

MENTAL HEALTH & DEVELOPMENTAL SERVICES

Description

The Department of Mental Health, Developmental, and Substance Abuse Services (MH/DS/SA) provides community-based mental health, intellectual disability, substance abuse, prevention, and early intervention services to the residents of Henrico, Charles City, and New Kent Counties, under the direction of the Henrico Area Mental Health & Developmental Services Board. The Department serves people experiencing the effects of, or who are at risk for, mental illness, intellectual disabilities, substance abuse, and children with developmental delay. The vision of the Department is:

We envision an inclusive, healthy, safe community where individuals lead full and productive lives.

The vision is carried out through a wide range of emergency, inpatient, outpatient, case management, day support, assertive community intervention, residential, prevention, jail based, and early intervention services.

Objectives

- To provide emergency services 24 hours per day, seven days a week.
- To provide protective inpatient services to individuals who are dangerous to themselves or to others or unable to care for themselves.
- To provide outpatient psychotherapy and related services to adults, the elderly and their families.

- To provide early intervention for infants and toddlers experiencing significant developmental delay.
- To provide ongoing support and treatment services to individuals with long-term mental illness, including case management, psychiatric treatment, crisis intervention, residential and day support services.
- To provide case management, outpatient psychotherapy, in-home intervention and related services to children and their families.
- To provide medical and social detoxification services to the chemically dependent.
- To provide outpatient treatment to adults and adolescents abusing alcohol and drugs.
- To provide evidence based prevention services to youth and their families to prevent mental health problems, substance abuse and delinquency.
- To provide case management to individuals with developmental disabilities.
- To provide ongoing supportive services to individuals with intellectual disabilities, including residential, day support, and case management services.

Annual Fiscal Plan

<u>Description</u>	<u>FY17 Actual</u>	<u>FY18 Original</u>	<u>FY19 Proposed</u>	<u>Change 18 to 19</u>
Personnel	\$ 27,357,918	\$ 27,941,729	\$ 30,361,329	8.7%
Operation	8,551,080	9,484,510	8,826,955	(6.9%)
Capital	178,737	0	0	0.0%
Total	<u>\$ 36,087,735</u>	<u>\$ 37,426,239</u>	<u>\$ 39,188,284</u>	<u>4.7%</u>
Personnel Complement*	219	219	221	2

* Two positions to provide Crisis Intervention Team training for Public Safety are proposed for FY2018-19. Personnel Complement totals above do not include 163 Complement III positions in FY2018-19.

Mental Health & Development Services (cont'd)

Performance Measures				
	FY17	FY18	FY19	Change 18 to 19
Workload Measures				
Persons Served by Emergency Services	2,915	2,300	3,300	1,000
Persons Served by Mental Health Services*	6,901	6,600	6,900	300
Persons Served by Developmental Services*	2,277	2,100	2,300	200
Persons Served by Substance Abuse Services*	1,650	1,700	1,700	0

*Unduplicated

- To meet all code requirements relating to emergency custody, temporary detention, involuntary commitment and mandatory outpatient treatment.

Budget Highlights

The State Department of Behavioral Health and Developmental Services (DBHDS) has identified four priority population groups for the Community Services Board system. MH/DS/SA spends the majority of its funding serving these groups, which are: those with serious mental illness, those with developmental disabilities, those with substance use disorders, and children and youth. Services to these priority populations are delivered directly by MH/DS/SA and/or contracted through private vendors.

Each of these priority groups requires a continuum of care in order to achieve a better quality of life and avoid more costly services. The continuum of care for these populations may include psychiatric services, vocational or day support programs, intensive case management, outpatient care, housing, transportation, or inpatient care.

The Department's budget is divided into areas that mirror these priority groups. In Mental Health Services, persons with general mental health problems and those ordered by the courts and other correctional agencies for evaluation/treatment are also served in addition to those with serious mental illness.

Services in support of other County agencies are among the important contributions of this Department. These include services to Public Safety (Police, Fire and Sheriff), Juvenile Detention, and on-site services to the Juvenile Court. Emergency services are offered to all clients on a 7-day a week,

24-hour per day basis. The Emergency Services Program works closely with public safety personnel to address community safety issues. This division continues to train first responders in the Crisis Intervention Team (CIT) model and the Crisis Receiving Center at Parham Doctors Hospital operates 18 hours per day. Mental health and substance abuse services are provided in both Henrico jail facilities and both detention facilities. The Department also provides extensive evaluations to local courts.

The Administrative Services section supports the Executive Director's office, the information systems, and the general business functions of the Department. The Department operates a large wide area network on which resides a client data and billing system in addition to general office software. Administrative Services includes office support staff at various locations, facilities management for 17 facilities, medical records management, human resources and financial management.

Sheltered Employment enables individuals with intellectual disabilities to work at jobs outside of their home and earn wages. This section operates Cypress Enterprises and Hermitage Enterprises.

The Department's proposed FY2018-19 budget, including the Sheltered Employment program, is \$39,188,284. This amount is \$1,762,045, or 4.7 percent, above the FY2017-18 Approved Budget. Personnel expenditures are \$30,361,329 or 77.5 percent of the total. Personnel increased \$2,419,600 or 8.7 percent over the FY2017-18 Approved Budget. The majority of this increase, \$1,310,991, occurs in the Medical Services Cost Center, as the termination of a medical services contract necessitated the hiring of five institutional physicians. A corresponding decrease of \$990,890 can be found in the operations area of the same Cost Center.

Mental Health & Development Services (cont'd)

The agency added a total of 11 Complement III positions in FY2017-18. Four full-time and one part-time institutional physician positions, noted above, were added. In addition, a Case Manager and a Support Services Specialist are being supported with restricted state funding for permanent supportive housing for persons with serious mental illness. Another four State-funded positions were needed because of an increase in demand due to implementing Same Day Access services.

County funding is being added in FY2018-19 to support a Clinician and a Support Services Specialist who will provide expanded Crisis Intervention Team (CIT) training for public safety. In addition to the new positions, personnel costs grew because of a salary increase, and higher costs of hospitalization and VRS benefits.

The budget for rent of facilities is \$1,040,468. The largest facility lease is the East Center at \$348,425 in FY2018-19. The costs associated with this lease are set to expire upon completion of a County-owned East Center, which is scheduled to open at the onset of FY2019-20.

Two of the largest increases in operations were; Medical and lab supplies, which increased by \$47,733 to cover medications for consumers funded by restricted state funds for Young Adult Services, and Financial Subsidies, which increased by \$160,297 because of the addition of the Permanent Supportive Housing program funded with restricted state funding.

The Department estimates revenues at \$39,188,284 in FY2018-19, an increase of \$1,762,045, or 4.7 percent, over the FY2017-18 Approved Budget. The County transfer of \$15,453,883 is \$786,547, or 5.4 percent, higher than the FY2017-18 level. The County transfer will represent 39.4 percent of FY2018-19 revenues.

The balance of the MH/DS/SA revenues are comprised of 27.9 percent Federal and State, 27.1 percent third party client fees, with the remaining 5.6 percent coming from other local governments, the Grant Reserve, and from sheltered employment contracts. A reserve fund of \$700,000 will cover grant opportunities in FY2018-19. Funds from this reserve will only be available for expenditure once they are received and approved by the County.

Sheltered Employment revenue is expected to decrease by \$30,000 or 9.4 percent to \$290,000 for FY2018-19.

The Department's State performance contract revenue for FY2018-19 is projected to be \$7,098,003, a 10.6 percent increase over FY2017-18. The FY2018-19 budget includes an increase of \$270,000 of restricted funds for Same Day Access and \$331,009 of restricted funding for the Permanent Supportive Housing for persons with serious mental illnesses. Other increases include \$73,365 for cost of living increases and \$5,239 of restricted funds for Young Adult Services.

Fee revenue has been budgeted at \$10,608,666 for FY2018-19, a 1.3 percent increase. Medicaid State Plan Option for mental health services is projected to increase by \$132,000 and Medicaid Psychiatric services will increase by \$42,500, offsetting a decrease of \$90,000 in Medicaid Early Intervention services. Self-pay and insurance revenue is anticipated to increase \$48,000 primarily due to Same Day Access services.

