tax relief under the PPTRA.
2. The amount of tax relief shall be a specific dollar amount offset against the total personal property taxes that would otherwise be due on a qualifying vehicle but for the PPTRA. The specific dollar amount of relief shall be shown on the tax bill for each qualifying vehicle, together with a general description of the criteria upon which relief has been allocated.

COMMENTS: This Board Paper should be considered on April 14, 2009, but should be deferred until Tuesday April 28, 2009, to comply with Virginia Code Section 15.2-2506, which states that "The hearing shall be held at least seven days prior to the approval of the budget...." The Director of Finance recommends approval of this Board Paper and the County Manager concurs.

SCHEDULE OF COMPENSATION:
Members of County Boards and Commissions, et al.
County of Henrico, Virginia
Fiscal Year 2009-10

Board of Supervisors.....	\$48,671.36 per annum ⁽¹⁾
Board of Zoning Appeals	\$6,600.00 per annum
Electoral Board - General Election.....	\$4,011.50 per annum ⁽²⁾
Secretary, Electoral Board - General Election.....	\$8,023.00 per annum ⁽²⁾
Election Officials.....	\$135.00 base pay per workday
Assistant Chief Election Officials.....	\$165.00 base pay per workday
Chief Election Officials.....	\$185.00 base pay per workday
Planning Commission.....	\$17,000.00 per annum
Richmond Regional Planning Commission	\$3,000.00 per annum
Capital Region Airport Commission	\$3,000.00 per annum
Board of Real Estate Review & Equalization.....	\$225.00 per month
School Board.....	\$18,000.00 per annum ⁽³⁾
Social Services Board.....	\$3,000.00 per annum
Volunteer Firefighters	\$2.00 per call
Economic Development Authority	\$200.00 per meeting
Parks and Recreation Advisory Commission.....	\$75.00 per meeting

(1) The maximum salary for 2008 through 2011 was set prior to July 1, 2007, in accordance with Va. Code § 15.2-1414.2. An allowance was made for an increase equal to 2.372% of the prevailing per-annum rate in each of those calendar years. The Board has declined, however, to receive any increase in salary for 2010. As in prior years, the Vice Chairman will receive an additional sum in the amount of 10% of the per-annum rate (for a total of \$53,538.50) and the Chairman receives an additional sum in the amount of 15% of the per-annum rate (for a total of \$55,972.06).

(2) Rate and effective date is set by the General Assembly.

(3) Rate is set by the School Board by resolution in accordance with Va. Code § 22.1 -32 (A).

Schedule of Unclassified Salaries
County of Henrico, Virginia
Fiscal Year 2009-10

<u>COST CENTER</u>	<u>NAME AND OFFICE OR JOB TITLE</u>	<u>SALARY</u>
04001	Yvonne G. Smith Clerk of Circuit Court	\$136,146.00 ⁽⁴⁾
08001	Mark J. Coakley General Registrar	\$ 84,476.00 ^{(4) (5)}
03006	Michael L. Wade Sheriff	\$138,298.00 ^{(4) (6)}

-
- (4) Annual rate and effective date is set by the General Assembly. Rates reflected are effective 12/1/2007 – 11/30/2009. NOTE: The State deferred the 2.0% salary increase planned for constitutional officers and their employees (along with state employees) from December 1, 2008 to July 1, 2009. On March 2, 2009, the State deferred the 2.0% salary increase planned for constitutional officers and their employees (along with state employees) from July 1, 2009 to December 1, 2009.
- (5) The General Registrar receives annual compensation fixed by the General Assembly, paid by the governing body of the County and reimbursed annually as provided in the State's general appropriations act, and pursuant to Va. Code § 24.2-111.
- (6) The current Sheriff (Michael L. Wade) meets the criteria specified in the Virginia Budget Code Section 69.K.2.a and receives the additional specified percentage to the approved base amount. Effective 12/1/2007, Sheriff Wade earns the \$126,531 base plus 9.3% for the Sheriff's Career Development Plan and accreditation for a new annual total of \$138,298. Also see footnote 4 above.

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

LIBRARY WEEK

April 12 – 18, 2009

WHEREAS, public, school, academic, and specialized libraries help transform communities and play a vital role in supporting the quality of life of these communities; and

WHEREAS, librarians help people of all ages and backgrounds find and interpret the information they need to live, learn, and work in the 21st century; and

WHEREAS, libraries are part of the American Dream – places for opportunity, education, self-help, and lifelong learning, including career and job support; and

WHEREAS, librarians are trained professionals, helping people of all ages and backgrounds find and interpret the information they need to live, learn, and work in a challenging economy; and

WHEREAS, libraries bring our citizens a world of knowledge, both in person and online; and

WHEREAS, libraries, librarians, library workers, and library supporters across the County of Henrico, the Commonwealth of Virginia, and the United States celebrate National Library Week each year.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia hereby recognizes April 12 – 18, 2009 as Library Week and calls upon Henrico citizens to participate in its observance.

BE IT FURTHER PROCLAIMED that the Board of Supervisors encourages our citizens to take advantage of the wonderful library resources available, thank their librarians and library workers for making information accessible to all who walk through the library's doors, and acknowledge how worlds can connect at the library.



David A. Kaechele

David A. Kaechele, Chairman
Board of Supervisors

Barry R. Lawrence

Barry R. Lawrence, Clerk
April 14, 2009

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

ADMINISTRATIVE PROFESSIONALS WEEK

April 19 – 25, 2009

WHEREAS, administrative professionals work in a variety of fields and make up a significant portion of office personnel in Henrico County, across our Commonwealth, and throughout the nation; and

WHEREAS, administrative professionals are essential to the modern workplace and play a vital role in the success of business and government operations; and

WHEREAS, by utilizing first-rate organizational skills and mastering innovative techniques and advanced office technologies, administrative professionals increase office efficiency and work performance to the benefit of their employers and the public; and

WHEREAS, it is important for employers to provide administrative professionals with advanced training and continuing education opportunities as well as networking and career-enhancing resources; and

WHEREAS, Administrative Professionals Week is observed worldwide each year to acknowledge the valuable contributions of office support staff and to promote and reward professional excellence.

