

PUBLIC WORKS

Description

The Henrico County Department of Public Works maintains the third largest road network in the State of Virginia after the State of Virginia and the City of Virginia Beach. The Department is responsible for the construction and maintenance of all secondary roads in the County, storm water drainage, administration of Public Transit services, and enforcement of erosion and sedimentation laws and ordinances. The Department is organized into the following divisions: Administration, Design, Maintenance, Construction, Transportation Development, Traffic Engineering, Environmental Control, and Standing Water Initiative.

The majority of departmental services are funded by an allocation of gasoline tax revenues from the State of Virginia and license fee revenue collected in the County's General Fund. In addition, the General Fund provides funding for certain services in accordance with the Board of Supervisors' directives for various programs. These include the Environmental Control Program, Vacuum Leaf services, the JOBS transit service, the Standing Water Initiative, and supplemental funding for the Mass Transit Division.

Objectives

- To develop and maintain a safe and efficient road system.
- To develop and maintain an efficient and economical storm drainage system.

- To ensure that the construction of road and drainage facilities is accomplished in accordance with appropriate standards and in an environmentally correct manner.
- To review and provide for the most cost-effective system of Public Transit for the residents of the County.
- To provide prompt responses to citizen inquiries or requests for service.
- To enforce Chesapeake Bay Act regulations along with current erosion and sedimentation control ordinances and policies.

Budget Highlights

The Department's proposed budget for FY2016-17 is \$48,965,254, representing an increase of \$920,177 or 1.9 percent from the previous approved budget. Within this overall proposed budget, which combines both Gas Tax and General Fund supported programs; the personnel component is budgeted to increase by a net difference of \$510,760 or 3.3 percent. The operating component is forecasted to increase by \$413,217 or 1.3 percent and capital outlay expenditures are expected to decrease by \$3,800.

The FY2016-17 proposed budget is to be funded by \$40,556,821 from the State's Gas Tax maintenance

Annual Fiscal Plan

Description	FY15 Actual	FY16 Original	FY17 Proposed	Change 16 to 17
Personnel	\$ 14,758,540	\$ 15,249,139	\$ 15,759,899	3.3%
Operation	33,113,142	31,195,588	31,608,805	1.3%
Capital	1,590,553	1,600,350	1,596,550	(0.2%)
Total	\$ 49,462,235	\$ 48,045,077	\$ 48,965,254	1.9%

Personnel Complement	257	257	259 *	2
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* The personnel complement includes an Engineer II position and Construction Specialist II position which were added in FY2015-16 to enhance the permit review process.

Public Works (cont'd)

Performance Measures				
	FY15	FY16	FY17	Change 16 to 17
Workload Measures				
Lane Miles of Road Maintained	3,468	3,479	3,489	10
Traffic Signals Maintained	150	150	153	3
Development Plans Reviewed	1,568	1,600	1,650	50

allocation, \$7,838,269 from the County's General Fund subsidy, and \$570,164 from miscellaneous departmental revenue. The total projected Gas Tax for FY2016-17 is based on the allocation for operations and maintenance and does not include a construction allocation. If gas tax were allocated for construction it would be included in the capital budget section of this document. There has not been a construction allocation funded by gas tax since FY2008-09.

This funding source is utilized for approximately 82.8 percent of the operating budget. In other words, the gas tax allocation will support the Department of Public Works' divisions with the exception of the Standing Water Initiative and Environmental Inspection. This revenue source is restricted to roadway maintenance activities.

The functions supported by the General Fund subsidy total \$7,838,269. The General Fund supports 100 percent of expenses related to the Standing Water Initiative and Environmental Inspection divisions which combined total \$1,986,969. The Standing Water Initiative is budgeted at \$418,337 and the Environmental Inspection Division is budgeted at \$1,568,632 for the proposed FY2016-17 budget.

General Fund support is also provided for Mass Transit services, feasibility studies for new road construction funding application process tied to House Bill Two (HB2), and Leaf Collection services. Specifically, General Fund support of \$5,349,800 in FY2016-17 will subsidize the GRTC and JOBS services costs in the Mass Transit budget. General fund support will also be provided for feasibility studies in the amount of \$200,000. This funding will assist with the HB2 application process which determines eligibility for additional funding for transportation projects. The Leaf Collection services budget totals \$473,700. Within this total budget, the General Fund will support \$301,500, Leaf Collection Fees will total \$170,000, and the remaining \$2,200 will be provided

by miscellaneous revenues. It is important to note that this budget includes free leaf vacuum service for all County residents that currently participate in the Real Estate Tax Advantage Program (REAP).

The third and final source of funding is generated from miscellaneous fees, which total \$570,164 for the proposed budget. These charges/fees are used as enhancements to the Gas Tax revenue for all divisions with the exception of the Standing Water Initiative and Environmental Inspection divisions.