What follows is a description of expenditure changes for the Department in the FY2018-19 budget.

The mission of the **Mental Health Services** section is to provide services to the residents of Henrico, New Kent, and Charles City counties with 172 full-time and 3 part-time employees. The FY2018-19 budget proposal for Mental Health Services increased \$1,179,424, to \$16,670,190, which is 7.6 percent higher than the FY2017-18 Approved Budget. Personnel costs comprise 89.1 percent of the Mental Health Services budget in FY2018-19.

The **Substance Abuse Services** budget is \$2,321,140, a decrease of \$34,613 (1.5 percent) from the FY2017-18 Approved Budget. Nineteen full-time and three part-time employees provide these services. Personnel expenses make up 80.8 percent of the substance abuse budget in FY2018-19. One clinician position was moved from Substance Abuse Services to Mental Health Services for Same Day Access.

For the second year, the budget in this area contains \$200,000 dedicated to combating the opioid crisis. These funds will be available to augment the services that Henrico already provides in this area as new programs and opportunities become available.

Mental Health & Development Services (cont'd)

The budget for **Developmental Services** reflects an expenditure increase of \$399,217 (3.5 percent) to \$11,938,188 in FY2018-19. These services

are provided by 120 full-time and 9 part-time employees. Personnel costs account for 75.5 percent of the Developmental Services budget.

Administration spending increased 3.2 percent, or \$248,017, to \$7,968,766 in FY2018-19. Fifty-six full-time and 3 part-time employees comprise the administrative staff. Personnel funding increased \$239,949 (5.7 percent) to \$4,219,538 due to adding an Office Assistant IV in Business Support and a Case Manager in Quality Assurance to meet increased demands since implementing Same Day Access.

Sheltered Employment funding in FY2018-19 decreased by \$30,000 from the FY2017-18 Approved Budget level, to \$290,000. One full-time and one part-time position support the Sheltered Employment operation.

Day Support Services

Over the past twenty years the County of Henrico has provided additional funding to Mental Health and Developmental Services Day Support programs to ensure that individuals who graduate from Special Education programs and other adults living in the community who need day support services will be served immediately.

In FY2018-19 it is anticipated that approximately 21 individuals with intellectual disabilities, graduating from high schools, will be in need of a day support

program. The cost of five graduates needing day services will be absorbed with current resources. The proposed budget includes an addition of \$199,953, to serve the remaining 16 individuals in FY2018-19.

With this proposed addition, the total annual funding the County provides to ensure mediate service for these individuals would be \$2,445,193.

What follows is a list of additional funding received in prior years.

FY2017-18	Fully Funded
FY2016-17	\$34,000
FY2015-16	Fully Funded
FY2014-15	\$92,574
FY2013-14	\$125,435
FY2012-13	(\$100,000)
FY2011-12	\$21,130
FY2010-11	\$226,376
FY2009-10	\$126,650
FY2008-09	\$214,800
FY2007-08	\$147,000
FY2006-07	\$167,000
FY2005-06	Fully Funded
FY2004-05	\$199,000
FY2003-04	\$253,330
FY2002-03	\$192,935
FY2001-02	\$172,110
FY2000-01	\$200,790
FY1999-00	\$172,110



**Department Operating Budget
Henrico County, Virginia
FY2018-19
MENTAL HEALTH**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100 Full-Time Salaries and Wages - Regular	19,396,302	19,812,543	21,445,714	1,633,171	8.2%
50101 Full-Time Salaries and Wages - Overtime	16,651	40,856	40,856	0	0.0%
50102 Part-Time Salaries and Wages-Regular	412,853	433,560	583,917	150,357	34.7%
50103 Part-Time Salaries and Wages-Overtime	210	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	894,113	1,055,727	990,428	-65,299	-6.2%
50108 Hybrid Disability Prgm (Prev Wage Adj)	28,866	0	56,243	56,243	100.0%
50109 Vacancy Savings	0	-555,131	-600,237	-45,106	-8.1%
50110 FICA	1,534,817	1,632,120	1,737,117	104,997	6.4%
50111 Retirement VRS	2,420,932	2,577,611	2,849,611	272,000	10.6%
50112 Hospital/Medical Plans	2,402,074	2,680,938	2,976,676	295,738	11.0%
50113 Group Insurance - Life (VRS)	242,861	263,505	281,004	17,499	6.6%
50114 Unemployment Insurance	8,239	0	0	0	0.0%
50200 Medical Services	1,579,274	1,535,934	433,960	-1,101,974	-71.7%
50203 Management Consulting	27,572	33,800	34,300	500	1.5%
50206 Hospitalization - Public and Private Institution	339,177	500,000	500,000	0	0.0%
50209 Other Professional Services	79,888	113,031	110,545	-2,486	-2.2%
50210 Maintenance and Repairs	192,029	69,983	76,353	6,370	9.1%
50211 Maintenance Service Contracts	87,968	92,577	27,397	-65,180	-70.4%
50220 Lease/Rent Of Equipment	32,677	33,543	36,030	2,487	7.4%
50221 Lease/Rent Of Buildings	994,348	1,057,923	1,040,468	-17,455	-1.6%
50230 Temporary Help Service Fees	14,756	0	0	0	0.0%
50240 Printing and Binding	8,665	14,502	18,772	4,270	29.4%
50250 Advertising	1,399	2,500	2,500	0	0.0%
50265 Field Trips	6,658	13,861	13,861	0	0.0%
50270 Other Contractual Services	1,382,948	2,057,275	2,059,207	1,932	0.1%
50280 Janitorial	84,013	89,674	102,883	13,209	14.7%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50285	Landscaping	40,405	37,791	39,438	1,647	4.4%
50286	Weed and Pest Control	8,084	7,046	7,089	43	0.6%
50310	Automotive/Motor Pool	286,112	291,810	305,184	13,374	4.6%
50400	Electric Services	133,675	128,144	140,358	12,214	9.5%
50401	Heating Services	9,412	13,972	13,669	-303	-2.2%
50402	Water Service	8,680	8,729	9,113	384	4.4%
50403	Sewer Service	9,597	9,848	10,077	229	2.3%
50404	Refuse Service	6,198	6,203	6,202	-1	-0.0%
50410	Postal Services	24,231	25,086	24,482	-604	-2.4%
50411	Messenger Services	27	300	200	-100	-33.3%
50412	Telecommunications	358,718	384,146	397,134	12,988	3.4%
50430	Mileage	65,507	83,089	84,842	1,753	2.1%
50431	Education and Training	44,633	0	60,500	60,500	100.0%
50450	Dues And Association Memberships	26,486	34,174	33,974	-200	-0.6%
50459	Other Charges Miscellaneous	2,647	2,569	1,769	-800	-31.1%
50500	Office Supplies	72,270	56,143	60,943	4,800	8.5%
50501	Food Supplies and Food Service Supplies	168,089	175,329	177,366	2,037	1.2%
50503	Medical and Laboratory Supplies	293,703	175,203	222,936	47,733	27.2%
50504	Laundry, Housekeeping, and Janitorial Supplies	35,363	36,400	37,735	1,335	3.7%
50505	Linen Supplies	908	1,450	1,500	50	3.4%
50512	Books and Subscriptions	4,423	9,330	9,305	-25	-0.3%
50513	Educational and Recreational Supplies	18,790	19,800	20,250	450	2.3%
50514	Other Operating Supplies	28,064	32,212	39,727	7,515	23.3%
50521	Computer Software	92,671	47,544	36,120	-11,424	-24.0%
50640	MH/DS Client Assistance	91,242	111,394	116,009	4,615	4.1%
50641	MH/DS Subsidy	69,334	119,000	279,297	160,297	134.7%
50642	MH/DS SA Residential Stays	69,616	70,000	70,000	0	0.0%
50643	MH/DS Structured Summer Placements for Kids	4,205	5,000	5,000	0	0.0%
50644	MH/DS OBRA	12,998	22,915	22,915	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50645	MH/DS Day Support	1,678,863	1,872,793	2,072,746	199,953	10.7%
50646	MH/DS Consumer Support Funds	54,976	64,000	55,000	-9,000	-14.1%
50647	MH/DS Family Support	0	2,500	2,500	0	0.0%
50648	MH/DS Respite	22,391	22,000	22,000	0	0.0%
50649	MH/DS Client Activity	11,389	14,175	14,650	475	3.4%
50650	MH/DS Detox	17,700	35,000	35,000	0	0.0%
50651	MH/DS Meth Treatment	88,520	73,406	73,406	0	0.0%
50805	Computer Equipment-New \$5000 and Over	12,073	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$5000	2,814	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$5000	13,338	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$5000	21,752	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$5000	2,033	0	0	0	0.0%
50825	Computer Equipment-Replacement \$5000 and Over	46	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$5000	21,076	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$5000	62,431	0	0	0	0.0%
50833	Telecommunications Equipment-Replacement Less Than \$5000	1,690	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$5000	41,484	0	0	0	0.0%
50913	Payroll Offset for Inter-Departmental Services Rendered	-140,219	-128,594	-137,757	-9,163	-7.1%
Total Department		36,087,735	37,426,239	39,188,284	1,762,045	4.7%



**Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2018-19
MENTAL HEALTH**

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
26101 Clinical Director					
50100 Full-Time Salaries and Wages - Regular	138,634	159,895	107,780	-52,115	-32.6%
50109 Vacancy Savings	0	-4,481	-3,035	1,446	32.3%
50110 FICA	9,755	12,232	8,245	-3,987	-32.6%
50111 Retirement VRS	17,400	20,802	14,324	-6,478	-31.1%
50112 Hospital/Medical Plans	16,168	15,276	8,133	-7,143	-46.8%
50113 Group Insurance - Life (VRS)	1,723	2,127	1,412	-715	-33.6%
50203 Management Consulting	4,948	8,700	8,700	0	0.0%
50412 Telecommunications	599	600	600	0	0.0%
50430 Mileage	2,355	2,500	2,500	0	0.0%
50431 Education and Training	2,437	0	900	900	100.0%
50501 Food Supplies and Food Service Supplies	155	350	200	-150	-42.9%
50512 Books and Subscriptions	0	200	200	0	0.0%
50514 Other Operating Supplies	107	100	100	0	0.0%
Total Cost Center	194,281	218,301	150,059	-68,242	-31.3%
26102 LTMI Services					
50100 Full-Time Salaries and Wages - Regular	3,048,259	3,148,641	3,252,310	103,669	3.3%
50104 Temporary Salaries and Wages - Regular	77,232	158,509	122,720	-35,789	-22.6%
50108 Hybrid Disability Prgm (Prev Wage Adj)	5,338	0	0	0	0.0%
50109 Vacancy Savings	0	-88,233	-91,596	-3,363	-3.8%
50110 FICA	233,325	252,997	258,190	5,193	2.1%
50111 Retirement VRS	379,170	409,638	432,232	22,594	5.5%
50112 Hospital/Medical Plans	376,124	409,015	441,703	32,688	8.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50113 Group Insurance - Life (VRS)	38,101	41,877	42,605	728	1.7%
50209 Other Professional Services	13,830	18,431	23,231	4,800	26.0%
50240 Printing and Binding	270	1,315	1,520	205	15.6%
50270 Other Contractual Services	19,000	23,400	23,500	100	0.4%
50310 Automotive/Motor Pool	7,843	11,780	19,643	7,863	66.7%
50412 Telecommunications	24,082	23,382	24,276	894	3.8%
50430 Mileage	5,418	7,300	7,500	200	2.7%
50431 Education and Training	1,601	0	2,050	2,050	100.0%
50500 Office Supplies	882	1,100	1,350	250	22.7%
50501 Food Supplies and Food Service Supplies	1,219	1,450	3,800	2,350	162.1%
50503 Medical and Laboratory Supplies	30,337	0	56,626	56,626	100.0%
50512 Books and Subscriptions	169	1,350	1,900	550	40.7%
50514 Other Operating Supplies	507	1,775	1,625	-150	-8.5%
50640 MH/DS Client Assistance	10,721	40,791	45,557	4,766	11.7%
50641 MH/DS Subsidy	46,238	50,000	216,183	166,183	332.4%
50649 MH/DS Client Activity	3,094	2,800	3,700	900	32.1%
50812 Furniture and Fixtures-New Less Than \$5000	6,377	0	0	0	0.0%
50833 Telecommunications Equipment- Replacement Less Than \$5000	880	0	0	0	0.0%
Total Cost Center	4,330,017	4,517,318	4,890,625	373,307	8.3%
26103 Youth and Family					
50100 Full-Time Salaries and Wages - Regular	1,616,590	1,636,160	1,563,706	-72,454	-4.4%
50104 Temporary Salaries and Wages - Regular	0	4,613	0	-4,613	-100.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	7,470	0	0	0	0.0%
50109 Vacancy Savings	0	-45,850	-44,041	1,809	3.9%
50110 FICA	118,317	125,519	119,624	-5,895	-4.7%
50111 Retirement VRS	201,143	212,864	207,817	-5,047	-2.4%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112 Hospital/Medical Plans	183,113	198,588	203,325	4,737	2.4%
50113 Group Insurance - Life (VRS)	20,208	21,761	20,485	-1,276	-5.9%
50200 Medical Services	460	250	250	0	0.0%
50203 Management Consulting	19,549	19,600	20,100	500	2.6%
50209 Other Professional Services	15,780	15,250	14,114	-1,136	-7.4%
50240 Printing and Binding	90	734	734	0	0.0%
50265 Field Trips	39	2,600	2,600	0	0.0%
50270 Other Contractual Services	0	2,350	2,350	0	0.0%
50412 Telecommunications	4,486	5,376	5,748	372	6.9%
50430 Mileage	5,614	8,148	7,648	-500	-6.1%
50431 Education and Training	2,905	0	4,900	4,900	100.0%
50459 Other Charges Miscellaneous	225	1,900	1,100	-800	-42.1%
50500 Office Supplies	21	125	125	0	0.0%
50501 Food Supplies and Food Service Supplies	4,481	8,081	7,536	-545	-6.7%
50503 Medical and Laboratory Supplies	304	1,625	975	-650	-40.0%
50512 Books and Subscriptions	1,031	1,250	875	-375	-30.0%
50513 Educational and Recreational Supplies	2,086	4,650	3,800	-850	-18.3%
50514 Other Operating Supplies	950	1,375	925	-450	-32.7%
50640 MH/DS Client Assistance	418	600	600	0	0.0%
50643 MH/DS Structured Summer Placements for Kids	4,205	5,000	5,000	0	0.0%
Total Cost Center	2,209,485	2,232,569	2,150,296	-82,273	-3.7%
26104 Prevention Services					
50100 Full-Time Salaries and Wages - Regular	456,541	450,622	461,310	10,688	2.4%
50104 Temporary Salaries and Wages - Regular	30,822	30,750	30,000	-750	-2.4%
50109 Vacancy Savings	0	-12,628	-12,992	-364	-2.9%
50110 FICA	35,975	36,825	37,585	760	2.1%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111 Retirement VRS	57,198	58,626	61,308	2,682	4.6%
50112 Hospital/Medical Plans	46,790	45,828	48,798	2,970	6.5%
50113 Group Insurance - Life (VRS)	5,759	5,993	6,043	50	0.8%
50240 Printing and Binding	499	500	500	0	0.0%
50265 Field Trips	6,579	9,581	9,581	0	0.0%
50270 Other Contractual Services	12,577	9,500	9,500	0	0.0%
50412 Telecommunications	4,071	4,500	6,149	1,649	36.6%
50430 Mileage	1,942	5,871	5,871	0	0.0%
50431 Education and Training	1,165	0	1,495	1,495	100.0%
50450 Dues And Association Memberships	0	300	300	0	0.0%
50500 Office Supplies	626	800	800	0	0.0%
50501 Food Supplies and Food Service Supplies	6,267	5,185	5,185	0	0.0%
50512 Books and Subscriptions	297	300	300	0	0.0%
50513 Educational and Recreational Supplies	6,082	4,300	4,300	0	0.0%
50640 MH/DS Client Assistance	354	500	500	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$5000	385	0	0	0	0.0%
Total Cost Center	673,929	657,353	676,533	19,180	2.9%
26105 Providence Forge Outpatient Center					
50100 Full-Time Salaries and Wages - Regular	227,292	237,716	247,597	9,881	4.2%
50108 Hybrid Disability Prgm (Prev Wage Adj)	713	0	0	0	0.0%
50109 Vacancy Savings	0	-6,661	-6,972	-311	-4.7%
50110 FICA	17,218	18,185	18,941	756	4.2%
50111 Retirement VRS	28,552	30,927	32,906	1,979	6.4%
50112 Hospital/Medical Plans	21,921	30,552	32,532	1,980	6.5%
50113 Group Insurance - Life (VRS)	2,875	3,162	3,242	80	2.5%
50240 Printing and Binding	0	579	579	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50265 Field Trips	0	1,500	1,500	0	0.0%
50430 Mileage	3,828	1,500	3,500	2,000	133.3%
50431 Education and Training	0	0	500	500	100.0%
50459 Other Charges Miscellaneous	15	419	419	0	0.0%
50500 Office Supplies	70	300	300	0	0.0%
50501 Food Supplies and Food Service Supplies	0	1,050	1,050	0	0.0%