NOW, THEREFORE, BE IT PROCLAIMED, that the Board of Supervisors of Henrico County, Virginia hereby recognizes April 19 – 25, 2009 as Administrative Professionals Week and Wednesday, April 22, 2009 as Administrative Professionals Day and encourages local public and private managers to show appreciation for this critical group of employees while calling this observance to the attention of all Henrico citizens.



Barry R. Lawrence

Barry R. Lawrence, Clerk

April 14, 2009

David A. Kaechele

David A. Kaechele, Chairman
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

VOLUNTEER WEEK

April 19 – 25, 2009

WHEREAS, the County of Henrico has an active and viable Volunteer Services Program;

WHEREAS, the Board of Supervisors is continually attempting to improve and expand County services to citizens at the least possible cost; and

WHEREAS, nearly 13,660 volunteers contributed 216,811 hours during 2008, thereby providing many additional benefits to the citizens and enriching the lives of our County residents; and

WHEREAS, the value of these volunteer efforts is estimated to be greater than \$4.2 million; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient and creates an opportunity to better oneself.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia hereby recognizes April 19 – 25, 2009 as Volunteer Week and salutes and thanks each and every volunteer for the services they have so generously and willingly given to the County.



David A. Kaechele

David A. Kaechele, Chairman
Board of Supervisors

Barry R. Lawrence

Barry R. Lawrence, Clerk
April 14, 2009



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 99-09
Page No. 1 of 1

Agenda Title: RESOLUTION – Resignation of Alternate – Richmond Area Metropolitan Planning Organization

For Clerk's Use Only: APR 14 2009 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____ REMARKS APPROVED	YES NO OTHER Donati, J. <u>/</u> _____ Glover, R. <u>/</u> _____ Kaechele, D. <u>/</u> _____ O'Bannon, P. <u>/</u> _____ Thornton, F. <u>/</u> _____
--	--	--

WHEREAS, Edward L. Priestas was appointed to the Richmond Area Metropolitan Planning Organization as an alternate voting member on January 12, 2009 for a term expiring December 31, 2009, or thereafter, when his successor shall have been appointed and qualified; and

WHEREAS, Mr. Priestas was appointed to this position in his capacity as Director of Public Works; and

WHEREAS, by letter dated April 8, 2009, Mr. Priestas submitted his resignation from the Metropolitan Planning Organization due to his retirement from the County on February 13, 2009.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia hereby accepts the resignation of Edward L. Priestas from the Richmond Metropolitan Area Planning Organization.

By Agency Head _____ By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

Lawrence, Barry

From: Edward Priestas [mailto:elppap@live.com]
Sent: Wednesday, April 08, 2009 10:29 AM
To: Lawrence, Barry
Cc: Moore, Charlotte
Subject: Resignation - Alternate on the RMPO

Dear Mr. Lawrence,

I am writing to you to advise you that I must resign from my position as an Alternate on the Richmond Area Metropolitan Planning Organization. My resignation is due to my retirement from Henrico County on February 13, 2009.

Please advise me if you need anything further concerning this matter.

Edward L. Priestas, P.E.

4/8/2009



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 100-09
Page No. 1 of 1

Agenda Title: **RESOLUTION – Appointment of Alternate – Richmond Area Metropolitan Planning Organization**

For Clerk's Use Only: Date: APR 14 2009 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Clover</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: APPROVED		YES NO OTHER Donati, J. <input checked="" type="checkbox"/> _____ Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
---	--	--	---

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia appoints the following person to the Richmond Area Metropolitan Planning Organization for an unexpired term ending December 31, 2009 or thereafter, when his successor shall have been appointed and qualified:

Alternate
Director of Public Works Timothy A. Foster

By Agency Head _____
By County Manager [Signature]
Routing:
Yellow to: _____
Copy to: _____
Certified: _____
A Copy Teste: _____ Clerk, Board of Supervisors
Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 104-09

Page No.

1 of 2

Agenda Title

ORDINANCE - Vacation of Portion of Elkridge Lane, formerly Ellis Street,
Unimproved Right-of-Way - Montezuma Farm - Fairfield District

For Clerk's Use Only: APR 14 2009 Date <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>Glover</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Trustees for Ginter Park Congregation of Jehovah's Witnesses of Richmond, Virginia, owner of 3.486 acres of land in Montezuma Farm, requested that the Board of Supervisors of the County of Henrico, Virginia vacate the unimproved portion of Elkridge Lane, formerly Ellis Street, (the "Right-of-Way") adjoining its land and shown shaded on the attached copy of the subdivision plat of Montezuma Farm, marked as Exhibit "A," which plat is recorded in the Clerk's Office of the Circuit Court of the County of Henrico, Virginia ("Clerk's Office") in Plat Book 14, page 38, and on the attached copy of a survey dated October 17, 2008, marked as Exhibit "B," and,

WHEREAS, this Ordinance was advertised pursuant to Section 15.2-2204 of the Code of Virginia, 1950, as amended, ("Va. Code") and a public hearing was held on April 14, 2009, at 7:00 p.m., by the Board; and,

WHEREAS, it appearing to the Board that no owner of any lot shown on the aforementioned recorded plat will be irreparably damaged by this vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board that:

(1) the portion of the Right-of-Way as shown shaded on Exhibit "A" and Exhibit "B" is vacated in accordance with the provisions of Va. Code § 15.2-2272(2),

By Agency Head

for
By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 104-09
Page No. 2 of 2

**Agenda Title ORDINANCE - Vacation of Portion of Elkridge Lane, formerly Ellis Street,
Unimproved Right-of-Way – Montezuma Farm - Fairfield District**