What follows is a discussion of each of the divisions within the approved budget for Public Works.

Roadway Maintenance and Administration

The total proposed budget for the divisions that fall within this group is \$46,978,285. With the exception of Mass Transit, the Roadway Maintenance and Administration divisions represent the core services to maintain the existing roadway system provided by Public Works and therefore utilize \$40,556,821 of State Gas Tax maintenance allocation in providing these services. The remainder of funding is provided by other revenue in the General Fund, including a \$5,349,800 subsidy to support Mass Transit Services. The personnel component is forecasted to increase by a net difference of \$429,092 or 3.2 percent which reflects the 2.372 percent salary increase, the full-year impact of the 2.0 percent raise provided in the prior fiscal year as well as an increase in the cost of health care. It is important to note that the increase to the personnel component was lessened due to a decrease in the cost of VRS resulting from a reduction in the contribution rate. The operating component increased by \$209,267 compared to the prior fiscal year.

The capital outlay component remained relatively flat with a decrease of \$3,800 compared to the prior fiscal year. There are several noteworthy capital purchases forecasted within the \$1,586,000 proposed capital

Public Works (cont'd)

component. The Capital outlay items include the following: five grass tractors, two mowtrims, one 4 CY dump truck, one tractor, five 10 CY dump trucks, one trailer mounted traffic counting camera, one pole trailer, 30 traffic counters, 100 LED luminaries, and one power washer.

Standing Water Initiative Division

The Standing Water Initiative Division is a program that is funded solely through the General Fund at a total cost of \$418,337. The personnel component comprises 79.5 percent or \$332,637 of the total budget. The operating component is increasing by \$3,450 due to the reallocation of funding for education and training into departmental budgets.

Environmental Inspection Division

The Environmental Inspection Division is funded solely through the General Fund at a total cost of \$1,568,632. Expenditures are forecasted to increase by \$75,969 or 5.1 percent from the FY2015-16 approved budget. This budgetary increase is due to the 2.372 percent salary increase in FY2016-17 as well as the addition of an Engineer I position to the Environmental Inspection Division's personnel complement during the FY2015-16 fiscal year. The operating component of the budget reflects an increase of \$500 due to the reallocation of education and training funding in departmental budgets. The capital outlay component remained flat compared to the previous fiscal year.