50512 Books and Subscriptions	100	100	100	0	0.0%
50513 Educational and Recreational Supplies	0	1,350	1,350	0	0.0%
50514 Other Operating Supplies	63	100	200	100	100.0%
Total Cost Center	302,647	320,779	337,744	16,965	5.3%
26106 Emergency Services					
50100 Full-Time Salaries and Wages - Regular	1,183,000	1,183,826	1,320,283	136,457	11.5%
50102 Part-Time Salaries and Wages-Regular	77,369	76,334	74,696	-1,638	-2.1%
50104 Temporary Salaries and Wages - Regular	128,038	127,723	124,608	-3,115	-2.4%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,009	0	0	0	0.0%
50109 Vacancy Savings	0	-33,174	-33,888	-714	-2.2%
50110 FICA	102,173	106,173	116,248	10,075	9.5%
50111 Retirement VRS	146,415	154,016	175,466	21,450	13.9%
50112 Hospital/Medical Plans	124,603	137,484	162,659	25,175	18.3%
50113 Group Insurance - Life (VRS)	14,678	15,745	17,296	1,551	9.9%
50206 Hospitalization - Public and Private Institution	339,177	500,000	500,000	0	0.0%
50209 Other Professional Services	14,678	16,100	16,100	0	0.0%
50240 Printing and Binding	41	475	4,200	3,725	784.2%
50270 Other Contractual Services	247,710	206,040	207,040	1,000	0.5%
50412 Telecommunications	6,123	6,487	6,435	-52	-0.8%
50430 Mileage	5,669	9,001	9,277	276	3.1%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50431 Education and Training	634	0	4,000	4,000	100.0%
50459 Other Charges Miscellaneous	80	250	250	0	0.0%
50500 Office Supplies	0	0	1,200	1,200	100.0%
50501 Food Supplies and Food Service Supplies	603	1,050	1,050	0	0.0%
50512 Books and Subscriptions	0	400	400	0	0.0%
50513 Educational and Recreational Supplies	0	500	500	0	0.0%
50514 Other Operating Supplies	1,566	2,550	4,951	2,401	94.2%
50640 MH/DS Client Assistance	12,172	19,271	19,271	0	0.0%
50812 Furniture and Fixtures-New Less Than \$5000	142	0	0	0	0.0%
50833 Telecommunications Equipment- Replacement Less Than \$5000	560	0	0	0	0.0%
Total Cost Center	2,406,440	2,530,251	2,732,042	201,791	8.0%
26107 Substance Abuse					
50100 Full-Time Salaries and Wages - Regular	1,237,857	1,323,324	1,309,139	-14,185	-1.1%
50102 Part-Time Salaries and Wages-Regular	138,791	131,377	100,432	-30,945	-23.6%
50104 Temporary Salaries and Wages - Regular	3,642	42,730	45,688	2,958	6.9%
50108 Hybrid Disability Prgm (Prev Wage Adj)	730	0	0	0	0.0%
50109 Vacancy Savings	0	-37,083	-36,875	208	0.6%
50110 FICA	100,937	114,553	111,327	-3,226	-2.8%
50111 Retirement VRS	155,049	172,164	173,985	1,821	1.1%
50112 Hospital/Medical Plans	133,620	144,740	154,119	9,379	6.5%
50113 Group Insurance - Life (VRS)	15,550	17,600	17,150	-450	-2.6%
50200 Medical Services	28	750	750	0	0.0%
50209 Other Professional Services	5,322	13,000	13,000	0	0.0%
50240 Printing and Binding	200	300	300	0	0.0%
50270 Other Contractual Services	19,000	218,500	218,500	0	0.0%
50412 Telecommunications	2,721	3,472	2,520	-952	-27.4%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50430 Mileage	2,978	4,088	4,500	412	10.1%
50431 Education and Training	3,328	0	5,025	5,025	100.0%
50450 Dues And Association Memberships	0	450	0	-450	-100.0%
50500 Office Supplies	327	650	650	0	0.0%
50501 Food Supplies and Food Service Supplies	253	350	350	0	0.0%
50503 Medical and Laboratory Supplies	124	4,000	1,763	-2,237	-55.9%
50512 Books and Subscriptions	1,446	1,350	1,150	-200	-14.8%
50513 Educational and Recreational Supplies	1,890	0	0	0	0.0%
50514 Other Operating Supplies	513	1,000	1,000	0	0.0%
50640 MH/DS Client Assistance	1,003	20,032	18,261	-1,771	-8.8%
50642 MH/DS SA Residential Stays	69,616	70,000	70,000	0	0.0%
50650 MH/DS Detox	17,700	35,000	35,000	0	0.0%
50651 MH/DS Meth Treatment	88,520	73,406	73,406	0	0.0%
50913 Payroll Offset for Inter-Departmental Services Rendered	-1,579	0	0	0	0.0%
Total Cost Center	1,999,566	2,355,753	2,321,140	-34,613	-1.5%
26108 Medical Services					
50100 Full-Time Salaries and Wages - Regular	521,686	522,685	1,448,449	925,764	177.1%
50101 Full-Time Salaries and Wages - Overtime	31	0	0	0	0.0%
50102 Part-Time Salaries and Wages-Regular	0	0	177,916	177,916	100.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,468	0	0	0	0.0%
50109 Vacancy Savings	0	-14,647	-40,794	-26,147	-178.5%
50110 FICA	38,076	39,985	97,739	57,754	144.4%
50111 Retirement VRS	65,546	68,001	192,499	124,498	183.1%
50112 Hospital/Medical Plans	61,596	72,561	111,748	39,187	54.0%
50113 Group Insurance - Life (VRS)	6,248	6,952	18,975	12,023	172.9%
50200 Medical Services	854,275	1,086,650	95,760	-990,890	-91.2%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50209 Other Professional Services	595	1,500	1,000	-500	-33.3%
50210 Maintenance and Repairs	8,600	0	0	0	0.0%
50270 Other Contractual Services	238,827	32,452	25,500	-6,952	-21.4%
50412 Telecommunications	3,952	0	7,552	7,552	100.0%
50430 Mileage	1,241	1,300	1,400	100	7.7%
50431 Education and Training	5,634	0	500	500	100.0%
50450 Dues And Association Memberships	360	400	400	0	0.0%
50500 Office Supplies	0	100	100	0	0.0%
50503 Medical and Laboratory Supplies	253,262	157,278	152,122	-5,156	-3.3%
50512 Books and Subscriptions	0	450	450	0	0.0%
50514 Other Operating Supplies	133	300	300	0	0.0%
50521 Computer Software	40,184	11,424	0	-11,424	-100.0%
50812 Furniture and Fixtures-New Less Than \$5000	1,392	0	0	0	0.0%
50813 Telecommunications Equipment-New Less Than \$5000	21,352	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$5000	1,494	0	0	0	0.0%
Total Cost Center	2,125,952	1,987,391	2,291,616	304,225	15.3%
26110 Short Term Outpatient Services					
50100 Full-Time Salaries and Wages - Regular	719,189	768,908	1,011,078	242,170	31.5%
50104 Temporary Salaries and Wages - Regular	20,757	41,000	5,000	-36,000	-87.8%
50108 Hybrid Disability Prgm (Prev Wage Adj)	2,335	0	0	0	0.0%
50109 Vacancy Savings	0	-21,547	-28,478	-6,931	-32.2%
50110 FICA	55,115	61,958	77,730	15,772	25.5%
50111 Retirement VRS	90,376	100,035	134,372	34,337	34.3%
50112 Hospital/Medical Plans	60,588	84,018	121,995	37,977	45.2%
50113 Group Insurance - Life (VRS)	9,100	10,226	13,245	3,019	29.5%
50209 Other Professional Services	6,521	8,000	8,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50240 Printing and Binding	100	200	200	0	0.0%
50430 Mileage	977	1,000	1,200	200	20.0%
50431 Education and Training	70	0	3,600	3,600	100.0%
50503 Medical and Laboratory Supplies	4,376	4,500	4,500	0	0.0%
50512 Books and Subscriptions	0	700	700	0	0.0%
50513 Educational and Recreational Supplies	275	500	1,100	600	120.0%