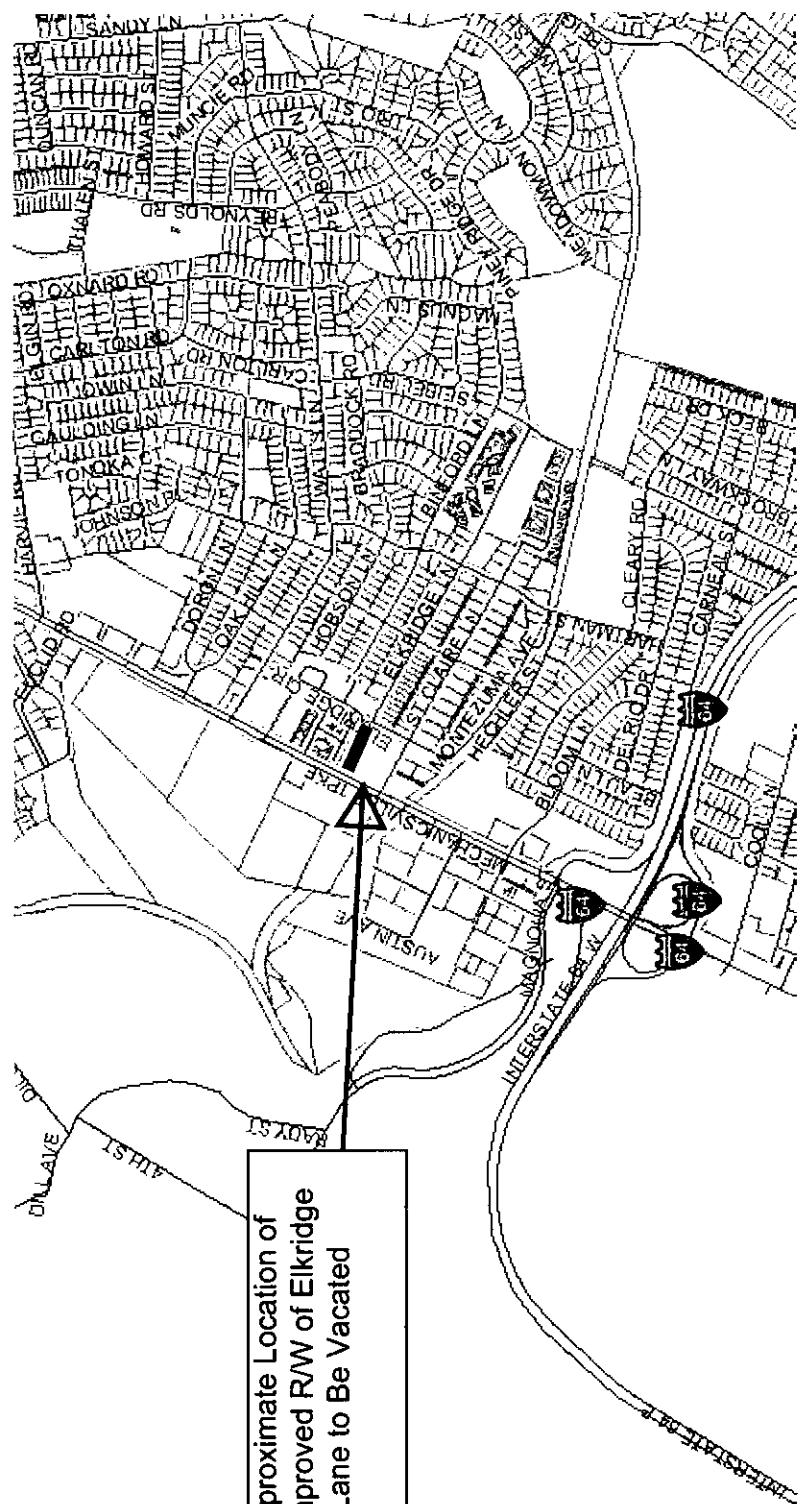
(2) this Ordinance shall become effective thirty (30) days after passage as provided by law;

(3) the Clerk of the Circuit Court of the County of Henrico, Virginia (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of thirty (30) days from its passage, provided no appeal has been taken to the Circuit Court of the County of Henrico, Virginia, pursuant to law;

(4) the Clerk is further authorized to index the same on the grantor and grantee sides of the general index to deeds in the names of Trustees for Ginter Park Congregation of Jehovah's Witnesses of Richmond, Virginia, or its successors or assigns; and,

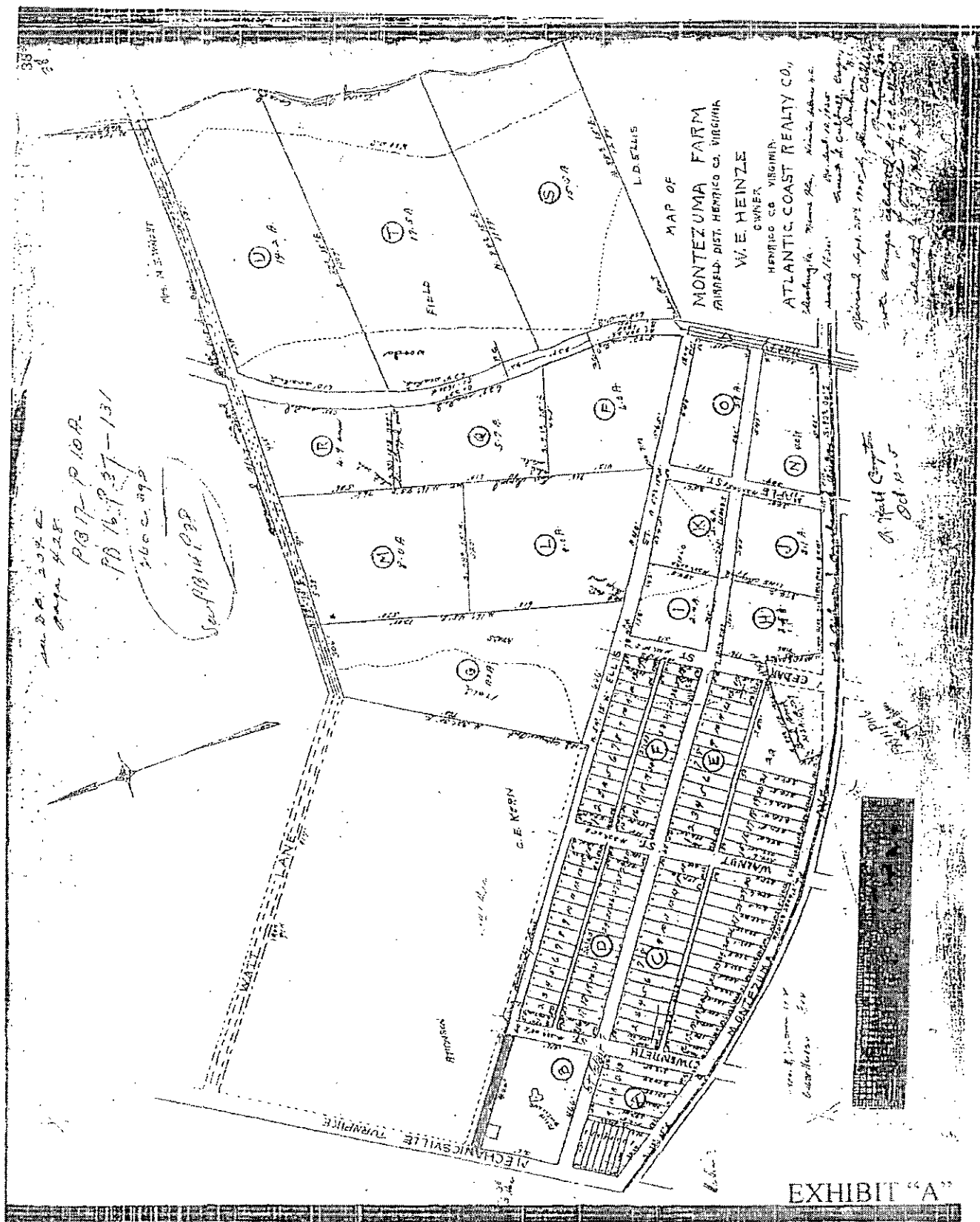
(5) pursuant to Va. Code § 15.2-2276 the Clerk shall note this vacation as prescribed.

