

COUNTY OF HENRICO, TO-WIT:

At a regular meeting of the Board of Supervisors of Henrico County, held in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia, on Tuesday, the 24th of July 2007, at the hour of 7:00 p.m.

MEMBERS OF THE BOARD PRESENT

The Honorable James B. Donati, Jr., Chairman
The Honorable David A. Kaechele, Vice-Chairman
The Honorable Richard W. Glover, Brookland District Supervisor
The Honorable Patricia S. O'Bannon, Tuckahoe District Supervisor
The Honorable Frank J. Thornton, Fairfield District Supervisor

OTHER OFFICIALS PRESENT

Mr. Virgil R. Hazelett, P.E., County Manager
Mr. Joseph P. Rapisarda, Jr., County Attorney
The Honorable Michael L. Wade, Sheriff
Mr. Barry R. Lawrence, Clerk
Mr. George T. Drumwright, Jr., Deputy County Manager for Community Services
Ms. Angela N. Harper, FAICP, Deputy County Manager for Special Services
Mr. Harvey L. Hinson, Deputy County Manager for Community Development
Mr. Leon T. Johnson, Deputy County Manager for Administration
Mr. Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Department Heads and Key Officials

The meeting was called to order by the Chairman at 7:08 p.m.

Mr. Donati led the Board, staff, and public in reciting the Pledge of Allegiance.

Rev. Fletcher Lowe provided the invocation.

On motion of Mr. Kaechele, seconded by Mr. Glover, the Board approved the minutes of the July 10, 2007 Regular and Special Meetings.

The vote of the Board was as follows:

Aye
James B. Donati, Jr.
David A. Kaechele
Richard W. Glover
Patricia S. O'Bannon
Frank J. Thornton

Nay

Mrs. O'Bannon commented that she had thanked Mr. Lawrence after reading over the minutes and finding them remarkably complete. She further commented that Mr. Lawrence had reviewed the audio recording of the meeting to complement his written notes and help clarify information.

MANAGER'S COMMENTS

Mr. Hazelett advised that gavel to gavel audio recordings of Board of Supervisors regular meetings would begin with this meeting and be made available the next morning on compact discs or in electronic format to anyone wishing to receive a copy, including members of the Board of Supervisors.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon noted that the County served as one of the hosts of the 2007 National Association of Counties (NACo) Annual Conference, which attracted more than 3,500 participants. She thanked the many county government employees from Henrico and other localities in central Virginia who volunteered their time and efforts to assist with the conference. Mrs. O'Bannon also thanked the County's Division of Recreation and Parks and those local and national businesses that helped sponsor and support the Women of NACo (WON) Leadership Network golf tournament hosted by the County at Belmont Golf Course on July 12, 2007. The tournament netted more than \$14,500. Finally, Mrs. O'Bannon thanked Henrico residents and others in the community who rolled out the red carpet for conference attendees.

Mr. Donati recognized Brian Kiernan from Boy Scout Troop 776, sponsored by the Columbian Center on Pump Road, who is working on his Communications Merit Badge.

RECOGNITION OF NEWS MEDIA

Mr. Donati recognized Will Jones of the *Richmond Times-Dispatch*.

PRESENTATIONS

Christina Harris, Chairperson of the Keep Henrico Beautiful Committee, was joined by Mr. Kaechele and Vice-Chairperson Lynne Smolin-Yurchak in presenting a Land Lover Award to Three Chopt District homeowners Roberto and Jeanne Sarmiento and their children Nina, Max, and Marcus.

Mr. Donati presented a proclamation recognizing August 2007 as Firefighter Appreciation Month. Accepting the proclamation from the County's Division of Fire were Acting Fire Chief Richard McClure, Lt. T. C. Moore, and Firefighter Jackson Baynard. Joining them was Candace Schwaldach, Program Coordinator for the Muscular Dystrophy Association, Richmond District.

APPOINTMENTS

247-07 Resolution - Appointment of Member - Board of Social Services.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 247-07 – see attached Resolution.

- 248-07 Resolution – Reappointment of Directors to The Cultural Arts Center at Glen Allen Foundation Board.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 248-07 – see attached Resolution.

PUBLIC HEARING ITEMS

- 249-07 Resolution – Approval of Issuance of Bonds by the Richmond Redevelopment and Housing Authority for the Andover Place Apartments.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 249-07 – see attached Resolution.

- 250-07 Resolution – Condemnation - Permanent Utility and Temporary Construction Easements – East Area Utilities Project, Phase III – John H. Burton, Jr., and Amena K. Burton – Varina District.

Steve Price, Assistant Director of Real Property, and Arthur D. Petrini, Director of Public Utilities, responded to questions from members of the Board pertaining to the acreage of the property, the specific location of the proposed easement and property proposed for condemnation, the reason for the proposed condemnation, the size of the proposed storm sewer, whether the sewer line would be buried underground, the width of the proposed easement, the basis for the County's offer to the property owner, and the steps that would occur if the Board were to approve this Board paper. Mr. Hazelett noted that staff would do whatever it could to settle with the property owner prior to any court proceedings.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 250-07 – see attached Resolution.

PUBLIC COMMENTS

Pamela Ward, a resident of the Fairfield District, voiced concerns regarding her and her son's recent series of encounters with a County police detective and the status of an internal investigation of this matter by the County's Division of Police. Mr. Hazelett noted that he would discuss Ms. Ward's concerns with the Chief of Police and personally review the issues involved.

D. L. Clevert, a resident of the Brookland District and retired County police officer, expressed concerns that the County's recruitment and retention of police officers and its pay scales for police officer positions are not in step with the growth of the County. In response to a question from Mr. Thornton, Mr. Clevert commented that the County needs to broaden its recruitment efforts nationally and keep salaries competitive with the private sector and higher branches of government. In response to a question from Mr. Kaechele, Mr. Hazelett summarized actions that the Board and administration have taken to address pay and recruitment issues. He responded to questions and comments from Mr. Glover relating to how salary compression within the middle ranks of the Division of Police and pay incentives offered to firefighters with certain advanced training are impacting the morale of Henrico police officers.

Mr. Thornton alluded to the need to enhance the County's recruitment instruments to ensure that the Division of Police is inclusive and demographically diverse. Mr. Hazelett noted that the County *must continue asking difficult questions and reaching out*. He stated that the administration is sensitive to the Board's and Mr. Clevert's concerns. Mrs. O'Bannon characterized the County's recruitment process for police officers as rigorous and demanding. She commented that the County is doing a very good job of vetting police officers and getting highly qualified persons for police officer positions. Mrs. O'Bannon further remarked that all members of the Board have met with police officers and received suggestions for boosting morale that could be considered in the future. Mr. Hazelett pointed out that although police officers may have met with Board members on this issue, they have not brought any information to either him or the Chief.

Mr. Clevert returned to the podium and disputed an assertion by Mr. Hazelett that Henrico police officers can freely present their concerns to the County Manager. According to Mr. Clevert, police officers are fearful of reprisal if they meet with the County Manager or address the Board publicly.

GENERAL AGENDA

251-07 Introduction of Ordinance - To Amend and Reordain Section 2-128 of the Code of the County of Henrico Titled "Assessment for funding of courthouse security" to Increase the Fee for Courthouse Security from \$5.00 to \$10.00.

Sheriff Wade responded to a question from Mr. Kaechele regarding how this fee is assessed.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 251-07 – see attached Introduction of Ordinance.

Mr. Hazelett took an opportunity to point out that Sheriff Wade personally volunteered his time at the NACo Conference and spent three full days helping direct persons on and off shuttle buses at the Sheraton Richmond West Hotel. Mr. Kaechele thanked Sheriff Wade for his dedication to the conference and specifically for directing buses at a Sunday evening conference event that transported conference

attendees to Jamestown. Mrs. O'Bannon announced that more than 400 persons served as volunteers at the NACo Conference.