50514 Other Operating Supplies	96	200	200	0	0.0%
50640 MH/DS Client Assistance	0	500	500	0	0.0%
50641 MH/DS Subsidy	0	0	1,000	1,000	100.0%
Total Cost Center	969,875	1,060,198	1,355,942	295,744	27.9%
26111 Collaborative Recovery Services					
50100 Full-Time Salaries and Wages - Regular	1,241,854	1,310,335	1,385,930	75,595	5.8%
50101 Full-Time Salaries and Wages - Overtime	0	1,000	1,000	0	0.0%
50102 Part-Time Salaries and Wages-Regular	11,233	14,049	14,382	333	2.4%
50104 Temporary Salaries and Wages - Regular	39,200	40,180	39,200	-980	-2.4%
50108 Hybrid Disability Prgm (Prev Wage Adj)	557	0	0	0	0.0%
50109 Vacancy Savings	0	-36,719	-39,031	-2,312	-6.3%
50110 FICA	93,424	104,389	110,199	5,810	5.6%
50111 Retirement VRS	153,924	170,475	184,190	13,715	8.0%
50112 Hospital/Medical Plans	170,366	198,588	219,591	21,003	10.6%
50113 Group Insurance - Life (VRS)	15,468	17,427	18,156	729	4.2%
50209 Other Professional Services	400	500	500	0	0.0%
50210 Maintenance and Repairs	13,468	2,500	2,500	0	0.0%
50211 Maintenance Service Contracts	337	500	500	0	0.0%
50221 Lease/Rent Of Buildings	755	1,550	1,609	59	3.8%
50240 Printing and Binding	55	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50280 Janitorial	336	1,536	1,582	46	3.0%
50285 Landscaping	3,335	3,384	3,529	145	4.3%
50286 Weed and Pest Control	237	251	251	0	0.0%
50400 Electric Services	17,008	15,826	17,858	2,032	12.8%
50401 Heating Services	1,096	4,652	2,150	-2,502	-53.8%
50402 Water Service	3,011	2,970	3,162	192	6.5%
50403 Sewer Service	3,326	3,408	3,492	84	2.5%
50404 Refuse Service	1,537	1,609	1,609	0	0.0%
50410 Postal Services	60	500	300	-200	-40.0%
50412 Telecommunications	20,959	20,916	22,069	1,153	5.5%
50430 Mileage	2,984	3,700	3,800	100	2.7%
50431 Education and Training	2,053	0	1,450	1,450	100.0%
50450 Dues And Association Memberships	0	560	560	0	0.0%
50500 Office Supplies	289	675	675	0	0.0%
50501 Food Supplies and Food Service Supplies	51,008	50,750	52,750	2,000	3.9%
50503 Medical and Laboratory Supplies	32	50	50	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	18,415	18,350	19,150	800	4.4%
50505 Linen Supplies	435	850	900	50	5.9%
50512 Books and Subscriptions	281	300	300	0	0.0%
50513 Educational and Recreational Supplies	135	300	300	0	0.0%
50514 Other Operating Supplies	2,652	2,825	2,550	-275	-9.7%
50521 Computer Software	593	720	720	0	0.0%
50649 MH/DS Client Activity	6,249	7,700	7,400	-300	-3.9%
50831 Machinery and Equipment-Replacement Less Than \$5000	4,032	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$5000	4,666	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Cost Center	1,885,770	1,966,606	2,085,333	118,727	6.0%
26201 Community Support Services Director					
50100 Full-Time Salaries and Wages - Regular	149,420	147,481	150,979	3,498	2.4%
50109 Vacancy Savings	0	-4,133	-4,252	-119	-2.9%
50110 FICA	11,383	11,282	11,550	268	2.4%
50111 Retirement VRS	18,719	19,187	20,065	878	4.6%
50112 Hospital/Medical Plans	12,586	15,276	16,266	990	6.5%
50113 Group Insurance - Life (VRS)	1,885	1,961	1,978	17	0.9%
50200 Medical Services	1,400	2,800	2,800	0	0.0%
50203 Management Consulting	1,200	1,500	1,500	0	0.0%
50209 Other Professional Services	691	0	0	0	0.0%
50240 Printing and Binding	123	250	250	0	0.0%
50270 Other Contractual Services	79,193	0	0	0	0.0%
50412 Telecommunications	599	600	600	0	0.0%
50430 Mileage	1,858	2,450	2,450	0	0.0%
50431 Education and Training	1,714	0	1,900	1,900	100.0%
50450 Dues And Association Memberships	0	1,449	1,599	150	10.4%
50501 Food Supplies and Food Service Supplies	298	350	350	0	0.0%
50512 Books and Subscriptions	0	200	200	0	0.0%
50514 Other Operating Supplies	194	700	700	0	0.0%
50640 MH/DS Client Assistance	38,711	0	0	0	0.0%
50833 Telecommunications Equipment- Replacement Less Than \$5000	100	0	0	0	0.0%
50913 Payroll Offset for Inter-Departmental Services Rendered	-10,374	0	0	0	0.0%
Total Cost Center	309,700	201,353	208,935	7,582	3.8%
26202 Early Intervention Services					
50100 Full-Time Salaries and Wages - Regular	661,434	663,163	778,307	115,144	17.4%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50101 Full-Time Salaries and Wages - Overtime	74	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	31,609	61,500	60,000	-1,500	-2.4%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,083	0	0	0	0.0%
50109 Vacancy Savings	0	-18,584	-21,920	-3,336	-18.0%
50110 FICA	50,253	55,437	64,130	8,693	15.7%
50111 Retirement VRS	82,241	86,278	103,437	17,159	19.9%
50112 Hospital/Medical Plans	82,453	91,656	113,862	22,206	24.2%
50113 Group Insurance - Life (VRS)	8,263	8,820	10,196	1,376	15.6%
50200 Medical Services	722,746	445,084	334,000	-111,084	-25.0%
50240 Printing and Binding	134	1,700	1,900	200	11.8%
50270 Other Contractual Services	128,347	130,200	130,597	397	0.3%
50280 Janitorial	392	700	700	0	0.0%
50412 Telecommunications	1,797	1,200	1,200	0	0.0%
50430 Mileage	6,372	8,800	8,300	-500	-5.7%
50431 Education and Training	565	0	4,600	4,600	100.0%
50450 Dues And Association Memberships	120	0	0	0	0.0%
50500 Office Supplies	120	150	150	0	0.0%
50501 Food Supplies and Food Service Supplies	685	2,000	2,000	0	0.0%
50503 Medical and Laboratory Supplies	172	2,000	2,000	0	0.0%
50512 Books and Subscriptions	0	500	500	0	0.0%
50513 Educational and Recreational Supplies	3,207	4,500	5,000	500	11.1%
50514 Other Operating Supplies	101	650	650	0	0.0%
50913 Payroll Offset for Inter-Departmental Services Rendered	-111,509	-112,000	-111,000	1,000	0.9%
Total Cost Center	1,670,659	1,433,754	1,488,609	54,855	3.8%
26203 Community Support Teams					
50100 Full-Time Salaries and Wages - Regular	2,059,228	2,106,149	2,117,102	10,953	0.5%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50101 Full-Time Salaries and Wages - Overtime	318	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	125,391	127,354	125,000	-2,354	-1.8%
50108 Hybrid Disability Prgm (Prev Wage Adj)	4,832	0	0	0	0.0%
50109 Vacancy Savings	0	-59,020	-59,627	-607	-1.0%
50110 FICA	159,237	170,863	171,521	658	0.4%
50111 Retirement VRS	261,270	274,010	281,363	7,353	2.7%
50112 Hospital/Medical Plans	287,456	305,520	325,320	19,800	6.5%
50113 Group Insurance - Life (VRS)	26,108	28,012	27,734	-278	-1.0%
50240 Printing and Binding	270	150	270	120	80.0%
50412 Telecommunications	3,915	3,684	3,912	228	6.2%
50430 Mileage	7,161	7,428	7,386	-42	-0.6%
50431 Education and Training	175	0	1,950	1,950	100.0%
50500 Office Supplies	47	50	50	0	0.0%
