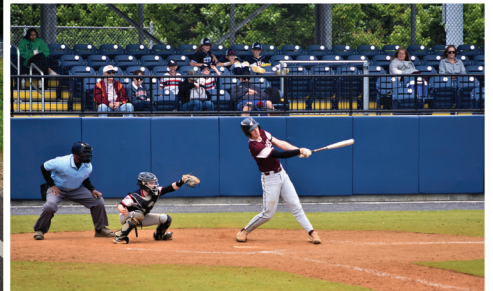
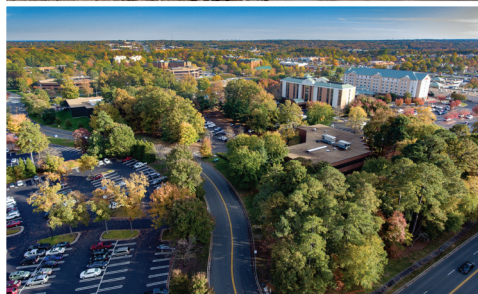


PROPOSED BUDGET

Fiscal Year 25



HENRICO COUNTY, VIRGINIA

Office of Management and Budget, March, 2024

HENRICO COUNTY

Board of Supervisors



Tyrone E. Nelson
Chairman
Varina District



Daniel J. Schmitt
Vice-Chairman
Brookland District



Jody K. Rogish
Tuckahoe District



Misty D. Whitehead
Three Chopt District



Roscoe D. Cooper III
Fairfield District



HENRICO COUNTY

OUR MISSION

In partnership with our citizens, the Henrico County Government is dedicated to enhancing the quality of life for all our residents. As a nationally acclaimed local government, the County accepts the challenges of our changing social, physical and economic environments by serving in an efficient manner with pride and with concern for the present and excitement for the future.

We value diversity and strive to meet the needs of our ever-changing community. Our differences enhance our performance; through individual contributions, involvement, and creativity, the quality and effectiveness of our government are strengthened. By working together and learning from each other, we reach common goals and fulfill our responsibilities.

OUR VALUES

We are dedicated to providing our citizens responsible government and offering excellent, professional customer service while considering the needs of all people and our environment.

We are committed to the concept that the public deserves honest consideration, professional conduct and respect regarding all government activities.

We are dedicated to delivering services with integrity, credibility, and sensitivity to employee and citizen needs.

We value the diversity of our continuously-changing community and workforce and are committed to providing a healthy, just, and equitable place to live and work.

We recognize that our employees are a valuable resource to be treated with equality, fairness, and justice.

We believe that accountability and responsibility in handling the public's property and money are essential and will be beyond reproach.



John A. Vithoukas
County Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Henrico County
Virginia**

For the Fiscal Year Beginning

July 01, 2023

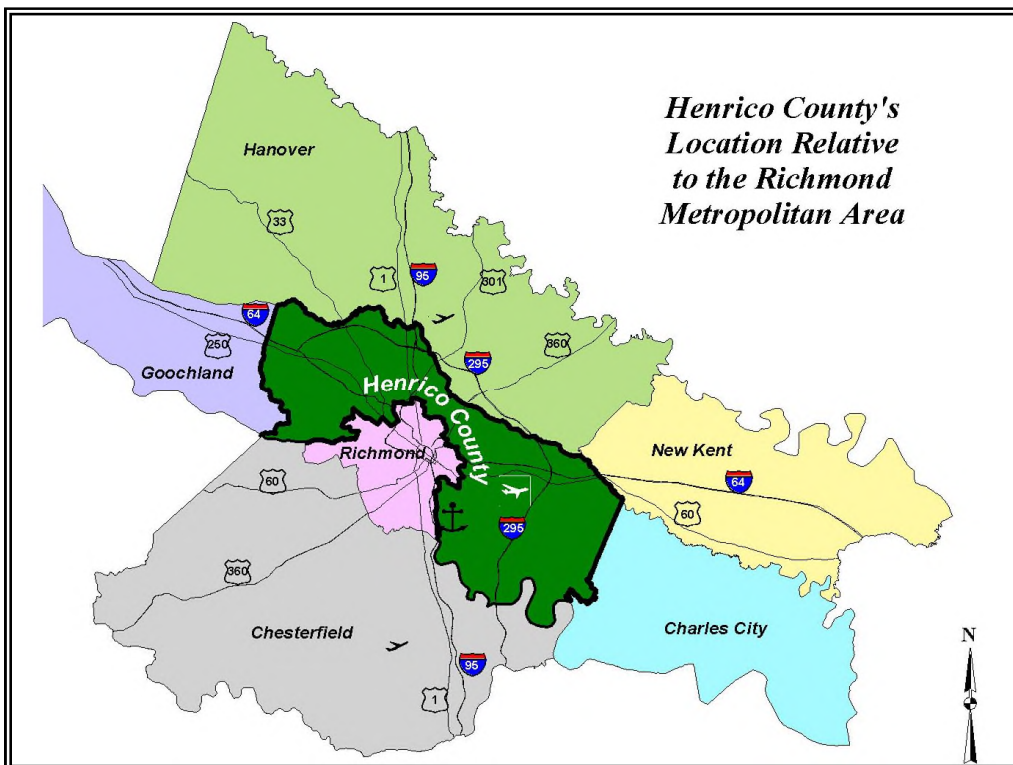
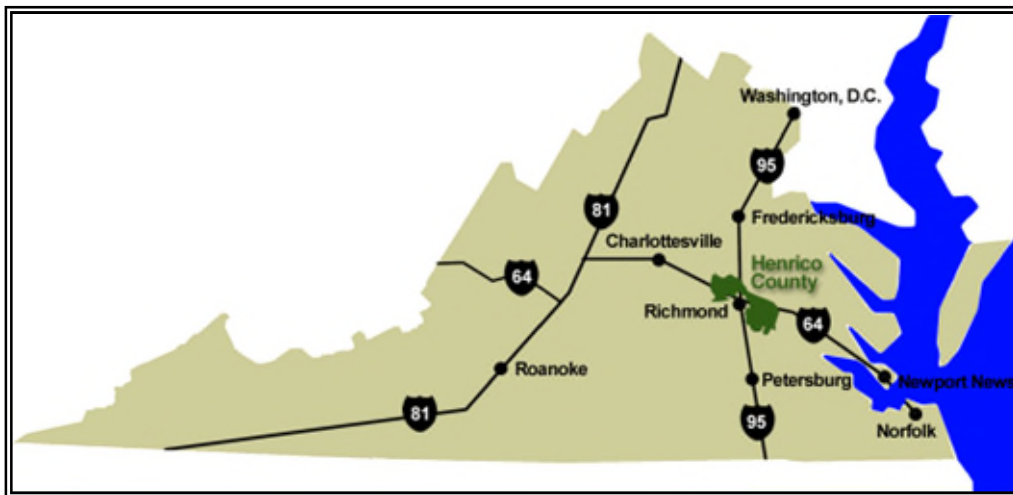
Christopher P. Morill

Executive Director

Henrico County Profile

Overview of Henrico County

Henrico County is located in Virginia along the northern and eastern borders of Virginia's capital city of Richmond. The County lies between the James and Chickahominy rivers, and constitutes approximately a third of the Richmond Metropolitan area. Today, 345,734 Henrico County residents live in a well-planned community of 244.12 square miles consisting of beautiful residential communities, large expanses of farm land, and carefully developed office, retail and diversified industrial areas. Henrico has been recognized for its premier schools, neighborhoods, and government operations. Henrico's rich history has allowed the County to progress from its early beginnings in 1611, into a distinguished place to live and work.



Henrico County Profile

History of Henrico County

Henrico is one of the oldest political subdivisions in Virginia and was the scene of the second settlement in the colony. Its first boundaries incorporated an area from which 10 Virginia counties were later formed in whole or in part, as well as the cities of Richmond, Charlottesville, and Colonial Heights.

In 1611, Sir Thomas Dale left Jamestown to establish a settlement on the Powhatan River, now called the James River. Relations with the Arrohatloc Indians had steadily deteriorated since 1607, and Dale's party suffered constant attacks. They finally came to a peninsula on the north side of the river, now Farrar's Island, where Dale established the colony's second settlement, "Henricus," known also as the "city" or "town" of "Henrico."

Virginia's economy was sharply transformed in 1612 by the introduction of new strains of mild tobacco by colonist John Rolfe. Rolfe's tobacco was shipped to England, and Virginia's economy soon began to prosper. In 1614, peace with the Indians was temporarily established, following Rolfe's marriage to Powhatan's daughter, Pocahontas. Both the tobacco leaf and Pocahontas are represented on the County's seal as symbols of our early heritage.

In 1634, Virginia was divided into eight shires, or counties, one being Henrico. The County was named for Henry, Prince of Wales, the eldest son of King James I of England.

In 1776, Henrico representatives Richard Adams and Nathaniel Wilkerson participated in the Fifth Virginia Convention, which voted to send delegates to the Continental Congress to propose separation from the British which led to the Declaration of Independence. In 1788, seven years after the Revolutionary War, the General Assembly called a special convention to consider the ratification of the proposed United States Constitution with Virginia voting 89-79 in favor.

Many important Civil War battles were fought on Henrico soil, including the battles of Seven Pines, Savage's Station, Glendale, Malvern Hill, Yellow Tavern, New Market Heights, and others in defense of Richmond.

In 1934, exactly 300 years after becoming one of the original shires, Henrico became the only county in Virginia to adopt the county manager form of government.

Source: Henrico County, Public Relations



Henrico County Profile

Henrico County's Form of Government

In a public referendum held on September 19, 1933, the citizens of Henrico County approved the implementation of a new form of local government. Under the new County Manager form of government, all the administrative functions of the county government were placed under a county manager appointed by the Board of Supervisors while the legislative authority and responsibility continued to reside with the Board of Supervisors.



Henrico County's Board of Supervisors consists of five representatives, one from each of the five magisterial districts: Brookland, Fairfield, Three Chopt, Tuckahoe and Varina. Supervisors are elected for four-year terms. The Board annually elects a chairman who presides at each Board meeting and serves as the official head of the County government, and a vice chairman who serves in the absence of the chairman. This election occurs in January of each calendar year.

The administrative head of Henrico County's form of government is the county manager. The county manager is appointed by the Board of Supervisors and serves at the pleasure of the Board. The duties of the county manager are to carry out the policies determined by the Board of Supervisors, to coordinate the business affairs of the County by installation and enforcement of administrative procedures, and to conduct the day-to-day business operations through a staff of professional administrators. This position has no definite term and the manager may be removed by a majority vote of the Board at any time.

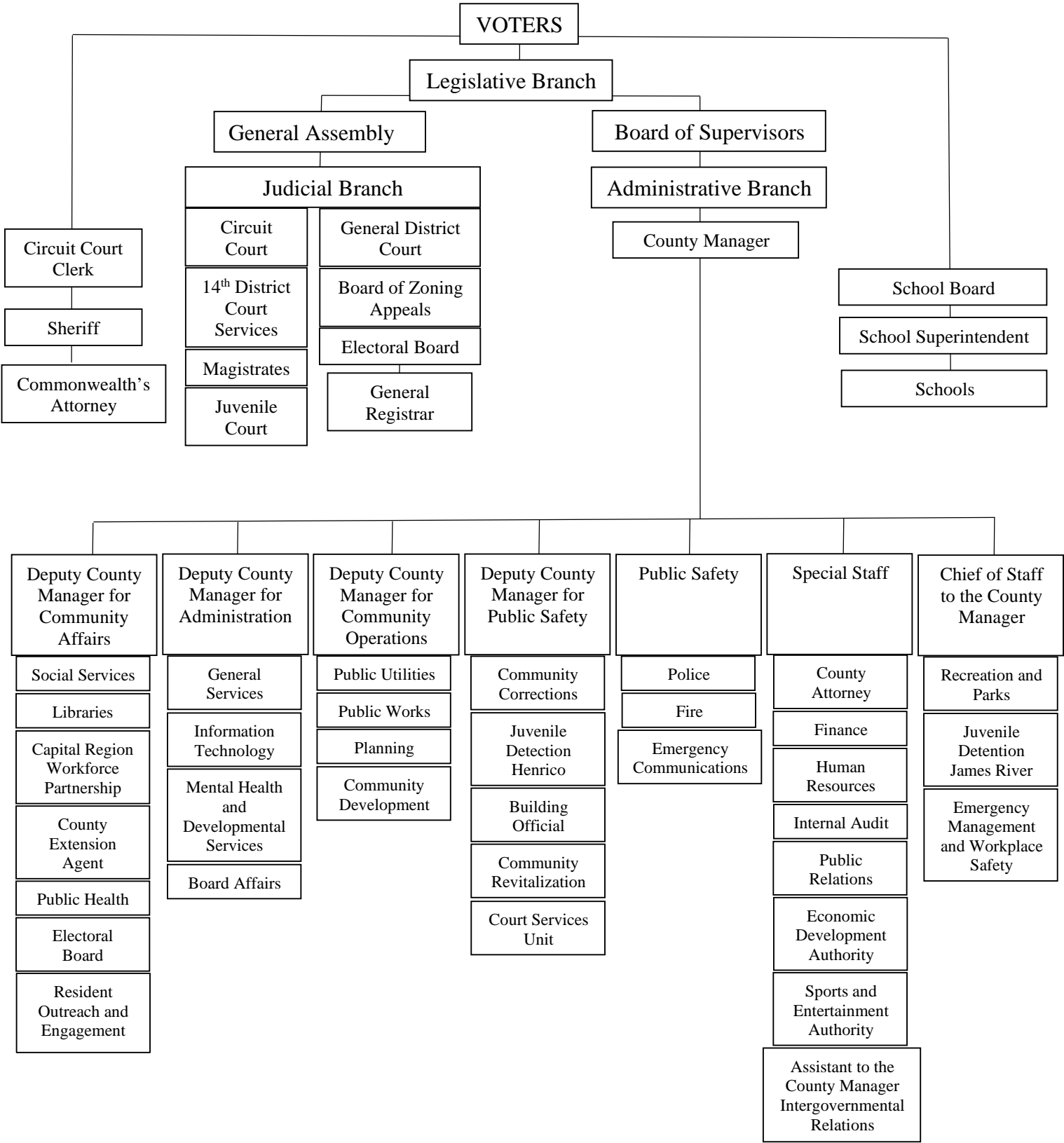
The county manager form of government allows for the grouping and consolidation of administrative functions of the County into departments. The constitutional offices of treasurer and commissioner of the revenue do not exist under the county manager form of government. Those functions are combined into a Department of Finance which is headed by a director of finance. Heads of all County government departments except for the following constitutional officers are appointed and discharged by the county manager: clerk of the circuit court, commonwealth's attorney, and sheriff. Within the limits set by the County personnel system, pay and classification plan, the county manager determines and fixes the salaries of all appointees (employees).

The School Board is elected by the voters to represent each of the five magisterial districts. They are elected for four-years in a sequence like the County Board Members and are responsible for the allocation and control of school finances, programs, and personnel. The superintendent of schools is appointed by the School Board and administers the operations of the County's public schools. The County Board of Supervisors determines the total amount of local funding appropriated to the public school system; however, the use of these funds is determined solely by the School Board and is independent of the County Board of Supervisors and the County Manager, as prescribed by Virginia law.

The structure of Henrico County's government is depicted in an organizational chart on the following page.

Source: Henrico County, County Manager's Office

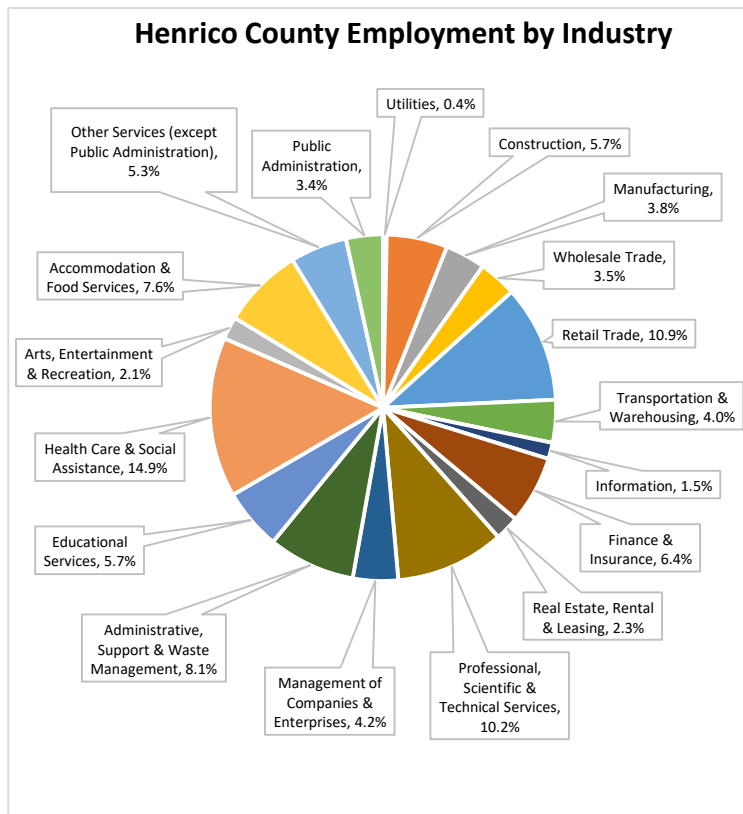
Henrico County Profile



Henrico County Profile

Economy

Henrico County offers a business-friendly environment with competitive tax rates and a cost of living below the national average. The County's triple, triple-A bond rating, diverse economic base, ample land supply, and favorable location within the Richmond metropolitan area contribute to the County's continued development and expansion. The County is home to approximately 25,000 businesses and six Fortune 1000 headquarters including Altria Group, Genworth Financial, Markel Corporation, ASGN, Arko Corp., and Brink's. Henrico is also home to national, international, regional and division headquarters for a diverse set of companies such as Allianz Global Assistance, Fareva, Patient First, Kroger, and McKesson Medical-Surgical.



Top Ten Employers with ≥800 Employees

Rank	Employer
1	Bon Secours Richmond
2	Henrico County Public Schools
3	Henrico County Government
4	Altria Group
5	Anthem Blue Cross Blue Shield
6	Markel
7	T-Mobile USA
8	Thermo Fisher Scientific
9	SimpliSafe
10	Patient First

Source: Greater Richmond Partnership

With representation in business target sectors such as Corporate and Regional Headquarters, Advanced Manufacturing, Finance & Insurance, Health & Life Sciences Professional Services, Data Centers, International, Supply Chain Management, and Semiconductors, Henrico's business economy is strongly diverse. The County offers a highly educated workforce, with 93.2% of the population 25 years and older holding a high school diploma or higher, and 48.1% of people 25 and older living in Henrico hold a bachelor's degree or higher.

Henrico's unemployment rate continues to remain low at 2.8% in June, 2023, which is in line with the state average of 2.8%, and lower than the national average of 3.8%. Henrico's job market remains strong with 19,932 total jobs in the County, the second highest of all localities in Virginia.

*Business data provided by Henrico Economic Development 2024 Henrico Look Book, Henrico 2022-23 Annual Report, Virginia Employment Commission December 2023 Area Employment figures, JobsEQ®, and United States Census Bureau.

Henrico's local economy continues to receive a significant boost from visitor spending in the County. During 2022, the County captured \$1.7 billion dollars in visitor spending, which includes lodging, food and beverage, retail, recreation, and transportation. Henrico had the fifth highest total of any Virginia locality, according to the Virginia Tourism Corporation. Henrico topped all localities with 31.5% of the central Virginia total, and trailed only the counties of Arlington, Fairfax, Loudoun, and the city of Virginia Beach. With strong efforts from Recreation and Parks, the Sports and Entertainment Authority, and the Economic Development Authority, tourism continues to thrive in Henrico.

Source: Tourism Economics, provided by the Virginia Tourism Corporation.

Henrico County Profile

Demographics

Demographic trends of the past decade indicate that the County is becoming increasingly urban and diverse. According to the U.S Census Bureau's decennial census, the total minority population in Henrico, which includes racial and ethnic minority groups, has increased to 49% of the whole population in 2020. As a result of these demographics, the County is infused with new cultures and traditions that are enriching the community as a whole.

Population by Race	2010	2020	% Change
American Indian & Alaska native alone	1,012	1,338	32.2%
Asian /Pacific Islander	20,179	32,450	60.8%
Black or African American alone	90,669	97,568	7.6%
Other/Multiracial	13,356	32,382	142.5%
White alone	181,719	170,651	(6.1%)
Total	306,935	334,389	8.9%

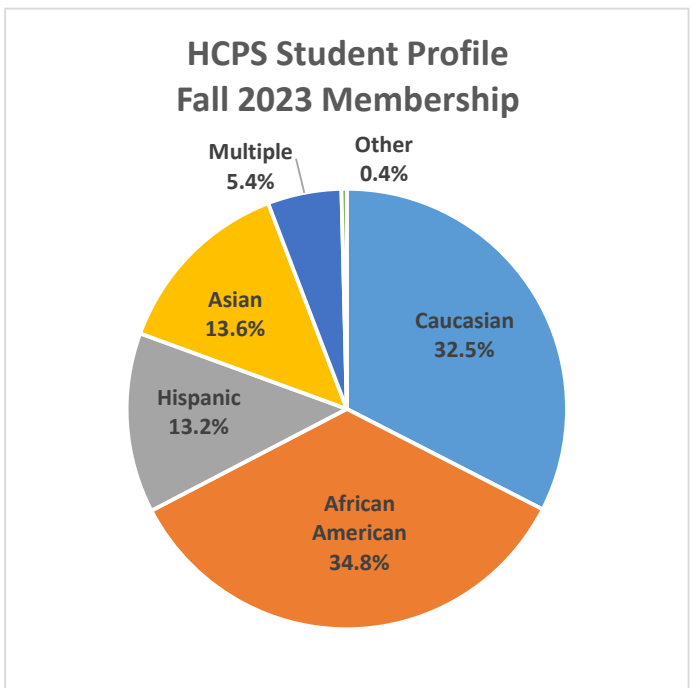
Source: United States Census 2020

Education

In Henrico County, education is a top priority. The Henrico County Public School (HCPS) system currently has 9 high schools, 12 middle schools, 46 elementary schools, 2 technical centers, and 3 program centers. As of November 2024, the membership of HCPS totaled 48,949. The County's student population is racially and economically diverse. In fact, HCPS is a majority minority school system, as seen in the chart to the right.

Henrico County Public Schools (HCPS) is the sixth largest public school division in Virginia. Among central Virginia school divisions, HCPS employs the most teachers certified by the National Board for Professional Teaching Standards. From academics to athletics, from the arts to career skills, Henrico County Public Schools is proud to be part of helping the community thrive by ensuring that each child has the right to achieve and the support to succeed.

Henrico County's school division is equipped with the latest technology and devices provided for all students. HCPS was one of the first school divisions in the country to start this initiative in 2001.



Parks, Recreation and Culture

The Henrico County Public Library (HCPL) promotes reading and lifelong learning, connecting people with the information they need, and enriching community life through 9 library locations, Mobile Library Service for retirement facilities and daycare centers, online 24/7 via web site, and digital services. HCPL has also received the 2023 Innovation in Government Award from the L. Douglas Wilder School of Government at VCU Excellence in Virginia Government Awards as well as national attention for their innovative work play stations.

Henrico County Profile

Henrico's Department of Recreation and Parks earned accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA) in September 2019. This department maintains over 4,400 acres of public park land. The park system includes 56 parks/facility sites, 215 athletic fields, 63 playgrounds, 28 miles of trail and 2 parks with access to the James River. There are over 6.0 million visits to the park system every year.

Public Safety

The Henrico County Police Division has three police stations and over 700 sworn police officers that serve the County. The Division is fully accredited by the Commission for Accreditation of Law Enforcement Agencies (CALEA); an accreditation it has maintained since 1987. On an annual basis, the Henrico Police Division responds to approximately 197,000 calls for service. The County remains a safe place to live, work and play because of the Division's tireless efforts.

The Henrico County Fire Division operates 22 fire stations and one training facility within the County with 623 sworn members dedicated to operations, of which 452 are firefighters. The Division currently has 22 engines, 6 ladder trucks, 3 heavy rescues, 17 medics, and 6 tanker trucks on duty night and day, responding to approximately 55,000 calls for service annually. Henrico Fire Division was one of the first in the world to receive International Accreditation from the Commission on Fire Accreditation International (CFAI) in 1998; an accreditation it has maintained since that time. It also maintains an ISO class 1 rating, the highest fire protection classification from the Insurance Service Office. All field personnel are certified to the Emergency Medical Technician (EMT) Basic level and 205 firefighters are also certified to provide advanced life support (ALS) services.

Transportation

Henrico County is one of only two counties in Virginia that maintains its own roadways. The decision made by Henrico citizens more than 80 years ago to maintain the County's roadways has allowed the County an added degree of flexibility in addressing the County's roadway needs. Henrico's Public Works Department maintains over 3,536 lane miles of road, the second largest road network in Virginia.

Source: FY24 Urban Municipal Mileage Payments (virginia.gov)

The region is a major interstate highway crossroads for Interstates 95 and 64. Much of the Interstate 295 northern beltway around Richmond tracks through Henrico County. In fact, as seen in the image to the right, most locations within the county can be reached within 15 minutes. The highway network is complemented by excellent air and rail service. Richmond International Airport provides domestic and international service to over four million passengers per year, is one of the busiest air cargo facilities in the nation and a designated



Henrico County Profile



Foreign-Trade Zone. In addition, Amtrak provides passenger rail service in Henrico County, with Henrico's Staples Mill Road Amtrak station being the busiest passenger train station in the Southeast serving over 300,000 passengers annually.

With this location in the middle of the eastern seaboard, Henrico is well situated to provide air, road, water or rail alternatives for business and pleasure. More than 55% of the U.S. population and major manufacturing sites are located within 750 miles of Henrico.

Source: *Henrico County Economic Development 2024 Look Book.*

**COUNTY OF HENRICO, VIRGINIA
PROPOSED BUDGET
FY25
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COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

John A. Vithoukas
County Manager

March 12, 2024

The Honorable Board of Supervisors
County of Henrico
Virginia

Honorable Members of the Board:

I am proud to present to you the FY25 Manager's Proposed Operating and Capital Budget. The plan, as presented, is balanced with a real estate tax rate of 85 cents and continues the County's conservative approach to revenue projections. This prudent fiscal approach allows for the flexibility to address the many challenges we face and reward our employees with an across-the-board pay increase of **4.8%** while providing additional resources to address critical shortage areas throughout the organization, especially in education and public safety.

In addition to rewarding our hard-working employees and continuing our efforts to attract the best people to serve beside them, this budget continues to invest in our basics – education and public safety. With nearly \$135.0 million of new operating costs introduced in this budget, over \$101.3 million goes to education and public safety. Additionally, the FY25 budget begins a multi-year phase-in of the Henrico CARES initiative to meet the mental health needs of our children and acknowledges increases to meet our implementation of the Marcus Alert initiative.

The capital budget continues the 2022 G.O. Bond Referendum plan with \$110.8 million in bond projects funded in FY25. With a total of \$327.2 million, the capital budget will enhance maintenance of current facilities, replace aging school buildings, and enhance and maintain road and water & sewer infrastructure.

The budget also includes planned additional costs for new facilities. These include the final 12 positions for the Bungalow City Firehouse, 7 positions for Taylor Farm Park along with additional costs for the two renovated and expanded ACE Centers at Hermitage and Highland Springs High Schools and South Police Station. A total of \$5.1 million is allocated for new facilities in FY25.

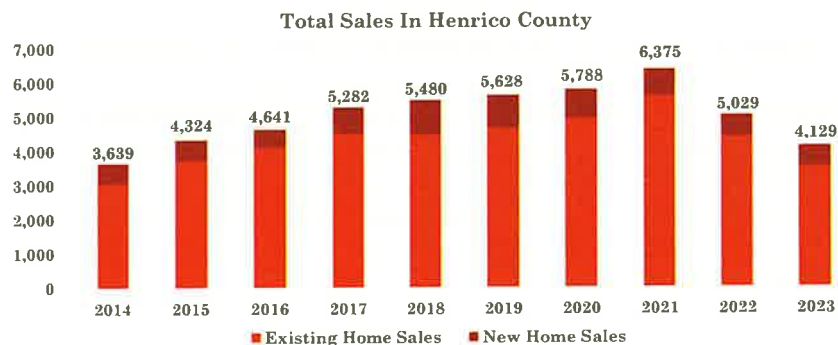
Budget Overview & Fiscal Sustainability

Projected revenues in the FY25 proposed budget total \$1.4 billion, an increase of \$108.1 million or 8.2% when compared to the FY24 approved budget. Local revenues reflect a \$72.7 million increase while State & Federal revenues increased \$35.4 million. While FY25 revenue projections present a significant budgetary increase, projections for FY24 currently meet or exceed the FY25 proposed revenue estimates.

General Property taxes account for \$685.6 million of the FY25 proposed budget and reflect an increase of \$44.1 million, or 6.9% when compared to the FY24 budget. Of this total, \$501.0 million reflects the estimate for real estate taxes and is based on January 1, 2024 assessments and the current real estate tax rate of 85 cents per \$100 assessed value – the lowest among the 10 largest localities in Virginia that leads the way for Henrico County to have the lowest tax burden among that same population.

Assessments, as of January 1, 2024, increased by \$3.1 billion or 5.5% compared to 2023 assessments. Residential reassessments, 70% of the County's tax base, increased by 5.4% while commercial property reassessments increased 2.4%. New construction, both residential and commercial properties, increased the land book by \$351.5 million in 2024.

The residential reassessment reflects a market where demand still outpaces the number of available homes for sale in the County. In looking at the total number of sales in Henrico, you have to go back to 2014 to find fewer than the 4,129 homes sold in the past



year. The drop in home sales can be attributed to increases in mortgage rates, particularly the 30-year fixed mortgage rate that increased from a low of 2.8% in August 2021 to a high of 7.6% in October 2023. But unlike 2014, which saw home values still recovering from the downturn in 2008, the market demand drove prices up by 8.0% in 2023.

The increase in home values in recent years has led the County to provide unprecedented tax relief. In 2022, the County not only provided a reduction in the real estate tax rate of 2 cents per \$100 assessed value but also was the first in the Commonwealth to provide a rebate of real estate taxes in the amount of 2 cents per \$100 assessed value. The County again provided a rebate of real estate taxes in 2023 in the amount of 2 cents per \$100 assessed value but also pushed further by creating the Real Estate Cap Program, or RECAP. This new program is an extension of Central Virginia's most expansive real estate tax relief program by freezing a RECAP participant's taxes if their income is between \$75,000 and \$105,000 and/or their net worth is between \$500,000 and \$700,000. The Department of Finance is currently accepting applications for both REAP and RECAP with a rolling deadline beginning April 1. In 2025, the

eligibility parameters **will be increased incrementally to a maximum income of \$125,000 and a maximum net worth of \$750,000.**

With commercial properties, the market dynamics are more mixed. Apartments, which are the largest component of the commercial tax base, saw a 0.4% decrease in assessments offset by new construction to bring the total value up 1.1%. Warehouse & industrial properties saw a 5.9% increase while general commercial properties increased 4.5%. However, the areas hardest hit by the pandemic (retail and hotels) still lag their 2020 values while office properties experienced a 1.4% decrease in assessed values as vacancies continue to climb.

The outlook for other local revenues remains conservative especially when you consider FY24's performance to date. Estimates for sales tax in FY25 reflect a budgetary increase of \$8.0 million or 9.0%, but much of that increase is recognizing collections of \$92.8 million in FY23 and accounting for an additional 4.0% growth over 2 years.

FY24 Performance vs. FY25 Estimates			
	FY24 Approved	FY24 Projection	FY25 Projection
Sales & Use Tax	\$88.5M	\$94.6M	\$96.5M
BPOL*	\$46.5M	\$52.5M	\$49.5M
Hotel/Motel Tax (Including Tourism Improvement District	\$18.8M	\$20.1M	\$20.0M
Meals Tax	\$28.0M	\$39.5M	\$35.0M
Building Permit Fees	\$5.5M	\$11.5M	\$7.5M
Interest Earnings	\$2.0M	\$24.5M	\$9.0M

**FY25 Estimate allows for increase in deduction from \$500k to \$1M.*

Similarly with Business License taxes, or BPOL, the estimate of \$46.5 million in FY24 was exceeded by collections of \$51.2 million in FY23. With the difference between estimates and actuals, the FY25 budget not only increases the budget estimate but also proposes to **double the deduction level for gross receipts** from \$500,000 to \$1,000,000. While it is projected to "cost" the County \$3.0 million to double the deduction, our history suggests otherwise as a projected \$3.0 million cost to go from \$100,000 to \$500,000 ended up resulting in a nearly \$3.0 million increase in BPOL revenues. The increase in the deduction is a valuable selling point to economic development prospects, particularly those looking for office space in Henrico County.

Meals Tax collections, since FY21, have risen considerably from \$27.4 million to \$38.1 million in FY23. As of this writing, the collections for FY24 exceed year-over-year collections by 5.0%. The budgetary increase for Meals Tax receipts simply acknowledges the increases over time and dedicates the additional resources to the Education portion of debt service for the first bonds issued for the 2022 Referendum. At \$35.0 million, there remains flexibility to absorb an economic downturn without impacting our investment in our school system while providing additional capital resources if collections continue to exceed estimates.

State revenues in FY25 total \$489.2 million, a \$35.4 million or 7.8% increase compared to the FY24 budget. The majority of funding from the State is for our school system - \$382.8 million. This reflects a conservative accounting of the Governor's introduced budget from December and is confirmed by information recently published regarding the competing budget proposals in the General Assembly. The remaining estimates for state aid are also conservative as State Highway Maintenance, or Gas Tax,

payments at \$56.0 million are less than the current year allocation of over \$61.0 million, the estimate for Compensation Board reimbursements for Constitutional Offices is less than FY23 collections, and the estimate for law enforcement assistance through HB#599 payments is increased to meet current year disbursements.

Pay Raise: Attract, Retain, Invest

The lifeblood of what we do as a local government is the people who choose public service as their calling. It is the teachers in the classrooms, it is the first responders keeping our community safe, and it is the workers repairing pipes and repaving roads. Without the best employees, the level of service to our community suffers. This is why investing in the County's workforce is essential to maintaining the quality-of-life residents expect.

The FY25 proposed budget includes funding for a 4.8% merit-based salary increase for all general government and HCPS employees that builds on the increases provided over the past three fiscal years while enhancing our competitiveness across-the-board. In addition to the pay raise, the budget allocates an additional \$16.9 million to address critical shortages throughout the workforce, but especially in HCPS and public safety. While not new – there have been 46 targeted, market-based adjustments since FY21 – this funding allows the County to ensure its position as a regional pay leader.

Currently there are 528 vacant positions in general government agencies and 607 vacancies in HCPS. Of those vacancies, 285 of the general government vacancies are in public safety and 359 of the HCPS vacancies are teaching positions. While over the years we have boasted about how lean Henrico is as a local government, there comes a point where service suffers. We do not want to be close to that level.

One of the critical shortage adjustments is starting pay for bus drivers, which the School Board addressed in February. Bus drivers play a vital role in our education system getting children to school safely and on time and \$2.0 million is included in the proposed budget to cover this cost. This increase along with the critical shortage adjustment will bring starting pay for bus drivers to \$25/hour effective July 1, 2024.

The total cost for salary increases in FY25 is \$56.4 million. This is on top of the \$156.6 million cost of salary increases in the previous three fiscal years. The four-year total of \$211.7 million for salary increases accounts for 59.5% of total budget growth in that same period. Looking at just the FY25 budget, the \$211.7 million for salary increases accounts for 16.9% of the FY25 proposed budget.

	<u>Salary Increases by Area</u>		
	<u>4.8% Adj.</u>	<u>Critical Shortage</u>	<u>Total</u>
Education	24,000,000	10,000,000	34,000,000
Public Safety	9,500,000	4,800,000	14,300,000
General Government	6,000,000	2,097,000	8,097,000
Total	39,500,000	16,897,000	56,397,000

The budget for FY25 also begins a multi-year effort to right-size overtime budgets for public safety agencies, particularly Police, Sheriff, and Fire. A total of \$2.6 million is included in these three agencies to reduce the need to cover the unbudgeted overtime costs with salary savings or year-end budget

amendments. Additionally for Fire, a total of 14 new firefighters are recognized in the proposed budget to help reduce the need for overtime within the division. The first 7 of these positions were approved by the Board of Supervisors in December, with the remaining 7 new for FY25.

Finally, several smaller adjustments to the budget are included to support employees and their ability to perform their duties. These include funding for enhancing continuing education, professional development, or just providing new or enhanced tools to better serve the citizens. It's these small efforts that go a long way in maintaining our standing as an employer of choice.

Education & Public Safety

The FY25 proposed budget for HCPS, including the general fund, school cafeteria, grants, and debt service, totals \$880.8 million. The general fund portion of the HCPS budget totals \$704.0 million, reflecting a \$53.7 million or 8.3% increase over the FY24 budget.



In addition to the salary increases, the FY25 budget includes the first of a five-year implementation of a first in Virginia approach to youth mental health care - the Henrico CARES program. Born out of the Youth Violence Committee, CARES seeks to address the growing number of children recognized with a mental health disorder by providing access to high quality mental health care that is easily accessible and comprehensive to all youth and their families in Henrico County. The estimated cost for CARES over five years is \$4.6 million, with the first year totaling \$1.7 million. \$1.1 million is in the HCPS budget for 5 school-based mental health positions and \$0.5 million for

Mental Health for 4 positions.

In FY25, the general fund picks up the cost of 62 positions funded with federal stimulus funding over the past two-three years at a cost of \$5.7 million. Additionally, the budget acknowledges the addition of 75 school security officers to enhance student safety at all schools. In response to a changing student profile, the School Board has added 97 positions to provide additional learning opportunities and classroom supports while also adding new English Language Learner teaching positions.

In the area of public safety, the FY25 budget picks up new costs for 2 key public safety facilities. First, the budget finalizes the three-year staffing plan for the Bungalow City Firehouse (FH23) by adding 12 positions: 9 firefighters, 2 fire lieutenants, and 1 fire captain. The new station, approved in the 2016 Bond Referendum, will address emergency call volume in Eastern Henrico when it opens in January 2025. Second, the budget picks up the utility and maintenance costs for the new South Station in Highland Springs.

On February 1, 2024 the County submitted its Marcus Alert plan to the State in response to the Marcus-David Peters Act, signed into law in 2020. The law was intended to ensure that emergency responses to

people in crisis are behavioral health responses. The Marcus Alert legislation, as well as Crisis Now best practices, suggest the development of mobile coordinated response teams. The plan submitted identified many of the actions Henrico has taken over the years to address calls for service that involve someone suffering a mental health crisis. These include our Crisis Intervention Teams (CIT), Services to Aid Recovery (STAR) teams, and the recently revived Mobile Response Teams. The plan submitted incorporates the efforts developed over several years and coordinates them to make sure the proper response to someone in mental health crisis is provided.

Infrastructure Maintenance & Expansion

FY25 GO Bond Projects	
Quioccassin Middle Replacement	79,000,000
Johnson Elementary Renovation	5,000,000
Jackson-Davis Elementary Replacement	4,500,000
Longan Elementary Replacement	4,500,000
Environmental Education Living Building	1,300,000
Firehouse 1 Replacement (EDA Bonds)	3,774,000
Drainage Projects	7,500,000
Animal Adoption Center	2,774,000
Tuckahoe Creek Park Phase III	2,500,000
Total	110,848,000

The FY25 proposed capital budget is \$327.2 million to maintain current facilities and build several new facilities. The budget includes \$110.8 million for 2022 Bond Referendum projects, listed to the left. The proposed budget represents the second of 6 planned issuances of bonds, with the first issue having reaffirmed Henrico's status as a triple-AAA rated county that "can maintain better credit characteristics than the U.S. in a stress scenario." As a testament to our fiscal prudence,

Henrico County is 1 of only 13 counties in the United States that has AAA ratings from all three major rating agencies for both its general obligation debt and its water & sewer system.

The capital budget reflects significant funding enhancements to the County's long-standing maintenance efforts – for the HCPS Roof & Mechanical program the increase totals \$7.5 million to bring total funding to \$10.0 million. The proposed budget also maintains funding for technology improvements, playground improvements, and Meals Tax funding for maintenance projects. For general government, a total of \$10.0 million is included to boost maintenance of County facilities along with \$2.2 million for technology infrastructure, and \$2.0 million for park maintenance.

Revenues from the Central Virginia Transportation Authority (CVTA) remain an important funding source for the County's transportation and mobility projects in FY25. A total of \$27.5 million of the CVTA local allocation is projected for the capital budget, with \$25.0 million allocated for transportation projects and \$2.5 million specifically for pedestrian and bike improvements. The \$2.5 million is matched by local reserves and is utilized to draw down State/Federal resources for large projects that have assisted in added miles of sidewalk in recent years, along with making projects such as the Fall Line Trail and improvements to Three Chopt Road a reality. To continue to keep up with the increasing project workload while minimizing project costs by keeping certain costs in-house, the operating budget allocates 12 new positions for Public Works.

The FY25 budget continues many of the County's environmental efforts with \$1.8 million in the capital budget for land acquisitions, creek and stream projects, and minor drainage projects. The budget also continues funding the County's MS/4 requirements with \$2.3 million of general fund revenue and not a

stormwater utility tax, allowing Henrico to remain the only large locality in the Chesapeake Bay watershed to not impose one. This will be the second year of providing \$1.0 million for BMP maintenance. There is \$250,000 for the Energy Management program for energy efficient improvements. Finally, the FY25 capital budget includes \$7.5 million of G.O. bonds for drainage improvements across the County. These efforts are on top of the projects through the H.E.A.R.T Committee, which are being funded through current resources and grant opportunities, or the solar efforts through power-purchase agreements.

The Water & Sewer operating budget for Public Utilities totals \$131.1 million and the capital budget totals \$120.0 million. Both budgets will ensure high quality water and sewer service our residents expect. To meet these needs, there is a proposed 5% increase for water & sewer service rates, though there is no increase in connection fees proposed. The average impact of this increase will be \$3.48 per month.

Enhancing Quality of Life

FY25 will be an exciting year for park lovers in Henrico County with four new facilities debuting this year. Chief among them will be the County's largest park – Taylor Farm Park. The 99-acre park is the first large community park in Varina since Dorey Park opened in

New Recreation Facility Needs in FY25	
Taylor Farm Park	1,981,573
Former St. Gertrude Athletic Fields	423,240
Pouncey Tract Pickleball Courts	164,701
Four Mile Creek Restroom Facility	144,252
Total, New Recreation Facilities	2,713,766

1982 and will feature a destination skate park, event area, large playground, spray park, pump track, bike skills course, an asphalt trail loop, and memorials to service members and first responders. The FY25 budget includes nearly \$2.0 million for 7 new positions, utilities, supplies, and equipment for maintaining and programming this new jewel in the County's park inventory.

Other new facilities included in the FY25 proposed budget include athletic fields acquired from St. Gertrude School, the championship pickleball courts at Pouncey Tract Park, and a new restroom facility at Four Mile Creek Park to serve the Capital Trail. These three facilities will require an additional \$0.7 million in operating and equipment funding. These facilities, along with the opening of the Henrico Sports & Events Center (HSEC) and the other exemplary parks and recreation centers, continue to make Henrico an attractive place to play.

With the opening of the HSEC in November 2023, the County's sports tourism push is now in overdrive. Henrico is well on its way to attracting the projected over \$30 million in economic impact with the new facility being booked nearly every weekend for the year. The FY25 budget builds on this momentum by continuing to invest in the relatively new Henrico Sports & Entertainment Authority with budget growth of more than \$0.5 million to enhance marketing efforts and continue building its operating capacity.

Our Economic Development Authority (EDA) continues to make Henrico an attractive place to work. With over 201,000 jobs offered by over 25,000 businesses – 6 of which are Fortune 1000 companies with their headquarters in the County – Henrico can boast the 4th largest economy in Virginia at \$32.1 billion. Their efforts keep our tax burden for our residents low while providing job opportunities for the entire region within our borders.

The FY25 budget maintains the toolkit utilized by the EDA with \$0.8 million for the Henrico Investment Program (HIP) and \$5.0 million for water & sewer connections for economic development projects in addition to the low tax environment – enhanced with the doubling of the BPOL deduction – and collaboration with community development agencies.

Finally, the County has expanded its outreach efforts over the years across several agencies. To streamline these efforts and consolidate into a single agency, the FY25 budget establishes the Resident Outreach & Engagement Department by moving 6 positions from three agencies to simplify accessibility and improve coordination and collaboration on outreach efforts in a consolidated, more efficient manner.

County With a Heart

The FY25 budget focuses on as many priorities as possible within a conservative outlook that maintains flexibility while doing what we must to serve our constituents. It takes care of our employees and maintains the County's position as a regional pay leader among local governments. It also expands services through a meticulously planned process to enhance the quality of life for residents.

Each budget builds upon each other. Over the last four years, significant resources have been intentionally put forward to provide pay raises, expand services, and show this County's heart by doing not only what we must but what we should. It is why we are expanding access to mental health care to all students in the next five years, making it easier to move throughout this County without a vehicle, and engaging with our citizens to learn what is next on their mind.

With all that said, I want to take a moment to thank Superintendent Amy Cashwell and her staff for their efforts in helping to craft this fiscal plan. Schools and general government have worked in lockstep throughout this process and this budget would not be possible without their support.

I would also like to thank the staff for their effort in developing this spending plan. Without their countless hours of hard work and dedication, this plan would not have been possible.

In closing, I would like to thank you, our dedicated Board of Supervisors, for your input and guidance through this most important process. Staff and I stand ready to assist you as you consider this budget.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'John A. Vithoukas', written over a horizontal line.

John A. Vithoukas
County Manager

BASIS OF BUDGETING AND FUND STRUCTURE

BASIS OF BUDGETING

Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP). Governmental and Fiduciary Funds utilize the modified accrual basis of accounting under which revenues and related assets are recorded when measurable and available to finance operations during the year. Proprietary Funds use the accrual basis of accounting which recognizes revenues when earned and expenses when incurred. The County's accounting division utilizes an accrual basis for all funds.

Annual operating budgets are adopted for all Governmental Funds except for the Capital Projects Fund in which effective budgetary control is achieved on a project-by-project basis when funding sources become available. All funds are appropriated by the Board of Supervisors and appropriations lapse at year-end, except those for the Capital Projects Fund. It is the intention of the Board of Supervisors that appropriations for capital projects continue until completion of the project.

FUND STRUCTURE

The budget of the County is organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. The various funds are grouped as follows:

<u>Governmental Funds</u>	<u>Proprietary Funds</u>	<u>Fiduciary Funds</u>
<ul style="list-style-type: none">• General Fund• Special Revenue Fund• Debt Service Fund• Capital Projects Fund	<ul style="list-style-type: none">• Enterprise Fund• Internal Services Fund	<ul style="list-style-type: none">• JRJDC Agency Fund• OPEB• Line of Duty• Long Term Disability

GOVERNMENTAL FUNDS: those through which most governmental functions of the County are financed. These include:

General Fund

The General Fund accounts for all revenue and expenditures of the County which are not accounted for in the other funds. Revenues are primarily derived from general property taxes, local sales taxes, license and permit fees, and revenues received from the State for educational and other purposes. Most General Fund revenue is used to maintain and operate the general government; however, a portion is also transferred to other funds principally to fund debt service requirements and capital projects. Expenditures usually include, costs associated with general government, education, public safety, highways and streets, recreation, parks, and culture.

Special Revenue Fund

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. These funds account for the resources obtained and used relating to State and Federal Grants, Social Services programs, Mental Health and Developmental Services programs, the Utility Department's Solid Waste and Street Light operations, and the School Cafeteria.

Debt Service Fund

The Debt Service Fund accounts for the accumulation of financial resources for the payment of interest and principal on all governmental fund long-term debt except for accrued compensated absences and capital lease obligations which are paid by the fund incurring such expenditures. Debt Service Fund resources are derived from transfers from the General Fund.

Capital Projects Fund

The Capital Projects Fund accounts for all general government and school system capital projects which are financed through a combination of proceeds from general obligation bonds and operating transfers from the General Fund, Special Revenue Fund, and Internal Service Fund.

Basis of Budgeting and Fund Structure (continued)

PROPRIETARY FUNDS: accounts for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the County is that the cost of providing services to the general public be financed or recovered through charges to users of such services. These funds include:

Enterprise Funds

Enterprise Funds account for the operation, maintenance, and construction of the County-owned water and wastewater (sewer) utilities.

Internal Service Funds

An Internal Service Fund accounts for the financing of goods or services provided by one department to other departments of the government on a cost-reimbursement basis. The Internal Service Fund budgets for the County are: the Central Automotive Maintenance operations, the Technology Replacement Fund, the Risk Management Fund, and the Healthcare Fund.

FIDUCIARY FUND: used if the government has a fiduciary or custodial responsibility for assets.

James River Juvenile Detention Center (JRJDC) Agency Fund

The JRJDC Agency Fund accounts for assets held by the County for the James River Juvenile Detention Commission. All revenue and expenditures related to operations are accounted for in separate sub-funds, operating, debt, and capital. Resources for operations are primarily derived from a transfer from the General Fund and payments from the State and other localities.

Other Post Employee Benefits (OPEB) Fiduciary Fund (GASB 45)

The OPEB Fiduciary Fund accounts for assets held by the County for Other Post Employee Benefits (OPEB-GASB 45 costs). Resources for these cost requirements are derived from a transfer from the General Fund.

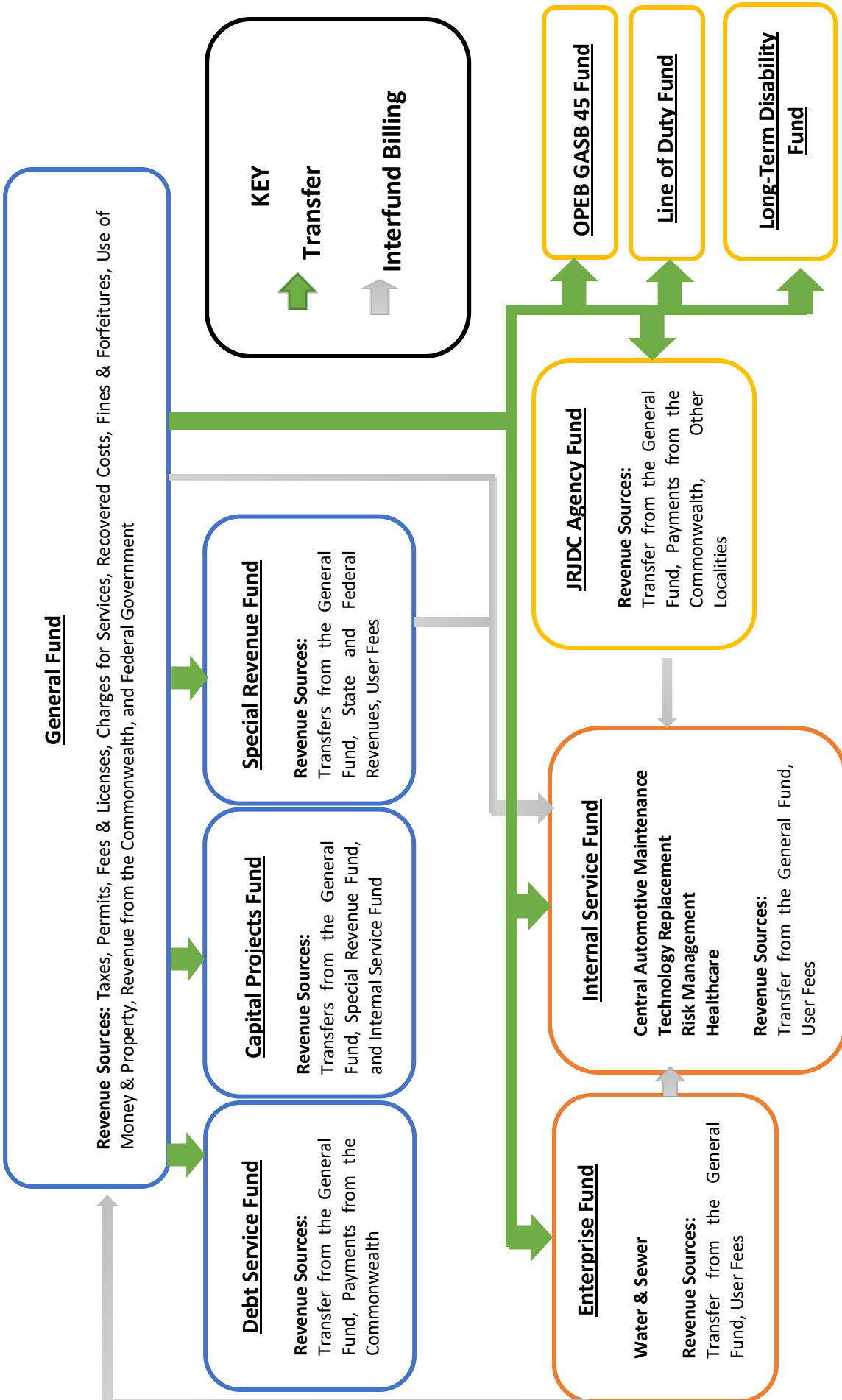
Line of Duty

The Line of Duty Fiduciary Fund was created due to a mandate from the Commonwealth of Virginia that requires localities to pay the cost of this State approved benefit. Resources for this cost requirement are derived from a transfer to OPEB-GASB 45 Fiduciary Fund.

Long-Term Disability

The Long-Term Disability Fund includes funding for the fully insured premiums to cover the basic, County-provided long-term disability benefit for eligible General Government and Schools employees. Resources for this cost requirement are derived from a transfer from the General Fund.

STRUCTURE OF COUNTY FUNDS



HENRICO COUNTY'S BUDGET PROCESS

THE BUDGET CYCLE

Transfers & Amendments

During the Fiscal Year, the County Manager is authorized to transfer budgeted amounts between departments within any Fund; however, any revisions that alter the total budgeted amounts of any Fund require an amendment to the budget. The Code of Virginia requires that the Board of Supervisors consider any amendment request. If the total amendment requested at any one time is over one percent of the total expenditures shown in the current adopted budget, the request must be advertised in the newspaper and a public hearing must be held before the Board can act. The Board of Supervisors meets twice a month, at which time Budget Amendments may be presented. All Board of Supervisors meetings have been highlighted on the calendar below.

AUGUST 2023

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SEPTEMBER 2023

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OCTOBER 2023

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Revenue Estimates

Henrico County's budget process for the next fiscal year begins with an estimate of revenues in order to develop a budget balanced within resources. Revenue estimates begin in August of the year prior to the fiscal year being adopted. This process includes the review of current County finances, local and regional economic conditions, and a re-examination of key local economic indicators via the County's Financial Trends Monitoring System. The questions that are asked in this review are aimed at acquiring relevant financial information that will set the broad limits of budgetary possibilities for the following year. From a fiscal perspective, the basic question is whether current revenues support the necessary budgetary outlays. Weekly meetings with the Finance Director and County Manager's Office are central to the months between August 1 and September 30 in refining initial revenue estimates. Estimates culminate in a formal estimate that is reviewed with the County Manager and Finance Director no later than September 30.

Target Development

After a Revenue Estimate is formulated, the next step in the budget process is to create a funding or target allocation for each department, which is calculated by the Office of Management and Budget in October. Targets are developed using the following list of priorities:

1. Debt service obligations
2. Department Payroll expenditures
3. Department operating and capital outlay expenditures

Target estimates do not automatically include an inflation factor for operating expenditures, nor are new services or positions automatically funded. The target allocations do, where applicable, include the operating costs of new facilities approved in prior year budgets. This "link" between the operating and capital budgets is performed through an annual crosswalk that determines all such costs. The FY25 Operating budget includes all operating costs arising from new facilities that are anticipated to become operational during the fiscal year. For additional information, please see "Capital Improvement Program – Implications on Operating Budget", found elsewhere in this document.

THE BUDGET CYCLE

NOVEMBER 2023

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DECEMBER 2023

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may impact future decision making. This document, which analyzes historical trends, is utilized as a forecasting tool during initial Revenue Estimates and provides a logical way of introducing long-range considerations into the annual budget process. A copy of the Trends document can be found in Appendix C of this document or at <http://henrico.us/finance/divisions/office-of-management-and-budget/financial-trends/>

Budget Submissions

All County departments submit their budgets in the first week in December for initial review by the Office of Management and Budget. This includes both the target allocation as well as any supplemental requests for funding. The Budget Director and the OMB staff work closely with the County Manager and department administrators in reviewing expenditure estimates and available revenues both in program and financial terms.

JANUARY 2024

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Budget Call for Estimates

Each year all County departments receive the County Manager's "Call for Estimates" (i.e., budget call) during the first week of November, which contains the budget policy, special budget instructions, various revisions to the budget manual, a budget calendar, and the target allocation. The Call for Estimates is accompanied by information on using the County's Automated Budget System, which enables departments to prepare their budget requests and submit them to the Office of Management and Budget (OMB) electronically. The budget request consists of expenditure estimates in detail by line item, and in summary, together with supporting narrative information. When expenditure needs exceed the target allocation, departments must submit a request for additional funding. Certain County departments such as Education, Police, and Fire are considered priorities when allocating new funds among departments. Each request must be prioritized and prepared with detailed justification to support the need for additional funding.

Financial Trend Monitoring System Updates

An important step of the budget process involves the completion of the Financial Trend Monitoring System Trends Document (Trends), which represents an eleven-year evaluation of past financial and economic indicators. These indicators, over time, may reflect fluctuations, which prove to be extremely valuable as the document allows staff to monitor changes in all aspects of the local economy and provides an insight into possible trends that

Review of Budget Submissions

The Office of Management and Budget reviews each department's budget, creating a narrative for each department outlining recommendations, as appropriate, to the County Manager. These recommendations include expenditure analyses and evaluations of budget submissions. Narratives and analytical reports are compiled into a single document that is presented to the Executive Review Committee in February.

THE BUDGET CYCLE

FEBRUARY 2024

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the opportunity to make presentations and answer questions relative to their budget requests. The Budget Office finalizes recommendations based on the Executive Review Committee results during the last three weeks in February.

Executive Budget Reviews

The Executive Budget Review Committee holds hearings to discuss budget submissions with departments in the last week of January through the first week in February. The Executive Budget Review Committee consists of the County Manager, Deputy County Managers, the Director of Finance, the Director of Human Resources, one department director on a rotating basis, the Director of the Office of Management and Budget (OMB), the supervisor of the Office of Management and Budget (OMB), and the supporting budget analysts. The representatives from the departments are present at the time of these reviews and have

MARCH 2024

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proposed operations for the budget year, expressed in both verbal and statistical terms. During the hearings, the Board of Supervisors examine all line items in each of the department's budgets and all associated operational premises. These hearings are held during the course of one week, in the middle of March, approximately eight hours per day. Based on these hearings, the County Board of Supervisors may amend the County Manager's Proposed Budget.

Legislative Budget Reviews

Based on information exchanged during the Executive Budget Reviews, a balanced budget is recommended by the County Manager to the County Board of Supervisors as the Proposed Budget in early March, fulfilling the requirement set in Section 15.2-613 of the Code of Virginia. The Legislative Budget Review Committee is comprised of the County Board of Supervisors, which represents each of the County's five magisterial districts. The budget document that is presented to the County Board of Supervisors during these hearings represents the culmination of intensive research and analysis completed from August through February. The purpose of the document is to present to the legislative body and the public a comprehensive picture of

APRIL 2024

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Public Hearing and Adoption of Budget

Once the County Board of Supervisors has received the County Manager's Proposed Budget, advertisements in the local newspaper are ordered and a date is set for the Budget Public Hearing in April. The FY25 Public Hearing is scheduled for March 26, 2024. On April 9, 2024, a second hearing will be held to set the tax levies. The Code of Virginia requires that the County advertise a synopsis of the budget in the newspaper and that one or more public hearings be held before the Board adopts the budget. The Board of Supervisors adopts the Annual Fiscal Plan during this month and sets tax levies for the Calendar Year.

THE BUDGET CYCLE

MAY 2024

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Publish and Distribute Budget

During the month of May, the final Annual Fiscal Plan is compiled, published, and distributed.

JUNE 2024

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Appropriation of Budget

In the final month of the current fiscal year (last Board meeting in June), the Board of Supervisors appropriates funding for the next Annual Fiscal Plan based on the budget adopted in April, which is required by the Code of Virginia.

JULY 2024

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Beginning of the new Fiscal Year

In accordance with the Code of Virginia, the new Fiscal Year begins July 1 and follows the budget approved the previous April and operates based on the appropriations from June.

FINANCIAL GUIDELINES

The following informal guidelines represent principles and practices that have guided the County in the past and have helped foster the County's current financial stability. These guidelines allow the Board maximum flexibility each year when determining how best to meet the needs of County residents when adopting the Annual Fiscal Plan.

General Guidelines:

The County of Henrico will maintain its AAA General Obligation Bond ratings with Standard and Poors, Moody's Investor Service and Fitch IBCA. Currently, Henrico County is one of 55 Counties in the nation that maintains a AAA/AAA/Aaa General Obligation Bond rating.

The County of Henrico will continue its efforts of "Changing the way Henrico does business", as a means of ensuring the County's residents an efficient and highly effective local government.

The County of Henrico will utilize technological advances as a means of providing more convenient and streamlined services to citizens, increasing employee productivity and reducing the need for new positions.

The County of Henrico will allocate new dollars (after meeting fixed commitments such as debt service requirements and benefits changes) to the areas of Education and Public Safety first.

The County of Henrico will attempt to utilize benefits of new economic development successes as a means of maintaining the low tax rate environment the residents currently enjoy. In addition, the County will maintain a balance between the need for real estate tax relief for residents with the long-term operational needs of the County. In that regard, **the FY25 Annual Fiscal Plan is based on a proposed Real Estate Tax rate of \$0.85/\$100 of assessed valuation for CY24 real estate tax levies.**

The County of Henrico will continue its proactive efforts to bolster the quality of life our residents now enjoy.

Budgetary Guidelines:

The County's budgetary policies are based upon guidelines and restrictions established by State and County Code and Generally Accepted Accounting Principles (GAAP) for Governmental entities. These provisions set forth the County's fiscal year, public hearing and advertising requirements, restrictions on taxation, and also stipulate that the County must maintain a balanced budget.

The County's budget may be considered balanced if estimated revenues meet planned expenditures.

Cash Management:

The County will invest public funds in a manner that provides the highest investment return with the maximum safety while meeting daily cash flow demands. The County will deposit available funds on the same day they are received.

Capital Improvement Program Guidelines:

The County will develop a Five-Year Capital Improvement Program annually. The first year of this plan or a portion thereof will be approved by the Board of Supervisors after legal advertising and public hearing requirements have been met.

The County's Capital Improvement Program will utilize debt financing as a funding source only after it has been determined that the County can afford to service this debt and associated operating costs in subsequent years. The County will attempt to maximize the use of pay-as-you-go financing for capital projects.

Financial Guidelines (continued)

The County will continue to enhance the level of pay-as-you-go funding in the annual Capital budget as a means of reducing reliance on debt financing for capital projects.

The County will ensure that all operating costs arising from approved capital projects are accounted for in the operating budget, through the compilation of an annual crosswalk analysis that captures all such costs.

The County will maintain its physical assets at a level adequate to protect the County's capital investment and minimize future maintenance and replacement costs. The operating budget will provide for the adequate maintenance of these facilities and infrastructure.

Debt Guidelines:

A long-term debt affordability analysis will be completed on an annual basis as a means of ensuring that the County does not exceed its ability to service current and future debt requirements. This analysis will verify that the County is maintaining the following prescribed ratios and will be performed in conjunction with the County's Capital Improvement Program Process. The guidelines that are utilized are as follows:

Debt Service as a Percentage of General Fund Expenditures: 7.75%
Debt as a Percentage of Assessed Value: 1.49%

The County will adopt annual water and sewer rates that will generate sufficient revenues to meet the legal requirements of Enterprise Fund bond covenants. These rates will also allow for adequate capital replacement in water and sewer systems.

Revenues:

Multi-Year revenue and expenditure forecasts for all County funds will be included as a part of the Adopted Annual Fiscal Plan.

The County of Henrico will attempt to maintain a stable but diversified revenue base as a means of sheltering it from fluctuations in the economy.

The County will continue to strive to exceed a 70% residential – 30% commercial real estate assessment ratio. Maintaining a healthy commercial ratio will help the County maintain current tax rates while continuing to enhance service delivery efforts – particularly in the area of Education.

While revenues are monitored continually, a report is compiled quarterly that depicts current year trends, receipts, and explains any unanticipated revenue variances.

With the approval by the voters of a referendum on November 5, 2013 and subsequent ordinance approved by the Board of Supervisors on February 25, 2014, all revenues generated by a 4% tax on food and beverages sold in restaurants, commonly known as a "meals tax", will support the operations and capital infrastructure of Henrico County Public Schools.

Financial Guidelines (continued)

Fund Balance Guidelines:

The County has, over time, maintained a healthy unassigned fund balance – as compared to similar sized Virginia localities. As a percentage of actual General Fund expenditures, the County's unassigned (formally undesignated) fund balance has been:

FY99:	10.67%
FY00:	12.90%
FY01:	15.54%
FY02:	16.69%
FY03:	17.79%
FY04:	18.04%
FY05 to FY11:	18.00%
FY12 to current:	15.00%

During the FY2005-06 budget, the Board of Supervisors agreed with a policy recommendation to maintain the undesignated fund balance at a level of 18.0 percent of General Fund expenditures effective June 30, 2006. During the fiscal year-end closing of the County's books, any funding over the agreed upon level of unassigned fund balance will be allocated to a Capital Reserve Fund for future allocation as a pay-as-you-go funding source in the Capital Budget. The policy of maintaining this reserve will be examined on an annual basis, during the budget process.

During the FY2012-13 Approved Budget, the Board of Supervisors agreed to reduce the amount of unassigned fund balance maintained from 18.0 percent to 15.0 percent of General Fund expenditures. The one-time funding generated due to this reduction as of June 30, 2012 was assigned to a dedicated vehicle replacement reserve that was used to replace police vehicles, fire apparatus and school buses.

The County will not use its unassigned fund balance to subsidize current operations.

Note: The fund balance portrayal above is different than the analysis performed annually in the Trends document. The Trends portrayal examines the Unassigned Fund Balance as a percentage of revenues in the Operating Funds – which includes the General, Special Revenue and Debt Service Funds. The portrayal above reflects the County's Unassigned Fund Balance as a percentage of General Fund Expenditures.

Inter-Fund Guidelines:

The General Fund will be reimbursed annually by the Enterprise Fund for general and administrative services provided such as finance, personnel, and administration.

The General Fund will reimburse the Enterprise Fund, on an annual basis, for debt service requirements associated with the Elko Tract Infrastructure Improvement Bonds.

The General Fund will subsidize the Solid Waste Operation for costs not recouped from user fees associated with curbside recycling, bulky waste pickup, neighborhood cleanups and bagged leaf collection.

**REVENUE
AND
EXPENDITURE
SUMMARIES**

**COUNTY OF HENRICO, VIRGINIA
SOURCE OF PROPOSED REVENUES
- ALL FUNDS -**

Function/Program	FY23 Actual	FY24 Original	FY25 Proposed
Revenue from Local Sources:			
General Property Taxes	\$607,587,881	\$641,410,000	\$685,550,000
Other Local Taxes	222,617,729	203,060,000	222,360,000
Permits, Fees, and Licenses	10,049,073	7,378,000	9,435,000
Fines and Forfeitures	1,683,001	2,001,845	2,102,360
Use of Money and Property	30,807,429	4,361,448	11,449,805
Charges for Services	192,770,303	190,930,132	199,249,440
Recovered Costs	179,356,522	183,995,380	192,530,690
Miscellaneous	32,425,223	15,428,268	18,184,691
Shared Expenses	677,619	588,826	624,156
Total from Local Sources	\$1,277,974,780	\$1,249,153,899	\$1,341,486,142
Revenue from the Commonwealth:			
Non-categorical Aid	\$51,954,226	\$16,885,940	\$15,161,995
Shared Expenses	23,491,789	21,295,085	22,786,880
Categorical Aid	433,293,932	479,272,369	519,404,064
Total from the Commonwealth	\$508,739,947	\$517,453,394	\$557,352,939
Revenue from the Federal Government:			
Categorical Aid	\$30,952,717	\$78,800,470	\$80,343,261
Total from the Federal Government	\$30,952,717	\$78,800,470	\$80,343,261
Total Revenues	\$1,817,667,444	\$1,845,407,763	\$1,979,182,342
Fund Balance/Retained Earnings			
(To) From Fund Balance	(\$26,366,668)	(\$23,672,641)	(\$4,518,476)
Use of Fund Balance - Sidewalks	-	2,500,000	2,500,000
Use of Fund Balance - Designated Capital Reserve	-	17,000,000	4,496,000
Use of Fund Balance - Vehicle Reserve	-	13,500,000	13,500,000
Use of Fund Balance - Community Revitalization Reserve	-	2,000,000	2,000,000
Use of Fund Balance - Henrico Investment Program	-	750,000	750,000
Use of Fund Balance - Recycling Cost Reserve	-	3,049,500	1,550,500
From Fund Balance - Schools State Aid Reserve	-	5,050,000	-
From Fund Balance - Home Purchase Assistance Reserve	-	2,000,000	2,000,000
(To) From Fund Balance - Capital Initiatives	-	250,000	-
(To) From Fund Balance - Federal Position Reserve	-	-	5,772,152
From Sinking Fund - Bond Ops	-	3,221,228	5,151,907
Total Fund Balance	(26,366,668)	25,648,087	33,202,083
Total Revenues and Fund Balances	\$1,791,300,776	\$1,871,055,850	\$2,012,384,425
Operating Transfers to Capital Projects Fund	(\$92,117,600)	(\$72,798,000)	(\$67,544,000)
Interdepartmental Billings	(126,218,891)	(131,335,792)	(137,435,407)
Total Source of Funding	\$1,572,964,285	\$1,666,922,058	\$1,807,405,018

**COUNTY OF HENRICO, VIRGINIA
TOTAL PROPOSED EXPENDITURES
- ALL FUNDS -**

	FY23	FY24	FY25
	Actual	Original	Proposed
Department			
Agriculture and Home Extension	\$423,431	\$443,364	\$477,826
Board of Supervisors	1,258,427	989,761	1,041,609
Building Inspections	5,097,403	5,741,499	6,028,358
Capital Region Workforce Partnership	6,306,824	4,614,619	4,742,261
Circuit Court Clerk	3,273,067	3,271,624	3,529,818
Circuit Court Services	932,246	898,105	978,579
Commonwealth's Attorney	8,560,250	8,455,729	9,825,141
Community Corrections Program	2,384,639	2,821,731	3,214,018
Community Revitalization	5,694,293	2,200,000	2,384,920
County Attorney	3,250,213	3,102,672	3,479,885
County Manager	2,162,077	2,335,318	2,520,265
Debt Service	78,433,800	78,000,000	89,700,000
Economic Development	23,528,503	24,927,539	27,034,452
Education	700,153,191	768,124,425	824,983,955
Electoral Board	2,911,593	2,426,568	2,552,426
Emergency Communications	0	8,973,627	10,515,956
Emergency Management	1,138,935	1,136,068	1,234,407
Finance	38,338,685	28,739,824	30,709,990
Fire	84,936,958	85,074,259	92,582,998
General District Court	372,053	512,001	559,100
General Services	41,434,004	42,088,367	46,517,194
Healthcare	139,333,203	153,779,481	159,454,984
Human Resources	10,964,653	16,183,297	19,016,409
Information Technology	17,498,469	20,255,029	20,131,278
Interdepartmental Billings	(126,218,891)	(131,335,792)	(137,435,407)
Internal Audit	629,882	763,490	961,392
James River Juvenile Detention Center	6,052,888	6,316,035	6,841,298
Juvenile & Domestic Relations Court Services	192,257	218,675	218,675
Juvenile Detention	2,736,796	2,939,702	3,107,163
Juvenile Probation	22,377	23,072	23,072
Library	20,983,779	23,869,681	25,089,656
Magistrate	5,554	6,286	6,286
Mental Health & Developmental Services	45,067,198	52,094,788	57,275,788
Non-Departmental	36,374,659	16,797,079	18,870,102
Opioid Abatement Funding	0	295,838	79,759
Permit Centers	994,689	1,067,491	1,170,804
Planning	4,526,185	5,357,447	5,552,745
Police	103,105,302	99,960,492	107,452,521
Public Health	3,130,561	3,130,561	2,978,330
Public Relations	2,338,966	2,374,316	2,405,747
Public Utilities	125,116,981	141,384,906	155,427,276
Public Works	57,073,170	60,311,272	65,509,803
Recreation & Parks	24,175,784	25,682,500	28,958,430
Resident Outreach and Engagement	0	0	666,929
Sheriff	51,541,709	50,920,564	55,047,770
Social Services	32,114,441	33,488,720	36,630,937
Sports and Entertainment Authority	1,046,417	1,079,094	1,608,881
Technology Replacement	2,421,875	3,841,471	4,489,495
VJCCCA	1,144,789	1,239,463	1,251,737
Total Expenditures	\$1,572,964,285	\$1,666,922,058	\$1,807,405,018

**COUNTY OF HENRICO, VIRGINIA
PROPOSED GENERAL FUND REVENUES**

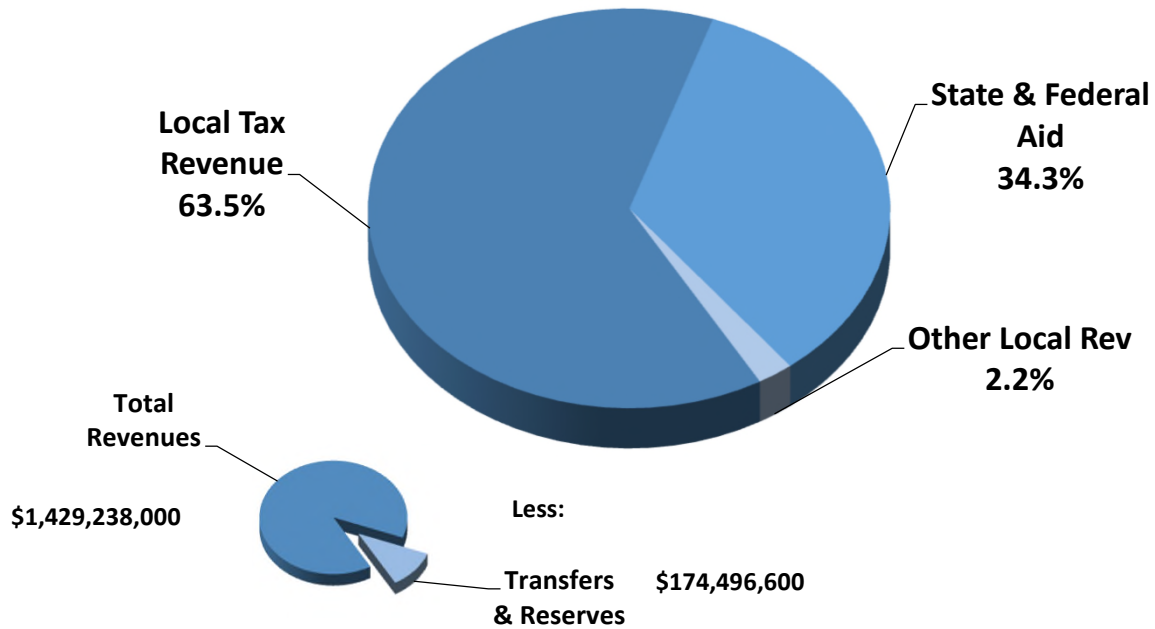
Function/Program	FY23 Actual	FY24 Original	FY25 Proposed
Revenue from Local Sources			
General Property Taxes	\$607,587,881	\$641,410,000	\$685,550,000
Other Local Taxes	222,617,729	203,060,000	222,360,000
Permits, Fees, & Licenses	10,049,073	6,481,000	8,538,000
Fines & Forfeitures	1,683,001	1,575,000	1,675,000
From Use of Money & Property	28,690,825	3,314,000	10,233,500
Charges for Services	3,542,503	3,335,000	3,217,000
Miscellaneous	10,399,189	3,659,000	3,654,000
Recovered Costs	4,762,462	4,168,500	4,468,500
Total from Local Sources	\$889,332,663	\$867,002,500	\$939,696,000
Revenue from the Commonwealth			
Categorical Aid			
Education	\$332,340,139	\$353,995,000	\$382,750,000
Public Works	55,813,284	51,287,730	56,000,000
Public Safety (HB #599)	10,426,268	10,500,000	11,000,000
Other	\$5,732,476	5,665,000	5,685,000
Total Categorical Aid	\$404,312,167	\$421,447,730	\$455,435,000
Non-Categorical Aid:			
General Government	\$51,954,226	\$12,567,000	\$12,567,000
Total Non-Categorical Aid	\$51,954,226	\$12,567,000	\$12,567,000
Shared Expenses:			
State Share of Salaries & Benefits	\$21,674,086	\$19,695,000	\$21,155,000
Total Shared Expenses	\$21,674,086	\$19,695,000	\$21,155,000
Total from the Commonwealth	\$477,940,479	\$453,709,730	\$489,157,000
Revenue from the Federal Government			
Federal Aid	\$4,946,061	\$385,000	\$385,000
Total from the Federal Government	\$4,946,061	\$385,000	\$385,000
Total Revenues	\$1,372,219,203	\$1,321,097,230	\$1,429,238,000
Interfund Transfers			
To Debt Service Fund	(\$78,452,484)	(\$77,631,422)	(\$86,988,636)
To Capital Projects Fund	(92,117,600)	(72,798,000)	(67,544,000)
To Enterprise Fund	(2,990,750)	(7,150,500)	(8,150,250)
To Technology Replacement	(3,000,000)	(3,500,000)	(4,000,000)
To CAM	(112,780)	(327,360)	(924,779)
To Risk Management	(19,495,522)	(9,619,234)	(9,790,984)
To Special Revenue Fund	(42,265,979)	(47,602,602)	(51,409,775)
To JRJDC Agency Fund	(3,624,201)	(3,805,410)	(4,033,735)
To OPEB-GASB 45 Fiduciary Fund	(2,675,000)	(2,675,000)	(2,675,000)
To Line of Duty	(1,250,000)	(1,250,000)	(1,250,000)
To Long-Term Disability	(600,000)	(650,000)	(650,000)
Total Transfers	(\$246,584,316)	(\$227,009,528)	(\$237,417,159)
Fund Balance			
Use of Fund Balance - Capital Projects	\$0	\$13,650,000	\$25,200,000
Use of Fund Balance - Sidewalks	0	2,500,000	2,500,000
Use of Fund Balance - Designated Capital Reserve	0	17,000,000	4,496,000
Use of Fund Balance - Vehicle Replacement Reserve	0	13,500,000	13,500,000
Use of Fund Balance - Schools State Aid Reserve	0	5,050,000	0
Use of Fund Balance - Community Revitalization Reserve	0	2,000,000	2,000,000
Use of Fund Balance - Home Purchase Assistance Program	0	2,000,000	2,000,000
Use of Fund Balance - Henrico Investment Program	0	750,000	750,000
Use of Fund Balance - Capital Initiatives	0	250,000	0
Use of Fund Balance - Recycling Cart Reserve	0	3,049,500	1,550,500
(To) From Fund Balance - Federal Position Reserve	0	0	5,772,152
From Sinking Fund	0	3,221,228	5,151,907
(To) Fund Balance - General Fund	(39,672,718)	0	0
Total Resources Net of Transfers	\$1,085,962,169	\$1,157,058,430	\$1,254,741,400

**COUNTY OF HENRICO, VIRGINIA
PROPOSED GENERAL FUND EXPENDITURES**

Function/Activity	FY23 Actual	FY24 Original	FY25 Proposed
Expenditures			
General Government Administration	\$69,572,539	\$78,592,275	\$85,824,325
Judicial Administration	11,637,955	11,725,928	13,176,242
Public Safety	245,986,918	254,143,711	275,366,673
Public Works	57,073,170	59,414,272	64,612,803
Public Health	3,130,561	3,130,561	2,978,330
Education	586,621,775	650,376,582	704,044,092
Recreation, Parks, & Culture:	46,180,653	49,552,181	54,048,086
Community Development	29,383,939	33,995,841	36,620,747
Miscellaneous	36,374,659	16,127,079	18,070,102
Total General Fund Expenditures	\$1,085,962,169	\$1,157,058,430	\$1,254,741,400

FY25 GENERAL FUND REVENUES

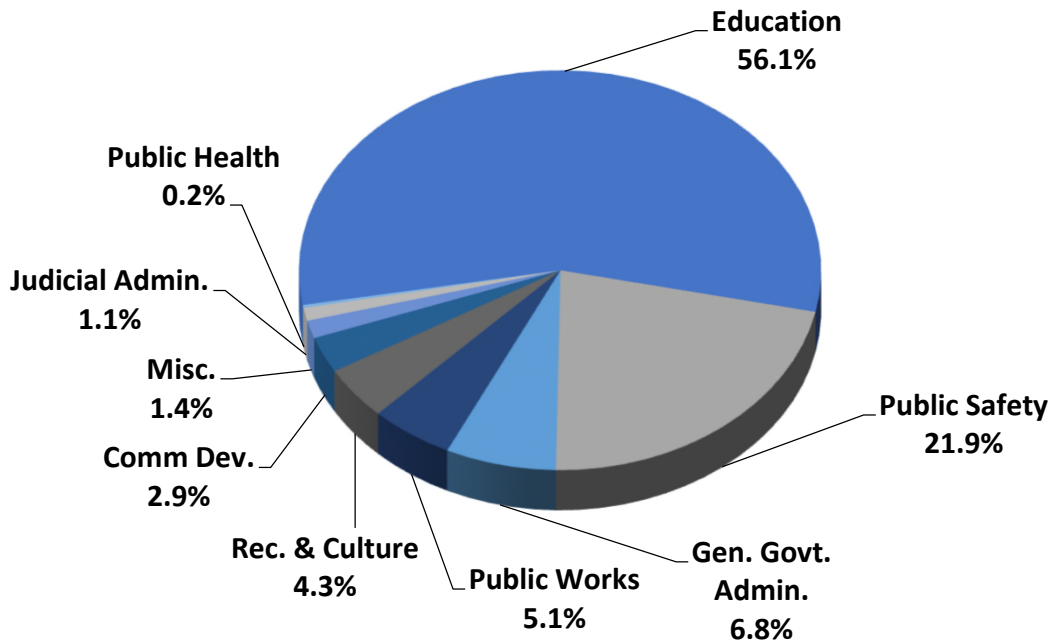
\$1,254,741,400



Note: General Fund Revenues less Transfers & Reserves equals General Fund Expenditures of \$1,254,741,400

FY25 GENERAL FUND EXPENDITURES

\$1,254,741,400



**COUNTY OF HENRICO, VIRGINIA
SPECIAL REVENUE FUND REVENUES**

Subfund/Activity	FY23 Actual	FY24 Original	FY25 Proposed
Capital Region Workforce Partnership (CRWP)			
CRWP	\$6,248,824	\$4,562,700	\$4,660,161
Transfer from the General Fund	58,000	51,919	82,100
Total Capital Region Workforce Partnership	\$6,306,824	\$4,614,619	\$4,742,261
Circuit Court Clerk			
Circuit Court Clerk	\$57,382	\$0	\$0
Total Circuit Court Clerk	\$57,382	\$0	\$0
Commonwealth's Attorney			
Special Drug Prosecutor	\$153,113	\$150,000	\$155,000
Victim/Witness Assistance Program	749,833	669,437	844,000
Asset Forfeitures	24,527	0	0
Transfer from the General Fund	734,994	840,127	965,429
Total Commonwealth's Attorney	\$1,662,467	\$1,659,564	\$1,964,429
Community Corrections Program			
CCP	\$1,522,225	\$1,643,941	\$1,734,950
CCP - Drug Court	254,839	262,410	272,410
Transfer from the General Fund	607,575	915,380	1,206,658
Total Community Corrections	\$2,384,639	\$2,821,731	\$3,214,018
Community Development Block Grant			
CDBG/HOME	\$3,124,790	\$0	\$0
ESG	369,303	0	0
Transfer from the General Fund	154,942	0	0
Total Community Development Block Grant	\$3,649,035	\$0	\$0
Economic Development			
Transfer from the General Fund	\$5,097,350	\$0	\$0
Carried Forward to Next Fiscal Year	(2,963,223)	0	0
Total Economic Development	\$2,134,127	\$0	\$0
Education			
State, Federal & Other Grants	\$76,513,236	\$73,727,741	\$71,429,506
Total Schools Grants	\$76,513,236	\$73,727,741	\$71,429,506
Cafeteria Receipts	\$3,933,225	\$7,000,000	\$7,000,000
State Food Payments - Nat. Sch. Lunch Prog.	1,163,536	1,964,100	2,000,000
Federal School Lunch Program	13,569,435	14,040,229	19,197,514
Federal School Breakfast Program	4,321,048	4,500,000	4,500,000
Recoveries & Rebates	558,524	500,000	500,000
Sale of Equipment	3,440	9,500	0
Miscellaneous	1,152,211	0	0
(To) From Cafeteria Fund Balance	(112,574)	0	306,570
Total School Cafeteria	\$24,588,845	\$28,013,829	\$33,504,084
Children's Services Act (CSA)			
State/Federal Aid	\$6,252,881	\$10,006,273	\$10,006,273
Transfer from the General Fund	6,176,454	6,000,000	6,000,000
Total CSA	\$12,429,335	\$16,006,273	\$16,006,273
Total Education	\$113,531,416	\$117,747,843	\$120,939,863

SPECIAL REVENUE FUND REVENUES (cont.)

Subfund/Activity	FY23 Actual	FY24 Original	FY25 Proposed
Juvenile & Domestic Relations VJCCA/USDA			
Virginia Juvenile Community Crime Act	\$390,110	\$390,109	\$390,109
USDA	29,432	30,332	30,332
(To) From Special Revenue Fund Balance	42,441	75,000	0
Transfer from the General Fund	682,806	744,022	831,296
Total Juvenile & Domestic Relations VJCCA/USDA	\$1,144,789	\$1,239,463	\$1,251,737
Mental Health & Developmental Services			
State and Federal Grants	\$15,428,083	\$13,502,366	\$16,735,301
Payments from Other Localities	265,851	265,850	282,394
Miscellaneous Revenues	10,754,144	16,113,440	17,641,699
(To) From Special Revenue Fund Balance	0	1,147,995	0
Transfer from the General Fund	18,619,120	21,065,137	22,616,394
Total Mental Health & Developmental Services	\$45,067,198	\$52,094,788	\$57,275,788
Non-Departmental			
Transfer from the General Fund	\$0	\$420,000	\$550,000
Miscellaneous Revenues	0	250,000	250,000
Total Non-Departmental	\$0	\$670,000	\$800,000
Public Safety			
Police - State & Federal Grants	\$605,246	\$0	\$0
Police - Wireless	532,562	0	0
Metro Aviation/Extradition Reimbursement	1,336,848	436,668	436,668
Metro Aviation Fund Balance (Plane Purchase)	(1,000,000)	0	0
Fire - State & Federal	240,539	0	0
Emergency Management - State & Federal	77,821	0	0
Sheriff - Commissary Fund	77,693	0	0
Sheriff - State and Federal Grants	95,351	0	0
Asset Forfeitures	468,763	0	0
Transfer from the General Fund	135,362	165,832	165,832
Total Public Safety	\$2,570,185	\$602,500	\$602,500
Public Utilities			
Solid Waste			
Refuse Collection Billing	\$11,712,414	\$12,600,000	\$12,600,000
Public Use/Host/Recycle Fees	2,394,354	2,330,000	2,530,000
Miscellaneous Revenues	266,902	320,000	280,000
State Revenues	68,258	50,000	50,000
Transfer from the General Fund	3,371,409	6,420,909	6,420,909
(To) From Solid Waste Fund Balance	(1,275,920)	2,747,351	2,346,488
Total Solid Waste	\$16,537,417	\$24,468,260	\$24,227,397
Street Lighting			
Charge for Street Lights	\$227,348	\$100,000	\$100,000
(To) From Reserve for Street Lights	(154,360)	0	0
Total Street Lighting	\$72,988	\$100,000	\$100,000
Total Public Utilities	\$16,610,405	\$24,568,260	\$24,327,397

SPECIAL REVENUE FUND REVENUES (cont.)

Subfund/Activity	FY23 Actual	FY24 Original	FY25 Proposed
Public Works			
Best Management Practices	\$0	\$50,000	\$50,000
Watershed Management Program	0	847,000	847,000
Total Public Works	\$0	\$897,000	\$897,000
Recreation, Parks, & Culture			
Sports & Entertainment Authority - General Fund Transfer*	0	1,079,094	1,608,881
Public Library	25,327	0	0
Total Recreation, Parks, & Culture	\$25,327	\$1,079,094	\$1,608,881
Social Services			
State and Federal Grants - Social Services	\$20,380,920	\$19,722,228	\$21,783,130
Transfer from the General Fund - Social Services	5,378,525	6,900,182	7,928,507
Federal Grants - CSA	125,257	143,649	312,885
Children's Services Act (CSA)	4,825,355	3,722,661	3,572,646
Transfer from the General Fund - CSA Medicaid	750,000	1,000,000	1,000,000
Transfer from the General Fund - CSA	654,384	2,000,000	2,033,769
Total Social Services	\$32,114,441	\$33,488,720	\$36,630,937
Opioid Abatement Authority Funding			
Opioid Settlement Payments	\$0	\$295,838	\$79,759
Total Opioid Abatement Authority Funding	\$0	\$295,838	\$79,759
Total Revenues	\$227,258,235	\$241,779,420	\$254,334,570

*FY23 Actuals for the Sports & Entertainment Authority reflected in the General Fund.

**COUNTY OF HENRICO, VIRGINIA
SPECIAL REVENUE FUND EXPENDITURES**

Subfund/Activity	FY23 Actual	FY24 Original	FY25 Proposed
Capital Region Workforce Partnership (CRWP)			
Capital Region Workforce Partnership (CRWP)	\$6,306,824	\$4,614,619	\$4,742,261
Total CRWP	\$6,306,824	\$4,614,619	\$4,742,261
Circuit Court Clerk			
Circuit Court Clerk	\$57,382	\$0	\$0
Total Circuit Court Clerk	\$57,382	\$0	\$0
Commonwealth's Attorney			
Victim/Witness Program	\$1,403,782	\$1,419,709	\$1,757,639
Special Drug Prosecutor	234,158	239,855	206,790
Asset Forfeitures - Commonwealth's Attorney	24,527	0	0
Total Commonwealth's Attorney	\$1,662,467	\$1,659,564	\$1,964,429
Community Corrections Program			
CCP	\$1,912,656	\$2,304,115	\$2,630,564
CCP - Drug Court	471,983	517,616	583,454
Total Community Corrections Program	\$2,384,639	\$2,821,731	\$3,214,018
Community Revitalization			
CDBG	\$2,472,007	\$0	\$0
Home	652,783	0	0
Local Business Assistance	94,992	0	0
ESG	369,303	0	0
Community Revitalization	59,950	0	0
Total Community Revitalization	\$3,649,035	\$0	\$0
Economic Development			
EDA Agreements	\$2,134,127	\$0	\$0
Total Economic Development	\$2,134,127	\$0	\$0
Education			
State, Federal & Other Grants	\$76,513,236	\$73,727,741	\$71,429,506
School Cafeterias	24,588,845	28,013,829	33,504,084
Children's Services Act (CSA)	12,429,335	16,006,273	16,006,273
Total Education	\$113,531,416	\$117,747,843	\$120,939,863
Juvenile & Domestic Relations Court			
Probation - VJCCCA	\$693,492	\$801,908	\$808,175
Detention - VJCCCA	379,423	407,223	413,230
Juvenile Detention	42,442	0	0
USDA	29,432	30,332	30,332
Total Juvenile & Domestic Relations Court	\$1,144,789	\$1,239,463	\$1,251,737
Mental Health & Developmental Services			
Clinical Services	\$24,088,691	\$27,306,691	\$32,174,217
Community Support Services	13,599,442	16,260,606	16,006,446
Administrative and Program Support	7,379,065	8,527,491	9,095,125
Total Mental Health	\$45,067,198	\$52,094,788	\$57,275,788

Subfund/Activity	FY23 Actual	FY24 Original	FY25 Proposed
Non-Departmental			
Non-Departmental	\$0	\$670,000	\$800,000
Total Non-Departmental	\$0	\$670,000	\$800,000
Public Safety			
State and Federal Grants - Police	\$605,246	\$0	\$0
Communications	532,562	0	0
Metro Aviation	386,162	497,500	497,500
Henrico Extraditions	86,048	105,000	105,000
Asset Forfeitures - Police	468,763	0	0
State and Federal Grants - Fire	240,539	0	0
State and Federal Grants - Emergency Management	77,821	0	0
Sheriff - Commissary Fund	77,693	0	0
Sheriff - State and Federal Grants	95,351	0	0
Total Public Safety	\$2,570,185	\$602,500	\$602,500
Public Utilities			
Solid Waste	\$16,537,417	\$24,468,260	\$24,227,397
Street Lighting	72,988	100,000	100,000
Total Public Utilities	\$16,610,405	\$24,568,260	\$24,327,397
Public Works			
Best Management Practices	\$0	\$50,000	\$50,000
Watershed Program	0	847,000	847,000
Total Public Works	\$0	\$897,000	\$897,000
Recreation, Parks & Culture			
Sports & Entertainment Authority*	\$0	\$1,079,094	\$1,608,881
Public Library	25,327	0	0
*FY23 Actuals for the Sports & Entertainment Authority are reflected in the General Fund.			
Total Recreation, Parks, & Culture	\$25,327	\$1,079,094	\$1,608,881
Social Services			
Administration	\$18,282,391	\$20,697,311	\$22,686,538
Public Welfare Board	40,711	290,489	390,489
Public Assistance	7,436,343	5,634,610	6,634,610
Children's Services Act (CSA)	6,354,996	6,866,310	6,919,300
Total Social Services	\$32,114,441	\$33,488,720	\$36,630,937
Opioid Abatement Authority Funding			
Sheriff	\$0	\$147,733	\$0
Mental Health & Developmental Services	0	148,105	0
Fire	0	0	79,759
Total Opioid Abatement Authority Funding	\$0	\$295,838	\$79,759
Total Expenditures	\$227,258,235	\$241,779,420	\$254,334,570

COUNTY OF HENRICO, VIRGINIA
REVENUES AND EXPENDITURES - WATER & SEWER ENTERPRISE FUND

	FY23	FY24	FY25
	Actual	Original	Proposed
Revenues/Resources			
Sale of Water	\$69,783,233	\$69,223,395	\$72,684,565
Sale of Sewer	68,364,111	67,489,989	71,242,488
Water Charges	9,717,493	5,122,244	5,095,000
Sewer Charges	10,834,842	6,151,376	6,114,000
Strong Waste Surcharge	726,965	375,000	335,000
City of Richmond	1,263,400	1,215,688	1,215,688
Interest Earnings	3,067,389	525,000	858,604
Federal Funding	0	0	0
Other Water/Sewer Revenues	16,701,524	1,528,204	1,528,204
Transfer from General Fund	2,990,750	7,150,750	8,150,250
Total Operating Revenues	\$183,449,707	\$158,781,646	\$167,223,799
Operating Expenditures			
Personnel	\$23,479,185	\$29,596,350	\$32,036,581
Operating	54,818,019	55,402,947	60,775,830
Capital Outlay	1,135,931	2,168,488	2,138,300
Sub-Total Operating	\$79,433,135	\$87,167,785	\$94,950,711
Debt Service	\$29,073,441	\$29,648,861	\$36,149,168
Total Operating Expenditures	\$108,506,576	\$116,816,646	\$131,099,879
Results of Operations (Prior to Capital Expenses)	(\$74,943,131)	(\$41,965,000)	(\$36,123,920)
Budget For Capital Use (Below)	(\$60,717,195)	(\$42,324,750)	(\$93,875,000)
Capital Budget Expenditures			
Approved Capital Projects (FY24 Budget)	\$0	\$100,900,000	\$0
Approved Capital Projects (New FY25 Budget)	0	0	119,975,000
Continuing Capital Projects (Previously Approved) ⁽¹⁾	60,717,195	0	0
Total Capital Budget Expenses:	\$60,717,195	\$100,900,000	\$119,975,000
Capital Budget Resources			
Water and Sewer Revenues	\$60,717,195	\$42,324,750	\$93,875,000
Water and Sewer Fund Balance	0	58,575,250	26,100,000
Total Capital Budget Resources:	\$60,717,195	\$100,900,000	\$119,975,000

Notes:

(1) This number plus the budget figure reflects Utilities estimate of capital spending from previously Board approved capital projects. FY23 represents actual spending, as per the 2023 audit.

COUNTY OF HENRICO, VIRGINIA
REVENUES AND EXPENDITURES - FIDUCIARY FUNDS

Fund	FY23 Actual	FY24 Original	FY25 Proposed
JRJDC Agency Fund Revenues			
Transfer from General Fund	\$3,624,201	\$3,805,410	\$4,033,734
Revenue from Federal Government	144,877	0	0
Revenue from the Commonwealth	1,817,703	1,600,085	1,631,880
Revenue from Goochland/Powhatan	560,786	588,826	624,156
Revenue from Other Localities	116,833	0	0
Interest Income	222,640	0	0
(To) From Fund Balance-JRJDC	(434,152)	321,714	551,528
Total JRJDC Revenues	\$6,052,888	\$6,316,035	\$6,841,298
JRJDC Agency Fund Expenditures			
Operating	\$5,970,807	\$6,216,035	\$6,691,298
Capital Projects	82,081	100,000	150,000
Total JRJDC Expenditures	\$6,052,888	\$6,316,035	\$6,841,298
Other Post Employment Benefits - GASB 45 Revenues			
Transfer from General Fund	\$2,675,000	\$2,675,000	\$2,675,000
Revenue from Enterprise Fund	0	75,000	75,000
(To) From OPEB - GASB 45 Fund Balance	57,000	0	0
Total OPEB - GASB 45 Revenues	\$2,732,000	\$2,750,000	\$2,750,000
Other Post Employment Benefits - GASB 45 Expenditures			
Operating	\$2,732,000	\$2,750,000	\$2,750,000
Total OPEB - GASB 45 Expenditures	\$2,732,000	\$2,750,000	\$2,750,000
Line of Duty Act (LODA) Revenues			
Operating Transfer from General Fund	\$1,250,000	\$1,250,000	\$1,250,000
Other State Fees	(11,250)	0	0
(To) From Line of Duty Fund Balance	79,612	0	0
Total LODA Revenues	\$1,318,362	\$1,250,000	\$1,250,000
Line of Duty Act (LODA) Expenditures			
Operating	\$1,318,362	\$1,250,000	\$1,250,000
Total LODA Expenditures	\$1,318,362	\$1,250,000	\$1,250,000
Long-Term Disability Revenues			
Fiduciary Fund Balance			
Operating Transfer from General Fund	\$600,000	\$650,000	\$650,000
Interest Income	10,792	0	0
(To) From Long-Term Disability Fund Balance	(309,436)	0	0
Total Long-Term Disability Revenues	\$301,356	\$650,000	\$650,000
Long-Term Disability Expenditures			
Operating	\$301,356	\$650,000	\$650,000
Total Long-Term Disability Expenditures	\$301,356	\$650,000	\$650,000

COUNTY OF HENRICO, VIRGINIA
TOTAL REVENUES (BY SOURCE) - ACROSS ALL FUNDS

	General Fund	Special Revenue Fund	Water & Sewer Enterprise Fund	Debt Service Fund	Internal Service Funds	Fiduciary Funds	Total All Funds
Revenue from Local Sources							
General Property Taxes	\$685,550,000	\$0	\$0	\$0	\$0	\$0	\$685,550,000
Other Local Taxes	222,360,000	0	0	0	0	0	222,360,000
Permits, Fees, and Licenses	8,538,000	897,000	0	0	0	0	9,435,000
Fines and Forfeitures	1,675,000	267,360	160,000	0	0	0	2,102,360
Use of Money and Property	10,233,500	316,305	0	0	900,000	0	11,449,805
Charges for Services	3,217,000	39,345,699	156,686,741	0	0	0	199,249,440
Recovered Costs	4,468,500	1,219,170	0	0	186,768,020	75,000	192,530,690
Shared Expenses	0	0	0	0	0	624,156	624,156
Miscellaneous	3,654,000	11,703,883	2,226,808	0	600,000	0	18,184,691
Total from Local Sources	\$939,696,000	\$53,749,417	\$159,073,549	\$0	\$188,268,020	\$699,156	\$1,341,486,142
Revenue from the Commonwealth							
Non-categorical Aid	\$12,567,000	\$2,594,995	\$0	\$0	\$0	\$0	\$15,161,995
Shared Expenses	21,155,000	0	0	0	0	1,631,880	22,786,880
Categorical Aid	455,435,000	63,969,064	0	0	0	0	519,404,064
Total from the Commonwealth	\$489,157,000	\$66,564,059	\$0	\$0	\$0	\$1,631,880	\$557,352,939
Revenue from the Federal Government							
Categorical Aid	\$385,000	\$79,958,261	\$0	\$0	\$0	\$0	\$80,343,261
Total from the Federal Government	\$385,000	\$79,958,261	\$0	\$0	\$0	\$0	\$80,343,261
Total Revenues	\$1,429,238,000	\$200,271,737	\$159,073,549	\$0	\$188,268,020	\$2,331,036	\$1,979,182,342
Operating Transfers							
Operating Transfers	(\$169,873,159)	\$51,409,775	\$8,150,250	\$86,988,636	(\$122,719,644)	\$8,608,734	(\$137,435,408)
Transfers to Capital Projects	(67,544,000)	0	0	0	0	0	(67,544,000)
Total Resources	\$1,191,820,841	\$251,681,512	\$167,223,799	\$86,988,636	\$65,548,376	\$10,939,770	\$1,774,202,934
Fund Balance							
(To) From Fund Balance	\$25,200,000	\$2,653,058	(\$36,123,920)	\$2,711,364	\$489,495	\$551,528	(\$4,518,475)
Use of Fund Balance - Sidewalks	2,500,000	0	0	0	0	0	2,500,000
Use of Fund Balance - Designated Capital Reserve	4,496,000	0	0	0	0	0	4,496,000
Use of Fund Balance - Vehicle Reserve	13,500,000	0	0	0	0	0	13,500,000
Use of Fund Balance - Community Revitalization Reserve	2,000,000	0	0	0	0	0	2,000,000
Use of Fund Balance - Henrico Investment Program	750,000	0	0	0	0	0	750,000
Use of Fund Balance - Recycling Cost Reserve	1,550,500	0	0	0	0	0	1,550,500
From Fund Balance - Home Purchase Assistance Reserve	2,000,000	0	0	0	0	0	2,000,000
(To) From Fund Balance - Federal Position Reserve	5,772,152	0	0	0	0	0	5,772,152
From Sinking Fund - Bond Ops	5,151,907	0	0	0	0	0	5,151,907
Total All Funds	\$1,254,741,400	\$254,334,570	\$131,099,879	\$89,700,000	\$66,037,871	\$11,491,298	\$1,807,405,018

COUNTY OF HENRICO, VIRGINIA
TOTAL EXPENDITURES (BY DEPARTMENT) - ACROSS ALL FUNDS

Department	General Fund	Special Revenue Fund	Water & Sewer Enterprise Fund	Debt Service Fund	Internal Service Funds	Fiduciary Funds	Total All Funds
Agriculture and Home Extension	\$477,826						\$477,826
Board of Supervisors	1,041,609						1,041,609
Building Inspections	6,028,358						6,028,358
Capital Region Workforce Partnership		4,742,261					4,742,261
Circuit Court Clerk	3,529,818						3,529,818
Circuit Court Services	978,579						978,579
Commonwealth's Attorney	7,860,712	1,964,429					9,825,141
Community Corrections Program		3,214,018					3,214,018
Community Revitalization	2,384,920						2,384,920
County Attorney	3,479,885						3,479,885
County Manager	2,520,265						2,520,265
Debt Service				33,640,479			33,640,479
Economic Development	27,034,452			56,059,521			83,093,973
Education	704,044,092	120,939,863					825,000,000
Electoral Board	2,552,426						2,552,426
Emergency Communications	10,515,956						10,515,956
Emergency Management	1,234,407						1,234,407
Finance	19,919,006						19,919,006
General District Court	559,100						559,100
General Services	17,779,379						17,779,379
Healthcare							
Human Resources	14,366,409						14,366,409
Information Technology	20,131,278						20,131,278
Interdepartmental Billings							
Internal Audit	961,392						961,392
James River Juvenile Detention Ctr							
Juvenile & Domestic Relations Court Services	218,675	1,251,737					1,470,412
Juvenile Detention	3,107,163						3,107,163
Juvenile Probation	23,072						23,072
Library	25,089,656						25,089,656
Magistrate	6,286						6,286
Mental Health & Developmental Services		57,275,788					57,275,788
Non-Departmental	18,070,102	800,000					18,870,102
Opioid Abatement Fund		79,759					79,759
Permit Center	1,170,804						1,170,804
Planning	5,552,745						5,552,745
Public Health	2,978,330						2,978,330
Public Relations	2,405,747						2,405,747
Public Safety - Fire	92,582,998						92,582,998
Public Safety - Police	106,850,021	602,500					107,452,521
Public Utilities		24,327,397	131,099,879				155,427,276
Public Works	64,612,803	897,000					65,509,803
Recreation & Parks	28,958,430						28,958,430
Resident Outreach and Engagement	666,929						666,929
Sheriff	55,047,770						55,047,770
Social Services		36,630,937					36,630,937
Sports & Entertainment Authority		1,608,881					1,608,881
Technology Replacement					4,489,495		4,489,495
	\$1,254,741,400	\$254,334,570	\$131,099,879	\$89,700,000	\$66,037,871	\$11,491,298	\$1,807,405,018

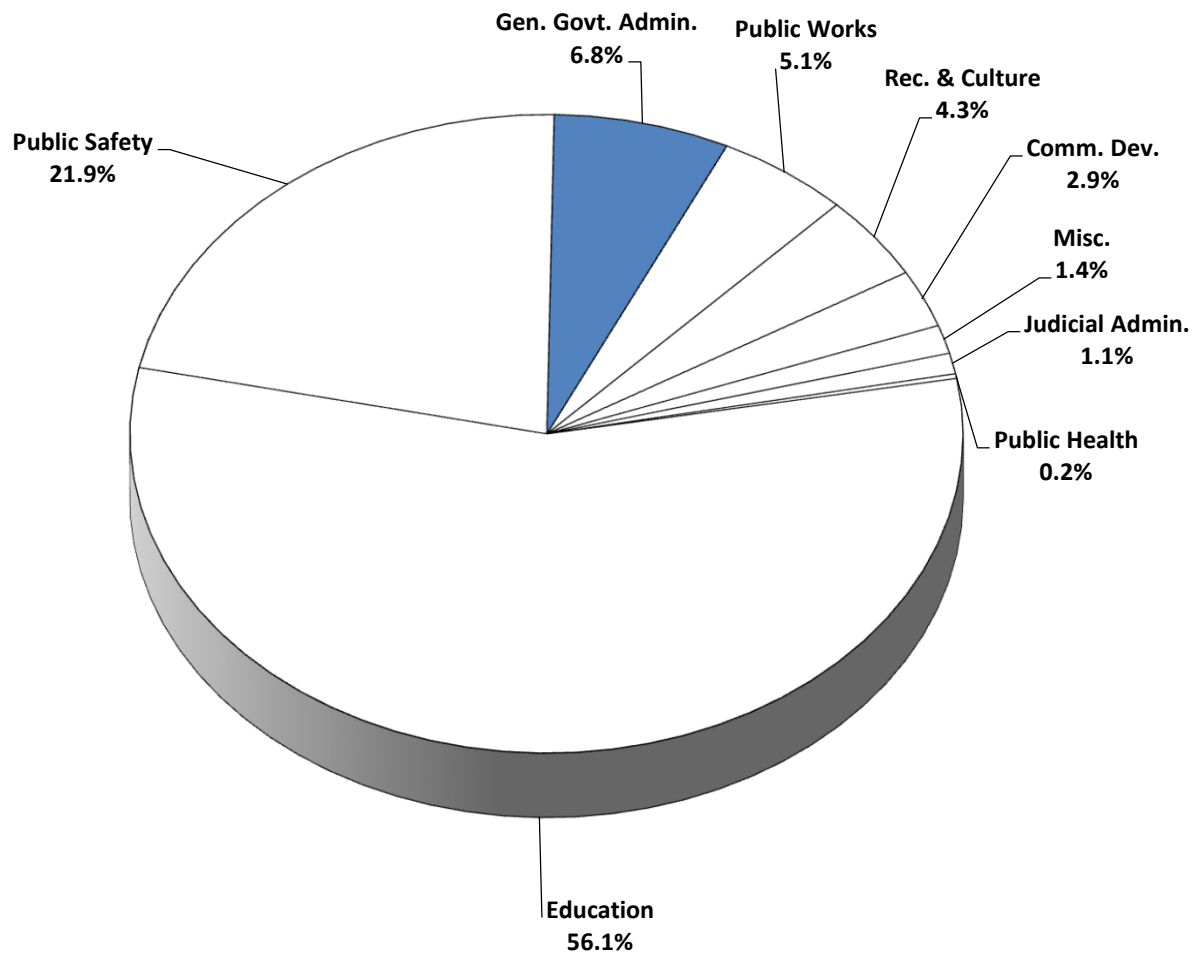


GENERAL FUND

COUNTY OF HENRICO, VIRGINIA

General Government Administration

\$85,824,325



Total General Fund
\$1,254,741,400

COUNTY OF HENRICO, VIRGINIA
GENERAL FUND - GENERAL GOVERNMENT ADMINISTRATION

Department	FY23 Actual	FY24 Original	FY25 Proposed
General Government Administration			
Board of Supervisors	\$1,258,427	\$989,761	\$1,041,609
County Manager	2,162,077	2,335,318	2,520,265
County Attorney	3,250,213	3,102,672	3,479,885
Human Resources	6,612,935	11,533,297	14,366,409
Finance	16,448,695	18,120,590	19,919,006
General Services	16,461,282	16,691,234	17,779,379
Internal Audit	629,882	763,490	961,392
Information Technology	17,498,469	20,255,029	20,131,278
Public Relations	2,338,966	2,374,316	2,405,747
Electoral Board	2,911,593	2,426,568	2,552,426
Resident Outreach and Engagement	0	0	666,929
Total General Government Administration	\$69,572,539	\$78,592,275	\$85,824,325

BOARD OF SUPERVISORS

DESCRIPTION

The County Board of Supervisors is the elected governing body of the County and is responsible for establishing policy within the framework of the Constitution of Virginia and the Code of Virginia.

Board members are elected to four-year terms by the voters in each of the five magisterial districts: Brookland, Fairfield, Three Chopt, Tuckahoe, and Varina. The Board appoints the County Manager, who is the chief administrative officer of the County. They also appoint the members of the Social Services Board, Library Board, Mental Health and Developmental Services Board, the Board of Real Estate Review and Equalization, the Planning Commission, and several other advisory boards and commissions.

The Board of Supervisors adopts the annual operating and capital budgets and appropriates all funds for expenditure.

OBJECTIVES

- To provide broad policy direction and oversight to the County administration pursuant to the laws of the United States, Commonwealth, County, and other applicable regulations.
- To maintain minimum tax rates necessary to provide service levels which ensure a high quality of life for the citizens of Henrico County.

BUDGET HIGHLIGHTS

The Board of Supervisors' FY25 budget includes funding for continuing correspondence with constituents and periodic town hall meetings, as well as office expenses and personnel costs. The County's general advertisement requirements are also funded within the operating costs of this budget.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 861,764	\$ 917,318	\$ 969,166	5.7%
Operation	396,663	72,443 ⁽¹⁾	72,443	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 1,258,427</u>	<u>\$ 989,761</u>	<u>\$ 1,041,609</u>	<u>5.2%</u>
Personnel Complement ⁽²⁾	4	4	4	0

⁽¹⁾ Appropriation was reduced in FY24 due to the County's annual financial audit payment being moved to the Department of Finance.

⁽²⁾ Five Supervisor positions are not included in the personnel complement.

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Performance Measures				
Population of County Served*	345,734	350,920	356,184	5,264
Regular Board Meetings Held	22	22	22	-
Special Board Meetings Held	22	22	22	-
Town Meetings Hosted	12	15	10	(5)
Board Papers Considered	338	338	338	-
Provisional Use Permits/Zoning Cases Considered	0	0	0	-
Board and Commission Members Appointed	124	95	124	29

*Population data provided by the Department of Planning

BUDGET HIGHLIGHTS (CONTINUED)

The department's budget for FY25 is \$1,041,609. This represents an overall increase of \$51,848, or 5.2% compared to FY24. This growth is due entirely to the personnel component, which includes five Supervisor positions as well as their administrative staff, and reflects a salary increase and the accompanying benefit adjustments.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
BOARD OF SUPERVISORS**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	655,831	714,356	751,629	37,273	5.2%
50109	Vacancy Savings	0	-12,938	-14,294	-1,356	-10.5%
50110	FICA	47,729	53,114	57,500	4,386	8.3%
50111	Retirement VRS	57,048	60,905	69,051	8,146	13.4%
50112	Hospital/Medical Plans	96,531	96,723	99,756	3,033	3.1%
50113	Group Insurance - Life (VRS)	4,625	5,158	5,524	366	7.1%
50202	Accounting And Auditing Services	297,867	0	0	0	0.0%
50220	Lease/Rent Of Equipment	4,020	4,020	4,020	0	0.0%
50240	Printing and Binding	2,481	1,300	1,300	0	0.0%
50250	Advertising	36,928	27,000	27,000	0	0.0%
50410	Postal Services	4,406	1,900	1,900	0	0.0%
50412	Telecommunications	5,204	5,100	5,100	0	0.0%
50430	Mileage	5,110	6,500	6,500	0	0.0%
50431	Education and Training	14,918	10,575	10,575	0	0.0%
50450	Dues And Association Memberships	0	644	644	0	0.0%
50459	Other Charges Miscellaneous	8,273	3,404	3,404	0	0.0%
50500	Office Supplies	1,813	2,000	2,000	0	0.0%
50501	Food Supplies and Food Service Supplies	15,614	10,000	10,000	0	0.0%
50514	Other Operating Supplies	29	0	0	0	0.0%
Total Department		1,258,427	989,761	1,041,609	51,848	5.2%

COUNTY MANAGER

DESCRIPTION

The County Manager is the chief administrative officer of the County and is responsible for the execution of policies established by the Board of Supervisors and for advising and recommending actions to the Board to meet the needs of county residents. In addition to administering the day-to-day operations of the County, the Manager is required by law to present an annual budget to the Board of Supervisors for consideration of all needed county expenditures.

OBJECTIVES

- To keep the Board of Supervisors and the public informed of the activities of the County Government.
- To attend all meetings of the Board and recommend actions to the Board.
- To submit a proposed budget to the Board each year, with recommendations, and execute the budget as finally adopted.
- To execute and enforce all resolutions and orders of the Board and see that all laws of the Commonwealth required to be enforced through the Board or other County officers subject to the Board's control are faithfully executed.
- To monitor and advise county officials on all pertinent legislation before the Virginia General Assembly and prepare the annual legislative program and summary.
- To supervise the collection of all revenues, guard adequately all expenditures, secure proper accounting for all funds, safeguard the property of the County, exercise general supervision over all county institutions and agencies, and, with the Board's approval, coordinate the various activities of the County and unify the management of its affairs.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 2,063,531	\$ 2,282,555	\$ 2,467,502	8.1%
Operation	97,824	52,763	52,763	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 2,161,355</u>	<u>\$ 2,335,318</u>	<u>\$ 2,520,265</u>	<u>7.9%</u>
Personnel Complement	12	12	12	0

BUDGET HIGHLIGHTS

The FY25 County Manager's Office budget includes funding to cover the costs of personnel, routine office expenses, and other necessary expenditures to keep the members of the Board of Supervisors advised on county business and finances. Also, funds are included for the County Manager and his deputies to maintain memberships and to participate in organizations and meetings to keep abreast of current trends and developments beneficial to the County and its residents.

Additionally, the County Manager and his deputies actively engage in promoting county interests by maintaining close communication with various important sectors of the community. These include county residents, civic groups, other governments, the local business community, and the legislative delegation for the region.

The County Manager's budget for FY25 is \$2,520,265. This represents an increase of \$184,947 or 7.9% when compared to the prior fiscal year. The entirety of this growth comes from a planned salary increase and the associated benefit costs.



Department Operating Budget Henrico County, Virginia FY2024-25 COUNTY MANAGER

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	1,463,505	1,744,193	1,862,962	118,769	6.8%
50104	Temporary Salaries and Wages - Regular	32,938	6,810	6,810	0	0.0%
50105	Temporary Salaries and Wages - Overtime	185	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,285	1,570	2,104	534	34.0%
50109	Vacancy Savings	0	-61,122	-67,488	-6,366	-10.4%
50110	FICA	96,274	109,048	120,884	11,836	10.9%
50111	Retirement VRS	311,863	328,723	374,225	45,502	13.8%
50112	Hospital/Medical Plans	137,952	128,964	133,008	4,044	3.1%
50113	Group Insurance - Life (VRS)	19,529	24,369	26,081	1,712	7.0%
50121	VRS Hybrid Deferred Contribution	0	0	8,916	8,916	100.0%
50220	Lease/Rent Of Equipment	1,868	1,868	1,868	0	0.0%
50240	Printing and Binding	2,049	1,050	1,050	0	0.0%
50310	Automotive/Motor Pool	12,269	5,460	5,460	0	0.0%
50410	Postal Services	154	364	364	0	0.0%
50412	Telecommunications	7,351	8,244	8,244	0	0.0%
50423	Risk Management Claims Charges	1,045	0	0	0	0.0%
50430	Mileage	2,810	2,200	2,200	0	0.0%
50431	Education and Training	16,681	7,600	7,600	0	0.0%
50450	Dues And Association Memberships	3,300	4,500	4,500	0	0.0%
50459	Other Charges Miscellaneous	14,464	7,697	7,697	0	0.0%
50500	Office Supplies	3,614	5,500	5,500	0	0.0%
50501	Food Supplies and Food Service Supplies	29,635	6,000	6,000	0	0.0%
50512	Books and Subscriptions	1,943	1,680	1,680	0	0.0%
50521	Computer Software	641	600	600	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	722	0	0	0	0.0%
Total Department		2,162,077	2,335,318	2,520,265	184,947	7.9%

PUBLIC RELATIONS

DESCRIPTION

The Public Relations Department directs the County's public communications efforts and increases awareness and understanding of Henrico County Government activities for the County's residents, businesses, news media, and others. Working with County agencies and officials, the Department creates and implements print, video, and graphic communications targeted to a variety of audiences. Activities include news releases, media advisories, news conferences, photography, graphic design, Henrico County Television (HCTV), media relations, news tracking, agency consultation, website news maintenance, audiovisual presentation services, streaming Board of Supervisors meetings, event planning, community-engagement efforts, and managing social media including the county's official Instagram, Twitter, Facebook, Nextdoor, and YouTube channel.

The Department oversees the operations of HCTV. Activities include production of feature-length programming and short-format video news releases to broadcast on HCTV and distribute through social media and the County website. The Department continues to offer residents timely information and quality programming through HCTV.

OBJECTIVES

- To tell the story of Henrico County through social media, print, and video productions.
- To provide County agencies with effective support and technical assistance in crisis consultation, media relations and promotion of their programs and services.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 1,967,523	\$ 2,110,817	\$ 2,119,872	0.4%
Operation	368,448	315,477	345,477	9.5%
Capital	2,995	0	0	0.0%
Sub-Total	\$ 2,338,966	\$ 2,426,294	\$ 2,465,349	1.6%
Interdepartmental Billings ⁽¹⁾	0	(51,978)	(59,602)	14.7%
Total Budget	\$ 2,338,966	\$ 2,374,316	\$ 2,405,747	1.3%
Personnel Complement	19	20 ⁽²⁾	18 ⁽³⁾	(2)

⁽¹⁾ Reflects a 2/3 reimbursement for one position (1/3 Public Works; 1/3 Public Utilities) assigned to Public Relations, which is reflected in the Public Relations personnel complement.

⁽²⁾ Public Relations Specialist included for FY24 to assist with providing information regarding public infrastructure projects, particularly road and water/sewer projects.

⁽³⁾ Two Public Relations Specialists moved to the Department of Outreach and Engagement for FY25.

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Facebook Posts	577	395	500	105
X Posts	1,504	1,075	1,000	(75)
Instagram Posts	N/A	N/A	500	500
Videos Produced	228	263	250	(13)
Publications Distributed	209,048	5,800	5,500	(300)
Media Contacts Made	12,157	8,604	8,000	(604)
News Releases	177	119	150	31
Photos Taken/Distributed	1,886	5,302	5,000	(302)
All Social Media Followers	39,070	41,441	45,000	3,559

OBJECTIVES (CONTINUED)

- To establish and maintain contacts with news media representatives to ensure accurate coverage of County activities.
- To create crisis and emergency communication plans.
- To enhance the visibility of Henrico County as a desirable place to live, work, and enjoy leisure hours.
- To disseminate information to County residents through print publications, feature video productions, HCTV message boards, social media, the news media, the County website, and other available platforms.

BUDGET HIGHLIGHTS

The department's budget for FY25 is \$2,405,747. This is a \$31,431, or 1.3%, increase from the FY24 approved budget. Included in this is an increase in personnel funding of \$1,431, or 0.1%, reflecting a planned salary increase as well as the associated benefit adjustments. For FY25, the funding for two Public Relations Specialists will be moved from Public Relations to the newly created Department of Outreach and Engagement, thus offsetting much of the personnel increase. The operating component rose by \$30,000, or 9.5%, to support increased advertising efforts and social media subscription expenses. The capital component remains flat from the previous fiscal year.

The department is separated into two divisions: Public Relations and Media Services.

PUBLIC RELATIONS

The Public Relations component of the budget for FY25 is \$1,401,795 and reflects an increase of \$79,771, or 6.0%, compared to FY24. The personnel increase of \$49,771, or 4.5%, is attributed to elevated salary and benefit adjustments, as well as one position's funding being moved to Public Relations from Media Services, offset by two Public Relations Specialists being moved to the new Department of Outreach and Engagement. In addition, the operating component increased \$30,000, or 14.2%, to support heightened advertising and social media expenses.

Public Relations

The employees in the Public Relations office focus on media relations and public awareness of County policies, programs, and services via coverage in print and broadcast news media, and through various publications such as news releases, departmental brochures, and other print materials. Public Relations is also responsible for social media, including the County's official Twitter, Facebook, Instagram, and Nextdoor accounts, photography, graphic design, HCTV message board bulletins, event planning, and the Multicultural Community Engagement initiative.

MEDIA SERVICES

The Media Services component of the budget for FY25 is \$1,003,952, reflecting a decrease of \$48,340, or 4.6%, from FY24. The decrease is within the personnel component and is due to one position's costing being moved from Media Services to Public Relations, partially offset by increased salary and benefit adjustments.

The employees in the Media Services office serve as a video production and media support staff, telling the story of Henrico County through feature and documentary programming and video news releases. Media Services offers other County agencies assistance with promotion of their programs and services through video productions. The office maintains and develops content for the Henrico County Government channel on YouTube.com, provides streaming video coverage of Board of Supervisors meetings, provides live streaming coverage of press conferences and other select county events, and is also responsible for producing programs and operating HCTV.

For FY25, the Public Relations Department will continue providing the same quality and level of service. The department will continue to assist agencies with media and public information needs, will be available to disseminate information during crisis situations, will write and produce various publications, will live-stream every Board of Supervisors meeting, will assist with special projects, and will produce new, original programming for HCTV and the Henrico County Government YouTube channel.

DEPARTMENTAL HIGHLIGHTS

Public Relations marked its third year operating the My Henrico Academy (MHA) in 2023, a program developed by the department as part of the county's Multicultural Community Engagement initiative.

MHA is a free program that engages multicultural communities with interactive lessons and culturally specific approaches to bridge the understanding of how their local government and communities work together. Participants attend multiple sessions — on topics such as voting, education, public safety and doing business in the county — with Henrico officials to learn how they can become more engaged in the civic process. Participants also obtain the skills necessary to navigate social and governmental service systems, learn how to resolve issues and obtain information, and have the opportunity to expand their networks to enable them to pursue leadership opportunities within the community.

The 2019, 2022 and 2023 classes of MHA have included a total of more than 80 participants who represent some 37 countries, ethnicities and communities and speak more than 30 languages.

Public Relations coordinated or supported more than 30 press conferences and news media events in 2023, including the annual State of the County address and the 2024 Investiture of elected officials. The department again worked with Henrico County Public Schools to organize Student Government Day, which marked its 64th year in 2023.

Public Relations provided services for 35 county departments and agencies in 2023.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
PUBLIC RELATIONS**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	1,383,022	1,544,821	1,544,529	-292	-0.0%
50101	Full-Time Salaries and Wages - Overtime	628	1,100	1,100	0	0.0%
50104	Temporary Salaries and Wages - Regular	5,166	3,500	3,500	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,964	2,802	3,126	324	11.6%
50109	Vacancy Savings	0	-52,459	-55,582	-3,123	-6.0%
50110	FICA	100,889	118,709	118,526	-183	-0.2%
50111	Retirement VRS	228,596	255,744	270,292	14,548	5.7%
50112	Hospital/Medical Plans	228,802	214,940	199,512	-15,428	-7.2%
50113	Group Insurance - Life (VRS)	18,456	21,660	21,623	-37	-0.2%
50121	VRS Hybrid Deferred Contribution	0	0	13,246	13,246	100.0%
50209	Other Professional Services	19,346	18,641	18,641	0	0.0%
50210	Maintenance and Repairs	0	7,075	7,075	0	0.0%
50211	Maintenance Service Contracts	15,241	26,400	26,400	0	0.0%
50240	Printing and Binding	83,423	68,181	68,181	0	0.0%
50250	Advertising	106,052	86,000	111,000	25,000	29.1%
50310	Automotive/Motor Pool	17,198	12,720	12,720	0	0.0%
50410	Postal Services	51,066	1,000	1,000	0	0.0%
50411	Messenger Services	0	368	368	0	0.0%
50412	Telecommunications	13,965	15,566	15,566	0	0.0%
50430	Mileage	1,543	1,500	1,500	0	0.0%
50431	Education and Training	1,145	0	0	0	0.0%
50450	Dues And Association Memberships	3,662	4,905	4,905	0	0.0%
50453	Freight Charges	0	100	100	0	0.0%
50459	Other Charges Miscellaneous	2,191	2,000	2,000	0	0.0%
50500	Office Supplies	12,196	11,804	11,804	0	0.0%
50501	Food Supplies and Food Service Supplies	930	1,500	1,500	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50506	Repair and Maintenance Supplies	2,335	4,000	4,000	0	0.0%
50512	Books and Subscriptions	399	2,400	7,400	5,000	208.3%
50513	Educational and Recreational Supplies	67	0	0	0	0.0%
50514	Other Operating Supplies	18,914	33,109	33,109	0	0.0%
50517	Small Tools	0	500	500	0	0.0%
50521	Computer Software	18,775	17,708	17,708	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	1,850	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	1,145	0	0	0	0.0%
50911	Interdepartmental Billings	0	-51,978	-59,602	-7,624	-14.7%
Total Department		2,338,966	2,374,316	2,405,747	31,431	1.3%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
PUBLIC RELATIONS

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
09002 Public Relations						
50100	Full-Time Salaries and Wages - Regular	725,540	852,359	896,240	43,881	5.1%
50104	Temporary Salaries and Wages - Regular	5,166	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	866	1,490	1,367	-123	-8.3%
50109	Vacancy Savings	0	-28,142	-32,238	-4,096	-14.6%
50110	FICA	53,424	65,384	68,563	3,179	4.9%
50111	Retirement VRS	119,993	141,280	156,841	15,561	11.0%
50112	Hospital/Medical Plans	116,738	118,217	110,840	-7,377	-6.2%
50113	Group Insurance - Life (VRS)	9,652	11,966	12,547	581	4.9%
50121	VRS Hybrid Deferred Contribution	0	0	5,789	5,789	100.0%
50209	Other Professional Services	19,336	18,641	18,641	0	0.0%
50211	Maintenance Service Contracts	3,291	2,000	2,000	0	0.0%
50240	Printing and Binding	83,423	68,181	68,181	0	0.0%
50250	Advertising	106,052	86,000	111,000	25,000	29.1%
50410	Postal Services	51,066	1,000	1,000	0	0.0%
50411	Messenger Services	0	368	368	0	0.0%
50412	Telecommunications	13,965	15,566	15,566	0	0.0%
50430	Mileage	1,543	1,000	1,000	0	0.0%
50431	Education and Training	1,145	0	0	0	0.0%
50450	Dues And Association Memberships	2,252	3,315	3,315	0	0.0%
50453	Freight Charges	0	100	100	0	0.0%
50459	Other Charges Miscellaneous	2,191	2,000	2,000	0	0.0%
50500	Office Supplies	11,032	8,277	8,277	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50501	Food Supplies and Food Service Supplies	930	1,500	1,500	0	0.0%
50512	Books and Subscriptions	161	2,000	7,000	5,000	250.0%
50514	Other Operating Supplies	140	0	0	0	0.0%
50521	Computer Software	0	1,500	1,500	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	1,850	0	0	0	0.0%
50911	Interdepartmental Billings	0	-51,978	-59,602	-7,624	-14.7%
Total Cost Center		1,329,756	1,322,024	1,401,795	79,771	6.0%
09003 Media Services						
50100	Full-Time Salaries and Wages - Regular	657,482	692,462	648,289	-44,173	-6.4%
50101	Full-Time Salaries and Wages - Overtime	628	1,100	1,100	0	0.0%
50104	Temporary Salaries and Wages - Regular	0	3,500	3,500	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,098	1,312	1,759	447	34.1%
50109	Vacancy Savings	0	-24,317	-23,344	973	4.0%
50110	FICA	47,465	53,325	49,963	-3,362	-6.3%
50111	Retirement VRS	108,603	114,464	113,451	-1,013	-0.9%
50112	Hospital/Medical Plans	112,064	96,723	88,672	-8,051	-8.3%
50113	Group Insurance - Life (VRS)	8,804	9,694	9,076	-618	-6.4%
50121	VRS Hybrid Deferred Contribution	0	0	7,457	7,457	100.0%
50209	Other Professional Services	10	0	0	0	0.0%
50210	Maintenance and Repairs	0	7,075	7,075	0	0.0%
50211	Maintenance Service Contracts	11,950	24,400	24,400	0	0.0%
50310	Automotive/Motor Pool	17,198	12,720	12,720	0	0.0%
50430	Mileage	0	500	500	0	0.0%
50450	Dues And Association Memberships	1,410	1,590	1,590	0	0.0%
50500	Office Supplies	1,164	3,527	3,527	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50506	Repair and Maintenance Supplies	2,335	4,000	4,000	0	0.0%
50512	Books and Subscriptions	238	400	400	0	0.0%
50513	Educational and Recreational Supplies	67	0	0	0	0.0%
50514	Other Operating Supplies	18,774	33,109	33,109	0	0.0%
50517	Small Tools	0	500	500	0	0.0%
50521	Computer Software	18,775	16,208	16,208	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	1,145	0	0	0	0.0%
Total Cost Center		1,009,210	1,052,292	1,003,952	-48,340	-4.6%

COUNTY ATTORNEY

DESCRIPTION

The County Attorney's Office serves as legal advisor to the county government, including its various departments, divisions, and agencies. The office prosecutes or defends all actions involving county officials and employees arising out of acts performed in the course of their employment. In addition to litigation, the office is called upon to interpret State and Federal laws, county ordinances and resolutions, and to draft county ordinances and proposed State legislation.

OBJECTIVES

- To provide the county government with quality legal services.
- To protect the county treasury from damage awards as a result of litigation.

BUDGET HIGHLIGHTS

The department's budget for FY25 is \$3,479,885. This represents a 12.2% increase to the FY24 budget in the sum of \$377,213. This increase includes rising employee salaries, healthcare, and benefit costs.

DEPARTMENT HIGHLIGHTS

The office serves as a mini-law firm for the County, its various boards, commissions, agencies, and Henrico County Public Schools ("HCPS"). The office drafts County ordinances for presentation to the Board of Supervisors (the "Board"); drafts resolutions for presentation to the Board, the School Board, the Economic Development Authority (the "EDA"), the Sports and Entertainment Authority (the "SEA"); and drafts, reviews and approves property conveyances and contracts of the County, the School Board, the EDA, and the SEA.

To minimize liability and ensure compliance with the law, office attorneys regularly provide advice and training on the Virginia Conflict of Interests Act, Virginia Public Procurement Act, the Virginia Freedom of Information Act, as well as civil liability, civil commitment laws, and the confidentiality of health and educational records.

FISCAL YEAR 2025 SUMMARY

	FY23	FY24	FY25	Change
Description	Actual	Original	Proposed	24 to 25
Personnel	\$ 2,861,419	\$ 2,977,918	\$ 3,355,131	12.7%
Operation	370,496	124,754	124,754	0.0%
Capital	18,298	0	0	0.0%
Total	<u>\$ 3,250,213</u>	<u>\$ 3,102,672</u>	<u>\$ 3,479,885</u>	<u>12.2%</u>
Personnel Complement	23	23	23	0

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
New Cases Filed over \$25,000	46	35	35	-
Administrative Proceedings	28	20	20	-
Contracts Drafted or Reviewed	730	700	700	-
Deeds and Leases Drafted or Reviewed	282	250	250	-
Freedom of Information Act Requests Handled	828	800	800	-

DEPARTMENT HIGHLIGHTS (CONTINUED)

Training session participants include the crisis intervention team, communications officers, police officers, deputy sheriffs, employees in Community Revitalization, Building Inspections, the Division of Fire, HCPS division leadership team members, school administrators, and school nurses. Attorneys in the office have also trained members of the community who serve court-involved children including Court Appointed Special Advocates (CASA).

The office also represents the County, HCPS, and their officials and employees in a wide variety of civil actions. Forty-six new lawsuits seeking a minimum of \$25,000 were filed against the County, HCPS, or their employees in FY23. At present, 56 cases are pending in state and federal courts of record, including appellate courts. In FY23, the office made 59 appearances in these courts. In addition, the office handled 827 cases in courts not of record: 182 cases in the Henrico County General District Court, and 645 cases in the Henrico County Juvenile and Domestic Relations District Court. The office also handled 28 administrative hearings.

The office provided a wide array of legal services to its clients in FY23:

- Promoted permanency and stability for dozens of children by assisting the Department of Social Services (“DSS”) with reunifying families and, where necessary, terminating parental rights and supporting adoption. The office represented DSS in 19 termination of parental rights hearings and assisted in finalizing 17 adoptions.
- Represented DSS in numerous appeals, in both state court and administrative hearings, to defend the conclusions of local judges and hearing officers who have made findings of abuse and neglect of children.
- Represented Adult Protective Services and Henrico Area Mental Health and Developmental Services (HAMHDS) in court proceedings for vulnerable adults, securing guardians and conservators when needed.
- Assisted the Registrar with merging precincts and relocating polling places to ensure access to first-class facilities for residents during election season.
- Guided the County through the formation of the GreenCity Community Development Authority and the Virginia Center Commons Lighting District.

County Attorney

- Represented the County and the EDA during negotiations of a development agreement and closing of the sale of the former Best Products Property to the GreenCity developer.
- Closed a multi-million-dollar land sale at White Oak Technology Park, further positioning the County at the forefront of the digital transformation of data and communications.
- Collaborated with Finance to create the Henrico RECAP tax relief program, which caps real estate tax bills for qualifying homeowners.
- Assisted Community Revitalization in establishing the Home Purchase Assistance Program, which provides homeownership grants in the form of forgivable loans to qualifying employees of the County, School Board, and constitutional officers.
- Expanded options available to County departments for construction procurement by drafting procedures for Design-Build Contracts and Construction Management Contracts, which paved the way for design-build procurement by the County for Fire Station 6 and construction management procurement by the School Board for the Environmental Education Living Building at Wilton Farm.
- Analyzed legislation proposed by the General Assembly for potential impact on County operations and, for legislation signed into law, determined whether changes to County ordinances, policy or procedures is required.
- Collaborated with County agencies (including Police, DSS, and HCPS) to strengthen and clarify agency roles in the investigation of allegations of harm to students, including allegations of peer-on-peer sexual assault.
- Developed an employee non-resident variance policy to benefit HCPS employees by allowing children of non-resident employees to attend County schools.
- Promoted student safety by reviewing HCPS policies concerning student searches and providing guidance regarding the use of weapon detectors.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
COUNTY ATTORNEY**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	2,098,895	2,233,146	2,475,590	242,444	10.9%
50104	Temporary Salaries and Wages - Regular	16,519	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	15,749	6,117	7,701	1,584	25.9%
50109	Vacancy Savings	0	-78,559	-89,681	-11,122	-14.2%
50110	FICA	147,621	168,107	183,570	15,463	9.2%
50111	Retirement VRS	348,047	370,543	455,728	85,185	23.0%
50112	Hospital/Medical Plans	208,280	247,181	254,932	7,751	3.1%
50113	Group Insurance - Life (VRS)	26,308	31,383	34,658	3,275	10.4%
50121	VRS Hybrid Deferred Contribution	0	0	32,633	32,633	100.0%
50201	Legal Services	233,306	0	0	0	0.0%
50209	Other Professional Services	12,060	3,500	3,500	0	0.0%
50220	Lease/Rent Of Equipment	7,153	7,361	7,361	0	0.0%
50230	Temporary Help Service Fees	1,380	0	0	0	0.0%
50240	Printing and Binding	113	0	0	0	0.0%
50270	Other Contractual Services	52,296	61,212	61,212	0	0.0%
50410	Postal Services	2,830	1,616	1,616	0	0.0%
50411	Messenger Services	101	0	0	0	0.0%
50412	Telecommunications	7,370	5,814	5,814	0	0.0%
50430	Mileage	881	1,050	1,050	0	0.0%
50431	Education and Training	17,027	10,263	10,263	0	0.0%
50450	Dues And Association Memberships	7,585	8,205	8,205	0	0.0%
50500	Office Supplies	8,968	9,500	9,500	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	253	0	0	0	0.0%
50512	Books and Subscriptions	19,077	16,233	16,233	0	0.0%
50514	Other Operating Supplies	96	0	0	0	0.0%
50803	Telecommunications Equipment-New \$10,000 and Over	11,689	0	0	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50813	Telecommunications Equipment-New Less Than \$10,000	600	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	4,877	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	1,132	0	0	0	0.0%
Total Department		3,250,213	3,102,672	3,479,885	377,213	12.2%

HUMAN RESOURCES

DESCRIPTION

The County of Henrico Department of Human Resources (HR) partners with county departments in myriad ways from collaboration on award-winning initiatives to credible implementation of compliance-driven requirements. HR has made it its mission to help employees and departments meet their vision and potential through collaborative and courageous strategies, built to engage, educate, and empower. The department is a fully engaged strategic partner with the county's operational departments in the areas of employment and compensation management, employee talent development and organizational learning, benefits administration, fitness and wellness, employee health services, job classification, employee relations, diversity equity and inclusion, employee and applicant records, and information systems, including personnel and payroll transactions.

OBJECTIVES

- To focus on helping employees and departments fulfill their missions/potential through collaborative and courageous strategies to engage, educate and empower, allowing the workforce to meet today's needs while prioritizing future readiness.
- To remain a preferred employer in the region.
- To attract and retain high-performing employees at all levels of the organization.
- To maintain high employment and low turnover.
- To enhance employee health, fitness, and wellness efforts to manage rising health care costs.
- To provide innovative training programs for county employees to promote continued employee development how, when, and where they need it most.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 5,100,590	\$ 5,397,339	\$ 5,588,451	3.5%
Operation	583,872	659,813	804,813	22.0%
Capital	350	350	350	0.0%
Total	<u>\$ 5,684,812</u>	<u>\$ 6,057,502</u>	<u>\$ 6,393,614</u>	<u>5.5%</u>
Employee Services	\$ 928,123	\$ 5,475,795	\$ 7,972,795	45.6%
Total Budget	<u>\$ 6,612,935</u>	<u>\$ 11,533,297</u>	<u>\$ 14,366,409</u>	<u>24.6%</u>

Personnel Complement *	50	52	49	-3
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* A Fitness and Wellness Trainer and HR Analyst position was added in FY24.

** HR Assistant II, HR Analyst II and Division Manager positions have been moved to Resident Outreach and Engagement for FY25.

PERFORMANCE MEASURES

Performance Measures				
	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Applications Received	15,877	15,877	15,877	-
Retirements (FY)	113	113	113	-
Effectiveness Measures				
Turnover Rate	12%	12%	12%	0%

OBJECTIVES (CONTINUED)

- To support the county in creating a culture of inclusion and belonging to respond to the ever-changing needs of the County's workforce.
- To ensure leadership readiness by providing consultation and programming focused on career enrichment, succession management, leadership development, performance management and organizational development.
- To maintain the County's compensation and benefits at a competitive level, and to partner with Henrico County Public Schools to maintain a unified pay plan.
- To support employees and supervisors in employee relations and EEO awareness, as well as assist with needs related to performance management, accommodations, and reaching performance goals.
- To maintain all personnel records in an effective and efficient manner.
- To ensure that all Human Resources laws, regulations, and policies are utilized effectively.
- To be organizationally astute to the needs of the County of Henrico and serve as an internal consultant to the County Manager's Office and to operating departments regarding human resource management.

BUDGET HIGHLIGHTS

The Department of Human Resources budget for FY25 totals \$14,366,409, representing an increase of \$2,833,112 or 24.6%, from the previously approved budget. The Human Resources budget includes both the departmental budget and the group benefits budget.

The Human Resources section of the FY25 budget is \$6,393,614, which represents an increase of \$336,112, or 5.5% due to an increase in employee salary and benefits. The operating component totals \$804,813, which reflects an increase of \$145,000. This is to address an increase in fixed operating costs. These increases are offset by the transfer of three positions to the new Resident Outreach and Engagement agency.

The FY25 budget for the Group Benefits section of the Human Resources budget is \$7,972,795, representing an increase of \$2,497,000 from the previous fiscal year. This is to account for a critical shortage reserve. The budget for FY25 also captures the costs associated with the retiree health benefit supplement.

DEPARTMENT HIGHLIGHTS

The employee turnover rate was reported at 12 percent this past year. Henrico County is one of the “leanest” local governments in the Commonwealth, with one of the lowest employee-to-citizen population ratios, which was noted to be 12.6 in TRENDS.

Employee Retention is one of the most valuable efforts provided by the Department of Human Resources and is accomplished through competitive salaries and benefits, strategic initiatives, and continuous efforts to increase the health and well-being of county employees. The County of Henrico continues to use innovative programs and processes to attract a quality workforce.

The Department of Human Resources truly appreciates that employees are the county’s most valuable resource by supporting them, including:

- Creating and marketing wellness initiatives that help employees enhance their emotional, physical, and professional well-being.
- Offering a comprehensive benefit package, including voluntary and supplemental benefits. Effective January 1, 2024, Human Resources will be rolling out pet insurance and a supplemental vision – materials only plan as a part of our voluntary benefit offerings.
- Recognizing the need for employees to balance family and work, the County now offers up to eight weeks of job-protected, paid parental leave to full-time and permanent part-time employees to care for and to bond with a newborn, newly adopted child, or a child placed into foster care with an employee.
- Increasing career development plans across the county so that employees can grow in their positions to constantly improve how they serve Henrico residents.
- Collaborating with county leaders on strategic initiatives to positively impact the county’s future.
- Supporting Diversity, Equity, and Inclusion within the county and the community through initiatives such as addressing rising internal DEI concerns, providing education and resources on DEI topics.

WELLNESS EFFORTS

Human Resources continued to focus on providing quality health care options at affordable prices, an integral part of the employee wellness initiative. In 2023, healthcare rates increased for the first time in three years. In 2024, the County will absorb the increase in premiums and rates will not increase for full-time employees for the third time in four years.

Employee Health Services (EHS) provides services that help employees stay healthy without the cost of copays or excess time away from work:

- Began providing DOT physicals to those employees who use a CDL for their position as a courtesy.
- To assist Schools and solve a logistics issue, EHS now provides Schools employees with pre-employment TB risk assessments and Hepatitis B vaccinations.
- Courtesy visits for evaluation and treatment of common ailments. Flu and strep testing are available.
- Preventative services including blood pressure and blood sugar checks, smoking cessation counseling, and individualized counseling for weight loss, diabetes, hypertension, or cholesterol management.
- Routine allergy and B12 injections (under the direction of their physician).

Human Resources

Fitness & Wellness supports employees through Health Coaching services aimed at fostering employee success in making sustainable behavior changes. Staff Health Coaches work in partnership with the employee to identify individual health and wellness related issues and collaboratively create goals and action plans for a healthier lifestyle. Employees are encouraged to challenge current ways of thinking and daily routines with the goal of replacing poor health habits with health promoting activities. Weekly one-on-one conversations center around the Health Coach providing support, accountability, reflection, insights, and resources for the employee with the goal of building-up the employee's belief and ability to take charge of their personal health and wellness. They also resumed Functional Movement Screenings, which are open to all employees.

Employees can also take charge of their health through in-person group exercise programming, Public Safety Operational Fitness programs, on-line fitness classes (during office closures due to COVID-19), nutritional classes, and discounted local gym memberships, making it more convenient and affordable to get and stay healthy.

ORGANIZATIONAL LEARNING AND TALENT DEVELOPMENT

OLTD continued to support employees in an agile manner, providing programs and learning opportunities virtually and in-person.

The OLTD Division continues to grow the Leadership Henrico Program, a leadership program for supervisors. FY25 will begin the fourth year of Leadership Henrico, which will see participants tackle projects focused on specific County initiatives. They also continue to grow the Emerging Leaders Program, a leadership program for non-supervisors. In addition, they continue to offer a variety of classes to help employees grow and learn. Classes continue to be in person, on-line, and through the Department's YouTube Channel.

DIVERSITY, EQUITY, AND INCLUSION

Human Resources continued to support the county in continuing to build a culture of inclusion, equity and belonging so that all employees can thrive and achieve their full potential. Several major accomplishments include:

- Strengthened partnerships across the county agencies to support them in advancing their Diversity, Equity, Inclusion and Belonging goals, including Fire, Police, Public Works, Recreation and Parks, Social Services, and the Sports and Entertainment Authority.
- Participated in community outreach events, career fairs, Diversity and Inclusion panel discussions and speaking engagements.
- Collaborated with a cross-divisional team of HR staff to support employees in navigating new changes around the launch of Henrico's Capability Model, the County's performance tool used for hiring, promotions, training, and performance management. Several collaborative milestones include:
 - Revised internal processes to align with the new Capability Model and created resources to support employees at all levels in navigating the new performance tool.
 - Partnered with Employees Relations team to lead performance appraisal training sessions with supervisors to educate them on expectations for appraising employees using the new Capability Model.
 - Collaborated with Public Relations to produce several capability model videos, featuring supervisors and employees in different roles speaking positively about the model and what the changes would mean for their role.
 - Modeled the One HR vision through an extensive partnership with the Human Resources Information Systems, Classification and Compensation and OLTD divisions to update Oracle and performance appraisal information to align with the new model.

Human Resources

- Continued to collaborate with the OLTD division to provide workshops, YouTube learning content and diverse resources to county employees centered around diversity and inclusion topics.

CLASSIFICATION AND COMPENSATION

The Classification and Compensation (C&C) Team engaged in a wide variety of activities to support departments' changing operational needs. Efforts included restructuring departments and reallocating positions to better meet each department's needs and better serve both internal and external customers. C&C also collaborated with departments to revise and implement career development plans and reviewed and approved over 400 career development advancement requests.

TALENT ACQUISITION

The Talent Acquisition team developed and participated in many initiatives and projects throughout this past year. The team joined forces with other HR Divisions with a unified goal of utilizing inclusive and strategic outreach efforts to promote the County as a preferred employer, as well as to keep up with industry trends and remain competitive in the tight labor market.

Talent Acquisition continues to partner with County departments to develop targeted hiring events to meet critical staffing needs. The team also ensures accessibility and inclusion by hosting events that are accessible via public transportation and partnering with non-profits to promote diverse populations. Team members utilize innovative outreach efforts to assist underserved populations by providing one on one consultations and guidance on finding the best place for them in the workforce. The Talent Acquisition team attended job fairs sponsored by external partners around the community and kept a finger on the pulse of areas of opportunities to build the County's workforce. One example is reaching out to displaced Tyson Plant employees both on-site and at an off-site career fair.

Henrico's Encore program, announced in February 2023, is helping to meet critical staffing needs, particularly with the Police and Fire, the Sheriff's Office, and Emergency Communications. The program, promoted with the tagline "The Right Time for Part Time," is designed to entice qualified, retired county public safety employees to fill temporary, part-time positions. Those hired are paid at the hourly rate they were receiving at the time of their retirement, not the market rate. Eligible positions include school resource and communications officers, deputies, and firefighters.

Talent Acquisition continued to partner with local high schools, colleges, and universities throughout Virginia to provide internships to students. Henrico's outstanding internship program received a "Top Employers For Interns" award from Virginia Talent and Opportunity Partnership. This annual award recognizes Virginia employers who provide high-quality internships to students. In FY23 the County hosted 130 students - the largest number to date. Programs allow students to explore career possibilities and flourish in a professional environment while growing their interest in local government as an employer. The Internship Coordinator offers students opportunities for additional development and learning that include topics such as networking and LinkedIn. Interns are exposed to County leadership and Board Members at various meetings and project opportunities and are encouraged to network amongst themselves and across departments, which provides opportunities for field trips to tour facilities in Public Utilities, and with the County's Energy Manager as well as other various County facilities. In addition to the internship program, HR maintains a partnership with Cristo Rey, a high school that serves exclusively students and families of limited income and provides a unique learning experience that incorporates an on-the-job work

Human Resources

experience for students in which they attend work one day a week in a four-year corporate work study program that funds most of their tuition. In FY23, Henrico financially supported 8 students.



Department Operating Budget Henrico County, Virginia FY2024-25 HUMAN RESOURCES

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	3,571,394	8,376,702	10,963,029	2,586,327	30.9%
50104	Temporary Salaries and Wages - Regular	180,266	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	10,950	10,233	10,977	744	7.3%
50109	Vacancy Savings	0	-139,805	-147,402	-7,597	-5.4%
50110	FICA	276,085	299,585	311,274	11,689	3.9%
50111	Retirement VRS	590,718	657,581	712,065	54,484	8.3%
50112	Hospital/Medical Plans	1,351,511	1,613,145	1,607,827	-5,318	-0.3%
50113	Group Insurance - Life (VRS)	47,789	55,693	56,965	1,272	2.3%
50121	VRS Hybrid Deferred Contribution	0	0	46,511	46,511	100.0%
50200	Medical Services	58,288	55,000	55,000	0	0.0%
50207	Professional Education Services	48,113	87,500	87,500	0	0.0%
50209	Other Professional Services	220,047	96,950	96,950	0	0.0%
50210	Maintenance and Repairs	0	0	1,566	1,566	100.0%
50211	Maintenance Service Contracts	1,719	1,566	0	-1,566	-100.0%
50220	Lease/Rent Of Equipment	11,283	12,000	12,000	0	0.0%
50221	Lease/Rent Of Buildings	59,719	70,600	70,600	0	0.0%
50240	Printing and Binding	4,349	6,500	6,500	0	0.0%
50250	Advertising	4,430	5,500	5,500	0	0.0%
50270	Other Contractual Services	-48,614	59,959	204,959	145,000	241.8%
50310	Automotive/Motor Pool	0	100	100	0	0.0%
50410	Postal Services	3,197	14,000	14,000	0	0.0%
50412	Telecommunications	14,161	18,064	18,064	0	0.0%
50430	Mileage	493	1,000	1,000	0	0.0%
50431	Education and Training	22,884	12,808	12,808	0	0.0%
50441	Payment To Other Civic/Community Organizations	5,000	0	0	0	0.0%
50450	Dues And Association Memberships	2,166	3,025	3,025	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50453	Freight Charges	0	0	250	250	100.0%
50455	Tuition	47,160	88,141	87,891	-250	-0.3%
50500	Office Supplies	14,453	15,200	15,200	0	0.0%
50501	Food Supplies and Food Service Supplies	11,385	7,500	7,500	0	0.0%
50503	Medical and Laboratory Supplies	23,682	25,000	25,000	0	0.0%
50505	Linen Supplies	888	1,000	1,000	0	0.0%
50512	Books and Subscriptions	2,145	1,000	1,000	0	0.0%
50514	Other Operating Supplies	41,973	30,000	30,000	0	0.0%
50521	Computer Software	34,951	47,400	47,400	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	350	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	0	350	350	0	0.0%
Total Department		6,612,935	11,533,297	14,366,409	2,833,112	24.6%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
HUMAN RESOURCES

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
11001 Human Resources						
50100	Full-Time Salaries and Wages - Regular	3,571,394	3,976,702	4,066,029	89,327	2.2%
50104	Temporary Salaries and Wages - Regular	180,266	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	10,950	10,233	10,977	744	7.3%
50109	Vacancy Savings	0	-139,805	-147,402	-7,597	-5.4%
50110	FICA	276,085	299,585	311,274	11,689	3.9%
50111	Retirement VRS	590,718	657,581	712,065	54,484	8.3%
50112	Hospital/Medical Plans	423,388	537,350	532,032	-5,318	-1.0%
50113	Group Insurance - Life (VRS)	47,789	55,693	56,965	1,272	2.3%
50121	VRS Hybrid Deferred Contribution	0	0	46,511	46,511	100.0%
50200	Medical Services	58,288	55,000	55,000	0	0.0%
50207	Professional Education Services	48,113	87,500	87,500	0	0.0%
50209	Other Professional Services	220,047	96,950	96,950	0	0.0%
50210	Maintenance and Repairs	0	0	1,566	1,566	100.0%
50211	Maintenance Service Contracts	1,719	1,566	0	-1,566	-100.0%
50220	Lease/Rent Of Equipment	11,283	12,000	12,000	0	0.0%
50221	Lease/Rent Of Buildings	59,719	70,600	70,600	0	0.0%
50240	Printing and Binding	4,349	6,500	6,500	0	0.0%
50250	Advertising	4,430	5,500	5,500	0	0.0%
50270	Other Contractual Services	-48,614	59,959	204,959	145,000	241.8%
50310	Automotive/Motor Pool	0	100	100	0	0.0%
50410	Postal Services	3,197	14,000	14,000	0	0.0%
50412	Telecommunications	14,161	18,064	18,064	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50430	Mileage	493	1,000	1,000	0	0.0%
50431	Education and Training	22,884	12,808	12,808	0	0.0%
50441	Payment To Other Civic/Community Organizations	5,000	0	0	0	0.0%
50450	Dues And Association Memberships	2,166	3,025	3,025	0	0.0%
50453	Freight Charges	0	0	250	250	100.0%
50455	Tuition	47,160	88,141	87,891	-250	-0.3%
50500	Office Supplies	14,453	15,200	15,200	0	0.0%
50501	Food Supplies and Food Service Supplies	11,385	7,500	7,500	0	0.0%
50503	Medical and Laboratory Supplies	23,682	25,000	25,000	0	0.0%
50505	Linen Supplies	888	1,000	1,000	0	0.0%
50512	Books and Subscriptions	2,145	1,000	1,000	0	0.0%
50514	Other Operating Supplies	41,973	30,000	30,000	0	0.0%
50521	Computer Software	34,951	47,400	47,400	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	350	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	0	350	350	0	0.0%
Total Cost Center		5,684,812	6,057,502	6,393,614	336,112	5.5%
11002 Group Benefits						
50100	Full-Time Salaries and Wages - Regular	0	4,400,000	6,897,000	2,497,000	56.8%
50112	Hospital/Medical Plans	928,123	1,075,795	1,075,795	0	0.0%
Total Cost Center		928,123	5,475,795	7,972,795	2,497,000	45.6%

FINANCE

DESCRIPTION

The Director of Finance is charged by State law with all duties mandated for the constitutional offices of the Treasurer and Commissioner of Revenue as prescribed by the Code of Virginia §15.2-617, along with the preparation and administration of the County budget and the Annual Comprehensive Financial Report (ACFR). To accomplish these tasks, the Department is comprised of administration and seven divisions: Real Estate Assessment, Revenue (split into Business and Vehicle sections), Accounting, Treasury, the Office of Management and Budget, Purchasing, and Risk Management, which is budgeted within the Internal Service Fund. The mission of the Finance Department is to deliver customer focused financial stewardship for a better community.

OBJECTIVES

- To demonstrate exemplary customer service to all customers both internal and external.
- To provide accurate and accessible tax information for the citizens of Henrico County.
- To accurately and equitably assess all real estate and certain personal property located in the County.
- To review, assess, bill, and collect taxes, licenses, and fees in conformance with all local, state, and federal regulations.
- To maintain complete, accurate, and accessible accounting records for the County.
- To maintain the County's AAA bond ratings through sound financial management, the accurate recording of financial activity, and the timely preparation of the Annual Comprehensive Financial Report (ACFR).
- To prepare, administer, and monitor the operating and capital budgets of the County.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 14,346,145	\$ 16,086,884	\$ 17,624,708	9.6%
Operation	2,071,623	2,031,131	2,291,723	12.8%
Capital	30,927	2,575	2,575	0.0%
Total	<u>\$ 16,448,695</u>	<u>\$ 18,120,590</u>	<u>\$ 19,919,006</u>	<u>9.9%</u>

Personnel Complement	165	170*	170
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* Includes the addition of a Debt Manager, Accounting Senior Management Assistant, Treasury Collection Officer II, Budget Analyst, Tax Auditor I, & Management Technician. A management assistant position previously budgeted to Finance Administration was transferred to Risk Management.

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Parcels of Land Reviewed	120,742	121,476	122,200	724
Vehicles Assessed	403,196	401,448	402,000	552
Business License Payments	4,476	4,618	4,650	32
Cashier Transactions Per Teller/Day	65	65	65	-
Accounts Payable Transactions	175,258	260,000*	190,000	(70,000)
Credit and Debit Card Transactions	425,703	435,000	450,000	15,000
REAP Applicants	6,265	6,277	6,300	23
Electronic Check Payments	308,520	318,000	320,000	2,000
Tax Bills Generated	801,626	826,626	832,000	5,374
Effectiveness Measures				
G.O. Bond Ratings				
Standard & Poor's	AAA	AAA	AAA	N/A
Moody's	Aaa	Aaa	Aaa	N/A
Fitch	AAA	AAA	AAA	N/A
Number of Years - GFOA Award for Budget	33	34	35	1
Number of Years - GFOA Award for ACFR	43	44	45	1
Number of Years - GFOA Award for PAFR	4	5	6	1

* Includes Real Estate Tax Relief Rebates

OBJECTIVES (CONTINUED)

- To procure goods and services required by County departments and schools at the lowest price, in a legally responsible manner.
- To protect the County's financial resources from losses through the management of risks and administration of claims.
- To encourage the education and career development of all Department employees.
- To promote the most innovative technologies available to enhance financial service delivery, information management, and customer service.
- To compassionately administer tax relief and exemption programs for special populations, including the Real Estate Advantage Program (REAP), Real Estate Cap (RECAP,) and disabled veteran exemption.

BUDGET HIGHLIGHTS

The Department of Finance's budget for FY25 totals \$19,919,006 representing an overall increase of \$1,798,416 or 9.9%, compared to FY24. This increase is attributed to a \$1,537,824 increase to personnel costs as an effect of rising employee salary, healthcare, and benefit costs as well as the addition of funding for a temporary position to assist in the transport of surplus inventory within the purchasing division.

The budget also includes a \$260,592 operating increase factoring for rising postage costs, an increase to contractual obligations, software increases, training increases, and an increase for continuing education for finance employees.

DEPARTMENT HIGHLIGHTS

During FY24, the Department of Finance again received recognition from the Government Finance Officers Association (GFOA) for the Annual Fiscal Plan and the Annual Comprehensive Financial Report. The Department of Finance also received its fourth award for its Popular Annual Financial Report (PAFR).

In addition to sound fiscal planning, Henrico County also makes every effort to operate in a fiscally conservative fashion by maximizing efficiencies, prudently managing resources, and planning for ever changing economic conditions. In September 2023, in response to substantial growth in residential real estate valuations over the past 3 fiscal years, the County issued a tax relief credit equivalent to \$0.02/\$100 of assessed value. This relief returned nearly \$11 million back to Henrico property owners. This was in addition to the implemented tax relief programs that reduced the Real Estate tax rate 2 cents in 2022, provided a refund worth \$0.02/\$100 of assessed value on real estate by check in 2022, and provided a credit worth \$0.52/\$100 assessed value on the personal property bills for qualifying vehicles in 2022. The County also reduced the vehicle personal property tax rate for qualifying vehicles by \$0.10 from \$3.50 to \$3.40 per \$100 of assessed value.

Furthermore, the County approved an additional tax relief program for seniors and permanently disabled homeowners. The Real Estate Cap program, RECAP, will cap Real Estate taxes at the amount paid immediately before entry to the program. Individuals over the age of 65 or totally and permanently disabled individuals who have a taxable net income under \$105,000 and a net worth (excluding their primary residence) under \$700,000 qualify for this program. Even if assessed values increase, those who qualify and remain eligible for RECAP would not pay more than the base year tax, established the year before they enter the program. Applications for RECAP will be available beginning in January 2024, and marketing efforts for both REAP and RECAP are underway.

The County continues to conservatively estimate revenues and minimize expenditures without compromising service delivery. In any economic environment, fiscal prudence, combined with proactive and pragmatic fiscal management, is of absolute necessity. Finance department staff continue to monitor the unique post-pandemic economic trends that impact revenue collection, expenditure requirements, investment opportunities, and debt management. Henrico County continues to examine the processes by which it conducts business to more cost effectively provide valuable services to citizens. This examination has led the County's departments and agencies, including Finance, to streamline operations, identify cost savings, and implement efficiency measures to maximize the value of taxpayer dollars.

ADMINISTRATION

The Administration function oversees all activities of the Finance Department with the Director of Finance establishing the policies and procedures under which the Department operates. The administrative staff is responsible for the issuance of all County debt and maintains all debt issuance records as well as handling all subsequent reviews or filings related to that debt. The Administration staff also monitors the County's investments and administers the County's Investment and Cash Management Guidelines.

REAL ESTATE ASSESSMENT

The Real Estate Assessment Division is responsible for the review and reassessment of all real property in Henrico County, in conformance with the standards of Market Value and Uniformity as mandated by Article X of the Constitution of Virginia, Title 58.1 of the Code of Virginia, and the County Manager Act within Title 15.2 of the Code of Virginia. Henrico County reassesses real property annually using a Computer Assisted Mass Appraisal (CAMA) system. Changes in assessed value are based on actions of buyers and sellers in the local real estate market. The Real Estate Assessment Division maintains accurate and up-to-date records on each parcel of real estate in the County. These records reflect uniform, comprehensive, and descriptive data relative to location, improvements, ownership, sales information, and assessed value.