Comments: The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities and Public Works without objection; the County Manager concurs.

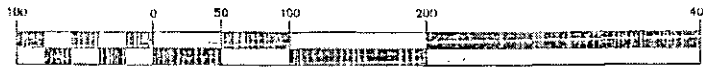


Approximate Location of
Unimproved R/W of ElkrIDGE
Lane to Be Vacated

ELKRIDGE LANE -
VICINITY MAP



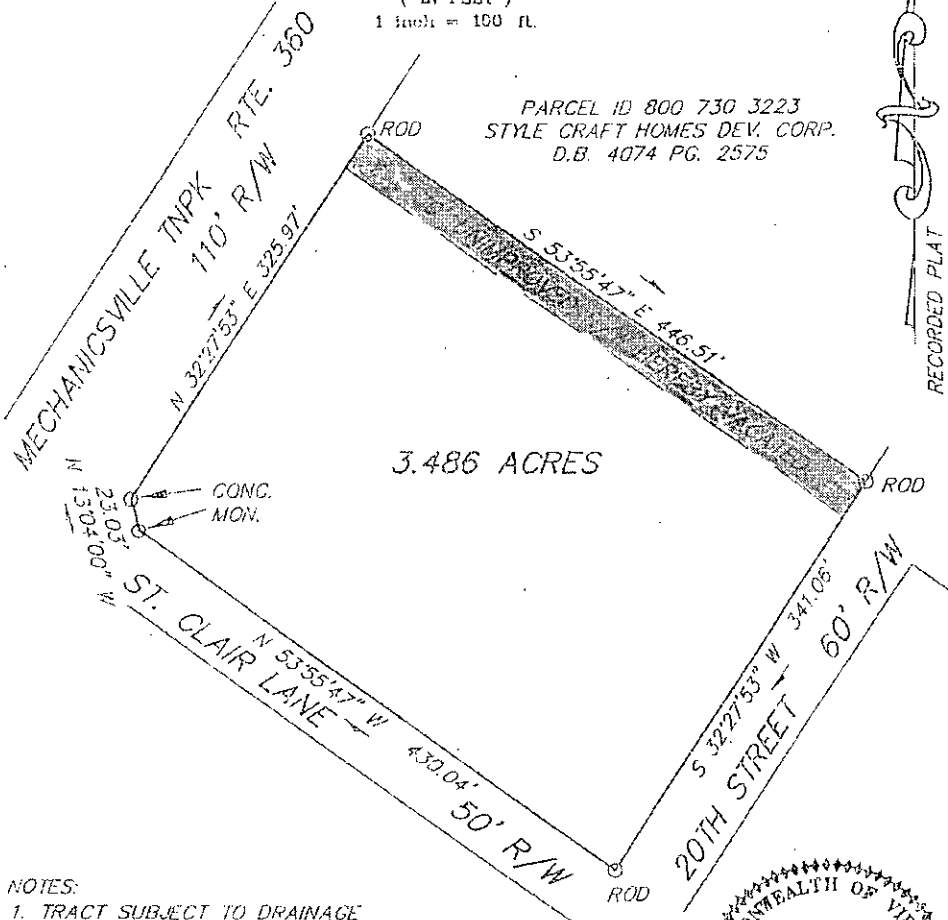
GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft.

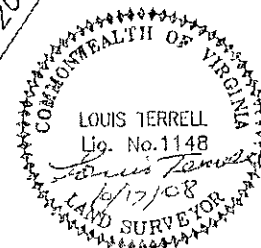
PARCEL ID 800 730 3223
STYLE CRAFT HOMES DEV. CORP.
D.B. 4074 PG. 2575

RECORDED PLAT



NOTES:

1. TRACT SUBJECT TO DRAINAGE PATTERNS AS THEY EXIST.
2. NO TITLE REPORT FURNISHED.
3. EASEMENTS MAY EXIST THAT ARE NOT SHOWN.
4. SUBTERRANEAN FEATURES NOT LOCATED.
5. THIS IS NOT A CURRENT FIELD SURVEY. BOUNDARY INFORMATION FROM RECORDED PLAT.
6. LAND LOCATED IN F.I.R.M. ZONE X
PANEL # 5187C 0145C
DEC. 13, 2007



