

JRJDC AGENCY FUND

James River Juvenile Detention Center

Description

The James River Juvenile Detention Center detains youth who are awaiting court action in Henrico, Goochland, or Powhatan counties for committing criminal offences. Additionally, some youth may be sentenced for up to six months after having been found guilty of an offense. This group includes criminal offenders, children in need of supervision, and certain traffic offenders. The facility can house up to 60 youths, who are offered psychological screening and follow-ups as needed, as well as programs in education and recreation, and opportunities for success through a high expectation management program.

- To encourage and develop the professional skills of all employees.

Budget Highlights

The James River Juvenile Detention Commission (JRJDC) is a regional organization of Goochland, Powhatan, and Henrico Counties, formed to operate a juvenile detention facility. Henrico as majority partner serves as the fiscal agent for the operation of the JRJDC. This arrangement eliminates the need for the Commission to duplicate various administrative functions related to personnel matters, procurement activities, and the management of accounting and budgeting efforts.

Objectives

- To operate a safe and secure facility for residents and staff, free of serious incidents.
- To establish and maintain a quality system of health and physical care for residents.
- To provide quality programs and services for residents that enable them to return to their communities better equipped for a productive, crime-free life.

On December 16, 2016, the Commission met and approved a budget submission, which reflects funding needed to operate the facility on a day-to-day basis. The operating budget for the JRJDC (excluding facility maintenance funding) totals \$5,061,281 for FY2017-18. This is an increase of \$115,057, or 2.3 percent compared to the FY2016-17 Approved Budget. The entire amount of this increase is in the personnel area and stems from growth in the cost of the employee health insurance benefit, along with revised estimates for salaries.

Annual Fiscal Plan

<u>Description</u>	<u>FY16 Actual</u>	<u>FY17 Original</u>	<u>FY18 Proposed</u>	<u>Change 17 to 18</u>
Personnel	\$ 4,155,377	\$ 4,290,713	\$ 4,405,770	2.7%
Operation	739,029	646,381	646,381	0.0%
Capital	19,780	9,130	9,130	0.0%
Subtotal	4,914,186	4,946,224	5,061,281	2.3%
Facility Maintenance	0	100,000	100,000	0.0%
Debt	\$ 660,826	\$ 0	\$ 0	0.0%
Total	<u>\$ 5,575,012</u>	<u>\$ 5,046,224</u>	<u>\$ 5,161,281</u>	<u>2.3%</u>
Personnel Complement*	N/A	N/A	N/A	N/A

*The Commission has approved funding for 66 full-time positions and 1 part-time position. All positions are Complement III.

Performance Measures				
	FY16	FY17	FY18	Change 17 to 18
Workload Measures				
Admissions - Secure Detention	525	565	600	35
Average Daily Population	39	43	46	3
Admissions - Post Dispositional	41	41	43	2
Number of Female Groups Run by Clinicians	45	45	45	0
Number of Sub. Abuse Groups Run by Clinicians	45	45	45	0

Capital outlay totaling \$9,130 is also requested in this budget for replacement of furniture as well as medical and recreational equipment. Beginning in the FY2016-17 Approved Budget, \$100,000 of annual funding was included to address increased maintenance needs as the facility ages. During FY2015-16, the Commission completed the process of paying the debt for construction of the facility, so no debt service payments are proposed.

In FY2017-18, the Commission will bill each participating locality their operating share based on the number of beds assigned in the 60-bed facility. Per the JRJDC agreement, Henrico has 52 beds and Powhatan and Goochland have 4 beds each. This allocation results in the Commission billing the participating localities for the operating costs at the following percentages: Henrico - 86.6 percent, Powhatan - 6.7 percent and Goochland - 6.7 percent. The FY2017-18 payment from Henrico will be \$3,069,011, while Goochland and Powhatan will each pay \$236,118.

State aid for the Commission is estimated at \$1,514,500 for FY2017-18. This figure is decreased by \$44,896, or 2.9 percent, from the FY2016-17 estimate for this revenue. The decrease is a result of the relatively low average daily population in FY2015-16. As the State's funding formula depends in part on ADP over a five year span, future reductions in state funding can be expected.

The Commission projects the use of \$105,534 of reserves as part of the budget for FY2017-18. While the Commission has often used this budgeting practice, actual use of reserves has been minimal. As of June 30, 2016, the Commission had a balance of cash and cash equivalents equaling \$3,485,730.

The following is a list of State aid to the Commission for the fiscal years that the JRJDC has been in full operation. The projected FY2017-18 level of funding is slightly below levels in FY2001-02, the first full year of operations for the facility.

Fiscal Year	State Aid	ADP
2001-02	\$1,570,378	34
2002-03	\$1,077,234	34
2003-04	\$1,130,195	34
2004-05	\$1,346,574	46
2005-06	\$1,328,775	54
2006-07	\$1,519,703	59
2007-08	\$1,554,710	59
2008-09	\$1,522,679	57
2009-10	\$1,432,612	58
2010-11	\$1,412,270	43
2011-12	\$1,417,499	47
2012-13 (1)	\$1,571,668	56
2013-14	\$1,596,771	41
2014-15	\$1,602,976	35
2015-16	\$1,675,438	39
2016-17	\$1,559,396*	43*
2017-18	\$1,514,500*	46*

* Figures for FY2016-17 and FY2017-18 are projections.

