

# PUBLIC WORKS

## DESCRIPTION

The Henrico County Department of Public Works maintains the third largest road network in the State after the State of Virginia and the City of Virginia Beach. The Department is responsible for the construction and maintenance of all secondary roads in the County, storm water drainage, administration of Public Transit services, and enforcement of erosion and sedimentation laws and ordinances. The Department is organized into the following divisions: Administration, Design, Maintenance, Construction, Transportation Development, Traffic Engineering, Environmental Control, and Standing Water Initiative.

The majority of departmental services are funded by an allocation of gasoline tax revenues from the State of Virginia and license fee revenue collected in the County’s General Fund. In addition, the General Fund provides funding for certain Board of Supervisors’ directives including the Environmental Control Program, Vacuum Leaf services, the JOBS transit service, the Standing Water Initiative, and supplemental funding for the Mass Transit Division.

## OBJECTIVES

- To develop and maintain a safe and efficient road system.
- To develop and maintain an efficient and economical storm drainage system.
- To ensure that the construction of road and drainage facilities is accomplished in accordance with appropriate standards and in an environmentally correct manner.
- To review and provide for the most cost-effective system of Public Transit for the residents of the County.
- To provide prompt responses to citizen inquiries or requests for service.
- To enforce Chesapeake Bay Act regulations along with current erosion and sedimentation control ordinances and policies.

## FISCAL YEAR 2020 SUMMARY

### Annual Fiscal Plan

Description	FY18 Actual	FY19 Original	FY20 Proposed	Change 19 to 20
Personnel	\$ 17,007,854	\$ 17,478,305	\$ 18,497,489	5.8%
Operation	31,925,810	33,407,244	32,964,950	(1.3%)
Capital	1,603,074	1,815,610	3,146,000	73.3%
Total	<u>\$ 50,536,738</u>	<u>\$ 52,701,159</u>	<u>\$ 54,608,439</u>	<u>3.6%</u>
Personnel Complement	262	263	267 *	0

\* Two Construction Division Inspectors and a Construction Specialist to help manage Capital projects and a Traffic Division Signal Service worker for preventative maintenance, utility and traffic detector work.

## PERFORMANCE MEASURES

	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>Change 19 to 20</u>
<b>Workload Measures</b>				
Lane Miles of Road Maintained	3,524	3,526	3,536	10
Traffic Signals Maintained	155	156	157	1
Development Plans Reviewed	2,315	2,350	2,375	25

## BUDGET HIGHLIGHTS

The Department's budget for FY2019-20 is \$54,608,439, representing an increase of \$1,907,280 or 3.6 percent from the FY2018-19 approved budget. Within this budget, which combines both Gas Tax and General Fund supported programs, the personnel component is budgeted to increase by a net difference of \$1,019,184 or 5.8 percent. The increase in the personnel component is due to revised salaries, the addition of four positions, as well as rising health care costs.

The operating component is forecasted to decrease by \$442,294 or 1.3 percent. This decrease is primarily attributable to the reduction of \$985,102 to the contractual services offset by increases of \$465,000 for purchases from other governments, \$39,435 for the automotive motor pool and \$21,600 for road materials.

Capital outlay expenditures are projected to increase by \$1,330,390 or 73.3 percent compared to the FY2018-19 approved budget. This increase is due to several planned large equipment purchases.

The FY2019-20 budget includes funding of \$43,843,435 from the State's Gas Tax maintenance allocation, \$10,358,804 from the County's General Fund subsidy, and \$406,200 from miscellaneous departmental revenue. The total projected Gas Tax for FY2019-20 is based on the allocation for operations and maintenance and does not include a construction allocation. If gas tax were allocated for construction, it would be included in the capital budget section of this document. There has not been a construction allocation funded by gas tax since FY2008-09.

The State's Gas Tax maintenance allocation is used for approximately 80 percent of the operating budget. In other words, the gas tax allocation will support all Department of Public Works' divisions except the Standing Water Initiative and Environmental Inspection. This revenue source is restricted to roadway maintenance activities.

The functions supported by the General Fund subsidy total \$10,358,804. The General Fund supports 100 percent of expenses related to the Standing Water Initiative and Environmental Inspection divisions which combined total \$2,149,317. The Standing Water Initiative is budgeted at \$423,966 and the Environmental Inspection Division is budgeted at \$1,725,351 for the FY2019-20 budget.

General Fund support is also provided for Mass Transit services, feasibility studies for the new road construction funding application process tied to VDOT smart scale, and Leaf Collection services. Specifically, General Fund support of \$7,642,800 in FY2019-20 will subsidize the GRTC and JOBS services costs in the Mass Transit budget. The General Fund support for Mass Transit increased by \$465,000 or 6.5 percent when compared to last fiscal year, for a 3.0 percent increase in GRTC operating costs, and for full-year support of the mid-September 2018 service enhancements to three routes: Seven Pines (Route 7), Laburnum Connector (Route 91), and Pemberton (Route 19).

*Public Works*

General fund support will also be provided for feasibility studies in the amount of \$200,000. This funding will assist with the VDOT smart scale application process which determines eligibility for additional funding for transportation projects.

The Leaf Collection services budget totals \$488,700. Within this total budget, the General Fund will support \$301,500, Leaf Collection Fees will total \$185,000, and the remaining \$2,200 will be provided by miscellaneous revenues. It is important to note that this budget includes free leaf vacuum service for all County residents that currently participate in the Real Estate Tax Advantage Program (REAP).

Litter is an increasing problem throughout the County and conflicts with basic priorities for enhancing the quality of life and economic opportunities for all citizens. A position has been added within Road Maintenance to manage available litter control resources.