- 252-07 Introduction of Ordinance - To Amend and Reordain Section 5-51 of the Code of the County of Henrico Titled "Required; tax year; amount of tax; exemptions from tax" to Exempt a Releasing Agency From the Requirement of Obtaining a Dog License.

At Mrs. O'Bannon's request, Col. Henry W. Stanley, Jr., Chief of Police, provided an example of how a releasing agency would be exempted from the requirement of obtaining a dog license.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 252-07 – see attached Introduction of Ordinance.

- 253-07 Introduction of Ordinance - To Amend and Reordain Section 20-351 of the Code of the County of Henrico Titled "Definitions" to Clarify the Definition of Gross Receipts of a Business.

Reta R. Busher, Director of Finance, and Edward W. Trice, Revenue Division Director, responded to questions from Board members concerning whether the County was already exempting the motor fuels tax from gross receipts for purposes of the Business, Professional, Occupational, and License (BPOL) tax.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 253-07 – see attached Introduction of Ordinance.

- 254-07 Introduction of Ordinance - To Amend and Reordain Section 22-220 of the Code of the County of Henrico Titled "Proration of tax" to Provide for Proration on Vehicles Moving into Henrico.

Ms. Busher, Mr. Rapisarda, and Mr. Hazelett responded to questions from Board members relating to how persons moving into the County would learn which assessment period applies to their vehicle and addressing whether this ordinance would affect the State vehicle license.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved Agenda Item No. 254-07 – see attached Introduction of Ordinance.

- 255-07 Resolution – Authorization to Apply for and Accept \$3,500 in Grant Funding from the Radiological Preparedness and Response Program Administered through the Virginia Department of Emergency Management.

Acting Fire Chief McClure responded to questions from Mrs. O'Bannon pertaining to how the grant funds would be used.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 255-07 – see attached Resolution.

256-07 Resolution – Award of Contracts – Group Health Insurance.

Paul N. Proto, Director of General Services, and Mr. Hazelett responded to questions from Board members regarding when the details of employee costs and benefits under the proposed self-funded health insurance program would be released, the effective date of the proposed contracts with Southern Health Services, Inc. and Coventry Health and Life Insurance Company, the length of time spent by County staff in reviewing the feasibility of a self-funded program, and the tipping point at which it became financially beneficial for the County to be self-insured. Mrs. O'Bannon commented that the County had reached a good outcome by putting together a committee of professionals who understood the issue.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved Agenda Item No. 256-07 – see attached Resolution.

257-07 Resolution - Award of Construction Contract – Renovations to Dabbs House.

Mr. Proto responded to questions from Board members concerning the scope of the proposed renovations, the intended use of the museum's exhibit space, and the year in which the original facility was built.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 257-07 – see attached Resolution.

258-07 Resolution - To Accept the Virginia Department of Criminal Justice Services Award to the County of Henrico, Division of Police, for Computer Crimes Evidence Recovery Equipment.

Col. Stanley responded to a question from Mrs. O'Bannon pertaining to how this equipment would be used.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 258-07 – see attached Resolution.

259-07 Resolution - To Accept the Virginia Department of Alcoholic Beverage Control Local and Rural Law Enforcement Agencies Grant Program Award to the County of Henrico, Division of Police, for Underage Drinking Enforcement.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved Agenda Item No. 259-07 – see attached Resolution.

260-07 Resolution – Adoption of Policy Governing the Use of The Armour House and Gardens at Meadowview.

Karen K. Mier, Director of Recreation and Parks, responded to a question from Mr. Donati relating to the degree of flexibility the County will have in scheduling events at Armour House versus Walkerton Tavern.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 260-07 – see attached Resolution.

261-07 Resolution – Adoption of Policy Governing the Use of Henrico Theatre.

Mrs. Mier responded to a question from Mrs. O'Bannon regarding how Alcoholic Beverage Control (ABC) licenses would apply to this facility under the proposed policy.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 261-07 – see attached Resolution.

Mrs. O'Bannon pointed out that Chesterfield County has used Henrico County's licensing procedure in a public facility.

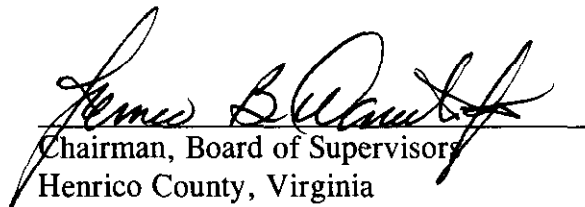
262-07 Resolution – Signatory Authority – Virginia Electric & Power Company Encroachment Agreements.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved Agenda Item No. 262-07 – see attached Resolution.

263-07 Resolution – Acceptance of Roads.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved Agenda Item No. 263-07 – see attached Resolution.

There being no further business, the meeting was adjourned at 8:25 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 247-07
Page No.

Agenda Title

RESOLUTION – Appointment of Member – Board of Social Services

For Clerk's Use Only: JUL 24 2007 Date _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia appoints the following person to the Board of Social Services for a four-year term expiring June 30, 2011 or thereafter, when her successor shall have been appointed and qualified:

Three Chopt District

Ruth Anna Langdon

By Agency Head _____

By County Manager _____

Routing: _____
Yellow to: Social Serv

Certified: _____
A Copy Teste: _____

Copy to: _____

Clerk, Board of Supervisors

Date: _____

click to return to previous
page

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 248-07
Page No. 1 of 1

Agenda Title: RESOLUTION – Reappointment of Directors to The Cultural Arts Center at Glen Allen Foundation Board

For Clerk's Use Only: Date: <u>JUL 24 2007</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Glover</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: APPROVED	<table style="width: 100%; border-collapse: collapse;"><thead><tr><th></th><th style="text-align: center;">YES</th><th style="text-align: center;">NO</th><th style="text-align: center;">OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td style="text-align: center;">1</td><td></td><td></td></tr><tr><td>Glover, R.</td><td style="text-align: center;">1</td><td></td><td></td></tr><tr><td>Kaechele, D.</td><td style="text-align: center;">1</td><td></td><td></td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;">1</td><td></td><td></td></tr><tr><td>Thornton, F.</td><td style="text-align: center;">1</td><td></td><td></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	1			Glover, R.	1			Kaechele, D.	1			O'Bannon, P.	1			Thornton, F.	1		
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WHEREAS, on February 26, 1997, the Board of Supervisors authorized the creation of The Cultural Arts Center at Glen Allen Foundation; and

WHEREAS, that resolution vested direction and management of the affairs of the Foundation in a Board of Directors; and

WHEREAS, in accordance with the articles of incorporation and bylaws for the Foundation, the Board of Supervisors of the County of Henrico shall appoint up to 30 Directors.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Henrico reappoints the following persons to serve on the Board of Directors for The Cultural Arts Center at Glen Allen Foundation for a term as stated in the articles of incorporation and bylaws for the Foundation:

Mr. Michael J. Haubenstock
Mrs. Virginia M. Johnson
Mr. Bruce A. Kay
Mrs. Janie Ruth Garrison Moyers
Mr. Kirk E. Spitzer

COMMENTS: The Director of Recreation and Parks, the County Manager concurring, recommends approval of this resolution.

By Agency Head <u>Karen L. Mier</u>	By County Manager <u>[Signature]</u>
Routing: Yellow to: <u>Rec & Parks</u>	Certified: A Copy Teste: _____ Clerk, Board of Supervisors
Copy to: _____	Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 249-07

Page No. 1 of 1

Agenda Title: - **RESOLUTION – Approval of Issuance of Bonds by the Richmond Redevelopment and Housing Authority for the Andover Place Apartments**

For Clerk's Use Only:

JUL 24 2007

Date: _____

- () Approved
() Denied
() Amended
() Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) Thornton
(2) _____

Seconded by (1) O'Bannon
(2) _____

REMARKS:

APPROVED

YES NO OTHER

Donati, J. ✓ _____

Glover, R. ✓ _____

Kaechele, D. ✓ _____

O'Bannon, P. ✓ _____

Thornton, F. ✓ _____

After duly advertised, concurrent public hearings, the Board of Supervisors approved the attached Resolution.