**Department Operating Budget
Henrico County, Virginia
FY2016-17
PUBLIC WORKS**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100 Full-Time Salaries and Wages - Regular	9,796,928	10,779,714	11,755,587	975,873	9.1%
50101 Full-Time Salaries and Wages - Overtime	844,578	259,000	259,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	164,452	58,378	58,378	0	0.0%
50105 Temporary Salaries and Wages - Overtime	188	0	0	0	0.0%
50107 27th Pay Adjustment	0	0	-518,830	-518,830	-100.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	3,354	0	0	0	0.0%
50109 Vacancy Savings	0	-264,988	-276,191	-11,203	-4.2%
50110 FICA	788,623	847,142	921,306	74,164	8.8%
50111 Retirement VRS	1,475,406	1,634,207	1,529,401	-104,806	-6.4%
50112 Hospital/Medical Plans	1,560,320	1,792,318	1,874,901	82,583	4.6%
50113 Group Insurance - Life (VRS)	116,130	143,368	156,347	12,979	9.1%
50114 Unemployment Insurance	8,561	0	0	0	0.0%
50200 Medical Services	0	1,300	1,300	0	0.0%
50204 Engineering/Architectural Services	3,236	3,500	3,500	0	0.0%
50209 Other Professional Services	332	2,700	2,700	0	0.0%
50210 Maintenance and Repairs	253,087	274,102	74,102	-200,000	-73.0%
50211 Maintenance Service Contracts	3,696	20,030	20,030	0	0.0%
50212 Vehicle Repair	987,064	880,000	880,000	0	0.0%
50213 Maintenance Service Contracts-Computers	0	7,900	7,900	0	0.0%
50220 Lease/Rent Of Equipment	137,409	186,925	186,925	0	0.0%
50230 Temporary Help Service Fees	230,285	3,000	3,000	0	0.0%
50240 Printing and Binding	750	17,148	17,148	0	0.0%
50250 Advertising	764	0	0	0	0.0%
50270 Other Contractual Services	5,110,144	9,404,511	9,604,511	200,000	2.1%
50280 Janitorial	37,299	41,000	40,500	-500	-1.2%
50286 Weed and Pest Control	5,388	11,900	11,900	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50290	Purchase of Services from Other Governments	7,174,014	6,199,800	6,199,800	0	0.0%
50310	Automotive/Motor Pool	694,921	720,113	725,113	5,000	0.7%
50400	Electric Services	240,294	325,776	325,776	0	0.0%
50401	Heating Services	48,169	92,531	92,531	0	0.0%
50402	Water Service	5,149	12,210	12,210	0	0.0%
50403	Sewer Service	5,503	12,570	12,570	0	0.0%
50404	Refuse Service	9,100	14,448	14,448	0	0.0%
50410	Postal Services	4,250	12,445	12,445	0	0.0%
50411	Messenger Services	0	250	250	0	0.0%
50412	Telecommunications	93,193	86,028	86,028	0	0.0%
50430	Mileage	48	550	550	0	0.0%
50431	Education and Training	25,757	0	8,850	8,850	100.0%
50450	Dues And Association Memberships	16,073	15,583	15,583	0	0.0%
50453	Freight Charges	3,610	6,650	7,150	500	7.5%
50455	Tuition	6,734	0	0	0	0.0%
50460	Environmental Expenses	23,976	9,050	9,050	0	0.0%
50500	Office Supplies	100,152	85,520	85,520	0	0.0%
50501	Food Supplies and Food Service Supplies	13,021	15,000	15,000	0	0.0%
50502	Agricultural Supplies	13,021	21,700	21,700	0	0.0%
50503	Medical and Laboratory Supplies	2,929	2,750	2,750	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	69,185	41,100	40,600	-500	-1.2%
50506	Repair and Maintenance Supplies	91,003	111,802	111,802	0	0.0%
50507	Gasoline	0	7,000	7,000	0	0.0%
50508	Diesel Fuel	434,246	515,961	515,961	0	0.0%
50509	Vehicle and Powered Equipment Supplies	258,546	86,750	286,750	200,000	230.5%
50510	Police And Fire Supplies/ITEMS	0	200	200	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	120,018	78,380	78,880	500	0.6%
50512	Books and Subscriptions	798	3,135	3,135	0	0.0%
50514	Other Operating Supplies	16,478	34,717	34,717	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50515	Road Materials	15,757,445	11,742,558	11,941,925	199,367	1.7%
50516	Chemicals	1,055,711	65,295	65,295	0	0.0%
50517	Small Tools	32,299	49,600	49,600	0	0.0%
50519	Textbooks	0	500	500	0	0.0%
50521	Computer Software	28,045	31,600	31,600	0	0.0%
50801	Machinery and Equipment-New \$5000 and Over	150,263	50,000	52,000	2,000	4.0%
50811	Machinery and Equipment-New Less Than \$5000	4,118	165,800	96,000	-69,800	-42.1%
50812	Furniture and Fixtures-New Less Than \$5000	2,381	2,400	2,400	0	0.0%
50813	Telecommunications Equipment-New Less Than \$5000	460	150	150	0	0.0%
50815	Computer Equipment-New Less Than \$5000	0	7,500	7,500	0	0.0%
50821	Machinery and Equipment-Replacement \$5000 and Over	1,272,763	934,000	570,000	-364,000	-39.0%
50824	Motor Vehicles and Equipment-Replacement \$5000 and Over	150,230	440,000	860,000	420,000	95.5%
50831	Machinery and Equipment-Replacement Less Than \$5000	0	0	8,000	8,000	100.0%
50832	Furniture and Fixtures-Replacement Less Than \$5000	7,950	0	0	0	0.0%
50833	Telecommunications Equipment-Replacement Less Than \$5000	1,140	500	500	0	0.0%
50835	Computer Equipment-Replacement Less Than \$5000	1,248	0	0	0	0.0%
50911	Interdepartmental Billings	0	-60,000	-60,000	0	0.0%
Total Department		49,462,235	48,045,077	48,965,254	920,177	1.9%