The following table depicts the General Fund support for the Department of Public Works:

<b>General Fund Support</b>	<b>FY2019-20</b>
Environmental Inspection	\$1,725,351
Standing Water Initiative	\$423,966
Leaf Collection services	\$301,500
Feasibility Studies	\$200,000
Litter Control	\$65,187
GRTC and JOBS services	\$7,642,800
<b>Total</b>	<b>\$10,358,804</b>

The third and final source of funding is generated from miscellaneous fees, which total \$406,200. These charges/fees are used as enhancements to the Gas Tax revenue for all divisions with the exception of the Standing Water Initiative and Environmental Inspection divisions.

What follows is a discussion of each of the divisions within Public Works.

---

**ROADWAY MAINTENANCE AND ADMINISTRATION**

The total approved budget for the divisions that fall within this group is \$52,459,122. Except for Mass Transit, the Roadway Maintenance and Administration divisions represent the core services to maintain the existing roadway system provided by Public Works and therefore utilize \$43,843,435 of State Gas Tax maintenance allocation in providing these services. The remainder of funding is provided by other revenue in the General Fund, including a \$7,642,800 subsidy to support Mass Transit Services. The personnel component is forecasted to increase by a net difference of \$973,997 or 6.2 percent which reflects salary investments and increasing health care costs. The operating component reflects a net decrease of \$442,504 or 1.3 percent compared to the prior fiscal year.

## *Public Works*

The capital outlay component increased by \$1,330,600 compared to the prior fiscal year. There are several noteworthy capital purchases forecasted within the \$3,144,600 capital component. The capital outlay items include: three additional and two replacement Grandall Excavators, four replacement single axle dump trucks, an additional dump trailer, an air compressor, a spare traffic detection system, a crash cushion truck, a walk behind concrete saw, and a traffic signal conflict monitor tester.

---

### STANDING WATER INITIATIVE DIVISION

The Standing Water Initiative Division is a program funded solely through the General Fund at a total cost of \$423,966. The personnel component is 79.8 percent or \$338,266 of the budget. The operating component remains flat compared to the prior fiscal year.

---

### ENVIRONMENTAL INSPECTION DIVISION

The Environmental Inspection Division is funded solely through the General Fund at a total cost of \$1,725,351. The Division's budget is forecast to increase by \$56,168 or 3.4 percent from the FY2018-19 approved budget. This budgetary increase is entirely due to an increase in the personnel component and reflects rising personnel and health care costs in FY2019-20. The operating and capital components remain flat compared to the prior fiscal year.

## DEPARTMENTAL HIGHLIGHTS

In 2018, the Department of Public Works accepted over 4 miles of new roads into the County road network. In addition, the Department completed over 10,000 inspections of active construction projects. Public Works also secured over \$19.6 million in grant funding for roadway and pedestrian capital projects in FY2018-19.

---

### SUPPORTING ECONOMIC DEVELOPMENT

Public Works continued facilitating economic development in the County by improving access to the road system. The Department constructed an extension of the westbound Nuckols Road ramp onto I-295 to facilitate traffic flow in the Innsbrook area and is designing an extension of the off-ramp on the eastbound side. In addition, the Department secured a \$650,000 Economic Development Access Program grant from VDOT to extend Engineered Wood Way to accommodate future development.

---

### COMMUNITY OUTREACH

Public Works conducted eleven citizen information meetings and public hearings for new roadway, sidewalk, and stream restoration projects. The Department also partnered with GRTC to hold two stakeholder meetings and three public meetings across the County to present proposed changes to GRTC transit service and receive input as part of GRTC's Transit Development Plan.

## *Public Works*

---

### ROAD PROJECTS

Public Works has 66 road and drainage projects underway. Updates on several major projects include:

#### Dabbs House Road

A 0.8-mile section of Dabbs House Road between Nine Mile Road and East Richmond Road will be widened with curb-and-gutter, drainage improvements, a sidewalk, and a right-turn lane. All necessary right-of-way has been acquired and construction of the relocated utility lines has begun.

#### N. Gayton Road Interchange at I-64

The Department of Public Works is working with the Virginia Department of Transportation to complete an engineering study supporting a new interchange at N. Gayton Road and I-64 in Short Pump. Upon approval by the Federal Highway Administration, the County will work to fund and design the interchange.

#### Richmond-Henrico Turnpike

The County leveraged \$14.0 million in bond funds to receive \$11.7 million in Virginia Department of Transportation SMART SCALE funding for the Richmond-Henrico Turnpike Improvement Project. This project will widen and improve the existing 1.9-mile section of roadway between Laburnum Avenue and the at-grade railroad crossing located approximately 0.7 mile north of Azalea Avenue. The road will be reconstructed as a four-lane divided roadway with turn lanes, curb-and-gutter, drainage improvements, a 10-foot multi-use trail, and sidewalk. The contract for engineering design has been awarded.

#### Three Chopt Road

A project to improve a 2.1-mile section of Three Chopt Road between Gaskins Road and Barrington Hills Drive has advanced to the right-of-way acquisition phase. This project will widen the roadway to a four-lane divided section with curb-and-gutter, drainage improvements, and sidewalks. This project is scheduled to be advertised for construction in late 2019.

#### Woodman Road Extension

Design is underway for the extension of Woodman Road between Greenwood and Brook Road. A 2-lane roadway will be constructed with a 12 foot paved multi-use trail connecting to the River Mill Development. The project includes a 2-lane roundabout at the intersection of Greenwood and Woodman Road. Construction is anticipated to begin in early 2019.

---

### PEDESTRIAN AND COMMUTER IMPROVEMENTS

The Department of Public Works is continuing an initiative to improve bicycle and pedestrian accommodations across the County. In addition to the \$2.5 million allocation included in the Capital Improvement Program annually, the Department received \$15.3 million in grant funding in 2017 for 10 bicycle and pedestrian related projects. In total, the Department has 28 programmed projects scheduled to be completed or under construction over the next three years that will add over 20 miles of sidewalks and paved multi-use trails.

