

Board of Supervisors
David A. Kaechele,
Chairman
Patricia S. O'Bannon, Vice-
Chairman
James B. Donati, Jr.
Richard W. Glover
Frank J. Thornton

County Manager
Virgil R. Hazelett, P.E.

Supervisors' *Agend-O-Gram*

Published by the Henrico County Manager's Office



Summary of Actions Taken by the Board on September 9, 2003

Reverend Chester J. Smith, Pastor, Bethlehem Baptist Church, provided the invocation.

The minutes of the August 12, 2003 Regular and Special Meetings were approved.

MANAGER'S COMMENTS

Judy A. Davis Poore, Auditor III in the County's Office of Internal Audit, recently passed the Certified Information Systems Auditor (CISA) examination given by the Information Systems Audit and Control Association. Since 1978, the CISA exam has measured excellence in the area of Information Systems auditing, control, and security while CISA has grown to be globally recognized and adopted worldwide as a symbol of achievement. Ms. Poore is also a Certified Public Accountant, Certified Internal Auditor, Certified Fraud Examiner, and Certified Government Auditing Professional.

The County's Office of Internal Audit hosted a Chinese delegation from the Hangzhou Municipal Government Bureau of Audit on September 9, 2003. As senior executives in charge of internal auditing in local government agencies, the 16 delegates from Hangzhou were interested in the mission and function of the County's Office of Internal Audit, the laws and regulations that relate to internal auditing, and an overview of continuing education in internal auditing in the County. Last year, a delegation from China's Hunan province visited with the County's Internal Audit staff. Mrs. O'Bannon once again provided greetings from the Board of Supervisors as well as introductory remarks.

On September 3, 2003, the Virginia Department of Corrections completed its three-year comprehensive audit at the County's Jail East facility, which found the Sheriff's Office in 100% compliance with all 118 standards. Major Doug Herbert manages the facility and Lt. Darlene Dailey was responsible for having the Standards Section compile the documentation. The Department of Corrections received no substantive complaints during interviews with inmates and employees and complimented Sheriff Mike Wade and his staff on their performance.

During the first weekend of September, the County's Department of Public Works, Divisions of Fire and Police, and volunteer rescue squads stepped up to the plate with professionalism and enthusiasm to provide traffic control and ensure public safety at the NASCAR race, Short Pump Town Center grand opening, and high school football games. In addition to working long hours at these events while maintaining routine services, County personnel responded to a ten-hour standoff that required extreme diligence and tenacity to resolve peacefully. Although County resources were stretched to the maximum, the County received many compliments on its efforts from event organizers, participants, and observers.

The County's Division of Fire, directed by Chief Ronald Mastin, was again granted accreditation status on August 21, 2003 at the semi-annual meeting of the Commission on Fire Accreditation International held in Dallas during the International Association of Fire Chief's Conference. When the Division was first accredited in 1998, it was the ninth fire service organization in the world and first within Virginia to achieve this status. Approximately 25 Division of Fire personnel led by Assistant Chief Nick Caputo worked on the current accreditation effort. Fire service personnel from Bellevue, Washington; Fulton County, Georgia; Toronto,

Ontario, Canada; Palm Beach County, Florida; and Calgary, Alberta, Canada performed the June 19, 2003 on-site validation and peer assessment review process.

Mr. Hazelett read a proclamation issued by President George W. Bush recognizing September 11, 2003 as Patriot Day. He noted that the County would follow the President's request to fly flags at half-staff and observe a moment of silence at 8:46 a.m. on Patriot Day "to honor the innocent victims who lost their lives a result of the terrorist attacks of September 11, 2001."

PUBLIC COMMENTS

Curtis Cornell, a resident of the Brookland District, reiterated his dismay regarding the County's enforcement of the Building Maintenance Code, which resulted in the recent demolition of a house on his property.

BOARD OF SUPERVISORS' COMMENTS

Mr. Kaechele announced the publication of a new book on County Manager government in Henrico and recognized the book's author, Dr. Nelson Wikstrom of Virginia Commonwealth University, for his efforts in making this information available to County citizens and other interested persons.

Mrs. O'Bannon recognized Jessica Tseng, a student at Douglas S. Freeman High School, who was on assignment from Mrs. Susan Jones' Advanced Placement Government class.

Mr. Kaechele recognized David Klein from Boy Scout Troop 772, sponsored by Discovery United Methodist Church, who was observing the meeting.

Mr. Donati recognized Chris Snedden from Boy Scout Troop 522, sponsored by Sandston Presbyterian Church, who was observing the meeting. ♦

RECOGNITION OF NEWS MEDIA

Mr. Kaechele recognized the presence of Chris Dovi of the *Richmond Times-Dispatch*, Tom Lappas of the *Henrico Citizen*, and Jonathan Spiers of the *Henrico County Leader*.