Operating Line Item Budget By Cost Center

Henrico County, Virginia

FY2016-17

PUBLIC WORKS

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
28001 Administration						
50100	Full-Time Salaries and Wages - Regular	1,047,675	873,547	940,551	67,004	7.7%
50101	Full-Time Salaries and Wages - Overtime	8,137	5,000	5,000	0	0.0%
50107	27th Pay Adjustment	0	0	-41,511	-41,511	-100.0%
50109	Vacancy Savings	0	-21,473	-22,098	-625	-2.9%
50110	FICA	76,701	65,424	70,059	4,635	7.1%
50111	Retirement VRS	158,879	132,430	122,365	-10,065	-7.6%
50112	Hospital/Medical Plans	119,335	97,636	101,346	3,710	3.8%
50113	Group Insurance - Life (VRS)	12,528	11,618	12,509	891	7.7%
50210	Maintenance and Repairs	874	1,000	1,000	0	0.0%
50211	Maintenance Service Contracts	590	600	600	0	0.0%
50213	Maintenance Service Contracts- Computers	0	5,000	5,000	0	0.0%
50230	Temporary Help Service Fees	0	2,000	2,000	0	0.0%
50240	Printing and Binding	123	4,000	4,000	0	0.0%
50270	Other Contractual Services	2,142	1,000	1,000	0	0.0%
50310	Automotive/Motor Pool	8,057	11,550	11,550	0	0.0%
50410	Postal Services	3,335	5,560	5,560	0	0.0%
50411	Messenger Services	0	100	100	0	0.0%
50412	Telecommunications	12,379	5,624	5,624	0	0.0%
50430	Mileage	17	100	100	0	0.0%
50431	Education and Training	6,444	0	0	0	0.0%
50450	Dues And Association Memberships	2,154	2,225	2,225	0	0.0%
50453	Freight Charges	150	300	300	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50500	Office Supplies	18,617	12,000	12,000	0	0.0%
50501	Food Supplies and Food Service Supplies	216	1,000	1,000	0	0.0%
50506	Repair and Maintenance Supplies	165	0	0	0	0.0%
50512	Books and Subscriptions	109	500	500	0	0.0%
50514	Other Operating Supplies	0	3,584	3,584	0	0.0%
50521	Computer Software	12,176	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$5000	20	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$5000	2,148	0	0	0	0.0%
50833	Telecommunications Equipment-Replacement Less Than \$5000	270	0	0	0	0.0%
Total Cost Center		1,493,241	1,220,325	1,244,364	24,039	2.0%
28002 Road Maintenance						
50100	Full-Time Salaries and Wages - Regular	4,145,627	4,846,433	5,114,933	268,500	5.5%
50101	Full-Time Salaries and Wages - Overtime	706,658	109,000	109,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	21,949	0	0	0	0.0%
50105	Temporary Salaries and Wages - Overtime	188	0	0	0	0.0%
50107	27th Pay Adjustment	0	0	-225,746	-225,746	-100.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,263	0	0	0	0.0%
50109	Vacancy Savings	0	-119,136	-120,172	-1,036	-0.9%
50110	FICA	353,745	379,091	399,630	20,539	5.4%
50111	Retirement VRS	622,675	734,719	665,453	-69,266	-9.4%
50112	Hospital/Medical Plans	793,427	990,308	1,013,460	23,152	2.3%
50113	Group Insurance - Life (VRS)	48,962	64,457	68,028	3,571	5.5%
50114	Unemployment Insurance	2,579	0	0	0	0.0%
50210	Maintenance and Repairs	10,839	217,502	17,502	-200,000	-92.0%
50211	Maintenance Service Contracts	706	8,530	8,530	0	0.0%
50212	Vehicle Repair	960,620	850,000	850,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50220 Lease/Rent Of Equipment	34,967	59,850	59,850	0	0.0%
50230 Temporary Help Service Fees	215,805	1,000	1,000	0	0.0%
50250 Advertising	154	0	0	0	0.0%
50270 Other Contractual Services	3,976,281	8,164,776	8,164,776	0	0.0%
50280 Janitorial	37,299	36,000	36,000	0	0.0%
50286 Weed and Pest Control	5,388	11,450	11,450	0	0.0%
50310 Automotive/Motor Pool	295,709	277,496	277,496	0	0.0%
50400 Electric Services	96,729	100,078	100,078	0	0.0%
50401 Heating Services	29,251	60,089	60,089	0	0.0%
50402 Water Service	3,501	6,000	6,000	0	0.0%
50403 Sewer Service	3,761	6,000	6,000	0	0.0%
50404 Refuse Service	6,684	7,348	7,348	0	0.0%
50412 Telecommunications	23,041	21,844	21,844	0	0.0%
50430 Mileage	0	100	100	0	0.0%
50431 Education and Training	2,500	0	0	0	0.0%
50450 Dues And Association Memberships	475	740	740	0	0.0%