Comments: This resolution has been requested by Royce Affiliates, Inc., the contract purchaser of the Andover Place Apartments

By Agency Head _____

By County Manager [Signature]

Routing:

Yellow to: Community Rev.

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

RESOLUTION – Approval of Issuance of Bonds by the Richmond Redevelopment and Housing Authority for the Andover Place Apartments

WHEREAS, the Board of Supervisors of Henrico County, Virginia (the “Board”) is the governing body of Henrico County, Virginia (the “County”); and

WHEREAS, Andover Place Apartments (the “Apartments”), a portion of which Apartments are located in the County, is an approximately 192-unit, multi-family housing development which qualifies as a “qualified residential rental project” within the meaning of Section 142(d) of the Internal Revenue Code of 1986, as amended (the “Code”); and

WHEREAS, the proposed purchaser of the Apartments, Royce Affiliates, Inc., a New York corporation (the “Purchaser”), has a contract pursuant to which it or its wholly-owned special purpose affiliate will acquire and rehabilitate the Apartments; and

WHEREAS, the Purchaser will spend approximately \$24,300 per unit on labor and materials to improve the safety and the living conditions at the Apartments with public water line upgrades, additional fire hydrants, playgrounds, lighting, security, fencing, and other additional property improvements; and

WHEREAS, in accordance with federal tax law which fosters private investments in affordable housing, the Purchaser wishes to access private funds from the capital markets through the sale of tax-exempt bonds in an aggregate amount not to exceed \$11,000,000 (the “Bonds”) to finance the purchase and rehabilitation of the Apartments, including the costs of the aforementioned improvements; and

WHEREAS, in order to accomplish this, the Purchaser has sought assistance from the Richmond Redevelopment and Housing Authority (the “Authority”), as the County does not have a redevelopment and housing authority organized pursuant to the Virginia Housing Authorities Law, Chapter 1, Title 36 of the Code of Virginia of 1950, as amended (the “Act”); and

WHEREAS, Section 36-23 of the Act authorizes the Authority to provide financing assistance for multi-family residential housing developments in the County, provided the Board, after holding an advertised public hearing on the matter, adopts a resolution which declares a need for the Authority to exercise its powers within the County; and

WHEREAS, the Board has held an advertised public hearing on July 24, 2007 regarding the need for the Authority to exercise its powers in the County as required by Section 36-23 of the Act following notice of such hearing in the form attached hereto as Exhibit A, published in a newspaper of general circulation within the County (there being no newspaper published in the County) at least ten (10) days prior to the date set for such hearing as required by Section 36-23 of the Act; and

WHEREAS, the Board has held an additional, concurrent public hearing on July 24, 2007 on the Apartments and the issuance of the Bonds as required by Section 15.2-4906 of the Code of Virginia of 1950, as amended (the "Virginia Code"), and Section 147(f) of the Code, following notice of such hearing in the form attached hereto as Exhibit B, published in a newspaper of general circulation within the County (i) at least thirteen (13) days prior to the date set for such hearing as required by applicable public hearing requirements of the Code and (ii) once a week for two successive weeks with the second advertisement published at least six (6) but not more than twenty (21) days before the date set for such hearing, as required by Section 15.2-4906 of the Virginia Code; and

WHEREAS, a Fiscal Impact Statement has been filed with the Board; and

WHEREAS, the advertised public hearings provided opportunities for interested persons to be heard, for the expressions of opinion, for arguments on the merits, and for the introduction of documentary evidence pertinent to the proposed issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia, as follows:

1. The Board acknowledges that with the assistance of the Authority through the issuance of its tax-exempt bonds, the financing would enable the aforementioned safety improvements to be implemented and the safety of the tenants at the Apartments and the surrounding environs of the County would consequently be improved insofar as the improvements would be made with the proceeds of the Bonds, and therefore the Board hereby declares that there is a need for the Authority to exercise its powers within the County.

2. The Board finds, as required by Section 36-23 of the Act, that the dwelling accommodations available to the persons in the Apartments could be significantly improved and made substantially safer if the Authority exercises its powers within the territorial boundaries of the County.

3. The Board makes the appropriate findings as required by Section 36-23 of the Act and approves the issuance of the Bonds by the Authority for the Apartments, as required by Section 147(f) of the Code and Section 15.2-4906 of the Virginia Code.

4. This approval does not constitute an endorsement to prospective purchasers of the Bonds or of the creditworthiness of the Apartments or the Purchaser.

5. The issuance of the Bonds shall not create a debt or pledge of the full faith and credit of the County.

6. This resolution applies exclusively to the Andover Place Apartments financing, and nothing contained herein shall be construed to authorize or permit the Authority to exercise its powers or engage in any other project financing except as authorized by this resolution.

7. The Board's approvals and findings contained in this resolution shall be contingent upon the consent of the Suffolk Redevelopment and Housing Authority and the Harrisonburg Redevelopment and Housing Authority pursuant to Section 36-23 of the Act and approval of the Bonds by the City Council of the City of Richmond, Virginia and the Richmond Redevelopment and Housing Authority, in accordance with the Virginia Code.

8. The Board's approvals and findings contained in this resolution are further contingent upon the agreement by the Richmond Redevelopment and Housing Authority that it shall not withhold its consent to the exercise by another housing authority of its powers within the County, pursuant to Section 36-23 of the Act, if such consent is requested pursuant to such section by the Board or, with the Board's consent, nationally recognized bond counsel.

9. This resolution will take effect immediately upon its adoption and will remain in effect for a period of one year from the date of its adoption.

EXHIBIT A

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Board of Supervisors of Henrico County, Virginia (the "County Board") will hold a public hearing pursuant to Section 36-23 of the Code of Virginia of 1950, as amended, to determine whether dwelling accommodations in the County can be made substantially safer through the exercise by the Richmond Redevelopment and Housing Authority of its powers to issue tax exempt bonds for the benefit of facilities located within the territorial boundaries of Henrico County.

The public hearing, which may be continued or adjourned, will be held at 7:00 p.m. on July 24, 2007, before the County Board in the Board Room at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia. The public hearing will provide an opportunity for interested persons to be heard and communications and writings to be received and considered. Interested persons wishing to express their views may also submit written comments prior to the time of the hearing to the attention to the County Board in care of Joseph P. Rapisarda, Jr., County Attorney, P.O. Box 27032, Richmond, Virginia 23273-7032. The hearing shall provide the fullest opportunity for the expression of opinion, for argument on the merits, and for the introduction of documentary evidence.

**CLERK OF THE BOARD OF SUPERVISORS OF
HENRICO COUNTY, VIRGINIA**

EXHIBIT B

NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA ON PROPOSED PRIVATE ACTIVITY BOND FINANCING FOR ANDOVER PLACE APARTMENTS

Notice is hereby given that the Board of Supervisors of Henrico County, Virginia (the "County Board") will hold a public hearing on the request of Royce Affiliates, a New York corporation (the "Purchaser"), whose address is 141-07 20th Avenue, Suite 507, Whitestone, New York 11357, for the issuance by the Richmond Redevelopment and Housing Authority (the "Issuer") of up to \$11,000,000 of its Tax-Exempt Multifamily Residential Rental Housing Revenue Bonds (Andover Place Apartments Project) (the "Bonds"), to finance a portion of the cost of acquiring and rehabilitating an approximately 192 unit multifamily residential rental housing project known as Andover Place Apartments (the "Project") located at 2823-B Fairfield Avenue, Richmond, Virginia. The Project will meet requirements of a qualified residential rental project within the meaning of Section 142(d) of the Internal Revenue Code of 1986, as amended (the "Code"). The Project will be owned by the Purchaser or an entity affiliated with and controlled by the Purchaser. The public hearing, which may be continued or adjourned, will be held at 7:00 p.m. on July 24, 2007, before the County Board in the Board Room at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

The proposed private activity bonds will not pledge the credit or the taxing power of the Issuer, the City of Richmond, or the County of Henrico, Virginia, but will be payable solely from the revenues derived from the Purchaser and pledges therefore.