PRESENTATION

Mr. Kaechele presented a proclamation recognizing September 2003 as Alcohol and Drug Addiction Recovery Month. Accepting the proclamation was The Honorable Gary Hicks, Henrico Circuit Court Judge. Joining him from the County's Drug Court staff were Investigator Kenneth Ezzell of the Sheriff's Office; Jeannette Pugh, Probation Officer; James Christmas, III, Mental Health Clinician; and Anna Powers, Drug Court Coordinator.

RESIGNATIONS

Approved

Resolution accepting the resignations of Linda E. Ficklin and Sue R. Linhart from the Keep Henrico Beautiful Committee.

PUBLIC HEARING - REZONING CASES AND PROVISIONAL USE PERMIT

C-80C-02 Deferred to November 12, 2003 Meeting

Request of Hermann Farm Land Trust to conditionally rezone from A-1 Agricultural District to R-3C One Family Residence District (Conditional), Parcels 811-731-2493, 811-731-6048 and 812-731-4040, containing 78.679 acres, located on the north line of Creighton Road approximately 800 feet east of Harvest Crest Drive, 600 feet west of Cedar Fork Road, and at the eastern terminus of Seasons Lane and Harvest Grove Lane.

C-9C-03 Approved with Proffered Conditions	Request of EJD Associates, Inc. to conditionally rezone from B-3C Business District (Conditional) and O-2 Office District to RTHC Residential Townhouse District (Conditional), Parcels 809-729-7165 and part of Parcel 810-728-3075, containing 22.86 ac., located at the southeast intersection of Laburnum Avenue and Creighton Road.
C-71C-02 Approved with Proffered Conditions	Request of Cedar Fork, LLC to conditionally rezone from A-1 Agricultural District and R-2A One Family Residence District to R-3C One Family Residence District (Conditional) 51.04 acres, Parcels 813-729-0099, 813-729-1810, 813-728-1795, 812-729-4468 and 812-729-5529, located on the west line of Cedar Fork Road at Tiffanywoods Lane.
C-40C-03 Approved with Proffered Conditions	Request of F. Robert Loftis to conditionally rezone from A-1 Agricultural District to R-3C One Family Residence District (Conditional), Parcel 812-728-5668, containing approximately 18.42 acres, located on the west line of Cedar Fork Road at Meadows Run and at the eastern terminus of Mitcheltree Boulevard.
C-15C-03 Deferred to October 14, 2003 Meeting	Request of Windsor Enterprises to conditionally rezone from A-1 Agricultural District to R-2AC One Family Residence District (Conditional), Parcels 740-775-9712, 740-774-4255, 739-774-4564, 740-774-1407, 740-771-4107, 740-773-4426, 740-772-8110, 740-775-5801, and part of Parcel 740-771-4780, containing 128.4 acres, located beginning on the south line of Nuckols Road, the northern terminus of Luxford Place and the southern and western boundaries of Bridlewood subdivision.
C-16C-03 Deferred to October 14, 2003 Meeting	Request of Route 271, LLC to conditionally rezone from A-1 Agricultural District to R-2AC One Family Residence District (Conditional) and RTHC Residential Townhouse District (Conditional), part of Parcel 738-772-9227 and Parcel 739-770-0693, containing 120.34 acres (107.97 ♦ R-2AC; 12.37 RTHC), located on the east line of Pouncey Tract Road approximately 400 feet south of Perrywinkle Road and 600 feet north of Shady Grove Road.
C-36C-03 Approved with Proffered Conditions	Request of Lakebrook Partners, LLC and F. Philip Parker, Jr. to conditionally rezone from A-1 Agricultural District to R-2AC One Family Residence District (Conditional), Parcels 761-771-8842, 761-770-8595 and 761-770-5494, containing 9.529 acres, located on the south line of Old Springfield Road approximately 1,026 feet west of Old Mountain Road and on the east line of Staples Mill Road approximately 800 feet south of Old Springfield Road.
C-21C-03 Deferred to November 12, 2003 Meeting	Request of Carl Childress, Trustee to rezone from O-3C Office District (Conditional) and A-1 Agricultural District to R-0C One Family Residential District (Conditional), Parcels 760-770-7401, 761-769-0273 and 761-770-2421, containing 18.126 acres, located at the NW intersection of Springfield Road and Staples Mill Road.
C-37C-03 Approved with	Request of Kenneth E. Mills, Jr., James T. Mills, Karen Mills DeJarnette and Keith A. Mills to conditionally rezone from A-1 Agricultural District to RTHC Residential Townhouse District (Conditional), Parcel 755-762-0241, containing

Proffered Conditions	3.75 acres, located on the east line of Springfield Road (State Route 157) approximately 1,050 feet north of Hungary Road.
P-9-03 Approved with Conditions	Request of Goode Land Co., Twin Hickory LLC for a provisional use permit under Sections 24-58.2(d) and 24-122.1 of Chapter 24 of the County Code in order to provide outside dining for a proposed restaurant, on part of Parcel 746-773-1046, containing approximately 955 square feet, located at the southwest intersection of Old Nuckols and Nuckols Roads in the Town Center @ Twin Hickory retail center.