50453 Freight Charges	1,989	2,000	2,000	0	0.0%
50460 Environmental Expenses	405	0	0	0	0.0%
50500 Office Supplies	14,587	12,000	12,000	0	0.0%
50501 Food Supplies and Food Service Supplies	10,199	11,000	11,000	0	0.0%
50502 Agricultural Supplies	12,662	20,000	20,000	0	0.0%
50503 Medical and Laboratory Supplies	2,639	2,000	2,000	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	69,185	35,600	35,600	0	0.0%
50506 Repair and Maintenance Supplies	82,167	91,552	91,552	0	0.0%
50507 Gasoline	0	1,000	1,000	0	0.0%
50508 Diesel Fuel	411,990	475,196	475,196	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50509 Vehicle and Powered Equipment Supplies	253,131	80,000	280,000	200,000	250.0%
50510 Police And Fire Supplies/ITEMS	0	200	200	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	105,318	60,000	60,000	0	0.0%
50512 Books and Subscriptions	176	200	200	0	0.0%
50514 Other Operating Supplies	3,824	3,943	3,943	0	0.0%
50515 Road Materials	14,377,755	11,239,390	11,395,843	156,453	1.4%
50516 Chemicals	1,050,120	52,500	52,500	0	0.0%
50517 Small Tools	20,947	35,000	35,000	0	0.0%
50521 Computer Software	0	3,000	3,000	0	0.0%
50801 Machinery and Equipment-New \$5000 and Over	150,263	50,000	0	-50,000	-100.0%
50821 Machinery and Equipment-Replacement \$5000 and Over	1,252,783	934,000	564,000	-370,000	-39.6%
50824 Motor Vehicles and Equipment-Replacement \$5000 and Over	75,281	440,000	860,000	420,000	95.5%
50833 Telecommunications Equipment-Replacement Less Than \$5000	270	0	0	0	0.0%
50835 Computer Equipment-Replacement Less Than \$5000	1,248	0	0	0	0.0%
50911 Interdepartmental Billings	0	-60,000	-60,000	0	0.0%
Total Cost Center	30,298,722	30,322,256	30,498,423	176,167	0.6%
28003 Traffic Engineering					
50100 Full-Time Salaries and Wages - Regular	1,242,967	1,345,658	1,517,363	171,705	12.8%
50101 Full-Time Salaries and Wages - Overtime	53,889	65,000	65,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	35,413	18,180	18,180	0	0.0%
50107 27th Pay Adjustment	0	0	-66,968	-66,968	-100.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	214	0	0	0	0.0%
50109 Vacancy Savings	0	-33,079	-35,650	-2,571	-7.8%
50110 FICA	97,555	109,306	122,442	13,136	12.0%
50111 Retirement VRS	186,547	204,002	197,409	-6,593	-3.2%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112 Hospital/Medical Plans	203,350	244,090	260,604	16,514	6.8%
50113 Group Insurance - Life (VRS)	14,618	17,897	20,181	2,284	12.8%
50114 Unemployment Insurance	5,825	0	0	0	0.0%
50210 Maintenance and Repairs	10,831	41,000	41,000	0	0.0%
50211 Maintenance Service Contracts	2,400	5,000	5,000	0	0.0%
50212 Vehicle Repair	26,444	30,000	30,000	0	0.0%
50213 Maintenance Service Contracts- Computers	0	2,900	2,900	0	0.0%
50220 Lease/Rent Of Equipment	14,458	30,000	30,000	0	0.0%
50230 Temporary Help Service Fees	14,480	0	0	0	0.0%
50240 Printing and Binding	194	500	500	0	0.0%
50250 Advertising	28	0	0	0	0.0%
50270 Other Contractual Services	8,717	21,160	21,160	0	0.0%
50280 Janitorial	0	5,000	4,500	-500	-10.0%
50286 Weed and Pest Control	0	200	200	0	0.0%
50310 Automotive/Motor Pool	145,954	157,846	157,846	0	0.0%
50400 Electric Services	116,646	196,193	196,193	0	0.0%
50401 Heating Services	12,279	21,044	21,044	0	0.0%
50402 Water Service	1,061	3,500	3,500	0	0.0%
50403 Sewer Service	1,124	3,700	3,700	0	0.0%
50404 Refuse Service	1,599	5,000	5,000	0	0.0%
50410 Postal Services	0	225	225	0	0.0%
50412 Telecommunications	15,832	16,328	16,328	0	0.0%
50430 Mileage	0	50	50	0	0.0%
50431 Education and Training	4,365	0	0	0	0.0%
50450 Dues And Association Memberships	879	900	900	0	0.0%
50453 Freight Charges	337	1,900	2,400	500	26.3%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50500	Office Supplies	7,449	7,700	7,700	0	0.0%
50501	Food Supplies and Food Service Supplies	2,222	2,500	2,500	0	0.0%
50502	Agricultural Supplies	0	200	200	0	0.0%