## *Public Works*

---

### BRIDGE PROJECTS

The Department of Public Works has four additional bridge repair or replacement projects under design. Repairs to the Greenwood Road bridge over the CSX railroad tracks is under construction and repairs to the Parham Road bridge over the CSX railroad tracks is anticipated to be advertised for construction in 2019.

---

### STORM CLEANUP

Calendar year 2018 was the second wettest year on record in Henrico. The Department received over 3,000 drainage related work orders and cleaned-out numerous ditches and culverts because of the significant rainfall. Also, a late developing early December snow event dropped almost 12 inches of snow in the County. The Department worked diligently to clear the roads and the cost of this one storm was over \$1.0 million.

---

### MUNICIPAL SEPARATE STORM SEWER SYSTEM PERMIT (MS4)

Work is ongoing to comply with the state permit, which requires watershed restoration and pollution reductions over a 15-year time horizon. The Department has already achieved 16 percent of the total required reductions to date, with 40 percent required by the year 2025. The Department must achieve 100 percent of the pollution reductions by the year 2030.

Two stream restoration projects, the Virginia Home for Boys and Girls and Quarter Mill Apartments are scheduled for construction in 2019. Three more stream restoration projects are being designed; the Bretton Woods subdivision, the Old Nine Mile Road Landfill, and the Water Reclamation Facility. These three projects are scheduled to be complete by the end of 2021. Completion of all five projects will take the County past its 40 percent removal requirement before 2025 for phosphorus and nitrogen. Public Works is partnering with Public Utilities' Water Reclamation Facility to obtain sediment credits to achieve the 40 percent sediment reduction goal in case the Department is not able to complete enough additional stream restoration projects by 2025.

---

### MOSQUITO CONTROL

Public Works monitors for the presence of mosquito borne diseases. This past year, monitoring included responding to 550 residential calls as well as monitoring 95 sites throughout the County on a regular basis. The Department collected 75,000 mosquitos, which included 28 different species. This collection yielded 102 positive test results for West Nile virus from 40 of the monitored sites. This is the highest and most prolonged positive mosquito collection since the programs' inception and potentially indicates an increased virus amplification within the mosquito population. The Department also performed 1,243 individual mosquito larvicide applications on County-maintained property.

County-wide collaboration continued with the Henrico Arboviral Working Group, which shifted focus to all potential mosquito borne diseases for the area. The group conducted 11 events reaching approximately 400 individuals, along with three media-initiated interviews coordinated through the Department of Public Relations and Media Services.



**Department Operating Budget  
Henrico County, Virginia  
FY2019-20  
PUBLIC WORKS**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100 Full-Time Salaries and Wages - Regular	11,244,029	12,444,466	13,077,659	633,193	5.1%
50101 Full-Time Salaries and Wages - Overtime	1,168,678	259,000	259,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	237,155	118,768	118,768	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	21,308	18,350	22,238	3,888	21.2%
50109 Vacancy Savings	0	-297,217	-306,767	-9,550	-3.2%
50110 FICA	926,382	979,064	1,027,234	48,170	4.9%
50111 Retirement VRS	1,458,868	1,653,872	1,737,748	83,876	5.1%
50112 Hospital/Medical Plans	1,795,262	2,138,979	2,390,292	251,313	11.7%
50113 Group Insurance - Life (VRS)	146,510	163,023	171,317	8,294	5.1%
50114 Unemployment Insurance	9,662	0	0	0	0.0%
50200 Medical Services	0	1,300	1,300	0	0.0%
50204 Engineering/Architectural Services	2,493	3,900	3,900	0	0.0%
50209 Other Professional Services	750	2,700	2,700	0	0.0%
50210 Maintenance and Repairs	22,467	72,102	72,102	0	0.0%
50211 Maintenance Service Contracts	2,223	18,130	18,130	0	0.0%
50212 Vehicle Repair	1,344,527	880,000	880,000	0	0.0%
50213 Maintenance Service Contracts- Computers	0	7,900	7,900	0	0.0%
50220 Lease/Rent Of Equipment	261,850	188,350	188,350	0	0.0%
50230 Temporary Help Service Fees	108,030	352,000	352,000	0	0.0%
50240 Printing and Binding	952	17,148	15,348	-1,800	-10.5%
50270 Other Contractual Services	6,542,384	9,216,834	8,231,732	-985,102	-10.7%
50280 Janitorial	50,622	40,500	40,500	0	0.0%
50286 Weed and Pest Control	2,624	11,900	11,900	0	0.0%
50290 Purchase of Services from Other Governments	5,987,171	8,027,800	8,492,800	465,000	5.8%
50310 Automotive/Motor Pool	593,122	751,479	790,914	39,435	5.2%
50320 Technology Replacement	0	3,456	0	-3,456	-100.0%

