

# MENTAL HEALTH & DEVELOPMENTAL SERVICES

## DESCRIPTION

The Department of Mental Health, Developmental, and Substance Abuse Services (MH/DS/SA) provides community-based mental health, intellectual disability, substance abuse, prevention, and early intervention services to the residents of Henrico, Charles City, and New Kent Counties, under the direction of the Henrico Area Mental Health & Developmental Services Board. The Department serves people experiencing the effects of, or who are at risk for, mental illness, intellectual disabilities, substance abuse, and children with developmental delay. The vision of the Department is:

**We envision an inclusive, healthy, safe community where individuals lead full and productive lives.**

The vision is carried out through a wide range of emergency, inpatient, outpatient, case management, day support, assertive community intervention, residential, prevention, jail based, and early intervention services.

## OBJECTIVES

- To provide emergency services 24 hours per day, seven days a week.
- To provide protective inpatient services to individuals who are dangerous to themselves or to others or unable to care for themselves.
- To provide outpatient psychotherapy and related services to adults, the elderly and their families.
- To provide early intervention for infants and toddlers experiencing significant developmental delay.
- To provide ongoing support and treatment services to individuals with long-term mental illness, including case management, psychiatric treatment, crisis intervention, residential and day support services.

## FISCAL YEAR 2021 SUMMARY

### Annual Fiscal Plan

Description	FY19 Actual	FY20 Original	FY21 Proposed	Change 20 to 21
Personnel	\$ 29,360,631	\$ 31,298,244	\$ 32,699,733	4.5%
Operation	9,590,460	8,830,656	9,056,775	2.6%
Capital	472,658	0	0	0.0%
Total	<u>\$ 39,423,749</u>	<u>\$ 40,128,900</u>	<u>\$ 41,756,508</u>	<u>4.1%</u>
Personnel Complement*	222	222	226	4

\*Four locally-funded positions were added to enhance opioid prevention services.

Personnel Complement totals above do not include 171 Complement III positions in FY2020-21.

## Mental Health & Development Services

### PERFORMANCE MEASURES

	Performance Measures			Change
	FY19	FY20	FY21	20 to 21
<b>Workload Measures</b>				
Individuals Served - MH/DS	9,783	9,800	9,800	0
Individuals Served - Mental Health	5,479	5,500	5,500	0
Individuals Served - Developmental	1,372	1,380	1,380	0
Individuals Served - Substance Abuse	954	1,000	1,000	0
Individuals Served - Early Intervention	901	900	900	0
Jail Inmates Served	2,119	2,100	2,100	0
Emergency Psychiatric Hosp. Screenings	1,971	2,000	2,000	0
Same Day Access Assessments	2,586	2,600	2,600	0
Integrated Primary Healthcare Encounters	1,571	1,600	1,600	0

### OBJECTIVES (CONTINUED)

- To provide case management, outpatient psychotherapy, in-home intervention and related services to children and their families.
- To provide medical and social detoxification services to the chemically dependent.
- To provide outpatient treatment to adults and adolescents abusing alcohol and drugs.
- To provide evidence-based prevention services to youth and their families to prevent mental health problems, substance abuse and delinquency.
- To provide case management to individuals with developmental disabilities.
- To provide ongoing supportive services to individuals with intellectual disabilities, including residential, day support, employment or vocational, and case management services.
- To provide same day access where individuals seeking services walk in and receive an assessment by a licensed clinician.
- To provide primary health screening, monitoring and coordination of care.
- To meet all code requirements relating to emergency custody, temporary detention, involuntary commitment and mandatory outpatient treatment.

### BUDGET HIGHLIGHTS

The State Department of Behavioral Health and Developmental Services (DBHDS) has identified four priority population groups for the Community Services Board system. MH/DS/SA spends the majority of its funding serving these groups, which are: those with serious mental illness, those with developmental disabilities, those with substance use disorders, and children and youth. Services to these priority populations are delivered directly by MH/DS/SA and/or contracted through private vendors.

### *Mental Health & Development Services*

Each of these priority groups requires a continuum of care in order to achieve a better quality of life and avoid more costly services. The continuum of care for these populations may include psychiatric services, vocational or day support programs, intensive case management, outpatient care, housing, transportation, or inpatient care.

The Department's budget is divided into areas that mirror these priority groups. In Mental Health Services, persons with general mental health problems and those ordered by the courts and other correctional agencies for evaluation/treatment are also served in addition to those with serious mental illness.

Services in support of other County agencies are among the important contributions of this Department. These include services to Public Safety (Police, Fire, Sheriff, and Juvenile Detention) and on-site services to the Juvenile Court. Emergency services are offered to all clients on a 7-day a week, 24-hour per day basis. The Emergency Services Program works closely with public safety personnel to address community safety issues. This division continues to train first responders in the Crisis Intervention Team (CIT) model and the Crisis Receiving Center at Parham Doctors Hospital operates 24 hours per day. Mental health and substance abuse services are provided in both Henrico jail facilities and both detention facilities. The Department also provides extensive evaluations to local courts.

The Administrative Services section supports the Executive Director's office, the information systems, and the general business functions of the Department. The Department operates a large wide area network on which resides a client data and billing system in addition to general office software. Administrative Services includes office support staff at various locations, facilities management for 17 facilities, medical records management, human resources and financial management.

Sheltered Employment enables individuals with intellectual disabilities to work at jobs outside of their home and earn wages. This section operates Cypress Enterprises and Hermitage Enterprises.

The Department's FY2020-21 proposed budget, including the Sheltered Employment program, is \$41,756,508. This amount is \$1,627,608, or 4.1 percent, above the FY2019-20 approved budget. Personnel expenditures are \$32,699,733, or 78.3 percent of the total. Personnel increased \$1,401,489 or 4.5 percent over the FY2019-20 approved budget. This budgetary growth is due to a merit raise, increases in benefit costs and the addition of ten positions for the Department. Four of the new positions are a Clinical Supervisor, a Clinician, and two Case Managers, that are locally funded in an effort to enhance the County's opioid prevention services. These positions are recommendations of the Recovery Roundtable.

In addition to the positions noted above, six full-time complement III positions were added during FY2019-20. Three Case Managers were added for STEP-VA Primary Care, and a Case Manager and a Clinician were added for STEP-VA Outpatient, all funded by restricted state performance contract funding. One Training Assistant was added at the Green Run group home funded by Medicaid revenue. An Institutional Physician (Psychiatrist) position that was under-filled as part-time in FY2019-20 was restored to full time in the FY2020-21 budget.

Two of the largest increases in operations were: Maintenance Service Contracts, which increased by \$49,247 for the annual maintenance on the Welligent electronic health record system, and Other Professional Services, which increased by \$35,471 for foreign language interpreter services.

## REVENUE HIGHLIGHTS

The Department estimates FY2020-21 revenues at \$41,756,508. This is an increase of \$1,627,608, or 4.1 percent, over the FY2019-20 approved budget. The proposed County transfer of \$17,253,116 is \$960,627, or 5.9 percent, higher than the FY2019-20 level. The County transfer will represent 41.3 percent of FY2020-21 revenues.

The balance of the MH/DS/SA revenues are comprised of 26.6 percent Federal and State, 26.7 percent third party client fees, with the remaining 5.4 percent coming from other local governments, and from sheltered employment contracts. A reserve fund of \$700,000 will cover grant opportunities in FY2020-21. Funds from this reserve will only be available for expenditure once they are received and approved by the County. Sheltered Employment revenue is expected to decrease by \$47,600, or 16.8 percent, to \$235,000 for FY2020-21.

The Department's State performance contract revenue for FY2020-21 is projected to be \$6,961,752, a 7.9 percent increase over FY2019-20. The FY2020-21 budget includes an increase of \$400,902 in mental health funding from the Department of Behavioral Health & Developmental Services for the STEP-VA (System Transformation Excellence and Performance) initiative. This funding is split into \$205,902 for the STEP-VA Primary Care initiative and \$195,000 for the STEP-VA Outpatient initiative. The state OBRA (Omnibus Budget Reconciliation Act) Nursing Home grant is forecasted to decrease \$2,802 in FY2020-21.