PLAT OF 3.486 ACRES OF LAND
SHOWING 30' RIGHT OF WAY
TO BE VACATED

DRAWN FOR
GINTER PARK CONGREGATION
OF
JEHOVAH'S WITNESSES
OCTOBER 17, 2008



ACCURATE
CONSULTING SERVICES, INC.
8467 CEDON ROAD
WOODFORD, VA 22580
Phone: (804)448-3708
FAX: (804)448-5585
Ladysmith, VA. 22501

REF.: DD7-40VAC/R14

EXHIBIT "B"

PLAT # L-4824

DISTRICT: FAIRFIELD	COUNTY: HENRICO	STATE: VA.
GPIN. # 800-729-2497	REF: D.B. 4178 P. 309	SCALE 1"=100'
F.B. #	CHECKED BY: W.T	DRAWN BY: BWS



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 105-09
Page No. 1 of 2

Agenda Title

RESOLUTION – Condemnation – 1.88 +/- Acre – Replacement Site – Charles City
Road Sewer Pump Station – Swift Transportation Co., Inc. – Varina District

For Clerk's Use Only:

APR 14 2009

Date

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) Donati Seconded by (1) O'Bannon
(2) (2)

REMARKS

APPROVED

YES NO OTHER

Donati, J. ☒ ☐ ☐
Glover, R. ☒ ☐ ☐
Kaechele, D. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Thornton, F. ☒ ☐ ☐

WHEREAS, it is necessary for the County to acquire 1.88 +/- acres of land on Charles City Road in the Varina District identified as Tax Map Parcels 817-707-5693 and 817-708-5106 ("the Sewer Pump Station Replacement Site") for the construction of the Charles City Road Sewer Pump Station Replacement Project (the "Project"), being a portion of the land owned by Swift Transportation Co., Inc. (the "Owner"); and,

WHEREAS, the County provided the Owner with a copy of its \$160,000.00 appraisal and the Owner rejected the County's bona fide offer to acquire the property for this amount; and,

WHEREAS, the Board of Supervisors of Henrico County, Virginia (the "Board") desires to exercise the authority granted by §§ 15.2-1901, *et seq.* and 25.1-300, *et seq.* of the Code of Virginia (the "Code") to acquire title, to enter upon and take possession of the Sewer Pump Station Replacement Site and to construct the Project before the institution of condemnation proceedings; and,

WHEREAS,, a public hearing advertised in the Richmond Times-Dispatch was held by the Board pursuant to §15.2-1903 of the Code, at which time the Board declared its intent to enter upon and take possession of the Sewer Pump Station Replacement Site for the Project.

By Agency Head

for
By County Manager

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy To: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 105-09
Page No. 2 of 2

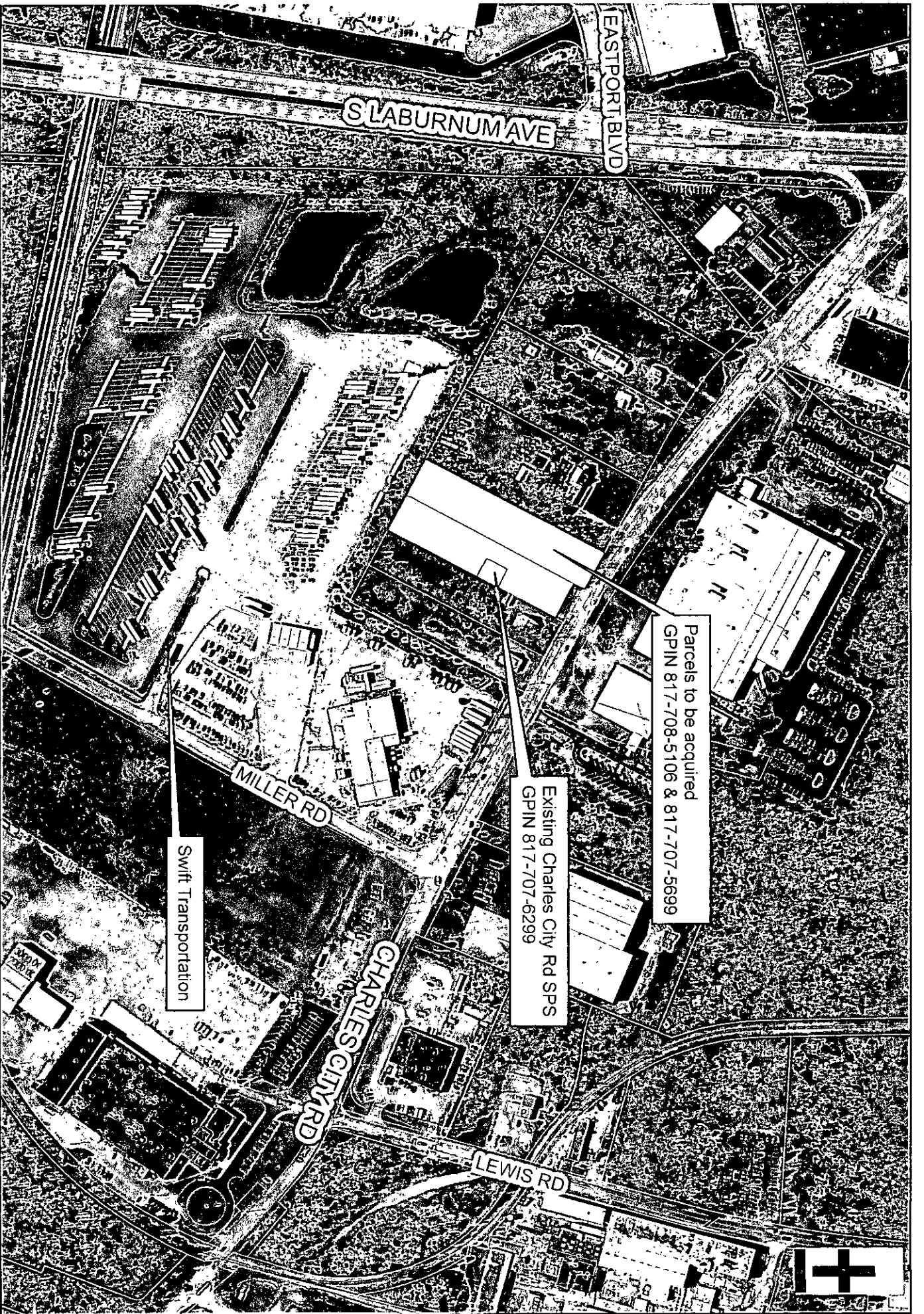
Agenda Title **RESOLUTION – Condemnation – 1.88 +/- Acre – Replacement Site – Charles City Road Sewer Pump Station – Swift Transportation Co., Inc. – Varina District**