The Real Estate Assessment Division is responsible for tracking all changes in assessed value including reassessment and new construction. Staff also provide valuation recommendations and administrative support to the Board of Real Estate Review and Equalization. New subdivisions, parcel splits, parcel combinations, deeds, wills, and other transactions recorded in the Clerk's Office of the Circuit Court of Henrico County are received and processed by the Real Estate Assessment Division. Also, the Real Estate Assessment Division administers a countywide Partial Real Estate Tax Credit program (ReInvest) for qualifying rehabilitated properties. The Division manages a countywide Land Use program for the assessment of qualifying land based on agricultural, horticultural, forestry, or open-space use value rather than market value. The Real Estate Division is responsible for administering the Disabled Veteran Tax Exemption Program which exempts disabled veterans who are 100% totally and permanently disabled due to their service-connected disability from real estate taxes. The Division also administers the real estate tax exemption for the surviving spouses of the Armed Forces killed in action and certain persons killed in the line of duty up to the average assessed value.

REVENUE

The Revenue Division consists of two sections: Business and Vehicle. The Business section administers business license and business personal property taxes within the County along with a variety of other taxes, including the collection and monitoring of the meals tax and the portion of the Virginia sales and use tax attributable to Henrico County. The Vehicle section administers vehicle license and vehicle personal property taxes within the County, as well as a variety of other taxes. The Revenue Division assesses approximately 25,000 businesses for either license and/or business personal property taxes and roughly 400,000 vehicles for personal property taxes. The Division updates depreciation schedules for computers, furniture and fixtures, and machinery and tools as well as tax code and forms on the Internet.

The Revenue Division also ensures compliance with the Personal Property Tax Relief Act, offers state income tax assistance to citizens, and offers assistance to citizens through the Real Estate Tax Advantage (REAP) and Real Estate Cap (RECAP) Programs, which provide real estate tax relief for persons 65 years of age and older, or permanently

Finance

and totally disabled persons, so long as they own and occupy their home. Eligibility for REAP is limited to a maximum net worth of \$500,000 and annual income of \$75,000. Those that meet these requirements may receive 100% relief up to a cap of \$3,200. There are over 6,000 REAP participants who were provided tax relief totaling \$12,407,012 in CY23.

ACCOUNTING

The Accounting Division has three operating sections: General Accounting, Payroll, and Accounts Payable. The General Accounting Section assigns and establishes all account coding, exercises internal controls over receipts and disbursements, records accounting transactions, prepares the County's Annual Comprehensive Financial Report, maintains inventory records of County property and fixed assets, maintains and supervises grants accounting and travel reimbursements, and complies with IRS arbitrage and rebate requirements. General Accounting also completes cash management reporting including bank and investment account reconciliations. The Payroll Section processes approximately 25,000 payroll direct deposits/checks per month. Payroll is responsible for recording payroll deductions, depositing taxes and deductions withheld, and completing required reporting of all payroll activity.

The Accounts Payable Section reviews documentation submitted with batches of invoices that have been entered into Oracle and received secondary approval. Accounts payable approves those batches for payment and processes check runs. Check runs include checks and ACH payments. Accounts Payable is also responsible for monitoring and administrating the County purchasing card program. The Accounting Division provides financial information for the County's annual external audit. The County consistently receives an unmodified, or clean, audit opinion, further illustrating the soundness and conservative nature of Henrico County's fiscal management.

TREASURY

The Treasury Division serves as the County's cashier and provides tellers at both the Western Government Center and the Eastern Government Center to collect taxes, fees, utility payments, and parking ticket payments. Treasury is also responsible for billing approximately 800,000 real estate and personal property tax accounts and dog license fees. Additional functions include billing and collection of delinquent taxes and fees, taxpayer assistance, and account maintenance. Treasury is divided into three distinct areas: Cash Operations, Receivables and Account Maintenance, and Delinquent Accounts Collections.

Treasury continues to expand billing and payment options for taxpayers and County customers. Payment methods at the government centers include cash, checks, credit and debit cards, and digital wallet options. Treasury offers several offsite payment methods to customers paying for County services, fees, and taxes by offering lockbox services, e-box services that take ACH payments, credit/debit cards by phone or the internet, electronic checks by phone or over the internet, off site cash payment locations, monthly ACH withdrawals, 24/7 drop boxes located conveniently at each government center, and in-person payments at the cashier windows at the government centers. A remote lockbox process is used to quickly deposit drop box payments for personal property and real estate taxes. Real estate and personal property tax bills are mailed in two installments, with due dates of June 5th and December 5th.

OFFICE OF MANAGEMENT AND BUDGET

The Office of Management and Budget (OMB) prepares and monitors the County's operating and capital budgets. This Division works closely with the County Manager's Office in monitoring current revenue collections and projecting future resources as a means of preparing a realistic but conservative budget for future fiscal years. Throughout the year, OMB maintains close contact with all operating departments to avoid deficit spending and to ensure the prudent use of County funds. In addition to preparing the budget, OMB conducts a comprehensive analysis of historic and current economic conditions in the County, culminating in the Financial Trends Monitoring System. This document, which is completed every fiscal year, considers multiple economic factors and financial information to identify past trends that aid in the derivation of statistical models to accurately forecast the future County economic health.

It is also the responsibility of the OMB to perform special projects and studies as necessary, as well as to conduct a thorough fiscal impact analysis of legislation proposed by the General Assembly. While Henrico County is not immune to changes in the economy, it mitigates the effects of adverse economic conditions through prudent and conservative fiscal policies. One of the many such proactive measures that the Board of Supervisors has implemented is to plan on a multi-year basis. This allows budgetary and fiscal planning to be conducted more accurately, based on exhaustive analyses of current and anticipated revenues and expenditures, in a thoroughly prepared fashion.

PURCHASING

The mission of the Purchasing Division is to professionally procure all goods and services essential to Henrico County and Henrico County Public Schools, and to ensure the integrity and efficiency of the procurement process in an environment that is fair to all qualified suppliers. The goal of the Division is to provide overall direction, management, and oversight of the County's centralized procurement functions and the surplus property program. Operation of the Division is accomplished in accordance with the Virginia Public Procurement Act and the Henrico County Code.

The Division ensures that Small, Women-Owned, and Minority-Owned (SWaM) suppliers have the maximum practicable opportunity to participate in County procurement transactions by developing and executing procedures in support of the Board of Supervisors' SWaM Supplier Policy. The County continues to reinforce and strengthen its commitment to an inclusive supply chain for the purchase of goods, services, insurance, and construction. Being "Customer Focused, Performance Driven," the Division continues to focus on education for staff and outreach for suppliers.

RISK MANAGEMENT

Risk Management, which is included in the Internal Service Fund section of the budget, and described further in a separate narrative, provides protection from accidental losses arising out of the County's General Government and Public Schools operations. Protection is provided through a combination of self-insurance, purchased insurance, and risk transfer and avoidance mechanisms. The division is responsible for the management of the self-insurance fund, excess insurance coverages, certificates of insurance for proof of insurance, and provides oversight of workers' compensation claim administration and the administration of auto, property, and liability claims. The Risk Management staff provides training and guidance to all County agencies and Henrico County Public Schools to help identify and manage operational risks to minimize potential loss and liabilities. Additionally, Risk Management works

Finance

in collaboration with Workplace Safety and Emergency Management regarding loss prevention, safety training, and environmental concerns.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
FINANCE**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	10,232,348	11,601,802	12,544,107	942,305	8.1%
50101	Full-Time Salaries and Wages - Overtime	30,272	42,978	42,978	0	0.0%
50102	Part-Time Salaries and Wages- Regular	0	15,509	16,253	744	4.8%
50104	Temporary Salaries and Wages - Regular	35,389	7,000	37,000	30,000	428.6%
50106	Board and Commissions	18,000	18,000	18,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	23,361	32,053	38,255	6,202	19.3%
50109	Vacancy Savings	0	-404,900	-454,422	-49,522	-12.2%
50110	FICA	758,538	894,052	965,319	71,267	8.0%
50111	Retirement VRS	1,662,631	1,925,077	2,195,220	270,143	14.0%
50112	Hospital/Medical Plans	1,449,364	1,792,270	1,884,280	92,010	5.1%
50113	Group Insurance - Life (VRS)	134,421	163,043	175,617	12,574	7.7%
50114	Unemployment Insurance	1,821	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	162,101	162,101	100.0%
50201	Legal Services	2,024	4,500	4,500	0	0.0%
50202	Accounting And Auditing Services	0	375,000	375,000	0	0.0%
50203	Management Consulting	17,670	62,390	62,390	0	0.0%
50209	Other Professional Services	198,123	72,899	72,899	0	0.0%
50210	Maintenance and Repairs	238	975	975	0	0.0%
50211	Maintenance Service Contracts	2,296	3,500	3,500	0	0.0%
50213	Maintenance Service Contracts- Computers	329,272	323,000	323,000	0	0.0%
50220	Lease/Rent Of Equipment	18,074	23,484	23,484	0	0.0%
50221	Lease/Rent Of Buildings	46,096	47,000	47,000	0	0.0%
50230	Temporary Help Service Fees	0	5,000	5,000	0	0.0%
50240	Printing and Binding	186,179	101,677	101,677	0	0.0%
50250	Advertising	7,074	12,764	13,630	866	6.8%
50270	Other Contractual Services	301,981	211,930	261,930	50,000	23.6%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50310	Automotive/Motor Pool	40,534	40,006	42,506	2,500	6.2%
50410	Postal Services	635,103	464,994	614,994	150,000	32.3%
50412	Telecommunications	55,354	58,708	58,708	0	0.0%
50430	Mileage	7	142	142	0	0.0%
50431	Education and Training	86,057	75,850	39,950	-35,900	-47.3%
50442	Payments To Other Local Governments	245	0	0	0	0.0%
50450	Dues And Association Memberships	27,418	22,440	22,440	0	0.0%
50453	Freight Charges	0	75	75	0	0.0%
50455	Tuition	8,053	0	85,900	85,900	100.0%
50500	Office Supplies	70,899	79,407	80,733	1,326	1.7%
50501	Food Supplies and Food Service Supplies	3,735	899	5,899	5,000	556.2%
50507	Gasoline	0	100	100	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	3,208	200	200	0	0.0%
50512	Books and Subscriptions	8,554	11,251	11,551	300	2.7%
50514	Other Operating Supplies	1,796	5,340	5,340	0	0.0%
50521	Computer Software	21,633	27,600	28,200	600	2.2%
50812	Furniture and Fixtures-New Less Than \$10,000	3,218	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	2,575	2,575	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	21,442	0	0	0	0.0%
50836	Technology Infrastructure - Replacement Less Than \$10,000	6,267	0	0	0	0.0%
Total Department		16,448,695	18,120,590	19,919,006	1,798,416	9.9%



Operating Line Item Budget By Cost Center

Henrico County, Virginia

FY2024-25

FINANCE

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
14001 Administration						
50100	Full-Time Salaries and Wages - Regular	385,116	473,525	497,005	23,480	5.0%
50101	Full-Time Salaries and Wages - Overtime	0	1,169	1,169	0	0.0%
50104	Temporary Salaries and Wages - Regular	11,551	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	657	994	1,301	307	30.9%
50109	Vacancy Savings	0	-15,417	-18,002	-2,585	-16.8%
50110	FICA	32,521	34,379	35,067	688	2.0%
50111	Retirement VRS	62,027	78,552	86,976	8,424	10.7%
50112	Hospital/Medical Plans	47,035	48,362	44,336	-4,026	-8.3%
50113	Group Insurance - Life (VRS)	5,028	6,653	6,958	305	4.6%
50121	VRS Hybrid Deferred Contribution	0	0	5,513	5,513	100.0%
50202	Accounting And Auditing Services	0	375,000	375,000	0	0.0%
50209	Other Professional Services	4,500	1,600	1,600	0	0.0%
50220	Lease/Rent Of Equipment	1,796	2,000	2,000	0	0.0%
50240	Printing and Binding	105	250	250	0	0.0%
50250	Advertising	0	150	150	0	0.0%
50270	Other Contractual Services	88,982	6,000	6,000	0	0.0%
50410	Postal Services	10	150	150	0	0.0%
50412	Telecommunications	2,070	2,400	2,400	0	0.0%
50431	Education and Training	5,004	65,000	2,000	-63,000	-96.9%
50450	Dues And Association Memberships	3,156	2,000	2,000	0	0.0%
50455	Tuition	2,647	0	85,900	85,900	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50500	Office Supplies	2,616	1,618	1,618	0	0.0%
50501	Food Supplies and Food Service Supplies	1,483	118	118	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	3,044	0	0	0	0.0%
50512	Books and Subscriptions	0	150	150	0	0.0%
50521	Computer Software	154	500	500	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	317	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	1,500	1,500	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	15,042	0	0	0	0.0%
Total Cost Center		674,861	1,086,653	1,141,659	55,006	5.1%
14002 Technology						
50213	Maintenance Service Contracts-Computers	329,272	323,000	323,000	0	0.0%
50270	Other Contractual Services	135,239	112,580	112,580	0	0.0%
50521	Computer Software	3,301	1,900	1,900	0	0.0%
Total Cost Center		467,812	437,480	437,480	0	0.0%
14003 Accounting						
50100	Full-Time Salaries and Wages - Regular	1,646,154	1,758,695	1,924,310	165,615	9.4%
50101	Full-Time Salaries and Wages - Overtime	0	6,100	6,100	0	0.0%
50104	Temporary Salaries and Wages - Regular	2,399	7,000	7,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,365	2,924	4,362	1,438	49.2%
50109	Vacancy Savings	0	-61,057	-69,710	-8,653	-14.2%
50110	FICA	122,339	136,052	148,212	12,160	8.9%
50111	Retirement VRS	262,630	291,813	336,754	44,941	15.4%
50112	Hospital/Medical Plans	160,045	252,555	266,016	13,461	5.3%
50113	Group Insurance - Life (VRS)	21,132	24,715	26,940	2,225	9.0%
50121	VRS Hybrid Deferred Contribution	0	0	18,485	18,485	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50210	Maintenance and Repairs	0	500	500	0	0.0%
50211	Maintenance Service Contracts	0	1,000	1,000	0	0.0%
50220	Lease/Rent Of Equipment	2,031	2,500	2,500	0	0.0%
50240	Printing and Binding	790	1,127	1,127	0	0.0%
50270	Other Contractual Services	22,609	17,500	17,500	0	0.0%
50410	Postal Services	35,494	40,000	40,000	0	0.0%
50412	Telecommunications	6,519	5,364	5,364	0	0.0%
50431	Education and Training	17,783	4,500	4,350	-150	-3.3%
50442	Payments To Other Local Governments	245	0	0	0	0.0%
50450	Dues And Association Memberships	2,440	3,000	3,000	0	0.0%
50455	Tuition	5,406	0	0	0	0.0%
50500	Office Supplies	11,690	14,500	14,500	0	0.0%
50514	Other Operating Supplies	300	0	0	0	0.0%
50521	Computer Software	3,103	2,700	2,700	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	6,400	0	0	0	0.0%
Total Cost Center		2,331,874	2,511,488	2,761,010	249,522	9.9%
14004 Budget						
50100	Full-Time Salaries and Wages - Regular	615,327	681,510	810,575	129,065	18.9%
50101	Full-Time Salaries and Wages - Overtime	0	1,000	1,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	6,232	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,808	2,152	2,712	560	26.0%
50109	Vacancy Savings	0	-23,975	-29,364	-5,389	-22.5%
50110	FICA	45,632	52,412	62,085	9,673	18.5%
50111	Retirement VRS	101,964	113,086	141,851	28,765	25.4%
50112	Hospital/Medical Plans	77,079	85,976	99,756	13,780	16.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50113 Group Insurance - Life (VRS)	8,266	9,578	11,348	1,770	18.5%
50121 VRS Hybrid Deferred Contribution	0	0	11,491	11,491	100.0%
50220 Lease/Rent Of Equipment	2,186	6,000	6,000	0	0.0%
50240 Printing and Binding	3,122	3,900	3,900	0	0.0%
50310 Automotive/Motor Pool	0	52	52	0	0.0%
50410 Postal Services	91	300	300	0	0.0%
50412 Telecommunications	2,428	2,544	2,544	0	0.0%
50430 Mileage	0	50	50	0	0.0%
50431 Education and Training	4,536	0	2,400	2,400	100.0%
50450 Dues And Association Memberships	2,155	1,775	1,775	0	0.0%
50500 Office Supplies	1,331	3,700	3,700	0	0.0%
50512 Books and Subscriptions	587	636	636	0	0.0%
50521 Computer Software	400	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	0	1,075	1,075	0	0.0%
Total Cost Center	873,144	941,771	1,133,886	192,115	20.4%

14005 Treasury

50100 Full-Time Salaries and Wages - Regular	1,802,357	2,065,958	2,207,953	141,995	6.9%
50101 Full-Time Salaries and Wages - Overtime	25,321	17,828	17,828	0	0.0%
50104 Temporary Salaries and Wages - Regular	2,652	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	4,371	5,935	6,788	853	14.4%
50109 Vacancy Savings	0	-71,485	-79,986	-8,501	-11.9%
50110 FICA	131,656	160,006	170,272	10,266	6.4%
50111 Retirement VRS	297,170	342,791	386,392	43,601	12.7%
50112 Hospital/Medical Plans	348,711	384,412	399,024	14,612	3.8%
50113 Group Insurance - Life (VRS)	24,020	29,032	30,911	1,879	6.5%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50114 Unemployment Insurance	1,821	0	0	0	0.0%
50121 VRS Hybrid Deferred Contribution	0	0	28,764	28,764	100.0%
50201 Legal Services	933	2,000	2,000	0	0.0%
50209 Other Professional Services	11,925	9,919	9,919	0	0.0%
50211 Maintenance Service Contracts	2,296	2,500	2,500	0	0.0%
50220 Lease/Rent Of Equipment	3,107	2,827	2,827	0	0.0%
50240 Printing and Binding	169,701	84,000	84,000	0	0.0%
50250 Advertising	1,883	4,000	4,000	0	0.0%
50270 Other Contractual Services	24,320	23,000	23,000	0	0.0%
50310 Automotive/Motor Pool	0	50	50	0	0.0%
50410 Postal Services	522,543	350,000	500,000	150,000	42.9%
50412 Telecommunications	11,908	13,400	13,400	0	0.0%
50431 Education and Training	6,513	0	4,800	4,800	100.0%
50450 Dues And Association Memberships	900	375	375	0	0.0%
50500 Office Supplies	19,095	17,700	17,700	0	0.0%
50514 Other Operating Supplies	799	3,000	3,000	0	0.0%
50836 Technology Infrastructure - Replacement Less Than \$10,000	6,267	0	0	0	0.0%
Total Cost Center	3,420,269	3,447,248	3,835,517	388,269	11.3%

14006 Purchasing

50100 Full-Time Salaries and Wages - Regular	993,959	1,167,812	1,284,474	116,662	10.0%
50101 Full-Time Salaries and Wages - Overtime	0	1,000	1,000	0	0.0%
50102 Part-Time Salaries and Wages-Regular	0	15,509	16,253	744	4.8%
50104 Temporary Salaries and Wages - Regular	263	0	30,000	30,000	100.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	3,787	5,576	5,567	-9	-0.2%
50109 Vacancy Savings	0	-41,084	-46,532	-5,448	-13.3%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50110 FICA	72,140	89,757	101,877	12,120	13.5%
50111 Retirement VRS	161,666	193,780	224,783	31,003	16.0%
50112 Hospital/Medical Plans	138,370	161,205	166,260	5,055	3.1%
50113 Group Insurance - Life (VRS)	13,047	16,412	17,983	1,571	9.6%
50121 VRS Hybrid Deferred Contribution	0	0	23,589	23,589	100.0%
50209 Other Professional Services	15,658	7,380	7,380	0	0.0%
50210 Maintenance and Repairs	0	150	150	0	0.0%
50220 Lease/Rent Of Equipment	3,402	4,860	4,860	0	0.0%
50221 Lease/Rent Of Buildings	46,096	47,000	47,000	0	0.0%
50240 Printing and Binding	50	1,000	1,000	0	0.0%
50250 Advertising	512	3,030	3,030	0	0.0%
50270 Other Contractual Services	63	3,000	3,000	0	0.0%
50310 Automotive/Motor Pool	3,209	2,692	2,692	0	0.0%
50410 Postal Services	286	2,000	2,000	0	0.0%
50412 Telecommunications	4,768	4,600	4,600	0	0.0%
50430 Mileage	0	50	50	0	0.0%
50431 Education and Training	5,794	6,350	11,750	5,400	85.0%
50450 Dues And Association Memberships	8,332	4,600	4,600	0	0.0%
50453 Freight Charges	0	75	75	0	0.0%
50500 Office Supplies	3,177	8,500	8,500	0	0.0%
50501 Food Supplies and Food Service Supplies	1,530	0	5,000	5,000	100.0%
50507 Gasoline	0	100	100	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	164	200	200	0	0.0%
50512 Books and Subscriptions	152	100	100	0	0.0%
50514 Other Operating Supplies	18	500	500	0	0.0%
50521 Computer Software	14,075	22,500	22,500	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50812 Furniture and Fixtures-New Less Than \$10,000	2,901	0	0	0	0.0%
Total Cost Center	1,493,419	1,728,654	1,954,341	225,687	13.1%
14101 Real Estate Assessment					
50100 Full-Time Salaries and Wages - Regular	2,525,994	2,703,386	2,783,297	79,911	3.0%
50101 Full-Time Salaries and Wages - Overtime	0	1,500	1,500	0	0.0%
50104 Temporary Salaries and Wages - Regular	12,292	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	4,165	4,984	6,897	1,913	38.4%
50109 Vacancy Savings	0	-95,105	-100,828	-5,723	-6.0%
50110 FICA	185,809	207,717	213,037	5,320	2.6%
50111 Retirement VRS	404,007	448,584	487,077	38,493	8.6%
50112 Hospital/Medical Plans	341,843	376,145	387,940	11,795	3.1%
50113 Group Insurance - Life (VRS)	32,788	37,993	38,966	973	2.6%
50121 VRS Hybrid Deferred Contribution	0	0	29,225	29,225	100.0%
50203 Management Consulting	17,670	62,390	62,390	0	0.0%
50210 Maintenance and Repairs	238	0	0	0	0.0%
50220 Lease/Rent Of Equipment	2,697	2,697	2,697	0	0.0%
50240 Printing and Binding	215	300	300	0	0.0%
50250 Advertising	177	177	200	23	13.0%
50310 Automotive/Motor Pool	17,465	16,212	18,712	2,500	15.4%
50410 Postal Services	3,118	3,044	3,044	0	0.0%
50412 Telecommunications	11,641	10,000	10,000	0	0.0%
50431 Education and Training	7,221	0	6,700	6,700	100.0%
50450 Dues And Association Memberships	8,315	8,540	8,540	0	0.0%
50500 Office Supplies	5,645	6,674	8,000	1,326	19.9%
50512 Books and Subscriptions	4,034	3,800	4,100	300	7.9%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50514 Other Operating Supplies	679	1,840	1,840	0	0.0%
50521 Computer Software	600	0	600	600	100.0%
Total Cost Center	3,586,613	3,800,878	3,974,234	173,356	4.6%
14102 Board of R/E Review and Equalization					
50106 Board and Commissions	18,000	18,000	18,000	0	0.0%
50110 FICA	1,377	1,377	1,377	0	0.0%
50250 Advertising	1,540	1,657	2,500	843	50.9%
50500 Office Supplies	232	145	145	0	0.0%
50501 Food Supplies and Food Service Supplies	213	286	286	0	0.0%
Total Cost Center	21,362	21,465	22,308	843	3.9%
14201 Vehicle					
50100 Full-Time Salaries and Wages - Regular	987,599	1,277,971	1,417,484	139,513	10.9%
50101 Full-Time Salaries and Wages - Overtime	4,940	10,385	10,385	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	2,734	4,647	4,927	280	6.0%
50109 Vacancy Savings	0	-44,959	-51,350	-6,391	-14.2%
50110 FICA	73,154	98,934	109,232	10,298	10.4%
50111 Retirement VRS	163,631	212,059	248,060	36,001	17.0%
50112 Hospital/Medical Plans	144,202	225,687	243,848	18,161	8.0%
50113 Group Insurance - Life (VRS)	13,154	17,960	19,845	1,885	10.5%
50121 VRS Hybrid Deferred Contribution	0	0	20,877	20,877	100.0%
50210 Maintenance and Repairs	0	100	100	0	0.0%
50220 Lease/Rent Of Equipment	1,418	1,300	1,300	0	0.0%
50230 Temporary Help Service Fees	0	5,000	5,000	0	0.0%
50240 Printing and Binding	11,049	8,100	8,100	0	0.0%
50250 Advertising	1,255	2,000	2,000	0	0.0%
50270 Other Contractual Services	10,452	10,000	60,000	50,000	500.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50310	Automotive/Motor Pool	0	250	250	0	0.0%
50410	Postal Services	54,378	44,000	44,000	0	0.0%
50412	Telecommunications	6,368	6,500	6,500	0	0.0%
50431	Education and Training	25,597	0	3,400	3,400	100.0%
50450	Dues And Association Memberships	610	610	610	0	0.0%
50500	Office Supplies	8,847	8,300	8,300	0	0.0%
50501	Food Supplies and Food Service Supplies	239	225	225	0	0.0%
50512	Books and Subscriptions	3,781	6,115	6,115	0	0.0%
Total Cost Center		1,513,408	1,895,184	2,169,208	274,024	14.5%
14202 Business						
50100	Full-Time Salaries and Wages - Regular	1,275,842	1,472,945	1,619,009	146,064	9.9%
50101	Full-Time Salaries and Wages - Overtime	11	3,996	3,996	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	3,474	4,841	5,701	860	17.8%
50109	Vacancy Savings	0	-51,818	-58,650	-6,832	-13.2%
50110	FICA	93,910	113,418	124,160	10,742	9.5%
50111	Retirement VRS	209,536	244,412	283,327	38,915	15.9%
50112	Hospital/Medical Plans	192,079	257,928	277,100	19,172	7.4%
50113	Group Insurance - Life (VRS)	16,986	20,700	22,666	1,966	9.5%
50121	VRS Hybrid Deferred Contribution	0	0	24,157	24,157	100.0%
50201	Legal Services	1,091	2,500	2,500	0	0.0%
50209	Other Professional Services	166,040	54,000	54,000	0	0.0%
50210	Maintenance and Repairs	0	225	225	0	0.0%
50220	Lease/Rent Of Equipment	1,437	1,300	1,300	0	0.0%
50240	Printing and Binding	1,147	3,000	3,000	0	0.0%
50250	Advertising	1,707	1,750	1,750	0	0.0%
50270	Other Contractual Services	20,316	39,850	39,850	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50310	Automotive/Motor Pool	19,860	20,750	20,750	0	0.0%
50410	Postal Services	19,183	25,500	25,500	0	0.0%
50412	Telecommunications	9,652	13,900	13,900	0	0.0%
50430	Mileage	7	42	42	0	0.0%
50431	Education and Training	13,609	0	4,550	4,550	100.0%
50450	Dues And Association Memberships	1,510	1,540	1,540	0	0.0%
50500	Office Supplies	18,266	18,270	18,270	0	0.0%
50501	Food Supplies and Food Service Supplies	270	270	270	0	0.0%
50512	Books and Subscriptions	0	450	450	0	0.0%
Total Cost Center		2,065,933	2,249,769	2,489,363	239,594	10.6%

GENERAL SERVICES

DESCRIPTION

The Department of General Services is dedicated to providing quality support services for all county operations. General Services does this in an effective, economical, and efficient manner, with pride and concern for those served. All activities are conducted in accordance with the Department's four core values: safety in the workplace; outstanding customer service; stewardship; and respecting and valuing others. General Services is a diversified operation that consists of six divisions: Administration, Building and Grounds, Café 1611, Security, Support Services, and Central Automotive Maintenance.

The Administration Division consists of four groups. The Director's office handles the management and administrative functions for the Department. The Financial group handles financial transactions for the Department as well as taking the lead role in budget preparation. The Capital Projects group manages the CIP request process for all County Agencies (except Recreation and Parks, DPU and DPW). They also manage the design and construction of all habitable buildings as well as renovation projects for existing facilities. Energy Management is responsible for reducing the County's energy consumption as well as promoting conservation in all County activities.

The Building and Grounds Division provides a safe and clean environment for citizens and employees to conduct business by maintaining over 2,979,377 square feet of county buildings.

Café 1611 operates the cafeteria at the Western Government Complex and provides catering services for County functions.

The Security Division safeguards county property and monitors the security of facilities through patrols and 24 hours per day security console operations.

Support Services includes the copy center, print shop, mail delivery, clerical storeroom, and record retention functions.

Central Automotive Maintenance (CAM) provides fleet management, automotive maintenance and fueling operations for the County. Details of CAM's budget can be found in the Internal Service Fund section of this book.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 7,694,852	\$ 8,690,418	\$ 9,439,974	8.6%
Operation	8,420,751	7,690,996	8,025,585	4.4%
Capital	345,679	309,820	313,820	1.3%
Total	\$ 16,461,282	\$ 16,691,234	\$ 17,779,379	6.5%
Personnel Complement	111	104	104	0

PERFORMANCE MEASURES

	Performance Measures			Change 24 to 25
	FY23	FY24	FY25	
Workload Measures				
Preventive Mechanical Maint. Work Orders	8,709	10,250	10,250	-
Corrective Maintenance Work Orders	13,086	15,000	15,125	125
Square Feet Maintained	2,927,800	2,941,079	2,979,377	38,298

OBJECTIVES

- To provide county departments and agencies with effective office support services so departments and agencies can effectively carry out their assigned functions.
- To provide facilities planning, design, construction, building and grounds maintenance, food services and 24/7 security services to enhance the use and quality of county facilities.
- To exercise sound financial management and accountability of public funds used toward departmental and County-wide objectives through a uniform system of accounting, financial reporting, and internal control.

BUDGET HIGHLIGHTS

The Department's budget for FY25 is \$17,779,379. This represents an increase of \$1,088,145, or 6.5% when compared to the FY24 approved budget. Personnel costs increased overall due to organizational changes with increases in salary and fringe benefits. The operating budget increased \$334,589, or 4.4% and capital outlay increased \$4,000 or 1.3%. These components include an adjustment to cover rising utility costs as well as maintenance for the new Police South Station and Fire Station 23.

ADMINISTRATION

The General Services Administration budget totals \$2,718,959 representing an increase of \$431,540, or 18.9%, from the prior fiscal year. This increase is due to organizational changes and personnel and fringe benefit costs.

General Services Administration includes the Department management, all business functions, budgetary oversight, and fiscal management for the other divisions. It also includes the Capital Projects group, which works with other departments to develop CIP requests and manages the design and construction of all habitable buildings for the County. The Administration division is responsible for the County's energy management program and has been tasked with promoting an environment that generates conservation across all activities within the County.

BUILDING AND GROUNDS

The Building and Grounds budget for FY25 is \$12,824,130 representing an increase of \$707,581, or 5.8% , from the FY24 approved budget. The increase in personnel is reflected in salaries and fringe benefit costs. The operating component increased \$444,000 or 6.2% from the previous fiscal year. Multiple accounts were adjusted to cover costs associated with the Police South Station as well as Fire Station 23. Adjustments were made as well to utility accounts.

General Services

The Buildings and Grounds Division provides building, custodial, and grounds maintenance at numerous County facilities, and coordination of the Training Center. New allocations are dedicated for the Division's Building Maintenance Program, which supports painting, re-carpeting, and fitness center equipment replacement throughout the County.

CAFÉ 1611

In FY25, the budget for the Employee Cafeteria totals \$395,920 which reflects a decrease of \$29,617 or 7%, when compared to the FY24 budget. The decrease is attributable to reduction in staff due to organizational changes. This area operates the cafeteria at the Western Government Complex and provides catering for County events.

SECURITY

The budget for the Security Division totals \$1,180,128, representing a decrease of \$52,690, or 4.3% from the prior year approved budget. The decrease reflects the transfer of a position due to organizational changes. Security safeguards county property by monitoring facilities through patrols and a 24-hour per day security console operation.

SUPPORT SERVICES

The FY25 budget of \$660,242 for the Support Services division represents an increase of \$31,331, or 5%, when compared to the FY24 approved budget. The increase reflects changes in salaries and fringe benefit costs due to merit-based salary increases.

CENTRAL AUTOMOTIVE MAINTENANCE

The budget for this area is captured in the Internal Service Fund as opposed to the General Fund since funding for operations are provided primarily through inter-departmental billings. Central Automotive Maintenance (CAM) is the division that maintains all County motorized equipment; operates eight self-service fueling facilities throughout the County; and leases vehicles to departments on a monthly or daily basis.



Department Operating Budget Henrico County, Virginia FY2024-25 GENERAL SERVICES

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	5,118,144	6,056,550	6,480,611	424,061	7.0%
50101	Full-Time Salaries and Wages - Overtime	378,217	141,232	141,232	0	0.0%
50104	Temporary Salaries and Wages - Regular	119,848	89,513	89,513	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	17,486	11,270	14,468	3,198	28.4%
50109	Vacancy Savings	0	-214,740	-234,578	-19,838	-9.2%
50110	FICA	402,171	478,042	510,841	32,799	6.9%
50111	Retirement VRS	834,989	1,001,149	1,133,190	132,041	13.2%
50112	Hospital/Medical Plans	841,888	1,128,435	1,152,736	24,301	2.2%
50113	Group Insurance - Life (VRS)	67,479	84,792	90,656	5,864	6.9%
50114	Unemployment Insurance	-257	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	61,305	61,305	100.0%
50200	Medical Services	0	400	400	0	0.0%
50201	Legal Services	813	0	0	0	0.0%
50204	Engineering/Architectural Services	1,500	16,970	16,970	0	0.0%
50209	Other Professional Services	53,119	47,700	47,700	0	0.0%
50210	Maintenance and Repairs	2,068,649	1,391,879	1,424,379	32,500	2.3%
50211	Maintenance Service Contracts	612,204	792,978	799,978	7,000	0.9%
50212	Vehicle Repair	5,778	13,400	13,400	0	0.0%
50220	Lease/Rent Of Equipment	63,062	60,356	60,356	0	0.0%
50240	Printing and Binding	237	850	850	0	0.0%
50250	Advertising	0	100	100	0	0.0%
50260	Laundry and Dry Cleaning	100	0	0	0	0.0%
50270	Other Contractual Services	112,308	115,869	117,369	1,500	1.3%
50280	Janitorial	1,152,960	1,352,678	1,352,678	0	0.0%
50285	Landscaping	462,627	469,000	469,000	0	0.0%
50286	Weed and Pest Control	17,616	18,450	18,950	500	2.7%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50310	Automotive/Motor Pool	210,010	190,534	187,534	-3,000	-1.6%
50400	Electric Services	2,017,550	1,630,575	1,910,477	279,902	17.2%
50401	Heating Services	429,304	330,300	430,000	99,700	30.2%
50402	Water Service	109,842	96,452	115,000	18,548	19.2%
50403	Sewer Service	72,018	73,150	75,000	1,850	2.5%
50404	Refuse Service	53,527	51,301	51,301	0	0.0%
50410	Postal Services	567,709	549,399	549,399	0	0.0%
50411	Messenger Services	0	150	150	0	0.0%
50412	Telecommunications	67,854	101,136	99,136	-2,000	-2.0%
50423	Risk Management Claims Charges	10,880	0	0	0	0.0%
50430	Mileage	0	600	600	0	0.0%
50431	Education and Training	1,656	11,596	11,596	0	0.0%
50450	Dues And Association Memberships	1,683	8,070	8,070	0	0.0%
50453	Freight Charges	12,206	6,938	6,938	0	0.0%
50455	Tuition	1,110	10,110	10,110	0	0.0%
50459	Other Charges Miscellaneous	50	10,000	10,000	0	0.0%
50500	Office Supplies	15,020	11,851	12,051	200	1.7%
50501	Food Supplies and Food Service Supplies	12,944	106,709	106,709	0	0.0%
50502	Agricultural Supplies	6,184	36,500	36,500	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	181,830	170,756	172,256	1,500	0.9%
50506	Repair and Maintenance Supplies	558,658	501,310	504,310	3,000	0.6%
50509	Vehicle and Powered Equipment Supplies	12,633	10,000	10,000	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	27,629	24,934	22,734	-2,200	-8.8%
50512	Books and Subscriptions	0	700	700	0	0.0%
50514	Other Operating Supplies	87,383	79,165	83,665	4,500	5.7%
50516	Chemicals	25,510	28,445	28,945	500	1.8%
50517	Small Tools	25,258	11,200	11,200	0	0.0%
50521	Computer Software	18,677	24,335	24,335	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	0	5,000	5,000	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50811	Machinery and Equipment-New Less Than \$10,000	3,845	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	10,974	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	11,456	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	6,882	2,500	2,500	0	0.0%
50821	Machinery and Equipment-Replacement \$10,000 and Over	17,258	19,880	19,880	0	0.0%
50822	Furniture and Fixtures-Replacement \$10,000 and Over	55,735	80,440	80,440	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	18,313	22,500	23,000	500	2.2%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	40,637	25,000	25,000	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	13,818	3,500	3,500	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	1,163	2,500	2,500	0	0.0%
50841	Machinery and Equipment-Rehabilitation	165,598	148,500	152,000	3,500	2.4%
50911	Interdepartmental Billings	-742,460	-751,675	-775,261	-23,586	-3.1%
Total Department		16,461,282	16,691,234	17,779,379	1,088,145	6.5%



Operating Line Item Budget By Cost Center

Henrico County, Virginia

FY2024-25

GENERAL SERVICES

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
16102 Records Management						
50100	Full-Time Salaries and Wages - Regular	323,081	347,069	367,122	20,053	5.8%
50101	Full-Time Salaries and Wages - Overtime	602	1,357	1,357	0	0.0%
50104	Temporary Salaries and Wages - Regular	7,093	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	229	255	289	34	13.3%
50109	Vacancy Savings	0	-12,197	-13,562	-1,365	-11.2%
50110	FICA	23,685	26,655	28,189	1,534	5.8%
50111	Retirement VRS	53,517	57,371	64,246	6,875	12.0%
50112	Hospital/Medical Plans	69,668	85,976	88,672	2,696	3.1%
50113	Group Insurance - Life (VRS)	4,339	4,859	5,140	281	5.8%
50121	VRS Hybrid Deferred Contribution	0	0	1,223	1,223	100.0%
50210	Maintenance and Repairs	0	9,540	9,040	-500	-5.2%
50211	Maintenance Service Contracts	4,052	9,761	9,761	0	0.0%
50220	Lease/Rent Of Equipment	53,967	52,656	52,656	0	0.0%
50240	Printing and Binding	0	250	250	0	0.0%
50270	Other Contractual Services	88,357	94,852	94,852	0	0.0%
50310	Automotive/Motor Pool	19,716	18,653	18,653	0	0.0%
50410	Postal Services	567,650	548,549	548,549	0	0.0%
50412	Telecommunications	2,059	2,175	2,175	0	0.0%
50453	Freight Charges	118	130	130	0	0.0%
50500	Office Supplies	1,162	1,200	1,400	200	16.7%
50511	Uniforms/Wearing Apparel/ITEMS	249	800	600	-200	-25.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50514	Other Operating Supplies	43,325	42,565	43,065	500	1.2%
50521	Computer Software	285	285	285	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	100	0	0	0	0.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	0	2,000	2,000	0	0.0%
50911	Interdepartmental Billings	-657,347	-665,850	-665,850	0	0.0%
Total Cost Center		605,907	628,911	660,242	31,331	5.0%
16201 Administration						
50100	Full-Time Salaries and Wages - Regular	1,534,516	1,657,287	1,975,662	318,375	19.2%
50101	Full-Time Salaries and Wages - Overtime	2,112	500	500	0	0.0%
50104	Temporary Salaries and Wages - Regular	28,833	31,741	31,741	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	3,325	2,964	3,776	812	27.4%
50109	Vacancy Savings	0	-58,243	-68,157	-9,914	-17.0%
50110	FICA	113,626	124,665	151,027	26,362	21.1%
50111	Retirement VRS	253,370	273,950	344,825	70,875	25.9%
50112	Hospital/Medical Plans	212,050	193,446	221,680	28,234	14.6%
50113	Group Insurance - Life (VRS)	20,454	23,202	27,586	4,384	18.9%
50121	VRS Hybrid Deferred Contribution	0	0	15,998	15,998	100.0%
50201	Legal Services	813	0	0	0	0.0%
50204	Engineering/Architectural Services	0	9,470	9,470	0	0.0%
50210	Maintenance and Repairs	213	2,612	2,612	0	0.0%
50220	Lease/Rent Of Equipment	2,532	4,396	4,396	0	0.0%
50240	Printing and Binding	114	500	500	0	0.0%
50250	Advertising	0	100	100	0	0.0%
50270	Other Contractual Services	7,319	6,550	6,550	0	0.0%
50310	Automotive/Motor Pool	26,097	12,652	12,652	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50410	Postal Services	56	850	850	0	0.0%
50411	Messenger Services	0	150	150	0	0.0%
50412	Telecommunications	13,956	13,912	13,912	0	0.0%
50430	Mileage	0	600	600	0	0.0%
50431	Education and Training	1,656	11,596	11,596	0	0.0%
50450	Dues And Association Memberships	1,528	7,915	7,915	0	0.0%
50453	Freight Charges	0	475	475	0	0.0%
50455	Tuition	1,110	10,110	10,110	0	0.0%
50500	Office Supplies	6,032	5,051	5,051	0	0.0%
50501	Food Supplies and Food Service Supplies	0	859	859	0	0.0%
50506	Repair and Maintenance Supplies	54	300	300	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	189	652	652	0	0.0%
50512	Books and Subscriptions	0	700	700	0	0.0%
50514	Other Operating Supplies	1,371	8,800	8,800	0	0.0%
50517	Small Tools	0	500	500	0	0.0%
50521	Computer Software	16,688	19,982	19,982	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	1,828	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	6,882	2,500	2,500	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	746	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	1,950	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	0	2,500	2,500	0	0.0%
50911	Interdepartmental Billings	-85,113	-85,825	-109,411	-23,586	-27.5%
Total Cost Center		2,174,307	2,287,419	2,718,959	431,540	18.9%
16211 Maintenance and Custodial						
50100	Full-Time Salaries and Wages - Regular	2,637,619	3,153,499	3,302,835	149,336	4.7%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50101	Full-Time Salaries and Wages - Overtime	295,363	88,650	88,650	0	0.0%
50104	Temporary Salaries and Wages - Regular	35,489	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	5,555	4,511	7,072	2,561	56.8%
50109	Vacancy Savings	0	-110,918	-122,013	-11,095	-10.0%
50110	FICA	208,683	249,672	259,449	9,777	3.9%
50111	Retirement VRS	425,208	521,273	577,996	56,723	10.9%
50112	Hospital/Medical Plans	479,703	644,820	665,040	20,220	3.1%
50113	Group Insurance - Life (VRS)	34,359	44,149	46,240	2,091	4.7%
50121	VRS Hybrid Deferred Contribution	0	0	29,968	29,968	100.0%
50200	Medical Services	0	400	400	0	0.0%
50204	Engineering/Architectural Services	1,500	7,500	7,500	0	0.0%
50209	Other Professional Services	52,819	46,500	46,500	0	0.0%
50210	Maintenance and Repairs	2,039,497	1,354,554	1,384,554	30,000	2.2%
50211	Maintenance Service Contracts	608,152	783,217	790,217	7,000	0.9%
50212	Vehicle Repair	5,778	13,400	13,400	0	0.0%
50220	Lease/Rent Of Equipment	6,563	3,304	3,304	0	0.0%
50240	Printing and Binding	123	0	0	0	0.0%
50260	Laundry and Dry Cleaning	100	0	0	0	0.0%
50270	Other Contractual Services	16,632	14,467	15,967	1,500	10.4%
50280	Janitorial	1,152,960	1,352,678	1,352,678	0	0.0%
50285	Landscaping	462,627	469,000	469,000	0	0.0%
50286	Weed and Pest Control	17,616	18,450	18,950	500	2.7%
50310	Automotive/Motor Pool	139,660	128,229	128,229	0	0.0%
50400	Electric Services	2,017,550	1,630,575	1,910,477	279,902	17.2%
50401	Heating Services	429,304	330,300	430,000	99,700	30.2%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50402 Water Service	109,842	96,452	115,000	18,548	19.2%
50403 Sewer Service	72,018	73,150	75,000	1,850	2.5%
50404 Refuse Service	53,527	51,301	51,301	0	0.0%
50410 Postal Services	3	0	0	0	0.0%
50412 Telecommunications	45,485	74,807	74,807	0	0.0%
50423 Risk Management Claims Charges	10,750	0	0	0	0.0%
50453 Freight Charges	11,847	6,033	6,033	0	0.0%
50459 Other Charges Miscellaneous	35	0	0	0	0.0%
50500 Office Supplies	3,666	2,500	2,500	0	0.0%
50502 Agricultural Supplies	6,184	36,500	36,500	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	181,797	151,756	153,256	1,500	1.0%
50506 Repair and Maintenance Supplies	558,604	499,800	502,800	3,000	0.6%
50509 Vehicle and Powered Equipment Supplies	12,633	10,000	10,000	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	22,887	12,000	12,000	0	0.0%
50514 Other Operating Supplies	29,547	15,000	15,000	0	0.0%
50516 Chemicals	25,069	25,500	26,000	500	2.0%
50517 Small Tools	25,258	10,700	10,700	0	0.0%
50521 Computer Software	125	0	0	0	0.0%
50801 Machinery and Equipment-New \$10,000 and Over	0	5,000	5,000	0	0.0%
50811 Machinery and Equipment-New Less Than \$10,000	3,845	0	0	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	10,974	0	0	0	0.0%
50813 Telecommunications Equipment-New Less Than \$10,000	9,528	0	0	0	0.0%
50821 Machinery and Equipment-Replacement \$10,000 and Over	17,258	19,880	19,880	0	0.0%
50822 Furniture and Fixtures-Replacement \$10,000 and Over	55,735	80,440	80,440	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50831	Machinery and Equipment- Replacement Less Than \$10,000	18,313	20,500	21,000	500	2.4%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	39,891	25,000	25,000	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	9,830	3,500	3,500	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	1,163	0	0	0	0.0%
50841	Machinery and Equipment- Rehabilitation	165,598	148,500	152,000	3,500	2.4%
Total Cost Center		12,574,272	12,116,549	12,824,130	707,581	5.8%
16212 Security						
50100	Full-Time Salaries and Wages - Regular	477,162	711,056	667,110	-43,946	-6.2%
50101	Full-Time Salaries and Wages - Overtime	79,715	45,725	45,725	0	0.0%
50104	Temporary Salaries and Wages - Regular	48,433	57,772	57,772	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	7,830	2,759	2,626	-133	-4.8%
50109	Vacancy Savings	0	-26,788	-24,644	2,144	8.0%
50110	FICA	45,525	62,313	58,951	-3,362	-5.4%
50111	Retirement VRS	78,789	117,538	116,744	-794	-0.7%
50112	Hospital/Medical Plans	66,389	161,205	144,092	-17,113	-10.6%
50113	Group Insurance - Life (VRS)	6,373	9,955	9,340	-615	-6.2%
50114	Unemployment Insurance	-257	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	11,129	11,129	100.0%
50209	Other Professional Services	300	1,200	1,200	0	0.0%
50210	Maintenance and Repairs	28,939	25,173	28,173	3,000	11.9%
50310	Automotive/Motor Pool	24,537	31,000	28,000	-3,000	-9.7%
50412	Telecommunications	5,438	9,500	7,500	-2,000	-21.1%
50423	Risk Management Claims Charges	130	0	0	0	0.0%
50453	Freight Charges	241	200	200	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50500	Office Supplies	4,160	2,500	2,500	0	0.0%
50501	Food Supplies and Food Service Supplies	184	0	0	0	0.0%
50506	Repair and Maintenance Supplies	0	1,210	1,210	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	4,304	9,432	7,432	-2,000	-21.2%
50514	Other Operating Supplies	13,140	10,000	14,000	4,000	40.0%
50521	Computer Software	1,579	1,068	1,068	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	2,038	0	0	0	0.0%
Total Cost Center		894,949	1,232,818	1,180,128	-52,690	-4.3%



Operating Line Item Budget By Cost Center

Henrico County, Virginia

FY2024-25

GENERAL SERVICES

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
16202 Employee Cafeteria						
50100	Full-Time Salaries and Wages - Regular	145,766	187,639	167,882	-19,757	-10.5%
50101	Full-Time Salaries and Wages - Overtime	425	5,000	5,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	547	781	705	-76	-9.7%
50109	Vacancy Savings	0	-6,594	-6,202	392	5.9%
50110	FICA	10,652	14,737	13,225	-1,512	-10.3%
50111	Retirement VRS	24,105	31,017	29,379	-1,638	-5.3%
50112	Hospital/Medical Plans	14,078	42,988	33,252	-9,736	-22.6%
50113	Group Insurance - Life (VRS)	1,954	2,627	2,350	-277	-10.5%
50121	VRS Hybrid Deferred Contribution	0	0	2,987	2,987	100.0%
50240	Printing and Binding	0	100	100	0	0.0%
50412	Telecommunications	916	742	742	0	0.0%
50450	Dues And Association Memberships	155	155	155	0	0.0%
50453	Freight Charges	0	100	100	0	0.0%
50459	Other Charges Miscellaneous	15	10,000	10,000	0	0.0%
50500	Office Supplies	0	600	600	0	0.0%
50501	Food Supplies and Food Service Supplies	12,760	105,850	105,850	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	33	19,000	19,000	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	0	2,050	2,050	0	0.0%
50514	Other Operating Supplies	0	2,800	2,800	0	0.0%
50516	Chemicals	441	2,945	2,945	0	0.0%
50521	Computer Software	0	3,000	3,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Cost Center	211,847	425,537	395,920	-29,617	-7.0%

INTERNAL AUDIT

DESCRIPTION

Internal Audit assists the County Manager, Superintendent of Schools, the Board of Supervisors, and the School Board by providing objective analyses, recommendations, advice, and comments concerning areas reviewed to ensure an appropriate level of control at a reasonable cost. To be effective, Internal Audit must maintain independence, and therefore reports directly to the County Manager and the Audit Committees.

Internal Audit evaluates the adequacy and effectiveness of internal controls within County agencies and School operating divisions and examines the quality of performance of their operations for improvement of accountability. Assessing quality of performance includes (1) evaluating the reliability and integrity of financial and operating information and the means to process data; (2) evaluating the sufficiency of compliance with significant plans, policies, procedures, laws, and regulations; (3) ascertaining the adequacy of controls for achieving objectives including safeguarding assets and, as appropriate, verifying asset existence; and (4) examining efficient use of resources and program accomplishments.

OBJECTIVES

- Perform an annual risk assessment, identify areas of risk for audit, conduct planned internal audits to evaluate controls, recommend workable improvements, and note commendable practices that can be shared with other County agencies and divisions within Schools.
- Follow up on prior internal audits to determine that agreed-upon management action plans have been effectively implemented to address the risks identified during the audits.
- Advise County and School management, and the County's and School's Audit Committees on potential improvements in operations and results through technical assistance.
- Perform requested special audits and follow up on issues raised through the fraud reporting mechanisms and recommend corrective action as required.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

	FY23	FY24	FY25	Change
Description	Actual	Original	Proposed	24 to 25
Personnel	\$ 612,369	\$ 736,437	\$ 934,339	26.9%
Operation	17,513	27,053	27,053	0.0%
Capital	0	0	0	0.0%
Total	\$ 629,882	\$ 763,490	\$ 961,392	25.9%

Personnel Complement

6

7 *

7

0

* The complement was increased by one auditor position from the hold complement.

Internal Audit

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Financial/Performance Audits and Projects	13	15	15	-
Non-Audit Projects: Follow-ups, Consults, Special Requests	8	8	8	-
% Audit Recommendations agreed to by Mgmt	100	100	100	-
# Management Plans Added for Audit Recommendations	206	50	50	-
External Audit Assistance Testing Areas	13	13	13	-
Hotline Concerns Handled	47	30	30	-
Quality Measures				
% Staff with Professional Certifications and/or Advanced Degrees	60%	60%	80%	20
% Staff Meeting Continuing Professional Education Requirements	100%	100%	100%	-

BUDGET HIGHLIGHTS

Internal Audit's FY25 budget of \$961,392 represents an increase of \$197,902 or 25.9% over the FY24 approved budget. The increase is driven by the personnel component which reflects payroll increases, supervisory promotions and the addition of one new auditor position during FY24 to facilitate audit coverage. The operating component remains consistent with FY24. As the majority of the department's budget consists of personnel costs, service levels are expected to increase in FY25 on General Government and Schools audits, special projects, and follow-ups.

DEPARTMENT HIGHLIGHTS

With a consolidated Internal Audit function for both the General Government and Schools, both entities are able to leverage audit resources, audit skillsets, standardize audit methodologies, department processes, and minimize redundancy. The Office of Internal Audit ('the Office') continues exploring new ways to use technology to provide efficient audit services, streamline internal administrative processes, and foster greater collaboration among the team as well as agencies and departments at both entities. The Office provides feedback to both entities on their continually evolving processes and control practices.

Internal Audit is conducting projects during FY24 that include, but are not limited to, audits related to turnover of key personnel in General Government agencies such as Recreation & Parks and at various schools, and audits of the Cobbs Creek Reservoir project, Police Division expenditures, payroll processes at selected schools, and the administration of the Schools' take-home vehicles.

Internal Audit conducts annual surveys and finalizes risk-based planning assessments to select and perform routine audits of the effectiveness of controls in several areas. The goal of the audit planning process is to select auditable areas of risk in the major General Government operating segments and School locations and operating divisions each year.

Technical assistance is and will continue to be provided to County agencies and School divisions as requested. The Office provides audit perspectives on controls in draft policies, processes being modified, and systems being

Internal Audit

implemented. Internal Audit also participates in financial and compliance-related training of School leaders and responsible staff.

The auditing environment has become increasingly complex and challenging as the County, its agencies, and the School system implement additional technology and as regulations and accounting requirements are continuously changing. To meet these challenges and provide quality audit results, the Office uses automated audit documentation and data analysis software in all its audits to better examine activity in a cost-effective manner. Internal Audit pays annual software licensing costs to maintain current versions and vendor support for these tools. In addition, the staff maintain and pursue a variety of relevant professional certifications and the Office provides annual continuing education to stay current with requirements, potential business risks, and the latest audit techniques. The software licensing costs as well as the continuing education costs are the two largest components of the operating budget for Internal Audit.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
INTERNAL AUDITING**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	454,893	550,336	693,384	143,048	26.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	24	371	1,245	874	235.6%
50109	Vacancy Savings	0	-19,363	-25,119	-5,756	-29.7%
50110	FICA	33,649	41,547	50,915	9,368	22.5%
50111	Retirement VRS	75,361	91,329	121,342	30,013	32.9%
50112	Hospital/Medical Plans	42,413	64,482	77,588	13,106	20.3%
50113	Group Insurance - Life (VRS)	6,029	7,735	9,707	1,972	25.5%
50121	VRS Hybrid Deferred Contribution	0	0	5,277	5,277	100.0%
50220	Lease/Rent Of Equipment	0	1,100	1,100	0	0.0%
50240	Printing and Binding	0	50	50	0	0.0%
50410	Postal Services	1	50	50	0	0.0%
50412	Telecommunications	1,504	1,750	1,750	0	0.0%
50430	Mileage	0	50	50	0	0.0%
50431	Education and Training	5,311	8,675	8,675	0	0.0%
50450	Dues And Association Memberships	2,907	3,988	3,988	0	0.0%
50500	Office Supplies	560	1,300	1,300	0	0.0%
50512	Books and Subscriptions	0	1,140	1,140	0	0.0%
50514	Other Operating Supplies	0	200	200	0	0.0%
50521	Computer Software	7,230	8,750	8,750	0	0.0%
Total Department		629,882	763,490	961,392	197,902	25.9%

INFORMATION TECHNOLOGY

DESCRIPTION

The Department of Information Technology's mission is to deliver technology solutions that serve the Henrico community through modern, secure, and reliable systems and applications. The department strives to deliver all solutions it provides with the core values of customer service, communication, collaboration, being a trusted partner, integrity, accountability, reliability, and fiscal responsibility at the forefront. Services provided include but are not limited to information and office automation equipment selection, application development and/or software selection assistance, ongoing hardware and software maintenance, and data and telecommunications network development and support. Major areas of service include Finance, Community Development/Operations Agencies, Human Resources, and all Public Safety agencies. IT's service desk aids agency personnel on any computer-related problems.

The Department also administers and maintains the County's security cameras, audio-visual systems, and telecommunications infrastructure including telephone systems, mobile devices, and the voice and data plant. In addition, the Department is responsible for the maintenance and support of the County's Geographic Information System (GIS).

OBJECTIVES

- To provide enterprise server-based computer capabilities to County agencies.
- To assist County agencies in increasing efficiency and effectiveness through using advanced technological tools for administrative and field operations.
- To provide application development and/or software selection services.
- To maintain operational efficiency through using state-of-the-art equipment and software.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 13,429,065	\$ 14,503,903	\$ 14,514,125	0.1%
Operation	4,580,388	5,854,981	5,768,952	(1.5%)
Capital	92,443	522,205	522,205	0.0%
Interdepartmental Billings ⁽¹⁾	(603,452)	(626,060)	(674,004)	7.7%
Total	<u>\$ 17,498,444</u>	<u>\$ 20,255,029</u>	<u>\$ 20,131,278</u>	<u>(0.6%)</u>
Personnel Complement	114	111 ⁽²⁾	115 ⁽³⁾	4

(1). Interdepartmental Billings reflect the reimbursement of positions assigned to Information Technology from the Water and Sewer Fund. (2). Includes three positions moving to the Department of Emergency Communications. (3). FY25 the following positions were added: two IT Application Developer, one Information Network/Telecommunications Administrator I and one Information Technology Systems Developer I.

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Support Desk - Tickets	17,782	19,000	19,000	-
Support Desk - Call Queue	6,976	9,000	9,000	-
Systems - Servers Added	70	59	75	16
Systems - Servers Decommissioned	60	103	43	(60)
Systems - On Prem Storage (TB)	1,500	1,149	1435	286
Systems - Cloud Storage (TB)	20	43	50	7
Systems - Accounts Created	900	2,785	1,200	(1,585)
Systems - Accounts Deleted	1,100	1,369	900	(469)
Network-Fiber Cabling Installed (Miles)	4	6	7	1
Network - Copper Cabling Installed (Miles)	17	47	50	3
Network - Data Drops Added (NEW)	-	550	768	218
DBA - Active Databases	530	534	600	66
Oracle - Change Requests/Projects Completed	627	675	700	25
Oracle - Critical Database Request	94	98	110	12
APEX - Support Tickets	1,352	*	*	-
Enterprise Applications - Support Tickets	1,390	1,600	1,700	100
Finance Applications - Oracle Support Tickets	986	1,219	1,400	181
Finance Applications - RCS Support	91	89	80	(9)
Finance Applications - RBS Support	364	211	300	89
DPU Systems - Support Tickets	333	1,100	1,400	300
Webex - Total Meetings	-	10,000	7,000	(3,000)
Teams - Total Meetings	-	25,612	30,612	5,000
eFax - Total Pages	109,716	750,000	850,000	100,000
IT Service Desk- Total Support Requests	27,058	28,000	28,000	-
Oracle eBusiness Queries/Requests for support (NEW)	-	292	292	-

* Apex Support Tickets are no longer being reported due to scope change

OBJECTIVES (CONTINUED)

- To administer the Department's information technology resources in a manner that best serves the County's operational and customer service needs.
- To maintain the highest level of proficiency of staff in all areas of technical support.
- To host and support various enterprise applications, including email and Internet connections, to all County agencies.
- To monitor, maintain, and upgrade the County's local and wide area network (LAN/WAN) as efficiently and effectively as possible. To manage GIS technology to enhance coordination of Community Development services among County departments.

Information Technology

- To provide the County with an efficient and dependable telecommunications network.
- To administer, maintain, and enhance the County's security camera and audio-visual systems.

BUDGET HIGHLIGHTS

The Department of Information Technology's (IT) FY25 budget totals \$20,131,278, representing an overall decrease of \$123,751 or 0.6% from the previously approved budget.

The FY25 personnel budget is \$14,514,125 representing a increase of \$10,222 or 0.1% from the previous year. This includes revised salary estimates for all employees and benefit costs. It also includes funding for the following new positions: two Information Technology Application Developers, one Information Network/Telecommunications Administrator I and one Information Technology Systems Developer I. Also, includes three positions moving to the Department of Emergency Communications.

The FY25 operating budget is \$5,768,952, representing a decrease of \$86,029 or 1.5% percent from the previous fiscal year. The decrease reflects the net difference between the transfer of funds from Information Technology to the Department of Emergency Communications E-911 annual maintenance and \$500,000 increase to cover increases in software service contracts. The capital totals \$522,205 and funding is consistent with the previous fiscal year.

DEPARTMENTAL HIGHLIGHTS

Information Technology is made up of several teams that handle Henrico County's technological internal and external priorities. These various team tasks range from everyday internal fixes to substantial external projects to help employees, departments, and Henrico citizens, streamline operations for optimal services. Outlined below are the teams and a brief description of how they are an integral part of county infrastructure.

SYSTEM ENGINEERING TEAM

The System Engineering Team is balancing operational priorities along with supporting and enhancing the County's workforce telework capabilities. The Team is continually working with departmental business units to examine workflows in efforts to make systems and services more remotely accessible that would normally be solely accessed from an office location. Major projects completed are the expansion of the Police departmental NetApp Storage platform, and implementation of a DELL IDPA Backup solution for WRF and WGC SCADA environments. The team is also focused on ongoing efforts in sunsetting or upgrading approximately 100 legacy server platforms that are no longer supported and/or pose a security risk to the IT infrastructure.

DATABASE TEAM

In FY24 the Database Team supports 592 production and development databases across 19 multi-node clusters and 26 standalone servers running SQL Server, Oracle, and PostgreSQL database engines. In addition to their regular operational responsibilities, the Database Team continues to actively support the ongoing efforts by Henrico's Fleet Management group to upgrade their services and eventually migrate their databases from Oracle to a high-availability SQL Server cluster. This period saw the successful migration of DPUs Infor/Datastream Oracle databases to our new Hexagon SQL, the successful upgrades of Libraries, DPU/Cityworks and Kofax SQL environment.

Information Technology

IT ORACLE EBUSINESS TEAM

The Oracle ERP team supports the technology and infrastructure that runs the Oracle eBusiness suite and enterprise APEX applications and provides database administration services for associated databases. This year the Oracle E Business Team completed several very important and mission critical projects including implementation of total compensation statements, parental leave, employee home purchase assistance program, and several apex modules to support business within Oracle eBusiness suite. In addition to this, the team also successfully outsourced the support for ODA infrastructure to Mythics and worked on periodic system and database updates. The team also completed the upgrade of Apache for the external facing enterprise applications and LMS. Furthermore, PMT2 has completed several other development tasks including UI enhancement of an external RFP module.

IT FINANCE SUPPORT TEAM

The IT Finance Support Team played a significant role in the successful execution of the second Real Estate Tax Rebate program in the fall of FY23. During FY23, the team also extended the piloting of the iExpense module of Oracle EBS to additional departments with a Go-Live countywide 1/2/2024. The iExpense Module will transform the process of employee expense reimbursement from a manual and paper driven process to an online process. IT Finance Support Team has completed several other notable development and support tasks in 2023 to further streamline processes or improve data access for the Finance Department. These tasks involved the RBS Tax Billing System, RCS Cashier System, Vision CAMA systems, and Oracle EBS which resolved over 1,500 KACE tickets in FY23.

IT NETWORK TEAM/TELECOMM TEAM/LOW VOLTAGE TEAM

The IT Network/Telecom Team is prepared to implement the next phase of a County-wide switch refresh which includes the 16 Recreations & Parks locations, 6 MHDS locations, 4 Police locations, 4 DPU locations, 3 VCW locations, James River JDC, Virginia Department of Health, Jail East, Varina Library, and 28 switches at EGC, WGC, and Woodman Road. All equipment has been ordered with the first locations to be installed starting in January.

By the numbers, the IT Low Voltage team ran over 20 miles of Category 6 network cable and just over 1 mile of fiber for the Henrico Sports & Event Center. This project saw the installation of more than 400 data jacks as well as the use of multiple scissor lifts and articulating boom lifts. The HSEC project required more than 2,100 man-hours from the low-voltage team to complete. This group also installed more than 23 miles of copper and 2 miles of fiber cabling in support of other County projects including the new stadium at Dorey Park, a major renovation including extensive A/V in the Department of Public Works Annex offices, and the Henrico Sheriff Office Jail East sally port. Other notable accomplishments include new Woodman Road Complex South gate cameras and card readers, several Code Blue call towers, installation of patron counters for Henrico County Public Library, fire station camera refresh, and multiple WebEx conference room installations.

IT WEB TEAM

The IT Web Team continued to support the messaging and engagement for the county to the public through the main county website, web applications and mobile application. In addition, the team created a new website for Emergency Communications recruitment, JoinHenrico911.com, as well as a new site and graphics in support of the regional teen summit, TeenSummitRVA.com.

Information Technology

COMMUNICATIONS AND COLLABORATION TEAM

The Communications and Collaboration Team continued to support the enterprise communication and collaboration applications for the County. This includes applications such as telecommunications, Office 365, FileNet, WebEx, Kofax Capture, eFax, and Adobe Sign.

SERVICE DESK

The Service Desk provides tiered technical support for County-owned hardware and software. The support is provided via telephone, remote access sessions, and deskside visits from technicians. During this time frame, the IT Service Desk had increases in both their request tickets and County's workforce support through on-premises and teleworking. The number of KACE request tickets increased by 3.2% to 19,000 while phone support calls rose by 4% to 9,000.

SECURITY TEAM

The Security Team actively participates in the Multi-State Information Sharing and Analysis Center and brings industry best practices into production including always on security through any connection. The team continues to monitor and ensure email authentication, policy, and reporting with a goal to increase the trustworthiness of incoming email and protect the county's reputation in outgoing email.

ORACLE APPLICATION EXPRESS (APEX) TEAM

The Enterprise Development / Oracle Application Express (APEX) Team completed development of the fifth and final phase of the Real Estate Commercial Assessment system. The Absentee Ballot Cure Database was updated to include generating a new State required affidavit. The team collaborated with the Department of Public Works, GIS, and Finance to display Flood Plain information to the public through the Real Estate Assessment Express application. The Henrico County-Owned Property System was augmented with additional data retention, data classification, and administrative functionality. The Social Services Electronic Case Action Management Program was enhanced to automate program category selections for Medicaid cases and included conversion of existing cases to new program category designations.

ENTERPRISE APPLICATION TEAM

The Enterprise Applications Team, along with the Project Management Office (PMO) and Computronix (U.S.A.), Inc., completed the fourth and final phase of the Enterprise Land Management System (ELMS) project. The development community can now submit all Planning applications electronically through the Build Henrico portal (<https://henrico.us/build/>), accomplishing the goal of a paperless land development and improvement application, review, and approval process from start to finish. The list of commercial off-the-shelf systems supported by this team includes POSSE, Riskmaster, Medicat, ChristianSteven, HighQ, and Tidemark. The team provides administration, reporting, and data analysis services and maintains a continual system upgrade schedule, ensuring a stable environment and access to the most recent features.

DEPARTMENT OF PUBLIC UTILITIES (DPU) SYSTEMS TEAM

The DPU Systems Team provides implementation, maintenance, and administrative support for the Department of Public Utilities and its applications. The team successfully completed several significant projects this year, including upgrades of Cityworks, Infor/Hexagon, RouteSmart, and migration to the Paymentus cloud hosted IVR. Cityworks shifted to enterprise use with the implementation of Storeroom for DPU and Fire, and the launch of the Department of Public Works Road Maintenance project.

PROJECT MANAGEMENT OFFICE (PMO)

The PMO has seen major accomplishments across the enterprise this year. First, the PMO has seen the final phase of the Enterprise Land Management Solution (ELMS) project and is working to transition the project into maintenance status. This completes a multi-year, multi-million-dollar project implementation and allows for the PMO to shift focus to other large scale project implementations. One of those projects is the Enterprise Resource Planning project which moved into an active RFP for the first phase.

Additionally, the PMO has worked with Finance over the course of this past year to address the pain points with the county's current payment processing vendor. After rigorous relationship building and vendor accountability sessions, the PMO is assisting Finance in moving towards generating an RFP for system replacement. In addition to the large enterprise projects, the PMO has leveraged its services to engage with multiple departments including Recreation and Parks, public safety, and others across the county to address the need for a centralized calendaring system.

PUBLIC SAFETY TEAM

The Public Safety Team expanded the Incident and Crime Report (ICR) application to make expungements easier by automatically removing personal identification information. The ICR application has been enhanced to capture and report state mandated data points for emergency custody orders. The Arrest application was modified to interface with the new Fingerprint machine at Jail East which alleviates Henrico Sheriff Office having to transport prisoners to Jail West to be booked and printed. The electronic traffic and criminal summons application was updated to allow officers to submit local statutes electronically instead of writing a manual summons. This makes the stop time for traffic and criminal violations shorter. Support of the current Jail Management System continues in the form of creating spreadsheets and Crystal Reports which are essential for accreditation and data transparency.

COMPUTER AIDED DISPATCH / HENRICO FIRE DEPARTMENT SUPPORT TEAM

The Computer Aided Dispatch / Communications Support Team, which designed and developed the CAD24x7 system used in the County's Emergency 9-1-1 communications center, provides support for this year-round non-stop operation. The team continues to support 9-1-1 operations, refining the suite of 9-1-1 dispatch applications through iterative enhancements driven by user feedback; introducing innovative features and optimizing overall user experience to enhance the quality of life for our users. The team has initiated the next phase of development for 9-1-1 Dispatch desktop applications, focusing on enhancing ease-of-use, and reducing learning curves. Many 9-1-1 Dispatch administrative functions were transitioned to a cutting-edge web interface for a more modern and streamlined user experience.

The team also launched Fire Forms, a rewrite and enhancement of existing Fire applications: Fire Watch, Permits, Preplans, and Compliment/Complaint forms. The Day Log application continued to grow with the addition of Technology Checks, EMS Go Bag, Pediatric Kit, and Daily Staff Review forms.

GIS TEAM

The GIS Team continues to support the County's Geospatial Program, which consists of Program Administration, System Administration, Data Management/Data Analytics, and Business Support. During FY24, the GIS Team plans to establish Geospatial Governance, and launch new efforts with GIS Server Enhancements, Custom GIS Training Courses for Henrico County Employees, 2024 Imagery Updates, Upgrading Custom Data Maintenance Tools to ArcGIS

Information Technology

Pro, and rolling out a new “structure” layer. In addition, the GIS Team will be creating two new geospatial committees, the Geospatial Technical Advisory Committee and the Addressing Technical Advisory Committee.

MENTAL HEALTH DEPARTMENT TEAM

The team concentrated on expanding the knowledge and use of the new Credible Electronic Health Record. The MHDS team created a suite of reports available in the Electronic Health Records, as well as more advanced analytics available on SharePoint utilizing data from Credible Electronic Health Records.



Department Operating Budget Henrico County, Virginia FY2024-25 INFORMATION TECHNOLOGY

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	9,773,503	10,861,239	10,914,149	52,910	0.5%
50101	Full-Time Salaries and Wages - Overtime	615	6,600	6,600	0	0.0%
50104	Temporary Salaries and Wages - Regular	60,597	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	15,174	18,922	22,284	3,362	17.8%
50109	Vacancy Savings	0	-381,704	-360,834	20,870	5.5%
50110	FICA	725,260	826,268	735,707	-90,561	-11.0%
50111	Retirement VRS	1,602,120	1,795,363	1,690,062	-105,301	-5.9%
50112	Hospital/Medical Plans	1,122,082	1,225,158	1,274,660	49,502	4.0%
50113	Group Insurance - Life (VRS)	129,714	152,057	135,206	-16,851	-11.1%
50121	VRS Hybrid Deferred Contribution	0	0	96,291	96,291	100.0%
50209	Other Professional Services	272,243	202,000	23,296	-178,704	-88.5%
50210	Maintenance and Repairs	4,157	15,000	15,000	0	0.0%
50211	Maintenance Service Contracts	144,943	165,657	0	-165,657	-100.0%
50213	Maintenance Service Contracts-Computers	182,749	345,589	366,589	21,000	6.1%
50220	Lease/Rent Of Equipment	16,112	21,132	21,132	0	0.0%
50240	Printing and Binding	42	0	0	0	0.0%
50270	Other Contractual Services	70,942	91,296	270,000	178,704	195.7%
50310	Automotive/Motor Pool	23,244	19,474	31,000	11,526	59.2%
50410	Postal Services	62	100	100	0	0.0%
50412	Telecommunications	984,922	790,460	370,088	-420,372	-53.2%
50430	Mileage	92	700	700	0	0.0%
50431	Education and Training	21,647	69,700	54,700	-15,000	-21.5%
50450	Dues And Association Memberships	147	500	500	0	0.0%
50453	Freight Charges	0	100	100	0	0.0%
50455	Tuition	4,272	33,500	23,500	-10,000	-29.9%
50490	Purchasing Cards Suspense	25	0	0	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50500	Office Supplies	29,405	55,000	38,474	-16,526	-30.0%
50506	Repair and Maintenance Supplies	2,913	0	0	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	1,420	0	0	0	0.0%
50512	Books and Subscriptions	11	300	300	0	0.0%
50514	Other Operating Supplies	-1,848	0	0	0	0.0%
50521	Computer Software	2,822,913	4,044,473	4,553,473	509,000	12.6%
50805	Computer Equipment-New \$10,000 and Over	17,257	86,100	86,100	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	535	15,000	15,000	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	4,508	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	59,085	91,450	91,450	0	0.0%
50825	Computer Equipment-Replacement \$10,000 and Over	5,800	329,655	329,655	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	7,143	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	-13,441	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	11,556	0	0	0	0.0%
50911	Interdepartmental Billings	-603,452	-626,060	-674,004	-47,944	-7.7%
Total Department		17,498,469	20,255,029	20,131,278	-123,751	-0.6%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
INFORMATION TECHNOLOGY

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
19001 Information Technology						
50100	Full-Time Salaries and Wages - Regular	9,773,503	10,861,239	10,914,149	52,910	0.5%
50101	Full-Time Salaries and Wages - Overtime	615	6,600	6,600	0	0.0%
50104	Temporary Salaries and Wages - Regular	60,597	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	15,174	18,922	22,284	3,362	17.8%
50109	Vacancy Savings	0	-381,704	-360,834	20,870	5.5%
50110	FICA	725,260	826,268	735,707	-90,561	-11.0%
50111	Retirement VRS	1,602,120	1,795,363	1,690,062	-105,301	-5.9%
50112	Hospital/Medical Plans	1,122,082	1,225,158	1,274,660	49,502	4.0%
50113	Group Insurance - Life (VRS)	129,714	152,057	135,206	-16,851	-11.1%
50121	VRS Hybrid Deferred Contribution	0	0	96,291	96,291	100.0%
50209	Other Professional Services	272,243	202,000	23,296	-178,704	-88.5%
50210	Maintenance and Repairs	4,157	15,000	15,000	0	0.0%
50213	Maintenance Service Contracts- Computers	182,749	345,589	366,589	21,000	6.1%
50220	Lease/Rent Of Equipment	16,112	21,132	21,132	0	0.0%
50240	Printing and Binding	42	0	0	0	0.0%
50270	Other Contractual Services	70,942	91,296	270,000	178,704	195.7%
50310	Automotive/Motor Pool	23,244	19,474	31,000	11,526	59.2%
50410	Postal Services	62	100	100	0	0.0%
50412	Telecommunications	759,161	370,088	370,088	0	0.0%
50430	Mileage	92	700	700	0	0.0%
50431	Education and Training	21,647	69,700	54,700	-15,000	-21.5%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50450	Dues And Association Memberships	147	500	500	0	0.0%
50453	Freight Charges	0	100	100	0	0.0%
50455	Tuition	4,272	33,500	23,500	-10,000	-29.9%
50490	Purchasing Cards Suspense	25	0	0	0	0.0%
50500	Office Supplies	29,405	55,000	38,474	-16,526	-30.0%
50506	Repair and Maintenance Supplies	2,913	0	0	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	1,420	0	0	0	0.0%
50512	Books and Subscriptions	11	300	300	0	0.0%
50514	Other Operating Supplies	3,721	0	0	0	0.0%
50521	Computer Software	2,822,913	4,044,473	4,553,473	509,000	12.6%
50805	Computer Equipment-New \$10,000 and Over	17,257	86,100	86,100	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	535	15,000	15,000	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	12,387	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	59,085	91,450	91,450	0	0.0%
50825	Computer Equipment-Replacement \$10,000 and Over	5,800	329,655	329,655	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	7,143	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	1,480	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	11,556	0	0	0	0.0%
50911	Interdepartmental Billings	-603,452	-626,060	-674,004	-47,944	-7.7%
Total Cost Center		17,156,134	19,669,000	20,131,278	462,278	2.4%
19002 County Phones						
50412	Telecommunications	-264,951	0	0	0	0.0%
50514	Other Operating Supplies	-5,569	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	-7,879	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50833	Telecommunications Equipment – Replacement Less Than \$10,000	-14,921	0	0	0	0.0%
Total Cost Center		-293,320	0	0	0	0.0%
19003 E-911						
50211	Maintenance Service Contracts	144,943	165,657	0	-165,657	-100.0%
50412	Telecommunications	490,712	420,372	0	-420,372	-100.0%
Total Cost Center		635,655	586,029	0	-586,029	-100.0%

ELECTORAL BOARD

DESCRIPTION

The General Registrar provides appropriate forms for those registering to vote, maintains the official voter registration records for Henrico County, and other duties defined in the Code of Virginia and by the State Board of Elections. The official voter registration records allow the Registrar to provide an accurate list of voters to each polling place. The Henrico County Electoral Board delegates to the General Registrar the duties of arranging and supervising the elections held in Henrico County.

OBJECTIVES

- To provide all County residents the opportunity to register to vote.
- To provide fair and honest Federal, Commonwealth, and County elections to qualified registered voters of the county of Henrico.
- To offer absentee voting to all qualified voters of the County of Henrico who request this service.
- To ensure the number of absentee voters is correctly projected, all absentee requests are reported, and issue correct ballots to each voter.
- To provide information about the requirements, procedures, and codes governing campaign reporting.
- To educate staff and poll workers on registration and election laws as well as voting procedures and ensure all poll workers are notified of training dates before each election.
- To ensure every precinct conducts fair and impartial elections and a safe and secure voting environment is provided to each voter.
- To provide information to the public regarding the administration of elections in the County and Commonwealth.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 1,958,060	\$ 1,784,072	\$ 1,862,430	4.4%
Operation	904,598	642,296	689,796	7.4%
Capital	48,935	200	200	0.0%
Total	<u>\$ 2,911,593</u>	<u>\$ 2,426,568</u>	<u>\$ 2,552,426</u>	<u>5.2%</u>
Personnel Complement ⁽¹⁾	10	10	10	0

⁽¹⁾ Complement does not include one Complement IV position whose salary is set and funded by the State.

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Efficiency Measures				
% of Polling Locations Meeting ADA	100%	100%	100%	-
% of Ballots Passing Public Testing	100%	100%	100%	-
% of Ballots Cast Reconciled with Voters	100%	100%	100%	-

OBJECTIVES (CONTINUED)

- To ensure the programming of ballots is designed in a timely manner to permit voters to cast and mail ballots to the Registrar's office before the voting deadline for each election.
- To ensure all required media advertisements from Virginia General Code are published.
- To ensure precinct manuals on Election Day procedures and actions are supplied to all precinct workers.
- To record all candidate filings for upcoming elections and to collect information on candidates' contributions, committees, and treasurers.
- To provide regulation advice for political advertising.
- To provide required forms and supplies to candidates, treasurers, and committees.

BUDGET HIGHLIGHTS

The budget for FY25 is \$2,552,426, which represents an increase of \$125,858, or 5.2%, compared to the FY24 approved budget. The \$78,358, or 4.4%, growth in the personnel component reflects a salary increase and the associated benefit adjustments. The operating portion of the budget saw an increase of \$47,500, or 7.4%, over the approved FY25 budget, primarily driven by the County's desire to provide an accurate and enjoyable voting experience for its residents. Included in the increase is funding for voter registration and absentee mailings, voting machine cages, election supply bags, new election officer manuals, truck rentals, and other costs related to voting. The capital component remains flat from the previous fiscal year.

DEPARTMENTAL HIGHLIGHTS

The mission statement of the Office of Voter Registration and Elections is: *To promote consistent administration of all elections, registration and campaign finance laws, rules and regulations.*

The Office has two primary statutory functions: voter registration and conducting elections. Additionally, the Office coordinates ballot access for local candidates and ensures that voters and citizens are appropriately informed of upcoming elections and changes in electoral procedures and laws. The Office provides year-round voter registration and community engagement activities. Using a VA State maintained database, the Virginia Elections and Registration Information System (VERIS), the Office determines the eligibility of voters, maintains the voter registration records database, certifies candidate nominating petitions, processes absentee ballot applications, and provides public information and access to electronic lists of registered voters and absentee applicants. In addition to the Western

Electoral Board

Government Center, the Office also manages two absentee voting locations for each election and five drop boxes to ensure that residents throughout the County have access to in-person registration and absentee voting services. The Henrico Voter Registration and Elections Office is responsible for maintaining detailed voter rolls for over 244,000 voters and in 2023, the permanent absentee list totaled over 13,000 voters.

An election resource not included in the budget is the Henrico County Student Page Program, which is supervised by the department. High school students volunteer to work on Election Day at the polling places to earn community service hours. Their duties include assisting with the opening of polls on Election Day, distributing voting guide pamphlets, operating doors for elderly and disabled voters, and other duties as assigned by the Chief Officer of Election. In 2023, 101 student pages, earning 808 hours of community service, covered 48 precincts across five magisterial districts.



Department Operating Budget Henrico County, Virginia FY2024-25 ELECTORAL BOARD

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	612,439	730,783	774,360	43,577	6.0%
50101	Full-Time Salaries and Wages - Overtime	41,710	19,100	19,100	0	0.0%
50104	Temporary Salaries and Wages - Regular	965,907	695,504	695,504	0	0.0%
50105	Temporary Salaries and Wages - Overtime	23,548	4,000	4,000	0	0.0%
50106	Board and Commissions	19,450	16,528	16,528	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	363	712	1,109	397	55.8%
50109	Vacancy Savings	0	-25,325	-28,052	-2,727	-10.8%
50110	FICA	91,835	104,611	117,987	13,376	12.8%
50111	Retirement VRS	101,228	120,485	135,513	15,028	12.5%
50112	Hospital/Medical Plans	94,418	107,470	110,840	3,370	3.1%
50113	Group Insurance - Life (VRS)	7,201	10,204	10,841	637	6.2%
50114	Unemployment Insurance	-39	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	4,700	4,700	100.0%
50211	Maintenance Service Contracts	203,157	140,926	140,926	0	0.0%
50220	Lease/Rent Of Equipment	24,193	31,500	45,000	13,500	42.9%
50221	Lease/Rent Of Buildings	124,302	132,839	132,839	0	0.0%
50240	Printing and Binding	8,718	4,000	7,000	3,000	75.0%
50250	Advertising	1,544	1,948	1,948	0	0.0%
50270	Other Contractual Services	85,083	600	600	0	0.0%
50280	Janitorial	0	1,800	1,800	0	0.0%
50310	Automotive/Motor Pool	5,366	2,400	5,000	2,600	108.3%
50400	Electric Services	5,789	8,000	8,000	0	0.0%
50410	Postal Services	98,587	85,283	99,083	13,800	16.2%
50412	Telecommunications	24,449	18,000	18,000	0	0.0%
50430	Mileage	76	2,077	2,077	0	0.0%
50431	Education and Training	8,234	10,000	12,000	2,000	20.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50450	Dues And Association Memberships	2,920	2,400	2,600	200	8.3%
50455	Tuition	499	1,000	1,000	0	0.0%
50500	Office Supplies	20,607	24,000	25,800	1,800	7.5%
50501	Food Supplies and Food Service Supplies	3,680	1,800	2,400	600	33.3%
50507	Gasoline	1,658	200	200	0	0.0%
50512	Books and Subscriptions	0	523	523	0	0.0%
50514	Other Operating Supplies	64,778	23,000	33,000	10,000	43.5%
50524	Ballots	220,958	150,000	150,000	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	14,755	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	34,150	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	30	200	200	0	0.0%
Total Department		2,911,593	2,426,568	2,552,426	125,858	5.2%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
ELECTORAL BOARD

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
08001 Electoral Board						
50100	Full-Time Salaries and Wages - Regular	612,439	730,783	774,360	43,577	6.0%
50101	Full-Time Salaries and Wages - Overtime	41,710	19,100	19,100	0	0.0%
50106	Board and Commissions	19,450	16,528	16,528	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	363	712	1,109	397	55.8%
50109	Vacancy Savings	0	-25,325	-28,052	-2,727	-10.8%
50110	FICA	49,430	58,254	61,906	3,652	6.3%
50111	Retirement VRS	101,228	120,485	135,513	15,028	12.5%
50112	Hospital/Medical Plans	94,418	107,470	110,840	3,370	3.1%
50113	Group Insurance - Life (VRS)	7,201	10,204	10,841	637	6.2%
50121	VRS Hybrid Deferred Contribution	0	0	4,700	4,700	100.0%
50211	Maintenance Service Contracts	203,157	140,926	140,926	0	0.0%
50220	Lease/Rent Of Equipment	5,781	10,000	10,000	0	0.0%
50221	Lease/Rent Of Buildings	114,502	120,239	120,239	0	0.0%
50240	Printing and Binding	3,291	0	0	0	0.0%
50270	Other Contractual Services	85,083	0	0	0	0.0%
50280	Janitorial	0	1,800	1,800	0	0.0%
50400	Electric Services	5,789	8,000	8,000	0	0.0%
50410	Postal Services	98,587	85,283	99,083	13,800	16.2%
50412	Telecommunications	24,449	18,000	18,000	0	0.0%
50430	Mileage	76	1,077	1,077	0	0.0%
50431	Education and Training	8,234	10,000	12,000	2,000	20.0%
50450	Dues And Association Memberships	2,490	2,400	2,600	200	8.3%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50455 Tuition	499	1,000	1,000	0	0.0%
50500 Office Supplies	8,394	10,000	11,800	1,800	18.0%
50501 Food Supplies and Food Service Supplies	174	0	0	0	0.0%
50512 Books and Subscriptions	0	523	523	0	0.0%
50514 Other Operating Supplies	48	0	0	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	14,755	0	0	0	0.0%
50833 Telecommunications Equipment – Replacement Less Than \$10,000	30	200	200	0	0.0%
Total Cost Center	1,501,578	1,447,659	1,534,093	86,434	6.0%
08002 Election Expenses					
50104 Temporary Salaries and Wages - Regular	965,907	695,504	695,504	0	0.0%
50105 Temporary Salaries and Wages - Overtime	23,548	4,000	4,000	0	0.0%
50110 FICA	42,405	46,357	56,081	9,724	21.0%
50114 Unemployment Insurance	-39	0	0	0	0.0%
50220 Lease/Rent Of Equipment	18,412	21,500	35,000	13,500	62.8%
50221 Lease/Rent Of Buildings	9,800	12,600	12,600	0	0.0%
50240 Printing and Binding	5,427	4,000	7,000	3,000	75.0%
50250 Advertising	1,544	1,948	1,948	0	0.0%
50270 Other Contractual Services	0	600	600	0	0.0%
50310 Automotive/Motor Pool	5,366	2,400	5,000	2,600	108.3%
50430 Mileage	0	1,000	1,000	0	0.0%
50450 Dues And Association Memberships	430	0	0	0	0.0%
50500 Office Supplies	12,213	14,000	14,000	0	0.0%
50501 Food Supplies and Food Service Supplies	3,506	1,800	2,400	600	33.3%
50507 Gasoline	1,658	200	200	0	0.0%
50514 Other Operating Supplies	64,730	23,000	33,000	10,000	43.5%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50524	Ballots	220,958	150,000	150,000	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	34,150	0	0	0	0.0%
Total Cost Center		1,410,015	978,909	1,018,333	39,424	4.0%

RESIDENT OUTREACH AND ENGAGEMENT

DESCRIPTION

The Department of Resident Outreach and Engagement is responsible for developing strategies on how the County can promote well-being, foster collaboration, increase community engagement, and drive innovation to improve the quality of life for all residents.

The County's commitment to community engagement is evident through the development of specific roles and programs aimed at outreach and engagement with the aging population, multicultural/ethnic communities, youth, and fostering volunteerism. Previously, these roles and programs were distributed among various agencies. By integrating and streamlining these roles into a single agency the County's delivery system benefits greatly due to simplified accessibility, improved coordination, increased accountability, enhanced collaboration, and better resource allocation.

OBJECTIVES

- To promote well-being and resiliency to improve the quality of life for all residents through outreach, education, and support.
- To collaborate with community and faith-based organizations to maximize the effectiveness of local initiatives through collective planning and action.
- To increase trust and participation in public engagement efforts across a broader cross-section of the community, including youth and multi-cultural residents.
- To identify and promote innovative solutions for areas of need and to improve county-wide capacity to meet those needs.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 0	\$ 0	\$ 626,929	0.0%
Operation	0	0	30,000	0.0%
Capital	0	0	10,000	0.0%
Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 666,929</u> ⁽¹⁾	<u>0.0%</u>
Personnel Complement	0	0	6 ⁽²⁾	6

⁽¹⁾ Appropriation established in FY25 for the Department of Resident Outreach and Engagement.

⁽²⁾ Three positions and their associated funding will be transferred over from the Department of Human Resources, two from the Department of Public Relations, and one from the Division of Fire.

BUDGET HIGHLIGHTS

The Department of Resident Outreach and Engagement's budget for FY25 is \$666,929. This allocation establishes a base level of funding for the newly created department, which will likely fluctuate in years to come. Totalling \$626,929, the majority of the department's budget lies within the personnel component and reflects six positions transferred over from other County agencies as well as a planned salary increase and the accompanying benefit adjustments. The department's operating and capital allocations total \$30,000 and \$10,000, respectively, and are dedicated toward any startup costs that arise as the new department gets off the ground.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
RESIDENT OUTREACH AND ENGAGEMENT**

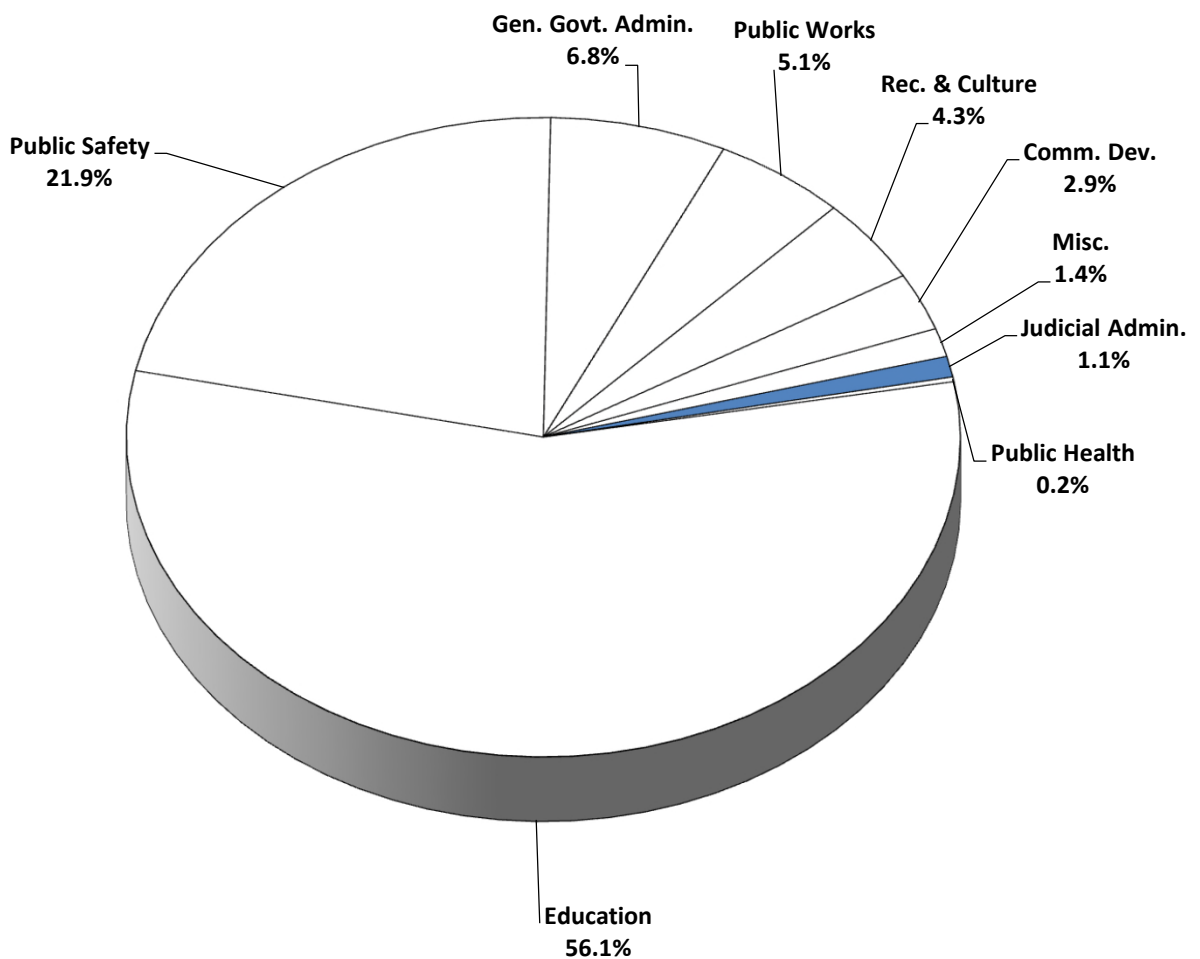
Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	0	0	446,683	446,683	100.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	0	0	2,163	2,163	100.0%
50109	Vacancy Savings	0	0	-16,182	-16,182	-100.0%
50110	FICA	0	0	34,171	34,171	100.0%
50111	Retirement VRS	0	0	78,170	78,170	100.0%
50112	Hospital/Medical Plans	0	0	66,504	66,504	100.0%
50113	Group Insurance - Life (VRS)	0	0	6,254	6,254	100.0%
50121	VRS Hybrid Deferred Contribution	0	0	9,166	9,166	100.0%
50240	Printing and Binding	0	0	5,000	5,000	100.0%
50410	Postal Services	0	0	5,000	5,000	100.0%
50412	Telecommunications	0	0	2,500	2,500	100.0%
50430	Mileage	0	0	5,000	5,000	100.0%
50500	Office Supplies	0	0	5,000	5,000	100.0%
50514	Other Operating Supplies	0	0	7,500	7,500	100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	0	0	5,000	5,000	100.0%
50835	Computer Equipment-Replacement Less Than \$10,000	0	0	5,000	5,000	100.0%
Total Department		0	0	666,929	666,929	100.0%



COUNTY OF HENRICO, VIRGINIA

Judicial Administration

\$13,176,242



Total General Fund

\$1,254,741,400

**COUNTY OF HENRICO, VIRGINIA
GENERAL FUND - JUDICIAL ADMINISTRATION**

Department	FY23 Actual	FY24 Original	FY25 Proposed
Judicial Administration			
Circuit Court Clerk	\$3,215,685	\$3,271,624	\$3,529,818
Circuit Court Services	932,246	898,105	978,579
General District Court	372,053	512,001	559,100
Magistrate	5,554	6,286	6,286
Juvenile and Domestic Relations District Court Services	192,257	218,675	218,675
Juvenile Probation	22,377	23,072	23,072
Commonwealth's Attorney	6,897,783	6,796,165	7,860,712
Total Judicial Administration	\$11,637,955	\$11,725,928	\$13,176,242

CIRCUIT COURT CLERK

DESCRIPTION

The Circuit Court Clerk is a Constitutional Officer elected for a term of eight years, who serves as the administrative officer of the Circuit Court, oversees the registry of deeds, and adjudicates all probate matters. The Circuit Court Clerk is responsible for maintaining and administering the files in felony cases, claims over \$25,000, matters including adoptions and divorces, disputes concerning wills and estates, controversies involving property, misdemeanors, and civil appeals from the General District and Juvenile Courts. The Clerk is responsible for collecting fines, costs in criminal cases, recordation fees and taxes, and maintains a financial system to track the collections and remittances for reporting to the State, and to local governments.

The Clerk issues and maintains marriage licenses entered by the office and issues concealed handgun permits. Land records are retained permanently by the Clerk and include deeds, surveys, wills, the indices for judgments, financing statements, and assumed names (or partnership names). The land records section of the Clerk's office contains a portion of the history of the County of Henrico and preserves this history for future generations.

OBJECTIVES

- To provide fair and equal access to all public records using modern technology.
- To protect and preserve records of the courts and county.
- To professionally and efficiently assist the general public and attorneys using the office.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 2,790,754	\$ 3,044,016	\$ 3,302,210	8.5%
Operation	424,931	227,608	227,608	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 3,215,685</u>	<u>\$ 3,271,624</u>	<u>\$ 3,529,818</u>	<u>7.9%</u>
Personnel Complement*	39	39	39	0

**Note: All Budget years reflect 1 Complement II position, 37 Complement III positions and 1 Complement IV position.*

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Civil Cases Commenced	4,971	5,078	5,065	(13)
Criminal Cases Commenced	6,075	6,023	6,040	17
Number of Wills and Administrations Recorded	1,274	1,311	1,345	34
Marriage License Issued	2,326	2,308	2,310	2
Number of Judgments Docketed	18,881	18,190	18,400	210
Concealed Weapon Permits Issued	3,722	3,827	3,860	33
Land Recordings	41,520	30,530	33,850	3,320

BUDGET HIGHLIGHTS

The Circuit Court Clerk's budget of \$3,529,818 represents an increase of \$258,194 or 7.9% from the FY24 approved budget. This increase is driven by increases to the personnel component by \$258,194, or 8.5% for rising salary, healthcare, and employee benefit costs. The operating component remains unchanged from that of FY24.

The table to the right reflects actuals for FY14 through FY23 as well as the budget forecast for FY24 and FY25 for both State and County funding. State funding represents only those salary reimbursements provided by the Compensation Board and excludes Clerk Excess Fees, State Recordation Taxes, and the Clerk's Technology Trust Fund. Following a 2020 legislative session, State Recordation Taxes were redistributed to fund the Hampton Roads Regional Transit Fund. In addition, the County portion represents the difference between the Compensation Board revenues and actuals or budget for the Circuit Court Clerk's Office.

Fiscal Year	State Funding	County Funding	County %
FY14	1,226,908	1,255,521	50.6%
FY15	1,185,219	1,394,247	54.1%
FY16	1,258,458	1,330,081	51.4%
FY17	1,274,703	1,405,108	52.4%
FY18	1,304,033	1,468,495	53.0%
FY19	1,296,933	1,378,163	51.5%
FY20	1,334,481	1,309,374	50.5%
FY21	1,372,624	1,297,682	48.6%
FY22	1,455,394	1,300,961	47.2%
FY23	1,586,874	1,628,811	50.7%
FY24*	1,475,000	1,692,554	53.4%
FY25*	1,650,000	1,879,818	53.3%
*FY24 and FY25 forecasted estimates.			

DEPARTMENTAL HIGHLIGHTS

From 2014 through 2021, the Circuit Court Clerk's Office worked hard to digitalize office records and make them available online. The Office began by scanning State and County Highway Plat Books, military discharge documents, and Board of Supervisors minutes. The Office then started accepting e-recorded land documents for the 4 basic document types and then extended it to all document types. The Office accepts digital vouchers from court appointed attorneys, submits appeals to the Court of Appeals digitally, and accepts appeals from the District Court and the Juvenile and Domestic Relations Court digitally. The Office used digital certifications with DocuSign for many of its civil and criminal appeals, saving time and money on postage and paper fees. The Office also accepts e-filed documents from attorneys in civil cases, who register through the Office of the Executive Secretary.

Circuit Court Clerk

In 2023, the Clerk's Office continued and expanded its community outreach efforts in probate and the other services given to over 30 organizations, including independent living facilities, neighborhood associations, banks, churches, men's and women's groups, and senior networking organizations. Working with other county agencies and private businesses has enabled the Office to share its resources with a wider audience, which has benefited County residents. The release of a land record index and new email notification system reduced resident's fears about fraudulent activity on their home titles. The Clerk's Office continues to apply each year for restoration grants with the Library of Virginia and is now looking to restore deed, will, and order books dating back to 1678-1697. In 2024, the Office will provide out-of-state pastor certifications and probate appointments via Zoom.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
CIRCUIT COURT CLERK**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	1,895,146	2,130,774	2,283,993	153,219	7.2%
50101	Full-Time Salaries and Wages - Overtime	2,160	5,000	5,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	73,477	25,114	25,114	0	0.0%
50105	Temporary Salaries and Wages - Overtime	-922	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	6,428	5,514	6,131	617	11.2%
50109	Vacancy Savings	0	-74,562	-82,740	-8,178	-11.0%
50110	FICA	142,820	151,569	174,785	23,216	15.3%
50111	Retirement VRS	311,723	351,688	399,698	48,010	13.7%
50112	Hospital/Medical Plans	334,670	419,133	432,276	13,143	3.1%
50113	Group Insurance - Life (VRS)	25,252	29,786	31,976	2,190	7.4%
50121	VRS Hybrid Deferred Contribution	0	0	25,977	25,977	100.0%
50201	Legal Services	113,522	120,000	115,000	-5,000	-4.2%
50202	Accounting And Auditing Services	3,000	4,300	4,300	0	0.0%
50210	Maintenance and Repairs	0	5,000	5,000	0	0.0%
50220	Lease/Rent Of Equipment	5,251	6,000	5,500	-500	-8.3%
50240	Printing and Binding	2,006	2,500	2,200	-300	-12.0%
50270	Other Contractual Services	208,164	0	0	0	0.0%
50410	Postal Services	25,107	22,500	25,107	2,607	11.6%
50412	Telecommunications	10,358	8,343	10,358	2,015	24.2%
50430	Mileage	0	600	600	0	0.0%
50431	Education and Training	467	2,000	2,000	0	0.0%
50450	Dues And Association Memberships	460	510	510	0	0.0%
50500	Office Supplies	55,535	53,905	55,535	1,630	3.0%
50501	Food Supplies and Food Service Supplies	57	1,000	494	-506	-50.6%
50512	Books and Subscriptions	1,004	950	1,004	54	5.7%
Total Department		3,215,685	3,271,624	3,529,818	258,194	7.9%

CIRCUIT COURT SERVICES

DESCRIPTION

The Circuit Court of Henrico County (Fourteenth Judicial Circuit) is the trial court of general jurisdiction with the authority to try a full range of civil, chancery/equity, and criminal cases.

In civil cases, the Circuit Court exercises concurrent jurisdiction with the General District Court in money claims of one to twenty-five thousand dollars, and original jurisdiction for claims over \$25,000. Also included on the civil docket are condemnation trials.

In criminal cases, the Circuit Court has jurisdiction over the trials of misdemeanor and felony cases – offenses punishable by confinement in jails or other correctional institutions. Court costs and fines are assessed in court against those charged.

The Circuit Court also exercises jurisdiction in domestic and other chancery/equity cases. This includes all divorce matters, as well as disputes concerning wills and estates, guardianships, and partition suits.

The Circuit Court exercises appellate jurisdiction over appeals of civil and criminal matters from the Henrico Juvenile and Domestic Relations District Court and the Henrico General District Court. Circuit Court judges also hear appeals from certain administrative agencies in the Commonwealth and Henrico County.

OBJECTIVES

- To administer justice fairly, according to applicable laws, in a timely manner.
- To operate an efficient and effective court system in the administration of justice for the citizens of Henrico County.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 854,819	\$ 832,361	\$ 908,985	9.2%
Operation	77,427	64,344	68,194	6.0%
Capital	0	1,400	1,400	0.0%
Total	<u>\$ 932,246</u>	<u>\$ 898,105</u>	<u>\$ 978,579</u>	<u>9.0%</u>
Personnel Complement	11	11	11	0

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Full Time Judges	5	5	5	-
Jury Commissioners	6	6	6	-
Citizens Eligible to Serve as Petit Jurors	7,600	7,845	7,845	-
Citizens Called to Serve as Petit Jurors	7,300	7,500	7,500	-
Jury Panels	800	950	950	-
Grand Jurors Called to Serve	108	84	84	-
Grand Jurors on Master Panel	120	101	101	-

BUDGET HIGHLIGHTS

The Circuit Court Service's budget for FY25 is \$978,579. This represents an increase of \$80,474 or 9.0% from the FY24 budget. The personnel increase of \$76,624 was the effect of rising employee salary, healthcare, and benefit costs. The \$3,850 operating budget increase is the result of increasing food costs, jury trials, and necessary conferences. The capital budget remains unchanged from the previous fiscal year.

DEPARTMENTAL HIGHLIGHTS

There are five judges elected to the Circuit Court by the General Assembly of Virginia, each for a term of eight years. One Judge is elected Chief Judge every two years. The Chief Judge serves as the administrative judge of the support staff, which consists of five clerical positions, one management specialist, and five law clerks. The judges' salaries are paid directly by the Commonwealth. Fines and costs against those found guilty in certain felony and misdemeanor cases are assessed by the judges. These fines and costs are collected by the Circuit Court Clerk's Office.

Service levels of this court can be measured by the number of cases adjudicated in the Circuit Court each year. This includes criminal, civil, domestic, and appeals from the General District and Juvenile and Domestic Relations District Courts, along with those carried over from the past year, and requests for juries. According to 2023 Caseload Statistical Information, the caseload for the Fourteenth Circuit showed 14,719 cases (civil, criminal, and miscellaneous) commenced, with an average of 2,943 per judge. There were 4,931 total criminal cases commenced, with an average of 987 per judge. There were 6,685 civil cases commenced, with an average of 1,337 per judge. The total number of cases (civil and criminal) concluded was 13,961 in 2023, with an average of 2,739 per judge.

In addition, the Circuit Court responds to telephone inquiries from citizens and other courts, coordinates with the Sheriff on courthouse security, provides internships to law students, and contributes to educational programs to improve the administration of justice. Individual judges also actively participate in organizations, committees, and programs outside of their everyday duties in the courtroom, including but not limited to the Virginia Criminal Sentencing Commission, the Benchbook Committee, the Drug Court Program, Virginia Continuing Legal Education, and Bench Bar Conference. The judges make themselves available for three judge panels at the request of the Chief

Circuit Court Services

Justice of the Supreme Court of Virginia and any other committee or panel the Chief Justice may request of them. In addition to these activities, judges also participate in mock trials conducted by the University of Richmond School of Law, local high school students, and for police officer training.



Department Operating Budget Henrico County, Virginia FY2024-25 CIRCUIT COURT SERVICES

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	587,032	609,983	679,329	69,346	11.4%
50102	Part-Time Salaries and Wages- Regular	27,446	19,603	22,229	2,626	13.4%
50104	Temporary Salaries and Wages - Regular	43,670	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	0	537	0	-537	-100.0%
50109	Vacancy Savings	0	-21,170	-24,609	-3,439	-16.2%
50110	FICA	48,102	48,131	53,669	5,538	11.5%
50111	Retirement VRS	50,346	52,605	62,525	9,920	18.9%
50112	Hospital/Medical Plans	96,410	118,217	110,840	-7,377	-6.2%
50113	Group Insurance - Life (VRS)	4,081	4,455	5,002	547	12.3%
50114	Unemployment Insurance	-2,268	0	0	0	0.0%
50211	Maintenance Service Contracts	0	200	200	0	0.0%
50220	Lease/Rent Of Equipment	2,197	2,197	2,197	0	0.0%
50240	Printing and Binding	2,650	2,344	2,344	0	0.0%
50250	Advertising	1,656	0	0	0	0.0%
50260	Laundry and Dry Cleaning	0	50	50	0	0.0%
50410	Postal Services	22,597	13,906	13,906	0	0.0%
50412	Telecommunications	6,956	7,988	7,988	0	0.0%
50431	Education and Training	3,541	3,550	4,550	1,000	28.2%
50500	Office Supplies	7,818	9,959	9,959	0	0.0%
50501	Food Supplies and Food Service Supplies	10,660	5,450	8,300	2,850	52.3%
50511	Uniforms/Wearing Apparel/ITEMS	0	700	700	0	0.0%
50512	Books and Subscriptions	19,352	18,000	18,000	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	750	750	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	650	650	0	0.0%
Total Department		932,246	898,105	978,579	80,474	9.0%

GENERAL DISTRICT COURT SERVICES

DESCRIPTION

The General District Court hears civil, criminal, and traffic matters. The Court exercises original jurisdiction over all misdemeanor cases and conducts preliminary hearings in felony cases to determine probable cause. In addition, the Court hears all traffic cases and certain violations of the County Code. The Court also has jurisdiction over most civil matters not exceeding \$25,000, and jurisdiction in personal injury and wrongful death cases not exceeding \$50,000. In FY24, the average monthly caseload for the Court is 8,300 new cases, this represents a 3.9 % increase over last year's caseload. In addition to new cases, each month the clerk's office processes an average of 2,000 witness subpoenas, 250 requests for certified copies of prior convictions, 130 requests for restricted licenses, 60 protective orders, 760 garnishments, and 500 requests for civil abstracts. The clerk's office also assists citizens with phone inquiries and in-person visits, averaging 4,400 phone calls and 2,000 walk-ins monthly.

There are five judges serving in this court, each having been appointed by the General Assembly for a term of six years. The judges, clerk, and deputy clerks are all paid directly by the Commonwealth. The County provides space, furniture, supplemental salary, and support for the General District Court.

OBJECTIVES

- To process cases for the public to facilitate the swift administration of justice, while providing a fair and equitable judicial process for all.
- To provide an orderly and comprehensive system of maintaining court records as required by law, and quickly update case files, so that accurate and current electronic case information is readily available.
- To maintain an accurate accounting of court funds.
- To continually add services to better serve the public.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 216,461	\$ 260,513	\$ 357,612	37.3%
Operation	155,592	251,488	201,488	-19.9%
Capital	0	0	0	0.0%
Total	<u>\$ 372,053</u>	<u>\$ 512,001</u>	<u>\$ 559,100</u>	<u>11.2%</u>
Personnel Complement	N/A	N/A	1 *	1

*Personnel expenses in this budget reflect one new full-time county position, as well as a salary supplement paid by the county. Additional personnel expenses are paid by the Commonwealth of Virginia.

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
*Workload Measures				
Total New Cases Filed	95,684	99,418	99,418	-
Total New Criminal Cases Filed	13,027	13,139	13,139	-
Total New Involuntary Civil Cases Filed	1,231	1,242	1,242	-
Total New Civil Cases Filed	33,727	35,910	35,910	-
Total New Traffic Cases Filed	47,699	49,127	49,127	-
Number of Full-Time Judges	5	5	5	-

*Note: These estimates are prepared by State Supreme Court Personnel.

BUDGET HIGHLIGHTS

The General District Court's budget for FY25 totals \$559,100, an increase of \$47,099 or 9.2%. The personnel component of the budget is projected to increase \$97,099, while the operating budget's \$50,000 decrease will offset a portion of the growth. The increase is due to the addition of an administrator for the behavioral health docket approved by the Supreme Court of Virginia. This position will be responsible for all clerical aspects of this new docket, including data entry, coordinating with various agencies, and handling all mental health paperwork in the Court's office.

In 2019, the County began providing supplemental compensation for the state deputy clerks to assist with recruitment and retention within the General District Court Clerk's Office. The total number of employees receiving the supplement is 49. The salary supplement has enabled the clerk's office to hire and retain qualified and well-trained staff. This support continues in the FY25 budget.

The operating budget is utilized to support the daily activities of the General District Court, which consists of five courtrooms and administrative offices occupied by five judges, 49.8 state employees, one full-time and three part-time County employees. The salary and benefit costs of the five judges and 49.8 employees are paid by the Commonwealth of Virginia and are not reflected in this budget apart from the supplemental compensation described above. The salaries of the one full-time and three part-time County employees are paid by the County and are reflected in the budget.

DEPARTMENTAL HIGHLIGHTS

In 2020, Henrico Mental Health received a state grant to begin a Mental Health Diversion Program (MHDP) that has been operating in the Henrico General District Court since that time. The program is designed to address cases in which an individual has a significant mental illness (SMI), and their criminal conduct is related to their SMI. Given the closure of mental health facilities, which has resulted in a lack of bedspaces in hospitals for individuals with SMIs, the Henrico County jail has seen a marked increase in the number of these individuals being held, especially those that are homeless and not receiving treatment.

General District Court Services

When an incarcerated individual is found eligible for the MHDP program, a release plan is put in place that includes housing and a treatment plan. The cases are monitored by the MHDP team and court to confirm compliance with the program, and the individuals reappear in Court periodically until their case concludes. The program has had remarkable success, with individuals returning to the community with housing, treatment, and medication. Each of the individuals who have successfully completed the program have also found employment and most have reconnected with family that they had not been in communication with for many years.

Last year, the Court submitted an application to the Supreme Court of Virginia for the formation of a Behavioral Health Docket, which was approved in October 2023. The approval of this docket will allow the Court to increase the number of individuals who will be eligible to receive services through this specialized court process. The Court is excited to offer this opportunity to individuals who may not be incarcerated after arrest but are still in need of mental health support and services. There is a dedicated team that consists of one of General District Court's judges, a prosecutor, defense counsel representative, specially trained CIT police officers, and members from both Henrico Mental Health and Community Corrections. Specialized training was completed before the submission of the application and will have the docket in place in 2024. All the team members agreed to begin this process on an in-kind basis, which will initially limit how many participants may be eligible. It is the court's hope that as the success of the docket is proven funding will be obtained to allow the Court to expand the number of participants.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
GENERAL DISTRICT COURT**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	0	0	50,082	50,082	100.0%
50104	Temporary Salaries and Wages - Regular	201,094	242,000	263,357	21,357	8.8%
50108	Hybrid Disability Prgm (Prev Wage Adj)	0	0	295	295	100.0%
50109	Vacancy Savings	0	0	-1,901	-1,901	-100.0%
50110	FICA	15,384	18,513	23,978	5,465	29.5%
50111	Retirement VRS	0	0	8,764	8,764	100.0%
50112	Hospital/Medical Plans	0	0	11,084	11,084	100.0%
50113	Group Insurance - Life (VRS)	0	0	701	701	100.0%
50114	Unemployment Insurance	-17	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	1,252	1,252	100.0%
50201	Legal Services	107,957	196,584	136,584	-60,000	-30.5%
50220	Lease/Rent Of Equipment	6,002	6,198	6,198	0	0.0%
50412	Telecommunications	14,920	23,456	31,956	8,500	36.2%
50431	Education and Training	2,515	5,000	5,000	0	0.0%
50450	Dues And Association Memberships	1,679	1,500	1,500	0	0.0%
50500	Office Supplies	19,901	15,000	16,500	1,500	10.0%
50511	Uniforms/Wearing Apparel/ITEMS	0	750	750	0	0.0%
50512	Books and Subscriptions	2,618	3,000	3,000	0	0.0%
Total Department		372,053	512,001	559,100	47,099	9.2%

MAGISTRATE

DESCRIPTION

The principal function of the Magistrate's office is to provide independent review of complaints from police officers, sheriff's deputies, and residents. These complaints provide the magistrate with facts needed to determine whether a warrant of arrest should be issued. In addition to issuing warrants of arrest, magistrates conduct bail hearings, commit offenders to jail, and release prisoners from jail. The Magistrate's office operates under the supervision of the Supreme Court of Virginia.

OBJECTIVES

- To provide efficient, unbiased, and professional services to law enforcement officers, mental health professionals, and citizens including the issuance of Emergency Protective and Custody Orders and Temporary Detention Orders.
- To cooperate with the Sheriff's department to try to develop a more efficient means of committing defendants and releasing those who have posted bonds.

BUDGET HIGHLIGHTS

Funding in FY25 continues to support the daily operation for thirteen magistrates. There are no County paid positions assigned to this office, as the thirteen magistrates are State employees. The County does provide space, furnishings, and operating expenses for the Magistrate's office.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 0	\$ 0	\$ 0	0.0%
Operation	5,554	6,286	6,286	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 5,554</u>	<u>\$ 6,286</u>	<u>\$ 6,286</u>	<u>0.0%</u>
Personnel Complement*	N/A	N/A	N/A	N/A

*Personnel Expenses are paid by the Commonwealth of Virginia.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
MAGISTRATE**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50220	Lease/Rent Of Equipment	1,857	1,860	1,860	0	0.0%
50412	Telecommunications	1,756	2,051	2,051	0	0.0%
50500	Office Supplies	1,052	1,489	1,489	0	0.0%
50501	Food Supplies and Food Service Supplies	889	886	886	0	0.0%
Total Department		5,554	6,286	6,286	0	0.0%

JUVENILE & DOMESTIC RELATIONS DISTRICT COURT

DESCRIPTION

The Juvenile and Domestic Relations District Court hears criminal, civil, traffic, and social services matters. The Juvenile and Domestic court exercises jurisdiction of juvenile cases in which they are the offender or victim, adult misdemeanor and preliminary felony hearings of cases involving family or household members, juvenile traffic infractions, child/spousal support, custody/visitation, and social services cases including foster care. The Juvenile Court differs from other courts in their commitment to rehabilitate those who come before the court, in addition to protecting the public and holding juvenile offenders accountable for their behavior. The Juvenile and Domestic Relations Clerk's Office is responsible for entering all cases, subpoenaing witnesses, processing criminal cases, writing support/custody orders, entering protective orders, answering phone calls, and assisting walk ins.

The Judges of the Juvenile and Domestic Relations District Court are elected by the General Assembly for a term of six years. The Judges, Clerk, and Deputy Clerks are paid directly by the Commonwealth. The county provides space, furniture, and support for the court. Currently, five full-time judges preside over the Henrico County Juvenile and Domestic Relations District Court.

OBJECTIVES

- To update records quickly and accurately so that case information is available, and accounting of court funds is correct.
- To enhance customer service to effectively assist litigants and court professionals seeking information on cases.
- To ensure the efficient and effective operation of the Juvenile and Domestic Relations District Court for the citizens of Henrico County.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel *	\$ 93,573	\$ 107,650	\$ 107,650	0.0%
Operation	89,680	107,275	102,275	(4.7%)
Capital	9,004	3,750	8,750	133.3%
Total	<u>\$ 192,257</u>	<u>\$ 218,675</u>	<u>\$ 218,675</u>	<u>0.0%</u>
Personnel Complement *	N/A	N/A	N/A	N/A

*Full-time Personnel expenses are paid by the Commonwealth of Virginia and are not reflected in the county's personnel complement.

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Cases filed in Juvenile Court	15,153	15,600	16,000	400
Court Hearings	39,977	41,200	42,400	1,200

*Note: These estimates are prepared by State Supreme Court Personnel.

BUDGET HIGHLIGHTS

The FY25 budget for the Juvenile and Domestic Relations District Court is \$218,675. The personnel budget remains unchanged from FY24. The Court has requested to shift \$5,000 from the operating budget into the capital budget to accommodate furniture needs. Other changes within the operating budget represent increasing printing and association membership expenses. These funds support the operational needs of the five judges and their staff, whose salaries are funded by the State. The budget provides a supplement of \$4,000 to each clerk in the Juvenile Court Clerk's office.

DEPARTMENTAL HIGHLIGHTS

The Juvenile & Domestic Relations District Court remained fully functional for the fiscal year even during a staffing shortage that resulted in being staffed at 54% of full-time employees. Henrico County generously helped JDR District Court through the staffing shortage by providing a temporary part-time filing clerk. A recommitment to successful and full staffing resulted in bringing the staffing percentage to nearly 80%.

The Juvenile and Domestic Relations District Court organized Families First as a sub-division of the Court's Best Practices initiative. Families First brings Judges and court partners together to discuss concerns and to initiate improvements when needed for the smooth and effective operation of the Court and agencies devoted to the wellbeing of children. Court partners include representatives from the Court Services Unit, the Department of Social Services, Henrico Juvenile Detention Home, James River Juvenile Detention Center, the Commonwealth's Attorney's Office, Community Corrections, the Children's Services Act, CASA, Henrico County Public Schools, and Henrico Area Mental Health and Developmental Services.

Highlighting the Families First initiative is a day-long Families First Conference, with CLE credit, that is being offered to guardians ad litem and to court-appointed counsel, along with other attorneys who practice frequently in the Court. The conference reflects more than a year of planning. Sessions will identify, explain, and promote the use of services that are available to Henrico County families who come before the Court.



Department Operating Budget Henrico County, Virginia FY2024-25 JUVENILE COURT SERVICES

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50104	Temporary Salaries and Wages - Regular	86,923	100,000	100,000	0	0.0%
50110	FICA	6,650	7,650	7,650	0	0.0%
50201	Legal Services	600	1,000	1,000	0	0.0%
50209	Other Professional Services	0	525	300	-225	-42.9%
50210	Maintenance and Repairs	0	500	500	0	0.0%
50220	Lease/Rent Of Equipment	8,980	13,500	12,500	-1,000	-7.4%
50230	Temporary Help Service Fees	3,229	0	0	0	0.0%
50240	Printing and Binding	623	300	625	325	108.3%
50250	Advertising	0	100	0	-100	-100.0%
50270	Other Contractual Services	42,368	40,000	40,000	0	0.0%
50410	Postal Services	0	50	50	0	0.0%
50412	Telecommunications	15,250	17,000	17,000	0	0.0%
50431	Education and Training	7,019	18,500	14,500	-4,000	-21.6%
50450	Dues And Association Memberships	3,015	1,000	3,000	2,000	200.0%
50453	Freight Charges	690	0	0	0	0.0%
50500	Office Supplies	3,735	6,000	6,000	0	0.0%
50501	Food Supplies and Food Service Supplies	1,470	1,000	1,000	0	0.0%
50503	Medical and Laboratory Supplies	2,216	7,000	5,000	-2,000	-28.6%
50511	Uniforms/Wearing Apparel/ITEMS	485	800	800	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	9,004	2,500	7,500	5,000	200.0%
50835	Computer Equipment-Replacement Less Than \$10,000	0	1,250	1,250	0	0.0%
Total Department		192,257	218,675	218,675	0	0.0%

JUVENILE PROBATION

DESCRIPTION

The 14th District Court Services Unit provides all services mandated by the Code of Virginia, which include Diversion Intervention for non-violent offenders, domestic and delinquent intake services, assessment and investigations, supervised probation, direct-care supervision, and community-based parole services. Detention services are provided through Henrico Juvenile Detention Center. The Court Services Unit, in addition to their General Fund budget, utilizes grant funding, such as the Virginia Juvenile Community Crime Control Act (VJCCCA), to provide several programs and services which include anger management, larceny reduction programs, GPS electronic monitoring, in-home counseling services.

OBJECTIVES

- To provide necessary intake, investigative and probation/parole services as required by the Court and the Code of Virginia.
- To refer youth and parents to community-based services under the Virginia Juvenile Community Crime Control Act, or under State supported programs.
- To protect the public by preparing court involved youth to be successful citizens.

BUDGET HIGHLIGHTS

The Department's budget for FY25 is \$23,072. This amount is consistent with FY24. Community Programs including Multi Systemic Treatment (MST) psychological evaluations, residential placements and other community programming are funded by the Department of Juvenile Justice through AMIkids, the provider for the region, which includes Henrico. The department also has a full-time mental health clinician who is employed by Henrico Mental Health, but the funding is provided by the Department of Juvenile Justice.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel *	\$ 0	\$ 0	\$ 0	0.0%
Operation	22,377	23,072	23,072	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 22,377</u>	<u>\$ 23,072</u>	<u>\$ 23,072</u>	<u>0.0%</u>
Personnel Complement *	N/A	N/A	N/A	N/A

*Full-time Personnel expenses are paid by the Commonwealth of Virginia and are not reflected in the county's personnel complement.

Probation

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Total Juvenile Complaints	1,654	1,582	1,618	36
Total Domestic Complaints	4,300	4,310	4,300	(10)



**Department Operating Budget
Henrico County, Virginia
FY2024-25
JUVENILE PROBATION**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50310 Automotive/Motor Pool	13,149	10,000	10,000	0	0.0%
50412 Telecommunications	8,148	11,972	11,972	0	0.0%
50500 Office Supplies	650	600	600	0	0.0%
50514 Other Operating Supplies	430	500	500	0	0.0%
Total Department	22,377	23,072	23,072	0	0.0%

COMMONWEALTH'S ATTORNEY

DESCRIPTION

The Commonwealth's Attorney is an elected Constitutional Officer responsible for prosecuting criminal offenses that occur in Henrico County, handling some civil matters, and maintaining public safety in the community by way of prevention measures and community outreach. Trials and hearings are held in the Circuit, General District, and Juvenile and Domestic Relations Courts. Additionally, the Commonwealth's Attorney's Office provides legal advice and training to the Division of Police, State Police, Richmond Airport Police, as well as other law enforcement agencies.

OBJECTIVES

- To enforce criminal laws in Henrico County.
- To operate the Victim Witness program.
- To cooperate on behalf of Henrico County in operating two investigative multi-jurisdictional grand juries.
- To promote a better understanding of the criminal justice system among citizens.
- To proactively investigate and prosecute drug dealers with increased concentration and focus on the opioid epidemic and human trafficking.
- To prosecute criminal cases and include using diversion programs when appropriate.
- To work with other agencies to strengthen crime prevention and train local law enforcement agencies in criminal law and criminal procedures.
- To reduce firearm crimes in schools and reduce truancy/chronic absenteeism.
- To work to combat increased weapons use and violent crimes County-wide.
- To be part of the creation of and participation in a Behavioral Health Docket.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 6,479,045	\$ 6,518,923	\$ 7,558,470	15.9%
Operation	415,771	277,242	302,242	9.0%
Capital	2,967	0	0	0.0%
Total	<u>\$ 6,897,783</u>	<u>\$ 6,796,165</u>	<u>\$ 7,860,712</u>	<u>15.7%</u>
Personnel Complement	57	57	57	0

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change FY24 - FY25
Workload Measures				
Circuit Court Indictments	2,178	2,200	2,225	25
Circuit Court Defendants	1,349	1,350	1,375	25
General District Court Criminal Cases	41,640	42,000	42,100	100
General District Court Traffic Cases	71,089	72,000	72,100	100
Juvenile Court Misdemeanors	999	1,000	1,025	25
Juvenile Court Felonies	2,714	2,725	2,750	25
Misdemeanor Appeals	367	375	400	25
Show Cause Hearings	986	1,000	1,025	25
Cases Opened in CATS	7,981	8,000	8,025	25
Discovery Motions	4,966	5,000	5,025	25
Asset Forfeitures	158	160	175	15

BUDGET HIGHLIGHTS

The Commonwealth's Attorney's office budget for FY25 totals \$7,860,712 which is an increase of \$1,064,547, or 15.7% from FY24. The personnel component comprises 96% of the budget totaling \$7,558,470 and increased \$1,039,547 or 15.9% due to changes in compensation and benefits. The operating component is increased by \$25,000 or 9% for increased copier and telephone costs, as well as support for staff and trial preparation including color copier cost, training, interpreter fees, Virginia Criminal Information Network (VCIN) and Supreme Court license fees.

This table presents a historical depiction of State funding for the Commonwealth's Attorney's office. While the Commonwealth's funding has grown 19.9% in total dollars since FY16, the percentage of annual expenses funded has decreased from 47% to an actual 37% in FY23.

Fiscal Year	State Funding	County Funding	% County
FY16	2,092,617	2,360,989	53%
FY17	2,157,727	2,442,270	53%
FY18	2,202,720	2,591,841	54%
FY19	2,207,444	2,988,046	58%
FY20	2,293,347	3,197,057	58%
FY21	2,293,876	3,500,222	60%
FY22	2,431,506	3,754,992	61%
FY23	2,535,354	4,362,429	63%
FY24	2,475,000	4,321,165	64%
FY25	2,510,000	5,181,918	67%

*FY24 and FY25 reflect projections

DEPARTMENTAL HIGHLIGHTS

The Henrico Commonwealth's Attorney's office, along with all 120 prosecutor offices in the Commonwealth, participated in a time study with the National Center for State Courts from February to May 2022. This was part of an effort to identify an updated staffing formula to reflect a more accurate staffing figure of the State's responsibility for public safety. On June 29, 2023, the Compensation Board approved the final study, and approved the use of the final methodology as the basis for staffing standards for Assistant Commonwealth's Attorneys in FY24; this could provide Henrico with an additional nine (9) attorneys if all recommendations are funded by the General Assembly.

Commonwealth's Attorney

In FY25, the Commonwealth's Attorney's Office will continue to prosecute traffic and criminal cases, both misdemeanors and felonies, in all Henrico County Courts. Aggressive prosecution of those who commit violent crimes will remain the number one priority. The Office will continue to work closely with the Police Division to reduce crime, not being just reactive to crime that has occurred, but being proactive with communities to identify areas of concern and working collaboratively on solutions. The Commonwealth's Attorney's Office will continue pursuing narcotic traffickers using two multi-jurisdictional grand juries, while continuing to work with United States Attorney's Office-Eastern District of Virginia, Richmond Office, to review and pursue certain cases that may be more suited for prosecution in federal court. Additionally, the Commonwealth's Attorney's Office will continue providing legal training to the Police Division in its basic academies and through regular in-service training. The Office will continue to devise alternative resolutions to ensure second chances and rehabilitation. Special efforts will continue to reduce truancy and violence in schools, domestic violence, human trafficking, and opioid overdoses.

The Office works with the Sheriff's Office to find alternative treatment and other diversion opportunities to keep the jail population reserved for those who are serving active sentences or for those whose release may jeopardize public safety. As well, the Office continues to provide necessary resources in working with other agencies to support public safety needs.

The increase of violent crime in both youth and adult populations, and the increase in numbers of jury trials based on change of law has created a need to restructure the office in order to address a changing workload.

Staff continue to work with IT to purchase computer equipment and to work with IT towards a digital/fileless system (CATS) (although the legal profession will never be 100% paperless).

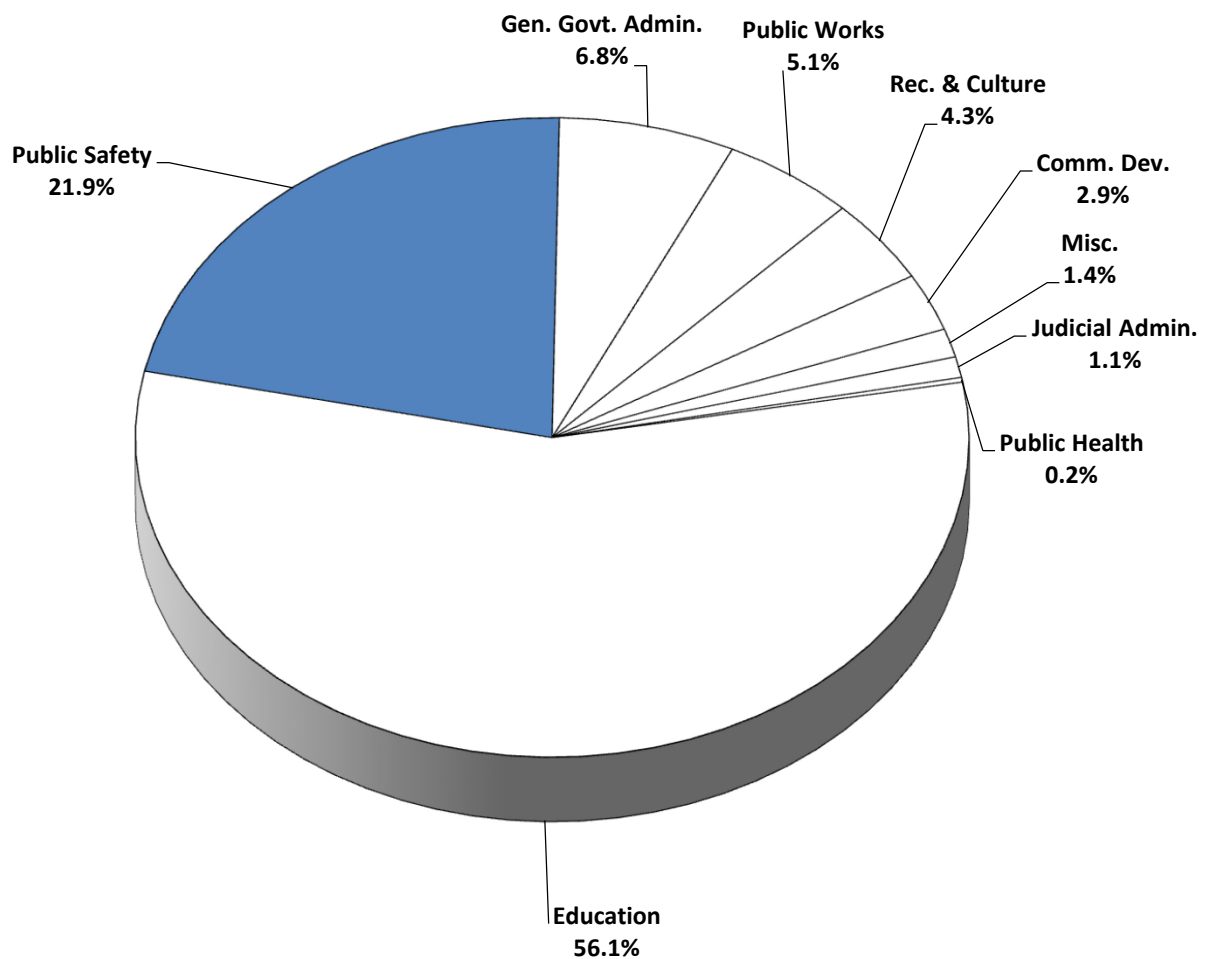


Department Operating Budget Henrico County, Virginia FY2024-25 COMMONWEALTH'S ATTORNEY

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	4,601,293	4,738,288	5,546,351	808,063	17.1%
50101	Full-Time Salaries and Wages - Overtime	692	5,000	5,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	161,713	38,137	38,137	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	9,992	12,445	14,570	2,125	17.1%
50109	Vacancy Savings	0	-172,565	-200,923	-28,358	-16.4%
50110	FICA	350,960	378,005	413,548	35,543	9.4%
50111	Retirement VRS	754,333	836,211	970,611	134,400	16.1%
50112	Hospital/Medical Plans	539,188	612,579	631,788	19,209	3.1%
50113	Group Insurance - Life (VRS)	60,874	70,823	77,649	6,826	9.6%
50121	VRS Hybrid Deferred Contribution	0	0	61,739	61,739	100.0%
50200	Medical Services	3,520	3,200	3,200	0	0.0%
50201	Legal Services	135,798	0	0	0	0.0%
50209	Other Professional Services	4,404	5,000	6,500	1,500	30.0%
50220	Lease/Rent Of Equipment	14,083	12,500	18,500	6,000	48.0%
50240	Printing and Binding	112	0	0	0	0.0%
50410	Postal Services	1,572	1,500	1,500	0	0.0%
50412	Telecommunications	17,124	16,200	17,300	1,100	6.8%
50431	Education and Training	33,911	40,000	59,664	19,664	49.2%
50450	Dues And Association Memberships	29,467	29,000	29,500	500	1.7%
50500	Office Supplies	49,922	51,917	42,142	-9,775	-18.8%
50512	Books and Subscriptions	13,259	10,500	13,000	2,500	23.8%
50521	Computer Software	112,599	107,425	110,936	3,511	3.3%
50815	Computer Equipment-New Less Than \$10,000	531	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	2,436	0	0	0	0.0%
Total Department		6,897,783	6,796,165	7,860,712	1,064,547	15.7%

COUNTY OF HENRICO, VIRGINIA

Public Safety
\$275,366,673



Total General Fund
\$1,254,741,400

**COUNTY OF HENRICO, VIRGINIA
GENERAL FUND - PUBLIC SAFETY**

Department	FY23 Actual	FY24 Original	FY25 Proposed
Public Safety			
Police Division	\$101,026,521	\$99,357,992	\$106,850,021
Emergency Communications	0	8,973,627	10,515,956
Division of Fire	84,696,419	85,074,259	92,582,998
Emergency Management	1,061,114	1,136,068	1,234,407
Sheriff	51,368,665	50,920,564	55,047,770
Juvenile Detention	2,736,796	2,939,702	3,107,163
Building Inspections	5,097,403	5,741,499	6,028,358
Total Public Safety	\$245,986,918	\$254,143,711	\$275,366,673

POLICE DIVISION

DESCRIPTION

The Police Division responds to citizen complaints, provides patrol coverage, enforces traffic laws, investigates criminal activity, and provides educational programs on such topics as drug awareness and crime prevention. In addition, the Division conducts crime analysis, investigates animal complaints, and operates citizen police academies. In FY24 the Police Communication Unit was designated as an independent department, including the Wireless E-911 budget, which in prior years was reflected in the Special Revenue Fund.

Except for several specialized components of the organization that report directly to the Chief of Police, the Police Division consists of two primary commands, Support Operations and Field Operations. Support Operations is responsible for the Administrative Services and Support Services Bureaus and the Division's Fiscal Record Unit. Field Operations encompasses the Patrol Bureau, the Investigative Bureau, and the Special Operations Group. The Patrol Bureau is the largest single component of the Police Division, making up nearly half of the Division's sworn complement. The Patrol Bureau operates three stations, in geographically distinct areas of the County, allowing the Division to better deploy officers and resources, while focusing on quality-of-life issues and engagement within communities Countywide. By dividing the agency into functions associated with various organized entities, the Division formally establishes and categorizes components according to job function and defines organizational philosophies. The Police Division's mission is to provide innovative and collaborative police services for a safe and thriving Henrico.

OBJECTIVES

- To eliminate the opportunities for crime and reduce the fear of crime through a commitment to proactive prevention and a close working association with all citizens, businesses, and governmental agencies.
- To achieve the highest level of safety possible on county streets through education, enforcement, and high visibility.

FISCAL YEAR 2025 SUMMARY

Description	Annual Fiscal Plan			Change 24 to 25
	FY23 Actual	FY24 Original	FY25 Proposed	
Personnel	\$ 91,610,795	\$ 90,031,956	\$ 95,951,205	6.6%
Operation	9,129,604	8,974,016	10,754,446	19.8%
Capital	286,122	352,020	144,370	(59.0%)
Total	<u>\$ 101,026,521</u>	<u>\$ 99,357,992</u>	<u>\$ 106,850,021</u>	<u>7.5%</u>
Personnel Complement	894	817 *	816	(1)

*Ten sworn officers added to increase law enforcement presence offset by the reduction of (73) positions from the Emergency Communications Center, (14) positions from Wireless E-911, and (1) Office Assistant IV from Police. During FY24 added Veterinarian position. FY25 transferred one Police Support Technician III position to the Department of Emergency Communications.

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Total Calls for Service	196,265	192,432	189,442	(2,990)
Number of Animal Calls	14,981	13,905	13,397	(508)
Number of Part I Crimes	8,764	8,706	8,691	(15)
Number of Criminal Arrests	26,833	25,937	25,220	(717)
Number of Traffic Arrests	33,703	31,963	30,307	(1,656)

OBJECTIVES (CONTINUED)

- To hold ourselves accountable to the highest standards of conduct in performing service to the community and embracing the ideals of the Constitution and democratic society.
- To establish as a cornerstone of all Division endeavors, a partnership with community that is based upon mutual trust and integrity.
- To achieve total professionalism, through training, commitment, and action within the rule of the law, in response to the needs of the community.
- To provide employees with an environment in which to work that is sensitive to their needs, and conducive to the accomplishment of the highest quality of work.
- To extend compassion impartially to all persons, regardless of the nature of the interaction, through fairness and understanding in response to those with whom contact is necessitated.

BUDGET HIGHLIGHTS

The FY25 proposed budget for the Police Division totals \$106,850,021, representing an overall increase of \$7,492,029 or 7.5% from the previous approved budget.

The personnel component is budgeted at \$95,951,205 reflecting an increase of \$5,919,249, or 6.6% from the previous year. This includes pay increases for all employees, retirement, and health care cost and the transfer of one Police Support Technician III position to the Department of Emergency Communications.

The operating component is budgeted at \$10,754,446 reflecting an increase of \$1,780,430, or 19.8% from the previous year. This also included adjustments for cellular phones contracts, contractual services, and realignment of funding to other cost centers. Increases are reflected for body worn camera contract, digital forensic software, facility maintenance, vehicle repairs, and maintenance service contract.

The capital component totals \$144,370, a decrease of \$207,650, or 59.0%. This reflects the realignment of funding and natural accounts or cost center line items.

DEPARTMENTAL HIGHLIGHTS

AWARDS AND ACCOMPLISHMENTS

In FY24, the Virginia State Police (VSP) “Help Eliminate Auto Theft” (HEAT) program presented awards to three Virginia police departments and fifteen individuals to recognize their efforts in reducing vehicle theft and theft of vehicle parts across the Commonwealth. The Henrico County Police Division was the agency winner for departments serving a population of more than 100,000 people. Furthermore, eight officers were recognized for their individual efforts.

In December 2023, Henrico Police attended the annual Valor Awards. The Annual Valor Awards is a signature regional event celebrating the selfless acts of our area’s First Responders. The awards honor local Law Enforcement Officers, Firefighters, and Emergency Services personnel who have performed exceptional acts of courage, putting themselves at risk and personal injury. Ten Henrico police officers received awards in recognition of their acts of bravery during a dangerous incident where the officers were fired upon while investigating a crime.

As Henrico Police strives to implement technology to combat crime, a NIBIN (National Integrated Ballistic Information Network) machine was approved to accompany the Ballistic IQ machine within the Forensics Unit. The NIBIN program will be fully implemented by the end of FY24. These two resources give law enforcement the ability to quickly establish leads based on cartridge casing identifiers and connect firearm related incidents. Additionally, Cellebrite Premium has been approved, which is the most advanced, lawful solution to extract critical digital mobile device data.

In FY23, the Police Division obtained additional K9s. During this fiscal year, two drug K9s and one patrol K9 have completed their required training certifications and are on duty. By the end of FY24, a bloodhound K9 will be fully certified, resulting in four new K9s fully in service.

This past summer, the Henrico County Police Division sent two Basic Police Academies to Washington, D. C. for the first time to help recruits learn more about diversity and bring that knowledge to their careers as police officers. Academies are now implementing visits to the National Museum of African American History and Culture and/or the United States Holocaust Memorial Museums, which offer tours to share the impact law enforcement has had on different cultures historically. The recruits also visit the National Law Enforcement Officers Memorial during their trip.

Henrico Police is grateful for the County’s groundbreaking of the new South Station headquarters on Airport Drive in FY24 and look forward to the project completion in FY25. Additionally, the Division is working with Finance and General Services to redevelop the existing footprint of the Animal Shelter to achieve higher adoption rates and engage in best industry practices for shelter enrichment.

During FY24, the Police Division continued to utilize available grant funding to purchase equipment or provide programs to further the goal of achieving the highest level of safety possible in our community. The Police Division was once again awarded funding by the Department of Motor Vehicles to increase efforts to ensure safe driving on county streets and help reduce the number of fatal vehicle accidents.

COMMUNITY OUTREACH AND ENGAGEMENT

The Division continues to establish and build relationships within the community through neighborhood community walks with the Chief of Police and other County stakeholders. This year, representatives from Henrico County Public Schools have joined these walks, along with the other County agencies whose participation has been an asset to county residents. The Community Services Section continues to host citizen and senior academies, as well as faith-based coalition meetings. The Intercultural Liaison Partnership has been intentional in meeting with stakeholders bimonthly. Community Officers have also partnered with “Boys 2 Men”, an organization that meets in the Newbridge community to teach young boys how to become outstanding men of character contributing to communities in positive ways.

Citizen and Senior Academies are held in the fall and spring of each year. These academies provide an opportunity for community members to learn about policing as well as obtain a better understanding of the roles of both law enforcement and residents in helping to provide a safe community for everyone.

The Police Division continued to support Henrico County Public Schools through engagement with students in the Open Doors and Hearts program at Johnson Elementary School and selective Henrico high school students’ participation in the Chief’s Student Advisory Council.

The Police Division continues to support the Henrico Police Athletic League. The Chief of Police is an active member of the PAL Board and worked to establish last year’s PAL Golf Tournament, which was a successful fundraiser for the organization. The Division committed resources and personnel to staff a fourth PAL site located in the County donated Math and Science Center on Hartman Street. Officers volunteered to work on special PAL programs and events such as the Thanksgiving meal giveaway and Shop with a Cop at Christmas.

National Night Out is a national campaign focused on neighborhoods coming together to create partnerships and keep communities safe. Henrico County neighborhoods hosted over 55 events, coordinated through the Divisions Crime Prevention Unit. Multiple County agencies and Board members participated and visited these events along with Division personnel.

COMMUNITY SAFETY INITIATIVES

In FY24, the Police Division provided residents with crime deterrence tools, such as steering wheel locks and firearm cable locks. As part of the Countywide initiatives, the Police Division has been instrumental in conducting programs and instruction regarding pedestrian/bicyclist safety and passing out reflector vests through the County’s Watch Out Ahead Henrico project.

Henrico Police representatives and School Resource Officers partnered with Henrico County Public Schools to assist in implementing a new safety program as weapons detection systems are being placed in all public schools. New processes were developed for school admittance to ensure safety and decrease long wait times. Additionally, School Resource Officers worked with School Administration and School Security Officers to develop additional plans around new safety measures, devices, and policies.

Continuing an effort that started in FY23, various sections within Henrico Police partnered with other County agencies and St. Luke Apartments’ management team to address violent crime in the complex. This group effort was aimed at targeting enforcement, holding repeat and chronic offenders accountable, and improving quality of life for the residents in the area. Officers also focused on community engagement by taking time from their patrols to play with kids, engage parents, and build trust in the community.

Police (cont'd)

To further allow officers more discretionary time for proactive policing, the Field Operations Think Tank developed and implemented strategies to reduce the number of non-police related calls for service to which patrol officers have been responding. The reduction in those calls for service will allow more time for officers to refocus on the mitigation of Part I Crimes.