Fee revenue is budgeted at \$11,164,469 for FY2020-21, a 0.9 percent reduction. Among these fee resources, Medicaid revenue is projected to increase \$68,060, primarily in psychiatric services, while Self-pay and insurance revenue is expected to decrease \$182,785, as individuals in self-pay and insurance in FY2019-20 are covered by the expansion of Medicaid in FY2020-21.

## EXPENDITURE HIGHLIGHTS

The mission of the **Mental Health Services** section is to provide services with 181 full-time and 2 part-time employees. The FY2020-21 budget proposal for Mental Health Services increased \$813,158, to \$18,285,378, which is 4.7 percent higher than the FY2019-20 approved budget. Personnel costs comprise 89.3 percent of the Mental Health Services budget in FY2020-21.

The **Substance Abuse Services** budget is \$2,777,982, an increase of \$394,045 (16.5 percent) from the FY2019-20 approved budget. This sharp increase is due to the addition of the four positions noted above as part of an enhancement of opioid abuse prevention services. The budget in this area contains an additional \$200,000 dedicated to the opioid issue. These funds will be available to further augment services as new programs and opportunities become available.

The FY2020-21 budget for **Developmental Services** reflects an expenditure increase of \$216,118 (1.8 percent) to \$12,400,754. These services are provided by 121 full-time and 9 part-time employees. Personnel costs account for 74.5 percent of the Developmental Services budget.

**Administration** spending increased 1.7 percent, or \$131,347, to \$7,936,854 in FY2020-21. Fifty-six full-time and 3 part-time employees comprise the administrative staff. Operating expenditures increased by \$22,873 or 0.7 percent in FY2020-21.

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**Sheltered Employment** funding in FY2020-21 decreased by \$47,600 from the FY2019-20 approved budget level, to \$235,000. Two full-time positions support the Sheltered Employment operation.

Over the past twenty-two years the County of Henrico has provided additional funding to Mental Health and Developmental Services Day Support programs to ensure that individuals who graduate from special education programs and other adults living in the community who need day support services will be served immediately.

In FY2020-21 it is anticipated that approximately 15 individuals with intellectual disabilities, graduating from high schools, will need of a day support program. The cost of nine will be absorbed with current resources. The annual cost of \$120,540, to serve the remaining six individuals in FY2020-21 is in this proposed budget.

With this addition, the total annual funding the County provides to ensure immediate service for these individuals is \$2,219,136.

What follows is a list of additional funding received in prior years.

FY2019-20	\$25,850
FY2018-19	\$199,953
FY2017-18	Fully Funded
FY2016-17	\$34,000
FY2015-16	Fully Funded
FY2014-15	\$92,574
FY2013-14	\$125,435
FY2012-13	(\$100,000)
FY2011-12	\$21,130
FY2010-11	\$226,376
FY2009-10	\$126,650
FY2008-09	\$214,800
FY2007-08	\$147,000
FY2006-07	\$167,000
FY2005-06	Fully Funded
FY2004-05	\$199,000
FY2003-04	\$253,330
FY2002-03	\$192,935
FY2001-02	\$172,110
FY2000-01	\$200,790
FY1999-00	\$172,110



Department Operating Budget  
 Henrico County, Virginia  
 FY2020-21  
 MENTAL HEALTH

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100 Full-Time Salaries and Wages - Regular	20,353,298	21,889,659	22,916,806	1,027,147	4.7%
50101 Full-Time Salaries and Wages - Overtime	61,189	40,856	40,856	0	0.0%
50102 Part-Time Salaries and Wages-Regular	405,716	582,642	368,662	-213,980	-36.7%
50103 Part-Time Salaries and Wages-Overtime	213	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	1,154,202	1,085,613	1,028,856	-56,757	-5.2%
50105 Temporary Salaries and Wages - Overtime	143	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	53,226	56,243	57,515	1,272	2.3%
50109 Vacancy Savings	0	-602,087	-628,153	-26,066	-4.3%
50110 FICA	1,596,239	1,776,344	1,825,319	48,975	2.8%
50111 Retirement VRS	2,686,848	2,909,150	3,196,981	287,831	9.9%
50112 Hospital/Medical Plans	2,785,207	3,273,096	3,576,637	303,541	9.3%
50113 Group Insurance - Life (VRS)	263,377	286,728	316,254	29,526	10.3%
50114 Unemployment Insurance	973	0	0	0	0.0%
50200 Medical Services	1,182,691	462,484	414,654	-47,830	-10.3%
50203 Management Consulting	16,995	32,800	29,100	-3,700	-11.3%
50206 Hospitalization - Public and Private Institution	597,858	500,000	500,000	0	0.0%
50209 Other Professional Services	140,410	134,674	170,145	35,471	26.3%
50210 Maintenance and Repairs	259,793	80,373	84,604	4,231	5.3%
50211 Maintenance Service Contracts	19,891	120,017	169,264	49,247	41.0%
50220 Lease/Rent Of Equipment	37,893	38,541	38,541	0	0.0%
50221 Lease/Rent Of Buildings	1,127,764	781,605	703,141	-78,464	-10.0%
50230 Temporary Help Service Fees	62,215	0	0	0	0.0%
50240 Printing and Binding	6,644	17,013	16,548	-465	-2.7%
50250 Advertising	1,294	2,600	2,900	300	11.5%
50265 Field Trips	7,057	11,981	10,181	-1,800	-15.0%
50270 Other Contractual Services	1,912,228	2,290,872	2,256,438	-34,434	-1.5%

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50280 Janitorial	80,207	80,397	83,373	2,976	3.7%
50285 Landscaping	52,856	51,299	53,573	2,274	4.4%
50286 Weed and Pest Control	7,029	7,235	7,244	9	0.1%
50310 Automotive/Motor Pool	311,575	315,586	330,580	14,994	4.8%
50400 Electric Services	138,007	171,402	227,150	55,748	32.5%
50401 Heating Services	13,531	17,963	47,562	29,599	164.8%
50402 Water Service	10,028	11,489	18,514	7,025	61.1%
50403 Sewer Service	11,002	12,815	16,924	4,109	32.1%
50404 Refuse Service	5,939	6,233	7,984	1,751	28.1%
50410 Postal Services	28,936	26,908	33,033	6,125	22.8%
50411 Messenger Services	25	200	300	100	50.0%
50412 Telecommunications	424,222	353,406	359,514	6,108	1.7%
50430 Mileage	61,885	82,274	84,602	2,328	2.8%
50431 Education and Training	95,872	71,970	84,579	12,609	17.5%
50441 Payment To Other Civic/Community Organizations	0	0	60,000	60,000	100.0%
50450 Dues And Association Memberships	31,638	33,205	32,455	-750	-2.3%
50455 Tuition	4,500	0	0	0	0.0%
50459 Other Charges Miscellaneous	5,475	1,769	1,169	-600	-33.9%
50500 Office Supplies	72,482	63,263	68,463	5,200	8.2%
50501 Food Supplies and Food Service Supplies	156,819	176,300	171,050	-5,250	-3.0%
50503 Medical and Laboratory Supplies	252,708	102,552	121,625	19,073	18.6%
50504 Laundry, Housekeeping, and Janitorial Supplies	31,307	38,235	35,035	-3,200	-8.4%
50505 Linen Supplies	454	1,400	1,350	-50	-3.6%
50512 Books and Subscriptions	2,847	8,355	7,895	-460	-5.5%
50513 Educational and Recreational Supplies	27,278	18,950	20,150	1,200	6.3%
50514 Other Operating Supplies	28,849	39,192	42,533	3,341	8.5%
50521 Computer Software	139,673	72,442	69,322	-3,120	-4.3%
50640 MH/DS Client Assistance	221,430	100,000	102,956	2,956	3.0%
50641 MH/DS Subsidy	198,081	247,478	232,429	-15,049	-6.1%