(1) – Average Daily Population was inflated in FY2012-13 due to serving Richmond City juveniles.



**Department Operating Budget
Henrico County, Virginia
FY2017-18**

JAMES RIVER JUVENILE DETENTION COMMISSION

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100 Full-Time Salaries and Wages - Regular	2,899,633	3,243,003	3,205,720	-37,283	-1.1%
50101 Full-Time Salaries and Wages - Overtime	14,435	8,391	8,391	0	0.0%
50102 Part-Time Salaries and Wages-Regular	54,620	44,658	39,526	-5,132	-11.5%
50104 Temporary Salaries and Wages - Regular	88,441	33,294	34,126	832	2.5%
50107 27th Pay Adjustment	0	-143,371	0	143,371	100.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,037	0	0	0	0.0%
50109 Vacancy Savings	0	-92,778	-97,316	-4,538	-4.9%
50110 FICA	224,833	254,695	251,514	-3,181	-1.2%
50111 Retirement VRS	438,756	421,915	417,064	-4,851	-1.1%
50112 Hospital/Medical Plans	398,982	477,774	504,108	26,334	5.5%
50113 Group Insurance - Life (VRS)	34,467	43,132	42,637	-495	-1.1%
50114 Unemployment Insurance	173	0	0	0	0.0%
50200 Medical Services	22,556	20,000	20,000	0	0.0%
50201 Legal Services	14,400	14,400	14,400	0	0.0%
50202 Accounting And Auditing Services	11,305	10,000	11,500	1,500	15.0%
50209 Other Professional Services	26,567	26,870	26,870	0	0.0%
50210 Maintenance and Repairs	19,558	30,000	30,000	0	0.0%
50211 Maintenance Service Contracts	48,726	50,000	50,000	0	0.0%
50220 Lease/Rent Of Equipment	366	4,000	4,000	0	0.0%
50230 Temporary Help Service Fees	48,386	0	0	0	0.0%
50240 Printing and Binding	610	100	100	0	0.0%
50270 Other Contractual Services	40,837	48,000	48,000	0	0.0%
50310 Automotive/Motor Pool	16,490	18,080	18,080	0	0.0%
50400 Electric Services	104,730	100,500	100,500	0	0.0%
50401 Heating Services	51,320	116,358	116,358	0	0.0%
50402 Water Service	1,510	1,005	1,505	500	49.8%

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50403 Sewer Service	0	3,528	2,328	-1,200	-34.0%
50404 Refuse Service	2,805	2,500	3,000	500	20.0%
50410 Postal Services	1,473	1,500	1,500	0	0.0%
50412 Telecommunications	36,968	35,000	35,000	0	0.0%
50431 Education and Training	4,450	0	0	0	0.0%
50450 Dues And Association Memberships	350	200	400	200	100.0%
50455 Tuition	1,355	0	0	0	0.0%
50459 Other Charges Miscellaneous	4,488	0	0	0	0.0%
50500 Office Supplies	11,714	6,000	6,000	0	0.0%
50501 Food Supplies and Food Service Supplies	165,307	85,640	85,640	0	0.0%
50503 Medical and Laboratory Supplies	13,520	12,000	12,000	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	40,108	40,000	38,500	-1,500	-3.8%
50505 Linen Supplies	0	100	100	0	0.0%
50506 Repair and Maintenance Supplies	17,933	10,000	10,000	0	0.0%
50509 Vehicle and Powered Equipment Supplies	0	500	500	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	16,123	9,000	9,000	0	0.0%
50512 Books and Subscriptions	77	100	100	0	0.0%
50513 Educational and Recreational Supplies	11,713	1,000	1,000	0	0.0%
50521 Computer Software	1,356	0	0	0	0.0%
50811 Machinery and Equipment-New Less Than \$5000	3,906	2,000	2,000	0	0.0%
50821 Machinery and Equipment-Replacement \$5000 and Over	3,040	0	0	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$5000	0	2,000	2,000	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$5000	6,748	2,000	2,000	0	0.0%
50835 Computer Equipment-Replacement Less Than \$5000	6,086	3,130	3,130	0	0.0%
50901 Interest	1,928	0	0	0	0.0%
Total Department	4,914,186	4,946,224	5,061,281	115,057	2.3%



**Department Operating Budget
Henrico County, Virginia
FY2017-18**

JAMES RIVER JUVENILE DETENTION COMMISSION

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50900 Principal	650,000	0	0	0	0.0%
50901 Interest	10,826	0	0	0	0.0%
Total Department	660,826	0	0	0	0.00%



**Department Operating Budget
Henrico County, Virginia
FY2017-18**

JAMES RIVER JUVENILE DETENTION COMMISSION

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50704 Construction	100,000	0	100,000	100,000	100.0%
Total Department	100,000	0	100,000	100,000	100.0%