FUTURE CHALLENGES

As technology continues to improve and evolve, the Division must find new ways to use these resources as well as combat crime from individuals. For this, the division expects to see increased expenses in future years as new hardware and software becomes available that can make investigations more efficient and provide better upfront data for proactive efforts. The Division continues to revise crime deterrent and investigation strategies while working closely with local partners to share information and provide mutual support.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
PUBLIC SAFETY - POLICE**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	59,094,796	63,984,120	67,493,156	3,509,036	5.5%
50101	Full-Time Salaries and Wages - Overtime	7,338,333	3,163,822	4,263,822	1,100,000	34.8%
50102	Part-Time Salaries and Wages- Regular	149,309	231,597	250,587	18,990	8.2%
50104	Temporary Salaries and Wages - Regular	749,288	0	0	0	0.0%
50105	Temporary Salaries and Wages - Overtime	56,893	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	35,824	15,217	19,547	4,330	28.5%
50109	Vacancy Savings	0	-1,940,634	-2,408,001	-467,367	-24.1%
50110	FICA	4,932,750	4,282,339	5,205,965	923,626	21.6%
50111	Retirement VRS	9,662,872	10,576,575	11,099,700	523,125	4.9%
50112	Hospital/Medical Plans	8,807,238	8,823,142	9,055,628	232,486	2.6%
50113	Group Insurance - Life (VRS)	780,418	895,778	887,976	-7,802	-0.9%
50114	Unemployment Insurance	3,074	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	82,825	82,825	100.0%
50200	Medical Services	170,378	171,000	155,000	-16,000	-9.4%
50209	Other Professional Services	163,597	173,536	121,900	-51,636	-29.8%
50210	Maintenance and Repairs	68,542	98,900	117,800	18,900	19.1%
50211	Maintenance Service Contracts	360,792	353,061	393,150	40,089	11.4%
50212	Vehicle Repair	1,139,787	1,026,000	1,201,000	175,000	17.1%
50213	Maintenance Service Contracts- Computers	411,871	299,550	1,021,250	721,700	240.9%
50220	Lease/Rent Of Equipment	325	300	300	0	0.0%
50221	Lease/Rent Of Buildings	683,434	735,500	771,000	35,500	4.8%
50240	Printing and Binding	8,181	8,300	8,400	100	1.2%
50250	Advertising	28,543	30,000	40,000	10,000	33.3%
50260	Laundry and Dry Cleaning	878	850	1,000	150	17.6%
50270	Other Contractual Services	1,956,682	1,552,420	1,779,950	227,530	14.7%
50280	Janitorial	59,310	64,800	86,600	21,800	33.6%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50285	Landscaping	2,794	12,300	14,400	2,100	17.1%
50286	Weed and Pest Control	22	250	100	-150	-60.0%
50290	Purchase of Services from Other Governments	1,897	0	0	0	0.0%
50310	Automotive/Motor Pool	144,826	134,900	100,000	-34,900	-25.9%
50400	Electric Services	156,097	100,500	447,300	346,800	345.1%
50401	Heating Services	2,921	2,300	5,200	2,900	126.1%
50402	Water Service	701	1,500	1,600	100	6.7%
50403	Sewer Service	836	1,600	1,800	200	12.5%
50404	Refuse Service	696	900	1,600	700	77.8%
50410	Postal Services	12,177	10,000	20,100	10,100	101.0%
50412	Telecommunications	284,698	309,750	396,450	86,700	28.0%
50413	Airtime - Mobile Terminals	278,555	289,500	310,000	20,500	7.1%
50423	Risk Management Claims Charges	82,141	0	0	0	0.0%
50430	Mileage	365	0	0	0	0.0%
50431	Education and Training	207,354	266,500	301,000	34,500	12.9%
50441	Payment To Other Civic/Community Organizations	50,000	50,000	50,000	0	0.0%
50442	Payments To Other Local Governments	547	0	0	0	0.0%
50450	Dues And Association Memberships	11,013	6,190	25,600	19,410	313.6%
50453	Freight Charges	1,679	2,700	3,250	550	20.4%
50455	Tuition	24,729	60,000	40,000	-20,000	-33.3%
50459	Other Charges Miscellaneous	17,022	25,000	45,000	20,000	80.0%
50500	Office Supplies	53,791	47,550	48,550	1,000	2.1%
50501	Food Supplies and Food Service Supplies	25,413	24,000	25,950	1,950	8.1%
50502	Agricultural Supplies	20,103	11,000	22,000	11,000	100.0%
50503	Medical and Laboratory Supplies	16,516	12,700	41,900	29,200	229.9%
50504	Laundry, Housekeeping, and Janitorial Supplies	16,627	13,900	19,300	5,400	38.8%
50506	Repair and Maintenance Supplies	26,595	72,639	62,900	-9,739	-13.4%
50507	Gasoline	1,615,370	1,485,000	1,735,000	250,000	16.8%
50509	Vehicle and Powered Equipment Supplies	0	0	1,000	1,000	100.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50510	Police And Fire Supplies/ITEMS	481,722	641,300	474,750	-166,550	-26.0%
50511	Uniforms/Wearing Apparel/ITEMS	428,529	689,350	693,200	3,850	0.6%
50512	Books and Subscriptions	353	0	0	0	0.0%
50513	Educational and Recreational Supplies	3,540	5,000	20,500	15,500	310.0%
50514	Other Operating Supplies	79,594	165,945	129,071	-36,874	-22.2%
50516	Chemicals	2,306	3,000	2,000	-1,000	-33.3%
50517	Small Tools	22,464	8,525	14,575	6,050	71.0%
50518	Liquid Propane Gas	1,699	6,000	3,000	-3,000	-50.0%
50521	Computer Software	1,592	0	0	0	0.0%
50803	Telecommunications Equipment-New \$10,000 and Over	7,530	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	32,719	0	4,950	4,950	100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	9,577	0	1,900	1,900	100.0%
50813	Telecommunications Equipment-New Less Than \$10,000	2,836	0	150	150	100.0%
50814	Motor Vehicles and Equipment-New Less Than \$10,000	25,626	0	3,000	3,000	100.0%
50815	Computer Equipment-New Less Than \$10,000	68,318	0	16,000	16,000	100.0%
50816	Technology Infrastructure - New Less Than \$10,000	6,996	0	0	0	0.0%
50821	Machinery and Equipment-Replacement \$10,000 and Over	0	0	27,400	27,400	100.0%
50823	Telecommunications Equipment-Replacement \$10,000 and Over	0	10,000	0	-10,000	-100.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	50,916	281,720	20,270	-261,450	-92.8%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	47,151	0	4,700	4,700	100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	14,800	35,000	21,000	-14,000	-40.0%
50834	Motor Vehicles and Equipment-Replacement Less Than \$10,000	6,697	5,000	0	-5,000	-100.0%
50835	Computer Equipment-Replacement Less Than \$10,000	12,956	20,300	45,000	24,700	121.7%
Total Department		101,026,521	99,357,992	106,850,021	7,492,029	7.5%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
PUBLIC SAFETY - POLICE

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
12001 Administration						
50100	Full-Time Salaries and Wages - Regular	53,650,132	61,604,687	64,799,724	3,195,037	5.2%
50101	Full-Time Salaries and Wages - Overtime	6,331,948	3,153,822	4,253,822	1,100,000	34.9%
50102	Part-Time Salaries and Wages-Regular	149,309	231,597	250,587	18,990	8.2%
50104	Temporary Salaries and Wages - Regular	530,627	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	15,912	11,970	15,477	3,507	29.3%
50109	Vacancy Savings	0	-1,857,526	-2,301,877	-444,351	-23.9%
50110	FICA	4,436,243	4,099,548	5,010,154	910,606	22.2%
50111	Retirement VRS	8,769,905	10,183,255	10,651,766	468,511	4.6%
50112	Hospital/Medical Plans	7,971,143	8,436,250	8,645,520	209,270	2.5%
50113	Group Insurance - Life (VRS)	708,780	862,466	852,141	-10,325	-1.2%
50114	Unemployment Insurance	3,114	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	65,581	65,581	100.0%
50200	Medical Services	657	0	0	0	0.0%
50209	Other Professional Services	81,786	81,536	82,000	464	0.6%
50240	Printing and Binding	646	0	400	400	100.0%
50412	Telecommunications	138	0	0	0	0.0%
50423	Risk Management Claims Charges	82,141	0	0	0	0.0%
50442	Payments To Other Local Governments	547	0	0	0	0.0%
50450	Dues And Association Memberships	2,535	3,400	2,810	-590	-17.4%
50501	Food Supplies and Food Service Supplies	1,942	1,000	600	-400	-40.0%
50514	Other Operating Supplies	314	1,000	500	-500	-50.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50812	Furniture and Fixtures-New Less Than \$10,000	270	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	21,990	0	0	0	0.0%
Total Cost Center		82,760,079	86,813,005	92,329,205	5,516,200	6.4%
12002 Fiscal Records						
50270	Other Contractual Services	1,980	0	0	0	0.0%
50400	Electric Services	0	0	323,000	323,000	100.0%
50410	Postal Services	12,177	10,000	20,100	10,100	101.0%
50412	Telecommunications	251,851	264,000	345,000	81,000	30.7%
50450	Dues And Association Memberships	625	0	100	100	100.0%
50500	Office Supplies	83	0	0	0	0.0%
50514	Other Operating Supplies	0	42,545	42,971	426	1.0%
Total Cost Center		266,716	316,545	731,171	414,626	131.0%
12003 Computer Operations						
50209	Other Professional Services	35,685	0	0	0	0.0%
50210	Maintenance and Repairs	1,395	0	0	0	0.0%
50213	Maintenance Service Contracts-Computers	121,043	170,200	217,800	47,600	28.0%
50270	Other Contractual Services	39,946	42,000	43,000	1,000	2.4%
50413	Airtime - Mobile Terminals	278,555	289,500	310,000	20,500	7.1%
50514	Other Operating Supplies	3,671	5,000	5,000	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	468	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	7,519	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	12,956	5,000	5,000	0	0.0%
Total Cost Center		501,238	511,700	580,800	69,100	13.5%
12004 Quality Assurance						
50209	Other Professional Services	11,422	11,000	0	-11,000	-100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50210	Maintenance and Repairs	835	0	1,000	1,000	100.0%
50270	Other Contractual Services	1,862,454	1,447,220	1,673,000	225,780	15.6%
50514	Other Operating Supplies	14,111	6,500	0	-6,500	-100.0%
50811	Machinery and Equipment-New Less Than \$10,000	12,711	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	2,371	0	450	450	100.0%
Total Cost Center		1,903,904	1,464,720	1,674,450	209,730	14.3%
12005 Internal Affairs						
50209	Other Professional Services	613	500	0	-500	-100.0%
50213	Maintenance Service Contracts-Computers	1,325	3,000	3,100	100	3.3%
50514	Other Operating Supplies	0	100	100	0	0.0%
50521	Computer Software	1,592	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	-230	0	0	0	0.0%
Total Cost Center		3,300	3,600	3,200	-400	-11.1%
12006 Radio Shop						
50100	Full-Time Salaries and Wages - Regular	575,052	753,686	788,961	35,275	4.7%
50101	Full-Time Salaries and Wages - Overtime	2,898	5,000	5,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	556	1,439	1,482	43	3.0%
50109	Vacancy Savings	0	-26,487	-31,086	-4,599	-17.4%
50110	FICA	42,400	58,039	57,357	-682	-1.2%
50111	Retirement VRS	93,391	124,584	131,209	6,625	5.3%
50112	Hospital/Medical Plans	85,862	107,470	110,840	3,370	3.1%
50113	Group Insurance - Life (VRS)	7,571	10,552	10,497	-55	-0.5%
50121	VRS Hybrid Deferred Contribution	0	0	6,279	6,279	100.0%
50209	Other Professional Services	320	400	400	0	0.0%
50210	Maintenance and Repairs	1,536	5,000	5,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50213 Maintenance Service Contracts-Computers	9,497	9,850	10,250	400	4.1%
50310 Automotive/Motor Pool	11,951	12,000	12,000	0	0.0%
50412 Telecommunications	3,568	6,250	6,250	0	0.0%
50453 Freight Charges	37	500	500	0	0.0%
50500 Office Supplies	626	800	800	0	0.0%
50502 Agricultural Supplies	44	0	0	0	0.0%
50506 Repair and Maintenance Supplies	24,898	55,000	54,600	-400	-0.7%
50511 Uniforms/Wearing Apparel/ITEMS	2,203	3,500	3,500	0	0.0%
50514 Other Operating Supplies	230	200	200	0	0.0%
50517 Small Tools	1,343	2,500	2,500	0	0.0%
50831 Machinery and Equipment- Replacement Less Than \$10,000	0	2,500	2,500	0	0.0%
50833 Telecommunications Equipment – Replacement Less Than \$10,000	350	0	0	0	0.0%
Total Cost Center	864,333	1,132,783	1,179,039	46,256	4.1%

12007 Regional Radio System

50210 Maintenance and Repairs	43,224	51,200	51,200	0	0.0%
50211 Maintenance Service Contracts	360,792	353,061	393,150	40,089	11.4%
50221 Lease/Rent Of Buildings	106,329	118,600	118,600	0	0.0%
50285 Landscaping	2,794	6,000	4,000	-2,000	-33.3%
50310 Automotive/Motor Pool	14,529	16,000	28,000	12,000	75.0%
50400 Electric Services	87,201	40,000	40,000	0	0.0%
50412 Telecommunications	2,106	10,000	3,000	-7,000	-70.0%
50453 Freight Charges	0	200	50	-150	-75.0%
50500 Office Supplies	0	750	750	0	0.0%
50506 Repair and Maintenance Supplies	70	15,939	2,500	-13,439	-84.3%
50511 Uniforms/Wearing Apparel/ITEMS	0	1,600	1,000	-600	-37.5%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50514	Other Operating Supplies	26	1,000	100	-900	-90.0%
50517	Small Tools	0	2,025	2,025	0	0.0%
50518	Liquid Propane Gas	1,699	6,000	3,000	-3,000	-50.0%
50823	Telecommunications Equipment- Replacement \$10,000 and Over	0	10,000	0	-10,000	-100.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	0	1,650	1,650	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	2,774	35,000	20,000	-15,000	-42.9%
Total Cost Center		621,544	669,025	669,025	0	0.0%
12008 Public Information Office						
50213	Maintenance Service Contracts- Computers	5,400	5,700	7,800	2,100	36.8%
50270	Other Contractual Services	420	0	0	0	0.0%
50450	Dues And Association Memberships	240	320	320	0	0.0%
50514	Other Operating Supplies	1,579	500	500	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	0	0	150	150	100.0%
50813	Telecommunications Equipment-New Less Than \$10,000	0	0	150	150	100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	650	0	0	0	0.0%
Total Cost Center		8,289	6,520	8,920	2,400	36.8%
12011 Animal Protection						
50100	Full-Time Salaries and Wages - Regular	1,434,023	1,625,747	1,904,471	278,724	17.1%
50101	Full-Time Salaries and Wages - Overtime	33,987	5,000	5,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	4,088	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	4,086	1,808	2,588	780	43.1%
50109	Vacancy Savings	0	-56,621	-75,038	-18,417	-32.5%
50110	FICA	108,321	124,752	138,454	13,702	11.0%
50111	Retirement VRS	236,072	268,736	316,725	47,989	17.9%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112 Hospital/Medical Plans	231,600	279,422	299,268	19,846	7.1%
50113 Group Insurance - Life (VRS)	19,169	22,760	25,338	2,578	11.3%
50121 VRS Hybrid Deferred Contribution	0	0	10,965	10,965	100.0%
50200 Medical Services	107,982	125,000	90,000	-35,000	-28.0%
50209 Other Professional Services	2,177	4,000	2,500	-1,500	-37.5%
50210 Maintenance and Repairs	699	1,000	1,000	0	0.0%
50212 Vehicle Repair	59	1,000	1,000	0	0.0%
50270 Other Contractual Services	0	1,000	1,000	0	0.0%
50280 Janitorial	0	0	14,400	14,400	100.0%
50290 Purchase of Services from Other Governments	1,897	0	0	0	0.0%
50310 Automotive/Motor Pool	118,346	106,900	60,000	-46,900	-43.9%
50412 Telecommunications	1,767	1,800	2,000	200	11.1%
50450 Dues And Association Memberships	120	120	120	0	0.0%
50500 Office Supplies	202	1,000	500	-500	-50.0%
50501 Food Supplies and Food Service Supplies	7,167	4,500	9,000	4,500	100.0%
50502 Agricultural Supplies	7,251	5,000	9,000	4,000	80.0%
50503 Medical and Laboratory Supplies	0	0	30,000	30,000	100.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	9,223	7,400	10,000	2,600	35.1%
50506 Repair and Maintenance Supplies	0	0	400	400	100.0%
50511 Uniforms/Wearing Apparel/ITEMS	1,232	5,000	1,500	-3,500	-70.0%
50514 Other Operating Supplies	1,070	5,000	3,500	-1,500	-30.0%
50517 Small Tools	0	0	400	400	100.0%
50834 Motor Vehicles and Equipment- Replacement Less Than \$10,000	6,697	5,000	0	-5,000	-100.0%
Total Cost Center	2,337,235	2,545,324	2,864,091	318,767	12.5%

12013 Communications

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	3,435,589	0	0	0	0.0%
50101	Full-Time Salaries and Wages - Overtime	969,500	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	214,573	0	0	0	0.0%
50105	Temporary Salaries and Wages - Overtime	56,893	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	15,270	0	0	0	0.0%
50110	FICA	345,786	0	0	0	0.0%
50111	Retirement VRS	563,504	0	0	0	0.0%
50112	Hospital/Medical Plans	518,633	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	44,898	0	0	0	0.0%
50114	Unemployment Insurance	-40	0	0	0	0.0%
50209	Other Professional Services	4,772	0	0	0	0.0%
50450	Dues And Association Memberships	3,432	0	0	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	57	0	0	0	0.0%
50513	Educational and Recreational Supplies	100	0	0	0	0.0%
50514	Other Operating Supplies	2,141	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	3,644	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	45,547	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	15,895	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	9,953	0	0	0	0.0%
Total Cost Center		6,250,147	0	0	0	0.0%
12014 Criminal Records						
50213	Maintenance Service Contracts-Computers	110	0	22,600	22,600	100.0%
50450	Dues And Association Memberships	220	600	500	-100	-16.7%
50514	Other Operating Supplies	0	100	0	-100	-100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50811	Machinery and Equipment-New Less Than \$10,000	319	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	60	0	450	450	100.0%
50815	Computer Equipment-New Less Than \$10,000	660	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	0	1,200	0	-1,200	-100.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	8,046	0	1,200	1,200	100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	0	0	200	200	100.0%
Total Cost Center		9,415	1,900	24,950	23,050	1,213.2%
12015 Property						
50209	Other Professional Services	574	1,500	1,000	-500	-33.3%
50240	Printing and Binding	6,074	5,000	6,000	1,000	20.0%
50260	Laundry and Dry Cleaning	878	850	1,000	150	17.6%
50270	Other Contractual Services	812	800	1,250	450	56.3%
50450	Dues And Association Memberships	100	100	150	50	50.0%
50453	Freight Charges	1,618	2,000	1,500	-500	-25.0%
50500	Office Supplies	52,371	45,000	46,000	1,000	2.2%
50501	Food Supplies and Food Service Supplies	887	500	500	0	0.0%
50503	Medical and Laboratory Supplies	11,988	5,000	6,500	1,500	30.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	14	0	0	0	0.0%
50506	Repair and Maintenance Supplies	127	0	500	500	100.0%
50510	Police And Fire Supplies/ITEMS	56,215	125,000	77,000	-48,000	-38.4%
50511	Uniforms/Wearing Apparel/ITEMS	329,980	600,000	640,000	40,000	6.7%
50512	Books and Subscriptions	223	0	0	0	0.0%
50514	Other Operating Supplies	8,002	15,000	10,000	-5,000	-33.3%
50517	Small Tools	1,110	500	1,000	500	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50811	Machinery and Equipment-New Less Than \$10,000	6,248	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	1,274	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	1,948	0	2,500	2,500	100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	639	0	800	800	100.0%
Total Cost Center		481,082	801,250	795,700	-5,550	-0.7%
12016 Fleet						
50210	Maintenance and Repairs	1,585	4,000	1,600	-2,400	-60.0%
50212	Vehicle Repair	1,139,728	1,025,000	1,200,000	175,000	17.1%
50270	Other Contractual Services	0	4,700	4,700	0	0.0%
50503	Medical and Laboratory Supplies	2,035	5,200	2,500	-2,700	-51.9%
50506	Repair and Maintenance Supplies	433	0	1,000	1,000	100.0%
50507	Gasoline	1,615,370	1,485,000	1,735,000	250,000	16.8%
50510	Police And Fire Supplies/ITEMS	7,492	20,000	8,000	-12,000	-60.0%
50514	Other Operating Supplies	15,025	25,000	16,000	-9,000	-36.0%
50517	Small Tools	394	0	1,000	1,000	100.0%
50814	Motor Vehicles and Equipment-New Less Than \$10,000	25,626	0	3,000	3,000	100.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	780	0	0	0	0.0%
Total Cost Center		2,808,468	2,568,900	2,972,800	403,900	15.7%
12017 Evidence						
50209	Other Professional Services	5,198	20,000	15,000	-5,000	-25.0%
50240	Printing and Binding	381	2,500	500	-2,000	-80.0%
50250	Advertising	211	0	0	0	0.0%
50270	Other Contractual Services	545	600	600	0	0.0%
50450	Dues And Association Memberships	55	0	0	0	0.0%
50500	Office Supplies	140	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50511	Uniforms/Wearing Apparel/ITEMS	1,191	1,200	1,100	-100	-8.3%
50514	Other Operating Supplies	9,728	20,000	20,000	0	0.0%
50517	Small Tools	907	500	350	-150	-30.0%
50812	Furniture and Fixtures-New Less Than \$10,000	94	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	228	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	1,251	0	0	0	0.0%
Total Cost Center		19,929	44,800	37,550	-7,250	-16.2%
12021 Personnel						
50200	Medical Services	44,709	30,000	45,000	15,000	50.0%
50209	Other Professional Services	219	50,000	0	-50,000	-100.0%
50213	Maintenance Service Contracts-Computers	9,900	8,800	15,900	7,100	80.7%
50240	Printing and Binding	365	0	0	0	0.0%
50250	Advertising	28,332	30,000	40,000	10,000	33.3%
50430	Mileage	12	0	0	0	0.0%
50431	Education and Training	12,983	15,000	15,000	0	0.0%
50450	Dues And Association Memberships	110	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	400	500	750	250	50.0%
50502	Agricultural Supplies	0	0	1,000	1,000	100.0%
50513	Educational and Recreational Supplies	2,940	5,000	19,000	14,000	280.0%
50514	Other Operating Supplies	5,970	2,500	7,100	4,600	184.0%
50517	Small Tools	450	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	258	0	0	0	0.0%
Total Cost Center		106,648	141,800	143,750	1,950	1.4%
12022 Range						
50210	Maintenance and Repairs	0	10,000	5,000	-5,000	-50.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50221	Lease/Rent Of Buildings	14,400	14,400	14,400	0	0.0%
50400	Electric Services	3,816	3,500	4,500	1,000	28.6%
50412	Telecommunications	0	0	11,000	11,000	100.0%
50503	Medical and Laboratory Supplies	0	0	200	200	100.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	1,715	800	1,800	1,000	125.0%
50506	Repair and Maintenance Supplies	408	500	1,000	500	100.0%
50510	Police And Fire Supplies/ITEMS	131,646	300,000	300,000	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	754	0	500	500	100.0%
50514	Other Operating Supplies	151	1,000	4,000	3,000	300.0%
50517	Small Tools	508	500	2,000	1,500	300.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	119	0	0	0	0.0%
Total Cost Center		153,517	330,700	344,400	13,700	4.1%
12023 Training						
50209	Other Professional Services	352	900	1,000	100	11.1%
50210	Maintenance and Repairs	25	0	0	0	0.0%
50213	Maintenance Service Contracts- Computers	0	200	15,700	15,500	7,750.0%
50221	Lease/Rent Of Buildings	132,224	152,000	172,000	20,000	13.2%
50240	Printing and Binding	715	800	1,500	700	87.5%
50280	Janitorial	0	1,500	0	-1,500	-100.0%
50285	Landscaping	0	500	500	0	0.0%
50286	Weed and Pest Control	22	250	100	-150	-60.0%
50400	Electric Services	2,097	1,000	4,000	3,000	300.0%
50401	Heating Services	1,041	500	1,200	700	140.0%
50402	Water Service	186	1,000	400	-600	-60.0%
50403	Sewer Service	204	1,000	400	-600	-60.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50404	Refuse Service	68	500	200	-300	-60.0%
50412	Telecommunications	0	1,000	0	-1,000	-100.0%
50431	Education and Training	187,466	245,000	280,000	35,000	14.3%
50455	Tuition	24,729	60,000	40,000	-20,000	-33.3%
50500	Office Supplies	369	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	773	600	800	200	33.3%
50503	Medical and Laboratory Supplies	0	0	700	700	100.0%
50510	Police And Fire Supplies/ITEMS	40	0	5,600	5,600	100.0%
50511	Uniforms/Wearing Apparel/ITEMS	3,045	7,000	7,000	0	0.0%
50512	Books and Subscriptions	130	0	0	0	0.0%
50513	Educational and Recreational Supplies	0	0	1,000	1,000	100.0%
50514	Other Operating Supplies	46	25,000	2,000	-23,000	-92.0%
50517	Small Tools	90	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	1,606	0	0	0	0.0%
Total Cost Center		355,228	498,750	534,100	35,350	7.1%
12024 Police - Less Lethal Equipment						
50210	Maintenance and Repairs	0	2,500	2,000	-500	-20.0%
50510	Police And Fire Supplies/ITEMS	7,382	8,250	8,750	500	6.1%
50517	Small Tools	1,268	0	0	0	0.0%
Total Cost Center		8,650	10,750	10,750	0	0.0%
12026 Accreditation						
50209	Other Professional Services	608	0	17,400	17,400	100.0%
50210	Maintenance and Repairs	0	0	22,000	22,000	100.0%
50270	Other Contractual Services	8,792	12,100	14,100	2,000	16.5%
50450	Dues And Association Memberships	50	50	12,300	12,250	24,500.0%
50500	Office Supplies	0	0	500	500	100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50514 Other Operating Supplies	25	0	0	0	0.0%
Total Cost Center	9,475	12,150	66,300	54,150	445.7%
12030 Organized Crime					
50209 Other Professional Services	250	1,500	500	-1,000	-66.7%
50210 Maintenance and Repairs	0	5,000	1,000	-4,000	-80.0%
50213 Maintenance Service Contracts-Computers	33,528	8,300	26,000	17,700	213.3%
50221 Lease/Rent Of Buildings	150,383	170,500	178,000	7,500	4.4%
50280 Janitorial	9,344	9,400	11,000	1,600	17.0%
50400 Electric Services	13,297	12,000	15,000	3,000	25.0%
50401 Heating Services	218	0	0	0	0.0%
50412 Telecommunications	9,395	10,200	10,200	0	0.0%
50430 Mileage	309	0	0	0	0.0%
50431 Education and Training	5,480	6,000	6,000	0	0.0%
50450 Dues And Association Memberships	300	300	1,900	1,600	533.3%
50459 Other Charges Miscellaneous	17,022	25,000	25,000	0	0.0%
50501 Food Supplies and Food Service Supplies	804	500	0	-500	-100.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	724	700	1,000	300	42.9%
50506 Repair and Maintenance Supplies	591	200	400	200	100.0%
50509 Vehicle and Powered Equipment Supplies	0	0	1,000	1,000	100.0%
50514 Other Operating Supplies	1,683	2,000	1,000	-1,000	-50.0%
50517 Small Tools	1,352	500	1,000	500	100.0%
50811 Machinery and Equipment-New Less Than \$10,000	1,101	0	3,600	3,600	100.0%
50813 Telecommunications Equipment-New Less Than \$10,000	2,836	0	0	0	0.0%
50821 Machinery and Equipment-Replacement \$10,000 and Over	0	0	27,400	27,400	100.0%
50831 Machinery and Equipment-	12,879	15,000	3,620	-11,380	-75.9%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Replacement Less Than \$10,000						
50833	Telecommunications Equipment – Replacement Less Than \$10,000	434	0	0	0	0.0%
Total Cost Center		261,930	267,100	313,620	46,520	17.4%
12031 Criminal Investigations						
50209	Other Professional Services	12,486	1,500	1,500	0	0.0%
50210	Maintenance and Repairs	890	0	0	0	0.0%
50213	Maintenance Service Contracts-Computers	229,074	90,000	34,900	-55,100	-61.2%
50270	Other Contractual Services	39,998	42,000	0	-42,000	-100.0%
50412	Telecommunications	0	0	1,000	1,000	100.0%
50430	Mileage	44	0	0	0	0.0%
50431	Education and Training	1,423	0	0	0	0.0%
50450	Dues And Association Memberships	905	100	300	200	200.0%
50453	Freight Charges	0	0	1,200	1,200	100.0%
50501	Food Supplies and Food Service Supplies	36	0	0	0	0.0%
50514	Other Operating Supplies	4,233	7,000	100	-6,900	-98.6%
50517	Small Tools	4,137	500	0	-500	-100.0%
50815	Computer Equipment-New Less Than \$10,000	4,638	0	0	0	0.0%
50816	Technology Infrastructure - New Less Than \$10,000	6,996	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	899	250,370	0	-250,370	-100.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	440	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	0	15,000	0	-15,000	-100.0%
Total Cost Center		306,199	406,470	39,000	-367,470	-90.4%
12032 CASE						
50210	Maintenance and Repairs	0	0	5,000	5,000	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50213	Maintenance Service Contracts- Computers	0	0	418,900	418,900	100.0%
50450	Dues And Association Memberships	563	0	3,600	3,600	100.0%
50514	Other Operating Supplies	56	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	0	0	16,000	16,000	100.0%
Total Cost Center		619	0	443,500	443,500	100.0%
12033 FORENSICS						
50213	Maintenance Service Contracts- Computers	0	0	214,900	214,900	100.0%
50270	Other Contractual Services	0	0	40,000	40,000	100.0%
50450	Dues And Association Memberships	150	0	1,500	1,500	100.0%
50459	Other Charges Miscellaneous	0	0	20,000	20,000	100.0%
50514	Other Operating Supplies	3,061	0	6,400	6,400	100.0%
50517	Small Tools	832	0	2,500	2,500	100.0%
50811	Machinery and Equipment-New Less Than \$10,000	3,238	0	1,200	1,200	100.0%
Total Cost Center		7,281	0	286,500	286,500	100.0%
12036 Youth Outreach Programs						
50441	Payment To Other Civic/Community Organizations	50,000	50,000	50,000	0	0.0%
Total Cost Center		50,000	50,000	50,000	0	0.0%
12038 Specialty Units						
50209	Other Professional Services	385	500	500	0	0.0%
50210	Maintenance and Repairs	3,715	9,600	5,000	-4,600	-47.9%
50213	Maintenance Service Contracts- Computers	0	0	15,000	15,000	100.0%
50501	Food Supplies and Food Service Supplies	0	300	300	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	0	300	300	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	42	0	0	0	0.0%
50514	Other Operating Supplies	1,089	1,000	1,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50517 Small Tools	433	0	0	0	0.0%
Total Cost Center	5,664	11,700	22,100	10,400	88.9%
12040 School Resource Officers					
50431 Education and Training	2	0	0	0	0.0%
50501 Food Supplies and Food Service Supplies	678	0	0	0	0.0%
Total Cost Center	680	0	0	0	0.0%
12042 Traffic Safety					
50210 Maintenance and Repairs	6,265	5,600	6,500	900	16.1%
50213 Maintenance Service Contracts-Computers	1,994	3,500	3,300	-200	-5.7%
50510 Police And Fire Supplies/ITEMS	700	0	700	700	100.0%
50511 Uniforms/Wearing Apparel/ITEMS	0	1,500	3,000	1,500	100.0%
50517 Small Tools	5,070	500	500	0	0.0%
50811 Machinery and Equipment-New Less Than \$10,000	3,871	0	0	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$10,000	19,200	10,000	10,000	0	0.0%
Total Cost Center	37,100	21,100	24,000	2,900	13.7%
12043 Honor Guard					
50209 Other Professional Services	177	0	0	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	479	23,300	0	-23,300	-100.0%
50514 Other Operating Supplies	2,153	1,000	1,600	600	60.0%
50517 Small Tools	40	0	0	0	0.0%
Total Cost Center	2,849	24,300	1,600	-22,700	-93.4%
12050 Uniform Operations					
50210 Maintenance and Repairs	2,214	2,000	2,000	0	0.0%
50220 Lease/Rent Of Equipment	325	300	300	0	0.0%
50221 Lease/Rent Of Buildings	280,098	280,000	288,000	8,000	2.9%
50270 Other Contractual Services	143	500	600	100	20.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50280	Janitorial	29,258	32,700	36,800	4,100	12.5%
50285	Landscaping	0	0	3,000	3,000	100.0%
50400	Electric Services	34,147	32,000	38,000	6,000	18.8%
50401	Heating Services	0	0	1,500	1,500	100.0%
50402	Water Service	0	0	400	400	100.0%
50403	Sewer Service	0	0	400	400	100.0%
50404	Refuse Service	0	0	400	400	100.0%
50412	Telecommunications	7,596	7,200	6,000	-1,200	-16.7%
50501	Food Supplies and Food Service Supplies	62	0	0	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	2,993	2,500	2,500	0	0.0%
50514	Other Operating Supplies	0	500	500	0	0.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	129	0	0	0	0.0%
Total Cost Center		356,965	357,700	380,400	22,700	6.3%

12054 Central Station

50209	Other Professional Services	1,160	200	100	-100	-50.0%
50210	Maintenance and Repairs	600	1,000	6,000	5,000	500.0%
50270	Other Contractual Services	1,592	1,500	1,700	200	13.3%
50280	Janitorial	20,708	21,200	24,400	3,200	15.1%
50285	Landscaping	0	5,800	5,000	-800	-13.8%
50400	Electric Services	15,539	12,000	16,800	4,800	40.0%
50401	Heating Services	1,662	1,800	2,000	200	11.1%
50402	Water Service	515	500	600	100	20.0%
50403	Sewer Service	632	600	700	100	16.7%
50404	Refuse Service	628	400	700	300	75.0%
50412	Telecommunications	8,277	9,300	10,000	700	7.5%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50504	Laundry, Housekeeping, and Janitorial Supplies	1,901	2,200	2,200	0	0.0%
50514	Other Operating Supplies	0	500	500	0	0.0%
50517	Small Tools	0	0	200	200	100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	0	1,000	1,000	100.0%
50815	Computer Equipment-New Less Than \$10,000	9,726	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	13,991	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	0	3,500	3,500	100.0%
Total Cost Center		76,931	57,000	75,400	18,400	32.3%
12060 Canine						
50200	Medical Services	17,030	16,000	20,000	4,000	25.0%
50210	Maintenance and Repairs	5,515	0	1,000	1,000	100.0%
50285	Landscaping	0	0	1,900	1,900	100.0%
50400	Electric Services	0	0	6,000	6,000	100.0%
50401	Heating Services	0	0	500	500	100.0%
50402	Water Service	0	0	200	200	100.0%
50403	Sewer Service	0	0	300	300	100.0%
50404	Refuse Service	0	0	300	300	100.0%
50412	Telecommunications	0	0	2,000	2,000	100.0%
50450	Dues And Association Memberships	823	500	800	300	60.0%
50501	Food Supplies and Food Service Supplies	12,195	9,600	13,000	3,400	35.4%
50502	Agricultural Supplies	12,808	6,000	12,000	6,000	100.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	0	0	1,500	1,500	100.0%
50511	Uniforms/Wearing Apparel/ITEMS	1,970	0	1,100	1,100	100.0%
50517	Small Tools	100	0	100	100	100.0%
50831	Machinery and Equipment-	0	1,000	0	-1,000	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Replacement Less Than \$10,000					
Total Cost Center	50,441	33,100	60,700	27,600	83.4%
12061 Explosive Ordinance Devices					
50431 Education and Training	0	500	0	-500	-100.0%
50450 Dues And Association Memberships	0	200	200	0	0.0%
50506 Repair and Maintenance Supplies	32	500	2,000	1,500	300.0%
50510 Police And Fire Supplies/ITEMS	0	500	0	-500	-100.0%
50511 Uniforms/Wearing Apparel/ITEMS	50,730	38,750	1,000	-37,750	-97.4%
50513 Educational and Recreational Supplies	0	0	500	500	100.0%
50514 Other Operating Supplies	0	500	500	0	0.0%
50516 Chemicals	2,306	3,000	2,000	-1,000	-33.3%
50517 Small Tools	1,877	0	0	0	0.0%
50835 Computer Equipment-Replacement Less Than \$10,000	0	300	40,000	39,700	13,233.3%
Total Cost Center	54,945	44,250	46,200	1,950	4.4%
12062 Civil Disturbance Team					
50210 Maintenance and Repairs	0	1,000	1,000	0	0.0%
50503 Medical and Laboratory Supplies	1,500	1,500	1,000	-500	-33.3%
50510 Police And Fire Supplies/ITEMS	13,443	6,750	16,200	9,450	140.0%
50511 Uniforms/Wearing Apparel/ITEMS	24,539	2,500	29,500	27,000	1,080.0%
50514 Other Operating Supplies	0	500	500	0	0.0%
50517 Small Tools	0	1,000	1,000	0	0.0%
Total Cost Center	39,482	13,250	49,200	35,950	271.3%
12063 Incident Management Team					
50210 Maintenance and Repairs	44	1,000	1,000	0	0.0%
50213 Maintenance Service Contracts- Computers	0	0	7,500	7,500	100.0%
50450 Dues And Association Memberships	450	500	500	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50453 Freight Charges	24	0	0	0	0.0%
50503 Medical and Laboratory Supplies	993	1,000	1,000	0	0.0%
50506 Repair and Maintenance Supplies	36	500	500	0	0.0%
50510 Police And Fire Supplies/ITEMS	264,804	180,800	58,500	-122,300	-67.6%
50511 Uniforms/Wearing Apparel/ITEMS	12,364	5,000	3,000	-2,000	-40.0%
50514 Other Operating Supplies	2,008	0	2,000	2,000	100.0%
50517 Small Tools	2,553	0	0	0	0.0%
50803 Telecommunications Equipment-New \$10,000 and Over	7,530	0	0	0	0.0%
50811 Machinery and Equipment-New Less Than \$10,000	4,993	0	0	0	0.0%
Total Cost Center	295,799	188,800	74,000	-114,800	-60.8%
12064 Community Policing					
50209 Other Professional Services	5,413	0	0	0	0.0%
50450 Dues And Association Memberships	335	0	500	500	100.0%
50501 Food Supplies and Food Service Supplies	469	6,500	1,000	-5,500	-84.6%
50513 Educational and Recreational Supplies	500	0	0	0	0.0%
50514 Other Operating Supplies	3,222	2,500	3,000	500	20.0%
50831 Machinery and Equipment- Replacement Less Than \$10,000	500	0	0	0	0.0%
Total Cost Center	10,439	9,000	4,500	-4,500	-50.0%
12065 NEGOTIATIONS					
50210 Maintenance and Repairs	0	0	500	500	100.0%
50213 Maintenance Service Contracts- Computers	0	0	7,600	7,600	100.0%
50511 Uniforms/Wearing Apparel/ITEMS	0	0	1,000	1,000	100.0%
Total Cost Center	0	0	9,100	9,100	100.0%

DEPARTMENT OF EMERGENCY COMMUNICATIONS

DESCRIPTION

The Department of Emergency Communications (DEC) is a 24-hour operation that processes incoming emergency 911 and non-emergency calls for Police, Fire and EMS assistance. The department also operates a Teletype Terminal in compliance with the Virginia Criminal Information Network and the National Crime Information Center, and National Law Enforcement Telecommunications System.

OBJECTIVES

- Answer and dispatch all emergency 911 and non-emergency calls in a timely manner with proficiency and integrity.
- Improve operational performance.
- Strive to make professionalism and proficiency a tradition of excellence.

BUDGET HIGHLIGHTS

The FY25 proposed budget for the Department of Emergency Communications totals \$10,515,956, reflecting an increase of \$1,542,329 or 17.2% from the previous year. The personnel component is \$9,495,632, reflecting an increase of \$637,544 or 7.2% from the previous year. This includes pay increases for all employees, retirement, and health care cost along with the addition of one Support Technician III position from the Police.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ -	\$ 8,858,088	\$ 9,495,632	7.2%
Operation	-	107,039	1,011,824	845.3%
Capital	-	8,500	8,500	0.0%
Total	\$ -	\$ 8,973,627	\$ 10,515,956	17.2%
Personnel Complement	- (1)	91 (2)	92 (3)	1

(1). FY23 Actuals Budget for Emergency Communications Center and Wireless E-911 Units data can be found in the Police Approved FY23 Budget. (2). FY24 includes the transfer of (73) positions from the Emergency Communications Center, (14) positions from Wireless E-911 Unit (1) Office Assistant IV from Police, and (3) positions from Information Technology. (3). FY25 add Support Technician III position from Police.

Department of Emergency Communications

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Total Incoming/Outgoing calls	-	528,189	529,898	1,709
Average dispatch time for Priority calls (seconds)	-	101	90	(11)
Number of Priority 1 calls processed in 90 seconds or less	-	20,000	21,000	1,000

BUDGET HIGHLIGHTS (CONTINUED)

The operating component is \$1,011,824, reflecting an increase of \$904,785 or 845.3% from the previous year. The increase reflects the transfer of funds from Information Technology for telecommunications and maintenance service contracts to the Department of Emergency Communications to cover the E-911 annual maintenance and increase in maintenance service contracts. Additional increases in the operating component are for recruitment, recertification, tuition reimbursement, membership dues, and fleet replacement. Capital outlay totals \$8,500 and funding is consistent with the previous fiscal year.

In FY24 the Emergency Communications Center became an independent department and included the transfer of funding from the Wireless E-911 budget in the Special Revenue Fund to the General Fund. The County has collected this funding from the State 911 Services Board since FY00, which is collected based on \$0.75 per month per cellular phone and distributed to localities.

DEPARTMENTAL HIGHLIGHTS

AWARDS AND ACCOMPLISHMENTS

A significant number of resources have been committed to focus on work/life balance and recruitment. The DEC has successfully coordinated and completed three Basic Communications Academies. With each of these academies, the DEC has partnered with the Community College Workforce Alliance (CCWA) to complete an internship for new applicants and students taking the Emergency Telecommunicator Certification (ETC) Course.

In partnership with Emergency Management and Henrico Sports and Entertainment Authority, the DEC has recognized the need for a group of highly trained dispatchers to function in a remote, fast-paced environment. The DEC will be growing the Tactical Dispatch Team to meet the growing needs to support our first responders and citizens at special events throughout the County.

Through multiple partnerships and initiatives, the DEC has increased regional collaboration with neighboring 9-1-1 agencies, developed and cultivated the partnership with Henrico County School with the Adult Education Center, as well as made strides to become state accredited with the Virginia Office of Emergency Medical Services.

COMMUNITY OUTREACH AND ENGAGEMENT

The Emergency Communications Center offers a community awareness program to educate the public on the 911 communications system. Educational materials are available by brochure, PowerPoint or in person to community groups and organizations. The 911 presentation navigates participants through the questions callers can expect to be asked by the dispatcher, and what it is like to be a dispatcher. The presentation is suitable for all ages to ensure that all of Henrico's citizens feel knowledgeable and confident about the 911 system. Employees made this presentation to multiple groups during FY24, including presentations and tours for the Citizens' Police Academy, the Senior Citizens' Police Academy, and to elementary school classes. The Emergency Communications Center has also partnered with Henrico County Emergency Management and Workplace Safety to discuss calling 911 with the CPR/AED classes provided to employees.

Presentations to the community and the public are offered not only as an informational resource, but also to educate users of the 911 system on how to mobilize help quickly and efficiently in the event of a police, fire, or medical emergency. Initiatives such as this assist children who may know their address or phone number to prepare them to calmly provide information to assist in citizen and responder safety.



Department Operating Budget Henrico County, Virginia FY2024-25 **EMERGENCY COMMUNICATIONS**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	0	6,288,407	6,625,718	337,311	5.4%
50101	Full-Time Salaries and Wages - Overtime	0	275,434	275,434	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	0	22,839	25,591	2,752	12.0%
50109	Vacancy Savings	0	-191,544	-236,874	-45,330	-23.7%
50110	FICA	0	440,545	498,375	57,830	13.1%
50111	Retirement VRS	0	977,886	1,091,873	113,987	11.7%
50112	Hospital/Medical Plans	0	956,483	1,019,728	63,245	6.6%
50113	Group Insurance - Life (VRS)	0	88,038	87,350	-688	-0.8%
50121	VRS Hybrid Deferred Contribution	0	0	108,437	108,437	100.0%
50209	Other Professional Services	0	10,000	67,595	57,595	576.0%
50211	Maintenance Service Contracts	0	0	140,100	140,100	100.0%
50213	Maintenance Service Contracts-Computers	0	69,178	69,178	0	0.0%
50250	Advertising	0	0	38,700	38,700	100.0%
50270	Other Contractual Services	0	0	2,400	2,400	100.0%
50310	Automotive/Motor Pool	0	0	14,360	14,360	100.0%
50412	Telecommunications	0	26,861	612,907	586,046	2,181.8%
50431	Education and Training	0	0	31,524	31,524	100.0%
50450	Dues And Association Memberships	0	0	6,700	6,700	100.0%
50455	Tuition	0	0	10,000	10,000	100.0%
50500	Office Supplies	0	0	10,000	10,000	100.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	0	500	500	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	0	0	7,360	7,360	100.0%
50514	Other Operating Supplies	0	500	500	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	8,500	8,500	0	0.0%
Total Department		0	8,973,627	10,515,956	1,542,329	17.2%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
EMERGENCY COMMUNICATIONS

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
15002 Emergency Communications Center						
50100	Full-Time Salaries and Wages - Regular	0	6,288,407	6,625,718	337,311	5.4%
50101	Full-Time Salaries and Wages - Overtime	0	275,434	275,434	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	0	22,839	25,591	2,752	12.0%
50109	Vacancy Savings	0	-191,544	-236,874	-45,330	-23.7%
50110	FICA	0	440,545	498,375	57,830	13.1%
50111	Retirement VRS	0	977,886	1,091,873	113,987	11.7%
50112	Hospital/Medical Plans	0	956,483	1,019,728	63,245	6.6%
50113	Group Insurance - Life (VRS)	0	88,038	87,350	-688	-0.8%
50121	VRS Hybrid Deferred Contribution	0	0	108,437	108,437	100.0%
50209	Other Professional Services	0	10,000	67,595	57,595	576.0%
50211	Maintenance Service Contracts	0	0	140,100	140,100	100.0%
50213	Maintenance Service Contracts- Computers	0	69,178	69,178	0	0.0%
50250	Advertising	0	0	38,700	38,700	100.0%
50270	Other Contractual Services	0	0	2,400	2,400	100.0%
50310	Automotive/Motor Pool	0	0	14,360	14,360	100.0%
50412	Telecommunications	0	26,861	612,907	586,046	2,181.8%
50431	Education and Training	0	0	31,524	31,524	100.0%
50450	Dues And Association Memberships	0	0	6,700	6,700	100.0%
50455	Tuition	0	0	10,000	10,000	100.0%
50500	Office Supplies	0	0	10,000	10,000	100.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	0	500	500	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50511	Uniforms/Wearing Apparel/ITEMS	0	0	7,360	7,360	100.0%
50514	Other Operating Supplies	0	500	500	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	8,500	8,500	0	0.0%
Total Cost Center		0	8,973,627	10,515,956	1,542,329	17.2%

DIVISION OF FIRE

DESCRIPTION

The Henrico County Division of Fire provides fire suppression, emergency medical services, technical rescue, hazardous materials mitigation, fire prevention, public education, and disaster preparedness to the citizens and visitors of Henrico County.

The Division of Fire is a community-driven, professional public safety and service organization that takes pride in stewardship and innovation, while maintaining public trust. The Division is committed to, and guided by, its core values of Professionalism, Respect, Integrity, Dedication, and Empathy (PRIDE).

The Division of Fire is an all-hazards department focusing on improving the quality of life for all citizens in Henrico County. The Division takes a proactive approach to reducing risk throughout the community through a wide range of planning, response, and recovery initiatives. In addition to the traditional role providing fire prevention and protection, the Division is the primary provider of Emergency Medical Services (EMS), including both first response and advanced life support (ALS) emergency transport. The Division includes several specialty teams within the operation, including hazardous materials, technical rescue, tactical medic, robotics response, marine response, and the dive team. The Division also supports state and national emergency response operations as a member of the Maritime Incident Response Team, Central Virginia Technical Rescue Team, Virginia Department of Emergency Management (VDEM) Regional Hazardous Materials Team, and the Central Virginia Incident Management Team.

OBJECTIVES

- Enhance the county's overall ability to prepare for, respond to, mitigate, and recover from emergencies and disasters by developing a community-driven service delivery model.
- Ensure a workforce that exemplifies the core values of the Division of Fire and is prepared to achieve the mission and vision.
- Ensure business procedures, data, and technology systems that support current and future requirements of the Division of Fire.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 74,875,069	\$ 76,204,023	\$ 82,466,316	8.2%
Operation	8,393,663	7,659,784	8,632,970	12.7%
Capital	1,427,687	1,210,452	1,483,712	22.6%
Total	<u>\$ 84,696,419</u>	<u>\$ 85,074,259</u>	<u>\$ 92,582,998</u>	<u>8.8%</u>

Personnel Complement 638 650 * 677 ** 27

* Reflects 9 firefighters and 2 lieutenants for Firehouse 23, and 1 clinical coordinator.

** Reflects 14 FF for overtime, 1 Operations Medical Director, 1 Peer Recovery Specialist (Marcus Alert and Cares Teams), and 9 FF, 2 Lt., and 1 Cpt. for FH 23, One Management Specialist II (Advocate for the Aging) transferring to Resident Outreach and Engagement.

Division of Fire

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Total Calls for Service	54,542	57,050	59,902	2,852
Total EMS and Rescue Calls for Service	45,775	48,002	50,402	2,400
Fire Incidents	8,767	9,048	9,500	452
Fires per 1,000 Population	2.36	2.16	2.26	0.10
Effectiveness Measures				
Structure Fires Contained to the Room of Origin	71%	74%	76%	2%
CPR Revival Rate	20%	20%	23%	3%

OBJECTIVES (CONTINUED)

- Utilize an adaptable, comprehensive, all-hazard whole community risk reduction program.
- Provide an effective and comprehensive training and certification program.
- Utilize and implement an effective and comprehensive communication plan for the Division of Fire.
- Ensure a responsive, sustainable logistics program is in place to comprehensively address the current and future needs of the Division of Fire.

BUDGET HIGHLIGHTS

The Division of Fire's FY25 budget is \$92,582,998, which is an increase of \$7,508,739, or 8.8%. The personnel component, which is 89% of the total budget, is \$82,466,316, an increase of \$6,262,293, or 8.2% due to the addition of 23 firefighters (9 for Firehouse 23 and 14 for overtime relief), 1 captain and 2 lieutenants for Firehouse 23, a Medical Operations Director, and a Peer Recovery Specialist for Marcus Alert and the CARES team and increases in benefit rate changes. A Management Specialist II (Advocate for the Aging) is transferred to the new Resident Outreach and Engagement agency.

The operating component is \$8,632,790, an increase of \$973,186, or 12.7% due to increases to contractual services for critical response items, required protective equipment and uniforms for new positions, and the implementation of the Cradle Point system, which is designed to maximize communication and data reliability for division apparatus. Funding for the Tier II hazardous and toxic chemical reporting system, \$6,000, is moved to Emergency Management and Workplace Safety.

The capital component is \$1,483,712, an increase of \$273,260, or 22.6%, due to the Special Operations equipment replacement plan, which provides an organized approach to maintaining and replacing specialized equipment. Computer equipment decreased by \$500, or 11.1%, telecommunication equipment and furniture lines were unchanged.

In September, 2023, the Board of Supervisors approved \$350,000 in funding for the Division of Fire Special Operations. This funding supports both equipment in the capital component and repair and maintenance of

Division of Fire

specialty shop equipment in the operating component, which are annual costs to support active procurement and maintenance schedules, keeping this necessary equipment available and prepared for use.

DEPARTMENTAL HIGHLIGHTS

In FY25, the Division of Fire will focus on expanding the quality of existing programs as well as continuing to provide a consistently high level of service to the citizens of the county while improving efficiency and effectiveness. Examples of these programs include enhancing firefighter safety, building upon Basic Life Support (BLS), Community Assistance Resources, and Education (CARE) programs launched in 2018, along with expanded and targeted prevention efforts in the community. These will be accomplished in an environment of increasing calls, particularly EMS and Rescue calls. Staples Mill Fire Station 20 became the twenty-second operational firehouse in 2023, and Fire Station 23 is slated for completion in 2025. The new stations provide increased efficiency to busy service areas.

The Division continues to be a leader providing emergency medical services. In FY25, General Fund support will provide medical supplies, fuel, and insurance premium payments for two volunteer rescue squads. This is in addition to “Four for Life” funding from the Commonwealth of Virginia, which flows through the Division’s budget and is disbursed to the volunteer rescue squads to reimburse for qualifying expenses. Between the “Four for Life” and General Fund Support, over \$500,000 is provided to Lakeside and Tuckahoe volunteer rescue squads.

FIREFIGHTER SAFETY AND WELLNESS

Firefighter safety and wellness is a top priority for the Division. Proper equipment and apparatus are vital to the safety of firefighters and the FY25 budget allocates resources to ensure a systematic replacement approach. In addition to exceptional equipment, the Division recognizes the importance of routine screenings to assist in identifying health risks prior to incidents, which includes cancer screenings that began in FY23. In the past two years, the entire sworn staff have been given the opportunity to schedule their cancer screening, and over half the department has been screened to date. The performed screenings have uncovered health concerns being addressed preventatively.

TRAINING PROGRAMS

The Division has continued to successfully self-certify paramedics at its training facilities. EMS continuing education for over 220 Advance Life Support providers is on track this fiscal year. Training for both experienced and new Rapid Sequence Induction (RSI) paramedics was completed with virtual learning and in person training, which helped keep the high acuity program operating as normal. The Division continues to train its members in live fire scenarios, maintaining their skills to meet the national standard. The development and career development of fire officers is a top priority, accomplished through the Henrico Fire Officers’ Academy (HFOA), which provides an excellent opportunity for front-line and aspiring officers to learn valuable leadership skills.

COMMUNITY PREPAREDNESS

In FY25, the Division will continue to enhance the Special Operations response programs through sound fiscal decision making and seeking external grant opportunities. These specialty teams provide an all-hazards approach to emergency response. The Dive Team is responsible for 7.5 miles of the James River in the western part of the county, over five miles above Boshers’ Dam, and is a member of the Division’s Swift Water Team. The Marine Team is part

Division of Fire

of the Maritime Incident Response Team as an extension of the Virginia Port of Authority in Hampton Roads. This team is responsible for a wide array of emergency services covering an area from Rockett's Landing to the Appomattox River. The Hazardous Materials Team responds to most of Central Virginia through a contract with the Virginia Department of Emergency Management and has one of the largest teams in the State with 60 members trained, certified, and available to respond. The Robotics Response Team provides unmanned aerial systems coverage and supports the Henrico County Sheriff's Office Project Lifesaver Program with additional response resources to locate missing at-risk individuals. The Henrico Technical Rescue Team provides services throughout greater Central Virginia as an integral part of the Central Virginia Technical Rescue Team.

During FY24, the Division was successful in obtaining Homeland Security grant funding to support All-Hazards response preparation. These grant awards were successful in purchasing and deploying equipment for hazmat response and technical rescue efforts. With successful grant opportunities in FY25, the division will utilize funding to maintain, repair, and replace Special Operations gear to be prepared for any manmade or natural disasters.

SPECIALTY REPAIR SHOP PROGRAM

The Division operates a specialty repair shop program. By assigning firefighters to these shops in addition to their normal duties, equipment is maintained at a lower cost and with less down time than if the county had to purchase these services from an outside vendor. There are more than ten specialty shops ranging from the hose and nozzle shop to the thermal imaging shop.

FUTURE CHALLENGES

The Division expects to face several challenges over the coming years. Some of these challenges include increased service demands due to an expanding and aging population, personnel turnover due to retirements, challenges in training and retaining ALS providers, and the continued development of mixed use, high density, and high service demand properties such as nursing homes, assisted living facilities, and commercial and residential mixed-use buildings. The Division continues to actively review and plan for these challenges.



Department Operating Budget Henrico County, Virginia FY2024-25 PUBLIC SAFETY - FIRE

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	50,142,523	54,205,169	58,138,700	3,933,531	7.3%
50101	Full-Time Salaries and Wages - Overtime	4,610,075	2,124,853	2,624,853	500,000	23.5%
50104	Temporary Salaries and Wages - Regular	589,126	578,906	578,906	0	0.0%
50105	Temporary Salaries and Wages - Overtime	388	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	4,444	6,839	9,295	2,456	35.9%
50109	Vacancy Savings	0	-1,885,091	-2,048,722	-163,631	-8.7%
50110	FICA	4,035,752	4,377,209	4,681,200	303,991	6.9%
50111	Retirement VRS	8,088,797	9,044,562	10,174,734	1,130,172	12.5%
50112	Hospital/Medical Plans	6,750,943	6,985,551	7,453,990	468,439	6.7%
50113	Group Insurance - Life (VRS)	653,021	766,025	813,979	47,954	6.3%
50121	VRS Hybrid Deferred Contribution	0	0	39,381	39,381	100.0%
50200	Medical Services	136,623	112,700	113,200	500	0.4%
50201	Legal Services	350	100	300	200	200.0%
50207	Professional Education Services	45,103	59,510	40,710	-18,800	-31.6%
50209	Other Professional Services	201,801	378,184	357,510	-20,674	-5.5%
50210	Maintenance and Repairs	101,810	157,808	160,100	2,292	1.5%
50211	Maintenance Service Contracts	205,786	182,742	181,342	-1,400	-0.8%
50212	Vehicle Repair	2,419,664	1,940,474	1,940,474	0	0.0%
50213	Maintenance Service Contracts-Computers	417,494	434,701	521,577	86,876	20.0%
50220	Lease/Rent Of Equipment	13,268	21,602	7,602	-14,000	-64.8%
50221	Lease/Rent Of Buildings	26,130	39,000	159,000	120,000	307.7%
50240	Printing and Binding	12,256	14,100	14,900	800	5.7%
50250	Advertising	3,810	5,350	5,975	625	11.7%
50270	Other Contractual Services	7,806	7,050	45,450	38,400	544.7%
50285	Landscaping	16,756	21,500	21,500	0	0.0%
50290	Purchase of Services from Other Governments	4,962	5,618	5,618	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50310	Automotive/Motor Pool	429,259	366,835	366,835	0	0.0%
50400	Electric Services	363,050	304,500	304,500	0	0.0%
50401	Heating Services	81,927	77,820	77,820	0	0.0%
50402	Water Service	28,953	30,306	30,306	0	0.0%
50403	Sewer Service	29,171	29,883	29,883	0	0.0%
50404	Refuse Service	16,959	12,100	17,600	5,500	45.5%
50410	Postal Services	1,952	4,125	3,700	-425	-10.3%
50412	Telecommunications	99,036	105,149	110,267	5,118	4.9%
50413	Airtime - Mobile Terminals	229,865	202,884	230,782	27,898	13.8%
50423	Risk Management Claims Charges	13,995	0	0	0	0.0%
50430	Mileage	2,509	2,500	2,500	0	0.0%
50431	Education and Training	91,649	88,440	88,440	0	0.0%
50441	Payment To Other Civic/Community Organizations	434,302	327,900	327,900	0	0.0%
50450	Dues And Association Memberships	7,315	6,235	7,860	1,625	26.1%
50455	Tuition	10,800	24,000	24,000	0	0.0%
50500	Office Supplies	21,301	22,410	22,285	-125	-0.6%
50501	Food Supplies and Food Service Supplies	26,467	34,000	34,395	395	1.2%
50502	Agricultural Supplies	3,693	8,000	7,000	-1,000	-12.5%
50503	Medical and Laboratory Supplies	531,102	473,525	481,025	7,500	1.6%
50504	Laundry, Housekeeping, and Janitorial Supplies	71,736	75,000	75,000	0	0.0%
50506	Repair and Maintenance Supplies	192,858	282,510	398,260	115,750	41.0%
50507	Gasoline	929,430	632,217	632,217	0	0.0%
50509	Vehicle and Powered Equipment Supplies	8,244	4,500	4,500	0	0.0%
50510	Police And Fire Supplies/ITEMS	3,231	5,600	5,400	-200	-3.6%
50511	Uniforms/Wearing Apparel/ITEMS	988,620	1,006,726	1,596,231	589,505	58.6%
50512	Books and Subscriptions	7,169	20,600	7,890	-12,710	-61.7%
50514	Other Operating Supplies	63,703	85,880	97,690	11,810	13.8%
50516	Chemicals	4,275	6,000	10,000	4,000	66.7%
50517	Small Tools	12,298	11,350	11,050	-300	-2.6%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50518	Liquid Propane Gas	1,594	2,000	2,000	0	0.0%
50519	Textbooks	22,948	13,050	28,876	15,826	121.3%
50521	Computer Software	50,633	12,800	21,000	8,200	64.1%
50630	Emergency Assistance	0	500	500	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	428,716	414,048	414,048	0	0.0%
50807	Capital Leases	95,950	95,960	95,960	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	61,469	81,264	85,734	4,470	5.5%
50813	Telecommunications Equipment-New Less Than \$10,000	412	2,000	2,000	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	19,234	10,000	10,000	0	0.0%
50821	Machinery and Equipment- Replacement \$10,000 and Over	287,510	93,300	178,880	85,580	91.7%
50824	Motor Vehicles and Equipment- Replacement \$10,000 and Over	0	0	135,000	135,000	100.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	368,420	436,130	484,840	48,710	11.2%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	73,807	31,750	31,750	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	3,157	4,500	4,000	-500	-11.1%
50834	Motor Vehicles and Equipment- Replacement Less Than \$10,000	81,717	31,500	31,500	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	7,295	10,000	10,000	0	0.0%
Total Department		84,696,419	85,074,259	92,582,998	7,508,739	8.8%



Operating Line Item Budget By Cost Center

Henrico County, Virginia

FY2024-25

PUBLIC SAFETY - FIRE

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
13101 Administration Services						
50100	Full-Time Salaries and Wages - Regular	1,367,748	968,170	1,292,504	324,334	33.5%
50101	Full-Time Salaries and Wages - Overtime	2,231	28,000	28,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	22,546	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,391	1,857	2,052	195	10.5%
50109	Vacancy Savings	0	-40,302	-46,883	-6,581	-16.3%
50110	FICA	95,958	87,256	104,338	17,082	19.6%
50111	Retirement VRS	208,857	193,176	226,188	33,012	17.1%
50112	Hospital/Medical Plans	145,053	128,964	144,092	15,128	11.7%
50113	Group Insurance - Life (VRS)	17,169	16,361	18,095	1,734	10.6%
50121	VRS Hybrid Deferred Contribution	0	0	8,693	8,693	100.0%
50207	Professional Education Services	11,769	5,760	5,760	0	0.0%
50209	Other Professional Services	1,917	0	0	0	0.0%
50220	Lease/Rent Of Equipment	0	6,500	0	-6,500	-100.0%
50240	Printing and Binding	3,629	2,000	2,000	0	0.0%
50270	Other Contractual Services	97	250	250	0	0.0%
50290	Purchase of Services from Other Governments	4,962	5,618	5,618	0	0.0%
50400	Electric Services	363,005	304,500	304,500	0	0.0%
50401	Heating Services	81,927	77,820	77,820	0	0.0%
50402	Water Service	27,552	28,006	28,006	0	0.0%
50403	Sewer Service	27,290	26,883	26,883	0	0.0%
50404	Refuse Service	15,124	8,500	15,000	6,500	76.5%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50410	Postal Services	1,138	2,300	2,300	0	0.0%
50423	Risk Management Claims Charges	13,995	0	0	0	0.0%
50430	Mileage	2,509	2,500	2,500	0	0.0%
50431	Education and Training	85,530	85,440	85,440	0	0.0%
50450	Dues And Association Memberships	5,285	3,600	3,600	0	0.0%
50455	Tuition	10,800	24,000	24,000	0	0.0%
50500	Office Supplies	383	220	220	0	0.0%
50501	Food Supplies and Food Service Supplies	1,010	4,000	3,000	-1,000	-25.0%
50511	Uniforms/Wearing Apparel/ITEMS	326	0	1,000	1,000	100.0%
50512	Books and Subscriptions	0	350	350	0	0.0%
50514	Other Operating Supplies	1,936	4,000	4,000	0	0.0%
Total Cost Center		2,521,137	1,975,729	2,369,326	393,597	19.9%

13112 Technology

50100	Full-Time Salaries and Wages - Regular	440,651	470,007	499,662	29,655	6.3%
50101	Full-Time Salaries and Wages - Overtime	5,640	2,000	2,000	0	0.0%
50109	Vacancy Savings	0	-16,303	-18,124	-1,821	-11.2%
50110	FICA	30,901	36,318	40,335	4,017	11.1%
50111	Retirement VRS	72,838	78,146	87,441	9,295	11.9%
50112	Hospital/Medical Plans	92,333	53,736	55,420	1,684	3.1%
50113	Group Insurance - Life (VRS)	5,905	6,619	6,995	376	5.7%
50207	Professional Education Services	3,745	5,000	0	-5,000	-100.0%
50210	Maintenance and Repairs	0	8,000	4,000	-4,000	-50.0%
50213	Maintenance Service Contracts-Computers	412,494	434,701	521,577	86,876	20.0%
50220	Lease/Rent Of Equipment	10,696	7,152	7,152	0	0.0%
50240	Printing and Binding	4,800	4,800	4,800	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50270	Other Contractual Services	780	700	36,500	35,800	5,114.3%
50412	Telecommunications	99,036	105,149	110,267	5,118	4.9%
50413	Airtime - Mobile Terminals	229,865	202,884	230,782	27,898	13.8%
50500	Office Supplies	401	1,000	1,000	0	0.0%
50506	Repair and Maintenance Supplies	346	600	0	-600	-100.0%
50514	Other Operating Supplies	2,533	4,250	3,000	-1,250	-29.4%
50517	Small Tools	0	200	200	0	0.0%
50521	Computer Software	46,418	4,000	11,000	7,000	175.0%
50811	Machinery and Equipment-New Less Than \$10,000	3,239	20,000	21,100	1,100	5.5%
50813	Telecommunications Equipment-New Less Than \$10,000	412	2,000	2,000	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	19,234	10,000	10,000	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	327	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	340	1,500	1,000	-500	-33.3%
50835	Computer Equipment-Replacement Less Than \$10,000	6,038	10,000	10,000	0	0.0%
Total Cost Center		1,488,972	1,452,459	1,648,107	195,648	13.5%
13113 Emergency Planning and Safety						
50100	Full-Time Salaries and Wages - Regular	107,642	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	570	0	0	0	0.0%
50110	FICA	8,086	0	0	0	0.0%
50111	Retirement VRS	17,793	0	0	0	0.0%
50112	Hospital/Medical Plans	8,466	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	1,442	0	0	0	0.0%
50200	Medical Services	17,770	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	0	0	500	500	100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50511 Uniforms/Wearing Apparel/ITEMS	0	0	500	500	100.0%
50514 Other Operating Supplies	0	0	250	250	100.0%
Total Cost Center	161,769	0	1,250	1,250	100.0%
13114 Personnel and Recruitment					
50100 Full-Time Salaries and Wages - Regular	331,249	353,320	375,613	22,293	6.3%
50104 Temporary Salaries and Wages - Regular	1,617	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	401	479	507	28	5.8%
50109 Vacancy Savings	0	-12,256	-13,625	-1,369	-11.2%
50110 FICA	24,654	27,187	30,321	3,134	11.5%
50111 Retirement VRS	54,755	58,745	65,732	6,987	11.9%
50112 Hospital/Medical Plans	40,815	42,988	44,336	1,348	3.1%
50113 Group Insurance - Life (VRS)	4,439	4,975	5,259	284	5.7%
50121 VRS Hybrid Deferred Contribution	0	0	2,147	2,147	100.0%
50200 Medical Services	29,253	23,600	23,600	0	0.0%
50207 Professional Education Services	15,016	11,400	0	-11,400	-100.0%
50209 Other Professional Services	920	0	11,400	11,400	100.0%
50210 Maintenance and Repairs	0	150	0	-150	-100.0%
50221 Lease/Rent Of Buildings	26,130	39,000	159,000	120,000	307.7%
50240 Printing and Binding	378	600	600	0	0.0%
50250 Advertising	3,020	4,500	5,125	625	13.9%
50410 Postal Services	0	125	0	-125	-100.0%
50501 Food Supplies and Food Service Supplies	178	1,150	1,150	0	0.0%
50506 Repair and Maintenance Supplies	75	0	150	150	100.0%
50511 Uniforms/Wearing Apparel/ITEMS	0	500	0	-500	-100.0%
50514 Other Operating Supplies	88	75	75	0	0.0%
Total Cost Center	532,988	556,538	711,390	154,852	27.8%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
13115 Logistics						
50100	Full-Time Salaries and Wages - Regular	646,535	700,272	748,720	48,448	6.9%
50101	Full-Time Salaries and Wages - Overtime	142,963	7,000	7,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	82,118	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	199	237	251	14	5.9%
50109	Vacancy Savings	0	-24,290	-27,158	-2,868	-11.8%
50110	FICA	63,563	54,368	60,441	6,073	11.2%
50111	Retirement VRS	106,531	116,431	131,026	14,595	12.5%
50112	Hospital/Medical Plans	75,263	75,229	77,588	2,359	3.1%
50113	Group Insurance - Life (VRS)	8,558	9,861	10,482	621	6.3%
50121	VRS Hybrid Deferred Contribution	0	0	1,063	1,063	100.0%
50207	Professional Education Services	2,310	0	0	0	0.0%
50210	Maintenance and Repairs	18,137	13,650	13,650	0	0.0%
50211	Maintenance Service Contracts	31,485	10,000	0	-10,000	-100.0%
50212	Vehicle Repair	134	0	0	0	0.0%
50270	Other Contractual Services	4,481	800	5,000	4,200	525.0%
50285	Landscaping	204	0	0	0	0.0%
50404	Refuse Service	150	0	0	0	0.0%
50410	Postal Services	468	700	700	0	0.0%
50500	Office Supplies	20,451	19,890	19,890	0	0.0%
50501	Food Supplies and Food Service Supplies	1,444	1,500	1,500	0	0.0%
50502	Agricultural Supplies	0	2,000	2,000	0	0.0%
50503	Medical and Laboratory Supplies	468,458	408,919	416,419	7,500	1.8%
50504	Laundry, Housekeeping, and Janitorial Supplies	71,736	75,000	75,000	0	0.0%
50506	Repair and Maintenance Supplies	3,699	18,500	10,500	-8,000	-43.2%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50511	Uniforms/Wearing Apparel/ITEMS	918,418	940,771	1,419,536	478,765	50.9%
50514	Other Operating Supplies	21,897	26,000	26,210	210	0.8%
50517	Small Tools	10,656	5,000	5,000	0	0.0%
50518	Liquid Propane Gas	1,594	2,000	2,000	0	0.0%
50807	Capital Leases	95,950	95,960	95,960	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	21,097	8,360	8,360	0	0.0%
50821	Machinery and Equipment-Replacement \$10,000 and Over	102,133	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	100,304	2,500	2,500	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	58,690	0	0	0	0.0%
50834	Motor Vehicles and Equipment-Replacement Less Than \$10,000	13,760	0	0	0	0.0%
Total Cost Center		3,093,386	2,570,658	3,113,638	542,980	21.1%
13117 Health and Safety						
50100	Full-Time Salaries and Wages - Regular	497,469	500,787	543,925	43,138	8.6%
50101	Full-Time Salaries and Wages - Overtime	13,325	0	0	0	0.0%
50109	Vacancy Savings	0	-17,371	-19,730	-2,359	-13.6%
50110	FICA	37,123	38,534	43,909	5,375	13.9%
50111	Retirement VRS	75,880	83,263	95,187	11,924	14.3%
50112	Hospital/Medical Plans	38,027	42,988	44,336	1,348	3.1%
50113	Group Insurance - Life (VRS)	6,151	7,052	7,615	563	8.0%
50200	Medical Services	89,600	89,100	89,600	500	0.6%
50209	Other Professional Services	44,082	107,982	71,000	-36,982	-34.2%
50210	Maintenance and Repairs	47,802	51,758	63,950	12,192	23.6%
50450	Dues And Association Memberships	0	400	400	0	0.0%
50506	Repair and Maintenance Supplies	0	800	800	0	0.0%
50514	Other Operating Supplies	61	200	200	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50831	Machinery and Equipment- Replacement Less Than \$10,000	15,876	0	3,290	3,290	100.0%
Total Cost Center		865,396	905,493	944,482	38,989	4.3%
13119 Specialty Shops						
50207	Professional Education Services	275	2,350	2,350	0	0.0%
50210	Maintenance and Repairs	20,774	30,500	40,500	10,000	32.8%
50211	Maintenance Service Contracts	21,960	16,112	16,112	0	0.0%
50220	Lease/Rent Of Equipment	80	450	450	0	0.0%
50410	Postal Services	0	250	250	0	0.0%
50501	Food Supplies and Food Service Supplies	861	500	500	0	0.0%
50503	Medical and Laboratory Supplies	31,511	27,500	27,500	0	0.0%
50506	Repair and Maintenance Supplies	38,010	50,075	163,275	113,200	226.1%
50507	Gasoline	9,608	8,500	8,500	0	0.0%
50509	Vehicle and Powered Equipment Supplies	8,244	4,500	4,500	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	15,140	12,500	35,700	23,200	185.6%
50514	Other Operating Supplies	7,929	14,500	23,870	9,370	64.6%
50517	Small Tools	326	350	350	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	12,721	43,804	43,804	0	0.0%
50821	Machinery and Equipment- Replacement \$10,000 and Over	69,970	92,800	92,800	0	0.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	189,217	372,450	372,450	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	492	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	1,257	0	0	0	0.0%
Total Cost Center		428,375	677,141	832,911	155,770	23.0%
13122 Operations - EMS						
50100	Full-Time Salaries and Wages - Regular	561,149	708,144	904,683	196,539	27.8%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50101	Full-Time Salaries and Wages - Overtime	33,945	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	218,267	378,706	378,706	0	0.0%
50105	Temporary Salaries and Wages - Overtime	86	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,408	2,873	4,136	1,263	44.0%
50109	Vacancy Savings	0	-24,563	-23,747	816	3.3%
50110	FICA	61,490	83,460	66,406	-17,054	-20.4%
50111	Retirement VRS	91,914	117,739	158,320	40,581	34.5%
50112	Hospital/Medical Plans	52,957	107,470	110,840	3,370	3.1%
50113	Group Insurance - Life (VRS)	6,297	9,972	12,666	2,694	27.0%
50121	VRS Hybrid Deferred Contribution	0	0	17,526	17,526	100.0%
50209	Other Professional Services	111,120	231,442	231,442	0	0.0%
50211	Maintenance Service Contracts	47,610	48,530	48,530	0	0.0%
50441	Payment To Other Civic/Community Organizations	324,389	205,000	205,000	0	0.0%
50450	Dues And Association Memberships	420	500	500	0	0.0%
50503	Medical and Laboratory Supplies	248	0	0	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	10,797	4,955	4,955	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	414,043	414,048	414,048	0	0.0%
Total Cost Center		1,936,140	2,288,276	2,534,011	245,735	10.7%
13124 Operations Training						
50100	Full-Time Salaries and Wages - Regular	1,293,652	1,535,070	1,500,084	-34,986	-2.3%
50101	Full-Time Salaries and Wages - Overtime	375,789	80,420	80,420	0	0.0%
50104	Temporary Salaries and Wages - Regular	12,284	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	217	1,023	767	-256	-25.0%
50109	Vacancy Savings	0	-51,399	-53,092	-1,693	-3.3%
50110	FICA	121,390	123,035	121,095	-1,940	-1.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111 Retirement VRS	212,269	255,177	262,515	7,338	2.9%
50112 Hospital/Medical Plans	158,184	182,699	177,344	-5,355	-2.9%
50113 Group Insurance - Life (VRS)	17,269	21,612	21,001	-611	-2.8%
50121 VRS Hybrid Deferred Contribution	0	0	3,249	3,249	100.0%
50207 Professional Education Services	7,457	29,500	29,500	0	0.0%
50209 Other Professional Services	13,548	11,700	15,488	3,788	32.4%
50210 Maintenance and Repairs	3,520	14,000	13,000	-1,000	-7.1%
50220 Lease/Rent Of Equipment	2,492	7,500	0	-7,500	-100.0%
50240 Printing and Binding	2,130	2,200	3,000	800	36.4%
50500 Office Supplies	66	1,300	1,175	-125	-9.6%
50501 Food Supplies and Food Service Supplies	4,946	5,100	5,800	700	13.7%
50502 Agricultural Supplies	730	2,000	2,000	0	0.0%
50503 Medical and Laboratory Supplies	2,072	1,000	0	-1,000	-100.0%
50506 Repair and Maintenance Supplies	18,103	24,750	24,000	-750	-3.0%
50511 Uniforms/Wearing Apparel/ITEMS	2,351	1,500	2,000	500	33.3%
50512 Books and Subscriptions	6,238	16,000	3,500	-12,500	-78.1%
50514 Other Operating Supplies	8,220	10,400	12,800	2,400	23.1%
50517 Small Tools	1,316	3,500	3,500	0	0.0%
50519 Textbooks	22,948	13,050	28,876	15,826	121.3%
50521 Computer Software	4,215	8,800	10,000	1,200	13.6%
50811 Machinery and Equipment-New Less Than \$10,000	19,491	4,000	5,000	1,000	25.0%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	4,752	0	0	0	0.0%
Total Cost Center	2,315,649	2,303,937	2,273,022	-30,915	-1.3%

13125 Community Risk Reduction

50100 Full-Time Salaries and Wages - Regular	1,782,814	1,790,732	1,869,093	78,361	4.4%
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Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50101	Full-Time Salaries and Wages - Overtime	222,154	28,000	28,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	8,348	0	0	0	0.0%
50109	Vacancy Savings	0	-62,115	-66,573	-4,458	-7.2%
50110	FICA	146,373	135,773	151,096	15,323	11.3%
50111	Retirement VRS	280,206	297,736	327,553	29,817	10.0%
50112	Hospital/Medical Plans	203,609	182,699	188,428	5,729	3.1%
50113	Group Insurance - Life (VRS)	22,738	25,217	26,204	987	3.9%
50201	Legal Services	350	100	300	200	200.0%
50207	Professional Education Services	0	400	400	0	0.0%
50209	Other Professional Services	9,065	2,060	3,180	1,120	54.4%
50240	Printing and Binding	597	1,500	1,500	0	0.0%
50250	Advertising	790	850	850	0	0.0%
50400	Electric Services	45	0	0	0	0.0%
50450	Dues And Association Memberships	455	300	500	200	66.7%
50501	Food Supplies and Food Service Supplies	978	1,200	1,200	0	0.0%
50510	Police And Fire Supplies/ITEMS	3,231	5,600	5,400	-200	-3.6%
50511	Uniforms/Wearing Apparel/ITEMS	9,314	8,450	8,340	-110	-1.3%
50512	Books and Subscriptions	0	3,500	3,290	-210	-6.0%
50514	Other Operating Supplies	8,326	6,000	6,000	0	0.0%
Total Cost Center		2,699,393	2,428,002	2,554,761	126,759	5.2%
13126 Fleet						
50212	Vehicle Repair	2,419,530	1,940,474	1,940,474	0	0.0%
50310	Automotive/Motor Pool	429,259	366,835	366,835	0	0.0%
50507	Gasoline	871,160	583,717	583,717	0	0.0%
50834	Motor Vehicles and Equipment- Replacement Less Than \$10,000	67,957	31,500	31,500	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Cost Center		3,787,906	2,922,526	2,922,526	0	0.0%
13127 Facilities						
50209	Other Professional Services	21,149	25,000	25,000	0	0.0%
50210	Maintenance and Repairs	6,324	20,250	16,250	-4,000	-19.8%
50211	Maintenance Service Contracts	104,731	108,100	114,100	6,000	5.6%
50285	Landscaping	16,552	21,500	21,500	0	0.0%
50404	Refuse Service	1,037	3,000	2,000	-1,000	-33.3%
50501	Food Supplies and Food Service Supplies	11,463	11,500	11,500	0	0.0%
50502	Agricultural Supplies	2,963	4,000	3,000	-1,000	-25.0%
50506	Repair and Maintenance Supplies	123,972	177,285	190,285	13,000	7.3%
50514	Other Operating Supplies	755	0	500	500	100.0%
50811	Machinery and Equipment-New Less Than \$10,000	0	5,100	5,100	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	22,827	36,600	36,600	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	10,038	31,750	31,750	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	2,325	3,000	3,000	0	0.0%
Total Cost Center		324,136	447,085	460,585	13,500	3.0%
13150 Field Operations						
50100	Full-Time Salaries and Wages - Regular	43,113,614	47,178,667	50,404,416	3,225,749	6.8%
50101	Full-Time Salaries and Wages - Overtime	3,814,028	1,979,433	2,479,433	500,000	25.3%
50104	Temporary Salaries and Wages - Regular	243,946	200,200	200,200	0	0.0%
50105	Temporary Salaries and Wages - Overtime	302	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	258	370	1,582	1,212	327.6%
50109	Vacancy Savings	0	-1,636,492	-1,779,790	-143,298	-8.8%
50110	FICA	3,446,214	3,791,278	4,063,259	271,981	7.2%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111	Retirement VRS	6,967,754	7,844,149	8,820,772	976,623	12.5%
50112	Hospital/Medical Plans	5,936,236	6,168,778	6,611,606	442,828	7.2%
50113	Group Insurance - Life (VRS)	563,053	664,356	705,662	41,306	6.2%
50121	VRS Hybrid Deferred Contribution	0	0	6,703	6,703	100.0%
Total Cost Center		64,085,405	66,190,739	71,513,843	5,323,104	8.0%
13153 Specialty Teams						
50207	Professional Education Services	4,276	5,100	2,700	-2,400	-47.1%
50210	Maintenance and Repairs	5,253	19,500	8,750	-10,750	-55.1%
50211	Maintenance Service Contracts	0	0	2,600	2,600	100.0%
50213	Maintenance Service Contracts-Computers	5,000	0	0	0	0.0%
50270	Other Contractual Services	2,448	5,300	3,700	-1,600	-30.2%
50410	Postal Services	346	750	450	-300	-40.0%
50431	Education and Training	6,119	3,000	3,000	0	0.0%
50450	Dues And Association Memberships	1,155	1,435	2,860	1,425	99.3%
50501	Food Supplies and Food Service Supplies	0	250	445	195	78.0%
50503	Medical and Laboratory Supplies	1,423	2,500	3,500	1,000	40.0%
50506	Repair and Maintenance Supplies	8,653	10,500	9,250	-1,250	-11.9%
50511	Uniforms/Wearing Apparel/ITEMS	29,692	37,050	123,200	86,150	232.5%
50512	Books and Subscriptions	931	750	750	0	0.0%
50514	Other Operating Supplies	11,308	17,855	18,185	330	1.8%
50516	Chemicals	4,275	6,000	10,000	4,000	66.7%
50517	Small Tools	0	2,300	2,000	-300	-13.0%
50801	Machinery and Equipment-New \$10,000 and Over	14,673	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	4,921	0	2,370	2,370	100.0%
50821	Machinery and Equipment-Replacement \$10,000 and Over	115,407	500	86,080	85,580	17,116.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50824	Motor Vehicles and Equipment- Replacement \$10,000 and Over	0	0	135,000	135,000	100.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	40,196	24,580	70,000	45,420	184.8%
Total Cost Center		256,076	137,370	484,840	347,470	252.9%
13171 Volunteer Rescue Squads						
50402	Water Service	1,401	2,300	2,300	0	0.0%
50403	Sewer Service	1,881	3,000	3,000	0	0.0%
50404	Refuse Service	648	600	600	0	0.0%
50441	Payment To Other Civic/Community Organizations	109,913	122,900	122,900	0	0.0%
50503	Medical and Laboratory Supplies	27,390	33,606	33,606	0	0.0%
50507	Gasoline	48,662	40,000	40,000	0	0.0%
Total Cost Center		189,895	202,406	202,406	0	0.0%
13181 Community Assistance Resources and Education (CARE)						
50207	Professional Education Services	255	0	0	0	0.0%
50240	Printing and Binding	722	3,000	3,000	0	0.0%
50501	Food Supplies and Food Service Supplies	5,587	8,800	8,800	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	2,582	1,000	1,000	0	0.0%
50514	Other Operating Supplies	650	2,600	2,600	0	0.0%
50630	Emergency Assistance	0	500	500	0	0.0%
Total Cost Center		9,796	15,900	15,900	0	0.0%

EMERGENCY MANAGEMENT AND WORKPLACE SAFETY

DESCRIPTION

The primary focus of the Office of Emergency Management and Workplace Safety (EMWS) is to promote a safe and prepared environment for Henrico County residents, visitors, and employees.

OBJECTIVES

- To develop and maintain a culture of safety, sustainability, and preparedness to all county residents, visitors, and employees.

BUDGET HIGHLIGHTS

The EMWS budget totals \$1,234,407, an increase of \$98,339 or 8.7%. The personnel components comprise 82% of the budget totaling \$1,013,785 and increased \$71,789, or 7.6% due to changes in salary and benefits. The operating component is \$175,622, an increase \$26,550, or 17.8%. This operating increase supports administrative items such as printing, office supplies, computer software, and telecommunications along with tuition reimbursement, and leased vehicle costs due to growing operations and employee development. The Crisis Track damage assessment software had been covered by the Local Emergency Management Preparedness grant (LEPG), but is being moved to the operation component as it is an annual cost. Funds for the Tier II hazardous and toxic chemical reporting system is moved from the Division of Fire. The capital component is unchanged.

DEPARTMENTAL HIGHLIGHTS

EMWS continues to serve Henrico County's residents, visitors, and employees through preparedness, planning, and regulatory compliance. The Emergency Operations Center (EOC) remains a focal point for the department and an essential resource for the County. With the assistance of the Information Technology department, technology within

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 775,149	\$ 941,996	\$ 1,013,785	7.6%
Operation	233,002	149,072	175,622	17.8%
Capital	52,963	45,000	45,000	0.0%
Total	<u>\$ 1,061,114</u>	<u>\$ 1,136,068</u>	<u>\$ 1,234,407</u>	<u>8.7%</u>
Personnel Complement	8	8	8	0

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Higher hazard site audits performed	6	4	12	8
Moderate to lower hazard site assessments	10	11	22	11
Instructor led (in person), courses delivered	450	384	400	16
Employee injury / illness reports reviewed*	1,098	1,001	110	(891)
Employee injury / illness on OSHA 300 logs	550	623	625	2
DMV reports reviewed	250	292	250	(42)
DMV driver report deficiency notifications	70	43	50	7
Henrico County Department EAPs reviewed	-	33	40	7
Annual Bureau of Labor Statistics reports	5	5	5	0
GIS data and map requests	37	1	26	25
GIS event support	16	16	17	1
Regulatory plans reviewed (EAP and COOP)	19	16	20	4
EOC days active	10	16	10	(6)
Training Exercises	12	10	12	2
CERT hours	1,138	401	550	149
Public alerts sent	-	7	10	3
Everbridge Projects	-	8	5	(3)
Public outreach events	-	11	13	2
Environmental regulatory compliance	282	277	300	23
Webnet or virtual inspector led training completed	3,466	2,949	3,000	51
Grant dollars used	\$ 78,513	\$ 78,513	\$ 68,204	\$ (10,309)

*COVID related reporting requirements changes

DEPARTMENTAL HIGHLIGHTS (CONTINUED)

the EOC continues to be upgraded and integrated, along with the addition of new furnishings, allowing for collaborative and meaningful work to be conducted. The EOC was utilized over the past year for Incident Management Team (IMT) training, support during civil unrest, local and state elections, state agency-led training, and the introduction of the Emergency Support Team (EST) with both virtual and in-person coordination. This approach provides the opportunity for county employees to assist during activations.

In September 2023, the Board of Supervisors approved \$1,750,000 for the acquisition of a Henrico County Mobile Command Unit to be utilized by County public safety departments to keep response teams safe, mobile, and connected while on a scene or at an incident. This 46-foot mobile unit will include a conference room, mobile workstations, and exterior conference capabilities, supported by Henrico IT and the Radio Shop. The Command Unit is scheduled to be delivered in the fall of 2025.

Henrico County's public alerting system was transitioned to Everbridge beginning in FY24. This change has offered flexibility with the vital role of alerting citizens during an emergency. This system will also be used internally to provide emergency notification to employees.

COMMUNITY OUTREACH AND ENGAGEMENT

EMWS increased its presence on social media and participated in Community events such as Glen Allen Day, drive-up senior engagement events, job fairs, Highland Spring's First Responder Day, and other opportunities throughout the community. EMWS provided personal protective equipment to the community through various outlets, including food pantries. Through the Community Emergency Response Team (CERT), EMWS expects to engage more in the community to help citizens understand emergency preparedness for their homes.

DEPARTMENT PARTNERSHIPS & TRAINING

EMWS Safety Officers continue to ensure that Henrico County employees are safe at work and that the County complies with Virginia Occupational Safety and Health (VOSH) regulations. The Workplace Safety personnel manage and oversee employee safety training and the Safety Liaison program. EMWS worked directly with agencies to create and update workplace emergency action plans (EAPs) and continuity of operations plans (COOP) into operational documents.

EMWS provides training for Henrico Incident Management Team (HIMT) members, helping them fulfill their primary incident response and management mission. Training has expanded to include Incident Command System (ICS) courses and all-hazards incident management. EMWS has also conducted training for private citizen groups upon request.

In a collaborative effort with Henrico Recreation and Parks, the Department of Fire, Department of Emergency Communications, and Henrico County Public Schools, EMWS is actively involved in the Outdoor Automated External Defibrillator (AED) Program. This initiative is installing outdoor AED cabinets and AEDs in all outdoor County-maintained athletic fields and parks, making over 55 life-saving devices available to our citizens and visitors. This is a testament to the department's commitment to the safety and well-being of our entire County community.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
EMERGENCY MANAGEMENT**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	508,761	696,826	741,709	44,883	6.4%
50101	Full-Time Salaries and Wages - Overtime	132	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	54,410	3,000	3,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	957	2,018	1,932	-86	-4.3%
50109	Vacancy Savings	0	-24,497	-26,869	-2,372	-9.7%
50110	FICA	42,501	53,595	56,970	3,375	6.3%
50111	Retirement VRS	86,589	115,312	129,799	14,487	12.6%
50112	Hospital/Medical Plans	74,773	85,976	88,672	2,696	3.1%
50113	Group Insurance - Life (VRS)	7,026	9,766	10,384	618	6.3%
50121	VRS Hybrid Deferred Contribution	0	0	8,188	8,188	100.0%
50200	Medical Services	3,798	0	0	0	0.0%
50207	Professional Education Services	11,000	11,000	11,000	0	0.0%
50209	Other Professional Services	145,524	86,500	96,000	9,500	11.0%
50211	Maintenance Service Contracts	1,027	2,000	2,000	0	0.0%
50220	Lease/Rent Of Equipment	2,216	2,500	2,500	0	0.0%
50240	Printing and Binding	2,603	950	1,500	550	57.9%
50250	Advertising	0	300	300	0	0.0%
50270	Other Contractual Services	23,169	250	250	0	0.0%
50310	Automotive/Motor Pool	13,070	12,000	15,000	3,000	25.0%
50410	Postal Services	11	200	100	-100	-50.0%
50412	Telecommunications	9,246	8,500	11,000	2,500	29.4%
50430	Mileage	0	100	100	0	0.0%
50431	Education and Training	8,351	7,000	7,000	0	0.0%
50450	Dues And Association Memberships	1,397	2,000	2,000	0	0.0%
50455	Tuition	0	10,000	20,000	10,000	100.0%
50459	Other Charges Miscellaneous	81	1,847	1,500	-347	-18.8%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50500	Office Supplies	4,938	1,500	2,000	500	33.3%
50501	Food Supplies and Food Service Supplies	4,515	1,200	1,200	0	0.0%
50506	Repair and Maintenance Supplies	1,501	0	447	447	100.0%
50511	Uniforms/Wearing Apparel/ITEMS	171	625	625	0	0.0%
50512	Books and Subscriptions	0	100	100	0	0.0%
50513	Educational and Recreational Supplies	122	500	500	0	0.0%
50521	Computer Software	262	0	500	500	100.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	52,963	45,000	45,000	0	0.0%
Total Department		1,061,114	1,136,068	1,234,407	98,339	8.7%

SHERIFF

DESCRIPTION

The Sheriff is a Constitutional Officer elected to serve a four-year term. The Sheriff's Office operates two jails and provides Court Services, including court security, civil process, and transportation of inmates. Court security maintains courthouse safety by screening individuals entering the courthouse and provides security for five Circuit Court courtrooms, five General District Court courtrooms, and five Juvenile and Domestic Relations Court courtrooms, all located in the western portion of the County. Civil Process deputies serve thousands of civil papers a month to individuals inside and outside the County. Transportation is responsible for taking inmates to and from court appearances, medical appointments, and for movement between detention facilities. The Sheriff's Office is divided into two geographically separate facilities and divided into four areas of responsibility: Jail East, Jail West, Administration, and Courts and Booking.

OBJECTIVES

- Achieve the highest level of quality of life, safety, and health of inmates, as well as staff, through medical services, mental health programs, vocational and educational programs, staff training, and reduction of incidents of aggression within jail facilities.
- Maximize the level and quality of security for the court facilities and provide for the safety of the visiting public and court personnel working in these facilities.
- Provide timely and accurate service of civil papers.
- Maximize organizational effectiveness and integrity through the recruitment and employment of highly qualified personnel, ensure that all available internal and external training resources are utilized, and develop comprehensive professional and leadership training programs for all staff levels.
- Maintain American Correctional Association and Department of Corrections accreditation of the jail facilities, transportation, and training sections which will enhance the level and quality of services that are available to the inmates and the public.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 34,209,063	\$ 35,992,496	\$ 39,100,262	8.6%
Operation	17,108,840	14,981,868	15,931,308	6.3%
Capital	50,762	16,200	16,200	0.0%
Total	<u>\$ 51,368,665</u>	<u>\$ 50,990,564</u>	<u>\$ 55,047,770</u>	<u>8.0%</u>
Personnel Complement	397	401*	401	0

* Includes the addition of three Peer Recovery Specialists and one Case Manager position.

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Number of Civil Papers Served	132,000	132,000	132,500	500
Average Daily Inmate Population	1,200	1,300	1,400	100
Number of Committals to Jail	12,500	13,000	13,500	500
Work Release Participants (Monthly Avg)	40	50	60	10
GPS Bond (Monthly Avg)	204	220	230	10
Home Incarceration (Monthly Avg)	15	20	25	5
Average Number of State Inmates	360	390	375	(15)

OBJECTIVES (CONTINUED)

- Sustain a collaborative relationship with other criminal justice agencies and other units of federal, state, and local government.
- Maintain current Prison Rape Elimination Act (PREA) certification, which is achieved by meeting or exceeding the standards set by the PREA 2003 (Public Law No. 108-79). The Henrico Sheriff's Office has a zero-tolerance policy for offender-on-offender sexual assault, abuse, sexual misconduct, or harassment. The agency strives to provide a safe environment where offenders are free from assaults and sexual misconduct, and makes every effort to detect, prevent, reduce, and punish sexual abuse, assault, harassment, and misconduct.
- Maintain the level of educational and vocational training programs in concert with mental health programs and services to the inmate population which improves their reintegration into society with an increased sense of self-worth, and marketable skills to lead productive and law-abiding lives.

BUDGET HIGHLIGHTS

The Sheriff's Office budget for FY25 totals \$55,047,770, which represents an overall increase of \$4,057,206 or 8.0% compared to the FY24 approved budget. The personnel portion increased \$3,107,766 or 8.6% and includes increases for rising employee salaries, health care, and benefit costs, as well as an additional \$1,000,000 for overtime costs, a need that consistently exceeds its budget. The personnel portion also reflects the addition of three peer recovery specialists and one case manager position. Two of these recovery specialists were previously funded under the Opioid Abatement Authority budget and will be funded with General Fund resources in FY25.

The operating budget increased by \$949,440, or 6.3% which reflects additional funding for actuals adjustments including water, sewer, electric, heating, and refuse services, increased funding for professional education services, and the reallocation of operating funds for the peer recovery specialists from the Opioid Abatement Authority.

DEPARTMENTAL HIGHLIGHTS

The Sheriff's Office operates two separate jail facilities. Henrico County Regional Jail West, located in the western portion of the county, opened in 1980 and expanded in 1996. This maximum-security facility has a capacity of 521 inmates, housing both male and female inmates. The Sheriff and administrative staff are also at this location.

Henrico County Regional Jail East, located in New Kent County, was built in 1996 as a regional cooperation effort between Goochland, Henrico, and New Kent counties. The jail is operated by the Henrico County Sheriff's Office and has a capacity of 526 inmates. It houses male and female inmates in a barrier free environment between deputies and inmates. New Kent and Goochland counties reimburse Henrico County for the number of prisoner days used by their inmates each month at the local cost per inmate-day published in the Jail Cost Report; this rate was \$94.98 as of FY22 and \$65.81 in FY21. The jails also house State prisoners, typically serving sentences of less than one year. The State reimburses Henrico County for inmates held on their behalf, although the reimbursement does not capture the full cost of incarceration.

Jail Security staff maintain safety and order in the facilities and move inmates throughout the facilities. Jail Services staff provide programs and services to the inmate population including recreation, mental health services, visitation, substance abuse services, and educational opportunities.

The focus of the Henrico County Sheriff's Office is the security of jail facilities and the level of services and programs offered to the inmate population. In addition to the GED certification, vocational classes in Automotive Technology, Computer Programming, and Cosmetology are offered to inmates with the assistance of Henrico County Public Schools to help their chances of gaining employment once they are released.

STUDENT BASIC JAILOR ACADEMY

While many communities around the country have begun to recognize the value of correctional-higher education collaboration, the Henrico County Sheriff's Office Summer Student Basic Academy, which was established in 2011, was the first jail community-university partnership of its kind in Virginia. This program represents an important opportunity to establish a strong, enduring, and mutually beneficial partnership between the Henrico County Sheriff's Office, Henrico County Department of Human Resources and Richmond's distinguished universities while providing students invaluable practical criminal justice experience. This correctional-higher education collaboration between the jail, county and academic communities not only enhances criminal justice knowledge but produces more career-oriented and professionalized correctional staff in addition to highlighting the importance of the jail as an essential resource for the community. Accepted students may receive college credit through participation and upon successful completion of the Basic Jailor Student Academy each student is awarded a certification as a correctional deputy by the Department of Criminal Justice Services. Academy graduates will also be eligible for part-time employment in the Henrico County Sheriff's Office.

COST SAVINGS INITIATIVES

The Sheriff executed two contracts in FY21 that were anticipated to reduce costs. The first is with a qualified vendor to provide a comprehensive and fully integrated system within the Henrico County Jail System that includes a Jail Management System, an inmate Telephone System, inmate Commissary Services, and an inmate Trust Accounting System. These systems include integrated networked kiosks, staff and inmate handheld electronic devices, and an inmate email system. The Sheriff's Office expects to reduce direct labor hours through the automation of current

Sheriff

manual tasks such as intake, release, and depositing inmate funds. To date four of the seven items for the fully integrated Jail System have been delivered.

The second contract is with a qualified vendor to provide third party administrator inmate medical services for the Henrico County Jail System. The Sheriff's Office expects to reduce claims costs through increased utilization of Medicaid coverage as vendor management of this function was included in the contract. Since July 2021, 213 claims have been processed for inmate hospitalization and 370 inmates have been assisted in applying for benefits. No claim is paid until it has been verified that the individual has been admitted to the hospital and a Medicaid application has or will be processed. In addition to the cost savings experienced by the County, upon release from custody the inmate will have Medicaid access, which assists their transition back into the community.

The Sheriff's Office also began more diversion efforts to decrease the inmate population including home incarceration and GPS monitoring. These diversion efforts come with the assistance of Henrico County Judges and the Commonwealth's Attorney's Office. This includes the introduction of the Community Work Force Program in 2020 and the SmartLINK monitoring program in 2021. The introduction of the SmartLINK monitoring program decreased the cost for monitoring certain individuals from \$4.15 per client per day down to \$0.75 per client per day. The Non-Consecutive Reporting and Community Work Force Programs have increased from 1,400 participants in 2022 to 1,415 participants in 2023. Increases in these alternative sentencing programs have had direct results in decreasing the general inmate population.

Bondsmen and the public are now able to access basic inmate information via the internet. This saves manpower hours for questions related to jail inmate information. The site can be found at the following address: <http://www.henricosheriff.org/search/>.

STATE COMPENSATION BOARD

The State Compensation Board reimbursement is for salaries and benefits as well as a per diem rate for State responsible inmates only. In FY23, the actual overall percentage of jail operating costs (including personnel) paid by the State was 36.1%, 58.2% was paid by the County, and the remaining 5.7% was paid with various other departmental revenues. In the FY25 budget, it is estimated that the Henrico County Sheriff's Office will receive 33.5% of funding from the State while the County will contribute 61.53% of funding and the remaining 5.0% will be funded with departmental revenues.

The chart to the right shows the average daily inmate population and the number of State responsible inmates in the County's jail over a ten-year period. State responsible inmates are any inmate that has been sentenced on all Henrico charges to felony time of greater than one year. The State reimburses a portion for these inmates in specific situations.

Fiscal Year	Avg. Inmate Pop.	State Resp. Inmates	State % of Total Inmates
FY14	1,175	300	26%
FY15	1,221	307	25%
FY16	1,177	334	28%
FY17	1,350	464	34%
FY18	1,436	424	30%
FY19	1,403	447	32%
FY20	1,337	515	39%
FY21	1,178	534	45%
FY22	1,037	335	32%
FY23	1,200	360	30%
FY24*	1,200	390	33%
FY25*	1,300	375	29%
*Forecast Estimates			

Sheriff

Fiscal Year	Cost Per Inmate - County Share	Cost Per Inmate - State Share	Cost Per Inmate Total
FY14	\$20,618	\$11,750	\$32,368
FY15	\$20,779	\$11,230	\$32,009
FY16	\$20,516	\$12,320	\$32,836
FY17	\$20,827	\$11,158	\$31,985
FY18	\$20,186	\$10,892	\$31,078
FY19	\$20,478	\$11,012	\$31,490
FY20	\$23,965	\$10,508	\$34,473
FY21	\$25,081	\$13,637	\$38,719
FY22	\$32,506	\$15,143	\$47,649
FY23	\$27,392	\$15,418	\$42,810

In FY14, the average daily population totaled 1,175, with 875 local inmates and 300 State responsible inmates. In FY23, the average daily population totaled 1,200 with 840 local inmates and 360 State responsible inmates.

The chart to the left depicts the cost per inmate for the County and State as well as the overall cost per inmate over a ten-year period. These totals include both personnel and operating costs. In FY14 the State Responsible inmates comprised 25.5% of the jail population and the State contributed 36.3% of the cost per inmate. By FY23 the state contribution dropped to 36% of the cost per inmate but the number of state responsible inmates increased to 30% of the jail population resulting in a significant cost shifted to Henrico County residents.



Department Operating Budget Henrico County, Virginia FY2024-25 SHERIFF

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	18,143,415	24,291,397	25,729,868	1,438,471	5.9%
50101	Full-Time Salaries and Wages - Overtime	6,540,291	1,566,117	2,566,117	1,000,000	63.9%
50102	Part-Time Salaries and Wages- Regular	93,793	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	1,259,488	269,704	269,704	0	0.0%
50105	Temporary Salaries and Wages - Overtime	352	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	12,337	9,026	11,639	2,613	28.9%
50109	Vacancy Savings	0	-853,845	-932,094	-78,249	-9.2%
50110	FICA	1,914,376	2,005,100	2,098,084	92,984	4.6%
50111	Retirement VRS	2,970,707	4,027,344	4,502,727	475,383	11.8%
50112	Hospital/Medical Plans	3,032,764	4,266,559	4,444,684	178,125	4.2%
50113	Group Insurance - Life (VRS)	239,921	341,094	360,218	19,124	5.6%
50114	Unemployment Insurance	1,619	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	49,315	49,315	100.0%
50200	Medical Services	10,016,399	6,610,000	6,608,054	-1,946	-0.0%
50202	Accounting And Auditing Services	17,503	15,000	20,000	5,000	33.3%
50207	Professional Education Services	887,312	899,812	1,125,762	225,950	25.1%
50209	Other Professional Services	90,461	124,000	114,000	-10,000	-8.1%
50210	Maintenance and Repairs	59,844	72,100	84,000	11,900	16.5%
50211	Maintenance Service Contracts	69,914	84,000	95,000	11,000	13.1%
50212	Vehicle Repair	23,918	22,000	27,108	5,108	23.2%
50213	Maintenance Service Contracts- Computers	79,375	83,080	87,000	3,920	4.7%
50220	Lease/Rent Of Equipment	170,458	257,000	228,813	-28,187	-11.0%
50240	Printing and Binding	5,849	10,000	10,000	0	0.0%
50250	Advertising	10,389	33,000	25,000	-8,000	-24.2%
50260	Laundry and Dry Cleaning	1,157	2,000	2,000	0	0.0%
50270	Other Contractual Services	2,212,992	3,676,074	3,691,252	15,178	0.4%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50280	Janitorial	0	1,000	0	-1,000	-100.0%
50286	Weed and Pest Control	6,293	10,000	9,054	-946	-9.5%
50290	Purchase of Services from Other Governments	0	4,000	0	-4,000	-100.0%
50310	Automotive/Motor Pool	388,139	371,000	431,000	60,000	16.2%
50400	Electric Services	967,022	740,000	1,066,478	326,478	44.1%
50401	Heating Services	297,532	336,000	363,453	27,453	8.2%
50402	Water Service	792,405	547,000	835,231	288,231	52.7%
50403	Sewer Service	145,352	127,000	160,000	33,000	26.0%
50404	Refuse Service	33,107	36,000	37,108	1,108	3.1%
50410	Postal Services	25,288	34,000	26,000	-8,000	-23.5%
50412	Telecommunications	76,125	132,000	92,000	-40,000	-30.3%
50423	Risk Management Claims Charges	2,657	0	0	0	0.0%
50431	Education and Training	27,484	27,100	26,744	-356	-1.3%
50432	Travel (Extradition Of Prisoners)	0	3,000	3,000	0	0.0%
50450	Dues And Association Memberships	2,251	7,000	10,000	3,000	42.9%
50455	Tuition	8,640	20,000	30,000	10,000	50.0%
50459	Other Charges Miscellaneous	9,864	43,402	79,669	36,267	83.6%
50500	Office Supplies	42,563	54,000	43,000	-11,000	-20.4%
50501	Food Supplies and Food Service Supplies	0	1,000	0	-1,000	-100.0%
50503	Medical and Laboratory Supplies	208,378	251,000	239,109	-11,891	-4.7%
50504	Laundry, Housekeeping, and Janitorial Supplies	92,404	85,000	120,000	35,000	41.2%
50506	Repair and Maintenance Supplies	3,129	4,300	6,000	1,700	39.5%
50507	Gasoline	8,707	8,000	10,000	2,000	25.0%
50509	Vehicle and Powered Equipment Supplies	269	3,000	1,169	-1,831	-61.0%
50510	Police And Fire Supplies/ITEMS	189,777	69,000	94,636	25,636	37.2%
50511	Uniforms/Wearing Apparel/ITEMS	145,344	115,000	90,543	-24,457	-21.3%
50512	Books and Subscriptions	2,484	1,000	0	-1,000	-100.0%
50514	Other Operating Supplies	23,889	20,000	13,325	-6,675	-33.4%
50521	Computer Software	5,194	44,000	30,000	-14,000	-31.8%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50813	Telecommunications Equipment-New Less Than \$10,000	0	200	0	-200	-100.0%
50814	Motor Vehicles and Equipment-New Less Than \$10,000	0	4,000	0	-4,000	-100.0%
50815	Computer Equipment-New Less Than \$10,000	50,762	12,000	12,000	0	0.0%
50913	Payroll Offset for Inter-Departmental Services Rendered	-41,028	0	0	0	0.0%
Total Department		51,368,665	50,920,564	55,047,770	4,127,206	8.1%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
SHERIFF

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
03002 Investigations						
50200	Medical Services	344	1,000	0	-1,000	-100.0%
50220	Lease/Rent Of Equipment	144,109	230,000	198,813	-31,187	-13.6%
50503	Medical and Laboratory Supplies	5,925	9,000	25,000	16,000	177.8%
50510	Police And Fire Supplies/ITEMS	3,929	8,000	0	-8,000	-100.0%
Total Cost Center		154,307	248,000	223,813	-24,187	-9.8%
03005 Administration						
50200	Medical Services	10,003,566	6,597,000	6,597,000	0	0.0%
50202	Accounting And Auditing Services	17,503	15,000	20,000	5,000	33.3%
50207	Professional Education Services	887,312	899,812	1,125,762	225,950	25.1%
50209	Other Professional Services	84,376	107,000	90,000	-17,000	-15.9%
50210	Maintenance and Repairs	0	2,000	2,000	0	0.0%
50211	Maintenance Service Contracts	42,769	56,000	60,000	4,000	7.1%
50220	Lease/Rent Of Equipment	26,349	27,000	30,000	3,000	11.1%
50250	Advertising	10,389	23,000	15,000	-8,000	-34.8%
50270	Other Contractual Services	2,212,992	3,676,074	3,691,252	15,178	0.4%
50286	Weed and Pest Control	3,293	7,000	6,054	-946	-13.5%
50310	Automotive/Motor Pool	388,139	371,000	431,000	60,000	16.2%
50400	Electric Services	327,623	240,000	361,000	121,000	50.4%
50401	Heating Services	112,944	160,000	160,000	0	0.0%
50402	Water Service	146,663	126,000	162,000	36,000	28.6%
50403	Sewer Service	145,352	127,000	160,000	33,000	26.0%
50410	Postal Services	25,288	34,000	26,000	-8,000	-23.5%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50412 Telecommunications	49,777	90,000	50,000	-40,000	-44.4%
50423 Risk Management Claims Charges	2,657	0	0	0	0.0%
50431 Education and Training	11,424	15,000	14,054	-946	-6.3%
50432 Travel (Extradition Of Prisoners)	0	3,000	3,000	0	0.0%
50450 Dues And Association Memberships	2,251	7,000	10,000	3,000	42.9%
50455 Tuition	8,640	20,000	30,000	10,000	50.0%
50459 Other Charges Miscellaneous	9,864	43,402	69,669	26,267	60.5%
50500 Office Supplies	7,205	11,000	10,000	-1,000	-9.1%
50501 Food Supplies and Food Service Supplies	0	1,000	0	-1,000	-100.0%
50503 Medical and Laboratory Supplies	164,796	166,000	164,109	-1,891	-1.1%
50506 Repair and Maintenance Supplies	1,791	2,000	2,000	0	0.0%
50510 Police And Fire Supplies/ITEMS	150,832	0	0	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	33,548	0	0	0	0.0%
50512 Books and Subscriptions	2,484	1,000	0	-1,000	-100.0%
50514 Other Operating Supplies	18,579	12,000	7,325	-4,675	-39.0%
50521 Computer Software	5,194	44,000	30,000	-14,000	-31.8%
50813 Telecommunications Equipment-New Less Than \$10,000	0	200	0	-200	-100.0%
50815 Computer Equipment-New Less Than \$10,000	50,762	12,000	12,000	0	0.0%
Total Cost Center	14,954,362	12,895,488	13,339,225	443,737	3.4%
03006 Jail West Personnel					
50100 Full-Time Salaries and Wages - Regular	12,687,683	16,427,297	17,526,635	1,099,338	6.7%
50101 Full-Time Salaries and Wages - Overtime	4,649,329	1,016,117	2,016,117	1,000,000	98.4%
50102 Part-Time Salaries and Wages-Regular	93,793	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	1,250,165	269,704	269,704	0	0.0%
50105 Temporary Salaries and Wages - Overtime	352	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108	Hybrid Disability Prgm (Prev Wage Adj)	11,225	7,986	8,735	749	9.4%
50109	Vacancy Savings	0	-577,298	-634,923	-57,625	-10.0%
50110	FICA	1,372,418	1,359,359	1,428,462	69,103	5.1%
50111	Retirement VRS	2,074,633	2,722,951	3,067,161	344,210	12.6%
50112	Hospital/Medical Plans	2,121,174	2,837,208	2,970,512	133,304	4.7%
50113	Group Insurance - Life (VRS)	167,915	230,619	245,373	14,754	6.4%
50114	Unemployment Insurance	1,110	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	37,012	37,012	100.0%
50913	Payroll Offset for Inter-Departmental Services Rendered	-41,028	0	0	0	0.0%
Total Cost Center		24,388,769	24,293,943	26,934,788	2,640,845	10.9%
03101 Booking						
50514	Other Operating Supplies	730	2,000	1,000	-1,000	-50.0%
Total Cost Center		730	2,000	1,000	-1,000	-50.0%
03103 Jail West Maintenance & Programs						
50209	Other Professional Services	0	4,000	0	-4,000	-100.0%
50210	Maintenance and Repairs	23,204	40,100	42,000	1,900	4.7%
50211	Maintenance Service Contracts	310	2,000	2,000	0	0.0%
50404	Refuse Service	22,466	24,000	25,054	1,054	4.4%
50506	Repair and Maintenance Supplies	674	1,300	2,000	700	53.8%
50514	Other Operating Supplies	13	1,000	1,000	0	0.0%
Total Cost Center		46,667	72,400	72,054	-346	-0.5%
03105 Transportation						
50212	Vehicle Repair	23,918	22,000	27,108	5,108	23.2%
50814	Motor Vehicles and Equipment-New Less Than \$10,000	0	4,000	0	-4,000	-100.0%
Total Cost Center		23,918	26,000	27,108	1,108	4.3%
03201 Computer Operations						

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50213	Maintenance Service Contracts-Computers	78,575	82,080	86,000	3,920	4.8%
Total Cost Center		78,575	82,080	86,000	3,920	4.8%
03202 Circuit/General Courts						
50211	Maintenance Service Contracts	14,525	16,000	18,000	2,000	12.5%
50459	Other Charges Miscellaneous	0	0	10,000	10,000	100.0%
Total Cost Center		14,525	16,000	28,000	12,000	75.0%
03205 Personnel						
50200	Medical Services	12,489	12,000	11,054	-946	-7.9%
50209	Other Professional Services	2,735	6,000	24,000	18,000	300.0%
Total Cost Center		15,224	18,000	35,054	17,054	94.7%
03207 Uniforms & Property						
50240	Printing and Binding	4,791	7,000	7,000	0	0.0%
50260	Laundry and Dry Cleaning	1,157	2,000	2,000	0	0.0%
50500	Office Supplies	30,587	35,000	25,000	-10,000	-28.6%
50510	Police And Fire Supplies/ITEMS	26,716	37,000	32,636	-4,364	-11.8%
50511	Uniforms/Wearing Apparel/ITEMS	111,796	115,000	90,543	-24,457	-21.3%
Total Cost Center		175,047	196,000	157,179	-38,821	-19.8%
03208 Warehouse						
50280	Janitorial	0	1,000	0	-1,000	-100.0%
50503	Medical and Laboratory Supplies	37,657	76,000	50,000	-26,000	-34.2%
50504	Laundry, Housekeeping, and Janitorial Supplies	92,404	85,000	120,000	35,000	41.2%
Total Cost Center		130,061	162,000	170,000	8,000	4.9%
03209 Training						
50209	Other Professional Services	3,350	7,000	0	-7,000	-100.0%
50213	Maintenance Service Contracts-Computers	800	1,000	1,000	0	0.0%
50250	Advertising	0	10,000	10,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50290 Purchase of Services from Other Governments	0	4,000	0	-4,000	-100.0%
50431 Education and Training	16,060	12,100	12,690	590	4.9%
50510 Police And Fire Supplies/ITEMS	8,300	24,000	62,000	38,000	158.3%
50514 Other Operating Supplies	3,641	4,000	3,000	-1,000	-25.0%
Total Cost Center	32,151	62,100	88,690	26,590	42.8%

03301 Jail East Maintenance & Programs

50210 Maintenance and Repairs	36,640	30,000	40,000	10,000	33.3%
50211 Maintenance Service Contracts	12,310	10,000	15,000	5,000	50.0%
50240 Printing and Binding	1,058	3,000	3,000	0	0.0%
50286 Weed and Pest Control	3,000	3,000	3,000	0	0.0%
50400 Electric Services	639,399	500,000	705,478	205,478	41.1%
50401 Heating Services	184,588	176,000	203,453	27,453	15.6%
50402 Water Service	645,742	421,000	673,231	252,231	59.9%
50404 Refuse Service	10,641	12,000	12,054	54	0.5%
50412 Telecommunications	26,348	42,000	42,000	0	0.0%
50500 Office Supplies	4,771	8,000	8,000	0	0.0%
50506 Repair and Maintenance Supplies	664	1,000	2,000	1,000	100.0%
50507 Gasoline	8,707	8,000	10,000	2,000	25.0%
50509 Vehicle and Powered Equipment Supplies	269	3,000	1,169	-1,831	-61.0%
50514 Other Operating Supplies	926	1,000	1,000	0	0.0%
Total Cost Center	1,575,063	1,218,000	1,719,385	501,385	41.2%

03303 Jail East Personnel

50100 Full-Time Salaries and Wages - Regular	5,455,732	7,864,100	8,203,233	339,133	4.3%
50101 Full-Time Salaries and Wages - Overtime	1,890,962	550,000	550,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	9,323	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,112	1,040	2,904	1,864	179.2%
50109	Vacancy Savings	0	-276,547	-297,171	-20,624	-7.5%
50110	FICA	541,958	645,741	669,622	23,881	3.7%
50111	Retirement VRS	896,074	1,304,393	1,435,566	131,173	10.1%
50112	Hospital/Medical Plans	911,590	1,429,351	1,474,172	44,821	3.1%
50113	Group Insurance - Life (VRS)	72,006	110,475	114,845	4,370	4.0%
50114	Unemployment Insurance	509	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	12,303	12,303	100.0%
Total Cost Center		9,779,266	11,628,553	12,165,474	536,921	4.6%

JUVENILE DETENTION HOME

DESCRIPTION

Juvenile Detention incarcerates youth who are awaiting court action for committing criminal offenses. Additionally, some youth may be sentenced for up to 30 days after having been found guilty of an offense. This group includes criminal offenders, children in need of supervision including truancy, and certain traffic offenders. The facility averaged 12 youth per day in FY23. Children are offered programs in education, recreation, and optional religious services while they are detained. They also receive psychological screening/evaluation and follow-up as indicated.

OBJECTIVES

- To provide safe care for the youth placed under the supervision of the home.
- To retain certification and licensing through the State Interdepartmental Regulation of Residential Services and the State Department of Juvenile Justice every three years.
- To administer an identifiable, assessable program of detention.
- To provide on-going staff training and organization development programs.
- To provide, in conjunction with the Henrico County Public Schools, an education program that conforms to the Educational Standards for Residential Care Facilities of the Virginia Department of Education.
- To work within interagency agreements and contracts which include Police, Fire, Sheriff, Courts, and Mental Health.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 2,595,955	\$ 2,761,337	\$ 2,928,798	6.1%
Operation	138,191	178,365	178,365	0.0%
Capital	2,650	0	0	0.0%
Total	<u>2,736,796</u>	<u>2,939,702</u>	<u>3,107,163</u>	<u>5.7%</u>
Personnel Complement	31	31	31	0

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Admissions	639	651	651	-
Secure Detention Days	4,296	4,134	4,134	-
Average Daily Population	12	11	11	-
Average Length of Stay, Days	7	6	6	-

BUDGET HIGHLIGHTS

The Juvenile Detention Home's budget for FY25 is \$3,107,163. This amount represents an increase of \$167,461 or 5.7%, from the FY24 approved budget. This includes a \$167,461, or 6.1% increase to the department's personnel component which accounts for rising employee salary, healthcare, and benefit costs. State aid for the Juvenile Detention Home in the FY25 budget is estimated to total \$700,000, which accounts for the Juvenile Detention Home's block grant.

DEPARTMENT HIGHLIGHTS

The Juvenile Detention Home provides protection, safe care, and basic needs and services to juveniles placed in the facility by the courts through statutory regulation. All aspects of service levels in the Detention Home are mandated by the State and will remain unchanged in the upcoming fiscal year. Operational procedures, programs, professional services, and support services are all to stay in compliance with State mandated regulations for licensure. In addition, staff will be provided with ongoing training and development. The personnel complement includes two full-time Mental Health Clinicians who provide mental health assessments and court-ordered evaluations for the Detention Home. In addition to the 31 positions in the agency's personnel complement, five full-time teachers from Henrico County Public Schools are currently assigned to the agency for an eleven-month educational program along with two teachers that are shared with James River Juvenile Detention Center. These positions are funded by the Virginia Department of Education and their associated costs are included in the Education budget.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
JUVENILE DETENTION HOME**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	1,657,172	1,835,896	1,934,082	98,186	5.3%
50101	Full-Time Salaries and Wages - Overtime	21,482	11,458	11,458	0	0.0%
50102	Part-Time Salaries and Wages- Regular	26,620	26,618	30,184	3,566	13.4%
50104	Temporary Salaries and Wages - Regular	147,472	130,998	130,998	0	0.0%
50105	Temporary Salaries and Wages - Overtime	94	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	4,150	3,637	4,168	531	14.6%
50109	Vacancy Savings	0	-64,555	-70,064	-5,509	-8.5%
50110	FICA	134,529	153,850	161,164	7,314	4.8%
50111	Retirement VRS	276,270	304,489	338,465	33,976	11.2%
50112	Hospital/Medical Plans	305,810	333,157	343,604	10,447	3.1%
50113	Group Insurance - Life (VRS)	22,345	25,789	27,077	1,288	5.0%
50114	Unemployment Insurance	11	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	17,661	17,661	100.0%
50200	Medical Services	3,462	6,317	6,317	0	0.0%
50209	Other Professional Services	17,880	18,300	18,720	420	2.3%
50210	Maintenance and Repairs	115	2,000	2,000	0	0.0%
50211	Maintenance Service Contracts	9,599	9,820	10,050	230	2.3%
50220	Lease/Rent Of Equipment	2,337	2,337	2,337	0	0.0%
50230	Temporary Help Service Fees	2,086	0	0	0	0.0%
50240	Printing and Binding	167	600	600	0	0.0%
50250	Advertising	181	0	0	0	0.0%
50260	Laundry and Dry Cleaning	603	1,250	1,250	0	0.0%
50263	Transportation Services - Contract	8,111	9,000	9,000	0	0.0%
50290	Purchase of Services from Other Governments	200	8,310	3,811	-4,499	-54.1%
50310	Automotive/Motor Pool	3,209	2,772	2,772	0	0.0%
50410	Postal Services	39	322	322	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50412	Telecommunications	8,840	9,000	9,000	0	0.0%
50431	Education and Training	3,275	3,400	3,400	0	0.0%
50450	Dues And Association Memberships	940	400	950	550	137.5%
50455	Tuition	0	1,000	1,000	0	0.0%
50500	Office Supplies	3,499	3,500	3,500	0	0.0%
50501	Food Supplies and Food Service Supplies	52,866	74,937	74,937	0	0.0%
50503	Medical and Laboratory Supplies	4,838	5,000	5,000	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	7,286	10,500	11,500	1,000	9.5%
50505	Linen Supplies	500	500	500	0	0.0%
50506	Repair and Maintenance Supplies	0	100	100	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	6,000	6,000	8,300	2,300	38.3%
50513	Educational and Recreational Supplies	1,509	2,000	2,000	0	0.0%
50514	Other Operating Supplies	649	1,000	1,000	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	200	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	2,450	0	0	0	0.0%
Total Department		2,736,796	2,939,702	3,107,163	167,461	5.7%

BUILDING INSPECTIONS

DESCRIPTION

The Code of Virginia requires all local governments to enforce the Virginia Uniform Statewide Building Code (USBC). The Department of Building Construction and Inspections fulfills this role for Henrico County by reviewing and inspecting the structural, mechanical, electrical, and plumbing systems of buildings and structures in Henrico County to ensure the safety, health, and welfare of the County's citizens. The reviews and inspections are based on criteria that are consistent with nationally recognized codes and standards at reasonable cost levels.

The Department also enforces the maintenance and unsafe provisions of the USBC and the Drug Blight, Bawdy Places, and Derelict Buildings ordinances to further the objectives of the County's Community Maintenance Program. In addition, the Department administers the graffiti ordinance to remove graffiti in the County.

OBJECTIVES

- To ensure the public health, safety, and welfare affected by the design and construction of buildings and structures in Henrico County.
- To ensure the quality of inspections by field staff through education and certification to State standards.
- To provide services that equal customer expectations for professionalism and accountability.
- To establish policies and procedures that are consistent, practical, workable, and enforceable.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 4,903,142	\$ 5,486,629	\$ 5,777,852	5.3%
Operation	313,326	410,728	410,728	0.0%
Capital	250	300	300	0.0%
Sub-Total	<u>\$ 5,216,718</u>	<u>\$ 5,897,657</u>	<u>\$ 6,188,880</u>	<u>4.9%</u>
Interdepartmental Billings	(119,315)	(156,158)	(160,522)	2.8%
Total Budget	<u>\$ 5,097,403</u>	<u>\$ 5,741,499</u>	<u>\$ 6,028,358</u>	<u>5.0%</u>
Personnel Complement	58	58	58	0

Building Inspections

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Building Inspections	29,702	30,000	30,000	0
Electrical Inspections	16,248	16,500	16,500	0
Mechanical Inspections	8,535	8,500	8,500	0
Plumbing Inspections	14,877	15,000	15,000	0
Fire Protection Inspections	3,587	3,600	3,600	0
Elevator Inspections	169	180	180	0
Sign Inspections	305	300	300	0
Total Inspections	73,423	74,080	74,080	0
Total Permits Issued	15,231	15,000	15,000	0
Single Family Permits Issued	739	700	700	0
Total New Construction Inspections	73,433	80,000	80,000	0
Existing Structure Inspections	8,351	8,500	8,500	0
FOG Inspections	60	50	50	0
Efficiency Measures				
Residential Inspections/Inspector/Day	11	13	13	0
Mech./Plumbing Inspections/Inspector/Day	16	17	17	0
Electrical Inspections/Inspector/Day	17	18	18	0
Fire Protection Inspections/Inspector/Day	8	8	8	0
Commercial Inspections/Inspector/Day	10	11	11	0
Avg. # of Inspections/Single Family w/ Fire Spllrs	41	41	41	0
Avg. # of Inspections/Single Family Dwelling No Fire Spllrs	33	33	33	0

BUDGET HIGHLIGHTS

The Department of Building Construction and Inspections budget is divided into two sections: Building Inspections and Community Maintenance.

The total FY25 proposed budget is \$6,028,358 representing an increase of \$443,017, or 7.9%, when compared to FY24.

The Building Inspections section is responsible for assuring that structural stability, fire safety, and electrical safety is provided in newly constructed buildings throughout the County through compliance with nationally recognized building codes and standards. This section also inspects structures for compliance with accessibility, sanitation, light and ventilation, and energy and water conservation standards as referenced in the building code.

The Building Inspections section's budget for FY25 totals \$5,418,410. This reflects a total increase of \$225,395. The personnel budget reflects the entire increase. Personnel increases are due to merit-based salary increases and benefit rate adjustments. The operating budget and capital outlay remain flat for FY25.

The Community Maintenance Division within the Building Inspections Department is responsible for resolving violations of the building code and graffiti ordinance for existing structures. This Division's budget totals \$609,948, which is an increase of \$61,464 when compared to the prior fiscal year. The increase is entirely reflected in the personnel component as operating budget and capital outlay match the funding in the prior fiscal year.

Building Inspections

Also included in the Community Maintenance Division are the costs for two positions that are part of an initiative to ensure that restaurants have the proper equipment to prevent oil and grease from entering the sewer system. The ongoing cost for these two positions total \$160,522. The entirety of this cost will be reimbursed by the Department of Public Utilities. As such, an interdepartmental billing account has been budgeted to reflect the reimbursement of these ongoing costs.

The Community Maintenance Division will continue to work closely with the Department of Community Revitalization, as they also provide community maintenance services. Community Revitalization's services include those related to identifying the needs of established communities and aiding improving the properties in these areas.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
BUILDING INSPECTIONS**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	3,481,851	3,952,637	4,115,696	163,059	4.1%
50101	Full-Time Salaries and Wages - Overtime	9,210	28,780	28,780	0	0.0%
50104	Temporary Salaries and Wages - Regular	11,812	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	17,481	7,590	8,653	1,063	14.0%
50109	Vacancy Savings	0	-138,899	-149,096	-10,197	-7.3%
50110	FICA	260,727	304,551	316,417	11,866	3.9%
50111	Retirement VRS	560,968	653,312	720,247	66,935	10.2%
50112	Hospital/Medical Plans	512,675	623,326	642,872	19,546	3.1%
50113	Group Insurance - Life (VRS)	45,398	55,332	57,619	2,287	4.1%
50114	Unemployment Insurance	3,020	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	36,664	36,664	100.0%
50207	Professional Education Services	0	4,250	4,250	0	0.0%
50209	Other Professional Services	24,157	70,000	70,000	0	0.0%
50220	Lease/Rent Of Equipment	2,980	3,000	3,000	0	0.0%
50240	Printing and Binding	253	2,000	2,000	0	0.0%
50250	Advertising	918	3,500	3,500	0	0.0%
50310	Automotive/Motor Pool	183,045	175,943	175,943	0	0.0%
50410	Postal Services	2,665	6,000	6,000	0	0.0%
50411	Messenger Services	0	150	150	0	0.0%
50412	Telecommunications	70,221	60,741	60,741	0	0.0%
50423	Risk Management Claims Charges	1,440	0	0	0	0.0%
50430	Mileage	0	200	200	0	0.0%
50431	Education and Training	2,023	10,000	10,000	0	0.0%
50450	Dues And Association Memberships	335	950	950	0	0.0%
50455	Tuition	5,684	4,380	4,380	0	0.0%
50500	Office Supplies	6,397	30,000	30,000	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50501	Food Supplies and Food Service Supplies	1,005	500	500	0	0.0%
50506	Repair and Maintenance Supplies	0	2,400	2,400	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	3,989	12,840	12,840	0	0.0%
50512	Books and Subscriptions	4,744	9,100	9,100	0	0.0%
50514	Other Operating Supplies	180	1,100	1,100	0	0.0%
50517	Small Tools	123	3,349	3,349	0	0.0%
50521	Computer Software	2,987	5,325	5,325	0	0.0%
50620	Emergency Needs/Food Bank	180	5,000	5,000	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	250	300	300	0	0.0%
50911	Interdepartmental Billings	-119,315	-156,158	-160,522	-4,364	-2.8%
Total Department		5,097,403	5,741,499	6,028,358	286,859	5.0%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
BUILDING INSPECTIONS

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
33001 Building Inspections						
50100	Full-Time Salaries and Wages - Regular	3,170,740	3,540,089	3,675,377	135,288	3.8%
50101	Full-Time Salaries and Wages - Overtime	5,832	11,590	11,590	0	0.0%
50104	Temporary Salaries and Wages - Regular	11,812	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	13,885	6,690	7,677	987	14.8%
50109	Vacancy Savings	0	-124,402	-133,145	-8,743	-7.0%
50110	FICA	237,468	271,679	281,354	9,675	3.6%
50111	Retirement VRS	509,910	585,124	643,191	58,067	9.9%
50112	Hospital/Medical Plans	444,587	569,591	565,284	-4,307	-0.8%
50113	Group Insurance - Life (VRS)	41,266	49,557	51,455	1,898	3.8%
50114	Unemployment Insurance	3,020	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	32,530	32,530	100.0%
50207	Professional Education Services	0	4,250	4,250	0	0.0%
50220	Lease/Rent Of Equipment	2,980	3,000	3,000	0	0.0%
50240	Printing and Binding	214	2,000	2,000	0	0.0%
50310	Automotive/Motor Pool	151,557	147,847	147,847	0	0.0%
50410	Postal Services	2,452	5,000	5,000	0	0.0%
50411	Messenger Services	0	150	150	0	0.0%
50412	Telecommunications	63,290	53,002	53,002	0	0.0%
50423	Risk Management Claims Charges	1,440	0	0	0	0.0%
50430	Mileage	0	200	200	0	0.0%
50431	Education and Training	2,023	10,000	10,000	0	0.0%

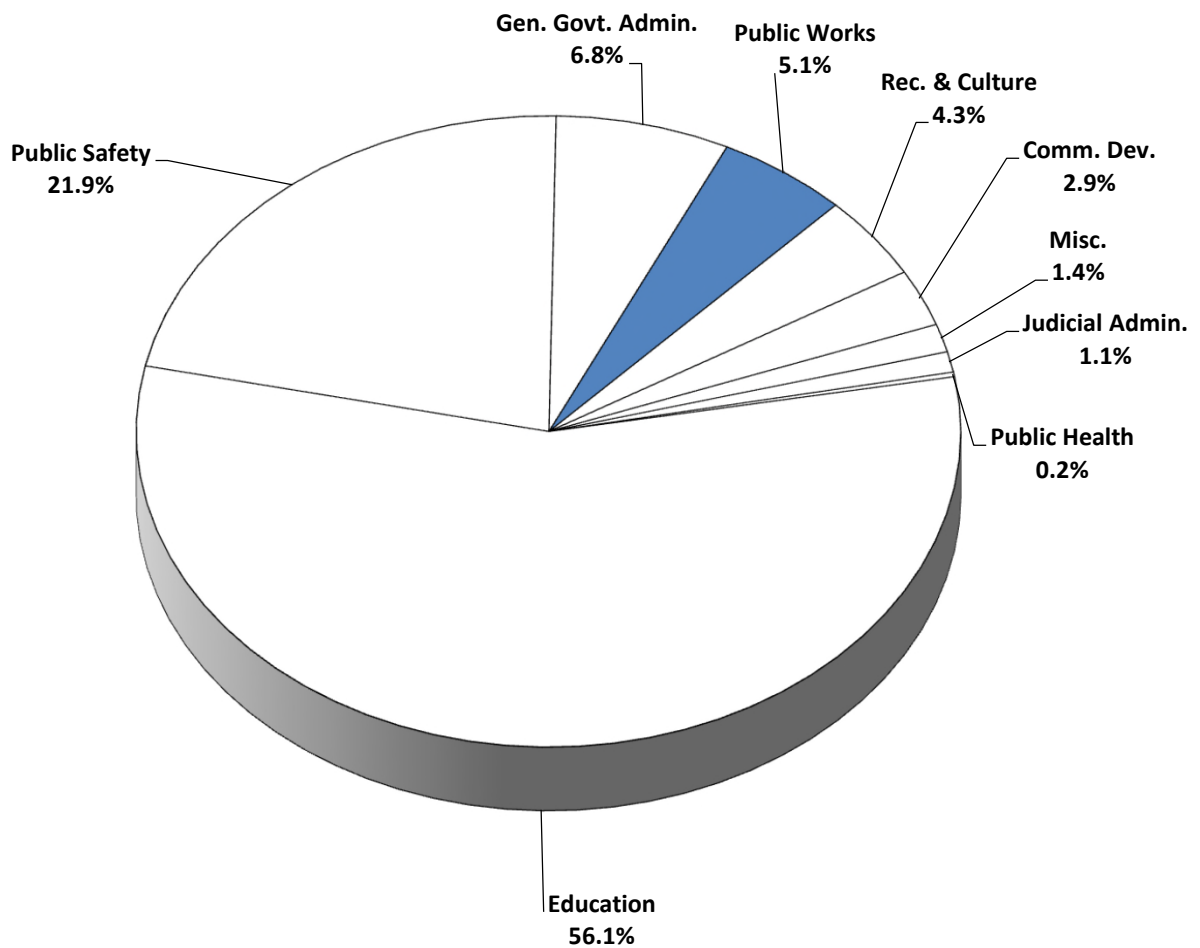
Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50450	Dues And Association Memberships	335	950	950	0	0.0%
50455	Tuition	5,684	4,080	4,080	0	0.0%
50500	Office Supplies	5,774	27,000	27,000	0	0.0%
50501	Food Supplies and Food Service Supplies	1,005	500	500	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	2,464	7,940	7,940	0	0.0%
50512	Books and Subscriptions	4,545	8,500	8,500	0	0.0%
50514	Other Operating Supplies	149	1,100	1,100	0	0.0%
50517	Small Tools	123	1,953	1,953	0	0.0%
50521	Computer Software	2,987	5,325	5,325	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	200	300	300	0	0.0%
Total Cost Center		4,685,742	5,193,015	5,418,410	225,395	4.3%
33002 Community Maintenance						
50100	Full-Time Salaries and Wages - Regular	311,111	412,548	440,319	27,771	6.7%
50101	Full-Time Salaries and Wages - Overtime	3,378	17,190	17,190	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	3,596	900	976	76	8.4%
50109	Vacancy Savings	0	-14,497	-15,951	-1,454	-10.0%
50110	FICA	23,259	32,872	35,063	2,191	6.7%
50111	Retirement VRS	51,058	68,188	77,056	8,868	13.0%
50112	Hospital/Medical Plans	68,088	53,735	77,588	23,853	44.4%
50113	Group Insurance - Life (VRS)	4,132	5,775	6,164	389	6.7%
50121	VRS Hybrid Deferred Contribution	0	0	4,134	4,134	100.0%
50209	Other Professional Services	24,157	70,000	70,000	0	0.0%
50240	Printing and Binding	39	0	0	0	0.0%
50250	Advertising	918	3,500	3,500	0	0.0%
50310	Automotive/Motor Pool	31,488	28,096	28,096	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50410	Postal Services	213	1,000	1,000	0	0.0%
50412	Telecommunications	6,931	7,739	7,739	0	0.0%
50455	Tuition	0	300	300	0	0.0%
50500	Office Supplies	623	3,000	3,000	0	0.0%
50506	Repair and Maintenance Supplies	0	2,400	2,400	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	1,525	4,900	4,900	0	0.0%
50512	Books and Subscriptions	199	600	600	0	0.0%
50514	Other Operating Supplies	31	0	0	0	0.0%
50517	Small Tools	0	1,396	1,396	0	0.0%
50620	Emergency Needs/Food Bank	180	5,000	5,000	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	50	0	0	0	0.0%
50911	Interdepartmental Billings	-119,315	-156,158	-160,522	-4,364	-2.8%
Total Cost Center		411,661	548,484	609,948	61,464	11.2%



COUNTY OF HENRICO, VIRGINIA

Public Works
\$64,612,803



Total General Fund
\$1,254,741,400

**COUNTY OF HENRICO, VIRGINIA
GENERAL FUND - PUBLIC WORKS**

Department	FY23 Actual	FY24 Original	FY25 Proposed
Public Works			
Administration	\$2,307,997	\$2,182,146	\$2,580,263
Road Maintenance	34,485,544	31,468,314	34,203,071
Traffic Engineering	3,974,252	4,684,128	5,145,004
Construction	3,546,173	4,144,223	4,664,342
Design	2,829,392	2,985,761	3,597,708
Mass Transit	5,509,304	6,081,329	6,382,816
Environmental	1,766,612	2,242,456	2,353,099
Standing Water Initiative	503,837	538,466	539,304
Transportation and Mobility	1,155,961	4,246,400	4,246,400
Real Property	994,098	841,049	900,796
Total Public Works	\$57,073,170	\$59,414,272	\$64,612,803

PUBLIC WORKS

DESCRIPTION

The Henrico County Department of Public Works maintains the third largest road network in the State after the State of Virginia and the City of Virginia Beach. The Department is responsible for the construction and maintenance of all secondary roads in the county, storm water drainage, administration of Public Transit services, and enforcement of erosion and sedimentation laws and ordinances. The Department is organized into the following divisions: Administration, Design, Maintenance, Construction, Transportation Development, Traffic Engineering, Environmental Control, Real Property, and the Standing Water Initiative.

Most departmental services are funded from highway maintenance (gasoline tax) revenues from the Virginia Department of Transportation (VDOT) and license fee revenue collected in the County's General Fund. In addition, the General Fund provides for certain Board of Supervisors' directives including the Environmental Control Program, Vacuum Leaf services, the JOBS transit service, the Standing Water Initiative, and supplemental funding for the Mass Transit division.

The Central Virginia Transportation Authority (CVTA) provides additional funding for transportation and mobility projects in the County and across the Richmond region through additional sales and gas taxes. Fifty percent of the revenues are sent directly to the member localities, thirty-five percent of the revenues are targeted for regionally significant projects, and fifteen percent of the revenues are dedicated to public transit and regional mobility. The Department of Public Works has representation on the CVTA Technical Advisory Committee and is responsible for programming the County's allocation of CVTA funds, as well as project development, programming, and construction.

OBJECTIVES

- Develop and maintain a safe and efficient road system.
- Develop and maintain an efficient and economical storm drainage system.
- Ensure that road and drainage facility construction is accomplished in accordance with appropriate standards and in an environmentally correct manner.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24-25
Personnel	\$ 23,366,574	\$ 26,502,406	\$ 29,400,876	10.9%
Operation	31,554,180	30,913,035	33,213,096	7.4%
Capital	2,152,416	1,998,831	1,998,831	0.0%
Total	<u>\$ 57,073,170</u>	<u>\$ 59,414,272</u>	<u>\$ 64,612,803</u>	<u>8.7%</u>
Personnel Complement	295	300	313 *	13

*Includes the addition of 1 Senior Controller, 1 Assistant Division Director, and 1 Capital Project Manager for the Transportation Division, 2 Engineers for the Design Division, and 8 Project Specialists for the Construction and Engineering Inspections division.

Public Works

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24-25</u>
Workload Measures				
Lane Miles of Road Maintained	3,575	3,583	3,592	9
Traffic Signals Maintained	179	190	196	6
Development Plans Reviewed	1,325	1,400	1,450	50

OBJECTIVES (CONTINUED)

- Review and provide the most cost-effective public transit system for county residents.
- Provide prompt responses to citizen inquiries or requests for service.
- Enforce Chesapeake Bay Act regulations along with current erosion and sedimentation control ordinances and policies.

BUDGET HIGHLIGHTS

The Department's budget, which combines Gas Tax and General Fund supported programs, is \$64,612,803, an increase of \$5,198,531, or 8.7%. The personnel component is \$29,400,876, an increase of \$2,898,470, or 10.9% due to the addition of a Senior Controller, an Assistant Division Director, and a Capital Projects Manager for the Transportation Development Division, two engineers for the Design Division, and 8 Project Specialists for the new Construction and Engineering Inspection division, as well as increases to salary and benefit rates. Throughout the department, salaries for Engineer, Assistant Division Director, and Division Director positions were increased.

The operating component is \$33,213,096, an increase of \$2,300,061, or 7.4%, which includes an additional \$1,394,009 for road materials and \$60,459 for monthly automotive charges. Additionally, contractual services saw a major increase of \$704,191, or 5.9% as well as janitorial at \$84,000, a 4.0% increase. Savings were found in refuse service of \$27,382, or 48.0% and other accounts. The capital component is unchanged.

The Public Works budget is funded by \$52,759,820 from the State's Highway Maintenance (Gas Tax) allocation, \$12,749,983 from Henrico's General Fund subsidy, and \$133,500 from miscellaneous departmental revenue. The total projected Gas Tax for FY25 is based on the allocation for operations and maintenance and does not include a construction allocation.

The State's Gas Tax maintenance allocation, a revenue restricted to roadway maintenance activities, is used for 81.3% of the operating budget. The gas tax allocation supports all Department of Public Works' divisions except the Standing Water Initiative and Environmental Inspection, which are completely supported by the general fund.

Public Works has several projects included in Henrico County's FY25 Capital Budget. Stormwater/MS4 improvements of \$2,348,000, and BMP Maintenance of \$1,000,000 are supported by the general fund. Countywide land acquisitions (drainage), countywide drainage, countywide dam repair and maintenance, minor drainage improvements, countywide alley improvements, and countywide creeks and streams projects have a combined budget of \$2,750,000 and are funded by revenues from motor vehicle license fees. The FY25 Capital Budget includes

Public Works

the second installment of bonds for drainage improvements totaling \$7,500,000. Finally, \$5,000,000 is included in the Capital Budget for countywide pedestrian improvements and \$25,000,000 for CVTA funded projects.

ADMINISTRATION DIVISION

The total budget for the Administration Division is \$2,580,263, an increase of \$398,117, or 18.2%. The personnel component increased by \$248,117, due to the addition of a Senior Controller position to better manage the variety of funding sources now utilized for capital projects including CVTA revenues, as well as changes to salary and benefits. The operating component increased by \$150,000 due to computer equipment and software moving to Administration from the other cost centers to provide better management of these funds. The capital component is unchanged.

ROAD MAINTENANCE DIVISION

The total budget for the Road Maintenance Division is \$34,203,070, which is an increase of \$2,734,756, or 8.7%. The personnel component increased by \$627,835 due to position changes and increases in salary and benefits. The operating component increased by \$2,208,206. This increase is highlighted by \$737,757 in contractual services for litter pickup and street sweeping, \$84,000 for janitorial, and \$1,394,009 for road materials. The capital component is \$1,551,955, a decrease of \$101,285 reflecting a lower anticipated need for new machinery and equipment.

TRAFFIC ENGINEERING DIVISION

The total budget for the Traffic Engineering Division is \$5,145,004, an increase of \$460,876, or 9.8%. The personnel component increased by \$268,076 due to position changes and increases in salary and benefits. The operating component decreased by \$4,700 due to computer software funds moving to Administration. The capital component increased by \$197,500 to support motor vehicles and equipment replacement.

CONSTRUCTION DIVISION

The total budget for the Construction Division is \$4,532,513, an increase of \$388,290, or 9.4%. The personnel component increased by \$390,789 with the addition of 2 Engineers, position changes, and increases in salary and benefits. The operating component increased by \$60,001, and is driven by changes in automotive, telecommunications, and education and training totaling \$110,417. These increases are offset by reductions totaling \$50,416 in maintenance and repair, computer software and contractual services. The capital component reduced by \$62,500 in furniture and computer equipment.

DESIGN DIVISION

The total budget for the Design Division is \$3,597,708, an increase of \$611,947, or 20.5%. The personnel component increased by \$681,748, due to position changes and increases in salary and benefits. The operating component decreased by \$37,086 and the capital component decreased by \$32,715, both mainly due to computer software moving to Administration.

Public Works

MASS TRANSIT AND TRANSPORTATION DEVELOPMENT DIVISION

The total budget for the Mass Transit Division is \$6,382,816, an increase of \$301,487, or 5.0%. The personnel component increased by \$404,237 due to the addition of an Assistant Division Director and a Capital Projects Manager, position changes, and increases in salary and benefits. The operating component decreased by \$101,750 due to moving computer software to Administration. The capital component is reduced by \$1,000 due to a reduced need for telecommunications equipment.

ENVIRONMENTAL DIVISION

The total budget for the Environmental Division is \$2,353,099, an increase of \$110,643, or 4.7%. The personnel component increased by \$85,235 due to position changes and increases in salary and benefits. The operating component increased by \$25,390 with an increase of \$16,000 to environmental expenses, and \$9,390 to automotive expenses.

STANDING WATER AND MOSQUITO CONTROL

The total budget for Standing Water and Mosquito Control is \$539,304, an increase of \$838, which is found in the personnel component due to position changes and increases in salary and benefits. The operating component is unchanged.

TRANSPORTATION AND MOBILITY DIVISION

The total budget for Transportation and Mobility is \$4,246,400, which is unchanged.

REAL PROPERTY DIVISION

The total budget for Real Property is \$900,796, an increase of \$59,747, or 7.1% due to position changes and increases in salary and benefits. The operating component is unchanged.

CONSTRUCTION AND ENGINEERING INSPECTIONS REAL PROPERTY DIVISION

A new division has been created for FY25, to track personnel costs associated with construction and engineering inspections. The net total budget for this new division is \$131,829, and is projected to recover 80% of the cost for eight new positions.

DEPARTMENTAL HIGHLIGHTS

In 2023, the Department of Public Works accepted 61 lane miles of new roads into the county road network. In addition, the department completed over 25,000 inspections of active construction projects and reviewed plans for over 450 construction projects. Public Works also secured over \$21.0 million in grant funding for roadway and pedestrian capital projects through the Virginia Department of Transportation's SMART SCALE program.

SUPPORTING ECONOMIC DEVELOPMENT

Public Works continued facilitating economic development in the county by improving access to the road system. Construction of the Richmond-Henrico Turnpike from Hummingbird Road to the at-grade railroad crossing located approximately 0.7 miles north of Azalea Avenue was completed in October 2023 to support the Amazon facility.

COMMUNITY OUTREACH

Public Works staff conducted citizen information meetings and public hearings for new roadway, sidewalk, and stream restoration projects. They provided information at community association events and hosted interactive booths at Earth Day, Spring Energy Fair, National Night Out, Fall Energy Fair, Native Plant Festival, and the Henrico Bug Bizarre, where attendees were educated on environmental health compliance related to mosquitoes, proper pet waste disposal, vehicle washing, and proper leaf disposal methods. They also facilitated programs and taught classes in the virtual platform during events such as the Central and Southern Virginia Mosquito Identification and information classes, which are now available on YouTube. Public Works participated in the County's Public Works Job Fair to highlight employment opportunities within the department, and Mission Tomorrow, which is the region's interactive career exploration event for 8th graders.

ROAD PROJECTS

Public Works has over 115 road and drainage projects underway. There are also 39 transportation studies ongoing. Updates on several major projects include:

Creighton Road – Phase II

The Department of Public Works began this \$14.2 million construction project in March of 2023. Throughout the life of this project, 0.6 miles of Creighton Road and the Dabbs House Road connector will be realigned. In addition to new sidewalk and curb & gutter being installed, new waterline and sanitary sewer will be installed. As the project continues to progress, two triple box culverts have been installed under the proposed relocated Creighton Road and the proposed roadways have had the subgrade installed. This project is currently scheduled to be completed in Spring 2025.

Hungary Road Sidewalk

The Department of Public Works began the installation of new 4-foot sidewalk and ADA compliant ramps between Hungary Springs Road and Hardings Way Drive in August of 2023. In addition to the 3,700 linear foot of sidewalk, new pedestrian signals are being installed at the intersection of Hungary Road with Staples Mill Road and Hungary Springs Road. This \$1 million project is ahead of schedule and should be completed in Spring of 2024.

Richmond-Henrico Turnpike

The county leveraged \$14.0 million in bond funds to receive \$11.7 million in Virginia Department of Transportation SMART SCALE funding for the Richmond-Henrico Turnpike Improvement Project. This project will widen and improve the existing 1.9-mile section of roadway between Laburnum Avenue and Hummingbird Road, just south of Azalea Avenue. The road will be reconstructed as a four-lane divided roadway with turn lanes, curb-and-gutter, drainage improvements, a 10-foot multi-use trail, and sidewalk. Utility relocation is scheduled to be completed by December 2024. Construction is expected to begin February 2025.

Public Works

Automated Traffic Management Systems

The Department of Public Works began the installation of new traffic control equipment for 123 signalized intersections across the County. Construction started in June 2023. As of early December 2023, the contractor has completed 44% of the work by contract value within the first 34% of the anticipated contract duration.

Fall Line Trail – Park Street Pedestrian Accommodations

This is the first phase of the Fall Line Trail to be constructed in Henrico County. This \$1M project will begin in early 2024 within Spring Park located off Park Street and Lakeside Avenue. In addition to installing a new sidewalk, ADA compliant ramps, and 1,400 linear feet of 12-foot-wide paved trail, a new pedestrian hybrid beacon with a 75-foot mast arm and 5 signal heads will be installed. This project is anticipated to be completed in the Summer of 2024.

Short Pump Area Improvements

The Department of Public Works, the Virginia Department of Transportation, and Federal Highway Administration working together now have conditional approval for the final Interchange Access Report for the Short Pump Area Interchange. National Environmental Policy Act (NEPA) is underway. The County is applying for improvement funding.

Sadler Road

A 1.9-mile section of Sadler Road between Dominion Boulevard and Cedar Forest Road is being widened and the alignment improved. The project includes curb and gutter, drainage, a 10-foot-wide shared use path, and two roundabouts. The right-of-way acquisition is complete with utility location scheduled. Construction is expected to begin April 2024 and proceed until April 2026.

Three Chopt Road

A project to improve a 2.1-mile section of Three Chopt Road between Gaskins Road and Barrington Hills Drive continues to advance with right-of-way acquisition. This project will widen the roadway to a four-lane divided section with curb-and-gutter, drainage improvements, and sidewalks. Utility relocation is scheduled to be completed by the end of 2024. Construction is expected to begin in April 2025 and proceed until April 2027.

This table represents a depiction of the variety of pedestrian, drainage, and safety capital improvement projects completed by the Department of Public Works in 2023, with a value of \$7,350,053.

COMPLETED CIP PROJECTS IN 2023			
PROJECT	SCOPE	DATE COMPLETED	FINAL COST
Three Chopt Sidewalk (Freeman High School)	Sidewalk	June 2023	\$ 599,784
Church Road Sidewalk & Refuge	Sidewalk	July 2023	\$ 342,511
Charles Glen Roundabouts (Phases 1-4)	Roundabouts	August 2023	\$ 1,019,748
St. Claire Lane	Drainage	August 2023	\$ 2,963,315
Mill Road - Mill & Overlay	Bike Lane	August 2023	\$ 315,630
N. Gayton Road Safety & ADA Improvements	Sidewalk & Bike Lane	September 2023	\$ 291,015
Turner-Darbytown Modular Roundabout	Roundabouts	October 2023	\$ 531,318
Woodman Road & Magnolia Ridge Roundabout	Roundabouts	November 2023	\$ 488,855
Old Sellers Way Parking, Speed Cushions & Drainage	Park & Safety	November 2023	\$ 286,414
Gaskins Park & Ride Lighting Projects	Safety	December 2023	\$ 511,463

PEDESTRIAN AND COMMUTER IMPROVEMENTS

The Department is continuing an initiative to improve bicycle and pedestrian accommodation across the county. In total, the Department has 61 programmed projects scheduled to be completed or under construction over the next three years that will add over 26 miles of sidewalks and over 17 miles of paved multi-use trails.

BRIDGE PROJECTS

The Department has six bridge and culvert repair or replacement projects with two replacement/repair bridge projects currently under construction. Preliminary structural steel repairs are currently underway for the Parham Road Bridge over CSX railroad tracks with an anticipated completion in early 2024. Repairs to the Greenwood Road Bridge and additional repairs to the Parham Road Bridge over the CSX railroad tracks are both currently in the design phase and are anticipated to be advertised for construction in late 2024. The Lakeside Avenue Bridge Replacement project is currently in the utility relocation phase and is anticipated to be advertised for construction in October 2024. The Meadow Road Culvert Replacement project has National Environmental Policy Act (NEPA) related activities currently underway and is anticipated to be advertised for construction in February of 2025. The new Magellan Parkway over I-95 Bridge and Approaches project is currently in the utility relocation phase and is anticipated to be advertised for construction in June of 2024.

Construction of the Wilkinson Road Bridge Replacement project began in September 2023. This project consists of replacing a triple 114-inch culvert and two additional culverts with prestressed concrete box beam spans, all roadway approach work, related drainage improvements, and associated work and improvements. Construction completion of this \$5.9 million project is anticipated in early 2025.

MUNICIPAL SEPARATE STORM SEWER SYSTEM PERMIT (MS4)

Work is ongoing to comply with the state permit, which requires pollution reductions over a 13-year period. The Department has already achieved approximately 90% of the total required pollution reductions to date. This progress puts the county ahead of schedule, as 100% reduction is required by 2028.

The Hidden Creek Park and Adams Elementary School Stream Restoration projects are underway and will be completed in 2024. Deitrick Outfall Restoration, Wilder Middle School Stream Restoration, and Ridgefield Pkwy BMP and Stream Restoration will begin construction in 2024. Projects listed above have received DEQ grant funding totaling over \$1.3 million (approximately 50% of the total project costs).

Several improvements were made to the private stormwater BMP inspection and maintenance program. Thirteen BMPs that are part of the County's long-term maintenance program underwent major restoration throughout the five magisterial districts. BMPs throughout the County, 358 in total, were inspected by staff and designated consultants to ensure the County is compliant with the MS4 permit and state regulations. The BMP APEX database underwent several changes to improve its functionality and use for new MS4 annual report features.

MOSQUITO CONTROL

Public Works standing water initiative (SWI) continues to perform adult mosquito surveillance operations and monitoring for the presence of mosquito borne diseases. This past year (2023) included responding to 90 resident complaints as well as sustained biweekly monitoring of 100 sites throughout the County. The SWI section collected

Public Works

25,289 mosquitoes, which included 26 different species. SWI also documented 1,522 mosquito larviciding site visits. West Nile virus (WNV) and mosquito surveillance revealed WNV Polymerase Chain Reaction (PCR), which is a laboratory technique used to amplify DNA sequences, confirmed positive at ten (10) mosquito collections (pools). Henrico Health Department reported 2 Neuroinvasive Human WNV cases in Henrico in 2023. SWI embarked on a new Elementary Outreach Program for the Spring of 2023 giving 78 presentations to 108 classes in 19 schools throughout Henrico County reaching roughly 2,150 students. The program continued into the fall with another 48 presentations given at 7 schools reaching an estimated 980 students. SWI was tasked in the spring of 2023 with creating a Low Mow Pollinator Enhancement Habitat program in County rights-of-way (ROW). Nine sites were selected across the county and progress continues with an expected planting date of Spring 2024.

CENTRAL VIRGINIA TRANSPORTATION AUTHORITY

The Central Virginia Transportation Authority (CVTA) was created by the General Assembly in the 2020 legislative session. CVTA provides funding for local and regional transportation projects along with additional funds for Mass Transit for Henrico and Central Virginia. In FY23, Henrico County received \$105.2 million in CVTA Regional funds for nine projects: The Fall Line Trail, Garden City Connector Project, Magellan Parkway, North Gayton at I-64, and West Broad Street at Parham, West Broad Street – Short Pump, Brook Road, Staples Mill Road, and Woodman Road improvements.



Department Operating Budget Henrico County, Virginia FY2024-25 PUBLIC WORKS

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	15,051,915	18,693,327	20,923,191	2,229,864	11.9%
50101	Full-Time Salaries and Wages - Overtime	1,560,224	259,000	259,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	474,769	149,068	149,068	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	51,655	56,572	59,241	2,669	4.7%
50109	Vacancy Savings	0	-648,053	-760,125	-112,072	-17.3%
50110	FICA	1,263,039	1,426,455	1,628,576	202,121	14.2%
50111	Retirement VRS	2,465,505	3,087,404	3,661,558	574,154	18.6%
50112	Hospital/Medical Plans	2,299,697	3,217,348	3,463,750	246,402	7.7%
50113	Group Insurance - Life (VRS)	199,770	261,285	292,925	31,640	12.1%
50121	VRS Hybrid Deferred Contribution	0	0	251,011	251,011	100.0%
50200	Medical Services	0	1,300	1,300	0	0.0%
50201	Legal Services	195	240	240	0	0.0%
50204	Engineering/Architectural Services	2,015	3,900	2,500	-1,400	-35.9%
50209	Other Professional Services	27,650	12,700	15,000	2,300	18.1%
50210	Maintenance and Repairs	29,084	64,102	62,229	-1,873	-2.9%
50211	Maintenance Service Contracts	0	8,640	6,600	-2,040	-23.6%
50212	Vehicle Repair	741,849	908,500	908,500	0	0.0%
50213	Maintenance Service Contracts-Computers	0	2,900	2,900	0	0.0%
50220	Lease/Rent Of Equipment	181,947	196,205	196,205	0	0.0%
50230	Temporary Help Service Fees	22,255	150,670	150,670	0	0.0%
50240	Printing and Binding	2,202	6,600	6,600	0	0.0%
50250	Advertising	31	0	0	0	0.0%
50270	Other Contractual Services	9,891,440	11,984,742	12,688,933	704,191	5.9%
50280	Janitorial	117,504	40,500	124,500	84,000	207.4%
50286	Weed and Pest Control	2,344	11,800	11,800	0	0.0%
50290	Purchase of Services from Other Governments	4,269,380	4,246,400	4,246,400	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50291	Tuition Paid - Other Divisions In-State	6,257	0	0	0	0.0%
50310	Automotive/Motor Pool	795,957	906,188	973,694	67,506	7.4%
50400	Electric Services	260,000	318,676	318,676	0	0.0%
50401	Heating Services	69,471	91,531	91,531	0	0.0%
50402	Water Service	13,017	11,610	11,610	0	0.0%
50403	Sewer Service	13,876	11,970	11,970	0	0.0%
50404	Refuse Service	65,193	57,100	29,718	-27,382	-48.0%
50410	Postal Services	8,438	7,685	7,685	0	0.0%
50411	Messenger Services	0	250	100	-150	-60.0%
50412	Telecommunications	279,398	249,325	303,696	54,371	21.8%
50423	Risk Management Claims Charges	26,721	0	0	0	0.0%
50430	Mileage	368	853	853	0	0.0%
50431	Education and Training	77,377	97,237	114,987	17,750	18.3%
50450	Dues And Association Memberships	24,110	27,695	25,195	-2,500	-9.0%
50453	Freight Charges	57,391	7,240	6,990	-250	-3.5%
50455	Tuition	5,700	7,000	500	-6,500	-92.9%
50456	Weed and Pest Control	130	0	0	0	0.0%
50459	Other Charges Miscellaneous	10	518	518	0	0.0%
50460	Environmental Expenses	8,800	9,050	24,800	15,750	174.0%
50500	Office Supplies	124,835	122,763	116,311	-6,452	-5.3%
50501	Food Supplies and Food Service Supplies	6,756	15,000	15,000	0	0.0%
50502	Agricultural Supplies	13,614	21,200	16,640	-4,560	-21.5%
50503	Medical and Laboratory Supplies	2,969	2,750	2,500	-250	-9.1%
50504	Laundry, Housekeeping, and Janitorial Supplies	98,691	86,093	86,093	0	0.0%
50505	Linen Supplies	106	0	0	0	0.0%
50506	Repair and Maintenance Supplies	162,557	159,394	159,394	0	0.0%
50507	Gasoline	1,506	7,000	7,000	0	0.0%
50508	Diesel Fuel	410,622	290,765	290,765	0	0.0%
50509	Vehicle and Powered Equipment Supplies	367,180	286,750	286,500	-250	-0.1%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50510	Police And Fire Supplies/ITEMS	0	200	200	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	131,695	92,168	92,168	0	0.0%
50512	Books and Subscriptions	5,188	5,035	4,700	-335	-6.7%
50514	Other Operating Supplies	94,402	48,939	47,939	-1,000	-2.0%
50515	Road Materials	12,718,173	10,078,682	11,471,691	1,393,009	13.8%
50516	Chemicals	130,107	65,295	65,295	0	0.0%
50517	Small Tools	60,637	51,500	49,000	-2,500	-4.9%
50518	Liquid Propane Gas	1,713	0	0	0	0.0%
50519	Textbooks	80	0	0	0	0.0%
50521	Computer Software	223,239	136,374	155,000	18,626	13.7%
50801	Machinery and Equipment-New \$10,000 and Over	0	40,000	40,000	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	14,800	50,000	0	-50,000	-100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	112,822	9,500	4,500	-5,000	-52.6%
50813	Telecommunications Equipment-New Less Than \$10,000	570	1,600	0	-1,600	-100.0%
50815	Computer Equipment-New Less Than \$10,000	40,300	7,500	2,500	-5,000	-66.7%
50821	Machinery and Equipment- Replacement \$10,000 and Over	441,564	1,116,215	1,086,000	-30,215	-2.7%
50822	Furniture and Fixtures-Replacement \$10,000 and Over	0	45,000	0	-45,000	-100.0%
50824	Motor Vehicles and Equipment- Replacement \$10,000 and Over	1,421,109	552,640	707,955	155,315	28.1%
50831	Machinery and Equipment- Replacement Less Than \$10,000	2,932	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	6,000	0	-6,000	-100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	2,970	7,126	7,126	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	115,349	163,250	150,750	-12,500	-7.7%
50911	Interdepartmental Billings	0	0	-527,319	-527,319	-100.0%
Total Department		57,073,170	59,414,272	64,612,803	5,198,531	8.7%



Operating Line Item Budget By Cost Center

Henrico County, Virginia

FY2024-25

PUBLIC WORKS

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
28001 Administration						
50100	Full-Time Salaries and Wages - Regular	1,265,112	1,449,369	1,626,412	177,043	12.2%
50101	Full-Time Salaries and Wages - Overtime	73,956	5,000	5,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	58,354	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,377	2,306	2,859	553	24.0%
50109	Vacancy Savings	0	-41,710	-58,413	-16,703	-40.0%
50110	FICA	104,600	107,926	122,244	14,318	13.3%
50111	Retirement VRS	208,177	239,418	284,623	45,205	18.9%
50112	Hospital/Medical Plans	151,792	175,534	188,428	12,894	7.3%
50113	Group Insurance - Life (VRS)	16,929	20,078	22,769	2,691	13.4%
50121	VRS Hybrid Deferred Contribution	0	0	12,116	12,116	100.0%
50210	Maintenance and Repairs	409	1,000	1,000	0	0.0%
50211	Maintenance Service Contracts	0	600	600	0	0.0%
50220	Lease/Rent Of Equipment	3,892	0	0	0	0.0%
50230	Temporary Help Service Fees	1,135	2,000	2,000	0	0.0%
50240	Printing and Binding	0	1,000	1,000	0	0.0%
50250	Advertising	31	0	0	0	0.0%
50270	Other Contractual Services	89,949	1,000	1,000	0	0.0%
50310	Automotive/Motor Pool	17,489	11,550	11,550	0	0.0%
50410	Postal Services	7,638	5,560	5,560	0	0.0%
50411	Messenger Services	0	100	100	0	0.0%
50412	Telecommunications	21,161	20,000	20,000	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50423	Risk Management Claims Charges	26,721	0	0	0	0.0%
50430	Mileage	71	100	100	0	0.0%
50431	Education and Training	12,326	8,456	8,456	0	0.0%
50450	Dues And Association Memberships	4,716	2,225	2,225	0	0.0%
50453	Freight Charges	140	300	300	0	0.0%
50500	Office Supplies	19,197	12,000	12,000	0	0.0%
50501	Food Supplies and Food Service Supplies	3,718	1,000	1,000	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	15	0	0	0	0.0%
50506	Repair and Maintenance Supplies	891	0	0	0	0.0%
50512	Books and Subscriptions	300	500	500	0	0.0%
50514	Other Operating Supplies	980	3,584	3,584	0	0.0%
50521	Computer Software	103,654	0	150,000	150,000	100.0%
50813	Telecommunications Equipment-New Less Than \$10,000	50	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	5,925	2,500	2,500	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	1,158	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	106,134	150,750	150,750	0	0.0%
Total Cost Center		2,307,997	2,182,146	2,580,263	398,117	18.2%
28002 Road Maintenance						
50100	Full-Time Salaries and Wages - Regular	6,057,143	7,928,208	8,295,492	367,284	4.6%
50101	Full-Time Salaries and Wages - Overtime	1,086,755	109,000	109,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	102,339	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	10,583	21,495	17,690	-3,805	-17.7%
50109	Vacancy Savings	0	-282,772	-314,938	-32,166	-11.4%
50110	FICA	530,451	606,100	642,944	36,844	6.1%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111	Retirement VRS	988,219	1,309,651	1,451,711	142,060	10.8%
50112	Hospital/Medical Plans	1,068,080	1,547,568	1,585,012	37,444	2.4%
50113	Group Insurance - Life (VRS)	80,017	110,920	116,137	5,217	4.7%
50121	VRS Hybrid Deferred Contribution	0	0	74,957	74,957	100.0%
50210	Maintenance and Repairs	8,513	17,502	17,502	0	0.0%
50211	Maintenance Service Contracts	0	1,000	1,000	0	0.0%
50212	Vehicle Repair	687,564	878,500	878,500	0	0.0%
50220	Lease/Rent Of Equipment	100,236	62,225	62,225	0	0.0%
50230	Temporary Help Service Fees	21,120	98,670	98,670	0	0.0%
50270	Other Contractual Services	7,665,874	6,336,254	7,074,011	737,757	11.6%
50280	Janitorial	117,504	36,000	120,000	84,000	233.3%
50286	Weed and Pest Control	2,344	11,450	11,450	0	0.0%
50310	Automotive/Motor Pool	278,144	359,857	359,857	0	0.0%
50400	Electric Services	112,523	100,078	100,078	0	0.0%
50401	Heating Services	42,189	60,089	60,089	0	0.0%
50402	Water Service	9,763	6,000	6,000	0	0.0%
50403	Sewer Service	10,428	6,200	6,200	0	0.0%
50404	Refuse Service	19,898	50,000	22,574	-27,426	-54.9%
50412	Telecommunications	42,502	22,574	50,000	27,426	121.5%
50430	Mileage	0	103	103	0	0.0%
50431	Education and Training	1,874	6,000	6,000	0	0.0%
50450	Dues And Association Memberships	0	740	740	0	0.0%
50453	Freight Charges	3,575	2,000	2,000	0	0.0%
50455	Tuition	5,700	0	0	0	0.0%
50456	Weed and Pest Control	130	0	0	0	0.0%
50500	Office Supplies	17,562	12,000	12,000	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50501	Food Supplies and Food Service Supplies	2,822	11,000	11,000	0	0.0%
50502	Agricultural Supplies	13,004	20,000	15,440	-4,560	-22.8%
50503	Medical and Laboratory Supplies	2,969	2,000	2,000	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	98,676	82,593	82,593	0	0.0%
50506	Repair and Maintenance Supplies	161,474	138,544	138,544	0	0.0%
50507	Gasoline	1,506	1,000	1,000	0	0.0%
50508	Diesel Fuel	385,786	250,000	250,000	0	0.0%
50509	Vehicle and Powered Equipment Supplies	357,352	280,000	280,000	0	0.0%
50510	Police And Fire Supplies/ITEMS	0	200	200	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	106,860	60,000	60,000	0	0.0%
50512	Books and Subscriptions	4,126	200	200	0	0.0%
50514	Other Operating Supplies	26,090	3,943	3,943	0	0.0%
50515	Road Materials	12,158,572	9,457,682	10,851,691	1,394,009	14.7%
50516	Chemicals	129,938	52,500	52,500	0	0.0%
50517	Small Tools	49,327	35,000	35,000	0	0.0%
50518	Liquid Propane Gas	1,289	0	0	0	0.0%
50521	Computer Software	7,452	3,000	0	-3,000	-100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	18,688	3,000	3,000	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	80	600	0	-600	-100.0%
50815	Computer Equipment-New Less Than \$10,000	34,375	0	0	0	0.0%
50821	Machinery and Equipment-Replacement \$10,000 and Over	432,447	1,086,000	1,086,000	0	0.0%
50824	Motor Vehicles and Equipment-Replacement \$10,000 and Over	1,421,109	552,640	457,955	-94,685	-17.1%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	6,000	0	-6,000	-100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	572	5,000	5,000	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Cost Center		34,485,544	31,468,314	34,203,070	2,734,756	8.7%
28003 Traffic Engineering						
50100	Full-Time Salaries and Wages - Regular	1,725,992	2,149,350	2,316,715	167,365	7.8%
50101	Full-Time Salaries and Wages - Overtime	156,245	65,000	65,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	0	18,180	18,180	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	3,622	5,810	6,552	742	12.8%
50109	Vacancy Savings	0	-75,010	-87,954	-12,944	-17.3%
50110	FICA	141,264	164,317	183,592	19,275	11.7%
50111	Retirement VRS	284,519	355,054	405,425	50,371	14.2%
50112	Hospital/Medical Plans	255,343	419,133	432,276	13,143	3.1%
50113	Group Insurance - Life (VRS)	23,171	30,071	32,434	2,363	7.9%
50121	VRS Hybrid Deferred Contribution	0	0	27,761	27,761	100.0%
50210	Maintenance and Repairs	17,608	41,000	41,000	0	0.0%
50211	Maintenance Service Contracts	0	5,000	5,000	0	0.0%
50212	Vehicle Repair	54,239	30,000	30,000	0	0.0%
50213	Maintenance Service Contracts-Computers	0	2,900	2,900	0	0.0%
50220	Lease/Rent Of Equipment	28,643	30,000	30,000	0	0.0%
50230	Temporary Help Service Fees	0	50,000	50,000	0	0.0%
50240	Printing and Binding	77	500	500	0	0.0%
50270	Other Contractual Services	101,214	23,000	23,000	0	0.0%
50280	Janitorial	0	4,500	4,500	0	0.0%
50286	Weed and Pest Control	0	200	200	0	0.0%
50310	Automotive/Motor Pool	128,316	157,846	157,846	0	0.0%
50400	Electric Services	120,425	196,193	196,193	0	0.0%
50401	Heating Services	17,368	21,044	21,044	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50402 Water Service	2,095	3,500	3,500	0	0.0%
50403 Sewer Service	2,221	3,700	3,700	0	0.0%
50404 Refuse Service	19,238	5,000	5,000	0	0.0%
50410 Postal Services	149	225	225	0	0.0%
50412 Telecommunications	107,780	120,600	120,600	0	0.0%
50430 Mileage	0	50	50	0	0.0%
50431 Education and Training	6,181	5,000	5,000	0	0.0%
50450 Dues And Association Memberships	1,086	900	900	0	0.0%
50453 Freight Charges	52,947	2,500	2,500	0	0.0%
50500 Office Supplies	4,753	7,700	8,000	300	3.9%
50501 Food Supplies and Food Service Supplies	0	2,500	2,500	0	0.0%
50502 Agricultural Supplies	0	200	200	0	0.0%
50503 Medical and Laboratory Supplies	0	500	500	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	0	3,500	3,500	0	0.0%
50506 Repair and Maintenance Supplies	0	19,200	19,200	0	0.0%
50507 Gasoline	0	6,000	6,000	0	0.0%
50508 Diesel Fuel	24,836	40,765	40,765	0	0.0%
50509 Vehicle and Powered Equipment Supplies	9,828	6,500	6,500	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	8,809	12,200	12,200	0	0.0%
50512 Books and Subscriptions	0	600	600	0	0.0%
50514 Other Operating Supplies	53,105	20,200	20,200	0	0.0%
50515 Road Materials	557,764	620,000	620,000	0	0.0%
50516 Chemicals	0	1,500	1,500	0	0.0%
50517 Small Tools	8,953	8,200	8,200	0	0.0%
50518 Liquid Propane Gas	424	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50521	Computer Software	28,789	5,000	0	-5,000	-100.0%
50801	Machinery and Equipment-New \$10,000 and Over	0	40,000	40,000	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	14,800	50,000	0	-50,000	-100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	349	1,500	1,500	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	0	2,500	0	-2,500	-100.0%
50821	Machinery and Equipment- Replacement \$10,000 and Over	9,117	0	0	0	0.0%
50824	Motor Vehicles and Equipment- Replacement \$10,000 and Over	0	0	250,000	250,000	100.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	2,932	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	50	0	0	0	0.0%
Total Cost Center		3,974,252	4,684,128	5,145,004	460,876	9.8%
28004 Construction						
50100	Full-Time Salaries and Wages - Regular	1,611,697	1,847,666	2,086,813	239,147	12.9%
50101	Full-Time Salaries and Wages - Overtime	232,426	55,000	55,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	21,904	35,000	35,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	5,308	6,510	8,715	2,205	33.9%
50109	Vacancy Savings	0	-65,900	-73,946	-8,046	-12.2%
50110	FICA	137,116	141,251	166,526	25,275	17.9%
50111	Retirement VRS	265,569	305,214	365,192	59,978	19.7%
50112	Hospital/Medical Plans	261,739	311,663	343,604	31,941	10.2%
50113	Group Insurance - Life (VRS)	21,561	25,850	29,215	3,365	13.0%
50121	VRS Hybrid Deferred Contribution	0	0	36,924	36,924	100.0%
50200	Medical Services	0	1,300	1,300	0	0.0%
50209	Other Professional Services	27,650	2,700	5,000	2,300	85.2%
50210	Maintenance and Repairs	0	2,000	0	-2,000	-100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50211	Maintenance Service Contracts	0	1,040	0	-1,040	-100.0%
50212	Vehicle Repair	46	0	0	0	0.0%
50220	Lease/Rent Of Equipment	34,981	86,000	86,000	0	0.0%
50270	Other Contractual Services	525,463	1,065,312	1,025,312	-40,000	-3.8%
50310	Automotive/Motor Pool	184,941	166,716	233,844	67,128	40.3%
50400	Electric Services	10,680	10,480	10,480	0	0.0%
50401	Heating Services	5,447	6,398	6,398	0	0.0%
50402	Water Service	662	1,210	1,210	0	0.0%
50403	Sewer Service	701	1,320	1,320	0	0.0%
50404	Refuse Service	20,987	1,100	1,144	44	4.0%
50412	Telecommunications	43,364	23,624	44,569	20,945	88.7%
50431	Education and Training	17,720	21,425	41,425	20,000	93.3%
50450	Dues And Association Memberships	0	780	780	0	0.0%
50453	Freight Charges	3	0	0	0	0.0%
50500	Office Supplies	3,811	12,752	6,000	-6,752	-52.9%
50506	Repair and Maintenance Supplies	8	1,000	1,000	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	5,293	6,000	6,000	0	0.0%
50512	Books and Subscriptions	0	1,900	1,900	0	0.0%
50514	Other Operating Supplies	1,070	1,612	1,612	0	0.0%
50517	Small Tools	2,085	2,200	2,200	0	0.0%
50521	Computer Software	71	624	0	-624	-100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	93,785	5,000	0	-5,000	-100.0%
50813	Telecommunications Equipment-New Less Than \$10,000	120	0	0	0	0.0%
50822	Furniture and Fixtures-Replacement \$10,000 and Over	0	45,000	0	-45,000	-100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	750	1,976	1,976	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50835	Computer Equipment-Replacement Less Than \$10,000	9,215	12,500	0	-12,500	-100.0%
Total Cost Center		3,546,173	4,144,223	4,532,513	388,290	9.4%
28005 Design						
50100	Full-Time Salaries and Wages - Regular	1,689,654	1,913,004	2,409,835	496,831	26.0%
50101	Full-Time Salaries and Wages - Overtime	0	10,000	10,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	6,537	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	14,427	6,475	6,875	400	6.2%
50109	Vacancy Savings	0	-65,939	-91,489	-25,550	-38.7%
50110	FICA	127,080	146,745	184,410	37,665	25.7%
50111	Retirement VRS	280,172	316,015	421,721	105,706	33.4%
50112	Hospital/Medical Plans	212,229	268,675	299,268	30,593	11.4%
50113	Group Insurance - Life (VRS)	22,631	26,765	33,738	6,973	26.1%
50121	VRS Hybrid Deferred Contribution	0	0	29,130	29,130	100.0%
50204	Engineering/Architectural Services	2,015	3,900	2,500	-1,400	-35.9%
50210	Maintenance and Repairs	2,554	2,600	2,727	127	4.9%
50211	Maintenance Service Contracts	0	1,000	0	-1,000	-100.0%
50220	Lease/Rent Of Equipment	8,199	5,000	5,000	0	0.0%
50240	Printing and Binding	5	1,000	1,000	0	0.0%
50270	Other Contractual Services	206,838	131,309	137,743	6,434	4.9%
50286	Weed and Pest Control	0	150	150	0	0.0%
50290	Purchase of Services from Other Governments	96,233	0	0	0	0.0%
50310	Automotive/Motor Pool	32,134	49,012	40,000	-9,012	-18.4%
50400	Electric Services	8,010	6,000	6,000	0	0.0%
50401	Heating Services	2,431	2,000	2,000	0	0.0%
50402	Water Service	221	500	500	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50403 Sewer Service	234	550	550	0	0.0%
50404 Refuse Service	2,439	500	500	0	0.0%
50410 Postal Services	220	300	300	0	0.0%
50411 Messenger Services	0	150	0	-150	-100.0%
50412 Telecommunications	10,480	6,000	12,000	6,000	100.0%
50431 Education and Training	6,723	9,250	7,000	-2,250	-24.3%
50450 Dues And Association Memberships	1,473	5,500	3,000	-2,500	-45.5%
50453 Freight Charges	25	350	100	-250	-71.4%
50455 Tuition	0	6,500	0	-6,500	-100.0%
50460 Environmental Expenses	0	250	0	-250	-100.0%
50500 Office Supplies	65,552	66,000	66,000	0	0.0%
50503 Medical and Laboratory Supplies	0	250	0	-250	-100.0%
50505 Linen Supplies	106	0	0	0	0.0%
50506 Repair and Maintenance Supplies	184	150	150	0	0.0%
50509 Vehicle and Powered Equipment Supplies	0	250	0	-250	-100.0%
50511 Uniforms/Wearing Apparel/ITEMS	4,661	6,200	6,200	0	0.0%
50512 Books and Subscriptions	89	535	200	-335	-62.6%
50514 Other Operating Supplies	316	1,500	500	-1,000	-66.7%
50517 Small Tools	40	2,600	100	-2,500	-96.2%
50521 Computer Software	25,060	22,000	0	-22,000	-100.0%
50813 Telecommunications Equipment-New Less Than \$10,000	110	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	0	2,500	0	-2,500	-100.0%
50821 Machinery and Equipment- Replacement \$10,000 and Over	0	30,215	0	-30,215	-100.0%
50833 Telecommunications Equipment – Replacement Less Than \$10,000	310	0	0	0	0.0%
Total Cost Center	2,829,392	2,985,761	3,597,708	611,947	20.5%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
28006 Mass Transit & Transportation Dev						
50100	Full-Time Salaries and Wages - Regular	875,206	1,103,543	1,386,990	283,447	25.7%
50101	Full-Time Salaries and Wages - Overtime	27	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	24,558	25,390	25,390	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	9,046	4,874	4,786	-88	-1.8%
50109	Vacancy Savings	0	-39,361	-47,859	-8,498	-21.6%
50110	FICA	67,380	84,364	108,047	23,683	28.1%
50111	Retirement VRS	146,883	182,293	242,723	60,430	33.1%
50112	Hospital/Medical Plans	84,514	139,711	160,718	21,007	15.0%
50113	Group Insurance - Life (VRS)	11,951	15,439	19,418	3,979	25.8%
50121	VRS Hybrid Deferred Contribution	0	0	20,277	20,277	100.0%
50220	Lease/Rent Of Equipment	1,812	6,400	6,400	0	0.0%
50240	Printing and Binding	169	200	200	0	0.0%
50270	Other Contractual Services	14,065	158,870	158,870	0	0.0%
50290	Purchase of Services from Other Governments	4,173,147	4,246,400	4,246,400	0	0.0%
50310	Automotive/Motor Pool	14,529	19,906	19,906	0	0.0%
50400	Electric Services	1,687	1,900	1,900	0	0.0%
50412	Telecommunications	11,376	11,000	11,000	0	0.0%
50430	Mileage	48	100	100	0	0.0%
50431	Education and Training	7,877	9,000	9,000	0	0.0%
50450	Dues And Association Memberships	2,522	2,500	2,500	0	0.0%
50500	Office Supplies	2,678	2,200	2,200	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	1,628	3,000	3,000	0	0.0%
50512	Books and Subscriptions	0	500	500	0	0.0%
50514	Other Operating Supplies	303	200	200	0	0.0%
50515	Road Materials	0	1,000	0	-1,000	-100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50519	Textbooks	80	0	0	0	0.0%
50521	Computer Software	57,618	100,750	0	-100,750	-100.0%
50813	Telecommunications Equipment-New Less Than \$10,000	150	1,000	0	-1,000	-100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	50	150	150	0	0.0%
Total Cost Center		5,509,304	6,081,329	6,382,816	301,487	5.0%
28007 Environmental						
50100	Full-Time Salaries and Wages - Regular	1,033,435	1,453,077	1,488,412	35,335	2.4%
50101	Full-Time Salaries and Wages - Overtime	10,332	10,000	10,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	81,007	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	5,231	6,350	5,840	-510	-8.0%
50109	Vacancy Savings	0	-47,610	-53,919	-6,309	-13.3%
50110	FICA	82,419	110,938	114,629	3,691	3.3%
50111	Retirement VRS	170,001	239,710	260,472	20,762	8.7%
50112	Hospital/Medical Plans	161,767	236,847	243,848	7,001	3.0%
50113	Group Insurance - Life (VRS)	13,623	20,301	20,838	537	2.6%
50121	VRS Hybrid Deferred Contribution	0	0	24,746	24,746	100.0%
50220	Lease/Rent Of Equipment	2,338	0	0	0	0.0%
50240	Printing and Binding	354	700	700	0	0.0%
50270	Other Contractual Services	4,518	14,773	14,773	0	0.0%
50291	Tuition Paid - Other Divisions In-State	6,257	0	0	0	0.0%
50310	Automotive/Motor Pool	100,345	97,269	106,659	9,390	9.7%
50400	Electric Services	6,675	4,025	4,025	0	0.0%
50401	Heating Services	2,036	2,000	2,000	0	0.0%
50402	Water Service	276	400	400	0	0.0%
50403	Sewer Service	292	200	200	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50404	Refuse Service	2,631	500	500	0	0.0%
50410	Postal Services	0	100	100	0	0.0%
50412	Telecommunications	30,583	34,661	34,661	0	0.0%
50430	Mileage	0	200	200	0	0.0%
50431	Education and Training	18,587	24,500	24,500	0	0.0%
50450	Dues And Association Memberships	13,101	13,115	13,115	0	0.0%
50453	Freight Charges	162	200	200	0	0.0%
50459	Other Charges Miscellaneous	10	0	0	0	0.0%
50460	Environmental Expenses	8,800	8,800	24,800	16,000	181.8%
50500	Office Supplies	4,802	4,000	4,000	0	0.0%
50501	Food Supplies and Food Service Supplies	216	500	500	0	0.0%
50506	Repair and Maintenance Supplies	0	500	500	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	2,545	4,100	4,100	0	0.0%
50512	Books and Subscriptions	673	300	300	0	0.0%
50514	Other Operating Supplies	1,196	1,000	1,000	0	0.0%
50515	Road Materials	1,837	0	0	0	0.0%
50516	Chemicals	0	500	500	0	0.0%
50517	Small Tools	0	500	500	0	0.0%
50521	Computer Software	423	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	60	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	80	0	0	0	0.0%
Total Cost Center		1,766,612	2,242,456	2,353,099	110,643	4.9%
28009 Standing Water and Mosequito Control						
50100	Full-Time Salaries and Wages - Regular	243,601	288,914	282,827	-6,087	-2.1%
50101	Full-Time Salaries and Wages - Overtime	483	5,000	5,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50104 Temporary Salaries and Wages - Regular	94,040	40,198	40,198	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	133	388	245	-143	-36.9%
50109 Vacancy Savings	0	-10,123	-10,246	-123	-1.2%
50110 FICA	25,468	22,054	25,094	3,040	13.8%
50111 Retirement VRS	38,129	47,654	49,495	1,841	3.9%
50112 Hospital/Medical Plans	34,506	42,988	44,336	1,348	3.1%
50113 Group Insurance - Life (VRS)	3,091	4,036	3,960	-76	-1.9%
50121 VRS Hybrid Deferred Contribution	0	0	1,038	1,038	100.0%
50220 Lease/Rent Of Equipment	0	4,900	4,900	0	0.0%
50240 Printing and Binding	1,433	3,000	3,000	0	0.0%
50270 Other Contractual Services	0	1,000	1,000	0	0.0%
50310 Automotive/Motor Pool	36,850	40,702	40,702	0	0.0%
50410 Postal Services	0	1,000	1,000	0	0.0%
50412 Telecommunications	6,130	5,122	5,122	0	0.0%
50431 Education and Training	2,178	5,000	5,000	0	0.0%
50450 Dues And Association Memberships	0	260	260	0	0.0%
50453 Freight Charges	529	1,890	1,890	0	0.0%
50500 Office Supplies	3,044	2,520	2,520	0	0.0%
50502 Agricultural Supplies	610	1,000	1,000	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	1,899	668	668	0	0.0%
50512 Books and Subscriptions	0	500	500	0	0.0%
50514 Other Operating Supplies	11,312	16,000	16,000	0	0.0%
50516 Chemicals	169	10,795	10,795	0	0.0%
50517 Small Tools	232	3,000	3,000	0	0.0%
Total Cost Center	503,837	538,466	539,304	838	0.2%

28011 Transportation and Mobility

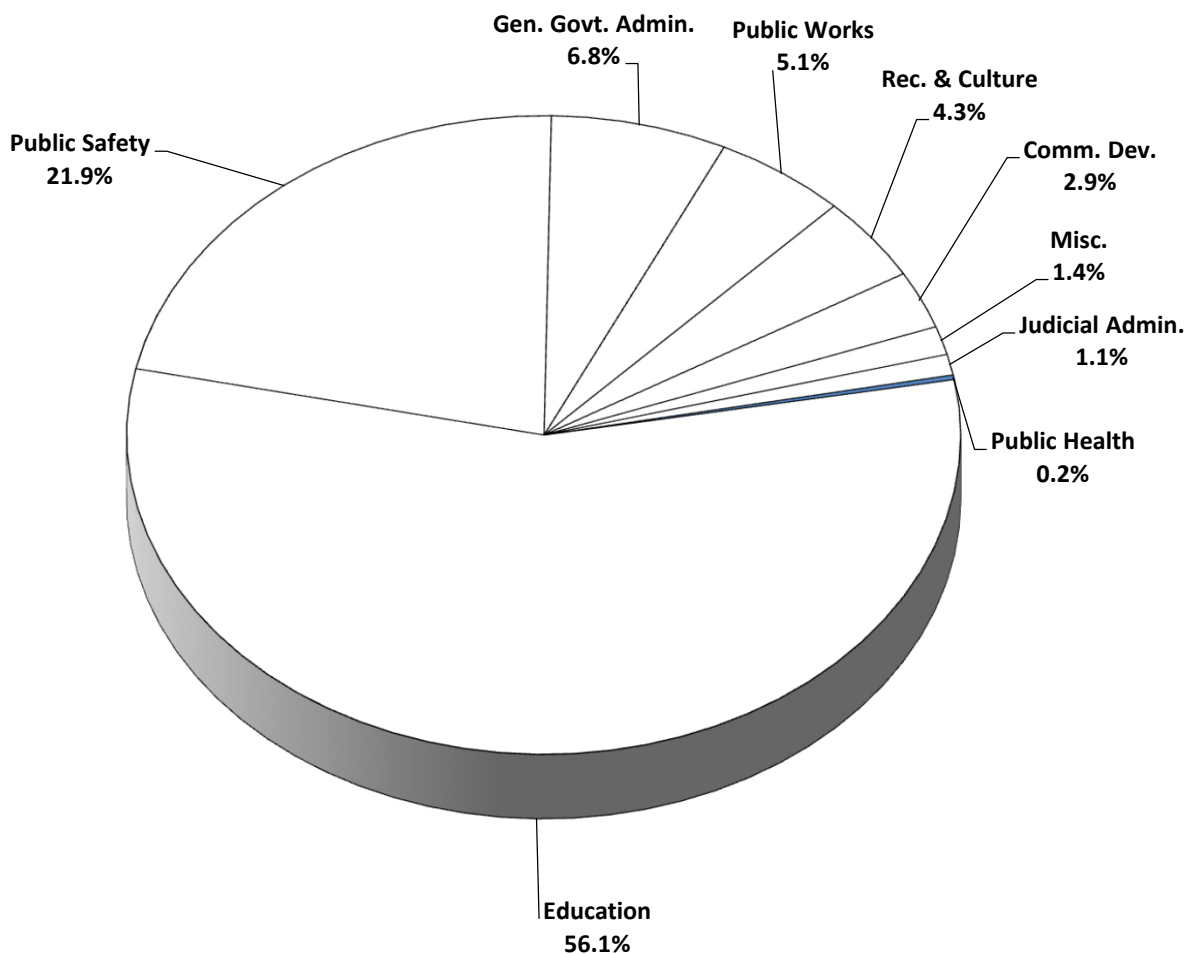
Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50270 Other Contractual Services	1,155,961	4,246,400	4,246,400	0	0.0%
Total Cost Center	1,155,961	4,246,400	4,246,400	0	0.0%
28012 Real Property					
50100 Full-Time Salaries and Wages - Regular	550,075	560,196	589,648	29,452	5.3%
50104 Temporary Salaries and Wages - Regular	86,030	30,300	30,300	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,928	2,364	3,083	719	30.4%
50109 Vacancy Savings	0	-19,628	-21,361	-1,733	-8.8%
50110 FICA	47,261	42,760	47,426	4,666	10.9%
50111 Retirement VRS	83,836	92,395	103,188	10,793	11.7%
50112 Hospital/Medical Plans	69,727	75,229	77,588	2,359	3.1%
50113 Group Insurance - Life (VRS)	6,796	7,825	8,255	430	5.5%
50121 VRS Hybrid Deferred Contribution	0	0	13,061	13,061	100.0%
50201 Legal Services	195	240	240	0	0.0%
50209 Other Professional Services	0	10,000	10,000	0	0.0%
50220 Lease/Rent Of Equipment	1,846	1,680	1,680	0	0.0%
50240 Printing and Binding	164	200	200	0	0.0%
50270 Other Contractual Services	127,558	6,824	6,824	0	0.0%
50310 Automotive/Motor Pool	3,209	3,330	3,330	0	0.0%
50410 Postal Services	431	500	500	0	0.0%
50412 Telecommunications	6,022	5,744	5,744	0	0.0%
50430 Mileage	249	300	300	0	0.0%
50431 Education and Training	3,911	8,606	8,606	0	0.0%
50450 Dues And Association Memberships	1,212	1,675	1,675	0	0.0%
50453 Freight Charges	10	0	0	0	0.0%
50455 Tuition	0	500	500	0	0.0%
50459 Other Charges Miscellaneous	0	518	518	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50500	Office Supplies	3,436	3,591	3,591	0	0.0%
50514	Other Operating Supplies	30	900	900	0	0.0%
50521	Computer Software	172	5,000	5,000	0	0.0%
Total Cost Center		994,098	841,049	900,796	59,747	7.1%
28013 Construction Engineering Inspection (CEI)						
50100	Full-Time Salaries and Wages - Regular	0	0	440,047	440,047	100.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	0	0	2,596	2,596	100.0%
50110	FICA	0	0	33,664	33,664	100.0%
50111	Retirement VRS	0	0	77,008	77,008	100.0%
50112	Hospital/Medical Plans	0	0	88,672	88,672	100.0%
50113	Group Insurance - Life (VRS)	0	0	6,161	6,161	100.0%
50121	VRS Hybrid Deferred Contribution	0	0	11,001	11,001	100.0%
50911	Interdepartmental Billings	0	0	-527,319	-527,319	-100.0%
Total Cost Center		0	0	131,830	131,830	100.0%



COUNTY OF HENRICO, VIRGINIA

Public Health
\$2,978,330



Total General Fund
\$1,254,741,400

COUNTY OF HENRICO, VIRGINIA
GENERAL FUND - PUBLIC HEALTH

Department		FY23 Actual	FY24 Original	FY25 Proposed
Public Health				
	Public Health	\$3,130,561	\$3,130,561	\$2,978,330
	Total Health	<u>\$3,130,561</u>	<u>\$3,130,561</u>	<u>\$2,978,330</u>

PUBLIC HEALTH

DESCRIPTION

Public Health works collaboratively to ensure healthy living conditions for everyone. Health Department leaders serve as Chief Health Strategists, partnering across multiple sectors and leveraging data and resources to address social, environmental, and economic conditions that affect health and health equity. The Virginia Department of Health (VDH), Henrico, and the City of Richmond established a shared leadership of their local health districts in 2018. The dual district health director is offered as a model for regional public health collaboration and a first for VDH's Central Region. The two health districts retain separate staff and operations.