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50642 MH/DS SA Residential Stays	38,637	70,000	57,000	-13,000	-18.6%
50643 MH/DS Structured Summer Placements for Kids	1,135	5,000	4,794	-206	-4.1%
50644 MH/DS OBRA	1,642	30,000	27,198	-2,802	-9.3%
50645 MH/DS Day Support	1,901,519	2,098,596	2,219,136	120,540	5.7%
50646 MH/DS Consumer Support Funds	59,650	45,404	45,404	0	0.0%
50647 MH/DS Family Support	1,457	2,500	2,500	0	0.0%
50648 MH/DS Respite	16,470	22,000	25,000	3,000	13.6%
50649 MH/DS Client Activity	8,064	12,225	19,850	7,625	62.4%
50650 MH/DS Detox	5,824	35,000	35,000	0	0.0%
50651 MH/DS Meth Treatment	24,091	73,406	58,406	-15,000	-20.4%
50801 Machinery and Equipment-New \$5000 and Over	6,800	0	0	0	0.0%
50811 Machinery and Equipment-New Less Than \$5000	3,645	0	0	0	0.0%
50812 Furniture and Fixtures-New Less Than \$5000	2,232	0	0	0	0.0%
50813 Telecommunications Equipment-New Less Than \$5000	2,810	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$5000	22,400	0	0	0	0.0%
50825 Computer Equipment-Replacement \$5000 and Over	61,800	0	0	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$5000	14,823	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$5000	24,329	0	0	0	0.0%
50833 Telecommunications Equipment-Replacement Less Than \$5000	1,200	0	0	0	0.0%
50835 Computer Equipment-Replacement Less Than \$5000	332,619	0	0	0	0.0%
50913 Payroll Offset for Inter-Departmental Services Rendered	-255,417	-148,753	-154,393	-5,640	-3.8%
Total Department	39,423,749	40,128,900	41,756,508	1,627,608	4.1%





Operating Line Item Budget By Cost Center  
 Henrico County, Virginia  
 FY2020-21  
 MENTAL HEALTH

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
26101 Clinical Director					
50100 Full-Time Salaries and Wages - Regular	97,828	111,030	111,711	681	0.6%
50109 Vacancy Savings	0	-3,054	-3,091	-37	-1.2%
50110 FICA	6,903	8,493	8,546	53	0.6%
50111 Retirement VRS	13,001	14,756	15,584	828	5.6%
50112 Hospital/Medical Plans	9,478	8,919	9,450	531	6.0%
50113 Group Insurance - Life (VRS)	1,282	1,454	1,542	88	6.1%
50203 Management Consulting	1,875	8,700	5,000	-3,700	-42.5%
50412 Telecommunications	602	600	600	0	0.0%
50430 Mileage	1,676	2,250	2,000	-250	-11.1%
50431 Education and Training	2,717	1,150	2,000	850	73.9%
50501 Food Supplies and Food Service Supplies	58	200	150	-50	-25.0%
50512 Books and Subscriptions	0	200	200	0	0.0%
50514 Other Operating Supplies	0	100	100	0	0.0%
Total Cost Center	135,420	154,798	153,792	-1,006	-0.6%
26102 LTMI Services					
50100 Full-Time Salaries and Wages - Regular	2,995,753	3,330,196	3,495,965	165,769	5.0%
50101 Full-Time Salaries and Wages - Overtime	5,095	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	142,421	122,720	122,720	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	15,344	0	0	0	0.0%
50109 Vacancy Savings	0	-91,502	-96,735	-5,233	-5.7%
50110 FICA	232,666	264,148	276,829	12,681	4.8%
50111 Retirement VRS	399,829	442,589	487,684	45,095	10.2%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112 Hospital/Medical Plans	422,987	484,837	542,051	57,214	11.8%
50113 Group Insurance - Life (VRS)	39,157	43,620	48,240	4,620	10.6%
50200 Medical Services	-554	0	0	0	0.0%
50209 Other Professional Services	29,357	23,899	38,037	14,138	59.2%
50240 Printing and Binding	303	1,520	1,000	-520	-34.2%
50270 Other Contractual Services	19,508	20,750	20,250	-500	-2.4%
50310 Automotive/Motor Pool	53,212	20,428	51,718	31,290	153.2%
50401 Heating Services	300	0	0	0	0.0%
50412 Telecommunications	37,855	37,200	41,400	4,200	11.3%
50430 Mileage	4,555	3,669	4,800	1,131	30.8%
50431 Education and Training	6,038	8,800	11,350	2,550	29.0%
50455 Tuition	1,500	0	0	0	0.0%
50500 Office Supplies	604	1,100	900	-200	-18.2%
50501 Food Supplies and Food Service Supplies	1,435	3,600	3,700	100	2.8%
50503 Medical and Laboratory Supplies	12,820	55,276	59,644	4,368	7.9%
50512 Books and Subscriptions	772	1,050	1,050	0	0.0%
50514 Other Operating Supplies	1,515	1,325	1,325	0	0.0%
50640 MH/DS Client Assistance	83,470	30,969	32,600	1,631	5.3%
50641 MH/DS Subsidy	177,136	212,859	197,810	-15,049	-7.1%
50649 MH/DS Client Activity	2,176	3,200	12,900	9,700	303.1%
50813 Telecommunications Equipment-New Less Than \$5000	100	0	0	0	0.0%
50833 Telecommunications Equipment- Replacement Less Than \$5000	300	0	0	0	0.0%
Total Cost Center	4,685,654	5,022,253	5,355,238	332,985	6.6%
26103 Youth and Family					
50100 Full-Time Salaries and Wages - Regular	1,515,048	1,625,230	1,695,567	70,337	4.3%
50108 Hybrid Disability Prgm (Prev Wage Adj)	3,180	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50109 Vacancy Savings	0	-44,704	-46,917	-2,213	-5.0%
50110 FICA	109,532	124,330	129,711	5,381	4.3%
50111 Retirement VRS	200,879	215,994	236,532	20,538	9.5%
50112 Hospital/Medical Plans	199,192	231,894	255,150	23,256	10.0%
50113 Group Insurance - Life (VRS)	19,736	21,290	23,397	2,107	9.9%
50203 Management Consulting	19,370	20,100	20,100	0	0.0%
50209 Other Professional Services	30,793	24,750	35,820	11,070	44.7%
50240 Printing and Binding	150	834	834	0	0.0%
50265 Field Trips	211	2,200	400	-1,800	-81.8%
50270 Other Contractual Services	2,342	2,650	950	-1,700	-64.2%
50412 Telecommunications	8,440	9,000	9,600	600	6.7%
50430 Mileage	5,232	7,649	7,949	300	3.9%
50431 Education and Training	5,394	7,600	9,150	1,550	20.4%
50455 Tuition	1,500	0	0	0	0.0%
50459 Other Charges Miscellaneous	1,100	1,100	500	-600	-54.5%
50500 Office Supplies	95	100	100	0	0.0%
50501 Food Supplies and Food Service Supplies	2,146	7,466	4,666	-2,800	-37.5%
50503 Medical and Laboratory Supplies	156	975	975	0	0.0%
50512 Books and Subscriptions	349	875	875	0	0.0%
50513 Educational and Recreational Supplies	1,646	3,800	4,800	1,000	26.3%
50514 Other Operating Supplies	875	925	925	0	0.0%
50640 MH/DS Client Assistance	557	600	3,600	3,000	500.0%
50643 MH/DS Structured Summer Placements for Kids	1,135	5,000	4,794	-206	-4.1%
50833 Telecommunications Equipment- Replacement Less Than \$5000	100	0	0	0	0.0%
Total Cost Center	2,129,158	2,269,658	2,399,478	129,820	5.7%