PUBLIC HEARING - OTHER ITEMS

Approved	Ordinance to Amend and Reordain Sections 5-1, 5-101, 5-137 and 5-140 of the Code of the County of Henrico Entitled Respectively "Definitions," "Definitions," "Disposition of unclaimed animals," and "Voluntary delivery of animal by owner; surrender of owner's rights in animal," Relating to the Disposition of Animals.
Approved	Ordinance to Amend and Reordain Section 20-71 of the Code of the County of Henrico Entitled "Pollution control equipment and facilities," Relating to the Classification of Such Equipment for Tax Purposes.
Approved	Ordinance to Amend and Reordain Subsection (b) of Section 20-107 of the Code of the County of Henrico Entitled "Situs for taxation," relating to the situs for motor vehicles, travel trailers, boats and airplanes subject to local taxation.
Approved	Ordinance to Repeal and Reserve Section 20-382 of the Code of the County of Henrico Entitled "Issuance of tins or tags" and to Amend and Reordain Section 20-724 of the Code of the County of Henrico Entitled "Junk dealers and dealers in secondhand paper" Relating to the Requirements for Issuance and Display of Tins or Tags.
Approved	Ordinance to Amend and Reordain Subsection (b) of Section 22-224 of the Code of the County of Henrico Entitled "Issuance, display and transfer of license decals," Relating to the Display of County Vehicle License Decals.
Approved	Ordinance for Vacation of Portion of Utility Easement for Lot 57 and Well Lot "C," Section C, Crestview, located in the Three Chopt District.
Approved	Ordinance for Vacation of 50' Building Line, Lot 9 and Portion of Lot 8, Block A, River Hills, located in the Tuckahoe District.
Approved	Resolution for Signatory Authority for Lease of County Property at 1202 Emily Lane, located in the Tuckahoe District.

GENERAL AGENDA

Approved	Introduction of Resolution for Receipt of Requests for Amendment to the FY2003-04 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs/Trust Funds and (b) Certain Unencumbered Balances from FY2002-03, and (2) Appropriate Funds for Certain New Programs.
Approved	Resolution for Authorization to Apply for and Accept Grant Funding from the U.S. Department of Justice Equipment Grant Program through the Virginia Department of Emergency Management.
Approved	Resolution for Award of Contract for Construction of Fire Station #22.
Approved	Resolution for Award of Construction Contract for Tuckahoe Library.
Approved	Resolution for Signatory Authority for Adjoining Property Owners Agreement for Tuckahoe Library, located in the Tuckahoe District.
Approved	Resolution for Settlement of Condemnation for Right-of-Way and Easements from John D. Rogers and Martha M. Rogers, located in the Tuckahoe District.
Approved	Resolution for Settlement of Condemnation for Right-of-Way and Easements from John D. Rogers Insurance Agency, Inc., located in the Tuckahoe District.
Approved	Resolution to Accept the Help Eliminate Auto Theft (H.E.A.T.) Award of the Virginia Department of State Police to the County of Henrico, Division of Police, to Reduce Motor Vehicle Thefts Through Enhanced Surveillance Efforts.
Approved	Introduction of Ordinance to Add Section 2-130 Entitled "Assessment for funding of criminal justice training academies" to the Code of the County of Henrico.
Approved	Resolution for Signatory Authority for Amendment to Contract for Engineering Design Services for Hungary Spring Road Improvements from West Broad Street to Staples Mill Road (approximately 1.48 miles). Project #555540-704-154-00, located in the  Brookland District.
Approved	Resolution for Relocation of Dominion Virginia Power Facilities on Hungary Spring Road from West Broad Street (Route 250) to Staples Mill Road (Route 33) (approximately 1.48 miles). Project #555540-704-154-00, located in the Brookland District.
Approved	Resolution for Recommendations for the Virginia Transportation Development Plan.
Approved	Resolution accepting Sterling Forest, Section 2, located in the Fairfield District, into the County road system for maintenance.

Proud of Our Progress; Excited About Our Future.