The Health Department also provides clinical services, restaurant inspections, permitting of wells and septic systems, and a host of other public health services to the residents of Henrico County. The State and County provide cooperative funding consisting of 55.0% State funds and 45.0% County funds. The budget herein reflects the County's 45.0% funding level for the cooperative budget and some additional funding to support maternal-child health outcomes, community health workers, and trauma healing response.

OBJECTIVES

- Minimize the spread of communicable disease through epidemiological monitoring of infectious diseases.
- Understand the root causes of health disparities in Henrico County and work toward equity-driven programs and policies.
- Build partnerships and a referral network across public, private, and nonprofit sectors to better meet the clinical needs of all residents.
- Offer community-informed, culturally appropriate services addressing the evolving needs of the County.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 0	\$ 0	\$ 0	0.0%
Operation	3,130,561	3,130,561	2,978,330	(4.9%)
Capital	0	0	0	0.0%
Total	<u>\$ 3,130,561</u>	<u>\$ 3,130,561</u>	<u>\$ 2,978,330</u>	<u>(4.9%)</u>
Personnel Complement*	N/A	N/A	N/A	N/A

*Does not reflect classified and non-classified State positions. The County portion of funding for these positions resides within the operating component of the budget.

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Nursing Home Screening	625	715	715	-
Food Service Protection Visits	2,575	3,000	2,800	(200)
WIC Average Monthly Participation	5,282	5,000	5,300	300
Number of Clinic Patients	5,271	4,500	4,750	250
Number of Clinic Patient Visits	9,259	9,000	9,500	500
Animal Bite Response	838	610	700	90
Maternity Navigation	122	200	200	-
Community Health Worker Outreach Events	159	160	160	-
Community Health Worker Referrals	2,131	2,200	2,200	-

BUDGET HIGHLIGHTS

The Health Department's budget has two parts. The first reflects the 45.0% County share of the cooperative budget, which totals \$2,671,407, an increase of 3.1% from FY24 and is based upon the December 2023 revised local government agreement (LGA). This budget does not reflect any state or federal funding. There are no County positions assigned to Public Health. The second part of the Health Department's budget reflects the County funding of \$183,698 for maternal child health programming that includes maternity navigation and oversees the regional Health Taskforce, \$89,500 for community health workers, \$31,200 for trauma healing response, and \$2,525 for telecommunications funding. Total county funding is \$2,978,330, a net decrease of \$152,231 or 4.9% from FY24 due to moving \$232,800 for a community-based doula program to the Non-Departmental budget as a contribution to the Richmond and Henrico Public Health Foundation. This change will align funding with services as the foundation provides direct support to these community-based organizations.

SERVICES

The Health Department has 3 locations throughout the county:

Henrico Health Dept. West	Henrico Health Dept. East	Henrico Health Dept. WIC Office
8600 Dixon Powers Drive	1400 N. Laburnum Avenue	7740 Shrader Road

Services provided:

Women, Infants and Children (WIC)

- Nutrition education, food vouchers for eligible pregnant, breast-feeding & postpartum women, and children up to age 5

Environmental Health

- Restaurant inspections
- Well and septic tank permits
- Day care facility inspections

Public Health

- Rabies information

Vital Records

- Death, marriage, divorce, & birth certificates

Family Planning & Maternity Care

- Family Planning services: screening tests, birth control methods, and counseling
- Pregnancy tests
- Maternity navigation

STD Clinic (East)

- Sexually transmitted disease screening, treatment, and counseling
- HIV testing and counseling

Communicable Disease Program (West)

- Tuberculosis (TB) and communicable disease follow-up

Refugee Program (West)

- Health assessments and immunizations for newly arrived refugees

Immunizations

- For adults and children

Medical Reserve Corps Opportunities

- Emergency preparedness volunteers

COVID-19 Services

- Navigation
- Testing

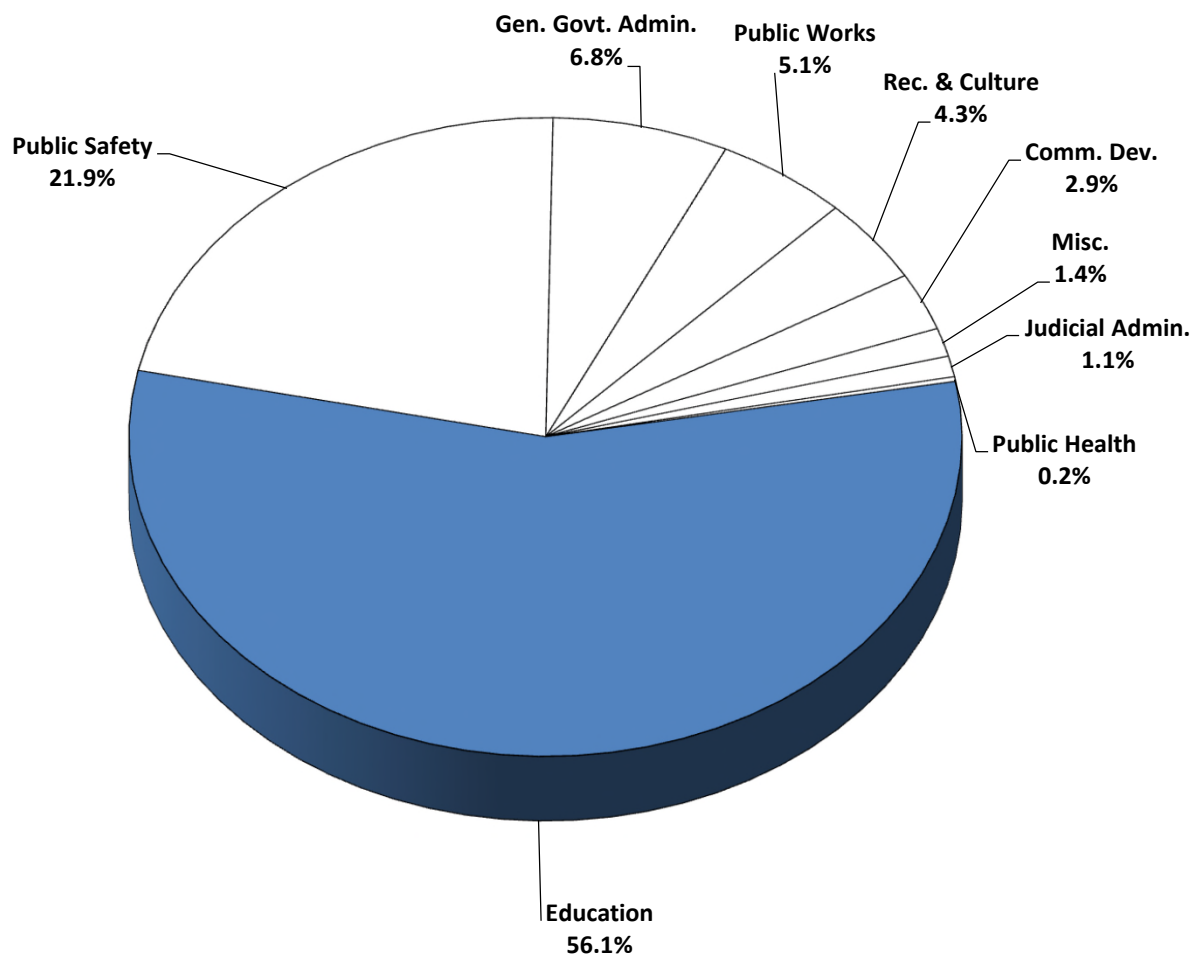


**Department Operating Budget
Henrico County, Virginia
FY2024-25
PUBLIC HEALTH**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50290	Purchase of Services from Other Governments	537,198	537,198	304,398	-232,800	-43.3%
50412	Telecommunications	2,525	2,525	2,525	0	0.0%
50440	Payment To State/Local Health Dept.	2,590,838	2,590,838	2,671,407	80,569	3.1%
Total Department		3,130,561	3,130,561	2,978,330	-152,231	-4.9%

COUNTY OF HENRICO, VIRGINIA

Education
\$704,044,092



Total General Fund
\$1,254,741,400

COUNTY OF HENRICO, VIRGINIA
EDUCATION - ALL FUNDS

	FY23 Actual	FY24 Original	FY25 Proposed
Education - General Fund			
Instruction	\$439,825,069	\$492,870,089	\$530,823,792
Administration/Attendance & Health	76,296,126	82,044,853	93,747,014
Pupil Transportation	33,333,466	37,423,009	40,740,534
Operations and Maintenance	3,411,005	3,986,334	4,809,009
Technology	33,756,109	34,052,297	33,923,743
Total Education General Fund	\$586,621,775	\$650,376,582	\$704,044,092
Education - Special Revenue Fund			
School Food Service	\$24,588,845	\$28,013,829	\$33,504,084
Children's Services Act (CSA)*	12,429,335	16,006,273	16,006,273
State, Federal, and Other Grants:			
Categorical Aid - State	14,363,292	21,036,220	23,339,852
Non-Categorical Aid	2,531,053	4,236,839	2,594,995
Categorical Aid - Federal	56,182,762	40,029,373	34,608,606
Miscellaneous	3,436,129	8,425,309	10,886,053
Subtotal Grants	76,513,236	73,727,741	71,429,506
Total Special Revenue Fund	\$113,531,416	\$117,747,843	\$120,939,863
Education - Debt Service Fund			
Education Debt Service	\$50,184,005	\$49,942,429	\$56,059,521
Total Debt Service Fund	\$50,184,005	\$49,942,429	\$56,059,521
Total Education - All Funds	\$750,337,196	\$818,066,854	\$881,043,476

EDUCATION

DESCRIPTION

Grounded by its strategic plan, [Destination 2025](#), Henrico County Public Schools (HCPS) is responsible for the instructional programming, construction, operation, educational research, student testing and assessment, program audit services, policy management, and maintenance of educational facilities in the County. The School Board, elected by the voters of Henrico County by magisterial district, is charged with providing a total educational environment to prepare the students of today for the world of tomorrow. The Superintendent, appointed by the School Board as the Chief Administrative Officer, is charged with establishing and supervising the policies of the Henrico County Public Schools in accordance with the laws of the Commonwealth of Virginia, the regulations adopted by the State Board of Education, and the directives of the Henrico County School Board, which are guided by the mission statement: *Henrico County Public Schools, an innovative leader in educational excellence, will actively engage our students in diverse academic, social, and civic learning experiences that inspire and empower them to become contributing citizens.*

The HCPS divisions of Chief of Staff, School Leadership, Learning, Operations, Finance and Administration, Human Resources, Equity and Diversity, Communications, Family and Community Engagement, and School Board and Superintendent have been established to accomplish the educational objectives of the county. A description of each follows:

The **Division of the Chief of Staff** oversees policy, constituent services, and the department of assessment, research, and evaluation.

The **Division of School Leadership** provides a supportive structure that develops current and future school leaders. The division creates a climate of collaboration by establishing structures that foster shared learning across all 74 schools and centers. It includes the department of disciplinary review.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 571,294,451	\$ 632,751,331	\$ 678,576,020	7.2%
Operation	99,450,996	117,338,376	127,532,921	8.7%
Capital	29,407,744	18,034,718	18,875,014	4.7%
Debt Service	50,184,005	49,942,429	56,059,521	12.2%
Total	<u>\$ 750,337,196</u>	<u>\$ 818,066,854</u>	<u>\$ 881,043,476</u>	<u>7.7%</u>
Personnel Complement	7,468	7,516	7,688	172
Average Daily Membership	48,997	48,949	48,752	(197)

DESCRIPTION (CONTINUED)

The **Division of Learning** includes the departments of teaching, learning, innovation, exceptional education, student support and wellness, alternative programs and engagement, federal programs and foundational learning, and professional leadership and leadership. These departments provide instructional programs to students in pre-K through 12th grade and provide support in the areas of exceptional education, foundational learning, school counseling, professional development, school quality, school psychology, school social work, school-based mental health, student health services, and extended learning.

The **Division of Operations** supports building construction and maintenance, warehousing, pupil transportation, planning, technology, and school safety and security.

The **Division of Finance and Administration** includes the areas of school finance, budget, payroll, and school nutrition services.

The **Division of Human Resources** provides support to all HCPS divisions through recruitment, selection, assignment, evaluation of personnel, and support for Oracle, as well as the school division's human resources management system.

The **Division of Equity, Diversity, and Opportunity** develops, implements, and assesses the school division's short and long-range equity and cultural diversity strategic plans, and coordinates related professional development for staff members

The **Division of Communications** supports meaningful two-way communication with students and their families, employees, and the Henrico community. The communications team is also responsible for media services, television services, and legislative services.

The **Division of Family and Community Engagement** provides support to various HCPS divisions through guidance and direction for engagement strategies, connections to families and communities, and best practice frameworks regarding the school division's family and community engagement efforts.

Finally, the **Division of the School Board and the Superintendent** is responsible for complying with federal and state laws, regulations, and standards, and conducting policy management, constituency services, educational research, student testing and assessment, and program audit services.

OBJECTIVES

- Achieve academic excellence by transforming teaching and learning to provide engaging learner-centered experiences for all students.
- Foster an inclusive, safe, and supportive climate for all stakeholders.
- Recruit, retain, and reward educators who nurture the whole child.
- Cultivate and maintain meaningful, collaborative partnerships to enrich the student experience and provide relevant learning opportunities.

Education

- Leverage the school division's strength of diversity and lead dialogue to ensure equity and access for all.
- Provide equitable and secure physical learning environments that inspire community pride.

BUDGET HIGHLIGHTS

The total budget for Henrico County Public Schools in FY25, which includes the General Fund, School Cafeteria Fund, State and Federal Grants Fund, and the education portion of the Debt Service Fund, is \$881,043,476. This reflects an increase of \$62,976,622, or 7.7%, when compared to the FY24 approved budget.

Of the total, \$704,044,092 is the General Fund budget for HCPS. The General Fund budget represents 80.0% of the total HCPS budget. The General Fund reflects an overall increase of \$53,667,510, or 8.3% when compared to the FY24 budget. The funding for the General Fund budget is accounted for as follows: State revenues are expected to fund \$382,750,000 or 54.4% of the FY24 budget; Federal revenues account for \$385,000, and local resources fund \$320,909,092, an increase of \$24,912,510 or 8.4%, compared to FY24. HCPS' personnel component increase includes a salary increase, an increase for employee health insurance, continuation of career ladders, and additional funding for 172 positions added by the School Board.

General fund operating adjustments include \$3,000,000 for rising electricity charges, \$1,000,000 for ACE Center renovation and expansion projects, \$350,000 for rent and operating charges related to moving administrative offices to the 1910 E. Parham space, and \$660,842 supporting Henrico Cares.

A total of \$1,669,384 and 9 positions (of which 5 positions and \$1,171,384 are included in the HCPS budget) initiates the new Henrico CARES program that supports the mental health and wellness of Henrico's youth and families. In an environment where students with mental health disorders experience three times higher rates of suspension and expulsion and where one in five children have had or will have a serious debilitating mental illness, this spending begins a multi-year effort in partnership with Henrico Mental Health and private providers offering all children in Henrico County access to high quality and timely mental health care and related services. The mission is to provide a comprehensive mental health system with Henrico County Public Schools' children, youth, and families that can be easily accessed and navigated with a full array of coordinated and integrated mental health services of various levels of intensity. This effort starts with both this support and those cited in the Mental Health budget.

To provide a 21st-century education to the students in Henrico County, Education's FY25 General Fund and Special Revenue Fund Budgets include \$28,024,342 for technology. Included in this amount is funding for laptop leases. The laptop initiative began in FY02 when the School system entered into an agreement to provide laptop computers to all high school students and 7th and 8th graders. In FY03, the agreement was amended to include 6th-grade students. The projected cost for the laptop initiative in FY24 is \$11,940,000, which is an increase of \$199,997 or 1.7% compared to FY24.

There are two components of the HCPS budget included in the Special Revenue Fund. These components are the School Cafeteria Fund and the State and Federal Grants Fund, there are no local tax dollars allocated to these funds. In the case of grants within the State and Federal Grant Fund that require a local match, those dollars are provided through utilization of General Fund expenses.

Education

The FY25 budget for the School Cafeteria Fund is \$33,504,084, which reflects an increase of \$5,490,255 or 19.6% compared to the FY24 budget. The increase is primarily due to the compensation plan for FY24.

The FY25 budget for the State and Federal Grants Fund is \$87,435,779, which reflects a decrease of \$2,298,235 or 2.6% when compared to the FY24 approved budget. The reduction is primarily associated with shifting 62 positions formerly supported with one-time ESSER funding to the general fund offset by planned compensation adjustments. Special revenue funding will be adjusted during FY25 as grant opportunities arise as this fund is where HCPS accounts for grant funds, mostly from the Commonwealth of Virginia or the Federal Government. Examples include the Title I-A program, the Algebra Readiness Grant, and the Head Start Program. Included in the FY24 State and Federal Grants fund is \$16,006,273 in grant funding related to the Children's Services Act (CSA). These funds are expected to cover expenses for children referred for CSA services by HCPS, including private day placements for students in foster care. Additional information can be found in the CSA narrative, located elsewhere in this document.

The amount budgeted for debt service related to education is \$55,865,080, which reflects an increase of \$5,922,651 or 11.9% compared to the last fiscal year and includes a projection for first debt issue associated with the 2022 Bond Referendum. The education debt service is for outstanding debt related to the issuance of General Obligation (G.O.) bonds and bonds issued through the Virginia Public School Authority (VPSA). More information on debt issued and total debt service can be found in the debt service fund narrative within this document.

The capital budget for HCPS in FY25 totals \$122,300,000 including \$94.3 million of funding for projects include in the 2022 G.O. Bond referendum including \$4.5 million for Jackson Davis Elementary School replacement, \$4.5 million for Longan Elementary School replacement, \$1.3 million for the Environmental Education Center Living Building, \$79.0 million for the replacement of Quiocassin Middle School, and \$5.0 million for planning the Charles M. Johnson Elementary School renovation. In FY25, funding of \$28.0 million will go towards maintenance projects including \$9.0 million of meals tax for maintenance capital projects, \$6.0 million for school bus replacements. Additionally, \$10.0 million will be allocated for roof and mechanical improvements, \$2.0 million will go towards technology infrastructure in schools, and \$1.0 million will address playground replacements.

The School Resource Officer (SRO) program provides a safer environment for the students and staff of the schools while also providing a positive role model and adviser to the students. As a joint effort with the Division of Police, a uniformed Police Officer is assigned to all schools in the County.

County and School leadership continue to work together to improve efficiency and optimize service and cost savings by combining services. Operations already combined include accounts payable, payroll, Oracle, County Attorney, Purchasing, Risk Management, Print Shop, Crossing Guards, and the bulk of School Resource Officer support and athletic field maintenance. In FY18, the technology section for HCPS began collaborating with the general government's Information Technology Department to gain efficiencies within the data centers. In FY19, the County Attorney's budget included a new attorney position for HCPS' special education cases. In FY20, the Internal Audit functions of HCPS and the general government were combined to reduce redundant operations. Future opportunities could include additional consolidation within finance and fleet management operations. Combining resources is a continued effort to provide more resources to student instruction.



Education - General Fund Operating Budget Henrico County, Virginia FY 2024-25

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50101	Elementary School Education	137,037,043	148,698,182	162,273,447	13,575,265	9.1%
50105	Chief of Staff	1,050,238	1,007,208	1,013,070	5,862	0.6%
50111	Learning	729,867	633,235	647,565	14,330	2.3%
50113	Community Organizations	53,713	84,765	85,712	947	1.1%
50114	Substitutes	9,992,960	9,218,372	10,314,362	1,095,990	11.9%
50115	Teaching, Learning, and Innovation - Elementary	639,271	2,777,077	2,828,357	51,280	1.8%
50116	Teaching, Learning, and Innovation - Secondary	1,702,225	2,668,257	2,794,298	126,041	4.7%
50121	High School Education	147,024,319	165,332,027	174,903,645	9,571,618	5.8%
50123	Gifted	6,109,727	6,768,945	6,959,629	190,684	2.8%
50131	Workforce & Career Development	30,202,068	34,912,691	35,376,724	464,033	1.3%
50132	Adult Basic Education	751,676	507,421	507,825	404	0.1%
50133	General Adult Education	570,386	649,176	656,523	7,347	1.1%
50134	Disciplinary Review	387,224	420,555	427,397	6,842	1.6%
50135	Student Support and Wellness	361,869	1,077,048	1,178,464	101,416	9.4%
50140	Exception Education	62,981,079	70,764,744	76,190,888	5,426,144	7.7%
50141	Psychological Services	3,045,030	3,914,056	4,265,838	351,782	9.0%
50142	Social Work Services	3,317,175	4,343,516	4,464,742	121,226	2.8%
50143	School Counseling Services	19,025,008	20,940,859	26,611,023	5,670,164	27.1%
50151	Technology	25,361,480	23,658,366	24,224,342	565,976	2.4%
50152	Information Services	12,105,669	13,050,622	13,348,620	297,998	2.3%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50153	Professional Learning & Leadership	2,303,916	4,079,223	5,163,372	1,084,149	26.6%
50157	Innovative Learning	7,276,944	9,216,098	8,468,324	-747,774	-8.1%
50158	Student Information Systems	1,117,685	1,177,833	1,231,077	53,244	4.5%
50210	School Quality	1,484,844	2,029,318	1,825,361	-203,957	-10.1%
50211	Department of Assessment, Research and Evaluation	2,085,438	2,334,432	2,590,843	256,411	11.0%
50212	Records Management	230,348	254,097	242,405	-11,692	-4.6%
50221	Human Resources	3,069,883	3,801,435	5,231,881	1,430,446	37.6%
50222	Student Health Services	7,322,717	8,512,929	8,399,289	-113,640	-1.3%
50231	Communications & TV Services	1,935,182	2,281,257	2,570,834	289,577	12.7%
50232	Family & Community Engagement	1,475,823	1,705,077	2,238,175	533,098	31.3%
50301	Operations	1,298,785	2,240,424	1,192,988	-1,047,436	-46.8%
50302	Pupil Transportation	33,333,466	37,423,009	40,740,534	3,317,525	8.9%
50310	School Safety and Security	0	0	8,217,012	8,217,012	100.0%
50331	Facilities	39,388,225	43,186,820	43,997,974	811,154	1.9%
50332	Utilities	15,912,998	13,535,668	16,735,668	3,200,000	23.6%
50401	Finance	1,622,951	1,913,610	1,278,347	-635,263	-33.2%
50402	Budget	463,205	502,607	519,842	17,235	3.4%
50403	Payroll	1,192,587	1,564,102	1,193,069	-371,033	-23.7%
50404	General Services	1,055,243	1,159,963	1,197,366	37,403	3.2%
50501	School Board	419,857	447,783	316,426	-131,357	-29.3%
50502	Superintendent	544,617	583,431	596,213	12,782	2.2%
50503	Legal Services	15,489	181,700	181,700	0	0.0%
50505	Equity, Diversity & Opportunity	623,545	818,644	842,921	24,277	3.0%
Total All Cost Centers		586,621,775	650,376,582	704,044,092	53,667,510	8.3%



Operating Budget Education - General Fund
Henrico County, Virginia
FY 2024-25
Sorted by Natural Account

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	124	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	-4,770	0	0	0	0.0%
50106	Board and Commissions	113,854	123,189	129,102	5,913	4.8%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,033,925	565,500	1,188,040	622,540	110.1%
50110	FICA	27,278,133	29,902,735	33,276,265	3,373,530	11.3%
50111	Retirement VRS	55,122,531	63,557,453	59,548,240	-4,009,213	-6.3%
50112	Hospital/Medical Plans	55,636,549	61,133,320	66,237,235	5,103,915	8.3%
50113	Group Insurance - Life (VRS)	4,475,167	5,143,313	5,671,811	528,498	10.3%
50114	Unemployment Insurance	154,155	309,532	309,532	0	0.0%
50115	Workers' Compensation	133,159	0	0	0	0.0%
50116	Mileage Supplement	639,693	610,834	746,140	135,306	22.2%
50118	Early Retirement (ERIP)	-200	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	3,644,336	3,923,259	4,079,963	156,704	4.0%
50121	VRS Hybrid Deferred Contribution	0	0	4,955,123	4,955,123	100.0%
50123	Post Retirement Salaries and Wages - Instructional	893,931	979,726	1,406,593	426,867	43.6%
50124	Post Retirement Salaries and Wages - Instructional Substitutes	997,206	954,802	731,451	-223,351	-23.4%
50125	Post Retirement Salaries and Wages - Librarians	92,372	92,088	69,662	-22,426	-24.4%
50126	Post Retirement Salaries and Wages - Other Professional	231,775	244,458	233,062	-11,396	-4.7%
50127	Post Retirement Salaries and Wages - Nurses	6,999	6,999	15,471	8,472	121.0%
50129	Post Retirement Salaries and Wages - Technology Technical Development	17,609	17,609	17,609	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50130	Full-Time Salaries and Wages - Regular - Administrative	4,726,249	4,826,497	5,439,119	612,622	12.7%
50131	Full-Time Salaries and Wages - Regular - Superintendent	282,963	290,585	304,534	13,949	4.8%
50132	Full-Time Salaries and Wages - Regular - Assistant Superintendents	977,679	985,474	1,019,443	33,969	3.4%
50133	Full-Time Salaries and Wages - Regular - Instructional	223,274,951	248,108,428	275,420,862	27,312,434	11.0%
50134	Full-Time Salaries and Wages - Regular - Librarians	5,683,765	6,295,978	6,118,229	-177,749	-2.8%
50135	Full-Time Salaries and Wages - Regular - Principals	8,740,490	9,250,585	9,326,601	76,016	0.8%
50136	Full-Time Salaries and Wages - Regular - Assistant Principals	11,218,295	12,405,770	13,027,797	622,027	5.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	7,969,198	10,328,120	11,285,458	957,338	9.3%
50138	Full-Time Salaries and Wages - Regular - Nurses	4,612,814	5,338,792	5,334,735	-4,057	-0.1%
50139	Full-Time Salaries and Wages - Regular - Psychologists	1,833,472	2,242,934	2,598,009	355,075	15.8%
50140	Full-Time Salaries and Wages - Regular - Technology Technical Development	1,009,652	552,703	558,042	5,339	1.0%
50141	Full-Time Salaries and Wages - Regular - Technical	3,888,091	4,484,022	6,663,157	2,179,135	48.6%
50142	Full-Time Salaries and Wages - Regular - Technology Technical Support	6,083,856	7,427,754	8,645,858	1,218,104	16.4%
50143	Full-Time Salaries and Wages - Regular - Clerical	13,861,018	15,397,036	16,087,969	690,933	4.5%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	10,969,891	13,199,769	12,917,614	-282,155	-2.1%
50145	Full-Time Salaries and Wages - Regular - Trades	5,071,442	6,062,873	6,241,351	178,478	2.9%
50146	Full-Time Salaries and Wages - Regular - Operative	11,992,329	12,715,705	15,531,525	2,815,820	22.1%
50147	Full-Time Salaries and Wages - Regular - Laborer	1,942,516	2,592,217	2,973,545	381,328	14.7%
50148	Full-Time Salaries and Wages - Regular - Service	11,174,947	11,793,708	11,768,570	-25,138	-0.2%
50151	Full-Time Salaries and Wages - Overtime - Nurses	664	0	0	0	0.0%
50154	Full-Time Salaries and Wages - Overtime - Technical	66,815	36,411	72,411	36,000	98.9%
50155	Full-Time Salaries and Wages - Overtime - Technology Technical Support	38,682	13,060	17,060	4,000	30.6%
50156	Full-Time Salaries and Wages - Overtime - Clerical	35,419	7,143	20,000	12,857	180.0%
50157	Full-Time Salaries and Wages - Overtime - Instructional Assistants	35,679	15,150	5,150	-10,000	-66.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50158	Full-Time Salaries and Wages - Overtime - Trades	185,063	0	0	0	0.0%
50159	Full-Time Salaries and Wages - Overtime - Operative	847,789	302,800	226,808	-75,992	-25.1%
50160	Full-Time Salaries and Wages - Overtime - Laborer	105,396	0	0	0	0.0%
50161	Full-Time Salaries and Wages - Overtime - Service	485,402	397,406	397,606	200	0.1%
50162	Post Retirement Salaries and Wages - Technical	73,550	29,725	24,918	-4,807	-16.2%
50164	Post Retirement Salaries and Wages - Clerical	164,080	148,909	91,625	-57,284	-38.5%
50166	Part-Time Salaries and Wages - Regular - Instructional	1,276	0	0	0	0.0%
50179	Part-Time Salaries and Wages - Regular - Operative	0	66,096	16,795	-49,301	-74.6%
50181	Part-Time Salaries and Wages - Regular - Service	551,092	799,927	834,172	34,245	4.3%
50182	Post Retirement Salaries and Wages - Instructional Assistants	13,062	13,062	13,062	0	0.0%
50183	Post Retirement Salaries and Wages - Trades	76,636	73,368	57,377	-15,991	-21.8%
50196	Part-Time Salaries and Wages - Overtime - Service	584	0	0	0	0.0%
50197	Post Retirement Salaries and Wages - Laborer	0	0	13,324	13,324	100.0%
50198	Post Retirement Salaries and Wages - Service	40,335	40,335	25,842	-14,493	-35.9%
50200	Medical Services	34,872	70,000	91,000	21,000	30.0%
50201	Legal Services	15,489	181,700	181,700	0	0.0%
50202	Accounting And Auditing Services	113,145	120,000	120,000	0	0.0%
50203	Management Consulting	34,921	50,000	70,000	20,000	40.0%
50204	Engineering/Architectural Services	11,980	27,000	27,000	0	0.0%
50207	Professional Education Services	1,020,350	1,075,658	1,067,391	-8,267	-0.8%
50209	Other Professional Services	189,835	1,886,649	2,314,078	427,429	22.7%
50210	Maintenance and Repairs	2,620,280	2,782,036	2,412,355	-369,681	-13.3%
50211	Maintenance Service Contracts	869,866	1,034,078	1,174,196	140,118	13.6%
50212	Vehicle Repair	4,843,413	4,126,713	4,247,669	120,956	2.9%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50220	Lease/Rent Of Equipment	1,041,214	1,489,247	1,546,788	57,541	3.9%
50221	Lease/Rent Of Buildings	1,718,106	1,771,750	2,281,970	510,220	28.8%
50240	Printing and Binding	69,156	96,465	91,300	-5,165	-5.4%
50250	Advertising	41,131	55,793	58,600	2,807	5.0%
50260	Laundry and Dry Cleaning	1,345	5,000	10,000	5,000	100.0%
50265	Field Trips	119,760	90,853	134,163	43,310	47.7%
50270	Other Contractual Services	4,579,316	7,584,833	7,797,131	212,298	2.8%
50280	Janitorial	10,798	31,500	33,075	1,575	5.0%
50290	Purchase of Services from Other Governments	79,019	65,000	65,000	0	0.0%
50291	Tuition Paid - Other Divisions In-State	2,812,504	3,354,663	3,535,383	180,720	5.4%
50292	Tuition Paid - Other Divisions Out-of-State	0	25,000	0	-25,000	-100.0%
50310	Automotive/Motor Pool	5,670	0	0	0	0.0%
50400	Electric Services	11,708,795	9,341,900	12,541,900	3,200,000	34.3%
50401	Heating Services	1,541,601	1,585,000	1,585,000	0	0.0%
50402	Water Service	581,338	550,000	550,000	0	0.0%
50403	Sewer Service	535,907	520,000	500,000	-20,000	-3.8%
50404	Refuse Service	633,015	786,726	680,000	-106,726	-13.6%
50410	Postal Services	120,426	192,644	191,446	-1,198	-0.6%
50412	Telecommunications	3,008,091	2,986,000	3,135,800	149,800	5.0%
50423	Risk Management Claims Charges	84,280	0	0	0	0.0%
50430	Mileage	1,513	10,500	10,500	0	0.0%
50431	Education and Training	856,930	1,605,601	1,539,426	-66,175	-4.1%
50441	Payment To Other Civic/Community Organizations	56,613	87,665	88,612	947	1.1%
50450	Dues And Association Memberships	309,884	287,015	302,927	15,912	5.5%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50455	Tuition	158,852	259,000	518,000	259,000	100.0%
50459	Other Charges Miscellaneous	81,089	335,040	863,579	528,539	157.8%
50490	Purchasing Cards Suspense	14	0	0	0	0.0%
50500	Office Supplies	491,340	508,855	548,047	39,192	7.7%
50501	Food Supplies and Food Service Supplies	258,303	292,428	364,242	71,814	24.6%
50502	Agricultural Supplies	135,646	115,000	115,000	0	0.0%
50503	Medical and Laboratory Supplies	49,241	91,000	93,000	2,000	2.2%
50504	Laundry, Housekeeping, and Janitorial Supplies	1,109,971	1,030,000	1,030,000	0	0.0%
50506	Repair and Maintenance Supplies	883,673	918,500	1,029,849	111,349	12.1%
50507	Gasoline	312,315	397,800	398,300	500	0.1%
50508	Diesel Fuel	2,983,234	4,190,000	4,190,000	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	188,104	322,586	411,200	88,614	27.5%
50512	Books and Subscriptions	396,167	558,956	537,419	-21,537	-3.9%
50513	Educational and Recreational Supplies	3,811,858	5,119,540	5,163,668	44,128	0.9%
50514	Other Operating Supplies	346,006	585,482	641,608	56,126	9.6%
50517	Small Tools	37,022	44,222	33,365	-10,857	-24.6%
50519	Textbooks	373,278	334,000	220,000	-114,000	-34.1%
50521	Computer Software	3,632,588	7,751,012	7,893,752	142,740	1.8%
50523	Instructional Materials	265	7,000	3,000	-4,000	-57.1%
50801	Machinery and Equipment-New \$10,000 and Over	299,748	130,064	156,715	26,651	20.5%
50802	Furniture and Fixtures-New \$10,000 and Over	43,434	20,000	40,825	20,825	104.1%
50803	Telecommunications Equipment-New \$10,000 and Over	-4,863	0	0	0	0.0%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	2,099	249,000	225,995	-23,005	-9.2%
50806	Technology Infrastructure - New \$10,000 and Over	98,831	0	160,000	160,000	100.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50807	Capital Leases	9,190,000	11,740,003	11,940,000	199,997	1.7%
50811	Machinery and Equipment-New Less Than \$10,000	910,657	567,213	279,293	-287,920	-50.8%
50812	Furniture and Fixtures-New Less Than \$10,000	850,378	600,919	614,718	13,799	2.3%
50813	Telecommunications Equipment-New Less Than \$10,000	110,048	118,368	71,697	-46,671	-39.4%
50815	Computer Equipment-New Less Than \$10,000	392,454	384,518	165,318	-219,200	-57.0%
50821	Machinery and Equipment-Replacement \$10,000 and Over	27,307	140,000	50,000	-90,000	-64.3%
50822	Furniture and Fixtures-Replacement \$10,000 and Over	44,924	49,046	26,000	-23,046	-47.0%
50824	Motor Vehicles and Equipment-Replacement \$10,000 and Over	1,649,883	580,000	649,000	69,000	11.9%
50825	Computer Equipment-Replacement \$10,000 and Over	6,501	0	0	0	0.0%
50826	Technology Infrastructure - Replacement \$10,000 and Over	3,866,977	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	219,839	970,499	337,389	-633,110	-65.2%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	227,948	207,059	151,048	-56,011	-27.1%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	8,546	4,700	11,449	6,749	143.6%
50835	Computer Equipment-Replacement Less Than \$10,000	17,204	76,990	52,565	-24,425	-31.7%
50841	Machinery and Equipment-Rehabilitation	2,577	0	0	0	0.0%
50931	Temporary Salaries and Wages - Regular - Administrative	36,268	27,158	52,158	25,000	92.1%
50932	Temporary Salaries and Wages - Regular - Instructional	6,068,078	3,707,337	4,097,252	389,915	10.5%
50934	Temporary Salaries and Wages - Regular - Principals	297,092	86,937	142,737	55,800	64.2%
50935	Temporary Salaries and Wages - Regular - Assistant Principals	33,228	0	0	0	0.0%
50936	Temporary Salaries and Wages - Regular - Other Professional	99,053	70,883	30,864	-40,019	-56.5%
50937	Temporary Salaries and Wages - Regular - Nurses	88,676	71,556	66,133	-5,423	-7.6%
50938	Temporary Salaries and Wages - Regular - Psychologists	25,200	0	0	0	0.0%
50940	Temporary Salaries and Wages - Regular - Technical	728,676	1,036,359	830,610	-205,749	-19.9%
50941	Temporary Salaries and Wages - Regular - Technology Technical Support	2,563	48,950	48,950	0	0.0%

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50942 Temporary Salaries and Wages - Regular - Clerical	571,732	700,664	687,755	-12,909	-1.8%
50943 Temporary Salaries and Wages - Regular - Instructional Assistants	2,482,030	1,020,821	927,042	-93,779	-9.2%
50944 Temporary Salaries and Wages - Regular - Trades	79,306	35,215	35,215	0	0.0%
50945 Temporary Salaries and Wages - Regular - Operative	950,604	737,204	650,000	-87,204	-11.8%
50946 Temporary Salaries and Wages - Regular - Laborer	53,775	93,627	113,270	19,643	21.0%
50947 Temporary Salaries and Wages - Regular - Service	80,261	214,010	197,791	-16,219	-7.6%
50950 Temporary Salaries and Wages - Overtime - Nurses	64	0	0	0	0.0%
50955 Temporary Salaries and Wages - Overtime - Clerical	145	0	0	0	0.0%
50956 Temporary Salaries and Wages - Overtime - Instructional Assistants	645	0	0	0	0.0%
50957 Temporary Salaries and Wages - Overtime - Trades	34	0	0	0	0.0%
50958 Temporary Salaries and Wages - Overtime - Operative	13,257	0	0	0	0.0%
50963 Salaries and Wages - Regular - School Substitute - Instructional	8,499,824	8,616,750	9,599,220	982,470	11.4%
50971 Salaries and Wages - Regular - School Substitute - Technical	24,814	0	0	0	0.0%
50973 Salaries and Wages - Regular - School Substitute - Clerical	266,245	0	0	0	0.0%
50974 Salaries and Wages - Regular - School Substitute - Instructional Assistants	208,899	0	0	0	0.0%
50977 Salaries and Wages - Regular - School Substitute - Laborer	500	0	0	0	0.0%
50980 Salaries and Wages - Regular - School Supplemental - Instructional	3,602,335	6,859,378	6,771,878	-87,500	-1.3%
50986 Salaries and Wages - Regular - School Supplemental - Psychologists	0	0	13,000	13,000	100.0%
50996 Salaries and Wages - Supplemental Sign On Bonus	30,000	75,886	125,000	49,114	64.7%
50997 Salaries and Wages - Supplemental Bonus	972,681	558,399	558,399	0	0.0%
50999 Other Benefits	20,079	32,500	32,500	0	0.0%
Fund Total	586,621,775	650,376,582	704,044,092	53,667,510	8.3%



**Education - General Fund Operating Line Item Budget
By Cost Center
Henrico County, Virginia
FY 2024-25**

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50101 Elementary School Education						
50108	Hybrid Disability Prgm (Prev Wage Adj)	276,169	155,000	328,771	173,771	112.1%
50110	FICA	6,988,666	7,560,202	8,535,971	975,769	12.9%
50111	Retirement VRS	14,749,774	16,508,669	14,916,081	-1,592,588	-9.6%
50112	Hospital/Medical Plans	15,055,689	15,835,637	17,178,972	1,343,335	8.5%
50113	Group Insurance - Life (VRS)	1,192,214	1,331,234	1,622,768	291,534	21.9%
50115	Workers' Compensation	3,320	0	0	0	0.0%
50116	Mileage Supplement	79,949	75,874	86,248	10,374	13.7%
50119	Retiree Health Care Credit (VRS)	1,076,558	1,145,146	1,156,891	11,745	1.0%
50121	VRS Hybrid Deferred Contribution	0	0	2,504,472	2,504,472	100.0%
50123	Post Retirement Salaries and Wages - Instructional	458,668	459,067	612,060	152,993	33.3%
50124	Post Retirement Salaries and Wages - Instructional Substitutes	442,699	441,147	346,157	-94,990	-21.5%
50126	Post Retirement Salaries and Wages - Other Professional	26,787	26,787	26,787	0	0.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	431,376	466,747	474,510	7,763	1.7%
50133	Full-Time Salaries and Wages - Regular - Instructional	75,426,675	81,651,692	92,126,831	10,475,139	12.8%
50135	Full-Time Salaries and Wages - Regular - Principals	5,204,785	5,538,508	5,555,517	17,009	0.3%
50136	Full-Time Salaries and Wages - Regular - Assistant Principals	3,902,400	4,298,897	4,300,650	1,753	0.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	17,567	0	0	0	0.0%
50141	Full-Time Salaries and Wages - Regular - Technical	45,784	49,538	49,538	0	0.0%
50142	Full-Time Salaries and Wages - Regular - Technology Technical Support	2,196	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50143	Full-Time Salaries and Wages - Regular - Clerical	3,981,603	4,440,172	4,441,572	1,400	0.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	1,037,592	1,216,503	997,422	-219,081	-18.0%
50154	Full-Time Salaries and Wages - Overtime - Technical	484	0	0	0	0.0%
50156	Full-Time Salaries and Wages - Overtime - Clerical	3,418	0	0	0	0.0%
50157	Full-Time Salaries and Wages - Overtime - Instructional Assistants	30,809	0	0	0	0.0%
50164	Post Retirement Salaries and Wages - Clerical	20,908	20,526	17,594	-2,932	-14.3%
50166	Part-Time Salaries and Wages - Regular - Instructional	265	0	0	0	0.0%
50207	Professional Education Services	18,000	8,850	21,089	12,239	138.3%
50210	Maintenance and Repairs	0	0	14,050	14,050	100.0%
50212	Vehicle Repair	1,928	19,000	0	-19,000	-100.0%
50221	Lease/Rent Of Buildings	0	0	4,810	4,810	100.0%
50240	Printing and Binding	3,822	3,100	1,500	-1,600	-51.6%
50265	Field Trips	12,177	56,690	0	-56,690	-100.0%
50270	Other Contractual Services	796,525	3,005,531	2,452,588	-552,943	-18.4%
50410	Postal Services	20,775	20,279	18,806	-1,473	-7.3%
50431	Education and Training	6,981	14,000	44,750	30,750	219.6%
50450	Dues And Association Memberships	0	0	3,048	3,048	100.0%
50455	Tuition	800	0	0	0	0.0%
50459	Other Charges Miscellaneous	0	0	100,000	100,000	100.0%
50500	Office Supplies	173,530	180,853	190,660	9,807	5.4%
50501	Food Supplies and Food Service Supplies	22,327	13,600	21,400	7,800	57.4%
50507	Gasoline	4,157	0	0	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	9,968	26,600	1,400	-25,200	-94.7%
50512	Books and Subscriptions	1,388	28,000	0	-28,000	-100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50513	Educational and Recreational Supplies	842,472	924,029	1,083,345	159,316	17.2%
50514	Other Operating Supplies	700	1,600	6,906	5,306	331.6%
50521	Computer Software	0	0	1,500	1,500	100.0%
50802	Furniture and Fixtures-New \$10,000 and Over	2,541	0	0	0	0.0%
50803	Telecommunications Equipment-New \$10,000 and Over	-2,978	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	5,862	14,720	14,491	-229	-1.6%
50812	Furniture and Fixtures-New Less Than \$10,000	55,757	42,747	19,214	-23,533	-55.1%
50813	Telecommunications Equipment-New Less Than \$10,000	43,425	30,200	17,824	-12,376	-41.0%
50815	Computer Equipment-New Less Than \$10,000	111,554	51,789	22,421	-29,368	-56.7%
50824	Motor Vehicles and Equipment-Replacement \$10,000 and Over	36,619	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	899	2,500	7,595	5,095	203.8%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	3,134	10,921	16,710	5,789	53.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	1,605	0	1,225	1,225	100.0%
50835	Computer Equipment-Replacement Less Than \$10,000	1,378	4,564	685	-3,879	-85.0%
50932	Temporary Salaries and Wages - Regular - Instructional	2,593,329	1,392,800	1,309,490	-83,310	-6.0%
50934	Temporary Salaries and Wages - Regular - Principals	105,363	0	0	0	0.0%
50935	Temporary Salaries and Wages - Regular - Assistant Principals	14,471	0	0	0	0.0%
50940	Temporary Salaries and Wages - Regular - Technical	433,117	508,367	574,000	65,633	12.9%
50942	Temporary Salaries and Wages - Regular - Clerical	84,105	61,276	65,315	4,039	6.6%
50943	Temporary Salaries and Wages - Regular - Instructional Assistants	79,595	0	0	0	0.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	472,880	1,054,820	979,813	-75,007	-7.1%
50997	Salaries and Wages - Supplemental Bonus	622,403	0	0	0	0.0%
50999	Other Benefits	79	0	0	0	0.0%
Total Cost Center		137,037,043	148,698,182	162,273,447	13,575,265	9.1%

50105 Chief of Staff

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108 Hybrid Disability Prgm (Prev Wage Adj)	416	0	1,000	1,000	100.0%
50110 FICA	33,957	33,052	33,543	491	1.5%
50111 Retirement VRS	60,300	80,768	75,017	-5,751	-7.1%
50112 Hospital/Medical Plans	37,639	48,273	51,429	3,156	6.5%
50113 Group Insurance - Life (VRS)	4,862	6,511	6,599	88	1.4%
50116 Mileage Supplement	4,127	4,406	4,618	212	4.8%
50119 Retiree Health Care Credit (VRS)	4,390	4,957	5,036	79	1.6%
50130 Full-Time Salaries and Wages - Regular - Administrative	126,838	0	0	0	0.0%
50132 Full-Time Salaries and Wages - Regular - Assistant Superintendents	250,356	204,435	204,435	0	0.0%
50137 Full-Time Salaries and Wages - Regular - Other Professional	31,299	213,612	220,200	6,588	3.1%
50143 Full-Time Salaries and Wages - Regular - Clerical	62,779	67,927	67,926	-1	-0.0%
50240 Printing and Binding	3,295	1,000	1,000	0	0.0%
50270 Other Contractual Services	0	4,000	4,000	0	0.0%
50431 Education and Training	16,657	4,600	4,600	0	0.0%
50450 Dues And Association Memberships	70,462	3,050	3,050	0	0.0%
50455 Tuition	93,810	0	0	0	0.0%
50459 Other Charges Miscellaneous	55,800	200,000	200,000	0	0.0%
50500 Office Supplies	2,099	4,000	4,000	0	0.0%
50501 Food Supplies and Food Service Supplies	4,388	2,000	2,000	0	0.0%
50512 Books and Subscriptions	3,911	6,165	6,165	0	0.0%
50513 Educational and Recreational Supplies	0	2,000	2,000	0	0.0%
50514 Other Operating Supplies	13,569	7,502	7,502	0	0.0%
50521 Computer Software	16,957	32,950	32,950	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	57,472	70,000	70,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50813 Telecommunications Equipment-New Less Than \$10,000	0	1,000	1,000	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	5,745	5,000	5,000	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	88,110	0	0	0	0.0%
50997 Salaries and Wages - Supplemental Bonus	1,000	0	0	0	0.0%
Total Cost Center	1,050,238	1,007,208	1,013,070	5,862	0.6%

50111 Learning

50108 Hybrid Disability Prgm (Prev Wage Adj)	101	1,000	1,000	0	0.0%
50110 FICA	27,273	27,596	27,807	211	0.8%
50111 Retirement VRS	62,937	69,547	65,946	-3,601	-5.2%
50112 Hospital/Medical Plans	29,140	32,114	34,579	2,465	7.7%
50113 Group Insurance - Life (VRS)	5,022	5,607	5,802	195	3.5%
50116 Mileage Supplement	7,076	6,937	7,271	334	4.8%
50119 Retiree Health Care Credit (VRS)	4,535	5,063	5,239	176	3.5%
50130 Full-Time Salaries and Wages - Regular - Administrative	150,317	163,750	163,750	0	0.0%
50132 Full-Time Salaries and Wages - Regular - Assistant Superintendents	186,388	199,698	214,248	14,550	7.3%
50143 Full-Time Salaries and Wages - Regular - Clerical	47,707	55,006	55,006	0	0.0%
50207 Professional Education Services	0	4,000	4,000	0	0.0%
50270 Other Contractual Services	1,320	0	0	0	0.0%
50431 Education and Training	12,681	13,000	18,750	5,750	44.2%
50450 Dues And Association Memberships	963	2,547	2,547	0	0.0%
50500 Office Supplies	4,351	2,650	2,650	0	0.0%
50501 Food Supplies and Food Service Supplies	3,340	5,000	5,000	0	0.0%
50512 Books and Subscriptions	4,928	3,165	3,165	0	0.0%
50513 Educational and Recreational Supplies	2,031	12,500	12,500	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50514 Other Operating Supplies	1,032	2,555	2,555	0	0.0%
50521 Computer Software	160,847	0	0	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	17,596	9,500	15,250	5,750	60.5%
50815 Computer Equipment-New Less Than \$10,000	-1,712	12,000	500	-11,500	-95.8%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	994	0	0	0	0.0%
50997 Salaries and Wages - Supplemental Bonus	1,000	0	0	0	0.0%
Total Cost Center	729,867	633,235	647,565	14,330	2.3%

50113 Community Organizations

50441 Payment To Other Civic/Community Organizations	53,713	84,765	85,712	947	1.1%
Total Cost Center	53,713	84,765	85,712	947	1.1%

50114 Substitutes

50110 FICA	818,974	639,152	715,142	75,990	11.9%
50112 Hospital/Medical Plans	150,242	0	0	0	0.0%
50270 Other Contractual Services	11,430	0	0	0	0.0%
50932 Temporary Salaries and Wages - Regular - Instructional	12,532	0	0	0	0.0%
50963 Salaries and Wages - Regular - School Substitute - Instructional	8,499,824	8,579,220	9,599,220	1,020,000	11.9%
50971 Salaries and Wages - Regular - School Substitute - Technical	24,814	0	0	0	0.0%
50973 Salaries and Wages - Regular - School Substitute - Clerical	266,245	0	0	0	0.0%
50974 Salaries and Wages - Regular - School Substitute - Instructional Assistants	208,899	0	0	0	0.0%
Total Cost Center	9,992,960	9,218,372	10,314,362	1,095,990	11.9%

50115 Teaching, Learning, and Innovation - Elementary

50110 FICA	2,000	4,438	13,569	9,131	205.7%
50111 Retirement VRS	4,370	4,314	14,186	9,872	228.8%
50112 Hospital/Medical Plans	4,263	3,957	13,269	9,312	235.3%
50113 Group Insurance - Life (VRS)	383	348	1,248	900	258.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50119 Retiree Health Care Credit (VRS)	346	314	1,127	813	258.9%
50143 Full-Time Salaries and Wages - Regular - Clerical	26,845	25,958	93,147	67,189	258.8%
50221 Lease/Rent Of Buildings	5,040	0	0	0	0.0%
50240 Printing and Binding	0	2,000	0	-2,000	-100.0%
50265 Field Trips	86,000	0	100,000	100,000	100.0%
50270 Other Contractual Services	0	100	0	-100	-100.0%
50431 Education and Training	48,618	57,842	50,092	-7,750	-13.4%
50450 Dues And Association Memberships	898	2,000	1,000	-1,000	-50.0%
50459 Other Charges Miscellaneous	10,340	20,000	20,000	0	0.0%
50500 Office Supplies	3,833	2,500	3,500	1,000	40.0%
50501 Food Supplies and Food Service Supplies	3,528	5,250	4,000	-1,250	-23.8%
50511 Uniforms/Wearing Apparel/ITEMS	2,872	2,000	3,000	1,000	50.0%
50512 Books and Subscriptions	3,426	0	0	0	0.0%
50513 Educational and Recreational Supplies	299,592	405,880	215,000	-190,880	-47.0%
50514 Other Operating Supplies	20,667	0	0	0	0.0%
50519 Textbooks	50,000	69,000	0	-69,000	-100.0%
50521 Computer Software	35,424	2,130,555	2,206,219	75,664	3.6%
50812 Furniture and Fixtures-New Less Than \$10,000	1,679	5,000	0	-5,000	-100.0%
50815 Computer Equipment-New Less Than \$10,000	0	2,000	0	-2,000	-100.0%
50932 Temporary Salaries and Wages - Regular - Instructional	28,897	33,621	89,000	55,379	164.7%
50997 Salaries and Wages - Supplemental Bonus	250	0	0	0	0.0%
Total Cost Center	639,271	2,777,077	2,828,357	51,280	1.8%

50116 Teaching, Learning, and Innovation - Secondary

50110 FICA	1,784	9,427	33,467	24,040	255.0%
50111 Retirement VRS	3,987	4,314	55,812	51,498	1,193.7%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112 Hospital/Medical Plans	3,902	3,957	38,496	34,539	872.9%
50113 Group Insurance - Life (VRS)	321	348	4,911	4,563	1,311.2%
50116 Mileage Supplement	0	0	5,306	5,306	100.0%
50119 Retiree Health Care Credit (VRS)	290	314	3,631	3,317	1,056.4%
50130 Full-Time Salaries and Wages - Regular - Administrative	0	0	140,493	140,493	100.0%
50133 Full-Time Salaries and Wages - Regular - Instructional	0	0	152,225	152,225	100.0%
50143 Full-Time Salaries and Wages - Regular - Clerical	23,991	25,958	73,746	47,788	184.1%
50207 Professional Education Services	447	250	0	-250	-100.0%
50209 Other Professional Services	18,898	13,000	0	-13,000	-100.0%
50210 Maintenance and Repairs	8,818	4,500	6,850	2,350	52.2%
50240 Printing and Binding	284	1,225	2,500	1,275	104.1%
50270 Other Contractual Services	0	0	2,000	2,000	100.0%
50410 Postal Services	1,692	1,700	0	-1,700	-100.0%
50431 Education and Training	102,159	135,280	62,000	-73,280	-54.2%
50450 Dues And Association Memberships	141,357	163,800	5,100	-158,700	-96.9%
50459 Other Charges Miscellaneous	2,141	31,040	31,040	0	0.0%
50500 Office Supplies	6,392	8,250	3,250	-5,000	-60.6%
50501 Food Supplies and Food Service Supplies	14,777	21,750	15,500	-6,250	-28.7%
50511 Uniforms/Wearing Apparel/ITEMS	4,444	2,000	2,000	0	0.0%
50512 Books and Subscriptions	15,560	23,540	100	-23,440	-99.6%
50513 Educational and Recreational Supplies	259,833	529,299	542,495	13,196	2.5%
50514 Other Operating Supplies	2,197	0	6,906	6,906	100.0%
50519 Textbooks	311,384	245,000	200,000	-45,000	-18.4%
50521 Computer Software	578,050	1,323,700	1,323,700	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50811 Machinery and Equipment-New Less Than \$10,000	143,643	10,000	0	-10,000	-100.0%
50812 Furniture and Fixtures-New Less Than \$10,000	0	4,000	0	-4,000	-100.0%
50815 Computer Equipment-New Less Than \$10,000	2,486	5,000	0	-5,000	-100.0%
50932 Temporary Salaries and Wages - Regular - Instructional	53,138	71,391	82,770	11,379	15.9%
50963 Salaries and Wages - Regular - School Substitute - Instructional	0	29,214	0	-29,214	-100.0%
50997 Salaries and Wages - Supplemental Bonus	250	0	0	0	0.0%
Total Cost Center	1,702,225	2,668,257	2,794,298	126,041	4.7%

50121 High School Education

50100 Full-Time Salaries and Wages - Regular	124	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	275,500	130,000	312,018	182,018	140.0%
50110 FICA	7,571,958	8,463,200	9,263,878	800,678	9.5%
50111 Retirement VRS	15,903,834	18,061,241	15,851,924	-2,209,317	-12.2%
50112 Hospital/Medical Plans	15,075,380	16,256,555	17,184,151	927,596	5.7%
50113 Group Insurance - Life (VRS)	1,283,143	1,459,348	1,557,684	98,336	6.7%
50115 Workers' Compensation	12,057	0	0	0	0.0%
50116 Mileage Supplement	127,035	122,898	141,303	18,405	15.0%
50118 Early Retirement (ERIP)	-149	0	0	0	0.0%
50119 Retiree Health Care Credit (VRS)	1,158,629	1,257,615	1,252,894	-4,721	-0.4%
50121 VRS Hybrid Deferred Contribution	0	0	2,441,959	2,441,959	100.0%
50123 Post Retirement Salaries and Wages - Instructional	225,460	310,431	568,755	258,324	83.2%
50124 Post Retirement Salaries and Wages - Instructional Substitutes	397,564	351,244	306,015	-45,229	-12.9%
50126 Post Retirement Salaries and Wages - Other Professional	25,400	25,401	25,400	-1	-0.0%
50130 Full-Time Salaries and Wages - Regular - Administrative	313,349	339,042	355,318	16,276	4.8%
50132 Full-Time Salaries and Wages - Regular - Assistant Superintendents	186,210	197,529	216,948	19,419	9.8%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50133 Full-Time Salaries and Wages - Regular - Instructional	80,143,156	89,270,468	97,049,708	7,779,240	8.7%
50135 Full-Time Salaries and Wages - Regular - Principals	3,114,713	3,308,947	3,355,119	46,172	1.4%
50136 Full-Time Salaries and Wages - Regular - Assistant Principals	6,780,059	7,564,656	8,086,397	521,741	6.9%
50137 Full-Time Salaries and Wages - Regular - Other Professional	762,020	825,168	834,665	9,497	1.2%
50141 Full-Time Salaries and Wages - Regular - Technical	562,330	741,689	0	-741,689	-100.0%
50143 Full-Time Salaries and Wages - Regular - Clerical	3,832,931	4,185,379	4,220,689	35,310	0.8%
50144 Full-Time Salaries and Wages - Regular - Instructional Assistants	278,181	323,589	118,410	-205,179	-63.4%
50145 Full-Time Salaries and Wages - Regular - Trades	56,225	61,846	53,731	-8,115	-13.1%
50146 Full-Time Salaries and Wages - Regular - Operative	41,220	44,059	44,059	0	0.0%
50154 Full-Time Salaries and Wages - Overtime - Technical	2,800	36,411	0	-36,411	-100.0%
50156 Full-Time Salaries and Wages - Overtime - Clerical	3,758	0	0	0	0.0%
50162 Post Retirement Salaries and Wages - Technical	9,607	9,608	9,607	-1	-0.0%
50164 Post Retirement Salaries and Wages - Clerical	77,515	77,516	23,796	-53,720	-69.3%
50207 Professional Education Services	916,199	255,758	388,002	132,244	51.7%
50209 Other Professional Services	96,623	1,746,301	0	-1,746,301	-100.0%
50210 Maintenance and Repairs	13,833	0	58,438	58,438	100.0%
50212 Vehicle Repair	47	0	0	0	0.0%
50240 Printing and Binding	1,880	5,000	4,100	-900	-18.0%
50265 Field Trips	3,198	7,000	4,000	-3,000	-42.9%
50270 Other Contractual Services	590,591	733,890	869,677	135,787	18.5%
50291 Tuition Paid - Other Divisions In-State	21,581	22,000	30,500	8,500	38.6%
50410 Postal Services	60,582	63,538	66,707	3,169	5.0%
50431 Education and Training	169,410	151,373	253,998	102,625	67.8%
50450 Dues And Association Memberships	3,355	7,900	166,600	158,700	2,008.9%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50459 Other Charges Miscellaneous	0	50,000	450,000	400,000	800.0%
50500 Office Supplies	104,645	102,801	118,146	15,345	14.9%
50501 Food Supplies and Food Service Supplies	21,392	32,139	37,800	5,661	17.6%
50511 Uniforms/Wearing Apparel/ITEMS	-22,707	85,000	190,500	105,500	124.1%
50512 Books and Subscriptions	0	0	23,540	23,540	100.0%
50513 Educational and Recreational Supplies	1,114,949	1,684,177	1,892,684	208,507	12.4%
50514 Other Operating Supplies	10,406	15,000	15,000	0	0.0%
50521 Computer Software	12,968	61,238	62,738	1,500	2.4%
50523 Instructional Materials	0	2,000	0	-2,000	-100.0%
50801 Machinery and Equipment-New \$10,000 and Over	-9,591	6,000	0	-6,000	-100.0%
50802 Furniture and Fixtures-New \$10,000 and Over	1,699	5,000	25,825	20,825	416.5%
50803 Telecommunications Equipment-New \$10,000 and Over	-1,885	0	0	0	0.0%
50804 Motor Vehicles and Equipment-New \$10,000 and Over	0	0	5,995	5,995	100.0%
50811 Machinery and Equipment-New Less Than \$10,000	171,995	168,696	169,163	467	0.3%
50812 Furniture and Fixtures-New Less Than \$10,000	102,524	113,085	170,606	57,521	50.9%
50813 Telecommunications Equipment-New Less Than \$10,000	21,201	29,168	16,144	-13,024	-44.7%
50815 Computer Equipment-New Less Than \$10,000	118,948	162,242	52,571	-109,671	-67.6%
50822 Furniture and Fixtures-Replacement \$10,000 and Over	44,924	49,046	26,000	-23,046	-47.0%
50824 Motor Vehicles and Equipment-Replacement \$10,000 and Over	201,706	0	0	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$10,000	27,629	29,062	11,536	-17,526	-60.3%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	73,303	113,773	96,992	-16,781	-14.7%
50833 Telecommunications Equipment – Replacement Less Than \$10,000	6,941	4,700	10,224	5,524	117.5%
50835 Computer Equipment-Replacement Less Than \$10,000	2,603	45,506	5,947	-39,559	-86.9%
50932 Temporary Salaries and Wages - Regular - Instructional	1,477,871	982,080	1,193,899	211,819	21.6%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50934	Temporary Salaries and Wages - Regular - Principals	191,729	86,937	142,737	55,800	64.2%
50935	Temporary Salaries and Wages - Regular - Assistant Principals	18,757	0	0	0	0.0%
50940	Temporary Salaries and Wages - Regular - Technical	78,540	30,344	30,348	4	0.0%
50942	Temporary Salaries and Wages - Regular - Clerical	97,361	0	0	0	0.0%
50977	Salaries and Wages - Regular - School Substitute - Laborer	500	0	0	0	0.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	2,727,825	5,057,433	5,038,800	-18,633	-0.4%
50997	Salaries and Wages - Supplemental Bonus	330,778	0	0	0	0.0%
Total Cost Center		147,024,319	165,332,027	174,903,645	9,571,618	5.8%

50123 Gifted

50108	Hybrid Disability Prgm (Prev Wage Adj)	6,116	2,000	10,000	8,000	400.0%
50110	FICA	233,677	255,061	256,297	1,236	0.5%
50111	Retirement VRS	496,630	552,142	506,663	-45,479	-8.2%
50112	Hospital/Medical Plans	435,074	465,506	505,529	40,023	8.6%
50113	Group Insurance - Life (VRS)	40,082	44,523	44,587	64	0.1%
50116	Mileage Supplement	9,670	8,928	7,116	-1,812	-20.3%
50119	Retiree Health Care Credit (VRS)	36,195	39,548	38,664	-884	-2.2%
50123	Post Retirement Salaries and Wages - Instructional	0	0	13,861	13,861	100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	2,982,575	3,323,433	3,330,515	7,082	0.2%
50138	Full-Time Salaries and Wages - Regular - Nurses	-3,978	0	0	0	0.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	42,675	46,174	46,174	0	0.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	24,842	26,879	24,473	-2,406	-9.0%
50207	Professional Education Services	9,450	8,000	8,000	0	0.0%
50240	Printing and Binding	611	1,200	1,200	0	0.0%
50265	Field Trips	10,809	13,500	13,500	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50291 Tuition Paid - Other Divisions In-State	1,627,522	1,809,328	1,977,328	168,000	9.3%
50410 Postal Services	1,844	1,400	1,606	206	14.7%
50431 Education and Training	7,785	15,000	15,000	0	0.0%
50450 Dues And Association Memberships	949	1,150	1,150	0	0.0%
50500 Office Supplies	4,921	3,500	3,500	0	0.0%
50501 Food Supplies and Food Service Supplies	5,808	2,595	3,595	1,000	38.5%
50511 Uniforms/Wearing Apparel/ITEMS	4,285	2,700	2,700	0	0.0%
50512 Books and Subscriptions	17,018	17,300	17,300	0	0.0%
50513 Educational and Recreational Supplies	47,114	76,953	79,653	2,700	3.5%
50514 Other Operating Supplies	0	0	2,000	2,000	100.0%
50521 Computer Software	17,013	8,000	10,000	2,000	25.0%
50811 Machinery and Equipment-New Less Than \$10,000	0	1,000	1,000	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	13,582	5,000	5,000	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	13,931	11,000	8,000	-3,000	-27.3%
50932 Temporary Salaries and Wages - Regular - Instructional	21,703	25,151	23,245	-1,906	-7.6%
50980 Salaries and Wages - Regular - School Supplemental - Instructional	1,824	1,974	1,973	-1	-0.1%
Total Cost Center	6,109,727	6,768,945	6,959,629	190,684	2.8%

50131 Workforce & Career Development

50108 Hybrid Disability Prgm (Prev Wage Adj)	58,673	25,000	60,000	35,000	140.0%
50110 FICA	1,460,979	1,663,280	1,689,111	25,831	1.6%
50111 Retirement VRS	3,109,973	3,659,898	3,417,935	-241,963	-6.6%
50112 Hospital/Medical Plans	2,779,764	3,115,156	3,327,192	212,036	6.8%
50113 Group Insurance - Life (VRS)	251,020	295,095	302,679	7,584	2.6%
50115 Workers' Compensation	12,950	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50116 Mileage Supplement	36,423	35,495	43,948	8,453	23.8%
50118 Early Retirement (ERIP)	-51	0	0	0	0.0%
50119 Retiree Health Care Credit (VRS)	226,663	248,015	251,275	3,260	1.3%
50123 Post Retirement Salaries and Wages - Instructional	42,886	42,885	23,993	-18,892	-44.1%
50124 Post Retirement Salaries and Wages - Instructional Substitutes	92,924	98,814	54,389	-44,425	-45.0%
50130 Full-Time Salaries and Wages - Regular - Administrative	298,597	323,082	329,752	6,670	2.1%
50133 Full-Time Salaries and Wages - Regular - Instructional	15,968,328	18,356,258	18,859,541	503,283	2.7%
50135 Full-Time Salaries and Wages - Regular - Principals	420,992	403,130	415,965	12,835	3.2%
50136 Full-Time Salaries and Wages - Regular - Assistant Principals	423,645	438,631	445,035	6,404	1.5%
50141 Full-Time Salaries and Wages - Regular - Technical	206,794	245,595	103,081	-142,514	-58.0%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	48,616	59,013	69,538	10,525	17.8%
50143 Full-Time Salaries and Wages - Regular - Clerical	493,532	538,956	537,307	-1,649	-0.3%
50144 Full-Time Salaries and Wages - Regular - Instructional Assistants	947,579	1,117,882	1,121,775	3,893	0.3%
50145 Full-Time Salaries and Wages - Regular - Trades	155,091	181,718	181,717	-1	-0.0%
50154 Full-Time Salaries and Wages - Overtime - Technical	79	0	0	0	0.0%
50157 Full-Time Salaries and Wages - Overtime - Instructional Assistants	1,934	0	0	0	0.0%
50164 Post Retirement Salaries and Wages - Clerical	9,112	9,111	9,111	0	0.0%
50207 Professional Education Services	6,000	0	0	0	0.0%
50209 Other Professional Services	1,380	16,400	16,400	0	0.0%
50210 Maintenance and Repairs	15,005	15,288	15,288	0	0.0%
50211 Maintenance Service Contracts	5,080	3,960	3,960	0	0.0%
50212 Vehicle Repair	10,173	3,000	3,000	0	0.0%
50220 Lease/Rent Of Equipment	17,248	18,655	18,655	0	0.0%
50221 Lease/Rent Of Buildings	869,162	857,000	920,000	63,000	7.4%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50265 Field Trips	1,000	0	0	0	0.0%
50270 Other Contractual Services	5,785	80,000	80,000	0	0.0%
50291 Tuition Paid - Other Divisions In-State	1,113,401	1,445,335	1,445,335	0	0.0%
50292 Tuition Paid - Other Divisions Out-of-State	0	25,000	0	-25,000	-100.0%
50410 Postal Services	1,850	4,600	1,000	-3,600	-78.3%
50431 Education and Training	24,166	36,751	40,101	3,350	9.1%
50450 Dues And Association Memberships	9,796	7,250	7,698	448	6.2%
50500 Office Supplies	12,237	15,400	16,200	800	5.2%
50501 Food Supplies and Food Service Supplies	34,067	9,929	7,050	-2,879	-29.0%
50506 Repair and Maintenance Supplies	13,757	14,000	14,849	849	6.1%
50507 Gasoline	2,374	4,500	5,000	500	11.1%
50511 Uniforms/Wearing Apparel/ITEMS	11,201	4,686	10,000	5,314	113.4%
50513 Educational and Recreational Supplies	218,078	333,052	326,902	-6,150	-1.8%
50514 Other Operating Supplies	138,462	226,864	228,014	1,150	0.5%
50517 Small Tools	5,294	7,472	1,615	-5,857	-78.4%
50519 Textbooks	11,894	20,000	20,000	0	0.0%
50521 Computer Software	31,042	49,883	26,734	-23,149	-46.4%
50801 Machinery and Equipment-New \$10,000 and Over	0	124,064	156,715	32,651	26.3%
50811 Machinery and Equipment-New Less Than \$10,000	42,583	79,977	71,239	-8,738	-10.9%
50812 Furniture and Fixtures-New Less Than \$10,000	6,422	8,087	11,448	3,361	41.6%
50813 Telecommunications Equipment-New Less Than \$10,000	5,238	0	5,229	5,229	100.0%
50815 Computer Equipment-New Less Than \$10,000	8,981	11,843	4,900	-6,943	-58.6%
50821 Machinery and Equipment-Replacement \$10,000 and Over	12,700	0	0	0	0.0%
50824 Motor Vehicles and Equipment-Replacement \$10,000 and Over	82,059	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50825 Computer Equipment-Replacement \$10,000 and Over	6,501	0	0	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$10,000	31,343	57,937	80,258	22,321	38.5%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	2,157	6,375	15,026	8,651	135.7%
50835 Computer Equipment-Replacement Less Than \$10,000	0	1,945	0	-1,945	-100.0%
50932 Temporary Salaries and Wages - Regular - Instructional	73,907	6,682	6,682	0	0.0%
50941 Temporary Salaries and Wages - Regular - Technology Technical Support	2,563	48,950	48,950	0	0.0%
50942 Temporary Salaries and Wages - Regular - Clerical	70,969	135,657	125,709	-9,948	-7.3%
50943 Temporary Salaries and Wages - Regular - Instructional Assistants	34,332	0	0	0	0.0%
50944 Temporary Salaries and Wages - Regular - Trades	76,521	35,215	35,215	0	0.0%
50946 Temporary Salaries and Wages - Regular - Laborer	53,775	80,999	101,599	20,600	25.4%
50955 Temporary Salaries and Wages - Overtime - Clerical	145	0	0	0	0.0%
50980 Salaries and Wages - Regular - School Supplemental - Instructional	86,417	258,921	262,609	3,688	1.4%
50997 Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%
Total Cost Center	30,202,068	34,912,691	35,376,724	464,033	1.3%

50132 Adult Basic Education

50108 Hybrid Disability Prgm (Prev Wage Adj)	189	1,000	1,000	0	0.0%
50110 FICA	49,044	28,577	27,290	-1,287	-4.5%
50111 Retirement VRS	24,310	27,206	24,784	-2,422	-8.9%
50112 Hospital/Medical Plans	29,049	30,588	34,868	4,280	14.0%
50113 Group Insurance - Life (VRS)	1,939	2,194	2,181	-13	-0.6%
50116 Mileage Supplement	669	656	1,474	818	124.7%
50119 Retiree Health Care Credit (VRS)	1,751	1,980	1,969	-11	-0.6%
50133 Full-Time Salaries and Wages - Regular - Instructional	67,701	73,253	73,253	0	0.0%
50141 Full-Time Salaries and Wages - Regular - Technical	45,214	48,922	48,922	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50143	Full-Time Salaries and Wages - Regular - Clerical	33,408	41,517	40,556	-961	-2.3%
50207	Professional Education Services	0	5,300	5,300	0	0.0%
50220	Lease/Rent Of Equipment	0	4,212	4,212	0	0.0%
50270	Other Contractual Services	400	0	0	0	0.0%
50410	Postal Services	0	1,000	1,000	0	0.0%
50500	Office Supplies	9,094	11,116	11,116	0	0.0%
50513	Educational and Recreational Supplies	2,770	10,000	26,301	16,301	163.0%
50812	Furniture and Fixtures-New Less Than \$10,000	198	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	240	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	445,253	197,405	182,445	-14,960	-7.6%
50940	Temporary Salaries and Wages - Regular - Technical	36,009	17,693	16,352	-1,341	-7.6%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	4,438	4,802	4,802	0	0.0%
Total Cost Center		751,676	507,421	507,825	404	0.1%

50133 General Adult Education

50108	Hybrid Disability Prgm (Prev Wage Adj)	0	1,000	1,000	0	0.0%
50110	FICA	29,767	35,057	35,995	938	2.7%
50111	Retirement VRS	70,217	78,209	73,584	-4,625	-5.9%
50112	Hospital/Medical Plans	45,146	50,548	47,820	-2,728	-5.4%
50113	Group Insurance - Life (VRS)	5,514	6,305	6,474	169	2.7%
50116	Mileage Supplement	2,582	2,531	2,653	122	4.8%
50119	Retiree Health Care Credit (VRS)	4,979	4,956	5,846	890	18.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	327,231	375,383	387,965	12,582	3.4%
50143	Full-Time Salaries and Wages - Regular - Clerical	84,950	95,187	95,186	-1	-0.0%
Total Cost Center		570,386	649,176	656,523	7,347	1.1%

50134 Disciplinary Review

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108	Hybrid Disability Prgm (Prev Wage Adj)	0	1,000	1,000	0	0.0%
50110	FICA	20,110	21,999	22,244	245	1.1%
50111	Retirement VRS	45,155	49,076	45,472	-3,604	-7.3%
50112	Hospital/Medical Plans	28,190	26,442	30,084	3,642	13.8%
50113	Group Insurance - Life (VRS)	3,591	3,957	4,001	44	1.1%
50116	Mileage Supplement	887	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	3,243	2,390	3,613	1,223	51.2%
50130	Full-Time Salaries and Wages - Regular - Administrative	129,846	140,493	147,238	6,745	4.8%
50133	Full-Time Salaries and Wages - Regular - Instructional	27,082	0	0	0	0.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	54,064	97,767	94,314	-3,453	-3.5%
50143	Full-Time Salaries and Wages - Regular - Clerical	52,699	57,020	57,020	0	0.0%
50240	Printing and Binding	5,561	8,000	8,000	0	0.0%
50431	Education and Training	0	3,000	3,000	0	0.0%
50450	Dues And Association Memberships	180	1,000	1,000	0	0.0%
50500	Office Supplies	3,317	3,000	3,000	0	0.0%
50501	Food Supplies and Food Service Supplies	478	500	500	0	0.0%
50514	Other Operating Supplies	1,968	2,436	2,436	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	0	1,000	0	-1,000	-100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	1,000	0	-1,000	-100.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	0	4,000	4,000	100.0%
50835	Computer Equipment-Replacement Less Than \$10,000	850	475	475	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	10,003	0	0	0	0.0%
Total Cost Center		387,224	420,555	427,397	6,842	1.6%

50135 Student Support and Wellness

50108	Hybrid Disability Prgm (Prev Wage Adj)	219	0	1,000	1,000	100.0%
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Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50110	FICA	10,392	22,553	26,434	3,881	17.2%
50111	Retirement VRS	23,604	31,219	36,544	5,325	17.1%
50112	Hospital/Medical Plans	22,635	27,731	39,133	11,402	41.1%
50113	Group Insurance - Life (VRS)	1,869	2,518	3,216	698	27.7%
50116	Mileage Supplement	1,446	1,781	2,653	872	49.0%
50119	Retiree Health Care Credit (VRS)	1,688	2,273	2,903	630	27.7%
50133	Full-Time Salaries and Wages - Regular - Instructional	68,459	89,994	94,314	4,320	4.8%
50143	Full-Time Salaries and Wages - Regular - Clerical	73,039	97,844	145,632	47,788	48.8%
50207	Professional Education Services	19,068	35,000	35,000	0	0.0%
50240	Printing and Binding	590	0	0	0	0.0%
50265	Field Trips	1,460	1,000	5,000	4,000	400.0%
50270	Other Contractual Services	13,835	6,300	6,225	-75	-1.2%
50410	Postal Services	0	200	2,500	2,300	1,150.0%
50431	Education and Training	4,816	4,000	4,000	0	0.0%
50450	Dues And Association Memberships	715	725	800	75	10.3%
50459	Other Charges Miscellaneous	350	1,000	0	-1,000	-100.0%
50500	Office Supplies	10,030	6,401	9,101	2,700	42.2%
50501	Food Supplies and Food Service Supplies	5,736	17,575	19,075	1,500	8.5%
50511	Uniforms/Wearing Apparel/ITEMS	4,201	4,000	5,000	1,000	25.0%
50512	Books and Subscriptions	1,073	0	2,000	2,000	100.0%
50513	Educational and Recreational Supplies	69,086	33,047	48,047	15,000	45.4%
50521	Computer Software	21,794	575,000	575,000	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	1,444	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	4,320	2,000	0	-2,000	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50932 Temporary Salaries and Wages - Regular - Instructional	0	100,289	100,289	0	0.0%
50942 Temporary Salaries and Wages - Regular - Clerical	0	14,598	14,598	0	0.0%
Total Cost Center	361,869	1,077,048	1,178,464	101,416	9.4%
50140 Exception Education					
50108 Hybrid Disability Prgm (Prev Wage Adj)	150,110	100,000	150,000	50,000	50.0%
50110 FICA	3,293,976	3,551,467	4,045,296	493,829	13.9%
50111 Retirement VRS	6,654,758	7,830,507	6,953,870	-876,637	-11.2%
50112 Hospital/Medical Plans	6,882,209	7,810,824	8,284,465	473,641	6.1%
50113 Group Insurance - Life (VRS)	538,692	632,454	638,002	5,548	0.9%
50115 Workers' Compensation	3,357	0	0	0	0.0%
50116 Mileage Supplement	94,544	86,974	119,365	32,391	37.2%
50119 Retiree Health Care Credit (VRS)	483,575	525,906	541,442	15,536	3.0%
50121 VRS Hybrid Deferred Contribution	0	0	0	0	0.0%
50123 Post Retirement Salaries and Wages - Instructional	113,360	113,786	154,411	40,625	35.7%
50124 Post Retirement Salaries and Wages - Instructional Substitutes	64,019	63,597	24,890	-38,707	-60.9%
50126 Post Retirement Salaries and Wages - Other Professional	21,691	21,691	21,691	0	0.0%
50130 Full-Time Salaries and Wages - Regular - Administrative	245,919	265,162	272,489	7,327	2.8%
50133 Full-Time Salaries and Wages - Regular - Instructional	30,521,595	34,486,879	39,495,497	5,008,618	14.5%
50136 Full-Time Salaries and Wages - Regular - Assistant Principals	112,191	103,586	195,715	92,129	88.9%
50143 Full-Time Salaries and Wages - Regular - Clerical	359,087	422,390	417,055	-5,335	-1.3%
50144 Full-Time Salaries and Wages - Regular - Instructional Assistants	8,681,697	10,514,916	10,655,534	140,618	1.3%
50157 Full-Time Salaries and Wages - Overtime - Instructional Assistants	2,936	15,150	5,150	-10,000	-66.0%
50164 Post Retirement Salaries and Wages - Clerical	2,160	0	0	0	0.0%
50182 Post Retirement Salaries and Wages - Instructional Assistants	13,062	13,062	13,062	0	0.0%
50207 Professional Education Services	1,675	2,000	0	-2,000	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50209 Other Professional Services	0	13,100	13,100	0	0.0%
50210 Maintenance and Repairs	1,593	5,000	5,000	0	0.0%
50211 Maintenance Service Contracts	4,898	3,500	3,500	0	0.0%
50240 Printing and Binding	152	1,500	1,500	0	0.0%
50265 Field Trips	1,000	2,000	1,000	-1,000	-50.0%
50270 Other Contractual Services	1,259,798	1,776,535	1,776,535	0	0.0%
50291 Tuition Paid - Other Divisions In-State	50,000	78,000	82,220	4,220	5.4%
50410 Postal Services	0	150	50	-100	-66.7%
50430 Mileage	32	2,500	2,500	0	0.0%
50431 Education and Training	1,938	4,500	15,000	10,500	233.3%
50450 Dues And Association Memberships	178	750	750	0	0.0%
50500 Office Supplies	7,555	8,000	7,000	-1,000	-12.5%
50501 Food Supplies and Food Service Supplies	2,734	4,000	4,000	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	1,500	2,000	0	-2,000	-100.0%
50513 Educational and Recreational Supplies	78,484	116,623	110,753	-5,870	-5.0%
50514 Other Operating Supplies	3,277	5,130	3,000	-2,130	-41.5%
50521 Computer Software	46,782	520,573	650,573	130,000	25.0%
50811 Machinery and Equipment-New Less Than \$10,000	4,923	1,400	1,400	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	0	5,000	0	-5,000	-100.0%
50815 Computer Equipment-New Less Than \$10,000	11,521	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	0	2,240	4,000	1,760	78.6%
50932 Temporary Salaries and Wages - Regular - Instructional	804,036	523,717	484,027	-39,690	-7.6%
50940 Temporary Salaries and Wages - Regular - Technical	17,849	22,073	20,400	-1,673	-7.6%
50943 Temporary Salaries and Wages - Regular - Instructional Assistants	2,368,103	1,020,821	927,042	-93,779	-9.2%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50956 Temporary Salaries and Wages - Overtime - Instructional Assistants	645	0	0	0	0.0%
50980 Salaries and Wages - Regular - School Supplemental - Instructional	66,968	85,281	89,604	4,323	5.1%
50986 Salaries and Wages - Regular - School Supplemental - Psychologists	0	0	0	0	0.0%
50997 Salaries and Wages - Supplemental Bonus	6,500	0	0	0	0.0%
Total Cost Center	62,981,079	70,764,744	76,190,888	5,426,144	7.7%

50141 Psychological Services

50108 Hybrid Disability Prgm (Prev Wage Adj)	2,478	3,000	3,000	0	0.0%
50110 FICA	156,802	185,353	212,186	26,833	14.5%
50111 Retirement VRS	338,059	488,652	434,070	-54,582	-11.2%
50112 Hospital/Medical Plans	242,621	351,876	363,047	11,171	3.2%
50113 Group Insurance - Life (VRS)	27,308	39,407	38,198	-1,209	-3.1%
50116 Mileage Supplement	45,850	45,182	50,739	5,557	12.3%
50119 Retiree Health Care Credit (VRS)	24,659	26,207	28,075	1,868	7.1%
50130 Full-Time Salaries and Wages - Regular - Administrative	161,194	147,237	154,305	7,068	4.8%
50137 Full-Time Salaries and Wages - Regular - Other Professional	71,592	97,767	97,768	1	0.0%
50139 Full-Time Salaries and Wages - Regular - Psychologists	1,833,472	2,242,934	2,598,009	355,075	15.8%
50250 Advertising	259	0	0	0	0.0%
50270 Other Contractual Services	29,433	200,000	200,000	0	0.0%
50500 Office Supplies	2,660	1,000	1,000	0	0.0%
50501 Food Supplies and Food Service Supplies	750	500	750	250	50.0%
50512 Books and Subscriptions	366	250	480	230	92.0%
50513 Educational and Recreational Supplies	70,925	81,281	84,211	2,930	3.6%
50521 Computer Software	7,425	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	3,977	3,410	0	-3,410	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50938 Temporary Salaries and Wages - Regular - Psychologists	25,200	0	0	0	0.0%
Total Cost Center	3,045,030	3,914,056	4,265,838	351,782	9.0%
50142 Social Work Services					
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,879	4,500	4,500	0	0.0%
50110 FICA	175,210	219,205	224,569	5,364	2.4%
50111 Retirement VRS	377,316	486,880	457,192	-29,688	-6.1%
50112 Hospital/Medical Plans	265,394	333,948	397,055	63,107	18.9%
50113 Group Insurance - Life (VRS)	30,700	39,259	40,230	971	2.5%
50116 Mileage Supplement	68,562	66,462	72,367	5,905	8.9%
50119 Retiree Health Care Credit (VRS)	27,721	29,966	33,096	3,130	10.4%
50137 Full-Time Salaries and Wages - Regular - Other Professional	2,328,938	2,929,474	3,001,911	72,437	2.5%
50270 Other Contractual Services	0	200,000	200,000	0	0.0%
50431 Education and Training	0	2,500	5,000	2,500	100.0%
50500 Office Supplies	5,989	4,010	1,500	-2,510	-62.6%
50501 Food Supplies and Food Service Supplies	154	640	1,000	360	56.3%
50512 Books and Subscriptions	250	920	920	0	0.0%
50513 Educational and Recreational Supplies	9,458	10,017	6,130	-3,887	-38.8%
50514 Other Operating Supplies	0	814	2,814	2,000	245.7%
50835 Computer Equipment- Replacement Less Than \$10,000	0	2,000	3,958	1,958	97.9%
50936 Temporary Salaries and Wages - Regular - Other Professional	25,604	12,921	12,500	-421	-3.3%
Total Cost Center	3,317,175	4,343,516	4,464,742	121,226	2.8%
50143 School Counseling Services					
50108 Hybrid Disability Prgm (Prev Wage Adj)	42,789	12,000	75,051	63,051	525.4%
50110 FICA	1,000,667	1,103,864	1,366,354	262,490	23.8%
50111 Retirement VRS	2,205,436	2,429,520	2,760,901	331,381	13.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112 Hospital/Medical Plans	1,961,894	2,054,653	2,671,867	617,214	30.0%
50113 Group Insurance - Life (VRS)	178,183	196,212	242,703	46,491	23.7%
50116 Mileage Supplement	5,074	3,890	12,430	8,540	219.5%
50119 Retiree Health Care Credit (VRS)	160,897	166,016	208,742	42,726	25.7%
50121 VRS Hybrid Deferred Contribution	0	0	8,692	8,692	100.0%
50123 Post Retirement Salaries and Wages - Instructional	53,557	53,557	33,513	-20,044	-37.4%
50126 Post Retirement Salaries and Wages - Other Professional	1,418	0	0	0	0.0%
50130 Full-Time Salaries and Wages - Regular - Administrative	122,642	140,493	140,493	0	0.0%
50133 Full-Time Salaries and Wages - Regular - Instructional	11,885,508	13,145,053	15,820,212	2,675,159	20.4%
50137 Full-Time Salaries and Wages - Regular - Other Professional	0	0	92,129	92,129	100.0%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	0	0	762,760	762,760	100.0%
50143 Full-Time Salaries and Wages - Regular - Clerical	1,194,097	1,330,383	1,335,624	5,241	0.4%
50156 Full-Time Salaries and Wages - Overtime - Clerical	4,375	0	0	0	0.0%
50166 Part-Time Salaries and Wages - Regular - Instructional	1,011	0	0	0	0.0%
50207 Professional Education Services	0	0	46,000	46,000	100.0%
50240 Printing and Binding	1,781	1,500	1,500	0	0.0%
50270 Other Contractual Services	63,450	65,000	679,842	614,842	945.9%
50431 Education and Training	4,929	8,043	8,043	0	0.0%
50450 Dues And Association Memberships	0	0	500	500	100.0%
50500 Office Supplies	3,867	4,200	4,200	0	0.0%
50501 Food Supplies and Food Service Supplies	965	2,500	2,500	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	0	4,000	4,000	0	0.0%
50512 Books and Subscriptions	254	8,461	8,461	0	0.0%
50513 Educational and Recreational Supplies	16,899	27,950	26,950	-1,000	-3.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50514 Other Operating Supplies	13,500	14,293	14,293	0	0.0%
50521 Computer Software	5,950	20,396	20,396	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	218	0	500	500	100.0%
50815 Computer Equipment-New Less Than \$10,000	387	1,000	1,000	0	0.0%
50932 Temporary Salaries and Wages - Regular - Instructional	6,446	0	0	0	0.0%
50942 Temporary Salaries and Wages - Regular - Clerical	53,935	110,441	110,441	0	0.0%
50980 Salaries and Wages - Regular - School Supplemental - Instructional	33,379	37,434	137,926	100,492	268.5%
50986 Salaries and Wages - Regular - School Supplemental - Psychologists	0	0	13,000	13,000	100.0%
50997 Salaries and Wages - Supplemental Bonus	1,500	0	0	0	0.0%
Total Cost Center	19,025,008	20,940,859	26,611,023	5,670,164	27.1%

50151 Technology

50108 Hybrid Disability Prgm (Prev Wage Adj)	3,633	2,000	4,000	2,000	100.0%
50110 FICA	309,615	361,835	389,807	27,972	7.7%
50111 Retirement VRS	686,432	805,926	795,901	-10,025	-1.2%
50112 Hospital/Medical Plans	663,154	746,290	744,487	-1,803	-0.2%
50113 Group Insurance - Life (VRS)	55,132	64,995	70,024	5,029	7.7%
50116 Mileage Supplement	26,666	27,182	33,166	5,984	22.0%
50119 Retiree Health Care Credit (VRS)	49,783	54,312	62,317	8,005	14.7%
50129 Post Retirement Salaries and Wages - Technology Technical Development	17,609	17,609	17,609	0	0.0%
50130 Full-Time Salaries and Wages - Regular - Administrative	153,002	165,548	165,548	0	0.0%
50140 Full-Time Salaries and Wages - Regular - Technology Technical Development	763,390	386,335	382,176	-4,159	-1.1%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	3,186,159	4,202,993	4,583,894	380,901	9.1%
50143 Full-Time Salaries and Wages - Regular - Clerical	68,614	94,287	94,287	0	0.0%
50155 Full-Time Salaries and Wages - Overtime - Technology Technical Support	0	1,000	0	-1,000	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50210 Maintenance and Repairs	2,024	5,000	5,000	0	0.0%
50211 Maintenance Service Contracts	9,274	15,000	15,000	0	0.0%
50212 Vehicle Repair	3,723	5,000	5,000	0	0.0%
50220 Lease/Rent Of Equipment	775,448	1,001,560	1,001,101	-459	-0.0%
50221 Lease/Rent Of Buildings	254,154	254,000	268,000	14,000	5.5%
50270 Other Contractual Services	1,511,448	759,100	733,400	-25,700	-3.4%
50280 Janitorial	10,798	31,500	33,075	1,575	5.0%
50412 Telecommunications	2,463,809	2,470,000	2,470,000	0	0.0%
50431 Education and Training	16,078	10,000	15,000	5,000	50.0%
50450 Dues And Association Memberships	2,170	2,500	2,500	0	0.0%
50459 Other Charges Miscellaneous	-146	0	0	0	0.0%
50500 Office Supplies	2,270	3,500	3,500	0	0.0%
50501 Food Supplies and Food Service Supplies	1,543	2,500	2,500	0	0.0%
50506 Repair and Maintenance Supplies	104,677	145,000	145,000	0	0.0%
50507 Gasoline	7,475	12,000	12,000	0	0.0%
50512 Books and Subscriptions	2,500	3,000	1,000	-2,000	-66.7%
50513 Educational and Recreational Supplies	0	50	50	0	0.0%
50521 Computer Software	818,694	243,341	44,000	-199,341	-81.9%
50801 Machinery and Equipment-New \$10,000 and Over	218,793	0	0	0	0.0%
50806 Technology Infrastructure - New \$10,000 and Over	98,831	0	160,000	160,000	100.0%
50807 Capital Leases	9,190,000	11,740,003	11,940,000	199,997	1.7%
50815 Computer Equipment-New Less Than \$10,000	8,078	10,000	10,000	0	0.0%
50826 Technology Infrastructure - Replacement \$10,000 and Over	3,866,977	0	0	0	0.0%
50835 Computer Equipment-Replacement Less Than \$10,000	9,173	15,000	15,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50997 Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%
Total Cost Center	25,361,480	23,658,366	24,224,342	565,976	2.4%
50152 Information Services					
50108 Hybrid Disability Prgm (Prev Wage Adj)	4,199	6,500	5,000	-1,500	-23.1%
50110 FICA	568,056	627,705	640,493	12,788	2.0%
50111 Retirement VRS	1,227,122	1,344,569	1,260,493	-84,076	-6.3%
50112 Hospital/Medical Plans	1,285,137	1,338,687	1,500,361	161,674	12.1%
50113 Group Insurance - Life (VRS)	99,087	108,406	110,898	2,492	2.3%
50116 Mileage Supplement	4,399	4,312	7,075	2,763	64.1%
50119 Retiree Health Care Credit (VRS)	89,475	96,874	96,781	-93	-0.1%
50125 Post Retirement Salaries and Wages - Librarians	92,372	92,088	69,662	-22,426	-24.4%
50133 Full-Time Salaries and Wages - Regular - Instructional	116,338	109,926	109,926	0	0.0%
50134 Full-Time Salaries and Wages - Regular - Librarians	5,683,765	6,295,978	6,118,229	-177,749	-2.8%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	80,364	86,954	86,954	0	0.0%
50143 Full-Time Salaries and Wages - Regular - Clerical	1,520,712	1,645,535	2,049,660	404,125	24.6%
50220 Lease/Rent Of Equipment	2,067	2,300	2,300	0	0.0%
50240 Printing and Binding	1,260	1,500	1,500	0	0.0%
50431 Education and Training	3,658	2,000	2,000	0	0.0%
50450 Dues And Association Memberships	556	1,230	1,230	0	0.0%
50500 Office Supplies	19,059	5,420	5,420	0	0.0%
50501 Food Supplies and Food Service Supplies	2,762	3,100	3,100	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	9,985	100	100	0	0.0%
50512 Books and Subscriptions	296,875	411,601	411,601	0	0.0%
50513 Educational and Recreational Supplies	23,181	35,326	35,326	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50514 Other Operating Supplies	9,921	6,550	6,550	0	0.0%
50521 Computer Software	215,540	314,040	314,040	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	588,063	300,100	300,100	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	10,722	14,637	14,637	0	0.0%
50942 Temporary Salaries and Wages - Regular - Clerical	150,994	195,184	195,184	0	0.0%
Total Cost Center	12,105,669	13,050,622	13,348,620	297,998	2.3%

50153 Professional Learning & Leadership

50104 Temporary Salaries and Wages - Regular	-4,770	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	94	1,000	4,200	3,200	320.0%
50110 FICA	64,910	110,531	182,493	71,962	65.1%
50111 Retirement VRS	130,536	261,319	275,670	14,351	5.5%
50112 Hospital/Medical Plans	108,054	218,046	228,529	10,483	4.8%
50113 Group Insurance - Life (VRS)	10,476	22,541	24,256	1,715	7.6%
50116 Mileage Supplement	15,407	13,323	21,899	8,576	64.4%
50119 Retiree Health Care Credit (VRS)	9,460	9,243	21,052	11,809	127.8%
50126 Post Retirement Salaries and Wages - Other Professional	66,106	22,872	22,872	0	0.0%
50130 Full-Time Salaries and Wages - Regular - Administrative	319,391	345,581	362,170	16,589	4.8%
50133 Full-Time Salaries and Wages - Regular - Instructional	368,828	643,565	1,342,750	699,185	108.6%
50143 Full-Time Salaries and Wages - Regular - Clerical	97,161	105,129	105,129	0	0.0%
50207 Professional Education Services	42,804	733,000	515,000	-218,000	-29.7%
50270 Other Contractual Services	18,610	25,000	70,000	45,000	180.0%
50431 Education and Training	203,328	784,000	618,308	-165,692	-21.1%
50450 Dues And Association Memberships	937	1,500	4,800	3,300	220.0%
50455 Tuition	64,242	259,000	518,000	259,000	100.0%
50500 Office Supplies	1,212	5,000	7,000	2,000	40.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50501	Food Supplies and Food Service Supplies	35,185	60,000	85,500	25,500	42.5%
50511	Uniforms/Wearing Apparel/ITEMS	2,015	600	3,000	2,400	400.0%
50512	Books and Subscriptions	3,845	23,958	30,391	6,433	26.9%
50513	Educational and Recreational Supplies	78	0	0	0	0.0%
50514	Other Operating Supplies	10,372	25,000	40,000	15,000	60.0%
50521	Computer Software	0	0	3,800	3,800	100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	4,000	5,000	1,000	25.0%
50815	Computer Equipment-New Less Than \$10,000	6,394	4,408	7,500	3,092	70.1%
50932	Temporary Salaries and Wages - Regular - Instructional	532,059	100,833	473,000	372,167	369.1%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	197,182	299,774	191,053	-108,721	-36.3%
Total Cost Center		2,303,916	4,079,223	5,163,372	1,084,149	26.6%

50157 Innovative Learning

50108	Hybrid Disability Prgm (Prev Wage Adj)	7,064	1,500	7,500	6,000	400.0%
50110	FICA	334,177	415,582	412,174	-3,408	-0.8%
50111	Retirement VRS	749,792	891,354	829,879	-61,475	-6.9%
50112	Hospital/Medical Plans	678,995	764,413	828,869	64,456	8.4%
50113	Group Insurance - Life (VRS)	60,286	71,870	73,020	1,150	1.6%
50116	Mileage Supplement	9,563	9,374	13,265	3,891	41.5%
50119	Retiree Health Care Credit (VRS)	54,442	59,452	65,930	6,478	10.9%
50130	Full-Time Salaries and Wages - Regular - Administrative	133,691	145,638	145,638	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	4,283,261	5,226,916	5,244,985	18,069	0.3%
50143	Full-Time Salaries and Wages - Regular - Clerical	53,949	58,373	58,373	0	0.0%
50207	Professional Education Services	0	500	0	-500	-100.0%
50210	Maintenance and Repairs	43,623	58,788	1,000	-57,788	-98.3%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50221 Lease/Rent Of Buildings	0	9,810	0	-9,810	-100.0%
50240 Printing and Binding	440	2,000	1,000	-1,000	-50.0%
50270 Other Contractual Services	37,071	79,712	40,500	-39,212	-49.2%
50431 Education and Training	75,925	94,928	80,000	-14,928	-15.7%
50450 Dues And Association Memberships	16,015	10,000	9,000	-1,000	-10.0%
50500 Office Supplies	7,972	4,264	3,014	-1,250	-29.3%
50501 Food Supplies and Food Service Supplies	11,337	13,800	11,000	-2,800	-20.3%
50511 Uniforms/Wearing Apparel/ITEMS	36,174	40,400	6,000	-34,400	-85.1%
50512 Books and Subscriptions	0	100	0	-100	-100.0%
50513 Educational and Recreational Supplies	350,568	257,468	31,000	-226,468	-88.0%
50514 Other Operating Supplies	4,513	6,906	0	-6,906	-100.0%
50521 Computer Software	165,263	477,968	489,597	11,629	2.4%
50523 Instructional Materials	265	5,000	3,000	-2,000	-40.0%
50802 Furniture and Fixtures-New \$10,000 and Over	15,050	15,000	15,000	0	0.0%
50811 Machinery and Equipment-New Less Than \$10,000	100,560	246,420	0	-246,420	-100.0%
50812 Furniture and Fixtures-New Less Than \$10,000	866	3,000	3,000	0	0.0%
50813 Telecommunications Equipment-New Less Than \$10,000	2,353	3,000	1,500	-1,500	-50.0%
50815 Computer Equipment-New Less Than \$10,000	37,394	40,500	10,500	-30,000	-74.1%
50932 Temporary Salaries and Wages - Regular - Instructional	5,145	202,062	83,580	-118,482	-58.6%
50940 Temporary Salaries and Wages - Regular - Technical	690	0	0	0	0.0%
50997 Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%
Total Cost Center	7,276,944	9,216,098	8,468,324	-747,774	-8.1%

50158 Student Information Systems

50108 Hybrid Disability Prgm (Prev Wage Adj)	471	1,000	1,000	0	0.0%
50110 FICA	44,658	46,102	49,425	3,323	7.2%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111 Retirement VRS	94,690	102,845	101,034	-1,811	-1.8%
50112 Hospital/Medical Plans	80,834	82,302	88,315	6,013	7.3%
50113 Group Insurance - Life (VRS)	7,552	8,292	8,891	599	7.2%
50116 Mileage Supplement	82	0	0	0	0.0%
50119 Retiree Health Care Credit (VRS)	6,819	7,487	8,028	541	7.2%
50140 Full-Time Salaries and Wages - Regular - Technology Technical Development	83,174	89,994	89,994	0	0.0%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	519,405	528,811	573,390	44,579	8.4%
50240 Printing and Binding	0	500	500	0	0.0%
50410 Postal Services	0	11,000	11,000	0	0.0%
50513 Educational and Recreational Supplies	0	500	500	0	0.0%
50521 Computer Software	280,000	299,000	299,000	0	0.0%
Total Cost Center	1,117,685	1,177,833	1,231,077	53,244	4.5%

50210 School Quality

50108 Hybrid Disability Prgm (Prev Wage Adj)	476	1,000	1,000	0	0.0%
50110 FICA	66,366	88,900	66,568	-22,332	-25.1%
50111 Retirement VRS	149,237	192,679	162,005	-30,674	-15.9%
50112 Hospital/Medical Plans	113,114	140,502	87,308	-53,194	-37.9%
50113 Group Insurance - Life (VRS)	12,080	15,533	14,254	-1,279	-8.2%
50116 Mileage Supplement	13,548	13,639	13,265	-374	-2.7%
50119 Retiree Health Care Credit (VRS)	10,908	11,814	11,325	-489	-4.1%
50130 Full-Time Salaries and Wages - Regular - Administrative	143,432	156,249	156,249	0	0.0%
50133 Full-Time Salaries and Wages - Regular - Instructional	759,027	951,813	856,199	-95,614	-10.0%
50143 Full-Time Salaries and Wages - Regular - Clerical	43,447	51,271	51,270	-1	-0.0%
50270 Other Contractual Services	17,888	30,000	40,000	10,000	33.3%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50431 Education and Training	58,861	70,000	70,000	0	0.0%
50450 Dues And Association Memberships	276	1,500	3,000	1,500	100.0%
50459 Other Charges Miscellaneous	487	14,500	25,000	10,500	72.4%
50500 Office Supplies	3,523	4,000	6,000	2,000	50.0%
50501 Food Supplies and Food Service Supplies	8,279	25,000	25,000	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	1,017	3,000	3,000	0	0.0%
50512 Books and Subscriptions	1,230	0	7,000	7,000	100.0%
50513 Educational and Recreational Supplies	64,904	192,460	196,918	4,458	2.3%
50514 Other Operating Supplies	5,237	0	0	0	0.0%
50811 Machinery and Equipment-New Less Than \$10,000	0	25,000	0	-25,000	-100.0%
50812 Furniture and Fixtures-New Less Than \$10,000	1,259	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	6,998	3,000	0	-3,000	-100.0%
50932 Temporary Salaries and Wages - Regular - Instructional	2,750	32,481	30,000	-2,481	-7.6%
50963 Salaries and Wages - Regular - School Substitute - Instructional	0	4,977	0	-4,977	-100.0%
50997 Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%
Total Cost Center	1,484,844	2,029,318	1,825,361	-203,957	-10.1%

50211 Department of Assessment, Research and Evaluation

50110 FICA	67,816	76,756	77,542	786	1.0%
50111 Retirement VRS	140,984	160,884	152,174	-8,710	-5.4%
50112 Hospital/Medical Plans	98,443	107,523	112,037	4,514	4.2%
50113 Group Insurance - Life (VRS)	11,413	12,971	13,389	418	3.2%
50116 Mileage Supplement	2,391	2,343	2,113	-230	-9.8%
50119 Retiree Health Care Credit (VRS)	10,306	10,789	12,089	1,300	12.0%
50126 Post Retirement Salaries and Wages - Other Professional	0	44,190	32,795	-11,395	-25.8%
50130 Full-Time Salaries and Wages - Regular - Administrative	141,062	152,629	159,956	7,327	4.8%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50133	Full-Time Salaries and Wages - Regular - Instructional	70,644	0	0	0	0.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	530,915	697,839	721,665	23,826	3.4%
50142	Full-Time Salaries and Wages - Regular - Technology Technical Support	47,982	51,916	51,916	0	0.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	60,658	65,632	65,632	0	0.0%
50162	Post Retirement Salaries and Wages - Technical	59,137	15,311	15,311	0	0.0%
50209	Other Professional Services	26,063	48,000	48,000	0	0.0%
50240	Printing and Binding	3,613	6,000	6,000	0	0.0%
50431	Education and Training	1,722	2,052	2,052	0	0.0%
50450	Dues And Association Memberships	25,213	25,213	31,654	6,441	25.5%
50501	Food Supplies and Food Service Supplies	1,201	1,100	1,100	0	0.0%
50512	Books and Subscriptions	182	326	326	0	0.0%
50513	Educational and Recreational Supplies	334,950	330,288	364,263	33,975	10.3%
50514	Other Operating Supplies	5,576	9,074	9,074	0	0.0%
50521	Computer Software	444,130	510,257	711,755	201,498	39.5%
50815	Computer Equipment-New Less Than \$10,000	28	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	1,009	0	0	0	0.0%
50963	Salaries and Wages - Regular - School Substitute - Instructional	0	3,339	0	-3,339	-100.0%
Total Cost Center		2,085,438	2,334,432	2,590,843	256,411	11.0%

50212 Records Management

50110	FICA	11,084	11,915	10,906	-1,009	-8.5%
50111	Retirement VRS	23,403	25,321	21,144	-4,177	-16.5%
50112	Hospital/Medical Plans	30,200	31,571	39,269	7,698	24.4%
50113	Group Insurance - Life (VRS)	1,887	2,041	1,860	-181	-8.9%
50116	Mileage Supplement	335	328	0	-328	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50119 Retiree Health Care Credit (VRS)	1,704	1,843	1,679	-164	-8.9%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	91,691	99,209	99,210	1	0.0%
50143 Full-Time Salaries and Wages - Regular - Clerical	49,120	53,148	39,616	-13,532	-25.5%
50164 Post Retirement Salaries and Wages - Clerical	7,553	7,553	7,553	0	0.0%
50211 Maintenance Service Contracts	1,940	5,236	5,236	0	0.0%
50431 Education and Training	0	300	300	0	0.0%
50500 Office Supplies	3,694	4,320	4,320	0	0.0%
50514 Other Operating Supplies	7,737	7,950	7,950	0	0.0%
50521 Computer Software	0	3,362	3,362	0	0.0%
Total Cost Center	230,348	254,097	242,405	-11,692	-4.6%

50221 Human Resources

50108 Hybrid Disability Prgm (Prev Wage Adj)	1,154	2,000	2,000	0	0.0%
50110 FICA	140,263	167,731	237,369	69,638	41.5%
50111 Retirement VRS	301,382	352,550	476,840	124,290	35.3%
50112 Hospital/Medical Plans	221,681	232,500	386,996	154,496	66.4%
50113 Group Insurance - Life (VRS)	24,334	28,519	41,954	13,435	47.1%
50116 Mileage Supplement	8,030	7,686	10,711	3,025	39.4%
50119 Retiree Health Care Credit (VRS)	21,973	23,819	37,333	13,514	56.7%
50126 Post Retirement Salaries and Wages - Other Professional	18,409	18,409	18,409	0	0.0%
50130 Full-Time Salaries and Wages - Regular - Administrative	334,715	362,162	526,784	164,622	45.5%
50137 Full-Time Salaries and Wages - Regular - Other Professional	968,453	1,135,481	1,318,623	183,142	16.1%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	53,278	57,646	543,924	486,278	843.6%
50143 Full-Time Salaries and Wages - Regular - Clerical	470,394	565,971	781,697	215,726	38.1%
50156 Full-Time Salaries and Wages - Overtime - Clerical	0	7,143	20,000	12,857	180.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50200 Medical Services	18,205	15,000	36,000	21,000	140.0%
50207 Professional Education Services	0	5,000	25,000	20,000	400.0%
50209 Other Professional Services	3,943	0	0	0	0.0%
50240 Printing and Binding	1,250	5,000	0	-5,000	-100.0%
50250 Advertising	32,265	45,193	50,000	4,807	10.6%
50270 Other Contractual Services	10,534	247,900	80,000	-167,900	-67.7%
50290 Purchase of Services from Other Governments	79,019	65,000	65,000	0	0.0%
50431 Education and Training	25,516	57,250	68,300	11,050	19.3%
50450 Dues And Association Memberships	2,019	3,000	3,000	0	0.0%
50459 Other Charges Miscellaneous	109	5,000	24,039	19,039	380.8%
50500 Office Supplies	31,694	20,000	25,300	5,300	26.5%
50501 Food Supplies and Food Service Supplies	14,319	8,000	15,922	7,922	99.0%
50511 Uniforms/Wearing Apparel/ITEMS	1,051	0	0	0	0.0%
50512 Books and Subscriptions	190	3,000	5,000	2,000	66.7%
50514 Other Operating Supplies	28,645	55,000	85,000	30,000	54.5%
50521 Computer Software	119,226	148,849	151,680	2,831	1.9%
50802 Furniture and Fixtures-New \$10,000 and Over	15,249	0	0	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	732	3,000	0	-3,000	-100.0%
50813 Telecommunications Equipment-New Less Than \$10,000	559	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	0	2,000	0	-2,000	-100.0%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	14,647	0	0	0	0.0%
50936 Temporary Salaries and Wages - Regular - Other Professional	21,457	0	0	0	0.0%
50940 Temporary Salaries and Wages - Regular - Technical	19,386	0	0	0	0.0%
50942 Temporary Salaries and Wages - Regular - Clerical	35,802	75,740	70,000	-5,740	-7.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50996 Salaries and Wages - Supplemental Sign On Bonus	30,000	75,886	125,000	49,114	64.7%
Total Cost Center	3,069,883	3,801,435	5,231,881	1,430,446	37.6%
50222 Student Health Services					
50108 Hybrid Disability Prgm (Prev Wage Adj)	27,778	8,000	28,000	20,000	250.0%
50110 FICA	381,232	419,005	432,453	13,448	3.2%
50111 Retirement VRS	804,568	915,953	838,930	-77,023	-8.4%
50112 Hospital/Medical Plans	819,201	927,653	859,714	-67,939	-7.3%
50113 Group Insurance - Life (VRS)	64,698	74,337	74,280	-57	-0.1%
50116 Mileage Supplement	14,104	12,656	12,937	281	2.2%
50119 Retiree Health Care Credit (VRS)	58,425	63,303	61,344	-1,959	-3.1%
50127 Post Retirement Salaries and Wages - Nurses	6,999	6,999	15,471	8,472	121.0%
50137 Full-Time Salaries and Wages - Regular - Other Professional	100,331	108,558	108,558	0	0.0%
50138 Full-Time Salaries and Wages - Regular - Nurses	4,616,792	5,338,792	5,334,735	-4,057	-0.1%
50141 Full-Time Salaries and Wages - Regular - Technical	29,432	31,845	31,845	0	0.0%
50143 Full-Time Salaries and Wages - Regular - Clerical	55,229	59,757	59,757	0	0.0%
50151 Full-Time Salaries and Wages - Overtime - Nurses	664	0	0	0	0.0%
50162 Post Retirement Salaries and Wages - Technical	4,806	4,806	0	-4,806	-100.0%
50207 Professional Education Services	0	1,000	3,000	2,000	200.0%
50210 Maintenance and Repairs	4,557	7,125	9,000	1,875	26.3%
50240 Printing and Binding	298	0	0	0	0.0%
50431 Education and Training	0	3,500	8,750	5,250	150.0%
50450 Dues And Association Memberships	155	2,500	5,000	2,500	100.0%
50500 Office Supplies	2,528	4,000	4,000	0	0.0%
50501 Food Supplies and Food Service Supplies	612	2,000	2,000	0	0.0%
50503 Medical and Laboratory Supplies	49,241	91,000	93,000	2,000	2.2%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50512 Books and Subscriptions	0	2,570	2,570	0	0.0%
50514 Other Operating Supplies	7,512	28,929	28,929	0	0.0%
50521 Computer Software	27,664	35,000	37,908	2,908	8.3%
50811 Machinery and Equipment-New Less Than \$10,000	0	8,000	8,000	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	190	0	0	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$10,000	6,219	63,500	63,500	0	0.0%
50937 Temporary Salaries and Wages - Regular - Nurses	88,676	71,556	66,133	-5,423	-7.6%
50940 Temporary Salaries and Wages - Regular - Technical	133,769	196,276	186,426	-9,850	-5.0%
50942 Temporary Salaries and Wages - Regular - Clerical	15,973	16,620	15,360	-1,260	-7.6%
50950 Temporary Salaries and Wages - Overtime - Nurses	64	0	0	0	0.0%
50980 Salaries and Wages - Regular - School Supplemental - Instructional	0	7,689	7,689	0	0.0%
50997 Salaries and Wages - Supplemental Bonus	1,000	0	0	0	0.0%
Total Cost Center	7,322,717	8,512,929	8,399,289	-113,640	-1.3%

50231 Communications & TV Services

50108 Hybrid Disability Prgm (Prev Wage Adj)	4,133	1,000	5,000	4,000	400.0%
50110 FICA	89,446	107,053	112,323	5,270	4.9%
50111 Retirement VRS	196,292	234,045	231,296	-2,749	-1.2%
50112 Hospital/Medical Plans	162,622	198,927	195,300	-3,627	-1.8%
50113 Group Insurance - Life (VRS)	15,779	19,003	20,350	1,347	7.1%
50116 Mileage Supplement	14,862	16,685	17,423	738	4.4%
50119 Retiree Health Care Credit (VRS)	14,248	17,039	17,679	640	3.8%
50130 Full-Time Salaries and Wages - Regular - Administrative	334,202	181,824	181,823	-1	-0.0%
50137 Full-Time Salaries and Wages - Regular - Other Professional	302,322	519,343	604,350	85,007	16.4%
50140 Full-Time Salaries and Wages - Regular - Technology Technical Development	163,088	76,374	85,872	9,498	12.4%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50142	Full-Time Salaries and Wages - Regular - Technology Technical Support	205,767	471,958	487,912	15,954	3.4%
50143	Full-Time Salaries and Wages - Regular - Clerical	179,813	158,722	158,722	0	0.0%
50155	Full-Time Salaries and Wages - Overtime - Technology Technical Support	7,905	10,000	10,000	0	0.0%
50209	Other Professional Services	29,661	32,000	322,500	290,500	907.8%
50210	Maintenance and Repairs	0	3,000	0	-3,000	-100.0%
50212	Vehicle Repair	1,441	2,000	2,000	0	0.0%
50240	Printing and Binding	29,292	26,940	26,000	-940	-3.5%
50250	Advertising	8,166	10,000	8,000	-2,000	-20.0%
50270	Other Contractual Services	4,840	11,000	6,600	-4,400	-40.0%
50412	Telecommunications	720	1,000	800	-200	-20.0%
50431	Education and Training	7,482	7,000	9,000	2,000	28.6%
50450	Dues And Association Memberships	1,622	1,500	1,800	300	20.0%
50500	Office Supplies	3,414	8,000	5,000	-3,000	-37.5%
50501	Food Supplies and Food Service Supplies	1,785	4,000	2,000	-2,000	-50.0%
50507	Gasoline	442	1,500	1,500	0	0.0%
50512	Books and Subscriptions	1,012	500	1,000	500	100.0%
50514	Other Operating Supplies	1,886	10,000	8,000	-2,000	-20.0%
50521	Computer Software	0	58,000	2,500	-55,500	-95.7%
50813	Telecommunications Equipment-New Less Than \$10,000	37,272	35,000	30,000	-5,000	-14.3%
50815	Computer Equipment-New Less Than \$10,000	25,030	15,000	13,000	-2,000	-13.3%
50824	Motor Vehicles and Equipment-Replacement \$10,000 and Over	36,619	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	27,085	0	0	0	0.0%
50936	Temporary Salaries and Wages - Regular - Other Professional	26,434	39,598	0	-39,598	-100.0%
50940	Temporary Salaries and Wages - Regular - Technical	0	3,246	3,084	-162	-5.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50997 Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%
Total Cost Center	1,935,182	2,281,257	2,570,834	289,577	12.7%
50232 Family & Community Engagement					
50108 Hybrid Disability Prgm (Prev Wage Adj)	579	1,000	1,000	0	0.0%
50110 FICA	44,645	80,874	110,790	29,916	37.0%
50111 Retirement VRS	99,161	178,770	224,974	46,204	25.8%
50112 Hospital/Medical Plans	85,077	178,077	209,497	31,420	17.6%
50113 Group Insurance - Life (VRS)	7,921	14,413	19,793	5,380	37.3%
50116 Mileage Supplement	10,023	5,718	13,757	8,039	140.6%
50119 Retiree Health Care Credit (VRS)	7,152	6,336	16,939	10,603	167.3%
50130 Full-Time Salaries and Wages - Regular - Administrative	99,695	143,826	263,057	119,231	82.9%
50133 Full-Time Salaries and Wages - Regular - Instructional	54,164	87,909	165,245	77,336	88.0%
50137 Full-Time Salaries and Wages - Regular - Other Professional	303,296	490,915	1,048,869	557,954	113.7%
50141 Full-Time Salaries and Wages - Regular - Technical	0	352,985	0	-352,985	-100.0%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	141,635	0	0	0	0.0%
50155 Full-Time Salaries and Wages - Overtime - Technology Technical Support	1,937	0	0	0	0.0%
50212 Vehicle Repair	562	2,000	7,000	5,000	250.0%
50270 Other Contractual Services	3,230	16,000	16,000	0	0.0%
50431 Education and Training	271	0	0	0	0.0%
50459 Other Charges Miscellaneous	0	1,000	1,000	0	0.0%
50500 Office Supplies	0	2,500	12,500	10,000	400.0%
50501 Food Supplies and Food Service Supplies	3,669	5,000	10,000	5,000	100.0%
50507 Gasoline	620	0	0	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	540	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50513 Educational and Recreational Supplies	0	49,800	49,800	0	0.0%
50514 Other Operating Supplies	3,894	58,000	58,000	0	0.0%
50813 Telecommunications Equipment-New Less Than \$10,000	0	20,000	0	-20,000	-100.0%
50824 Motor Vehicles and Equipment-Replacement \$10,000 and Over	598,436	0	0	0	0.0%
50932 Temporary Salaries and Wages - Regular - Instructional	0	9,954	9,954	0	0.0%
50940 Temporary Salaries and Wages - Regular - Technical	9,316	0	0	0	0.0%
Total Cost Center	1,475,823	1,705,077	2,238,175	533,098	31.3%

50301 Operations

50108 Hybrid Disability Prgm (Prev Wage Adj)	727	1,000	1,000	0	0.0%
50110 FICA	69,350	80,905	58,433	-22,472	-27.8%
50111 Retirement VRS	142,924	167,772	116,857	-50,915	-30.3%
50112 Hospital/Medical Plans	90,025	98,699	114,760	16,061	16.3%
50113 Group Insurance - Life (VRS)	11,577	13,532	10,282	-3,250	-24.0%
50116 Mileage Supplement	8,628	7,218	4,618	-2,600	-36.0%
50119 Retiree Health Care Credit (VRS)	9,659	10,190	9,284	-906	-8.9%
50126 Post Retirement Salaries and Wages - Other Professional	42,470	42,986	42,986	0	0.0%
50130 Full-Time Salaries and Wages - Regular - Administrative	78,677	96,551	0	-96,551	-100.0%
50132 Full-Time Salaries and Wages - Regular - Assistant Superintendents	170,161	184,114	184,114	0	0.0%
50137 Full-Time Salaries and Wages - Regular - Other Professional	273,428	343,092	186,300	-156,792	-45.7%
50141 Full-Time Salaries and Wages - Regular - Technical	-3,283	0	0	0	0.0%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	296,734	335,995	346,778	10,783	3.2%
50143 Full-Time Salaries and Wages - Regular - Clerical	46,287	50,083	50,082	-1	-0.0%
50207 Professional Education Services	3,000	0	0	0	0.0%
50209 Other Professional Services	13,267	17,348	0	-17,348	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50240 Printing and Binding	0	1,000	0	-1,000	-100.0%
50410 Postal Services	0	1,377	1,377	0	0.0%
50431 Education and Training	1,459	3,200	0	-3,200	-100.0%
50450 Dues And Association Memberships	0	500	500	0	0.0%
50490 Purchasing Cards Suspense	8	0	0	0	0.0%
50500 Office Supplies	2,899	3,900	1,400	-2,500	-64.1%
50501 Food Supplies and Food Service Supplies	2,359	1,750	1,000	-750	-42.9%
50511 Uniforms/Wearing Apparel/ITEMS	4,651	10,000	0	-10,000	-100.0%
50512 Books and Subscriptions	75	200	0	-200	-100.0%
50514 Other Operating Supplies	7,826	8,166	3,917	-4,249	-52.0%
50521 Computer Software	300	800	800	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	19	4,000	4,000	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$10,000	0	697,500	54,500	-643,000	-92.2%
50936 Temporary Salaries and Wages - Regular - Other Professional	25,558	18,364	0	-18,364	-100.0%
50980 Salaries and Wages - Regular - School Supplemental - Instructional	0	40,182	0	-40,182	-100.0%
Total Cost Center	1,298,785	2,240,424	1,192,988	-1,047,436	-46.8%

50302 Pupil Transportation

50108 Hybrid Disability Prgm (Prev Wage Adj)	77,135	60,000	80,000	20,000	33.3%
50110 FICA	1,296,652	1,373,636	1,575,160	201,524	14.7%
50111 Retirement VRS	2,321,470	2,948,360	3,105,203	156,843	5.3%
50112 Hospital/Medical Plans	3,524,303	4,419,010	4,530,088	111,078	2.5%
50113 Group Insurance - Life (VRS)	210,010	242,791	244,529	1,738	0.7%
50115 Workers' Compensation	32,736	0	0	0	0.0%
50119 Retiree Health Care Credit (VRS)	20,755	22,110	23,138	1,028	4.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50130 Full-Time Salaries and Wages - Regular - Administrative	275,555	298,150	298,150	0	0.0%
50137 Full-Time Salaries and Wages - Regular - Other Professional	383,489	414,944	401,511	-13,433	-3.2%
50141 Full-Time Salaries and Wages - Regular - Technical	1,876,851	2,219,367	2,259,030	39,663	1.8%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	493,325	554,025	557,607	3,582	0.6%
50143 Full-Time Salaries and Wages - Regular - Clerical	380,381	438,248	456,161	17,913	4.1%
50146 Full-Time Salaries and Wages - Regular - Operative	11,951,109	12,671,646	15,487,466	2,815,820	22.2%
50154 Full-Time Salaries and Wages - Overtime - Technical	60,499	0	0	0	0.0%
50155 Full-Time Salaries and Wages - Overtime - Technology Technical Support	25,696	0	0	0	0.0%
50156 Full-Time Salaries and Wages - Overtime - Clerical	17,499	0	0	0	0.0%
50159 Full-Time Salaries and Wages - Overtime - Operative	847,789	302,800	226,808	-75,992	-25.1%
50179 Part-Time Salaries and Wages - Regular - Operative	0	66,096	16,795	-49,301	-74.6%
50200 Medical Services	16,667	55,000	55,000	0	0.0%
50209 Other Professional Services	0	500	500	0	0.0%
50212 Vehicle Repair	4,526,282	3,785,213	3,919,669	134,456	3.6%
50220 Lease/Rent Of Equipment	94,548	102,000	160,000	58,000	56.9%
50221 Lease/Rent Of Buildings	118,443	125,000	136,000	11,000	8.8%
50240 Printing and Binding	8,039	20,000	25,000	5,000	25.0%
50260 Laundry and Dry Cleaning	1,345	5,000	10,000	5,000	100.0%
50310 Automotive/Motor Pool	3,571	0	0	0	0.0%
50412 Telecommunications	0	0	150,000	150,000	100.0%
50431 Education and Training	22,239	35,000	50,000	15,000	42.9%
50450 Dues And Association Memberships	3,990	2,000	4,000	2,000	100.0%
50459 Other Charges Miscellaneous	766	500	500	0	0.0%
50490 Purchasing Cards Suspense	6	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50500 Office Supplies	15,237	25,000	30,000	5,000	20.0%
50501 Food Supplies and Food Service Supplies	14,603	14,000	25,000	11,000	78.6%
50504 Laundry, Housekeeping, and Janitorial Supplies	15,351	30,000	30,000	0	0.0%
50508 Diesel Fuel	2,983,234	4,190,000	4,190,000	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	26,493	25,000	60,000	35,000	140.0%
50512 Books and Subscriptions	0	1,000	1,000	0	0.0%
50514 Other Operating Supplies	3,526	10,000	15,000	5,000	50.0%
50521 Computer Software	535,212	850,000	867,400	17,400	2.0%
50804 Motor Vehicles and Equipment-New \$10,000 and Over	0	220,000	220,000	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	0	18,400	10,600	-7,800	-42.4%
50815 Computer Equipment-New Less Than \$10,000	7,587	9,000	12,000	3,000	33.3%
50824 Motor Vehicles and Equipment-Replacement \$10,000 and Over	149,665	220,000	260,000	40,000	18.2%
50831 Machinery and Equipment-Replacement Less Than \$10,000	14,515	20,000	20,000	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	6,688	70,250	10,820	-59,430	-84.6%
50835 Computer Equipment-Replacement Less Than \$10,000	1,344	5,000	8,000	3,000	60.0%
50940 Temporary Salaries and Wages - Regular - Technical	0	258,360	0	-258,360	-100.0%
50945 Temporary Salaries and Wages - Regular - Operative	950,604	737,204	650,000	-87,204	-11.8%
50958 Temporary Salaries and Wages - Overtime - Operative	13,257	0	0	0	0.0%
50997 Salaries and Wages - Supplemental Bonus	5,000	558,399	558,399	0	0.0%
Total Cost Center	33,333,466	37,423,009	40,740,534	3,317,525	8.9%

50310 School Safety and Security

50110 FICA	0	0	298,975	298,975	100.0%
50111 Retirement VRS	0	0	596,423	596,423	100.0%
50112 Hospital/Medical Plans	0	0	697,790	697,790	100.0%
50113 Group Insurance - Life (VRS)	0	0	51,991	51,991	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50116	Mileage Supplement	0	0	9,433	9,433	100.0%
50119	Retiree Health Care Credit (VRS)	0	0	36,647	36,647	100.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	0	0	116,468	116,468	100.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	0	0	344,009	344,009	100.0%
50141	Full-Time Salaries and Wages - Regular - Technical	0	0	3,372,675	3,372,675	100.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	0	0	47,788	47,788	100.0%
50154	Full-Time Salaries and Wages - Overtime - Technical	0	0	72,411	72,411	100.0%
50209	Other Professional Services	0	0	1,913,578	1,913,578	100.0%
50211	Maintenance Service Contracts	0	0	20,000	20,000	100.0%
50221	Lease/Rent Of Buildings	0	0	231,000	231,000	100.0%
50240	Printing and Binding	0	0	1,000	1,000	100.0%
50270	Other Contractual Services	0	0	325,330	325,330	100.0%
50431	Education and Training	0	0	3,200	3,200	100.0%
50500	Office Supplies	0	0	2,500	2,500	100.0%
50501	Food Supplies and Food Service Supplies	0	0	1,750	1,750	100.0%
50511	Uniforms/Wearing Apparel/ITEMS	0	0	10,000	10,000	100.0%
50512	Books and Subscriptions	0	0	200	200	100.0%
50514	Other Operating Supplies	0	0	4,249	4,249	100.0%
50936	Temporary Salaries and Wages - Regular - Other Professional	0	0	18,364	18,364	100.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	0	0	41,231	41,231	100.0%
Total Cost Center		0	0	8,217,012	8,217,012	100.0%
50331 Facilities						
50108	Hybrid Disability Prgm (Prev Wage Adj)	91,106	40,000	95,000	55,000	137.5%
50110	FICA	1,657,817	1,820,097	1,860,190	40,093	2.2%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111	Retirement VRS	3,386,885	3,998,771	4,228,740	229,969	5.8%
50112	Hospital/Medical Plans	4,149,400	4,708,598	5,005,966	297,368	6.3%
50113	Group Insurance - Life (VRS)	274,644	329,179	332,076	2,897	0.9%
50115	Workers' Compensation	68,739	0	0	0	0.0%
50116	Mileage Supplement	14,822	14,530	15,230	700	4.8%
50119	Retiree Health Care Credit (VRS)	24,406	26,684	25,881	-803	-3.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	264,767	286,478	292,994	6,516	2.3%
50137	Full-Time Salaries and Wages - Regular - Other Professional	1,146,572	1,699,491	1,687,514	-11,977	-0.7%
50141	Full-Time Salaries and Wages - Regular - Technical	953,732	608,803	605,627	-3,176	-0.5%
50142	Full-Time Salaries and Wages - Regular - Technology Technical Support	195,052	199,735	199,734	-1	-0.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	156,245	173,041	178,400	5,359	3.1%
50145	Full-Time Salaries and Wages - Regular - Trades	4,860,126	5,819,309	6,005,903	186,594	3.2%
50147	Full-Time Salaries and Wages - Regular - Laborer	1,942,516	2,592,217	2,973,545	381,328	14.7%
50148	Full-Time Salaries and Wages - Regular - Service	10,974,463	11,577,510	11,552,372	-25,138	-0.2%
50154	Full-Time Salaries and Wages - Overtime - Technical	2,953	0	0	0	0.0%
50156	Full-Time Salaries and Wages - Overtime - Clerical	250	0	0	0	0.0%
50158	Full-Time Salaries and Wages - Overtime - Trades	185,063	0	0	0	0.0%
50160	Full-Time Salaries and Wages - Overtime - Laborer	105,396	0	0	0	0.0%
50161	Full-Time Salaries and Wages - Overtime - Service	483,790	395,906	395,906	0	0.0%
50164	Post Retirement Salaries and Wages - Clerical	9,043	9,043	9,043	0	0.0%
50181	Part-Time Salaries and Wages - Regular - Service	551,092	799,927	834,172	34,245	4.3%
50183	Post Retirement Salaries and Wages - Trades	76,636	73,368	57,377	-15,991	-21.8%
50196	Part-Time Salaries and Wages - Overtime - Service	584	0	0	0	0.0%
50197	Post Retirement Salaries and Wages - Laborer	0	0	13,324	13,324	100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50198 Post Retirement Salaries and Wages - Service	30,500	30,500	16,007	-14,493	-47.5%
50203 Management Consulting	34,921	50,000	70,000	20,000	40.0%
50204 Engineering/Architectural Services	11,980	27,000	27,000	0	0.0%
50210 Maintenance and Repairs	2,160,336	2,317,567	1,931,961	-385,606	-16.6%
50211 Maintenance Service Contracts	848,202	1,004,382	1,125,000	120,618	12.0%
50212 Vehicle Repair	284,641	300,000	300,000	0	0.0%
50220 Lease/Rent Of Equipment	57,575	260,000	260,000	0	0.0%
50221 Lease/Rent Of Buildings	431,565	463,940	630,000	166,060	35.8%
50270 Other Contractual Services	132,830	160,330	0	-160,330	-100.0%
50404 Refuse Service	0	126,726	0	-126,726	-100.0%
50431 Education and Training	9,131	11,500	11,500	0	0.0%
50450 Dues And Association Memberships	3,341	2,000	2,000	0	0.0%
50500 Office Supplies	22,910	30,000	30,000	0	0.0%
50501 Food Supplies and Food Service Supplies	7,531	10,000	10,000	0	0.0%
50502 Agricultural Supplies	135,646	115,000	115,000	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	1,094,620	1,000,000	1,000,000	0	0.0%
50506 Repair and Maintenance Supplies	765,239	759,500	870,000	110,500	14.5%
50507 Gasoline	282,139	360,800	360,800	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	88,163	100,000	100,000	0	0.0%
50512 Books and Subscriptions	6,535	0	0	0	0.0%
50517 Small Tools	31,728	36,750	31,750	-5,000	-13.6%
50521 Computer Software	50,271	2,500	2,500	0	0.0%
50801 Machinery and Equipment-New \$10,000 and Over	90,546	0	0	0	0.0%
50811 Machinery and Equipment-New Less Than \$10,000	441,091	10,000	10,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50815 Computer Equipment-New Less Than \$10,000	178	3,000	0	-3,000	-100.0%
50821 Machinery and Equipment-Replacement \$10,000 and Over	14,607	140,000	50,000	-90,000	-64.3%
50824 Motor Vehicles and Equipment-Replacement \$10,000 and Over	544,779	360,000	360,000	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$10,000	139,234	100,000	100,000	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	3,874	3,500	3,500	0	0.0%
50835 Computer Equipment-Replacement Less Than \$10,000	1,856	2,500	2,500	0	0.0%
50841 Machinery and Equipment-Rehabilitation	2,577	0	0	0	0.0%
50944 Temporary Salaries and Wages - Regular - Trades	2,785	0	0	0	0.0%
50946 Temporary Salaries and Wages - Regular - Laborer	0	12,628	11,671	-957	-7.6%
50947 Temporary Salaries and Wages - Regular - Service	80,261	214,010	197,791	-16,219	-7.6%
50957 Temporary Salaries and Wages - Overtime - Trades	34	0	0	0	0.0%
50997 Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%
Total Cost Center	39,388,225	43,186,820	43,997,974	811,154	1.9%
50332 Utilities					
50210 Maintenance and Repairs	368,780	363,768	363,768	0	0.0%
50400 Electric Services	11,708,795	9,341,900	12,541,900	3,200,000	34.3%
50401 Heating Services	1,541,601	1,585,000	1,585,000	0	0.0%
50402 Water Service	581,338	550,000	550,000	0	0.0%
50403 Sewer Service	535,907	520,000	500,000	-20,000	-3.8%
50404 Refuse Service	633,015	660,000	680,000	20,000	3.0%
50412 Telecommunications	543,562	515,000	515,000	0	0.0%
Total Cost Center	15,912,998	13,535,668	16,735,668	3,200,000	23.6%
50401 Finance					
50108 Hybrid Disability Prgm (Prev Wage Adj)	253	1,000	1,000	0	0.0%
50110 FICA	75,407	84,645	49,434	-35,211	-41.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111 Retirement VRS	168,930	192,294	104,233	-88,061	-45.8%
50112 Hospital/Medical Plans	117,424	128,934	79,119	-49,815	-38.6%
50113 Group Insurance - Life (VRS)	13,620	15,503	9,170	-6,333	-40.9%
50116 Mileage Supplement	6,687	6,702	8,942	2,240	33.4%
50119 Retiree Health Care Credit (VRS)	12,298	12,573	7,695	-4,878	-38.8%
50126 Post Retirement Salaries and Wages - Other Professional	17,673	17,673	17,673	0	0.0%
50132 Full-Time Salaries and Wages - Regular - Assistant Superintendents	184,564	199,698	199,698	0	0.0%
50137 Full-Time Salaries and Wages - Regular - Other Professional	314,034	365,616	379,287	13,671	3.7%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	449,424	486,275	0	-486,275	-100.0%
50143 Full-Time Salaries and Wages - Regular - Clerical	71,225	105,410	105,410	0	0.0%
50155 Full-Time Salaries and Wages - Overtime - Technology Technical Support	700	0	0	0	0.0%
50202 Accounting And Auditing Services	113,145	120,000	120,000	0	0.0%
50221 Lease/Rent Of Buildings	-19,680	0	0	0	0.0%
50240 Printing and Binding	60	0	0	0	0.0%
50270 Other Contractual Services	30,624	47,948	77,947	29,999	62.6%
50431 Education and Training	7,171	15,800	15,500	-300	-1.9%
50450 Dues And Association Memberships	695	5,350	5,350	0	0.0%
50459 Other Charges Miscellaneous	11,242	0	0	0	0.0%
50500 Office Supplies	2,686	5,600	4,700	-900	-16.1%
50501 Food Supplies and Food Service Supplies	1,015	3,100	21,100	18,000	580.6%
50512 Books and Subscriptions	0	1,700	1,700	0	0.0%
50514 Other Operating Supplies	685	5,500	4,500	-1,000	-18.2%
50521 Computer Software	39,336	82,600	52,600	-30,000	-36.3%
50812 Furniture and Fixtures-New Less Than \$10,000	0	1,000	0	-1,000	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50815 Computer Equipment-New Less Than \$10,000	2,921	8,689	3,289	-5,400	-62.1%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	884	0	0	0	0.0%
50835 Computer Equipment-Replacement Less Than \$10,000	0	0	10,000	10,000	100.0%
50931 Temporary Salaries and Wages - Regular - Administrative	-72	0	0	0	0.0%
Total Cost Center	1,622,951	1,913,610	1,278,347	-635,263	-33.2%

50402 Budget

50110 FICA	22,467	23,298	25,289	1,991	8.5%
50111 Retirement VRS	49,035	53,056	46,946	-6,110	-11.5%
50112 Hospital/Medical Plans	28,457	29,771	24,648	-5,123	-17.2%
50113 Group Insurance - Life (VRS)	3,954	4,277	4,130	-147	-3.4%
50116 Mileage Supplement	423	656	688	32	4.9%
50119 Retiree Health Care Credit (VRS)	3,570	3,862	3,729	-133	-3.4%
50130 Full-Time Salaries and Wages - Regular - Administrative	147,834	159,955	159,956	1	0.0%
50137 Full-Time Salaries and Wages - Regular - Other Professional	75,729	81,939	81,939	0	0.0%
50142 Full-Time Salaries and Wages - Regular - Technology Technical Support	75,013	77,336	66,353	-10,983	-14.2%
50164 Post Retirement Salaries and Wages - Clerical	0	0	12,707	12,707	100.0%
50270 Other Contractual Services	55,394	62,444	62,444	0	0.0%
50431 Education and Training	430	1,400	3,400	2,000	142.9%
50450 Dues And Association Memberships	100	150	150	0	0.0%
50500 Office Supplies	543	850	850	0	0.0%
50501 Food Supplies and Food Service Supplies	178	0	0	0	0.0%
50514 Other Operating Supplies	78	1,613	1,613	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	0	2,000	0	-2,000	-100.0%
50931 Temporary Salaries and Wages - Regular - Administrative	0	0	25,000	25,000	100.0%
Total Cost Center	463,205	502,607	519,842	17,235	3.4%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50403 Payroll						
50108	Hybrid Disability Prgm (Prev Wage Adj)	112	1,000	1,000	0	0.0%
50110	FICA	53,068	60,670	41,246	-19,424	-32.0%
50111	Retirement VRS	106,975	124,350	73,482	-50,868	-40.9%
50112	Hospital/Medical Plans	121,447	140,928	107,062	-33,866	-24.0%
50113	Group Insurance - Life (VRS)	8,684	10,054	6,466	-3,588	-35.7%
50114	Unemployment Insurance	154,155	309,532	309,532	0	0.0%
50116	Mileage Supplement	1,434	1,406	1,474	68	4.8%
50119	Retiree Health Care Credit (VRS)	7,841	8,475	5,838	-2,637	-31.1%
50126	Post Retirement Salaries and Wages - Other Professional	11,821	0	0	0	0.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	115,946	124,954	204,746	79,792	63.9%
50137	Full-Time Salaries and Wages - Regular - Other Professional	305,149	307,114	61,846	-245,268	-79.9%
50142	Full-Time Salaries and Wages - Regular - Technology Technical Support	197,215	215,888	215,888	0	0.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	74,488	100,242	0	-100,242	-100.0%
50155	Full-Time Salaries and Wages - Overtime - Technology Technical Support	2,444	2,060	7,060	5,000	242.7%
50156	Full-Time Salaries and Wages - Overtime - Clerical	2,407	0	0	0	0.0%
50164	Post Retirement Salaries and Wages - Clerical	0	11,821	11,821	0	0.0%
50270	Other Contractual Services	-15,720	74,043	74,043	0	0.0%
50431	Education and Training	2,802	5,782	5,782	0	0.0%
50450	Dues And Association Memberships	488	1,000	1,000	0	0.0%
50500	Office Supplies	2,000	2,000	2,000	0	0.0%
50512	Books and Subscriptions	0	500	500	0	0.0%
50514	Other Operating Supplies	3,927	4,000	4,000	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	4,000	0	-4,000	-100.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50815 Computer Equipment-New Less Than \$10,000	1,562	2,000	0	-2,000	-100.0%
50835 Computer Equipment-Replacement Less Than \$10,000	0	0	6,000	6,000	100.0%
50942 Temporary Salaries and Wages - Regular - Clerical	34,342	52,283	52,283	0	0.0%
Total Cost Center	1,192,587	1,564,102	1,193,069	-371,033	-23.7%
50404 General Services					
50108 Hybrid Disability Prgm (Prev Wage Adj)	372	1,000	1,000	0	0.0%
50110 FICA	36,758	40,356	40,903	547	1.4%
50111 Retirement VRS	75,539	81,641	77,015	-4,626	-5.7%
50112 Hospital/Medical Plans	93,207	93,856	97,855	3,999	4.3%
50113 Group Insurance - Life (VRS)	6,087	6,606	6,682	76	1.2%
50119 Retiree Health Care Credit (VRS)	4,967	5,374	5,460	86	1.6%
50130 Full-Time Salaries and Wages - Regular - Administrative	83,174	89,994	89,994	0	0.0%
50141 Full-Time Salaries and Wages - Regular - Technical	171,237	185,278	192,439	7,161	3.9%
50148 Full-Time Salaries and Wages - Regular - Service	200,484	216,198	216,198	0	0.0%
50161 Full-Time Salaries and Wages - Overtime - Service	1,612	1,500	1,700	200	13.3%
50198 Post Retirement Salaries and Wages - Service	9,835	9,835	9,835	0	0.0%
50210 Maintenance and Repairs	1,711	2,000	2,000	0	0.0%
50211 Maintenance Service Contracts	472	2,000	1,500	-500	-25.0%
50212 Vehicle Repair	14,616	10,500	11,000	500	4.8%
50220 Lease/Rent Of Equipment	94,328	100,520	100,520	0	0.0%
50221 Lease/Rent Of Buildings	59,422	62,000	92,160	30,160	48.6%
50240 Printing and Binding	6,928	9,000	9,000	0	0.0%
50250 Advertising	441	600	600	0	0.0%
50310 Automotive/Motor Pool	2,099	0	0	0	0.0%
50410 Postal Services	33,683	87,400	87,400	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50423 Risk Management Claims Charges	84,280	0	0	0	0.0%
50431 Education and Training	664	1,000	1,000	0	0.0%
50450 Dues And Association Memberships	190	700	500	-200	-28.6%
50500 Office Supplies	5,721	6,000	6,000	0	0.0%
50501 Food Supplies and Food Service Supplies	366	500	500	0	0.0%
50507 Gasoline	15,108	19,000	19,000	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	623	500	500	0	0.0%
50513 Educational and Recreational Supplies	1,393	0	0	0	0.0%
50514 Other Operating Supplies	10,968	54,740	54,740	0	0.0%
50804 Motor Vehicles and Equipment-New \$10,000 and Over	2,099	29,000	0	-29,000	-100.0%
50811 Machinery and Equipment-New Less Than \$10,000	0	1,000	4,000	3,000	300.0%
50812 Furniture and Fixtures-New Less Than \$10,000	737	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	998	3,000	0	-3,000	-100.0%
50824 Motor Vehicles and Equipment-Replacement \$10,000 and Over	0	0	29,000	29,000	100.0%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	7,072	0	0	0	0.0%
50942 Temporary Salaries and Wages - Regular - Clerical	28,052	38,865	38,865	0	0.0%
Total Cost Center	1,055,243	1,159,963	1,197,366	37,403	3.2%

50501 School Board

50106 Board and Commissions	113,854	123,189	129,102	5,913	4.8%
50110 FICA	19,275	22,039	14,865	-7,174	-32.6%
50111 Retirement VRS	24,476	26,483	11,632	-14,851	-56.1%
50112 Hospital/Medical Plans	58,698	27,925	11,106	-16,819	-60.2%
50113 Group Insurance - Life (VRS)	1,973	2,135	1,023	-1,112	-52.1%
50119 Retiree Health Care Credit (VRS)	1,782	1,928	924	-1,004	-52.1%
50143 Full-Time Salaries and Wages - Regular - Clerical	147,269	159,345	76,374	-82,971	-52.1%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50156	Full-Time Salaries and Wages - Overtime - Clerical	3,657	0	0	0	0.0%
50164	Post Retirement Salaries and Wages - Clerical	13,340	13,339	0	-13,339	-100.0%
50430	Mileage	1,481	8,000	8,000	0	0.0%
50431	Education and Training	5,599	24,000	24,000	0	0.0%
50441	Payment To Other Civic/Community Organizations	2,900	2,900	2,900	0	0.0%
50450	Dues And Association Memberships	13,624	23,000	21,000	-2,000	-8.7%
50500	Office Supplies	2,174	5,200	4,100	-1,100	-21.2%
50501	Food Supplies and Food Service Supplies	5,143	4,000	6,000	2,000	50.0%
50512	Books and Subscriptions	162	100	400	300	300.0%
50513	Educational and Recreational Supplies	550	0	0	0	0.0%
50514	Other Operating Supplies	1,200	1,200	2,000	800	66.7%
50521	Computer Software	2,700	3,000	3,000	0	0.0%
Total Cost Center		419,857	447,783	316,426	-131,357	-29.3%