26104 Prevention Services

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100 Full-Time Salaries and Wages - Regular	461,019	474,413	477,323	2,910	0.6%
50104 Temporary Salaries and Wages - Regular	19,318	30,000	30,000	0	0.0%
50109 Vacancy Savings	0	-13,049	-13,208	-159	-1.2%
50110 FICA	34,759	38,588	38,810	222	0.6%
50111 Retirement VRS	60,897	63,049	66,588	3,539	5.6%
50112 Hospital/Medical Plans	49,236	53,514	56,700	3,186	6.0%
50113 Group Insurance - Life (VRS)	6,002	6,214	6,587	373	6.0%
50240 Printing and Binding	512	500	500	0	0.0%
50265 Field Trips	6,672	9,581	9,581	0	0.0%
50270 Other Contractual Services	68,461	9,500	9,500	0	0.0%
50412 Telecommunications	7,550	7,610	7,838	228	3.0%
50430 Mileage	3,709	5,871	5,871	0	0.0%
50431 Education and Training	5,838	1,495	2,719	1,224	81.9%
50450 Dues And Association Memberships	200	300	300	0	0.0%
50500 Office Supplies	1,354	800	800	0	0.0%
50501 Food Supplies and Food Service Supplies	6,112	4,435	5,185	750	16.9%
50512 Books and Subscriptions	0	300	300	0	0.0%
50513 Educational and Recreational Supplies	21,542	4,300	4,300	0	0.0%
50640 MH/DS Client Assistance	25	500	500	0	0.0%
50812 Furniture and Fixtures-New Less Than \$5000	250	0	0	0	0.0%
Total Cost Center	753,456	697,921	710,194	12,273	1.8%
26105 Providence Forge Outpatient Center					
50100 Full-Time Salaries and Wages - Regular	248,099	253,981	255,538	1,557	0.6%
50108 Hybrid Disability Prgm (Prev Wage Adj)	720	0	0	0	0.0%
50109 Vacancy Savings	0	-6,986	-7,071	-85	-1.2%
50110 FICA	18,645	19,430	19,549	119	0.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111 Retirement VRS	32,971	33,754	35,648	1,894	5.6%
50112 Hospital/Medical Plans	26,418	35,676	37,800	2,124	6.0%
50113 Group Insurance - Life (VRS)	3,250	3,327	3,527	200	6.0%
50209 Other Professional Services	70	300	300	0	0.0%
50240 Printing and Binding	0	50	50	0	0.0%
50412 Telecommunications	1,204	1,200	1,200	0	0.0%
50430 Mileage	2,071	3,500	2,500	-1,000	-28.6%
50431 Education and Training	405	800	800	0	0.0%
50459 Other Charges Miscellaneous	340	419	419	0	0.0%
50500 Office Supplies	20	300	300	0	0.0%
50501 Food Supplies and Food Service Supplies	0	1,050	1,050	0	0.0%
50512 Books and Subscriptions	47	100	100	0	0.0%
50513 Educational and Recreational Supplies	0	1,350	1,350	0	0.0%
50514 Other Operating Supplies	62	300	300	0	0.0%
Total Cost Center	334,322	348,551	353,360	4,809	1.4%
26106 Emergency Services					
50100 Full-Time Salaries and Wages - Regular	1,244,953	1,383,812	1,379,905	-3,907	-0.3%
50102 Part-Time Salaries and Wages-Regular	60,115	74,461	63,162	-11,299	-15.2%
50104 Temporary Salaries and Wages - Regular	89,380	193,343	153,630	-39,713	-20.5%
50108 Hybrid Disability Prgm (Prev Wage Adj)	2,128	0	0	0	0.0%
50109 Vacancy Savings	0	-38,063	-38,183	-120	-0.3%
50110 FICA	101,163	126,349	122,147	-4,202	-3.3%
50111 Retirement VRS	164,835	183,912	192,496	8,584	4.7%
50112 Hospital/Medical Plans	156,343	187,300	198,451	11,151	6.0%
50113 Group Insurance - Life (VRS)	16,254	18,126	19,043	917	5.1%
50200 Medical Services	350	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50206 Hospitalization - Public and Private Institution	597,858	500,000	500,000	0	0.0%
50209 Other Professional Services	16,069	25,100	25,800	700	2.8%
50220 Lease/Rent Of Equipment	2,843	2,844	2,844	0	0.0%
50240 Printing and Binding	55	2,900	2,900	0	0.0%
50270 Other Contractual Services	392,849	446,490	433,200	-13,290	-3.0%
50412 Telecommunications	7,735	7,516	7,320	-196	-2.6%
50430 Mileage	7,270	9,250	9,950	700	7.6%
50431 Education and Training	2,078	3,800	4,400	600	15.8%
50459 Other Charges Miscellaneous	0	250	250	0	0.0%
50500 Office Supplies	20	1,300	800	-500	-38.5%
50501 Food Supplies and Food Service Supplies	75	1,050	1,450	400	38.1%
50512 Books and Subscriptions	0	300	150	-150	-50.0%
50513 Educational and Recreational Supplies	0	500	500	0	0.0%
50514 Other Operating Supplies	1,016	4,750	4,750	0	0.0%
50640 MH/DS Client Assistance	14,374	20,100	18,425	-1,675	-8.3%
Total Cost Center	2,877,763	3,155,390	3,103,390	-52,000	-1.6%
26107 Substance Abuse					
50100 Full-Time Salaries and Wages - Regular	1,252,782	1,351,431	1,600,029	248,598	18.4%
50102 Part-Time Salaries and Wages-Regular	57,180	99,623	99,865	242	0.2%
50104 Temporary Salaries and Wages - Regular	11,135	45,688	24,600	-21,088	-46.2%
50108 Hybrid Disability Prgm (Prev Wage Adj)	2,632	0	1,272	1,272	100.0%
50109 Vacancy Savings	0	-37,256	-38,308	-1,052	-2.8%
50110 FICA	95,699	114,501	131,924	17,423	15.2%
50111 Retirement VRS	165,755	179,605	223,313	43,708	24.3%
50112 Hospital/Medical Plans	162,909	168,390	220,941	52,551	31.2%
50113 Group Insurance - Life (VRS)	16,173	17,705	22,082	4,377	24.7%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50200 Medical Services	15,475	750	750	0	0.0%
50209 Other Professional Services	13,832	13,000	16,000	3,000	23.1%
50230 Temporary Help Service Fees	40,082	0	0	0	0.0%
50240 Printing and Binding	273	300	300	0	0.0%
50270 Other Contractual Services	309,024	218,500	218,500	0	0.0%
50310 Automotive/Motor Pool	0	0	8,244	8,244	100.0%
50412 Telecommunications	3,138	3,120	5,520	2,400	76.9%
50430 Mileage	5,190	4,100	5,600	1,500	36.6%
50431 Education and Training	36,803	5,150	5,050	-100	-1.9%
50441 Payment To Other Civic/Community Organizations	0	0	60,000	60,000	100.0%
50459 Other Charges Miscellaneous	3,535	0	0	0	0.0%
50500 Office Supplies	101	650	1,850	1,200	184.6%
50501 Food Supplies and Food Service Supplies	55	350	350	0	0.0%
50503 Medical and Laboratory Supplies	101,793	1,763	1,533	-230	-13.0%
50512 Books and Subscriptions	157	1,150	1,150	0	0.0%
50514 Other Operating Supplies	454	1,000	1,000	0	0.0%
50640 MH/DS Client Assistance	58,261	16,011	16,011	0	0.0%
50642 MH/DS SA Residential Stays	38,637	70,000	57,000	-13,000	-18.6%
50650 MH/DS Detox	5,824	35,000	35,000	0	0.0%
50651 MH/DS Meth Treatment	24,091	73,406	58,406	-15,000	-20.4%
50815 Computer Equipment-New Less Than \$5000	4,444	0	0	0	0.0%
Total Cost Center	2,425,434	2,383,937	2,777,982	394,045	16.5%
26108 Medical Services					
50100 Full-Time Salaries and Wages - Regular	1,318,163	1,531,566	1,924,717	393,151	25.7%
50101 Full-Time Salaries and Wages - Overtime	3,751	0	0	0	0.0%
50102 Part-Time Salaries and Wages-Regular	95,574	182,136	0	-182,136	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50104 Temporary Salaries and Wages - Regular	104,336	0	40,000	40,000	100.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	3,624	0	0	0	0.0%
50109 Vacancy Savings	0	-42,128	-53,258	-11,130	-26.4%
50110 FICA	91,884	103,225	112,464	9,239	9.0%
50111 Retirement VRS	173,257	203,546	268,498	64,952	31.9%
50112 Hospital/Medical Plans	100,998	122,548	139,294	16,746	13.7%
50113 Group Insurance - Life (VRS)	16,420	20,062	26,563	6,501	32.4%
50200 Medical Services	504,333	98,633	20,704	-77,929	-79.0%
50209 Other Professional Services	975	1,000	1,530	530	53.0%
50230 Temporary Help Service Fees	5,437	0	0	0	0.0%
50270 Other Contractual Services	222,167	6,000	6,000	0	0.0%
50280 Janitorial	0	1,920	1,978	58	3.0%
50412 Telecommunications	11,428	27,052	27,052	0	0.0%
50430 Mileage	1,867	1,400	1,942	542	38.7%
50431 Education and Training	2,375	500	515	15	3.0%
50450 Dues And Association Memberships	630	400	0	-400	-100.0%
50455 Tuition	1,500	0	0	0	0.0%
50500 Office Supplies	40	0	0	0	0.0%
50503 Medical and Laboratory Supplies	132,644	32,488	47,058	14,570	44.8%
50512 Books and Subscriptions	0	450	450	0	0.0%
50513 Educational and Recreational Supplies	317	0	0	0	0.0%
50514 Other Operating Supplies	212	300	300	0	0.0%
50521 Computer Software	4,708	0	0	0	0.0%
50813 Telecommunications Equipment-New Less Than \$5000	2,610	0	0	0	0.0%
Total Cost Center	2,799,250	2,291,098	2,565,807	274,709	12.0%