<b>Account Description</b>		<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50400	Electric Services	223,735	320,068	318,276	-1,792	-0.6%
50401	Heating Services	54,950	92,531	91,531	-1,000	-1.1%
50402	Water Service	5,323	12,210	11,610	-600	-4.9%
50403	Sewer Service	5,694	12,570	11,770	-800	-6.4%
50404	Refuse Service	36,597	14,448	14,448	0	0.0%
50410	Postal Services	8,224	9,365	9,265	-100	-1.1%
50411	Messenger Services	0	250	250	0	0.0%
50412	Telecommunications	221,103	198,092	212,423	14,331	7.2%
50430	Mileage	21	550	550	0	0.0%
50431	Education and Training	42,928	42,970	52,331	9,361	21.8%
50450	Dues And Association Memberships	18,526	18,505	20,917	2,412	13.0%
50453	Freight Charges	5,136	7,150	7,240	90	1.3%
50455	Tuition	5,372	0	0	0	0.0%
50460	Environmental Expenses	8,800	9,050	9,050	0	0.0%
50500	Office Supplies	114,239	106,720	106,720	0	0.0%
50501	Food Supplies and Food Service Supplies	4,700	15,000	15,000	0	0.0%
50502	Agricultural Supplies	13,266	21,700	21,700	0	0.0%
50503	Medical and Laboratory Supplies	2,511	2,750	2,750	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	108,042	40,100	40,100	0	0.0%
50506	Repair and Maintenance Supplies	104,994	111,802	112,402	600	0.5%
50507	Gasoline	0	7,000	7,000	0	0.0%
50508	Diesel Fuel	322,439	515,961	515,961	0	0.0%
50509	Vehicle and Powered Equipment Supplies	260,608	286,750	286,750	0	0.0%
50510	Police And Fire Supplies/ITEMS	0	200	200	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	104,360	85,916	83,893	-2,023	-2.4%
50512	Books and Subscriptions	1,580	4,435	4,235	-200	-4.5%
50514	Other Operating Supplies	39,077	37,629	38,429	800	2.1%
50515	Road Materials	14,809,573	11,690,728	11,712,328	21,600	0.2%
50516	Chemicals	411,337	65,295	65,295	0	0.0%

<b>Account Description</b>		<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50517	Small Tools	38,964	49,900	50,900	1,000	2.0%
50519	Textbooks	0	500	750	250	50.0%
50521	Computer Software	34,496	31,600	31,300	-300	-0.9%
50801	Machinery and Equipment-New \$5000 and Over	209,178	60,000	1,335,500	1,275,500	2,125.8%
50804	Motor Vehicles and Equipment-New \$5000 and Over	16,320	276,000	403,000	127,000	46.0%
50812	Furniture and Fixtures-New Less Than \$5000	693	960	7,250	6,290	655.2%
50813	Telecommunications Equipment-New Less Than \$5000	31	1,150	1,750	600	52.2%
50815	Computer Equipment-New Less Than \$5000	22,147	2,000	7,000	5,000	250.0%
50821	Machinery and Equipment-Replacement \$5000 and Over	1,300,723	24,000	891,000	867,000	3,612.5%
50824	Motor Vehicles and Equipment-Replacement \$5000 and Over	0	1,440,000	500,000	-940,000	-65.3%
50831	Machinery and Equipment-Replacement Less Than \$5000	40,443	11,000	0	-11,000	-100.0%
50832	Furniture and Fixtures-Replacement Less Than \$5000	13,138	0	0	0	0.0%
50833	Telecommunications Equipment-Replacement Less Than \$5000	401	500	500	0	0.0%
<b>Total Department</b>		<b>50,536,738</b>	<b>52,701,159</b>	<b>54,608,439</b>	<b>1,907,280</b>	<b>3.6%</b>



**Operating Line Item Budget By Cost Center**  
**Henrico County, Virginia**  
**FY2019-20**  
**PUBLIC WORKS**

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
<b>28001 Administration</b>					
50100 Full-Time Salaries and Wages - Regular	948,403	969,275	1,103,618	134,343	13.9%
50101 Full-Time Salaries and Wages - Overtime	10,745	5,000	5,000	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	174	174	360	186	106.9%
50109 Vacancy Savings	0	-23,150	-25,571	-2,421	-10.5%
50110 FICA	70,671	72,694	82,704	10,010	13.8%
50111 Retirement VRS	121,137	128,817	146,670	17,853	13.9%
50112 Hospital/Medical Plans	96,394	113,862	133,785	19,923	17.5%
50113 Group Insurance - Life (VRS)	12,197	12,697	14,457	1,760	13.9%
50210 Maintenance and Repairs	946	1,000	1,000	0	0.0%
50211 Maintenance Service Contracts	0	600	600	0	0.0%
50213 Maintenance Service Contracts- Computers	0	5,000	5,000	0	0.0%
50220 Lease/Rent Of Equipment	5,898	0	0	0	0.0%
50230 Temporary Help Service Fees	7,721	2,000	2,000	0	0.0%
50240 Printing and Binding	237	4,000	4,000	0	0.0%
50270 Other Contractual Services	2,045	1,000	1,000	0	0.0%
50310 Automotive/Motor Pool	8,908	11,550	11,550	0	0.0%
50410 Postal Services	6,556	5,560	5,560	0	0.0%
50411 Messenger Services	0	100	100	0	0.0%
50412 Telecommunications	13,283	5,624	5,624	0	0.0%
50430 Mileage	21	100	100	0	0.0%
50431 Education and Training	6,917	5,000	8,456	3,456	69.1%
50450 Dues And Association Memberships	1,240	2,225	2,225	0	0.0%