50502 Superintendent

50110	FICA	21,034	21,330	21,533	203	1.0%
50111	Retirement VRS	57,380	62,085	59,016	-3,069	-4.9%
50112	Hospital/Medical Plans	27,346	28,765	30,108	1,343	4.7%
50113	Group Insurance - Life (VRS)	4,723	5,006	5,193	187	3.7%
50119	Retiree Health Care Credit (VRS)	4,265	4,520	4,689	169	3.7%
50126	Post Retirement Salaries and Wages - Other Professional	0	24,449	24,449	0	0.0%
50131	Full-Time Salaries and Wages - Regular - Superintendent	282,963	290,585	304,534	13,949	4.8%
50143	Full-Time Salaries and Wages - Regular - Clerical	76,683	82,971	82,971	0	0.0%
50156	Full-Time Salaries and Wages - Overtime - Clerical	55	0	0	0	0.0%
50164	Post Retirement Salaries and Wages - Clerical	24,449	0	0	0	0.0%
50431	Education and Training	7,751	11,000	11,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50450 Dues And Association Memberships	9,000	9,000	9,000	0	0.0%
50500 Office Supplies	369	1,620	1,620	0	0.0%
50501 Food Supplies and Food Service Supplies	4,607	5,000	5,000	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	65	0	0	0	0.0%
50512 Books and Subscriptions	522	600	600	0	0.0%
50514 Other Operating Supplies	1,586	4,000	4,000	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	1,620	0	0	0	0.0%
50942 Temporary Salaries and Wages - Regular - Clerical	199	0	0	0	0.0%
50999 Other Benefits	20,000	32,500	32,500	0	0.0%
Total Cost Center	544,617	583,431	596,213	12,782	2.2%
50503 Legal Services					
50201 Legal Services	15,489	181,700	181,700	0	0.0%
Total Cost Center	15,489	181,700	181,700	0	0.0%
50505 Equity, Diversity & Opportunity					
50108 Hybrid Disability Prgm (Prev Wage Adj)	0	1,000	1,000	0	0.0%
50110 FICA	28,801	38,287	38,741	454	1.2%
50111 Retirement VRS	54,658	74,264	68,372	-5,892	-7.9%
50112 Hospital/Medical Plans	31,499	42,578	56,095	13,517	31.7%
50113 Group Insurance - Life (VRS)	4,407	5,989	6,017	28	0.5%
50116 Mileage Supplement	4,395	5,062	2,653	-2,409	-47.6%
50119 Retiree Health Care Credit (VRS)	3,979	4,566	3,739	-827	-18.1%
50130 Full-Time Salaries and Wages - Regular - Administrative	121,028	130,952	137,238	6,286	4.8%
50133 Full-Time Salaries and Wages - Regular - Instructional	204,379	315,886	311,696	-4,190	-1.3%
50207 Professional Education Services	3,707	17,000	17,000	0	0.0%
50265 Field Trips	4,116	10,663	10,663	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50431 Education and Training	6,703	16,000	16,000	0	0.0%
50450 Dues And Association Memberships	640	4,200	4,200	0	0.0%
50459 Other Charges Miscellaneous	0	12,000	12,000	0	0.0%
50500 Office Supplies	6,915	10,000	10,000	0	0.0%
50501 Food Supplies and Food Service Supplies	21,365	11,600	11,600	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	1,563	10,000	10,000	0	0.0%
50512 Books and Subscriptions	34,865	22,000	12,000	-10,000	-45.5%
50513 Educational and Recreational Supplies	4,543	6,840	28,840	22,000	321.6%
50514 Other Operating Supplies	25,139	12,660	12,660	0	0.0%
50802 Furniture and Fixtures-New \$10,000 and Over	8,895	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	4,186	0	0	0	0.0%
50931 Temporary Salaries and Wages - Regular - Administrative	36,340	27,158	27,158	0	0.0%
50932 Temporary Salaries and Wages - Regular - Instructional	0	28,871	28,871	0	0.0%
50980 Salaries and Wages - Regular - School Supplemental - Instructional	11,422	11,068	16,378	5,310	48.0%
Total Cost Center	623,545	818,644	842,921	24,277	3.0%



Operating Budget Education - School Cafeteria - NSLP
Henrico County, Virginia
FY2024-25
Sorted by Natural Account

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108	Hybrid Disability Prgm (Prev Wage Adj)	51,670	0	0	0	0.0%
50110	FICA	606,370	789,217	842,386	53,169	6.7%
50111	Retirement VRS	839,474	929,883	931,170	1,287	0.1%
50112	Hospital/Medical Plans	923,022	1,190,557	1,121,453	-69,104	-5.8%
50113	Group Insurance - Life (VRS)	53,418	68,858	71,508	2,650	3.8%
50115	Workers' Compensation	1,070	0	0	0	0.0%
50116	Mileage Supplement	12,002	10,847	15,022	4,175	38.5%
50119	Retiree Health Care Credit (VRS)	56,029	42,701	42,534	-167	-0.4%
50130	Full-Time Salaries and Wages - Regular - Administrative	247,156	267,423	280,260	12,837	4.8%
50137	Full-Time Salaries and Wages - Regular - Other Professional	481,847	585,988	617,762	31,774	5.4%
50140	Full-Time Salaries and Wages - Regular - Technology Technical Development	68,951	74,604	78,185	3,581	4.8%
50142	Full-Time Salaries and Wages - Regular - Technology Technical Support	39,282	42,503	44,543	2,040	4.8%
50143	Full-Time Salaries and Wages - Regular - Clerical	303,174	331,673	364,437	32,764	9.9%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	443	0	0	0	0.0%
50145	Full-Time Salaries and Wages - Regular - Trades	69,819	131,855	138,184	6,329	4.8%
50146	Full-Time Salaries and Wages - Regular - Operative	1,000	0	0	0	0.0%
50147	Full-Time Salaries and Wages - Regular - Laborer	52,043	0	0	0	0.0%
50148	Full-Time Salaries and Wages - Regular - Service	2,666,385	3,602,833	3,765,794	162,961	4.5%
50155	Full-Time Salaries and Wages - Overtime - Technology Technical Support	130	0	0	0	0.0%
50156	Full-Time Salaries and Wages - Overtime - Clerical	1,628	0	0	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50158	Full-Time Salaries and Wages - Overtime - Trades	185	0	0	0	0.0%
50160	Full-Time Salaries and Wages - Overtime - Laborer	310	0	0	0	0.0%
50161	Full-Time Salaries and Wages - Overtime - Service	107,519	65,000	110,000	45,000	69.2%
50181	Part-Time Salaries and Wages - Regular - Service	3,147,192	4,831,145	5,184,331	353,186	7.3%
50196	Part-Time Salaries and Wages - Overtime - Service	236	0	0	0	0.0%
50198	Post Retirement Salaries and Wages - Service	0	0	6,515	6,515	100.0%
50209	Other Professional Services	80	2,000	5,000	3,000	150.0%
50210	Maintenance and Repairs	453,059	400,000	1,500,000	1,100,000	275.0%
50211	Maintenance Service Contracts	0	1,000	0	-1,000	-100.0%
50212	Vehicle Repair	9,142	10,000	15,000	5,000	50.0%
50213	Maintenance Service Contracts-Computers	66,521	100,000	150,000	50,000	50.0%
50220	Lease/Rent Of Equipment	16,573	20,000	20,000	0	0.0%
50221	Lease/Rent Of Buildings	89,994	100,000	113,000	13,000	13.0%
50240	Printing and Binding	1,409	1,000	5,000	4,000	400.0%
50250	Advertising	12,246	10,000	15,000	5,000	50.0%
50270	Other Contractual Services	25,135	10,000	50,000	40,000	400.0%
50400	Electric Services	373,094	375,000	400,000	25,000	6.7%
50401	Heating Services	63,302	64,000	65,000	1,000	1.6%
50402	Water Service	19,967	21,000	20,000	-1,000	-4.8%
50403	Sewer Service	19,967	21,000	20,000	-1,000	-4.8%
50404	Refuse Service	13,975	15,000	15,000	0	0.0%
50430	Mileage	81	100	100	0	0.0%
50431	Education and Training	59,828	40,000	100,000	60,000	150.0%
50450	Dues And Association Memberships	3,094	5,000	4,000	-1,000	-20.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50453	Freight Charges	35	0	0	0	0.0%
50459	Other Charges Miscellaneous	0	100,000	100,000	0	0.0%
50500	Office Supplies	38,534	100,000	60,000	-40,000	-40.0%
50501	Food Supplies and Food Service Supplies	10,565,996	11,078,422	11,597,900	519,478	4.7%
50504	Laundry, Housekeeping, and Janitorial Supplies	65,615	200,000	200,000	0	0.0%
50507	Gasoline	5,746	7,000	10,000	3,000	42.9%
50511	Uniforms/Wearing Apparel/ITEMS	36,279	20,000	50,000	30,000	150.0%
50514	Other Operating Supplies	941,557	500,000	1,000,000	500,000	100.0%
50517	Small Tools	66,879	10,000	150,000	140,000	1,400.0%
50521	Computer Software	31,007	0	500,000	500,000	100.0%
50811	Machinery and Equipment-New Less Than \$10,000	0	6,000	50,000	44,000	733.3%
50812	Furniture and Fixtures-New Less Than \$10,000	0	7,000	10,000	3,000	42.9%
50815	Computer Equipment-New Less Than \$10,000	41,063	0	400,000	400,000	100.0%
50821	Machinery and Equipment-Replacement \$10,000 and Over	555,939	435,000	2,000,000	1,565,000	359.8%
50822	Furniture and Fixtures-Replacement \$10,000 and Over	0	10,000	10,000	0	0.0%
50824	Motor Vehicles and Equipment-Replacement \$10,000 and Over	162,411	0	0	0	0.0%
50825	Computer Equipment-Replacement \$10,000 and Over	0	600,000	0	-600,000	-100.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	141,810	100,000	500,000	400,000	400.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	3,984	5,000	10,000	5,000	100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	0	0	10,000	10,000	100.0%
50835	Computer Equipment-Replacement Less Than \$10,000	0	15,000	25,000	10,000	66.7%
50947	Temporary Salaries and Wages - Regular - Service	664,300	660,020	700,000	39,980	6.1%
50960	Temporary Salaries and Wages - Overtime - Service	6,868	200	10,000	9,800	4,900.0%
50997	Salaries and Wages - Supplemental Bonus	303,000	0	0	0	0.0%

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Fund Total	24,588,845	28,013,829	33,504,084	5,490,255	19.6%



Education - Fund 1109 State and Federal Grants

Totals by Project

Henrico County, Virginia

FY 2024-25

Project Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
00000	None	145	0	0	0	0.0%
01204	Computer Insurance Coverage	76,997	0	0	0	0.0%
01205	CTE Resource Center (811570 State Revenue)	1,009,907	1,442,561	1,330,966	-111,595	-7.7%
01207	Driver's Education Program	128,658	191,514	253,758	62,244	32.5%
01208	Early Reading Intervention	1,347,018	1,176,049	1,282,800	106,751	9.1%
01209	Educational Interpreters Grant	8,875	21,000	25,000	4,000	19.0%
01211	Adult Education & Family Literacy Act (AEFLA)	21,913	389,577	756,734	367,157	94.2%
01212	Grant Administration	212,864	308,452	409,788	101,336	32.9%
01215	Humanities Center Grant	0	8,000	8,400	400	5.0%
01216	Individual Student Alternative Ed. Plan (ISAEP)	70,625	76,698	76,357	-341	-0.4%
01220	Mentor Teacher Program	42,170	195,855	202,421	6,566	3.4%
01221	Pell Grants	294,039	649,550	649,550	0	0.0%
01229	Reserve for State and Federal Grants	0	5,130,570	5,207,886	77,316	1.5%
01231	SOL Algebra Readiness Grant	466,491	677,119	700,982	23,863	3.5%
01232	Special Education Jail Program Grant	36,497	97,027	108,912	11,885	12.2%
01233	Virginia Preschool Initiative (Formerly State 4yr. old Program)	2,630,690	4,998,554	6,003,462	1,004,908	20.1%
01236	Summer School	286,460	2,536,331	2,559,909	23,578	0.9%
01278	New Bridge Learning Center After Care Program	-3,011	0	0	0	0.0%
01279	Juvenile Detention Home Title I - D 2004/05	106,588	112,711	169,376	56,665	50.3%
01350	Federal Class Size/Title II 2021-22	1,004,542	0	0	0	0.0%

Project Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
01351	Federal Class Size/Title II 2022-23	820,761	0	0	0	0.0%
01352	Federal Class Size/Title II 2023-24	0	1,492,235	0	-1,492,235	-100.0%
01353	Federal Class Size/Title II 2024-25	0	0	1,521,840	1,521,840	100.0%
01379	Head Start Program Yr 18 (2017-18)	0	0	0	0	0.0%
01383	Head Start Program 2021-22	677,296	0	0	0	0.0%
01384	Head Start Program Yr 21 2022-23	708,393	0	0	0	0.0%
01385	Head Start Program Yr 22 2023-24	0	2,024,002	0	-2,024,002	-100.0%
01386	Head Start Program Yr 23 2024-25	0	0	1,597,150	1,597,150	100.0%
01410	Homeless Assistance 2021-22	20,222	0	0	0	0.0%
01411	Homeless Assistance 2022-23	99,150	0	0	0	0.0%
01412	Homeless Assistance 2023-24	0	129,697	0	-129,697	-100.0%
01413	Homeless Assistance 2024-25	0	0	140,922	140,922	100.0%
01470	Perkins Act III 2021-22	127,158	0	0	0	0.0%
01471	Perkins Act III 2022-23	836,383	0	0	0	0.0%
01472	Perkins Act III 2023-24	0	966,411	0	-966,411	-100.0%
01473	Perkins Act III 2024-25	0	0	1,018,663	1,018,663	100.0%
01501	Pre-School 2022-23	135,020	0	0	0	0.0%
01502	Pre-School 2023-24	0	602,188	0	-602,188	-100.0%
01503	Pre-School 2024-25	0	0	633,909	633,909	100.0%
01521	Juvenile Detention Home 2012-13	1,514,443	1,791,234	1,815,627	24,393	1.4%
01588	Technology State 2019-20	-194,178	0	0	0	0.0%
01590	Technology State 2021-22	2,242,014	0	0	0	0.0%
01591	Technology State 2022-23	991,196	0	0	0	0.0%
01592	Technology State 2023-24	0	1,800,000	0	-1,800,000	-100.0%

Project Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
01593	Technology State 2024-25	0	0	1,800,000	1,800,000	100.0%
01621	Title I-A 2020-21	0	0	0	0	0.0%
01622	Title I-A 2021-22	2,299,619	0	0	0	0.0%
01623	Title I-A 2022-23	9,589,665	0	0	0	0.0%
01624	Title I-A 2023-24	0	13,822,200	15,800	-13,806,400	-99.9%
01625	Title I-A 2024-25	0	0	13,121,596	13,121,596	100.0%
01674	Title III Immigrant and Youth	0	113,333	46,976	-66,357	-58.6%
01679	Title III (ESL) 2020-21	1,050	0	0	0	0.0%
01680	Title III (ESL) 2021-22	335,026	0	0	0	0.0%
01681	Title III (ESL) 2022-23	13,498	0	0	0	0.0%
01682	Title III (ESL) 2023-24	0	913,587	0	-913,587	-100.0%
01683	Title III (ESL) 2024-25	0	0	629,926	629,926	100.0%
01685	Title III Immigrant and Youth 2019-2020	24,671	0	0	0	0.0%
01712	Title IV Part A 2020-21 Student Support & Academics	76,844	0	0	0	0.0%
01713	Title IV Part A 2021-22 Student Support & Academics	540,904	0	0	0	0.0%
01714	Title IV Part A 2022-23 Student Support & Academics	16,753	0	0	0	0.0%
01715	Title IV Part A 2023-24	0	913,161	0	-913,161	-100.0%
01716	Title IV Part A 2024-25	0	0	1,129,911	1,129,911	100.0%
01741	Title VI-B 2021-22	3,163,506	0	0	0	0.0%
01742	Title VI-B 2022-23	6,109,667	0	0	0	0.0%
01743	Title VI-B 2023-24	0	12,420,220	0	-12,420,220	-100.0%
01744	Title VI-B 2024-25	0	0	13,024,264	13,024,264	100.0%
02000	Miscellaneous School Grants (Federal)	310,420	100,000	100,000	0	0.0%
02008	Misc Federal Grant - English Literacy/Civics Ed Grant	3,422	177,570	185,328	7,758	4.4%

Project Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
02028	School STAT Implementation - Wilder MS	0	1,615,717	0	-1,615,717	-100.0%
02700	Miscellaneous School Grants (Local)	19,457	100,000	100,000	0	0.0%
02701	Miscellaneous Local - ERate	0	0	2,000,000	2,000,000	100.0%
02716	Misc Local Grant - Jail East & Jail West Education Program	887,222	958,857	1,001,937	43,080	4.5%
02725	Henrico Education Foundation Grants	287,345	262,500	262,500	0	0.0%
02726	Misc. Local Grant - Technology	1,492,240	0	0	0	0.0%
02727	Misc. Local Grant - Evening School Excellence	88,735	116,680	107,913	-8,767	-7.5%
02728	Miscellaneous Local - Cell Tower	83,521	0	0	0	0.0%
02730	Advance College Academy Program	57,222	1,200,000	1,300,000	100,000	8.3%
02737	Bay Watershed in Science Education (BWISE)	3,000	75,126	0	-75,126	-100.0%
03500	Miscellaneous School Grants (State)	325,964	100,000	100,000	0	0.0%
03501	Miscellaneous State - Project Graduation 2005	0	42,000	85,500	43,500	103.6%
03505	Miscellaneous State - Race to GED - 1	-28,526	0	0	0	0.0%
03507	Miscellaneous State - Jobs for	28,276	26,250	26,250	0	0.0%
03518	Miscellaneous State - Career and Tech Edu - Caper	1,453,870	1,050,000	1,100,000	50,000	4.8%
03524	DMAS Health Services Program	2,338,434	2,612,284	2,774,322	162,038	6.2%
03534	Misc State Grant - National Board Certification	410,913	560,403	561,863	1,460	0.3%
03542	Misc State Grant - GAE Extended Diploma Program	0	78,210	80,066	1,856	2.4%
03543	Misc State Grant - Race to GED Outreach Programs	18,167	94,244	100,513	6,269	6.7%
03545	Misc State Grant - MS Teacher Corps - Fairfield & Wilder	0	85,452	85,960	508	0.6%
03558	Math/Reading Incentive	220,514	286,937	301,443	14,506	5.1%
03562	Wallace Foundation Grant	4,711	0	0	0	0.0%
03570	STEM Early Learning Through the Arts	0	73,500	0	-73,500	-100.0%
03572	Virginia Reading Corp Partnership	90,000	120,000	120,000	0	0.0%

Project Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
03574	State Grant - VTSS	17,524	54,289	28,559	-25,730	-47.4%
05043	Student Transcript Grant	23,009	20,000	21,000	1,000	5.0%
05125	CTE Resource Center Program Account	2,137	92,000	92,000	0	0.0%
06820	General Adult Catalog Classes	67,486	136,736	145,962	9,226	6.7%
08790	Special Education - Regional Program	1,152,887	3,068,830	3,806,801	737,971	24.0%
08933	COVID-19 Costs	465,943	0	0	0	0.0%
09020	FY2021-22 CSA	793,947	0	0	0	0.0%
09056	American Rescue Plan Act - ESSER III Funds	7,899,233	5,150,822	0	-5,150,822	-100.0%
09057	CARES Act - ESSER II Funds	10,258,614	0	0	0	0.0%
09072	Head Start - CARES Act	52,808	106,548	0	-106,548	-100.0%
09103	CRRSA ESSER II Set-Aside	463,120	99,112	0	-99,112	-100.0%
09178	McKinney-Vento - ESSER	136,609	0	0	0	0.0%
09203	School Improvement (Fairfield) FY22	2,517	0	0	0	0.0%
09204	School Improvement (Glen Lea) FY22	7,588	0	0	0	0.0%
09205	School Improvement (Laburnum) FY22	18,507	0	0	0	0.0%
09206	School Improvement (Wilder) FY22	5,027	0	0	0	0.0%
09207	School Improvement (Rolfe) FY22	2,447	0	0	0	0.0%
09208	School Improvement (Elko) FY22	2,117	0	0	0	0.0%
09214	ARP CSLFRF HVAC grant	1,430,077	0	0	0	0.0%
09215	Emergency Connectivity Fund	573,000	0	0	0	0.0%
09216	VA School Screening Testing for Assurance (ViSSTA)	250	0	0	0	0.0%
09239	FY2022-23 CSA	11,635,388	0	0	0	0.0%
09256	IDEA Part B- ARPA Flowthrough 84.027	1,326,312	0	0	0	0.0%
09261	IDEA Part B 611 ARPA Flowthrough CEIS 84.027	64,306	0	0	0	0.0%

Project Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
09282	IDEA Part B 619 ARPA Flowthrough 84.173X	100,387	0	0	0	0.0%
09291	ESSER III Set-Aside Before and After School Programs	505,051	236,026	505,800	269,774	114.3%
09292	ESSER III Set-Aside Summer Programs	303,019	0	0	0	0.0%
09314	Post-Secondary – SPED – ESSER III	10,867	0	0	0	0.0%
09323	ARPA Bonus Payments FY23	5,205,868	0	0	0	0.0%
09438	School Based Health Workforce Grant	34,748	0	0	0	0.0%
09445	VA Dept of Conservation + Recreation Watershed Education Grant	0	27,812	0	-27,812	-100.0%
09466	IDEA CEIS FY23	24,479	0	0	0	0.0%
09482	FY2023-24 CSA	0	16,006,273	0	-16,006,273	-100.0%
09492	Claude Moore Charitable Foundation	9,528	0	75,309	75,309	100.0%
09495	School Improvement Grant (SIG) FY23	152,321	0	0	0	0.0%
09502	New State Incentive Program	210,014	0	0	0	0.0%
09508	Community Schools Grant	0	0	117,595	117,595	100.0%
09652	FY24-25 CSA	0	0	16,006,273	16,006,273	100.0%
Total All Projects		88,942,571	89,734,014	87,435,779	-2,298,235	-2.6%



**Education Fund 1109 - State and Federal Grant
Line Item Budget By Project
Henrico County, Virginia
FY 2024-25**

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
00000 None						
50514	Other Operating Supplies	0	0	0	0	0.0%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	-4,130	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	4,275	0	0	0	0.0%
Total Project		145	0	0	0	0.0%
01204 Computer Insurance Coverage						
50835	Computer Equipment- Replacement Less Than \$10,000	76,997	0	0	0	0.0%
Total Project		76,997	0	0	0	0.0%
01205 CTE Resource Center (811570 State Revenue)						
50108	Hybrid Disability Prgm (Prev Wage Adj)	522	0	0	0	0.0%
50110	FICA	44,793	63,210	54,762	-8,448	-13.4%
50111	Retirement VRS	100,584	135,323	111,949	-23,374	-17.3%
50112	Hospital/Medical Plans	62,167	91,696	84,420	-7,276	-7.9%
50113	Group Insurance - Life (VRS)	8,110	10,912	9,851	-1,061	-9.7%
50116	Mileage Supplement	669	656	688	32	4.9%
50119	Retiree Health Care Credit (VRS)	7,323	7,924	7,924	0	0.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	536,248	614,458	608,070	-6,388	-1.0%
50142	Full-Time Salaries and Wages - Regular - Technology Technical Support	68,951	153,775	78,185	-75,590	-49.2%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50143	Full-Time Salaries and Wages - Regular - Clerical	0	40,115	48,699	8,584	21.4%
50148	Full-Time Salaries and Wages - Regular - Service	0	40,115	42,041	1,926	4.8%
50207	Professional Education Services	4,063	5,500	5,500	0	0.0%
50211	Maintenance Service Contracts	17,089	10,656	10,656	0	0.0%
50220	Lease/Rent Of Equipment	2,927	3,300	3,300	0	0.0%
50221	Lease/Rent Of Buildings	116,808	126,321	126,321	0	0.0%
50240	Printing and Binding	0	2,000	2,000	0	0.0%
50270	Other Contractual Services	19,990	19,900	19,900	0	0.0%
50410	Postal Services	750	2,000	2,000	0	0.0%
50431	Education and Training	6,682	9,909	9,909	0	0.0%
50459	Other Charges Miscellaneous	0	77,064	77,064	0	0.0%
50500	Office Supplies	1,322	3,000	3,000	0	0.0%
50521	Computer Software	0	8,200	8,200	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	158	5,255	5,255	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	295	1,517	1,517	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	2,456	9,755	9,755	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	8,000	0	0	0	0.0%
Total Project		1,009,907	1,442,561	1,330,966	-111,595	-7.7%

01207 Driver's Education Program

50110	FICA	1,508	3,849	3,759	-90	-2.3%
50207	Professional Education Services	0	750	750	0	0.0%
50211	Maintenance Service Contracts	1,500	1,500	0	-1,500	-100.0%
50212	Vehicle Repair	81,788	80,000	100,000	20,000	25.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50431	Education and Training	160	750	2,000	1,250	166.7%
50507	Gasoline	18,618	20,000	30,000	10,000	50.0%
50513	Educational and Recreational Supplies	4,600	10,000	10,000	0	0.0%
50521	Computer Software	0	0	9,600	9,600	100.0%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	0	0	19,001	19,001	100.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	777	0	0	0	0.0%
50834	Motor Vehicles and Equipment-Replacement Less Than \$10,000	0	22,999	22,999	0	0.0%
50835	Computer Equipment- Replacement Less Than \$10,000	0	0	5,199	5,199	100.0%
50931	Temporary Salaries and Wages - Regular - Administrative	19,207	34,949	35,000	51	0.1%
50932	Temporary Salaries and Wages - Regular - Instructional	0	16,717	15,450	-1,267	-7.6%
50997	Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%
Total Project		128,658	191,514	253,758	62,244	32.5%

01208 Early Reading Intervention

50110	FICA	94,902	75,398	82,800	7,402	9.8%
50459	Other Charges Miscellaneous	0	88,599	88,599	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	1,193,254	1,012,052	1,111,401	99,349	9.8%
50943	Temporary Salaries and Wages - Regular - Instructional Assistants	43,362	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	15,500	0	0	0	0.0%
Total Project		1,347,018	1,176,049	1,282,800	106,751	9.1%

01209 Educational Interpreters Grant

50207	Professional Education Services	8,875	20,200	20,200	0	0.0%
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		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50431	Education and Training	0	650	650	0	0.0%
50513	Educational and Recreational Supplies	0	150	4,150	4,000	2,666.7%
Total Project		8,875	21,000	25,000	4,000	19.0%

01211 Adult Education & Family Literacy Act (AEFLA)

50110	FICA	1,114	23,957	49,864	25,907	115.7%
50207	Professional Education Services	0	1,000	2,000	1,000	100.0%
50250	Advertising	0	9,688	19,376	9,688	100.0%
50431	Education and Training	0	5,000	10,000	5,000	100.0%
50513	Educational and Recreational Supplies	6,239	28,362	56,724	28,362	100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	321,570	618,770	297,200	100.0%
50942	Temporary Salaries and Wages - Regular - Clerical	14,060	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%
Total Project		21,913	389,577	756,734	367,157	94.2%

01212 Grant Administration

50108	Hybrid Disability Prgm (Prev Wage Adj)	145	0	0	0	0.0%
50110	FICA	11,669	15,717	24,408	8,691	248.3%
50111	Retirement VRS	25,632	35,061	41,231	6,170	183.2%
50112	Hospital/Medical Plans	26,931	41,342	54,975	13,633	208.6%
50113	Group Insurance - Life (VRS)	2,067	2,826	3,626	800	200.0%
50119	Retiree Health Care Credit (VRS)	1,866	2,553	3,277	724	200.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	160,221	210,953	221,079	10,126	9.6%
50143	Full-Time Salaries and Wages - Regular - Clerical	0	0	61,192	61,192	200.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50240	Printing and Binding	4,130	0	0	0	0.0%
50459	Other Charges Miscellaneous	-16,684	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	-338	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	-4,275	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	1,500	0	0	0	0.0%
Total Project		212,864	308,452	409,788	101,336	32.9%

01215 Humanities Center Grant

50270	Other Contractual Services	0	8,000	8,400	400	5.0%
Total Project		0	8,000	8,400	400	5.0%

01216 Individual Student Alternative Ed. Plan (ISAEP)

50110	FICA	3,622	4,048	4,048	0	0.0%
50111	Retirement VRS	7,609	8,233	7,545	-688	-8.4%
50112	Hospital/Medical Plans	8,466	8,814	9,161	347	3.9%
50113	Group Insurance - Life (VRS)	614	664	664	0	0.0%
50119	Retiree Health Care Credit (VRS)	554	599	599	0	0.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	44,480	49,538	49,538	0	0.0%
50513	Educational and Recreational Supplies	2,061	0	0	0	0.0%
50980	Salaries and Wages - Regular - School	2,219	4,802	4,802	0	0.0%
50997	Supplemental - Instructional Salaries and Wages - Supplemental Bonus	1,000	0	0	0	0.0%
Total Project		70,625	76,698	76,357	-341	-0.4%

01220 Mentor Teacher Program

50110	FICA	0	7,898	2,421	-5,477	-69.3%
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		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50207	Professional Education Services	22,500	1,000	1,000	0	0.0%
50270	Other Contractual Services	0	15,000	25,000	10,000	66.7%
50431	Education and Training	0	8,000	50,500	42,500	531.3%
50500	Office Supplies	833	3,000	7,000	4,000	133.3%
50501	Food Supplies and Food Service Supplies	6,493	27,945	40,000	12,055	43.1%
50511	Uniforms/Wearing Apparel/ITEMS	0	0	3,500	3,500	100.0%
50512	Books and Subscriptions	12,061	17,000	25,500	8,500	50.0%
50514	Other Operating Supplies	283	10,000	15,000	5,000	50.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	31,865	32,500	635	2.0%
50963	Salaries and Wages - Regular - School Substitute - Instructional	0	74,147	0	-74,147	-100.0%
Total Project		42,170	195,855	202,421	6,566	3.4%
01221 Pell Grants						
50110	FICA	1,825	0	0	0	0.0%
50420	Insurance	0	1,500	1,500	0	0.0%
50455	Tuition	212,971	585,000	585,000	0	0.0%
50459	Other Charges Miscellaneous	1,500	3,000	3,000	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	676	800	800	0	0.0%
50513	Educational and Recreational Supplies	0	2,000	2,000	0	0.0%
50519	Textbooks	5,505	10,500	10,500	0	0.0%
50521	Computer Software	47,700	46,750	46,750	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	23,362	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Project		294,039	649,550	649,550	0	0.0%
01229 Reserve for State and Federal Grants						
50110	FICA	0	46,314	46,314	0	0.0%
50111	Retirement VRS	0	103,321	94,679	-8,642	-8.4%
50112	Hospital/Medical Plans	0	88,139	91,605	3,466	3.9%
50113	Group Insurance - Life (VRS)	0	8,330	8,330	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	621,664	666,958	45,294	7.3%
50459	Other Charges Miscellaneous	0	4,262,802	4,300,000	37,198	0.9%
Total Project		0	5,130,570	5,207,886	77,316	1.5%
01231 SOL Algebra Readiness Grant						
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,157	0	0	0	0.0%
50110	FICA	24,468	37,695	43,299	5,604	14.9%
50111	Retirement VRS	50,118	61,302	56,653	-4,649	-7.6%
50112	Hospital/Medical Plans	32,656	36,922	65,789	28,867	78.2%
50113	Group Insurance - Life (VRS)	3,988	4,943	4,985	42	0.8%
50116	Mileage Supplement	1,500	1,312	1,376	64	4.9%
50119	Retiree Health Care Credit (VRS)	3,601	4,463	4,501	38	0.9%
50133	Full-Time Salaries and Wages - Regular - Instructional	299,952	384,738	387,879	3,141	0.8%
50146	Full-Time Salaries and Wages - Regular - Operative	-500	0	0	0	0.0%
50431	Education and Training	6,560	10,000	10,000	0	0.0%
50513	Educational and Recreational Supplies	9,790	14,500	14,500	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	28,701	121,244	112,000	-9,244	-7.6%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
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50997	Salaries and Wages - Supplemental Bonus	4,500	0	0	0	0.0%
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Total Project		466,491	677,119	700,982	23,863	3.5%
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01232 Special Education Jail Program Grant

50108	Hybrid Disability Prgm (Prev Wage Adj)	59	0	0	0	0.0%
50110	FICA	2,607	4,943	8,912	3,969	80.3%
50111	Retirement VRS	4,165	11,028	10,591	-437	-4.0%
50112	Hospital/Medical Plans	2,388	8,814	5,531	-3,283	-37.2%
50113	Group Insurance - Life (VRS)	359	889	932	43	4.8%
50119	Retiree Health Care Credit (VRS)	324	0	841	841	100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	26,595	66,353	74,605	8,252	12.4%
50513	Educational and Recreational Supplies	0	5,000	7,500	2,500	50.0%

Total Project		36,497	97,027	108,912	11,885	12.2%
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01233 Virginia Preschool Initiative (Formerly State 4yr. old Program)

50108	Hybrid Disability Prgm (Prev Wage Adj)	19,367	0	0	0	0.0%
50110	FICA	217,457	257,666	331,769	74,103	28.8%
50111	Retirement VRS	483,983	574,826	549,383	-25,443	-4.4%
50112	Hospital/Medical Plans	569,159	624,560	676,848	52,288	8.4%
50113	Group Insurance - Life (VRS)	38,547	46,355	48,345	1,990	4.3%
50116	Mileage Supplement	101	0	2,514	2,514	100.0%
50119	Retiree Health Care Credit (VRS)	34,804	36,563	42,341	5,778	15.8%
50130	Full-Time Salaries and Wages - Regular - Administrative	6,242	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	286,205	2,460,406	2,967,529	507,123	20.6%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50137	Full-Time Salaries and Wages - Regular - Other Professional	0	0	70,198	70,198	100.0%
50138	Full-Time Salaries and Wages - Regular - Nurses	7,142	54,408	82,216	27,808	51.1%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	907,416	943,770	1,232,319	288,549	30.6%
50997	Salaries and Wages - Supplemental Bonus	60,267	0	0	0	0.0%
Total Project		2,630,690	4,998,554	6,003,462	1,004,908	20.1%
01236 Summer School						
50110	FICA	19,055	159,910	159,909	-1	0.0%
50240	Printing and Binding	1,251	1,000	1,000	0	0.0%
50250	Advertising	0	7,000	7,000	0	0.0%
50265	Field Trips	414	10,000	10,000	0	0.0%
50270	Other Contractual Services	0	50,000	50,000	0	0.0%
50455	Tuition	0	15,000	15,000	0	0.0%
50459	Other Charges Miscellaneous	0	35,000	35,000	0	0.0%
50501	Food Supplies and Food Service Supplies	1,301	7,000	7,000	0	0.0%
50513	Educational and Recreational Supplies	53,105	75,000	98,579	23,579	31.4%
50514	Other Operating Supplies	37,221	30,000	30,000	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	30,541	1,971,022	1,971,022	0	0.0%
50937	Temporary Salaries and Wages - Regular - Nurses	94,244	40,943	40,943	0	0.0%
50940	Temporary Salaries and Wages - Regular - Technical	18,603	28,587	28,587	0	0.0%
50942	Temporary Salaries and Wages - Regular - Clerical	29,717	24,008	24,008	0	0.0%
50943	Temporary Salaries and Wages - Regular - Instructional Assistants	1,008	81,861	81,861	0	0.0%
Total Project		286,460	2,536,331	2,559,909	23,578	0.9%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
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01278 New Bridge Learning Center After Care Program

50431	Education and Training	4,613	0	0	0	0.0%
50459	Other Charges Miscellaneous	-7,634	0	0	0	0.0%
50500	Office Supplies	10	0	0	0	0.0%

Total Project		-3,011	0	0	0	0.0%
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01279 Juvenile Detention Home Title I - D 2004/05

50108	Hybrid Disability Prgm (Prev Wage Adj)	156	0	0	0	0.0%
50110	FICA	4,302	5,230	4,544	-686	-13.1%
50111	Retirement VRS	10,784	11,668	9,289	-2,379	-20.4%
50112	Hospital/Medical Plans	18,930	19,817	9,161	-10,656	-53.8%
50113	Group Insurance - Life (VRS)	869	941	817	-124	-13.2%
50119	Retiree Health Care Credit (VRS)	785	849	0	-849	-100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	64,885	70,206	141,365	71,159	101.4%
50431	Education and Training	0	2,000	2,000	0	0.0%
50512	Books and Subscriptions	4,400	0	0	0	0.0%
50513	Educational and Recreational Supplies	477	2,000	2,200	200	10.0%
50997	Salaries and Wages - Supplemental Bonus	1,000	0	0	0	0.0%

Total Project		106,588	112,711	169,376	56,665	50.3%
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01350 Federal Class Size/Title II 2021-22

50108	Hybrid Disability Prgm (Prev Wage Adj)	12	0	0	0	0.0%
50110	FICA	33,588	0	0	0	0.0%
50111	Retirement VRS	69,555	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112	Hospital/Medical Plans	62,268	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	5,313	0	0	0	0.0%
50116	Mileage Supplement	4,921	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	4,515	0	0	0	0.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	32,553	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	351,543	0	0	0	0.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	18,950	0	0	0	0.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	9,584	0	0	0	0.0%
50270	Other Contractual Services	10,000	0	0	0	0.0%
50431	Education and Training	235,102	0	0	0	0.0%
50455	Tuition	86,214	0	0	0	0.0%
50459	Other Charges Miscellaneous	6,725	0	0	0	0.0%
50513	Educational and Recreational Supplies	2,424	0	0	0	0.0%
50514	Other Operating Supplies	14,672	0	0	0	0.0%
50521	Computer Software	399	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	48,804	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	7,400	0	0	0	0.0%
Total Project		1,004,542	0	0	0	0.0%

01351 Federal Class Size/Title II 2022-23

50110	FICA	16,710	0	0	0	0.0%
50111	Retirement VRS	32,186	0	0	0	0.0%
50112	Hospital/Medical Plans	30,650	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50113	Group Insurance - Life (VRS)	2,911	0	0	0	0.0%
50116	Mileage Supplement	2,216	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	2,910	0	0	0	0.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	10,950	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	182,996	0	0	0	0.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	6,317	0	0	0	0.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	3,771	0	0	0	0.0%
50146	Full-Time Salaries and Wages - Regular - Operative	500	0	0	0	0.0%
50270	Other Contractual Services	14,381	0	0	0	0.0%
50431	Education and Training	364,505	0	0	0	0.0%
50455	Tuition	80,721	0	0	0	0.0%
50459	Other Charges Miscellaneous	2,722	0	0	0	0.0%
50513	Educational and Recreational Supplies	31,554	0	0	0	0.0%
50514	Other Operating Supplies	20,925	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	13,836	0	0	0	0.0%
Total Project		820,761	0	0	0	0.0%

01352 Federal Class Size/Title II 2023-24

50110	FICA	0	57,164	0	-57,164	-400.0%
50111	Retirement VRS	0	120,397	0	-120,397	-400.0%
50112	Hospital/Medical Plans	0	108,991	0	-108,991	-400.0%
50113	Group Insurance - Life (VRS)	0	9,708	0	-9,708	-400.0%
50116	Mileage Supplement	0	7,461	0	-7,461	-300.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50119	Retiree Health Care Credit (VRS)	0	7,735	0	-7,735	-400.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	0	47,389	0	-47,389	-100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	633,367	0	-633,367	-400.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	0	27,339	0	-27,339	-100.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	0	16,322	0	-16,322	-100.0%
50270	Other Contractual Services	0	80,000	0	-80,000	-100.0%
50431	Education and Training	0	107,000	0	-107,000	-100.0%
50455	Tuition	0	125,000	0	-125,000	-100.0%
50459	Other Charges Miscellaneous	0	34,000	0	-34,000	-100.0%
50513	Educational and Recreational Supplies	0	34,000	0	-34,000	-100.0%
50514	Other Operating Supplies	0	32,000	0	-32,000	-100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	44,362	0	-44,362	-100.0%
Total Project		0	1,492,235	0	-1,492,235	-100.0%

01353 Federal Class Size/Title II 2024-25

50110	FICA	0	0	56,307	56,307	400.0%
50111	Retirement VRS	0	0	106,626	106,626	400.0%
50112	Hospital/Medical Plans	0	0	108,968	108,968	400.0%
50113	Group Insurance - Life (VRS)	0	0	9,381	9,381	400.0%
50116	Mileage Supplement	0	0	8,166	8,166	300.0%
50119	Retiree Health Care Credit (VRS)	0	0	5,958	5,958	300.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	0	0	54,972	54,972	100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	0	624,802	624,802	400.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50137	Full-Time Salaries and Wages - Regular - Other Professional	0	0	27,338	27,338	100.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	0	0	16,322	16,322	100.0%
50270	Other Contractual Services	0	0	80,000	80,000	100.0%
50431	Education and Training	0	0	232,000	232,000	100.0%
50455	Tuition	0	0	50,000	50,000	100.0%
50459	Other Charges Miscellaneous	0	0	34,000	34,000	100.0%
50513	Educational and Recreational Supplies	0	0	34,000	34,000	100.0%
50514	Other Operating Supplies	0	0	32,000	32,000	100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	0	41,000	41,000	100.0%
Total Project		0	0	1,521,840	1,521,840	100.0%

01379 Head Start Program Yr 18 (2017-18)

50212	Vehicle Repair	2,744	0	0	0	0.0%
50512	Books and Subscriptions	-2,744	0	0	0	0.0%
Total Project		0	0	0	0	0.0%

01383 Head Start Program 2021-22

50108	Hybrid Disability Prgm (Prev Wage Adj)	4,416	0	0	0	0.0%
50110	FICA	34,581	0	0	0	0.0%
50111	Retirement VRS	84,010	0	0	0	0.0%
50112	Hospital/Medical Plans	92,152	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	6,773	0	0	0	0.0%
50116	Mileage Supplement	656	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	6,117	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50130	Full-Time Salaries and Wages - Regular - Administrative	40,574	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	199,018	0	0	0	0.0%
50138	Full-Time Salaries and Wages - Regular - Nurses	12,697	0	0	0	0.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	116,681	0	0	0	0.0%
50265	Field Trips	4,795	0	0	0	0.0%
50270	Other Contractual Services	5,344	0	0	0	0.0%
50431	Education and Training	17,286	0	0	0	0.0%
50450	Dues And Association Memberships	1,204	0	0	0	0.0%
50459	Other Charges Miscellaneous	110	0	0	0	0.0%
50500	Office Supplies	2,375	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	2,059	0	0	0	0.0%
50513	Educational and Recreational Supplies	13,517	0	0	0	0.0%
50521	Computer Software	2,266	0	0	0	0.0%
50620	Emergency Needs/Food Bank	40	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	5,218	0	0	0	0.0%
50943	Temporary Salaries and Wages - Regular - Instructional Assistants	2,907	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	22,500	0	0	0	0.0%
Total Project		677,296	0	0	0	0.0%

01384 Head Start Program Yr 21 2022-23

50108	Hybrid Disability Prgm (Prev Wage Adj)	6,513	0	0	0	0.0%
50110	FICA	32,688	0	0	0	0.0%
50111	Retirement VRS	63,674	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112	Hospital/Medical Plans	93,035	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	5,702	0	0	0	0.0%
50116	Mileage Supplement	876	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	5,151	0	0	0	0.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	28,090	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	206,268	0	0	0	0.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	37,348	0	0	0	0.0%
50138	Full-Time Salaries and Wages - Regular - Nurses	18,252	0	0	0	0.0%
50141	Full-Time Salaries and Wages - Regular - Technical	3,739	0	0	0	0.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	144,778	0	0	0	0.0%
50270	Other Contractual Services	800	0	0	0	0.0%
50431	Education and Training	5,744	0	0	0	0.0%
50500	Office Supplies	9,902	0	0	0	0.0%
50513	Educational and Recreational Supplies	39,033	0	0	0	0.0%
50521	Computer Software	6,800	0	0	0	0.0%
Total Project		708,393	0	0	0	0.0%

01385 Head Start Program Yr 22 2023-24

50110	FICA	0	93,481	0	-93,481	-100.0%
50111	Retirement VRS	0	202,978	0	-202,978	-100.0%
50112	Hospital/Medical Plans	0	298,837	0	-298,837	-100.0%
50113	Group Insurance - Life (VRS)	0	16,364	0	-16,364	-100.0%
50116	Mileage Supplement	0	1,203	0	-1,203	-100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50119	Retiree Health Care Credit (VRS)	0	13,073	0	-13,073	-100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	650,209	0	-650,209	-100.0%
50138	Full-Time Salaries and Wages - Regular - Nurses	0	41,213	0	-41,213	-100.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	0	529,859	0	-529,859	-100.0%
50240	Printing and Binding	0	2,000	0	-2,000	-100.0%
50265	Field Trips	0	10,000	0	-10,000	-100.0%
50270	Other Contractual Services	0	6,300	0	-6,300	-100.0%
50410	Postal Services	0	1,000	0	-1,000	-100.0%
50431	Education and Training	0	22,321	0	-22,321	-100.0%
50450	Dues And Association Memberships	0	1,210	0	-1,210	-100.0%
50459	Other Charges Miscellaneous	0	5,000	0	-5,000	-100.0%
50500	Office Supplies	0	10,000	0	-10,000	-100.0%
50501	Food Supplies and Food Service Supplies	0	1,000	0	-1,000	-100.0%
50513	Educational and Recreational Supplies	0	54,201	0	-54,201	-100.0%
50521	Computer Software	0	30,200	0	-30,200	-100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	33,553	0	-33,553	-100.0%
Total Project		0	2,024,002	0	-2,024,002	-100.0%

01386 Head Start Program Yr 23 2024-25

50110	FICA	0	0	73,840	73,840	100.0%
50111	Retirement VRS	0	0	147,754	147,754	100.0%
50112	Hospital/Medical Plans	0	0	205,450	205,450	100.0%
50113	Group Insurance - Life (VRS)	0	0	13,001	13,001	100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50116	Mileage Supplement	0	0	2,404	2,404	100.0%
50119	Retiree Health Care Credit (VRS)	0	0	10,294	10,294	100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	0	526,025	526,025	100.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	0	0	62,701	62,701	100.0%
50138	Full-Time Salaries and Wages - Regular - Nurses	0	0	20,607	20,607	100.0%
50141	Full-Time Salaries and Wages - Regular - Technical	0	0	32,371	32,371	100.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	0	0	328,461	328,461	100.0%
50202	Accounting And Auditing Services	0	0	7,000	7,000	100.0%
50240	Printing and Binding	0	0	2,000	2,000	100.0%
50265	Field Trips	0	0	4,500	4,500	100.0%
50270	Other Contractual Services	0	0	6,300	6,300	100.0%
50431	Education and Training	0	0	22,321	22,321	100.0%
50450	Dues And Association Memberships	0	0	1,300	1,300	100.0%
50459	Other Charges Miscellaneous	0	0	5,000	5,000	100.0%
50500	Office Supplies	0	0	10,000	10,000	100.0%
50501	Food Supplies and Food Service Supplies	0	0	1,000	1,000	100.0%
50513	Educational and Recreational Supplies	0	0	61,611	61,611	100.0%
50521	Computer Software	0	0	32,200	32,200	100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	0	21,010	21,010	100.0%
Total Project		0	0	1,597,150	1,597,150	100.0%

01410 Homeless Assistance 2021-22

50137	Full-Time Salaries and Wages - Regular - Other Professional	12,329	0	0	0	0.0%
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		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50459	Other Charges Miscellaneous	7,893	0	0	0	0.0%
Total Project		20,222	0	0	0	0.0%
01411 Homeless Assistance 2022-23						
50137	Full-Time Salaries and Wages - Regular - Other Professional	61,645	0	0	0	0.0%
50459	Other Charges Miscellaneous	12,422	0	0	0	0.0%
50620	Emergency Needs/Food Bank	24,083	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	1,000	0	0	0	0.0%
Total Project		99,150	0	0	0	0.0%
01412 Homeless Assistance 2023-24						
50110	FICA	0	5,963	0	-5,963	-100.0%
50111	Retirement VRS	0	13,303	0	-13,303	-100.0%
50113	Group Insurance - Life (VRS)	0	1,073	0	-1,073	-100.0%
50119	Retiree Health Care Credit (VRS)	0	968	0	-968	-100.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	0	80,040	0	-80,040	-100.0%
50459	Other Charges Miscellaneous	0	10,000	0	-10,000	-100.0%
50620	Emergency Needs/Food Bank	0	18,350	0	-18,350	-100.0%
Total Project		0	129,697	0	-129,697	-100.0%
01413 Homeless Assistance 2024-25						
50110	FICA	0	0	5,963	5,963	100.0%
50111	Retirement VRS	0	0	12,190	12,190	100.0%
50113	Group Insurance - Life (VRS)	0	0	1,073	1,073	100.0%
50116	Mileage Supplement	0	0	688	688	100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50119	Retiree Health Care Credit (VRS)	0	0	968	968	100.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	0	0	80,040	80,040	100.0%
50459	Other Charges Miscellaneous	0	0	15,825	15,825	100.0%
50620	Emergency Needs/Food Bank	0	0	24,175	24,175	100.0%
Total Project		0	0	140,922	140,922	100.0%

01470 Perkins Act III 2021-22

50110	FICA	915	0	0	0	0.0%
50111	Retirement VRS	1,624	0	0	0	0.0%
50112	Hospital/Medical Plans	2,430	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	88	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	79	0	0	0	0.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	8,184	0	0	0	0.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	1,325	0	0	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	71,513	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	13,968	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	23,740	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	3,292	0	0	0	0.0%
Total Project		127,158	0	0	0	0.0%

01471 Perkins Act III 2022-23

50110	FICA	5,181	0	0	0	0.0%
50111	Retirement VRS	10,189	0	0	0	0.0%
50112	Hospital/Medical Plans	23,936	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50113	Group Insurance - Life (VRS)	865	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	781	0	0	0	0.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	31,098	0	0	0	0.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	30,476	0	0	0	0.0%
50220	Lease/Rent Of Equipment	7,087	0	0	0	0.0%
50431	Education and Training	103,717	0	0	0	0.0%
50455	Tuition	550	0	0	0	0.0%
50514	Other Operating Supplies	22,342	0	0	0	0.0%
50519	Textbooks	44,153	0	0	0	0.0%
50521	Computer Software	135,062	0	0	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	193,219	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	149,054	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	36,850	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	24,464	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	15,359	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	2,000	0	0	0	0.0%
Total Project		836,383	0	0	0	0.0%

01472 Perkins Act III 2023-24

50110	FICA	0	6,536	0	-6,536	-100.0%
50111	Retirement VRS	0	12,783	0	-12,783	-100.0%
50112	Hospital/Medical Plans	0	27,399	0	-27,399	-100.0%
50113	Group Insurance - Life (VRS)	0	1,031	0	-1,031	-100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50119	Retiree Health Care Credit (VRS)	0	930	0	-930	-100.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	0	42,503	0	-42,503	-100.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	0	34,409	0	-34,409	-100.0%
50207	Professional Education Services	0	4,200	0	-4,200	-100.0%
50220	Lease/Rent Of Equipment	0	5,000	0	-5,000	-100.0%
50240	Printing and Binding	0	15,000	0	-15,000	-100.0%
50431	Education and Training	0	60,000	0	-60,000	-100.0%
50519	Textbooks	0	40,000	0	-40,000	-100.0%
50521	Computer Software	0	60,000	0	-60,000	-100.0%
50811	Machinery and Equipment-New Less Than \$10,000	0	460,800	0	-460,800	-100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	60,000	0	-60,000	-100.0%
50815	Computer Equipment-New Less Than \$10,000	0	125,000	0	-125,000	-100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	10,820	0	-10,820	-100.0%
Total Project		0	966,411	0	-966,411	-100.0%
01473 Perkins Act III 2024-25						
50110	FICA	0	0	9,212	9,212	100.0%
50111	Retirement VRS	0	0	17,310	17,310	100.0%
50112	Hospital/Medical Plans	0	0	24,098	24,098	100.0%
50113	Group Insurance - Life (VRS)	0	0	1,524	1,524	100.0%
50119	Retiree Health Care Credit (VRS)	0	0	1,079	1,079	100.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	0	0	89,184	89,184	100.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	0	0	26,256	26,256	100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50207	Professional Education Services	0	0	4,200	4,200	100.0%
50220	Lease/Rent Of Equipment	0	0	5,000	5,000	100.0%
50240	Printing and Binding	0	0	15,000	15,000	100.0%
50431	Education and Training	0	0	70,000	70,000	100.0%
50519	Textbooks	0	0	40,000	40,000	100.0%
50521	Computer Software	0	0	60,000	60,000	100.0%
50811	Machinery and Equipment-New Less Than \$10,000	0	0	460,800	460,800	100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	0	60,000	60,000	100.0%
50815	Computer Equipment-New Less Than \$10,000	0	0	125,000	125,000	100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	0	10,000	10,000	100.0%

Total Project		0	0	1,018,663	1,018,663	100.0%
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01501 Pre-School 2022-23

50108	Hybrid Disability Prgm (Prev Wage Adj)	133	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	2,850	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	126,829	0	0	0	0.0%
50513	Educational and Recreational Supplies	5,208	0	0	0	0.0%

Total Project		135,020	0	0	0	0.0%
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01502 Pre-School 2023-24

50110	FICA	0	33,127	0	-33,127	-100.0%
50111	Retirement VRS	0	42,346	0	-42,346	-100.0%
50112	Hospital/Medical Plans	0	35,061	0	-35,061	-100.0%
50113	Group Insurance - Life (VRS)	0	3,415	0	-3,415	-100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50116	Mileage Supplement	0	1,484	0	-1,484	-100.0%
50119	Retiree Health Care Credit (VRS)	0	3,083	0	-3,083	-100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	254,787	0	-254,787	-100.0%
50207	Professional Education Services	0	4,000	0	-4,000	-100.0%
50513	Educational and Recreational Supplies	0	24,000	0	-24,000	-100.0%
50521	Computer Software	0	11,000	0	-11,000	-100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	189,885	0	-189,885	-100.0%
Total Project		0	602,188	0	-602,188	-100.0%
01503 Pre-School 2024-25						
50110	FICA	0	0	32,055	32,055	100.0%
50111	Retirement VRS	0	0	38,803	38,803	100.0%
50112	Hospital/Medical Plans	0	0	50,211	50,211	100.0%
50113	Group Insurance - Life (VRS)	0	0	3,415	3,415	100.0%
50116	Mileage Supplement	0	0	1,556	1,556	100.0%
50119	Retiree Health Care Credit (VRS)	0	0	3,083	3,083	100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	0	254,786	254,786	100.0%
50207	Professional Education Services	0	0	10,000	10,000	100.0%
50513	Educational and Recreational Supplies	0	0	44,506	44,506	100.0%
50521	Computer Software	0	0	20,000	20,000	100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	0	175,494	175,494	100.0%
Total Project		0	0	633,909	633,909	100.0%

01521 Juvenile Detention Home 2012-13

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108	Hybrid Disability Prgm (Prev Wage Adj)	220	0	0	0	0.0%
50110	FICA	71,746	88,345	96,141	7,796	8.8%
50111	Retirement VRS	160,311	197,080	182,780	-14,300	-7.3%
50112	Hospital/Medical Plans	132,061	166,299	163,101	-3,198	-1.9%
50113	Group Insurance - Life (VRS)	12,988	15,891	16,083	192	1.2%
50116	Mileage Supplement	1,007	0	1,081	1,081	100.0%
50119	Retiree Health Care Credit (VRS)	11,728	12,820	13,731	911	7.1%
50133	Full-Time Salaries and Wages - Regular - Instructional	821,909	1,025,996	1,042,113	16,117	1.6%
50135	Full-Time Salaries and Wages - Regular - Principals	111,583	120,733	126,528	5,795	4.8%
50143	Full-Time Salaries and Wages - Regular - Clerical	29,220	39,070	39,069	-1	0.0%
50209	Other Professional Services	0	200	200	0	0.0%
50211	Maintenance Service Contracts	4,335	1,100	1,100	0	0.0%
50265	Field Trips	0	300	300	0	0.0%
50410	Postal Services	653	500	500	0	0.0%
50412	Telecommunications	0	8,500	8,500	0	0.0%
50431	Education and Training	9,114	10,000	10,000	0	0.0%
50459	Other Charges Miscellaneous	58,990	50,000	50,000	0	0.0%
50500	Office Supplies	432	500	500	0	0.0%
50501	Food Supplies and Food Service Supplies	0	300	300	0	0.0%
50513	Educational and Recreational Supplies	31,596	30,100	40,100	10,000	33.2%
50514	Other Operating Supplies	180	1,000	1,000	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	39,135	20,000	20,000	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	0	2,500	2,500	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50942	Temporary Salaries and Wages - Regular - Clerical	4,735	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	12,500	0	0	0	0.0%
Total Project		1,514,443	1,791,234	1,815,627	24,393	1.4%
01588 Technology State 2019-20						
50270	Other Contractual Services	-219,940	0	0	0	0.0%
50521	Computer Software	25,762	0	0	0	0.0%
Total Project		-194,178	0	0	0	0.0%
01590 Technology State 2021-22						
50521	Computer Software	992,014	0	0	0	0.0%
50807	Capital Leases	1,250,000	0	0	0	0.0%
Total Project		2,242,014	0	0	0	0.0%
01591 Technology State 2022-23						
50270	Other Contractual Services	586,275	0	0	0	0.0%
50412	Telecommunications	277,398	0	0	0	0.0%
50521	Computer Software	128,019	0	0	0	0.0%
50806	Technology Infrastructure - New \$10,000 and Over	-496	0	0	0	0.0%
Total Project		991,196	0	0	0	0.0%
01592 Technology State 2023-24						
50270	Other Contractual Services	0	890,000	0	-890,000	-100.0%
50521	Computer Software	0	910,000	0	-910,000	-100.0%
Total Project		0	1,800,000	0	-1,800,000	-100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
01593 Technology State 2024-25						
50270	Other Contractual Services	0	0	840,000	840,000	100.0%
50521	Computer Software	0	0	960,000	960,000	100.0%
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Total Project		0	0	1,800,000	1,800,000	100.0%
01621 Title I-A 2020-21						
50270	Other Contractual Services	0	0	0	0	0.0%
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Total Project		0	0	0	0	0.0%
01622 Title I-A 2021-22						
50108	Hybrid Disability Prgm (Prev Wage Adj)	236	0	0	0	0.0%
50110	FICA	46,772	0	0	0	0.0%
50111	Retirement VRS	91,050	0	0	0	0.0%
50112	Hospital/Medical Plans	48,640	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	4,588	0	0	0	0.0%
50116	Mileage Supplement	4,266	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	4,144	0	0	0	0.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	37,541	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	265,009	0	0	0	0.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	72,874	0	0	0	0.0%
50138	Full-Time Salaries and Wages - Regular - Nurses	9,423	0	0	0	0.0%
50141	Full-Time Salaries and Wages - Regular - Technical	24,849	0	0	0	0.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	44,438	0	0	0	0.0%
50211	Maintenance Service Contracts	155	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50220	Lease/Rent Of Equipment	144	0	0	0	0.0%
50240	Printing and Binding	5	0	0	0	0.0%
50265	Field Trips	-150	0	0	0	0.0%
50270	Other Contractual Services	158,366	0	0	0	0.0%
50431	Education and Training	5,895	0	0	0	0.0%
50459	Other Charges Miscellaneous	61,789	0	0	0	0.0%
50500	Office Supplies	17,756	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	401	0	0	0	0.0%
50513	Educational and Recreational Supplies	419,936	0	0	0	0.0%
50514	Other Operating Supplies	1,310	0	0	0	0.0%
50521	Computer Software	15,120	0	0	0	0.0%
50620	Emergency Needs/Food Bank	815,173	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	23,803	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	2,904	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	51,529	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	68,806	0	0	0	0.0%
50940	Temporary Salaries and Wages - Regular - Technical	2,847	0	0	0	0.0%
Total Project		2,299,619	0	0	0	0.0%

01623 Title I-A 2022-23

50108	Hybrid Disability Prgm (Prev Wage Adj)	6,508	0	0	0	0.0%
50110	FICA	379,837	0	0	0	0.0%
50111	Retirement VRS	823,166	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112	Hospital/Medical Plans	905,532	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	69,373	0	0	0	0.0%
50116	Mileage Supplement	28,451	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	62,640	0	0	0	0.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	145,133	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	3,316,836	0	0	0	0.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	414,090	0	0	0	0.0%
50141	Full-Time Salaries and Wages - Regular - Technical	896,228	0	0	0	0.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	208,800	0	0	0	0.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	41,262	0	0	0	0.0%
50240	Printing and Binding	4,087	0	0	0	0.0%
50265	Field Trips	9,924	0	0	0	0.0%
50270	Other Contractual Services	31,500	0	0	0	0.0%
50431	Education and Training	71,939	0	0	0	0.0%
50459	Other Charges Miscellaneous	78,988	0	0	0	0.0%
50500	Office Supplies	112,634	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	33,797	0	0	0	0.0%
50513	Educational and Recreational Supplies	1,008,903	0	0	0	0.0%
50514	Other Operating Supplies	238	0	0	0	0.0%
50521	Computer Software	77,771	0	0	0	0.0%
50620	Emergency Needs/Food Bank	434,235	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	27,039	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50813	Telecommunications Equipment-New Less Than \$10,000	40,037	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	27,713	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	220,225	0	0	0	0.0%
50933	Temporary Salaries and Wages - Regular - Librarians	13,993	0	0	0	0.0%
50940	Temporary Salaries and Wages - Regular - Technical	230	0	0	0	0.0%
50953	Temporary Salaries and Wages - Overtime - Technical	456	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	98,100	0	0	0	0.0%
Total Project		9,589,665	0	0	0	0.0%

01624 Title I-A 2023-24

50110	FICA	0	551,752	0	-551,752	-200.0%
50111	Retirement VRS	0	1,203,525	0	-1,203,525	-200.0%
50112	Hospital/Medical Plans	0	1,227,798	0	-1,227,798	-200.0%
50113	Group Insurance - Life (VRS)	0	97,042	0	-97,042	-200.0%
50116	Mileage Supplement	0	31,492	0	-31,492	-100.0%
50119	Retiree Health Care Credit (VRS)	0	70,956	0	-70,956	-100.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	0	216,619	0	-216,619	-200.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	4,752,623	0	-4,752,623	-100.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	0	557,727	0	-557,727	-100.0%
50138	Full-Time Salaries and Wages - Regular - Nurses	0	54,408	0	-54,408	-100.0%
50141	Full-Time Salaries and Wages - Regular - Technical	0	1,163,715	0	-1,163,715	-100.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	0	407,992	0	-407,992	-100.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	0	98,516	0	-98,516	-100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50240	Printing and Binding	0	9,000	0	-9,000	-100.0%
50265	Field Trips	0	15,000	0	-15,000	-100.0%
50270	Other Contractual Services	0	100,000	0	-100,000	-100.0%
50431	Education and Training	0	88,500	0	-88,500	-100.0%
50459	Other Charges Miscellaneous	0	244,651	0	-244,651	-100.0%
50500	Office Supplies	0	90,000	0	-90,000	-100.0%
50501	Food Supplies and Food Service Supplies	0	51,000	0	-51,000	-100.0%
50513	Educational and Recreational Supplies	0	2,235,747	0	-2,235,747	-100.0%
50521	Computer Software	0	100,000	0	-100,000	-100.0%
50620	Emergency Needs/Food Bank	0	226,000	0	-226,000	-100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	17,898	0	-17,898	-100.0%
50813	Telecommunications Equipment-New Less Than \$10,000	0	22,000	0	-22,000	-100.0%
50815	Computer Equipment-New Less Than \$10,000	0	30,000	0	-30,000	-100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	140,881	0	-140,881	-100.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	0	17,358	15,800	-1,558	-9.0%
Total Project		0	13,822,200	15,800	-13,806,400	-99.9%

01625 Title I-A 2024-25

50110	FICA	0	0	524,033	524,033	100.0%
50111	Retirement VRS	0	0	1,012,950	1,012,950	100.0%
50112	Hospital/Medical Plans	0	0	1,162,381	1,162,381	100.0%
50113	Group Insurance - Life (VRS)	0	0	89,129	89,129	100.0%
50116	Mileage Supplement	0	0	28,718	28,718	100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50119	Retiree Health Care Credit (VRS)	0	0	65,358	65,358	100.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	0	0	110,576	110,576	100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	0	4,465,260	4,465,260	100.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	0	0	584,427	584,427	100.0%
50138	Full-Time Salaries and Wages - Regular - Nurses	0	0	54,408	54,408	100.0%
50141	Full-Time Salaries and Wages - Regular - Technical	0	0	1,095,173	1,095,173	100.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	0	0	345,712	345,712	100.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	0	0	66,832	66,832	100.0%
50211	Maintenance Service Contracts	0	0	2,400	2,400	100.0%
50240	Printing and Binding	0	0	9,000	9,000	100.0%
50265	Field Trips	0	0	13,000	13,000	100.0%
50270	Other Contractual Services	0	0	37,000	37,000	100.0%
50431	Education and Training	0	0	70,000	70,000	100.0%
50459	Other Charges Miscellaneous	0	0	244,651	244,651	100.0%
50500	Office Supplies	0	0	70,000	70,000	100.0%
50501	Food Supplies and Food Service Supplies	0	0	51,000	51,000	100.0%
50513	Educational and Recreational Supplies	0	0	2,245,973	2,245,973	100.0%
50514	Other Operating Supplies	0	0	1,000	1,000	100.0%
50521	Computer Software	0	0	100,000	100,000	100.0%
50620	Emergency Needs/Food Bank	0	0	215,000	215,000	100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	0	37,210	37,210	100.0%
50813	Telecommunications Equipment-New Less Than \$10,000	0	0	16,850	16,850	100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50815	Computer Equipment-New Less Than \$10,000	0	0	16,916	16,916	100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	0	370,000	370,000	100.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	0	0	16,639	16,639	100.0%
Total Project		0	0	13,121,596	13,121,596	100.0%

01674 Title III Immigrant and Youth

50110	FICA	0	5,778	276	-5,502	-95.2%
50513	Educational and Recreational Supplies	0	30,000	43,000	13,000	43.3%
50932	Temporary Salaries and Wages - Regular - Instructional	0	77,555	3,700	-73,855	-95.2%
Total Project		0	113,333	46,976	-66,357	-58.6%

01679 Title III (ESL) 2020-21

50108	Hybrid Disability Prgm (Prev Wage Adj)	0	0	0	0	0.0%
50110	FICA	75	0	0	0	0.0%
50111	Retirement VRS	0	0	0	0	0.0%
50112	Hospital/Medical Plans	-1	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	-1	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	1	0	0	0	0.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	976	0	0	0	0.0%
50943	Temporary Salaries and Wages - Regular - Instructional Assistants	0	0	0	0	0.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	0	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	0	0	0	0	0.0%
Total Project		1,050	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
01680 Title III (ESL) 2021-22						
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,573	0	0	0	0.0%
50110	FICA	15,267	0	0	0	0.0%
50111	Retirement VRS	32,354	0	0	0	0.0%
50112	Hospital/Medical Plans	60,250	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	2,609	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	2,355	0	0	0	0.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	191,202	0	0	0	0.0%
50431	Education and Training	5,780	0	0	0	0.0%
50513	Educational and Recreational Supplies	1,713	0	0	0	0.0%
50943	Temporary Salaries and Wages - Regular - Instructional Assistants	12,843	0	0	0	0.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	1,880	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	7,200	0	0	0	0.0%
Total Project		335,026	0	0	0	0.0%
01681 Title III (ESL) 2022-23						
50431	Education and Training	10,000	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	325	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	3,173	0	0	0	0.0%
Total Project		13,498	0	0	0	0.0%
01682 Title III (ESL) 2023-24						
50110	FICA	0	52,384	0	-52,384	-200.0%
50111	Retirement VRS	0	45,157	0	-45,157	-200.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112	Hospital/Medical Plans	0	64,012	0	-64,012	-200.0%
50113	Group Insurance - Life (VRS)	0	3,641	0	-3,641	-200.0%
50119	Retiree Health Care Credit (VRS)	0	2,642	0	-2,642	-100.0%
50141	Full-Time Salaries and Wages - Regular - Technical	0	53,337	0	-53,337	-100.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	0	230,736	0	-230,736	-200.0%
50207	Professional Education Services	0	5,000	0	-5,000	-100.0%
50431	Education and Training	0	10,000	0	-10,000	-100.0%
50501	Food Supplies and Food Service Supplies	0	600	0	-600	-100.0%
50513	Educational and Recreational Supplies	0	26,995	0	-26,995	-100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	416,863	0	-416,863	-100.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	0	2,220	0	-2,220	-100.0%
Total Project		0	913,587	0	-913,587	-100.0%

01683 Title III (ESL) 2024-25

50110	FICA	0	0	31,723	31,723	200.0%
50111	Retirement VRS	0	0	39,792	39,792	200.0%
50112	Hospital/Medical Plans	0	0	83,623	83,623	200.0%
50113	Group Insurance - Life (VRS)	0	0	3,501	3,501	200.0%
50119	Retiree Health Care Credit (VRS)	0	0	2,515	2,515	100.0%
50141	Full-Time Salaries and Wages - Regular - Technical	0	0	53,337	53,337	100.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	0	0	220,615	220,615	200.0%
50207	Professional Education Services	0	0	5,000	5,000	100.0%
50431	Education and Training	0	0	10,000	10,000	100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50501	Food Supplies and Food Service Supplies	0	0	600	600	100.0%
50513	Educational and Recreational Supplies	0	0	27,000	27,000	100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	0	150,000	150,000	100.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	0	0	2,220	2,220	100.0%
Total Project		0	0	629,926	629,926	100.0%

01685 Title III Immigrant and Youth 2019-2020

50110	FICA	1,805	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	22,366	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%
Total Project		24,671	0	0	0	0.0%

01712 Title IV Part A 2020-21 Student Support & Academics

50108	Hybrid Disability Prgm (Prev Wage Adj)	28	0	0	0	0.0%
50110	FICA	1,845	0	0	0	0.0%
50111	Retirement VRS	4,052	0	0	0	0.0%
50112	Hospital/Medical Plans	1,059	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	250	0	0	0	0.0%
50116	Mileage Supplement	422	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	70	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	22,469	0	0	0	0.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	6,933	0	0	0	0.0%
50513	Educational and Recreational Supplies	32,091	0	0	0	0.0%
50521	Computer Software	7,625	0	0	0	0.0%

	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
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Total Project	76,844	0	0	0	0.0%
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01713 Title IV Part A 2021-22 Student Support & Academics

50108	Hybrid Disability Prgm (Prev Wage Adj)	74	0	0	0	0.0%
50110	FICA	16,710	0	0	0	0.0%
50111	Retirement VRS	38,977	0	0	0	0.0%
50112	Hospital/Medical Plans	49,854	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	2,835	0	0	0	0.0%
50116	Mileage Supplement	2,711	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	2,714	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	125,895	0	0	0	0.0%
50141	Full-Time Salaries and Wages - Regular - Technical	106,196	0	0	0	0.0%
50431	Education and Training	2,300	0	0	0	0.0%
50459	Other Charges Miscellaneous	25,952	0	0	0	0.0%
50513	Educational and Recreational Supplies	20,203	0	0	0	0.0%
50514	Other Operating Supplies	3,283	0	0	0	0.0%
50521	Computer Software	138,200	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	5,000	0	0	0	0.0%

Total Project	540,904	0	0	0	0.0%
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01714 Title IV Part A 2022-23 Student Support & Academics

50112	Hospital/Medical Plans	1,348	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	316	0	0	0	0.0%
50116	Mileage Supplement	120	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50119	Retiree Health Care Credit (VRS)	284	0	0	0	0.0%
50431	Education and Training	151	0	0	0	0.0%
50513	Educational and Recreational Supplies	291	0	0	0	0.0%
50514	Other Operating Supplies	14,243	0	0	0	0.0%

Total Project		16,753	0	0	0	0.0%
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01715 Title IV Part A 2023-24

50110	FICA	0	25,700	0	-25,700	-200.0%
50111	Retirement VRS	0	57,334	0	-57,334	-200.0%
50112	Hospital/Medical Plans	0	62,812	0	-62,812	-200.0%
50113	Group Insurance - Life (VRS)	0	4,623	0	-4,623	-200.0%
50116	Mileage Supplement	0	4,390	0	-4,390	-100.0%
50119	Retiree Health Care Credit (VRS)	0	3,332	0	-3,332	-200.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	160,529	0	-160,529	-200.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	0	69,538	0	-69,538	-100.0%
50141	Full-Time Salaries and Wages - Regular - Technical	0	114,903	0	-114,903	-100.0%
50431	Education and Training	0	1,000	0	-1,000	-100.0%
50459	Other Charges Miscellaneous	0	86,591	0	-86,591	-100.0%
50513	Educational and Recreational Supplies	0	40,492	0	-40,492	-100.0%
50514	Other Operating Supplies	0	15,857	0	-15,857	-100.0%
50521	Computer Software	0	266,060	0	-266,060	-100.0%

Total Project		0	913,161	0	-913,161	-100.0%
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01716 Title IV Part A 2024-25

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50110	FICA	0	0	36,011	36,011	200.0%
50111	Retirement VRS	0	0	73,616	73,616	200.0%
50112	Hospital/Medical Plans	0	0	110,454	110,454	200.0%
50113	Group Insurance - Life (VRS)	0	0	6,477	6,477	200.0%
50116	Mileage Supplement	0	0	4,144	4,144	200.0%
50119	Retiree Health Care Credit (VRS)	0	0	5,849	5,849	200.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	0	169,077	169,077	200.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	0	0	161,215	161,215	100.0%
50141	Full-Time Salaries and Wages - Regular - Technical	0	0	153,068	153,068	200.0%
50431	Education and Training	0	0	7,000	7,000	100.0%
50459	Other Charges Miscellaneous	0	0	45,000	45,000	100.0%
50513	Educational and Recreational Supplies	0	0	263,000	263,000	100.0%
50514	Other Operating Supplies	0	0	25,000	25,000	100.0%
50521	Computer Software	0	0	70,000	70,000	100.0%
Total Project		0	0	1,129,911	1,129,911	100.0%

01741 Title VI-B 2021-22

50108	Hybrid Disability Prgm (Prev Wage Adj)	42,883	0	0	0	0.0%
50110	FICA	63,193	0	0	0	0.0%
50111	Retirement VRS	208,393	0	0	0	0.0%
50112	Hospital/Medical Plans	246,291	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	40,520	0	0	0	0.0%
50115	Workers' Compensation	-418	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50116	Mileage Supplement	4,490	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	36,412	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	1,855,269	0	0	0	0.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	469,078	0	0	0	0.0%
50270	Other Contractual Services	78,158	0	0	0	0.0%
50513	Educational and Recreational Supplies	8,564	0	0	0	0.0%
50514	Other Operating Supplies	1,997	0	0	0	0.0%
50521	Computer Software	14,932	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	12,932	0	0	0	0.0%
50942	Temporary Salaries and Wages - Regular - Clerical	9,116	0	0	0	0.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	6,796	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	64,900	0	0	0	0.0%
Total Project		3,163,506	0	0	0	0.0%

01742 Title VI-B 2022-23

50108	Hybrid Disability Prgm (Prev Wage Adj)	12,197	0	0	0	0.0%
50110	FICA	390,451	0	0	0	0.0%
50111	Retirement VRS	790,950	0	0	0	0.0%
50112	Hospital/Medical Plans	958,468	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	40,344	0	0	0	0.0%
50115	Workers' Compensation	2,273	0	0	0	0.0%
50116	Mileage Supplement	5,411	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	36,701	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50133	Full-Time Salaries and Wages - Regular - Instructional	2,826,612	0	0	0	0.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	794,558	0	0	0	0.0%
50157	Full-Time Salaries and Wages - Overtime - Instructional Assistants	4	0	0	0	0.0%
50270	Other Contractual Services	144,114	0	0	0	0.0%
50513	Educational and Recreational Supplies	18,975	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	5,880	0	0	0	0.0%
50942	Temporary Salaries and Wages - Regular - Clerical	13,094	0	0	0	0.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	10,485	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	59,150	0	0	0	0.0%
Total Project		6,109,667	0	0	0	0.0%

01743 Title VI-B 2023-24

50110	FICA	0	524,671	0	-524,671	-100.0%
50111	Retirement VRS	0	1,162,024	0	-1,162,024	-100.0%
50112	Hospital/Medical Plans	0	1,411,688	0	-1,411,688	-100.0%
50113	Group Insurance - Life (VRS)	0	93,351	0	-93,351	-100.0%
50116	Mileage Supplement	0	9,077	0	-9,077	-100.0%
50119	Retiree Health Care Credit (VRS)	0	76,854	0	-76,854	-100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	5,515,038	0	-5,515,038	-100.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	0	1,508,350	0	-1,508,350	-100.0%
50270	Other Contractual Services	0	500,000	0	-500,000	-100.0%
50459	Other Charges Miscellaneous	0	1,375,000	0	-1,375,000	-100.0%
50513	Educational and Recreational Supplies	0	145,000	0	-145,000	-100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50521	Computer Software	0	40,000	0	-40,000	-100.0%
50815	Computer Equipment-New Less Than \$10,000	0	40,000	0	-40,000	-100.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	0	19,167	0	-19,167	-100.0%
Total Project		0	12,420,220	0	-12,420,220	-100.0%

01744 Title VI-B 2024-25

50110	FICA	0	0	555,638	555,638	100.0%
50111	Retirement VRS	0	0	1,128,136	1,128,136	100.0%
50112	Hospital/Medical Plans	0	0	1,446,715	1,446,715	100.0%
50113	Group Insurance - Life (VRS)	0	0	98,913	98,913	100.0%
50116	Mileage Supplement	0	0	11,775	11,775	100.0%
50119	Retiree Health Care Credit (VRS)	0	0	84,714	84,714	100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	0	5,877,999	5,877,999	100.0%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	0	0	1,560,461	1,560,461	100.0%
50270	Other Contractual Services	0	0	820,000	820,000	100.0%
50459	Other Charges Miscellaneous	0	0	1,220,000	1,220,000	100.0%
50513	Educational and Recreational Supplies	0	0	60,000	60,000	100.0%
50521	Computer Software	0	0	70,000	70,000	100.0%
50815	Computer Equipment-New Less Than \$10,000	0	0	70,000	70,000	100.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	0	0	19,913	19,913	100.0%
Total Project		0	0	13,024,264	13,024,264	100.0%

02000 Miscellaneous School Grants (Federal)

50110	FICA	338	0	0	0	0.0%
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		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50270	Other Contractual Services	4,950	0	0	0	0.0%
50291	Tuition Paid - Other Divisions In-State	13,680	0	0	0	0.0%
50431	Education and Training	16,870	0	0	0	0.0%
50459	Other Charges Miscellaneous	250	100,000	100,000	0	0.0%
50512	Books and Subscriptions	815	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	4,420	0	0	0	0.0%
50980	Salaries and Wages - Regular - School Supplemental - Instructional	210,000	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	59,097	0	0	0	0.0%
Total Project		310,420	100,000	100,000	0	0.0%

02008 Misc Federal Grant - English Literacy/Civics Ed Grant

50110	FICA	0	9,949	10,328	379	3.8%
50265	Field Trips	0	3,220	3,220	0	0.0%
50431	Education and Training	0	2,700	5,000	2,300	85.2%
50500	Office Supplies	0	1,000	1,000	0	0.0%
50513	Educational and Recreational Supplies	0	27,150	27,150	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	3,422	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	133,551	138,630	5,079	3.8%
Total Project		3,422	177,570	185,328	7,758	4.4%

02028 School STAT Implementation - Wilder MS

50110	FICA	0	35,046	0	-35,046	-200.0%
50270	Other Contractual Services	0	619,869	0	-619,869	-200.0%
50431	Education and Training	0	171,424	0	-171,424	-200.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50513	Educational and Recreational Supplies	0	172,338	0	-172,338	-200.0%
50521	Computer Software	0	1,000	0	-1,000	-100.0%
50811	Machinery and Equipment-New Less Than \$10,000	0	102,175	0	-102,175	-100.0%
50815	Computer Equipment-New Less Than \$10,000	0	43,440	0	-43,440	-100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	468,867	0	-468,867	-200.0%
50943	Temporary Salaries and Wages - Regular - Instructional Assistants	0	1,558	0	-1,558	-100.0%

Total Project		0	1,615,717	0	-1,615,717	-100.0%
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02700 Miscellaneous School Grants (Local)

50431	Education and Training	7,111	0	0	0	0.0%
50459	Other Charges Miscellaneous	5,118	100,000	100,000	0	0.0%
50513	Educational and Recreational Supplies	7,228	0	0	0	0.0%

Total Project		19,457	100,000	100,000	0	0.0%
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02701 Miscellaneous Local - ERate

50412	Telecommunications	0	0	2,000,000	2,000,000	100.0%
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Total Project		0	0	2,000,000	2,000,000	100.0%
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02716 Misc Local Grant - Jail East & Jail West Education Program

50108	Hybrid Disability Prgm (Prev Wage Adj)	486	0	0	0	0.0%
50110	FICA	48,025	51,663	51,663	0	0.0%
50111	Retirement VRS	105,671	115,250	105,613	-9,637	-8.4%
50112	Hospital/Medical Plans	76,234	80,807	84,289	3,482	4.3%
50113	Group Insurance - Life (VRS)	8,520	9,295	9,295	0	0.0%
50119	Retiree Health Care Credit (VRS)	7,694	8,391	8,391	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50133	Full-Time Salaries and Wages - Regular - Instructional	584,110	641,535	688,278	46,743	7.3%
50143	Full-Time Salaries and Wages - Regular - Clerical	47,982	51,916	54,408	2,492	4.8%
50997	Salaries and Wages - Supplemental Bonus	8,500	0	0	0	0.0%
Total Project		887,222	958,857	1,001,937	43,080	4.5%

02725 Henrico Education Foundation Grants

50110	FICA	1,034	0	0	0	0.0%
50240	Printing and Binding	241	0	0	0	0.0%
50265	Field Trips	800	0	0	0	0.0%
50459	Other Charges Miscellaneous	179,378	262,500	262,500	0	0.0%
50501	Food Supplies and Food Service Supplies	461	0	0	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	2,660	0	0	0	0.0%
50513	Educational and Recreational Supplies	31,981	0	0	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	51,068	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	8,258	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	10,964	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%
Total Project		287,345	262,500	262,500	0	0.0%

02726 Misc. Local Grant - Technology

50806	Technology Infrastructure - New \$10,000 and Over	1,486,840	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	5,400	0	0	0	0.0%
Total Project		1,492,240	0	0	0	0.0%

02727 Misc. Local Grant - Evening School Excellence

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50110	FICA	6,306	8,021	7,413	-608	-7.6%
50501	Food Supplies and Food Service Supplies	0	250	250	0	0.0%
50513	Educational and Recreational Supplies	0	750	750	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	82,429	107,659	99,500	-8,159	-7.6%

Total Project		88,735	116,680	107,913	-8,767	-7.5%
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02728 Miscellaneous Local - Cell Tower

50459	Other Charges Miscellaneous	83,521	0	0	0	0.0%
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Total Project		83,521	0	0	0	0.0%
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02730 Advance College Academy Program

50291	Tuition Paid - Other Divisions In-State	0	1,200,000	0	-1,200,000	-100.0%
50455	Tuition	0	0	1,300,000	1,300,000	100.0%
50802	Furniture and Fixtures-New \$10,000 and Over	-42,648	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	3,120	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	96,750	0	0	0	0.0%

Total Project		57,222	1,200,000	1,300,000	100,000	8.3%
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02737 Bay Watershed in Science Education (BWISE)

50110	FICA	0	806	0	-806	-100.0%
50265	Field Trips	0	3,500	0	-3,500	-100.0%
50270	Other Contractual Services	3,000	25,000	0	-25,000	-100.0%
50431	Education and Training	0	10,000	0	-10,000	-100.0%
50513	Educational and Recreational Supplies	0	25,000	0	-25,000	-100.0%
50932	Temporary Salaries and Wages - Regular -	0	10,820	0	-10,820	-100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Instructional						
Total Project		3,000	75,126	0	-75,126	-100.0%
03500 Miscellaneous School Grants (State)						
50110	FICA	10,215	0	0	0	0.0%
50265	Field Trips	1,534	0	0	0	0.0%
50431	Education and Training	6,348	0	0	0	0.0%
50459	Other Charges Miscellaneous	12,047	100,000	100,000	0	0.0%
50500	Office Supplies	63	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	517	0	0	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	777	0	0	0	0.0%
50513	Educational and Recreational Supplies	2,793	0	0	0	0.0%
50521	Computer Software	10,950	0	0	0	0.0%
50801	Machinery and Equipment- New \$10,000 and Over	37,500	0	0	0	0.0%
50806	Technology Infrastructure - New \$10,000 and Over	64,250	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	45,470	0	0	0	0.0%
50937	Temporary Salaries and Wages - Regular - Nurses	133,500	0	0	0	0.0%
Total Project		325,964	100,000	100,000	0	0.0%
03501 Miscellaneous State - Project Graduation 2005						
50459	Other Charges Miscellaneous	0	16,000	49,500	33,500	209.4%
50513	Educational and Recreational Supplies	0	19,000	29,000	10,000	52.6%
50514	Other Operating Supplies	0	7,000	7,000	0	0.0%
Total Project		0	42,000	85,500	43,500	103.6%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
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03505 Miscellaneous State - Race to GED - 1

50932	Temporary Salaries and Wages - Regular - Instructional	-28,526	0	0	0	0.0%
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Total Project		-28,526	0	0	0	0.0%
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03507 Miscellaneous State - Jobs for

50265	Field Trips	1,942	3,000	3,000	0	0.0%
50270	Other Contractual Services	5,000	0	0	0	0.0%
50431	Education and Training	540	4,750	4,750	0	0.0%
50500	Office Supplies	2,905	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	6,536	5,000	5,000	0	0.0%
50513	Educational and Recreational Supplies	3,205	8,500	8,500	0	0.0%
50514	Other Operating Supplies	2,940	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	0	5,000	5,000	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	2,507	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	2,701	0	0	0	0.0%

Total Project		28,276	26,250	26,250	0	0.0%
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03518 Miscellaneous State - Career and Tech Edu - Caper

50210	Maintenance and Repairs	3,752	0	0	0	0.0%
50220	Lease/Rent Of Equipment	2,633	0	0	0	0.0%
50459	Other Charges Miscellaneous	0	1,050,000	1,100,000	50,000	4.8%
50514	Other Operating Supplies	1,447,485	0	0	0	0.0%

Total Project		1,453,870	1,050,000	1,100,000	50,000	4.8%
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03524 DMAS Health Services Program

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108	Hybrid Disability Prgm (Prev Wage Adj)	6,702	0	0	0	0.0%
50110	FICA	83,439	113,050	166,675	53,625	68.2%
50111	Retirement VRS	166,268	206,697	192,673	-14,024	-17.2%
50112	Hospital/Medical Plans	193,173	220,402	226,580	6,178	10.7%
50113	Group Insurance - Life (VRS)	13,410	16,666	16,953	287	8.6%
50116	Mileage Supplement	22,524	17,014	22,452	5,438	49.1%
50119	Retiree Health Care Credit (VRS)	12,110	12,790	14,534	1,744	91.3%
50133	Full-Time Salaries and Wages - Regular - Instructional	505,606	521,393	543,364	21,971	37.3%
50137	Full-Time Salaries and Wages - Regular - Other Professional	215,597	355,165	367,833	12,668	3.1%
50139	Full-Time Salaries and Wages - Regular - Psychologists	134,391	206,074	220,799	14,725	7.1%
50141	Full-Time Salaries and Wages - Regular - Technical	65,490	80,200	92,124	11,924	14.9%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	73,731	80,831	85,335	4,504	5.6%
50200	Medical Services	18,334	0	0	0	0.0%
50207	Professional Education Services	74	0	0	0	0.0%
50209	Other Professional Services	59,760	70,000	70,000	0	0.0%
50263	Transportation Services - Contract	107,951	0	0	0	0.0%
50270	Other Contractual Services	365,523	178,000	241,750	63,750	35.8%
50291	Tuition Paid - Other Divisions In-State	110,176	110,176	110,176	0	0.0%
50459	Other Charges Miscellaneous	29,518	40,000	40,000	0	0.0%
50513	Educational and Recreational Supplies	0	110,000	110,000	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	136,103	266,027	245,866	-20,161	-7.6%
50940	Temporary Salaries and Wages - Regular - Technical	0	7,799	7,208	-591	-7.6%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50949	Temporary Salaries and Wages - Overtime - Other Professional	54	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	18,500	0	0	0	0.0%
Total Project		2,338,434	2,612,284	2,774,322	162,038	6.2%

03534 Misc State Grant - National Board Certification

50110	FICA	0	1,935	1,863	-72	-3.7%
50133	Full-Time Salaries and Wages - Regular - Instructional	357,500	0	0	0	0.0%
50431	Education and Training	570	4,000	9,000	5,000	125.0%
50455	Tuition	48,220	504,500	493,000	-11,500	-2.3%
50500	Office Supplies	0	0	2,000	2,000	100.0%
50501	Food Supplies and Food Service Supplies	0	15,000	15,000	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	0	0	1,000	1,000	100.0%
50513	Educational and Recreational Supplies	0	5,000	0	-5,000	-100.0%
50514	Other Operating Supplies	123	4,000	15,000	11,000	275.0%
50932	Temporary Salaries and Wages - Regular - Instructional	4,500	25,968	25,000	-968	-3.7%
Total Project		410,913	560,403	561,863	1,460	0.3%

03542 Misc State Grant - GAE Extended Diploma Program

50110	FICA	0	4,937	5,066	129	2.6%
50513	Educational and Recreational Supplies	0	7,000	7,000	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	66,273	68,000	1,727	2.6%
Total Project		0	78,210	80,066	1,856	2.4%

03543 Misc State Grant - Race to GED Outreach Programs

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50110	FICA	0	5,078	5,513	435	8.6%
50270	Other Contractual Services	0	2,000	2,000	0	0.0%
50513	Educational and Recreational Supplies	14,824	15,000	15,000	0	0.0%
50514	Other Operating Supplies	3,343	4,000	4,000	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	68,166	74,000	5,834	8.6%
Total Project		18,167	94,244	100,513	6,269	6.7%

03545 Misc State Grant - MS Teacher Corps - Fairfield & Wilder

50110	FICA	0	5,925	5,960	35	0.6%
50932	Temporary Salaries and Wages - Regular - Instructional	0	79,527	80,000	473	0.6%
Total Project		0	85,452	85,960	508	0.6%

03558 Math/Reading Incentive

50108	Hybrid Disability Prgm (Prev Wage Adj)	191	0	0	0	0.0%
50110	FICA	12,979	14,792	15,899	1,107	7.5%
50111	Retirement VRS	29,923	32,999	30,239	-2,760	-8.4%
50112	Hospital/Medical Plans	28,596	30,468	31,917	1,449	4.8%
50113	Group Insurance - Life (VRS)	2,459	2,661	2,661	0	0.0%
50116	Mileage Supplement	5,058	5,062	5,306	244	4.8%
50119	Retiree Health Care Credit (VRS)	2,220	2,403	2,403	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	137,088	198,552	213,018	14,466	7.3%
50997	Salaries and Wages - Supplemental Bonus	2,000	0	0	0	0.0%
Total Project		220,514	286,937	301,443	14,506	5.1%

03562 Wallace Foundation Grant

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50512	Books and Subscriptions	3,163	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	1,548	0	0	0	0.0%
Total Project		4,711	0	0	0	0.0%

03570 STEM Early Learning Through the Arts

50270	Other Contractual Services	0	73,500	0	-73,500	-100.0%
Total Project		0	73,500	0	-73,500	-100.0%

03572 Virginia Reading Corp Partnership

50270	Other Contractual Services	90,000	120,000	120,000	0	0.0%
Total Project		90,000	120,000	120,000	0	0.0%

03574 State Grant - VTSS

50110	FICA	0	887	559	-328	-37.0%
50431	Education and Training	97	11,500	13,500	2,000	17.4%
50500	Office Supplies	234	0	0	0	0.0%
50512	Books and Subscriptions	92	0	0	0	0.0%
50513	Educational and Recreational Supplies	0	10,000	7,000	-3,000	-30.0%
50521	Computer Software	0	20,000	0	-20,000	-100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	17,101	11,902	7,500	-4,402	-37.0%
Total Project		17,524	54,289	28,559	-25,730	-47.4%

05043 Student Transcript Grant

50110	FICA	1,635	0	0	0	0.0%
50459	Other Charges Miscellaneous	0	20,000	21,000	1,000	5.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50942	Temporary Salaries and Wages - Regular - Clerical	21,374	0	0	0	0.0%
Total Project		23,009	20,000	21,000	1,000	5.0%

05125 CTE Resource Center Program Account

50240	Printing and Binding	0	383	383	0	0.0%
50459	Other Charges Miscellaneous	0	30,230	30,230	0	0.0%
50500	Office Supplies	897	27,708	27,708	0	0.0%
50501	Food Supplies and Food Service Supplies	1,240	18,514	18,514	0	0.0%
50514	Other Operating Supplies	0	15,165	15,165	0	0.0%
Total Project		2,137	92,000	92,000	0	0.0%

06820 General Adult Catalog Classes

50110	FICA	2,055	5,322	5,962	640	12.0%
50211	Maintenance Service Contracts	0	2,860	2,860	0	0.0%
50250	Advertising	20,355	27,313	27,313	0	0.0%
50270	Other Contractual Services	1,767	0	0	0	0.0%
50410	Postal Services	0	1,000	1,000	0	0.0%
50459	Other Charges Miscellaneous	15,720	11,800	11,800	0	0.0%
50500	Office Supplies	0	1,000	1,000	0	0.0%
50513	Educational and Recreational Supplies	729	16,000	16,000	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	26,360	71,441	80,027	8,586	12.0%
50997	Salaries and Wages - Supplemental Bonus	500	0	0	0	0.0%
Total Project		67,486	136,736	145,962	9,226	6.7%

08790 Special Education - Regional Program

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108	Hybrid Disability Prgm (Prev Wage Adj)	6,134	0	0	0	0.0%
50110	FICA	57,295	64,186	67,458	3,272	5.1%
50111	Retirement VRS	130,518	143,200	137,915	-5,285	-3.7%
50112	Hospital/Medical Plans	163,614	190,330	183,700	-6,630	-3.5%
50113	Group Insurance - Life (VRS)	10,482	11,548	12,137	589	5.1%
50115	Workers' Compensation	2,577	0	0	0	0.0%
50116	Mileage Supplement	2,582	2,531	2,653	122	4.8%
50119	Retiree Health Care Credit (VRS)	9,464	10,424	10,954	530	5.1%
50133	Full-Time Salaries and Wages - Regular - Instructional	126,861	137,264	630,748	493,484	359.5%
50144	Full-Time Salaries and Wages - Regular - Instructional Assistants	616,860	724,347	941,236	216,889	29.9%
50240	Printing and Binding	0	10,000	10,000	0	0.0%
50270	Other Contractual Services	0	1,220,000	1,255,000	35,000	2.9%
50431	Education and Training	0	15,000	15,000	0	0.0%
50450	Dues And Association Memberships	0	10,000	10,000	0	0.0%
50459	Other Charges Miscellaneous	0	350,000	350,000	0	0.0%
50500	Office Supplies	0	30,000	30,000	0	0.0%
50513	Educational and Recreational Supplies	0	100,000	100,000	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	0	10,000	10,000	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	10,000	10,000	0	0.0%
50822	Furniture and Fixtures-Replacement \$10,000 and Over	0	15,000	15,000	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	15,000	15,000	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	26,500	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Project		1,152,887	3,068,830	3,806,801	737,971	24.0%
08933 COVID-19 Costs						
50110	FICA	255	0	0	0	0.0%
50459	Other Charges Miscellaneous	26,976	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	437,008	0	0	0	0.0%
50940	Temporary Salaries and Wages - Regular - Technical	1,704	0	0	0	0.0%
Total Project		465,943	0	0	0	0.0%
09020 FY2021-22 CSA						
50615	Counseling And Treatment Services	793,947	0	0	0	0.0%
Total Project		793,947	0	0	0	0.0%
09056 American Rescue Plan Act - ESSER III Funds						
50108	Hybrid Disability Prgm (Prev Wage Adj)	304	0	0	0	0.0%
50110	FICA	20,724	271,642	0	-271,642	-500.0%
50111	Retirement VRS	43,684	615,716	0	-615,716	-500.0%
50112	Hospital/Medical Plans	14,178	519,758	0	-519,758	-500.0%
50113	Group Insurance - Life (VRS)	3,522	48,855	0	-48,855	-500.0%
50116	Mileage Supplement	5,308	5,390	0	-5,390	-200.0%
50119	Retiree Health Care Credit (VRS)	3,181	43,408	0	-43,408	-500.0%
50130	Full-Time Salaries and Wages - Regular - Administrative	136,079	147,237	0	-147,237	-100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	2,978,645	0	-2,978,645	-200.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	126,763	137,156	0	-137,156	-100.0%
50143	Full-Time Salaries and Wages - Regular - Clerical	0	383,015	0	-383,015	-100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50210	Maintenance and Repairs	45,898	0	0	0	0.0%
50270	Other Contractual Services	480,417	0	0	0	0.0%
50291	Tuition Paid - Other Divisions In-State	7,175	0	0	0	0.0%
50513	Educational and Recreational Supplies	13,954	0	0	0	0.0%
50521	Computer Software	3,887,176	0	0	0	0.0%
50811	Machinery and Equipment- New Less Than \$10,000	30,174	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	9,102	0	0	0	0.0%
50821	Machinery and Equipment- Replacement \$10,000 and Over	45,612	0	0	0	0.0%
50822	Furniture and Fixtures- Replacement \$10,000 and Over	143,980	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	2,654,258	0	0	0	0.0%
50943	Temporary Salaries and Wages - Regular - Instructional Assistants	218,598	0	0	0	0.0%
50980	Salaries and Wages - Regular - School	7,146	0	0	0	0.0%
50997	Supplemental - Instructional Salaries and Wages - Supplemental Bonus	2,000	0	0	0	0.0%
Total Project		7,899,233	5,150,822	0	-5,150,822	-100.0%

09057 CARES Act - ESSER II Funds

50108	Hybrid Disability Prgm (Prev Wage Adj)	16,180	0	0	0	0.0%
50110	FICA	222,152	0	0	0	0.0%
50111	Retirement VRS	489,355	0	0	0	0.0%
50112	Hospital/Medical Plans	434,618	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	39,483	0	0	0	0.0%
50119	Retiree Health Care Credit (VRS)	35,649	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	2,584,076	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50143	Full-Time Salaries and Wages - Regular - Clerical	352,999	0	0	0	0.0%
50210	Maintenance and Repairs	76,049	0	0	0	0.0%
50211	Maintenance Service Contracts	174,222	0	0	0	0.0%
50412	Telecommunications	104,547	0	0	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	-952	0	0	0	0.0%
50512	Books and Subscriptions	162,591	0	0	0	0.0%
50523	Instructional Materials	28,055	0	0	0	0.0%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	332,800	0	0	0	0.0%
50821	Machinery and Equipment-Replacement \$10,000 and Over	5,150,290	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	56,500	0	0	0	0.0%
Total Project		10,258,614	0	0	0	0.0%
09072 Head Start - CARES Act						
50110	FICA	2,733	5,689	0	-5,689	-100.0%
50111	Retirement VRS	5,866	12,693	0	-12,693	-100.0%
50112	Hospital/Medical Plans	4,124	8,814	0	-8,814	-100.0%
50113	Group Insurance - Life (VRS)	473	1,023	0	-1,023	-100.0%
50116	Mileage Supplement	516	1,031	0	-1,031	-100.0%
50119	Retiree Health Care Credit (VRS)	427	924	0	-924	-100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	37,247	76,374	0	-76,374	-100.0%
50459	Other Charges Miscellaneous	422	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	1,000	0	0	0	0.0%
Total Project		52,808	106,548	0	-106,548	-100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
09103 CRRSA ESSER II Set-Aside						
50108	Hybrid Disability Prgm (Prev Wage Adj)	151	0	0	0	0.0%
50110	FICA	11,203	5,061	0	-5,061	-100.0%
50111	Retirement VRS	10,434	11,289	0	-11,289	-100.0%
50112	Hospital/Medical Plans	12,496	13,103	0	-13,103	-100.0%
50113	Group Insurance - Life (VRS)	841	910	0	-910	-100.0%
50119	Retiree Health Care Credit (VRS)	760	822	0	-822	-100.0%
50137	Full-Time Salaries and Wages - Regular - Other Professional	62,779	67,927	0	-67,927	-100.0%
50270	Other Contractual Services	139,440	0	0	0	0.0%
50500	Office Supplies	406	0	0	0	0.0%
50513	Educational and Recreational Supplies	131,714	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	5,391	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	45,999	0	0	0	0.0%
50936	Temporary Salaries and Wages - Regular - Other Professional	40,506	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	1,000	0	0	0	0.0%
Total Project		463,120	99,112	0	-99,112	-100.0%

09178 McKinney-Vento - ESSER

50240	Printing and Binding	8,116	0	0	0	0.0%
50270	Other Contractual Services	17,345	0	0	0	0.0%
50431	Education and Training	12,749	0	0	0	0.0%
50459	Other Charges Miscellaneous	4,131	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	965	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50513	Educational and Recreational Supplies	18,900	0	0	0	0.0%
50514	Other Operating Supplies	4,275	0	0	0	0.0%
50521	Computer Software	14,286	0	0	0	0.0%
50620	Emergency Needs/Food Bank	39,345	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	16,497	0	0	0	0.0%
Total Project		136,609	0	0	0	0.0%

09203 School Improvement (Fairfield) FY22

50513	Educational and Recreational Supplies	2,517	0	0	0	0.0%
Total Project		2,517	0	0	0	0.0%

09204 School Improvement (Glen Lea) FY22

50513	Educational and Recreational Supplies	7,588	0	0	0	0.0%
Total Project		7,588	0	0	0	0.0%

09205 School Improvement (Laburnum) FY22

50512	Books and Subscriptions	2,880	0	0	0	0.0%
50513	Educational and Recreational Supplies	13,437	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	2,190	0	0	0	0.0%
Total Project		18,507	0	0	0	0.0%

09206 School Improvement (Wilder) FY22

50513	Educational and Recreational Supplies	5,027	0	0	0	0.0%
Total Project		5,027	0	0	0	0.0%

09207 School Improvement (Rolfe) FY22

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50512	Books and Subscriptions	2,447	0	0	0	0.0%
Total Project		2,447	0	0	0	0.0%
09208 School Improvement (Elko) FY22						
50513	Educational and Recreational Supplies	2,117	0	0	0	0.0%
Total Project		2,117	0	0	0	0.0%
09214 ARP CSLFRF HVAC grant						
50210	Maintenance and Repairs	107,154	0	0	0	0.0%
50211	Maintenance Service Contracts	1,092,242	0	0	0	0.0%
50821	Machinery and Equipment- Replacement \$10,000 and Over	230,681	0	0	0	0.0%
Total Project		1,430,077	0	0	0	0.0%
09215 Emergency Connectivity Fund						
50806	Technology Infrastructure - New \$10,000 and Over	573,000	0	0	0	0.0%
Total Project		573,000	0	0	0	0.0%
09216 VA School Screening Testing for Assurance (ViSSTA)						
50110	FICA	250	0	0	0	0.0%
Total Project		250	0	0	0	0.0%
09239 FY2022-23 CSA						
50615	Counseling And Treatment Services	11,635,388	0	0	0	0.0%
Total Project		11,635,388	0	0	0	0.0%
09256 IDEA Part B- ARPA Flowthrough 84.027						
50207	Professional Education Services	13,037	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50263	Transportation Services - Contract	18,647	0	0	0	0.0%
50270	Other Contractual Services	968,564	0	0	0	0.0%
50513	Educational and Recreational Supplies	71,446	0	0	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	228,036	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	26,582	0	0	0	0.0%
Total Project		1,326,312	0	0	0	0.0%

09261 IDEA Part B 611 ARPA Flowthrough CEIS 84.027

50207	Professional Education Services	11,170	0	0	0	0.0%
50270	Other Contractual Services	2,202	0	0	0	0.0%
50431	Education and Training	2,293	0	0	0	0.0%
50513	Educational and Recreational Supplies	48,641	0	0	0	0.0%
Total Project		64,306	0	0	0	0.0%

09282 IDEA Part B 619 ARPA Flowthrough 84.173X

50110	FICA	113	0	0	0	0.0%
50111	Retirement VRS	8,182	0	0	0	0.0%
50112	Hospital/Medical Plans	27,319	0	0	0	0.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	50,218	0	0	0	0.0%
50513	Educational and Recreational Supplies	14,555	0	0	0	0.0%
Total Project		100,387	0	0	0	0.0%

09291 ESSER III Set-Aside Before and After School Programs

50110	FICA	13,041	12,956	23,245	10,289	79.4%
50111	Retirement VRS	25,600	28,904	47,522	18,618	64.4%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112	Hospital/Medical Plans	13,562	14,793	44,909	30,116	203.6%
50113	Group Insurance - Life (VRS)	2,154	2,330	4,181	1,851	79.4%
50116	Mileage Supplement	1,009	1,031	4,029	2,998	290.8%
50119	Retiree Health Care Credit (VRS)	1,945	2,104	2,934	830	39.4%
50133	Full-Time Salaries and Wages - Regular - Instructional	154,031	173,908	378,980	205,072	117.9%
50513	Educational and Recreational Supplies	16,147	0	0	0	0.0%
50521	Computer Software	269,750	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	5,812	0	0	0	0.0%
50997	Salaries and Wages - Supplemental Bonus	2,000	0	0	0	0.0%
Total Project		505,051	236,026	505,800	269,774	114.3%

09292 ESSER III Set-Aside Summer Programs

50110	FICA	3,336	0	0	0	0.0%
50500	Office Supplies	397	0	0	0	0.0%
50513	Educational and Recreational Supplies	143,977	0	0	0	0.0%
50521	Computer Software	95,247	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	57,783	0	0	0	0.0%
50937	Temporary Salaries and Wages - Regular - Nurses	2,279	0	0	0	0.0%
Total Project		303,019	0	0	0	0.0%

09314 Post-Secondary – SPED – ESSER III

50270	Other Contractual Services	156	0	0	0	0.0%
50455	Tuition	10,711	0	0	0	0.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Project		10,867	0	0	0	0.0%
09323 ARPA Bonus Payments FY23						
50997	Salaries and Wages - Supplemental Bonus	5,205,868	0	0	0	0.0%
Total Project		5,205,868	0	0	0	0.0%
09438 School Based Health Workforce Grant						
50431	Education and Training	4,410	0	0	0	0.0%
50513	Educational and Recreational Supplies	7,200	0	0	0	0.0%
50514	Other Operating Supplies	23,138	0	0	0	0.0%
Total Project		34,748	0	0	0	0.0%
09445 VA Dept of Conservation + Recreation Watershed Education Grant						
50110	FICA	0	369	0	-369	-100.0%
50265	Field Trips	0	2,500	0	-2,500	-100.0%
50270	Other Contractual Services	0	20,000	0	-20,000	-100.0%
50932	Temporary Salaries and Wages - Regular - Instructional	0	4,943	0	-4,943	-100.0%
Total Project		0	27,812	0	-27,812	-100.0%
09466 IDEA CEIS FY23						
50270	Other Contractual Services	17,979	0	0	0	0.0%
50513	Educational and Recreational Supplies	6,500	0	0	0	0.0%
Total Project		24,479	0	0	0	0.0%
09482 FY2023-24 CSA						
50615	Counseling And Treatment Services	0	16,006,273	0	-16,006,273	-100.0%

		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Project		0	16,006,273	0	-16,006,273	-100.0%
09492 Claude Moore Charitable Foundation						
50110	FICA	0	0	3,973	3,973	100.0%
50111	Retirement VRS	0	0	8,123	8,123	100.0%
50112	Hospital/Medical Plans	0	0	9,161	9,161	100.0%
50113	Group Insurance - Life (VRS)	0	0	715	715	100.0%
50133	Full-Time Salaries and Wages - Regular - Instructional	0	0	53,337	53,337	100.0%
50265	Field Trips	1,672	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	1,998	0	0	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	358	0	0	0	0.0%
50521	Computer Software	5,500	0	0	0	0.0%
Total Project		9,528	0	75,309	75,309	100.0%
09495 School Improvement Grant (SIG) FY23						
50207	Professional Education Services	137,175	0	0	0	0.0%
50500	Office Supplies	3,070	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	6,965	0	0	0	0.0%
50932	Temporary Salaries and Wages - Regular - Instructional	5,111	0	0	0	0.0%
Total Project		152,321	0	0	0	0.0%
09502 New State Incentive Program						
50133	Full-Time Salaries and Wages - Regular - Instructional	210,014	0	0	0	0.0%
Total Project		210,014	0	0	0	0.0%
09508 Community Schools Grant						

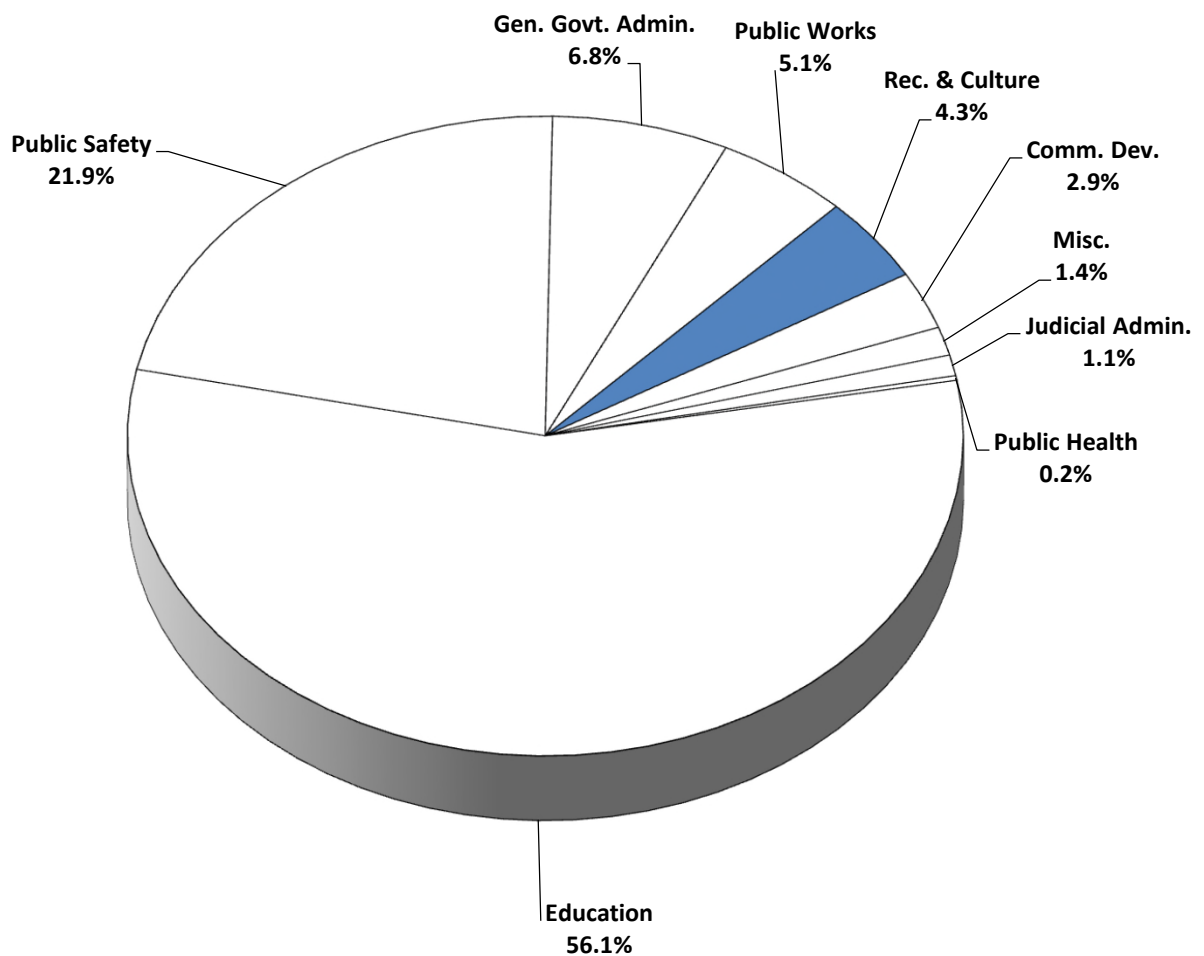
		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50110	FICA	0	0	6,557	6,557	100.0%
50111	Retirement VRS	0	0	12,775	12,775	100.0%
50112	Hospital/Medical Plans	0	0	8,216	8,216	100.0%
50113	Group Insurance - Life (VRS)	0	0	1,124	1,124	100.0%
50119	Retiree Health Care Credit (VRS)	0	0	1,015	1,015	100.0%
50138	Full-Time Salaries and Wages - Regular - Nurses	0	0	87,908	87,908	100.0%
Total Project		0	0	117,595	117,595	100.0%
09652 FY24-25 CSA						
50615	Counseling And Treatment Services	0	0	16,006,273	16,006,273	100.0%
Total Project		0	0	16,006,273	16,006,273	100.0%



COUNTY OF HENRICO, VIRGINIA

Recreation, Parks, and Culture

\$54,048,086



Total General Fund

\$1,254,741,400

COUNTY OF HENRICO, VIRGINIA
GENERAL FUND - RECREATION, PARKS, AND CULTURE

Department	FY23 Actual	FY24 Original	FY25 Proposed
Recreation, Parks, and Culture			
Recreation & Parks	\$24,175,784	\$25,682,500	\$28,958,430
Sports and Entertainment Authority	1,046,417	0	0
Public Library	20,958,452	23,869,681	25,089,656
Total Recreation, Parks and Culture	\$46,180,653	\$49,552,181	\$54,048,086

RECREATION AND PARKS

DESCRIPTION

The Division of Recreation and Parks offers a variety of programs, facilities, and parks to enhance the standard of living and provide leisure options for residents and guests of Henrico County. To accomplish its mission, the Division is composed of the following three operational units: Park Services, Recreation Services, and Administrative Services.

Park Services

Park Services is responsible for the care and maintenance of the entire Henrico County park system of over 4,500 acres of both developed and undeveloped property. The park system also includes 104 recreation buildings, which range in size and purpose from small restrooms to full-service recreation centers. There are four service sectors within Park Services.

Support Services is responsible for custodial operations in parks as well as special event preparation and clean-up.

The Turf and Grounds section is responsible for general lawn, grounds, and plant maintenance. This section also handles the care and preparation of sports fields scheduled through the Division of Recreation and Parks, which includes many Henrico County Public School fields.

Property Services is responsible for maintaining recreation buildings and handles painting, carpentry, HVAC, plumbing, and general construction improvement projects. This area is responsible for maintenance and repair of both rolling and small equipment and maintains National Recreation and Parks Association certified playground inspectors who provide weekly safety inspections of all play areas and coordinate all necessary equipment repairs. Property Services also supports a warehouse operation responsible for managing parts, supplies, and materials needed for all property and building maintenance.

Sports Operations coordinates closely with other service delivery areas within Park Services. Sports staff members schedule the use of all athletic fields. They maintain relationships with all leagues and associations operating within Henrico County and also work closely with the Visit Henrico Tourism staff to ensure the needs and expectations of visiting sports tournaments and activities are met.

FISCAL YEAR 2025 SUMMARY

Description	Annual Fiscal Plan			
	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 16,495,092	\$ 18,741,529	\$ 20,693,306	10.4%
Operation	6,451,579	5,774,111	6,649,194	15.2%
Capital	1,229,172	1,166,860	1,615,930	38.5%
Total	<u>\$ 24,175,843</u>	<u>\$ 25,682,500</u>	<u>\$ 28,958,430</u>	<u>12.8%</u>
Personnel Complement	190	190	200 ⁽¹⁾	10

⁽¹⁾ Seven positions added to support Taylor Farm Park, one for Four Mile Creek, and two for the Outdoor Athletic Complex fields.

Recreation and Parks

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Park Visitation	6,552,624	7,200,000	7,560,000	360,000
Special Event Attendance	54,250	64,512	67,738	3,226
Facility Contacts	184,910	220,500	231,525	11,025
Number of Youth Sports Participants	52,000	63,000	66,150	3,150
Turf Acres Mowed	7,450	9,387	9,856	469
Number of General Acres Mowed	12,157	15,318	16,084	766
Number of Work Orders Processed	5,600	7,056	7,409	353
Number of Irrigation Sites Maintained	141	141	141	-
Number of Habitable Structures	104	104	104	-
Number of Historic Sites	35	35	35	-
Number of Shelter Reservations	2,183	3,150	3,308	158
Effectiveness Measures				
Number of Programs Offered	1,030	857	900	43
Program Attendance	28,483	79,800	83,790	3,990
Open Gym Attendance	22,914	22,443	23,566	1,123
Fitness Center	13,146	16,564	17,392	828
Social Media Followers	25,964	29,673	31,157	1,484
Number of App Users	4,184	4,410	4,631	221

DESCRIPTION (CONTINUED)

Recreation Services

Recreation Services creates safe, fun, and affordable recreational opportunities to improve the quality of life for Henrico County citizens. This service area oversees the daily management and operation of all recreation facilities. Employees work in teams across several program focus areas to create offerings that appeal to a diverse range of interests.

Programs are targeted to serve customers of all ages and abilities, including age-appropriate offerings for preschoolers, children, tweens, teens, and adults. There are summer camps as well as nature programs at Three Lakes Nature Center and Aquarium, performing arts programs at the Henrico Theatre, and living history programs at Meadow Farm.

The preservation and interpretation of the history of Henrico County also falls under Recreation Services. Historic program and preservation staff develop and implement preservation and interpretive solutions at 10 historic sites owned and operated by Henrico County. These include Antioch School, Armour House and Gardens, Clarke Palmore Museum, Courtney Road Service Station, Dabbs House Museum, Deep Run Schoolhouse, Dorey Recreation Center, Elko Community Center, Meadow Farm Museum, and Virginia Randolph Museum.

Recreation Services also offers a variety of free public events in the parks for residents to enjoy. These include large annual events such as Juneteenth, the Red, White, and Lights Fourth of July, and Glen Allen Day as well as several smaller community-scale events spread throughout the year.

Recreation and Parks

Administrative Services

Administrative Services provides all necessary support for the department to fulfill its primary customer service mission and objectives. This area oversees the department's personnel, financial, and customer service needs, including accounts receivable and payable, procurement, records management, and customer registration.

It also includes the Capital Planning and Development work team, which provides professional expertise to lead the continued development and redevelopment of the Henrico County park system. This work team is responsible for master planning, design development, construction documentation, project bidding, and construction administration as well as maintaining the department's annual five-year Capital Improvement Program.

OBJECTIVES

- To provide the citizens of Henrico County safe, clean, and well-maintained parks and facilities.
- To provide the citizens of Henrico County with a wide range of convenient and affordable general-interest recreation programs, classes, activities, and special events.
- To maximize the use of parks, open space, athletic sites, and facilities.
- To cultivate an effective and dynamic workforce.

BUDGET HIGHLIGHTS

The Division's FY25 proposed budget is \$28,958,430, which represents a \$3,275,930, or 12.8%, increase when compared to the FY24 budget. This includes funding for new facilities at Four Mile Creek, Taylor Farm Park, and Pouncey Tract Park, as well as additional funding to support field maintenance at the Outdoor Athletic Complex formerly owned by St. Gertrude High School. The personnel component increased \$1,951,777 or 10.4%. This increase is due to adjusted salaries and rising benefit costs, as well as an additional seven positions added to support Taylor Farm Park, one position added for Four Mile Creek, and two positions added to maintain the Outdoor Athletic Complex fields. Additional operating funding related to bond projects, capital initiatives, and field maintenance totaled \$792,570. Included in this were items such as automotive leases, contract costs, maintenance supplies, utilities, gasoline, and other operational needs. The capital component grew as well, with an increase of \$299,870. The items included in this increase are mowers, blowers, utility vehicles, storage sheds, trailers, weed eaters, backpack sprayers, backpack blowers, and hand tools.

ADMINISTRATIVE SERVICES

The FY25 budget for Administration totals \$2,680,086 and includes the Director's office, the Business Office, and Capital Planning and Development. The budget for FY25 reflects a net increase of \$140,689, or 5.5%, due to a planned salary increase and the accompanying benefit costs, as well as operational funding growth for items such as training, association memberships, freight charges, contractual services, motor pool, office supplies, food supplies, and other operational needs.

RECREATION SERVICES

The FY25 budget for Recreation Services totals \$9,390,294, which reflects an increase of \$916,064, or 10.8%, when compared to FY24. This growth was caused by the addition of three positions, two for Taylor Farm Park and one for

Recreation and Parks

Four Mile Creek, as well as increased salaries and greater benefit costs. Additional operating and capital funding can be seen in the budgets for printing, advertising, contractual services, medical services, freight charges, technology infrastructure replacement, and other administrative expenses.

Operating and Capital components include funds used to pay for equipment replacement expenses, to preserve historic artifacts, and to purchase new and replacement furniture and fixtures for the various recreation centers. Revenue collected as a set-up fee supports furniture replacement. This fee was approved in FY02, and the replacement furniture expenditures program was approved in the FY03 budget.

In a similar fashion, the FY18 budget initiated the inclusion of \$20,000 annually for equipment replacement at the Eastern Henrico Recreation Center. This is funded through revenues collected from members using the facility.

CULTURAL ARTS CENTER

The FY25 County contribution to the Cultural Arts Center is \$600,000. This funding level reflects no change from the prior fiscal year. This funding is provided in support of the wide array of programs and services that the Center provides in the community.

PARK SERVICES

The budget for Park Services totals \$16,288,050 for FY25, which represents an increase of \$2,219,177, or 15.8%, when compared to the FY24 approved budget. This increase is driven primarily by personnel due to five positions being added to assist with Taylor Farm Park, two added to assist with the Outdoor Athletic Complex, and a planned salary increase including the adjusted benefit costs. Operational budget increases outside of the additional operating and capital funds for bond ops, capital initiatives, and field maintenance, include utility charges and food supplies.

The equipment replacement program was initiated in the FY09 budget to provide a regular replacement schedule for equipment when necessary. In FY25, \$515,000 will go towards the addition of six trailers, one walk behind trencher, and one tow behind pressure washer, buffalo blower, and grill, as well the replacement of one 5 gang reel mower, two mini excavator attachments, two motorized carts, two wet liners, one 60-inch mower, small equipment, and goals.

The Facility Rehabilitation portion of the budget totals \$500,000 in the FY25 budget. This plan was initiated in the FY01 budget to maintain the Division's facilities on a yearly basis. For FY25, planned Facility Rehabilitation projects include six painting projects, two turf projects, five HVAC projects, one fence project, one roof project, and three other miscellaneous projects. This funding is in addition to the Facility Rehabilitation program included in Henrico's Capital Improvements Program.

REVENUES

The Division anticipates collecting revenue totaling \$343,000 in FY25, a decrease of \$164,000 from the approved FY24 budget. Recreation generates revenues through program fees and facility rentals.

DEPARTMENTAL HIGHLIGHTS

Henrico Recreation and Parks programming initiatives have shifted towards more non-registration-based programs, allowing for broader community engagement. Examples include Holiday Sprays, Canoeing with the Community, Cinema in the Centers, Paint and Sip, Beginner Pickleball Clinics, Story Tots and Tunes, Mario Day, Bingo, Bike Safety Rodeos, Salsa at Sunset, and Zorbing. Recreation Coordinators tailor programs to community interests, spanning

Recreation and Parks

categories like Creative Arts, Nature and Outdoors, Home and Garden, Music and Dance, STEM, Sports, History, Performing Arts, and Community Events.

Highlighting the department's vibrant camp offerings, the 2024 Winter Day Camp has seen remarkable growth, expanding to three locations in response to a school calendar shift and now accommodating up to 70 campers. Similarly, Spring Break Camp Days extend their reach across three locations, providing enriching experiences for 120 campers. The eagerly anticipated Here We Grow Summer Day Camp, running from June 24th to August 1st, has expanded to six sites, witnessing a substantial surge in participation with approximately 900 attendees – a notable increase compared to past years.

The Division is committed to outreach programs, collaborating with organizations such as Henrico United, Henrico Juvenile Detention Home Creative Arts, Jacobs Chance, Autism Society of Central Virginia, and the Connect Program, demonstrating a dedication to inclusivity and community engagement.

The Henrico Recreation and Parks Wellness initiative has witnessed remarkable growth, boasting two fully equipped fitness centers – the Eastern Henrico Recreation Center, operational since 2011 – and the recently opened fitness area at Deep Run Recreation Center, operational since March 2023. The introduction of the Deep Run fitness area has led to a substantial increase of 1,133 members since March, effectively doubling the community's access to fitness amenities. Notably, a reciprocal arrangement between the two centers enhances members' flexibility in utilizing these state-of-the-art facilities. Moreover, community engagement has soared, with 471 new members added since March, surpassing the 47 prior members.

Starting January 1, 2024, the Wellness initiative introduces an early opening time at 7 am, while expanding eligibility for fitness center use to individuals aged 13 and above, broadening accessibility compared to the previous age limit of 16 and older. The fitness programming offered by HCRP Wellness is extensive, providing over 200 fitness and wellness opportunities each season through 4-week classes. Over 50% of the programming is dedicated to fitness and wellness, including 11 sports in open gyms, resulting in 23 weekly opportunities and over 60 hours of fitness options. An exciting addition is the Youth After School program. The inclusion of small group training sessions, with a focus on youth, further enriches the fitness offerings. Additionally, the initiative has expanded its wellness offerings, incorporating educational components on cholesterol, hypertension, stress and anxiety reduction, nutrition, senior wellness, and self-defense. Looking ahead to 2024, Fitness Coordinators are geared towards further enhancing the fitness experience for the community, promising continued innovation, and engagement.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
RECREATION AND PARKS**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	9,825,515	11,388,334	12,494,023	1,105,689	9.7%
50101	Full-Time Salaries and Wages - Overtime	502,846	379,531	469,465	89,934	23.7%
50104	Temporary Salaries and Wages - Regular	1,902,965	2,118,857	2,209,337	90,480	4.3%
50105	Temporary Salaries and Wages - Overtime	473	3,756	3,756	0	0.0%
50106	Board and Commissions	4,275	9,000	9,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	28,156	31,227	37,027	5,800	18.6%
50109	Vacancy Savings	0	-397,147	-435,875	-38,728	-9.8%
50110	FICA	878,523	1,067,974	1,171,501	103,527	9.7%
50111	Retirement VRS	1,617,108	1,894,614	2,195,895	301,281	15.9%
50112	Hospital/Medical Plans	1,602,634	2,084,918	2,216,800	131,882	6.3%
50113	Group Insurance - Life (VRS)	130,927	160,465	174,757	14,292	8.9%
50114	Unemployment Insurance	1,670	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	147,620	147,620	100.0%
50200	Medical Services	37,506	29,550	33,610	4,060	13.7%
50209	Other Professional Services	32,592	27,000	40,970	13,970	51.7%
50210	Maintenance and Repairs	1,198,137	622,550	705,590	83,040	13.3%
50211	Maintenance Service Contracts	149,836	248,000	343,200	95,200	38.4%
50212	Vehicle Repair	88,442	75,000	81,700	6,700	8.9%
50220	Lease/Rent Of Equipment	114,505	110,500	129,950	19,450	17.6%
50221	Lease/Rent Of Buildings	13,363	0	5,000	5,000	100.0%
50240	Printing and Binding	30,646	15,000	28,000	13,000	86.7%
50250	Advertising	18,907	11,400	15,000	3,600	31.6%
50260	Laundry and Dry Cleaning	307	1,700	1,200	-500	-29.4%
50270	Other Contractual Services	622,678	622,560	661,020	38,460	6.2%
50280	Janitorial	7,291	13,500	32,050	18,550	137.4%
50285	Landscaping	35,566	49,250	95,750	46,500	94.4%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50286	Weed and Pest Control	21,199	26,200	36,000	9,800	37.4%
50310	Automotive/Motor Pool	691,134	653,500	753,413	99,913	15.3%
50400	Electric Services	825,808	721,900	822,000	100,100	13.9%
50401	Heating Services	140,540	98,900	110,400	11,500	11.6%
50402	Water Service	258,997	273,500	313,873	40,373	14.8%
50403	Sewer Service	81,595	82,000	104,800	22,800	27.8%
50404	Refuse Service	63,211	47,000	67,100	20,100	42.8%
50410	Postal Services	9,022	9,800	9,800	0	0.0%
50412	Telecommunications	168,713	163,816	177,466	13,650	8.3%
50420	Insurance	606	0	2,500	2,500	100.0%
50423	Risk Management Claims Charges	10,011	0	0	0	0.0%
50431	Education and Training	47,552	47,671	41,500	-6,171	-12.9%
50441	Payment To Other Civic/Community Organizations	600,000	600,000	600,000	0	0.0%
50450	Dues And Association Memberships	11,505	7,650	10,300	2,650	34.6%
50453	Freight Charges	4,924	4,500	4,950	450	10.0%
50455	Tuition	0	0	20,000	20,000	100.0%
50490	Purchasing Cards Suspense	-59	0	0	0	0.0%
50500	Office Supplies	28,071	25,800	42,506	16,706	64.8%
50501	Food Supplies and Food Service Supplies	92,763	109,870	91,737	-18,133	-16.5%
50502	Agricultural Supplies	137,530	172,600	214,500	41,900	24.3%
50503	Medical and Laboratory Supplies	3,052	4,400	14,700	10,300	234.1%
50504	Laundry, Housekeeping, and Janitorial Supplies	104,780	134,694	141,194	6,500	4.8%
50506	Repair and Maintenance Supplies	241,141	201,000	261,600	60,600	30.1%
50507	Gasoline	62,790	57,700	77,600	19,900	34.5%
50509	Vehicle and Powered Equipment Supplies	82,332	71,000	77,000	6,000	8.5%
50511	Uniforms/Wearing Apparel/ITEMS	48,972	48,400	57,150	8,750	18.1%
50512	Books and Subscriptions	1,218	1,000	1,200	200	20.0%
50513	Educational and Recreational Supplies	180,611	215,000	250,300	35,300	16.4%
50514	Other Operating Supplies	63,465	21,050	28,200	7,150	34.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50516	Chemicals	101,121	135,600	125,600	-10,000	-7.4%
50517	Small Tools	13,996	13,550	18,765	5,215	38.5%
50521	Computer Software	5,144	0	0	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	91,354	0	309,000	309,000	100.0%
50811	Machinery and Equipment-New Less Than \$10,000	38,504	27,100	40,600	13,500	49.8%
50812	Furniture and Fixtures-New Less Than \$10,000	36,529	15,000	56,320	41,320	275.5%
50813	Telecommunications Equipment-New Less Than \$10,000	7,312	750	0	-750	-100.0%
50815	Computer Equipment-New Less Than \$10,000	9,052	0	0	0	0.0%
50816	Technology Infrastructure - New Less Than \$10,000	13,485	0	0	0	0.0%
50821	Machinery and Equipment- Replacement \$10,000 and Over	252,941	242,200	268,200	26,000	10.7%
50831	Machinery and Equipment- Replacement Less Than \$10,000	86,304	86,250	70,450	-15,800	-18.3%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	53,750	38,860	116,360	77,500	199.4%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	50	1,000	1,000	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	1,409	0	0	0	0.0%
50836	Technology Infrastructure - Replacement Less Than \$10,000	7,339	100,000	110,000	10,000	10.0%
50841	Machinery and Equipment- Rehabilitation	631,143	655,700	644,000	-11,700	-1.8%
Total Department		24,175,784	25,682,500	28,958,430	3,275,930	12.8%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
RECREATION AND PARKS

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
23101 Director						
50100	Full-Time Salaries and Wages - Regular	196,624	561,483	589,123	27,640	4.9%
50106	Board and Commissions	4,275	9,000	9,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	275	1,196	1,083	-113	-9.4%
50109	Vacancy Savings	0	-6,634	-20,646	-14,012	-211.2%
50110	FICA	14,480	43,037	45,789	2,752	6.4%
50111	Retirement VRS	30,743	92,873	103,097	10,224	11.0%
50112	Hospital/Medical Plans	23,227	53,735	55,420	1,685	3.1%
50113	Group Insurance - Life (VRS)	2,640	7,866	8,248	382	4.9%
50121	VRS Hybrid Deferred Contribution	0	0	4,586	4,586	100.0%
50221	Lease/Rent Of Buildings	1,063	0	0	0	0.0%
50270	Other Contractual Services	8,550	660	660	0	0.0%
50420	Insurance	606	0	2,500	2,500	100.0%
50431	Education and Training	41,369	39,671	41,500	1,829	4.6%
50450	Dues And Association Memberships	11,505	7,650	10,300	2,650	34.6%
50453	Freight Charges	49	50	200	150	300.0%
50455	Tuition	0	0	20,000	20,000	100.0%
50501	Food Supplies and Food Service Supplies	727	1,400	4,400	3,000	214.3%
50511	Uniforms/Wearing Apparel/ITEMS	2,463	6,000	8,000	2,000	33.3%
50512	Books and Subscriptions	673	1,000	1,200	200	20.0%
50513	Educational and Recreational Supplies	43	0	0	0	0.0%
50514	Other Operating Supplies	0	1,000	1,500	500	50.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	277	0	0	0	0.0%
		435				

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Cost Center		339,589	819,987	885,960	65,973	8.0%
23102 Business						
50100	Full-Time Salaries and Wages - Regular	568,187	455,902	473,525	17,623	3.9%
50101	Full-Time Salaries and Wages - Overtime	238	3,600	3,600	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	518	1,301	1,160	-141	-10.8%
50109	Vacancy Savings	0	-32,095	-16,595	15,500	48.3%
50110	FICA	40,992	35,152	36,513	1,361	3.9%
50111	Retirement VRS	94,604	75,361	82,866	7,505	10.0%
50112	Hospital/Medical Plans	82,990	75,229	77,588	2,359	3.1%
50113	Group Insurance - Life (VRS)	7,409	6,383	6,630	247	3.9%
50121	VRS Hybrid Deferred Contribution	0	0	4,916	4,916	100.0%
50220	Lease/Rent Of Equipment	4,779	5,400	14,250	8,850	163.9%
50270	Other Contractual Services	17	500	600	100	20.0%
50310	Automotive/Motor Pool	74,457	65,500	85,000	19,500	29.8%
50410	Postal Services	9,006	9,800	9,800	0	0.0%
50412	Telecommunications	168,713	163,816	177,466	13,650	8.3%
50423	Risk Management Claims Charges	4,362	0	0	0	0.0%
50453	Freight Charges	204	150	150	0	0.0%
50500	Office Supplies	27,988	25,800	42,506	16,706	64.8%
50501	Food Supplies and Food Service Supplies	165	300	600	300	100.0%
50514	Other Operating Supplies	1,384	1,000	1,000	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	0	750	0	-750	-100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	50	1,000	1,000	0	0.0%
Total Cost Center		1,086,063	894,849	1,002,575	107,726	12.0%

23105 Parks Development

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	577,795	619,962	595,778	-24,184	-3.9%
50104	Temporary Salaries and Wages - Regular	4,067	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	308	447	583	136	30.4%
50109	Vacancy Savings	0	-21,714	-20,879	835	3.8%
50110	FICA	43,522	48,045	45,576	-2,469	-5.1%
50111	Retirement VRS	95,193	104,489	104,261	-228	-0.2%
50112	Hospital/Medical Plans	60,270	64,482	55,420	-9,062	-14.1%
50113	Group Insurance - Life (VRS)	7,717	8,850	8,341	-509	-5.8%
50121	VRS Hybrid Deferred Contribution	0	0	2,471	2,471	100.0%
Total Cost Center		788,872	824,561	791,551	-33,010	-4.0%
23109 Cultural Arts Center						
50441	Payment To Other Civic/Community Organizations	600,000	600,000	600,000	0	0.0%
Total Cost Center		600,000	600,000	600,000	0	0.0%
23201 Recreation Services Administration						
50100	Full-Time Salaries and Wages - Regular	2,257,918	3,280,227	796,708	-	-75.7%
					2,483,519	
50101	Full-Time Salaries and Wages - Overtime	20,609	75,672	75,672	0	0.0%
50104	Temporary Salaries and Wages - Regular	325,929	71,296	71,296	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	3,806	7,162	1,459	-5,703	-79.6%
50109	Vacancy Savings	0	-111,579	-27,921	83,658	75.0%
50110	FICA	198,277	264,041	72,731	-191,310	-72.5%
50111	Retirement VRS	367,960	546,243	139,424	-406,819	-74.5%
50112	Hospital/Medical Plans	269,625	505,109	121,924	-383,185	-75.9%
50113	Group Insurance - Life (VRS)	29,768	46,264	11,154	-35,110	-75.9%
50121	VRS Hybrid Deferred Contribution	0	0	6,179	6,179	100.0%
50200	Medical Services	4,254	2,700	0	-2,700	-100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50210	Maintenance and Repairs	1,580	0	0	0	0.0%
50240	Printing and Binding	30,461	14,000	27,000	13,000	92.9%
50250	Advertising	18,907	11,400	15,000	3,600	31.6%
50260	Laundry and Dry Cleaning	0	500	0	-500	-100.0%
50270	Other Contractual Services	42,076	36,900	44,900	8,000	21.7%
50431	Education and Training	390	0	0	0	0.0%
50453	Freight Charges	1,179	1,000	0	-1,000	-100.0%
50501	Food Supplies and Food Service Supplies	18	0	0	0	0.0%
50502	Agricultural Supplies	16	0	0	0	0.0%
50513	Educational and Recreational Supplies	1,382	0	0	0	0.0%
50514	Other Operating Supplies	1,791	0	0	0	0.0%
50517	Small Tools	222	0	0	0	0.0%
50521	Computer Software	5,144	0	0	0	0.0%
50816	Technology Infrastructure - New Less Than \$10,000	13,485	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	12,463	16,360	16,360	0	0.0%
50836	Technology Infrastructure - Replacement Less Than \$10,000	7,339	100,000	110,000	10,000	10.0%
Total Cost Center		3,614,599	4,867,295	1,481,886	-3,385,409	-69.6%
23202 Nature Centers						
50100	Full-Time Salaries and Wages - Regular	69,175	0	851,141	851,141	100.0%
50101	Full-Time Salaries and Wages - Overtime	1,859	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	23,539	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	353	0	3,048	3,048	100.0%
50109	Vacancy Savings	0	0	-29,829	-29,829	-100.0%
50110	FICA	7,169	0	65,112	65,112	100.0%
50111	Retirement VRS	11,011	0	148,949	148,949	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112	Hospital/Medical Plans	5,198	0	133,008	133,008	100.0%
50113	Group Insurance - Life (VRS)	893	0	11,916	11,916	100.0%
50121	VRS Hybrid Deferred Contribution	0	0	12,916	12,916	100.0%
50200	Medical Services	32,701	20,000	26,000	6,000	30.0%
50210	Maintenance and Repairs	0	25,000	15,000	-10,000	-40.0%
50220	Lease/Rent Of Equipment	2,311	0	0	0	0.0%
50270	Other Contractual Services	8,717	5,000	4,000	-1,000	-20.0%
50431	Education and Training	5,793	8,000	0	-8,000	-100.0%
50453	Freight Charges	897	1,000	1,000	0	0.0%
50490	Purchasing Cards Suspense	20	0	0	0	0.0%
50500	Office Supplies	83	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	18,411	38,000	20,000	-18,000	-47.4%
50502	Agricultural Supplies	27,652	40,000	40,000	0	0.0%
50503	Medical and Laboratory Supplies	73	500	500	0	0.0%
50513	Educational and Recreational Supplies	1,678	15,000	8,000	-7,000	-46.7%
50514	Other Operating Supplies	1,698	250	2,000	1,750	700.0%
50516	Chemicals	166	35,000	5,000	-30,000	-85.7%
50841	Machinery and Equipment-Rehabilitation	0	31,000	31,000	0	0.0%
Total Cost Center		219,397	218,750	1,348,761	1,130,011	516.6%
23203 Sports						
50100	Full-Time Salaries and Wages - Regular	180,093	192,357	191,060	-1,297	-0.7%
50101	Full-Time Salaries and Wages - Overtime	6,109	10,000	10,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	215,192	245,008	245,008	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	576	682	649	-33	-4.8%
50109	Vacancy Savings	0	-6,272	-6,696	-424	-6.8%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50110	FICA	30,378	34,223	35,061	838	2.4%
50111	Retirement VRS	29,780	31,797	33,435	1,638	5.2%
50112	Hospital/Medical Plans	24,525	32,241	33,252	1,011	3.1%
50113	Group Insurance - Life (VRS)	2,414	2,693	2,674	-19	-0.7%
50114	Unemployment Insurance	-87	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	2,750	2,750	100.0%
Total Cost Center		488,980	542,729	547,193	4,464	0.8%
23204 Special Events						
50100	Full-Time Salaries and Wages - Regular	74,596	0	315,962	315,962	100.0%
50104	Temporary Salaries and Wages - Regular	24,539	40,818	40,818	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	261	0	1,864	1,864	100.0%
50109	Vacancy Savings	0	0	-11,073	-11,073	-100.0%
50110	FICA	7,511	3,123	27,444	24,321	778.8%
50111	Retirement VRS	12,124	0	56,804	56,804	100.0%
50112	Hospital/Medical Plans	7,665	0	55,420	55,420	100.0%
50113	Group Insurance - Life (VRS)	983	0	4,424	4,424	100.0%
50121	VRS Hybrid Deferred Contribution	0	0	6,389	6,389	100.0%
50210	Maintenance and Repairs	0	0	1,540	1,540	100.0%
50211	Maintenance Service Contracts	0	0	300	300	100.0%
50220	Lease/Rent Of Equipment	42,659	52,700	52,900	200	0.4%
50240	Printing and Binding	185	0	0	0	0.0%
50260	Laundry and Dry Cleaning	160	400	400	0	0.0%
50270	Other Contractual Services	231,476	225,100	225,100	0	0.0%
50501	Food Supplies and Food Service Supplies	28,868	10,000	10,000	0	0.0%
50513	Educational and Recreational Supplies	26,915	30,000	31,300	1,300	4.3%
50514	Other Operating Supplies	1,211	0	1,900	1,900	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50517	Small Tools	0	0	245	245	100.0%
50811	Machinery and Equipment-New Less Than \$10,000	8,478	15,600	15,600	0	0.0%
Total Cost Center		467,631	377,741	837,337	459,596	121.7%
23217 Tourism						
50104	Temporary Salaries and Wages - Regular	13,619	0	0	0	0.0%
50110	FICA	1,042	0	0	0	0.0%
50270	Other Contractual Services	1,400	0	0	0	0.0%
Total Cost Center		16,061	0	0	0	0.0%
23248 Community Operations						
50100	Full-Time Salaries and Wages - Regular	307,524	0	942,632	942,632	100.0%
50104	Temporary Salaries and Wages - Regular	467,035	1,064,742	362,225	-702,517	-66.0%
50105	Temporary Salaries and Wages - Overtime	244	3,546	3,546	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	388	0	989	989	100.0%
50109	Vacancy Savings	0	0	-33,035	-33,035	-100.0%
50110	FICA	27,437	81,724	157,758	76,034	93.0%
50111	Retirement VRS	55,069	0	166,335	166,335	100.0%
50112	Hospital/Medical Plans	43,630	0	133,008	133,008	100.0%
50113	Group Insurance - Life (VRS)	4,464	0	13,197	13,197	100.0%
50114	Unemployment Insurance	2,869	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	2,816	2,816	100.0%
50200	Medical Services	119	3,000	760	-2,240	-74.7%
50211	Maintenance Service Contracts	0	6,000	6,000	0	0.0%
50220	Lease/Rent Of Equipment	10,578	6,500	6,500	0	0.0%
50221	Lease/Rent Of Buildings	7,750	0	0	0	0.0%
50240	Printing and Binding	0	1,000	1,000	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50260	Laundry and Dry Cleaning	0	350	350	0	0.0%
50270	Other Contractual Services	80,624	147,000	140,500	-6,500	-4.4%
50453	Freight Charges	989	0	0	0	0.0%
50490	Purchasing Cards Suspense	-79	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	20,286	10,170	10,170	0	0.0%
50502	Agricultural Supplies	0	500	500	0	0.0%
50503	Medical and Laboratory Supplies	0	400	1,000	600	150.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	0	50	50	0	0.0%
50506	Repair and Maintenance Supplies	-518	0	0	0	0.0%
50507	Gasoline	0	200	200	0	0.0%
50513	Educational and Recreational Supplies	37,034	67,000	67,000	0	0.0%
50514	Other Operating Supplies	46,331	7,000	7,000	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	1,122	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	17,125	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	33,548	15,000	0	-15,000	-100.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	2,250	20,000	0	-20,000	-100.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	12,332	20,000	0	-20,000	-100.0%
50841	Machinery and Equipment-Rehabilitation	0	25,900	0	-25,900	-100.0%
Total Cost Center		1,178,151	1,480,082	1,990,501	510,419	34.5%
23249 Community Engagement						
50100	Full-Time Salaries and Wages - Regular	689,236	619,289	1,539,016	919,727	148.5%
50101	Full-Time Salaries and Wages - Overtime	12,366	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	602,335	271,502	974,019	702,517	258.8%
50105	Temporary Salaries and Wages - Overtime	185	210	210	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108	Hybrid Disability Prgm (Prev Wage Adj)	4,102	2,817	5,661	2,844	101.0%
50109	Vacancy Savings	0	-21,264	-53,935	-32,671	-153.6%
50110	FICA	97,499	68,162	139,519	71,357	104.7%
50111	Retirement VRS	113,326	102,368	269,328	166,960	163.1%
50112	Hospital/Medical Plans	128,895	150,458	277,100	126,642	84.2%
50113	Group Insurance - Life (VRS)	9,165	8,670	21,546	12,876	148.5%
50114	Unemployment Insurance	-19	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	23,988	23,988	100.0%
50200	Medical Services	0	3,000	0	-3,000	-100.0%
50209	Other Professional Services	6,013	0	13,970	13,970	100.0%
50210	Maintenance and Repairs	0	550	550	0	0.0%
50211	Maintenance Service Contracts	6,310	21,000	20,900	-100	-0.5%
50221	Lease/Rent Of Buildings	4,550	0	5,000	5,000	100.0%
50260	Laundry and Dry Cleaning	147	450	450	0	0.0%
50270	Other Contractual Services	177,583	185,600	192,000	6,400	3.4%
50280	Janitorial	0	13,500	17,550	4,050	30.0%
50453	Freight Charges	492	1,000	1,800	800	80.0%
50501	Food Supplies and Food Service Supplies	23,411	48,800	44,567	-4,233	-8.7%
50502	Agricultural Supplies	-130	0	0	0	0.0%
50503	Medical and Laboratory Supplies	503	0	6,600	6,600	100.0%
50512	Books and Subscriptions	545	0	0	0	0.0%
50513	Educational and Recreational Supplies	13,648	15,000	40,500	25,500	170.0%
50514	Other Operating Supplies	2,670	3,500	3,500	0	0.0%
50516	Chemicals	-83	20,000	14,000	-6,000	-30.0%
50517	Small Tools	0	1,000	2,200	1,200	120.0%
50811	Machinery and Equipment-New Less Than \$10,000	349	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50812	Furniture and Fixtures-New Less Than \$10,000	2,981	0	56,320	56,320	100.0%
50813	Telecommunications Equipment-New Less Than \$10,000	7,312	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	9,052	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	0	12,250	15,450	3,200	26.1%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	25,760	2,500	100,000	97,500	3,900.0%
50835	Computer Equipment-Replacement Less Than \$10,000	1,409	0	0	0	0.0%
Total Cost Center		1,939,612	1,530,362	3,731,809	2,201,447	143.9%
23301 Park Services Administration						
50100	Full-Time Salaries and Wages - Regular	530,456	415,781	1,295,209	879,428	211.5%
50101	Full-Time Salaries and Wages - Overtime	26,732	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	32,220	0	0	0	0.0%
50105	Temporary Salaries and Wages - Overtime	44	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,867	1,747	5,785	4,038	231.1%
50109	Vacancy Savings	0	-14,117	-45,391	-31,274	-221.5%
50110	FICA	43,459	31,807	99,084	67,277	211.5%
50111	Retirement VRS	89,499	68,729	226,661	157,932	229.8%
50112	Hospital/Medical Plans	67,505	53,735	254,932	201,197	374.4%
50113	Group Insurance - Life (VRS)	7,192	5,821	18,132	12,311	211.5%
50121	VRS Hybrid Deferred Contribution	0	0	24,521	24,521	100.0%
50200	Medical Services	432	850	6,850	6,000	705.9%
50209	Other Professional Services	26,579	27,000	27,000	0	0.0%
50210	Maintenance and Repairs	19,054	113,000	153,000	40,000	35.4%
50212	Vehicle Repair	88,442	75,000	81,700	6,700	8.9%
50270	Other Contractual Services	68,302	16,000	17,000	1,000	6.3%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50310 Automotive/Motor Pool	616,677	588,000	668,413	80,413	13.7%
50400 Electric Services	825,808	721,900	822,000	100,100	13.9%
50401 Heating Services	140,540	98,900	110,400	11,500	11.6%
50402 Water Service	258,997	273,500	313,873	40,373	14.8%
50403 Sewer Service	81,595	82,000	104,800	22,800	27.8%
50404 Refuse Service	63,211	47,000	67,100	20,100	42.8%
50410 Postal Services	16	0	0	0	0.0%
50423 Risk Management Claims Charges	5,649	0	0	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	2	0	0	0	0.0%
50507 Gasoline	62,790	57,500	77,400	19,900	34.6%
50801 Machinery and Equipment-New \$10,000 and Over	90,232	0	309,000	309,000	100.0%
50811 Machinery and Equipment-New Less Than \$10,000	12,552	11,500	19,000	7,500	65.2%
50821 Machinery and Equipment-Replacement \$10,000 and Over	252,941	242,200	268,200	26,000	10.7%
50831 Machinery and Equipment-Replacement Less Than \$10,000	42,746	54,000	53,000	-1,000	-1.9%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	2,918	0	0	0	0.0%
50841 Machinery and Equipment-Rehabilitation	557,580	598,800	515,000	-83,800	-14.0%
Total Cost Center	4,016,037	3,570,653	5,492,669	1,922,016	53.8%
23302 Property Services					
50100 Full-Time Salaries and Wages - Regular	1,051,491	1,190,885	1,348,336	157,451	13.2%
50101 Full-Time Salaries and Wages - Overtime	37,424	24,359	24,359	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,224	1,903	2,364	461	24.2%
50109 Vacancy Savings	0	-41,763	-47,253	-5,490	-13.1%
50110 FICA	80,023	93,896	105,101	11,205	11.9%
50111 Retirement VRS	173,272	198,864	237,333	38,469	19.3%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112	Hospital/Medical Plans	173,056	214,940	232,764	17,824	8.3%
50113	Group Insurance - Life (VRS)	14,048	16,843	18,877	2,034	12.1%
50121	VRS Hybrid Deferred Contribution	0	0	8,641	8,641	100.0%
50210	Maintenance and Repairs	876,563	322,000	375,000	53,000	16.5%
50211	Maintenance Service Contracts	63,890	38,000	38,000	0	0.0%
50506	Repair and Maintenance Supplies	95,941	63,500	65,500	2,000	3.1%
50517	Small Tools	4,161	1,700	3,200	1,500	88.2%
50841	Machinery and Equipment-Rehabilitation	73,563	0	98,000	98,000	100.0%
Total Cost Center		2,644,656	2,125,127	2,510,222	385,095	18.1%
23304 Resources and Custodial Services						
50100	Full-Time Salaries and Wages - Regular	0	0	52,486	52,486	100.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	0	0	309	309	100.0%
50109	Vacancy Savings	0	0	-1,839	-1,839	-100.0%
50110	FICA	0	0	4,015	4,015	100.0%
50111	Retirement VRS	0	0	10,497	10,497	100.0%
50112	Hospital/Medical Plans	0	0	11,084	11,084	100.0%
50113	Group Insurance - Life (VRS)	0	0	735	735	100.0%
50280	Janitorial	0	0	2,000	2,000	100.0%
Total Cost Center		0	0	79,287	79,287	100.0%
23306 Warehouse Services						
50100	Full-Time Salaries and Wages - Regular	74,954	95,820	96,636	816	0.9%
50101	Full-Time Salaries and Wages - Overtime	567	7,150	7,150	0	0.0%
50104	Temporary Salaries and Wages - Regular	25,823	18,624	18,624	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	97	232	234	2	0.9%
50109	Vacancy Savings	0	-2,882	-3,549	-667	-23.1%
50110	FICA	7,631	9,302	9,364	62	0.7%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111 Retirement VRS	12,239	15,839	16,911	1,072	6.8%
50112 Hospital/Medical Plans	12,837	21,494	22,168	674	3.1%
50113 Group Insurance - Life (VRS)	992	1,341	1,353	12	0.9%
50121 VRS Hybrid Deferred Contribution	0	0	990	990	100.0%
50210 Maintenance and Repairs	5,540	6,000	6,000	0	0.0%
50211 Maintenance Service Contracts	0	3,000	30,000	27,000	900.0%
50220 Lease/Rent Of Equipment	25,278	17,000	27,000	10,000	58.8%
50270 Other Contractual Services	3,933	5,800	36,260	30,460	525.2%
50280 Janitorial	0	0	12,500	12,500	100.0%
50286 Weed and Pest Control	20,225	21,200	22,200	1,000	4.7%
50453 Freight Charges	1,114	1,300	1,800	500	38.5%
50501 Food Supplies and Food Service Supplies	877	1,200	2,000	800	66.7%
50503 Medical and Laboratory Supplies	2,476	3,500	6,600	3,100	88.6%
50504 Laundry, Housekeeping, and Janitorial Supplies	104,778	134,644	141,144	6,500	4.8%
50506 Repair and Maintenance Supplies	88,412	110,000	168,600	58,600	53.3%
50509 Vehicle and Powered Equipment Supplies	82,332	71,000	77,000	6,000	8.5%
50511 Uniforms/Wearing Apparel/ITEMS	46,509	42,400	49,150	6,750	15.9%
50513 Educational and Recreational Supplies	99,911	88,000	103,500	15,500	17.6%
50514 Other Operating Supplies	7,170	7,000	10,000	3,000	42.9%
50516 Chemicals	3,038	6,100	13,100	7,000	114.8%
50517 Small Tools	5,603	6,100	7,847	1,747	28.6%
50811 Machinery and Equipment-New Less Than \$10,000	0	0	6,000	6,000	100.0%
50831 Machinery and Equipment-Replacement Less Than \$10,000	41,308	0	2,000	2,000	100.0%
Total Cost Center	673,644	691,164	892,582	201,418	29.1%

23307 Support Services

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	895,353	1,272,106	551,087	-721,019	-56.7%
50101	Full-Time Salaries and Wages - Overtime	119,491	98,258	169,291	71,033	72.3%
50104	Temporary Salaries and Wages - Regular	120,101	193,711	284,191	90,480	46.7%
50108	Hybrid Disability Prgm (Prev Wage Adj)	3,060	5,590	2,425	-3,165	-56.6%
50109	Vacancy Savings	0	-44,615	-19,313	25,302	56.7%
50110	FICA	83,756	120,582	78,599	-41,983	-34.8%
50111	Retirement VRS	144,324	212,289	98,421	-113,868	-53.6%
50112	Hospital/Medical Plans	184,873	311,663	121,924	-189,739	-60.9%
50113	Group Insurance - Life (VRS)	11,691	17,980	7,714	-10,266	-57.1%
50114	Unemployment Insurance	-11	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	8,297	8,297	100.0%
50210	Maintenance and Repairs	33,636	31,000	26,500	-4,500	-14.5%
50211	Maintenance Service Contracts	0	0	75,000	75,000	100.0%
50220	Lease/Rent Of Equipment	28,900	28,900	29,300	400	1.4%
50280	Janitorial	7,291	0	0	0	0.0%
50285	Landscaping	15,602	24,250	70,750	46,500	191.8%
50286	Weed and Pest Control	974	5,000	4,000	-1,000	-20.0%
50502	Agricultural Supplies	23,843	36,100	72,000	35,900	99.4%
50506	Repair and Maintenance Supplies	9,734	0	0	0	0.0%
50516	Chemicals	3,000	3,000	7,000	4,000	133.3%
50517	Small Tools	1,908	2,000	3,000	1,000	50.0%
Total Cost Center		1,687,526	2,317,814	1,590,186	-727,628	-31.4%
23308 Grounds and Turf Services						
50100	Full-Time Salaries and Wages - Regular	2,352,113	2,684,522	2,855,324	170,802	6.4%
50101	Full-Time Salaries and Wages - Overtime	277,451	160,492	179,393	18,901	11.8%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50104 Temporary Salaries and Wages - Regular	48,566	213,156	213,156	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	11,321	8,150	9,414	1,264	15.5%
50109 Vacancy Savings	0	-94,212	-97,921	-3,709	-3.9%
50110 FICA	195,347	234,880	249,835	14,955	6.4%
50111 Retirement VRS	387,964	445,762	501,573	55,811	12.5%
50112 Hospital/Medical Plans	518,338	601,832	631,788	29,956	5.0%
50113 Group Insurance - Life (VRS)	31,551	37,754	39,816	2,062	5.5%
50114 Unemployment Insurance	-1,082	0	0	0	0.0%
50121 VRS Hybrid Deferred Contribution	0	0	38,160	38,160	100.0%
50210 Maintenance and Repairs	261,764	125,000	128,000	3,000	2.4%
50211 Maintenance Service Contracts	79,636	180,000	173,000	-7,000	-3.9%
50285 Landscaping	19,964	25,000	25,000	0	0.0%
50286 Weed and Pest Control	0	0	9,800	9,800	100.0%
50502 Agricultural Supplies	86,149	96,000	102,000	6,000	6.3%
50506 Repair and Maintenance Supplies	47,572	27,500	27,500	0	0.0%
50514 Other Operating Supplies	1,210	1,300	1,300	0	0.0%
50516 Chemicals	95,000	71,500	86,500	15,000	21.0%
50517 Small Tools	2,102	2,750	2,273	-477	-17.3%
Total Cost Center	4,414,966	4,821,386	5,175,911	354,525	7.4%

LIBRARY

DESCRIPTION

The Henrico County Public Library (HCPL) provides informational, educational, and reading resources to residents of all ages. Library services include professional information staff who expertly answer customer questions, a comprehensive and timely materials collection, programming for children, teens, and adults, computer classes and digital media creation, book discussion groups, resources for job seeking assistance, and more. The library provides mobile library services to daycare centers and retirement communities and participates in community outreach events. HCPL is known for its high standard of customer service, its responsive collection, and its attractive and well-equipped facilities.

The library offers in-person and online services through 681 public workstations, loanable laptops and wireless hotspots, and other devices embedded in libraries across the county. The library provides Internet access, web-based Library Catalog searching, Microsoft Office software, digital media creation tools, and electronic information resources. Wifi is available at all public library locations. The Library catalog, ebook downloads, and research databases are available to access online, any time, from anywhere. HCPL is a resource for every resident, supporting and adapting to ever-evolving community needs.

OBJECTIVES

- To provide customers with a positive library experience that meets their needs and expectations and that enriches community life.
- All libraries will be welcoming and engaging places that provide accessibility and an array of spaces to meet the community's growing needs.
- Residents will be offered a responsive, relevant, and diverse collection that is available in a timely manner.
- Libraries will offer services and programs that reach out to Henrico County's changing population in ways that respond to diverse community needs.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 16,349,564	\$ 19,052,770	\$ 20,112,745	5.6%
Operation	4,282,171	4,616,911	4,769,211	3.3%
Capital	326,717	200,000	207,700	3.9%
Total	<u>\$ 20,958,452</u>	<u>\$ 23,869,681</u>	<u>\$ 25,089,656</u>	<u>5.1%</u>
Personnel Complement	228	227	227	0

PERFORMANCE MEASURES

Performance Measures				
	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Digital/E Circulation	1,110,462	1,143,776	1,189,527	45,751
Library Cards Issued	19,676	20,660	21,899	1,239
Meeting Room Attendance	174,414	200,576	230,663	30,087
Physical/Print Circulation	2,436,383	2,558,202	2,686,112	127,910
Program Participation	120,839	126,881	134,494	7,613
Public Computer Sessions	170,333	180,553	193,192	12,639
Questions Answered	417,977	422,157	426,378	4,221
Total Circulation	3,546,845	3,724,187	3,910,397	186,210
Visits	1,338,271	1,378,419	1,433,556	55,137
Website Visits	3,706,895	3,743,964	3,781,404	37,440
WiFi Connections	2,718,681	2,990,549	3,349,415	358,866

BUDGET HIGHLIGHTS

The Department's budget for FY25 totals \$25,089,656 representing an increase of \$1,219,975, or 5.1 % from the previously approved budget. The personnel component has increased by \$1,059,975 to reflect an increase in employee salaries and benefits. The operating component of the budget has increased by \$152,300 to address the increased costs in maintenance and repairs, printing and binding, electric services, refuse services, telecommunication, and education and training. Capital Outlay has increased by \$7,700 for the costs of furniture replacement.

DEPARTMENTAL HIGHLIGHTS

STAFF AND FACILITIES

North Park Branch Library Children's Area Refresh

The children's area of the North Park Branch Library was refreshed in October 2023 with new paint, colorful carpet, bright shelving, toys, and two computer work and play stations. The well-received project was accomplished with library maintenance funds and was managed in-house by library staff.

Fairfield Library Solar Installation

Fairfield Area Library has become HCPL'S second solar project, in addition to Libbie Mill Library, with panels installed, modules completed on Fairfield's roof in October, and interconnection taking place in December. HCPL continues to prioritize sustainability.

Work and Play Stations at All Libraries

Thanks to the generosity of Meta and the Friends of Henrico County Public Library, all library locations will have Computer Work and Play Stations in 2024. The popular computer stations for caregivers and small children went viral after being custom produced as part of the design of the new Fairfield Library.

Staff Development, Leadership Training, and Career Development Plan

Staff Development Days this year focused on “Wellness: Refresh, Recharge, Renew”. County staff and community partners provided presentations and interactive exercises on employee wellness and healthcare benefits, the environment and native plants as pathways to wellness, and guided meditation, among other topics.

Twenty-one library staff are participating in the Leadership Henrico program; nine are participating in the County’s Emerging Leaders program (ELCP) and three employees graduated from ELCP this year, all having cultivated wider skillsets and networks that will benefit their careers and the library system. Several are expected to complete their Career Development Plan, being cross trained in multiple public service areas to increase the strength of the library’s workforce. County training and conferences for staff increased this year. Library Conference scholarships were also awarded to seven staff with the support of the Friends of the Henrico Library.

Achievement Awards

HCPL was awarded 5 Stars from Library Journal, the highest possible rating, in the 2022 Star Libraries Index. One of just 11 libraries nationally of its size to receive 5 stars, HCPL was the only library system in the state to receive the highest rating. The library received an honorable mention for the Jerry Kline Community Impact prize, an award that recognizes libraries for exceptional community engagement, strong cooperation with local government, promotion of social cohesion, and institutional resilience. In April, HCPL received the Innovation in Government award from Virginia Commonwealth University’s L. Douglas Wilder School of Government and Public Affairs as part of their 16th Excellence in Virginia Government Awards. The Innovation in Government Award recognizes the recipient’s innovative work that has resulted in increased efficiency, effectiveness, or other improvements that affect how a government entity supports and delivers services to its constituents. HCPL was recognized for its innovative, first-of-its-kind “Work and Play Stations”.

HCPL received three NACo (National Association of Counties) awards for service to youth in the past year, for Open Book with Meg Medina, a book discussion program for tweens in partnership with the Newbery Award-winning author; for Teen Role Playing Games at the library, in which teen patrons can participate in interactive and literacy-boosting games like Dungeons and Dragons with librarians and their peers; and for Anime Club at Highland Springs High School, a library outreach partnership program with Henrico County Public Schools, led by Fairfield Area Library staff that has engaged an average of 90 student attendees per session.

