



# County of Henrico, Virginia

# 2021

Department of Finance  
Business Section  
P.O. Box 90775  
Henrico, VA 23273-0775

## Application for Certificate of Registration Short-term Rental Property Tax

	ACCOUNT #
	<u>PLEASE REPORT ANY CHANGES TO THE PRE-PRINTED INFORMATION BELOW</u>
OWNER'S NAME <small>Corporation Name or First Name, Middle Initial, &amp; Last Name</small>	OWNER'S NAME <small>Corporation Name or First Name, Middle Initial, &amp; Last Name</small>
TRADE NAME	TRADE NAME
MAILING ADDRESS	MAILING ADDRESS
CITY/STATE/ZIP	CITY/STATE/ZIP
LOCATION OF PROPERTY	<u>A SEPARATE APPLICATION IS REQUIRED FOR EACH LOCATION</u> LOCATION OF PROPERTY
NATURE OF BUSINESS	NATURE OF BUSINESS
WILL THE BUSINESS RENT HEAVY EQUIPMENT? (As Defined by Code of Virginia § 58.1-3510.4)	
DATE BEGAN BUSINESS IN HENRICO COUNTY	MO/DAY/YEAR

**AS REQUIRED BY THE HENRICO COUNTY CODE,**

**PLEASE ATTACH A LIST OF YOUR RENTAL INVENTORY AND COPIES OF YOUR STANDARD RENTAL CONTRACTS**

1. Enter your total gross rental receipts from the rental of all owned personal property from the above location for the past 12 months. Use an estimate if you have been in business for less than 12 months.	\$ _____
2. <i>Subtract</i> rental receipts for the provision of personal services related to the personal property rented [Code of Virginia, § 58.1-3510.6].	\$ ( _____ )
3. Adjusted gross rental receipts (Line 1 minus Line 2) . . . . .	\$ _____
4. Enter your gross receipts from owned items rented for a period of time specified in Code of Virginia § 58.1-3510.4, including extensions and renewals . . . . .	\$ _____
5. <i>Subtract</i> receipts for rentals made to persons affiliated with the lessor if rented for a period of time specified in Code of Virginia § 58.1-3510.4. "Affiliated" means "any common ownership interest in excess of 5% of any officers or partners in common with the lessor and lessee."	\$ ( _____ )
6. Adjusted short-term rental receipts (Line 4 minus Line 5). . . . .	\$ _____

**I certify under penalty of perjury that the information provided herein and above is true and correct to the best of my knowledge and belief.**

\_\_\_\_\_  
Authorized Signature & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

(       )  
\_\_\_\_\_  
Telephone