The public hearing will provide an opportunity for interested persons to be heard and communications and writings to be received and considered. Interested persons wishing to express their views on the issuance of the Bonds may also submit written comments prior to the time of the hearing to the attention of the County Board in care of Joseph P. Rapisarda, Jr., County Attorney, P.O. Box 27032, Richmond, Virginia 23273-7032. The hearing shall provide the fullest opportunity for the expression of opinion, for argument on the merits, and for the introduction of documentary evidence pertinent to the issuance of the Bonds.

**CLERK OF THE BOARD OF SUPERVISORS
OF HENRICO COUNTY, VIRGINIA**

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COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 250-07
Page No. 1 of 2

Agenda Title RESOLUTION – Condemnation - Permanent Utility and Temporary Construction Easements – East Area Utilities Project, Phase III – John H. Burton, Jr. and Amena K. Burton – Varina District

For Clerk's Use Only: JUL 24 2007 Date _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Glover</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, it is necessary for the County to acquire a permanent utility easement containing 9,774 sq. ft. and a temporary construction easement containing 5,230 sq. ft. (the "Easements") for the construction of the East Area Utilities Project, Phase III (the "Project") across land in the Varina District owned by John H. Burton, Jr. and Amena K. Burton (the "Owners"); and,

WHEREAS, the Board of Supervisors of Henrico County, Virginia (the "Board") desires to exercise authority granted by the Code of Virginia (the "Code") to acquire title, to enter upon and take possession of the Easements referred to above, and to construct the Project before the institution of condemnation proceedings; and,

WHEREAS, after advertisement in the Richmond Times-Dispatch, a public hearing was held by the Board pursuant to §15.2-1903 of the Code, at which time the Board declared its intent to enter and take the Easements for the Project across portions of the Owners' property.

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The Board directs the County Manager to take the necessary steps to acquire the Easements over, upon, across and through the property of the Owners, as shown on a plat dated May 11, 2006, revised November 8, 2006, by Timmons Group, a reduced copy of which is attached and marked Exhibit "A;"

By Agency Head <u>IMB</u>	By County Manager <u>David P. Hays</u>
Routing: Yellow to: <u>Real Property</u>	Certified: A Copy Tests: _____ Clerk, Board of Supervisors
Copy to: _____	Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **250-07**
Page No. **2 of 2**

Agenda Title RESOLUTION – Condemnation - Permanent Utility and Temporary Construction Easements – East Area Utilities Project, Phase III – John H. Burton, Jr. and Amena K. Burton – Varina District

- (2) The Board deems it necessary to enter upon the property and take possession of the Easements in order to construct the Project prior to the time in which a condemnation case can be filed and heard in accordance with the Code;
- (3) The County Manager shall send by certified mail dated July 25, 2007, a notice advising the Owners that the County intends to enter upon and take the Easements prior to the conclusion of condemnation proceedings, setting forth the compensation and damages offered by the County, and informing the Owners they have 30 days within which to contest the taking;
- (4) The Board finds a necessity exists to institute condemnation proceedings pursuant to the Code to acquire the Easements for the public use of constructing, operating, and maintaining the Project and to determine the amounts of compensation and damages, if any, caused by the taking, possession and acquisition of the and Easements;
- (5) After the 30-day period for the Owners to contest the taking has run, the County Attorney shall file in the Clerk's Office of the Circuit Court a certificate signed by the Chairman and Clerk of the Board in accordance with the Code and shall deposit with the Clerk the amount of the bona fide offer listed below that has not been accepted by the Owners:

John H. Burton, Jr. and Amena K. Burton \$8,858.00; and,

- (6) The Board authorizes and directs the County Manager to continue to seek a voluntary acquisition of the Easements, to take all steps necessary to acquire the Easements, and to enter on and take immediate possession of the required Easements.

Comments: The Real Property Department has been unsuccessful in negotiating a settlement for the acquisition of the Easements. Therefore, the Directors of Public Utilities and Real Property recommend this Board paper, and the County Manager concurs.

EXHIBIT A

CURVE TABLE				
CURVE	RADIUS	LENGTH	TANGENT	CHORD BEARING
C1	375.00'	48.43'	23.24'	700.32'
C2	375.00'	45.00'	22.87'	683.17'
				1003.1212'
				44.40'
				44.08'

LINE TABLE	
LINE	DISTANCE
11	87783.57' W
12	57740.19' W

WILBERT J. CHILDRESS AND
MARTHA R. CHILDRESS
D.B. 1808 P.O. 462
TAX ID. NO. 885-708-0535
715 REESE DRIVE

NOTE:

- 1.) THIS PLAN WAS PREPARED WITHOUT THE BENEFIT OF A TITLE SEARCH, THEREFORE ALL EXISTING EASEMENTS MAY NOT BE SHOWN.
- 2.) DIMENSIONS SHOWN ARE CENTRILINE DIMENSIONS ONLY.
- 3.) BUILDING DRAFTED AND WELL LOCATIONS PER COUNTY RECORDS


AVRON L. STEELE AND EVELYN L. STEELE
D.B. 1818 PG. 435
TAX ID. NO. 856-708-3890

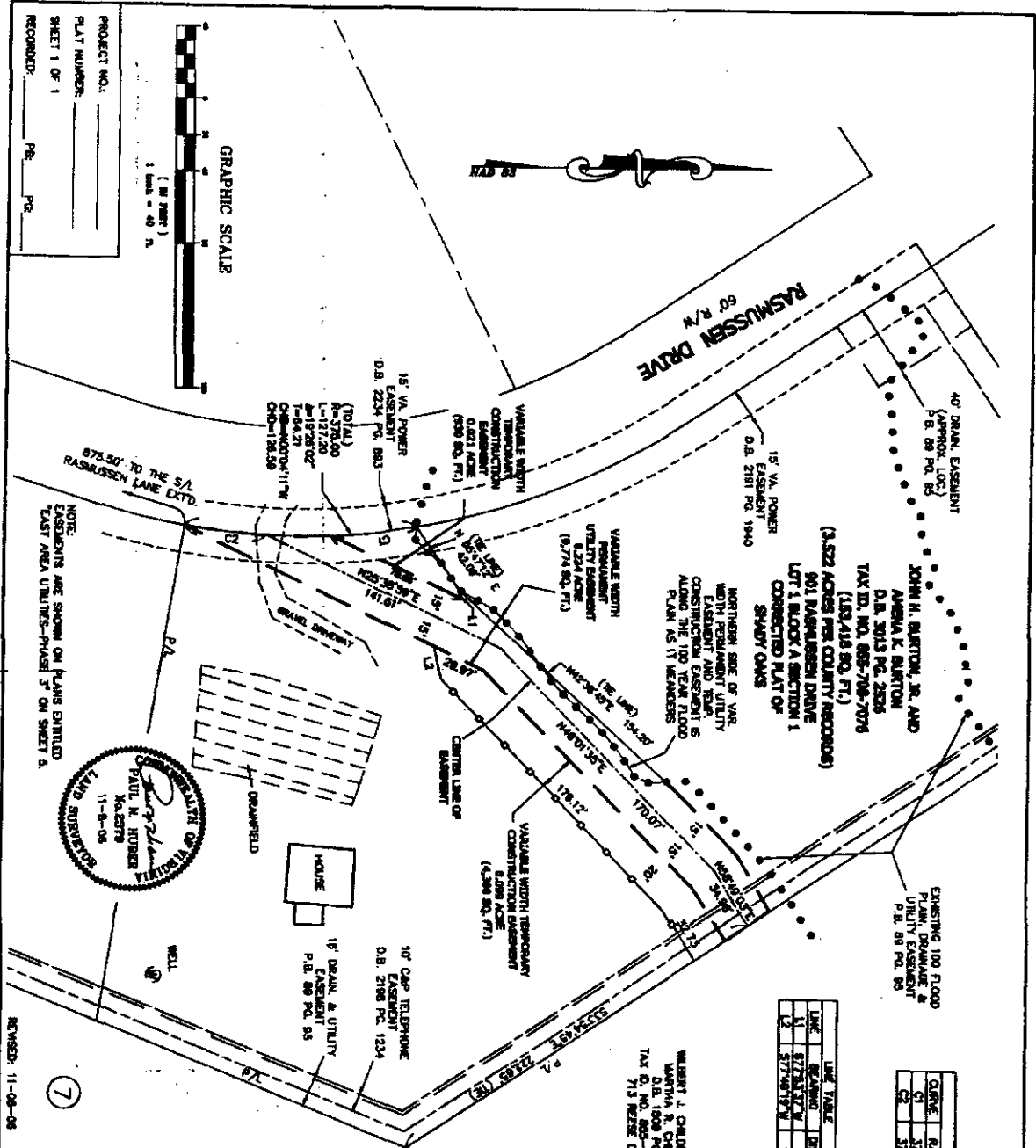
MATTHE B. EBERHARD PARKER
W.B. 42 PG. 72
D.B. 1044 PG. 575
TAX ID. NO. 835-700-8040