PROGRAMS AND SERVICES

Literacy, Youth, and Family Programs

Helping to prepare young children for school is a core role of HCPL. During the past year, libraries hosted 2,034 storytimes to a total audience of 50,096. In addition, 922 individuals participated in the 1,000 Books Before Kindergarten reading challenge and 45 children completed the monumental goal of reading 1,000 books.

The 2023 Summer Reading Challenge ran from June 15 to August 15 and engaged over 4,100 patrons, along with a total attendance of 28,206 at library programs. The Summer Reading theme was All Together Now, which was used to boost meaningful engagement through interactive displays and activities.

One feature of the Summer program this year was an annual system-wide teen event called Fandomonium. This day-long event was arranged and presented by teen services library staff and volunteers at the Fairfield Area Library

on Saturday, June 24th. It drew in 595 attendees of all ages who enjoyed exploring their favorite fandoms and learning about ongoing pop culture library programs like Dungeons and Dragons gaming and anime clubs.

Teens are encouraged to read books through the 100 Books Before Graduation program. Since this initiative launched in late 2022, a total of 681 teens have participated and 30 have logged their 100 books, reaching their goal.

Diversity, Equity, and Inclusion

HCPL continues to prioritize Diversity, Equity, and Inclusion, understanding that being an inclusive and accessible resource is fundamental to the success of public library service. Over the past year, staff have held programs and created book displays celebrating diverse identities during commemorative months. The library partnered with the Asian American Society of Central Virginia to promote All Henrico Reads and to host a moving panel discussion, “Portraits of Immigrant Voices”, to discuss the varied experiences of panelists who immigrated to Central Virginia from different countries across Asia. The event had over 30 attendees and offered sometimes painful, sometimes uplifting, and always powerful experiences to contextualize the Asian experience in Henrico. The Library’s Equitability Task Force continues to produce ideas for making the library more inclusive in its policies and services. The IDEA (Inclusion, Diversity, Equity, and Access) committee is prioritizing accessibility in its work this year, working to enhance the library experience for disabled and neurodiverse patrons.

Adult Programming

Inspired by Richmond-area murals, local artist Hamilton Glass worked with community members at the Tuckahoe, Libbie Mill, and Varina libraries, creating a series of three multi-panel acrylic paintings. Each piece reflects one aspect of the mission of Henrico County Public Library – to promote reading and lifelong learning, connect people with the information they need, and enrich community life.

A wide variety of author visits helped drive enthusiastic readers to Henrico libraries. From bestselling author Jamie Ford headlining All Henrico Reads, to the 35 local authors who participated in the Henrico Community Authors Showcase program, all made special connections with the community. Additional author events included Robert O’Connell (*Team America: Patton, MacArthur, Marshall, Eisenhower, and the World They Forged*), Dr. Ryan K. Smith (*Death and Rebirth in a Southern City: Richmond’s Historic Cemeteries*), and Rachel Beanland (*The House Is on Fire*). In total, over 1,500 people attended author events in 2023.

This year in August, HCPL launched the “Blast from the Past” Book Club with Henrico Recreation and Parks, where a group discussed engaging historical fiction and nonfiction books on-site at six Henrico historic sites with expert staff. The Summer also featured a special quilting program series for adults including collaborative art installations at several locations, a documentary screening, quilting craft programs, presentations from area quilters, and a lecture on Virginia Quilt Trails.

In partnership with Keep Henrico Beautiful, the library welcomed over 100 individuals to seven community workshops that covered topics like attracting birds to backyards, vermicomposting, and the Capital Trees effort to make Henrico a greener place to live. The Land Lovers series is a favorite among both seasoned home landscapers and those just discovering their green thumbs.

All Henrico Reads

The 2023 author event was held at J.R. Tucker High School on March 30, 2023 with internationally bestselling author Jamie Ford, presenting his new novel, *The Many Daughters of Afong Moy*, which has been optioned for a TV series, debuted on the NYT Bestseller list, and was selected as a Today Show Read With Jenna pick.

All Henrico Reads 2024, in long-standing partnership with Henrico County Public Schools and the Friends of Henrico County Public Library, will take place March 28, 2024 at the new Henrico Sports and Events Center and will feature bestselling author and producer Cheryl Strayed, who will discuss her 2012 memoir *Wild*, a years-long bestseller and the inaugural pick for Oprah’s Book Club 2.0 that was adapted into an Academy Award-nominated film. Strayed is also the author of *Tiny Beautiful Things*, adapted into a popular streaming series on Hulu for which Strayed served as producer.

Voting

Six of HCPL’s nine physical locations are actively involved in supporting voting in the county. Fairfield, Gayton, North Park, and Libbie Mill Libraries serve as voting precincts. Tuckahoe and Varina both have drop-off ballot boxes available to the public. Varina Library serves as an early voting office site, one of three in the county.

OUTREACH

Outdoor and Community Events

The library’s Outreach Division continues to expand participation in county events and in connecting with the community beyond library buildings. In FY 23, there were 75 events and 11,222 interactions. A new Youth Services Outreach Librarian position in FY23 has further bolstered outreach for children. HCPL participated in Henrico Day at Virginia Union University and Virginia State University by sharing information about HCPL and career opportunities. HCPL Outreach strongly supported Henrico County Public Schools with regular visits at the Oak and also with Family Engagement visits. HCPL created a library display space in the new Regency Adult Education for HCPS’ CTE. Library Outreach was a key player in a new initiative along with the Henrico Police Division and Recreation and Parks, “Henrico United,” in reaching youth with fun activities. Outreach was present at Dorey Park Farmer’s Market, Juneteenth, Pridefest, Sandston Parade, and many other events this year increasing visibility and encouraging families and the public to enjoy and utilize HCPL.

Mobile Library Service

Via HCPL’s Sprinter van outreach vehicle, library staff provided service to 29 stops, with 25 in Senior Center lobbies and four deposit collections. Aspire West End was added as a new stop in October 2022 and Milestone Health was added as a deposit collection in November 2022.

CONCLUSION

HCPL service to the public continues to grow and with strong support from the County and a dedicated community of readers, library staff have been able to provide innovative, inclusive, and attentive programming. HCPL service is receiving national recognition. The library is a valued and essential resource to Henrico residents and adds to their quality of life. HCPL is deepening its engagement with the community and building on its solid foundation of excellence.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
LIBRARY**

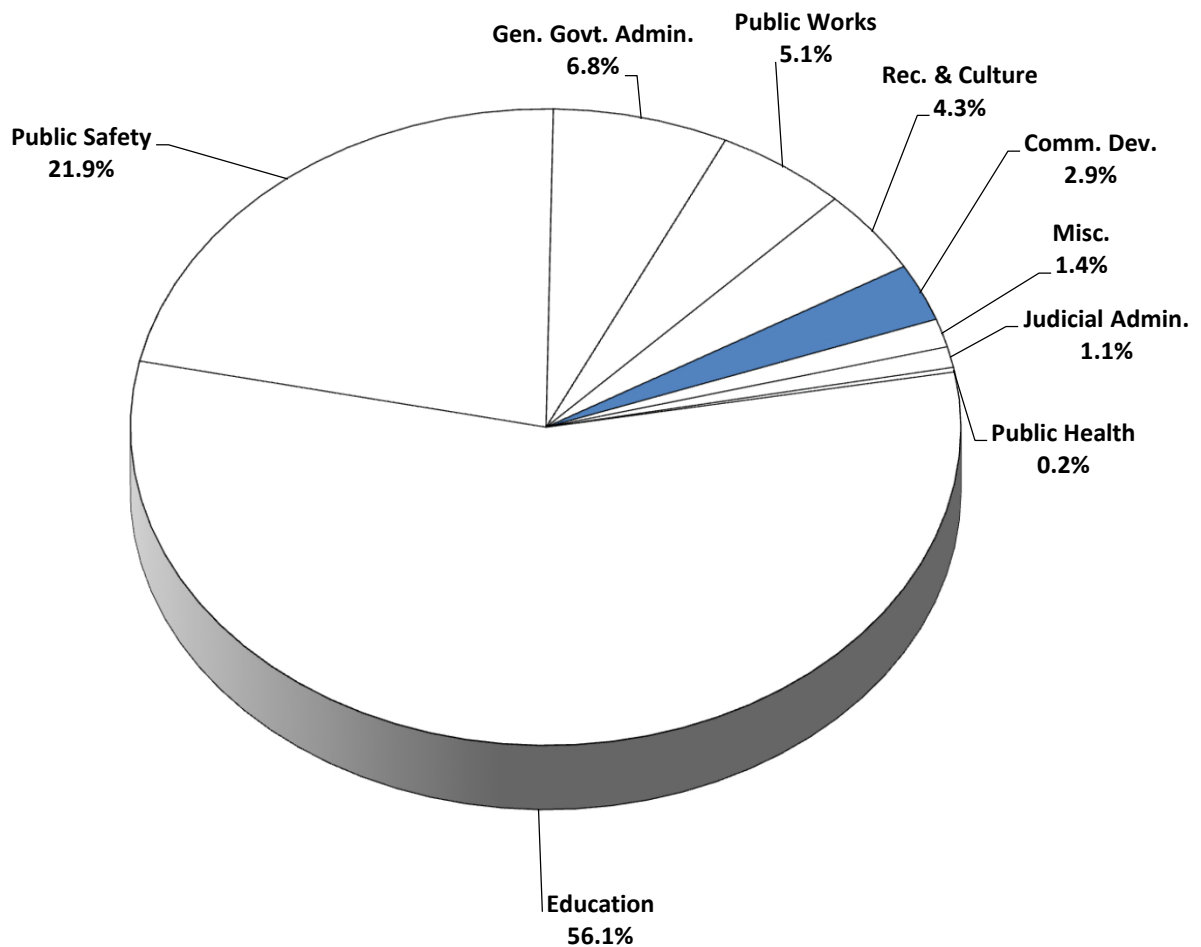
Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	10,788,133	12,273,073	12,811,336	538,263	4.4%
50101	Full-Time Salaries and Wages - Overtime	512	0	0	0	0.0%
50102	Part-Time Salaries and Wages-Regular	976,490	1,356,941	1,422,074	65,133	4.8%
50104	Temporary Salaries and Wages - Regular	164,298	449,004	449,004	0	0.0%
50105	Temporary Salaries and Wages - Overtime	822	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	52,167	33,098	35,871	2,773	8.4%
50109	Vacancy Savings	0	-431,114	-464,105	-32,991	-7.7%
50110	FICA	879,907	1,076,595	1,123,848	47,253	4.4%
50111	Retirement VRS	1,775,220	2,027,767	2,241,984	214,217	10.6%
50112	Hospital/Medical Plans	1,775,130	2,095,665	2,161,380	65,715	3.1%
50113	Group Insurance - Life (VRS)	143,500	171,741	179,359	7,618	4.4%
50114	Unemployment Insurance	-120	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	151,994	151,994	100.0%
50209	Other Professional Services	12,534	34,700	34,700	0	0.0%
50210	Maintenance and Repairs	51,081	10,500	30,000	19,500	185.7%
50211	Maintenance Service Contracts	512,698	551,500	551,500	0	0.0%
50240	Printing and Binding	46,464	30,700	45,000	14,300	46.6%
50250	Advertising	848	1,000	1,000	0	0.0%
50270	Other Contractual Services	478,990	609,130	609,130	0	0.0%
50280	Janitorial	47,187	61,500	61,500	0	0.0%
50286	Weed and Pest Control	4,301	4,500	4,500	0	0.0%
50310	Automotive/Motor Pool	31,140	40,200	40,200	0	0.0%
50400	Electric Services	648,287	500,202	583,202	83,000	16.6%
50401	Heating Services	138,070	153,238	153,238	0	0.0%
50402	Water Service	19,596	38,000	38,000	0	0.0%
50403	Sewer Service	20,106	18,250	18,250	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50404	Refuse Service	19,417	12,464	23,464	11,000	88.3%
50410	Postal Services	6,193	18,000	18,000	0	0.0%
50412	Telecommunications	80,344	55,000	75,000	20,000	36.4%
50423	Risk Management Claims Charges	2,520	0	0	0	0.0%
50430	Mileage	9,236	9,500	9,500	0	0.0%
50431	Education and Training	6,836	10,000	14,000	4,000	40.0%
50450	Dues And Association Memberships	1,671	5,400	5,400	0	0.0%
50453	Freight Charges	2,209	7,200	7,200	0	0.0%
50459	Other Charges Miscellaneous	955	4,000	4,000	0	0.0%
50500	Office Supplies	166,153	185,355	185,355	0	0.0%
50501	Food Supplies and Food Service Supplies	1,693	2,790	2,790	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	0	1,000	1,000	0	0.0%
50508	Diesel Fuel	115	250	250	0	0.0%
50512	Books and Subscriptions	1,846,830	2,081,267	2,081,267	0	0.0%
50513	Educational and Recreational Supplies	7,061	4,500	5,000	500	11.1%
50514	Other Operating Supplies	5,586	6,000	6,000	0	0.0%
50521	Computer Software	114,050	160,765	160,765	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	20,737	7,500	7,500	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	5,509	0	0	0	0.0%
50822	Furniture and Fixtures-Replacement \$10,000 and Over	207,230	157,000	164,700	7,700	4.9%
50825	Computer Equipment-Replacement \$10,000 and Over	12,056	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	2,825	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	38,332	35,500	35,500	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	970	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	39,058	0	0	0	0.0%
50911	Interdepartmental Billings	-206,495	0	0	0	0.0%
Total Department		20,958,452	23,869,681	25,089,656	1,219,975	5.1%

COUNTY OF HENRICO, VIRGINIA

Community Development

\$36,620,747



Total General Fund

\$1,254,741,400

**COUNTY OF HENRICO, VIRGINIA
GENERAL FUND - COMMUNITY DEVELOPMENT**

Department	FY23 Actual	FY24 Original	FY25 Proposed
Community Development			
Economic Development	\$21,394,376	\$24,927,539	\$27,034,452
Planning	4,526,185	5,357,447	5,552,745
Community Revitalization	2,045,258	2,200,000	2,384,920
Agriculture and Home Extension	423,431	443,364	477,826
Permit Center	994,689	1,067,491	1,170,804
Total Community Development	\$29,383,939	\$33,995,841	\$36,620,747

ECONOMIC DEVELOPMENT

DESCRIPTION

The Economic Development Authority (EDA) was created as a political subdivision of the Commonwealth of Virginia and, as such, may issue tax exempt bonds for the purpose of promoting industry and developing trade, by inducing desirable businesses to locate or remain in the county. The bonds and notes financed by private lenders for approved projects do not constitute a debt of the Commonwealth, the County, or the Authority. The debts are repaid solely from the revenues and receipts derived from EDA projects.

The Authority was designated as the official economic development organization for the County of Henrico in 1984. At that time, it was authorized to undertake those activities necessary to accomplish the county's economic development goals. Although the Authority is officially independent of the County, it works closely with the County government and receives support in the form of an annual operating subsidy. This budget includes that subsidy. Reimbursements for expenditures are subject to the same controls as other County departments.

OBJECTIVES

- To increase the number of successful locations of new businesses in Henrico County.
- To conduct a successful business retention program.
- To create employment opportunities and to increase the nonresidential tax base.
- To increase the number of corporate inquiries and prospect visits to Henrico County.
- To promote the retention and expansion of existing major primary corporate businesses.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 0	\$ 0	\$ 0	0.0%
Operation	21,392,622	24,922,539	27,029,452	8.5%
Capital	1,754	5,000	5,000	0.0%
Total Budget	<u>\$ 21,394,376</u>	<u>\$ 24,927,539</u>	<u>\$ 27,034,452</u>	<u>8.5%</u>
Personnel Complement*	N/A	N/A	N/A	N/A

*11 employees are supported by the County in this budget, but are not in the County's complement

Economic Development

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Effectiveness Measures				
Square Footage of Businesses	28,797,000	1,419,700	775,000	(644,700)
Jobs Created and Retained	641	700	700	-
Wages Paid	\$ 42,465,390	\$ 43,000,000	\$ 43,000,000	-
Investment	\$ 1,333,600,000	\$ 747,458,000	\$ 120,000,000	(627,458,000)

BUDGET HIGHLIGHTS

The FY25 budget for the Economic Development Authority is \$27,034,452. This is an increase of \$2,106,913, or 8.5%, over the FY24 approved budget. The Authority's administrative operations increased by \$390,905. The passthrough portion of this budget increased by \$1,716,008. This represents a \$1,250,000 increase in funding for the Richmond Center Expansion Project (RCEP), funded with the passthrough of Hotel/Motel Tax, as well as a \$466,008 increase in the funding requirement for Richmond Region Tourism (RRT).

Since FY98 the county's share of the RCEP, funded with Hotel/Motel Tax revenues, has been included in this budget. Beginning in FY01, the entire 8.0% Hotel/Motel tax levy is transferred to the Greater Richmond Convention Center Authority. At the end of the fiscal year, Henrico's local 2.0% component is returned from the Convention Center. In FY25, Hotel/Motel Tax collections of \$20,000,000 are projected. This includes an additional 2.0% tax on hotel rooms to support Richmond Region Tourism's (RRT) new Tourism Improvement District (TID). This is a \$1,250,000 increase from the FY24 approved budget as noted above. In addition to the funding for the new TID, Henrico's annual contribution to RRT is \$4,086,399 for FY25. This is an increase of \$466,008.

FY25 also contains the county's \$385,000 contributions to the Greater Richmond Partnership. This is consistent with FY24 funding. This portion of the EDA budget also contains \$50,000 for the GO Virginia initiative.

The Authority's staff members are not included in the county's complement since they are paid by the Economic Development Authority. The funding for salary and FICA requirements for these positions is provided by the County. The benefit costs of all positions are provided by the Authority.

Setting aside the contributions for the Greater Richmond Partnership, the RCEP, and RRT, the budget for administrative operations and capital of the Authority will increase \$390,905, above the FY24 approved budget. The increase reflects elevated salary and benefits costs.

Economic Development

What follows is a table of Richmond Region Tourism (formerly RMCVB) and Greater Richmond Partnership funding budgeted in the previous ten fiscal years.

Year	Richmond Region Tourism	Greater Richmond Partnership
FY24	\$3,620,391	\$385,000
FY23	\$2,575,742	\$385,000
FY22	\$2,652,097	\$385,000
FY21	\$2,972,022	\$270,000
FY20	\$3,057,022	\$385,000
FY19	\$2,938,514	\$385,000
FY18	\$2,856,636	\$385,000
FY17	\$2,636,200	\$385,000
FY16	\$2,393,090	\$385,000
FY15	\$2,378,050	\$370,000



**Department Operating Budget
Henrico County, Virginia
FY2024-25
ECONOMIC DEVELOPMENT**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50202 Accounting And Auditing Services	5,000	0	0	0	0.0%
50270 Other Contractual Services	1,996,801	2,101,504	2,492,409	390,905	18.6%
50410 Postal Services	1,454	1,500	1,500	0	0.0%
50412 Telecommunications	8,865	10,000	10,000	0	0.0%
50441 Payment To Other Civic/Community Organizations	19,377,634	22,805,391	24,521,399	1,716,008	7.5%
50500 Office Supplies	6	0	0	0	0.0%
50507 Gasoline	2,862	4,144	4,144	0	0.0%
50833 Telecommunications Equipment – Replacement Less Than \$10,000	1,754	5,000	5,000	0	0.0%
Total Department	21,394,376	24,927,539	27,034,452	2,106,913	8.5%

PLANNING

DESCRIPTION

The Department of Planning provides staff support to the Planning Commission, the Board of Zoning Appeals, and the Board of Supervisors relating to land development activities in the county. The department is organized into five divisions: Comprehensive Planning, Development Review and Design, Zoning Administration, Planning Systems, and Administrative.

Comprehensive Planning prepares long-range plans, evaluates rezoning requests, handles planning data management, demographic, and land-use information. Development Review and Design is responsible for the administration of the Plan of Development (POD) and Subdivision applications and detailed review of architectural plans, landscape, lighting and fence plans, transfers of approval, and building permit applications. Zoning Administration enforces subdivision and zoning ordinances of the Henrico County Code. The Planning Systems Division provides information technology and GIS support to the entire department. Administrative Support provides budget, personnel, and clerical support for the operation of the office.

OBJECTIVES

- To improve the efficiency of staff in the implementation of the existing zoning ordinance as it pertains to the public, Board of Supervisors, Planning Commission, Board of Zoning Appeals, and other agencies and to encourage public use of planning information through the automation of the office.
- To review and recommend reasonable changes to the comprehensive plan and its implementation tools, the zoning ordinance, and subdivision regulations to better provide for changing development trends and to promote good urban design.
- To accurately, and in a timely manner, prepare all correspondence and minutes associated with Planning Commission, Board of Zoning Appeals, Board of Supervisors, and Department of Planning activities.
- To facilitate the issuance of building permits, occupancy permits, and business licenses.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 4,164,697	\$ 4,843,783	\$ 5,039,081	4.0%
Operation	360,211	505,664	505,664	0.0%
Capital	1,277	8,000	8,000	0.0%
Total	4,526,185	5,357,447	5,552,745	3.6%

Personnel Complement 44 43 * 43 0

*The complement was reduced by one position moved to Rec & Parks.

Planning

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Reviews Completed by Dev. Review & Design	963	950	950	-
Zoning Petitions & Provisional Use Permits	306	335	325	(10)
Variance and Use Permits Processed	65	75	75	-
Maps Prepared	50	60	60	-

OBJECTIVES (CONTINUED)

- To improve on the preparation of maps, charts, and other documents necessary for the proper presentation and understanding of various planning requirements.
- To prepare “careful and comprehensive survey studies of the existing conditions and trends of growth, and of the probable future requirements of its territory and inhabitants” as indicated in the Code of Virginia.
- To coordinate and improve public and private planning efforts through the development of data, maps, technology support, and studies to ensure consistency for planning and programming.
- To develop specific management controls and incentives for the protection and preservation of historical sites, buildings and structures from encroaching development and objectionable land uses.
- To improve past efforts and enhance existing programs that minimizes impact on environmentally sensitive areas and to improve water quality standards through development as mandated by the Chesapeake Bay Act.

BUDGET HIGHLIGHTS

The Department of Planning’s budget for FY25 is \$5,552,745, an increase of \$195,298, or 3.6% over FY24. This increase is reflected in the personnel component and is the result of payroll and benefit changes offset by moving one position to Recreation & Parks. The operating and capital components of the budget will remain flat from the prior year approved budget.

There are two components to the budget: Administration, which includes five divisions, and the Boards and Commissions, which includes the Planning Commission and the Board of Zoning Appeals. The Boards and Commissions budget totals \$170,089 in FY25. The Administration budget totals \$5,382,656 in FY25.

DEPARTMENTAL HIGHLIGHTS

The department’s mission, “Provide the professional planning leadership to accomplish excellent management of the valued resources which create our coveted quality of life,” involves a wide spectrum of goals, functions, and accountability. The department manages land use policy and planning to provide the framework for the county’s physical, social, and economic growth. A large part of planning’s role is to provide professional advice and information to the Board of Supervisors, Planning Commission, Board of Zoning Appeals, citizens, businesses, and

Planning

the development community, as well as local, state, and federal agencies to achieve the long-term vision of the county while enhancing its quality of life, now and in the future.

Over the last few years, the department has embarked on several large and multi-year projects, requiring significant time and staff participation. New zoning and subdivision ordinances were adopted, and the 2045 Comprehensive Plan update is anticipated to be completed in 2024. Staff have participated in over 25 community events and meetings and have received over 300 comments through the HenricoNext website and interactive mapping tool. The next phase will be the development of growth scenarios and recommended land use and modeling to set the county's vision, requiring meticulous detail and community engagement. Completing these important tools will help the county adapt to changing housing trends, economic markets, environmental challenges, and the complexity of development applications.

The department continues to prepare for changes in technology and required skill sets to respond and deliver the best customer service. After several years in design and testing, the department launched the POSSE planning module, the county's new enterprise land management system, in November 2023. The module replaces Tidemark and allows electronic submittal and review of all land use applications through its Build Henrico customer portal and ePlan technology and will improve and automate workflows. In its preparation, staff held training workshops with over 70 customers within the development community and internal staff. The department also provides several videos and documents to help guide users in the new system and workflows.

The department's functions go beyond reviewing development to ensure compliance with zoning and subdivision ordinances and require several areas of expertise to understand the needs of a growing population and how this impacts the county's wide range of services and infrastructure. The Planning department provides a range of professional support in drafting white papers, land use legislation and policy, and assists in long-range plans for schools and other public facilities. Staff also continue to provide support in running and monitoring live streaming platforms for all public hearings.

The department also produces maps and provides geographic, statistical, and demographic data for certain GIS layers used by nearly every department within the county. The County Attorney's and County Manager's offices, Real Property, Community Revitalization, Permit Center, and Media Services often receive mapping support from Planning. Staff also provided design assistance for General Services, Public Works, Community Revitalization, and informal plans discussed with Board members and Planning Commissioners. Beyond the department, the knowledge base of staff supports many regional and local groups, including the PlanRVA (formerly Richmond Region Planning District), Transportation Planning Organization, Urban Land Institute, Virginia Department of Rail and Public Transportation, special committees for the General Assembly, Virginia Commonwealth University, Sports Backers, and Capital Region Collaborative. The department also organizes and participates in numerous community meetings to keep citizens aware of land use and other issues affecting the public.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
PLANNING**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	2,886,607	3,438,526	3,548,516	109,990	3.2%
50101	Full-Time Salaries and Wages - Overtime	15,944	2,000	2,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	12,785	4,040	4,040	0	0.0%
50106	Board and Commissions	153,000	153,000	153,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,990	5,290	6,038	748	14.1%
50109	Vacancy Savings	0	-120,854	-128,549	-7,695	-6.4%
50110	FICA	227,653	271,836	281,171	9,335	3.4%
50111	Retirement VRS	477,332	568,895	620,990	52,095	9.2%
50112	Hospital/Medical Plans	349,810	472,868	476,612	3,744	0.8%
50113	Group Insurance - Life (VRS)	38,576	48,182	49,679	1,497	3.1%
50121	VRS Hybrid Deferred Contribution	0	0	25,584	25,584	100.0%
50201	Legal Services	3,463	10,000	10,000	0	0.0%
50211	Maintenance Service Contracts	786	3,759	3,759	0	0.0%
50220	Lease/Rent Of Equipment	1,894	18,000	18,000	0	0.0%
50230	Temporary Help Service Fees	732	29,200	29,200	0	0.0%
50240	Printing and Binding	1,635	7,100	7,100	0	0.0%
50250	Advertising	28,512	36,620	36,620	0	0.0%
50270	Other Contractual Services	221,868	257,104	257,104	0	0.0%
50310	Automotive/Motor Pool	23,796	22,624	22,624	0	0.0%
50410	Postal Services	9,457	14,750	14,750	0	0.0%
50412	Telecommunications	17,401	18,972	18,972	0	0.0%
50423	Risk Management Claims Charges	164	0	0	0	0.0%
50430	Mileage	155	1,500	1,500	0	0.0%
50431	Education and Training	4,255	11,214	11,214	0	0.0%
50450	Dues And Association Memberships	7,823	12,500	12,500	0	0.0%
50455	Tuition	0	7,000	7,000	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50500	Office Supplies	13,139	24,550	24,550	0	0.0%
50501	Food Supplies and Food Service Supplies	2,059	3,547	3,547	0	0.0%
50512	Books and Subscriptions	1,354	2,500	2,500	0	0.0%
50514	Other Operating Supplies	14,230	9,159	9,159	0	0.0%
50521	Computer Software	7,488	15,565	15,565	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	81	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	1,130	3,000	3,000	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	66	5,000	5,000	0	0.0%
Total Department		4,526,185	5,357,447	5,552,745	195,298	3.6%



Operating Line Item Budget By Cost Center

Henrico County, Virginia

FY2024-25

PLANNING

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
34001 Administration						
50100	Full-Time Salaries and Wages - Regular	2,886,607	3,438,526	3,548,516	109,990	3.2%
50101	Full-Time Salaries and Wages - Overtime	15,944	2,000	2,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	12,785	4,040	4,040	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,990	5,290	6,038	748	14.1%
50109	Vacancy Savings	0	-120,854	-128,549	-7,695	-6.4%
50110	FICA	215,948	260,131	268,904	8,773	3.4%
50111	Retirement VRS	477,332	568,895	620,990	52,095	9.2%
50112	Hospital/Medical Plans	349,810	472,868	476,612	3,744	0.8%
50113	Group Insurance - Life (VRS)	38,576	48,182	49,679	1,497	3.1%
50121	VRS Hybrid Deferred Contribution	0	0	25,584	25,584	100.0%
50201	Legal Services	3,463	10,000	10,000	0	0.0%
50211	Maintenance Service Contracts	786	3,759	3,759	0	0.0%
50220	Lease/Rent Of Equipment	1,894	18,000	18,000	0	0.0%
50230	Temporary Help Service Fees	732	29,200	29,200	0	0.0%
50240	Printing and Binding	1,635	7,100	7,100	0	0.0%
50250	Advertising	28,512	36,620	36,620	0	0.0%
50270	Other Contractual Services	221,868	257,104	257,104	0	0.0%
50310	Automotive/Motor Pool	23,796	22,624	22,624	0	0.0%
50410	Postal Services	9,457	14,750	14,750	0	0.0%
50412	Telecommunications	15,651	16,472	16,472	0	0.0%
50423	Risk Management Claims Charges	164	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50430	Mileage	155	1,500	1,500	0	0.0%
50431	Education and Training	4,255	11,214	11,214	0	0.0%
50450	Dues And Association Memberships	7,823	12,000	12,000	0	0.0%
50455	Tuition	0	7,000	7,000	0	0.0%
50500	Office Supplies	12,947	24,275	24,275	0	0.0%
50501	Food Supplies and Food Service Supplies	762	2,000	2,000	0	0.0%
50512	Books and Subscriptions	1,354	2,500	2,500	0	0.0%
50514	Other Operating Supplies	14,230	9,159	9,159	0	0.0%
50521	Computer Software	7,488	15,565	15,565	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	81	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	1,130	3,000	3,000	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	66	5,000	5,000	0	0.0%
Total Cost Center		4,358,241	5,187,920	5,382,656	194,736	3.8%
34003 Board and Commissions						
50106	Board and Commissions	153,000	153,000	153,000	0	0.0%
50110	FICA	11,705	11,705	12,267	562	4.8%
50412	Telecommunications	1,750	2,500	2,500	0	0.0%
50450	Dues And Association Memberships	0	500	500	0	0.0%
50500	Office Supplies	192	275	275	0	0.0%
50501	Food Supplies and Food Service Supplies	1,297	1,547	1,547	0	0.0%
Total Cost Center		167,944	169,527	170,089	562	0.3%

COMMUNITY REVITALIZATION

DESCRIPTION

The Department of Community Revitalization coordinates the County's housing initiatives, revitalization efforts, and community development programs. The department plays an integral role in the enhancement of existing residential, commercial, and industrial areas in the County. The Department is divided into two major divisions (Community Development and Community Maintenance) and is responsible for administering the following: Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), Virginia Enterprise Zone program, Commercial Revitalization Assistance, Henrico Investment Program (HIP), Neighborhood Revitalization Assistance, Volunteer Assistance Program, Employee Home Purchase Assistance Program, and property maintenance and zoning enforcement in developed communities.

OBJECTIVES

- To administer and aggressively market the County's Enterprise Zone and HIP programs to potential new and existing businesses and/or property owners.
- To administer the CDBG, HOME, and ESG programs to assist in meeting the County's community development objectives, develop community partnerships and implement the programs necessary to meet rapidly changing needs of the County, and respond to changing federal funding.
- To administer the Community Maintenance program of environmental and zoning code enforcement.
- To identify needs within the County's older communities and offer staff and volunteer services to improve properties and structures as a part of the Volunteer Assistance Program.
- To prepare plans and design programs for older commercial corridors in the County in order to identify opportunities to facilitate investment and improvement, and to develop realistic plans of action for addressing concerns.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 1,675,931	\$ 1,828,518	\$ 1,989,238	8.8%
Operation	368,413	363,379	387,579	6.7%
Capital	914	8,103	8,103	0.0%
Total	<u>\$ 2,045,258</u>	<u>\$ 2,200,000</u>	<u>\$ 2,384,920</u>	<u>8.4%</u>
Personnel Complement ⁽¹⁾	20	22 ⁽²⁾	22	0

⁽¹⁾ Personnel Complement does not include five Complement III positions funded through grant programs.

⁽²⁾ Moved Revitalization Specialist II, a grant funded Complement III position, into the General Fund and an added an Assistant Director position.

Community Revitalization

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Community Maintenance Cases	9,190	10,201	10,349	148
Inspections Made	26,453	26,399	27,187	788
Technical Assistance/Outreach to Businesses	659	650	650	-
Efficiency Measures				
Volunteers Participating	161	200	210	10
Volunteer Hours Worked	356	390	450	60
CCP Hours Worked	1,652	1,700	1,800	100
Effectiveness Measures				
Notices of Violation Issued	2,082	2,150	2,300	150
Enterprise Zone Grants Completed	21	18	18	-
Value of Enterprise Zone Grants Awarded	\$ 106,948	\$ 165,000	\$ 160,000	(5,000)
Value of Enterprise Zone Grant Assisted Projects	\$ 777,474	\$ 3,100,000	\$ 2,000,000	\$ (1,100,000)
Value of All Enterprise Zone Projects	\$ 106,513,011	\$ 130,000,000	\$ 180,000,000	\$ 50,000,000
Henrico Investment Program Grants Completed	7	8	10	2
Value of Henrico Investment Program Grants Awarded	\$ 50,352	\$ 85,000	\$ 120,000	\$ 35,000
Number of owner-occupied single-family homes served through repair or rehabilitation	78	93	74	(19)

OBJECTIVES (CONTINUED)

- To coordinate the review of tax credit applications and low-interest bond financing requests in order to encourage rehabilitation and new investment in the County's aging multi-family developments.
- To develop neighborhood enhancement strategies for mature residential and commercial areas of the County in order to ensure that such areas remain attractive for existing and potential residents and retain viable businesses.

BUDGET HIGHLIGHTS

The Department's budget for FY25 is \$2,384,920. This represents an overall increase of \$184,920 or 8.4%, from the FY24 approved budget. Included in this is a growth in personnel funding of \$160,720, reflecting a planned salary increase as well as the associated benefit adjustments. The operating component rose by \$14,200, to support increased office space rent and motor pool costs. Additionally, the budget includes a \$10,000 increase for emergency needs within the community. The capital component remains flat from the previous fiscal year.

DEPARTMENTAL HIGHLIGHTS

The Community Revitalization Department's mission statement is: *"To coordinate the county's revitalization programs and services intended to promote healthy, vibrant, and attractive residential, commercial, and industrial communities."*

Community Revitalization

Community Revitalization collaborates with the Department of Building Inspections in a multi-faceted effort to proactively enforce compliance with applicable codes directed at creating and maintaining clean and safe communities. The Department is dedicated to preserving and revitalizing the County's mature neighborhoods, business corridors, and industrial areas through its programs and activities. Staff coordinates with neighborhood, businesses, and community organizations to raise citizen awareness regarding community maintenance requirements, housing assistance, Enterprise Zone, and HIP programs administered by the Department. Meetings with these organizations also allow for the collection of valuable feedback on Department programs and an opportunity to solicit volunteers for assistance projects.

COMMUNITY DEVELOPMENT

The Community Development Division administers the programs funded by the U.S. Department of Housing and Urban Development (HUD), which includes CDBG and HOME. HUD's funding of the ESG program for Henrico ended September 2023. The CDBG and HOME grant programs, which are awarded by the Federal government each year, are based on the Federal fiscal year that runs from October 1st through September 30th. Special allocations of HUD CARES Act and ARPA have grant terms that vary, ending in 2026 and 2030 respectively.

There are five positions within the Department that are grant-funded and are not included in the County's personnel complement. This funding is appropriated once the grant awards are announced by HUD and the projects and programs to be supported by the award have been identified and approved by the Board of Supervisors. The projects and programs begin after grant contracts are signed by HUD and the County. Grant funding that is not expended by the end of the federal program year is re-appropriated in the following year to complete the use of this funding.

A few of the Community Development Division's major accomplishments within the CDBG and HOME grant programs include the continuation of the Housing Rehabilitation program and Critical Home Repair programs, the CONNECT Program for at-risk youth, the down payment assistance program providing homeownership opportunities to first-time homebuyers, and funding of the Commercial Assistance and Enterprise Zone Programs.

CDBG funds from the 2022-23 program year were also used to provide pre-development support for affordable rental housing, begin the development of a small business revolving loan program, and provide funding to assist low-income homeowners' connection to County sewer. The ESG program provided homelessness prevention and assistance to homeless persons with shelter and case management, and rapid re-housing for homeless families. The Community Development Division also administers the Enterprise Zone Program, Commercial Assistance Program, and Henrico Investment Zone Program to facilitate improvements to commercial buildings and business corridors. Enterprise Zone businesses in Henrico received just over \$1.3 million in State grants for work completed or jobs created in 2022. As the CARES Act funded CDBG and ESG programs wound down, by the end of FY23, over 650 Henrico persons were provided homeless services or assistance, and over 8,500 Henrico persons or households received a variety of support including housing, food, counseling, educational needs, and assistance.

Since 2005, Henrico County Enterprise Zone businesses have received over \$14.7 million in grant funds from the Commonwealth of Virginia for real property investment, and over \$400,000 for job creation. These grant funds generated just under \$440 million worth of investment. County grant funds (both CDBG and General Funds), have assisted 266 Enterprise Zone businesses (many with multiple grants), providing just over \$2 million in grant funds,

Community Revitalization

and generating \$8.5 million in investment. In the last three calendar years alone, permit fee waivers benefited 1,535 Enterprise zone businesses, supporting an aggregate investment of \$672.5 million.

Using both general fund and CDBG CARES Act funds, the Department of Community Revitalization (DCR) engaged Commonwealth Catholic Charities (CCC) to aide long-term hotel residents (who are technically considered homeless) in relocating to permanent housing. Since initiating this project in September 2022, CCC completed housing needs assessments for 178 households residing in six hotels, developed housing stabilization for 75 of those households and as of November 2023, relocated 25 households to permanent housing.

The Department of Community Revitalization also plays a major role in coordinating the County's various housing initiatives. The Department continues to work with other agencies to execute memoranda of understanding (MOU) with apartment owners interested in recapitalizing their apartment communities. To date, the County has entered into 6 MOUs with the owners of Hope Village, Henrico Arms, St. Luke, Newbridge Village, Place One, and Helios Apartments. Construction is nearing completion for St. Luke and Place One apartments and Helios is the latest construction development in which the County entered a MOU.

Community Revitalization continues to work with the Maggie Walker Community Land Trust (MWCLT) to develop and sell homes at an affordable price point. To date, MWCLT has constructed or renovated and sold 12 homes and has approximately 46 in their pipeline. Richmond Habitat for Humanity (RHH) has also constructed two homes and has an additional two homes under construction. The Department of Community Revitalization also launched the new Employee Home Purchase Assistance Program which will provide downpayment and closing cost assistance to eligible general government and schools' employees, as well as constitutional officers.

The Department has also supported the designation of revitalization areas for new development projects seeking tax-exempt and taxable bond financing from Virginia Housing. Such projects increase the availability of affordable housing because Virginia Housing's financing requires applicants to lease a percentage of the units to persons earning less than 80% of the County's median income. The Board has approved such determinations for Regency Phases I and II, Virginia Center Commons, Laurel Park, and Henrico Plaza. In addition, the Department provided \$575,000, \$125,000 in general fund dollars and \$450,000 in federal funding, to Virginia Supportive Housing to support their plan of converting a vacant assisted living facility into 86 units of affordable housing and onsite support services for formerly homeless and low-income residents.

COMMUNITY MAINTENANCE

The Community Maintenance Division responds to property maintenance and zoning violation complaints made by residents, business owners, board of supervisors, department heads, and community groups. Complaints against private property are field verified and appropriate enforcement action is taken when warranted. Community Maintenance field staff also conduct proactive case work in their assigned inspection areas as part of their typical duties. In addition to the enforcement responsibilities, the department coordinates bi-annual community clean-ups (in conjunction with the Department of Public Utilities), and regularly attends neighborhood meetings. The Division also manages and organizes Volunteer Assistance Programs that match County employees, civic, faith based, business, neighborhood, and nonprofit groups with low-income senior or disabled residents whose homes need limited yard work, minor exterior upkeep, and home repair. Until recently, these volunteer programs had been dormant due to COVID-19 restrictions and staffing issues but have resumed in a limited capacity.

Community Revitalization

At the General District Court's direction, participants of the Community Corrections Program (CCP) fulfill community service hours primarily on weekends. This additional time is credited to community maintenance programs due to the division's involvement in providing tools, equipment, and trash dumpsters for projects. Most of the work performed by CCP participants has been limited to the clean-up and maintenance of the Woodland Cemetery, a predominantly African American burial ground serving the Richmond community since 1917.

Lastly, the Community Maintenance Division will continue to collaborate with Building Inspection's Existing Structures Section as they investigate and enforce building code violations that go hand-in-hand with zoning and property maintenance infringements. During FY23, DCR staff participated in the Hotel/Motel Task Force, charged with addressing the challenges faced by the County relating to traditional hotels and motels deciding to become de facto long-term rental housing and pseudo crisis stabilization housing facilities (contrary to zoning and building code requirements); to date, Community Maintenance staff have participated in seven hotel/motel field surveys assessing the number of long-term guests at these facilities. Historical budget expenses in both areas are depicted below:

Year	Building Inspections	Community Revitalization	Total
FY16	210,521	1,520,717	1,731,238
FY17	264,474	1,584,001	1,848,475
FY18	236,784	1,684,625	1,921,409
FY19	274,056	1,816,119	2,090,175
FY20	267,358	1,639,828	1,907,186
FY21	402,501	1,568,609	1,971,110
FY22	277,985	1,817,900	2,095,885
FY23	411,661	2,045,258	2,456,919
FY24*	548,484	2,200,000	2,748,484
FY25*	609,948	2,384,920	2,994,868

*FY24 and FY25 reflect budget estimates.



Department Operating Budget Henrico County, Virginia FY2024-25 COMMUNITY REVITALIZATION

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	1,205,573	1,309,120	1,403,988	94,868	7.2%
50101	Full-Time Salaries and Wages - Overtime	10,204	11,000	11,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,298	3,342	3,572	230	6.9%
50109	Vacancy Savings	0	-46,031	-50,861	-4,830	-10.5%
50110	FICA	90,211	101,119	108,287	7,168	7.1%
50111	Retirement VRS	190,459	216,677	245,698	29,021	13.4%
50112	Hospital/Medical Plans	162,138	214,940	232,764	17,824	8.3%
50113	Group Insurance - Life (VRS)	15,048	18,351	19,656	1,305	7.1%
50121	VRS Hybrid Deferred Contribution	0	0	15,134	15,134	100.0%
50209	Other Professional Services	25,853	17,000	17,000	0	0.0%
50211	Maintenance Service Contracts	6,594	5,100	5,100	0	0.0%
50221	Lease/Rent Of Buildings	140,353	140,000	148,500	8,500	6.1%
50240	Printing and Binding	7,933	9,661	9,661	0	0.0%
50250	Advertising	100	500	500	0	0.0%
50270	Other Contractual Services	31,209	5,620	5,620	0	0.0%
50286	Weed and Pest Control	46,822	50,207	50,207	0	0.0%
50310	Automotive/Motor Pool	70,056	66,090	79,933	13,843	20.9%
50404	Refuse Service	0	1,705	0	-1,705	-100.0%
50410	Postal Services	8,263	13,508	10,000	-3,508	-26.0%
50412	Telecommunications	16,863	20,008	20,008	0	0.0%
50430	Mileage	0	300	300	0	0.0%
50431	Education and Training	4,349	4,000	5,500	1,500	37.5%
50450	Dues And Association Memberships	2,245	2,025	2,025	0	0.0%
50455	Tuition	0	1,200	1,200	0	0.0%
50459	Other Charges Miscellaneous	70	1,745	545	-1,200	-68.8%
50500	Office Supplies	2,292	9,700	8,700	-1,000	-10.3%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50501	Food Supplies and Food Service Supplies	186	355	355	0	0.0%
50506	Repair and Maintenance Supplies	757	5,200	4,000	-1,200	-23.1%
50507	Gasoline	7	100	100	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	2,299	2,500	4,500	2,000	80.0%
50512	Books and Subscriptions	19	200	200	0	0.0%
50514	Other Operating Supplies	1,448	3,530	2,500	-1,030	-29.2%
50517	Small Tools	0	1,500	500	-1,000	-66.7%
50521	Computer Software	481	625	625	0	0.0%
50631	Services To Disabled Individual	214	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	4,200	4,200	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	884	2,080	2,080	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	30	574	574	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	0	1,249	1,249	0	0.0%
50911	Interdepartmental Billings	0	1,000	10,000	9,000	900.0%
Total Department		2,045,258	2,200,000	2,384,920	184,920	8.4%

AGRICULTURE AND HOME EXTENSION

DESCRIPTION

The Henrico Extension Office is the local arm of the national Cooperative Extension system that began with the passage of the Smith-Lever Act in 1914. The Cooperative Extension is a partnership between the USDA, the 106 land-grant colleges and universities across the nation, and state and local governments. In Virginia, Cooperative Extension is administered through Virginia Tech and Virginia State University.

The Cooperative Extension system employs tens of thousands of community-based educators and campus-based faculty and staff nationwide. It has a remarkably broad scope of work centered on program areas that include the following: agriculture and natural resources; 4-H youth development; family and consumer sciences; leadership development; and community and economic development. Cooperative Extension provides research-based information through an informal educational process that is designed to address specific issues and needs relevant to the communities each local office serves.

OBJECTIVES

- To assess local issues and needs through a periodic situational analysis process conducted in cooperation with the Henrico Extension Leadership Council.
- To provide timely, research-based recommendations to citizens in response to their inquiries.
- To develop the subject matter expertise and leadership skills of a dedicated cadre of volunteers who, in turn, multiply the educational reach of the professional staff far beyond their capacity alone.
- To design educational programs by employing a variety of delivery methods that provide citizens with needed information to make life-enhancing decisions.
- To make appropriate use of technology to provide more efficient, cost-effective means of communication and service to citizens.

FISCAL YEAR 2025 SUMMARY

	FY23	FY24	FY25	Change
Description	Actual	Original	Proposed	24 to 25
Personnel	\$ 142,490	\$ 159,288	\$ 167,750	5.3%
Operation	280,941	284,076	310,076	9.2%
Capital	0	0	0	0.0%
Total	<u>\$ 423,431</u>	<u>\$ 443,364</u>	<u>\$ 477,826</u>	<u>7.8%</u>
Personnel Complement*	2	2	2	0

* Does not include Extension Agents who are paid directly by Virginia Tech.

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Citizens Assisted	168,687	112,000	104,200	(7,800)
Programs Presented	497	410	391	(19)
4-H Youth Enrolled	7,516	6,500	6,500	-
Samples Analyzed and Identified	800	1,025	600	(425)
Efficiency Measures				
Volunteer Hours Supporting Programs	15,718	15,100	12,900	(2,200)

BUDGET HIGHLIGHTS

The Agriculture and Home Extension budget of \$477,826 for FY25 increased by \$34,462, or 7.8%, from the FY24 approved budget. This increase includes an \$8,462 increase, or 5.3%, to the personnel component for rising salary, healthcare, and employee benefit costs and a \$26,000 increase, or 9.2%, to the operating budget to reflect rising Virginia Tech agent and intern salaries.

DEPARTMENT HIGHLIGHTS

The Extension Office is known as a cooperative program because of its partnership between local, state, and federal government. During FY24, Extension served over 160,000 citizens and volunteers contributed over 15,000 hours. Through the use of technology and dedicated volunteers, citizens were able to participate in a variety of program opportunities. Extension continues to increase its use of social media to reach citizens. While Facebook was used most often, Instagram and YouTube are also outlets used to share educational resources.

The 4-H Youth Development reached over 35,000 citizens and continued to see an increase through social media contacts. During the Fall of 2023 over 1,700 students were reached through “AgVenture Days”, an agricultural literacy program offered by Henrico 4-H and the Henrico Junior Master Gardeners. Master Gardeners taught lessons on vermicomposting, apples, and corn. All lessons are SOL-correlated with core curriculum areas and STEM concepts incorporated in the lessons. 4-H held the 2nd annual “Farm Graze” agricultural literacy event, which showcased the importance of agriculture through hands-on activities, crafts, live animals, and more. The event reached 340 people with 19 volunteers and 17 exhibitors.

Family and Consumer Sciences programming continued to focus on overall wellness. With a partnership with the Henrico County Public Schools, the Henrico Education Foundation, and the Oak Avenue Complex, nutrition and financial education programs were offered to youth and adults. Through a Children Youth and Families at Risk (CYFAR) grant six Henrico families participated in the 7-week intensive evidence-based Strengthening Families Program for youth ages 10-14. During weekly sessions families identified fun activities to do together, role played strategies to deal with stress and peer pressure, and learned more about each other in a fun and safe environment. Family members reported learning how to actively listen to their children and their feelings and to communicate better. Additionally, youth and families participated in a mental health summit and hands-on learning experiences at Virginia State University.

Agriculture and Home Extension

Agriculture and Natural Resources continues to offer a variety of programming. With the help of Master Gardener volunteers, the Agriculture and Natural Resources program reached over 90,000 citizens. During National Pollinator Week, the Extension office had a targeted social media campaign that featured weekly posts on the importance of pollinators, a featured recipe, and pollinator of the week. Due to the popularity of the featured posts, there was a 240% increase in Facebook reach with a total reach of over 7,000. In person events at the two Henrico Master Gardener Demonstration Gardens had attendance of over 65 residents.

The Agriculture and Home Extension proposed budget for FY25 continues to reflect only Henrico County's contribution to the Department's annual expenses. The personnel complement includes two support staff positions. A total of four Extension Agent positions, whose funding is located in the operating portion of the Department's budget, are paid directly by Virginia Tech. Henrico County reimburses Virginia Tech for 100% of the salary and benefit costs of two Extension Agent positions, and 50% of the salary and benefit costs of the other two Extension Agent positions.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
AGRICULTURE & HOME EXTENSION**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	91,905	98,471	104,212	5,741	5.8%
50104	Temporary Salaries and Wages - Regular	5,203	16,235	16,235	0	0.0%
50109	Vacancy Savings	0	-3,426	-3,775	-349	-10.2%
50110	FICA	7,225	8,800	9,214	414	4.7%
50111	Retirement VRS	15,192	16,331	18,237	1,906	11.7%
50112	Hospital/Medical Plans	21,734	21,494	22,168	674	3.1%
50113	Group Insurance - Life (VRS)	1,231	1,383	1,459	76	5.5%
50209	Other Professional Services	270,973	270,221	296,221	26,000	9.6%
50220	Lease/Rent Of Equipment	2,328	3,000	3,000	0	0.0%
50240	Printing and Binding	730	500	500	0	0.0%
50310	Automotive/Motor Pool	88	200	200	0	0.0%
50410	Postal Services	101	0	0	0	0.0%
50412	Telecommunications	3,220	3,500	3,500	0	0.0%
50430	Mileage	0	150	150	0	0.0%
50431	Education and Training	115	1,800	1,800	0	0.0%
50450	Dues And Association Memberships	555	600	600	0	0.0%
50500	Office Supplies	2,187	3,000	3,000	0	0.0%
50501	Food Supplies and Food Service Supplies	0	150	150	0	0.0%
50502	Agricultural Supplies	0	300	300	0	0.0%
50512	Books and Subscriptions	39	50	50	0	0.0%
50513	Educational and Recreational Supplies	605	605	605	0	0.0%
Total Department		423,431	443,364	477,826	34,462	7.8%

PERMIT CENTERS

DESCRIPTION

The Department of Community Development, better known as the Permit Centers, is a convenient “one-stop shop” for residents seeking community development services including permits and applications. The Department has two locations referred to as the Permit Center-East and the Permit Center-West. The Permit Center-East has been in service since 1989. Due to the success of the eastern location, services were expanded to a western location that opened in April 2001. The Permit Centers are staffed by representatives from Building Inspections, Planning, Public Utilities, and Public Works.

OBJECTIVES

- To consistently provide quality services to all citizens and customers in a professional, accurate, and efficient manner.
- To assist the public, including private citizens, builders, developers, and engineers, with their permitting and licensing needs.
- To provide information to the public concerning the requirements and regulations related to zoning and subdivisions of property, building construction, and other aspects of the development process.
- To assist the public with questions concerning the agendas and processes of the Planning Commission and Board of Zoning Appeals.
- To provide a streamlined development review process at a convenient location.
- To accurately track, monitor, and administer the costs of providing these services in order to provide them in a cost-efficient manner.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 1,233,876	\$ 1,315,014	\$ 1,418,327	7.9%
Operation	8,336	25,931	25,931	0.0%
Capital	0	9,372	9,372	0.0%
Sub-Total	\$ 1,242,212	\$ 1,350,317	\$ 1,453,630	7.7%
Interdepartmental Billings*	(247,523)	(282,826)	(282,826)	0.0%
Total Budget	\$ 994,689	\$ 1,067,491	\$ 1,170,804	9.7%
Personnel Complement	15	15	15	0

*Reflects the reimbursement of four positions (2 Public Works; 2 Public Utilities) assigned to the Permit Center, which are reflected in the Permit Centers' personnel complement.

Permit Centers

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Total Number of Inquiries	34,017	40,677	41,491	814
Permit Applications Received	9,178	8,459	8,628	169
Permits Issued	6,294	5,944	6,063	119
Reviews Performed	11,339	12,997	13,257	260
Business Licenses Reviewed	2,512	2,796	2,852	56

BUDGET HIGHLIGHTS

The primary objective of the Permit Centers is to provide accurate, efficient, and professional services to all customers (both internal and external) who come to the Centers needing assistance. The FY25 budget is \$1,170,804, an increase of \$103,313 or 9.7% compared to FY24. The growth is represented in the personnel component as compensation, benefits, and healthcare costs have increased. The operating component and capital outlay remain flat in FY25. The salaries of four staff positions are paid by other Departments. \$282,826 has been budgeted for the reimbursement of these salary costs.

DEPARTMENTAL HIGHLIGHTS

During the second half of 2021 the Department began using the new POSSE permit submission, review, and tracking software in conjunction with other development agencies. The new system requires all building and trade permit applications be submitted electronically and has been very well received. As a result of the new application procedures the amount of walk-in traffic, and telephone and email inquiries to the two Centers has declined, but only because applicants may now apply from their office or home. This saves the applicant time, money, and resources.

The Department continues to work closely with its sister agencies, Building Inspections and Planning. Technicians regularly consult with their counterparts in these other agencies to make sure the customer is receiving assistance consistent with established policies, regulations, and interpretations.

During the coming fiscal year, the Department will continue to use County resources in an efficient, professional manner.



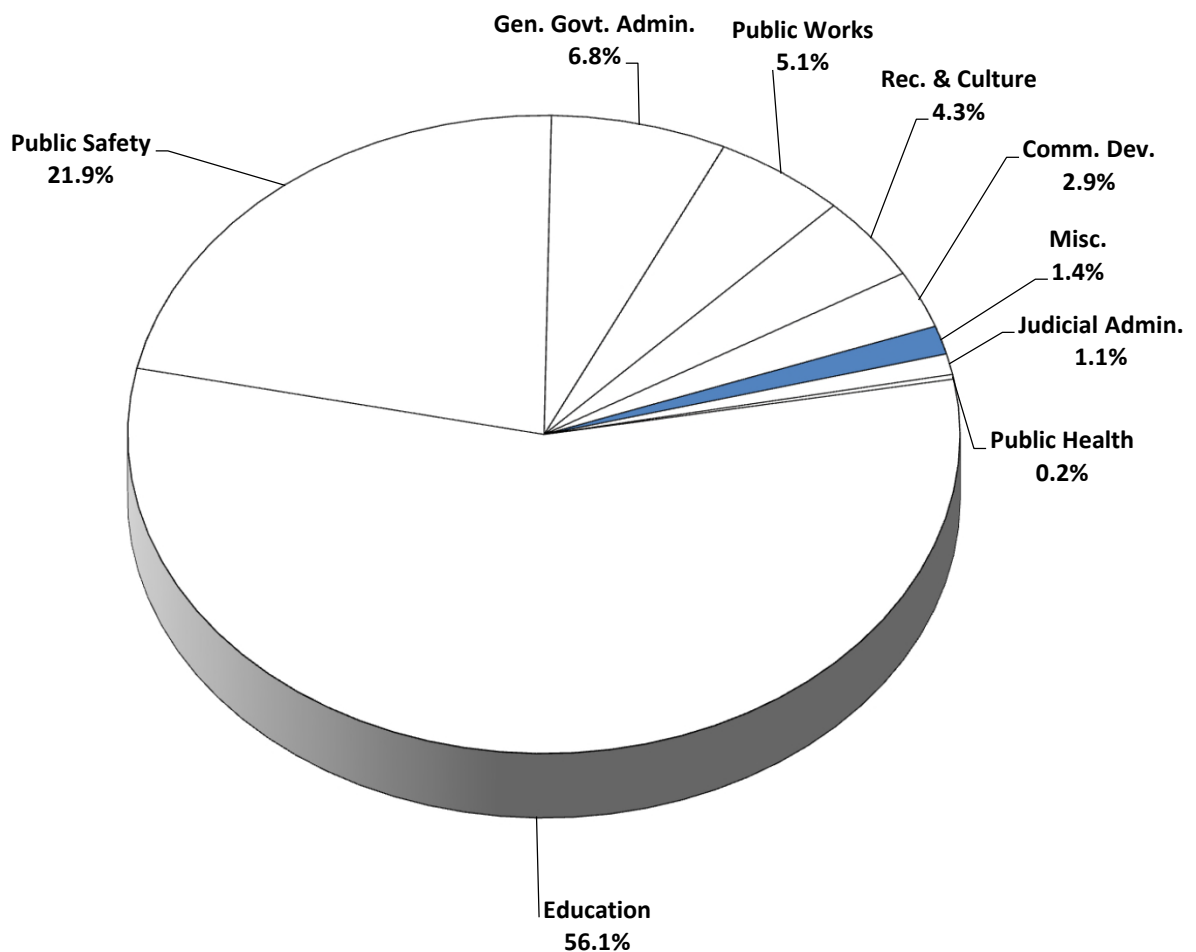
**Department Operating Budget
Henrico County, Virginia
FY2024-25
PERMIT CENTER**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	867,702	960,216	1,011,314	51,098	5.3%
50101	Full-Time Salaries and Wages - Overtime	0	2,000	2,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	949	1,507	1,284	-223	-14.8%
50109	Vacancy Savings	0	-33,345	-36,636	-3,291	-9.9%
50110	FICA	63,848	73,632	77,526	3,894	5.3%
50111	Retirement VRS	143,795	144,077	176,980	32,903	22.8%
50112	Hospital/Medical Plans	145,978	153,480	166,260	12,780	8.3%
50113	Group Insurance - Life (VRS)	11,604	13,447	14,158	711	5.3%
50121	VRS Hybrid Deferred Contribution	0	0	5,441	5,441	100.0%
50211	Maintenance Service Contracts	0	1,000	1,000	0	0.0%
50410	Postal Services	21	1,072	1,072	0	0.0%
50412	Telecommunications	4,154	5,000	5,000	0	0.0%
50431	Education and Training	0	2,000	2,000	0	0.0%
50450	Dues And Association Memberships	298	300	300	0	0.0%
50455	Tuition	0	5,000	5,000	0	0.0%
50500	Office Supplies	2,991	9,018	9,018	0	0.0%
50506	Repair and Maintenance Supplies	0	300	300	0	0.0%
50514	Other Operating Supplies	213	1,500	1,500	0	0.0%
50521	Computer Software	659	741	741	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	0	3,422	3,422	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	3,650	3,650	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	0	300	300	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	0	2,000	2,000	0	0.0%
50911	Interdepartmental Billings	-247,523	-282,826	-282,826	0	0.0%
Total Department		994,689	1,067,491	1,170,804	103,313	9.7%



COUNTY OF HENRICO, VIRGINIA

Miscellaneous
\$18,070,102



Total General Fund
\$1,254,741,400

**COUNTY OF HENRICO, VIRGINIA
GENERAL FUND - MISCELLANEOUS**

Department	FY23 Actual	FY24 Original	FY25 Proposed
Miscellaneous			
Non-Departmental			
Tax Relief Program	\$33,569,773	\$11,500,000	\$13,000,000
Payments to Outside Agencies	2,597,739	2,826,881	3,108,410
Reserve - Miscellaneous	0	1,678,534	1,826,525
Other	135,423	45,214	45,214
Henricopolis	58,231	62,450	75,953
Sandston Recreation Center	13,493	14,000	14,000
Total Miscellaneous	\$36,374,659	\$16,127,079	\$18,070,102

NON-DEPARTMENTAL

County Supported Activities

DESCRIPTION

Certain General Fund functions that cannot logically be categorized with any of the established departments are included within this Non-Departmental category. These functions are largely comprised of funding for community organizations and the County's Real Estate Advantage (Tax Relief) Program.

OBJECTIVES

- To cover the funding requirements of a number of approved regionally or jointly supported outside agencies.
- To provide funding for the County's Real Estate Advantage Program (REAP) and Real Estate Cap Program (RECAP), which provide tax relief for elderly and disabled citizens.
- To provide funding to approved not-for-profit agencies that provide needed and useful services to residents of Henrico County.
- To provide funding for payments to County Board members who serve on certain boards and commissions.

BUDGET HIGHLIGHTS

The amount of funding requested from organizations in the private sector for contributions from the County continues to exceed available funding. The FY25 budget has attempted to strike a balance between these requests and available resources.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Tax Relief Programs	\$ 33,569,773	\$ 11,500,000	\$ 13,000,000	13.0%
Board Members ⁽¹⁾	31,972	45,214	45,214	0.0%
Teen Summit Expenses	103,451	0	0	0.0%
Donations to Agencies	1,486,489	1,568,989	1,632,189	4.0%
Share of Other Agencies	1,111,250	1,257,892	1,476,221	17.4%
Reserve for Contingences	\$ 0	\$ 1,678,529	\$ 1,826,525	8.8%
Total ⁽²⁾	<u>\$ 36,302,935</u>	<u>\$ 16,050,624</u>	<u>\$ 17,980,149</u>	<u>12.0%</u>
Personnel Complement	N/A	N/A	N/A	N/A

⁽¹⁾Capital Regional Airport Commission, Housing Advisory Committee and Plan RVA

⁽²⁾Not including Sandston Community House.

BUDGET HIGHLIGHTS (CONTINUED)

Henrico's \$385,000 contribution to the Greater Richmond Partnership and its \$4,086,399 amount of funding for Richmond Region Tourism (formerly Richmond Metropolitan Convention and Visitor's Bureau) are allocated in the County's Economic Development budget.

The cost of the County's Real Estate Tax Advantage Program (REAP) is also budgeted in the Non-Departmental area. The maximum benefit for the REAP program is \$3,200 per participating home. The eligibility parameter for net worth, which excludes the value of the home and up to 10 acres of land, is \$500,000. The annual income threshold for the program remains at \$75,000. The requested FY25 budget for this tax relief program is \$12,500,000, which is a \$1,000,000 increase above the FY24 approved budget.

For Calendar Year 2024, Henrico is instituting an additional tax relief program for seniors who do not qualify for the REAP Program. The Real Estate Cap Program (RECAP) places a cap on real estate tax bills at the amount paid when a property owner enters the program. Potential increases in assessment values will not increase the tax bill in future years for participants. In 2024, the net worth eligibility parameter for RECAP is \$700,000 and the annual income threshold is \$105,000. In 2025, the net worth eligibility parameter for RECAP will be \$750,000 and the annual income threshold will be \$125,000. The requested FY25 budget for the RECAP program is \$500,000.

In addition to the REAP and RECAP tax relief program, during Calendar Years 2022 and 2023, Henrico provided real estate rebates of \$0.02 per \$100 in assessed value. This was designed to reduce the impact of rapid increases in real estate assessments in many areas of the County. Additionally, personal property tax rebates were issued to ease the burden caused by the tremendous growth in automobile values. These costs for these rebates are reflected as FY23 actual expenses.

Funding of \$232,800 is recommended for the Richmond-Henrico Public Health Foundation to support the County's Doula Program. This area was previously funded in the same amount within Public Health's operating budget.

Non-Departmental - County Supported Activities (cont'd)

	FY23 Actual	FY24 Original	FY25 Requested	FY25 Proposed
A. County Functions:				
1. Real Estate Advantage Program	\$ 11,835,395	\$ 11,500,000	\$ 12,500,000	\$ 12,500,000
2. RECAP Program	0	0	500,000	500,000
3. Teen Summit/Special Events Expense	103,451	0	0	0
4. Tax Refunds	21,734,378	0	0	0
Sub-Total	33,673,224	11,500,000	13,000,000	13,000,000
B. Board Members for:				
1. Capital Region Airport Commission	12,918	12,918	12,918	12,918
2. Housing Advisory Committee	4,891	9,689	9,689	9,689
3. Richmond Regional Plan. Dist. Comm.	14,163	22,607	22,607	22,607
Sub-Total	31,972	45,214	45,214	45,214
C. Donations to: *				
Sub-Total	1,486,489	1,568,989	2,910,127	1,632,189
* - A categorized list of agencies that applied for funding is attached.				
D. Henrico's Share of Funding for:				
1. Capital Trees	0	50,000	50,000	50,000
2. Henricus Foundation	233,100	355,845	363,100	355,845
3. Med-Flight Program	22,500	37,500	0	0
4. National Association of Counties	6,001	6,001	6,001	6,001
5. Plan RVA	201,633	201,367	201,645	201,645
6. Reynolds Community College (Oper.)	129,876	137,257	143,323	143,323
7. Reynolds Community College (Capital)	362,381	382,972	399,620	399,620
8. Richmond-Henrico Public Health Foundation	0	0	232,800	232,800
9. Virginia Association of Counties	70,607	71,950	71,987	71,987
10. Virginia Institute of Government	15,000	15,000	15,000	15,000
11. Other Civic & Cultural Organizations ⁽⁷⁾	70,152	0	0	0
Sub-Total	1,111,250	1,257,892	1,483,476	1,476,221
E. Reserve for Contingencies:	0	1,678,529	1,826,525	1,826,525
Total	\$ 36,302,935	\$ 16,050,624	\$ 19,265,342	\$ 17,980,149

71,724

Notes:

⁽¹⁾ Funding of \$34,000 was provided via budget transfers in FY21 and FY22

⁽²⁾ The Arts & Cultural Funding Consortium includes:

- a. Black History Museum and Cultural Center of Virginia
- b. Children's Museum of Richmond
- c. CultureWorks
- d. Poe Museum
- e. Elegba Folklore Society
- f. Richmond Ballet
- g. Richmond Jazz Society
- h. Richmond Symphony
- i. The Valentine
- j. Virginia Museum of History and Culture
- k. Virginia Opera (Operating)
- l. Virginia Repertory Theatre
- m. Visual Arts Center of Richmond

Non-Departmental - County Supported Activities (cont'd)

⁽³⁾ Capital funding of \$250,000 was provided in FY22 and FY23.

⁽⁴⁾ Funding of \$50,000 was provided to the Henrico Community Food Bank via budget transfer in FY22.

⁽⁵⁾ Funding of \$10,000 was provided to the River City Inclusive Gym through a June 2022 budget amendment.

⁽⁶⁾ Funding of \$25,000 was provided via budget amendment in September of 2020, and additional funding of \$16,683 was provided through budget transfers in September of 2021.

⁽⁷⁾ Other civic & cultural organizations:		FY23
a	Henrico Education Foundation	2,500
b	Henrico Humane Society	5,000
c	MLK Commemoration Association	500
d	NAACP	2,000
e	Richmond Kickers	13,152
f	St. Anthony Maronite Scholarship (Lebanese Festival)	5,000
g	Virginia Asian Foundation	3,500
h	Virginia Center for Inclusive Communities	3,500
i	Virginia Union University	30,000
j	Virginia Repertory Theatre	5,000
	Sub-Total	\$ 70,152

Note: Budgeted in Economic Development:

	FY25
Greater Richmond Partnership	\$ 385,000
Richmond Region Tourism (Formerly RMCVB)	4,086,399

Requests by Category

Organization Name	Category	FY23 Funding	FY24 Funding	FY25 Request	FY25 Proposed
Faces Behind a Purpose	Community	0	0	40,000	15,000
Full Circle Grief Center	Community	20,000	20,000	40,000	20,000
Local Initiatives Support Corporation of Virginia	Community	30,000	30,000	80,000	30,000
Neighborhood Resource Center	Community	0	40,000	75,000	40,000
Re-Establish Richmond	Community	25,000	25,000	50,000	25,000
Woodland Restoration Foundation	Community	25,000	25,000	25,000	25,000
Total - Community		100,000	140,000	310,000	155,000
Asian American Society of Virginia	Cultural Groups	5,500	5,500	10,000	5,500
Cultureworks	Cultural Groups	20,000	20,000	50,000	20,000
India Association of Virginia	Cultural Groups	5,000	5,000	5,000	0
Latinos in Virginia	Cultural Groups	0	10,000	15,000	10,000
Virginia Hispanic Foundation	Cultural Groups	20,000	20,000	25,000	20,000
Total - Cultural Groups		50,500	60,500	105,000	55,500
Festival of India	Cultural Events	0	0	10,000	0
All Henrico Reads	Cultural Events	0	0	3,750	0
Richmond Performing Arts Alliance (Centerstage)	Cultural Events	0	10,000	12,500	10,000
Total - Cultural Events		0	10,000	26,250	10,000
Cultural events are viewed as sponsorship opportunities that can be funded using reserve appropriations.					
Autism Society of Virginia	Disability Services	0	0	30,000	0
Circle Center Adult Day Services	Disability Services	0	0	30,000	0
Community Brain Injury Services (Mill House)	Disability Services	26,250	26,250	27,562	26,250
Ramp Access Made Possible by Students (RAMPS)	Disability Services	10,000	10,000	20,000	10,000
Resources for Independent Living	Disability Services	25,000	25,000	25,000	25,000
River City Inclusive Gym	Disability Services	0	20,000	20,000	10,000
SOAR 365 (Camp Baker)	Disability Services	7,500	7,500	7,500	7,500
Sportable	Disability Services	25,000	25,000	40,000	25,000
Total - Disability Services		93,750	113,750	200,062	103,750
A Servant's Heart	Food Security	0	0	4,000	0
Community Food Collaborative	Food Security	30,000	30,000	40,000	30,000
FeedMore (Meals on Wheels)	Food Security	25,000	25,000	40,000	0
FISH (Eastern Henrico County)	Food Security	26,244	26,244	26,244	26,244
Henrico Community Food Bank	Food Security	50,000	50,000	75,000	75,000
H.O.P.E. in the Community	Food Security	20,000	30,000	30,000	30,000
RVA Mobile Market	Food Security	10,000	10,000	10,000	0
Total - Food Security		161,244	171,244	225,244	161,244
CancerLINC - Legal Information Network	Healthcare	0	0	20,000	0
Crossover Healthcare	Healthcare	75,000	75,000	100,000	75,000
Medical Home Plus	Healthcare	0	0	25,000	0
Total - Healthcare		75,000	75,000	145,000	75,000
Central Virginia Legal Aid Society	Legal	10,000	10,000	10,000	10,000
Henrico Community Partners	Legal	12,300	2,300	5,500	5,500
Total - Legal		22,300	12,300	15,500	15,500
Read Center, The	Literacy	15,000	15,000	25,000	15,000
Total - Literacy		15,000	15,000	25,000	15,000
Recovery Organizations	Opioid Recovery	0	60,000	60,000	60,000
Total - Opioid Recovery		0	60,000	60,000	60,000
The Healing Place	Prevent Recidivism	25,000	25,000	50,000	25,000
Opportunity. Alliance. Reentry (OAR)	Prevent Recidivism	15,000	15,000	25,000	15,000
Total - Recidivism Prevention		40,000	40,000	75,000	40,000

Organization Name	Category	FY23 Funding	FY24 Funding	FY25 Request	FY25 Proposed
Assoc. for the Preservation of Henrico Antiq.	Rec & Tourism	0	5,000	20,000	5,000
Ginter (Lewis) Botanical Garden	Rec & Tourism	115,000	115,000	115,000	115,000
Maymont Foundation	Rec & Tourism	40,000	40,000	57,000	20,000
Science Museum of Virginia	Rec & Tourism	0	0	10,000	10,000
Sports Backers (Metropolitan Richmond)	Rec & Tourism	20,000	20,000	30,000	20,000
Virginia Capital Trail Foundation	Rec & Tourism	25,000	25,000	50,000	25,000
Total - Recreation & Tourism		200,000	205,000	282,000	195,000
Better Housing Coalition	Senior Care	38,405	38,405	40,000	38,405
Senior Connections (CAAA)	Senior Care	56,000	56,000	56,000	56,000
Total - Senior Care		94,405	94,405	96,000	94,405
ACTS (Area Congregations Together in Service)	Shelter	0	0	100,000	25,000
American Red Cross of Capital Virginia	Shelter	10,000	10,000	10,000	10,000
CARITAS	Shelter	50,000	50,000	100,000	50,000
Hilliard House (Housing Families First)	Shelter	70,000	70,000	85,000	70,000
Homeward	Shelter	0	20,500	20,500	20,500
Maggie Walker Community Land Trust	Shelter	0	0	50,000	0
Moments of Hope Outreach	Shelter	30,000	30,000	50,000	30,000
Partnership for Housing Affordability	Shelter	50,000	50,000	50,000	50,000
Safe Harbor	Shelter	51,290	51,290	53,871	51,290
Salvation Army	Shelter	16,000	16,000	25,000	16,000
St. Joseph's Villa (Flagler Home)	Shelter	35,000	35,000	35,000	35,000
YWCA	Shelter	0	0	50,000	15,000
Total - Shelter		312,290	332,790	629,371	372,790
Liberation Veteran Services	Veterans Services	10,000	10,000	25,000	10,000
Tech for Troops	Veterans Services	20,000	20,000	20,000	10,000
Total - Veterans Services		30,000	30,000	45,000	20,000
Children's Hospital	Youth/Education	0	0	25,000	0
Coal Pit Learning Center	Youth/Education	15,000	15,000	15,000	10,000
CodeVA	Youth/Education	0	0	25,000	0
Communities in Schools RVA	Youth/Education	0	0	97,000	0
Cristo Rey	Youth/Education	68,000	34,000	36,000	34,000
Pathways to Promise	Youth/Education	0	0	50,000	0
Start 1 Spark	Youth/Education	0	5,000	7,000	5,000
Youth Life Foundation	Youth/Education	4,000	0	4,000	0
Total - Youth Services		87,000	54,000	259,000	49,000
ASK Childhood Cancer Foundation	Youth Advocacy	0	0	30,000	0
Big Brothers Big Sisters Services	Youth Advocacy	0	0	46,700	10,000
Boys and Girls Clubs of Metro Richmond	Youth Advocacy	50,000	50,000	50,000	50,000
Boys to Men Mentoring Network of Virginia	Youth Advocacy	0	0	10,000	10,000
Building Constructive Communities	Youth Advocacy	35,000	35,000	40,000	35,000
CASA (Court Appointed Special Advocates)	Youth Advocacy	5,000	5,000	10,000	5,000
ChildSavers	Youth Advocacy	15,000	15,000	25,000	15,000
Girls For a Change	Youth Advocacy	0	0	100,000	20,000
Henrico Police Athletic League	Youth Advocacy	50,000	50,000	50,000	50,000
Little Hands Virginia	Youth Advocacy	0	0	50,000	15,000
Total - Youth Advocacy		155,000	155,000	411,700	210,000
Total - Section C. Donated to		1,486,489	1,568,989	2,910,127	1,632,189

New in Section D

Richmond-Henrico Public Health Founda.	413 Doula Program	0	0	232,800	232,800
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**Department Operating Budget
Henrico County, Virginia
FY2024-25
NON-DEPARTMENTAL**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50106 Board and Commissions	29,700	42,000	42,000	0	0.0%
50110 FICA	2,272	3,214	3,214	0	0.0%
50209 Other Professional Services	33,511	0	0	0	0.0%
50270 Other Contractual Services	30,556	0	0	0	0.0%
50441 Payment To Other Civic/Community Organizations	2,238,458	2,826,881	3,108,410	281,529	10.0%
50442 Payments To Other Local Governments	362,381	0	0	0	0.0%
50459 Other Charges Miscellaneous	15,000	1,678,534	1,826,525	147,991	8.8%
50501 Food Supplies and Food Service Supplies	18,786	0	0	0	0.0%
50521 Computer Software	2,498	0	0	0	0.0%
50601 General Relief	33,569,773	11,498,000	12,998,000	1,500,000	13.0%
50604 Auxiliary Grants Disabled	0	2,000	2,000	0	0.0%
Total Department	36,302,935	16,050,629	17,980,149	1,929,520	12.0%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
NON-DEPARTMENTAL

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
32001 Non-Departmental						
50106	Board and Commissions	29,700	42,000	42,000	0	0.0%
50110	FICA	2,272	3,214	3,214	0	0.0%
50441	Payment To Other Civic/Community Organizations	2,230,358	2,826,881	3,108,410	281,529	10.0%
50442	Payments To Other Local Governments	362,381	0	0	0	0.0%
50459	Other Charges Miscellaneous	5,000	0	0	0	0.0%
50601	General Relief	33,569,725	11,445,000	12,945,000	1,500,000	13.1%
Total Cost Center		36,199,436	14,317,095	16,098,624	1,781,529	12.4%
32002 Tax Relief						
50601	General Relief	48	53,000	53,000	0	0.0%
50604	Auxiliary Grants Disabled	0	2,000	2,000	0	0.0%
Total Cost Center		48	55,000	55,000	0	0.0%
32003 Reserve - Miscellaneous						
50209	Other Professional Services	33,511	0	0	0	0.0%
50270	Other Contractual Services	30,556	0	0	0	0.0%
50441	Payment To Other Civic/Community Organizations	8,100	0	0	0	0.0%
50459	Other Charges Miscellaneous	10,000	1,678,534	1,826,525	147,991	8.8%
50501	Food Supplies and Food Service Supplies	18,786	0	0	0	0.0%
50521	Computer Software	2,498	0	0	0	0.0%
Total Cost Center		103,451	1,678,534	1,826,525	147,991	8.8%

NON-DEPARTMENTAL

Sandston Recreation Center

DESCRIPTION

The Sandston Recreation Center provides a facility for indoor recreation for the Sandston community. The center also receives funds in addition to those included in the County budget from rental fees and donations from users and community organizations.

OBJECTIVES

- To provide meeting and recreational opportunities for the Sandston community.
- To provide space to community organizations for meetings and public activities.

BUDGET HIGHLIGHTS

There are no changes in service levels for FY25. Funds are used for utilities, maintenance, and repairs of the facility. In FY17, the Board of Supervisors approved, as part of the adoption of the Water & Sewer rates, the elimination of the \$0.50 per month fee charged on water bills within Sanitary District Two so support now comes entirely from the General Fund.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 0	\$ 0	\$ 0	0.0%
Operation	13,493	14,000	14,000	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 13,493</u>	<u>\$ 14,000</u>	<u>\$ 14,000</u>	<u>0.0%</u>
Personnel Complement	N/A	N/A	N/A	N/A



**Department Operating Budget
Henrico County, Virginia
FY2024-25
SANDSTON RECREATION CENTER**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50210 Maintenance and Repairs	1,300	1,300	1,300	0	0.0%
50280 Janitorial	4,800	4,800	4,800	0	0.0%
50400 Electric Services	4,906	4,190	4,190	0	0.0%
50401 Heating Services	0	650	650	0	0.0%
50402 Water Service	413	350	350	0	0.0%
50403 Sewer Service	524	400	400	0	0.0%
50412 Telecommunications	0	720	720	0	0.0%
50420 Insurance	1,550	1,550	1,550	0	0.0%
50506 Repair and Maintenance Supplies	0	40	40	0	0.0%
Total Department	13,493	14,000	14,000	0	0.0%

NON-DEPARTMENTAL

Henricopolis Soil and Water Conservation District

DESCRIPTION

The Henricopolis Soil and Water Conservation District is a subdivision of Virginia's government, responsible under State law for natural resource conservation. Established in 1975, Henricopolis is one of 47 soil and water conservation districts in the State of Virginia.

The District is governed by a five member Board of Directors comprised of local citizens who serve without pay. Three director positions are elected and two are appointed. The District employs staff to carry out its programs.

OBJECTIVES

- To conserve Henrico's natural resources.
- To augment environmental awareness of Henrico youth through standards of learning based natural resources classroom programs.

BUDGET HIGHLIGHTS

The FY25 budget for the Henricopolis Soil and Water Conservation District is \$75,953. This is a 21.6% increase over the FY24 approved budget. This amount of support enables Henricopolis to provide environmental education programming in Henrico County Public Schools, in support of Standards of Learning requirements for science curriculum. The District also receives state funding in support of its programs.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 0	\$ 0	\$ 0	0.0%
Operation	58,231	62,450	75,953	21.6%
Capital	0	0	0	0.0%
Total	<u>\$ 58,231</u>	<u>\$ 62,450</u>	<u>\$ 75,953</u>	<u>21.6%</u>
Personnel Complement	N/A	N/A	N/A	N/A



**Department Operating Budget
Henrico County, Virginia
FY2024-25
HENRICOPOLIS SOIL AND WATER CONSERVATION
DISTRICT**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50441	Payment To Other Civic/Community Organizations	58,231	62,450	75,953	13,503	21.6%
Total Department		58,231	62,450	75,953	13,503	21.6%

SPECIAL REVENUE FUND

**COUNTY OF HENRICO, VIRGINIA
SPECIAL REVENUE FUND REVENUES**

Subfund/Activity	FY23 Actual	FY24 Original	FY25 Proposed
Capital Region Workforce Partnership (CRWP)			
CRWP	\$6,248,824	\$4,562,700	\$4,660,161
Transfer from the General Fund	58,000	51,919	82,100
Total Capital Region Workforce Partnership	\$6,306,824	\$4,614,619	\$4,742,261
Circuit Court Clerk			
Circuit Court Clerk	\$57,382	\$0	\$0
Total Circuit Court Clerk	\$57,382	\$0	\$0
Commonwealth's Attorney			
Special Drug Prosecutor	\$153,113	\$150,000	\$155,000
Victim/Witness Assistance Program	749,833	669,437	844,000
Asset Forfeitures	24,527	0	0
Transfer from the General Fund	734,994	840,127	965,429
Total Commonwealth's Attorney	\$1,662,467	\$1,659,564	\$1,964,429
Community Corrections Program			
CCP	\$1,522,225	\$1,643,941	\$1,734,950
CCP - Drug Court	254,839	262,410	272,410
Transfer from the General Fund	607,575	915,380	1,206,658
Total Community Corrections	\$2,384,639	\$2,821,731	\$3,214,018
Community Development Block Grant			
CDBG/HOME	\$3,124,790	\$0	\$0
ESG	369,303	0	0
Transfer from the General Fund	154,942	0	0
Total Community Development Block Grant	\$3,649,035	\$0	\$0
Economic Development			
Transfer from the General Fund	\$5,097,350	\$0	\$0
Carried Forward to Next Fiscal Year	(2,963,223)	0	0
Total Economic Development	\$2,134,127	\$0	\$0
Education			
State, Federal & Other Grants	\$76,513,236	\$73,727,741	\$71,429,506
Total Schools Grants	\$76,513,236	\$73,727,741	\$71,429,506
Cafeteria Receipts	\$3,933,225	\$7,000,000	\$7,000,000
State Food Payments - Nat. Sch. Lunch Prog.	1,163,536	1,964,100	2,000,000
Federal School Lunch Program	13,569,435	14,040,229	19,197,514
Federal School Breakfast Program	4,321,048	4,500,000	4,500,000
Recoveries & Rebates	558,524	500,000	500,000
Sale of Equipment	3,440	9,500	0
Miscellaneous	1,152,211	0	0
(To) From Cafeteria Fund Balance	(112,574)	0	306,570
Total School Cafeteria	\$24,588,845	\$28,013,829	\$33,504,084
Children's Services Act (CSA)*			
State/Federal Aid	\$6,252,881	\$10,006,273	\$10,006,273
Transfer from the General Fund	6,176,454	6,000,000	6,000,000
Total CSA	\$12,429,335	\$16,006,273	\$16,006,273
Total Education	\$113,531,416	\$117,747,843	\$120,939,863

SPECIAL REVENUE FUND REVENUES (cont.)

Subfund/Activity	FY23 Actual	FY24 Original	FY25 Proposed
Juvenile & Domestic Relations VJCCA/USDA			
Virginia Juvenile Community Crime Act	\$390,110	\$390,109	\$390,109
USDA	29,432	30,332	30,332
(To) From Special Revenue Fund Balance	42,441	75,000	0
Transfer from the General Fund	682,806	744,022	831,296
Total Juvenile & Domestic Relations VJCCA/USDA	\$1,144,789	\$1,239,463	\$1,251,737
Mental Health & Developmental Services			
State and Federal Grants	\$15,428,083	\$13,502,366	\$16,735,301
Payments from Other Localities	265,851	265,850	282,394
Miscellaneous Revenues	10,754,144	16,113,440	17,641,699
(To) From Special Revenue Fund Balance	0	1,147,995	0
Transfer from the General Fund	18,619,120	21,065,137	22,616,394
Total Mental Health & Developmental Services	\$45,067,198	\$52,094,788	\$57,275,788
Non-Departmental			
Transfer from the General Fund	\$0	\$420,000	\$550,000
Miscellaneous Revenues	0	250,000	250,000
Total Non-Departmental	\$0	\$670,000	\$800,000
Public Safety			
Police - State & Federal Grants	\$605,246	\$0	\$0
Police - Wireless	532,562	0	0
Metro Aviation/Extradition Reimbursement	1,336,848	436,668	436,668
Metro Aviation Fund Balance (Plane Purchase)	(1,000,000)	0	0
Fire - State & Federal	240,539	0	0
Emergency Management - State & Federal	77,821	0	0
Sheriff - Commissary Fund	77,693	0	0
Sheriff - State and Federal Grants	95,351	0	0
Asset Forfeitures	468,763	0	0
Transfer from the General Fund	135,362	165,832	165,832
Total Public Safety	\$2,570,185	\$602,500	\$602,500
Public Utilities			
Solid Waste			
Refuse Collection Billing	\$11,712,414	\$12,600,000	\$12,600,000
Public Use/Host/Recycle Fees	2,394,354	2,330,000	2,530,000
Miscellaneous Revenues	266,902	320,000	280,000
State Revenues	68,258	50,000	50,000
Transfer to Capital Projects Fund	0	0	0
Transfer from the General Fund	3,371,409	6,420,909	6,420,909
(To) From Solid Waste Fund Balance	(1,275,920)	2,747,351	2,346,488
Total Solid Waste	\$16,537,417	\$24,468,260	\$24,227,397
Street Lighting			
Charge for Street Lights	\$227,348	\$100,000	\$100,000
(To) From Reserve for Street Lights	(154,360)	0	0
Total Street Lighting	\$72,988	\$100,000	\$100,000
Total Public Utilities	\$16,610,405	\$24,568,260	\$24,327,397

SPECIAL REVENUE FUND REVENUES (cont.)

Subfund/Activity	FY23 Actual	FY24 Original	FY25 Proposed
Public Works			
Best Management Practices	\$0	\$50,000	\$50,000
Watershed Management Program	0	847,000	847,000
Total Public Works	\$0	\$897,000	\$897,000
Recreation, Parks, & Culture			
Recreation	\$0	\$0	\$0
Sports & Entertainment Authority - General Fund Transfer*	0	1,079,094	1,608,881
Public Library	25,327	0	0
Total Recreation, Parks, & Culture	\$25,327	\$1,079,094	\$1,608,881
Social Services			
State and Federal Grants - Social Services	\$20,380,920	\$19,722,228	\$21,783,130
Transfer from the General Fund - Social Services	5,378,525	6,900,182	7,928,507
Federal Grants - CSA	125,257	143,649	312,885
Children's Services Act (CSA)*	4,825,355	3,722,661	3,572,646
Transfer from the General Fund - CSA Medicaid	750,000	1,000,000	1,000,000
Transfer from the General Fund - CSA*	654,384	2,000,000	2,033,769
Total Social Services	\$32,114,441	\$33,488,720	\$36,630,937
Opioid Abatement Authority Funding			
Opioid Settlement Payments	\$0	\$295,838	\$79,759
Total Opioid Abatement Authority Funding	\$0	\$295,838	\$79,759
Total Revenues	\$227,258,235	\$241,779,420	\$254,334,570

*FY23 Actuals for the Sports & Entertainment Authority reflected in the General Fund.

*Note: Beginning in FY21 HCPS portion of CSA is reflected in Education

**COUNTY OF HENRICO, VIRGINIA
SPECIAL REVENUE FUND EXPENDITURES**

Subfund/Activity	FY23 Actual	FY24 Original	FY25 Proposed
Capital Region Workforce Partnership (CRWP)			
Capital Region Workforce Partnership (CRWP)	\$6,306,824	\$4,614,619	\$4,742,261
Total CRWP	\$6,306,824	\$4,614,619	\$4,742,261
Circuit Court Clerk			
Circuit Court Clerk	\$57,382	\$0	\$0
Total Circuit Court Clerk	\$57,382	\$0	\$0
Commonwealth's Attorney			
Victim/Witness Program	\$1,403,782	\$1,419,709	\$1,757,639
Special Drug Prosecutor	234,158	239,855	206,790
Asset Forfeitures - Commonwealth's Attorney	24,527	0	0
Total Commonwealth's Attorney	\$1,662,467	\$1,659,564	\$1,964,429
Community Corrections Program			
CCP	\$1,912,656	\$2,304,115	\$2,630,564
CCP - Drug Court	471,983	517,616	583,454
Total Community Corrections Program	\$2,384,639	\$2,821,731	\$3,214,018
Community Revitalization			
CDBG	\$2,472,007	\$0	\$0
Home	652,783	0	0
Local Business Assistance	94,992	0	0
ESG	369,303	0	0
Community Revitalization	59,950	0	0
Total Community Revitalization	\$3,649,035	\$0	\$0
Economic Development			
EDA Agreements	\$2,134,127	\$0	\$0
Total Economic Development	\$2,134,127	\$0	\$0
Education			
State, Federal & Other Grants	\$76,513,236	\$73,727,741	\$71,429,506
School Cafeterias	24,588,845	28,013,829	33,504,084
Children's Services Act (CSA)	12,429,335	16,006,273	16,006,273
Total Education	\$113,531,416	\$117,747,843	\$120,939,863
Juvenile & Domestic Relations Court			
Probation - VJCCA	\$693,492	\$801,908	\$808,175
Detention - VJCCA	379,423	407,223	413,230
Juvenile Detention	42,442	0	0
USDA	29,432	30,332	30,332
Total Juvenile & Domestic Relations Court	\$1,144,789	\$1,239,463	\$1,251,737
Mental Health & Developmental Services			
Clinical Services	\$24,088,691	\$27,306,691	\$32,174,217
Community Support Services	13,599,442	16,260,606	16,006,446
Administrative and Program Support	7,379,065	8,527,491	9,095,125
Total Mental Health	\$45,067,198	\$52,094,788	\$57,275,788
Non-Departmental			

Subfund/Activity	FY23 Actual	FY24 Original	FY25 Proposed
Non-Departmental	\$0	\$670,000	\$800,000
Total Non-Departmental	\$0	\$670,000	\$800,000
Public Safety			
State and Federal Grants - Police	\$605,246	\$0	\$0
Communications	532,562	0	0
Metro Aviation	386,162	497,500	497,500
Henrico Extraditions	86,048	105,000	105,000
Asset Forfeitures - Police	468,763	0	0
State and Federal Grants - Fire	240,539	0	0
State and Federal Grants - Emergency Management	77,821	0	0
Sheriff - Commissary Fund	77,693	0	0
Sheriff - State and Federal Grants	95,351	0	0
Total Public Safety	\$2,570,185	\$602,500	\$602,500
Public Utilities			
Solid Waste	\$16,537,417	\$24,468,260	\$24,227,397
Street Lighting	72,988	100,000	100,000
Total Public Utilities	\$16,610,405	\$24,568,260	\$24,327,397
Public Works			
Best Management Practices	\$0	\$50,000	\$50,000
Watershed Program	0	847,000	847,000
Total Public Works	\$0	\$897,000	\$897,000
Recreation, Parks & Culture			
Sports & Entertainment Authority*	\$0	\$1,079,094	\$1,608,881
Public Library	25,327	0	0
*FY23 Actuals for the Sports & Entertainment Authority are reflected in the General Fund.			
Total Recreation, Parks, & Culture	\$25,327	\$1,079,094	\$1,608,881
Social Services			
Administration	\$18,282,391	\$20,697,311	\$22,686,538
Public Welfare Board	40,711	290,489	390,489
Public Assistance	7,436,343	5,634,610	6,634,610
Children's Services Act (CSA)*	6,354,996	6,866,310	6,919,300
*Note: Beginning in FY21 HCPS portion of CSA is reflected in Education expenses.			
Total Social Services	\$32,114,441	\$33,488,720	\$36,630,937
Opioid Abatement Authority Funding			
Sheriff	\$0	\$147,733	\$0
Mental Health & Developmental Services	0	148,105	0
Fire	0	0	79,759
Total Opioid Abatement Authority Funding	\$0	\$295,838	\$79,759
Total Expenditures	\$227,258,235	\$241,779,420	\$254,334,570

COMMONWEALTH'S ATTORNEY

Special Drug Prosecutor

DESCRIPTION

The General Assembly of Virginia passed legislation in 1983 establishing the Special Drug Prosecutor Program and creating multi-jurisdiction grand juries (MJGJs). A MJGJ, in contrast to a regular grand jury, is an investigative body with the statutory authority to issue statewide subpoenas for documents and other evidence, and to call for sworn testimony of persons with information related to specific criminal offenses. Henrico's Drug Prosecutor program was implemented in May of 1984. Police and prosecutors for the Counties of Chesterfield, Hanover, Henrico, and the City of Richmond work together to conduct multi-jurisdictional investigations and direct a special grand jury as authorized by state law. The grand jury is authorized to investigate various crimes committed in the metro area, including murder, maiming, robbery, abduction, financial and computer crimes, and drug trafficking.

OBJECTIVES

- Investigate and prosecute those involved in the illegal use or distribution of drugs, and drug paraphernalia.
- Provide assistance in any other provision of law when such condition is discovered in the course of an investigation, which a multi-jurisdiction drug prosecutor is otherwise authorized to undertake, and to investigate any condition that involves or tends to promote any attempt, solicitation, or conspiracy to violate laws.
- Administer use of the grand jury by prosecutors from each of the member jurisdictions.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 - 25
Personnel	\$ 230,086	\$ 234,397	\$ 201,332	(14.1%)
Operation	4,072	5,458	5,458	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 234,158</u>	<u>\$ 239,855</u>	<u>\$ 206,790</u>	<u>(13.8%)</u>

Personnel Complement* 1 1 1 0

* Special Drug Prosecutor maintains the budget for two positions. There is one (1) complement III position excluded from this personnel count.

Special Drug Prosecutor

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change FY24 - FY25</u>
Workload Measures				
Subpoenas	2,081	2,085	2,100	15
Defendants	213	220	225	5
Indictments	732	740	750	10

BUDGET HIGHLIGHTS

The Special Drug Prosecutor budget for FY25 is \$206,790, a decrease of \$33,065, or 13.8% from FY24. This decrease is reflected in the personnel component and is the result of changes in compensation and benefits related to staff assigned to the Special Drug Prosecutor. The operating and capital components are unchanged.

The State Compensation Board and the county both contribute to the salaries and associated personnel costs for the positions funded through the program. The budget includes projected General Fund support of \$51,790.

This table presents a historic depiction of state funding for the Special Drug Prosecutor.

Fiscal Year	State Funding	County Funding	% County
FY16	135,694	56,833	30%
FY17	134,790	81,887	38%
FY18	135,174	29,379	18%
FY19	135,926	42,415	24%
FY20	141,280	40,865	22%
FY21	138,714	22,189	14%
FY22	147,113	38,262	21%
FY23	153,112	81,045	35%
FY24	150,000	89,855	37%
FY25	155,000	51,790	25%

* FY24 and FY25 reflect projections

DEPARTMENT HIGHLIGHTS

The Special Drug Prosecutor Program provides a vital public safety function for the county by working with a multi-jurisdictional investigative grand jury comprised of the Counties of Henrico, Hanover, Chesterfield, and the City of Richmond. The Special Drug Prosecutor coordinates witnesses and subpoenas for tangible evidence ordered by the grand jury and handles a full caseload of criminal matters. The multi-jurisdictional grand jury plays an essential role in the investigation of drug and homicide cases in the metro area, including murder, maiming, robbery, abduction, financial and computer crimes, and drug trafficking.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
SPECIAL DRUG PROSECUTOR**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	171,271	169,822	143,639	-26,183	-15.4%
50108	Hybrid Disability Prgm (Prev Wage Adj)	145	0	495	495	100.0%
50109	Vacancy Savings	0	0	-5,203	-5,203	-100.0%
50110	FICA	12,580	12,884	10,988	-1,896	-14.7%
50111	Retirement VRS	24,475	27,839	25,137	-2,702	-9.7%
50112	Hospital/Medical Plans	19,631	21,494	22,168	674	3.1%
50113	Group Insurance - Life (VRS)	1,984	2,358	2,011	-347	-14.7%
50121	VRS Hybrid Deferred Contribution	0	0	2,097	2,097	100.0%
50412	Telecommunications	623	600	600	0	0.0%
50430	Mileage	187	150	150	0	0.0%
50500	Office Supplies	2,556	4,333	4,333	0	0.0%
50501	Food Supplies and Food Service Supplies	142	0	0	0	0.0%
50521	Computer Software	564	375	375	0	0.0%
Total Department		234,158	239,855	206,790	-33,065	-13.8%

COMMONWEALTH'S ATTORNEY

Victim/Witness Assistance Program

DESCRIPTION

The Victim/Witness Assistance Program was established in Virginia in 1984 by the General Assembly. Henrico's Victim/Witness program was implemented in May of 1988. The goal is to assist crime victims and witnesses through the criminal justice system by providing the information and assistance required by the Crime Victim and Witness Rights Act. These services include assistance finding information of the victim/witness' case, understanding court procedures, applying for Crime Victims' compensation, preparing Victim Impact Statements, preparing Parole Input Forms, and arranging short-term crisis counseling.

OBJECTIVES

- Reduce delays in the court process by reducing the incidences of witness "no-show" through improved notification services.
- Reduce the trauma of crime for victims through crisis intervention and specialized counseling.
- Enable authorities to quickly establish and maintain contact with victims and witnesses.
- Increase victim cooperation and successful prosecution through providing the victim/witness more information on court room procedures and the criminal justice system.
- Provide services in a cost-effective manner by coordinating volunteer time and talent.

FISCAL YEAR 2025 SUMMARY

Description	FY23	FY24	FY25	Change
	Actual	Original	Proposed	24 - 25
Personnel	\$ 1,266,824	\$ 1,275,709	\$ 1,611,126	26.3%
Operation	136,507	140,500	143,013	1.8%
Capital	451	3,500	3,500	0.0%
Total	<u>\$ 1,403,782</u>	<u>\$ 1,419,709</u>	<u>\$ 1,757,639</u>	<u>23.8%</u>
Personnel Complement*	5	5	5	0

*The Victim Witness Program maintains the budget for fifteen positions. There are ten (10) complement III positions excluded from this personnel count, but supported by this budget.

Victim Witness

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change FY24 - FY25</u>
Workload Measures				
Victims Assisted	6,957	7,000	7,100	100

BUDGET HIGHLIGHTS

The Victim Witness Assistance Program budget for FY25 is \$1,757,639, an increase of \$337,930, or 23.8% over FY24. The personnel component increased by \$337,930, or 26.3% due to two new full time positions to support workload growth, and changes in compensation and benefits.

The operating component is \$143,013, an increase of \$2,513, or 1.8% from FY24. This includes an increase of \$2,731 or 2.4% for the contractually based lease increases for the Victim Witness office space, also used by CASA, which is offset by a reduction of \$218 or 10.4% in maintenance service contracts.

The capital component is unchanged at \$3,500 for computer equipment and furnishings.

The FY25 budget includes a General Fund transfer to provide a projected \$913,639 funding for program costs. State and Federal grant funding is projected to be \$844,000. Estimated grant funding is fully budgeted in the FY25 budget. The budget includes funding for fifteen full-time positions, ten of which are complement III, four are complement II, and one complement I position.

This table provides a historic depiction of budgeted state and county funding by fiscal year over a ten-year period.

Fiscal Year	State/Federal Funding	County Funding	% County
FY16	429,565	328,647	43%
FY17	660,936	307,157	32%
FY18	654,559	395,689	38%
FY19	680,377	436,635	39%
FY20	674,155	514,558	43%
FY21	673,458	459,310	41%
FY22	598,478	656,634	52%
FY23	749,832	653,950	47%
FY24	749,832	669,877	47%
FY25	844,000	913,639	52%

*FY24 and FY25 reflect projections



**Department Operating Budget
Henrico County, Virginia
FY2024-25
VICTIM WITNESS**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	850,100	861,952	1,116,799	254,847	29.6%
50104	Temporary Salaries and Wages - Regular	49,387	50,306	50,306	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,524	1,716	2,665	949	55.3%
50109	Vacancy Savings	0	0	-36,555	-36,555	-100.0%
50110	FICA	63,841	69,096	89,283	20,187	29.2%
50111	Retirement VRS	140,337	140,987	195,439	54,452	38.6%
50112	Hospital/Medical Plans	150,259	139,711	166,260	26,549	19.0%
50113	Group Insurance - Life (VRS)	11,376	11,941	15,635	3,694	30.9%
50121	VRS Hybrid Deferred Contribution	0	0	11,294	11,294	100.0%
50211	Maintenance Service Contracts	1,252	2,100	1,882	-218	-10.4%
50221	Lease/Rent Of Buildings	109,809	113,480	116,211	2,731	2.4%
50240	Printing and Binding	3,792	2,170	2,170	0	0.0%
50261	Transportation Services - Public Carriers	1,204	2,000	2,000	0	0.0%
50410	Postal Services	2,984	2,100	2,100	0	0.0%
50412	Telecommunications	1,258	819	819	0	0.0%
50430	Mileage	250	600	600	0	0.0%
50431	Education and Training	977	6,887	6,387	-500	-7.3%
50450	Dues And Association Memberships	0	405	405	0	0.0%
50500	Office Supplies	8,873	4,339	4,339	0	0.0%
50501	Food Supplies and Food Service Supplies	0	0	500	500	100.0%
50503	Medical and Laboratory Supplies	0	500	500	0	0.0%
50521	Computer Software	2,564	2,100	2,100	0	0.0%
50630	Emergency Assistance	3,544	3,000	3,000	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	451	2,000	2,000	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	1,500	1,500	0	0.0%
Total Department		1,403,782	1,419,709	1,757,639	337,930	23.8%

COMMUNITY CORRECTIONS PROGRAM

Community-Based Probation and Pretrial Services Program

DESCRIPTION

The purpose of the Henrico Community Corrections Program (CCP) is to provide the Henrico County Court System with alternatives to incarceration through a range of probation and pretrial services for adults. The CCP mission is to enhance public safety through assessments and community supervision guided by best practices.

Individuals referred for supervision are supervised according to risks and needs, based upon assessments and success plans, and referred to counseling and community resources. They also perform community service work and make restitution to their victims as retribution and restorative justice. Pretrial Services Officers conduct risk assessments with individuals who are incarcerated awaiting trial. Officers provide the court with risk assessments and bond recommendations at arraignment, and supervise individuals referred by the court as a condition of release pending trial. Henrico's Community Corrections Program has provided services to the courts since 1995 and through the former Community Diversion Incentive (CDI) Program, since 1983.

The Drug Court Program is under the auspices of the Community Corrections Program and is presented in this document as a separate budget for clarity in understanding its functions as well as its separate funding source.

OBJECTIVES

- To collaborate with community service agencies and community resources.
- To implement evidence-based practices and programs, including conducting risk assessments, motivational interviewing, and Effective Practices in Community Supervision (EPICS).

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 1,752,706	\$ 2,109,508	\$ 2,435,957	15.5%
Operation	148,883	183,530	183,530	0.0%
Capital	11,067	11,077	11,077	0.0%
Total	<u>\$ 1,912,656</u>	<u>\$ 2,304,115</u>	<u>\$ 2,630,564</u>	<u>14.2%</u>

Personnel Complement*	4	4	4
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* 4 positions are reflected as Complement I positions. Additionally, there are 20 Complement III positions and 1 Complement IV position, which are not included in the county's personnel complement.

PERFORMANCE MEASURES

Performance Measures				Change
	FY23	FY24	FY25	24 to 25
Workload Measures				
New Pretrial Cases Supervised	1,550	1,300	1,428	128
New Probation Cases Supervised	1,342	1,216	1,329	113
Compliance Rate for Pretrial	89%	86%	87%	1%
Compliance Rate for Prob. (Misdemeanors)	71%	67%	70%	3%
Compliance Rate for Prob. (Felony)	50%	67%	60%	-7%

OBJECTIVES (CONTINUED)

- To provide risk assessments and bond recommendations to the courts and a means of either pretrial release to bail, unsecured release on recognizance, or release on secured bond.
- To monitor probationers for payment of court ordered costs and restitution to the courts and victims.
- To provide community supervision to individuals referred by the Court.

BUDGET HIGHLIGHTS

The Community Corrections budget includes four distinct programs for FY25: (a) Pretrial Services; (b) Probation Services; (c) Community Service Coordination; and (d) the Drug Court Program (the Drug Court Program is presented as a separate budget narrative). Pretrial and Probation Services are principally funded by the State, with probation fees that are collected by the Department also contributing to the funding of these services. The Community Corrections Program continues to experience a high volume of referrals because of jail diversion efforts.

The Community Corrections Program's budget request for FY25 is \$2,630,564, which is an increase of \$326,449 or 14.2%, from the FY24 approved budget. This budgetary growth is entirely in the personnel area due to salary increases that occurred during FY24 and increases in benefit costs. Operating and capital outlay costs remain flat compared to FY24 approved budget. Most of the capital outlay funds are provided for the replacement of computer equipment.

The allotment of General Fund support for FY25 is budgeted to increase by \$235,440, or 35.7%, to a total of \$895,614. State support for the program is proposed to increase by \$91,009 or 6.5%, to a total of \$1,490,000. The Department also collects probation monitoring fees, which are utilized to support program services. Those fee collections are estimated to be \$244,950 during FY25.



Department Operating Budget Henrico County, Virginia FY2024-25 COMMUNITY CORRECTIONS PROGRAM

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	1,199,371	1,423,239	1,633,032	209,793	14.7%
50102	Part-Time Salaries and Wages-Regular	21,198	40,277	61,174	20,897	51.9%
50104	Temporary Salaries and Wages - Regular	8,100	50,336	50,336	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	3,227	5,041	7,047	2,006	39.8%
50109	Vacancy Savings	0	-49,741	-59,159	-9,418	-18.9%
50110	FICA	88,644	116,015	133,643	17,628	15.2%
50111	Retirement VRS	192,700	235,703	285,781	50,078	21.2%
50112	Hospital/Medical Plans	223,844	268,675	277,100	8,425	3.1%
50113	Group Insurance - Life (VRS)	15,622	19,963	22,863	2,900	14.5%
50121	VRS Hybrid Deferred Contribution	0	0	24,140	24,140	100.0%
50200	Medical Services	72,009	94,606	94,606	0	0.0%
50209	Other Professional Services	1,299	1,862	1,862	0	0.0%
50220	Lease/Rent Of Equipment	6,386	5,244	5,244	0	0.0%
50221	Lease/Rent Of Buildings	34,286	48,260	48,260	0	0.0%
50240	Printing and Binding	2,009	1,430	1,430	0	0.0%
50310	Automotive/Motor Pool	58	950	950	0	0.0%
50410	Postal Services	1,212	1,650	1,650	0	0.0%
50412	Telecommunications	8,706	5,833	5,833	0	0.0%
50430	Mileage	0	3,050	3,050	0	0.0%
50431	Education and Training	5,609	4,814	4,814	0	0.0%
50450	Dues And Association Memberships	630	710	710	0	0.0%
50500	Office Supplies	7,900	9,104	9,104	0	0.0%
50501	Food Supplies and Food Service Supplies	553	50	50	0	0.0%
50514	Other Operating Supplies	1,882	1,417	1,417	0	0.0%
50521	Computer Software	6,344	4,550	4,550	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	369	379	379	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50835	Computer Equipment-Replacement Less Than \$10,000	10,698	10,698	10,698	0	0.0%
Total Department		1,912,656	2,304,115	2,630,564	326,449	14.2%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
COMMUNITY CORRECTIONS PROGRAM

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
36001 Community Corrections Program						
50100	Full-Time Salaries and Wages - Regular	72,261	77,864	81,938	4,074	5.2%
50104	Temporary Salaries and Wages - Regular	2,139	28,298	28,298	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	0	460	0	-460	-100.0%
50110	FICA	5,647	8,135	8,537	402	4.9%
50111	Retirement VRS	11,945	12,900	14,339	1,439	11.2%
50112	Hospital/Medical Plans	10,740	10,747	11,084	337	3.1%
50113	Group Insurance - Life (VRS)	968	1,093	1,147	54	4.9%
50200	Medical Services	6,496	22,106	22,106	0	0.0%
50209	Other Professional Services	1,168	1,062	1,062	0	0.0%
50220	Lease/Rent Of Equipment	2,802	4,144	4,144	0	0.0%
50240	Printing and Binding	1,109	830	830	0	0.0%
50310	Automotive/Motor Pool	58	600	600	0	0.0%
50412	Telecommunications	1,649	1,279	1,279	0	0.0%
50430	Mileage	0	300	300	0	0.0%
50500	Office Supplies	2,893	5,500	5,500	0	0.0%
50501	Food Supplies and Food Service Supplies	553	50	50	0	0.0%
50514	Other Operating Supplies	1,882	1,417	1,417	0	0.0%
50521	Computer Software	1,994	200	200	0	0.0%
Total Cost Center		124,304	176,985	182,831	5,846	3.3%
36002 CCP - Pretrial						
50100	Full-Time Salaries and Wages - Regular	549,289	720,297	875,697	155,400	21.6%
50104	Temporary Salaries and Wages -	5,927	22,038	22,038	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Regular						
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,549	2,542	3,062	520	20.5%
50109	Vacancy Savings	0	-49,741	-59,159	-9,418	-18.9%
50110	FICA	40,026	56,888	68,758	11,870	20.9%
50111	Retirement VRS	85,430	119,279	153,247	33,968	28.5%
50112	Hospital/Medical Plans	100,846	139,711	144,092	4,381	3.1%
50113	Group Insurance - Life (VRS)	6,927	10,102	12,260	2,158	21.4%
50121	VRS Hybrid Deferred Contribution	0	0	12,975	12,975	100.0%
50200	Medical Services	62,910	70,000	70,000	0	0.0%
50209	Other Professional Services	131	800	800	0	0.0%
50220	Lease/Rent Of Equipment	1,207	550	550	0	0.0%
50240	Printing and Binding	600	300	300	0	0.0%
50310	Automotive/Motor Pool	0	150	150	0	0.0%
50410	Postal Services	0	250	250	0	0.0%
50412	Telecommunications	5,334	2,514	2,514	0	0.0%
50430	Mileage	0	750	750	0	0.0%
50431	Education and Training	2,395	2,400	2,400	0	0.0%
50450	Dues And Association Memberships	630	710	710	0	0.0%
50500	Office Supplies	1,195	1,195	1,195	0	0.0%
50521	Computer Software	800	800	800	0	0.0%
50835	Computer Equipment-Replacement	3,874	3,874	3,874	0	0.0%
Less Than \$10,000						
Total Cost Center		869,070	1,105,409	1,317,263	211,854	19.2%
36003 CCP - Post Trial						
50100	Full-Time Salaries and Wages - Regular	577,821	625,078	675,397	50,319	8.1%
50102	Part-Time Salaries and Wages-Regular	21,198	40,277	61,174	20,897	51.9%
50104	Temporary Salaries and Wages - Regular	34	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,678	2,039	3,985	1,946	95.4%
50110	FICA	42,971	50,992	56,348	5,356	10.5%
50111	Retirement VRS	95,325	103,524	118,195	14,671	14.2%
50112	Hospital/Medical Plans	112,258	118,217	121,924	3,707	3.1%
50113	Group Insurance - Life (VRS)	7,727	8,768	9,456	688	7.8%
50121	VRS Hybrid Deferred Contribution	0	0	11,165	11,165	100.0%
50200	Medical Services	2,603	2,500	2,500	0	0.0%
50220	Lease/Rent Of Equipment	2,377	550	550	0	0.0%
50221	Lease/Rent Of Buildings	34,286	48,260	48,260	0	0.0%
50240	Printing and Binding	300	300	300	0	0.0%
50310	Automotive/Motor Pool	0	200	200	0	0.0%
50410	Postal Services	1,212	1,400	1,400	0	0.0%
50412	Telecommunications	1,723	2,040	2,040	0	0.0%
50430	Mileage	0	2,000	2,000	0	0.0%
50431	Education and Training	3,214	2,414	2,414	0	0.0%
50500	Office Supplies	3,812	2,409	2,409	0	0.0%
50521	Computer Software	3,550	3,550	3,550	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	369	379	379	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	6,824	6,824	6,824	0	0.0%
Total Cost Center		919,282	1,021,721	1,130,470	108,749	10.6%

COMMUNITY CORRECTIONS PROGRAM

Drug Court Program

DESCRIPTION

The Drug Court Program was initiated in January of 2003. The Drug Court provides intense supervision and treatment, frequent judicial reviews, mandatory drug testing, graduated sanctions, aftercare, and other rehabilitative services to nonviolent individuals with substance use disorders. The average participant spends eighteen months in the program. New participants are referred to the program each year. Their progress is closely monitored and evaluated by program staff.

Working with other organizations and agencies is key to the success of the Drug Court. The program coordinates its efforts with other County agencies and nonprofit organizations in the region to help deliver program services. In addition, the Sheriff provides one part-time investigator to the program as an in-kind County contribution. The Henrico Commonwealth's Attorney's Office, Henrico Mental Health and Developmental Services, the Circuit Court, and the Community Corrections Program also provide in-kind contributions to the program.

OBJECTIVES

- To provide comprehensive treatment to individuals with substance use disorders.
- To assist participants with finding gainful employment or increasing their educational achievements.
- To locate additional resources to contribute towards the support of the Drug Court Program.
- To administer, monitor, and evaluate the Drug Court Program for effectiveness and economic impact.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 386,766	\$ 442,652	\$ 508,490	14.9%
Operation	83,803	73,464	73,464	0.0%
Capital	1,414	1,500	1,500	0.0%
Total	<u>\$ 471,983</u>	<u>\$ 517,616</u>	<u>\$ 583,454</u>	<u>12.7%</u>
Personnel Complement*	1	1	1	0

*Note: The FY25 Budget reflects 1 position as a Complement I position, and 4 positions as Complement III positions.

Drug Court

PERFORMANCE MEASURES

Performance Measures				Change
	FY23	FY24	FY25	24 to 25
Workload Measures				
Successful Graduates	20	15	13	(2)
Number of Referrals	49	40	42	2
Efficiency Measures				
Graduation Rate	58%	60%	59%	-1%
Termination Rate	41%	40%	40%	0%
Effectiveness Measures				
% of Participants Staying Drug-Free	97%	96%	96%	0%

BUDGET HIGHLIGHTS

The program was started with the use of federal funding. However, federal funds were discontinued in FY06. The Drug Court program for Henrico County received a grant from the State in the amount of \$232,261 in FY06 to support the program and replace the discontinued federal funding. It is anticipated that funding from the Virginia Supreme Court, which administers these grants will be \$250,000 in FY25. This estimate is an increase of \$10,000. The requirement for General Fund support in FY25 is projected to be \$311,044, which is an increase of \$55,838, or 21.9%. The Drug Court also collects probation fees to help defray the costs of the program. Fee collections are expected to be \$22,410 during FY24.

The requested budget for FY25 is \$583,454. This is an increase of \$65,838, or 12.7%, from the FY24 approved budget. The request for funding for operations is unchanged from the FY24 approved budget and the allocation for capital equipment remains at \$1,500. Those funds are allocated for the replacement of computer equipment.

DEPARTMENTAL HIGHLIGHTS

In January of 2017, the Drug Court instituted a limit of 55 participants in the program, with new slots becoming available when participants leave. Services are provided by one Complement I position, one Community Corrections Unit Supervisor, and four positions that are Complement III, including one County Probation Officer, one Office Assistant III, and two MH/DS Clinicians.

In recent years, the Drug Court began to offer a new Moral Reconciliation Therapy (MRT) program that is focused on changing the criminal thinking mindset that can create problems for program participants, and a Seeking Safety program, which focuses on treating the mental trauma that has led many to addiction. With these two new programs, the Drug Court has doubled its treatment for participants. Drug Court works continuously to provide 5.5 hours of weekly treatment dosage to ensure continued success of these programs.

The Henrico Drug Court's NACo Award winning "Healthy Lifestyles Initiative" continues to provide information and assistance for participants to gain access to primary health and wellness programming. The Health Department provides annual HIV and Hepatitis testing at the Drug Court Office.

Drug Court

The Drug Court continues to plan sober activities for their participants. In previous years, the Drug Court has collaborated with other departments and has encouraged friendly competition among participants by playing basketball, softball, and kickball games.



Department Operating Budget Henrico County, Virginia FY2024-25 DRUG COURT

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	282,291	308,660	362,068	53,408	17.3%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,060	1,303	1,525	222	17.0%
50109	Vacancy Savings	0	0	-13,116	-13,116	-100.0%
50110	FICA	21,214	23,612	27,699	4,087	17.3%
50111	Retirement VRS	46,791	51,021	63,363	12,342	24.2%
50112	Hospital/Medical Plans	31,617	53,735	55,420	1,685	3.1%
50113	Group Insurance - Life (VRS)	3,793	4,321	5,069	748	17.3%
50121	VRS Hybrid Deferred Contribution	0	0	6,462	6,462	100.0%
50200	Medical Services	43,141	55,305	55,305	0	0.0%
50220	Lease/Rent Of Equipment	1,594	1,618	1,618	0	0.0%
50240	Printing and Binding	342	500	500	0	0.0%
50270	Other Contractual Services	0	3,000	3,000	0	0.0%
50310	Automotive/Motor Pool	727	600	600	0	0.0%
50410	Postal Services	12	200	200	0	0.0%
50412	Telecommunications	1,906	1,000	1,000	0	0.0%
50430	Mileage	0	200	200	0	0.0%
50431	Education and Training	28,420	0	0	0	0.0%
50459	Other Charges Miscellaneous	232	700	700	0	0.0%
50500	Office Supplies	1,236	3,041	3,041	0	0.0%
50501	Food Supplies and Food Service Supplies	0	1,000	1,000	0	0.0%
50512	Books and Subscriptions	1,872	1,500	1,500	0	0.0%
50514	Other Operating Supplies	1,471	3,800	3,800	0	0.0%
50521	Computer Software	2,850	1,000	1,000	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	1,414	1,500	1,500	0	0.0%
Total Department		471,983	517,616	583,454	65,838	12.7%

VJCCCA - PROBATION

DESCRIPTION

Since 1996, the Virginia Juvenile Community Crime Control Act (VJCCCA) has provided funding for community-based programs and services in the juvenile justice system outside of secure detention. Juvenile and Domestic Relations District Court Judges and court services staff utilize VJCCCA funding to provide an array of programs and services to juveniles and their families. This is accomplished by the use of private vendors, independent contractors and VJCCCA staff. In 2019, the General Assembly added a provision to VJCCCA services to allow for VJCCCA programs to be used as a prevention option for youth and families that do not have a matter before the Court. Select VJCCCA programs were identified by the VJCCCA Planning Committee to be utilized for these services; primarily for truancy youth referred by Henrico County Public Schools.

VJCCCA programs include home base services, mentoring, GPS electronic monitoring, a larceny reduction program, parent and anger management groups, parent coaching, Project Fresh Start groups, and Promoting Empowerment and Resiliency through Learning Strengths (PEARLS), a program that specifically addresses the needs of female youth. A weapons violence prevention program was developed to provide group services to youth who use an object as a weapon, the first group started in March 2023. If a youth and family need specific nonresidential services, funding is also available to provide these services through a category called Service Plan Supervision.

The VJCCCA Office continues to develop programs and services that address the juvenile justice system needs of Henrico County. Each VJCCCA program has its own unique goal, but all seek to hold youth accountable for their behavior and reduce continued delinquency. Beyond these goals, parental participation is required within all VJCCCA programs.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 322,815	\$ 354,243	\$ 360,510	1.8%
Operation	370,677	447,665	447,665	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 693,492</u>	<u>\$ 801,908</u>	<u>\$ 808,175</u>	<u>0.8%</u>
Personnel Complement*	N/A	N/A	N/A	N/A

*Personnel Complement does not reflect 3 Complement III positions that are supported by this budget.

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Number of Referrals from Probation/Court Order	406	506	556	50

OBJECTIVES

- To provide a continuum of service to the Court and Court Service Unit staff that best fit the needs of Henrico County.
- To continue to provide services and meet the needs of families.
- To continue to provide services that promotes parental participation to assist juveniles and their families in making positive changes.
- To encourage a public/private partnership in the design and delivery of services.

BUDGET HIGHLIGHTS

The Juvenile Probation VJCCCA budget for FY25 totals \$808,175. The Program's budget reflects a \$6,267 increase, or 0.8% when compared to the FY24 budget. The personnel component increased by \$6,267, a 1.8% growth, due to rising employee salary, healthcare, and benefit costs.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
VJCCCA - PROBATION**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	212,754	232,798	241,246	8,448	3.6%
50101	Full-Time Salaries and Wages - Overtime	0	963	963	0	0.0%
50104	Temporary Salaries and Wages - Regular	22,155	27,556	27,556	0	0.0%
50109	Vacancy Savings	0	0	-8,739	-8,739	-100.0%
50110	FICA	17,413	19,678	20,637	959	4.9%
50111	Retirement VRS	35,168	37,805	42,218	4,413	11.7%
50112	Hospital/Medical Plans	32,474	32,241	33,252	1,011	3.1%
50113	Group Insurance - Life (VRS)	2,851	3,202	3,377	175	5.5%
50209	Other Professional Services	347,815	420,950	417,116	-3,834	-0.9%
50220	Lease/Rent Of Equipment	14,361	16,364	20,198	3,834	23.4%
50270	Other Contractual Services	3,850	2,000	2,000	0	0.0%
50310	Automotive/Motor Pool	0	3,960	3,960	0	0.0%
50412	Telecommunications	1,422	1,560	1,540	-20	-1.3%
50430	Mileage	630	516	516	0	0.0%
50500	Office Supplies	1,875	1,515	1,515	0	0.0%
50512	Books and Subscriptions	110	100	120	20	20.0%
50521	Computer Software	614	700	700	0	0.0%
Total Department		693,492	801,908	808,175	6,267	0.8%

VJCCCA – DETENTION HOME

DESCRIPTION

In 1996, funding through the Virginia Juvenile Community Crime Control Act (VJCCCA) replaced the State Block Grant system for all community-based programs and services in the juvenile justice system outside of secure detention. A major advantage of this funding is Henrico's ability to develop programs and services that specifically address its juvenile justice needs.

OBJECTIVES

- To help alleviate the problem of over-crowding in Secure Detention.
- To allow children to live with their custodial parents while in the program or until Court disposition.
- To operate the Outreach Program effectively per Court orders, thereby reducing the number of youths kept in detention.
- To provide a less restrictive alternative to incarceration.
- To allow for day-to-day contact to keep youth trouble-free.

BUDGET HIGHLIGHTS

Juvenile Detention's budget for the VJCCCA totals \$413,230. The total budget reflects an increase of \$6,007, or 1.5%, when compared to the FY24 approved budget. This increase was driven by the personnel component and reflects rising employee salary, healthcare, and benefit costs.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 340,046	\$ 363,192	\$ 369,199	1.7%
Operation	39,377	44,031	44,031	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 379,423</u>	<u>\$ 407,223</u>	<u>\$ 413,230</u>	<u>1.5%</u>

Personnel Complement	3	3	3	0
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PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Electronic Monitoring Days	5,843	6,969	6,969	-
Outreach Participants w/Electronic Monitoring	177	231	231	-
Outreach Participants w/o Electronic Monitoring	60	72	72	-
S.T.O.P. Participants	30	55	55	-
S.T.O.P. Program Days	97	220	220	-
Efficiency Measures				
Average Length of Stay	36	55	55	-
Average Length of Stay w/Electronic Monitoring	177	231	231	-
Average Length of Stay w/o Electronic Monitoring	45	51	51	-

DEPARTMENT HIGHLIGHTS

The budget will support Detention Outreach and the Services Through Opportunity Programs (S.T.O.P.) offered through Juvenile Detention.

The Detention Outreach program is tailored to youths who need more restrictive supervision but serves as an alternative to Secure Detention. This includes programs like Electronic Monitoring. Juveniles who generally qualify for this program experience reoccurring behavioral issues such as curfew violations, running away from home, and truancy. Should juveniles violate the conditions of the Outreach program, they are placed in Secure Detention awaiting further order of the Juvenile Court. The Detention Outreach Program is supported by 3 Complement II positions (1 Outreach Coordinator, and 2 Outreach Workers). This program can accommodate 28 youth.

The S.T.O.P. program was developed to monitor non-violent juveniles as an alternative to weekend sentencing in secure detention. The Department coordinates with Recreation and Parks to identify various park sites that require cleanup including picking up trash and sweeping sidewalks. The program requires juveniles that violate conditions of the program to finish the remainder of their court ordered sentence in Secure Detention. All employees working with the S.T.O.P. program are required to take CPR, first aid, and defensive driving classes. This program can accommodate 10 youth per weekend.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
VJCCCA - DETENTION**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	192,932	232,798	213,599	213,599	100.0%
50101	Full-Time Salaries and Wages - Overtime	3,948	3,281	3,281	0	0.0%
50104	Temporary Salaries and Wages - Regular	54,788	64,880	64,880	0	0.0%
50109	Vacancy Savings	0	0	-7,738	-7,738	-100.0%
50110	FICA	18,321	20,705	21,555	850	4.1%
50111	Retirement VRS	31,137	33,473	37,380	3,907	11.7%
50112	Hospital/Medical Plans	36,525	32,241	33,252	1,011	3.1%
50113	Group Insurance - Life (VRS)	2,524	2,835	2,990	155	5.5%
50114	Unemployment Insurance	-129	0	0	0	0.0%
50211	Maintenance Service Contracts	861	862	862	0	0.0%
50220	Lease/Rent Of Equipment	19,842	23,701	23,701	0	0.0%
50310	Automotive/Motor Pool	13,588	11,767	11,767	0	0.0%
50410	Postal Services	0	50	50	0	0.0%
50412	Telecommunications	1,254	3,460	3,460	0	0.0%
50500	Office Supplies	1,189	1,190	1,190	0	0.0%
50501	Food Supplies and Food Service Supplies	1,858	2,180	2,180	0	0.0%
50514	Other Operating Supplies	122	330	330	0	0.0%
50521	Computer Software	663	491	491	0	0.0%
Total Department		379,423	407,223	413,230	211,784	105.1%

DETENTION HOME – USDA GRANT

DESCRIPTION

Each year the United States Department of Agriculture (USDA) awards a grant to the County to assist with caring for juveniles who are in some form of detention. Henrico County's Juvenile Detention Home qualifies for a portion of this grant. Funds can be used for food, supplies, kitchen equipment, and relief wages for cooks. Funds are awarded based upon the number of breakfast and lunch meals served and reported monthly. Unspent funds at the end of each year may be carried over to the next fiscal year and accumulated for qualifying large item purchases. The Virginia Department of Juvenile Justice and the Federal Government jointly monitor the program's guidelines and expenditures.

OBJECTIVES

- To file all reports promptly and accurately for reimbursement of funds.
- To disburse grant funds for eligible items for the benefit of detained youths.

BUDGET HIGHLIGHTS

In FY25, the Juvenile Detention Home will continue to use USDA Federal grant funds to supplement operating expenses for the Detention Home's kitchen and food service. The Department projects \$30,332 in USDA grant funding for FY25. These funds will continue to be used to purchase food, food service equipment, and maintain and repair kitchen equipment.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 0	\$ 0	\$ 0	0.0%
Operation	51,797	30,332	30,332	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 51,797</u>	<u>\$ 30,332</u>	<u>\$ 30,332</u>	<u>0.0%</u>
Personnel Complement	N/A	N/A	N/A	N/A



**Department Line Items All
Projects by Fund
Henrico County, Virginia
FY2024-25
JUVENILE DETENTION HOME**

	Prior Year	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Change
05009 - USDA Grant-Detention Home					
50210 Maintenance and Repairs	1,000	1,075	1,075	0	0.0%
50211 Maintenance Service Contracts	279	300	300	0	0.0%
50260 Laundry and Dry Cleaning	700	700	700	0	0.0%
50431 Education and Training	498	500	500	0	0.0%
50501 Food Supplies and Food Service Supplies	47,014	25,125	25,125	0	0.0%
50514 Other Operating Supplies	2,306	2,632	2,632	0	0.0%
Total Project	51,797	30,332	30,332	0	0.0%

POLICE – METRO AVIATION UNIT

DESCRIPTION

In 1986 the Counties of Henrico and Chesterfield, and the City of Richmond entered into a multi-jurisdictional agreement that facilitated the use of police aircraft in all three jurisdictions and created the Metro Aviation Unit. As a part of this agreement, the Henrico Police Division is charged with housing the aircraft, supervision of the pilots, fiscal management, and planning the training for the Unit.

OBJECTIVES

- The Unit will provide aerial observation and support for local area jurisdictions.
- The Unit will conduct patrols of identified high crime areas.
- The Unit will provide transportation of prisoners to and from other jurisdictions upon request.
- The Unit will provide aerial photographs of any location in the metropolitan area upon request.
- The Unit will provide routine and special aerial patrol within the tri-jurisdictional area.

BUDGET HIGHLIGHTS

Henrico's Police Division fiscally manages and supervises the Metro Aviation Unit. The combined budget for Metro Aviation and Extradition totals \$602,500.

The FY25 proposed Budget includes \$105,000 for the extradition of prisoners. Extradition costs are fully reimbursable from the State Supreme Court. The balance of the budget, \$497,500, is divided equally between Chesterfield County, the City of Richmond, and Henrico County.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ -	\$ -	\$ -	0.0%
Operation	393,193	532,500	532,500	0.0%
Capital	79,017	70,000	70,000	0.0%
Total	<u>\$ 472,210</u>	<u>\$ 602,500</u>	<u>\$ 602,500</u>	<u>0.0%</u>
Personnel Complement	N/A	N/A	N/A	N/A

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Number of Aerial Transports	24	26	28	2
Flight Hours for Aerial Transports	95	126	157	31
Extraditions (commercial carriers)	26	8	25	17

BUDGET HIGHLIGHTS

The Metro Aviation Unit continues to be a valuable and effective crime fighting tool to the participating localities and the region. A total of three pilots are assigned to the Metro Aviation Unit, with each locality providing a pilot.

The three participating jurisdictions own four aircraft:

- 2021 Cessna T206
- 2019 Piper M350
- 2006 Cessna 182
- 2000 Cessna 172

All aircraft, except for the transport plane, are equipped with a spotlight, a forward looking infra-red (FLIR) camera, and a video downlink that permits the aircraft to broadcast images while flying for viewing at varying locations within the three jurisdictions.

In FY24, Metro Aviation acquired a 2019 Piper M350 transport aircraft to replace the aged 1979 Cessna Transport. The Piper plane has a service ceiling of 25,000 feet, cruises around 200 knots, seats six, and is certified for flight into known icing. This allows the aircraft to climb higher to avoid weather / turbulence and complete extraditions and personnel transports quickly. The larger cabin space allows for multiple transports during a roundtrip flight, allowing for more efficient operations. This aircraft assists the participating agencies in completing extraditions in a timely manner.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
POLICE - METRO AVIATION**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50200	Medical Services	450	900	900	0	0.0%
50209	Other Professional Services	18,296	3,000	3,000	0	0.0%
50210	Maintenance and Repairs	129,863	210,000	213,000	3,000	1.4%
50213	Maintenance Service Contracts- Computers	4,914	5,200	5,500	300	5.8%
50221	Lease/Rent Of Buildings	67,917	70,000	71,000	1,000	1.4%
50280	Janitorial	5,191	6,200	5,400	-800	-12.9%
50400	Electric Services	6,035	6,000	6,000	0	0.0%
50402	Water Service	584	600	600	0	0.0%
50403	Sewer Service	649	600	700	100	16.7%
50404	Refuse Service	628	400	700	300	75.0%
50412	Telecommunications	6,793	9,000	7,000	-2,000	-22.2%
50432	Travel (Extradition Of Prisoners)	86,048	105,000	105,000	0	0.0%
50450	Dues And Association Memberships	570	550	600	50	9.1%
50453	Freight Charges	555	1,500	1,000	-500	-33.3%
50459	Other Charges Miscellaneous	0	100	100	0	0.0%
50500	Office Supplies	0	250	250	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	90	1,000	250	-750	-75.0%
50506	Repair and Maintenance Supplies	1,153	0	0	0	0.0%
50507	Gasoline	60,587	101,280	101,000	-280	-0.3%
50509	Vehicle and Powered Equipment Supplies	0	3,500	3,000	-500	-14.3%
50511	Uniforms/Wearing Apparel/ITEMS	968	2,000	2,000	0	0.0%
50512	Books and Subscriptions	439	3,700	3,800	100	2.7%
50514	Other Operating Supplies	1,113	1,220	1,200	-20	-1.6%
50517	Small Tools	350	500	500	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	51,189	0	0	0	0.0%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	3,595	0	0	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50812	Furniture and Fixtures-New Less Than \$10,000	6,386	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	304	0	0	0	0.0%
50842	Motor Vehicles and Equipment-Rehabilitation	17,543	70,000	70,000	0	0.0%
Total Department		472,210	602,500	602,500	0	0.0%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
POLICE - METRO AVIATION

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
12035 Metro Aviation						
50200	Medical Services	450	900	900	0	0.0%
50209	Other Professional Services	18,296	3,000	3,000	0	0.0%
50210	Maintenance and Repairs	129,863	210,000	213,000	3,000	1.4%
50213	Maintenance Service Contracts- Computers	4,914	5,200	5,500	300	5.8%
50221	Lease/Rent Of Buildings	67,917	70,000	71,000	1,000	1.4%
50280	Janitorial	5,191	6,200	5,400	-800	-12.9%
50400	Electric Services	6,035	6,000	6,000	0	0.0%
50402	Water Service	584	600	600	0	0.0%
50403	Sewer Service	649	600	700	100	16.7%
50404	Refuse Service	628	400	700	300	75.0%
50412	Telecommunications	6,793	9,000	7,000	-2,000	-22.2%
50432	Travel (Extradition Of Prisoners)	2,241	5,000	5,000	0	0.0%
50450	Dues And Association Memberships	570	550	600	50	9.1%
50453	Freight Charges	555	1,500	1,000	-500	-33.3%
50459	Other Charges Miscellaneous	0	100	100	0	0.0%
50500	Office Supplies	0	250	250	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	90	1,000	250	-750	-75.0%
50506	Repair and Maintenance Supplies	1,153	0	0	0	0.0%
50507	Gasoline	60,587	101,280	101,000	-280	-0.3%
50509	Vehicle and Powered Equipment Supplies	0	3,500	3,000	-500	-14.3%
50511	Uniforms/Wearing Apparel/ITEMS	968	2,000	2,000	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50512	Books and Subscriptions	439	3,700	3,800	100	2.7%
50514	Other Operating Supplies	1,113	1,220	1,200	-20	-1.6%
50517	Small Tools	350	500	500	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	51,189	0	0	0	0.0%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	3,595	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	6,386	0	0	0	0.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	304	0	0	0	0.0%
50842	Motor Vehicles and Equipment- Rehabilitation	17,543	70,000	70,000	0	0.0%
Total Cost Center		388,403	502,500	502,500	0	0.0%
12037 Henrico Extraditions						
50432	Travel (Extradition Of Prisoners)	83,807	100,000	100,000	0	0.0%
Total Cost Center		83,807	100,000	100,000	0	0.0%

MENTAL HEALTH & DEVELOPMENTAL SERVICES

DESCRIPTION

The Department of Mental Health, Developmental, and Substance Use Disorder Services (MH/DS/SUD) provides community-based mental health, developmental, substance use, prevention, and early intervention services to the residents of Henrico, Charles City, and New Kent Counties, under the direction of the Henrico Area Mental Health & Developmental Services Board. The Department's vision statement is:

We strive for inclusive, healthy, safe communities where individuals and families live meaningful lives.

The vision is carried out through a wide range of emergency, outpatient, case management, day support, assertive community treatment, residential, jail services, early intervention and prevention services.

OBJECTIVES

- To provide emergency services, 24 hours a day, seven days a week linking individuals experiencing a mental health crisis to a range of community-based and inpatient supports and services.
- To provide outpatient psychotherapy and related services to adults and their families.
- To provide psychiatric services to adults and youth.
- To provide early intervention for infants and toddlers experiencing significant developmental delay.
- To provide ongoing support and treatment services to individuals with long-term mental illness, including case management, psychiatric treatment, crisis intervention and day support services.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 36,598,719	\$ 42,446,360	\$ 47,419,635	11.7%
Operation	7,956,812	9,648,428	9,856,153	2.2%
Capital	511,667	0	0	0.0%
Total	<u>\$ 45,067,198</u>	<u>\$ 52,094,788</u>	<u>\$ 57,275,788</u>	<u>9.9%</u>
Personnel Complement*	219	219	223	4

* - Four positions are being added to the complement as part of the locally funded CARES Initiative.
Personnel Complement totals above do not include 218 Complement III positions.

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Individuals Served - MH/DS	10,419	9,500	10,500	1,000
Individuals Served - Mental Health	6,056	6,650	6,650	0
Individuals Served - Developmental	1,636	1,550	1,650	100
Individuals Served - Substance Abuse	612	800	800	0
Individuals Served - Early Intervention	1,403	1,200	1,400	200
Jail Inmates Served	1,786	1,700	1,800	100
Emergency Psychiatric Hosp. Screenings	1,473	1,400	1,400	0
Same Day Access Assessments	2,347	2,500	2,500	0
Integrated Primary Healthcare Encounters	962	1,300	1,000	(300)
Psychiatry Services	1,784	1,800	1,800	0

OBJECTIVES (CONTINUED)

- To provide case management, outpatient psychotherapy, in-home intervention and related services to children and their families.
- To provide medication assisted treatment including mobile services to those with a substance use disorder.
- To provide intensive substance use services to pregnant and parenting women and their children.
- To provide outpatient treatment to adults and adolescents with a substance use disorder.
- To provide case management to individuals with developmental disabilities.
- To provide ongoing supportive services to individuals with intellectual disabilities, including residential, day support, employment or vocational, and case management services.
- To provide evidence-based prevention services to youth and their families to prevent mental health problems, substance use and delinquency.
- To provide same day access where individuals seeking services can walk in and receive an assessment by a licensed clinician.
- To provide primary health screening and onsite access to primary care, dental and pharmacy services.
- To provide jail diversion services to qualified individuals with long-term mental illness or substance use disorders.
- To support individuals to find and maintain stable housing.
- To meet all code requirements relating to emergency custody, temporary detention, involuntary commitment and mandatory outpatient treatment.

BUDGET HIGHLIGHTS

The State Department of Behavioral Health and Developmental Services (DBHDS) has identified four priority population groups for the Community Services Board system. MH/DS/SUD spends the majority of its funding serving these groups, which are: those with serious mental illness, those with developmental disabilities, those with substance use disorders, and children and youth. Services to these priority populations are delivered directly by MH/DS/SUD and/or contracted through private vendors.

Each of these priority groups requires a continuum of care in order to achieve a better quality of life and avoid more costly services. The continuum of care for these populations may include psychiatric services, vocational or day support programs, intensive case management, outpatient care, housing, transportation, or inpatient care.

Services in support of other County agencies are among the important contributions of this Department. These include services to Public Safety (Police, Fire, Sheriff, and Juvenile Detention) and on-site services to the Juvenile Court. Emergency Services are available to all residents of the three counties on a 7-day a week, 24-hour per day basis. The Emergency Services Program works closely with public safety personnel to address community safety issues. This division continues to train first responders in the Crisis Intervention Team (CIT) model and the Crisis Intervention Team Assessment Center (CITAC) at Parham Doctors Hospital operates 24 hours per day. mental health and substance use disorder services are provided in both Henrico jail facilities and both detention facilities. The Department also provides extensive evaluations to local courts.

The Administrative services of the department support the Executive Director's office and the general business functions of the Department, including office support staff at various locations, facilities management for 17 facilities, medical records management, quality assurance, human resources, and financial management.

REVENUE HIGHLIGHTS

Fee revenue has been budgeted at \$15,553,954 for FY25, an 11.3% increase over the FY24 approved budget. Medicaid revenue increases \$1,633,000 to reflect projected growth in substance use disorder services, case management services and waiver services. Self-pay and insurance revenue is anticipated to decrease \$65,000 primarily in mental health services to youth and adults.

State performance contract revenue for FY25 is projected to be \$11,189,676, a 25.1% increase compared to FY24. Increases include STEP-VA Ancillary \$190,000; STEP-VA Care Coordination \$208,650; STEP-VA Case Management \$101,962; STEP-VA Psychiatric Rehab \$95,500; a cost of living increase to the first three STEP-VA steps (Same Day Access, Primary Health and Outpatient) of \$116,262; expansion of Permanent Supportive Housing for Serious Mental Illness of \$573,951; funding for Permanent Supportive Housing for Pregnant and Parenting Women with Substance Use Disorders of \$624,600, and State General Fund cost of living increase \$331,218.

Federal Performance Contract revenue for FY25 is projected to be \$1,661,953, a 3.3% increase compared with the FY24 approved budget. Additional funding of \$38,111 is projected for the Federal MH Block Grant for First Episode Psychosis. A funding increase of \$14,939 is anticipated from a Federal Substance Use Disorder Block Grant.

Other State Fees increase 9.9% to \$655,644 in FY25, due to anticipated growth in payments for employment services funded by the Department of Aging and Rehabilitative Services, increased services to youth funded by the

Mental Health & Development Services

Department of Juvenile Justice, and increased fees from Virginia Housing to administer the Housing Choice Voucher Program.

Sheltered Employment revenue and expenditures are projected to be \$50,000 in FY25, 50.0% lower than FY24. This decrease reflects a programming transition away from sheltered workshop services. This revenue reflects paying minimum wage to individuals from Hermitage Enterprises and Cypress Enterprises to work on jobs. The Department of Labor 14C certificate that allowed piece rated work ended in September 2023.

The FY25 budget request includes a General Fund transfer of \$22,616,394. The contribution is a 7.4% increase over FY24 funding levels. The Henrico contribution represents 39.5% of MH/DS/SUD funding.

A reserve of \$800,000 has been budgeted to cover anticipated grant funding. Funds from this reserve will only be appropriated when the funds are received and approved by the Office of Management and Budget and the Finance Director.

EXPENDITURE HIGHLIGHTS

The department's proposed budget of \$57,275,788 is a 9.9% increase over the FY24 approved budget.

Personnel requirements are \$47,419,635, or 82.8%, of the total FY25 budget. Personnel increased \$4,973,275 or 11.7% over the FY24 budget. The agency added fifteen complement III full-time positions since the FY24 approved budget. The new positions are: two Case Managers and a Peer Recovery Specialist funded by State Permanent Supportive Housing for those with Serious Mental Illness; a Clinical Supervisor, a Case Manager and a Peer Recovery Specialist funded by State Permanent Supportive Housing for Pregnant and Parenting Women with Substance Use Disorders; a Management Specialist, a Peer Recovery Specialist, and a Senior Management Assistant funded by State STEP-VA funds; and two Peer Recovery Specialists in Assertive Community Treatment, two Peer Recovery Specialists, and two Clinicians providing community services funded by a combination of State funds and fee revenues.

Four locally funded positions, two Clinicians, one Clinical Supervisor, and one Peer Recovery Specialist, are being added to the Department's complement in support of the HENRICO CARES initiative. The mission of HENRICO CARES is to provide a comprehensive mental health system for Henrico County Public School youth and their families to a full array of coordinated mental health services. The program is designed with a five year phased in implementation plan, with 3 additional positions being anticipated in years 2 and 3.

This budget allocates \$756,065 of state funding for Henrico's response to the Marcus-David Peters Act, named for Marcus Peters: a young biology teacher who was killed by police in 2018 while experiencing a mental health crisis. The act aims to ensure that the emergency response to a behavioral health crisis is a behavioral health response and will lead to the creation of a mental health alert system ("Marcus Alert"), with coordination at state, regional, and local levels.

Operating expenses are \$9,736,036, or 17.4% of the total FY25 budget. Significant increases in subsidies and client assistance are funded by State Permanent Supportive Housing grants. The request for rent of facilities is \$779,970, increasing \$22,043, or 2.9%, from the approved FY24 budget.

DAY SUPPORT SERVICES

Over the past twenty-seven years, the County of Henrico has provided additional funding to Mental Health and Developmental Services Day Support programs to ensure that individuals who graduate from special education programs and other adults living in the community who need day support services will be served immediately upon completion of high school.

In FY25 it is anticipated that approximately five individuals with intellectual disabilities, graduating from high school, will need the day support program. The cost of services for these graduates will be absorbed within the FY25 day support budget. Funding for the day support supplemental decreases by \$1,147,995 to \$950,601 in FY25, based on actual expenditures for the past several years.

What follows is a list of additional funding received in prior years.