<b>Cost Center</b>	<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50453 Freight Charges	29	300	300	0	0.0%
50455 Tuition	4,775	0	0	0	0.0%
50500 Office Supplies	19,302	12,000	12,000	0	0.0%
50501 Food Supplies and Food Service Supplies	649	1,000	1,000	0	0.0%
50512 Books and Subscriptions	0	500	500	0	0.0%
50514 Other Operating Supplies	177	3,584	3,584	0	0.0%
50521 Computer Software	21,362	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$5000	5,240	0	0	0	0.0%
50833 Telecommunications Equipment-Replacement Less Than \$5000	151	0	0	0	0.0%
<b>Total Cost Center</b>	<b>1,365,178</b>	<b>1,340,512</b>	<b>1,525,622</b>	<b>185,110</b>	<b>13.8%</b>
<b>28002 Road Maintenance</b>					
50100 Full-Time Salaries and Wages - Regular	4,856,848	5,514,119	5,780,043	265,924	4.8%
50101 Full-Time Salaries and Wages - Overtime	991,051	109,000	109,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	59,253	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	14,881	7,848	10,401	2,553	32.5%
50109 Vacancy Savings	0	-131,696	-137,171	-5,475	-4.2%
50110 FICA	430,706	430,169	450,512	20,343	4.7%
50111 Retirement VRS	635,695	732,827	768,167	35,340	4.8%
50112 Hospital/Medical Plans	937,048	1,138,620	1,248,660	110,040	9.7%
50113 Group Insurance - Life (VRS)	63,728	72,235	75,718	3,483	4.8%
50114 Unemployment Insurance	7,030	0	0	0	0.0%
50210 Maintenance and Repairs	-1,555	17,502	17,502	0	0.0%
50211 Maintenance Service Contracts	978	8,530	8,530	0	0.0%
50212 Vehicle Repair	1,316,260	850,000	850,000	0	0.0%
50220 Lease/Rent Of Equipment	57,269	59,850	59,850	0	0.0%
50230 Temporary Help Service Fees	80,383	300,000	300,000	0	0.0%

<b>Cost Center</b>	<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50270 Other Contractual Services	5,599,274	7,814,776	6,828,834	-985,942	-12.6%
50280 Janitorial	46,165	36,000	36,000	0	0.0%
50286 Weed and Pest Control	2,624	11,450	11,450	0	0.0%
50310 Automotive/Motor Pool	246,295	300,659	300,659	0	0.0%
50400 Electric Services	93,098	100,078	100,078	0	0.0%
50401 Heating Services	34,005	60,089	60,089	0	0.0%
50402 Water Service	3,715	6,000	6,000	0	0.0%
50403 Sewer Service	3,994	6,000	6,000	0	0.0%
50404 Refuse Service	30,569	7,348	7,348	0	0.0%
50412 Telecommunications	46,034	21,844	21,844	0	0.0%
50430 Mileage	0	100	100	0	0.0%
50450 Dues And Association Memberships	700	740	740	0	0.0%
50453 Freight Charges	1,993	2,000	2,000	0	0.0%
50500 Office Supplies	11,594	12,000	12,000	0	0.0%
50501 Food Supplies and Food Service Supplies	4,051	11,000	11,000	0	0.0%
50502 Agricultural Supplies	11,920	20,000	20,000	0	0.0%
50503 Medical and Laboratory Supplies	1,999	2,000	2,000	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	108,042	35,600	35,600	0	0.0%
50506 Repair and Maintenance Supplies	90,911	91,552	91,552	0	0.0%
50507 Gasoline	0	1,000	1,000	0	0.0%
50508 Diesel Fuel	303,897	475,196	475,196	0	0.0%
50509 Vehicle and Powered Equipment Supplies	255,318	280,000	280,000	0	0.0%
50510 Police And Fire Supplies/ITEMS	0	200	200	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	90,610	60,000	60,000	0	0.0%
50512 Books and Subscriptions	53	200	200	0	0.0%
50514 Other Operating Supplies	2,497	3,943	3,943	0	0.0%

<b>Cost Center</b>	<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50515 Road Materials	14,234,443	11,111,328	11,111,328	0	0.0%
50516 Chemicals	410,309	52,500	52,500	0	0.0%
50517 Small Tools	27,728	35,000	35,000	0	0.0%
50521 Computer Software	0	3,000	3,000	0	0.0%
50801 Machinery and Equipment-New \$5000 and Over	209,178	0	1,290,000	1,290,000	100.0%
50813 Telecommunications Equipment-New Less Than \$5000	0	0	600	600	100.0%
50815 Computer Equipment-New Less Than \$5000	3,589	0	0	0	0.0%
50821 Machinery and Equipment-Replacement \$5000 and Over	1,300,723	0	860,000	860,000	100.0%
50824 Motor Vehicles and Equipment-Replacement \$5000 and Over	0	1,440,000	500,000	-940,000	-65.3%
50832 Furniture and Fixtures-Replacement Less Than \$5000	1,209	0	0	0	0.0%
50833 Telecommunications Equipment-Replacement Less Than \$5000	100	0	0	0	0.0%
<b>Total Cost Center</b>	<b>32,626,212</b>	<b>31,110,607</b>	<b>31,767,473</b>	<b>656,866</b>	<b>2.1%</b>
<b>28003 Traffic Engineering</b>					
50100 Full-Time Salaries and Wages - Regular	1,434,773	1,519,928	1,615,382	95,454	6.3%
50101 Full-Time Salaries and Wages - Overtime	62,235	65,000	65,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	9,136	18,180	18,180	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,456	4,642	2,357	-2,285	-49.2%
50109 Vacancy Savings	0	-36,301	-37,919	-1,618	-4.5%
50110 FICA	109,928	122,638	129,940	7,302	6.0%
50111 Retirement VRS	186,043	201,998	214,684	12,686	6.3%
50112 Hospital/Medical Plans	239,339	292,788	330,003	37,215	12.7%
50113 Group Insurance - Life (VRS)	18,635	19,911	21,161	1,250	6.3%
50210 Maintenance and Repairs	10,834	41,000	41,000	0	0.0%
50211 Maintenance Service Contracts	937	5,000	5,000	0	0.0%
50212 Vehicle Repair	28,214	30,000	30,000	0	0.0%