TEMPORARY CONSTRUCTION EASEMENTS: 0.120 ACRE (5,230 SQ. FT.)
PERMANENT UTILITY EASEMENT: 0.224 ACRE (9,774 SQ. FT.)

PLAT SHOWING A VARIABLE WIDTH PERMANENT
UTILITY EASEMENT AND A VARIABLE WIDTH
TEMPORARY CONSTRUCTION EASEMENT ACROSS
THE PROPERTY OF JOHN H. BURTON, JR.
A AMEYA K. BURTON

VADINA DISTRICT IN THE COUNTY OF HENRICO, VIRGINIA.

		TIMMONS GROUP 10000 TIMMONS DRIVE THE WOODS, ALABAMA 35395-0001 Telephone: 205/336-1000 Fax: 205/336-1001	
THE DONORS REQUEST AT THE CORPORATION'S REQUEST 14061 Rockledge Parkway, Suite 200 Atlanta, GA 30325 TEL: 404/241-1000 FAX: 404/241-1001 WWW.DONORS.ORG	DATE: MAY 11, 2005 BOILER # 106 SHEET 1 OF 1	BURNERS: P.M.C. DRAWING BY: C. HARRISON UNITS: 1	CHECKED BY: R. HARRISON J.M. 22506



REMOVED: 11-06-06





COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 257-07
Page No. 1 of 1

Agenda Title: **INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 2-128 of the Code of the County of Henrico Titled "Assessment for funding of courthouse security" to Increase the Fee for Courthouse Security from \$5.00 to \$10.00.**

For Clerk's Use Only:

Date: JUL 24 2007

- ☒ Approved
☐ Denied
☐ Amended
☐ Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) *Glover*
(2)

Seconded by (1) *O'Bannon*

REMARKS:

APPROVED

YES NO OTHER

Donati, J. ☒ ☐ ☐
Glover, R. ☒ ☐ ☐
Kaechele, D. ☒ ☐ ☐
O'Bannon, P. ☒ ☐ ☐
Thornton, F. ☒ ☐ ☐

The Clerk is directed to advertise, in the Richmond Times-Dispatch on July 31, 2007 and August 7, 2007, the following ordinance for a public hearing to be held at the Board Room on August 14, 2007, at 7:00 p.m.:

"AN ORDINANCE to amend and reordain section 2-128 of the Code of the County of Henrico titled 'Assessment for funding of courthouse security' to increase the fee for courthouse security from \$5.00 to \$10.00. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Sheriff recommends approval of this Board paper; the County Manager concurs.

By Agency Head _____

By County Manager _____

Routing:
Yellow to: *Swift*

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

BLACKLINE

AN ORDINANCE to amend and reordain Section 2-128 of the Code of the County of Henrico titled "Assessment for funding of courthouse security" to increase the fee for courthouse security from \$5.00 to \$10.00.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

1. That Section 2-128 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 2-128. Assessment for funding of courthouse security.

(a) The purpose of this section is to provide a source of funding of courthouse security.

(b) In addition to any other fees imposed by law, there is hereby assessed a fee of ~~\$5.00~~**\$10.00** as part of the costs in each criminal and traffic case in the circuit, general district and juvenile and domestic relations district courts of the county in which the defendant is convicted of a violation of any statute or ordinance.

(c) The assessment imposed by this section shall be collected by the clerks of the respective courts and remitted to the director of finance of the county and held by such director to be appropriated by the board of supervisors solely for the funding of courthouse security personnel and, if requested by the sheriff, equipment and other personal property used in connection with courthouse security.

2. That this ordinance shall be in full force and effect on and after its passage.

Comments: The Sheriff recommends approval of this Board paper, the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 25207
Page No. 1 of 1

Agenda Title: **INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 5-51 of the Code of the County of Henrico Titled "Required; tax year; amount of tax; exemptions from tax" to Exempt a Releasing Agency From the Requirement of Obtaining a Dog License.**

For Clerk's Use Only: Date: <u>JUL 24 2007</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: APPROVED		<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The Clerk is directed to advertise, in the Richmond Times-Dispatch on July 31, 2007 and August 7, 2007, the following ordinance for a public hearing to be held at the Board Room on August 14, 2007, at 7:00 p.m.:

"AN ORDINANCE to amend and reordain section 5-51 of the Code of the County of Henrico titled 'Required; tax year; amount of tax; exemptions from tax' to exempt a releasing agency from the requirement of obtaining a dog license. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Chief of Police recommends approval of this Board paper; the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]
Routing: Yellow to: Police
Copy to: _____
Certified: _____
A Copy Teste: _____ Clerk, Board of Supervisors
Date: _____

BLACKLINE

AN ORDINANCE to amend and reordain Section 5-51 of the Code of the County of Henrico titled "Required; tax year; amount of tax; exemptions from tax" to exempt a releasing agency from the requirement of obtaining a dog license.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

1. That Section 5-51 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 5-51. Required; tax year; amount of tax; exemptions from tax.

(a) It shall be unlawful for any person residing in the county, other than a releasing agency that has registered as such with the division of police, animal protection section, to own a dog four months of age or older unless such dog is licensed as required by this division. Dog licenses shall be for the calendar year, from January 1 to December 31. The license tax shall be payable to the office of the director of finance or at such substation as shall be designated by the director of finance, and shall be in the following amounts:

- (1) For each dog, \$10.00.
- (2) For each duplicate tag, \$1.00.
- (3) For each kennel for up to 50 dogs, \$50.00.

(b) No license tax shall be levied on any dog that is trained and serves as a guide dog for a blind person, that is trained and serves as a hearing dog for a deaf or hearing impaired person, or that is trained and serves as a service dog for a mobility impaired person. As used in this subsection, the term "hearing dog" means a dog trained to alert its owner by touch to sounds of danger and sounds to which the owner should respond, and the term "service dog" means a dog trained to accompany its owner for the purpose of carrying items, retrieving objects, pulling a wheelchair or other such activities of service or support.