50503	Medical and Laboratory Supplies	290	500	500	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	0	4,000	3,500	-500	-12.5%
50506	Repair and Maintenance Supplies	7,425	18,600	18,600	0	0.0%
50507	Gasoline	0	6,000	6,000	0	0.0%
50508	Diesel Fuel	22,256	40,765	40,765	0	0.0%
50509	Vehicle and Powered Equipment Supplies	5,415	6,500	6,500	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	8,142	11,500	12,000	500	4.3%
50512	Books and Subscriptions	306	600	600	0	0.0%
50514	Other Operating Supplies	2,531	18,700	18,700	0	0.0%
50515	Road Materials	1,373,366	498,768	498,768	0	0.0%
50516	Chemicals	0	1,500	1,500	0	0.0%
50517	Small Tools	7,914	7,000	7,000	0	0.0%
50521	Computer Software	0	5,000	5,000	0	0.0%
50801	Machinery and Equipment-New \$5000 and Over	0	0	52,000	52,000	100.0%
50811	Machinery and Equipment-New Less Than \$5000	4,118	165,800	96,000	-69,800	-42.1%
50813	Telecommunications Equipment-New Less Than \$5000	70	0	0	0	0.0%
50821	Machinery and Equipment-Replacement \$5000 and Over	0	0	6,000	6,000	100.0%
50824	Motor Vehicles and Equipment-Replacement \$5000 and Over	74,949	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$5000	0	0	8,000	8,000	100.0%
Total Cost Center		3,734,459	3,309,133	3,432,840	123,707	3.7%
28004 Construction						
50100	Full-Time Salaries and Wages - Regular	954,253	972,102	1,107,216	135,114	13.9%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50101	Full-Time Salaries and Wages - Overtime	40,662	55,000	55,000	0	0.0%
50107	27th Pay Adjustment	0	0	-48,867	-48,867	-100.0%
50109	Vacancy Savings	0	-23,897	-26,013	-2,116	-8.9%
50110	FICA	74,229	78,573	88,910	10,337	13.2%
50111	Retirement VRS	144,342	147,371	144,049	-3,322	-2.3%
50112	Hospital/Medical Plans	123,997	118,558	130,302	11,744	9.9%
50113	Group Insurance - Life (VRS)	11,356	12,929	14,726	1,797	13.9%
50200	Medical Services	0	1,300	1,300	0	0.0%
50209	Other Professional Services	332	2,700	2,700	0	0.0%
50210	Maintenance and Repairs	4,394	5,000	5,000	0	0.0%
50211	Maintenance Service Contracts	0	3,000	3,000	0	0.0%
50220	Lease/Rent Of Equipment	80,737	86,000	86,000	0	0.0%
50240	Printing and Binding	0	1,000	1,000	0	0.0%
50270	Other Contractual Services	1,004,217	1,051,598	1,051,598	0	0.0%
50310	Automotive/Motor Pool	105,595	118,336	123,336	5,000	4.2%
50400	Electric Services	7,835	10,480	10,480	0	0.0%
50401	Heating Services	3,805	6,398	6,398	0	0.0%
50402	Water Service	335	1,210	1,210	0	0.0%
50403	Sewer Service	355	1,320	1,320	0	0.0%
50404	Refuse Service	364	1,100	1,100	0	0.0%
50410	Postal Services	0	300	300	0	0.0%
50412	Telecommunications	15,393	21,624	21,624	0	0.0%
50431	Education and Training	5,952	0	4,900	4,900	100.0%
50450	Dues And Association Memberships	328	525	525	0	0.0%
50500	Office Supplies	6,433	7,000	7,000	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	0	1,000	1,000	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50506	Repair and Maintenance Supplies	993	1,000	1,000	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	3,408	2,000	2,000	0	0.0%
50512	Books and Subscriptions	0	300	300	0	0.0%
50514	Other Operating Supplies	0	1,550	1,550	0	0.0%
50517	Small Tools	453	1,500	1,500	0	0.0%
50519	Textbooks	0	500	500	0	0.0%
50521	Computer Software	0	600	600	0	0.0%
50833	Telecommunications Equipment- Replacement Less Than \$5000	300	0	0	0	0.0%
Total Cost Center		2,590,068	2,687,977	2,802,564	114,587	4.3%
28005 Design						
50100	Full-Time Salaries and Wages - Regular	1,169,795	1,224,244	1,328,222	103,978	8.5%
50101	Full-Time Salaries and Wages - Overtime	15,037	10,000	10,000	0	0.0%
50107	27th Pay Adjustment	0	0	-58,621	-58,621	-100.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	286	0	0	0	0.0%
50109	Vacancy Savings	0	-30,094	-31,206	-1,112	-3.7%
50110	FICA	87,030	94,419	102,374	7,955	8.4%
50111	Retirement VRS	176,768	185,596	172,802	-12,794	-6.9%
