

COMMONWEALTH'S ATTORNEY

DESCRIPTION

The Commonwealth's Attorney is an elected Constitutional Officer responsible for prosecuting criminal offenses that occur in Henrico County. Trials and hearings occur in the Circuit, General District, and Juvenile and Domestic Relations Courts. Additionally, the Commonwealth's Attorney's Office provides legal advice and training to the Division of Police, State Police, Richmond Airport Police, as well as other law enforcement agencies.

OBJECTIVES

- To enforce criminal laws in Henrico County.
- To operate the Victim/Witness program.
- To cooperate on behalf of Henrico County in the operation of two investigative multi- jurisdictional grand juries.
- To promote a better understanding of the criminal justice system among citizens.
- To proactively investigate and prosecute drug dealers with increased concentration/focus on the opioid epidemic and human trafficking.
- To prosecute criminal cases.
- To work with other criminal justice agencies to strengthen juvenile prosecutions and crime prevention.
- To make the public aware of Virginia Exile laws and enforce them appropriately.
- To train local law enforcement agencies in criminal law and criminal procedures.

FISCAL YEAR 2020 SUMMARY

Annual Fiscal Plan

Description	FY18 Actual	FY19 Original	FY20 Proposed	Change 19 to 20
Personnel	\$ 4,628,184	\$ 4,861,390	\$ 5,246,639	7.9%
Operation	165,786	172,465	173,707	0.7%
Capital	592	3,800	6,680	75.8%
Total	\$ 4,794,562	\$ 5,037,655	\$ 5,427,026	7.7%

Personnel Complement	52 *	52 *	54 **	2
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*Restated from prior years budgets to only show Commonwealth's Attorney positions (Victim Witness narrative now includes the position count.)

**Added Assistant Commonwealth's Attorney and Paralegal position

PERFORMANCE MEASURES

	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>Change 19 to 20</u>
Workload Measures				
Circuit Court Defendants	1,497	1,400	1,500	100
Show Cause Hearings	820	750	800	50
Misdemeanor Appeals	888	900	900	0
General District Court Criminal Cases	45,284	43,000	46,500	3,500
General District Court Traffic Cases	77,622	80,000	80,000	0
Juvenile Court Misdemeanors	1,693	1,850	1,750	(100)
Juvenile Court Felonies	584	800	650	(150)
Effectiveness Measure				
Circuit Court Indictments	2,560	2,900	2,600	(300)

BUDGET HIGHLIGHTS

The Commonwealth's Attorney's Office budget for FY2019-20 totals \$5,427,026, representing an overall increase of \$389,371 or 7.7 percent when compared to the FY2018-19 budget. The personnel component increased 7.9 percent and reflects salary increases, rising healthcare costs, and a paralegal and an attorney position addressing the increased workload of processing data captured by body-worn-cameras. The Compensation Board of the Commonwealth of Virginia provides staffing standards for Constitutional Officers including Commonwealth Attorney's. For Henrico County's Commonwealth Attorney's office, the recommended staffing is forty-one positions of which twenty are attorneys. The budget includes thirty-one attorneys and fifty-four total staff, including the two additional positions.

The recently amended State budget includes a provision mandating localities maintain one Assistant Commonwealth's Attorney for every 75 body-worn-cameras used by law enforcement. The provision states, "(h)owever, with the consent of the Commonwealth's Attorney, a locality may provide their Commonwealth's Attorney's office with additional funding, using a different formula than stated above, as needed to accommodate the additional workload resulting from the requirement to review, redact and present footage from body worn cameras." Henrico County will ensure it provides the necessary resources to the Commonwealth's Attorney's office to support public safety needs.

The operating component of the budget reflects an increase of \$1,242 or 0.7 percent and the capital component increased \$2,880 or 75.8 percent, all for costs associated with the new positions.

In FY2019-20, the Commonwealth's Attorney's Office will continue to prosecute traffic and criminal cases in all the Henrico County Courts. Aggressive prosecution of those who commit violent crimes will remain the number one priority. The Office will continue to work closely with the Police Division to reduce crime, proactively as well as reactively, by ensuring that those who commit crimes are held accountable. The Commonwealth's Attorney's Office will continue pursuing narcotic traffickers using two multi-jurisdictional grand juries. Additionally, the Commonwealth's Attorney's Office will continue providing legal training to the Police Division in its basic academies and through regular in-service training. Special efforts will also continue to reduce domestic violence, human

Commonwealth's Attorney

trafficking, and opioid overdoses. Enforcing Virginia's Exile laws will continue in FY2019-20 to reduce violent gun crimes.

The following table presents a historical depiction of State funding for the Commonwealth's Attorney's Office:

Fiscal Year	State Funding	County Funding	% State
2010-11	1,798,606	2,815,051	39%
2011-12	1,786,354	2,922,402	38%
2012-13	1,817,870	2,576,651	41%
2013-14	1,907,000	2,533,972	42%
2014-15	1,877,000	2,568,763	42%
2015-16	2,092,617	2,360,989	47%
2016-17	2,157,747	2,442,250	47%
2017-18	2,075,000	2,719,561	43%
2018-19	2,150,000	2,887,655	43%
2019-20	2,175,000	3,252,026	40%



**Department Operating Budget
Henrico County, Virginia
FY2019-20
COMMONWEALTH'S ATTORNEY**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100 Full-Time Salaries and Wages - Regular	3,409,449	3,662,247	3,929,871	267,624	7.3%
50101 Full-Time Salaries and Wages - Overtime	9,468	5,000	5,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	99,194	38,137	38,137	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	6,134	7,703	8,830	1,127	14.6%
50109 Vacancy Savings	0	-89,542	-90,791	-1,249	-1.4%
50110 FICA	260,633	280,241	300,204	19,963	7.1%
50111 Retirement VRS	444,084	486,713	522,280	35,567	7.3%
50112 Hospital/Medical Plans	354,721	422,916	481,626	58,710	13.9%
50113 Group Insurance - Life (VRS)	44,501	47,975	51,482	3,507	7.3%
50200 Medical Services	2,340	2,200	2,400	200	9.1%
50201 Legal Services	6,759	250	350	100	40.0%
50220 Lease/Rent Of Equipment	8,302	8,700	8,500	-200	-2.3%
50240 Printing and Binding	346	250	250	0	0.0%
50270 Other Contractual Services	1,564	1,400	1,500	100	7.1%
50410 Postal Services	1,906	1,600	1,700	100	6.3%
50412 Telecommunications	16,372	17,000	17,336	336	2.0%
50430 Mileage	21	300	0	-300	-100.0%
50431 Education and Training	25,765	50,000	50,000	0	0.0%
50450 Dues And Association Memberships	32,405	22,500	24,500	2,000	8.9%
50500 Office Supplies	53,574	52,805	50,165	-2,640	-5.0%
50512 Books and Subscriptions	9,752	10,200	10,000	-200	-2.0%
50521 Computer Software	6,680	5,260	7,006	1,746	33.2%
50812 Furniture and Fixtures-New Less Than \$5000	0	0	800	800	100.0%
50815 Computer Equipment-New Less Than \$5000	0	0	2,280	2,280	100.0%
50832 Furniture and Fixtures-Replacement Less Than \$5000	592	600	600	0	0.0%
50835 Computer Equipment-Replacement Less Than \$5000	0	3,200	3,000	-200	-6.3%

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Department	4,794,562	5,037,655	5,427,026	389,371	7.7%