FY2024-25	(\$1,147,995)
FY2023-24	Fully Funded
FY2022-23	Fully Funded
FY2021-22	Fully Funded
FY2020-21	\$25,850
FY2018-19	\$199,953
FY2017-18	Fully Funded
FY2016-17	\$34,000
FY2015-16	Fully Funded
FY2014-15	\$92,574
FY2013-14	\$125,435
FY2012-13	(\$100,000)
FY2011-12	\$21,130
FY2010-11	\$226,376
FY2009-10	\$126,650
FY2008-09	\$214,800
FY2007-08	\$147,000
FY2006-07	\$167,000
FY2005-06	Fully Funded
FY2004-05	\$199,000
FY2003-04	\$253,330
FY2002-03	\$192,935
FY2001-02	\$172,110
FY2000-01	\$200,790
FY1999-00	\$172,110



**Department Operating Budget
Henrico County, Virginia
FY2024-25
MENTAL HEALTH**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	25,534,862	30,070,803	33,256,010	3,185,207	10.6%
50101	Full-Time Salaries and Wages - Overtime	131,319	40,856	40,856	0	0.0%
50102	Part-Time Salaries and Wages-Regular	322,010	618,518	561,201	-57,317	-9.3%
50103	Part-Time Salaries and Wages-Overtime	4,702	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	606,641	839,643	891,818	52,175	6.2%
50108	Hybrid Disability Prgm (Prev Wage Adj)	92,481	56,243	71,812	15,569	27.7%
50109	Vacancy Savings	0	-1,178,207	-1,226,924	-48,717	-4.1%
50110	FICA	1,920,716	2,415,091	2,586,223	171,132	7.1%
50111	Retirement VRS	4,165,075	4,970,705	5,819,804	849,099	17.1%
50112	Hospital/Medical Plans	3,469,044	4,191,718	4,622,028	430,310	10.3%
50113	Group Insurance - Life (VRS)	337,258	420,990	465,564	44,574	10.6%
50114	Unemployment Insurance	14,611	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	331,243	331,243	100.0%
50200	Medical Services	931,330	504,688	748,588	243,900	48.3%
50203	Management Consulting	14,167	36,135	25,100	-11,035	-30.5%
50206	Hospitalization - Public and Private Institution	53,411	500,000	500,000	0	0.0%
50209	Other Professional Services	189,151	123,699	151,798	28,099	22.7%
50210	Maintenance and Repairs	199,470	79,520	80,039	519	0.7%
50211	Maintenance Service Contracts	293,187	305,990	308,520	2,530	0.8%
50220	Lease/Rent Of Equipment	39,891	40,299	40,443	144	0.4%
50221	Lease/Rent Of Buildings	675,147	757,927	779,970	22,043	2.9%
50240	Printing and Binding	6,918	12,560	13,315	755	6.0%
50250	Advertising	3,406	2,450	2,200	-250	-10.2%
50265	Field Trips	9,766	9,167	9,328	161	1.8%
50270	Other Contractual Services	2,145,692	2,621,204	2,808,281	187,077	7.1%
50280	Janitorial	54,553	77,272	105,725	28,453	36.8%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50285	Landscaping	41,570	57,598	73,598	16,000	27.8%
50286	Weed and Pest Control	7,785	10,506	10,506	0	0.0%
50310	Automotive/Motor Pool	364,490	367,361	374,966	7,605	2.1%
50400	Electric Services	258,585	230,860	264,422	33,562	14.5%
50401	Heating Services	60,300	51,652	64,908	13,256	25.7%
50402	Water Service	13,325	13,949	14,799	850	6.1%
50403	Sewer Service	14,348	15,607	16,169	562	3.6%
50404	Refuse Service	13,665	16,211	15,601	-610	-3.8%
50410	Postal Services	19,130	33,903	33,903	0	0.0%
50411	Messenger Services	0	475	375	-100	-21.1%
50412	Telecommunications	446,894	463,589	524,048	60,459	13.0%
50423	Risk Management Claims Charges	7,630	0	0	0	0.0%
50430	Mileage	41,981	72,144	83,708	11,564	16.0%
50431	Education and Training	79,554	64,865	110,006	45,141	69.6%
50450	Dues And Association Memberships	27,272	31,989	33,029	1,040	3.3%
50455	Tuition	3,000	0	0	0	0.0%
50459	Other Charges Miscellaneous	3,607	850	1,250	400	47.1%
50500	Office Supplies	54,308	65,338	58,205	-7,133	-10.9%
50501	Food Supplies and Food Service Supplies	152,982	172,852	178,426	5,574	3.2%
50503	Medical and Laboratory Supplies	59,641	88,877	55,810	-33,067	-37.2%
50504	Laundry, Housekeeping, and Janitorial Supplies	26,135	27,800	30,474	2,674	9.6%
50505	Linen Supplies	477	1,650	1,750	100	6.1%
50512	Books and Subscriptions	2,410	6,955	7,167	212	3.0%
50513	Educational and Recreational Supplies	94,004	16,714	17,775	1,061	6.3%
50514	Other Operating Supplies	34,426	39,808	35,860	-3,948	-9.9%
50521	Computer Software	94,331	103,512	105,658	2,146	2.1%
50640	MH/DS Client Assistance	138,974	133,315	236,025	102,710	77.0%
50641	MH/DS Subsidy	384,515	444,829	947,924	503,095	113.1%
50642	MH/DS SA Residential Stays	58,528	56,948	56,948	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50643	MH/DS Structured Summer Placements for Kids	100	2,995	2,995	0	0.0%
50644	MH/DS OBRA	290	0	0	0	0.0%
50645	MH/DS Day Support	817,606	2,098,596	950,601	-1,147,995	-54.7%
50646	MH/DS Consumer Support Funds	8,042	45,404	45,404	0	0.0%
50647	MH/DS Family Support	53,079	0	0	0	0.0%
50648	MH/DS Respite	16,270	22,000	22,000	0	0.0%
50649	MH/DS Client Activity	10,470	6,665	11,192	4,527	67.9%
50650	MH/DS Detox	0	5,000	2,500	-2,500	-50.0%
50651	MH/DS Meth Treatment	0	14,406	5,822	-8,584	-59.6%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	42,131	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	16,713	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	3,971	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	37,947	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	28,313	0	0	0	0.0%
50822	Furniture and Fixtures-Replacement \$10,000 and Over	15,051	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	13,486	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	45,986	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	152	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	307,917	0	0	0	0.0%
50913	Payroll Offset for Inter-Departmental Services Rendered	-69,001	-207,706	-110,978	96,728	46.6%
Total Department		45,067,198	52,094,788	57,275,788	5,181,000	9.9%



Operating Line Item Budget By Cost Center

Henrico County, Virginia

FY2024-25

MENTAL HEALTH

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
26101 Clinical Director						
50100	Full-Time Salaries and Wages - Regular	142,420	156,250	164,062	7,812	5.0%
50109	Vacancy Savings	0	-6,122	-6,229	-107	-1.7%
50110	FICA	10,317	11,953	12,311	358	3.0%
50111	Retirement VRS	23,515	25,828	28,711	2,883	11.2%
50112	Hospital/Medical Plans	10,910	10,748	11,084	336	3.1%
50113	Group Insurance - Life (VRS)	1,906	2,188	2,297	109	5.0%
50203	Management Consulting	0	5,000	5,000	0	0.0%
50412	Telecommunications	580	600	600	0	0.0%
50430	Mileage	960	700	1,000	300	42.9%
50431	Education and Training	1,505	2,000	2,500	500	25.0%
50501	Food Supplies and Food Service Supplies	0	100	100	0	0.0%
50512	Books and Subscriptions	67	200	200	0	0.0%
50514	Other Operating Supplies	0	100	100	0	0.0%
Total Cost Center		192,180	209,545	221,736	12,191	5.8%
26102 LTMI Services						
50100	Full-Time Salaries and Wages - Regular	3,852,648	4,820,999	5,351,244	530,245	11.0%
50101	Full-Time Salaries and Wages - Overtime	4,311	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	109,307	125,103	125,103	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	16,810	0	0	0	0.0%
50109	Vacancy Savings	0	-188,891	-203,160	-14,269	-7.6%
50110	FICA	298,038	378,377	418,941	40,564	10.7%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111	Retirement VRS	622,612	796,911	936,470	139,559	17.5%
50112	Hospital/Medical Plans	481,672	681,423	780,314	98,891	14.5%
50113	Group Insurance - Life (VRS)	49,971	67,494	74,912	7,418	11.0%
50121	VRS Hybrid Deferred Contribution	0	0	55,326	55,326	100.0%
50200	Medical Services	10,600	0	26,061	26,061	100.0%
50209	Other Professional Services	15,425	27,540	18,899	-8,641	-31.4%
50240	Printing and Binding	826	800	680	-120	-15.0%
50270	Other Contractual Services	103,689	500	0	-500	-100.0%
50310	Automotive/Motor Pool	45,912	21,614	10,964	-10,650	-49.3%
50412	Telecommunications	40,028	44,772	47,350	2,578	5.8%
50430	Mileage	3,453	2,156	4,240	2,084	96.7%
50431	Education and Training	2,016	6,705	6,865	160	2.4%
50450	Dues And Association Memberships	0	50	50	0	0.0%
50459	Other Charges Miscellaneous	300	0	0	0	0.0%
50500	Office Supplies	10	1,050	400	-650	-61.9%
50501	Food Supplies and Food Service Supplies	2,045	3,500	3,500	0	0.0%
50503	Medical and Laboratory Supplies	0	7,210	0	-7,210	-100.0%
50512	Books and Subscriptions	264	300	472	172	57.3%
50514	Other Operating Supplies	1,054	1,600	1,243	-357	-22.3%
50640	MH/DS Client Assistance	91,351	91,117	121,761	30,644	33.6%
50641	MH/DS Subsidy	353,986	424,804	655,444	230,640	54.3%
50649	MH/DS Client Activity	7,785	3,000	6,525	3,525	117.5%
Total Cost Center		6,114,113	7,318,134	8,443,604	1,125,470	15.4%
26103 Youth and Family						
50100	Full-Time Salaries and Wages - Regular	2,174,782	2,448,567	2,883,904	435,337	17.8%
50101	Full-Time Salaries and Wages - Overtime	625	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108	Hybrid Disability Prgm (Prev Wage Adj)	6,070	0	2,140	2,140	100.0%
50109	Vacancy Savings	0	-95,937	-95,718	219	0.2%
50110	FICA	157,916	187,315	220,619	33,304	17.8%
50111	Retirement VRS	360,454	404,748	504,686	99,938	24.7%
50112	Hospital/Medical Plans	301,822	322,440	365,772	43,332	13.4%
50113	Group Insurance - Life (VRS)	29,072	34,280	40,375	6,095	17.8%
50121	VRS Hybrid Deferred Contribution	0	0	29,694	29,694	100.0%
50203	Management Consulting	14,167	20,100	20,100	0	0.0%
50209	Other Professional Services	24,666	25,122	28,926	3,804	15.1%
50240	Printing and Binding	225	585	585	0	0.0%
50265	Field Trips	0	200	200	0	0.0%
50270	Other Contractual Services	57,135	250	250	0	0.0%
50310	Automotive/Motor Pool	0	3,657	3,657	0	0.0%
50412	Telecommunications	14,295	13,860	13,860	0	0.0%
50430	Mileage	2,737	6,399	8,400	2,001	31.3%
50431	Education and Training	4,584	10,150	12,700	2,550	25.1%
50459	Other Charges Miscellaneous	0	400	400	0	0.0%
50500	Office Supplies	98	100	100	0	0.0%
50501	Food Supplies and Food Service Supplies	1,975	3,575	3,575	0	0.0%
50503	Medical and Laboratory Supplies	1,122	3,950	3,950	0	0.0%
50512	Books and Subscriptions	135	675	675	0	0.0%
50513	Educational and Recreational Supplies	1,010	3,250	3,250	0	0.0%
50514	Other Operating Supplies	605	850	850	0	0.0%
50521	Computer Software	0	183	183	0	0.0%
50640	MH/DS Client Assistance	159	2,050	2,050	0	0.0%
50643	MH/DS Structured Summer Placements for Kids	100	2,995	2,995	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Cost Center		3,153,754	3,399,764	4,058,178	658,414	19.4%
26104 Prevention Services						
50100	Full-Time Salaries and Wages - Regular	563,949	666,142	698,376	32,234	4.8%
50104	Temporary Salaries and Wages - Regular	33,035	23,956	80,423	56,467	235.7%
50108	Hybrid Disability Prgm (Prev Wage Adj)	330	0	0	0	0.0%
50109	Vacancy Savings	0	-26,100	-27,113	-1,013	-3.9%
50110	FICA	43,415	52,793	59,578	6,785	12.9%
50111	Retirement VRS	92,160	110,113	122,215	12,102	11.0%
50112	Hospital/Medical Plans	70,636	75,236	77,588	2,352	3.1%
50113	Group Insurance - Life (VRS)	7,470	9,326	9,777	451	4.8%
50121	VRS Hybrid Deferred Contribution	0	0	7,384	7,384	100.0%
50240	Printing and Binding	375	500	500	0	0.0%
50265	Field Trips	9,569	8,867	8,878	11	0.1%
50270	Other Contractual Services	169,135	6,284	6,284	0	0.0%
50412	Telecommunications	7,374	8,200	8,200	0	0.0%
50430	Mileage	582	3,250	2,723	-527	-16.2%
50431	Education and Training	14,057	871	4,527	3,656	419.7%
50450	Dues And Association Memberships	500	300	300	0	0.0%
50500	Office Supplies	0	500	500	0	0.0%
50501	Food Supplies and Food Service Supplies	5,815	5,970	6,000	30	0.5%
50512	Books and Subscriptions	0	150	150	0	0.0%
50513	Educational and Recreational Supplies	85,974	4,964	4,975	11	0.2%
50514	Other Operating Supplies	2,016	0	0	0	0.0%
50640	MH/DS Client Assistance	600	600	600	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	3,055	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50835	Computer Equipment-Replacement Less Than \$10,000	27,348	0	0	0	0.0%
Total Cost Center		1,137,395	951,922	1,071,865	119,943	12.6%
26105 Providence Forge Outpatient Center						
50100	Full-Time Salaries and Wages - Regular	230,995	337,904	360,004	22,100	6.5%
50108	Hybrid Disability Prgm (Prev Wage Adj)	16,493	0	0	0	0.0%
50109	Vacancy Savings	0	-13,240	-13,668	-428	-3.2%
50110	FICA	18,344	25,850	27,540	1,690	6.5%
50111	Retirement VRS	41,104	55,856	63,001	7,145	12.8%
50112	Hospital/Medical Plans	26,697	42,992	44,336	1,344	3.1%
50113	Group Insurance - Life (VRS)	3,335	4,731	5,040	309	6.5%
50121	VRS Hybrid Deferred Contribution	0	0	3,722	3,722	100.0%
50240	Printing and Binding	42	50	50	0	0.0%
50412	Telecommunications	1,924	1,944	1,944	0	0.0%
50430	Mileage	1,751	2,000	2,000	0	0.0%
50431	Education and Training	0	200	200	0	0.0%
50459	Other Charges Miscellaneous	0	100	100	0	0.0%
50500	Office Supplies	24	300	300	0	0.0%
50512	Books and Subscriptions	0	100	100	0	0.0%
50514	Other Operating Supplies	20	300	300	0	0.0%
Total Cost Center		340,729	459,087	494,969	35,882	7.8%
26106 Emergency Services						
50100	Full-Time Salaries and Wages - Regular	1,597,540	1,993,800	2,565,468	571,668	28.7%
50102	Part-Time Salaries and Wages-Regular	4,822	70,229	80,040	9,811	14.0%
50104	Temporary Salaries and Wages - Regular	33,730	79,073	79,073	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	3,265	0	2,622	2,622	100.0%
50109	Vacancy Savings	0	-78,119	-80,527	-2,408	-3.1%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50110 FICA	120,455	163,947	208,430	44,483	27.1%
50111 Retirement VRS	260,866	329,575	448,958	119,383	36.2%
50112 Hospital/Medical Plans	163,355	247,204	332,520	85,316	34.5%
50113 Group Insurance - Life (VRS)	21,146	27,913	35,917	8,004	28.7%
50121 VRS Hybrid Deferred Contribution	0	0	26,374	26,374	100.0%
50200 Medical Services	40	0	0	0	0.0%
50206 Hospitalization - Public and Private Institution	53,411	500,000	500,000	0	0.0%
50209 Other Professional Services	50,102	27,600	47,000	19,400	70.3%
50220 Lease/Rent Of Equipment	2,303	2,304	2,328	24	1.0%
50240 Printing and Binding	0	1,350	1,450	100	7.4%
50270 Other Contractual Services	527,385	432,500	542,618	110,118	25.5%
50412 Telecommunications	15,355	15,933	15,410	-523	-3.3%
50430 Mileage	2,818	15,050	18,650	3,600	23.9%
50431 Education and Training	2,761	5,700	6,500	800	14.0%
50459 Other Charges Miscellaneous	0	250	250	0	0.0%
50500 Office Supplies	40	800	800	0	0.0%
50501 Food Supplies and Food Service Supplies	240	750	1,250	500	66.7%
50512 Books and Subscriptions	0	150	150	0	0.0%
50513 Educational and Recreational Supplies	0	500	500	0	0.0%
50514 Other Operating Supplies	1,626	3,250	4,984	1,734	53.4%
50521 Computer Software	0	183	0	-183	-100.0%
50640 MH/DS Client Assistance	6,177	2,700	14,700	12,000	444.4%
50833 Telecommunications Equipment – Replacement Less Than \$10,000	3	0	0	0	0.0%
Total Cost Center	2,867,440	3,842,642	4,855,465	1,012,823	26.4%

26107 Substance Abuse

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	1,947,521	1,852,459	2,540,322	687,863	37.1%
50101	Full-Time Salaries and Wages - Overtime	176	0	0	0	0.0%
50102	Part-Time Salaries and Wages-Regular	37,399	166,784	84,099	-82,685	-49.6%
50104	Temporary Salaries and Wages - Regular	1,551	25,078	25,078	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	10,197	0	0	0	0.0%
50109	Vacancy Savings	0	-72,582	-90,843	-18,261	-25.2%
50110	FICA	144,987	156,391	202,687	46,296	29.6%
50111	Retirement VRS	317,501	306,212	444,556	138,344	45.2%
50112	Hospital/Medical Plans	241,172	243,333	328,086	84,753	34.8%
50113	Group Insurance - Life (VRS)	25,528	25,934	35,560	9,626	37.1%
50121	VRS Hybrid Deferred Contribution	0	0	24,739	24,739	100.0%
50200	Medical Services	128,353	750	750	0	0.0%
50209	Other Professional Services	34,808	18,000	31,500	13,500	75.0%
50240	Printing and Binding	628	300	1,200	900	300.0%
50270	Other Contractual Services	29,632	206,721	217,871	11,150	5.4%
50310	Automotive/Motor Pool	0	470	0	-470	-100.0%
50412	Telecommunications	12,741	10,236	12,096	1,860	18.2%
50430	Mileage	1,995	3,650	4,823	1,173	32.1%
50431	Education and Training	35,639	5,500	7,250	1,750	31.8%
50500	Office Supplies	272	650	650	0	0.0%
50501	Food Supplies and Food Service Supplies	1,327	350	350	0	0.0%
50503	Medical and Laboratory Supplies	748	1,936	4,631	2,695	139.2%
50512	Books and Subscriptions	0	1,150	1,150	0	0.0%
50514	Other Operating Supplies	705	1,000	1,200	200	20.0%
50521	Computer Software	0	0	561	561	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50640	MH/DS Client Assistance	3,938	8,348	68,414	60,066	719.5%
50641	MH/DS Subsidy	0	0	258,480	258,480	100.0%
50642	MH/DS SA Residential Stays	58,528	56,948	56,948	0	0.0%
50650	MH/DS Detox	0	5,000	2,500	-2,500	-50.0%
50651	MH/DS Meth Treatment	0	14,406	5,822	-8,584	-59.6%
50815	Computer Equipment-New Less Than \$10,000	1,604	0	0	0	0.0%
Total Cost Center		3,036,950	3,039,024	4,270,480	1,231,456	40.5%
26108 Medical Services						
50100	Full-Time Salaries and Wages - Regular	2,439,808	2,819,586	2,969,650	150,064	5.3%
50101	Full-Time Salaries and Wages - Overtime	97	0	0	0	0.0%
50102	Part-Time Salaries and Wages-Regular	50,776	68,489	71,913	3,424	5.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	6,132	0	0	0	0.0%
50109	Vacancy Savings	0	-110,474	-112,743	-2,269	-2.1%
50110	FICA	144,200	220,938	163,635	-57,303	-25.9%
50111	Retirement VRS	397,632	466,078	519,687	53,609	11.5%
50112	Hospital/Medical Plans	181,961	182,286	188,428	6,142	3.4%
50113	Group Insurance - Life (VRS)	32,691	39,474	41,574	2,100	5.3%
50121	VRS Hybrid Deferred Contribution	0	0	30,703	30,703	100.0%
50200	Medical Services	136,299	18,132	153,971	135,839	749.2%
50209	Other Professional Services	1,198	1,229	1,265	36	2.9%
50240	Printing and Binding	25	0	0	0	0.0%
50270	Other Contractual Services	0	4,908	0	-4,908	-100.0%
50280	Janitorial	440	1,316	1,316	0	0.0%
50310	Automotive/Motor Pool	0	3,027	2,946	-81	-2.7%
50412	Telecommunications	17,527	29,224	30,101	877	3.0%
50430	Mileage	443	550	456	-94	-17.1%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50431	Education and Training	1,228	1,064	7,064	6,000	563.9%
50450	Dues And Association Memberships	480	0	0	0	0.0%
50455	Tuition	3,000	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	266	0	0	0	0.0%
50503	Medical and Laboratory Supplies	52,521	65,381	36,499	-28,882	-44.2%
50514	Other Operating Supplies	672	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	16,713	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	37,047	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	3,946	0	0	0	0.0%
Total Cost Center		3,525,102	3,811,208	4,106,465	295,257	7.7%
26110 Short Term Outpatient Services						
50100	Full-Time Salaries and Wages - Regular	1,211,798	1,508,981	1,670,547	161,566	10.7%
50102	Part-Time Salaries and Wages-Regular	48,065	38,114	39,093	979	2.6%
50104	Temporary Salaries and Wages - Regular	16,809	5,142	5,142	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,770	0	0	0	0.0%
50109	Vacancy Savings	0	-59,124	-63,422	-4,298	-7.3%
50110	FICA	91,793	118,746	130,830	12,084	10.2%
50111	Retirement VRS	198,042	249,435	292,346	42,911	17.2%
50112	Hospital/Medical Plans	183,777	182,716	199,512	16,796	9.2%
50113	Group Insurance - Life (VRS)	16,059	21,126	23,387	2,261	10.7%
50121	VRS Hybrid Deferred Contribution	0	0	17,272	17,272	100.0%
50200	Medical Services	82,387	14,606	14,606	0	0.0%
50209	Other Professional Services	46,802	11,508	11,508	0	0.0%
50240	Printing and Binding	100	175	300	125	71.4%
50412	Telecommunications	5,286	2,688	3,600	912	33.9%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50430	Mileage	4,230	1,500	1,500	0	0.0%
50431	Education and Training	116	5,375	5,375	0	0.0%
50501	Food Supplies and Food Service Supplies	0	306	325	19	6.2%
50503	Medical and Laboratory Supplies	758	3,500	3,500	0	0.0%
50512	Books and Subscriptions	0	700	700	0	0.0%
50514	Other Operating Supplies	0	200	200	0	0.0%
50640	MH/DS Client Assistance	129	500	500	0	0.0%
Total Cost Center		1,908,921	2,106,194	2,356,821	250,627	11.9%
26111 Collaborative Recovery Services						
50100	Full-Time Salaries and Wages - Regular	1,137,423	1,425,384	1,410,255	-15,129	-1.1%
50101	Full-Time Salaries and Wages - Overtime	3,247	1,000	1,000	0	0.0%
50102	Part-Time Salaries and Wages-Regular	0	19,771	21,797	2,026	10.2%
50104	Temporary Salaries and Wages - Regular	30,975	32,621	33,121	500	1.5%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,944	0	0	0	0.0%
50109	Vacancy Savings	0	-55,848	-53,540	2,308	4.1%
50110	FICA	84,608	113,126	112,162	-964	-0.9%
50111	Retirement VRS	187,216	235,616	246,793	11,177	4.7%
50112	Hospital/Medical Plans	197,126	225,708	221,680	-4,028	-1.8%
50113	Group Insurance - Life (VRS)	15,176	19,955	19,744	-211	-1.1%
50121	VRS Hybrid Deferred Contribution	0	0	14,581	14,581	100.0%
50209	Other Professional Services	604	400	400	0	0.0%
50210	Maintenance and Repairs	5,247	3,500	5,509	2,009	57.4%
50211	Maintenance Service Contracts	239	232	250	18	7.8%
50221	Lease/Rent Of Buildings	3,739	5,327	5,327	0	0.0%
50270	Other Contractual Services	0	0	95,500	95,500	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50280	Janitorial	0	1,700	1,700	0	0.0%
50285	Landscaping	4,273	4,680	8,680	4,000	85.5%
50286	Weed and Pest Control	372	492	492	0	0.0%
50400	Electric Services	20,851	18,331	20,793	2,462	13.4%
50401	Heating Services	3,620	3,720	4,813	1,093	29.4%
50402	Water Service	3,340	3,368	3,415	47	1.4%
50403	Sewer Service	3,773	4,071	3,884	-187	-4.6%
50404	Refuse Service	1,560	1,786	1,806	20	1.1%
50410	Postal Services	55	125	125	0	0.0%
50412	Telecommunications	26,802	27,346	32,495	5,149	18.8%
50430	Mileage	927	1,975	1,725	-250	-12.7%
50431	Education and Training	997	1,700	2,225	525	30.9%
50450	Dues And Association Memberships	0	560	560	0	0.0%
50500	Office Supplies	912	350	600	250	71.4%
50501	Food Supplies and Food Service Supplies	42,255	50,250	52,750	2,500	5.0%
50503	Medical and Laboratory Supplies	0	50	50	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	16,279	16,400	17,700	1,300	7.9%
50505	Linen Supplies	142	1,000	1,000	0	0.0%
50512	Books and Subscriptions	146	300	300	0	0.0%
50513	Educational and Recreational Supplies	74	300	300	0	0.0%
50514	Other Operating Supplies	2,563	2,275	2,475	200	8.8%
50521	Computer Software	39	0	0	0	0.0%
50649	MH/DS Client Activity	1,065	1,600	2,167	567	35.4%
50812	Furniture and Fixtures-New Less Than \$10,000	517	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	913	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50832 Furniture and Fixtures-Replacement Less Than \$10,000	13,088	0	0	0	0.0%
Total Cost Center	1,812,107	2,169,171	2,294,634	125,463	5.8%

26201 Community Support Services Director

50100 Full-Time Salaries and Wages - Regular	135,204	205,138	158,267	-46,871	-22.8%
50109 Vacancy Savings	0	-8,038	-6,009	2,029	25.2%
50110 FICA	9,973	15,693	12,107	-3,586	-22.9%
50111 Retirement VRS	21,773	33,909	27,697	-6,212	-18.3%
50112 Hospital/Medical Plans	13,376	21,496	11,084	-10,412	-48.4%
50113 Group Insurance - Life (VRS)	1,737	2,872	2,216	-656	-22.8%
50121 VRS Hybrid Deferred Contribution	0	0	1,636	1,636	100.0%
50200 Medical Services	0	2,800	2,800	0	0.0%
50240 Printing and Binding	25	250	250	0	0.0%
50270 Other Contractual Services	1,992	0	0	0	0.0%
50412 Telecommunications	549	600	600	0	0.0%
50430 Mileage	-334	2,450	2,000	-450	-18.4%
50431 Education and Training	1,088	2,000	2,000	0	0.0%
50450 Dues And Association Memberships	185	1,074	1,074	0	0.0%
50501 Food Supplies and Food Service Supplies	350	350	350	0	0.0%
50512 Books and Subscriptions	0	200	200	0	0.0%
50514 Other Operating Supplies	700	700	700	0	0.0%
50640 MH/DS Client Assistance	19,916	0	0	0	0.0%
50913 Payroll Offset for Inter-Departmental Services Rendered	-1,992	0	0	0	0.0%
Total Cost Center	204,542	281,494	216,972	-64,522	-22.9%

26202 Early Intervention Services

50100 Full-Time Salaries and Wages - Regular	912,255	1,049,090	1,096,825	47,735	4.6%
50101 Full-Time Salaries and Wages - Overtime	17,100	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50104 Temporary Salaries and Wages - Regular	50,542	45,874	45,874	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	10,601	0	0	0	0.0%
50109 Vacancy Savings	0	-41,105	-41,641	-536	-1.3%
50110 FICA	71,238	83,765	87,416	3,651	4.4%
50111 Retirement VRS	150,957	173,415	191,945	18,530	10.7%
50112 Hospital/Medical Plans	118,650	150,472	155,176	4,704	3.1%
50113 Group Insurance - Life (VRS)	12,240	14,687	15,353	666	4.5%
50121 VRS Hybrid Deferred Contribution	0	0	11,340	11,340	100.0%
50200 Medical Services	573,061	468,000	550,000	82,000	17.5%
50240 Printing and Binding	163	1,600	1,650	50	3.1%
50270 Other Contractual Services	130,045	140,700	145,000	4,300	3.1%
50280 Janitorial	0	700	700	0	0.0%
50412 Telecommunications	8,978	8,400	9,600	1,200	14.3%
50430 Mileage	1,433	8,600	10,300	1,700	19.8%
50431 Education and Training	2,023	1,400	9,500	8,100	578.6%
50500 Office Supplies	0	250	275	25	10.0%
50501 Food Supplies and Food Service Supplies	194	1,500	2,200	700	46.7%
50503 Medical and Laboratory Supplies	315	2,200	2,300	100	4.5%
50512 Books and Subscriptions	652	1,110	1,200	90	8.1%
50513 Educational and Recreational Supplies	3,738	4,350	4,450	100	2.3%
50514 Other Operating Supplies	78	650	650	0	0.0%
50833 Telecommunications Equipment – Replacement Less Than \$10,000	1	0	0	0	0.0%
50913 Payroll Offset for Inter-Departmental Services Rendered	-26,000	-167,706	-71,000	96,706	57.7%
Total Cost Center	2,038,264	1,947,952	2,229,113	281,161	14.4%

26203 Community Support Teams

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	2,319,555	2,880,222	3,000,743	120,521	4.2%
50101	Full-Time Salaries and Wages - Overtime	14,479	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	83,311	139,915	139,915	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	5,822	0	0	0	0.0%
50109	Vacancy Savings	0	-112,850	-113,923	-1,073	-1.0%
50110	FICA	181,282	231,040	240,260	9,220	4.0%
50111	Retirement VRS	379,943	476,101	525,127	49,026	10.3%
50112	Hospital/Medical Plans	382,497	451,416	476,612	25,196	5.6%
50113	Group Insurance - Life (VRS)	30,507	40,323	42,004	1,681	4.2%
50121	VRS Hybrid Deferred Contribution	0	0	31,024	31,024	100.0%
50209	Other Professional Services	255	0	0	0	0.0%
50240	Printing and Binding	50	200	200	0	0.0%
50270	Other Contractual Services	0	2,000	2,000	0	0.0%
50412	Telecommunications	28,230	27,144	28,800	1,656	6.1%
50430	Mileage	4,129	6,201	5,950	-251	-4.0%
50431	Education and Training	18	400	400	0	0.0%
50500	Office Supplies	0	50	100	50	100.0%
50513	Educational and Recreational Supplies	0	0	500	500	100.0%
50514	Other Operating Supplies	280	100	650	550	550.0%
50640	MH/DS Client Assistance	16,704	25,000	25,000	0	0.0%
50641	MH/DS Subsidy	24,797	11,025	25,000	13,975	126.8%
50645	MH/DS Day Support	817,606	2,098,596	950,601	-	-54.7%
					1,147,995	
50646	MH/DS Consumer Support Funds	8,042	45,404	45,404	0	0.0%
50647	MH/DS Family Support	53,079	0	0	0	0.0%
50648	MH/DS Respite	16,270	22,000	22,000	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Cost Center		4,366,856	6,344,287	5,448,367	-895,920	-14.1%
26204 Community and Residential Resources Team						
50100	Full-Time Salaries and Wages - Regular	978,877	1,184,543	1,221,191	36,648	3.1%
50101	Full-Time Salaries and Wages - Overtime	73,766	0	0	0	0.0%
50102	Part-Time Salaries and Wages-Regular	92,776	164,547	169,145	4,598	2.8%
50103	Part-Time Salaries and Wages-Overtime	3,476	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	138,419	71,789	71,789	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	4,354	0	0	0	0.0%
50109	Vacancy Savings	0	-46,412	-46,363	49	0.1%
50110	FICA	95,014	108,697	111,853	3,156	2.9%
50111	Retirement VRS	145,046	195,805	213,710	17,905	9.1%
50112	Hospital/Medical Plans	161,105	236,456	243,848	7,392	3.1%
50113	Group Insurance - Life (VRS)	12,046	16,584	17,096	512	3.1%
50121	VRS Hybrid Deferred Contribution	0	0	12,626	12,626	100.0%
50209	Other Professional Services	2,650	1,600	1,600	0	0.0%
50210	Maintenance and Repairs	38,010	15,800	16,355	555	3.5%
50211	Maintenance Service Contracts	791	928	1,000	72	7.8%
50221	Lease/Rent Of Buildings	19,167	18,918	24,322	5,404	28.6%
50280	Janitorial	900	7,500	7,700	200	2.7%
50285	Landscaping	15,695	19,735	31,735	12,000	60.8%
50286	Weed and Pest Control	1,867	1,968	1,968	0	0.0%
50400	Electric Services	13,607	12,354	14,064	1,710	13.8%
50401	Heating Services	1,207	2,948	3,126	178	6.0%
50402	Water Service	2,995	3,438	3,534	96	2.8%
50403	Sewer Service	3,158	3,952	3,952	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50404	Refuse Service	1,598	2,105	1,475	-630	-29.9%
50410	Postal Services	259	0	0	0	0.0%
50412	Telecommunications	20,122	24,616	25,134	518	2.1%
50430	Mileage	709	600	600	0	0.0%
50431	Education and Training	130	300	300	0	0.0%
50450	Dues And Association Memberships	40	95	110	15	15.8%
50500	Office Supplies	0	540	600	60	11.1%
50501	Food Supplies and Food Service Supplies	87,613	95,551	96,926	1,375	1.4%
50503	Medical and Laboratory Supplies	2,062	2,350	2,580	230	9.8%
50504	Laundry, Housekeeping, and Janitorial Supplies	371	850	900	50	5.9%
50505	Linen Supplies	335	650	750	100	15.4%
50514	Other Operating Supplies	3,243	2,000	3,075	1,075	53.8%
50640	MH/DS Client Assistance	0	1,000	1,000	0	0.0%
50649	MH/DS Client Activity	194	350	400	50	14.3%
50822	Furniture and Fixtures-Replacement \$10,000 and Over	15,051	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	3,670	0	0	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	7,266	0	0	0	0.0%
Total Cost Center		1,947,589	2,152,157	2,258,101	105,944	4.9%
26205 Day Support						
50100	Full-Time Salaries and Wages - Regular	2,313,090	2,557,389	2,670,536	113,147	4.4%
50101	Full-Time Salaries and Wages - Overtime	8,813	0	0	0	0.0%
50102	Part-Time Salaries and Wages-Regular	31,331	33,899	35,594	1,695	5.0%
50104	Temporary Salaries and Wages - Regular	53,842	201,983	197,191	-4,792	-2.4%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,042	0	0	0	0.0%
50109	Vacancy Savings	0	-100,201	-101,387	-1,186	-1.2%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50110 FICA	173,790	213,685	222,104	8,419	3.9%
50111 Retirement VRS	381,670	422,736	467,345	44,609	10.6%
50112 Hospital/Medical Plans	391,393	430,995	443,360	12,365	2.9%
50113 Group Insurance - Life (VRS)	30,886	35,803	37,389	1,586	4.4%
50121 VRS Hybrid Deferred Contribution	0	0	27,610	27,610	100.0%
50209 Other Professional Services	0	1,000	1,000	0	0.0%
50210 Maintenance and Repairs	3,348	1,500	1,500	0	0.0%
50211 Maintenance Service Contracts	0	2,100	0	-2,100	-100.0%
50240 Printing and Binding	30	750	450	-300	-40.0%
50250 Advertising	900	950	700	-250	-26.3%
50265 Field Trips	197	100	250	150	150.0%
50270 Other Contractual Services	19,504	17,500	19,500	2,000	11.4%
50411 Messenger Services	0	100	0	-100	-100.0%
50412 Telecommunications	12,458	13,800	13,800	0	0.0%
50430 Mileage	5,899	5,675	6,175	500	8.8%
50431 Education and Training	2,976	6,500	7,300	800	12.3%
50450 Dues And Association Memberships	4,453	3,950	4,975	1,025	25.9%
50500 Office Supplies	0	300	300	0	0.0%
50501 Food Supplies and Food Service Supplies	6,312	6,300	5,950	-350	-5.6%
50503 Medical and Laboratory Supplies	1,161	1,200	1,200	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	848	800	500	-300	-37.5%
50512 Books and Subscriptions	35	100	50	-50	-50.0%
50513 Educational and Recreational Supplies	2,643	3,350	3,700	350	10.4%
50514 Other Operating Supplies	8,297	15,900	5,800	-10,100	-63.5%
50649 MH/DS Client Activity	1,426	1,715	2,100	385	22.4%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50913	Payroll Offset for Inter-Departmental Services Rendered	-41,009	-40,000	-39,978	22	0.1%
Total Cost Center		3,416,335	3,839,879	4,035,014	195,135	5.1%
26206 MH/DS/SA Quality Assurance						
50100	Full-Time Salaries and Wages - Regular	407,070	431,515	471,468	39,953	9.3%
50109	Vacancy Savings	0	-16,907	-17,899	-992	-5.9%
50110	FICA	30,079	33,011	35,340	2,329	7.1%
50111	Retirement VRS	67,232	71,329	82,508	11,179	15.7%
50112	Hospital/Medical Plans	36,703	42,992	44,336	1,344	3.1%
50113	Group Insurance - Life (VRS)	5,450	6,041	6,600	559	9.3%
50240	Printing and Binding	458	750	750	0	0.0%
50270	Other Contractual Services	-5,640	0	0	0	0.0%
50412	Telecommunications	-172	1,800	1,800	0	0.0%
50430	Mileage	739	1,000	1,000	0	0.0%
50431	Education and Training	1,802	1,000	1,000	0	0.0%
50501	Food Supplies and Food Service Supplies	403	750	750	0	0.0%
50503	Medical and Laboratory Supplies	440	500	500	0	0.0%
50512	Books and Subscriptions	1,111	1,150	1,150	0	0.0%
50514	Other Operating Supplies	611	600	600	0	0.0%
Total Cost Center		546,286	575,531	629,903	54,372	9.4%
26207 ID Eligibility						
50100	Full-Time Salaries and Wages - Regular	438,983	512,010	474,811	-37,199	-7.3%
50101	Full-Time Salaries and Wages - Overtime	110	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	0	10,194	10,194	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	625	0	0	0	0.0%
50109	Vacancy Savings	0	-20,061	-18,026	2,035	10.1%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50110 FICA	32,372	39,949	37,103	-2,846	-7.1%
50111 Retirement VRS	66,896	84,635	83,092	-1,543	-1.8%
50112 Hospital/Medical Plans	62,659	64,488	66,504	2,016	3.1%
50113 Group Insurance - Life (VRS)	5,425	7,168	6,647	-521	-7.3%
50121 VRS Hybrid Deferred Contribution	0	0	4,909	4,909	100.0%
50209 Other Professional Services	427	1,500	1,500	0	0.0%
50240 Printing and Binding	0	200	200	0	0.0%
50412 Telecommunications	2,899	3,000	3,000	0	0.0%
50430 Mileage	814	1,250	1,250	0	0.0%
50431 Education and Training	0	200	200	0	0.0%
50500 Office Supplies	13	450	450	0	0.0%
50514 Other Operating Supplies	51	450	450	0	0.0%
50641 MH/DS Subsidy	5,732	9,000	9,000	0	0.0%
50644 MH/DS OBRA	290	0	0	0	0.0%
50804 Motor Vehicles and Equipment-New \$10,000 and Over	42,131	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	294	0	0	0	0.0%
Total Cost Center	659,721	714,433	681,284	-33,149	-4.6%

26208 DD Case Management

50100 Full-Time Salaries and Wages - Regular	156,026	123,269	194,072	70,803	57.4%
50104 Temporary Salaries and Wages - Regular	0	20,388	20,388	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	821	0	0	0	0.0%
50109 Vacancy Savings	0	-4,830	-7,368	-2,538	-52.5%
50110 FICA	11,676	10,990	16,406	5,416	49.3%
50111 Retirement VRS	25,587	20,376	33,962	13,586	66.7%
50112 Hospital/Medical Plans	15,316	21,496	33,252	11,756	54.7%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50113 Group Insurance - Life (VRS)	2,074	1,726	2,716	990	57.4%
50121 VRS Hybrid Deferred Contribution	0	0	2,006	2,006	100.0%
50240 Printing and Binding	0	100	100	0	0.0%
50270 Other Contractual Services	206,885	208,008	208,008	0	0.0%
50412 Telecommunications	1,265	600	1,200	600	100.0%
50430 Mileage	102	500	500	0	0.0%
50431 Education and Training	0	250	250	0	0.0%
50500 Office Supplies	82	0	0	0	0.0%
50513 Educational and Recreational Supplies	0	0	100	100	100.0%
50514 Other Operating Supplies	15	0	100	100	100.0%
50640 MH/DS Client Assistance	0	2,000	2,000	0	0.0%
Total Cost Center	419,849	404,873	507,692	102,819	25.4%
26301 Executive Director					
50100 Full-Time Salaries and Wages - Regular	232,011	251,035	263,587	12,552	5.0%
50109 Vacancy Savings	0	-9,836	-10,007	-171	-1.7%
50110 FICA	16,626	19,204	18,389	-815	-4.2%
50111 Retirement VRS	38,351	41,496	46,128	4,632	11.2%
50112 Hospital/Medical Plans	22,036	21,496	22,168	672	3.1%
50113 Group Insurance - Life (VRS)	3,109	3,514	3,690	176	5.0%
50240 Printing and Binding	527	1,000	1,000	0	0.0%
50250 Advertising	353	0	0	0	0.0%
50270 Other Contractual Services	3,468	0	0	0	0.0%
50412 Telecommunications	1,008	600	1,200	600	100.0%
50430 Mileage	2,308	2,500	2,500	0	0.0%
50431 Education and Training	1,193	6,000	25,000	19,000	316.7%
50450 Dues And Association Memberships	21,263	25,600	25,600	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50501 Food Supplies and Food Service Supplies	2,783	2,000	2,500	500	25.0%
50512 Books and Subscriptions	0	200	200	0	0.0%
50514 Other Operating Supplies	786	750	750	0	0.0%
Total Cost Center	345,822	365,559	402,705	37,146	10.2%

26302 Finance and Administration Director

50100 Full-Time Salaries and Wages - Regular	141,062	152,629	160,261	7,632	5.0%
50109 Vacancy Savings	0	-5,980	-6,084	-104	-1.7%
50110 FICA	10,297	11,676	12,256	580	5.0%
50111 Retirement VRS	23,317	25,230	28,046	2,816	11.2%
50112 Hospital/Medical Plans	13,269	10,748	11,084	336	3.1%
50113 Group Insurance - Life (VRS)	1,890	2,137	2,244	107	5.0%
50412 Telecommunications	580	600	600	0	0.0%
50430 Mileage	428	250	428	178	71.2%
50431 Education and Training	895	700	2,000	1,300	185.7%
50450 Dues And Association Memberships	105	105	105	0	0.0%
50500 Office Supplies	186	400	400	0	0.0%
50501 Food Supplies and Food Service Supplies	0	600	600	0	0.0%
50514 Other Operating Supplies	385	400	400	0	0.0%
Total Cost Center	192,414	199,495	212,340	12,845	6.4%

26303 Program Support

50100 Full-Time Salaries and Wages - Regular	1,366,995	1,685,861	1,866,868	181,007	10.7%
50101 Full-Time Salaries and Wages - Overtime	7,967	1,500	1,500	0	0.0%
50102 Part-Time Salaries and Wages-Regular	56,841	56,685	59,520	2,835	5.0%
50103 Part-Time Salaries and Wages-Overtime	1,226	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	16,269	8,869	8,869	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,058	0	0	0	0.0%
50109	Vacancy Savings	0	-66,054	-70,876	-4,822	-7.3%
50110	FICA	104,544	134,098	148,162	14,064	10.5%
50111	Retirement VRS	227,100	278,673	326,702	48,029	17.2%
50112	Hospital/Medical Plans	237,645	333,188	365,772	32,584	9.8%
50113	Group Insurance - Life (VRS)	18,456	23,602	26,136	2,534	10.7%
50121	VRS Hybrid Deferred Contribution	0	0	19,301	19,301	100.0%
50203	Management Consulting	0	11,035	0	-11,035	-100.0%
50209	Other Professional Services	9,846	5,700	5,700	0	0.0%
50210	Maintenance and Repairs	152,865	58,720	56,675	-2,045	-3.5%
50211	Maintenance Service Contracts	6,780	13,243	110,179	96,936	732.0%
50220	Lease/Rent Of Equipment	37,588	37,995	38,115	120	0.3%
50221	Lease/Rent Of Buildings	652,241	733,682	750,321	16,639	2.3%
50240	Printing and Binding	388	200	200	0	0.0%
50270	Other Contractual Services	838,839	741,123	709,540	-31,583	-4.3%
50280	Janitorial	53,213	66,056	94,309	28,253	42.8%
50285	Landscaping	21,602	33,183	33,183	0	0.0%
50286	Weed and Pest Control	5,546	8,046	8,046	0	0.0%
50310	Automotive/Motor Pool	318,578	338,593	357,399	18,806	5.6%
50400	Electric Services	224,127	200,175	229,565	29,390	14.7%
50401	Heating Services	55,473	44,984	56,969	11,985	26.6%
50402	Water Service	6,990	7,143	7,850	707	9.9%
50403	Sewer Service	7,417	7,584	8,333	749	9.9%
50404	Refuse Service	10,507	12,320	12,320	0	0.0%
50410	Postal Services	11,393	15,072	15,072	0	0.0%
50411	Messenger Services	0	375	375	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50412 Telecommunications	226,333	226,426	271,458	45,032	19.9%
50423 Risk Management Claims Charges	7,630	0	0	0	0.0%
50430 Mileage	4,598	4,425	6,025	1,600	36.2%
50431 Education and Training	0	250	250	0	0.0%
50459 Other Charges Miscellaneous	1,831	0	0	0	0.0%
50500 Office Supplies	3,862	13,698	6,830	-6,868	-50.1%
50501 Food Supplies and Food Service Supplies	1,404	1,000	1,300	300	30.0%
50503 Medical and Laboratory Supplies	514	600	600	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	8,480	8,750	10,374	1,624	18.6%
50514 Other Operating Supplies	9,991	7,758	10,388	2,630	33.9%
50521 Computer Software	0	18,486	19,513	1,027	5.6%
50812 Furniture and Fixtures-New Less Than \$10,000	3,454	0	0	0	0.0%
50813 Telecommunications Equipment-New Less Than \$10,000	900	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	11,231	0	0	0	0.0%
50831 Machinery and Equipment-Replacement Less Than \$10,000	4,957	0	0	0	0.0%
50832 Furniture and Fixtures-Replacement Less Than \$10,000	25,338	0	0	0	0.0%
50833 Telecommunications Equipment – Replacement Less Than \$10,000	148	0	0	0	0.0%
Total Cost Center	4,763,165	5,073,044	5,572,843	499,799	9.9%
26304 Client Billing Services					
50100 Full-Time Salaries and Wages - Regular	345,729	495,267	519,390	24,123	4.9%
50101 Full-Time Salaries and Wages - Overtime	614	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,209	0	0	0	0.0%
50109 Vacancy Savings	0	-19,405	-19,719	-314	-1.6%
50110 FICA	24,679	37,888	39,733	1,845	4.9%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111	Retirement VRS	57,247	81,868	90,892	9,024	11.0%
50112	Hospital/Medical Plans	76,951	107,480	110,840	3,360	3.1%
50113	Group Insurance - Life (VRS)	4,663	6,934	7,272	338	4.9%
50121	VRS Hybrid Deferred Contribution	0	0	5,370	5,370	100.0%
50240	Printing and Binding	2,285	2,200	2,200	0	0.0%
50270	Other Contractual Services	46,244	46,660	46,660	0	0.0%
50410	Postal Services	7,423	18,706	18,706	0	0.0%
50412	Telecommunications	1,514	0	0	0	0.0%
50430	Mileage	92	100	100	0	0.0%
50431	Education and Training	225	500	500	0	0.0%
50450	Dues And Association Memberships	150	150	150	0	0.0%
50500	Office Supplies	581	600	600	0	0.0%
50512	Books and Subscriptions	0	470	470	0	0.0%
50514	Other Operating Supplies	0	475	475	0	0.0%
Total Cost Center		569,606	779,893	823,639	43,746	5.6%
26305 Information Services						
50209	Other Professional Services	825	0	0	0	0.0%
50211	Maintenance Service Contracts	285,377	289,487	197,091	-92,396	-31.9%
50514	Other Operating Supplies	449	450	470	20	4.4%
50521	Computer Software	83,386	84,660	85,401	741	0.9%
Total Cost Center		370,037	374,597	282,962	-91,635	-24.5%
26306 Human Resources/Payroll						
50100	Full-Time Salaries and Wages - Regular	180,991	188,306	217,609	29,303	15.6%
50101	Full-Time Salaries and Wages - Overtime	0	38,356	38,356	0	0.0%
50104	Temporary Salaries and Wages - Regular	38,416	49,658	49,658	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	520	56,243	67,050	10,807	19.2%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50109 Vacancy Savings	0	-7,378	-8,262	-884	-12.0%
50110 FICA	22,564	21,138	23,380	2,242	10.6%
50111 Retirement VRS	29,732	31,127	38,081	6,954	22.3%
50112 Hospital/Medical Plans	33,660	32,244	33,252	1,008	3.1%
50113 Group Insurance - Life (VRS)	2,417	2,636	3,046	410	15.6%
50114 Unemployment Insurance	14,611	0	0	0	0.0%
50121 VRS Hybrid Deferred Contribution	0	0	2,250	2,250	100.0%
50200 Medical Services	590	400	400	0	0.0%
50209 Other Professional Services	1,543	2,500	2,500	0	0.0%
50240 Printing and Binding	746	1,000	1,000	0	0.0%
50250 Advertising	2,153	1,500	1,500	0	0.0%
50270 Other Contractual Services	17,379	14,050	15,050	1,000	7.1%
50412 Telecommunications	588	600	600	0	0.0%
50430 Mileage	231	300	300	0	0.0%
50431 Education and Training	6,202	6,000	6,000	0	0.0%
50500 Office Supplies	48,145	45,000	45,000	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	157	1,000	1,000	0	0.0%
50513 Educational and Recreational Supplies	565	0	0	0	0.0%
50514 Other Operating Supplies	178	0	0	0	0.0%
Total Cost Center	401,388	484,680	537,770	53,090	11.0%
26307 Financial Mangement					
50100 Full-Time Salaries and Wages - Regular	308,130	324,457	326,550	2,093	0.6%
50101 Full-Time Salaries and Wages - Overtime	14	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	435	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	418	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50109 Vacancy Savings	0	-12,713	-12,397	316	2.5%
50110 FICA	22,509	24,821	24,981	160	0.6%
50111 Retirement VRS	49,122	53,633	57,146	3,513	6.6%
50112 Hospital/Medical Plans	44,656	52,665	55,420	2,755	5.2%
50113 Group Insurance - Life (VRS)	4,004	4,542	4,572	30	0.7%
50121 VRS Hybrid Deferred Contribution	0	0	3,376	3,376	100.0%
50240 Printing and Binding	25	550	550	0	0.0%
50270 Other Contractual Services	0	800,000	800,000	0	0.0%
50412 Telecommunications	630	600	600	0	0.0%
50430 Mileage	937	1,063	1,063	0	0.0%
50431 Education and Training	99	100	100	0	0.0%
50450 Dues And Association Memberships	96	105	105	0	0.0%
50459 Other Charges Miscellaneous	1,476	100	500	400	400.0%
50500 Office Supplies	83	300	300	0	0.0%
50514 Other Operating Supplies	101	0	0	0	0.0%
50521 Computer Software	10,906	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	12,423	0	0	0	0.0%
50835 Computer Equipment-Replacement Less Than \$10,000	280,569	0	0	0	0.0%
Total Cost Center	736,633	1,250,223	1,262,866	12,643	1.0%

SOCIAL SERVICES

DESCRIPTION

The Department of Social Services provides an array of benefits and services to children, families, and individuals who need social and financial assistance and support. The financial assistance and social services programs provided by the Department assist individuals and families in meeting their basic human needs, increasing their capacity to function independently, and providing protection for the elderly, disabled, and abused and neglected children. Funding to support these efforts is provided by the Federal, State, and County governments as well as through community partnerships while program mandates are set forth in federal and state law and regulation.

The benefits programs in the department help those who cannot provide for themselves financially to obtain the basic necessities of life, including access to food and adequate health care. The financial assistance programs provide temporary cash assistance and employment-related services to enable families with children to become self-supporting. These programs also include medical and health-related services for certain individuals and families with low incomes.

The services programs in the department are responsible for the protection of the community's children and elderly and disabled adults from abuse, neglect, and exploitation. Family services workers engage in various local, State, and Federal initiatives that will support and preserve families. When these efforts are no longer viable options and/or the courts remove the child or children from their caretaker, foster care services are provided. When children are unable to return to their own families, the goal for the child becomes adoption.

Overarching goals of the Department of Social Services are to engage families and their natural support systems, to identify goals with clients that are attainable and sustainable and to create opportunity and breakdown barriers to achieve those goals. In doing so, the hope is to make home and community-based services more accessible and available to children and their families as well as to the elderly, reducing reliance on institutional care. Through the use of various program funds and community resources, the Department works with clients to become or to remain economically self-supporting. These efforts are accomplished via job training, other employment related activities, and other supportive services.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 17,044,114	\$ 19,512,007	\$ 21,261,234	9.0%
Operation	8,551,691	7,078,543	8,403,293	18.7%
Capital	163,640	31,860	47,110	47.9%
Total	<u>\$ 25,759,445</u>	<u>\$ 26,622,410</u>	<u>\$ 29,711,637</u>	<u>11.6%</u>
Personnel Complement *	216	216	219	3

* - Includes the addition of three Division Manager Positions in a June 2023 budget amendment.

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Family Foster Home Recruitment	31	33	33	-
Efficiency Measures				
SNAP Application Timely Processing	95%	97%	97%	0%
CPS Complaints Initiate Within Timeframe	91%	93%	93%	0%
Effectiveness Measures				
Fraud Prosecution Rate	100%	100%	100%	0%
Customer Appeals Sustained	97%	97%	97%	0%

OBJECTIVES

Benefits Programs:

- To process applications and reviews for benefit programs accurately and within timeframes established by State and Federal standards.
- To complete the unwinding activities related to the Public Health Emergency.
- To identify new ways to reach consumers of public benefits through community engagement activities and community-based outreach initiatives.

Services Programs:

- To respond timely and provide meaningful interventions in all service programs in accordance with State and Federal standards of practice. In both Adult Protective Services & Child Protective Services, initiate contact on all valid reports within mandated timeframes to ensure safety. In all adult services and child welfare programs, conduct timely and accurate assessments and connection to services to reduce the risk of future harm to children and elderly and/or disabled adults.
- In Foster Care & Adoptions, ensure compliance with all federal and state mandates to ensure accuracy for expenditures through the Quality Assurance Team.
- In Foster Care & Adoptions, work to identify, train and support resource family homes with an emphasis on kinship and fictive kinship placement resources.
- In the VIEW program, establishing new pathways to achieve self-sufficiency through engagement with current and new community partners around childcare, transportation, housing, and employment.
- To successfully investigate all reports of fraud in benefits and services programs.

BUDGET HIGHLIGHTS

The Department's budget for FY25 is \$29,711,637, which represents an increase of \$3,089,227, or 11.6%, from the FY24 approved budget. This budget will be supported by state, federal, and local revenues and the transfer of General Fund resources. Federal and State revenue will total an estimated \$21,712,945, which is 73.1% of total funding. Local partners in the Medicaid Outstation Program will contribute an estimated \$70,176 which is 0.2% of the total budget. The General Fund transfer will total \$7,928,507, accounting for 26.7% of total funding. The amount of General Fund represents an increase of \$1,028,325, or 14.9% above the FY24 approved budget. This increase was primarily caused by increased County support of personnel costs and programs with relatively high local matches.

Personnel salary and benefit costs are 9.0% higher than the FY24 approved budget. This budgetary growth is due to the addition of three Division Manager positions, wage scale increases, and higher benefit rates.

Operating and capital costs are \$8,403,293, and \$47,110, respectively. Operating costs have increased by \$1,324,750. Additional funding of \$1,000,000 has been provided for the Title IV-E Adoption Program. This increases the appropriation for the program to \$2,439,520, which is in line with expenses in this area during recent fiscal years. Other operating expenditure increases are designed to support miscellaneous operating needs and provide more flexibility to the department. Capital costs have been increased by \$9,650 to increase funding for the replacement and updating of furniture and computer equipment.

DEPARTMENTAL HIGHLIGHTS

The Department of Social Services provides critical services to County residents within legally binding timeframes. These services are rendered to all socio-economic groups and are often the last resort for residents of Henrico County. The Services Division administers the following programs: child and adult protective services hotlines; child and adult protective services investigations; adult and child screenings for assisted living and nursing home care; adults services and companion care; family preservation services; foster care and adoption services including Fostering Futures and Post-Adoption Assistance; foster home recruitment; training and support services; child care assistance; employment services (VIEW); home studies and custody investigations; and, information and referral services. The Administration and Benefits divisions provide customer services to both internal and external customers while covering all responsibilities in the determination and issuance of benefits including Medicaid, Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), General Relief, Refugee Assistance, and Long-Term Care.

Despite the challenges presented by workforce turnover, the Services Division persevered and had some successes despite continued workforce challenges and caseloads that have increased in volume and complexity. During FY23, the caseload for Medicaid services increased by 11.5%, while the requirements for SNAP and TANF increased by 12.5% and 17.8%, respectively.

The story is similar in the Service Programs area, where Adult Protective Service investigations increased by 12.8% and Child Protective Service assessments/investigations increased by 25.4% during FY23.

The Family Preservation program served 299 families in FY23, which was a decrease of 15.3% from FY22 service levels. This reduction is commensurate with increases in foster care caseload and active engagement with the Henrico Juvenile & Domestic Relations Court to increase case management in cooperation with other child serving

Social Services

agencies. During FY23, foster care entries increased by 31.3%. Within that group, the percentage in kinship placements grew from under 22% of foster care placements in FY22 to over 30% in FY23. Additionally, 17 adoptions were finalized in FY23.

Adoption Assistance increased 3.2% and Child Care Assistance grew by 41.7% in FY23. The caseload for Child Care Assistance continued to grow markedly during the first six months of FY24.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
SOCIAL SERVICES**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	11,735,018	13,874,852	14,922,575	1,047,723	7.6%
50101	Full-Time Salaries and Wages - Overtime	518,022	163,393	163,393	0	0.0%
50104	Temporary Salaries and Wages - Regular	27,145	12,250	12,250	0	0.0%
50106	Board and Commissions	18,000	18,000	18,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	63,484	41,710	51,812	10,102	24.2%
50109	Vacancy Savings	0	-483,551	-541,032	-57,481	-11.9%
50110	FICA	909,815	1,076,240	1,156,391	80,151	7.4%
50111	Retirement VRS	1,911,383	2,293,513	2,611,451	317,938	13.9%
50112	Hospital/Medical Plans	1,697,241	2,321,352	2,427,396	106,044	4.6%
50113	Group Insurance - Life (VRS)	154,126	194,248	208,916	14,668	7.6%
50114	Unemployment Insurance	9,880	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	230,082	230,082	100.0%
50200	Medical Services	4,375	1,500	6,000	4,500	300.0%
50201	Legal Services	29,977	20,000	30,000	10,000	50.0%
50209	Other Professional Services	105,025	41,000	91,000	50,000	122.0%
50210	Maintenance and Repairs	33,113	30,000	34,705	4,705	15.7%
50211	Maintenance Service Contracts	9,686	11,724	11,724	0	0.0%
50212	Vehicle Repair	426	500	0	-500	-100.0%
50220	Lease/Rent Of Equipment	35,238	33,000	37,000	4,000	12.1%
50221	Lease/Rent Of Buildings	56,559	56,297	56,297	0	0.0%
50230	Temporary Help Service Fees	294,428	362,130	362,130	0	0.0%
50240	Printing and Binding	9,494	6,000	11,000	5,000	83.3%
50250	Advertising	8,393	6,500	8,500	2,000	30.8%
50270	Other Contractual Services	51,269	285,000	405,000	120,000	42.1%
50280	Janitorial	85,749	75,000	105,000	30,000	40.0%
50285	Landscaping	4,221	500	5,000	4,500	900.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50286	Weed and Pest Control	288	400	400	0	0.0%
50310	Automotive/Motor Pool	71,993	73,750	105,715	31,965	43.3%
50400	Electric Services	88,397	85,000	95,000	10,000	11.8%
50401	Heating Services	8,246	9,000	10,000	1,000	11.1%
50402	Water Service	1,869	2,500	2,500	0	0.0%
50403	Sewer Service	1,892	2,500	2,500	0	0.0%
50404	Refuse Service	15,771	15,000	16,000	1,000	6.7%
50410	Postal Services	30,829	50,000	45,000	-5,000	-10.0%
50411	Messenger Services	916	270	1,000	730	270.4%
50412	Telecommunications	93,144	97,300	97,300	0	0.0%
50423	Risk Management Claims Charges	3,000	0	0	0	0.0%
50430	Mileage	2,332	1,250	2,000	750	60.0%
50431	Education and Training	61,114	35,000	65,000	30,000	85.7%
50450	Dues And Association Memberships	7,635	5,000	10,000	5,000	100.0%
50453	Freight Charges	42	50	50	0	0.0%
50455	Tuition	5,000	5,000	25,000	20,000	400.0%
50459	Other Charges Miscellaneous	420	250	500	250	100.0%
50500	Office Supplies	31,262	50,100	50,100	0	0.0%
50501	Food Supplies and Food Service Supplies	8,012	0	0	0	0.0%
50502	Agricultural Supplies	0	600	600	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	4,214	4,500	4,500	0	0.0%
50506	Repair and Maintenance Supplies	3,666	5,200	5,200	0	0.0%
50507	Gasoline	215	2,000	500	-1,500	-75.0%
50511	Uniforms/Wearing Apparel/ITEMS	9,737	0	0	0	0.0%
50512	Books and Subscriptions	0	450	450	0	0.0%
50514	Other Operating Supplies	868	400	1,000	600	150.0%
50517	Small Tools	30	0	0	0	0.0%
50521	Computer Software	39,531	49,250	45,000	-4,250	-8.6%
50600	Unallocated Social Services Payments	925	0	0	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50601	General Relief	74,116	150,000	150,000	0	0.0%
50602	Auxiliary Grants Aged	288,582	232,000	232,000	0	0.0%
50603	Auxiliary Grants Blind	10,200	19,000	19,000	0	0.0%
50604	Auxiliary Grants Disabled	599,536	455,000	455,000	0	0.0%
50605	Aid To Dependent Children	-13,807	7,500	7,500	0	0.0%
50606	Adoption Subsidies	2,308,099	1,439,520	2,439,520	1,000,000	69.5%
50607	Special Needs Adoption	211,648	400,000	400,000	0	0.0%
50610	Indo-Chinese Refuges	53,205	54,000	54,000	0	0.0%
50612	Other Purchased Services	2,679,346	1,785,221	1,785,221	0	0.0%
50614	Companion Services	27,492	72,791	92,369	19,578	26.9%
50616	Day Care Service For Adults	0	19,578	0	-19,578	-100.0%
50617	Day Care Service For Children	-7,544	0	0	0	0.0%
50620	Emergency Needs/Food Bank	20,320	19,962	19,962	0	0.0%
50624	Volunteer Services	0	50	50	0	0.0%
50629	Aid To Dependent Children-Foster Care	1,081,197	1,000,000	1,000,000	0	0.0%
50803	Telecommunications Equipment-New \$10,000 and Over	13,753	0	0	0	0.0%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	68,116	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	32,825	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	760	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	12,753	5,000	10,250	5,250	105.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	21,415	10,000	20,000	10,000	100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	742	500	500	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	6,894	6,360	6,360	0	0.0%
50841	Machinery and Equipment-Rehabilitation	6,382	10,000	10,000	0	0.0%
Total Department		25,759,445	26,622,410	29,711,637	3,089,227	11.6%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
SOCIAL SERVICES

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
22001 Independent Living Program						
50612	Other Purchased Services	72,270	38,000	38,000	0	0.0%
Total Cost Center		72,270	38,000	38,000	0	0.0%
22011 Joint Administration						
50100	Full-Time Salaries and Wages - Regular	11,640,101	13,874,852	14,922,575	1,047,723	7.6%
50101	Full-Time Salaries and Wages - Overtime	518,022	163,393	163,393	0	0.0%
50104	Temporary Salaries and Wages - Regular	27,145	12,250	12,250	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	63,484	41,710	51,812	10,102	24.2%
50109	Vacancy Savings	0	-483,551	-541,032	-57,481	-11.9%
50110	FICA	901,311	1,074,863	1,155,014	80,151	7.5%
50111	Retirement VRS	1,899,639	2,293,513	2,611,451	317,938	13.9%
50112	Hospital/Medical Plans	1,688,595	2,321,352	2,427,396	106,044	4.6%
50113	Group Insurance - Life (VRS)	153,212	194,248	208,916	14,668	7.6%
50114	Unemployment Insurance	9,880	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	230,082	230,082	100.0%
50200	Medical Services	4,375	1,500	6,000	4,500	300.0%
50201	Legal Services	29,977	20,000	30,000	10,000	50.0%
50209	Other Professional Services	104,025	40,000	90,000	50,000	125.0%
50210	Maintenance and Repairs	33,113	30,000	34,705	4,705	15.7%
50211	Maintenance Service Contracts	9,686	11,724	11,724	0	0.0%
50212	Vehicle Repair	426	500	0	-500	-100.0%
50220	Lease/Rent Of Equipment	35,238	33,000	37,000	4,000	12.1%
50221	Lease/Rent Of Buildings	56,559	56,297	56,297	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50230	Temporary Help Service Fees	294,428	362,130	362,130	0	0.0%
50240	Printing and Binding	9,494	6,000	11,000	5,000	83.3%
50250	Advertising	8,393	6,500	8,500	2,000	30.8%
50270	Other Contractual Services	51,255	35,000	55,000	20,000	57.1%
50280	Janitorial	85,749	75,000	105,000	30,000	40.0%
50285	Landscaping	4,221	500	5,000	4,500	900.0%
50286	Weed and Pest Control	288	400	400	0	0.0%
50310	Automotive/Motor Pool	71,993	73,750	105,715	31,965	43.3%
50400	Electric Services	88,397	85,000	95,000	10,000	11.8%
50401	Heating Services	8,246	9,000	10,000	1,000	11.1%
50402	Water Service	1,869	2,500	2,500	0	0.0%
50403	Sewer Service	1,892	2,500	2,500	0	0.0%
50404	Refuse Service	15,771	15,000	16,000	1,000	6.7%
50410	Postal Services	30,829	50,000	45,000	-5,000	-10.0%
50411	Messenger Services	916	270	1,000	730	270.4%
50412	Telecommunications	93,144	97,300	97,300	0	0.0%
50423	Risk Management Claims Charges	3,000	0	0	0	0.0%
50430	Mileage	2,332	1,250	2,000	750	60.0%
50431	Education and Training	61,114	35,000	65,000	30,000	85.7%
50450	Dues And Association Memberships	7,635	5,000	10,000	5,000	100.0%
50453	Freight Charges	42	50	50	0	0.0%
50455	Tuition	5,000	5,000	25,000	20,000	400.0%
50459	Other Charges Miscellaneous	420	250	500	250	100.0%
50500	Office Supplies	31,262	50,000	50,000	0	0.0%
50501	Food Supplies and Food Service Supplies	8,012	0	0	0	0.0%
50502	Agricultural Supplies	0	600	600	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50504	Laundry, Housekeeping, and Janitorial Supplies	4,214	4,500	4,500	0	0.0%
50506	Repair and Maintenance Supplies	3,666	5,200	5,200	0	0.0%
50507	Gasoline	215	2,000	500	-1,500	-75.0%
50511	Uniforms/Wearing Apparel/ITEMS	9,737	0	0	0	0.0%
50512	Books and Subscriptions	0	450	450	0	0.0%
50514	Other Operating Supplies	868	400	1,000	600	150.0%
50517	Small Tools	30	0	0	0	0.0%
50521	Computer Software	39,531	49,250	45,000	-4,250	-8.6%
50803	Telecommunications Equipment-New \$10,000 and Over	13,753	0	0	0	0.0%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	68,116	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	32,825	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	760	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	12,753	5,000	10,250	5,250	105.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	21,415	10,000	20,000	10,000	100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	742	500	500	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	6,894	6,360	6,360	0	0.0%
50841	Machinery and Equipment-Rehabilitation	6,382	10,000	10,000	0	0.0%
Total Cost Center		18,282,391	20,697,311	22,686,538	1,989,227	9.6%
22031 TANF Hard To Serve Program						
50100	Full-Time Salaries and Wages - Regular	94,917	0	0	0	0.0%
50110	FICA	7,127	0	0	0	0.0%
50111	Retirement VRS	11,744	0	0	0	0.0%
50112	Hospital/Medical Plans	8,646	0	0	0	0.0%
50113	Group Insurance - Life (VRS)	914	0	0	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Cost Center	123,348	0	0	0	0.0%
22041 Public Welfare Board					
50106 Board and Commissions	18,000	18,000	18,000	0	0.0%
50110 FICA	1,377	1,377	1,377	0	0.0%
50209 Other Professional Services	1,000	1,000	1,000	0	0.0%
50270 Other Contractual Services	14	250,000	350,000	100,000	40.0%
50500 Office Supplies	0	100	100	0	0.0%
50620 Emergency Needs/Food Bank	20,320	19,962	19,962	0	0.0%
50624 Volunteer Services	0	50	50	0	0.0%
Total Cost Center	40,711	290,489	390,489	100,000	34.4%
22099 Unallocated Social Services Payments					
50600 Unallocated Social Services Payments	925	0	0	0	0.0%
Total Cost Center	925	0	0	0	0.0%
22106 AFDC - Foster Care					
50629 Aid To Dependent Children-Foster Care	1,081,197	1,000,000	1,000,000	0	0.0%
Total Cost Center	1,081,197	1,000,000	1,000,000	0	0.0%
22202 VIEW Day Care					
50617 Day Care Service For Children	-2,178	0	0	0	0.0%
Total Cost Center	-2,178	0	0	0	0.0%
22203 Non-VIEW Day Care					
50617 Day Care Service For Children	-5,366	0	0	0	0.0%
Total Cost Center	-5,366	0	0	0	0.0%
22301 VIEW Program					
50612 Other Purchased Services	2,188,494	1,663,000	1,663,000	0	0.0%
Total Cost Center	2,188,494	1,663,000	1,663,000	0	0.0%
22401 Foster Care IV-E					
50612 Other Purchased Services	54,574	44,000	44,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Cost Center	54,574	44,000	44,000	0	0.0%
22402 Respite Care for Foster Parent					
50612 Other Purchased Services	17,153	3,871	3,871	0	0.0%
Total Cost Center	17,153	3,871	3,871	0	0.0%
22503 Adoption Subsidy					
50606 Adoption Subsidies	2,308,099	1,439,520	2,439,520	1,000,000	69.5%
50612 Other Purchased Services	4,700	0	0	0	0.0%
Total Cost Center	2,312,799	1,439,520	2,439,520	1,000,000	69.5%
22504 Special Needs Adoption					
50607 Special Needs Adoption	211,648	400,000	400,000	0	0.0%
Total Cost Center	211,648	400,000	400,000	0	0.0%
22505 Adult Services					
50612 Other Purchased Services	97,604	10,884	10,884	0	0.0%
50614 Companion Services	27,492	72,791	92,369	19,578	26.9%
50616 Day Care Service For Adults	0	19,578	0	-19,578	-100.0%
Total Cost Center	125,096	103,253	103,253	0	0.0%
22507 Preventive Foster Care - Purchase of Services					
50612 Other Purchased Services	229,378	25,466	25,466	0	0.0%
Total Cost Center	229,378	25,466	25,466	0	0.0%
22508 Title IV-E Revenue Maximization					
50612 Other Purchased Services	15,173	0	0	0	0.0%
Total Cost Center	15,173	0	0	0	0.0%
22604 Auxiliary Grants Aged					
50602 Auxiliary Grants Aged	288,582	232,000	232,000	0	0.0%
Total Cost Center	288,582	232,000	232,000	0	0.0%
22605 Auxiliary Grants Blind					
50603 Auxiliary Grants Blind	10,200	19,000	19,000	0	0.0%
Total Cost Center	10,200	19,000	19,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
22606 Auxiliary Grants Disabled					
50604 Auxiliary Grants Disabled	599,536	455,000	455,000	0	0.0%
Total Cost Center	599,536	455,000	455,000	0	0.0%
22607 TANF Program					
50605 Aid To Dependent Children	-13,807	7,500	7,500	0	0.0%
Total Cost Center	-13,807	7,500	7,500	0	0.0%
22608 General Relief - Other					
50601 General Relief	74,116	150,000	150,000	0	0.0%
Total Cost Center	74,116	150,000	150,000	0	0.0%
22609 Refugee Program					
50610 Indo-Chinese Refuges	53,205	54,000	54,000	0	0.0%
Total Cost Center	53,205	54,000	54,000	0	0.0%

CHILDREN'S SERVICES ACT

DESCRIPTION

The Children's Services Act (CSA) is a State mandated program that assures foster care, special education, residential, and community-based services are provided to at-risk youth and families. CSA provides a collaborative system of services and funding that is child-centered, family-focused, and community-based. The Children's Services Act is implemented by The Henrico Policy and Management Team (HPMT), a multi-agency team within the County, must plan all services to children served through CSA. The Henrico Department of Social Services acts as the fiscal agent for Henrico's CSA programs.

OBJECTIVES

- Provide services that are responsive to diverse strengths and needs of youth and family.
- Increase interagency collaboration and family involvement in the provision of services to children.
- Encourage public and private partnerships.
- Identify and intervene early with young children and their families.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 515,573	\$ 561,686	\$ 614,676	9.4%
Operation	5,839,186	6,304,274	6,304,274	0.0%
Capital	237	350	350	0.0%
Total	<u>\$ 6,354,996</u>	<u>\$ 6,866,310</u>	<u>\$ 6,919,300</u>	<u>0.8%</u>
Purchase of Services				
Purchase of Services	\$ 5,670,013	\$ 6,115,472	\$ 6,115,472	\$ 0.0%
Administration ⁽¹⁾	684,983	750,838	803,828	7.1%
Total	<u>\$ 6,354,996</u>	<u>\$ 6,866,310</u>	<u>\$ 6,919,300</u>	<u>\$ 0.8%</u>
Personnel Complement ⁽²⁾	3	3	3	0

⁽¹⁾ - Administration cost includes the Safe and Stable Families Program.

⁽²⁾ - CSA is staffed by Department of Social Services personnel. The total shown here does not include three Complement III positions.

Children's Services Act

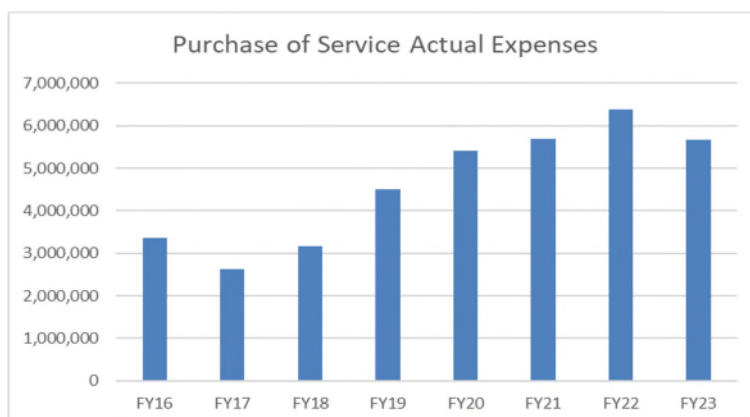
PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Children Served	273	350	350	-
Children Served in Residential Programs	48	50	50	-

BUDGET HIGHLIGHTS

The proposed budget for the Children's Services Act for FY25 is \$6,919,300, an increase of 0.8% above the FY24 approved budget. The budget does not include CSA funds in the Henrico County Public Schools budget.

The chart below illustrates the growth in actual Purchase of Service expenditures for General Government CSA programs in recent years, excluding Henrico County Public Schools. While these costs decreased in FY23, the overall trend has been sharp increases. The expense grew by 141.9% in the period between FY17 and FY22.



The Henrico Policy and Management Team (HPMT) administers the CSA program with the help of a full-time coordinator. The existence and membership of the HPMT is established by the Code of Virginia and includes the agency directors of Mental Health and Developmental Services, Juvenile Court Services, Public Health, Education, and Social Services, a local government administrator, a private provider representative, and a parent representative.

In FY25, CSA for the Department of Social Services, Henrico Mental Health, and the Court Services Unit are projected to fund services for 300 children. These services will include the following: 1) placement of foster care children into services ranging from family foster homes to intensive psychiatric residential treatment facilities; 2) residential treatment for youth who present with serious emotional and/or behavioral issues that pose a serious threat to the wellbeing and physical safety of themselves or others and require services and supervision beyond what community-based services in the home can provide; 3) community-based services for children and families such as home-based counseling, virtual residential services, intensive care coordination, parent coaching, supervised visitation, transportation services, and psychological or parenting assessments, which assess parenting capacity, risks, and provide recommendations that assist with service planning and reunification of children that are in foster care.

Funding to purchase services for children and families, along with the Safe and Stable Families Program, accounts for 90.8% of the total budget. The administrative requirements increased by \$52,990, or 9.4% above the FY24

Children's Services Act

approved budget. This is due to increased personnel costs stemming from wage adjustments and higher benefit rates.

The FY25 budget includes continued provision of staff for structured oversight of purchased services, conducting state required utilization review activities, and supporting the placement of children into family-based environments as well as monitoring the cases of children funded through CSA. The CSA staff has an active role in the development of prevention services through participation in all family partnership meetings.

The CSA Coordinator works closely with the HPMT and Henrico County Public Schools to review expenditures for students in private school placements. Policies are in place to ensure timely completion of paperwork and funding authorizations that will allow for better budget forecasting.

CSA services are critical for discharge planning and maintaining the goal of returning children to the home. Members of the CSA staff provide consistent utilization review of children placed in congregate care. Staff also participate in treatment meetings for residential and private agency foster homes and facilitate Family Assessment and Planning Team reviews three to four times a week. The frequency and detailed level of reviews are key to reducing the length of time for all services, and the overall expenditures, while also providing the best outcome for the youth and families served.

In FY25, the County will provide a projected total of \$3,033,769 as a direct match for the Social Services portion of CSA funding, that is purchased services, administration, and Medicaid. This total represents \$384,556 as a match for administrative expenditures, \$600,000 for the local match for Medicaid Program expenditures, \$26,350 for the Safe and Stable Program expenditures, and \$2,022,863 for CSA purchased services. The local share for CSA purchased services is derived from several different estimated percentages, based on the type of service being provided by CSA. In total, the County provides 43.8% of support for CSA expenses while state and federal sources contribute 56.2%

The State will provide \$3,572,646 for the Social Services portion of CSA services. Of this amount, \$3,492,609 is being provided for purchased services, \$63,887 will be directed toward administrative costs, and \$16,150 is allocated for the Safe and Stable Families Program. Federal funding provides a total of \$312,885 for services and administration. \$185,386 is provided for administration and \$127,499 for the Safe and Stable Families Program.

The grant for the Safe and Stable Families Program is administered through CSA. This grant is expected to receive \$127,499 federal and \$16,150 state funding, along with the local match of \$26,350, for a total of \$169,999.

The budget for the portion of CSA expenses stemming from Henrico County Public Schools is found within the expenses for that department.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
CHILDREN SERVICES ACT**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	358,117	394,210	422,930	28,720	7.3%
50101	Full-Time Salaries and Wages - Overtime	139	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,895	2,155	2,381	226	10.5%
50110	FICA	25,008	30,157	32,354	2,197	7.3%
50111	Retirement VRS	59,111	65,163	74,013	8,850	13.6%
50112	Hospital/Medical Plans	66,580	64,482	66,504	2,022	3.1%
50113	Group Insurance - Life (VRS)	4,723	5,519	5,921	402	7.3%
50121	VRS Hybrid Deferred Contribution	0	0	10,573	10,573	100.0%
50209	Other Professional Services	45	500	100	-400	-80.0%
50210	Maintenance and Repairs	933	900	900	0	0.0%
50211	Maintenance Service Contracts	273	500	350	-150	-30.0%
50220	Lease/Rent Of Equipment	857	925	925	0	0.0%
50221	Lease/Rent Of Buildings	1,593	1,875	1,600	-275	-14.7%
50240	Printing and Binding	0	50	0	-50	-100.0%
50270	Other Contractual Services	149,418	170,149	170,049	-100	-0.1%
50280	Janitorial	2,416	1,700	2,750	1,050	61.8%
50285	Landscaping	119	50	50	0	0.0%
50286	Weed and Pest Control	8	15	15	0	0.0%
50400	Electric Services	2,490	2,500	2,600	100	4.0%
50401	Heating Services	232	250	250	0	0.0%
50402	Water Service	53	70	70	0	0.0%
50403	Sewer Service	53	70	70	0	0.0%
50404	Refuse Service	374	425	425	0	0.0%
50410	Postal Services	688	1,800	1,000	-800	-44.4%
50412	Telecommunications	1,638	1,650	1,650	0	0.0%
50431	Education and Training	3,697	1,000	2,600	1,600	160.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50450	Dues And Association Memberships	236	75	98	23	30.7%
50453	Freight Charges	1	0	0	0	0.0%
50500	Office Supplies	1,044	2,498	1,750	-748	-29.9%
50501	Food Supplies and Food Service Supplies	1,409	0	0	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	119	100	125	25	25.0%
50506	Repair and Maintenance Supplies	103	100	125	25	25.0%
50511	Uniforms/Wearing Apparel/ITEMS	274	0	0	0	0.0%
50512	Books and Subscriptions	0	100	0	-100	-100.0%
50514	Other Operating Supplies	1	0	0	0	0.0%
50521	Computer Software	1,099	1,500	1,300	-200	-13.3%
50615	Counseling And Treatment Services	5,670,013	6,115,472	6,115,472	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	7	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	50	0	0	0	0.0%
50841	Machinery and Equipment- Rehabilitation	180	350	350	0	0.0%
Total Department		6,354,996	6,866,310	6,919,300	52,990	0.8%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
CHILDREN SERVICES ACT

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
22101 CSA Administration						
50100	Full-Time Salaries and Wages - Regular	358,117	394,210	422,930	28,720	7.3%
50101	Full-Time Salaries and Wages - Overtime	139	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,895	2,155	2,381	226	10.5%
50110	FICA	25,008	30,157	32,354	2,197	7.3%
50111	Retirement VRS	59,111	65,163	74,013	8,850	13.6%
50112	Hospital/Medical Plans	66,580	64,482	66,504	2,022	3.1%
50113	Group Insurance - Life (VRS)	4,723	5,519	5,921	402	7.3%
50121	VRS Hybrid Deferred Contribution	0	0	10,573	10,573	100.0%
50209	Other Professional Services	45	500	100	-400	-80.0%
50210	Maintenance and Repairs	933	900	900	0	0.0%
50211	Maintenance Service Contracts	273	500	350	-150	-30.0%
50220	Lease/Rent Of Equipment	857	925	925	0	0.0%
50221	Lease/Rent Of Buildings	1,593	1,875	1,600	-275	-14.7%
50240	Printing and Binding	0	50	0	-50	-100.0%
50270	Other Contractual Services	22	150	50	-100	-66.7%
50280	Janitorial	2,416	1,700	2,750	1,050	61.8%
50285	Landscaping	119	50	50	0	0.0%
50286	Weed and Pest Control	8	15	15	0	0.0%
50400	Electric Services	2,490	2,500	2,600	100	4.0%
50401	Heating Services	232	250	250	0	0.0%
50402	Water Service	53	70	70	0	0.0%
50403	Sewer Service	53	70	70	0	0.0%
		588				

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50404	Refuse Service	374	425	425	0	0.0%
50410	Postal Services	688	1,800	1,000	-800	-44.4%
50412	Telecommunications	1,638	1,650	1,650	0	0.0%
50431	Education and Training	3,697	1,000	2,600	1,600	160.0%
50450	Dues And Association Memberships	236	75	98	23	30.7%
50453	Freight Charges	1	0	0	0	0.0%
50500	Office Supplies	1,044	2,498	1,750	-748	-29.9%
50501	Food Supplies and Food Service Supplies	1,409	0	0	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	119	100	125	25	25.0%
50506	Repair and Maintenance Supplies	103	100	125	25	25.0%
50511	Uniforms/Wearing Apparel/ITEMS	274	0	0	0	0.0%
50512	Books and Subscriptions	0	100	0	-100	-100.0%
50514	Other Operating Supplies	1	0	0	0	0.0%
50521	Computer Software	1,099	1,500	1,300	-200	-13.3%
50815	Computer Equipment-New Less Than \$10,000	7	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	50	0	0	0	0.0%
50841	Machinery and Equipment-Rehabilitation	180	350	350	0	0.0%
Total Cost Center		535,587	580,839	633,829	52,990	9.1%
22104 CSA Mandated Services						
50615	Counseling And Treatment Services	5,670,013	6,115,472	6,115,472	0	0.0%
Total Cost Center		5,670,013	6,115,472	6,115,472	0	0.0%
22509 Safe and Stable Families						
50270	Other Contractual Services	149,396	169,999	169,999	0	0.0%
Total Cost Center		149,396	169,999	169,999	0	0.0%

CAPITAL REGION WORKFORCE PARTNERSHIP

DESCRIPTION

The Capital Region Workforce Partnership (CRWP) is an eight-jurisdiction consortium with elected representation from Henrico, Charles City, Chesterfield, Goochland, Hanover, New Kent and Powhatan Counties and the City of Richmond. The Partnership, in cooperation with the Capital Region Workforce Development Board (WDB) it appoints, has responsibility for oversight and management of employment and training services for jobseekers and employers throughout the service region. This includes budgeting and disbursing federal funds allocated to the region from the Workforce Innovation and Opportunity Act of 2014 (WIOA), and other federal, state, and local grants and resources that become available. Henrico County serves the important role of grant recipient and fiscal agent for these funds.

The CRWP is administratively organized as a Henrico County department with responsibility for providing administrative support to the Partnership Board, the WDB, its standing committees, and managing contracts for delivery of WIOA services through the three Workforce Centers in the Region. Staff are also responsible for ensuring compliance with applicable state and federal regulations.

OBJECTIVES

- Create and align workforce development services to meet business and economic development needs through a demand-driven system.
- Lead in partnership and system-building efforts that achieve greater collective impact, reduce duplication and enhance efficiencies and effectiveness.
- Raise awareness of the public workforce development system as the “go-to place” for workforce solutions for both business sector and job seekers.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel *	\$ 704,834	\$ 897,855	\$ 924,606	3.0%
Operating	5,454,946	3,716,764	3,817,655	2.7%
Capital	147,044	0	0	0.0%
Total	6,306,824	4,614,619	4,742,261	2.8%

Personnel Complement * N/A N/A N/A N/A

* The budget for CRWP supports eight complement III positions, which are not included in the county's personnel complement.

PERFORMANCE MEASURES

Performance Measures				Change
	FY23	FY24	FY25	24 to 25
Workload Measures				
Customers Receiving Basic Career Services	25,203	26,000	28,000	2,000
Customers Enrolled in Individualized Services	846	900	950	50
Customers Receiving Training	199	225	250	25

DEPARTMENTAL HIGHLIGHTS

The CRWP is responsible for meeting the administrative requirements of its various funding sources, developing policies, resource management, and achieving performance requirements, set by the Partnership, the Commonwealth of Virginia, and the U.S. Department of Labor. All these functions are critical, but are and should be transparent to the job seekers and employers who are assisted as a result of CRWP's team of service provider efforts.

In FY23, the three workforce centers logged 25,203 visitors, a figure nearly double the prior year's 13,323. New enrollments and active caseloads both exceeded prior year numbers. While service volume has been on the uptick, the way CRWP does business has changed as a result of a changing economy and societal shifts in the attitude about work and how people work. There remain more jobs posted online than there are people considered in the official unemployment count, making it very much a "jobseekers" market. Starting in FY22 as a result of the "post-COVID economy", CRWP shifted service focus to work-based learning activities where individuals are earning while they are learning, and employers get employees trained to their specific needs.

Equus continues to operate the Title I WIOA contract to deliver Adult and Dislocated Worker Services to those who meet WIOA eligibility criteria. WIOA services include individualized career planning, resume and interviewing workshops, counseling, basic work readiness such as computer skills, paid work experiences and internships, and various forms of training assistance such as tuition vouchers and on-the-job training. Through a separate procurement, they also serve as the region's "One Stop Operator", a federally required role that ensures that workforce centers and partners operate in a consistent and collaborative manner with high-quality standards for the benefit of customers.

The out-of-school youth program targets disengaged young adults ages 17 - 24 that have certain barriers to success in employment or education. Ross Employment Solutions is the current operator of these services. In the past year, CRWP also awarded contracts for in-school youth services recognizing that many students have fallen behind as a result of virtual learning and can benefit from enhanced coaching, mentoring and resources beyond what schools alone can provide. These contracts were awarded to a Peace of Mind and Charles City County.

OUTCOMES

The performance outcomes of CRWP's services are an important indicator of the program's success, as they measure what we have done to help customer's rather than simply how many we served. In FY23, CRWP met or exceeded 13 of 15 benchmarks set by the Commonwealth of Virginia as highlighted on the right. The CRWP's most recent annual report can be found at: <https://vcwcapital.com/about/public-documents/annual-reports/>

	<i>Adults/Dislocated Workers</i>	<i>Youth</i>
Job Placement	89%	74%
Job Retention	86%	67%
Skills Gains	92%	92%

BUDGET HIGHLIGHTS

The FY25 CRWP budget in the amount of \$4,742,261 reflects an increase of \$127,642 or 2.8% compared to last fiscal year's approved budget. This is based on increased contributions from the eight-member localities as well as additional rent revenue from workforce center tenants. Federal revenue is based on a conservative estimate as actual awards are unknown until after the County's budget is adopted.

Direct service level spending through contracts remains our largest line item at 58% of the total. Rent of workforce center spaces is the second largest line as we are not able to purchase real estate with our federal funds. CRWP staff salaries represent just over 19% of the proposed budget.

The FY25 budget includes a grant reserve that allows transfers into the program based on need. It is not unusual for CRWP to receive special grant awards in any given fiscal year and the reserve affords the department the ability to implement grant activities until the Board of Supervisors is able to appropriate the funds through the next scheduled quarterly budget amendment.

HENRICO COUNTY AND LOCAL FUNDING

Contributions from the eight member localities will increase from \$190,000 to \$300,000. This allows for the continuity of service levels with the reduction in federal funds. Henrico's portion of this total is \$82,100 and remains 27% of the regional total.

Federal funding makes up the majority of the CRWP revenue. Rent income is received from partner agencies that rent space in the workforce centers. The CRWP also benefits each year from various grant opportunities that further enhance its offerings and in the coming year will be pursuing creation of a non-profit arm to the Workforce Development Board to expand resource capability to include private and philanthropic sources.

CRWP

This table shows contributions to CRWP from Henrico County and from the other localities as well as Henrico's contributions as a percentage of total local contributions. Locality contributions have been based on the proportional service level received in the prior year since a new formula was adopted in FY16. The average Henrico contribution was well over half of the total before the formula and has averaged 28% since adoption, illustrating the more equitable distribution that is in place.

Fiscal Year	Henrico Contribution	All Other Local Contributions	Henrico as a % of Total
FY2012	\$217,695	\$127,280	63%
FY2013	\$206,810	\$127,280	62%
FY2014	\$200,606	\$62,280	76%
FY2015	\$170,028	\$62,080	73%
FY2016	\$64,380	\$120,435	35%
FY2017	\$46,101	\$138,899	25%
FY2018	\$45,250	\$114,750	28%
FY2019	\$46,400	\$124,300	27%
FY2020	\$58,000	\$144,000	29%
FY2021	\$56,000	\$147,000	28%
FY2022	\$56,000	\$136,000	29%
FY2023	\$58,000	\$132,000	31%
FY2024	\$51,919	\$138,081	27%
FY2025	\$82,100	\$217,900	27%



**Department Operating Budget
Henrico County, Virginia
FY2024-25
CRWP**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	461,951	636,693	637,952	1,259	0.2%
50104	Temporary Salaries and Wages - Regular	48,294	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	631	1,573	1,573	0	0.0%
50110	FICA	37,008	48,707	48,803	96	0.2%
50111	Retirement VRS	76,360	105,245	111,642	6,397	6.1%
50112	Hospital/Medical Plans	74,400	96,723	99,756	3,033	3.1%
50113	Group Insurance - Life (VRS)	6,190	8,914	8,931	17	0.2%
50121	VRS Hybrid Deferred Contribution	0	0	15,949	15,949	100.0%
50210	Maintenance and Repairs	13,637	2,327	2,327	0	0.0%
50211	Maintenance Service Contracts	10,802	3,412	3,412	0	0.0%
50221	Lease/Rent Of Buildings	661,863	713,392	730,231	16,839	2.4%
50240	Printing and Binding	1,679	6,703	6,703	0	0.0%
50250	Advertising	0	13,700	13,700	0	0.0%
50262	Transportation Services - Private Carriers	0	838	838	0	0.0%
50270	Other Contractual Services	10,738	947	947	0	0.0%
50280	Janitorial	7,500	5,413	5,413	0	0.0%
50286	Weed and Pest Control	693	240	240	0	0.0%
50400	Electric Services	22,869	20,000	20,000	0	0.0%
50410	Postal Services	24	1,500	1,500	0	0.0%
50411	Messenger Services	75	1,256	1,256	0	0.0%
50412	Telecommunications	38,506	40,000	40,000	0	0.0%
50430	Mileage	2,795	3,000	3,000	0	0.0%
50431	Education and Training	12,408	5,000	5,000	0	0.0%
50450	Dues And Association Memberships	630	1,739	1,739	0	0.0%
50459	Other Charges Miscellaneous	0	200,000	200,000	0	0.0%
50500	Office Supplies	11,798	4,189	4,189	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50501	Food Supplies and Food Service Supplies	4,495	4,188	4,188	0	0.0%
50512	Books and Subscriptions	997	335	335	0	0.0%
50514	Other Operating Supplies	637	0	0	0	0.0%
50521	Computer Software	14,463	0	0	0	0.0%
50667	Contracts - CRWP	4,628,212	2,668,585	2,752,637	84,052	3.1%
50674	Special Events	10,125	20,000	20,000	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	32,912	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	1,850	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	112,282	0	0	0	0.0%
Total Department		6,306,824	4,614,619	4,742,261	127,642	2.8%

SPORTS & ENTERTAINMENT AUTHORITY

DESCRIPTION

The Sports and Entertainment Authority is a political subdivision of the Commonwealth of Virginia that was created by the Board of Supervisors under the Public Recreational Facilities Authorities Act in September 2022 due to the changing nature of how Henrico County operates certain sports and entertainment-related facilities, and the growing significance of sports tourism on the County's local economy. This Authority's mission is two-fold: 1) ensure that identified facilities with third-party operating agreements are being appropriately managed and maintained per existing agreements and 2) to maximize the County's sports and entertainment tourism potential and opportunities.

OBJECTIVES

- To promote Henrico County as a desirable location for sports tourism.
- To promote Henrico County venues as a desirable entertainment destination.
- To conduct a sports management and retention program.
- To provide an avenue for existing and future public-private partnerships and management related to sports and entertainment facilities.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 775,335	\$ 888,234	\$ 0	(100.0%)
Operation	260,065	190,860	1,608,881 ⁽¹⁾	743.0%
Capital	11,017	0	0	0.0%
Total Budget	<u>\$ 1,046,417</u>	<u>\$ 1,079,094</u>	<u>\$ 1,608,881</u>	<u>49.1%</u>
Personnel Complement	5	7 ⁽²⁾	7	0

⁽¹⁾ All appropriation shifted to operating to further separate the Authority's financial operations from the County's.

⁽²⁾ Events and Guest Services Manager and Venue Operations Manager added to assist with the Henrico Sports and Events Center.

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Effectiveness Measures				
Economic Impact	\$ 68,272,338	\$ 72,422,341	\$ 75,000,000	\$ 2,577,659
Outdoor - Event Tournaments	N/A	N/A	73	73
Indoor - SEC Event Days	N/A	226	280	54
Prospects	10	40	40	-
New Business/Bids Awarded	2	10	15	5
Business Retention	N/A	70%	100%	70%

BUDGET HIGHLIGHTS

Beginning in FY25, the entirety of the Authority's budget, apart from funds used for inter-departmental charges, will be placed into a singular operating account to be drawn down throughout the fiscal year. The budget for the Sports and Entertainment Authority for FY25 is \$1,608,881. This is an increase of \$529,787, or 49.1% over FY24. This growth is due to a salary increase and the associated benefit adjustments, as well as an additional position added in July 2023 to assist with managing events and a part-time position added for FY25. Driven by the County's continued push to be a leader in sports tourism, the Authority's budget also includes heightened funding for advertising and conference travel, bookkeeping and auditing contracts, computer software, and other administrative expenses.

DEPARTMENTAL HIGHLIGHTS

The newly created Sports and Entertainment Authority (SEA) has made tremendous strides in less than two years as an established authority. From start-up to entering its second full year of operation, the SEA is focused on delivering tourism impact for Henrico and delivering against four key pillars:

- Sports Tourism and Entertainment events
- Facility Development
- Owned and Operated or Joint Venture event production
- Growth and Development of Sports at all levels – youth, scholastic, collegiate, amateur, and professional

The SEA works collaboratively with many stakeholders, including the SEA Board of Directors, the Economic Development Authority, the Division of Recreation and Parks, HCPS, Public Safety agencies, Richmond Region Tourism, and many other County departments and County leadership.

The SEA is "writing the playbook" for this type of Authority, not only in Henrico but for the Commonwealth of Virginia. The SEA is embarking on a strategic planning process to help the organization chart its future by clearly defining its mission, vision, and core values. The talented team within the SEA is positioned to lead in bidding on large-scale national and regional events for County and SEA managed facilities. The County is blessed with amazing sports facilities imbedded within its recreation and parks facilities that provide the opportunity for the SEA to bid on and host sports tourism events. In addition, the Henrico Sports and Events Center that opened in the fall of 2023 has

Sports and Entertainment Authority

been a game-changer for the County and the region. It was estimated that nearly \$30 million was being left on the table by not having an indoor sports facility to host basketball, volleyball, futsal, and other indoor related activities. The Authority is actively marketing the facility and all County sports properties through a variety of mediums, as well as being active and visible at the industry's largest conferences and trade shows. The SEA team actively pursues many leads, RFP requests, and prospects daily for events and entertainment attractions for the County.

In the next few years, the SEA will take an active role in the development of the Arena at Green City. Projects such as this will open new avenues of sports and entertainment events for the County and the region, so that it is "Showtime. All the Time" in Henrico!



**Department Operating Budget
Henrico County, Virginia
FY25
SPORTS AND ENTERTAINMENT AUTHORITY**

Account	Description	Prior Year Actual	Approved Budget*	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	523,936	603,767	0	(603,767)	(100.0%)
50101	Full-Time Salaries and Wages - Overtime	880	0	0	0	0.0%
50104	Temporary Salaries and Wages - Regular	24,337	44,263	0	(44,263)	(100.0%)
50108	Hybrid Disability Prgm (Prev Wage Adj)	1,789	2,416	0	(2,416)	(100.0%)
50109	Vacancy Savings	0	(18,645)	0	18,645	(100.0%)
50110	FICA	39,292	44,230	0	(44,230)	(100.0%)
50111	Retirement VRS	116,186	139,388	0	(139,388)	(100.0%)
50112	Hospital/Medical Plans	61,928	64,482	0	(64,482)	(100.0%)
50113	Group Insurance - Life (VRS)	6,987	8,333	0	(8,333)	(100.0%)
50209	Other Professional Services	47,834	12,709	0	(12,709)	(100.0%)
50220	Lease/Rent Of Equipment	3,589	1,000	0	(1,000)	(100.0%)
50240	Printing and Binding	7,049	15,000	0	(15,000)	(100.0%)
50250	Advertising	21,201	65,000	0	(65,000)	(100.0%)
50270	Other Contractual Services	300	10,000	1,599,781	1,589,781	15897.8%
50280	Janitorial	2,713	0	0	0	0.0%
50310	Automotive/Motor Pool	4,601	5,000	5,000	0	0.0%
50400	Electric Services	968	0	0	0	0.0%
50402	Water Service	131	0	0	0	0.0%
50410	Postal Services	4	100	100	0	0.0%
50411	Messenger Services	74	500	0	(500)	(100.0%)
50412	Telecommunications	1,156	0	4,000	4,000	100.0%
50420	Insurance	2,235	0	0	0	0.0%
50430	Mileage	512	1,500	0	(1,500)	(100.0%)
50431	Education and Training	39,509	16,291	0	(16,291)	(100.0%)
50441	Payment To Other Civic/Community Organizations	106,300	50,000	0	(50,000)	(100.0%)
50450	Dues And Association Memberships	7,713	1,160	0	(1,160)	(100.0%)
50453	Freight Charges	689	600	0	(600)	(100.0%)
50459	Other Charges Miscellaneous	510	3,000	0	(3,000)	(100.0%)
50500	Office Supplies	3,140	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	2,963	5,000	0	(5,000)	(100.0%)
50503	Medical and Laboratory Supplies	68	0	0	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	3,032	3,800	0	(3,800)	(100.0%)
50512	Books and Subscriptions	1,431	0	0	0	0.0%
50513	Educational and Recreational Supplies	20	100	0	(100)	(100.0%)
50514	Other Operating Supplies	2,166	100	0	(100)	(100.0%)
50521	Computer Software	157	0	0	0	0.0%
50812	Furniture and Fixtures-New Less Than \$10,000	2,265	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	2,368	0	0	0	0.0%
50821	Machinery and Equipment-Replacement \$10,000 and Over	6,384	0	0	0	0.0%
Total Department		1,046,417	1,079,094	1,608,881	529,787	49.1%

*Funding moved from 0101 to 1102 in FY24



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY25
SPORTS AND ENTERTAINMENT AUTHORITY

Cost Center	Prior Year Actual	Approved Budget*	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
43001 Sports and Entertainment Authority					
50100 Full-Time Salaries and Wages - Regular	523,936	603,767	0	(603,767)	(100.0%)
50101 Full-Time Salaries and Wages - Overtime	880	0	0	0	0.0%
50104 Temporary Salaries and Wages - Regular	24,337	44,263	0	(44,263)	(100.0%)
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,789	2,416	0	(2,416)	(100.0%)
50109 Vacancy Savings	0	(18,645)	0	18,645	(100.0%)
50110 FICA	39,292	44,230	0	(44,230)	(100.0%)
50111 Retirement VRS	116,186	139,388	0	(139,388)	(100.0%)
50112 Hospital/Medical Plans	61,928	64,482	0	(64,482)	(100.0%)
50113 Group Insurance - Life (VRS)	6,987	8,333	0	(8,333)	(100.0%)
50209 Other Professional Services	47,834	12,709	0	(12,709)	(100.0%)
50220 Lease/Rent Of Equipment	3,589	1,000	0	(1,000)	(100.0%)
50240 Printing and Binding	7,049	15,000	0	(15,000)	(100.0%)
50250 Advertising	21,201	65,000	0	(65,000)	(100.0%)
50270 Other Contractual Services	300	10,000	1,472,599	1,462,599	14626.0%
50280 Janitorial	2,713	0	0	0	0.0%
50310 Automotive/Motor Pool	4,601	5,000	5,000	0	0.0%
50400 Electric Services	968	0	0	0	0.0%
50402 Water Service	131	0	0	0	0.0%
50410 Postal Services	4	100	100	0	0.0%
50411 Messenger Services	74	500	0	(500)	(100.0%)
50412 Telecommunications	1,156	0	4,000	4,000	100.0%
50420 Insurance	2,235	0	0	0	0.0%
50430 Mileage	512	1,500	0	(1,500)	(100.0%)
50431 Education and Training	39,509	16,291	0	(16,291)	(100.0%)
50441 Payment To Other Civic/Community Organizations	106,300	50,000	0	(50,000)	(100.0%)
50450 Dues And Association Memberships	7,713	1,160	0	(1,160)	(100.0%)
50453 Freight Charges	689	600	0	(600)	(100.0%)
50459 Other Charges Miscellaneous	510	3,000	0	(3,000)	(100.0%)
50500 Office Supplies	3,140	0	0	0	0.0%
50501 Food Supplies and Food Service Supplies	2,963	5,000	0	(5,000)	(100.0%)
50503 Medical and Laboratory Supplies	68	0	0	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	3,032	3,800	0	(3,800)	(100.0%)
50512 Books and Subscriptions	1,431	0	0	0	0.0%
50513 Educational and Recreational Supplies	20	100	0	(100)	(100.0%)
50514 Other Operating Supplies	2,166	100	0	(100)	(100.0%)
50521 Computer Software	157	0	0	0	0.0%
50812 Furniture and Fixtures-New Less Than \$10,000	2,265	0	0	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	2,368	0	0	0	0.0%
50821 Machinery and Equipment-Replacement \$10,000 and Over	6,384	0	0	0	0.0%
Total Cost Center	1,046,417	1,079,094	1,481,699	402,605	37.3%
43002 Sports and Events Center					
50270 Other Contractual Services	0	0	127,182	127,182	100.0%
Total Cost Center	0	0	127,182	127,182	100.0%

*Funding moved from 0101 to 1102 in FY24

PUBLIC UTILITIES

Solid Waste and Street Lighting

DESCRIPTION

In addition to the Water and Sewer services reflected in the Enterprise Fund, the Department of Public Utilities provides solid waste disposal, limited refuse collection, and street lighting services to residents of Henrico County.

Solid Waste services consist of operating a transfer station, public use areas, curbside refuse collection and recyclables collection, neighborhood and community maintenance cleanups, Keep Henrico Beautiful program, bulky waste, and bagged leaf collection, maintaining two closed landfills and maintaining the gas collection system at the Glen Allen Softball Complex. The street lighting services provided consist of accounting for the operation and maintenance of several designated street lighting districts.

OBJECTIVES

- To provide for disposal of solid waste in a manner consistent with State and Federal laws and regulations and policies of the County Board of Supervisors.
- To administer the street lighting program in Districts 2, 3, 3.1, 12, 23, 63.1 and Virginia Center Commons in a manner consistent with policies of the County Board of Supervisors.

BUDGET HIGHLIGHTS

Projected Solid Waste revenues in FY25 are \$18,047,451, which is inclusive of a General Fund subsidy of \$6,420,909 and street lighting district revenue of \$100,000. The street lighting district includes the addition of a Virginia Center Commons (VCC) district to enhance the Henrico Sports and Events Center. The General Fund subsidy supports four programs that are administered by Solid Waste. The Division's total expenditures decreased by \$240,863 or 1.0% when compared to the FY24 approved budget.

FISCAL YEAR 2025 SUMMARY

Description	Annual Fiscal Plan			Change 24 to 25
	FY23 Actual	FY24 Original	FY25 Proposed	
Personnel	\$ 5,462,044	\$ 6,219,349	\$ 6,078,486	(2.3%)
Operation	9,754,909	15,498,911	16,868,511	8.8%
Capital	1,320,464	2,750,000	1,280,400	(53.4%)
Total Solid Waste	\$ 16,537,417	\$ 24,468,260	\$ 24,227,397	(1.0%)
Street Lights	72,988	100,000	100,000	0.0%
Total Solid Waste/Street Lights	\$ 16,610,405	\$ 24,568,260	\$ 24,327,397	(1.0%)
Personnel Complement	71	71	71	0

PERFORMANCE MEASURES

	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Workload Measures				
Tons Collected by Refuse Collection	54,901	56,000	56,000	-
Tons Collected by Bulky Waste	-	-	-	-
Tons Collected by Outside Sources	-	-	-	-
Tons Collected by Neighborhood Cleanups	169	350	350	-
Tons Deposited in Public Use Areas	28,563	29,000	29,000	-
Number of Refuse Customers	54,893	55,500	56,000	500

BUDGET HIGHLIGHTS (CONTINUED)

The Solid Waste FY25 budget totals \$24,327,397, representing an overall decrease of \$240,863 or 1.0% from the previously approved budget.

The FY25 personnel budget is \$6,078,486 representing a decrease of \$140,863 or 2.3% from the previous year. This includes pay increases for all employees, retirement, and health care cost.

The FY25 operating budget is \$16,868,511 representing an increase of \$1,369,600 or 8.8% percent from the previous fiscal year. This reflects increases in maintenance and repair for vehicle repairs and parts. A contractual increase for CVWMA for recycling an engineering study to replace the flare system and transfer station floor. Capital outlay is funded at \$1,280,400 in FY25 and reflects an decrease of \$1,469,600 from the previous fiscal year. The decrease reflects a reduction in the number of vehicles purchased from the previous year. The Solid Waste budget is captured in four distinct areas – Administration, Collection Operations, Processing and Disposal, Litter Control (Keep Henrico Beautiful) and Street Lighting. What follows is a description of each major area in the Solid Waste Budget:

ADMINISTRATION

The budget for Administration is \$2,292,685 and reflects a decrease of \$1,482,859 or 39.3% from the previous fiscal year. This decrease reflects a reduction in the number of vehicles purchased from the previous year. Several vehicles were purchased in FY24 through a budget amendment.

COLLECTION OPERATIONS

The budget for Collection Operations totals \$10,147,815 and represents an increase of \$451,466 or 4.7% when compared to the prior fiscal year approved budget. This area is split between four distinct sections described below:

Refuse Collection.

The budget for the Refuse Collection area is \$9,065,149 which represents an increase of \$489,360 or 5.7% from the previous fiscal year. Weekly refuse collection services are provided to over 50,000 households in the County by fifteen refuse collection crews operating County owned equipment. The Refuse Collection budget reflects increases for route refuse study, vehicle repair, contractual services, and diesel fuel.

Bulky Waste Collection

Public Utilities – Solid Waste and Street Lighting

The budget for the Bulky Waste Collection area is \$40,960 which represents a decrease of \$1,734 or 4.1% from the previous fiscal year. The Bulky Waste program typically operates during normal business hours and collects large items such as furniture, appliances, and yard waste. The Solid Waste Division continues to collect REAP Bulky Waste orders only, which are free to qualifying households. The requested budget covers the collection and processing costs associated with the REAP Bulky Waste program.

Bagged Leaf Services

The budget for Bagged Leaf Services is \$451,476, which is a decrease of \$1,078 or 0.2% from the previous fiscal year. The cost increase is for contractor leaf collection. Bagged Leaf Services provides two collections in each neighborhood from November through February per a published Leaf Collection Schedule. A transfer from the General Fund supports the costs associated with Bagged Leaf Services.

Community Maintenance and Neighborhood Cleanup

Cleanup expenditures total \$590,230, which is a decrease of \$35,082 or 5.6% from the previous fiscal year. In previous years, the Department of Public Utilities' (DPU) Operations Division and the Department of Public Works' (DPW) Road Maintenance Division were able to provide collection crews and equipment to facilitate collection in addition to Solid Waste Division equipment and staff. The DPU Operations Division and DPW Road Maintenance Division are no longer able to provide staffing and equipment for cleanup activities. Therefore, contractors have been utilized to work alongside Solid Waste Division staffing to facilitate the cleanup.

PROCESSING AND DISPOSAL

The FY25 budget of \$11,640,967 for Processing and Disposal represents an increase of \$784,404 or 7.2% from the previous fiscal year. The Processing and Disposal budget components cover recycling, transfer station and public use area operation, and landfill post closure. The funding increase includes a study for the replacement of the transfer station floor and the replacement of the landfill flare system for burning methane gas.

Recycling

Recycling expenditures total \$7,579,297 which is an increase of \$290,632 or 4.0% from the previous fiscal year. The County contracts recycling services through the Central Virginia Waste Management Authority (CVWMA). The curbside recycling program serves 97,000 homes in the County at a cost of \$4.27 per home per month. The County transitioned from 24-gallon bins to 95-gallon carts during FY24. Funding increases include CVWMA contract and fuel,

Transfer Station

On July 1, 2014, the County began operating a transfer station at Ford's Country Lane due to the closure of the landfill. The cost of the transfer station is entirely covered by charges to other functions through interdepartmental billings for transfer station services. The transfer station will accept refuse from the County's Refuse Collection Service, Public Use Areas, Bulky Waste Collection, and Community/ Neighborhood Cleanups.

Public Use Areas

The FY25 budget for the Public Use Areas is \$3,267,808, which is an increase of \$131,007 or 4.2% from the previous fiscal year. Solid Waste operates two Public Use Areas in the County, in the western end at Ford's Country Lane, and in the eastern end at Charles City Road. The Public Use Areas are available to individual property owners to deposit refuse for a fee of \$3 per visit and deposit recyclables at no charge. Coupon books are available for ten visits at a cost of \$27

Public Utilities – Solid Waste and Street Lighting

and for fifteen visits at a cost of \$40. The balance of the costs in this area are covered by the solid waste fund. The Public Use Areas are open 360 days per year and receive approximately 29,000 tons of refuse annually.

Landfill Post Closure

The Landfill Post Closure expenditure of \$484,150 will remain flat to the prior year approved budget. Funding in this area exists for post closure care of both closed landfills which are located at Nine Mile Rd. and Springfield Rd. In addition, funding for the operation, maintenance, and environmental sampling of the landfill gas collection system at the Glen Allen Softball Complex comes from this component.

LITTER CONTROL (KEEP HENRICO BEAUTIFUL):

The FY25 budget for Litter Control is \$145,930 which reflects an increase of \$6,126 or 4.4% compared to the FY24 approved budget.

STREET LIGHTING

The County provides street lighting in certain areas, which are funded with supplemental tax levies to residents and businesses in those areas. The street lighting district includes the addition of a Virginia Center Commons (VCC) district to enhance the Henrico Sports and Events Center. The budget for FY25 will maintain service levels for the current 156 streetlights in District #2, 163 streetlights in District #3, the 27 streetlights in District #3.1, the 27 streetlights in District #23, the 87 streetlights in District #12, and the 10 streetlights in District #63.1. Projected street lighting revenues and expenditures in FY25 total \$100,000 remaining flat to the prior year approved budget.

The street lighting personal property levy for each Sanitary District remains at \$0.001 for all districts. The real property levies for the existing districts remain unchanged for FY25. The FY25 district rates are as follows:

Street Light District	Real Property Rate
District #2	\$0.003
District #3	\$0.010
District #3.1	\$0.031
District #23	\$0.010
District #12	\$0.010
District #63.1	\$0.019
VCC	\$0.03

It should be noted that the real property rates were decreased for street lighting in the FY07 approved budget. Prior to that decrease, the real property tax levies had not been reduced since the calendar year 1981 for all existing sanitary districts.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
PUBLIC UTILITIES - SOLID WASTE**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	2,885,705	3,627,769	3,807,626	179,857	5.0%
50101	Full-Time Salaries and Wages - Overtime	1,051,922	347,928	347,928	0	0.0%
50104	Temporary Salaries and Wages - Regular	80,074	97,370	97,370	0	0.0%
50105	Temporary Salaries and Wages - Overtime	7,000	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	14,239	8,228	10,032	1,804	21.9%
50110	FICA	296,791	529,008	308,368	-220,640	-41.7%
50111	Retirement VRS	470,203	695,870	627,489	-68,381	-9.8%
50112	Hospital/Medical Plans	567,979	763,037	786,964	23,927	3.1%
50113	Group Insurance - Life (VRS)	38,131	50,789	50,200	-589	-1.2%
50115	Workers' Compensation	50,000	50,000	0	-50,000	-100.0%
50121	VRS Hybrid Deferred Contribution	0	0	42,509	42,509	100.0%
50200	Medical Services	1,224	2,082	2,082	0	0.0%
50204	Engineering/Architectural Services	194,657	330,000	1,130,000	800,000	242.4%
50209	Other Professional Services	547,000	547,000	547,000	0	0.0%
50210	Maintenance and Repairs	74,339	94,900	99,900	5,000	5.3%
50211	Maintenance Service Contracts	19,843	36,020	36,020	0	0.0%
50212	Vehicle Repair	2,082,001	2,669,000	2,778,362	109,362	4.1%
50220	Lease/Rent Of Equipment	24,024	21,076	21,076	0	0.0%
50230	Temporary Help Service Fees	221,717	190,116	233,616	43,500	22.9%
50240	Printing and Binding	48,197	28,495	28,495	0	0.0%
50250	Advertising	0	8,650	6,650	-2,000	-23.1%
50270	Other Contractual Services	1,910,957	2,831,957	2,826,615	-5,342	-0.2%
50285	Landscaping	74,340	23,590	23,590	0	0.0%
50290	Purchase of Services from Other Governments	3,270,259	7,128,787	7,343,849	215,062	3.0%
50300	Information Technology	46,500	46,500	46,500	0	0.0%
50310	Automotive/Motor Pool	112,693	98,180	105,180	7,000	7.1%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50400	Electric Services	32,587	39,400	41,450	2,050	5.2%
50402	Water Service	710	3,387	3,387	0	0.0%
50403	Sewer Service	24,426	65,364	65,364	0	0.0%
50410	Postal Services	87	35,900	35,900	0	0.0%
50412	Telecommunications	19,431	23,816	23,816	0	0.0%
50420	Insurance	101,451	255,400	255,400	0	0.0%
50431	Education and Training	4,415	9,100	9,100	0	0.0%
50450	Dues And Association Memberships	1,273	1,453	1,453	0	0.0%
50452	Bad Debt Expense	190,721	92,000	92,000	0	0.0%
50457	Road Repairs	9,244	84,500	84,500	0	0.0%
50459	Other Charges Miscellaneous	0	260	260	0	0.0%
50460	Environmental Expenses	59,233	137,950	137,950	0	0.0%
50500	Office Supplies	5,825	9,400	9,400	0	0.0%
50501	Food Supplies and Food Service Supplies	1,228	2,085	2,085	0	0.0%
50502	Agricultural Supplies	1,425	2,700	2,700	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	5,096	7,600	7,600	0	0.0%
50506	Repair and Maintenance Supplies	4,636	11,800	11,800	0	0.0%
50507	Gasoline	0	113,010	118,323	5,313	4.7%
50508	Diesel Fuel	585,665	458,781	646,437	187,656	40.9%
50509	Vehicle and Powered Equipment Supplies	0	2,550	2,550	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	54,793	43,903	43,903	0	0.0%
50513	Educational and Recreational Supplies	16,490	13,640	13,640	0	0.0%
50514	Other Operating Supplies	8,147	7,859	9,858	1,999	25.4%
50515	Road Materials	47	16,000	16,000	0	0.0%
50517	Small Tools	228	2,200	2,200	0	0.0%
50521	Computer Software	0	2,500	2,500	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	292,279	129,394	229,400	100,006	77.3%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	0	0	100,000	100,000	100.0%
50815	Computer Equipment-New Less Than \$10,000	1,145	0	0	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50824	Motor Vehicles and Equipment- Replacement \$10,000 and Over	1,013,613	2,604,606	935,000	- 1,669,606	-64.1%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	90	10,000	10,000	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	13,337	6,000	6,000	0	0.0%
50911	Interdepartmental Billings	0	49,350	0	-49,350	-100.0%
Total Department		16,537,417	24,468,260	24,227,397	-240,863	-1.0%



Operating Line Item Budget By Cost Center

Henrico County, Virginia

FY2024-25

PUBLIC UTILITIES - SOLID WASTE

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
31601 Administration						
50100	Full-Time Salaries and Wages - Regular	345,516	400,946	421,640	20,694	5.2%
50101	Full-Time Salaries and Wages - Overtime	42,336	150	22,360	22,210	14,806.7%
50108	Hybrid Disability Prgm (Prev Wage Adj)	229	471	712	241	51.2%
50110	FICA	28,092	30,684	32,085	1,401	4.6%
50111	Retirement VRS	55,238	76,276	69,485	-6,791	-8.9%
50112	Hospital/Medical Plans	56,799	64,482	66,504	2,022	3.1%
50113	Group Insurance - Life (VRS)	4,478	5,613	5,559	-54	-1.0%
50115	Workers' Compensation	50,000	50,000	0	-50,000	-100.0%
50121	VRS Hybrid Deferred Contribution	0	0	3,018	3,018	100.0%
50209	Other Professional Services	33,000	39,000	33,000	-6,000	-15.4%
50220	Lease/Rent Of Equipment	1,977	2,076	2,076	0	0.0%
50230	Temporary Help Service Fees	76,560	0	0	0	0.0%
50270	Other Contractual Services	453	3,500	3,500	0	0.0%
50300	Information Technology	46,500	46,500	46,500	0	0.0%
50310	Automotive/Motor Pool	29,167	28,800	28,800	0	0.0%
50412	Telecommunications	5,683	8,420	8,420	0	0.0%
50420	Insurance	101,451	255,400	255,400	0	0.0%
50431	Education and Training	3,600	6,800	6,800	0	0.0%
50450	Dues And Association Memberships	898	916	916	0	0.0%
50459	Other Charges Miscellaneous	0	260	260	0	0.0%
50500	Office Supplies	1,057	1,000	1,000	0	0.0%
50501	Food Supplies and Food Service Supplies	556	1,000	1,000	0	0.0%
		608				

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50511	Uniforms/Wearing Apparel/ITEMS	352	750	750	0	0.0%
50521	Computer Software	0	2,500	2,500	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	292,279	129,394	229,400	100,006	77.3%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	0	0	100,000	100,000	100.0%
50815	Computer Equipment-New Less Than \$10,000	1,145	0	0	0	0.0%
50824	Motor Vehicles and Equipment- Replacement \$10,000 and Over	1,013,613	2,604,606	935,000	-1,669,606	-64.1%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	30	10,000	10,000	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	13,337	6,000	6,000	0	0.0%
Total Cost Center		2,204,346	3,775,544	2,292,685	-1,482,859	-39.3%
31602 Collection Operations						
50100	Full-Time Salaries and Wages - Regular	1,567,529	1,899,558	1,979,693	80,135	4.2%
50101	Full-Time Salaries and Wages - Overtime	482,112	164,365	111,293	-53,072	-32.3%
50104	Temporary Salaries and Wages - Regular	0	51,870	51,870	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	6,383	4,811	4,815	4	0.1%
50110	FICA	150,760	299,277	155,100	-144,177	-48.2%
50111	Retirement VRS	260,916	383,997	326,250	-57,747	-15.0%
50112	Hospital/Medical Plans	316,120	408,386	421,192	12,806	3.1%
50113	Group Insurance - Life (VRS)	21,293	26,594	26,100	-494	-1.9%
50121	VRS Hybrid Deferred Contribution	0	0	20,404	20,404	100.0%
50200	Medical Services	888	880	880	0	0.0%
50204	Engineering/Architectural Services	21,213	20,000	320,000	300,000	1,500.0%
50209	Other Professional Services	357,000	351,000	357,000	6,000	1.7%
50210	Maintenance and Repairs	1,791	400	400	0	0.0%
50211	Maintenance Service Contracts	14,755	19,720	19,720	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50212 Vehicle Repair	1,518,264	2,286,000	2,395,362	109,362	4.8%
50230 Temporary Help Service Fees	94,110	135,204	178,704	43,500	32.2%
50240 Printing and Binding	42,859	15,500	15,500	0	0.0%
50250 Advertising	0	3,000	3,000	0	0.0%
50270 Other Contractual Services	514,840	863,895	863,895	0	0.0%
50310 Automotive/Motor Pool	53,243	45,020	52,020	7,000	15.5%
50402 Water Service	438	867	867	0	0.0%
50403 Sewer Service	563	924	924	0	0.0%
50410 Postal Services	0	35,400	35,400	0	0.0%
50412 Telecommunications	4,572	5,730	5,730	0	0.0%
50431 Education and Training	580	0	0	0	0.0%
50450 Dues And Association Memberships	0	212	212	0	0.0%
50452 Bad Debt Expense	190,721	92,000	92,000	0	0.0%
50460 Environmental Expenses	50,795	53,200	53,200	0	0.0%
50500 Office Supplies	2,096	3,000	3,000	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	1,258	2,000	2,000	0	0.0%
50506 Repair and Maintenance Supplies	2,585	0	0	0	0.0%
50507 Gasoline	0	1,760	1,760	0	0.0%
50508 Diesel Fuel	491,327	405,981	593,637	187,656	46.2%
50509 Vehicle and Powered Equipment Supplies	0	50	50	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	42,954	24,477	24,477	0	0.0%
50517 Small Tools	228	1,000	1,000	0	0.0%
50911 Interdepartmental Billings	1,661,583	2,090,271	2,030,360	-59,911	-2.9%
Total Cost Center	7,873,776	9,696,349	10,147,815	451,466	4.7%
31603 Processing and Disposal					
50100 Full-Time Salaries and Wages - Regular	908,392	1,258,370	1,332,448	74,078	5.9%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50101	Full-Time Salaries and Wages - Overtime	527,474	183,413	214,275	30,862	16.8%
50104	Temporary Salaries and Wages - Regular	74,245	45,500	45,500	0	0.0%
50105	Temporary Salaries and Wages - Overtime	7,000	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	7,627	2,946	4,505	1,559	52.9%
50110	FICA	112,661	193,777	115,863	-77,914	-40.2%
50111	Retirement VRS	143,426	224,209	219,585	-4,624	-2.1%
50112	Hospital/Medical Plans	186,594	279,422	288,184	8,762	3.1%
50113	Group Insurance - Life (VRS)	11,499	17,617	17,567	-50	-0.3%
50121	VRS Hybrid Deferred Contribution	0	0	19,087	19,087	100.0%
50200	Medical Services	336	1,202	1,202	0	0.0%
50204	Engineering/Architectural Services	173,444	310,000	810,000	500,000	161.3%
50209	Other Professional Services	157,000	157,000	157,000	0	0.0%
50210	Maintenance and Repairs	72,548	94,500	99,500	5,000	5.3%
50211	Maintenance Service Contracts	5,088	16,300	16,300	0	0.0%
50212	Vehicle Repair	563,737	383,000	383,000	0	0.0%
50220	Lease/Rent Of Equipment	22,047	19,000	19,000	0	0.0%
50230	Temporary Help Service Fees	51,047	54,912	54,912	0	0.0%
50240	Printing and Binding	361	4,500	4,500	0	0.0%
50250	Advertising	0	2,000	2,000	0	0.0%
50270	Other Contractual Services	1,395,664	1,964,562	1,959,220	-5,342	-0.3%
50285	Landscaping	74,340	23,590	23,590	0	0.0%
50290	Purchase of Services from Other Governments	3,270,259	7,128,787	7,343,849	215,062	3.0%
50310	Automotive/Motor Pool	30,283	21,120	21,120	0	0.0%
50400	Electric Services	32,587	39,400	41,450	2,050	5.2%
50402	Water Service	272	2,520	2,520	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50403	Sewer Service	23,863	64,440	64,440	0	0.0%
50412	Telecommunications	8,260	8,946	8,946	0	0.0%
50431	Education and Training	0	2,050	2,050	0	0.0%
50450	Dues And Association Memberships	335	325	325	0	0.0%
50457	Road Repairs	9,244	84,500	84,500	0	0.0%
50460	Environmental Expenses	8,438	84,750	84,750	0	0.0%
50500	Office Supplies	2,213	5,000	5,000	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	3,838	5,600	5,600	0	0.0%
50506	Repair and Maintenance Supplies	2,051	11,800	11,800	0	0.0%
50507	Gasoline	0	111,250	116,563	5,313	4.8%
50508	Diesel Fuel	94,338	52,800	52,800	0	0.0%
50509	Vehicle and Powered Equipment Supplies	0	2,500	2,500	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	11,487	18,676	18,676	0	0.0%
50514	Other Operating Supplies	74	0	0	0	0.0%
50515	Road Materials	47	16,000	16,000	0	0.0%
50517	Small Tools	0	1,200	1,200	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	60	0	0	0	0.0%
50911	Interdepartmental Billings	-1,661,583	-2,040,921	-2,030,360	10,561	0.5%
Total Cost Center		6,330,596	10,856,563	11,640,967	784,404	7.2%
31604 Litter Control						
50100	Full-Time Salaries and Wages - Regular	64,268	68,895	73,845	4,950	7.2%
50104	Temporary Salaries and Wages - Regular	5,829	0	0	0	0.0%
50110	FICA	5,278	5,270	5,320	50	0.9%
50111	Retirement VRS	10,623	11,388	12,169	781	6.9%
50112	Hospital/Medical Plans	8,466	10,747	11,084	337	3.1%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50113	Group Insurance - Life (VRS)	861	965	974	9	0.9%
50240	Printing and Binding	4,977	8,495	8,495	0	0.0%
50250	Advertising	0	3,650	1,650	-2,000	-54.8%
50310	Automotive/Motor Pool	0	3,240	3,240	0	0.0%
50410	Postal Services	87	500	500	0	0.0%
50412	Telecommunications	916	720	720	0	0.0%
50431	Education and Training	235	250	250	0	0.0%
50450	Dues And Association Memberships	40	0	0	0	0.0%
50500	Office Supplies	459	400	400	0	0.0%
50501	Food Supplies and Food Service Supplies	672	1,085	1,085	0	0.0%
50502	Agricultural Supplies	1,425	2,700	2,700	0	0.0%
50513	Educational and Recreational Supplies	16,490	13,640	13,640	0	0.0%
50514	Other Operating Supplies	8,073	7,859	9,858	1,999	25.4%
Total Cost Center		128,699	139,804	145,930	6,126	4.4%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
PUBLIC UTILITIES - SOLID WASTE

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
31701 Sanitary District #2					
50400 Electric Services	26,126	22,600	25,600	3,000	13.3%
50506 Repair and Maintenance Supplies	0	1,000	1,000	0	0.0%
Total Cost Center	26,126	23,600	26,600	3,000	12.7%
31704 Sanitary District #12					
50209 Other Professional Services	0	1,100	0	-1,100	-100.0%
50210 Maintenance and Repairs	0	12,000	6,700	-5,300	-44.2%
50400 Electric Services	11,332	10,000	12,000	2,000	20.0%
Total Cost Center	11,332	23,100	18,700	-4,400	-19.0%
31705 Sanitary District #23					
50400 Electric Services	3,211	2,800	3,500	700	25.0%
Total Cost Center	3,211	2,800	3,500	700	25.0%
31706 Sanitary District #63.1					
50400 Electric Services	0	16,900	16,900	0	0.0%
Total Cost Center	0	16,900	16,900	0	0.0%



**Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
PUBLIC UTILITIES - SOLID WASTE**

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
31702 Sanitary District #3					
50400 Electric Services	27,987	26,800	28,800	2,000	7.5%
50506 Repair and Maintenance Supplies	0	3,000	1,000	-2,000	-66.7%
Total Cost Center	27,987	29,800	29,800	0	0.0%
31703 Sanitary District #3.1					
50400 Electric Services	4,332	3,800	4,500	700	18.4%
Total Cost Center	4,332	3,800	4,500	700	18.4%

PUBLIC WORKS – BEST MANAGEMENT PRACTICES

DESCRIPTION

The Department of Public Works is responsible for the long-term maintenance of Best Management Practice (BMP) devices in single-family residential subdivisions within Henrico County. BMP devices are basins for treating stormwater to improve water quality. A fee is paid by developers at the time subdivisions are recorded to offset the county's cost of maintaining BMPs.

OBJECTIVE

- To provide the long-term maintenance of BMP devices in accordance with Federal and State regulations.

BUDGET HIGHLIGHTS

The budget of \$50,000 is based on anticipated fee revenue. The BMP maintenance fee is \$100 per lot and is paid by developers when subdivisions are recorded. The Department plans to use an annual contractor to perform BMP maintenance.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 0	\$ 0	\$ 0	0.0%
Operation	0	50,000	50,000	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 0</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>0.0%</u>
Personnel Complement	N/A	N/A	N/A	N/A



**Department Operating Budget
Henrico County, Virginia
PUBLIC WORKS**

Cost Center	Function: 1220 BMP Maintenance	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
28007	Environmental					
50270	Other Contractual Services	0	50,000	50,000	0	0.0%
Total Cost Center		0	50,000	50,000	0	0.0%

PUBLIC WORKS – WATERSHED PROGRAM

DESCRIPTION

The Department of Public Works developed and implemented an innovative program in FY03 to address stormwater quality requirements and provide an effective alternative to the typical Best Management Practices. This program allowed some development projects to contribute to an environmental fund in lieu of constructing onsite BMPs. The environmental fund was then used by the Department of Public Works to restore streams and otherwise improve water quality throughout the county. This innovative program was phased out (over the last ten years) due to changes that occurred to the state's Stormwater Management Act and Regulations in 2014.

While funds can no longer be generated within the Environmental Fund, existing funds are used to conduct projects along streams, improving water quality. These projects include stream restoration, stream bank stabilization, streamside buffer establishment, and stream obstruction removal to restore streams and otherwise improve water quality throughout the county.

OBJECTIVES

- Restore streams and otherwise improve water quality to achieve the mandated levels of water quality benefit as a typical on-site BMP approach.

BUDGET HIGHLIGHTS

The budget of \$847,000 will not exceed existing revenues. The Department plans to conduct individual projects through Requests for Proposal and Professional Service Agreements.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 0	\$ 0	\$ 0	0.0%
Operation	0	847,000	847,000	0.0%
Capital	0	0	0	0.0%
Total	<u>\$ 0</u>	<u>\$ 847,000</u>	<u>\$ 847,000</u>	<u>0.0%</u>
Personnel Complement	N/A	N/A	N/A	N/A



Department Operating Budget
Henrico County, Virginia
PUBLIC WORKS

Cost Center	Function: 1221 Watershed Program	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
28007	Environmental					
50270	Other Contractual Services	0	700,000	700,000	0	0.0%
50502	Agricultural Supplies	0	47,000	47,000	0	0.0%
50514	Other Operating Supplies	0	100,000	100,000	0	0.0%
Total Cost Center		0	847,000	847,000	0	0.0%

OPIOID ABATEMENT PRIORITIES

DESCRIPTION

The Opioid Abatement Authority (OAA) was established by the Virginia General Assembly in 2021 as an independent entity to abate and remediate the opioid epidemic in the Commonwealth through financial support from the Virginia Opioid Abatement Fund in the form of grants, donations, or other assistance, for efforts to treat, prevent, and reduce opioid use disorder and the misuse of opioids in the Commonwealth. The OAA maintains two portals a year in which the Authority accepts proposals. In line with these opportunities, the Addiction Task Force has created a committee to review proposals from county agencies to make recommendations on proposals to the OAA.

Financial assistance offered through the OAA consists of settlement funds paid to Virginia by prescription opioid manufacturers and companies in the prescription opioid distribution network. Per a December 7th, 2023, release from the OAA, "Virginia expects to receive a total of approximately \$1.1 billion from litigation against manufacturers, distributors, and pharmacies that were alleged to have contributed to the opioid crisis. Payments from these settlements and bankruptcies began in 2022 and are expected to conclude by 2041. The OAA was established by the General Assembly in 2021 to oversee the distribution of 55% of Virginia's total settlement funds. Of the remainder, 30% is distributed directly to cities and counties, and the remaining 15% to the commonwealth. The use of funds is restricted by court orders and state statute, with the restrictions aiming for the funds to be used for opioid abatement efforts."

There are still defendants whose cases have not resulted in final settlements. The U.S. Supreme Court has heard arguments concerning a settlement with Purdue Pharma, the highest profile of the defendants in these lawsuits.

OBJECTIVES

- To expand Crisis Intervention (CIT) programs.
- To maintain an updated inventory of organizations and resources for treatment and recovery.
- To develop comprehensive outpatient treatment programs.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 0	\$ 295,498	\$ 76,009	(74.3%)
Operation	0	3,440	965	(71.9%)
Capital	0	0	2,785	0.0%
Total	\$ 0	\$ 298,938	\$ 79,759	(73.3%)

Personnel Complement 3* 1 (2)

* Positions reflected elsewhere within Sheriff and Mental Health narratives. FY25 proposed personnel funding is currently recognized under these department's budgets.

BUDGET HIGHLIGHTS

The total FY25 budget for opioid abatement priorities is \$79,759. This supports a Peer Recovery Specialist to work in support of the Marcus Alert System, a program that enhances services for individuals suffering mental health, substance abuse, or developmental disability challenges in need of specialized care. The FY25 opioid abatement priorities budget supports \$76,009 in personnel funding, \$965 in operating funding, and \$2,785 in capital funding. Settlement funds are managed using a separate account code to better track revenues and uses.

FY24 personnel and operating funding has been reallocated to the Sheriff's Department and Mental Health and Development Services FY25 budgets. OAA funding supports one Assistant Division Director in the Mental Health Substance Use Division (SUD) and two peer recovery specialists working in the Sheriff's Department.

Peer recovery specialists provide additional support to the programs offered in the jail by giving recovering addicts support from an individual who has been in their shoes. The SUD Division Director oversees the many efforts countywide that are currently fragmented while coordinating overdose responses, providing supervision to peer recovery specialists, and maintaining the county's 'Bounce Back' website and other outreach efforts.

In addition to the positions approved in the FY24 budget, amendments totaling \$884,915 have been approved by the Board of Supervisors. The County appropriated \$800,311 in grant funding for the Pregnant and Parenting Women Recovery Program, an initiative that works to provide shelter and rehabilitation services for pregnant women and women with children in recovery. These services are extended to their children and can assist in providing health care and psychological evaluations and placement recommendations for children exhibiting signs of developmental disorders. This program is a cooperative agreement between Henrico County, Charles City, and New Kent County; residents from all cooperating counties are eligible for treatment services. In FY24, \$70,200 was appropriated to the Sheriff's Office for enhanced medical services and treatment within jails. The County has also partnered with First Tee of Greater Richmond to provide recreational programming for recovering residents interested in learning golf. This program provides a safe outlet for participants to learn and partake in structured athleticism.



ENTERPRISE FUNDS

COUNTY OF HENRICO, VIRGINIA
REVENUES AND EXPENDITURES - WATER & SEWER ENTERPRISE FUND

	FY23	FY24	FY25
	Actual	Original	Proposed
Revenues/Resources			
Sale of Water	\$69,783,233	\$69,223,395	\$72,684,565
Sale of Sewer	68,364,111	67,489,989	71,242,488
Water Charges	9,717,493	5,122,244	5,095,000
Sewer Charges	10,834,842	6,151,376	6,114,000
Strong Waste Surcharge	726,965	375,000	335,000
City of Richmond	1,263,400	1,215,688	1,215,688
Interest Earnings	3,067,389	525,000	858,604
Federal Funding	0	0	0
Other Water/Sewer Revenues	16,701,524	1,528,204	1,528,204
Transfer from General Fund	2,990,750	7,150,750	8,150,250
Total Operating Revenues	\$183,449,707	\$158,781,646	\$167,223,799
Operating Expenditures			
Personnel	\$23,479,185	\$29,596,350	\$32,036,581
Operating	54,818,019	55,402,947	60,775,830
Capital Outlay	1,135,931	2,168,488	2,138,300
Sub-Total Operating	\$79,433,135	\$87,167,785	\$94,950,711
Debt Service	\$29,073,441	\$29,648,861	\$36,149,168
Total Operating Expenditures	\$108,506,576	\$116,816,646	\$131,099,879
Results of Operations (Prior to Capital Expenses)	(74,943,131)	(41,965,000)	(36,123,920)
Budget For Capital Use (Below)	(60,717,195)	(42,324,750)	(93,875,000)
Capital Budget Expenditures			
Approved Capital Projects (FY24 Budget)	\$0	\$100,900,000	\$0
Approved Capital Projects (New FY25 Budget)	0	0	119,975,000
Continuing Capital Projects (Previously Approved) ⁽¹⁾	60,717,195	0	0
Total Capital Budget Expenses:	\$60,717,195	\$100,900,000	\$119,975,000
Capital Budget Resources			
Water and Sewer Revenues	\$60,717,195	\$42,324,750	\$93,875,000
Water and Sewer Fund Balance	0	58,575,250	26,100,000
Total Capital Budget Resources:	\$60,717,195	\$100,900,000	\$119,975,000

Notes:

(1) This number plus the budget figure reflects Utilities estimate of capital spending from previously Board approved capital projects. FY23 represents actual spending, as per the 2023 audit.

PUBLIC UTILITIES

Water & Sewer

DESCRIPTION

The Water and Sewer Enterprise Fund accounts for the provision of water and sewer services to residents and businesses of Henrico County. All activities necessary to provide such services are accounted for in this fund, including construction, financing, and related debt service. The total cost of water and sewer services is funded by user charges and fees.

Henrico purchased all its water requirements from the City of Richmond prior to April 2004. At that time, the Water Treatment Facility (WTF) opened and began providing water to customers, thereby, reducing the quantity of water the County purchases from the City. In addition to water services, the Department is responsible for the installation and maintenance of fire hydrants throughout the County.

Sanitary sewers are separate from storm water collection facilities in the County, and the Department of Public Utilities is responsible for all sanitary sewer services. The Henrico County Water Reclamation Facility (WRF) treats most of the County's wastewater, with a small amount treated by the City of Richmond. Portions of Goochland County, Hanover County, and the City of Richmond are also served by the WRF.

OBJECTIVES

- To provide adequate quantities of safe drinking water in compliance with State and Federal regulations and County standards, at equitable rates, and to others with whom the County has contracted to provide service.
- To provide wastewater disposal in a manner consistent with State and Federal laws and regulations, V.P.D.E.S. permits, and County standards, at equitable rates, and to others with whom the County has contracted to provide service.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 23,479,185	\$ 29,596,350	\$ 32,036,581	8.2%
Operation	54,818,019	55,402,947	60,775,830	9.7%
Capital	1,135,931	2,168,488	2,138,300	(1.4%)
Debt Service	29,073,441	29,648,861	36,149,168	21.9%
Total	<u>\$ 108,506,576</u>	<u>\$ 116,816,646</u>	<u>\$ 131,099,879</u>	<u>12.2%</u>
Personnel Complement	316	322	322	0

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Average No. of Fire Hydrants in Service	14,044	14,200	14,350	150
Miles of Water Mains	1,683	1,695	1,708	13
Miles of Sewer Mains	1,551	1,563	1,573	10
Number of Water Customers	102,305	103,300	104,100	800
Number of Sewer Customers	99,231	100,100	100,800	700

BUDGET HIGHLIGHTS

The Public Utilities' Water and Sewer Fund is an enterprise fund, supporting its operating and capital infrastructure expenditures with revenues derived from customer charges and water and sewer revenue bonds. Additionally, funding has been provided by the America Rescue Plan to assist new customers with connecting to the system. This effort is being supported with \$1,000,000 from the General Fund to assist new customers with the cost to connect to the water & sewer system.

The Department provides water and wastewater services to approximately 94% of the County's residents, including the delivery of clean drinking water, sewer disposal, street lighting, refuse management, and recycling services. The Solid Waste and Street Lighting functions are discussed in greater detail in a separate narrative within this document.

Ensuring the efficient delivery of services to citizens has required a commitment to making necessary investments in the System's operations and critical water and sewer infrastructure. In addition, to address system demands resulting from consumer growth, Public Utilities performs capacity improvements that are consistent with the County's broader planning, and residential and commercial development objectives. The Department also engages in strategic, long-term infrastructure planning to ensure that citizens' and businesses' water and sewer capacity requirements are sufficiently met well into the future.

RESOURCES

In FY25, projected operating resources of \$167,223,799 will support water and wastewater operations, reflecting an increase of 5.3% from the FY24 adopted budget.

In addition to supporting operating requirements, resources must be sufficient to service debt, bond coverage requirements and future capital requirements within the five-year Capital Improvement Program. Due to the nature of the infrastructure maintained by the Water and Sewer Fund, consistent infrastructure maintenance and replacement must be planned on a multi-year basis, as opposed to the year-to-year analysis included in each budget cycle.

The total resources for FY25 includes a total of \$8,150,250 of General Fund resources. There are three areas supported by the General Fund. First is \$2,150,250 to support debt service to support Elko Tract infrastructure improvements. Second is \$1,000,000 to assist new customers with the cost to connect to the Water & Sewer system. Finally, \$5,000,000 from the General Fund is to support water & sewer improvements related to economic development projects. On an annual basis, Public Utilities performs cash flow projections verifying cash flows are

Public Utilities - Water & Sewer

sufficient to cover current and future operating costs, capital infrastructure improvements, debt service, and bond coverage requirements over a multi-year period. These projections are critical in ensuring that rate changes are sufficient for meeting all the obligations of the fund. The FY25 budget adheres to that premise.

EXPENDITURES

The FY25 budget of \$131,099,879 includes expenditures for personnel, operating, capital outlay, and debt service. Overall, the Water and Sewer operating budget is increasing by 12.2%, or \$5,342,695. This includes pay increases for all employees, retirement, and health care costs.

DEBT SERVICE REQUIREMENTS

Projected debt service expenditures of \$36,149,168 represents a net increase of \$5,342,695 or 21.9% when compared to the approved FY24 budget. The debt service in the FY25 budget includes an increase of \$6,500,307, which supports the issuance of \$110,000,000 in bonds to support current and future capital projects.

The debt service budget will fully fund requirements arising from the Water and Sewer Fund's outstanding debt, which on June 30, 2022, was \$432,145,000. According to bond covenants for outstanding debt, the Water and Sewer Fund must ensure that net operating revenues are at least 1.25 times the Fund's debt service requirements. In the year that ended June 30, 2023, this coverage equaled 2.21 times the debt service requirement. (Source: Annual Comprehensive Financial Report June 30, 2023: Pledged Revenue Coverage Table X).

Debt service expenditures, in total, represent 21.9% of the FY25 Water & Sewer budget. As a note, this is a much higher percentage than what is seen in the General Fund (target of 7.75% of General Fund expenditures) and is representative of another difference between the County's General Fund and the Water and Sewer Enterprise Fund.

The FY25 budget for the Department of Public Utilities continues to plan for infrastructure improvement and replacement, meet all debt service coverage requirements, and cover all known fixed operational cost increases. Because of the continued emphasis on multi-year planning and strong financial policies, the County of Henrico Department of Public Utilities possesses AAA bond ratings from the following three bond rating agencies: Moody's Investors Service, Standard & Poor's and Fitch IBCA. It is one of only 15 public utilities in the United States to possess a triple AAA bond rating.

Historical Depiction of Fund Equity (Outside of Restricted Equity for Accounts Receivable, and Debt Service Coverage Requirements):

At the end of each year, the annual audit offers a depiction of fund equity that is available largely for future-year infrastructure improvements in the Capital Improvement Program. For the past five years, this unrestricted fund equity has been noted as follows: (Source: Annual Audit of the Water and Sewer Enterprise Fund, Respective Fiscal Year.)

FY19: \$ 146,439,690
FY20: \$ 158,493,173
FY21: \$ 196,635,341
FY22: \$ 194,438,660
FY23: \$ 189,247,276



**Department Operating Budget
Henrico County, Virginia
FY2024-25
PUBLIC UTILITIES - WATER & SEWER**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	15,365,760	19,651,339	21,411,298	1,759,959	9.0%
50101	Full-Time Salaries and Wages - Overtime	1,586,771	1,165,058	1,165,058	0	0.0%
50104	Temporary Salaries and Wages - Regular	174,489	143,394	143,394	0	0.0%
50107	27th Pay Adjustment	-42,067	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	39,740	56,679	57,029	350	0.6%
50110	FICA	1,262,512	1,733,231	1,637,473	-95,758	-5.5%
50111	Retirement VRS	2,488,744	3,181,169	3,529,288	348,119	10.9%
50112	Hospital/Medical Plans	2,402,814	3,396,052	3,569,048	172,996	5.1%
50113	Group Insurance - Life (VRS)	201,210	269,428	282,343	12,915	4.8%
50114	Unemployment Insurance	-788	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	241,650	241,650	100.0%
50200	Medical Services	1,632	2,299	2,299	0	0.0%
50201	Legal Services	232,097	0	0	0	0.0%
50202	Accounting And Auditing Services	0	50,000	50,000	0	0.0%
50204	Engineering/Architectural Services	964,087	740,000	940,000	200,000	27.0%
50209	Other Professional Services	2,309,797	2,295,070	2,295,070	0	0.0%
50210	Maintenance and Repairs	3,155,840	4,865,330	4,846,805	-18,525	-0.4%
50211	Maintenance Service Contracts	1,139,342	1,221,022	1,439,003	217,981	17.9%
50212	Vehicle Repair	574,179	470,517	470,517	0	0.0%
50220	Lease/Rent Of Equipment	134,741	177,609	177,609	0	0.0%
50221	Lease/Rent Of Buildings	111,337	111,337	111,337	0	0.0%
50230	Temporary Help Service Fees	56,965	22,800	22,800	0	0.0%
50233	Pension Expense	2,208,756	0	0	0	0.0%
50234	VRS Expenditure Reclassification	-2,488,743	0	0	0	0.0%
50235	OPEB Expense	-202,438	0	0	0	0.0%
50236	VRS OPEB Life Insurance Expenditure Reclassification	-81,084	0	0	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50240	Printing and Binding	3,055	7,280	7,280	0	0.0%
50250	Advertising	9,812	6,706	7,370	664	9.9%
50260	Laundry and Dry Cleaning	803	16,965	14,780	-2,185	-12.9%
50270	Other Contractual Services	11,057,438	12,597,393	13,643,556	1,046,163	8.3%
50280	Janitorial	121,703	155,883	159,770	3,887	2.5%
50285	Landscaping	404,350	362,094	410,285	48,191	13.3%
50286	Weed and Pest Control	5,190	8,652	8,652	0	0.0%
50290	Purchase of Services from Other Governments	14,641,487	14,709,319	14,709,319	0	0.0%
50291	Tuition Paid - Other Divisions In-State	230	0	0	0	0.0%
50300	Information Technology	710,000	710,000	710,000	0	0.0%
50310	Automotive/Motor Pool	1,087,674	1,117,529	1,168,412	50,883	4.6%
50400	Electric Services	7,079,996	5,626,351	7,019,331	1,392,980	24.8%
50401	Heating Services	282,626	212,191	253,330	41,139	19.4%
50402	Water Service	146,458	137,670	137,670	0	0.0%
50403	Sewer Service	7,672	7,020	7,020	0	0.0%
50404	Refuse Service	123,449	257,576	257,576	0	0.0%
50410	Postal Services	342,137	362,090	362,090	0	0.0%
50412	Telecommunications	272,234	479,522	467,166	-12,356	-2.6%
50420	Insurance	389,947	455,000	455,000	0	0.0%
50421	Insurance - Workers' Compensation	181,643	239,000	239,000	0	0.0%
50430	Mileage	-102	764	764	0	0.0%
50431	Education and Training	39,113	83,035	90,285	7,250	8.7%
50450	Dues And Association Memberships	127,821	160,934	168,984	8,050	5.0%
50451	Claims And Contingencies - County	581,366	513,550	513,550	0	0.0%
50452	Bad Debt Expense	1,929,538	931,100	931,100	0	0.0%
50453	Freight Charges	51,711	60,080	64,080	4,000	6.7%
50457	Road Repairs	1,390,239	1,289,900	1,289,900	0	0.0%
50459	Other Charges Miscellaneous	4,341	7,375	7,375	0	0.0%
50460	Environmental Expenses	11,848	19,224	19,224	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50482	Claims And Contingencies - Public Utilities	360,000	0	0	0	0.0%
50483	Amortization of Other Assets	224,495	0	0	0	0.0%
50485	Amortization Right to Use Assets	4,984	0	0	0	0.0%
50500	Office Supplies	71,868	99,893	99,893	0	0.0%
50501	Food Supplies and Food Service Supplies	1,846	8,971	8,971	0	0.0%
50503	Medical and Laboratory Supplies	286,397	250,281	302,700	52,419	20.9%
50504	Laundry, Housekeeping, and Janitorial Supplies	31,994	38,531	40,431	1,900	4.9%
50506	Repair and Maintenance Supplies	2,269,476	1,973,838	2,424,598	450,760	22.8%
50507	Gasoline	155,341	115,753	115,753	0	0.0%
50508	Diesel Fuel	53,672	84,690	84,690	0	0.0%
50509	Vehicle and Powered Equipment Supplies	28,386	189,550	189,550	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	125,966	144,477	152,057	7,580	5.2%
50512	Books and Subscriptions	2,020	4,649	4,674	25	0.5%
50513	Educational and Recreational Supplies	0	124	124	0	0.0%
50514	Other Operating Supplies	10,388	37,513	37,838	325	0.9%
50515	Road Materials	186,862	190,100	190,100	0	0.0%
50516	Chemicals	6,723,348	6,934,018	8,675,695	1,741,677	25.1%
50517	Small Tools	71,644	83,372	84,447	1,075	1.3%
50521	Computer Software	54,662	100,000	100,000	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	61,885	14,760	118,200	103,440	700.8%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	161,960	353,600	120,000	-233,600	-66.1%
50805	Computer Equipment-New \$10,000 and Over	43,190	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	10,912	3,500	0	-3,500	-100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	1,850	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	1,772	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	0	37,500	37,500	0	0.0%
50821	Machinery and Equipment-Replacement \$10,000 and Over	441,354	131,000	108,500	-22,500	-17.2%
50823	Telecommunications Equipment-Replacement \$10,000 and Over	0	115,000	100,000	-15,000	-13.0%
50824	Motor Vehicles and Equipment-Replacement \$10,000 and Over	256,014	1,230,003	1,455,000	224,997	18.3%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50825	Computer Equipment-Replacement \$10,000 and Over	8,420	13,000	0	-13,000	-100.0%
50831	Machinery and Equipment- Replacement Less Than \$10,000	66,627	150,765	81,600	-69,165	-45.9%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	1,860	0	-1,860	-100.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	2,272	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	79,675	117,500	117,500	0	0.0%
50890	Recommended Adjustments	-746,872	0	0	0	0.0%
50900	Principal	17,325,000	18,060,000	21,610,000	3,550,000	19.7%
50901	Interest	12,199,690	11,588,861	14,539,168	2,950,307	25.5%
50902	Other Debt Service Costs	19,090	320,495	320,495	0	0.0%
50903	Amortization Of Bond Discount	-470,339	-320,495	-320,495	0	0.0%
50911	Interdepartmental Billings	-4,777,270	-5,343,000	-5,214,000	129,000	2.4%
Total Department		107,948,051	116,816,646	131,099,879	14,283,233	12.2%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
PUBLIC UTILITIES - WATER & SEWER

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
31101 Administration						
50100	Full-Time Salaries and Wages - Regular	815,161	1,090,797	1,131,997	41,200	3.8%
50104	Temporary Salaries and Wages - Regular	15,792	0	0	0	0.0%
50107	27th Pay Adjustment	-13,046	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	176	232	1,740	1,508	650.0%
50110	FICA	64,745	64,327	78,744	14,417	22.4%
50111	Retirement VRS	134,714	143,776	186,591	42,815	29.8%
50112	Hospital/Medical Plans	106,300	85,976	121,924	35,948	41.8%
50113	Group Insurance - Life (VRS)	10,921	12,177	14,927	2,750	22.6%
50121	VRS Hybrid Deferred Contribution	0	0	7,375	7,375	100.0%
50201	Legal Services	232,097	0	0	0	0.0%
50204	Engineering/Architectural Services	17,437	20,000	20,000	0	0.0%
50209	Other Professional Services	2,224,870	2,224,870	2,224,870	0	0.0%
50220	Lease/Rent Of Equipment	0	4,600	4,600	0	0.0%
50221	Lease/Rent Of Buildings	28,600	28,600	28,600	0	0.0%
50230	Temporary Help Service Fees	20,815	0	0	0	0.0%
50240	Printing and Binding	485	800	800	0	0.0%
50250	Advertising	8,896	4,000	4,000	0	0.0%
50270	Other Contractual Services	161,437	145,989	180,000	34,011	23.3%
50290	Purchase of Services from Other Governments	13,514,882	13,664,319	13,664,319	0	0.0%
50310	Automotive/Motor Pool	12,269	8,620	8,620	0	0.0%
50410	Postal Services	74,082	41,000	41,000	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50412	Telecommunications	6,202	5,794	5,794	0	0.0%
50420	Insurance	389,947	455,000	455,000	0	0.0%
50421	Insurance - Workers' Compensation	181,643	239,000	239,000	0	0.0%
50430	Mileage	0	90	90	0	0.0%
50431	Education and Training	3,345	10,700	10,700	0	0.0%
50450	Dues And Association Memberships	28,143	27,679	27,679	0	0.0%
50500	Office Supplies	1,760	3,200	3,200	0	0.0%
50501	Food Supplies and Food Service Supplies	353	1,360	1,360	0	0.0%
50512	Books and Subscriptions	532	161	161	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	61,885	14,760	118,200	103,440	700.8%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	161,960	353,600	120,000	-233,600	-66.1%
50805	Computer Equipment-New \$10,000 and Over	43,190	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	10,912	3,500	0	-3,500	-100.0%
50812	Furniture and Fixtures-New Less Than \$10,000	1,850	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	1,742	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	0	37,500	37,500	0	0.0%
50821	Machinery and Equipment-Replacement \$10,000 and Over	441,354	131,000	108,500	-22,500	-17.2%
50823	Telecommunications Equipment-Replacement \$10,000 and Over	0	115,000	100,000	-15,000	-13.0%
50824	Motor Vehicles and Equipment-Replacement \$10,000 and Over	256,014	1,230,003	1,455,000	224,997	18.3%
50825	Computer Equipment-Replacement \$10,000 and Over	8,420	13,000	0	-13,000	-100.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	66,627	150,765	81,600	-69,165	-45.9%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	1,860	0	-1,860	-100.0%
50833	Telecommunications Equipment –	1,742	0	0	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Replacement Less Than \$10,000						
50835	Computer Equipment-Replacement Less Than \$10,000	77,515	117,500	117,500	0	0.0%
50890	Recommended Adjustments	-746,872	0	0	0	0.0%
50911	Interdepartmental Billings	-124,000	-250,000	-124,000	126,000	50.4%
Total Cost Center		18,304,897	20,201,555	20,477,391	275,836	1.4%
31102 Systems Support						
50211	Maintenance Service Contracts	681,407	541,825	691,279	149,454	27.6%
50240	Printing and Binding	0	25	25	0	0.0%
50270	Other Contractual Services	899,001	974,393	974,393	0	0.0%
50300	Information Technology	710,000	710,000	710,000	0	0.0%
50310	Automotive/Motor Pool	0	50	50	0	0.0%
50412	Telecommunications	6,622	10,320	10,320	0	0.0%
50431	Education and Training	4,800	0	0	0	0.0%
50450	Dues And Association Memberships	0	700	700	0	0.0%
50514	Other Operating Supplies	7,871	20,000	20,000	0	0.0%
50521	Computer Software	54,662	100,000	100,000	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	100	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	2,160	0	0	0	0.0%
50911	Interdepartmental Billings	-118,268	-141,000	-112,000	29,000	20.6%
Total Cost Center		2,248,355	2,216,313	2,394,767	178,454	8.1%
31201 Accounting						
50100	Full-Time Salaries and Wages - Regular	305,348	457,140	483,515	26,375	5.8%
50107	27th Pay Adjustment	-172	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	654	1,043	1,494	451	43.2%
50110	FICA	21,004	32,498	32,235	-263	-0.8%
50111	Retirement VRS	52,171	75,565	79,699	4,134	5.5%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112	Hospital/Medical Plans	37,101	53,735	55,420	1,685	3.1%
50113	Group Insurance - Life (VRS)	4,159	6,400	6,376	-24	-0.4%
50121	VRS Hybrid Deferred Contribution	0	0	6,330	6,330	100.0%
50202	Accounting And Auditing Services	0	50,000	50,000	0	0.0%
50220	Lease/Rent Of Equipment	-5,017	0	0	0	0.0%
50221	Lease/Rent Of Buildings	18,850	18,850	18,850	0	0.0%
50310	Automotive/Motor Pool	0	85	85	0	0.0%
50412	Telecommunications	1,008	1,200	1,200	0	0.0%
50431	Education and Training	0	500	500	0	0.0%
50450	Dues And Association Memberships	10	365	365	0	0.0%
50451	Claims And Contingencies - County	581,366	513,550	513,550	0	0.0%
50482	Claims And Contingencies - Public Utilities	360,000	0	0	0	0.0%
50483	Amortization of Other Assets	224,495	0	0	0	0.0%
50485	Amortization Right to Use Assets	4,984	0	0	0	0.0%
50500	Office Supplies	673	3,000	3,000	0	0.0%
50512	Books and Subscriptions	100	100	100	0	0.0%
50900	Principal	17,325,000	18,060,000	21,610,000	3,550,000	19.7%
50901	Interest	12,199,690	11,588,861	14,539,168	2,950,307	25.5%
50902	Other Debt Service Costs	19,090	320,495	320,495	0	0.0%
50903	Amortization Of Bond Discount	-470,339	-320,495	-320,495	0	0.0%
50911	Interdepartmental Billings	-80,000	-210,000	-80,000	130,000	61.9%
Total Cost Center		30,600,175	30,652,892	37,321,887	6,668,995	21.8%
31202 Customer Service Billing/Collection						
50100	Full-Time Salaries and Wages - Regular	552,650	770,912	823,616	52,704	6.8%
50101	Full-Time Salaries and Wages - Overtime	24,169	6,240	6,240	0	0.0%
50104	Temporary Salaries and Wages - Regular	19,164	61,000	61,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50107 27th Pay Adjustment	8,449	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	2,741	3,419	3,686	267	7.8%
50110 FICA	42,664	64,119	64,490	371	0.6%
50111 Retirement VRS	93,244	127,432	135,759	8,327	6.5%
50112 Hospital/Medical Plans	117,001	193,446	199,512	6,066	3.1%
50113 Group Insurance - Life (VRS)	7,614	10,793	10,861	68	0.6%
50121 VRS Hybrid Deferred Contribution	0	0	15,617	15,617	100.0%
50209 Other Professional Services	84,927	70,200	70,200	0	0.0%
50220 Lease/Rent Of Equipment	2,327	2,340	2,340	0	0.0%
50221 Lease/Rent Of Buildings	29,999	29,999	29,999	0	0.0%
50230 Temporary Help Service Fees	36,150	0	0	0	0.0%
50240 Printing and Binding	87	4,000	4,000	0	0.0%
50270 Other Contractual Services	9,771	15,000	15,000	0	0.0%
50290 Purchase of Services from Other Governments	966,605	885,000	885,000	0	0.0%
50310 Automotive/Motor Pool	0	50	50	0	0.0%
50410 Postal Services	267,975	320,000	320,000	0	0.0%
50412 Telecommunications	8,005	8,048	8,048	0	0.0%
50431 Education and Training	5,004	800	800	0	0.0%
50450 Dues And Association Memberships	0	900	900	0	0.0%
50452 Bad Debt Expense	1,929,538	931,100	931,100	0	0.0%
50500 Office Supplies	36,809	43,719	43,719	0	0.0%
50512 Books and Subscriptions	179	195	195	0	0.0%
50513 Educational and Recreational Supplies	0	124	124	0	0.0%
50911 Interdepartmental Billings	-225,000	-311,000	-231,000	80,000	25.7%
Total Cost Center	4,020,072	3,237,836	3,401,256	163,420	5.0%

31203 Meter Reading/Service

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	289,184	327,106	347,250	20,144	6.2%
50101	Full-Time Salaries and Wages - Overtime	45,097	10,000	10,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	12,164	20,200	20,200	0	0.0%
50107	27th Pay Adjustment	-7,253	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	517	1,800	775	-1,025	-56.9%
50110	FICA	26,104	27,334	27,332	-2	-0.0%
50111	Retirement VRS	46,017	54,071	57,238	3,167	5.9%
50112	Hospital/Medical Plans	49,479	85,976	88,672	2,696	3.1%
50113	Group Insurance - Life (VRS)	3,730	4,579	4,579	0	0.0%
50114	Unemployment Insurance	-129	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	3,286	3,286	100.0%
50210	Maintenance and Repairs	0	488	488	0	0.0%
50310	Automotive/Motor Pool	59,353	52,372	52,372	0	0.0%
50412	Telecommunications	8,877	14,136	14,136	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	17	100	100	0	0.0%
50506	Repair and Maintenance Supplies	4,203	1,500	1,500	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	3,325	2,500	2,500	0	0.0%
50517	Small Tools	1,798	1,400	1,400	0	0.0%
Total Cost Center		542,483	603,562	631,828	28,266	4.7%
31204 Meter Repair and Replacement						
50100	Full-Time Salaries and Wages - Regular	166,434	174,432	186,918	12,486	7.2%
50101	Full-Time Salaries and Wages - Overtime	16,984	7,000	7,000	0	0.0%
50107	27th Pay Adjustment	3,698	0	0	0	0.0%
50110	FICA	13,825	13,880	14,004	124	0.9%
50111	Retirement VRS	26,897	28,834	30,810	1,976	6.9%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112 Hospital/Medical Plans	23,654	32,241	33,252	1,011	3.1%
50113 Group Insurance - Life (VRS)	2,180	2,442	2,465	23	0.9%
50210 Maintenance and Repairs	0	910	910	0	0.0%
50240 Printing and Binding	660	0	0	0	0.0%
50310 Automotive/Motor Pool	34,692	31,580	31,580	0	0.0%
50412 Telecommunications	580	0	0	0	0.0%
50453 Freight Charges	52	2,700	2,700	0	0.0%
50459 Other Charges Miscellaneous	28	0	0	0	0.0%
50500 Office Supplies	327	0	0	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	0	166	166	0	0.0%
50506 Repair and Maintenance Supplies	7,309	19,350	19,350	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	2,375	2,660	2,660	0	0.0%
50517 Small Tools	2,950	2,100	2,100	0	0.0%
Total Cost Center	302,645	318,295	333,915	15,620	4.9%

31301 Administration - OPS

50100 Full-Time Salaries and Wages - Regular	424,064	586,503	641,386	54,883	9.4%
50101 Full-Time Salaries and Wages - Overtime	169	20,000	20,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	4,290	0	0	0	0.0%
50107 27th Pay Adjustment	39,750	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	108	896	969	73	8.1%
50110 FICA	31,488	46,397	47,745	1,348	2.9%
50111 Retirement VRS	69,625	96,949	105,722	8,773	9.0%
50112 Hospital/Medical Plans	67,483	85,976	88,672	2,696	3.1%
50113 Group Insurance - Life (VRS)	5,644	8,211	8,458	247	3.0%
50121 VRS Hybrid Deferred Contribution	0	0	4,107	4,107	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50210	Maintenance and Repairs	12,538	17,000	17,000	0	0.0%
50211	Maintenance Service Contracts	155	6,100	6,100	0	0.0%
50220	Lease/Rent Of Equipment	4,688	5,700	5,700	0	0.0%
50233	Pension Expense	2,208,756	0	0	0	0.0%
50234	VRS Expenditure Reclassification	-2,488,743	0	0	0	0.0%
50235	OPEB Expense	-202,438	0	0	0	0.0%
50236	VRS OPEB Life Insurance Expenditure Reclassification	-81,084	0	0	0	0.0%
50240	Printing and Binding	581	1,700	1,700	0	0.0%
50250	Advertising	0	250	250	0	0.0%
50270	Other Contractual Services	85,781	138,000	138,000	0	0.0%
50280	Janitorial	33,771	39,500	39,500	0	0.0%
50285	Landscaping	14,306	11,700	11,700	0	0.0%
50286	Weed and Pest Control	390	536	536	0	0.0%
50310	Automotive/Motor Pool	12,690	11,207	11,207	0	0.0%
50400	Electric Services	92,609	75,000	75,000	0	0.0%
50401	Heating Services	22,556	30,000	30,000	0	0.0%
50402	Water Service	4,798	4,200	4,200	0	0.0%
50403	Sewer Service	4,914	5,000	5,000	0	0.0%
50404	Refuse Service	2,306	1,300	1,300	0	0.0%
50412	Telecommunications	18,136	59,472	59,472	0	0.0%
50430	Mileage	0	50	50	0	0.0%
50431	Education and Training	1,855	27,800	27,800	0	0.0%
50450	Dues And Association Memberships	800	2,185	2,185	0	0.0%
50453	Freight Charges	500	2,400	2,400	0	0.0%
50459	Other Charges Miscellaneous	2,056	975	975	0	0.0%
50500	Office Supplies	12,740	16,700	16,700	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50501	Food Supplies and Food Service Supplies	449	712	712	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	3,927	5,800	5,800	0	0.0%
50506	Repair and Maintenance Supplies	1,949	4,095	4,095	0	0.0%
50509	Vehicle and Powered Equipment Supplies	169	0	0	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	1,531	552	552	0	0.0%
50512	Books and Subscriptions	102	500	500	0	0.0%
50514	Other Operating Supplies	0	500	500	0	0.0%
50517	Small Tools	0	166	166	0	0.0%
50911	Interdepartmental Billings	-3,505	0	0	0	0.0%
Total Cost Center		411,904	1,314,032	1,386,159	72,127	5.5%
31302 Warehouse						
50100	Full-Time Salaries and Wages - Regular	122,854	127,666	136,805	9,139	7.2%
50101	Full-Time Salaries and Wages - Overtime	10,331	13,000	13,000	0	0.0%
50107	27th Pay Adjustment	-16	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	631	703	760	57	8.1%
50110	FICA	10,127	10,761	10,852	91	0.8%
50111	Retirement VRS	19,686	21,103	22,550	1,447	6.9%
50112	Hospital/Medical Plans	15,188	32,241	33,252	1,011	3.1%
50113	Group Insurance - Life (VRS)	1,596	1,787	1,804	17	1.0%
50121	VRS Hybrid Deferred Contribution	0	0	3,221	3,221	100.0%
50200	Medical Services	0	150	150	0	0.0%
50210	Maintenance and Repairs	0	166	166	0	0.0%
50212	Vehicle Repair	6,342	1,500	1,500	0	0.0%
50220	Lease/Rent Of Equipment	1,476	1,560	1,560	0	0.0%
50310	Automotive/Motor Pool	6,344	5,755	5,755	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50412 Telecommunications	1,489	0	0	0	0.0%
50453 Freight Charges	4,722	3,000	3,000	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	99	250	250	0	0.0%
50506 Repair and Maintenance Supplies	-14,109	500	500	0	0.0%
50509 Vehicle and Powered Equipment Supplies	682	350	350	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	-384	869	869	0	0.0%
50517 Small Tools	0	83	83	0	0.0%
50911 Interdepartmental Billings	-165	0	0	0	0.0%
Total Cost Center	186,893	221,444	236,427	14,983	6.8%
31303 Pumping					
50100 Full-Time Salaries and Wages - Regular	1,101,049	1,592,430	1,772,880	180,450	11.3%
50101 Full-Time Salaries and Wages - Overtime	100,514	132,000	132,000	0	0.0%
50107 27th Pay Adjustment	21,714	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	2,037	4,753	5,051	298	6.3%
50110 FICA	87,903	131,919	137,843	5,924	4.5%
50111 Retirement VRS	174,416	263,229	292,229	29,000	11.0%
50112 Hospital/Medical Plans	203,612	354,651	365,772	11,121	3.1%
50113 Group Insurance - Life (VRS)	14,147	22,294	23,378	1,084	4.9%
50121 VRS Hybrid Deferred Contribution	0	0	21,402	21,402	100.0%
50200 Medical Services	224	300	300	0	0.0%
50210 Maintenance and Repairs	348,232	303,000	303,000	0	0.0%
50211 Maintenance Service Contracts	14,608	18,556	18,558	2	0.0%
50212 Vehicle Repair	77,378	27,700	27,700	0	0.0%
50220 Lease/Rent Of Equipment	31,691	5,000	5,000	0	0.0%
50270 Other Contractual Services	5,177,395	5,651,000	6,376,000	725,000	12.8%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50285 Landscaping	89,664	84,200	84,200	0	0.0%
50291 Tuition Paid - Other Divisions In-State	230	0	0	0	0.0%
50310 Automotive/Motor Pool	128,677	115,317	115,317	0	0.0%
50400 Electric Services	2,660,218	2,240,600	2,295,600	55,000	2.5%
50401 Heating Services	3,749	3,465	3,465	0	0.0%
50402 Water Service	66,107	50,200	50,200	0	0.0%
50403 Sewer Service	109	0	0	0	0.0%
50404 Refuse Service	20,282	22,000	22,000	0	0.0%
50412 Telecommunications	82,010	182,200	182,200	0	0.0%
50450 Dues And Association Memberships	90	0	0	0	0.0%
50453 Freight Charges	3,191	6,089	6,089	0	0.0%
50459 Other Charges Miscellaneous	1,710	1,547	1,547	0	0.0%
50501 Food Supplies and Food Service Supplies	59	1,040	1,040	0	0.0%
50503 Medical and Laboratory Supplies	804	0	0	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	9,050	6,400	6,400	0	0.0%
50506 Repair and Maintenance Supplies	260,384	241,000	321,000	80,000	33.2%
50507 Gasoline	9,813	4,000	4,000	0	0.0%
50508 Diesel Fuel	37,592	48,140	48,140	0	0.0%
50509 Vehicle and Powered Equipment Supplies	10,821	170,700	170,700	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	18,745	16,964	16,964	0	0.0%
50514 Other Operating Supplies	0	1,250	1,250	0	0.0%
50516 Chemicals	18,592	11,000	11,000	0	0.0%
50517 Small Tools	2,678	6,140	6,140	0	0.0%
50911 Interdepartmental Billings	-137	0	0	0	0.0%
Total Cost Center	10,779,358	11,719,084	12,828,365	1,109,281	9.5%

31304 Water Transmission and Distribution

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	1,599,192	1,859,518	1,990,746	131,228	7.1%
50101	Full-Time Salaries and Wages - Overtime	415,956	285,000	285,000	0	0.0%
50104	Temporary Salaries and Wages - Regular	2,577	0	0	0	0.0%
50107	27th Pay Adjustment	435	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	3,175	4,339	5,011	672	15.5%
50110	FICA	148,102	164,056	165,247	1,191	0.7%
50111	Retirement VRS	257,000	307,378	328,141	20,763	6.8%
50112	Hospital/Medical Plans	279,633	376,145	387,940	11,795	3.1%
50113	Group Insurance - Life (VRS)	20,837	26,033	26,251	218	0.8%
50121	VRS Hybrid Deferred Contribution	0	0	21,235	21,235	100.0%
50200	Medical Services	752	830	830	0	0.0%
50210	Maintenance and Repairs	2,335	1,500	1,500	0	0.0%
50212	Vehicle Repair	197,791	206,900	206,900	0	0.0%
50220	Lease/Rent Of Equipment	17,782	24,500	24,500	0	0.0%
50240	Printing and Binding	226	0	0	0	0.0%
50270	Other Contractual Services	1,813,217	2,121,500	2,371,500	250,000	11.8%
50290	Purchase of Services from Other Governments	160,000	160,000	160,000	0	0.0%
50310	Automotive/Motor Pool	226,938	201,935	201,935	0	0.0%
50404	Refuse Service	63,565	99,700	99,700	0	0.0%
50412	Telecommunications	12,368	16,250	16,250	0	0.0%
50453	Freight Charges	441	720	720	0	0.0%
50457	Road Repairs	1,347,911	1,210,000	1,210,000	0	0.0%
50459	Other Charges Miscellaneous	60	0	0	0	0.0%
50501	Food Supplies and Food Service Supplies	0	1,900	1,900	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	2,352	3,200	3,200	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50506	Repair and Maintenance Supplies	407,618	494,000	494,000	0	0.0%
50507	Gasoline	56,866	35,000	35,000	0	0.0%
50509	Vehicle and Powered Equipment Supplies	0	2,500	2,500	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	25,392	29,640	29,640	0	0.0%
50515	Road Materials	149,126	150,600	150,600	0	0.0%
50516	Chemicals	0	850	850	0	0.0%
50517	Small Tools	35,166	33,000	33,000	0	0.0%
50911	Interdepartmental Billings	-2,350	0	0	0	0.0%
Total Cost Center		7,244,463	7,816,994	8,254,096	437,102	5.6%
31305 Wastewater Collection						
50100	Full-Time Salaries and Wages - Regular	1,148,249	1,649,680	1,715,227	65,547	4.0%
50101	Full-Time Salaries and Wages - Overtime	376,973	346,000	346,000	0	0.0%
50107	27th Pay Adjustment	-28,561	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,000	4,846	5,459	613	12.6%
50110	FICA	113,179	126,681	150,061	23,380	18.5%
50111	Retirement VRS	179,380	272,692	282,726	10,034	3.7%
50112	Hospital/Medical Plans	181,296	322,410	332,520	10,110	3.1%
50113	Group Insurance - Life (VRS)	14,419	23,096	22,618	-478	-2.1%
50114	Unemployment Insurance	98	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	23,131	23,131	100.0%
50200	Medical Services	584	519	519	0	0.0%
50210	Maintenance and Repairs	1,647	975	975	0	0.0%
50212	Vehicle Repair	231,991	194,218	194,218	0	0.0%
50220	Lease/Rent Of Equipment	10,085	11,000	11,000	0	0.0%
50240	Printing and Binding	226	0	0	0	0.0%
50270	Other Contractual Services	729,145	1,155,000	1,155,000	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50310 Automotive/Motor Pool	149,196	132,095	132,095	0	0.0%
50404 Refuse Service	0	90,500	90,500	0	0.0%
50412 Telecommunications	9,670	10,300	10,300	0	0.0%
50453 Freight Charges	930	600	600	0	0.0%
50457 Road Repairs	42,328	79,900	79,900	0	0.0%
50459 Other Charges Miscellaneous	28	0	0	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	4,586	3,600	3,600	0	0.0%
50506 Repair and Maintenance Supplies	203,217	183,400	183,400	0	0.0%
50507 Gasoline	66,251	55,000	55,000	0	0.0%
50509 Vehicle and Powered Equipment Supplies	141	0	0	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	25,346	31,714	31,714	0	0.0%
50515 Road Materials	37,736	39,000	39,000	0	0.0%
50516 Chemicals	9,765	8,150	8,150	0	0.0%
50517 Small Tools	9,179	14,300	14,300	0	0.0%
50833 Telecommunications Equipment – Replacement Less Than \$10,000	80	0	0	0	0.0%
50911 Interdepartmental Billings	-3,100	0	0	0	0.0%
Total Cost Center	3,516,064	4,755,676	4,888,013	132,337	2.8%
31306 TV Inspection-Inflow and Infiltration					
50100 Full-Time Salaries and Wages - Regular	308,576	360,734	386,557	25,823	7.2%
50101 Full-Time Salaries and Wages - Overtime	22,467	38,390	38,390	0	0.0%
50107 27th Pay Adjustment	2,176	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	695	945	820	-125	-13.2%
50110 FICA	24,050	30,533	30,790	257	0.8%
50111 Retirement VRS	50,815	59,629	63,717	4,088	6.9%
50112 Hospital/Medical Plans	57,347	85,976	88,672	2,696	3.1%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50113 Group Insurance - Life (VRS)	4,119	5,050	5,097	47	0.9%
50121 VRS Hybrid Deferred Contribution	0	0	3,473	3,473	100.0%
50200 Medical Services	72	400	400	0	0.0%
50210 Maintenance and Repairs	7,156	10,000	10,000	0	0.0%
50212 Vehicle Repair	30,956	12,300	12,300	0	0.0%
50220 Lease/Rent Of Equipment	0	300	300	0	0.0%
50270 Other Contractual Services	216,853	197,600	197,600	0	0.0%
50310 Automotive/Motor Pool	27,370	24,444	24,444	0	0.0%
50412 Telecommunications	3,182	3,200	3,200	0	0.0%
50453 Freight Charges	1,048	950	950	0	0.0%
50501 Food Supplies and Food Service Supplies	0	1,034	1,034	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	483	700	700	0	0.0%
50506 Repair and Maintenance Supplies	16,356	13,000	13,000	0	0.0%
50507 Gasoline	11,677	10,000	10,000	0	0.0%
50509 Vehicle and Powered Equipment Supplies	0	500	500	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	2,883	4,048	4,048	0	0.0%
50516 Chemicals	0	500	500	0	0.0%
50517 Small Tools	489	1,500	1,500	0	0.0%
Total Cost Center	788,770	861,733	897,992	36,259	4.2%
31307 Wells					
50100 Full-Time Salaries and Wages - Regular	235,312	244,628	295,445	50,817	20.8%
50101 Full-Time Salaries and Wages - Overtime	18,584	35,100	35,100	0	0.0%
50107 27th Pay Adjustment	1,743	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	250	334	397	63	18.9%
50110 FICA	17,699	21,399	23,974	2,575	12.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50111	Retirement VRS	38,104	40,437	48,699	8,262	20.4%
50112	Hospital/Medical Plans	59,842	64,482	66,504	2,022	3.1%
50113	Group Insurance - Life (VRS)	3,089	3,425	3,896	471	13.8%
50121	VRS Hybrid Deferred Contribution	0	0	1,681	1,681	100.0%
50210	Maintenance and Repairs	0	500	500	0	0.0%
50220	Lease/Rent Of Equipment	0	500	500	0	0.0%
50285	Landscaping	29,485	30,000	30,000	0	0.0%
50310	Automotive/Motor Pool	40,426	34,284	34,284	0	0.0%
50400	Electric Services	4,160	6,000	6,000	0	0.0%
50412	Telecommunications	10,788	35,250	35,250	0	0.0%
50453	Freight Charges	0	41	41	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	82	900	900	0	0.0%
50506	Repair and Maintenance Supplies	410	1,120	1,120	0	0.0%
50509	Vehicle and Powered Equipment Supplies	0	500	500	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	669	2,520	2,520	0	0.0%
50517	Small Tools	0	400	400	0	0.0%
Total Cost Center		460,643	521,820	587,711	65,891	12.6%
31401 Administration - WRF						
50100	Full-Time Salaries and Wages - Regular	1,551,524	1,987,109	2,239,514	252,405	12.7%
50101	Full-Time Salaries and Wages - Overtime	247,551	60,741	67,126	6,385	10.5%
50104	Temporary Salaries and Wages - Regular	46,419	0	0	0	0.0%
50107	27th Pay Adjustment	15,219	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	12,115	4,556	4,282	-274	-6.0%
50110	FICA	137,861	156,661	166,505	9,844	6.3%
50111	Retirement VRS	252,946	328,469	369,146	40,677	12.4%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50112	Hospital/Medical Plans	192,521	322,410	332,520	10,110	3.1%
50113	Group Insurance - Life (VRS)	20,419	27,820	29,532	1,712	6.2%
50114	Unemployment Insurance	-768	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	18,144	18,144	100.0%
50204	Engineering/Architectural Services	524,401	420,000	420,000	0	0.0%
50210	Maintenance and Repairs	227,569	173,200	149,675	-23,525	-13.6%
50211	Maintenance Service Contracts	102,761	141,075	164,600	23,525	16.7%
50220	Lease/Rent Of Equipment	17,153	23,641	23,641	0	0.0%
50230	Temporary Help Service Fees	0	10,000	10,000	0	0.0%
50240	Printing and Binding	790	500	500	0	0.0%
50250	Advertising	0	500	500	0	0.0%
50260	Laundry and Dry Cleaning	31	7,250	100	-7,150	-98.6%
50270	Other Contractual Services	1,185,825	1,165,783	1,202,935	37,152	3.2%
50280	Janitorial	65,332	83,583	87,470	3,887	4.7%
50310	Automotive/Motor Pool	34,405	58,998	58,998	0	0.0%
50400	Electric Services	2,473,878	1,896,671	2,546,451	649,780	34.3%
50401	Heating Services	172,278	110,726	135,822	25,096	22.7%
50402	Water Service	73,463	78,805	78,805	0	0.0%
50404	Refuse Service	36,100	41,876	41,876	0	0.0%
50410	Postal Services	80	675	675	0	0.0%
50412	Telecommunications	36,666	31,980	36,700	4,720	14.8%
50430	Mileage	0	100	100	0	0.0%
50431	Education and Training	13,598	13,000	20,250	7,250	55.8%
50450	Dues And Association Memberships	65,492	75,744	84,974	9,230	12.2%
50453	Freight Charges	1,332	1,900	1,900	0	0.0%
50459	Other Charges Miscellaneous	40	2,800	2,800	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50460	Environmental Expenses	11,048	14,992	14,992	0	0.0%
50500	Office Supplies	5,974	9,474	9,474	0	0.0%
50501	Food Supplies and Food Service Supplies	204	1,220	1,220	0	0.0%
50503	Medical and Laboratory Supplies	20,276	15,890	22,000	6,110	38.5%
50504	Laundry, Housekeeping, and Janitorial Supplies	0	2,000	2,000	0	0.0%
50506	Repair and Maintenance Supplies	183	8,521	8,521	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	20,493	12,536	19,686	7,150	57.0%
50512	Books and Subscriptions	109	800	800	0	0.0%
50514	Other Operating Supplies	302	850	850	0	0.0%
50516	Chemicals	4,301,305	4,408,282	5,363,481	955,199	21.7%
50517	Small Tools	482	500	1,000	500	100.0%
50813	Telecommunications Equipment-New Less Than \$10,000	30	0	0	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	160	0	0	0	0.0%
50911	Interdepartmental Billings	-1,480,220	-1,400,000	-1,400,000	0	0.0%
Total Cost Center		10,387,347	10,301,638	12,339,565	2,037,927	19.8%
31402 Maintenance						
50100	Full-Time Salaries and Wages - Regular	1,057,043	1,192,037	1,369,967	177,930	14.9%
50101	Full-Time Salaries and Wages - Overtime	13,318	13,963	13,963	0	0.0%
50107	27th Pay Adjustment	-8,082	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,140	2,970	3,489	519	17.5%
50110	FICA	78,526	92,259	99,782	7,523	8.2%
50111	Retirement VRS	171,710	197,044	225,816	28,772	14.6%
50112	Hospital/Medical Plans	165,540	214,940	221,680	6,740	3.1%
50113	Group Insurance - Life (VRS)	13,869	16,689	18,065	1,376	8.2%
50121	VRS Hybrid Deferred Contribution	0	0	14,785	14,785	100.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50210	Maintenance and Repairs	2,379,411	2,955,567	2,955,567	0	0.0%
50211	Maintenance Service Contracts	85,015	279,321	279,321	0	0.0%
50212	Vehicle Repair	29,721	27,899	27,899	0	0.0%
50220	Lease/Rent Of Equipment	48,308	70,500	70,500	0	0.0%
50260	Laundry and Dry Cleaning	57	6,154	10,000	3,846	62.5%
50270	Other Contractual Services	249,173	235,800	235,800	0	0.0%
50285	Landscaping	167,851	131,825	180,016	48,191	36.6%
50286	Weed and Pest Control	4,572	7,116	7,116	0	0.0%
50310	Automotive/Motor Pool	130,616	147,221	164,887	17,666	12.0%
50430	Mileage	0	50	50	0	0.0%
50453	Freight Charges	29,722	27,000	31,000	4,000	14.8%
50459	Other Charges Miscellaneous	419	2,053	2,053	0	0.0%
50501	Food Supplies and Food Service Supplies	155	255	255	0	0.0%
50503	Medical and Laboratory Supplies	863	0	0	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	5,680	8,000	8,000	0	0.0%
50506	Repair and Maintenance Supplies	1,143,637	762,450	1,128,750	366,300	48.0%
50507	Gasoline	10,734	11,753	11,753	0	0.0%
50509	Vehicle and Powered Equipment Supplies	16,573	15,000	15,000	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	9,488	14,295	14,295	0	0.0%
50512	Books and Subscriptions	0	340	340	0	0.0%
50515	Road Materials	0	500	500	0	0.0%
50516	Chemicals	1,083	3,726	3,726	0	0.0%
50517	Small Tools	15,462	16,100	16,100	0	0.0%
Total Cost Center		5,822,604	6,452,827	7,130,475	677,648	10.5%

31404 Monitoring and Compliance

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100 Full-Time Salaries and Wages - Regular	245,304	371,719	399,824	28,105	7.6%
50101 Full-Time Salaries and Wages - Overtime	581	1,276	1,276	0	0.0%
50107 27th Pay Adjustment	-3,266	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	1,289	1,750	1,940	190	10.9%
50110 FICA	18,297	24,422	28,907	4,485	18.4%
50111 Retirement VRS	40,187	52,561	65,904	13,343	25.4%
50112 Hospital/Medical Plans	41,933	64,482	77,588	13,106	20.3%
50113 Group Insurance - Life (VRS)	3,258	4,452	5,272	820	18.4%
50121 VRS Hybrid Deferred Contribution	0	0	8,220	8,220	100.0%
50210 Maintenance and Repairs	350	4,620	4,620	0	0.0%
50250 Advertising	916	1,456	2,120	664	45.6%
50260 Laundry and Dry Cleaning	0	910	0	-910	-100.0%
50270 Other Contractual Services	181,572	450,140	450,140	0	0.0%
50310 Automotive/Motor Pool	35,622	39,185	44,685	5,500	14.0%
50412 Telecommunications	580	0	0	0	0.0%
50430 Mileage	-102	55	55	0	0.0%
50500 Office Supplies	267	400	400	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	1,850	3,625	5,225	1,600	44.1%
50506 Repair and Maintenance Supplies	13,145	18,632	21,992	3,360	18.0%
50511 Uniforms/Wearing Apparel/ITEMS	1,502	3,139	3,569	430	13.7%
50512 Books and Subscriptions	160	213	213	0	0.0%
50514 Other Operating Supplies	0	213	213	0	0.0%
50517 Small Tools	0	425	1,000	575	135.3%
50911 Interdepartmental Billings	-1,015	0	0	0	0.0%
Total Cost Center	582,430	1,043,675	1,123,163	79,488	7.6%

31405 Central Environmental

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	626,512	841,123	851,968	10,845	1.3%
50101	Full-Time Salaries and Wages - Overtime	263	11,385	5,000	-6,385	-56.1%
50104	Temporary Salaries and Wages - Regular	20,631	0	0	0	0.0%
50107	27th Pay Adjustment	-16,011	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,570	3,094	3,795	701	22.7%
50110	FICA	46,783	55,137	61,772	6,635	12.0%
50111	Retirement VRS	103,712	117,257	140,432	23,175	19.8%
50112	Hospital/Medical Plans	107,984	128,964	144,092	15,128	11.7%
50113	Group Insurance - Life (VRS)	8,238	9,931	11,235	1,304	13.1%
50121	VRS Hybrid Deferred Contribution	0	0	16,081	16,081	100.0%
50210	Maintenance and Repairs	15,000	15,000	15,000	0	0.0%
50211	Maintenance Service Contracts	18,138	69,145	69,145	0	0.0%
50220	Lease/Rent Of Equipment	194	0	0	0	0.0%
50260	Laundry and Dry Cleaning	715	2,651	4,680	2,029	76.5%
50270	Other Contractual Services	121,047	100,000	100,000	0	0.0%
50310	Automotive/Motor Pool	11,140	11,995	15,000	3,005	25.1%
50430	Mileage	0	25	25	0	0.0%
50450	Dues And Association Memberships	0	1,293	1,293	0	0.0%
50453	Freight Charges	6,357	7,500	7,500	0	0.0%
50500	Office Supplies	1,000	2,000	2,000	0	0.0%
50503	Medical and Laboratory Supplies	170,339	128,691	175,000	46,309	36.0%
50506	Repair and Maintenance Supplies	3,500	3,850	3,850	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	1,824	3,138	3,138	0	0.0%
50512	Books and Subscriptions	640	640	640	0	0.0%
Total Cost Center		1,250,576	1,512,819	1,631,646	118,827	7.9%

31501 Administration - WTF

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	1,228,577	1,556,190	1,770,784	214,594	13.8%
50101	Full-Time Salaries and Wages - Overtime	163,948	124,463	124,463	0	0.0%
50104	Temporary Salaries and Wages - Regular	6,551	27,194	27,194	0	0.0%
50107	27th Pay Adjustment	-27,966	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,075	3,034	4,778	1,744	57.5%
50110	FICA	102,398	194,509	139,197	-55,312	-28.4%
50111	Retirement VRS	200,496	257,238	291,884	34,646	13.5%
50112	Hospital/Medical Plans	179,519	236,434	254,932	18,498	7.8%
50113	Group Insurance - Life (VRS)	16,210	21,787	23,351	1,564	7.2%
50114	Unemployment Insurance	11	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	20,245	20,245	100.0%
50200	Medical Services	0	100	100	0	0.0%
50204	Engineering/Architectural Services	109,411	220,000	220,000	0	0.0%
50210	Maintenance and Repairs	161,602	1,380,000	1,385,000	5,000	0.4%
50211	Maintenance Service Contracts	237,258	165,000	210,000	45,000	27.3%
50220	Lease/Rent Of Equipment	3,233	22,400	22,400	0	0.0%
50230	Temporary Help Service Fees	0	12,800	12,800	0	0.0%
50240	Printing and Binding	0	255	255	0	0.0%
50270	Other Contractual Services	16,463	92,350	92,350	0	0.0%
50280	Janitorial	22,600	32,800	32,800	0	0.0%
50285	Landscaping	103,044	104,369	104,369	0	0.0%
50286	Weed and Pest Control	228	1,000	1,000	0	0.0%
50310	Automotive/Motor Pool	31,738	49,435	50,306	871	1.8%
50400	Electric Services	1,849,131	1,404,080	2,092,280	688,200	49.0%
50401	Heating Services	84,043	68,000	84,043	16,043	23.6%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50402 Water Service	2,090	3,685	3,685	0	0.0%
50403 Sewer Service	2,649	2,020	2,020	0	0.0%
50404 Refuse Service	1,196	2,200	2,200	0	0.0%
50410 Postal Services	0	415	415	0	0.0%
50412 Telecommunications	40,437	64,936	47,860	-17,076	-26.3%
50430 Mileage	0	394	394	0	0.0%
50431 Education and Training	6,091	23,435	23,435	0	0.0%
50450 Dues And Association Memberships	32,602	47,585	46,405	-1,180	-2.5%
50453 Freight Charges	3,416	7,180	7,180	0	0.0%
50460 Environmental Expenses	800	4,232	4,232	0	0.0%
50500 Office Supplies	2,985	7,200	7,200	0	0.0%
50501 Food Supplies and Food Service Supplies	150	1,050	1,050	0	0.0%
50503 Medical and Laboratory Supplies	94,115	105,700	105,700	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	3,773	3,700	4,000	300	8.1%
50506 Repair and Maintenance Supplies	219,060	220,900	222,000	1,100	0.5%
50508 Diesel Fuel	16,080	36,550	36,550	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	7,332	12,144	12,144	0	0.0%
50512 Books and Subscriptions	0	500	525	25	5.0%
50514 Other Operating Supplies	946	6,500	6,825	325	5.0%
50516 Chemicals	2,392,603	2,501,510	3,287,988	786,478	31.4%
50517 Small Tools	3,312	5,250	5,250	0	0.0%
50833 Telecommunications Equipment – Replacement Less Than \$10,000	30	0	0	0	0.0%
50911 Interdepartmental Billings	1,478,217	1,500,000	1,500,000	0	0.0%
Total Cost Center	8,798,454	10,530,524	12,291,589	1,761,065	16.7%

31504 Engineering

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	1,727,729	2,258,950	2,412,573	153,623	6.8%
50101	Full-Time Salaries and Wages - Overtime	0	500	500	0	0.0%
50104	Temporary Salaries and Wages - Regular	46,901	25,000	25,000	0	0.0%
50107	27th Pay Adjustment	-19,275	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,724	4,969	6,124	1,155	23.2%
50110	FICA	133,011	238,620	175,790	-62,830	-26.3%
50111	Retirement VRS	275,762	373,404	397,671	24,267	6.5%
50112	Hospital/Medical Plans	199,193	322,410	332,520	10,110	3.1%
50113	Group Insurance - Life (VRS)	22,362	31,625	31,814	189	0.6%
50121	VRS Hybrid Deferred Contribution	0	0	25,948	25,948	100.0%
50204	Engineering/Architectural Services	312,838	80,000	280,000	200,000	250.0%
50210	Maintenance and Repairs	0	1,409	1,409	0	0.0%
50220	Lease/Rent Of Equipment	510	3,000	3,000	0	0.0%
50221	Lease/Rent Of Buildings	33,888	33,888	33,888	0	0.0%
50270	Other Contractual Services	210,758	154,838	154,838	0	0.0%
50310	Automotive/Motor Pool	4,158	5,221	10,256	5,035	96.4%
50412	Telecommunications	4,704	7,510	7,510	0	0.0%
50431	Education and Training	3,498	5,700	5,700	0	0.0%
50450	Dues And Association Memberships	80	2,843	2,843	0	0.0%
50500	Office Supplies	4,257	7,000	7,000	0	0.0%
50506	Repair and Maintenance Supplies	6	0	0	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	0	700	700	0	0.0%
50512	Books and Subscriptions	0	600	600	0	0.0%
50514	Other Operating Supplies	319	7,200	7,200	0	0.0%
50517	Small Tools	0	128	128	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50911 Interdepartmental Billings	-2,245,650	-2,206,000	-2,398,000	-192,000	-8.7%
Total Cost Center	717,773	1,359,515	1,525,012	165,497	12.2%
31505 Construction					
50100 Full-Time Salaries and Wages - Regular	1,860,998	2,202,665	2,454,326	251,661	11.4%
50101 Full-Time Salaries and Wages - Overtime	129,866	60,000	60,000	0	0.0%
50104 Temporary Salaries and Wages - Regular	0	10,000	10,000	0	0.0%
50107 27th Pay Adjustment	-11,603	0	0	0	0.0%
50108 Hybrid Disability Prgm (Prev Wage Adj)	3,843	12,996	6,459	-6,537	-50.3%
50110 FICA	144,746	237,719	182,203	-55,516	-23.4%
50111 Retirement VRS	301,862	364,101	404,554	40,453	11.1%
50112 Hospital/Medical Plans	318,188	333,157	343,604	10,447	3.1%
50113 Group Insurance - Life (VRS)	24,399	30,837	32,364	1,527	5.0%
50121 VRS Hybrid Deferred Contribution	0	0	27,369	27,369	100.0%
50210 Maintenance and Repairs	0	995	995	0	0.0%
50220 Lease/Rent Of Equipment	2,311	2,568	2,568	0	0.0%
50250 Advertising	0	500	500	0	0.0%
50310 Automotive/Motor Pool	142,040	187,680	206,486	18,806	10.0%
50400 Electric Services	0	4,000	4,000	0	0.0%
50402 Water Service	0	780	780	0	0.0%
50412 Telecommunications	20,910	28,926	28,926	0	0.0%
50431 Education and Training	922	1,100	1,100	0	0.0%
50450 Dues And Association Memberships	604	1,640	1,640	0	0.0%
50500 Office Supplies	5,076	7,200	7,200	0	0.0%
50501 Food Supplies and Food Service Supplies	476	400	400	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	95	90	90	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50506 Repair and Maintenance Supplies	2,608	1,520	1,520	0	0.0%
50511 Uniforms/Wearing Apparel/ITEMS	5,445	7,058	7,058	0	0.0%
50512 Books and Subscriptions	198	600	600	0	0.0%
50514 Other Operating Supplies	950	1,000	1,000	0	0.0%
50517 Small Tools	128	1,880	1,880	0	0.0%
50833 Telecommunications Equipment – Replacement Less Than \$10,000	160	0	0	0	0.0%
50911 Interdepartmental Billings	-1,972,077	-2,325,000	-2,369,000	-44,000	-1.9%
Total Cost Center	982,145	1,174,412	1,418,622	244,210	20.8%



DEBT SERVICE FUND

DESCRIPTION

The Debt Service Fund is used to accumulate financial resources for the payment of interest and principal on all general obligation debt of the county. The debt service on revenue bonds issued by the county's Water and Sewer utility is paid and accounted for within the Enterprise Fund. The county's authority to issue general obligation debt secured solely by the pledge of its full faith and credit is provided by the Constitution of Virginia and the Public Finance Act. There are no limitations imposed by State law or local ordinance on the amount of general obligation debt that may be issued either directly or indirectly. However, with certain exceptions, all debt, which is secured by the general obligation of a county, must be approved at public referendum prior to issuance.