50501 Food Supplies and Food Service Supplies	0	120	0	-120	-100.0%
50514 Other Operating Supplies	78	90	90	0	0.0%
50640 MH/DS Client Assistance	27,077	27,200	27,320	120	0.4%
50641 MH/DS Subsidy	14,630	33,000	26,114	-6,886	-20.9%
50645 MH/DS Day Support	1,678,863	1,872,793	2,072,746	199,953	10.7%
50646 MH/DS Consumer Support Funds	54,976	64,000	55,000	-9,000	-14.1%
50648 MH/DS Respite	22,391	22,000	22,000	0	0.0%
Total Cost Center	4,733,423	4,983,403	5,205,251	221,848	4.5%
26204 Community and Residential Resources Team					
50100 Full-Time Salaries and Wages - Regular	772,318	798,118	815,400	17,282	2.2%
50101 Full-Time Salaries and Wages - Overtime	443	0	0	0	0.0%
50102 Part-Time Salaries and Wages-Regular	94,859	115,437	117,842	2,405	2.1%
50104 Temporary Salaries and Wages - Regular	104,949	91,225	89,000	-2,225	-2.4%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108 Hybrid Disability Prgm (Prev Wage Adj)	541	0	0	0	0.0%
50109 Vacancy Savings	0	-22,365	-22,964	-599	-2.7%
50110 FICA	75,882	76,866	78,202	1,336	1.7%
50111 Retirement VRS	96,959	103,835	108,367	4,532	4.4%
50112 Hospital/Medical Plans	118,491	152,760	162,660	9,900	6.5%
50113 Group Insurance - Life (VRS)	9,749	10,615	10,682	67	0.6%
50209 Other Professional Services	800	2,000	2,000	0	0.0%
50210 Maintenance and Repairs	10,327	11,300	11,300	0	0.0%
50211 Maintenance Service Contracts	1,348	2,000	2,000	0	0.0%
50221 Lease/Rent Of Buildings	7,409	7,387	6,569	-818	-11.1%
50280 Janitorial	4,954	6,057	6,143	86	1.4%
50285 Landscaping	15,010	13,729	14,321	592	4.3%
50286 Weed and Pest Control	4,192	1,015	1,013	-2	-0.2%
50400 Electric Services	14,607	14,375	15,337	962	6.7%
50401 Heating Services	1,116	2,419	2,645	226	9.3%
50402 Water Service	2,675	2,725	2,808	83	3.0%
50403 Sewer Service	2,970	3,098	3,120	22	0.7%
50404 Refuse Service	1,311	1,349	1,349	0	0.0%
50412 Telecommunications	17,869	18,421	19,615	1,194	6.5%
50430 Mileage	800	2,688	1,900	-788	-29.3%
50431 Education and Training	260	0	200	200	100.0%
50450 Dues And Association Memberships	85	85	85	0	0.0%
50500 Office Supplies	78	0	0	0	0.0%
50501 Food Supplies and Food Service Supplies	94,285	94,668	94,020	-648	-0.7%
50503 Medical and Laboratory Supplies	3,419	3,600	2,600	-1,000	-27.8%
50504 Laundry, Housekeeping, and Janitorial Supplies	100	1,250	1,250	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50505 Linen Supplies	473	600	600	0	0.0%
50514 Other Operating Supplies	1,902	2,050	2,050	0	0.0%
50521 Computer Software	2,137	2,400	2,400	0	0.0%
50640 MH/DS Client Assistance	170	2,500	2,000	-500	-20.0%
50649 MH/DS Client Activity	546	2,100	2,100	0	0.0%
50812 Furniture and Fixtures-New Less Than \$5000	600	0	0	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$5000	6,404	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$5000	4,337	0	0	0	0.0%
Total Cost Center	1,474,375	1,524,307	1,556,614	32,307	2.1%
26205 Day Support					
50100 Full-Time Salaries and Wages - Regular	1,909,713	1,895,069	1,915,962	20,893	1.1%
50101 Full-Time Salaries and Wages - Overtime	259	0	0	0	0.0%
50102 Part-Time Salaries and Wages-Regular	42,873	42,272	43,275	1,003	2.4%
50103 Part-Time Salaries and Wages-Overtime	210	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	247,993	280,213	261,500	-18,713	-6.7%
50108 Hybrid Disability Prgm (Prev Wage Adj)	629	0	0	0	0.0%
50109 Vacancy Savings	0	-53,105	-53,967	-862	-1.6%
50110 FICA	164,765	169,643	169,886	243	0.1%
50111 Retirement VRS	237,924	246,548	254,631	8,083	3.3%
50112 Hospital/Medical Plans	277,436	303,610	321,985	18,375	6.1%
50113 Group Insurance - Life (VRS)	23,890	25,204	25,099	-105	-0.4%
50209 Other Professional Services	115	1,500	1,500	0	0.0%
50210 Maintenance and Repairs	1,659	400	1,500	1,100	275.0%
50211 Maintenance Service Contracts	1,999	2,100	2,000	-100	-4.8%
50240 Printing and Binding	939	1,300	1,250	-50	-3.8%
50250 Advertising	1,003	1,000	1,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50265 Field Trips	40	180	180	0	0.0%
50270 Other Contractual Services	13,976	13,594	14,000	406	3.0%
50411 Messenger Services	27	200	100	-100	-50.0%
50412 Telecommunications	3,851	3,900	3,900	0	0.0%
50430 Mileage	6,415	6,155	6,585	430	7.0%
50431 Education and Training	4,567	0	7,600	7,600	100.0%
50450 Dues And Association Memberships	3,919	4,600	4,700	100	2.2%
50459 Other Charges Miscellaneous	95	0	0	0	0.0%
50500 Office Supplies	296	300	300	0	0.0%
50501 Food Supplies and Food Service Supplies	3,956	4,950	4,650	-300	-6.1%
50503 Medical and Laboratory Supplies	1,200	1,200	1,200	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	929	1,000	1,000	0	0.0%
50512 Books and Subscriptions	127	100	100	0	0.0%
50513 Educational and Recreational Supplies	3,976	3,700	3,900	200	5.4%
50514 Other Operating Supplies	10,964	9,400	13,903	4,503	47.9%
50649 MH/DS Client Activity	1,500	1,575	1,450	-125	-7.9%
50833 Telecommunications Equipment- Replacement Less Than \$5000	100	0	0	0	0.0%
50913 Payroll Offset for Inter-Departmental Services Rendered	-16,757	-16,594	-26,757	-10,163	-61.2%
Total Cost Center	2,950,588	2,950,014	2,982,432	32,418	1.1%
26206 MH/DS/SA Quality Assurance					
50100 Full-Time Salaries and Wages - Regular	258,932	255,573	307,693	52,120	20.4%
50109 Vacancy Savings	0	-7,162	-8,665	-1,503	-21.0%
50110 FICA	18,932	19,551	23,539	3,988	20.4%
50111 Retirement VRS	32,439	33,250	40,892	7,642	23.0%
50112 Hospital/Medical Plans	19,593	22,914	32,532	9,618	42.0%
50113 Group Insurance - Life (VRS)	3,266	3,399	4,031	632	18.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50240 Printing and Binding	935	800	800	0	0.0%
50270 Other Contractual Services	0	0	995	995	100.0%
50412 Telecommunications	600	600	600	0	0.0%
50430 Mileage	953	800	1,000	200	25.0%
50431 Education and Training	6,540	0	5,925	5,925	100.0%
50501 Food Supplies and Food Service Supplies	842	650	650	0	0.0%
50503 Medical and Laboratory Supplies	347	500	500	0	0.0%
50512 Books and Subscriptions	912	1,100	1,100	0	0.0%
50513 Educational and Recreational Supplies	1,139	0	0	0	0.0%
50514 Other Operating Supplies	633	600	600	0	0.0%
Total Cost Center	346,063	332,575	412,192	79,617	23.9%
26207 ID Eligibility					
50100 Full-Time Salaries and Wages - Regular	299,026	300,262	307,384	7,122	2.4%
50108 Hybrid Disability Prgm (Prev Wage Adj)	243	0	0	0	0.0%
50109 Vacancy Savings	0	-8,414	-8,719	-305	-3.6%
50110 FICA	22,204	22,970	23,515	545	2.4%
50111 Retirement VRS	37,137	39,064	40,851	1,787	4.6%