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Board finds a necessity exists to institute condemnation proceedings pursuant to the Code to acquire the Sewer Pump Station Replacement Site for the public use of constructing, operating, and maintaining the Project and to determine the amounts of compensation and damages, if any, caused by the taking, possession and acquisition of the Sewer Pump Station Replacement Site;
- (2) The Board deems it necessary to enter upon the property and take possession of the Sewer Pump Station Replacement Site in order to construct the Project prior to the time in which a condemnation case can be filed and heard in accordance with the Code;
- (3) The County Manager shall send by certified mail dated April 16, 2009, a notice advising the Owner that the County intends to enter upon and take possession of the Sewer Pump Station Replacement Site prior to the conclusion of condemnation proceedings, setting forth the compensation and damages offered by the County, and informing the Owner it has 30 days within which to contest the taking;
- (4) After the 30-day period for the Owner to contest the taking has passed, the County Attorney shall file in the Clerk's Office of the Circuit Court a certificate signed by the Chairman and Clerk of the Board in accordance with the Code and shall deposit with the Clerk the amount of the bona fide offer listed below that has not been accepted by the Owner:

Swift Transportation Co., Inc. - \$160,000.00; and,
- (5) The Board authorizes and directs the County Manager and the County Attorney to take all steps necessary to acquire the Sewer Pump Station Replacement Site for the public use by condemnation or other means, and to enter upon and take immediate possession of the required Sewer Pump Station Replacement Site and to also continue to seek a voluntary acquisition of the Sewer Pump Station Replacement Site.

Comments: The Real Property Department has been unsuccessful in negotiating a settlement for the acquisition of the Sewer Pump Station Replacement Site. Therefore, the Directors of Public Utilities and Real Property recommend approval of this Board paper, and the County Manager concurs.



Parcels to be acquired
GPIN 817-708-5106 & 817-707-5699

Existing Charles City Rd SPS
GPIN 817-707-6299

Swift Transportation

Charles City Rd SPS Property Acquisition

Aerial View

0 150 300 600 Feet

4/01/09



Charles City Rd SPS Property Acquisition

Vicinity Map





Parcels to be acquired
GPIN 817-708-5106 & 817-707-5699

Existing Charles City Rd SPS
GPIN 817-707-6299

CHARLES CITY RD

MILLER RD

Charles City Rd SPS Property Acquisition





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 106-09
Page No. 1 of 1

Agenda Title: **RESOLUTION – Changing the Name of the 2011 Celebration Advisory Commission**

For Clerk's Use Only:

Date: **APR 14 2009**

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) D'Bannon Seconded by (1) Donati
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	_____	_____
Glover, R.	<input checked="" type="checkbox"/>	_____	_____
Kaechele, D.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

WHEREAS, on August 12, 2008 the Board of Supervisors approved a resolution, agenda item no. 236-08, creating the 2011 Celebration Advisory Commission; and,

WHEREAS, the Commission would like to change its name to the 2011 Commemoration Advisory Commission.

NOW, THEREFORE, BE IT RESOLVED that the name of the 2011 Celebration Advisory Commission be changed to the 2011 Commemoration Advisory Commission.

By Agency Head

Angela Z. Shaper

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 107-09
Page No. 1 of 2

Agenda Title: **Resolution – Award of Annual Contracts for Small Projects – Architectural and Engineering Services**

For Clerk's Use Only: Date: APR 14 2009 () Approved () Denied () Amended (x) Deferred to: 5/12/09	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Glover</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____ REMARKS: _____ _____ _____	<table border="1"><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, on February 6, 2009, twenty-two proposals were received in response to RFP #08-8568-12CS to provide architectural, interior design, and engineering services for small projects on an annual basis; and

WHEREAS, based upon review and evaluation of the written proposals, the Selection Committee (consisting of Mr. Richard Morse, Mr. Edward Bass, Mr. Fred Drake, Mr. Don Large, Mrs. Jaspreet Pahwa, Sgt. Linda Toney, and Mrs. Cecelia Stowe) interviewed the following firms:

Moseley Architects
BCWH Architects
Rawlings Wilson & Associates
Rancorn Wildman Architects

WHEREAS, the Selection Committee selected **Moseley Architects**, **BCWH Architects** and **Rawlings Wilson & Associates** as the three top ranked firms and negotiated hourly rate schedules with each firm.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico:

1. An annual contract to provide architectural and engineering services for small projects is awarded to each of **Moseley Architects**, **BCWH Architects**, and **Rawlings Wilson & Associates** for the period April 15, 2009 to April 14, 2010, with the option for the County to renew each contract for two additional one-year terms, all in accordance with RFP #08-8568-12CS and the proposals submitted by each of these three firms.
2. Compensation for services rendered pursuant to each of the contracts will be based upon the agreed upon hourly rate schedules contained in the contracts.

By Agency Head [Signature] By County Manager [Signature]

Routing:
Yellow to: _____

Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 107-09

Page No. 2 of 2

Agenda Title: **Resolution – Award of Annual Contracts for Small Projects – Architectural and Engineering Services**

3. The fees shall not exceed \$300,000 for any single project and \$1,500,000 per one-year term of the contract, in accordance with RFP #08-8568-12CS.
4. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
5. The County Manager, or the Director of General Services as his designee, is authorized to execute all change orders within the scope of the project budget.