50112	Hospital/Medical Plans	137,612	153,428	159,258	5,830	3.8%
50113	Group Insurance - Life (VRS)	13,968	16,282	17,665	1,383	8.5%
50204	Engineering/Architectural Services	3,236	3,500	3,500	0	0.0%
50210	Maintenance and Repairs	84	2,600	2,600	0	0.0%
50211	Maintenance Service Contracts	0	2,900	2,900	0	0.0%
50220	Lease/Rent Of Equipment	3,607	2,375	2,375	0	0.0%
50240	Printing and Binding	170	1,000	1,000	0	0.0%
50270	Other Contractual Services	78,600	131,309	131,309	0	0.0%
50286	Weed and Pest Control	0	150	150	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50310	Automotive/Motor Pool	29,589	31,800	31,800	0	0.0%
50400	Electric Services	5,876	7,000	7,000	0	0.0%
50401	Heating Services	1,219	2,000	2,000	0	0.0%
50402	Water Service	112	500	500	0	0.0%
50403	Sewer Service	118	550	550	0	0.0%
50404	Refuse Service	226	500	500	0	0.0%
50410	Postal Services	80	300	300	0	0.0%
50411	Messenger Services	0	150	150	0	0.0%
50412	Telecommunications	3,832	5,400	5,400	0	0.0%
50450	Dues And Association Memberships	1,621	1,843	1,843	0	0.0%
50453	Freight Charges	0	350	350	0	0.0%
50460	Environmental Expenses	0	250	250	0	0.0%
50500	Office Supplies	45,903	40,000	40,000	0	0.0%
50503	Medical and Laboratory Supplies	0	250	250	0	0.0%
50506	Repair and Maintenance Supplies	0	150	150	0	0.0%
50509	Vehicle and Powered Equipment Supplies	0	250	250	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	896	1,835	1,835	0	0.0%
50512	Books and Subscriptions	0	535	535	0	0.0%
50514	Other Operating Supplies	150	1,500	1,500	0	0.0%
50517	Small Tools	1,640	2,600	2,600	0	0.0%
50521	Computer Software	15,469	22,000	22,000	0	0.0%
50821	Machinery and Equipment-Replacement \$5000 and Over	19,980	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$5000	5,802	0	0	0	0.0%
Total Cost Center		1,818,706	1,917,472	1,964,091	46,619	2.4%
28006 Mass Transit & Transportation Dev						
50100	Full-Time Salaries and Wages - Regular	132,830	346,396	450,817	104,421	30.1%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50104	Temporary Salaries and Wages - Regular	5,464	0	0	0	0.0%
50107	27th Pay Adjustment	0	0	-19,897	-19,897	-100.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	221	0	0	0	0.0%
50109	Vacancy Savings	0	-8,515	-10,591	-2,076	-24.4%
50110	FICA	10,164	26,499	34,487	7,988	30.1%
50111	Retirement VRS	20,068	52,514	58,651	6,137	11.7%
50112	Hospital/Medical Plans	14,955	34,870	43,434	8,564	24.6%
50113	Group Insurance - Life (VRS)	1,625	4,607	5,996	1,389	30.1%
50210	Maintenance and Repairs	226,065	5,000	5,000	0	0.0%
50270	Other Contractual Services	19,049	7,500	7,500	0	0.0%
50290	Purchase of Services from Other Governments	7,174,014	6,199,800	6,399,800	200,000	3.2%
50310	Automotive/Motor Pool	329	3,000	3,000	0	0.0%
50400	Electric Services	7,397	8,000	8,000	0	0.0%
50412	Telecommunications	664	792	792	0	0.0%
50430	Mileage	31	100	100	0	0.0%
50431	Education and Training	2,229	0	0	0	0.0%
50450	Dues And Association Memberships	678	900	900	0	0.0%
50500	Office Supplies	2,018	300	300	0	0.0%
50506	Repair and Maintenance Supplies	82	0	0	0	0.0%
50515	Road Materials	6,324	4,400	4,400	0	0.0%
50521	Computer Software	400	400	400	0	0.0%
50813	Telecommunications Equipment-New Less Than \$5000	300	0	0	0	0.0%
50833	Telecommunications Equipment- Replacement Less Than \$5000	100	0	0	0	0.0%
Total Cost Center		7,625,007	6,686,563	6,993,089	306,526	4.6%
28007 Environmental						
50100	Full-Time Salaries and Wages - Regular	902,341	965,973	1,075,159	109,186	11.3%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50101	Full-Time Salaries and Wages - Overtime	18,981	10,000	10,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	86,358	0	0	0	0.0%
50107	27th Pay Adjustment	0	0	-47,452	-47,452	-100.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	370	0	0	0	0.0%
50109	Vacancy Savings	0	-23,745	-25,260	-1,515	-6.4%