50112 Hospital/Medical Plans	36,710	38,190	40,665	2,475	6.5%
50113 Group Insurance - Life (VRS)	3,739	3,993	4,091	98	2.5%
50209 Other Professional Services	691	750	750	0	0.0%
50240 Printing and Binding	0	200	200	0	0.0%
50412 Telecommunications	1,124	1,356	1,356	0	0.0%
50430 Mileage	1,145	1,500	1,250	-250	-16.7%
50431 Education and Training	0	0	200	200	100.0%
50500 Office Supplies	293	300	450	150	50.0%
50501 Food Supplies and Food Service Supplies	0	100	0	-100	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50514 Other Operating Supplies	754	450	450	0	0.0%
50641 MH/DS Subsidy	8,466	16,000	16,000	0	0.0%
50644 MH/DS OBRA	12,998	22,915	22,915	0	0.0%
50647 MH/DS Family Support	0	2,500	2,500	0	0.0%
Total Cost Center	424,530	442,136	453,858	11,722	2.7%
26208 DD Case Management					
50100 Full-Time Salaries and Wages - Regular	71,649	103,580	106,038	2,458	2.4%
50104 Temporary Salaries and Wages - Regular	0	0	25,000	25,000	100.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	183	0	0	0	0.0%
50109 Vacancy Savings	0	-2,903	-2,986	-83	-2.9%
50110 FICA	5,175	7,924	10,024	2,100	26.5%
50111 Retirement VRS	9,241	13,476	14,092	616	4.6%
50112 Hospital/Medical Plans	11,937	15,276	16,266	990	6.5%
50113 Group Insurance - Life (VRS)	930	1,378	1,389	11	0.8%
50240 Printing and Binding	60	50	100	50	100.0%
50270 Other Contractual Services	63,144	163,123	138,916	-24,207	-14.8%
50412 Telecommunications	167	1,200	1,200	0	0.0%
50430 Mileage	269	750	0	-750	-100.0%
50431 Education and Training	0	0	450	450	100.0%
50500 Office Supplies	0	150	0	-150	-100.0%
50640 MH/DS Client Assistance	616	0	2,000	2,000	100.0%
50641 MH/DS Subsidy	0	20,000	20,000	0	0.0%
50813 Telecommunications Equipment-New Less Than \$5000	400	0	0	0	0.0%
Total Cost Center	163,771	324,004	332,489	8,485	2.6%
26301 Executive Director					
50100 Full-Time Salaries and Wages - Regular	182,944	180,347	187,709	7,362	4.1%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50109 Vacancy Savings	0	-5,054	-4,761	293	5.8%
50110 FICA	13,442	13,279	13,994	715	5.4%
50111 Retirement VRS	22,923	23,463	24,421	958	4.1%
50112 Hospital/Medical Plans	18,978	15,276	16,266	990	6.5%
50113 Group Insurance - Life (VRS)	2,308	2,399	2,459	60	2.5%
50209 Other Professional Services	2,642	15,000	9,200	-5,800	-38.7%
50240 Printing and Binding	1,397	2,000	2,000	0	0.0%
50270 Other Contractual Services	0	8,250	0	-8,250	-100.0%
50412 Telecommunications	480	1,081	1,081	0	0.0%
50430 Mileage	2,325	1,800	1,800	0	0.0%
50431 Education and Training	5,816	0	6,000	6,000	100.0%
50450 Dues And Association Memberships	21,612	25,600	25,600	0	0.0%
50501 Food Supplies and Food Service Supplies	2,000	2,000	2,000	0	0.0%
50512 Books and Subscriptions	60	200	200	0	0.0%
50514 Other Operating Supplies	721	750	750	0	0.0%
Total Cost Center	277,648	286,391	288,719	2,328	0.8%
26302 Finance and Administration Director					
50100 Full-Time Salaries and Wages - Regular	106,666	105,282	107,780	2,498	2.4%
50109 Vacancy Savings	0	-2,950	-3,035	-85	-2.9%
50110 FICA	7,966	8,054	8,245	191	2.4%
50111 Retirement VRS	13,363	13,697	14,324	627	4.6%
50112 Hospital/Medical Plans	7,556	7,638	8,133	495	6.5%
50113 Group Insurance - Life (VRS)	1,346	1,400	1,412	12	0.9%
50203 Management Consulting	0	1,000	1,000	0	0.0%
50412 Telecommunications	599	600	600	0	0.0%
50430 Mileage	377	500	500	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50431 Education and Training	195	0	900	900	100.0%
50500 Office Supplies	0	400	400	0	0.0%
50501 Food Supplies and Food Service Supplies	487	600	600	0	0.0%
50514 Other Operating Supplies	312	400	400	0	0.0%
Total Cost Center	138,867	136,621	141,259	4,638	3.4%
26303 Program Support					
50100 Full-Time Salaries and Wages - Regular	1,027,482	1,033,690	1,097,830	64,140	6.2%
50101 Full-Time Salaries and Wages - Overtime	3,226	1,500	1,500	0	0.0%
50102 Part-Time Salaries and Wages-Regular	39,344	45,814	46,901	1,087	2.4%
50104 Temporary Salaries and Wages - Regular	12,823	0	14,000	14,000	100.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,074	0	0	0	0.0%
50109 Vacancy Savings	0	-28,967	-30,918	-1,951	-6.7%
50110 FICA	79,009	82,697	88,758	6,061	7.3%
50111 Retirement VRS	129,093	134,483	145,902	11,419	8.5%
50112 Hospital/Medical Plans	150,007	183,312	211,458	28,146	15.4%
50113 Group Insurance - Life (VRS)	13,017	13,748	14,382	634	4.6%
50209 Other Professional Services	3,825	6,500	6,650	150	2.3%
50210 Maintenance and Repairs	157,975	55,783	61,053	5,270	9.4%
50211 Maintenance Service Contracts	19,647	22,013	22,897	884	4.0%
50220 Lease/Rent Of Equipment	32,677	33,543	36,030	2,487	7.4%
50221 Lease/Rent Of Buildings	986,184	1,048,986	1,032,290	-16,696	-1.6%
50230 Temporary Help Service Fees	14,756	0	0	0	0.0%
50240 Printing and Binding	373	299	299	0	0.0%
50270 Other Contractual Services	534,064	617,932	542,000	-75,932	-12.3%
50280 Janitorial	78,331	81,381	94,458	13,077	16.1%
50285 Landscaping	22,060	20,678	21,588	910	4.4%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50286 Weed and Pest Control	3,655	5,780	5,825	45	0.8%
50310 Automotive/Motor Pool	278,269	280,030	285,541	5,511	2.0%
50400 Electric Services	102,060	97,943	107,163	9,220	9.4%
50401 Heating Services	7,200	6,901	8,874	1,973	28.6%
50402 Water Service	2,994	3,034	3,143	109	3.6%
50403 Sewer Service	3,301	3,342	3,465	123	3.7%
50404 Refuse Service	3,350	3,245	3,244	-1	-0.0%
50410 Postal Services	13,903	14,386	13,912	-474	-3.3%
50411 Messenger Services	0	100	100	0	0.0%
50412 Telecommunications	259,526	285,571	286,521	950	0.3%
50430 Mileage	3,961	3,790	4,525	735	19.4%
50431 Education and Training	30	0	295	295	100.0%
50450 Dues And Association Memberships	135	175	175	0	0.0%
50500 Office Supplies	15,781	9,223	10,553	1,330	14.4%
50501 Food Supplies and Food Service Supplies	1,475	1,550	1,100	-450	-29.0%
50503 Medical and Laboratory Supplies	130	450	600	150	33.3%
50504 Laundry, Housekeeping, and Janitorial Supplies	15,149	14,800	15,335	535	3.6%
50514 Other Operating Supplies	5,306	5,972	7,358	1,386	23.2%
50811 Machinery and Equipment-New Less Than \$5000	2,814	0	0	0	0.0%
50812 Furniture and Fixtures-New Less Than \$5000	4,827	0	0	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$5000	10,255	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$5000	51,934	0	0	0	0.0%
50833 Telecommunications Equipment-Replacement Less Than \$5000	50	0	0	0	0.0%
Total Cost Center	4,091,072	4,089,684	4,164,807	75,123	1.8%