Comments: Funding to support the contracts is available. The Director of General Services, the County Manager concurring, recommends approval of this Board paper.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 108-09
Page No. 1 of 2

Agenda Title: Resolution – Award of Construction Contract – Replacement of Field Lighting at Klehr Field Complex

For Clerk's Use Only: Date: APR 14 2009 () Approved () Denied () Amended () Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>Aloner</u> (2) _____ (2) _____ REMARKS: APPROVED		YES NO OTHER Donati, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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WHEREAS, six bids were received on March 26, 2009 in response to Bid Request No. 09-8606-2KS, inclusive of Add Alternate No. 1, for the replacement of field lighting at the Klehr Field Complex as follows:

Bidder	Bid
Farmville Excavation Co., Inc. T/A Icon Sign and Lighting	\$578,254
Portico Realty Services, LLC	\$588,000
R.E. Lee Electric Co., Inc.	\$606,163
Beckstrom Electric Co., Inc.	\$632,200
Hall Brothers Electrical Contractor, Inc.	\$632,520
Contracting Enterprises, Inc.	\$668,463

WHEREAS, after review and evaluation of all bids received, it was determined that **Farmville Excavation Co., Inc. T/A Icon Sign and Lighting**, is the lowest responsive and responsible bidder with a total bid in the amount of **\$578,254**.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 108-09

Page No. 2 of 2

Agenda Title: **Resolution – Award of Construction Contract – Replacement of Field Lighting at Klehr Field Complex**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the replacement of field lighting at Klehr Field Complex is awarded to **Farmville Excavation Co., Inc. T/A Icon Sign and Lighting**, the lowest responsive and responsible bidder, in the amount of **\$578,254** pursuant to Bid Request No. 09-8606-2KS, and the bid submitted by **Farmville Excavation Co., Inc. T/A Icon Sign and Lighting**.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget.

Comments: Funding to support the contract is available within the project budget. The Director of General Services and the Director of Recreation and Parks, the County Manager concurring, recommend approval of this Board paper.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 109-09

Page No. 1 of 1

Agenda Title: RESOLUTION – Acceptance of Gift from the Pfizer Foundation Volunteer Program

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: APR 14 2009	Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____	Donati, J. <input checked="" type="checkbox"/> _____ Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
(<input checked="" type="checkbox"/>) Approved () Denied () Amended () Deferred to: _____	REMARKS: APPROVED	

WHEREAS, the Pfizer Foundation Volunteer Program has donated \$1,000 to Henrico County to support the Henrico County Pops Chorus in honor of Robert Brockmeier, a Henrico County resident and member of the Henrico County Pops Chorus; and

WHEREAS, the funds will be used by the Division of Recreation and Parks to pay an accompanist for the Henrico County Pops Chorus.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors authorizes the County Manager to accept this generous gift from the Pfizer Foundation Volunteer Program.

BE IT FURTHER RESOLVED, that the Board commends Pfizer, Inc. and the Pfizer Foundation Volunteer Program for their generosity and interest in cultural arts in Henrico County.

COMMENTS: The Director of Recreation and Parks recommends approval of this Board paper; the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 110-09

Page No. 1 of 1

Agenda Title: **RESOLUTION – Authorization for Acceptance of Virginia Water Quality Improvement Grant**

For Clerk's Use Only:

Date: **APR 14 2009**

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Clover Seconded by (1) Thornton
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	_____	_____
Glover, R.	<input checked="" type="checkbox"/>	_____	_____
Kaechele, D.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

WHEREAS, the Virginia Department of Environmental Quality offers grants for partial reimbursement of the cost of water quality improvements related to point source discharges; and,

WHEREAS, the County successfully applied for a grant for the design and construction of water quality improvements to reduce nitrogen discharges at the Water Reclamation Facility; and,

WHEREAS, the grant will reimburse the County for 35% of the cost of the improvements that are scheduled to be completed in April 2011.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept a grant from the Virginia Department of Environmental Quality in the amount of \$8,732,797 for water quality improvements at the Water Reclamation Facility.

Comment: The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

By Agency Head

Arthur O. Petrinig

By County Manager

[Signature]

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Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 111-09

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Well Building/Tank Demolition & Well Abandonment Project**

For Clerk's Use Only: Date APR 14 2009 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Glover</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: _____ APPROVED	<table><tr><td></td><td>YES</td><td>NO</td><td>OTHER</td></tr><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, by Bid Request No. 09-8593-2CE, the County solicited bids for the Well Building/Tank Demolition & Well Abandonment Project; and,

WHEREAS, the project includes demolition of 21 well pumping buildings, the abandonment of 33 inactive wells, and the removal of 13 water storage tanks at various locations throughout the County; and,

WHEREAS, ten bids were opened on March 18, 2009, as follows:

<u>BIDS</u>	<u>BID AMOUNT</u>
Pryor Hauling, Inc.	\$144,681.00
E. Granville Wade, Jr., Inc.	\$175,050.00
Haley Builders, Inc.	\$178,900.00
R.R. Snipes Construction Company, Inc.	\$214,975.00
Southwood Builders, Inc.	\$228,535.00
Dickerson Construction LLC	\$231,500.00
Atlantic Environmental Construction Company	\$302,720.00
Clearwater Commercial Construction, Inc.	\$514,132.00
Waco, Inc.	\$538,494.00
A.C. Schultes of Maryland, Inc.	\$611,500.00

By Agency Head

Arthur O. Petrinic for

By County Manager

[Signature]

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Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 111-09
Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Well Building/Tank Demolition & Well Abandonment Project**

WHEREAS, after review and evaluation of all bids received, County staff determined that Pryor Hauling, Inc. is the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County awards a contract for the Well Building/Tank Demolition and Well Abandonment Project to the lowest responsive and responsible bidder, Pryor Hauling, Inc., in the amount of \$144,681.00.

BE IT FURTHER RESOLVED that the County Manager and Clerk are authorized to execute the contract, in a form approved by the County Attorney, and all necessary change orders not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 112-09
Page No. 1 of 2

Agenda Title: RESOLUTION - ACCEPTANCE OF ROADS

For Clerk's Use Only: Date: APR 14 2009 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

Crawford Park at Greenbrooke, Section C - Three Chopt District

Oscar Place from 0.07 Mi. N. of Brookmere Drive to 0.17 Mi. N. of Brookmere Drive 0.10 Mi.

Total Miles 0.10 Mi.