26110 Short Term Outpatient Services



Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100 Full-Time Salaries and Wages - Regular	983,697	1,040,655	1,093,377	52,722	5.1%
50104 Temporary Salaries and Wages - Regular	24,540	20,000	20,000	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,296	0	0	0	0.0%
50109 Vacancy Savings	0	-28,625	-30,254	-1,629	-5.7%
50110 FICA	74,276	81,140	85,173	4,033	5.0%
50111 Retirement VRS	131,183	138,304	152,526	14,222	10.3%
50112 Hospital/Medical Plans	111,855	133,785	151,200	17,415	13.0%
50113 Group Insurance - Life (VRS)	12,931	13,631	15,088	1,457	10.7%
50209 Other Professional Services	28,658	18,158	18,508	350	1.9%
50240 Printing and Binding	0	150	150	0	0.0%
50270 Other Contractual Services	6,651	0	0	0	0.0%
50412 Telecommunications	0	0	600	600	100.0%
50430 Mileage	333	1,400	1,900	500	35.7%
50431 Education and Training	1,468	3,800	3,450	-350	-9.2%
50501 Food Supplies and Food Service Supplies	50	0	0	0	0.0%
50503 Medical and Laboratory Supplies	243	4,500	4,500	0	0.0%
50512 Books and Subscriptions	0	700	700	0	0.0%
50513 Educational and Recreational Supplies	13	1,100	1,100	0	0.0%
50514 Other Operating Supplies	102	200	200	0	0.0%
50640 MH/DS Client Assistance	30	500	500	0	0.0%
50641 MH/DS Subsidy	720	1,000	1,000	0	0.0%
Total Cost Center	1,378,046	1,430,398	1,519,718	89,320	6.2%
26111 Collaborative Recovery Services					
50100 Full-Time Salaries and Wages - Regular	1,229,247	1,384,730	1,393,222	8,492	0.6%
50101 Full-Time Salaries and Wages - Overtime	4,427	1,000	1,000	0	0.0%
50102 Part-Time Salaries and Wages-Regular	10,025	14,716	14,470	-246	-1.7%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50104 Temporary Salaries and Wages - Regular	49,586	40,200	26,200	-14,000	-34.8%
50108 Hybrid Disability Prgm (Prev Wage Adj)	2,278	0	0	0	0.0%
50109 Vacancy Savings	0	-38,089	-38,551	-462	-1.2%
50110 FICA	92,286	110,209	109,769	-440	-0.4%
50111 Retirement VRS	164,458	184,034	194,351	10,317	5.6%
50112 Hospital/Medical Plans	190,957	231,894	245,700	13,806	6.0%
50113 Group Insurance - Life (VRS)	16,092	18,141	19,228	1,087	6.0%
50209 Other Professional Services	209	56	400	344	614.3%
50210 Maintenance and Repairs	4,698	2,500	3,300	800	32.0%
50211 Maintenance Service Contracts	225	347	309	-38	-11.0%
50221 Lease/Rent Of Buildings	14,911	1,960	5,311	3,351	171.0%
50280 Janitorial	296	1,582	1,583	1	0.1%
50285 Landscaping	3,828	4,352	4,553	201	4.6%
50286 Weed and Pest Control	150	256	260	4	1.6%
50400 Electric Services	18,514	18,673	19,442	769	4.1%
50401 Heating Services	3,427	3,394	4,051	657	19.4%
50402 Water Service	3,880	3,071	4,277	1,206	39.3%
50403 Sewer Service	4,258	3,636	4,696	1,060	29.2%
50404 Refuse Service	1,519	1,650	1,888	238	14.4%
50410 Postal Services	60	200	200	0	0.0%
50412 Telecommunications	25,949	25,636	27,082	1,446	5.6%
50430 Mileage	2,101	3,400	2,900	-500	-14.7%
50431 Education and Training	1,046	1,450	4,500	3,050	210.3%
50450 Dues And Association Memberships	555	560	560	0	0.0%
50500 Office Supplies	44	550	350	-200	-36.4%
50501 Food Supplies and Food Service Supplies	47,509	52,750	48,750	-4,000	-7.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50503 Medical and Laboratory Supplies	28	50	50	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	14,267	19,150	16,650	-2,500	-13.1%
50505 Linen Supplies	333	900	900	0	0.0%
50512 Books and Subscriptions	302	300	300	0	0.0%
50513 Educational and Recreational Supplies	0	300	300	0	0.0%
50514 Other Operating Supplies	2,490	2,250	2,250	0	0.0%
50521 Computer Software	228	720	0	-720	-100.0%
50649 MH/DS Client Activity	4,170	5,625	4,150	-1,475	-26.2%
50831 Machinery and Equipment-Replacement Less Than \$5000	6,264	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$5000	10,015	0	0	0	0.0%
50833 Telecommunications Equipment-Replacement Less Than \$5000	200	0	0	0	0.0%
Total Cost Center	1,930,832	2,102,153	2,124,401	22,248	1.1%
<b>26201 Community Support Services Director</b>					
50100 Full-Time Salaries and Wages - Regular	151,930	155,531	159,135	3,604	2.3%
50109 Vacancy Savings	0	-4,278	-4,403	-125	-2.9%
50110 FICA	11,401	11,898	12,174	276	2.3%
50111 Retirement VRS	20,191	20,670	22,199	1,529	7.4%
50112 Hospital/Medical Plans	13,932	17,838	18,900	1,062	6.0%
50113 Group Insurance - Life (VRS)	1,990	2,037	2,196	159	7.8%
50200 Medical Services	0	2,800	2,800	0	0.0%
50240 Printing and Binding	30	250	250	0	0.0%
50270 Other Contractual Services	3,877	0	0	0	0.0%
50412 Telecommunications	602	600	600	0	0.0%
50430 Mileage	2,006	2,450	2,450	0	0.0%
50431 Education and Training	3,888	3,650	3,650	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50450 Dues And Association Memberships	920	1,599	1,599	0	0.0%
50501 Food Supplies and Food Service Supplies	174	350	350	0	0.0%
50512 Books and Subscriptions	0	200	200	0	0.0%
50514 Other Operating Supplies	507	700	700	0	0.0%
50640 MH/DS Client Assistance	38,771	0	0	0	0.0%
50913 Payroll Offset for Inter-Departmental Services Rendered	-3,877	0	0	0	0.0%
Total Cost Center	246,342	216,295	222,800	6,505	3.0%
<b>26202 Early Intervention Services</b>					
50100 Full-Time Salaries and Wages - Regular	707,960	754,192	798,292	44,100	5.8%
50104 Temporary Salaries and Wages - Regular	47,233	45,000	45,000	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	5,855	0	0	0	0.0%
50109 Vacancy Savings	0	-20,745	-22,089	-1,344	-6.5%
50110 FICA	54,160	61,138	64,512	3,374	5.5%
50111 Retirement VRS	94,523	100,233	111,364	11,131	11.1%
50112 Hospital/Medical Plans	118,991	124,866	132,300	7,434	6.0%
50113 Group Insurance - Life (VRS)	9,284	9,879	11,018	1,139	11.5%
50200 Medical Services	662,794	359,901	390,000	30,099	8.4%
50240 Printing and Binding	126	2,200	2,300	100	4.5%
50270 Other Contractual Services	122,833	130,000	133,900	3,900	3.0%
50280 Janitorial	470	700	700	0	0.0%
50412 Telecommunications	7,823	9,000	9,000	0	0.0%
50430 Mileage	3,537	8,400	8,500	100	1.2%
50431 Education and Training	2,221	5,100	6,000	900	17.6%
50500 Office Supplies	46	160	160	0	0.0%
50501 Food Supplies and Food Service Supplies	403	2,000	2,000	0	0.0%
50503 Medical and Laboratory Supplies	226	2,100	2,100	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50512 Books and Subscriptions	0	500	600	100	20.0%