50110	FICA	73,049	74,662	83,015	8,353	11.2%
50111	Retirement VRS	135,619	146,442	139,878	-6,564	-4.5%
50112	Hospital/Medical Plans	139,182	125,532	137,541	12,009	9.6%
50113	Group Insurance - Life (VRS)	10,673	12,847	14,299	1,452	11.3%
50114	Unemployment Insurance	157	0	0	0	0.0%
50210	Maintenance and Repairs	0	2,000	2,000	0	0.0%
50220	Lease/Rent Of Equipment	2,364	3,800	3,800	0	0.0%
50240	Printing and Binding	193	2,700	2,700	0	0.0%
50250	Advertising	582	0	0	0	0.0%
50270	Other Contractual Services	19,874	21,376	21,376	0	0.0%
50286	Weed and Pest Control	0	100	100	0	0.0%
50310	Automotive/Motor Pool	84,695	91,040	91,040	0	0.0%
50400	Electric Services	5,811	4,025	4,025	0	0.0%
50401	Heating Services	1,615	3,000	3,000	0	0.0%
50402	Water Service	140	1,000	1,000	0	0.0%
50403	Sewer Service	145	1,000	1,000	0	0.0%
50404	Refuse Service	227	500	500	0	0.0%
50410	Postal Services	0	200	200	0	0.0%
50412	Telecommunications	16,760	11,616	11,616	0	0.0%
50430	Mileage	0	200	200	0	0.0%
50431	Education and Training	780	0	500	500	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50450	Dues And Association Memberships	9,438	8,200	8,200	0	0.0%
50453	Freight Charges	173	200	200	0	0.0%
50455	Tuition	438	0	0	0	0.0%
50460	Environmental Expenses	23,571	8,800	8,800	0	0.0%
50500	Office Supplies	3,873	4,000	4,000	0	0.0%
50501	Food Supplies and Food Service Supplies	384	500	500	0	0.0%
50502	Agricultural Supplies	101	500	500	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	0	500	500	0	0.0%
50506	Repair and Maintenance Supplies	134	500	500	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	1,754	2,545	2,545	0	0.0%
50512	Books and Subscriptions	78	500	500	0	0.0%
50516	Chemicals	166	500	500	0	0.0%
50517	Small Tools	402	500	500	0	0.0%
50521	Computer Software	0	600	600	0	0.0%
50812	Furniture and Fixtures-New Less Than \$5000	2,381	2,400	2,400	0	0.0%
50813	Telecommunications Equipment-New Less Than \$5000	70	150	150	0	0.0%
50815	Computer Equipment-New Less Than \$5000	0	7,500	7,500	0	0.0%
50833	Telecommunications Equipment-Replacement Less Than \$5000	0	500	500	0	0.0%
Total Cost Center		1,542,879	1,492,663	1,568,632	75,969	5.1%
28009 BMP Progream						
50100	Full-Time Salaries and Wages - Regular	201,440	205,361	221,326	15,965	7.8%
50101	Full-Time Salaries and Wages - Overtime	1,214	5,000	5,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	15,268	40,198	40,198	0	0.0%
50107	27th Pay Adjustment	0	0	-9,768	-9,768	-100.0%
50109	Vacancy Savings	0	-5,049	-5,201	-152	-3.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50110 FICA	16,150	19,168	20,389	1,221	6.4%
50111 Retirement VRS	30,508	31,133	28,794	-2,339	-7.5%
50112 Hospital/Medical Plans	28,462	27,896	28,956	1,060	3.8%
50113 Group Insurance - Life (VRS)	2,400	2,731	2,943	212	7.8%
50220 Lease/Rent Of Equipment	1,276	4,900	4,900	0	0.0%
50240 Printing and Binding	70	7,948	7,948	0	0.0%
50270 Other Contractual Services	1,264	5,792	5,792	0	0.0%
50310 Automotive/Motor Pool	24,993	29,045	29,045	0	0.0%
50410 Postal Services	835	5,860	5,860	0	0.0%
50412 Telecommunications	5,292	2,800	2,800	0	0.0%
50431 Education and Training	3,487	0	3,450	3,450	100.0%
50450 Dues And Association Memberships	500	250	250	0	0.0%
50453 Freight Charges	961	1,900	1,900	0	0.0%
50455 Tuition	6,296	0	0	0	0.0%
50500 Office Supplies	1,272	2,520	2,520	0	0.0%
50502 Agricultural Supplies	258	1,000	1,000	0	0.0%
50506 Repair and Maintenance Supplies	37	0	0	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	500	500	500	0	0.0%
50512 Books and Subscriptions	129	500	500	0	0.0%
50514 Other Operating Supplies	9,973	5,440	5,440	0	0.0%
50516 Chemicals	5,425	10,795	10,795	0	0.0%
50517 Small Tools	943	3,000	3,000	0	0.0%
50833 Telecommunications Equipment- Replacement Less Than \$5000	200	0	0	0	0.0%
Total Cost Center	359,153	408,688	418,337	9,649	2.4%