Paris Ridge, Section 1 - Tuckahoe District

Paris Ridge Lane from Paris Drive to 0.07 Mi. N. of Paris Drive 0.07 Mi.

Total Miles 0.07 Mi.

By Agency Head [Signature]

By County Manager [Signature]

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Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **112-09**

Page No. 2 of 2

Agenda Title: RESOLUTION – ACCEPTANCE OF ROADS

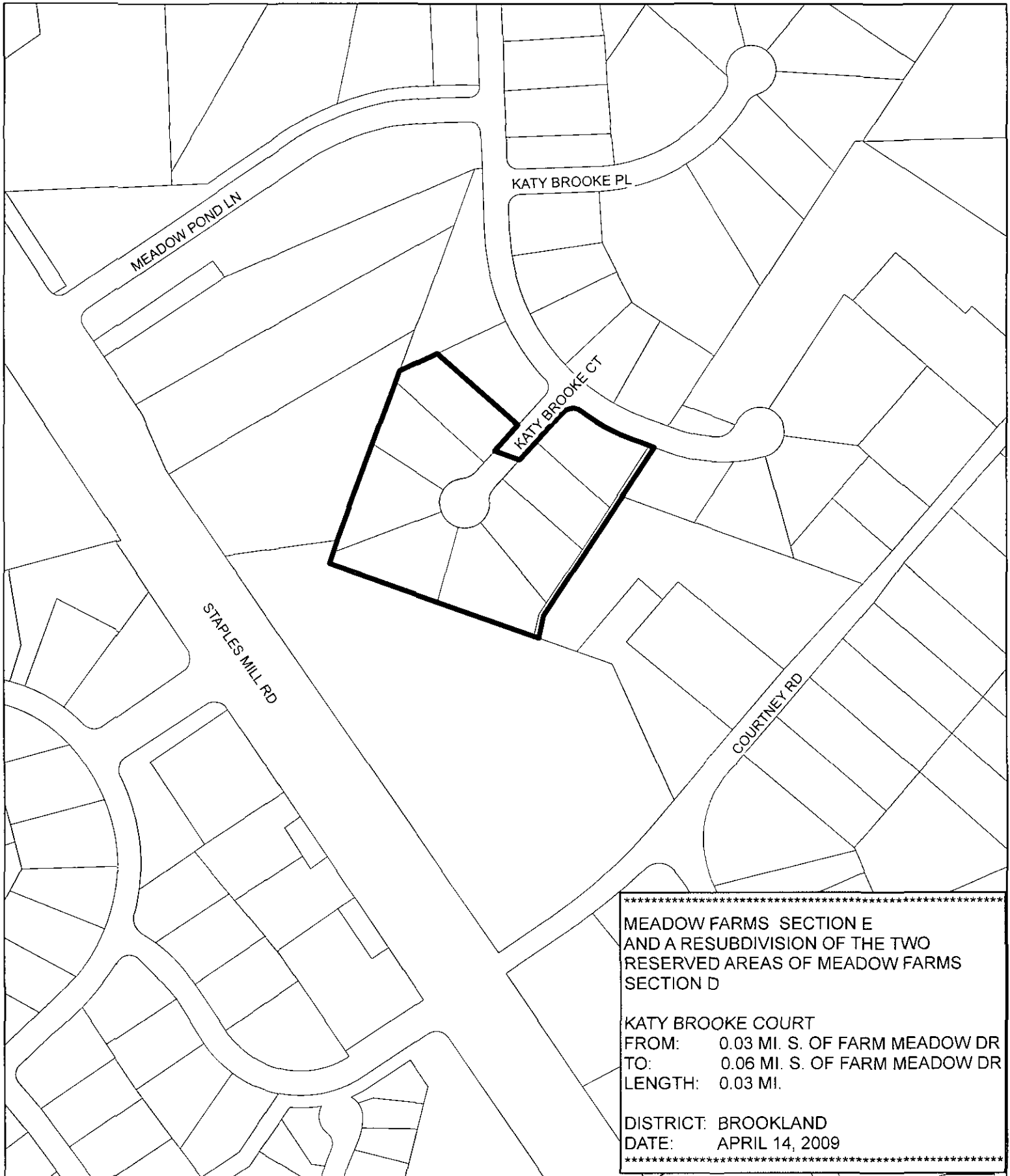
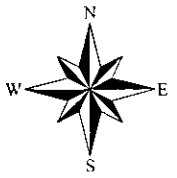
**Meadow Farms, Section E and a Resubdivision of the
Two Reserved Areas of Meadow Farms, Section D – Brookland District**

Katy Brooke Court from 0.03 Mi. S. of Farm Meadow Drive to 0.06 Mi. S. of Farm Meadow Drive	<u>0.03 Mi.</u>
Total Miles	0.03 Mi.

**Meadow Farms, Section D and a Resubdivision of a Portion of the
Area Reserved for Future Development of Meadow Farms, Section A – Brookland District**

Farm Meadow Drive from 0.02 Mi. S. of Meadow Pond Lane to 0.20 Mi. S. of Meadow Pond Lane	0.18 Mi.
Katy Brooke Place from Farm Meadow Drive to 0.12 Mi. E. of Farm Meadow Drive	0.12 Mi.
Katy Brooke Court from Farm Meadow Drive to 0.03 Mi. S. of Farm Meadow Drive	<u>0.03 Mi.</u>
Total Miles	0.33 Mi.

MEADOW FARMS SECTION E AND A RESUBDIVISION OF THE TWO RESERVED AREAS OF MEADOW FARMS SECTION D



MEADOW FARMS SECTION E
AND A RESUBDIVISION OF THE TWO
RESERVED AREAS OF MEADOW FARMS
SECTION D

KATY BROOKE COURT
FROM: 0.03 MI. S. OF FARM MEADOW DR
TO: 0.06 MI. S. OF FARM MEADOW DR
LENGTH: 0.03 MI.

DISTRICT: BROOKLAND
DATE: APRIL 14, 2009

MEADOW FARMS

SECTION D AND A RESUBDIVISION OF A PORTION OF THE AREA RESERVED FOR FUTURE DEVELOPMENT OF MEADOW FARMS SECTION A