50513 Educational and Recreational Supplies	1,614	4,000	4,200	200	5.0%
50514 Other Operating Supplies	40	650	650	0	0.0%
50913 Payroll Offset for Inter-Departmental Services Rendered	-125,180	-112,553	-119,393	-6,840	-6.1%
Total Cost Center	1,714,959	1,486,721	1,581,114	94,393	6.3%
<b>26203 Community Support Teams</b>					
50100 Full-Time Salaries and Wages - Regular	2,081,858	2,125,264	2,118,343	-6,921	-0.3%
50101 Full-Time Salaries and Wages - Overtime	2,616	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	109,504	137,250	137,250	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	6,104	0	0	0	0.0%
50109 Vacancy Savings	0	-58,458	-58,616	-158	-0.3%
50110 FICA	166,729	172,534	172,553	19	0.0%
50111 Retirement VRS	268,027	282,445	295,507	13,062	4.6%
50112 Hospital/Medical Plans	284,896	356,760	378,000	21,240	6.0%
50113 Group Insurance - Life (VRS)	26,418	27,840	29,233	1,393	5.0%
50240 Printing and Binding	132	150	150	0	0.0%
50400 Electric Services	-17	0	0	0	0.0%
50412 Telecommunications	25,268	25,200	24,600	-600	-2.4%
50430 Mileage	6,509	7,310	7,310	0	0.0%
50431 Education and Training	55	1,000	1,000	0	0.0%
50500 Office Supplies	50	50	50	0	0.0%
50514 Other Operating Supplies	75	90	100	10	11.1%
50640 MH/DS Client Assistance	23,171	27,320	27,320	0	0.0%
50641 MH/DS Subsidy	7,523	15,619	15,619	0	0.0%
50645 MH/DS Day Support	1,901,519	2,098,596	2,219,136	120,540	5.7%
50646 MH/DS Consumer Support Funds	59,650	45,404	45,404	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50648 MH/DS Respite	16,470	22,000	25,000	3,000	13.6%
50833 Telecommunications Equipment- Replacement Less Than \$5000	200	0	0	0	0.0%
Total Cost Center	4,986,757	5,286,374	5,437,959	151,585	2.9%
<b>26204 Community and Residential Resources Team</b>					
50100 Full-Time Salaries and Wages - Regular	793,758	828,620	826,252	-2,368	-0.3%
50101 Full-Time Salaries and Wages - Overtime	17,241	0	0	0	0.0%
50102 Part-Time Salaries and Wages-Regular	105,061	119,941	118,599	-1,342	-1.1%
50103 Part-Time Salaries and Wages-Overtime	213	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	99,536	89,000	89,000	0	0.0%
50105 Temporary Salaries and Wages - Overtime	107	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	857	0	0	0	0.0%
50109 Vacancy Savings	0	-22,792	-22,863	-71	-0.3%
50110 FICA	81,501	79,373	79,090	-283	-0.4%
50111 Retirement VRS	103,998	110,124	115,260	5,136	4.7%
50112 Hospital/Medical Plans	138,372	178,380	189,000	10,620	6.0%
50113 Group Insurance - Life (VRS)	10,219	10,852	11,399	547	5.0%
50209 Other Professional Services	212	224	1,600	1,376	614.3%
50210 Maintenance and Repairs	67,682	11,300	15,800	4,500	39.8%
50211 Maintenance Service Contracts	900	1,388	1,236	-152	-11.0%
50221 Lease/Rent Of Buildings	21,222	7,621	9,825	2,204	28.9%
50280 Janitorial	1,660	6,143	7,180	1,037	16.9%
50285 Landscaping	19,403	17,727	18,551	824	4.6%
50286 Weed and Pest Control	979	1,033	1,040	7	0.7%
50400 Electric Services	14,485	15,432	15,209	-223	-1.4%
50401 Heating Services	1,368	2,842	2,614	-228	-8.0%
50402 Water Service	3,347	3,340	3,655	315	9.4%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50403 Sewer Service	3,636	3,570	4,009	439	12.3%
50404 Refuse Service	1,282	1,332	1,345	13	1.0%
50412 Telecommunications	22,726	23,546	22,565	-981	-4.2%
50430 Mileage	489	1,900	1,500	-400	-21.1%
50431 Education and Training	460	200	400	200	100.0%
50450 Dues And Association Memberships	35	91	91	0	0.0%
50500 Office Supplies	536	200	200	0	0.0%
50501 Food Supplies and Food Service Supplies	89,724	93,524	93,324	-200	-0.2%
50503 Medical and Laboratory Supplies	2,698	3,100	3,300	200	6.5%
50504 Laundry, Housekeeping, and Janitorial Supplies	21	1,250	1,000	-250	-20.0%
50505 Linen Supplies	121	500	450	-50	-10.0%
50514 Other Operating Supplies	2,374	2,200	2,700	500	22.7%
50521 Computer Software	1,026	2,400	0	-2,400	-100.0%
50640 MH/DS Client Assistance	1,000	2,000	2,000	0	0.0%
50649 MH/DS Client Activity	314	1,900	1,250	-650	-34.2%
50831 Machinery and Equipment-Replacement Less Than \$5000	4,082	0	0	0	0.0%
Total Cost Center	1,612,645	1,598,261	1,616,581	18,320	1.1%
26205 Day Support					
50100 Full-Time Salaries and Wages - Regular	1,925,749	1,964,691	1,963,912	-779	-0.0%
50101 Full-Time Salaries and Wages - Overtime	12,819	0	0	0	0.0%
50102 Part-Time Salaries and Wages-Regular	35,897	44,301	24,811	-19,490	-44.0%
50104 Temporary Salaries and Wages - Regular	235,527	275,000	253,044	-21,956	-8.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,542	0	0	0	0.0%
50109 Vacancy Savings	0	-54,041	-54,342	-301	-0.6%
50110 FICA	156,186	174,725	171,495	-3,230	-1.8%
50111 Retirement VRS	250,890	261,102	273,958	12,856	4.9%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112 Hospital/Medical Plans	303,227	353,103	383,576	30,473	8.6%
50113 Group Insurance - Life (VRS)	24,680	25,732	27,101	1,369	5.3%
50209 Other Professional Services	156	1,500	1,500	0	0.0%
50210 Maintenance and Repairs	1,423	1,500	2,000	500	33.3%
50211 Maintenance Service Contracts	0	2,100	2,100	0	0.0%
50240 Printing and Binding	373	1,075	1,050	-25	-2.3%
50250 Advertising	347	1,100	1,400	300	27.3%
50265 Field Trips	174	200	200	0	0.0%
50270 Other Contractual Services	15,358	14,000	15,000	1,000	7.1%
50411 Messenger Services	25	100	100	0	0.0%
50412 Telecommunications	13,287	13,200	13,800	600	4.5%
50430 Mileage	5,276	7,725	6,925	-800	-10.4%
50431 Education and Training	4,864	7,600	8,250	650	8.6%
50450 Dues And Association Memberships	4,020	4,400	4,050	-350	-8.0%
50500 Office Supplies	212	300	300	0	0.0%
50501 Food Supplies and Food Service Supplies	4,764	4,650	5,200	550	11.8%
50503 Medical and Laboratory Supplies	1,007	1,200	1,200	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	1,000	1,000	1,000	0	0.0%
50512 Books and Subscriptions	262	100	0	-100	-100.0%
50513 Educational and Recreational Supplies	2,146	3,600	3,600	0	0.0%
50514 Other Operating Supplies	8,745	13,919	16,050	2,131	15.3%
50649 MH/DS Client Activity	1,404	1,500	1,550	50	3.3%
50913 Payroll Offset for Inter-Departmental Services Rendered	-34,896	-36,200	-35,000	1,200	3.3%
Total Cost Center	2,976,464	3,089,182	3,093,830	4,648	0.2%
26206 MH/DS/SA Quality Assurance					
50100 Full-Time Salaries and Wages - Regular	318,237	325,782	336,541	10,759	3.3%



Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50109 Vacancy Savings	0	-8,961	-9,312	-351	-3.9%
50110 FICA	22,947	24,922	25,745	823	3.3%
50111 Retirement VRS	42,293	43,297	46,947	3,650	8.4%
50112 Hospital/Medical Plans	29,276	35,676	37,800	2,124	6.0%
50113 Group Insurance - Life (VRS)	4,169	4,268	4,644	376	8.8%
50240 Printing and Binding	488	800	750	-50	-6.3%
50270 Other Contractual Services	22,115	0	0	0	0.0%
50412 Telecommunications	1,203	1,200	1,200	0	0.0%
50430 Mileage	719	1,000	1,000	0	0.0%
50431 Education and Training	6,092	5,580	6,700	1,120	20.1%
50501 Food Supplies and Food Service Supplies	601	750	750	0	0.0%
50503 Medical and Laboratory Supplies	500	500	500	0	0.0%
50512 Books and Subscriptions	958	1,100	1,150	50	4.5%
50514 Other Operating Supplies	589	600	600	0	0.0%
50833 Telecommunications Equipment- Replacement Less Than \$5000	400	0	0	0	0.0%
Total Cost Center	450,587	436,514	455,015	18,501	4.2%
<b>26207 ID Eligibility</b>					
50100 Full-Time Salaries and Wages - Regular	286,333	316,045	319,532	3,487	1.1%
50101 Full-Time Salaries and Wages - Overtime	399	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	20,708	10,000	10,000	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	2,698	0	0	0	0.0%
50109 Vacancy Savings	0	-8,693	-8,842	-149	-1.7%
50110 FICA	22,975	24,942	25,209	267	1.1%
50111 Retirement VRS	39,415	42,003	44,574	2,571	6.1%
50112 Hospital/Medical Plans	39,477	44,595	47,250	2,655	6.0%
50113 Group Insurance - Life (VRS)	3,833	4,139	4,410	271	6.5%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50209 Other Professional Services	1,304	1,500	1,500	0	0.0%
50210 Maintenance and Repairs	31,207	0	0	0	0.0%
50240 Printing and Binding	0	200	200	0	0.0%
50412 Telecommunications	3,008	3,000	3,000	0	0.0%
50430 Mileage	54	1,250	1,250	0	0.0%
50431 Education and Training	55	200	200	0	0.0%
50500 Office Supplies	334	450	450	0	0.0%
50503 Medical and Laboratory Supplies	0	0	165	165	100.0%
50514 Other Operating Supplies	0	450	450	0	0.0%
50641 MH/DS Subsidy	5,336	16,000	16,000	0	0.0%
50644 MH/DS OBRA	1,642	30,000	27,198	-2,802	-9.3%
50647 MH/DS Family Support	1,457	2,500	2,500	0	0.0%
50801 Machinery and Equipment-New \$5000 and Over	6,800	0	0	0	0.0%
Total Cost Center	467,035	488,581	495,046	6,465	1.3%
26208 DD Case Management					
50100 Full-Time Salaries and Wages - Regular	106,416	108,938	109,607	669	0.6%
50104 Temporary Salaries and Wages - Regular	14,827	20,000	20,000	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	272	0	0	0	0.0%
50109 Vacancy Savings	0	-2,996	-3,033	-37	-1.2%
50110 FICA	8,735	9,864	9,915	51	0.5%
50111 Retirement VRS	14,142	14,478	15,290	812	5.6%
50112 Hospital/Medical Plans	21,077	17,838	18,900	1,062	6.0%
50113 Group Insurance - Life (VRS)	1,394	1,427	1,513	86	6.0%
50240 Printing and Binding	33	100	100	0	0.0%
50270 Other Contractual Services	130,472	125,973	130,472	4,499	3.6%
50412 Telecommunications	1,203	1,200	1,200	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50430 Mileage	441	550	550	0	0.0%
50431 Education and Training	55	450	450	0	0.0%
50514 Other Operating Supplies	90	0	0	0	0.0%
50640 MH/DS Client Assistance	1,771	2,000	2,000	0	0.0%
50641 MH/DS Subsidy	7,366	2,000	2,000	0	0.0%
Total Cost Center	308,294	301,822	308,964	7,142	2.4%
26301 Executive Director					
50100 Full-Time Salaries and Wages - Regular	188,890	193,368	194,554	1,186	0.6%
50109 Vacancy Savings	0	-5,319	-5,383	-64	-1.2%
50110 FICA	14,205	14,253	14,868	615	4.3%
50111 Retirement VRS	25,103	25,699	27,140	1,441	5.6%
50112 Hospital/Medical Plans	17,313	17,838	18,900	1,062	6.0%
50113 Group Insurance - Life (VRS)	2,474	2,533	2,685	152	6.0%
50203 Management Consulting	-4,500	0	0	0	0.0%
50209 Other Professional Services	4,580	9,200	9,200	0	0.0%
50240 Printing and Binding	70	2,000	2,000	0	0.0%
50412 Telecommunications	1,082	600	600	0	0.0%
50430 Mileage	2,586	2,000	2,500	500	25.0%
50431 Education and Training	7,180	6,000	6,000	0	0.0%
50450 Dues And Association Memberships	25,023	25,600	25,600	0	0.0%
50501 Food Supplies and Food Service Supplies	2,000	2,000	2,000	0	0.0%
50512 Books and Subscriptions	0	200	200	0	0.0%
50514 Other Operating Supplies	508	750	750	0	0.0%
Total Cost Center	286,514	296,722	301,614	4,892	1.6%
26302 Finance and Administration Director					
50100 Full-Time Salaries and Wages - Regular	108,457	111,030	111,711	681	0.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50109 Vacancy Savings	0	-3,054	-3,091	-37	-1.2%
50110 FICA	8,106	8,494	8,546	52	0.6%
50111 Retirement VRS	14,414	14,756	15,584	828	5.6%
50112 Hospital/Medical Plans	8,507	8,919	9,450	531	6.0%
50113 Group Insurance - Life (VRS)	1,421	1,454	1,542	88	6.1%
50203 Management Consulting	250	1,000	1,000	0	0.0%
50412 Telecommunications	602	600	600	0	0.0%
50430 Mileage	624	400	400	0	0.0%
50431 Education and Training	0	900	900	0	0.0%
50500 Office Supplies	0	400	400	0	0.0%
50501 Food Supplies and Food Service Supplies	411	600	600	0	0.0%
50514 Other Operating Supplies	187	400	400	0	0.0%
Total Cost Center	142,979	145,899	148,042	2,143	1.5%
<b>26303 Program Support</b>					
50100 Full-Time Salaries and Wages - Regular	1,053,258	1,101,990	1,112,557	10,567	1.0%
50101 Full-Time Salaries and Wages - Overtime	138	1,500	1,500	0	0.0%
50102 Part-Time Salaries and Wages-Regular	41,864	47,464	47,755	291	0.6%
50104 Temporary Salaries and Wages - Regular	20,002	8,700	8,700	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	3,082	0	0	0	0.0%
50109 Vacancy Savings	0	-30,312	-30,785	-473	-1.6%
50110 FICA	80,333	88,714	89,544	830	0.9%
50111 Retirement VRS	139,932	146,456	155,198	8,742	6.0%
50112 Hospital/Medical Plans	173,897	231,894	245,700	13,806	6.0%
50113 Group Insurance - Life (VRS)	13,758	14,433	15,357	924	6.4%
50209 Other Professional Services	738	1,487	5,450	3,963	266.5%
50210 Maintenance and Repairs	154,783	65,073	63,504	-1,569	-2.4%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50211 Maintenance Service Contracts	18,226	20,182	19,619	-563	-2.8%
50220 Lease/Rent Of Equipment	35,050	35,697	35,697	0	0.0%
50221 Lease/Rent Of Buildings	1,091,631	772,024	688,005	-84,019	-10.9%
50230 Temporary Help Service Fees	9,000	0	0	0	0.0%
50240 Printing and Binding	0	299	299	0	0.0%
50270 Other Contractual Services	535,668	570,700	542,357	-28,343	-5.0%
50280 Janitorial	77,781	70,052	71,932	1,880	2.7%