<b>Cost Center</b>	<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50213 Maintenance Service Contracts- Computers	0	2,900	2,900	0	0.0%
50220 Lease/Rent Of Equipment	25,960	30,000	30,000	0	0.0%
50230 Temporary Help Service Fees	19,926	50,000	50,000	0	0.0%
50240 Printing and Binding	54	500	500	0	0.0%
50270 Other Contractual Services	18,660	21,160	22,000	840	4.0%
50280 Janitorial	4,457	4,500	4,500	0	0.0%
50286 Weed and Pest Control	0	200	200	0	0.0%
50310 Automotive/Motor Pool	104,455	157,846	157,846	0	0.0%
50400 Electric Services	107,886	196,193	196,193	0	0.0%
50401 Heating Services	13,490	21,044	21,044	0	0.0%
50402 Water Service	1,036	3,500	3,500	0	0.0%
50403 Sewer Service	1,095	3,700	3,700	0	0.0%
50404 Refuse Service	3,966	5,000	5,000	0	0.0%
50410 Postal Services	-4	225	225	0	0.0%
50412 Telecommunications	109,306	110,000	115,000	5,000	4.5%
50430 Mileage	0	50	50	0	0.0%
50431 Education and Training	6,611	5,000	5,000	0	0.0%
50450 Dues And Association Memberships	899	900	900	0	0.0%
50453 Freight Charges	1,628	2,400	2,500	100	4.2%
50500 Office Supplies	7,095	7,700	7,700	0	0.0%
50501 Food Supplies and Food Service Supplies	0	2,500	2,500	0	0.0%
50502 Agricultural Supplies	0	200	200	0	0.0%
50503 Medical and Laboratory Supplies	400	500	500	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	0	3,500	3,500	0	0.0%
50506 Repair and Maintenance Supplies	11,802	18,600	19,200	600	3.2%
50507 Gasoline	0	6,000	6,000	0	0.0%

<b>Cost Center</b>	<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50508 Diesel Fuel	18,542	40,765	40,765	0	0.0%
50509 Vehicle and Powered Equipment Supplies	5,290	6,500	6,500	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	6,385	12,000	12,000	0	0.0%
50512 Books and Subscriptions	600	600	600	0	0.0%
50514 Other Operating Supplies	12,474	18,700	19,500	800	4.3%
50515 Road Materials	574,607	575,000	600,000	25,000	4.3%
50516 Chemicals	90	1,500	1,500	0	0.0%
50517 Small Tools	7,194	7,300	7,600	300	4.1%
50521 Computer Software	0	5,000	5,000	0	0.0%
50801 Machinery and Equipment-New \$5000 and Over	0	60,000	45,500	-14,500	-24.2%
50804 Motor Vehicles and Equipment-New \$5000 and Over	16,320	276,000	403,000	127,000	46.0%
50812 Furniture and Fixtures-New Less Than \$5000	0	0	1,500	1,500	100.0%
50815 Computer Equipment-New Less Than \$5000	0	0	1,000	1,000	100.0%
50821 Machinery and Equipment-Replacement \$5000 and Over	0	24,000	31,000	7,000	29.2%
50831 Machinery and Equipment-Replacement Less Than \$5000	40,443	11,000	0	-11,000	-100.0%
50832 Furniture and Fixtures-Replacement Less Than \$5000	6,689	0	0	0	0.0%
<b>Total Cost Center</b>	<b>3,228,886</b>	<b>3,977,267</b>	<b>4,270,911</b>	<b>293,644</b>	<b>7.4%</b>
<b>28004 Construction</b>					
50100 Full-Time Salaries and Wages - Regular	1,086,701	1,184,609	1,341,854	157,245	13.3%
50101 Full-Time Salaries and Wages - Overtime	61,454	55,000	55,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	4,450	35,000	35,000	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	306	641	1,776	1,135	177.1%
50109 Vacancy Savings	0	-28,292	-28,657	-365	-1.3%
50110 FICA	85,995	97,508	109,536	12,028	12.3%
50111 Retirement VRS	138,107	157,435	178,060	20,625	13.1%

<b>Cost Center</b>	<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50112 Hospital/Medical Plans	145,076	154,527	196,218	41,691	27.0%
50113 Group Insurance - Life (VRS)	13,874	15,519	17,579	2,060	13.3%
50114 Unemployment Insurance	742	0	0	0	0.0%
50200 Medical Services	0	1,300	1,300	0	0.0%
50209 Other Professional Services	750	2,700	2,700	0	0.0%
50210 Maintenance and Repairs	4,825	5,000	5,000	0	0.0%
50211 Maintenance Service Contracts	0	3,000	3,000	0	0.0%
50212 Vehicle Repair	53	0	0	0	0.0%
50220 Lease/Rent Of Equipment	165,548	86,000	86,000	0	0.0%
50240 Printing and Binding	0	1,000	1,000	0	0.0%
50270 Other Contractual Services	810,012	1,013,921	1,013,921	0	0.0%
50310 Automotive/Motor Pool	97,558	128,136	166,716	38,580	30.1%
50400 Electric Services	9,066	10,480	10,480	0	0.0%
50401 Heating Services	4,260	6,398	6,398	0	0.0%
50402 Water Service	327	1,210	1,210	0	0.0%
50403 Sewer Service	346	1,320	1,320	0	0.0%
50404 Refuse Service	1,062	1,100	1,100	0	0.0%
50410 Postal Services	0	300	300	0	0.0%
50412 Telecommunications	19,094	21,624	21,624	0	0.0%
50431 Education and Training	13,970	13,020	21,425	8,405	64.6%
50450 Dues And Association Memberships	870	750	750	0	0.0%
50500 Office Supplies	11,254	11,300	11,300	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	0	1,000	1,000	0	0.0%
50506 Repair and Maintenance Supplies	2,281	1,000	1,000	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	2,730	4,110	4,110	0	0.0%
50512 Books and Subscriptions	587	1,600	1,600	0	0.0%