26304 Client Billing Services

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100 Full-Time Salaries and Wages - Regular	439,145	435,830	449,315	13,485	3.1%
50101 Full-Time Salaries and Wages - Overtime	8,763	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	8,536	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	425	0	0	0	0.0%
50109 Vacancy Savings	0	-12,213	-12,655	-442	-3.6%
50110 FICA	37,707	33,341	34,373	1,032	3.1%
50111 Retirement VRS	55,170	56,702	59,714	3,012	5.3%
50112 Hospital/Medical Plans	78,659	76,380	81,330	4,950	6.5%
50113 Group Insurance - Life (VRS)	5,555	5,797	5,886	89	1.5%
50240 Printing and Binding	1,674	2,200	2,200	0	0.0%
50270 Other Contractual Services	27,110	31,934	32,259	325	1.0%
50410 Postal Services	10,268	10,200	10,270	70	0.7%
50430 Mileage	69	500	500	0	0.0%
50431 Education and Training	804	0	2,000	2,000	100.0%
50450 Dues And Association Memberships	150	150	150	0	0.0%
50500 Office Supplies	204	600	600	0	0.0%
50512 Books and Subscriptions	0	470	470	0	0.0%
50514 Other Operating Supplies	192	475	475	0	0.0%
Total Cost Center	674,431	642,366	666,887	24,521	3.8%
26305 Information Services					
50100 Full-Time Salaries and Wages - Regular	627,842	612,173	592,232	-19,941	-3.3%
50101 Full-Time Salaries and Wages - Overtime	3,078	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	1,916	0	0	0	0.0%
50109 Vacancy Savings	0	-17,155	-16,678	477	2.8%
50110 FICA	46,999	46,831	45,306	-1,525	-3.3%
50111 Retirement VRS	74,553	79,644	78,708	-936	-1.2%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112 Hospital/Medical Plans	53,046	61,104	65,064	3,960	6.5%
50113 Group Insurance - Life (VRS)	7,544	8,142	7,758	-384	-4.7%
50203 Management Consulting	1,875	3,000	3,000	0	0.0%
50209 Other Professional Services	12,000	12,000	12,000	0	0.0%
50211 Maintenance Service Contracts	64,637	65,964	0	-65,964	-100.0%
50412 Telecommunications	1,198	1,200	1,200	0	0.0%
50430 Mileage	0	400	400	0	0.0%
50431 Education and Training	0	0	1,000	1,000	100.0%
50450 Dues And Association Memberships	0	300	300	0	0.0%
50501 Food Supplies and Food Service Supplies	75	75	75	0	0.0%
50512 Books and Subscriptions	0	360	360	0	0.0%
50514 Other Operating Supplies	320	450	450	0	0.0%
50521 Computer Software	34,488	33,000	33,000	0	0.0%
Total Cost Center	929,571	907,488	824,175	-83,313	-9.2%
26306 Human Resources/Payroll					
50100 Full-Time Salaries and Wages - Regular	198,094	196,045	153,506	-42,539	-21.7%
50101 Full-Time Salaries and Wages - Overtime	0	38,356	38,356	0	0.0%
50104 Temporary Salaries and Wages - Regular	61,205	49,930	48,712	-1,218	-2.4%
50108 Hybrid Disability Prgm (Prev Wage Adj)	236	0	56,243	56,243	100.0%
50109 Vacancy Savings	0	-5,423	-4,323	1,100	20.3%
50110 FICA	19,551	21,751	18,404	-3,347	-15.4%
50111 Retirement VRS	24,867	25,505	20,401	-5,104	-20.0%
50112 Hospital/Medical Plans	21,012	22,914	24,399	1,485	6.5%
50113 Group Insurance - Life (VRS)	2,504	2,607	2,011	-596	-22.9%
50114 Unemployment Insurance	8,239	0	0	0	0.0%
50200 Medical Services	365	400	400	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50209 Other Professional Services	1,998	2,500	2,500	0	0.0%
50240 Printing and Binding	1,066	1,000	1,000	0	0.0%
50250 Advertising	396	1,500	1,500	0	0.0%
50270 Other Contractual Services	0	0	14,050	14,050	100.0%
50430 Mileage	95	300	300	0	0.0%
50431 Education and Training	4,090	0	3,000	3,000	100.0%
50500 Office Supplies	52,997	41,000	43,000	2,000	4.9%
50504 Laundry, Housekeeping, and Janitorial Supplies	770	1,000	1,000	0	0.0%
Total Cost Center	397,485	399,385	424,459	25,074	6.3%
26307 Financial Mangement					
50100 Full-Time Salaries and Wages - Regular	241,507	237,669	250,895	13,226	5.6%
50101 Full-Time Salaries and Wages - Overtime	459	0	0	0	0.0%
50102 Part-Time Salaries and Wages-Regular	8,384	8,277	8,473	196	2.4%
50109 Vacancy Savings	0	-6,660	-7,065	-405	-6.1%
50110 FICA	17,997	18,815	19,842	1,027	5.5%
50111 Retirement VRS	30,260	30,921	33,344	2,423	7.8%
50112 Hospital/Medical Plans	31,265	32,462	35,867	3,405	10.5%
50113 Group Insurance - Life (VRS)	3,047	3,160	3,287	127	4.0%
50240 Printing and Binding	439	450	470	20	4.4%
50270 Other Contractual Services	0	600,000	700,000	100,000	16.7%
50430 Mileage	701	820	750	-70	-8.5%
50431 Education and Training	50	0	60	60	100.0%
50450 Dues And Association Memberships	105	105	105	0	0.0%
50459 Other Charges Miscellaneous	2,232	0	0	0	0.0%
50500 Office Supplies	239	220	240	20	9.1%
50521 Computer Software	15,269	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50805 Computer Equipment-New \$5000 and Over	12,073	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$5000	2,033	0	0	0	0.0%
50825 Computer Equipment-Replacement \$5000 and Over	46	0	0	0	0.0%
50835 Computer Equipment-Replacement Less Than \$5000	41,484	0	0	0	0.0%
Total Cost Center	407,590	926,239	1,046,268	120,029	13.0%