2. That this ordinance shall be in full force and effect on and after its passage.

Comments: The Chief of Police recommends approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **253-07**
Page No. 1 of 1

Agenda Title: **INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 20-351 of the Code of the County of Henrico Titled "Definitions" to Clarify the Definition of Gross Receipts of a Business.**

For Clerk's Use Only: Date: JUL 24 2007 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Glover</u> (2) _____ (2) _____ REMARKS: APPROVED		YES NO OTHER Donati, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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The Clerk is directed to advertise, in the Richmond Times-Dispatch on July 31, 2007 and August 7, 2007, the following ordinance for a public hearing to be held at the Board Room on August 14, 2007, at 7:00 p.m.:

"AN ORDINANCE to amend and reordain section 20-351 of the Code of the County of Henrico titled 'Definitions' to clarify the definition of gross receipts of a business. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.

By Agency Head Leta R. Busher By County Manager David P. Kaye
Routing: Finance
Yellow to: _____
Copy to: _____
Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

BLACKLINE

AN ORDINANCE to amend and reordain Section 20-351 of the Code of the County of Henrico titled "Definitions" to clarify the definition of gross receipts of a business.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

1. That Section 20-351 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-351. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Assessment means a determination as to the proper rate of tax, the measure to which the tax rate is applied, and ultimately the amount of tax, including additional or omitted tax, that is due. An assessment shall include a written assessment made pursuant to notice by the assessing official or a self-assessment made by a taxpayer upon the filing of a return or otherwise not pursuant to notice. Assessments shall be deemed made by an assessing official when a written notice of assessment is delivered to the taxpayer by the assessing official or an employee of the assessing official, or mailed to the taxpayer at his last known address. Self-assessments shall be deemed made when a return is filed, or if no return is required, when the tax is paid. A return filed or tax paid before the last day prescribed in this chapter for the filing or payment thereof shall be deemed to be filed or paid on the last day specified for the filing of a return or the payment of tax, as the case may be.

Assessor or assessing official means the director of finance.

Base year means the calendar year preceding the license year, except as provided elsewhere in this chapter.

Business means a course of dealing which requires the time, attention and labor of the person so engaged for the purpose of earning a livelihood or profit. Business implies a continuous and regular course of dealing, rather than an irregular or isolated transaction. A person may be engaged in more than one business. The following acts create a rebuttable presumption that a person is engaged in a business: (i) advertising or otherwise holding oneself out to the public as being engaged in a particular business; or (ii) filing tax returns, schedules and documents that are required only of persons engaged in a trade or business.

Definite place of business means an office or location at which occurs a regular and continuous course of dealing for 30 consecutive days or more. A definite place of business for a person engaged in business may include a location leased or otherwise obtained from another person on a temporary or seasonal basis or real property leased to another. A person's residence shall be deemed to be a definite place of business if there is no definite place of business maintained elsewhere and the person would not be licensable as a peddler or itinerant merchant.

Gross receipts of the business.

(1) Gross receipts of the business means the gross sales of merchandise and the gross receipts of the business, occupation or profession from all earnings, fees, commissions, brokerage charges and rentals, and from all income whatsoever arising from or growing out of the conduct of the business, occupation or profession licensed in this chapter during the license year immediately preceding the license year for which the tax is being computed, without any deductions whatsoever, unless otherwise expressly provided.

(2) The term "gross receipts" shall not include:

- (a) Amounts received and paid to the United States, the state or any county, city or town for the state retail sales or use tax, for any local sales tax or meal tax or any local excise tax on cigarettes, or amounts received for any federal or state excise taxes on motor fuels.
- (b) Any amount representing the liquidation of a debt or conversion of another asset to the extent that the amount is attributable to a transaction previously taxed to the taxpayer (e.g., the factoring of accounts receivable created by sales which have been included in the taxpayer's taxable receipts even though the creation of such debt and factoring are a regular part of the business).
- (c) Any amount representing returns and allowances granted by the business to its customer.
- (d) Receipts which are the proceeds of a loan transaction in which the taxpayer is the obligor.
- (e) Receipts representing the return of principal of a loan transaction in which the taxpayer is the creditor, or the return of principal or basis upon the sale of a capital asset.
- (f) Rebates and discounts taken or received on account of purchases by the taxpayer. A rebate or other incentive offered to induce the recipient to purchase certain goods or services from a person other than the offeror, and which the recipient assigns to the taxpayer in

consideration of the sale of goods and services shall not be considered a rebate or discount to the taxpayer, but shall be included in the taxpayer's gross receipts together with any handling or other fees related to the incentive.

- (g) Withdrawals from inventory for purposes other than sale or distribution and for which no consideration is received; and the occasional sale or exchange of assets other than inventory, whether a gain or loss is recognized for federal income tax purposes.
- (h) Investment income not directly related to the privilege exercised by a licensable business not classified as rendering financial services. This exclusion shall apply to interest on bank accounts of the business, and to interest, dividends and other income derived from the investment of its own funds in securities and other types of investments unrelated to the licensed privilege. This exclusion shall not apply to interest, late fees and similar income attributable to an installment sale or other transaction that occurred in the regular course of business.

(3) The term "gross receipts," when used in connection with or in respect to financial transactions involving the sale of notes, stocks, bonds or other securities of the loan, collection or advance of money or the discounting of notes, bills or other evidence of debt, shall mean the gross interest, gross discount, gross commission or other gross receipts earned by means of, or resulting from, such financial transactions, but the term "gross receipts" shall not include any amount received as payment of debt.

License year or license tax year means the calendar year for which a license is issued for the privilege of engaging in business.

Person means individuals, firms, partnerships, associations, corporations and combinations of individuals of whatever form or character, including any trustee, receiver or personal representative thereof carrying on or continuing a business, profession, trade or occupation. The term "person" also shall include governmental entities and agencies where appropriate.

2. That this ordinance shall be in full force and effect on and after its passage.

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **25407**
Page No. 1 of 1

Agenda Title: **INTRODUCTION OF ORDINANCE - To Amend and Reordain Section 22-220 of the Code of the County of Henrico Titled "Proration of tax" to Provide for Proration on Vehicles Moving into Henrico.**

For Clerk's Use Only: Date: JUL 24 2007 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u><i>O'Bannon</i></u> Seconded by (1) <u><i>Kaechele</i></u> (2) _____ (2) _____ REMARKS: APPROVED		<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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The Clerk is directed to advertise, in the Richmond Times-Dispatch on July 31, 2007 and August 7, 2007, the following ordinance for a public hearing to be held at the Board Room on August 14, 2007, at 7:00 p.m.:

"AN ORDINANCE to amend and reordain section 22-220 of the Code of the County of Henrico titled 'Proration of tax' to provide for proration on vehicles moving into Henrico. A copy of the full text of this ordinance shall be on file in the Office of the County Manager."

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.

By Agency Head

Neta K. Busher

By County Manager

David V. Taylor

Routing:
Yellow to:

Finance

Certified:
A Copy Teste:

Clerk, Board of Supervisors

Copy to:

Date:

BLACKLINE

AN ORDINANCE to amend and reordain Section 22-220 of the Code of the County of Henrico titled "Proration of tax" to provide for proration on vehicles moving into Henrico.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

1. That Section 22-220 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 22-220. Proration of tax.

(a) Only one-half of the license taxes prescribed by this article shall be assessed and collected whenever any such license tax first becomes assessable during the period beginning on July 1 in any year and ending on December 31 in the same license tax year. No license tax shall be assessed and collected whenever any such license tax first becomes assessable after December 31 in the same license tax year.

(b) Motor vehicles, trailers and semitrailers moving into the county from out-of-state or from a Virginia locality to which no license fee or tax has been paid or from which no license decal purchased shall first become assessable upon moving into the county.

