

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
March 25, 2008

The Henrico County Board of Supervisors convened a Special Meeting on Tuesday, March 25, 2008 at 5:30 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia. The Chairman called the meeting to order at 5:34 p.m. Those present at the meeting were:

PRESENT

The Honorable David A. Kaechele, Chairman  
The Honorable Patricia S. O'Bannon, Vice-Chairman  
The Honorable James B. Donati, Jr., Varina District Supervisor  
The Honorable Richard W. Glover, Brookland District Supervisor  
The Honorable Frank J. Thornton, Fairfield District Supervisor  
Mr. Virgil R. Hazelett, P.E., County Manager  
Mr. George T. Drumwright, Jr., Deputy County Manager for Community Services  
Ms. Angela N. Harper, FAICP, Deputy County Manager for Special Services  
Mr. Leon T. Johnson, Deputy County Manager for Administration  
Mr. Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations  
Mr. Barry R. Lawrence, Assistant to the County Manager/Clerk to the Board  
Mrs. Linda B. Jones, Deputy Clerk to the Board  
Mr. C. Michael Schnurman, Legislative Liaison  
Mr. John L. Knight, Deputy County Attorney  
Ms. M. Janet Palmer, Assistant County Attorney  
Mrs. Jennifer K. Acker, Assistant Director of Public Relations & Media Services  
Mr. John A. Vithoukas, Director of Finance  
Chief Edwin W. Smith, Division of Fire  
Acting Assistant Chief R. Wayne Baber, Division of Fire (Operations)  
Mr. Paul N. Proto, Director of General Services  
Ms. Cynthia B. Smith, Risk Manager, General Services

On motion of Mr. Glover, seconded by Mr. Thornton, the Board approved going into a Closed Meeting at 5:34 p.m. for the following matter:

Consultation with the County Attorney, Pertaining to 1) Actual Litigation Styled *Dorothy M. Martin v. Kimberly Cooper and County of Henrico*; and 2) Specific Legal Matters Requiring the Provision of Legal Advice Regarding a Claim by the Estate of Frederick Hicks Against the County of Henrico, All Pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as amended.

The vote of the Board was as follows:

Aye  
David A. Kaechele  
Patricia S. O'Bannon  
James B. Donati, Jr.  
Richard W. Glover  
Frank J. Thornton

Nay

On motion of Mr. Glover, seconded by Mr. Donati, the Board approved going out of the Closed Meeting at 6:02 p.m.

The vote of the Board was as follows:

Aye  
David A. Kaechele  
Patricia S. O'Bannon  
James B. Donati, Jr.  
Richard W. Glover  
Frank J. Thornton

Nay

In open session, on motion of Mrs. O'Bannon, seconded by Mr. Donati, the Board approved the attached Certificate of Closed Meeting.

The vote of the Board was as follows:

Aye  
David A. Kaechele  
Patricia S. O'Bannon  
James B. Donati, Jr.  
Richard W. Glover  
Frank J. Thornton

Nay

The Board recessed for dinner at 6:04 p.m. and reconvened at 6:17 p.m.

Mr. Hazelett read a press release that had been issued by the United States Postal Service earlier in the day regarding the ZIP Code Boundary Review being carried out by its Richmond District (see enclosed copy). As part of this review process, the Postal Service will survey approximately 80,000 Henrico County residents with a "Richmond" mailing address in certain ZIP Codes to determine whether they would instead like to use "Henrico, VA" in their mailing address. Mr. Hazelett responded to several questions and comments from members of the Board concerning whether the County will be offered an opportunity to be present when the surveys are counted by the Postal Service, the local tax revenue consequences of businesses continuing to use "Richmond, VA" as their mailing address if "Henrico, VA" is approved, the role of the Virginia Department of Taxation in helping ensure that taxes are sent to the proper locality, the level of difficulty faced by the Postal Service in changing ZIP codes, and the extent to which existing Postal Service ZIP codes may be contributing to higher insurance premiums for some County residents.

Mr. Hazelett briefly discussed with the Board the agenda for the 7:00 p.m. regular meeting. He noted that a citizen, Brian Montgomery, had requested time during the public comment period to thank the Division of Fire for its response to the fire at Hollybrook Apartments on January 29, 2008. Mr. Hazelett also advised that he would be asking the Board to amend a resolution listed on the evening's general agenda (Agenda Item No. 90-08) that would authorize the County Manager to apply for and accept grant funding from the Department of Homeland Security's Assistance to Firefighters Grant Program. The paper as written mistakenly referred to the required local match as 25 percent rather than 20 percent. He responded to questions from Board members pertaining to the amount of the grant and how the grant funds would be used. Mr. Hazelett briefly referred to the resolution on the evening's agenda to deny the claim of the estate of Frederick Hicks (Agenda Item No. 94-08). There was some discussion among the Board and Mr. Hazelett relating to the title of the paper and whether the attorney for Mr. Hicks' estate might ask to speak.

There being no further business, the meeting was adjourned at 6:32 p.m.

  
Chairman, Henrico County Board of Supervisors