50285 Landscaping	29,625	29,220	30,469	1,249	4.3%
50286 Weed and Pest Control	5,900	5,946	5,944	-2	-0.0%
50310 Automotive/Motor Pool	258,363	295,158	270,618	-24,540	-8.3%
50400 Electric Services	105,025	137,297	192,499	55,202	40.2%
50401 Heating Services	8,436	11,727	40,897	29,170	248.7%
50402 Water Service	2,801	5,078	10,582	5,504	108.4%
50403 Sewer Service	3,108	5,609	8,219	2,610	46.5%
50404 Refuse Service	3,138	3,251	4,751	1,500	46.1%
50410 Postal Services	15,204	14,043	19,161	5,118	36.4%
50411 Messenger Services	0	100	200	100	100.0%
50412 Telecommunications	242,392	133,472	131,283	-2,189	-1.6%
50430 Mileage	4,156	4,650	4,275	-375	-8.1%
50431 Education and Training	0	295	295	0	0.0%
50500 Office Supplies	15,543	11,053	15,953	4,900	44.3%
50501 Food Supplies and Food Service Supplies	1,302	1,450	1,450	0	0.0%
50503 Medical and Laboratory Supplies	593	600	600	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	15,335	15,835	15,385	-450	-2.8%
50514 Other Operating Supplies	8,345	7,358	8,058	700	9.5%
50811 Machinery and Equipment-New Less Than \$5000	3,645	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50812 Furniture and Fixtures-New Less Than \$5000	1,982	0	0	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$5000	4,477	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$5000	14,314	0	0	0	0.0%
Total Cost Center	4,192,825	3,828,495	3,833,028	4,533	0.1%
<b>26304 Client Billing Services</b>					
50100 Full-Time Salaries and Wages - Regular	391,779	444,827	448,445	3,618	0.8%
50108 Hybrid Disability Prgm (Prev Wage Adj)	639	0	0	0	0.0%
50109 Vacancy Savings	0	-12,236	-12,409	-173	-1.4%
50110 FICA	26,870	34,029	34,306	277	0.8%
50111 Retirement VRS	51,851	59,118	62,556	3,438	5.8%
50112 Hospital/Medical Plans	90,075	89,190	94,500	5,310	6.0%
50113 Group Insurance - Life (VRS)	5,111	5,826	6,189	363	6.2%
50240 Printing and Binding	1,913	2,200	2,200	0	0.0%
50270 Other Contractual Services	33,058	32,259	32,259	0	0.0%
50410 Postal Services	13,672	12,665	13,672	1,007	8.0%
50430 Mileage	21	500	500	0	0.0%
50431 Education and Training	1,282	2,000	2,000	0	0.0%
50450 Dues And Association Memberships	150	150	150	0	0.0%
50500 Office Supplies	438	600	600	0	0.0%
50512 Books and Subscriptions	0	470	470	0	0.0%
50514 Other Operating Supplies	254	475	475	0	0.0%
Total Cost Center	617,113	672,073	685,913	13,840	2.1%
<b>26305 Information Services</b>					
50100 Full-Time Salaries and Wages - Regular	546,667	568,557	579,500	10,943	1.9%
50101 Full-Time Salaries and Wages - Overtime	14,703	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50104 Temporary Salaries and Wages - Regular	83,774	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	728	0	0	0	0.0%
50109 Vacancy Savings	0	-15,639	-16,035	-396	-2.5%
50110 FICA	47,267	43,495	44,332	837	1.9%
50111 Retirement VRS	69,063	75,563	80,840	5,277	7.0%
50112 Hospital/Medical Plans	66,010	71,352	75,600	4,248	6.0%
50113 Group Insurance - Life (VRS)	6,807	7,450	7,996	546	7.3%
50203 Management Consulting	0	3,000	3,000	0	0.0%
50209 Other Professional Services	12,000	12,000	12,000	0	0.0%
50211 Maintenance Service Contracts	540	96,000	146,000	50,000	52.1%
50230 Temporary Help Service Fees	7,696	0	0	0	0.0%
50240 Printing and Binding	30	0	0	0	0.0%
50412 Telecommunications	1,125	22,854	22,854	0	0.0%
50430 Mileage	56	400	400	0	0.0%
50431 Education and Training	0	1,000	1,000	0	0.0%
50501 Food Supplies and Food Service Supplies	0	75	75	0	0.0%
50512 Books and Subscriptions	0	360	0	-360	-100.0%
50514 Other Operating Supplies	409	450	450	0	0.0%
50521 Computer Software	45,853	69,322	69,322	0	0.0%
50813 Telecommunications Equipment-New Less Than \$5000	100	0	0	0	0.0%
50913 Payroll Offset for Inter-Departmental Services Rendered	-83,074	0	0	0	0.0%
Total Cost Center	819,754	956,239	1,027,334	71,095	7.4%
26306 Human Resources/Payroll					
50100 Full-Time Salaries and Wages - Regular	103,725	106,183	106,835	652	0.6%
50101 Full-Time Salaries and Wages - Overtime	0	38,356	38,356	0	0.0%
50104 Temporary Salaries and Wages - Regular	72,938	48,712	48,712	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50105 Temporary Salaries and Wages - Overtime	36	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	247	56,243	56,243	0	0.0%
50109 Vacancy Savings	0	-2,921	-2,956	-35	-1.2%
50110 FICA	19,296	14,784	14,834	50	0.3%
50111 Retirement VRS	13,785	14,112	14,903	791	5.6%
50112 Hospital/Medical Plans	15,149	17,838	18,900	1,062	6.0%
50113 Group Insurance - Life (VRS)	1,359	1,391	1,474	83	6.0%
50114 Unemployment Insurance	973	0	0	0	0.0%
50200 Medical Services	293	400	400	0	0.0%
50209 Other Professional Services	1,457	2,500	2,500	0	0.0%
50240 Printing and Binding	1,686	1,000	1,000	0	0.0%
50250 Advertising	947	1,500	1,500	0	0.0%
50270 Other Contractual Services	27,845	14,050	14,050	0	0.0%
50430 Mileage	78	300	300	0	0.0%
50431 Education and Training	4,747	3,000	3,000	0	0.0%
50500 Office Supplies	52,927	45,000	45,000	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	684	1,000	1,000	0	0.0%
50913 Payroll Offset for Inter-Departmental Services Rendered	-8,390	0	0	0	0.0%
Total Cost Center	309,782	363,448	366,051	2,603	0.7%
26307 Financial Mangement					
50100 Full-Time Salaries and Wages - Regular	241,692	297,597	304,236	6,639	2.2%
50104 Temporary Salaries and Wages - Regular	9,437	0	0	0	0.0%
50109 Vacancy Savings	0	-8,186	-8,418	-232	-2.8%
50110 FICA	17,715	22,766	23,274	508	2.2%
50111 Retirement VRS	32,156	39,551	42,441	2,890	7.3%
50112 Hospital/Medical Plans	34,635	48,252	51,124	2,872	6.0%



Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50113 Group Insurance - Life (VRS)	3,163	3,897	4,200	303	7.8%
50240 Printing and Binding	470	485	515	30	6.2%
50270 Other Contractual Services	0	700,000	700,000	0	0.0%
50430 Mileage	1,329	950	1,330	380	40.0%
50431 Education and Training	811	450	800	350	77.8%
50450 Dues And Association Memberships	105	105	105	0	0.0%
50459 Other Charges Miscellaneous	500	0	0	0	0.0%
50500 Office Supplies	118	250	250	0	0.0%
50521 Computer Software	87,858	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$5000	17,956	0	0	0	0.0%
50825 Computer Equipment-Replacement \$5000 and Over	61,800	0	0	0	0.0%
50835 Computer Equipment-Replacement Less Than \$5000	332,619	0	0	0	0.0%
Total Cost Center	842,364	1,106,117	1,119,857	13,740	1.2%