(c) Motor vehicles, trailers and semitrailers moving into the county from a Virginia locality to which a license fee or tax has been paid or from which a license decal purchased shall first become assessable only after the fee, tax or decal expires, as follows:

(1) If the period covered by the license fee or tax paid to or vehicle decal purchased from the other Virginia locality expires during the period February 16 through June 30 of the county license tax year, the license tax shall become assessable on July 1 of that same county license tax year; or

(2) If the period covered by the license fee or tax paid to or vehicle decal purchased from the other Virginia locality expires during the period July 1 through February 15 of the county license tax year, then no license tax shall be assessable for that same license tax year and the license tax shall first become assessable on February 16 of the next county license tax year.

2. That this ordinance shall be in full force and effect on and after its passage.

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 255-07
Page No.

Agenda Title

RESOLUTION – Authorization to Apply for and Accept \$3,500 in Grant Funding from the Radiological Preparedness and Response Program Administered through the Virginia Department of Emergency Management

For Clerk's Use Only: Date JUL 24 2007 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Glenn</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Donati, J. <input checked="" type="checkbox"/> _____ Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, the Division of Fire wishes to apply for and accept \$3,500 in grant funding from the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management; and

WHEREAS, the grant, which requires no local match, will be used by the Division of Fire for public outreach and education programming.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to apply for and accept \$3,500 in grant funding from the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management.

Comments: The Acting Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head

P. McCline

9/4

By County Manager

[Signature]

Routing:

Yellow to:

Fire

Copy to:

Certified:

A Copy Tests:

Clerk, Board of Supervisors

Date:



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 258-07
Page No. 1 of 2

Agenda Title: Resolution – Award of Contracts – Group Health Insurance

For Clerk's Use Only: JUL 24 2007 Date: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Kaechele</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, on January 26, 2007, the Department of General Services solicited proposals for group health insurance for general government and school employees and retirees for the period January 1, 2008 through December 31, 2010, with the option to renew for two additional one-year terms; and

WHEREAS, on March 16, 2007, the Department of General Services received fifteen (15) proposals pursuant to RFP #06-8053-11CS; and

WHEREAS, based upon evaluation of the written proposals and interviews, the Evaluation and Selection Committee negotiated with **Southern Health Services, Inc./Coventry Health and Life Insurance Company** and Anthem Blue Cross and Blue Shield; and

WHEREAS, the Evaluation and Selection Committee has determined that **Southern Health Services, Inc./Coventry Health and Life Insurance Company** has submitted the best proposal.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to provide services necessary for the administration of the County's self-funded health insurance program for the term January 1, 2008 through December 31, 2010, with the option to renew for two additional one-year terms, is awarded to **Southern Health Services, Inc.**, with the administrative services rates for calendar year 2008 being \$27.50 per employee per month, pursuant to RFP#06-8053-11CS, Southern Health Services/Coventry Health and Life Insurance Company's March 16, 2007 proposal, and Southern Health Services/Coventry Health and Life Insurance Company's best and final offer dated June 27, 2007.
2. A contract to provide for stop loss insurance for the term January 1, 2008 through December 31, 2010, with the option to renew for two additional one-year terms, is awarded to **Coventry Health and Life Insurance Company**.

By Agency Head Paul A. Rost By County Manager Debra L. Hays

Routing:
Yellow to: General Services
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Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

BOARD OF SUPERVISORS
MINUTE

Agenda Item No.

258-07

Page No. 2 of 2

Agenda Title: Resolution – Award of Contracts – Group Health Insurance

3. A contract to provide for a fully-insured program for retirees who are eligible for Medicare for the term January 1, 2008 through December 31, 2010, with the option to renew for two additional one-year terms, is awarded to **Coventry Health and Life Insurance Company**.
4. The County Manager and Clerk are authorized to execute the contracts in a form approved by the County Attorney.
5. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary amendments.

Comments: Funding to support the contracts is available within the approved operating budget. The Director of General Services, the Director of Human Resources, and the Evaluation and Selection Committee, the County Manager concurring, recommend approval of this Board Paper.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **25707**
Page No. 1 of 2

Agenda Title: Resolution - Award of Construction Contract – Renovations to Dabbs House

For Clerk's Use Only: JUL 24 2007 Date: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: APPROVED		<table><tr><td>YES</td><td>NO</td><td>OTHER</td></tr><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td></tr></table>	YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, four (4) bids were received on June 13, 2007 and opened on June 14, 2007 in response to Bid Request No. 07-8147-4SW for renovations to Dabbs House as follows:

<u>Bidder</u>	<u>Bid</u>	<u>Alternate #1</u> <u>2nd Floor Office</u> <u>Spaces</u>	<u>Alternate #2</u> <u>1st & 2nd Floor</u> <u>Curator Space</u>	<u>Total Bid</u>
Daniel & Company, Inc.	\$633,000	\$48,000	\$67,000	\$748,000
SRC, Inc.	\$732,297	\$26,464	\$35,347	\$794,108
Parrish Construction Services, Inc.	\$777,435	\$32,360	\$51,400	\$861,195
Pro-Construction Services, Inc.	\$751,723	\$50,657	\$69,879	\$872,249

WHEREAS, after review and evaluation of all bids received, it was determined that **Daniel & Company, Inc.** is the lowest responsive and responsible bidder with a total bid in the amount of **\$748,000**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to furnish all labor, materials, supplies, equipment and services necessary for the renovation of the Dabbs House is hereby awarded to **Daniel & Company, Inc., the lowest responsive and responsible bidder**, in the total amount of **\$748,000**, pursuant to IFB #07-8147-4SW and the bid submitted by Daniel & Company, Inc. dated June 13, 2007.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to:

General Services

Certified:

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Clerk, Board of Supervisors

Copy to:

Date:

BOARD OF SUPERVISORS
MINUTE

Agenda Item No.

25707

Page No. 2 of 2

Agenda Title - Resolution - Award of Construction Contract – Renovations to Dabbs House

2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all necessary change orders within the scope of the project budget.

Comments: Funding to support the contract is available within the project budget. The Director of General Services and the Director of Recreation and Parks, the County Manager concurring, recommend approval of this Board paper.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 258-07
Page No.

Agenda Title

RESOLUTION - To Accept the Virginia Department of Criminal Justice Services Award to the County of Henrico, Division of Police, for Computer Crimes Evidence Recovery Equipment.

For Clerk's Use Only: Date <u>JUL 24 2007</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, The County of Henrico attempts to be progressive in its approach to computer-related crime prevention; and

WHEREAS, The technology for recovering evidence from computers and cellular telephones used in criminal activity is expensive and changes rapidly; and

WHEREAS, The County of Henrico, Division of Police, was allocated \$25,000 in no local match funds from the US Department of Homeland Security's Law Enforcement Terrorism Prevention Program (LETPP) through the Virginia Department of Criminal Justice Services; and

WHEREAS, These allocated funds will be used to purchase computer crimes evidence recovery equipment, both hardware and software.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Henrico County accepts this grant award and authorizes the County Manager to sign appropriate agreements.

COMMENT: The Chief of Police and the County Manager recommend approval of this resolution. There are no local funds involved.

By Agency Head <u>[Signature]</u>	By County Manager <u>[Signature]</u>
Routing: Yellow to: <u>Police</u>	Certified: A Copy Teste: _____ Clerk, Board of Supervisors
Copy to: _____	Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 259-07
Page No.

Agenda Title **RESOLUTION** - To Accept the Virginia Department of Alcoholic Beverage Control's Local and Rural Law Enforcement Agencies Grant Program Award to the County of Henrico, Division of Police, for Underage Drinking Enforcement.