<b>Cost Center</b>	<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50514 Other Operating Supplies	1,308	1,550	1,550	0	0.0%
50517 Small Tools	0	1,500	2,200	700	46.7%
50519 Textbooks	0	500	750	250	50.0%
50521 Computer Software	0	600	600	0	0.0%
50812 Furniture and Fixtures-New Less Than \$5000	0	0	5,000	5,000	100.0%
50815 Computer Equipment-New Less Than \$5000	2,122	0	6,000	6,000	100.0%
50833 Telecommunications Equipment- Replacement Less Than \$5000	150	0	0	0	0.0%
<b>Total Cost Center</b>	<b>2,684,878</b>	<b>2,992,366</b>	<b>3,285,720</b>	<b>293,354</b>	<b>9.8%</b>
<b>28005 Design</b>					
50100 Full-Time Salaries and Wages - Regular	1,214,200	1,344,721	1,295,032	-49,689	-3.7%
50101 Full-Time Salaries and Wages - Overtime	12,157	10,000	10,000	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,907	1,957	3,510	1,553	79.4%
50109 Vacancy Savings	0	-32,116	-30,998	1,118	3.5%
50110 FICA	90,827	103,637	99,834	-3,803	-3.7%
50111 Retirement VRS	158,364	178,714	172,110	-6,604	-3.7%
50112 Hospital/Medical Plans	142,634	178,926	196,218	17,292	9.7%
50113 Group Insurance - Life (VRS)	15,846	17,616	16,965	-651	-3.7%
50204 Engineering/Architectural Services	2,493	3,900	3,900	0	0.0%
50210 Maintenance and Repairs	2,533	2,600	2,600	0	0.0%
50211 Maintenance Service Contracts	308	1,000	1,000	0	0.0%
50220 Lease/Rent Of Equipment	5,450	6,100	6,100	0	0.0%
50240 Printing and Binding	146	1,000	1,000	0	0.0%
50270 Other Contractual Services	82,534	131,309	131,309	0	0.0%
50286 Weed and Pest Control	0	150	150	0	0.0%
50310 Automotive/Motor Pool	25,894	31,800	31,800	0	0.0%
50400 Electric Services	6,799	6,000	6,000	0	0.0%

<b>Cost Center</b>	<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50401 Heating Services	1,420	2,000	2,000	0	0.0%
50402 Water Service	109	500	500	0	0.0%
50403 Sewer Service	115	550	550	0	0.0%
50404 Refuse Service	500	500	500	0	0.0%
50410 Postal Services	0	300	300	0	0.0%
50411 Messenger Services	0	150	150	0	0.0%
50412 Telecommunications	4,375	5,400	5,400	0	0.0%
50431 Education and Training	5,997	5,000	5,000	0	0.0%
50450 Dues And Association Memberships	745	2,300	2,300	0	0.0%
50453 Freight Charges	29	350	350	0	0.0%
50455 Tuition	597	0	0	0	0.0%
50460 Environmental Expenses	0	250	250	0	0.0%
50500 Office Supplies	54,953	55,000	55,000	0	0.0%
50503 Medical and Laboratory Supplies	112	250	250	0	0.0%
50506 Repair and Maintenance Supplies	0	150	150	0	0.0%
50509 Vehicle and Powered Equipment Supplies	0	250	250	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	1,669	3,615	3,615	0	0.0%
50512 Books and Subscriptions	75	535	535	0	0.0%
50514 Other Operating Supplies	1,372	1,500	1,500	0	0.0%
50517 Small Tools	755	2,600	2,600	0	0.0%
50521 Computer Software	12,854	22,000	22,000	0	0.0%
<b>Total Cost Center</b>	<b>1,847,769</b>	<b>2,090,514</b>	<b>2,049,730</b>	<b>-40,784</b>	<b>-2.0%</b>
<b>28006 Mass Transit &amp; Transportation Dev</b>					
50100 Full-Time Salaries and Wages - Regular	556,452	596,502	604,668	8,166	1.4%
50104 Temporary Salaries and Wages - Regular	16,550	25,390	25,390	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	800	744	1,184	440	59.1%

<b>Cost Center</b>	<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50109 Vacancy Savings	0	-14,248	-14,465	-217	-1.5%
50110 FICA	42,228	47,574	48,200	626	1.3%
50111 Retirement VRS	70,183	79,275	80,360	1,085	1.4%
50112 Hospital/Medical Plans	62,359	65,064	71,352	6,288	9.7%
50113 Group Insurance - Life (VRS)	7,365	7,814	7,922	108	1.4%
50114 Unemployment Insurance	1,890	0	0	0	0.0%
50210 Maintenance and Repairs	4,884	5,000	5,000	0	0.0%
50220 Lease/Rent Of Equipment	725	1,500	1,500	0	0.0%
50240 Printing and Binding	175	0	200	200	100.0%
50270 Other Contractual Services	9,500	207,500	207,500	0	0.0%
50290 Purchase of Services from Other Governments	5,987,171	8,027,800	8,492,800	465,000	5.8%
50310 Automotive/Motor Pool	4,213	8,000	8,855	855	10.7%
50320 Technology Replacement	0	3,456	0	-3,456	-100.0%
50400 Electric Services	1,220	3,292	1,500	-1,792	-54.4%
50412 Telecommunications	2,815	2,800	2,800	0	0.0%
50430 Mileage	0	100	100	0	0.0%
50431 Education and Training	5,985	6,000	8,000	2,000	33.3%
50450 Dues And Association Memberships	714	1,200	1,200	0	0.0%
50500 Office Supplies	1,920	2,200	2,200	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	0	1,000	1,000	0	0.0%
50514 Other Operating Supplies	186	0	0	0	0.0%
50515 Road Materials	523	4,400	1,000	-3,400	-77.3%
50521 Computer Software	280	400	400	0	0.0%
50813 Telecommunications Equipment-New Less Than \$5000	30	1,000	1,000	0	0.0%
50815 Computer Equipment-New Less Than \$5000	9,652	2,000	0	-2,000	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
<b>Total Cost Center</b>	<b>6,787,820</b>	<b>9,085,763</b>	<b>9,559,666</b>	<b>473,903</b>	<b>5.2%</b>
<b>28007 Environmental</b>					
50100 Full-Time Salaries and Wages - Regular	965,940	1,091,672	1,125,403	33,731	3.1%
50101 Full-Time Salaries and Wages - Overtime	30,194	10,000	10,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	89,693	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,765	2,344	2,408	64	2.7%
50109 Vacancy Savings	0	-26,073	-26,926	-853	-3.3%
50110 FICA	78,136	84,278	86,859	2,581	3.1%
50111 Retirement VRS	125,861	145,084	149,567	4,483	3.1%
50112 Hospital/Medical Plans	145,932	162,660	178,380	15,720	9.7%
50113 Group Insurance - Life (VRS)	12,413	14,301	14,743	442	3.1%
50220 Lease/Rent Of Equipment	1,000	0	0	0	0.0%
50240 Printing and Binding	158	2,700	700	-2,000	-74.1%
50270 Other Contractual Services	19,309	21,376	21,376	0	0.0%
50286 Weed and Pest Control	0	100	100	0	0.0%
50310 Automotive/Motor Pool	80,062	84,443	84,443	0	0.0%
50400 Electric Services	5,666	4,025	4,025	0	0.0%
50401 Heating Services	1,775	3,000	2,000	-1,000	-33.3%
50402 Water Service	136	1,000	400	-600	-60.0%
50403 Sewer Service	144	1,000	200	-800	-80.0%
50404 Refuse Service	500	500	500	0	0.0%
50410 Postal Services	0	200	100	-100	-50.0%
50412 Telecommunications	21,388	28,000	37,331	9,331	33.3%
50430 Mileage	0	200	200	0	0.0%
50431 Education and Training	116	5,500	1,000	-4,500	-81.8%
50450 Dues And Association Memberships	13,098	10,140	12,542	2,402	23.7%

<b>Cost Center</b>	<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50453 Freight Charges	134	200	200	0	0.0%
50460 Environmental Expenses	8,800	8,800	8,800	0	0.0%
50500 Office Supplies	4,833	4,000	4,000	0	0.0%
50501 Food Supplies and Food Service Supplies	0	500	500	0	0.0%
50502 Agricultural Supplies	390	500	500	0	0.0%
50506 Repair and Maintenance Supplies	0	500	500	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	2,489	4,523	2,500	-2,023	-44.7%
50512 Books and Subscriptions	265	500	300	-200	-40.0%
50514 Other Operating Supplies	307	0	0	0	0.0%
50516 Chemicals	340	500	500	0	0.0%
50517 Small Tools	438	500	500	0	0.0%
50521 Computer Software	0	600	300	-300	-50.0%
50812 Furniture and Fixtures-New Less Than \$5000	693	960	750	-210	-21.9%
50813 Telecommunications Equipment-New Less Than \$5000	0	150	150	0	0.0%
50815 Computer Equipment-New Less Than \$5000	6,784	0	0	0	0.0%
50833 Telecommunications Equipment- Replacement Less Than \$5000	0	500	500	0	0.0%
<b>Total Cost Center</b>	<b>1,618,759</b>	<b>1,669,183</b>	<b>1,725,351</b>	<b>56,168</b>	<b>3.4%</b>
<b>28009 BMP Program</b>					
50100 Full-Time Salaries and Wages - Regular	180,712	223,640	211,659	-11,981	-5.4%
50101 Full-Time Salaries and Wages - Overtime	842	5,000	5,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	58,073	40,198	40,198	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	19	0	242	242	100.0%
50109 Vacancy Savings	0	-5,341	-5,060	281	5.3%
50110 FICA	17,891	20,566	19,649	-917	-4.5%
50111 Retirement VRS	23,478	29,722	28,130	-1,592	-5.4%

<b>Cost Center</b>	<b>Prior Year Actual</b>	<b>Approved Budget</b>	<b>Proposed Budget</b>	<b>Dollar Inc/Dec</b>	<b>Percent Inc/Dec</b>
50112 Hospital/Medical Plans	26,480	32,532	35,676	3,144	9.7%
50113 Group Insurance - Life (VRS)	2,452	2,930	2,772	-158	-5.4%
50220 Lease/Rent Of Equipment	0	4,900	4,900	0	0.0%
50240 Printing and Binding	182	7,948	7,948	0	0.0%
50270 Other Contractual Services	1,050	5,792	5,792	0	0.0%
50310 Automotive/Motor Pool	25,737	29,045	29,045	0	0.0%
50410 Postal Services	1,672	2,780	2,780	0	0.0%
50412 Telecommunications	4,808	2,800	2,800	0	0.0%
50431 Education and Training	3,332	3,450	3,450	0	0.0%
50450 Dues And Association Memberships	260	250	260	10	4.0%
50453 Freight Charges	1,323	1,900	1,890	-10	-0.5%
50500 Office Supplies	3,288	2,520	2,520	0	0.0%
50502 Agricultural Supplies	956	1,000	1,000	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	477	668	668	0	0.0%
50512 Books and Subscriptions	0	500	500	0	0.0%
50514 Other Operating Supplies	20,756	8,352	8,352	0	0.0%
50516 Chemicals	598	10,795	10,795	0	0.0%
50517 Small Tools	2,849	3,000	3,000	0	0.0%
50813 Telecommunications Equipment-New Less Than \$5000	1	0	0	0	0.0%
<b>Total Cost Center</b>	<b>377,236</b>	<b>434,947</b>	<b>423,966</b>	<b>-10,981</b>	<b>-2.5%</b>