For Clerk's Use Only: Date <u>JUN 24 2007</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ REMARKS: APPROVED		YES NO OTHER Donati, J. <input checked="" type="checkbox"/> _____ Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, The County of Henrico attempts to be progressive in its approach to juvenile crime prevention through enforcement of underage drinking laws; and

WHEREAS, The enforcement of underage alcohol possession and consumption laws are important components of preventing vehicular accidents and unhealthy behavior; and

WHEREAS, The County of Henrico, Division of Police, was allocated \$5,000 in no local match funds from the US Office of Juvenile Justice and Delinquency Prevention through the Virginia Department of Alcoholic Beverage Control's Local and Rural Law Enforcement Agencies Grant Program; and

WHEREAS, These allocated funds will be used for overtime costs to continue the underage drinking enforcement efforts of the Division of Police known as Operations "Brew Thru" and "Party Crashers."

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Henrico County accepts this grant award and authorizes the County Manager to sign appropriate agreements.

COMMENT: The Chief of Police and the County Manager recommend approval of this resolution. There are no local funds involved.

By Agency Head <u>Henry W. Hantman</u>	By County Manager <u>David P. Hylton</u>
Routing: Yellow to: <u>Police</u>	Certified: A Copy Teste: _____ Clerk, Board of Supervisors
Copy to: _____	Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 260-07
Page No. 1 of 1

Agenda Title: RESOLUTION – Adoption of Policy Governing the Use of The Armour House and Gardens at Meadowview

For Clerk's Use Only: Date: <u>JUL 24 2007</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: APPROVED	<table style="width: 100%; border-collapse: collapse;"><thead><tr><th></th><th style="text-align: center;">YES</th><th style="text-align: center;">NO</th><th style="text-align: center;">OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>Kacchele, D.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td style="text-align: center;"><input checked="" type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, by Agenda Item No. 272-86 dated May 14, 1986, the Board of Supervisors of the County of Henrico ("the Board") adopted a resolution which established a revised general policy governing the use of all County facilities; and

WHEREAS, the Board has previously adopted policies and fee schedules for other County facilities used for recreational purposes to conform to the policy governing the use of all County facilities set out in Agenda Item No. 272-86; and

WHEREAS, it is both necessary and desirable to adopt a policy and fee schedule governing the use of The Armour House and Gardens at Meadowview in order to conform to the policy governing the use of all County facilities set out in Agenda Item No. 272-86.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Henrico that it hereby adopts a policy and fee schedule governing the use of The Armour House as described in the attached document entitled "Policy Governing the Use of The Armour House and Gardens at Meadowview."

COMMENTS: The Director of Recreation and Parks, the County Manager concurring, recommends approval of this Board paper.

By Agency Head <u>Karen K. Miller</u>	By County Manager <u>David P. Kuykendall</u>
Routing: Yellow to: <u>Rec Parks</u>	Certified: A Copy Teste: _____ Clerk, Board of Supervisors
Copy to: _____	Date: _____

Date:

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No.

261-07

Page No. 2 of 2

Agenda Title: RESOLUTION – Adoption of Policy Governing the Use of Henrico Theatre

WHEREAS, by Agenda No. 101-05 dated March 22, 2005, the Board adopted a policy and fee schedule governing the use of Twin Hickory Recreation Center, including the use of alcoholic beverages, in a document entitled “Adoption of Policy Governing the Use of Twin Hickory Recreation Center; and

WHEREAS, by Agenda No. 339-05 dated October 25, 2007, the Board adopted a policy and fee schedule governing the use of Deep Run Recreation Center, including the use of alcoholic beverages, in a document entitled “Policy Governing the Use of Deep Run Recreation Center”; and

WHEREAS, it is both necessary and desirable to adopt a policy and fee schedule governing the use of Henrico Theatre in order to conform to the policy governing the use of all County facilities set out in Agenda Item No. 272-86.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Henrico that it hereby adopts a policy and fee schedule governing the use of Henrico Theatre, including the use of alcoholic beverages, as described in the attached document entitled “Policy Governing the Use of Henrico Theatre.”

COMMENTS: The Director of Recreation and Parks, the County Manager concurring, recommends approval of this Board paper.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 262-07
Page No. 1 of 1

Agenda Title

RESOLUTION - Signatory Authority - Virginia Electric & Power Company
Encroachment Agreements

For Clerk's Use Only: Date _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>Kaechele</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, from time to time it is necessary for the County Manager of Henrico County, Virginia (the "County Manager") to execute certain transmission line encroachment agreements for Virginia Electric & Power Company in order to construct County facilities under Virginia Electric & Power Company transmission lines; and,

WHEREAS, in order to facilitate the expeditious handling of these routine letter agreements, it is the desire of the Board of Supervisors of Henrico County, Virginia (the "Board") to grant authority to the County Manager to execute said agreements.

NOW, THEREFORE, BE IT RESOLVED that the County Manager is authorized and directed to execute appropriate encroachment agreements between the County of Henrico, Virginia, and Virginia Electric & Power Company in a form approved by the County Attorney.

Comments: The Director of Real Property and the Director of General Services recommend approval of this paper; the County Manager concurs.

By Agency Head <u>Steve Davis</u>	By County Manager <u>[Signature]</u>
Routing: Yellow to: <u>Real Property</u>	Certified: A Copy Teste: _____ Clerk, Board of Supervisors
Copy to: _____	Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 263-07
Page No. 1 of 1

Agenda Title: **RESOLUTION - ACCEPTANCE OF ROADS**

For Clerk's Use Only: Date: <u>JUL 24 2007</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Kaechele</u> Seconded by (2) <u>Glover</u> (2) _____ REMARKS: APPROVED	<table><thead><tr><th></th><th>YES</th><th>NO</th><th>OTHER</th></tr></thead><tbody><tr><td>Donati, J.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Glover, R.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Kaechele, D.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>O'Bannon, P.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Thornton, F.</td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

Millers Terrace- Varina District

Altair Road from Denison Road to 0.18 Mi. N. of Denison Road 0.18 Mi.

Total Miles 0.18 Mi.

Willow Run, Section A - Three Chopt District

Willow Run Terrace from Thorncroft Road to 0.16 Mi. S. of Thorncroft Road 0.16 Mi.

Willow Run Court from Willow Run Terrace to 0.04 Mi. S. of Willow Run Terrace 0.04 Mi.

Total Miles 0.20 Mi.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: Public Works

Copy to: _____

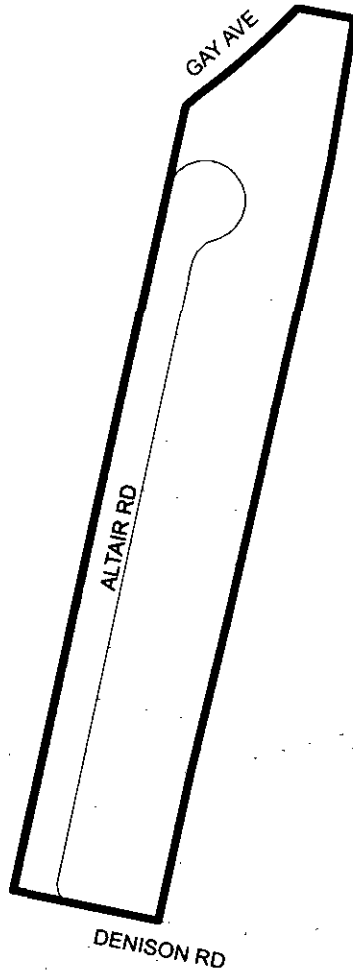
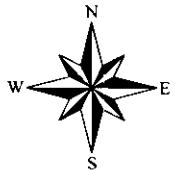
Certified:

A Copy Tests: _____

Clerk, Board of Supervisors

Date: _____

MILLERS TERRACE



MILLERS LN

DENISON RD

ALTAIR RD

BEDFORD ST

MILLERS TERRACE
ALTAIR ROAD
FROM: DENISON RD
TO: 0.18 MI. N. OF DENISON RD
LENGTH: 0.18 MI.
DISTRICT: VARINA
DATE: JULY 24, 2007

WILLOW RUN SECTION A