The process of issuing general obligation bonded debt in the county begins with the departments' presentation of capital expenditure needs to the County Manager, who then presents recommendations for funding to the Board of Supervisors. The Board of Supervisors must approve any debt issue before it is placed on the ballot. Then county citizens must vote on the bond referendum and if the bond referendum is approved the debt can be issued. While there are no limitations imposed by State law, the county utilizes debt guidelines (described herein) to ensure that debt service payments do not impact current operations.

The county's projected total outstanding general debt is \$702,795,000 as of June 30, 2024. This reflects the General Obligation (G.O.) Bond issuance of \$102,255,000 in the Spring of 2017, \$99,395,000 in the Spring of 2018, \$105,155,000 in the Summer of 2019, \$105,980,000 in the Summer of 2020, and \$7,055,555 (\$5,165,000 for Recreation and Parks, and \$1,890,000 for Roadway improvements) in the Spring of 2024 representing the remaining balance of the November 2016 G.O. Bond Referendum. Also reflected is \$114,300,000 (\$86,000,000 for Education, \$13,300,000 for Fire, \$12,500,000 for Recreation and Parks, and \$2,500,000 for drainage) also issued in the Spring of 2024 related to the November 2020 G.O. Bond Referendum and \$45,000,000 (\$17,250,000 for land acquisition, \$18,000,000 for Police South Station, and \$9,750,000 for Public Safety) in revenue bonds offered through the Economic Development Authority (EDA) in the Spring of 2024. It also reflects the issuance of \$48,115,000 in Virginia Public School Authority Bonds (VPSA) in the fall of 2021.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Principal Payments	\$ 54,435,000	\$ 54,035,000	\$ 63,302,084	17.2%
Interest Payments	23,966,960	23,850,922	25,897,916	8.6%
Other Debt Expenses	31,841	114,078	500,000	338.3%
Total	<u>\$ 78,433,801</u>	<u>\$ 78,000,000</u>	<u>\$ 89,700,000</u>	<u>15.0%</u>
General Government	\$ 28,249,796	\$ 28,057,571	\$ 33,640,479	19.9%
Education	<u>50,184,005</u>	<u>49,942,429</u>	<u>56,059,521</u>	<u>12.2%</u>
Total Budget	<u>\$ 78,433,801</u>	<u>\$ 78,000,000</u>	<u>\$ 89,700,000</u>	<u>15.0%</u>

DESCRIPTION (CONTINUED)

The distribution of the debt is: \$559,855,000 of G.O. bonds (\$376,097,761 for Schools and \$183,757,239 for General Government), \$93,820,000 of EDA revenue bonds (\$41,285,000 for the Indoor Sports Facility, \$7,535,000 for land financing, 45,000,000 for Police, Public Safety, and land financing), \$43,295,000 in VPSA bonds and \$5,825,000 of Virginia Resource Authority (VRA) bonds for the replacement of the County's 800mhz Public Safety Communications System. Another way to view the \$702,795,000 projected outstanding debt is \$419,392,761, or 59.7%, attributed to Education projects and \$283,402,239, or 40.3%, attributed to General Government projects.

To ensure that the county does not exceed its ability to service current and future debt requirements, an annual long-term debt affordability analysis is performed and utilized as a forecasting tool when confronted with the question of potential debt issues. The County has established the following debt affordability guidelines – debt service as a percentage of General Fund Expenditures, 7.75% and debt service as a percentage of assessed value, 1.49%.

The Board of Supervisors established the debt guidelines in the FY99 Annual Fiscal Plan, which were reaffirmed during growth retreats held in the summer of 2004. Following these guidelines has allowed the county to meet its infrastructure needs without sacrificing other operational requirements.

Following are the two ratios used for the debt affordability guidelines calculated in the debt capacity analysis, which was most recently completed in February 2023. The ratio of **net bonded debt to total assessed value** is a standard measure of the county's ability to meet interest and principal payments on its long-term debt. The county has a ratio of **0.81%** in FY24. The **ratio of debt service to General Fund expenditures** measures the percentage of the budget used to pay debt service and provides a measure of the annual demands placed on the operating budget by the county's long-term debt. This ratio is **6.14%** in FY24.

The County's general obligation bond ratings are as follows:

- **Moody's Investors Service: Aaa**
- **Standard & Poor's: AAA**
- **Fitch Ratings: AAA**

As a note, Henrico is one of only 55 localities in the United States to hold the highest rating from each of the three bond rating agencies, which is referred to as a triple AAA bond rating (Aaa, AAA, and AAA).

BUDGET HIGHLIGHTS

The budget for the Debt Service fund is \$89,700,000, which reflects a 15.0% increase when compared to the FY24 Approved budget. Of the total, \$63,302,084 is payment towards the principal amount owed, \$25,897,916 is interest owed on the debt, and \$500,000 is an estimate for fees paid related to servicing the debt.

Another way to view the debt service anticipated to be paid in FY25 is by service area, of which \$56,059,521 is payment on Education debt, \$27,836,322 is payment on debt related to General Government functions, \$2,738,401 is debt related to Public Works projects, and \$3,065,756 is debt service on VRA. As noted earlier, this budget does not include debt related to the Water and Sewer Enterprise Fund as those payments are reflected in that budget.

Debt Service Fund

In November 2016, the county had a General Obligation Bond Referendum that was overwhelmingly approved by the citizens of the county. The amount approved was \$419,800,000 for projects in Schools, Fire, Recreation and Parks, Libraries, and Public Works. All debt and capital appropriations for the 2016 Referendum will be completed as the final bonds are issued in March 2024 and the final appropriations of those bonds are included in the FY25 Capital Budget.

In November 2022, voters again overwhelmingly approved a General Obligation Bond Referendum in the amount of \$511,400,000 split between education, public safety, recreation, and drainage projects. The first issue for these bonds is occurring in March 2024.

There are three types of debt the county has issued over the past 18 years that the county will pay debt service on in FY25: General Obligation (G.O.) Bonds, Virginia Public School Authority (VPSA) Bonds, and Lease/Revenue Bonds.

GENERAL OBLIGATION (G.O.) DEBT

Of the total debt service in FY25, \$75,297,982 is related to General Obligation (G.O.) Bonds. This debt vehicle is issued against the full faith and credit of the County and must be approved by the voters of Henrico. All the debt service related to G.O. Bonds is for debt issued as part of four referenda: November 2000, March 2005, November 2016, and November 2022.

In November 2000, the county's voters approved a \$237,000,000 G.O. Bond Referendum. The referendum included projects for Schools, Fire, Public Library, Public Works – road projects, and Recreation and Parks. Of the total \$237,000,000 referendum approved by the voters, Education projects totaled \$170,500,000 and General Government projects totaled \$66,500,000. The financing plan that supported the 2000 G.O. Bond Referendum utilized \$12,600,000 in VPSA interest earnings and \$4,100,000 from the county's General Fund balance.

The G.O. Bond referendum approved in November 2000, anticipated the issuance of G.O. Bonds over a six-year period from FY01 to FY07. G.O. Bonds were issued six times over a six-year period with the final issue in November 2006. The table to the right provides a summary of each G.O. Bond issue.

Fiscal Year	Amount	Issue Date
FY01	\$37,110,000	May 2001
FY02	\$27,035,000	February 2002
FY03	\$50,230,000	January 2003
FY04	\$38,920,000	May 2004
FY06	\$46,729,550	August 2005
FY07	\$33,169,057	November 2006

On March 8, 2005, the county voters approved a \$349,300,000 G.O. Bond Referendum. The referendum included projects for Schools, Fire, Public Library, Public Works – one road project - and Recreation and Parks. Of the total \$349,300,000 referendum approved by the voters,

Fiscal Year	Amount	Issue Date
FY06	\$31,085,450	August 2005
FY07	\$38,745,943	November 2006
FY08	\$29,810,000	January 2008
FY09	\$93,090,000	November 2008
FY10	\$0	Delayed to FY11
FY11	\$72,205,000	July 2010
FY12	\$66,075,000	August 2011

Education projects totaled \$220,000,000 and General Government projects totaled \$129,300,000. The financing plan funded the projects over a seven-year period instead of a six-year period. By stretching the period of debt issuance over seven years, the debt service and operating costs for these projects came online more slowly and allowed the maximum use of incremental county resources. The table on the left provides a summary of each G.O. Bond issue.

Debt Service Fund

Because of the difficult economic environment, the county chose to take the prudent approach and delay the planned FY10 issuance of G.O. Bonds one year, to FY11. This decision also pushed back the originally planned bond issues for FY11 and FY12 one year as well. However, due to favorable interest rates, the two issues were combined into one issue that occurred in August 2011.

In November 2016, the county voters approved a \$419,800,000 G.O. Bond Referendum for projects in Schools, Fire, Recreation and Parks, Libraries, and Public Works-road project. Of the total \$419,800,000 referendum approved by the voters, Education projects totaled \$272,600,000 and General Government's total was \$147,200,000.

The FY18 budget included funding for the first issuance of the G.O. Bonds for the 2016 referendum, appropriating the \$102,255,000 that had been issued May 2017. The second G.O. Bond issue of \$99,395,000, was issued during FY19 in July 2018 and the third issue for \$105,115,000 followed in October 2019. The fourth issuance for \$105,980,000 was issued in July 2020, and the final issue related to the

Fiscal Year	Amount	Issue Date
FY17	\$102,255,000	May 2017
FY19	\$99,395,000	July 2018
FY20	\$105,115,000	October 2019
FY21	\$105,980,000	July 2020
FY24	\$7,055,000	March 2024

2016 Bond referendum of \$7,055,000 is being issued Spring 2024 and the FY25 CIP and Budget appropriated the remainder of these funds to projects. The FY25 budget includes debt service payments for all issuances in accordance with the published debt service schedules related to each issuance.

On November 8, 2022, county voters approved a \$511,350,000 G.O. Bond Referendum including \$340,500,000 that

Fiscal Year	Amount
FY24	\$114,300,000
FY25	\$93,450,000
FY26	\$85,500,000
FY27	\$76,900,000
FY28	\$69,500,000
FY29	\$71,700,000

will be issued for School Projects, \$37,000,000 for Parks and Recreation projects, \$83,850,000 for Public Safety projects, and \$50,000,000 for drainage projects. The first G.O. bond issuance, included in the FY25 budget will be for \$114,300,000 in March 2024. The next five issues are planned in consecutive years with the FY25 issue of \$93,450,000, the FY26 issue for \$85,500,000, the FY27 issue for \$76,900,000, followed by the FY28 issue of 69,500,000. The final issue planned for FY29 is for \$71,700,000. It should be noted this schedule could change based on economic conditions.

VPSA BONDS

Virginia Public School Authority (VPSA) Bonds are the second debt instrument utilized that the county will pay debt service on in FY25. VPSA Bonds may only be utilized for school improvements, and the issuance of VPSA Bonds does not require a vote of the citizens. However, the debt issued is a liability of the county and therefore is included when calculating the county's debt affordability.

The county issued VPSA Bonds in September 2021 totaling \$48.1 million. Debt service in the amount of \$3,832,081 is included in the FY25 budget on these bonds. There are no other outstanding VPSA bond issuances. There was a VPSA issue in 2008 for \$44,440,000 but this issuance was included in the March 2015 refunding and is now reflected as G.O. debt.

Debt Service Fund

LEASE/REVENUE BONDS

The third debt instrument utilized by the county is lease/revenue bonds issued through the Henrico Economic Development Authority. In 2016, the county secured a direct bank 10-year lease revenue bond in the amount of \$34,000,000, which partially fund a replacement and upgraded 800 MHz communication system. In 2019 and 2020, the county issued two additional lease/revenue bonds including the 2019 Land Financing in the amount of \$10,115,000 and the 2020 Indoor Sports Facility in the amount of \$50,000,000. In May 2021, the remaining bonds for the 800 MHz communication system, which totaled \$13,560,000, were refunded through the Virginia Resource Authority. Through the Virginia Pooled Financing Program, the County was able to achieve a true interest cost of 0.957% on the refunded bonds, which saved the County a total of \$2,551,262 in debt service costs over a five-year period. In FY24 an issue of \$45,000,000 supporting \$17,500,000 for land acquisition of Varina on the James, \$18,000,000 for construction of the Police South Station, and \$9,750,000 supporting public safety. The FY25 budget includes debt service payments in the total amount of \$10,569,937 in accordance with the published debt service schedules related to each issuance.

BOND REFUNDINGS

On a regular basis, county staff in conjunction with the county's financial advisor analyze the county's debt to determine if there is a potential for debt service savings by refunding (or refinancing) any of the county's debt at a lower interest rate. This analysis of the county's debt and bond refundings were vital during the Great Recession starting in 2009. As a note, Henrico will not increase the length of time debt is paid off to realize savings. Through these efforts the Water and Sewer Enterprise Fund has realized a savings of \$30,452,613 and the county has saved an additional \$29,119,566 in debt service payments. The table below provides a summary of the General Fund savings.

Refunding Date	Bond Types	Amount	Savings
May, 2009	G.O. Bonds - 2001,2002	\$ 33,785,000	\$ 1,840,000
August, 2009	IDA Lease Revenue Bonds - 1996,1998,1999	36,425,000	5,150,000
May, 2010	G.O. Bonds - 2003, 2004,2005,2006,2008,2008A	119,735,000	5,100,000
September, 2012	G.O. Bonds - 2005,2006.2010A	37,500,000	2,360,000
March, 2015	G.O. Bonds - 2008A and VPSA Bond-2008	50,485,000	3,290,000
May, 2017	G.O. Bonds - 2010A, 2011	53,755,000	2,898,722
February, 2020	EDA Lease Revenue Bonds - 2009B	5,530,000	519,839
March, 2020	G.O. Bonds - 2010	24,930,000	3,503,212
July, 2020	G.O. Bonds- 2011	14,720,000	1,906,531
May, 2021	Bank Loan – 2016	13,560,000	2,551,262
Total Refunding		\$390,425,000	\$29,119,566



**Department Operating Budget
Henrico County, Virginia
FY25
DEBT SERVICE**

Account	Description	Prior Year Actuals	Approved Budget	Proposed Budget	Dollar Inc./Dec.	Percent Inc./Dec.
50900	Principal	54,435,000	54,035,000	62,802,084	8,767,084	16.2%
50901	Interest	23,966,959	23,850,922	26,397,916	2,546,994	10.7%
50902	Other Debt Service Costs	31,841	114,078	500,000	385,922	338.3%
Total Department		78,433,800	78,000,000	89,700,000	11,700,000	15.0%
18001 Debt Service - General Government						
50900	Principal	15,225,307	15,144,513	18,391,129	3,246,616	21.4%
50901	Interest	6,939,719	6,897,215	8,945,193	2,047,978	29.7%
50902	Other Debt Service Costs	37,475	114,078	500,000	385,922	338.3%
Total Cost Center		22,202,501	22,155,806	27,836,322	5,680,516	25.6%
18004 Debt Service - Public Works						
50900	Principal	2,195,582	2,143,377	2,145,246	1,869	0.1%
50901	Interest	795,096	695,797	593,155	(102,642)	(14.8%)
Total Cost Center		2,990,678	2,839,174	2,738,401	(100,773)	(3.5%)
18005 Debt Service - Education						
50900	Principal	34,454,111	34,052,110	39,425,709	5,373,599	15.8%
50901	Interest	15,729,894	15,890,319	16,633,812	743,493	4.7%
Total Cost Center		50,184,005	49,942,429	56,059,521	6,117,092	12.2%
18006 Debt Service - VRA						
50900	Principal	2,560,000	2,695,000	2,840,000	145,000	5.4%
50901	Interest	502,250	367,591	225,756	(141,835)	(38.6%)
Total Cost Center		3,062,250	3,062,591	3,065,756	3,165	0.1%

Updated 3/11/2024

OTHER FUNDS

HENRICO COUNTY, VIRGINIA
PROPOSED INTERNAL SERVICE AND DEBT SERVICE FUNDS

Fund	FY23 Actual	FY24 Original	FY25 Proposed
Central Automotive Maintenance Revenues			
Revenues:			
Charges for Automotive Maintenance - West	\$9,466,427	\$10,000,000	\$10,750,000
Charges for Automotive Maintenance - East	1,914,878	3,000,000	3,500,000
Charges for Use of Motor Pool	4,930,564	4,563,873	5,557,136
Charges for Gasoline	7,057,426	7,000,000	7,500,000
Charges for Vehicle Wash Facility	0	105,900	105,900
Miscellaneous	125,926	400,000	400,000
Transfer from General Fund	112,780	327,360	924,779
(To) From Retained Earnings - CAM	1,364,721	0	0
Total CAM Revenues	\$24,972,722	\$25,397,133	\$28,737,815
Central Automotive Maintenance Expenditures			
Central Automotive Maintenance	\$24,972,722	\$25,397,133	\$28,737,815
Total CAM Expenditures	\$24,972,722	\$25,397,133	\$28,737,815
Technology Replacement Revenues			
Transfer from General Fund	\$3,000,000	\$3,500,000	\$4,000,000
(To) From Retained Earnings - Technology	(578,125)	341,471	489,495
Total Technology Replacement Revenues	\$2,421,875	\$3,841,471	\$4,489,495
Technology Replacement Expenditures			
Technology Replacement	\$2,421,875	\$3,841,471	\$4,489,495
Total Technology Replacement Expenditures	\$2,421,875	\$3,841,471	\$4,489,495
Risk Management Revenues			
Transfer from General Fund	\$19,495,522	\$9,619,234	\$9,790,984
Public Utilities Charges	723,041	900,000	900,000
Recon-Workers' Compensation	1,110,667	0	0
Prop/Liability Recovery	266,816	100,000	100,000
Interest Income	293,944	0	0
Total Risk Management Revenues	\$21,889,990	\$10,619,234	\$10,790,984
Risk Management Expenditures			
Risk Management	\$21,889,990	\$10,619,234	\$10,790,984
Total Risk Management Expenditures	\$21,889,990	\$10,619,234	\$10,790,984

INTERNAL SERVICE DEBT SERVICE FUNDS (cont.)

Fund	FY23 Actual	FY24 Original	FY25 Proposed
Healthcare Fund Revenues			
County Contribution	\$102,542,798	\$106,066,019	\$109,422,371
Employee Contribution	23,941,383	26,138,622	26,420,815
Retiree Contribution	4,709,093	4,700,000	4,700,000
Retiree Subsidy	180,872	200,000	200,000
COBRA	258,201	220,000	220,000
Interest Income	1,114,023	400,000	500,000
Recoveries and Rebates	15,823,716	15,554,840	17,391,798
Healthcare - Wellness Payment	656,775	500,000	600,000
(To) From Fund Balance (Includes IBNR)	(9,893,658)	0	0
Total Healthcare Fund Revenues	\$139,333,203	\$153,779,481	\$159,454,984
Healthcare Fund Expenditures			
Healthcare	\$139,333,203	\$153,779,481	\$159,454,984
Total Healthcare Fund Expenditures	\$139,333,203	\$153,779,481	\$159,454,984
Debt Service Fund Revenues			
Transfer from General Fund	\$78,452,484	\$77,631,422	\$86,988,636
Use of Debt Service Fund Balance	(18,684)	368,578	2,711,364
Total Debt Service Revenues	\$78,433,800	\$78,000,000	\$89,700,000
Debt Service Fund Expenditures			
Debt Service - General Government	\$25,259,117	\$25,218,397	\$30,902,078
Debt Service - Public Works	2,990,678	2,839,174	2,738,401
Debt Service - Education	50,184,005	49,942,429	56,059,521
Total Debt Service Expenditures	\$78,433,800	\$78,000,000	\$89,700,000
Adjustment for Interfund Transactions	(\$126,218,891)	(\$131,335,792)	(\$137,435,407)

CENTRAL AUTOMOTIVE MAINTENANCE

DESCRIPTION

Central Automotive Maintenance (CAM) is a division within the Department of General Services tasked with supporting the county's diverse fleet of over 3,650 units. CAM provides fleet management services, repair and preventive maintenance services, fleet refueling, motor pool lease vehicles, and a large vehicle wash facility. Fleet repair and maintenance activities are performed at two locations. The main shop is located in the western portion of the County on Woodman Road, and a satellite shop is located in the eastern portion of the County on Dabbs House Road. CAM operates eight (8) self-service refueling facilities strategically located within the County that provide unleaded gasoline and diesel fuel. CAM owns and leases approximately 800 passenger sedans, pickup trucks, vans, and other miscellaneous vehicles to county departments through its motor pool operation. CAM is an Internal Service Fund organization and as such funding for all activities is provided through inter-departmental billings.

OBJECTIVES

- To provide high quality fleet and equipment management services.
- To maintain the County's automotive and equipment fleet as safely and efficiently as possible.
- To provide motor pool lease vehicles to County agencies.
- To provide dependable fuel supplies for County-owned vehicles.

BUDGET HIGHLIGHTS

The Central Automotive Maintenance budget for FY25 totals \$28,737,815, which represents an increase of \$3,340,682, or 13.2% from the previous approved budget. This increase is driven by personnel costs, machinery, and equipment, janitorial, maintenance and repairs, and fleet miscellaneous charges.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 4,999,053	\$ 6,149,544	\$ 6,565,447	6.8%
Operation	17,320,696	15,774,939	17,582,589	11.5%
Capital	2,651,311	3,472,650	4,589,779	32.2%
Sub-Total	\$ 24,971,060	\$ 25,397,133	\$ 28,737,815	13.2%
Personnel Complement	72	72	72	0

Central Automotive Maintenance

PERFORMANCE MEASURES

	Performance Measures			Change 24 to 25
	FY23	FY24	FY25	
Workload Measures				
Total Vehicles/Equip. Maintained by CAM	3,681	3,765	3,725	(40)
Gallons of Fuel Consumed	2,762,704	2,793,762	2,850,000	56,238
Annual Miles Driven	20,557,130	24,662,962	25,200,000	537,038
Equipment to Mechanic Ratio	77:1	78:1	77:1	(1)
Fleet Readiness (Countywide Goal of 95%)	94%	93%	95%	2%
Technician Manhours Applied to Work Orders	74%	77%	75%	-2%
Billable Work Order Labor Hours	62,659	69,738	71,200	1,462

BUDGET HIGHLIGHTS (CONTINUED)

The personnel component totals \$6,565,447, which reflects an increase of \$415,903, or 6.8%. The operating component totals \$17,582,589, which reflects an increase of \$1,807,650 or 11.5%. Capital outlay totals \$4,589,779 which reflects an overall increase of \$1,117,129 or 32.3% from the previous fiscal year. This increase is the result of substantial fluctuations in the costs of replacement vehicles and equipment over the past year.

Central Automotive Maintenance is an Internal Service Fund program and as such CAM generates revenue through its rates and fees to recover expenditures. CAM's revenues are generated from charges to user departments for three primary services: fleet repair and preventive maintenance, motor pool vehicle leasing, and fuel services. The internal labor rate for CAM repair services in FY25 will be \$94.00 per hour.

Vehicle rental rates are designed to recover maintenance and operational costs along with a vehicle replacement charge that accumulates in CAM's fund balance. This additional revenue is then used for the purchase of replacement motor pool vehicles. A rental rate increase, not to exceed 12%, is included for FY25.

The estimate for CAM's fuel revenues totals \$7,500,000 for FY25. Fuel consumed by a department owned vehicle is charged to departments at actual cost-plus a per gallon markup to cover certain operating costs. A fuel mark-up of \$0.16 per gallon will be added for FY25 to offset fuel site maintenance and system operating costs.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
GENERAL SERVICES**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	3,372,971	4,133,713	4,393,764	260,051	6.3%
50101	Full-Time Salaries and Wages - Overtime	107,874	75,372	75,372	0	0.0%
50104	Temporary Salaries and Wages - Regular	12,955	54,840	54,340	-500	-0.9%
50108	Hybrid Disability Prgm (Prev Wage Adj)	22,146	10,986	12,789	1,803	16.4%
50110	FICA	255,610	359,674	346,522	-13,152	-3.7%
50111	Retirement VRS	556,902	683,303	768,908	85,605	12.5%
50112	Hospital/Medical Plans	625,539	773,784	798,048	24,264	3.1%
50113	Group Insurance - Life (VRS)	45,056	57,872	61,513	3,641	6.3%
50121	VRS Hybrid Deferred Contribution	0	0	54,191	54,191	100.0%
50200	Medical Services	1,232	1,500	1,500	0	0.0%
50209	Other Professional Services	3,257	7,800	10,600	2,800	35.9%
50210	Maintenance and Repairs	267,770	354,000	368,749	14,749	4.2%
50213	Maintenance Service Contracts-Computers	6,742	0	0	0	0.0%
50215	Vehicle Repair - Commercial	3,921,178	5,124,250	4,540,000	-584,250	-11.4%
50220	Lease/Rent Of Equipment	4,322	3,000	4,000	1,000	33.3%
50240	Printing and Binding	92	200	200	0	0.0%
50250	Advertising	1,318	4,000	3,000	-1,000	-25.0%
50270	Other Contractual Services	616	0	0	0	0.0%
50280	Janitorial	8,554	64,500	59,500	-5,000	-7.8%
50286	Weed and Pest Control	941	1,600	1,700	100	6.3%
50400	Electric Services	99,297	88,100	102,250	14,150	16.1%
50401	Heating Services	34,247	34,100	36,150	2,050	6.0%
50402	Water Service	18,693	17,600	20,200	2,600	14.8%
50403	Sewer Service	18,818	17,650	19,950	2,300	13.0%
50404	Refuse Service	13,930	8,200	15,000	6,800	82.9%
50410	Postal Services	220	300	300	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50412	Telecommunications	14,835	15,500	17,800	2,300	14.8%
50423	Risk Management Claims Charges	3,000	0	0	0	0.0%
50431	Education and Training	10,026	28,000	26,000	-2,000	-7.1%
50450	Dues And Association Memberships	499	1,500	1,500	0	0.0%
50453	Freight Charges	26,656	38,500	35,500	-3,000	-7.8%
50455	Tuition	0	5,500	5,500	0	0.0%
50459	Other Charges Miscellaneous	224,924	223,370	223,370	0	0.0%
50460	Environmental Expenses	37,305	59,500	57,500	-2,000	-3.4%
50485	Amortization Right to Use Assets	1,662	0	0	0	0.0%
50500	Office Supplies	14,585	20,000	20,000	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	146	2,000	2,000	0	0.0%
50506	Repair and Maintenance Supplies	116,750	117,000	125,500	8,500	7.3%
50507	Gasoline	3,600,995	3,349,224	3,400,000	50,776	1.5%
50508	Diesel Fuel	4,990,159	4,349,225	4,400,000	50,775	1.2%
50511	Uniforms/Wearing Apparel/ITEMS	23,652	52,000	43,000	-9,000	-17.3%
50512	Books and Subscriptions	290	1,320	1,320	0	0.0%
50514	Other Operating Supplies	988	0	0	0	0.0%
50517	Small Tools	24,817	40,000	38,000	-2,000	-5.0%
50518	Liquid Propane Gas	716	3,000	3,000	0	0.0%
50520	Inventory Purchases	3,674,119	3,520,000	3,777,000	257,000	7.3%
50521	Computer Software	155,007	222,500	222,500	0	0.0%
50801	Machinery and Equipment-New \$10,000 and Over	0	69,500	69,500	0	0.0%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	-23,227	766,200	924,779	158,579	20.7%
50811	Machinery and Equipment-New Less Than \$10,000	0	14,500	14,500	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	155	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	17,492	29,500	24,500	-5,000	-16.9%
50821	Machinery and Equipment-Replacement \$10,000 and Over	229,602	235,000	242,000	7,000	3.0%
50824	Motor Vehicles and Equipment-Replacement \$10,000 and Over	2,422,837	2,298,450	3,250,000	951,550	41.4%
50831	Machinery and Equipment-Replacement Less Than \$10,000	0	14,500	14,500	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50833	Telecommunications Equipment – Replacement Less Than \$10,000	80	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	4,372	45,000	50,000	5,000	11.1%
50890	Recommended Adjustments	0	-2,000,000	0	2,000,000	100.0%
Total Department		24,972,722	25,397,133	28,737,815	3,340,682	13.2%



Operating Line Item Budget By Cost Center
Henrico County, Virginia
FY2024-25
GENERAL SERVICES

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
16103 Central Automotive Maintenance						
50459	Other Charges Miscellaneous	18,698	0	0	0	0.0%
50485	Amortization Right to Use Assets	1,662	0	0	0	0.0%
Total Cost Center		20,360	0	0	0	0.0%
16301 CAM - West Maintenance Facility						
50100	Full-Time Salaries and Wages - Regular	2,868,812	3,537,914	3,762,940	225,026	6.4%
50101	Full-Time Salaries and Wages - Overtime	86,145	57,771	57,771	0	0.0%
50104	Temporary Salaries and Wages - Regular	12,662	26,777	26,277	-500	-1.9%
50108	Hybrid Disability Prgm (Prev Wage Adj)	6,198	9,498	11,384	1,886	19.9%
50110	FICA	216,837	310,602	294,603	-15,999	-5.2%
50111	Retirement VRS	470,233	584,817	658,514	73,697	12.6%
50112	Hospital/Medical Plans	500,064	655,567	676,124	20,557	3.1%
50113	Group Insurance - Life (VRS)	38,030	49,531	52,681	3,150	6.4%
50121	VRS Hybrid Deferred Contribution	0	0	48,236	48,236	100.0%
50200	Medical Services	1,232	1,500	1,500	0	0.0%
50209	Other Professional Services	3,257	2,200	5,000	2,800	127.3%
50210	Maintenance and Repairs	168,994	150,000	175,000	25,000	16.7%
50215	Vehicle Repair - Commercial	3,602,266	4,424,250	4,150,000	-274,250	-6.2%
50220	Lease/Rent Of Equipment	3,526	3,000	4,000	1,000	33.3%
50240	Printing and Binding	92	200	200	0	0.0%
50250	Advertising	1,318	4,000	3,000	-1,000	-25.0%
50270	Other Contractual Services	616	0	0	0	0.0%
50280	Janitorial	1,974	50,000	45,000	-5,000	-10.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50286 Weed and Pest Control	317	1,000	1,000	0	0.0%
50400 Electric Services	85,524	76,500	87,500	11,000	14.4%
50401 Heating Services	27,268	26,700	28,200	1,500	5.6%
50402 Water Service	14,250	13,000	15,200	2,200	16.9%
50403 Sewer Service	13,994	13,000	14,500	1,500	11.5%
50404 Refuse Service	12,140	6,500	12,500	6,000	92.3%
50410 Postal Services	220	300	300	0	0.0%
50412 Telecommunications	12,743	12,700	15,000	2,300	18.1%
50431 Education and Training	10,026	28,000	26,000	-2,000	-7.1%
50450 Dues And Association Memberships	499	1,500	1,500	0	0.0%
50453 Freight Charges	24,146	35,000	32,000	-3,000	-8.6%
50455 Tuition	0	5,500	5,500	0	0.0%
50459 Other Charges Miscellaneous	582	3,500	3,500	0	0.0%
50460 Environmental Expenses	3,437	12,500	10,500	-2,000	-16.0%
50500 Office Supplies	13,725	18,000	18,000	0	0.0%
50504 Laundry, Housekeeping, and Janitorial Supplies	146	2,000	2,000	0	0.0%
50506 Repair and Maintenance Supplies	94,959	98,000	102,000	4,000	4.1%
50511 Uniforms/Wearing Apparel/ITEMS	19,805	45,000	36,000	-9,000	-20.0%
50512 Books and Subscriptions	290	1,320	1,320	0	0.0%
50514 Other Operating Supplies	588	0	0	0	0.0%
50517 Small Tools	22,968	30,000	30,000	0	0.0%
50518 Liquid Propane Gas	605	1,000	1,000	0	0.0%
50520 Inventory Purchases	3,180,016	2,950,000	3,257,000	307,000	10.4%
50521 Computer Software	130,982	180,000	180,000	0	0.0%
50801 Machinery and Equipment-New \$10,000 and Over	0	24,500	24,500	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50811	Machinery and Equipment-New Less Than \$10,000	0	10,000	10,000	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	155	0	0	0	0.0%
50815	Computer Equipment-New Less Than \$10,000	17,492	24,500	19,500	-5,000	-20.4%
50821	Machinery and Equipment-Replacement \$10,000 and Over	229,602	190,000	190,000	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	0	10,000	10,000	0	0.0%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	80	0	0	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	32	35,000	40,000	5,000	14.3%
Total Cost Center		11,898,847	13,722,647	14,146,750	424,103	3.1%
16302 CAM - East Maintenance Facility						
50100	Full-Time Salaries and Wages - Regular	504,159	595,799	630,824	35,025	5.9%
50101	Full-Time Salaries and Wages - Overtime	21,729	17,601	17,601	0	0.0%
50104	Temporary Salaries and Wages - Regular	293	28,063	28,063	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	15,948	1,488	1,405	-83	-5.6%
50110	FICA	38,773	49,072	51,919	2,847	5.8%
50111	Retirement VRS	86,669	98,486	110,394	11,908	12.1%
50112	Hospital/Medical Plans	125,475	118,217	121,924	3,707	3.1%
50113	Group Insurance - Life (VRS)	7,026	8,341	8,832	491	5.9%
50121	VRS Hybrid Deferred Contribution	0	0	5,955	5,955	100.0%
50209	Other Professional Services	0	5,000	5,000	0	0.0%
50210	Maintenance and Repairs	31,021	59,000	49,000	-10,000	-16.9%
50213	Maintenance Service Contracts-Computers	6,742	0	0	0	0.0%
50215	Vehicle Repair - Commercial	318,912	700,000	390,000	-310,000	-44.3%
50220	Lease/Rent Of Equipment	796	0	0	0	0.0%
50280	Janitorial	6,580	14,500	14,500	0	0.0%

Cost Center	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50286 Weed and Pest Control	624	600	700	100	16.7%
50400 Electric Services	1,617	1,500	1,750	250	16.7%
50401 Heating Services	6,755	6,400	6,950	550	8.6%
50402 Water Service	822	900	900	0	0.0%
50403 Sewer Service	886	950	950	0	0.0%
50404 Refuse Service	1,790	1,200	2,000	800	66.7%
50412 Telecommunications	1,756	2,800	2,800	0	0.0%
50423 Risk Management Claims Charges	3,000	0	0	0	0.0%
50453 Freight Charges	2,510	3,500	3,500	0	0.0%
50459 Other Charges Miscellaneous	35	0	0	0	0.0%
50460 Environmental Expenses	1,487	5,000	5,000	0	0.0%
50500 Office Supplies	860	2,000	2,000	0	0.0%
50506 Repair and Maintenance Supplies	21,791	19,000	23,500	4,500	23.7%
50511 Uniforms/Wearing Apparel/ITEMS	3,847	7,000	7,000	0	0.0%
50514 Other Operating Supplies	400	0	0	0	0.0%
50517 Small Tools	1,849	10,000	8,000	-2,000	-20.0%
50518 Liquid Propane Gas	111	1,000	1,000	0	0.0%
50520 Inventory Purchases	493,761	570,000	520,000	-50,000	-8.8%
50801 Machinery and Equipment-New \$10,000 and Over	0	45,000	45,000	0	0.0%
50811 Machinery and Equipment-New Less Than \$10,000	0	4,500	4,500	0	0.0%
50815 Computer Equipment-New Less Than \$10,000	0	5,000	5,000	0	0.0%
50821 Machinery and Equipment- Replacement \$10,000 and Over	0	45,000	52,000	7,000	15.6%
50831 Machinery and Equipment- Replacement Less Than \$10,000	0	4,500	4,500	0	0.0%
50835 Computer Equipment-Replacement Less Than \$10,000	4,340	10,000	10,000	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
Total Cost Center		1,712,364	2,441,417	2,142,467	-298,950	-12.2%
16303 CAM - Leased Vehicle Services						
50412	Telecommunications	168	0	0	0	0.0%
50521	Computer Software	0	8,500	8,500	0	0.0%
50804	Motor Vehicles and Equipment-New \$10,000 and Over	-23,227	766,200	924,779	158,579	20.7%
50824	Motor Vehicles and Equipment- Replacement \$10,000 and Over	2,422,837	2,298,450	3,250,000	951,550	41.4%
Total Cost Center		2,399,778	3,073,150	4,183,279	1,110,129	36.1%
16304 CAM - Fueling Services						
50209	Other Professional Services	0	600	600	0	0.0%
50210	Maintenance and Repairs	56,594	120,000	119,749	-251	-0.2%
50400	Electric Services	3,617	3,600	3,800	200	5.6%
50402	Water Service	103	200	200	0	0.0%
50403	Sewer Service	208	200	300	100	50.0%
50404	Refuse Service	0	500	500	0	0.0%
50412	Telecommunications	168	0	0	0	0.0%
50459	Other Charges Miscellaneous	205,609	219,870	219,870	0	0.0%
50460	Environmental Expenses	13,094	20,000	20,000	0	0.0%
50507	Gasoline	3,600,995	3,349,224	3,400,000	50,776	1.5%
50508	Diesel Fuel	4,990,159	4,349,225	4,400,000	50,775	1.2%
50518	Liquid Propane Gas	0	1,000	1,000	0	0.0%
50520	Inventory Purchases	342	0	0	0	0.0%
50521	Computer Software	24,025	34,000	34,000	0	0.0%
50890	Recommended Adjustments	0	-2,000,000	0	2,000,000	100.0%
Total Cost Center		8,894,914	6,098,419	8,200,019	2,101,600	34.5%
16305 Large Vehicle Wash Facility						
50210	Maintenance and Repairs	11,161	25,000	25,000	0	0.0%

Cost Center		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50400	Electric Services	8,539	6,500	9,200	2,700	41.5%
50401	Heating Services	224	1,000	1,000	0	0.0%
50402	Water Service	3,518	3,500	3,900	400	11.4%
50403	Sewer Service	3,730	3,500	4,200	700	20.0%
50460	Environmental Expenses	19,287	22,000	22,000	0	0.0%
Total Cost Center		46,459	61,500	65,300	3,800	6.2%

TECHNOLOGY REPLACEMENT FUND

DESCRIPTION

The Technology Replacement Fund was created in FY01 to serve as an internal service function for general government technology replacement costs. This fund provides for the replacement of general government computers and security related technology equipment.

OBJECTIVES

- To allow Henrico County to utilize technological advancements as they occur.
- To spread the cost of replacing technology equipment over a period of multiple years to reduce the impact of large one-time purchases in a given year.
- To provide centralized accounting to accurately monitor the number and cost of technology equipment replacement.
- To ensure the County does not find itself in the position of having to issue long-term debt to pay for routine technology equipment.

BUDGET HIGHLIGHTS

The FY25 budget for the Technology Replacement Fund totals \$4,489,495. It is important to note that \$4,000,000 to support this budget request is to be provided by a transfer from the General Fund. This reflects an increase of \$684,024 from the previously approved budget.

The request for replacement equipment includes equipment that is eligible and approved for replacement based on age and usage. While there may be a budget for specific items, some funding is provided for contingency and will only be spent if necessary.

In an effort to reduce expenses, departments were requested to review computer and security equipment requirements to determine if an extended replacement cycle is practical based on the use of the equipment. The Department of Information Technology approves the replacement request based on the usage as well as the user's anticipated needs.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ -	\$ -	\$ -	0.0%
Operation	-	-	-	0.0%
Capital	2,963,963	3,841,471	4,489,495	16.9%
Total	\$ 2,963,963	\$ 3,841,471	\$ 4,489,495	16.9%

Technology Replacement Fund

PERFORMANCE MEASURES

	FY23	FY24	FY25	Change
	Actual	Original	Proposed	24 to 25
Workload Measures				
Accumulated Value of Equipment	12,554,800	12,985,000	13,158,635	173,635
Computers in Program	3,265	3,365	3,398	33
Other Equipment in Program	1,315	1,356	1,361	5
Effectiveness Measures				
Percent of Eligible Departments in Program	100%	100%	100%	0%



**TECHNOLOGY REPLACEMENT
Department Operating Budget
Henrico County, Virginia
FY 2025**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50514	Other Operating Supplies	54	0	0	0	0.0%
50521	Computer Software	33,372	0	0	0	0.0%
50805	Computer Equipment-New \$10,000 and Over	0	0	754,680	754,680	100.0%
50815	Computer Equipment-New Less Than \$10,000	9,780	105,400	552,661	447,261	424.3%
50825	Computer Equipment- Replacement \$10,000 and Over	276,739	2,676,921	1,657,525	-1,019,396	-38.1%
50833	Telecommunications Equipment – Replacement Less Than \$10,000	450	0	0	0	0.0%
50835	Computer Equipment- Replacement Less Than \$10,000	2,643,568	1,059,150	1,524,629	465,479	43.9%
Total Department		2,963,963	3,841,471	4,489,495	648,024	16.9%

RISK MANAGEMENT

DESCRIPTION

Risk Management is a division within the Department of Finance that provides protection from accidental losses arising out of the County's General Government and Public Schools operations. Protection is provided through a combination of self-insurance and purchased insurance. The division is responsible for the management of the Self-Insurance fund, excess insurance coverages, certificates of insurance for proof of insurance, the administration of auto, property, and liability claims, and the oversight of workers' compensation claim administration. The division is also responsible for determining insurance requirements through the procurement process, in addition to approving as acceptable all certificates of insurance received from vendors. The Risk Management staff provides training and guidance to all county agencies and Henrico County Public Schools to help identify and manage operational risks to minimize potential loss and liabilities. Additionally, Risk Management works in collaboration with Emergency Management and Workplace Safety regarding loss prevention, safety training, and environmental concerns. Risk Management is responsible for the placement of insurance for the Metro Aviation Unit, a multi-jurisdictional agreement between Henrico and Chesterfield Counties and the City of Richmond, in addition to management of the insurance program for any organization where the County is the fiscal agent.

OBJECTIVES

- To protect the County against losses that could significantly impact its personnel, property, or financial stability in providing services to the general public.
- To provide comprehensive insurance coverage for the General Government and Schools at the lowest possible cost when considering the various risks involved.

BUDGET HIGHLIGHTS

The FY25 budget is reflected within the Internal Service Fund series because Risk Management provides services to all areas of General Government and Education, across all funds. Risk Management will continue to administer all applicable programs and services to all county agencies.

FISCAL YEAR 2025 SUMMARY

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 734,535	\$ 826,258	\$ 997,799	20.8%
Operation*	21,147,268	9,789,701	9,789,701	0.0%
Capital	8,187	3,275	3,275	0.0%
Total	<u>\$ 21,889,990</u>	<u>\$ 10,619,234</u>	<u>\$ 10,790,775</u>	<u>1.6%</u>
Personnel Complement	7	7	8*	0

* Includes the addition of a reclassified senior claims adjuster position previously budgeted under Finance Administration as a management assistant.

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Workers' Compensation Claims Processed	1,001	1,181	1,345	164
Auto. Gen. Liability, Other Claims Processed	1,338	1,248	1,421	173
Property Damage and Loss Claims Processed	187	271	308	37

BUDGET HIGHLIGHTS (CONTINUED)

The Risk Management budget for FY25 totals \$10,790,775 and is funded with a transfer of \$9,790,775 from the county's General Fund and projected revenue of \$1,000,000 from the Department of Public Utilities' Water & Sewer Enterprise and Solid Waste Funds. In FY20, the Workplace Safety component was separated from Risk Management and is currently with the Emergency Management department.

In FY25, the budget for Risk Management's Self-Insurance Administration function totals \$1,183,916, a 16.9% increase. This increase is the effect of rising employee salary, health care, and benefit costs. In addition, Risk Management absorbed the salary costs of a transferred position previously budgeted within Finance Administration.

Within the Self-Insurance Administration function, eight employees provide services including oversight and support of workers' compensation claim administration, auto, property, and liability claim administration, as well as administration of the Self-Insurance Reserve for the General Government and Schools. During FY25, the risk assessment of programs and activities will continue in order to recognize, reduce, and control risk exposures.

In FY25, the budget for claims totals \$7,620,811. Funding for a portion of the Division's costs is typically provided in the December amendment via a transfer from the Self-Insurance Reserve within the General Fund. Funding remains unchanged from FY24.

Also included in the FY25 budget is \$1,986,048 for insurance policies and premiums. These funds are for costs associated with purchased commercial insurance for both property liability and workers' compensation. It should be noted that the county's costs in this area are supplemented by the Self-Insurance Reserve and remain unchanged from FY24.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
RISK MANAGEMENT**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	509,206	567,045	653,524	86,479	15.3%
50101	Full-Time Salaries and Wages - Overtime	55	500	500	0	0.0%
50104	Temporary Salaries and Wages - Regular	20,142	57,000	57,000	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	2,712	3,178	3,856	678	21.3%
50109	Vacancy Savings	0	-18,877	0	18,877	100.0%
50110	FICA	38,081	45,605	54,393	8,788	19.3%
50111	Retirement VRS	84,657	89,037	114,367	25,330	28.4%
50112	Hospital/Medical Plans	72,638	75,229	88,672	13,443	17.9%
50113	Group Insurance - Life (VRS)	6,863	7,541	9,149	1,608	21.3%
50114	Unemployment Insurance	181	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	16,338	16,338	100.0%
50207	Professional Education Services	0	6,551	6,551	0	0.0%
50209	Other Professional Services	94,953	134,892	134,892	0	0.0%
50210	Maintenance and Repairs	0	250	250	0	0.0%
50220	Lease/Rent Of Equipment	2,082	2,500	2,500	0	0.0%
50230	Temporary Help Service Fees	0	10,000	10,000	0	0.0%
50240	Printing and Binding	65	950	950	0	0.0%
50250	Advertising	0	300	300	0	0.0%
50270	Other Contractual Services	1,986	1,000	1,000	0	0.0%
50310	Automotive/Motor Pool	10,332	6,000	6,000	0	0.0%
50410	Postal Services	236	1,500	1,500	0	0.0%
50411	Messenger Services	0	150	150	0	0.0%
50412	Telecommunications	4,932	3,150	3,150	0	0.0%
50420	Insurance	1,635,452	1,345,000	1,345,000	0	0.0%
50421	Insurance - Workers' Compensation	886,550	641,048	641,048	0	0.0%
50430	Mileage	0	250	250	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50431	Education and Training	1,196	3,720	3,720	0	0.0%
50450	Dues And Association Memberships	50	500	500	0	0.0%
50451	Claims And Contingencies - County	18,506,714	7,620,811	7,620,811	0	0.0%
50453	Freight Charges	0	150	150	0	0.0%
50459	Other Charges Miscellaneous	541	5,141	5,141	0	0.0%
50500	Office Supplies	401	2,250	2,250	0	0.0%
50506	Repair and Maintenance Supplies	0	100	100	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	451	125	125	0	0.0%
50512	Books and Subscriptions	449	2,300	2,300	0	0.0%
50513	Educational and Recreational Supplies	196	1,000	1,000	0	0.0%
50514	Other Operating Supplies	0	63	63	0	0.0%
50521	Computer Software	682	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	0	175	175	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	0	3,100	3,100	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	8,187	0	0	0	0.0%
Total Department		21,889,990	10,619,234	10,790,775	171,541	1.6%

HEALTHCARE FUND

DESCRIPTION

Effective January 1, 2008, Henrico County's health care program transitioned to a self-insurance program. Prior to this transition, the County's health care program operated as a fully insured program, which, in exchange for the payment of a premium, an insurance company assumed the risk, administered the program, and paid all claims. With the transition to a self-insured program, the County pays claims and third-party administrative fees. Self-insurance allows the County to more fully control all aspects of the plan, including setting rates to smooth out the impact of increases on employees and the County, while maintaining adequate funding to cover claims, expenses, and reserves.

BUDGET HIGHLIGHTS

The cost to fund healthcare expenses is covered by payments from active employees, the County and the School Board, retirees, and retention of interest earnings. The County and Schools contributions are budgeted in departmental budgets, and the Healthcare Fund charges departments based upon actual participants in the program. Revenues to the Healthcare Fund in excess of expenditures accumulate in a premium stabilization reserve. These funds are utilized to allow the County to maintain rate increases at manageable levels.

The budget for FY25 provides funding of \$159,454,984 for the Healthcare Fund. Included in this figure is \$109,422,371 in funding that is budgeted within individual County and Schools departments as the County's contributions for healthcare for active employees. This means that the County provides direct support for 68.6% of the Healthcare Fund's budget. Also included in this budget is the cost to the County and Schools for retiree subsidies, which are present within the Human Resources budget. It is important to note that expenditures already budgeted within individual departments are negated from the Healthcare Fund budget in the "Adjustments for Interdepartmental Billings" to avoid double counting of expenditures. The balance of Healthcare Fund Revenues, \$50,032,613, reflects anticipated payments from employees and retirees that participate in the program, as well as rebates for pharmacy claims and interest earnings.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Claims	\$ 127,304,475	\$ 142,113,837	\$ 146,739,340	3.3%
Other Administrative Fees	12,028,728	11,665,644	12,715,644	9.0%
Total Healthcare	\$ 139,333,203	\$ 153,779,481	\$ 159,454,984	3.7%

BUDGET HIGHLIGHTS

Of the \$159,454,984 budget allocation for Healthcare, \$146,739,340, or 92.0 percent reflects estimated claims expenditures. The balance of \$12,715,644 is highlighted by anticipated third-party administrative fees (\$7,000,000), health spending account costs (\$1,400,000), wellness initiatives funding (\$100,000) and the premium payments for excess risk insurance, which is \$4,000,000. The insurance protects the County from single large claims greater than \$500,000. Insurance protecting the County from annual claims in excess of 125.0 percent of actuarially projected annual claims was dropped beginning in Calendar Year 2023. Also included in the budget is \$105,644 in funding for the retainer agreement for the County's healthcare consultant.

It is noted that trends in administrative costs and charges for excess risk insurance have risen rapidly in recent years. This is primarily caused by efforts to limit exposure to the costs of a new generation of pharmaceuticals that are reaching the market.

In Calendar Year 2023, Henrico changed its provider of pharmaceutical benefits to Anthem. This move has gained the County several million dollars of rebate payments annually.



**Department Operating Budget
Henrico County, Virginia
FY2024-25
HEALTHCARE**

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50209	Other Professional Services	189,167	105,644	105,644	0	0.0%
50231	Health Spending Account (HSA) County	649,800	600,000	750,000	150,000	25.0%
50232	Health Spending Account (HSA) Schools	536,327	650,000	650,000	0	0.0%
50270	Other Contractual Services	10,833	150,000	100,000	-50,000	-33.3%
50271	Healthcare Administrative Fees	7,146,148	6,000,000	7,000,000	1,000,000	16.7%
50290	Purchase of Services from Other Governments	4,182	10,000	10,000	0	0.0%
50422	Healthcare Excess Risk Insurance	3,482,889	4,000,000	4,000,000	0	0.0%
50480	Healthcare Claims	127,304,475	142,113,837	146,739,340	4,625,503	3.3%
50998	Wellness Program Payment	9,382	150,000	100,000	-50,000	-33.3%
Total Department		139,333,203	153,779,481	159,454,984	5,675,503	3.7%

FIDUCIARY FUNDS

COUNTY OF HENRICO, VIRGINIA
REVENUES AND EXPENDITURES - FIDUCIARY FUNDS

Fund	FY23 Actual	FY24 Original	FY25 Proposed
JRJDC Agency Fund Revenues			
Transfer from General Fund	\$3,624,201	\$3,805,410	\$4,033,734
Revenue from Federal Government	144,877	0	0
Revenue from the Commonwealth	1,817,703	1,600,085	1,631,880
Revenue from Goochland/Powhatan	560,786	588,826	624,156
Revenue from Other Localities	116,833	0	0
Interest Income	222,640	0	0
(To) From Fund Balance-JRJDC	(434,152)	321,714	551,528
Total JRJDC Revenues	\$6,052,888	\$6,316,035	\$6,841,298
JRJDC Agency Fund Expenditures			
Operating	\$5,970,807	\$6,216,035	\$6,691,298
Capital Projects	82,081	100,000	150,000
Total JRJDC Expenditures	\$6,052,888	\$6,316,035	\$6,841,298
Other Post Employment Benefits - GASB 45 Revenues			
Transfer from General Fund	\$2,675,000	\$2,675,000	\$2,675,000
Revenue from Enterprise Fund	0	75,000	75,000
(To) From OPEB - GASB 45 Fund Balance	57,000	0	0
Total OPEB - GASB 45 Revenues	\$2,732,000	\$2,750,000	\$2,750,000
Other Post Employment Benefits - GASB 45 Expenditures			
Operating	\$2,732,000	\$2,750,000	\$2,750,000
Total OPEB - GASB 45 Expenditures	\$2,732,000	\$2,750,000	\$2,750,000
Line of Duty Act (LODA) Revenues			
Operating Transfer from General Fund	\$1,250,000	\$1,250,000	\$1,250,000
Other State Fees	(11,250)	0	0
(To) From Line of Duty Fund Balance	79,612	0	0
Total LODA Revenues	\$1,318,362	\$1,250,000	\$1,250,000
Line of Duty Act (LODA) Expenditures			
Operating	\$1,318,362	\$1,250,000	\$1,250,000
Total LODA Expenditures	\$1,318,362	\$1,250,000	\$1,250,000
Long-Term Disability Revenues			
Fiduciary Fund Balance			
Operating Transfer from General Fund	\$600,000	\$650,000	\$650,000
Interest Income	10,792	0	0
(To) From Long-Term Disability Fund Balance	(309,436)	0	0
Total Long-Term Disability Revenues	\$301,356	\$650,000	\$650,000
Long-Term Disability Expenditures			
Operating	\$301,356	\$650,000	\$650,000
Total Long-Term Disability Expenditures	\$301,356	\$650,000	\$650,000

JRJDC AGENCY FUND

James River Juvenile Detention Center

DESCRIPTION

The James River Juvenile Detention Center detains youth who are awaiting court action in Henrico, Goochland, or Powhatan counties for criminal offense charges. Additionally, some youth may be sentenced for up to six months after having been found guilty of an offense. This group includes criminal offenders, children in need of supervision, and certain traffic offenders. The facility can house up to 60 youths, who are offered psychological screening and follow-ups as needed, as well as programs in education and recreation, and opportunities for success through a high expectation management program.

OBJECTIVES

- To operate a safe and secure facility for residents and staff, free of serious incidents.
- To establish and maintain a quality system of health and physical care for residents.
- To provide quality programs and services for residents that enable them to return to their communities better equipped for a productive, crime-free life.
- To encourage and develop the professional skills of all employees.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Personnel	\$ 5,132,143	\$ 5,505,524	\$ 5,980,787	8.6%
Operation	825,469	701,381	701,381	0.0%
Capital	13,195	9,130	9,130	0.0%
Subtotal	5,970,807	6,216,035	6,691,298	7.6%
Facility Maintenance	82,081	100,000	150,000	50.0%
Total	\$ 6,052,888	\$ 6,316,035	\$ 6,841,298	8.3%
Personnel Complement*	N/A	N/A	N/A	N/A

*The Commission has approved funding for 68 full-time positions. All positions are Complement III.

PERFORMANCE MEASURES

	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>Change 24 to 25</u>
Workload Measures				
Admissions - Secure Detention	412	432	460	28
Average Daily Population	34	40	50	10
Admissions - Post Dispositional	31	33	38	5

BUDGET HIGHLIGHTS

The James River Juvenile Detention Commission (JRJDC) is a regional organization of Goochland, Powhatan, and Henrico Counties, formed to operate a juvenile detention facility. Henrico as majority partner serves as the fiscal agent for the operation of the JRJDC. This arrangement eliminates the need for the Commission to duplicate various administrative functions related to personnel matters, procurement activities, and the management of accounting and budgeting efforts.

During a January 3, 2024 meeting, the Commission approved a budget submission, which reflects funding needed to operate the facility on a day-to-day basis. The operating budget for the JRJDC (excluding facility maintenance funding) totals \$6,691,298 for FY25. This is an increase of \$475,263, or 7.6%, compared to the FY24 approved budget. The budgetary growth was entirely found in personnel, which rose by 8.6%. This increase was due to wage adjustments and increased benefit rates.

The budget for operations is steady at \$701,381 and capital outlay remains level at \$9,130. The capital outlay funding is for the replacement of furniture, as well as medical and recreational equipment. Beginning in the FY17 Approved Budget, \$100,000 of annual funding has been included to address increased maintenance needs as the facility ages. This amount has been increased to \$150,000 in the FY25 budget.

In FY25, the Commission will bill each participating locality their operating share based on the number of beds assigned in the 60-bed facility. Per the JRJDC agreement, Henrico has 52 beds and Powhatan and Goochland have 4 beds each. This allocation results in the Commission billing the participating localities for the operating costs at the following percentages: Henrico - 86.6%, Powhatan - 6.7%, and Goochland - 6.7%. The Commission anticipates that these locality contributions will be as follows: Henrico - \$4,033,734, Powhatan - \$312,078, and Goochland - \$312,078.

State aid for the Commission is estimated to be \$1,631,880 for FY25. This figure is 2.0% above the estimate for FY24 and is relatively unchanged from the amount of the State contribution in FY02, the first full year of operations for the facility. As the State's funding formula depends in part on average daily population over a five-year span, future reductions in state funding are possible.

The Commission projects the use of \$551,528 of reserves as part of the budget for FY25. While the Commission has often used this budgeting practice, actual use of reserves has been minimal.

It should be noted that the JRJDC received \$256,546 for housing detained youth from several jurisdictions in the Tidewater area during the first six months of FY24. While this arrangement is expected to continue for the foreseeable future, no revenue from this source is budgeted for FY25.

JRJDC Agency Fund

As of June 30, 2023, the Commission had a balance of cash and cash equivalents equaling \$4,380,550. The amount of assets in reserve increased by \$328,102 during FY23 and remains at a healthy level, equal to almost two-thirds of the Commission's annual operating budget.

The following is a list of State aid to the Commission for the fiscal years that the JRJDC has been in full operation. As noted above, the projected FY25 level of funding is only 3.9% above the FY02 grant.

Fiscal Year	State Aid	Percentage of Operating Expenses	ADP
2001-02	\$1,570,378	43.0%	34
2002-03	\$1,077,234	31.9%	34
2003-04	\$1,130,195	31.6%	34
2004-05	\$1,346,574	36.1%	46
2005-06	\$1,328,775	32.8%	54
2006-07	\$1,519,703	32.6%	59
2007-08	\$1,554,710	34.9%	59
2008-09	\$1,522,679	31.6%	57
2009-10	\$1,432,612	31.3%	58
2010-11	\$1,412,270	28.7%	43
2011-12	\$1,417,499	28.0%	47
2012-13	\$1,571,668	29.6%	56 ⁽¹⁾
2013-14	\$1,596,771	33.1%	41
2014-15	\$1,602,976	33.3%	35
2015-16	\$1,675,438	34.1%	39
2016-17	\$1,609,492	31.6%	38
2017-18	\$1,677,328	31.9%	37
2018-19	\$1,668,240	30.2%	24
2019-20	\$1,672,542	31.3%	30
2020-21	\$1,646,877	29.4%	27
2021-22	\$1,712,962	27.5%	32
2022-23	\$1,808,453	31.1%	34
2023-24	\$1,600,085*	25.3%	40*
2024-25	\$1,631,880*	23.9%	50*
* Figures for FY24 and FY25 are projections.			
⁽¹⁾ Average Daily Population was inflated in FY13 due to serving Richmond City juveniles.			



**Department Operating Budget
Henrico County, Virginia
FY2024-25**

JAMES RIVER JUVENILE DETENTION COMMISSION

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50100	Full-Time Salaries and Wages - Regular	3,424,018	4,052,219	4,256,872	204,653	5.1%
50101	Full-Time Salaries and Wages - Overtime	138,220	8,391	8,391	0	0.0%
50102	Part-Time Salaries and Wages-Regular	17,160	41,989	0	-41,989	-100.0%
50104	Temporary Salaries and Wages - Regular	90,295	34,060	34,060	0	0.0%
50105	Temporary Salaries and Wages - Overtime	146	0	0	0	0.0%
50108	Hybrid Disability Prgm (Prev Wage Adj)	8,194	5,627	7,836	2,209	39.3%
50109	Vacancy Savings	0	-389,081	-248,329	140,752	36.2%
50110	FICA	267,480	316,454	328,898	12,444	3.9%
50111	Retirement VRS	556,760	669,832	744,953	75,121	11.2%
50112	Hospital/Medical Plans	584,860	709,302	753,712	44,410	6.3%
50113	Group Insurance - Life (VRS)	45,082	56,731	59,596	2,865	5.1%
50114	Unemployment Insurance	-72	0	0	0	0.0%
50121	VRS Hybrid Deferred Contribution	0	0	34,798	34,798	100.0%
50200	Medical Services	17,115	36,172	36,172	0	0.0%
50201	Legal Services	27,500	24,000	24,000	0	0.0%
50202	Accounting And Auditing Services	5,000	0	0	0	0.0%
50209	Other Professional Services	25,825	2,270	2,270	0	0.0%
50210	Maintenance and Repairs	10,226	25,000	25,000	0	0.0%
50211	Maintenance Service Contracts	78,424	81,045	81,045	0	0.0%
50213	Maintenance Service Contracts-Computers	5,348	0	0	0	0.0%
50220	Lease/Rent Of Equipment	77	5,000	5,000	0	0.0%
50230	Temporary Help Service Fees	39,899	0	0	0	0.0%
50240	Printing and Binding	360	1,000	1,000	0	0.0%
50250	Advertising	302	0	0	0	0.0%
50270	Other Contractual Services	5,361	48,000	48,000	0	0.0%
50285	Landscaping	5,141	12,000	12,000	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50286	Weed and Pest Control	1,427	0	0	0	0.0%
50310	Automotive/Motor Pool	18,121	18,080	18,080	0	0.0%
50400	Electric Services	120,164	100,500	100,500	0	0.0%
50401	Heating Services	111,887	112,758	112,758	0	0.0%
50402	Water Service	1,506	1,250	1,250	0	0.0%
50403	Sewer Service	0	2,328	2,328	0	0.0%
50404	Refuse Service	5,270	5,000	5,000	0	0.0%
50410	Postal Services	512	750	750	0	0.0%
50412	Telecommunications	19,743	30,000	30,000	0	0.0%
50420	Insurance	814	0	0	0	0.0%
50431	Education and Training	7,756	1,500	1,500	0	0.0%
50450	Dues And Association Memberships	1,009	400	400	0	0.0%
50500	Office Supplies	11,255	6,000	6,000	0	0.0%
50501	Food Supplies and Food Service Supplies	202,711	110,640	110,640	0	0.0%
50503	Medical and Laboratory Supplies	20,790	12,000	12,000	0	0.0%
50504	Laundry, Housekeeping, and Janitorial Supplies	45,528	38,500	38,500	0	0.0%
50505	Linen Supplies	7,843	2,500	2,500	0	0.0%
50506	Repair and Maintenance Supplies	7,117	10,000	10,000	0	0.0%
50507	Gasoline	1,908	0	0	0	0.0%
50509	Vehicle and Powered Equipment Supplies	0	3,000	3,000	0	0.0%
50511	Uniforms/Wearing Apparel/ITEMS	7,721	10,588	10,588	0	0.0%
50512	Books and Subscriptions	132	100	100	0	0.0%
50513	Educational and Recreational Supplies	6,925	1,000	1,000	0	0.0%
50514	Other Operating Supplies	557	0	0	0	0.0%
50517	Small Tools	125	0	0	0	0.0%
50518	Liquid Propane Gas	67	0	0	0	0.0%
50519	Textbooks	1,446	0	0	0	0.0%
50521	Computer Software	1,450	0	0	0	0.0%
50811	Machinery and Equipment-New Less Than \$10,000	0	2,000	2,000	0	0.0%

Account Description		Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50812	Furniture and Fixtures-New Less Than \$10,000	7,284	0	0	0	0.0%
50813	Telecommunications Equipment-New Less Than \$10,000	30	0	0	0	0.0%
50831	Machinery and Equipment-Replacement Less Than \$10,000	3,527	2,000	2,000	0	0.0%
50832	Furniture and Fixtures-Replacement Less Than \$10,000	385	2,000	2,000	0	0.0%
50835	Computer Equipment-Replacement Less Than \$10,000	1,969	3,130	3,130	0	0.0%
50901	Interest	1,107	0	0	0	0.0%
Total Department		5,970,807	6,216,035	6,691,298	475,263	7.6%

OTHER POST EMPLOYMENT BENEFITS (OPEB)

DESCRIPTION

Non-pension benefits provided to employees after employment ends are referred to as Other Post-Employment Benefits (OPEB). The Governmental Accounting Standards Board (GASB) defines OPEB as health insurance, dental insurance, life insurance, and term care coverage for retirees and their families. Other post-employment benefits are part of the compensation package employees earn each year, even though the benefits are not received until employment has ended. For Henrico County, these benefits are confined to retiree health insurance for those retirees opting to remain with the County's health care provider.

The rating agencies consider OPEB funding status in their evaluations of government financial condition. It is possible that bond ratings may suffer for governments with large liabilities and no defined way to pay for these future costs. Under the guidelines, OPEB financial information will be produced using actuarial valuations performed in accordance with GASB standards. The actuarial valuations should be performed at least every two years for plans that administer OPEB for 200 or more plan members (active and retired) or every three years for plans with fewer than 200 members. Henrico County's update was completed as of June 30, 2022.

As a result of the financial reporting requirements of the Governmental Accounting Standards Board (GASB), this fiduciary fund was created in FY08. This fund allows the County to budget for the annual cost of public employee non-pension benefits and all outstanding obligations and commitments related to OPEB in the same manner as reporting financial information for pensions. It is the intent of the County of Henrico to fully meet the GASB 45 funding requirement that began in FY08.

BUDGET HIGHLIGHTS

The budget for FY25 provides funding of \$2,750,000 for costs associated with this accounting standard. It should be noted that \$2,675,000 will come from the General Fund and \$75,000 will cover the Water and Sewer portion of this requirement. The budget continues to meet the anticipated funding requirements. Future contributions will continue to be based on completed independent actuarial analysis.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
OPEB Contribution	\$ 2,732,000	\$ 2,750,000	\$ 2,750,000	0.0%
Total OPEB	\$ 2,732,000	\$ 2,750,000	\$ 2,750,000	0.0%



**Department Operating Budget
Henrico County, Virginia
FY2024-25
HUMAN RESOURCES**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50199 OPEB - Healthcare	2,719,000	2,750,000	2,750,000	0	0.0%
50209 Other Professional Services	13,000	0	0	0	0.0%
Total Department	2,732,000	2,750,000	2,750,000	0	0.0%

LINE OF DUTY – FIDUCIARY FUND

DESCRIPTION

The Line of Duty Fiduciary Fund was created in the FY13 Annual Fiscal Plan due to a mandate from the Commonwealth of Virginia that requires localities to pay the cost of this State approved benefit. The Line of Duty benefit was initially approved by the General Assembly as an additional life insurance payment for public safety employees that die in the line of duty. However, the General Assembly expanded the benefit during the 1998 session to include health insurance coverage. The health insurance benefit covers the public safety employee that dies or becomes disabled in the line of duty as well as their spouse and dependents. The expanded benefit was effective July 1, 2000.

During the 2010 General Assembly session, due to the increasing cost of this State benefit directly related to the increasing cost of providing healthcare insurance, the 2010-2012 Biennial Budget passed the cost of the line of duty benefits from the Commonwealth of Virginia to localities. Localities were given two options to pay for the line of duty costs. Henrico County selected the first option which allowed localities to pay the benefit costs directly. The second option was to participate in a line of duty pool administered by the Virginia Retirement System (VRS).

BUDGET HIGHLIGHTS

The budget for FY25 provides funding for the costs associated with the Line of Duty payments.

As a result of the General Assembly passing the cost of this State approved benefit to localities, a new fiduciary fund was created in the FY13 approved budget with an original forecasted budget of \$500,000. This fiduciary fund allows the County to budget for the annual cost of the Line of Duty. Currently, this benefit provides coverage for 84 retirees.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Line of Duty Contribution	\$ 1,318,362	\$ 1,250,000	\$ 1,250,000	0.0%
Total Line of Duty	\$ 1,318,362	\$ 1,250,000	\$ 1,250,000	0.0%



**Department Operating Budget
Henrico County, Virginia
FY2024-25
HUMAN RESOURCES**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50199 OPEB - Healthcare	1,305,362	1,250,000	1,250,000	0	0.0%
50209 Other Professional Services	13,000	0	0	0	0.0%
Total Department	1,318,362	1,250,000	1,250,000	0	0.0%

LONG-TERM DISABILITY - FIDUCIARY FUND

DESCRIPTION

Since 1985, the County has provided a self-insured long-term disability program to employees after six months of full-time service. In prior years, this benefit was funded through the budget amendment process and the remaining budget was automatically carried forward into the next fiscal year.

Effective January 1, 2017, the County contracted with Metropolitan Life Insurance Company to fully insure and administer a similar long-term disability program. This budget includes funding for the fully insured premiums to cover the basic, County-provided long-term disability benefit for eligible General Government and Schools employees.

BUDGET HIGHLIGHTS

The Long-Term Disability Fiduciary Fund was added to the budget beginning with the FY19 Annual Fiscal Plan to capture the on-going expenses associated with this program. The program has a forecast budget of \$650,000 based on contract estimates. It should be noted the actuals for FY23 include paid claims through the legacy self-insured program. These claims will be paid until all claims have been satisfied.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23 Actual	FY24 Original	FY25 Proposed	Change 24 to 25
Long-Term Disability Contribution	\$ 655,943	\$ 650,000	\$ 650,000	0.0%
Total Long Term Disability	\$ 655,943	\$ 650,000	\$ 650,000	0.0%



**Department Operating Budget
Henrico County, Virginia
FY2024-25
HUMAN RESOURCES**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50420 Insurance	645,009	650,000	650,000	0	0.0%
50451 Claims And Contingencies - County	10,934	0	0	0	0.0%
Total Department	655,943	650,000	650,000	0	0.0%

ADJUSTMENTS

DESCRIPTION

Resources to support the Central Automotive Maintenance operation, the Technology Replacement functions, and the Healthcare Fund in the Internal Service Funds, come via transfers from other operating departments in the form of interdepartmental billings and transfers from the operating Funds, as required. To avoid a duplication of those anticipated expenditures, the amount of funds budgeted for Internal Service Fund activities are deducted from total budget requests.

OBJECTIVES

- To be sure that any anticipated expenditure in the Internal Service Fund is recognized and offset by a negative entry of like amount to avoid duplication of anticipated expenditures to be billed to other departments.

BUDGET HIGHLIGHTS

The amount to be funded through interdepartmental billings is determined by the level of service required by the user departments. Service levels for those departments can be found within their individual operating budgets.

Beginning in FY97, only the Central Automotive Maintenance operation was accounted for in the Internal Service Fund. Prior to FY97, all county Information Technology operations were also in the Internal Service Fund. The Department of Information Technology was moved and is accounted for in the General Fund where its activities can more properly be reported at year-end. The Technology Replacement Fund was also funded by interdepartmental billings from FY01 to FY12. Since FY13, funding has been provided by a transfer from the General Fund and retained earnings. Effective January 1, 2008, the County's healthcare program transitioned to a self-insurance program. The Healthcare Fund has been designated as an Internal Service Fund as the majority of its funding is budgeted in departmental budgets. The healthcare costs that are budgeted within departmental budgets are included in the adjustment, while revenues from outside sources are not included in the adjustment.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan				
	FY23	FY24	FY25	Change
Description	Actual	Original	Proposed	24 to 25
Total	\$ (126,218,891)	\$ (131,335,792)	\$ (137,435,407)	(4.6%)



**Department Operating Budget
Henrico County, Virginia
FY2024-25
INTERDEPARTMENTAL BILLINGS**

Account Description	Prior Year Actual	Approved Budget	Proposed Budget	Dollar Inc/Dec	Percent Inc/Dec
50912 Adjustments for Interfund Transactions	-126,218,891	-131,335,792	-137,435,407	- 6,099,615	-4.6%
Total Department	-126,218,891	-131,335,792	-137,435,407	-6,099,615	-4.6%

CAPITAL BUDGET

CAPITAL IMPROVEMENT PROGRAM

EXECUTIVE SUMMARY

Henrico County prepares a ten-year Capital Improve Program (CIP) annually to account for capital improvement projects that generally require a significant outlay of funds and have a project life of longer than one year. Needs are put forward by Departments and prioritized by the Departments over the initial five-year period with projects identified for years six through ten to assist in planning for future capital needs. With the adoption of the budget, funds are appropriated for the first year of the CIP plan. Once funds are appropriated to the Capital Projects Fund for a project, the funds remain appropriated until the project is completed. The CIP also includes estimates of any operating costs associated with each project.

The County's CIP is divided into two main project categories: General Government and Utilities. The general government category includes functions like public safety, transportation, parks, environmental, libraries, and all projects within Henrico County Public Schools. The Utilities category provides details on capital investments to the County's water and wastewater infrastructure.

The 10-year list of capital various County departments have identified is summarized below:

Department	Year 1 Projects	Year 1 Costs	Overall Projects	Overall Cost
Community Revitalization	3	\$4,750,000	3	\$4,750,000
Education	9	\$118,300,000	29	\$863,100,000
Electoral Board	0	0	1	\$1,800,000
Fire	1	\$3,774,000	11	\$178,364,000
General Services	9	\$21,578,000	10	\$69,648,000
Information Technology	2	\$1,948,952	3	\$38,699,124
Mental Health	0	0	1	\$24,653,000
Police	2	\$466,000	4	\$26,894,000
Public Library	1	271,000	3	\$7,374,000
Public Safety	1	2,774,000	2	\$35,115,000
Public Utilities – Sewer	17	\$93,875,000	26	\$657,629,000
Public Utilities – Water	13	\$26,100,000	19	\$149,900,000
Public Works – Environmental	6	\$10,098,000	6	\$72,990,000
Public Works – Transportation	6	\$229,500,000	6	\$2,210,900,000
Public Utilities – Solid Waste	0	0	2	\$700,000
Recreation	3	\$8,420,000	12	\$98,595,000
Sheriff	3	\$1,446,000	4	\$47,745,497
Sports & Entertainment Authority	1	\$2,556,000	1	\$38,844,000
Vehicle Replacement	3	\$14,800,000	3	\$74,000,000
Total	80	\$540,656,952	146	\$4,601,700,621

Capital Improvement Program

FY25 Highlights

In total, recommendations for capital improvement funding for FY25 amount to \$327,167,000. The following highlights for departmental project recommendations are noted:

Capital funding for Henrico County Public Schools totals \$122,300,000 ensuring that taking care of schools remains a top priority. There are five projects funded with general obligation bonds approved by voters in the November 2022 referendum totaling \$94,300,000. Construction begins with \$79,000,000 allocated to the replacement of Quioccasin Middle School, \$5,000,000 for Charles M. Johnson planning and design, and \$10,300,000 to finish funding requirements for Longan Elementary, Jackson Davis Elementary School & HCPS Environmental Education Living Building. The FY25 Capital Budget also sees the inclusion of \$9,000,000 in ongoing Meals Tax funding for maintenance projects throughout HCPS. Also, \$10,000,000 is allocated for mechanical and roof replacements; this is an increase from \$2,500,000 included since FY99. \$2,000,000 is allocated for technology infrastructure, \$1,000,000 for the playground replacement plan, and \$6,000,000 for school bus replacements. It is important to note that every school except one built before 1960 has been significantly remodeled or replaced, showing Henrico County takes care of its assets.

Public Safety projects total \$18,194,000. The Division of Fire will use \$3,774,000 for planning & design of Firehouse #1, and \$5,300,000 for apparatus replacement. The Police Division will use \$1,400,000 recommended for the Animal Shelter Renovations and \$3,500,000 for police vehicle replacement. There is also \$2,774,000 for the planning & design of the Animal Adoption Center. Lastly, the Sheriff Department will use \$721,000 for Jail East Casework Replacement, \$625,000 for Jail East Kitchen Upgrades, and \$100,000 for a Jail West Study.

A total of \$43,598,000 is proposed for Public Works projects. Of this total, \$27,500,000 will come from CVTA resources with \$25,000,000 going towards prioritized road projects, and \$2,500,000 for pedestrian improvements, which will have an additional \$2,500,000 of local resources allocated for the same purpose. The proposed budget continues the County's efforts to reduce pollutants to meet its MS/4 permit requirements with an allocation of \$2,348,000 while also continuing annual environmental efforts with \$3,750,000 for BMP maintenance, land acquisitions, stream clean-up, dam repairs, alley maintenance and minor drainage projects. Finally, an additional \$7,500,000 will be used for prioritized drainage projects funded with general obligation bonds approved by voters in the November 2022 referendum.

The remaining recommended funding for General Government agencies totals \$23,100,000. Recreation and Parks will utilize \$2,000,000 for its facility rehabilitation program and \$2,500,000 for the third phase of Tuckahoe Creek Park. Funded projects for General Services total \$11,650,000 to be used for various maintenance and enhancement projects. An allocation of \$2,000,000 is provided for neighborhood revitalization efforts from the Community Revitalization reserve. An additional \$750,000 provides support for the Henrico Investment Program and \$2,000,000 provides resources to support the new Employee Home Purchase Assistance Program (EHPAP). For Information Technology projects including the County's GIS maintenance, \$2,200,000 is recommended in the capital budget.

Finally, the recommended funding for the Department of Public Utilities Water & Sewer Enterprise Fund is \$119,975,000. This funding level will allow DPU to continue maintenance and expansion of the County's vast water and sewer infrastructure network.

Capital Improvement Program

Fiscal Responsibility

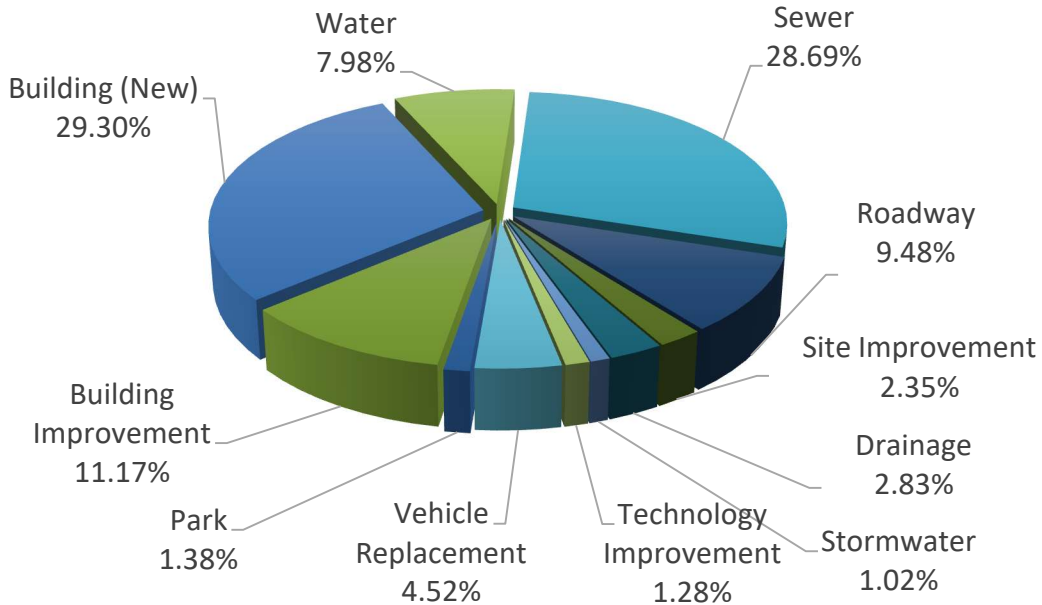
The CIP also represents a balance between available resources and competing county priorities. To ensure that the county's infrastructure is meeting the service delivery needs of the residents, the Board of Supervisors, in consultation with the Henrico County School Board on HCPS projects, can authorize a bond referendum for projects considered the highest priority.

By projecting and scheduling capital improvements in advance of actual needs, the county obtains several advantages.

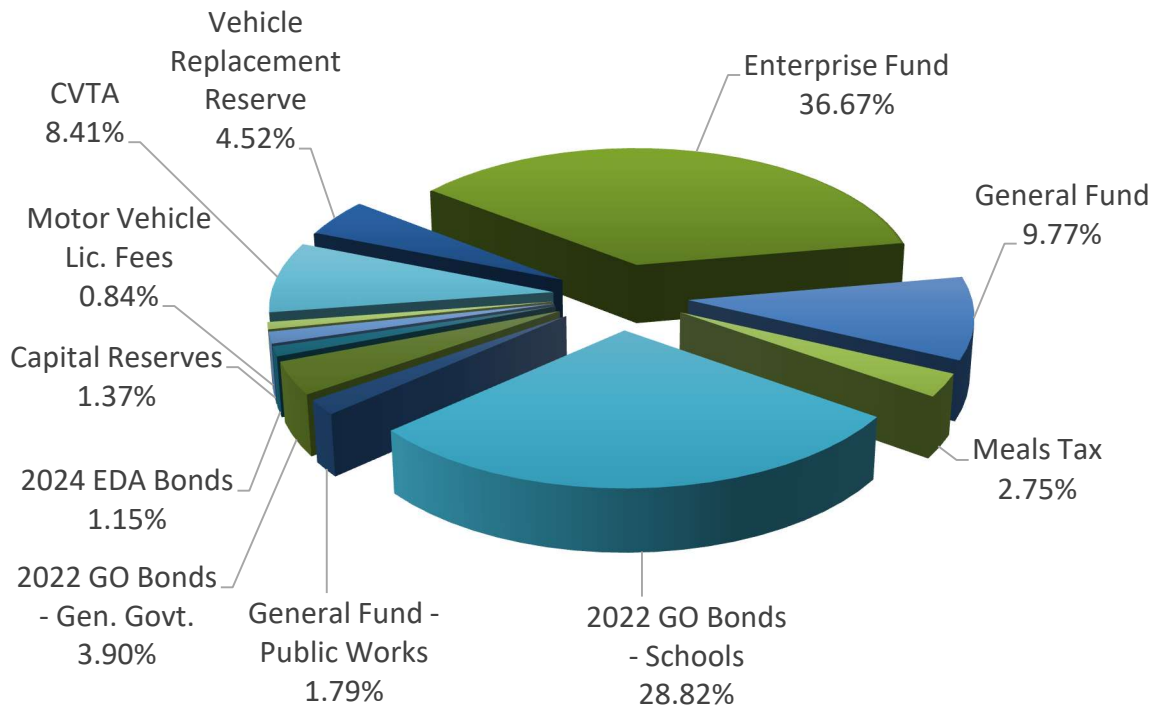
1. Reduction of the need for "crash programs" to finance the construction of County facilities.
2. Budgeting takes place within a system, which assures capital projects will be built according to a predetermined priority system while planning in advance for revenue needed to finance and complete these capital projects.
3. Advance planning ensures projects are well thought out in advance of construction.
4. Major financing purchases can be scheduled in conjunction with favorable market conditions.
5. Coordination with the operating budget is ensured. An important aspect of capital improvement planning is the affect capital expenditures have upon the annual operating cost of the county. When a new facility is established, it must be maintained and staffed, and obligations, which begin when it is made operational, will become continuous. Within the FY25 Operating Budget, all operating costs arising from current and previously approved capital projects that are becoming operational have been accounted for through a crosswalk analysis that is updated annually.

EXPENDITURE SUMMARY - \$327,167,000

By Project Type



By Funding Source



OPERATING IMPACT

The Capital Improvement Program (CIP) accounts for capital improvement projects that generally require a significant outlay of funds and have a project life longer than one year. Henrico County's capital improvement needs and funding requirements are outlined in the Capital Improvement Program FY25 through FY34.

Bringing a new facility on-line may require additional costs such as maintenance, utilities, and personnel to operate the facility. This impact to future operating budgets is considered before funding for a capital project is recommended. Operating costs associated with a new facility are added to department's budgets in the year of the facility's projected opening date through a complete "crosswalk" between the capital and operating budgets.

The proposed Capital Budget for FY25 is \$327,167,000, which funds a portion of the project requests in the first year of the CIP. Operating impacts for projects funded in the FY25 capital budget are accounted for in the county's multi-year expenditure forecasts.

Also appearing in the following pages is the estimated incremental impact of operating costs that would arise from all current capital projects requested within the first five years of the Capital Improvement Program.

DEVELOPMENT PROCESS

Departmental capital project requests are solicited each year with direction to provide a thoughtful and realistic look at projects beyond the five-year range to allow for better planning of infrastructure needs. Each project in the current CIP is carefully reviewed and prioritized before being submitted and projects that are no longer justifiable are not requested. Departmental requests for facility improvements or new buildings are submitted to General Services for assessment and cost estimates, including operating impacts. More detail assessments are made for projects in year 1 to 5 of the plan with the most focus on year 1 projects. The goal of the CIP is to produce a concise document that provides specific project information to the County Manager and the CIP review committee. Hearings are held to review each project where departments advocate for their priorities.

CIP DEVELOPMENT TIMELINE

July – Requests solicited from departments.

August/September – Departments work with General Services to determine project cost estimates.

Mid-Late September – Departments submit final requests to the Office of Management and Budget (OMB.)

October/November – OMB reviews requests and determines initial funding availability.

December – Review of all requested projects by the CIP review committee.

January/February – First year CIP funding is finalized.

March – First year CIP is presented to the Board of Supervisors in the proposed budget. A public hearing is held on the CIP by the Planning Commission to determine substantial and accord with the County's Comprehensive Plan.

April – Board of Supervisors adopts the CIP as part of the annual budget.

June – Funds are appropriated by the Board of Supervisors.

FUNDING SOURCES

Funding for CIP projects typically comes from two major sources: long-term borrowing and current revenues (pay-as-you-go financing). The operating budget is the primary mechanism through which current revenues are appropriated to capital projects. It is important to note that the FY25 budget includes the Education Meals Tax revenue which was approved by voters in November 2013 and dedicated to HCPS by the Board of Supervisors. A total of \$9.0 million associated with this revenue has been dedicated to various school maintenance and rehabilitation projects. Meals Tax revenue, which is dedicated to Henrico County Public Schools, also provides a resource to fund debt service for GO bond referendum projects. The amount appropriated for capital projects each year is based on the Capital Improvement Program in effect at the time the capital budget is developed. The first five years of requests from FY25 to FY29 total \$2,582,898,263, which represents an increase of \$258,655,072 from the current FY24 through FY28 CIP of \$2,324,243,191.

FY25 Capital Budget Plan		
Project	Recommended FY25	Funding Source
Schools Mechanical/Roof	10,000,000	GF Fund Balance
Schools Meals Tax Reserve	9,000,000	Meals Tax Revenues
School Playground Replacement	1,000,000	GF Fund Balance
Schools Technology	2,000,000	General Fund Revenue
Environmental Center Living Building	1,300,000	2022 GO Bonds - Schools
Jackson-Davis Elementary School Replacement	4,500,000	2022 GO Bonds - Schools
Longan Elementary School Replacement	4,500,000	2022 GO Bonds - Schools
Quiocassin Middle School Replacement	79,000,000	2022 GO Bonds - Schools (\$60M FY25 Bonds; \$19M FY26 Bonds)
Johnson Elementary School Renovation	5,000,000	2022 GO Bonds - Schools
General Services Maintenance Projects	10,000,000	GF Fund Balance
IT Projects	2,000,000	GF Fund Balance
GIS Funding	200,000	GF Fund Balance
Recreation Facility Rehabilitation	2,000,000	GF Fund Balance
Energy Management	250,000	Capital Reserve
Community Revitalization Project	2,000,000	GF Fund Balance (CR Reserve)
HPAP Program	2,000,000	GF Fund Balance (Permit Fee Overage)
HIP	750,000	GF Fund Balance (HIP Reserve)
Animal Shelter Renovation	1,400,000	Capital Reserve (P&D Early)
Jail East Upgrades (Casework & Kitchen Upgrades)	1,346,000	Capital Reserve
HSB Lobby Renovations	1,400,000	Capital Reserve (P&D Early)
Jail West Study	100,000	Capital Reserve
Animal Adoption Center	2,774,000	2022 GO Bonds - General Government
Tuckahoe Creek Park Phase III	2,500,000	2022 GO Bonds - General Government
Drainage Improvements	7,500,000	2022 GO Bonds - General Government
Firehouse 1 Relocation/Construction	3,774,000	2024 EDA Bonds
DPW Stormwater Projects	2,348,000	General Fund Revenue
BMP Maintenance	1,000,000	General Fund Revenue
DPW Land Acquisitions - Drainage	500,000	Motor Vehicle License Fee
DPW Streams and Creeks - Drainage	750,000	Motor Vehicle License Fee
DPW Minor Drainage Projects	500,000	Motor Vehicle License Fee
Countywide Dam Repairs & Maintenance	500,000	Motor Vehicle License Fee
Countywide Alley Maintenance/Vacation	500,000	Motor Vehicle License Fee
Countywide Pedestrian Improvements	2,500,000	GF Fund Balance
Countywide Pedestrian Improvements	2,500,000	CVTA
CVTA Reserve	25,000,000	CVTA
Total, FY25 Capital Budget, Fund 21	192,392,000	
Fund 22 - Vehicle Replacement Fund		
School Bus Replacement	6,000,000	GF Fund Balance
Vehicle Replacement - Police	3,500,000	GF Fund Balance
Vehicle Replacement - Fire	5,300,000	GF Fund Balance, Fire ATL State Funding
Total - Fund 22	14,800,000	
Fund 51 Projects	119,975,000	
Total FY25 Capital Budget	327,167,000	

Capital Improvement Program Requests Summary

FY25 through FY29

By Department	Requested FY25	Requested FY26	Requested FY27	Requested FY28	Requested FY29	Total Requested
Capital Projects Fund						
Community Revitalization	4,750,000	0	0	0	0	4,750,000
Education	118,300,000	51,500,000	70,000,000	69,000,000	65,700,000	374,500,000
Electoral Board	-	1,300,000	-	500,000	-	1,800,000
Fire	3,774,000	19,353,000	17,489,000	8,413,000	25,778,000	74,807,000
General Services	21,578,000	17,658,000	28,012,000	1,200,000	1,200,000	69,648,000
Information Technology	1,948,952	13,270,225	2,286,939	9,000,754	1,395,393	27,902,263
Mental Health	-	-	-	3,107,000	21,546,000	24,653,000
Police	466,000	2,275,000	6,058,000	-	18,095,000	26,894,000
Public Library	271,000	2,253,000	1,248,000	3,602,000	-	7,374,000
Public Safety	2,774,000	17,341,000	15,000,000	0	-	35,115,000
Public Utilities - Solid Waste	-	-	-	-	700,000	700,000
Public Works - Environmental	10,098,000	17,598,000	17,598,000	17,598,000	10,098,000	72,990,000
Public Works - Transportation Network	229,500,000	229,500,000	229,500,000	229,500,000	229,500,000	1,147,500,000
Recreation	8,420,000	14,974,000	16,137,000	7,046,000	34,744,000	81,321,000
Sheriff	1,446,000	-	-	-	-	1,446,000
Sports & Entertainment Authority	2,556,000	36,288,000	-	-	-	38,844,000
Total	405,881,952	423,310,225	403,328,939	348,966,754	408,756,393	1,990,244,263
Vehicle Replacement Reserve						
Education	6,000,000	6,000,000	6,000,000	6,000,000	6,000,000	30,000,000
Fire	5,300,000	5,300,000	5,300,000	5,300,000	5,300,000	26,500,000
Police	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	17,500,000
Total	14,800,000	14,800,000	14,800,000	14,800,000	14,800,000	74,000,000
Enterprise Fund - Utilities						
Public Utilities - Sewer	93,875,000	82,508,000	47,621,000	79,875,000	126,875,000	430,754,000
Public Utilities - Water	26,100,000	22,700,000	10,200,000	14,200,000	14,700,000	87,900,000
Total	119,975,000	105,208,000	57,821,000	94,075,000	141,575,000	518,654,000
Grand Total	540,656,952	543,318,225	475,949,939	457,841,754	565,131,393	2,582,898,263
By Revenue Source	FY25	FY26	FY27	FY28	FY29	Total
Capital Projects Fund						
Capital Reserve	3,438,000	1,754,000	250,000	250,000	250,000	5,942,000
CVTA	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	12,500,000
G.O. Bonds - Education - 2022	94,300,000	27,500,000	46,000,000	45,000,000	41,700,000	254,500,000
G.O. Bonds - General Gov't - 2022	14,048,000	49,194,000	44,989,000	16,421,000	30,307,000	154,959,000
General Fund	51,707,952	43,465,725	38,029,939	29,387,754	28,731,393	191,322,763
General Fund - Education Meals Tax	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000	45,000,000
No Funding Source	230,888,000	289,896,500	262,560,000	246,408,000	295,568,000	1,325,320,500
Total	405,881,952	423,310,225	403,328,939	348,966,754	408,056,393	1,989,544,263
Vehicle Replacement Reserve						
General Fund	14,800,000	14,800,000	14,800,000	14,800,000	14,800,000	74,000,000
Total	14,800,000	14,800,000	14,800,000	14,800,000	14,800,000	74,000,000
Enterprise Fund - Utilities						
Enterprise Fund	119,975,000	105,208,000	57,821,000	94,075,000	142,275,000	519,354,000
Total	119,975,000	105,208,000	57,821,000	94,075,000	142,275,000	519,354,000
Grand Total	540,656,952	543,318,225	475,949,939	457,841,754	565,131,393	2,582,898,263

Capital Improvement Program Requests Summary

FY25 through FY29

By Project Type	FY25	FY26	FY27	FY28	FY29	Total
Capital Projects Fund						
Building (New)	97,120,000	45,116,000	99,016,000	51,026,000	82,266,000	374,544,000
Building Addition	2,556,000	36,288,000	660,000	7,028,000	24,853,000	71,385,000
Building Improvements	45,514,000	60,264,000	37,552,000	26,802,000	23,200,000	193,332,000
Drainage	6,750,000	14,250,000	14,250,000	14,250,000	6,750,000	56,250,000
Park	8,420,000	14,974,000	11,716,000	5,512,000	34,744,000	75,366,000
Roadway	229,500,000	229,500,000	229,500,000	229,500,000	229,500,000	1,147,500,000
Site Improvements	8,475,000	3,000,000	3,000,000	-	-	14,475,000
Solid Waste	-	-	-	-	700,000	700,000
Stormwater	3,348,000	3,348,000	3,348,000	3,348,000	3,348,000	16,740,000
Technology Improvements	4,198,952	16,570,225	4,286,939	11,500,754	3,395,393	39,952,263
Vehicle Replacement	14,800,000	14,800,000	14,800,000	14,800,000	14,800,000	74,000,000
Total	420,681,952	438,110,225	418,128,939	363,766,754	423,556,393	2,064,244,263
Enterprise Fund - Utilities						
Sewer	93,875,000	82,508,000	47,621,000	79,875,000	126,875,000	430,754,000
Water	26,100,000	22,700,000	10,200,000	14,200,000	14,700,000	87,900,000
Total	119,975,000	105,208,000	57,821,000	94,075,000	141,575,000	518,654,000
Grand Total	540,656,952	543,318,225	475,949,939	457,841,754	565,131,393	2,582,898,263

Capital Improvement Program Five Year Summary FY25 through FY29
 Department Requests by Fiscal Year and Priority Number - Capital Projects Fund - Fund 21 and Fund 22

Project	Priority	Source	Recommended FY25	Request FY25	Request FY26	Request FY27	Request FY28	Request FY29	Total Five Year	Beyond FY29
Community Revitalization										
01806		Community Revitalization Project	2,000,000	2,000,000	-	-	-	-	2,000,000	-
09536		Home Purchase Assistance Program (HPAP)	2,000,000	2,000,000	-	-	-	-	2,000,000	-
09320		Henrico Investment Program (HIP)	750,000	750,000	-	-	-	-	750,000	-
		Department Subtotal	4,750,000	4,750,000	-	-	-	-	4,750,000	-
Education										
00518 & 00527		Mechanical and Roof Replacements	10,000,000	12,000,000	12,000,000	12,000,000	12,000,000	12,000,000	60,000,000	-
09098		Technology Improvements	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000	-
09425		Playground Replacements	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	-
06899		Meals Tax	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000	9,000,000	45,000,000	-
06672		Jackson Davis ES Replacement Planning & Construction	4,500,000	4,500,000	-	-	-	-	4,500,000	-
06673		Logan ES Replacement Planning & Construction	4,500,000	4,500,000	-	-	-	-	4,500,000	-
09319		HCPS Environmental Education Living Building	1,300,000	1,300,000	-	-	-	-	1,300,000	-
08773		Quioccasin MS Replacement	79,000,000	79,000,000	-	-	-	-	79,000,000	-
06292		Charles M. Johnson ES Renovation	5,000,000	5,000,000	21,500,000	-	-	-	26,500,000	-
08912		Fairfield ES Replacement	-	-	6,000,000	40,000,000	-	-	46,000,000	-
06743		Highland Springs ES Replacement	-	-	-	6,000,000	39,000,000	-	45,000,000	-
NEW		New West End Elementary	-	-	-	-	6,000,000	41,700,000	47,700,000	-
06746		Ruby F. Carver ES Renovation	-	-	-	-	-	-	-	27,500,000
06744		Elizabeth Holladay ES Renovation	-	-	-	-	-	-	-	26,400,000
08874		Three Chopt ES Renovation	-	-	-	-	-	-	-	21,000,000
08772		Dumbarton ES Renovation	-	-	-	-	-	-	-	35,700,000
08775		Hermitage HS Renovation	-	-	-	-	-	-	-	123,000,000
08914		Cashell Donahoe ES Renovation	-	-	-	-	-	-	-	26,300,000
NEW		Glen Allen ES Renovation	-	-	-	-	-	-	-	30,000,000
NEW		John Rolfe MS Renovation	-	-	-	-	-	-	-	74,500,000
NEW		Mills E. Godwin HS Renovation	-	-	-	-	-	-	-	90,000,000
NEW		Gayton ES Renovation	-	-	-	-	-	-	-	34,200,000
NEW		Montrose ES Renovation or Rebuild	-	-	-	-	-	-	-	TBD
NEW		Short Pump ES Renovation or Rebuild	-	-	-	-	-	-	-	TBD
NEW		Varina ES Renovation or Rebuild	-	-	-	-	-	-	-	TBD
NEW		Longdale ES Renovation or Rebuild	-	-	-	-	-	-	-	TBD
NEW		Lakeside ES Renovation or Rebuild	-	-	-	-	-	-	-	TBD
NEW		Glen Lea ES Renovation or Rebuild	-	-	-	-	-	-	-	TBD
NEW		Anthony Mehfood ES Renovation or Rebuild	-	-	-	-	-	-	-	TBD
		Department Subtotal	116,300,000	118,300,000	51,500,000	70,000,000	69,000,000	65,700,000	374,500,000	488,600,000
Electoral Board										
NEW		Voting Machines	-	-	1,300,000	-	500,000	-	1,800,000	-
		Department Subtotal	-	-	1,300,000	-	500,000	-	1,800,000	-
Fire										
06366		Firehouse 1 - Relocation and Construction	3,774,000	3,774,000	16,203,000	-	-	-	19,977,000	-
06529		Firehouse 11 - Replacement and Construction	-	-	3,150,000	16,829,000	-	-	19,979,000	-
08995		Firehouse 14 - Addition and Renovation	-	-	-	324,000	1,547,000	-	1,871,000	-
08994		Firehouse 15 - Addition and Renovation	-	-	-	336,000	1,678,000	-	2,014,000	-
08993		Firehouse 16 - Addition and Renovation	-	-	-	-	320,000	1,414,000	1,734,000	-
08992		Firehouse 17 - Addition and Renovation	-	-	-	-	376,000	1,893,000	2,269,000	-

Project		Priority	Source	Recommended FY25	Request FY25	Request FY26	Request FY27	Request FY28	Request FY29	Total Five Year	Beyond FY29
NEW	195-Parham Road Corridor Firehouse - Building (new)	7	No Funding Source	-	-	-	-	4,492,000	22,471,000	26,963,000	-
06519	Firehouse 4 - Relocation and Construction	8	No Funding Source	-	-	-	-	-	-	-	25,575,000
NEW	Firehouse 2 - Replacement and Construction	9	No Funding Source	-	-	-	-	-	-	-	26,589,000
NEW	East End (Varina) Firehouse	10	No Funding Source	-	-	-	-	-	-	-	27,606,000
NEW	Fire Logistics	11	No Funding Source	-	-	-	-	-	-	-	23,787,000
Department Subtotal				3,774,000	3,774,000	19,353,000	17,489,000	8,413,000	25,778,000	74,807,000	103,557,000
General Services											
00572	Core Facility Improvements	1	General Fund	4,418,000	9,355,000	9,125,000	5,345,000	-	-	23,825,000	-
09567	Varina on the James	2	General Fund	700,000	700,000	-	-	-	-	700,000	-
08767	County Buildings Restroom ADA Upgrades	3	General Fund	650,000	1,625,000	650,000	650,000	650,000	650,000	4,225,000	-
NEW	CAM Fuel Site Upgrades	4	General Fund	1,500,000	3,000,000	3,000,000	3,000,000	-	-	9,000,000	-
06477	Small Project Improvements and Renovations	5	No Funding Source	-	300,000	300,000	300,000	300,000	300,000	1,500,000	-
01198	Energy Management	6	Capital Reserve	250,000	250,000	250,000	250,000	250,000	250,000	1,250,000	-
00425	Roof Replacement and Rehabilitation	7	General Fund	2,732,000	3,550,000	-	-	-	-	3,550,000	-
06096	Human Services Building Lobby Renovations	8	Capital Reserve	1,400,000	1,526,000	-	-	-	-	1,526,000	-
06103	East End CAM Facility	9	No Funding Source	-	1,272,000	2,422,000	16,766,000	-	-	20,460,000	-
00375	West Government Center Renovations	10	No Funding Source	-	-	1,911,000	1,701,000	-	-	3,612,000	-
Department Subtotal				11,650,000	21,578,000	17,658,000	28,012,000	1,200,000	1,200,000	69,648,000	-
Information Technology											
06481	Information Technology Projects	1	General Fund	2,000,000	1,748,952	3,802,725	1,986,939	2,505,754	995,393	11,039,763	8,346,861
00429	Geographic Information System	2	General Fund	200,000	200,000	250,000	300,000	350,000	400,000	1,500,000	2,450,000
09185	Enterprise Resource Planning System Replacement	3	No Funding Source	-	-	9,217,500	-	6,145,000	-	15,362,500	-
Department Subtotal				2,200,000	1,948,952	13,270,225	2,286,939	9,000,754	1,395,393	27,902,263	10,796,861
Mental Health											
06662	Woodman Road Expansion	1	No Funding Source	-	-	-	-	3,107,000	21,546,000	24,653,000	-
Department Subtotal				-	-	-	-	3,107,000	21,546,000	24,653,000	-
Police											
NEW	Animal Shelter Renovation	1	Capital Reserve	1,400,000	216,000	1,504,000	-	-	-	1,720,000	-
NEW	Records Management System (RMS)	2	No Funding Source	-	250,000	-	-	-	-	250,000	-
NEW	PSB Renovations	3	No Funding Source	-	-	771,000	6,058,000	-	-	6,829,000	-
NEW	Police West Station	4	No Funding Source	-	-	-	-	-	18,095,000	18,095,000	-
Department Subtotal				1,400,000	466,000	2,275,000	6,058,000	-	18,095,000	26,894,000	-
Public Library											
07034	Tuckahoe Library Teen Area Relocation - First floor	1	No Funding Source	-	271,000	2,061,000	-	-	-	2,332,000	-
07033	Twin Hickory Library Teen Area Relocation - First floor	2	No Funding Source	-	-	192,000	1,248,000	-	-	1,440,000	-
NEW	North Park Library Adult/Teen Area Refresh	3	No Funding Source	-	-	-	-	3,602,000	-	3,602,000	-
Department Subtotal				-	271,000	2,253,000	1,248,000	3,602,000	-	7,374,000	-
Public Safety											
09177	Animal Adoption Center	1	2022 Bond Referendum	2,774,000	2,774,000	14,341,000	-	-	-	17,115,000	-
08991	Tactical Training Facility	2	2022 Bond Referendum	-	-	3,000,000	15,000,000	-	-	18,000,000	-
Department Subtotal				2,774,000	2,774,000	17,341,000	15,000,000	-	-	35,115,000	-
Public Utilities - Solid Waste											
NEW	Springfield Road Landfill Flare Replacement	1	Enterprise Fund	-	-	-	-	-	200,000	200,000	-
NEW	Springfield Landfill Transfer Station Floor Replacement	2	Enterprise Fund	-	-	-	-	-	500,000	500,000	-
Department Subtotal				-	-	-	-	-	700,000	700,000	-

Project	Priority	Source	Recommended FY25	Request FY25	Request FY26	Request FY27	Request FY28	Request FY29	Total Five Year	Beyond FY29
Public Works - Environmental										
07046		Chesapeake Bay TMDL/MS4	2,348,000	2,348,000	2,348,000	2,348,000	2,348,000	2,348,000	11,740,000	-
09539		Countywide BMP Maintenance	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	-
09537		Countywide Drainage Improvements	7,500,000	5,000,000	12,500,000	12,500,000	12,500,000	5,000,000	47,500,000	-
00363		Minor Drainage Improvements	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	-
08932		Countywide Creeks and Streams	750,000	750,000	750,000	750,000	750,000	750,000	3,750,000	-
09100		DPW Land Acquisitions	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	-
		Department Subtotal	12,598,000	10,098,000	17,598,000	17,598,000	17,598,000	10,098,000	72,990,000	-
Public Works - Transportation Network										
06837		Countywide Pedestrian Improvements	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	25,000,000	-
Asst		Highway Interchanges Projects	-	27,400,000	27,400,000	27,400,000	27,400,000	27,400,000	137,000,000	306,000,000
Asst		Roadway Projects	-	138,940,000	138,940,000	138,940,000	138,940,000	138,940,000	694,700,000	607,900,000
Asst		Multimodal Projects	-	57,160,000	57,160,000	57,160,000	57,160,000	57,160,000	285,800,000	149,500,000
NEW		Countywide Dam Repairs and Maintenance	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	-
NEW		Countywide Alley and Vacation	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	-
		CVTA Reserve	25,000,000	-	-	-	-	-	-	-
		Department Subtotal	31,000,000	229,500,000	229,500,000	229,500,000	229,500,000	229,500,000	1,147,500,000	1,063,400,000
Recreation										
06194		Facility Rehab	2,000,000	3,181,000	3,040,000	3,150,000	2,284,000	3,088,000	14,743,000	10,274,000
23007		Tuckahoe Creek (Phase 3)	2,500,000	2,500,000	-	-	-	-	2,500,000	-
09435		Glen Allen Softball Complex	-	2,739,000	-	-	-	-	2,739,000	-
09431		Dorey Park - Softball Restroom/Concessions	-	-	2,410,000	-	-	-	2,410,000	-
09432		Echo Lake Park Rehab	-	-	9,524,000	-	-	-	9,524,000	-
09436		Capital Maintenance - Turf/Infill	-	-	-	4,872,000	3,228,000	1,076,000	9,176,000	7,000,000
09598		EHRC Track and Field Renovation	-	-	-	3,694,000	-	-	3,694,000	-
09599		Glen Allen Maintenance Shop	-	-	-	4,421,000	-	-	4,421,000	-
09600		Dorey Spray Park Restroom	-	-	-	-	1,534,000	-	1,534,000	-
00496		Deep Bottom Boat Landing	-	-	-	-	-	7,000,000	7,000,000	-
09434		Three Chopt Area Park	-	-	-	-	-	15,000,000	15,000,000	-
09433		Laurel Park Rehab	-	-	-	-	-	8,580,000	8,580,000	-
		Department Subtotal	4,500,000	8,420,000	14,974,000	16,137,000	7,046,000	34,744,000	81,321,000	17,274,000
Sheriff										
NEW		Jail East Casework Replacement	721,000	721,000	-	-	-	-	721,000	-
NEW		Jail East Kitchen Upgrade	625,000	625,000	-	-	-	-	625,000	-
NEW		Jail East Special Housing Unit	-	-	-	-	-	-	-	46,299,497
NEW		Jail West Study	100,000	100,000	-	-	-	-	100,000	-
		Department Subtotal	1,446,000	1,446,000	-	-	-	-	1,446,000	46,299,497
Sports & Entertainment Authority										
NEW		Sports & Event Center Parking Deck	-	2,556,000	36,288,000	-	-	-	38,844,000	-
		Department Subtotal	-	2,556,000	36,288,000	-	-	-	38,844,000	-
Vehicle Replacement- Fund 22										
06690		School Bus Replacement	6,000,000	6,000,000	6,000,000	6,000,000	6,000,000	6,000,000	30,000,000	-
		Vehicle Replacement - Police	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	17,500,000	-
		Vehicle Replacement - Fire	5,300,000	5,300,000	5,300,000	5,300,000	5,300,000	5,300,000	26,500,000	-
		Department Subtotal	14,800,000	14,800,000	14,800,000	14,800,000	14,800,000	14,800,000	74,000,000	-
Grand Total - Capital Projects Fund										
			207,192,000	420,681,952	438,110,225	418,128,939	363,766,754	423,556,393	2,064,244,263	1,729,927,358

Capital Improvement Program Five Year Summary FY25 through FY29
 Department Requests by Fiscal Year and Priority Number - Enterprise Fund - Fund 51

Project	Priority	Source	Recommended FY25	FY25 Request	FY26 Request	FY27 Request	FY28 Request	FY29 Request	Total Five Year	Beyond FY29
Public Utilities - Sewer										
00782	Sewer Connections	1 Enterprise Fund	375,000	375,000	375,000	375,000	375,000	375,000	1,875,000	1,875,000
00772	Sewer Line Extensions	2 Enterprise Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	5,000,000
00732	Sewer Line Rehabilitation	3 Enterprise Fund	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	10,000,000	30,000,000	25,000,000
00743	Sewer Pump Station Improvements	4 Enterprise Fund	2,500,000	2,500,000	2,500,000	2,000,000	2,000,000	2,000,000	11,000,000	10,000,000
00737	Sewer Relocations, Adjustments and Xings	5 Enterprise Fund	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000	1,000,000
00725	Plan Review and Inspection	6 Enterprise Fund	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	2,300,000	11,500,000	11,500,000
08172	Water Reclamation Facility Improvements	7 Enterprise Fund	5,000,000	5,000,000	5,000,000	6,000,000	6,000,000	6,000,000	28,000,000	15,000,000
01076	Sewer Sub-basin Area Wide Sewer Rehabilitation	8 Enterprise Fund	10,000,000	10,000,000	15,000,000	8,500,000	10,000,000	10,000,000	53,500,000	79,500,000
09572	Shovel Ready Henrico Fund	9 Enterprise Fund	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	25,000,000	25,000,000
06569	Upham Brook Storage Facilities & Lakeside to Route 301 Sewer	10 Enterprise Fund	2,000,000	2,000,000	-	-	-	-	2,000,000	-
06157	Almond Creek Sewer Pump Station Replacement	11 Enterprise Fund	2,000,000	2,000,000	-	-	-	-	2,000,000	-
06449	White Oak SPS Improvements	12 Enterprise Fund	11,000,000	11,000,000	-	-	-	-	11,000,000	-
06450	White Oak SPS FM	13 Enterprise Fund	2,500,000	2,500,000	-	-	-	-	2,500,000	-
06723	Gambles Mill FM Improvements	14 Enterprise Fund	1,000,000	1,000,000	-	-	-	-	1,000,000	-
07026	Rooty Branch SPS Replacement	15 Enterprise Fund	21,000,000	21,000,000	-	-	-	-	21,000,000	-
07027	Deep Run Outfall	16 Enterprise Fund	21,000,000	21,000,000	-	-	-	-	21,000,000	-
NEW	New Market & Buffin Road Force Main Phase 2	17 Enterprise Fund	2,000,000	2,000,000	-	14,000,000	-	-	16,000,000	-
06155	Almond Creek Trunk Sewer Line	18 Enterprise Fund	-	-	600,000	3,246,000	-	-	3,846,000	-
06158	Hungry Creek Trunk Sewer	19 Enterprise Fund	-	-	5,000,000	-	-	31,000,000	36,000,000	-
06667	Tuckahoe Creek Trunk Sewer Rehabilitation	20 Enterprise Fund	-	-	5,500,000	-	-	22,000,000	27,500,000	-
06838	Allen's Branch and Rooty Branch Force Main	21 Enterprise Fund	-	-	12,000,000	-	-	-	12,000,000	-
07028	Rooty Branch Force Main	22 Enterprise Fund	-	-	6,000,000	-	-	-	6,000,000	-
07029	Gillies Creek SPS Flow Equalization Basin	23 Enterprise Fund	-	-	7,500,000	-	-	-	7,500,000	-
NEW	New Market Force Main Odor Control Facility	24 Enterprise Fund	-	-	2,500,000	-	-	-	2,500,000	-
06154	North Run Trunk Sewer	25 Enterprise Fund	-	-	7,033,000	-	-	37,000,000	44,033,000	-
NEW	Water Reclamation Facility Flow Equalization Facility	26 Enterprise Fund	-	-	-	-	48,000,000	-	48,000,000	53,000,000
Department Subtotal			93,875,000	93,875,000	82,508,000	47,621,000	79,875,000	126,875,000	430,754,000	226,875,000
Public Utilities - Water										
00771	Water Connections	1 Enterprise Fund	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000	1,000,000
00770	Water Line Extension	2 Enterprise Fund	500,000	500,000	500,000	500,000	500,000	500,000	2,500,000	2,500,000
00768	Water Line Rehabilitation	3 Enterprise Fund	4,000,000	4,000,000	5,000,000	5,000,000	5,000,000	6,000,000	25,000,000	42,000,000
00769	Water Pumping Station Improvements	4 Enterprise Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	5,000,000
00767	Water Relocations, Adjustments and Xings	5 Enterprise Fund	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000	1,000,000
00780	Water Meters	6 Enterprise Fund	1,200,000	1,200,000	1,300,000	1,300,000	1,300,000	1,300,000	6,400,000	6,500,000
08171	Water Treatment Facility Improvements	7 Enterprise Fund	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000	1,000,000
08111	Information Technology Project	8 Enterprise Fund	2,000,000	2,000,000	-	-	-	-	2,000,000	-
08555	Portugee Road Water Pumping Station	9 Enterprise Fund	5,000,000	5,000,000	-	-	-	-	5,000,000	-
06118	Sadler Road 12" Water Line	10 Enterprise Fund	3,600,000	3,600,000	-	-	-	-	3,600,000	-
NEW	Richmond Henrico Water Main	11 Enterprise Fund	3,400,000	3,400,000	-	-	-	-	3,400,000	-
NEW	Three Chopt Road Water Main Improvements	12 Enterprise Fund	2,000,000	2,000,000	-	-	-	-	2,000,000	-
NEW	Bethlehem Road Water and Sewer Improvements	13 Enterprise Fund	1,000,000	1,000,000	-	-	-	-	1,000,000	-
06121	Technology Boulevard 24" Water Main	14 Enterprise Fund	-	-	2,000,000	-	-	-	2,000,000	-
06124	Williamsburg Road 24" Water Main	15 Enterprise Fund	-	-	2,500,000	-	-	-	2,500,000	-
08556	Old Williamsburg Water Pumping Station	16 Enterprise Fund	-	-	4,000,000	-	-	-	4,000,000	3,000,000
NEW	Memorial Drive 30" Water Main	17 Enterprise Fund	-	-	4,000,000	-	-	-	4,000,000	-
06119	Laburnum Avenue Water Booster Station	18 Enterprise Fund	-	-	-	-	4,000,000	-	4,000,000	-
06119	Ridge Water Pressure Zone	19 Enterprise Fund	-	-	-	-	-	3,500,000	3,500,000	-
Department Subtotal			26,100,000	26,100,000	22,700,000	10,200,000	14,200,000	14,700,000	87,900,000	62,000,000
Grand Total - Enterprise W/S Fund			119,975,000	119,975,000	105,208,000	57,821,000	94,075,000	141,575,000	518,654,000	288,875,000

**Capital Improvement Program
Fiscal Years 2029-34
Projects Identified by Department
Capital Projects Fund**

Department	Project Name	Year	Cost
Education			
	Ruby F. Carver ES Renovation	FY30	27,500,000
	Elizabeth Holiday ES Renovation	FY30	26,400,000
	Three Chopt ES Renovation	FY30	21,000,000
	Dumbarton ES Renovation	FY30	35,700,000
	Hermitage HS Renovation	FY31	123,000,000
	Cashell Donahoe ES Renovation	FY31	26,300,000
	Glen Allen ES Renovation	FY32	30,000,000
	John Rolfe MS Renovation	FY32	74,500,000
	Mills E. Godwin HS Renovation	FY32	90,000,000
	Gayton ES Renovation	FY33	34,200,000
	Montrose ES Renovation	FY33	TBD
	Short Pump ES Renovation	FY33	TBD
	Varina ES Renovation	FY33	TBD
	Longdale ES Renovation	FY33	TBD
	Lakeside ES Renovation	FY34	TBD
	Glen Lea ES Renovation	FY34	TBD
	Anthony Mehfond ES Renovation	FY34	TBD
Fire			
	Firehouse 4 - Relocation and Construction	FY30	25,575,000
	Firehouse 2 - Replacement and Construction	FY32	26,589,000
	East End Firehouse	FY33	27,606,000
	Fire Logistics	FY34	23,787,000
Information Technology			
	Information Technology Projects		8,346,861
	Geographic Information System		2,450,000
Public Works			
	Highway Interchanges Projects		306,000,000
	Roadway Projects		607,900,000
	Multimodal Projects		149,500,000
Recreation			
	Facility Rehab		10,274,000
	Capital Maintenance - Turf/Infill		7,000,000
Sheriff			
	Jail East Special Housing Unit	FY30	46,299,497
Enterprise Fund			
Public Utilities			
	Gambles Mill FEB & Emergency Generator	FY30	1,000,000
	Allen's Branch SPS Improvement & FM	FY32	12,000,000
	Water Reclamation Facility Expansion	FY34	43,000,000
	Water Reclamation Facility Improvements	FY34	15,000,000
	Sewer Connections		1,875,000
	Sewer Line Extensions		5,000,000
	Sewer Line Rehabilitation		25,000,000
	Sewer Pump Station Improvements		10,000,000
	Sewer Relocations, Adjustments and Xings		1,000,000
	Plan Review and Inspection		11,500,000
	Sewer Sub-basin Area Wide Sewer Rehabilitation		79,500,000
	Shovel Ready Henrico Fund		25,000,000
	Water Reclamation Facility Flow Equalization Facility		53,000,000
	Water Connections		1,000,000
	Water Line Extension		2,500,000
	Water Line Rehabilitation		42,000,000
	Water Pumping Station Improvements		5,000,000
	Water Relocations, Adjustments and Xings		1,000,000
	Water Meters		6,500,000
	Water Treatment Facility Improvements		1,000,000
	Old Williamsburg Water Pumping Station		3,000,000



APPENDICES

APPENDIX "A"

GLOSSARY

Accrual Basis - A basis of accounting in which transactions are recognized at a time when they are earned, not when cash is received or spent (i.e., an invoice).

ADA - The Americans with Disabilities Act (ADA) provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services and programs, and telecommunications.

Advanced Life Support (ALS) - The rapid intervention of advanced emergency medical services such as cardiac monitoring, starting IV fluids, giving medication, manual defibrillation, and the process of using advanced airway adjuncts.

Agency Fund - This fund accounts for assets held by the County for outside organizations. Agency funds eliminate the duplication of administrative functions related to personal matters, procurement activities and accounting and budget responsibilities.

Annual Fiscal Plan - The formal title of the County's budget. See *Operating Budget*.

Appropriation - This is the legal authorization granted by the Board of Supervisors to expend or obligate funds for specific purposes. An appropriation usually is limited in the amount and time that it may be expended. The Board appropriates annually, at the beginning of each fiscal year, by department, agency, or project, based upon the adopted Annual Fiscal Plan. Additional appropriations may be approved by the Board during the fiscal year by amending the Annual Fiscal Plan and appropriating the funds for expenditure.

ARPA – American Rescue Plan Act of 2021, H.R. 1319 of the 117th Congress (2021-2022) Public Law 117-2.

Assessed Value - A value set on real and other property as a basis for levying taxes. See *Tax Rate*.

Audit - The examination of documents, records, reports, systems of internal control, accounting and financial procedures, and other evidence for one or more of the following purposes: a. To ascertain whether the statements prepared from the accounts present fairly the financial position and the results of financial operations of the constituent funds and account groups of the governmental unit in accordance with generally accepted accounting principles and on a basis consistent with that of the preceding year. b. To determine the compliance with applicable laws and regulations of a governmental unit's financial transactions. c. To review the efficiency and economy with which operations were carried out. d. To review effectiveness in achieving program results.

Automated External Defibrillator (AED) – AED devices are positioned throughout County facilities to aid in emergency response. These battery powered devices are used in combination with cardiopulmonary resuscitation (CPR) to treat sudden cardiac arrest.

Balanced Budget – A term used to describe a budget in which total revenues equal total expenditures, reserves, and unassigned fund balance.

Bond - A promissory note to pay a specified sum of money (called the principal) at a specified date in the future, together with periodic interest at a specified interest rate. These payments are identified in the budget documents as debt service.

Budget - The County's Annual Fiscal Plan showing estimated expenditures and revenues as well as other related data for a specific fiscal year. The Board of Supervisors adopts the Annual Fiscal Plan by resolution.

Budget Adjustment – A Budget Adjustment is used to record both income and expense transaction changes against the current budget.

Budgetary Basis - Is the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash or modified accrual. *See “Basis of Budgeting” in the front section of this document.*

CAM - Central Automotive Maintenance is a division within the Department of General Services and is accounted for in the Internal Service Fund.

Capital Budget - A plan of proposed capital projects and means of financing them. Capital projects are approved and funds are appropriated for expenditure by the Board of Supervisors for the duration of the project. The capital budget contains the funds available for expenditure in a specific fiscal year.

Capital Improvement Program (CIP) - A plan for capital expenditures to be incurred each year over a five-year period to meet capital requests by the departments and agencies of the County. It sets forth each project, by department, in which the County is to have a part and it specifies the full resources estimated to be available to finance the projected expenditures. The first year of the CIP, or a portion thereof, becomes the capital budget for that fiscal year.

Capital Outlay - Outlays which result in the acquisition (either new or replacement) or additions to fixed assets except outlays for major capital facilities which are constructed or acquired (e.g., land and buildings). Expenditures for these major capital facilities are reflected within the capital budget. Examples of capital outlays are furniture, fixtures, machinery, and equipment.

CDBG - A federal grant entitled the Community Development Block Grant. Funds support housing, economic development, health and human services, and planning and administration.

Central Virginia Waste Management Authority (CVWMA) – The Central Virginia Waste Management Authority (CVWMA) is a public service authority that implements solid waste management and recycling programs for thirteen local governments in the central region of Virginia, including Henrico County.

Community Assistance Resource and Education Team (CARE) – The CARE team supports the Division of Fire’s efforts to educate and address underlying needs within the community, which may at times prompt unnecessary calls to 911.

Complement - A listing of authorized positions by department as approved by the Board of Supervisors and maintained by the Human Resources Department. Complement I - 100% County funded position. Complement II - Position partially County funded. Complement III - 100% Non-County funded position. Complement IV – Positions that, regardless of funding source and classified status, are exempt from use of the County’s grievance procedure as determined by the County Manager (i.e., elected officers).

Contingency - Funds set aside in a special account in the Annual Fiscal Plan, but not always appropriated for expenditure. These funds are for emergency and unforeseen needs or for previously identified items that may have funding held for further actions or approvals before being appropriated for expenditure.

CVTA – Central Virginia Transportation Authority was established by the 2020 General Assembly of Virginia as a resource for expert planning and staff support and administers funding generated through the imposition of an additional regional percent of sales and use tax and a wholesale tax on gasoline and diesel fuel, rates are indexed to inflation.

Debt Service Fund - This fund is used to finance and account for the principal and interest payments on long-term debt incurred by the County.

Department - An entity within the County organization setup, either by State code or identified need, for the administration of specifically related duties or responsibilities.

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Designated Fund Balance - That portion of resources, which at year's end, exceeded requirements and has been designated for use at some future time for a specific project or use. Money in a designated fund balance is not in the Annual Fiscal Plan and therefore has not been appropriated for expenditure.

Development Services (DS) Day Support - A program offered by the Mental Health Department. The program provides supported employment, vocational services and life enrichment services to graduates of Henrico County's special education program.

Division - For manageability and accounting purposes, some departments are further divided into smaller units of control, called divisions. Example: Treasury and Accounting Divisions are both part of the Department of Finance.

EDA Revenue Bonds - The type of bonds issued by Henrico County through the Economic Development Authority for the construction of public facilities.

Enterprise Fund - These types of funds account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the County is that the cost of providing services to the general public be financed or recovered through charges to users of such services. One example of an enterprise fund is Water and Sewer operations.

Expenditure - The authorized paying out of County funds to defray the County charges and expenses and all necessary obligations relating to, or arising from, the execution of the lawful authority of the Board of Supervisors.

Fiduciary Fund – These funds are used if the government has a fiduciary or custodial responsibility for assets.

Financial Guidelines - The principles utilized by the Henrico County Board of Supervisors. The Henrico County Board of Supervisors has chosen to adhere to the use of broad financial guidelines as a means of maintaining their flexibility in decision making.

Financial Trend Monitoring System – The process in which a locality reviews the economic trends that are predictive of its financial outlook for the purpose of assessing its ability to maintain existing service levels, withstand local and regional economic disruptions, and meet the demands of natural growth, decline and change.

Fiscal Year (FY) - The County of Henrico operates with a fiscal year from July 1 to June 30.

Fringe Benefits - Employer contributions to pension and fringe benefit systems for County employees. Examples of such benefits include health care, unemployment compensation, the Virginia Retirement System, and life insurance.

Full-time Employee (FTE) – A full-time employee.

Fund - Each fund is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Funds can be further divided into subfunds.

Fund Balance - The difference between fund assets and fund liabilities for governmental and trust funds. This balance is classified into subcategories: restricted, committed, assigned and unassigned. The Enterprise Funds refer to these funds as retained earnings.

GAAP - Generally Accepted Accounting Principles are uniform standards and guidelines for financial accounting and reporting.

General Fund - This fund accounts for all revenues and expenditures of the County which are not accounted for in the other funds. Revenues are primarily derived from general property taxes, local sales taxes, license and permit fees, and revenues received from the State for educational and other purposes. Some revenue collected in the General Fund is transferred to support requirements of other funds such as the Debt Service Fund.

General Obligation Bonds - The type of bonds issued when repayment is backed by the full faith and credit of the County and which have been approved by the voters of the County through a bond referendum.

Goal - A broad statement of departmental purpose. Within this document, the departmental goal is generally included within the “description” component of individual departmental narratives.

Governmental Fund Type – Funds generally used to account for tax-supported activities. Most of the County’s governmental functions are accounted for in governmental funds. These funds are appropriated by the Board of Supervisors.

Grant - A contribution by one governmental unit or organization to another. Typically, these contributions are made to local governments from the Federal and State governments for specified purposes.

HCPL – Henrico County Public Library

HCPS – Henrico County Public Schools

Henrico CARES – A shared vision and mission between Henrico County Public Schools and the Department of Mental Health for the delivery of comprehensive mental health services to Henrico youth. Its mission involves building Henrico’s capacity to meet the growing mental health needs of its young people.

Home Purchase Assistance Program (HPAP) – Henrico’s Home Purchase Assistance Program (HPAP) assists eligible County employees with the purchase of their first home by providing downpayment and closing cost assistance in the form of an interest-free forgivable loan, for the purchase of a home within Henrico County.

Interdepartmental Billings (IDT) - Expenditures and credits to expenditures between departments. No net change in Countywide expenditures results. One primary use of IDT’s is the payment by operating departments for services rendered by departments in the Internal Service Fund.

Internal Service Funds - These account for the County's Central Automotive Maintenance, Technology Replacement operations, Risk Management, and Health Care Fund. Resources for these funds come from IDT's and transfers from the General Fund.

James River Juvenile Detention Commission (JRJDC) – The Commission governs the James River Juvenile Detention Center, which detains and supervises youth from Goochland, Henrico, and Powhatan Counties, who are either awaiting court action or serving a sentence. Henrico serves as the fiscal agent for the JRJDC.

Local Government Agreement (LGA) – A document that outlines financial responsibilities between government agencies engaged together to provide services, such as the annual agreement between the Commonwealth of Virginia and Henrico County regarding Public Health.

Marcus Alert – Marcus Alert creates coordination between 911 and regional crisis call centers and establishes a specialized behavioral health response from law enforcement when responding to a behavioral health situation.

Natural Account - A more detailed and specific listing of expenditures in the County’s Oracle Financial Management System. Examples of natural accounts are: 50100 - Salaries and Wages, Regular; and 50101 - Salaries and Wages, Overtime.

Objective - A statement of purpose for a program or service describing anticipated outputs or outcomes.

Opioid Abatement Authority – Established by the Virginia General Assembly in 2021 as an independent entity to abate and remediate the opioid epidemic in the Commonwealth through financial support from grants, donations, or other assistance, for efforts to treat, prevent and reduce opioid use disorder and the misuse of opioids in the Commonwealth.

Operating Budget - Includes all funds except those accounted for in the capital budget. The Operating Budget or Annual Fiscal Plan is adopted by the Board of Supervisors by resolution on a fiscal year basis, and an appropriation is made, also by resolution, based upon this Plan. The Plan may be amended during the fiscal year pursuant to the Virginia State Code.

Operating Expenses - The cost of contractual services, materials, supplies and other expenses not related to personnel and capital outlay expenses or capital projects.

Other Post Employment Benefits (OPEB) - Non-pension benefits provided to employees after employment ends. The Governmental Accounting Standards Board (GASB) has required a financial reporting of this expenditure which is captured in a fiduciary fund. This fund will allow the County to budget for the annual cost of public employee non-pension benefits and all outstanding obligations and commitments related to OPEB.

Pay-As-You-Go - A method of financing capital projects. Funding is 100% from local revenue. No borrowing or issuing of bonds is undertaken. This method may be used, as warranted, to reduce long-term debt requirements.

Performance Measure - Specific quantitative or qualitative indicators used to measure an organization's progress. Henrico County utilizes mostly quantitative performance measures, the majority of which have been tracked for over a decade.

Personnel Expenses - Cost of salaries, wages, and fringe benefits such as the employer's share of social security contributions, retirement expenses, and health and life insurance payments.

PFAS - Per and Polyfluorinated Substances – A large, complex group of manufactured chemicals used since the 1940s to make fluoropolymer coatings and products that resist heat, oil, stains, grease, and water.

Project (Capital) - An item for which the purchase, construction, or other acquisition will represent a public betterment to the community and add to the total physical worth of the County provided that the project considered meets the criteria for total cost and life expectancy. Examples of capital projects are land, buildings and certain major pieces of equipment of a fixed nature.

Proprietary Fund - A business-like fund of a state or local government. Examples of proprietary funds include enterprise funds and internal service funds.

REAP - Real Estate Advantage Program – Henrico's Real Estate Advantage Program is a tax exemption for qualified seniors, residents that are 100 percent permanently and totally disables, and their spouses which relieves real estate tax up to a maximum adjusted periodically.

RECAP - Real Estate Cap Program – An initiative to help qualifying homeowners with real estate tax relief. The program places a cap on real estate tax bills at the amount paid when a property owner enters the program. Potential increases in assessment values will not increase the tax bill in future years for participants.

Requirement - The use of resources to meet expenditures, to transfer to other County operations, or to set up a reserve. Resources for a given fiscal year must at least equal the requirements for the same fiscal year.

Reserve - Each fund may have one or more reserve accounts. These accounts contain funds which have been set aside for a specific purpose or use, but not included in the Annual Fiscal Plan and not appropriated for expenditure. A reserve may be adjusted year-to-year as the needs are adjusted. An example is the Reserve For Self-Insurance in the General Fund.

Resource- The income which supports the operation of the County. Sufficient resources each fiscal year must be received to meet the total requirements of the County. Examples of a resource are: revenue (from taxes, fees, etc.), sale of bonds (or other borrowings), certain recoveries and rebates, contributions-in-aid, and prior year fund balance.

Retained Earnings – The accumulated earnings of an Enterprise or Internal Service Fund that have been retained in the fund and are not reserved for any specific purpose.

Revenue - The Government's income from taxes, permits, fees, licenses, etc., including funds received from other governmental entities. Excludes borrowings and funds from sources such as use of prior years fund balances, contributions-in-aid, and certain recoveries and rebates.

Service Level - The supporting information pertinent to departmental approved expenditures that describes the impact on efficiency and/or effectiveness of departmental functions.

Sinking Fund – The sinking fund is an assignment in fund balance set aside over a period of time to fund future first-year operating expenses for capital projects.

Special Revenue Fund - This fund accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. This includes resources obtained and used relating to State and Federal grants, the Utility Department's Solid Waste operation, School Cafeterias, Mental Health/Developmental Services, and Street Lighting. There are times when revenue collected in one of the other funds may be transferred into this fund to support those operations such as the County's share of a grant program.

Subfund - Within each fund there are often operations, which by their unique characteristics, are best accounted for separately. These related subfunds are combined into one of the major funds. These subfunds are reported separately in revenue and expenditure reports.

Substance Use Disorder (SUD) - A treatable mental disorder that affects a person's brain and behavior, leading to their inability to control their use of substances such as legal or illegal drugs, alcohol, or medications.

Tax Levy - Charges imposed by a government to finance activities for the common benefit. Henrico County's tax levies are based on an approved tax rate per one hundred dollars of assessed value.

Tax Rate - The level of taxation levied by the County on specifically identified classifications of property. For example, the real estate tax rate for calendar year 2023 is \$0.85 per \$100 of assessed value.

Transfer - A resource recorded in one fund may be moved to another fund with the approval of the Board of Supervisors. An example of this interfund transfer would be revenues recorded in the General Fund and then transferred to the Debt Service Fund for payments on principal and interest on bonds.

Unassigned Fund Balance - The portion of fund balance representing financial resources available to finance expenditures other than those assigned for future review.

VPsA Bonds - The type of bonds issued by Henrico County through the Virginia Public School Authority to finance capital projects for educational purposes.

VRS – Virginia Retirement System

APPENDIX "B"
PERSONNEL COMPLEMENT¹

Department	FY23 Revised³	FY24 Original	FY24 Changes	FY24 Revised	FY25 Changes	FY25 Proposed
General Government:						
Agriculture & Home Extension	2	2	-	2	-	2
Board of Supervisors	4	4	-	4	-	4
Building Inspections	58	58	-	58	-	58
Central Auto. Maintenance	72	72	-	72	-	72
Circuit Court Clerk	39	39	-	39	-	39
Circuit Court Services	11	11	-	11	-	11
Commonwealth's Attorney	63	63	-	63	-	63
Community Corrections	5	5	-	5	-	5
Community Revitalization	20	21	-	21	-	21
County Attorney	23	23	-	23	-	23
County Manager	12	12	-	12	-	12
Electoral Board	10	10	-	10	-	10
Emergency Communications	-	91	1	92	-	92
Emergency Management	8	8	-	8	-	8
Finance	165	165	5	170	-	170
Fire	638	650	8	658	19	677
General District Court Services	-	-	-	-	1	1
General Services	104	104	-	104	-	104
Human Resources	50	50	2	52	(3)	49
Hold Complement ²	1	13	(5)	8	7	15
Information Technology	114	111	1	112	3	115
Internal Audit	6	6	1	7	-	7
Juvenile Detention	31	31	-	31	-	31
Juvenile Detention/VJCCCA	3	3	-	3	-	3
Library	227	227	-	227	-	227
Mental Health	217	217	-	217	4	221
Permit Centers	15	15	-	15	-	15
Planning	43	43	-	43	-	43
Police	895	816	-	816	-	816
Public Relations	19	20	-	20	(2)	18
Public Utilities	316	322	-	322	-	322
Public Works	295	300	-	300	13	313
Recreation	190	190	2	192	8	200
Resident Outreach and Engagement	-	-	-	-	6	6
Risk Management	8	8	-	8	-	8
Sheriff	397	401	-	401	-	401
Social Services	216	216	3	219	-	219
Solid Waste	71	71	-	71	-	71
Sports and Entertainment Authority	6	7	-	7	-	7
Sub-Total	4,354	4,405	18	4,423	56	4,479
Education:	7,468	7,517	104	7,621	69	7,690
TOTAL	11,822	11,922	122	12,044	125	12,169

¹ The County's personnel complement reflected here includes only those positions funded either wholly or in part with County funds. Positions funded 100% by other agencies (384 as of 3/4/2024) are not included. With the exception of Library, General Government positions are based on headcount while Library and Education positions are measured using FTE.

² Certain approved, vacant, and frozen positions have been removed from the department where previously assigned and are being held in the Hold Complement until reassignment is made.

³ As of 3/4/24

**Personnel Complement
By Fund**

Fund	FY23 Revised	FY24 Original	FY24 Changes	FY24 Revised	FY24 Changes	FY25 Approved
General Fund						
General Government	3,424	3,457	9	3,477	45	3,522
Education	6,530	6,605	104	6,709	131	6,840
Total	9,954	10,062	113	10,186	176	10,362
Special Revenue Fund						
General Government	533	533	3	536	4	540
Education	938	912	-	912	(62)	850
Total	1,471	1,445	3	1,448	(58)	1,390
Enterprise Funds						
Public Utilities	316	322	-	322	-	322
Total	316	322	-	322	-	322
Internal Service Fund						
Cent. Auto. Maint.	72	72	-	72	-	72
Risk Management	8	8	0	8	-	8
	80	80	0	80	-	80
Hold Complement	1	13	(5)	8	7	15
Grand Total	11,822	11,922	111	12,044	125	12,169

⁽¹⁾ As of 3/7/24

General Government Total	4,354	4,405	7	4,423	56	4,479
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New Positions for FY25 Budget

Department	Title	# of Positions
Community Revitalization	Assistant Director	1
General District Court	Administrator for Behavioral Health Docket	1
Human Resources	Fitness and Wellness Trainer	1
Human Resources	Human Resources Analyst I	1
Fire	Firefighter	14
Fire	Peer Recovery Specialist	1
Fire	Operations Medical Director	1
Fire	Firefighters (Firehouse 23)	9
Fire	Lieutenant (Firehouse 23)	2
Fire	Captain (Firehouse 23)	1
Information Technology	Applications Developer Senior	1
Information Technology	Security Analyst	1
Information Technology	Application Developer Senior	1
Information Technology	DevOps Automation and Integration Specialist	1
Internal Audit	Audit Manager	1
Mental Health	Clinician	2
Mental Health	Clinical Supervisor	1
Mental Health	Peer Recovery Specialist	1
Public Works	Senior Controller	1
Public Works	Engineer	2
Public Works	Project Specialists	8
Public Works	Assistant Division Director	1
Public Works	Capital Projects Manager	1
Recreation and Parks	Capital Projects Coordinator	1
Recreation and Parks	Tradesman IV	1
		56
HCPS		69
Total, General Government and HCPS		125

GENERAL FUND REVENUES

Function/Activity	FY 23 Actual	FY 24 Original	FY 25 Proposed
Revenue From Local Sources:			
General Property Taxes:			
Current Real Property Taxes	\$ 441,578,620	\$ 471,000,000	\$ 501,000,000
Delinquent Real Prop Taxes	7,253,386	4,000,000	5,000,000
Cur Real Prop Taxes Pub Svc Corp.	11,095,300	10,000,000	12,000,000
Cur Per Prop Taxes Pub Svc Corp.	49,401	60,000	50,000
Current Personal Prop Taxes	126,490,441	145,000,000	156,000,000
Delinq Personal Prop Taxes	20,342,662	11,000,000	11,000,000
Interest & Ad - All Taxes	778,072	350,000	500,000
Total General Property Taxes	607,587,881	641,410,000	685,550,000
Other Local Taxes:			
County Recordation Tax	\$ 5,338,758	\$ 5,000,000	\$ 5,000,000
Local Sales & Use Taxes	92,752,491	88,500,000	96,500,000
Consumer Utility Taxes	3,320,358	2,000,000	2,000,000
Business & Prof License Taxes	51,162,465	46,000,000	49,500,000
Motor Vehicle Lic Taxes	7,527,292	7,500,000	7,500,000
Bank Franchise Taxes	4,754,596	5,000,000	4,500,000
Grantor'S Tax	1,690,214	1,500,000	1,500,000
Hotel & Motel Tax	4,107,516	3,750,000	4,000,000
Hotel & Motel Tax - Optional 4%	8,215,032	7,500,000	8,000,000
Daily Rental Tax	93,158	60,000	60,000
Pare-Mutuel Wagering	28,692	-	-
Hotel & Motel Tax - Dedicated 2%	4,107,516	3,750,000	4,000,000
Hotel & Motel Tax - RRT 2%	1,405,708	750,000	800,000
Food & Beverage (Meals) Tax	38,113,933	28,000,000	35,000,000
Lockbox - Hotel & Motel Tax		3,750,000	4,000,000
Total Other Local Taxes	222,617,729	203,060,000	222,360,000
Permits, Privilege Fees, & Regulatory Licenses:			
Short Term Rental Registry Fee	\$ 270	\$ -	\$ -
Municipal Library Court Fees	140,680	100,000	115,000
Jury Fees	133,217	60,000	60,000
Adult Video/Bookstore Permit	900	-	-
Concealed Weapon Permit	136,307	75,000	100,000
Elevator Fees	60,460	45,000	45,000
Dog Licenses	29,757	20,000	25,000
Transfer Fees	8,352	10,000	8,000
Structure & Equip Permits	8,640,705	5,500,000	7,500,000
Septic Tank Permit	4,949	5,000	5,000
Taxi-Cab Certificates	6,010	5,000	5,000
Permit To Pur Precious Metals	6,000	6,000	6,000
Public Utility Permit	2,830	2,000	2,000
Hauling & Moving Permit	420	1,000	500
Vacation Of Roads	2,800	1,000	1,000
Zoning Application Fees-Plan	172,838	200,000	175,000
High School Parking Fees	105,055	100,000	100,000
School-Facilities Rental	193,985	100,000	125,000
Criminal Justice Training Acad	180,104	150,000	165,000
Dangerous Or Vicious Dog Registrations	170	1,000	500
Dance Hall Permit App Fee	200	-	-
Vsmp - Permit	223,064	100,000	100,000
Total Permits, Fees, And License	10,049,073	6,481,000	8,538,000

GENERAL FUND REVENUES

Function/Activity	FY 23 Actual	FY 24 Original	FY 25 Proposed
Fines And Forfeitures:			
False Alarm Penalty	\$ 69,955	\$ 65,000	\$ 65,000
Traffic Violation	1,594,200	1,500,000	1,600,000
Parking Violation	18,847	10,000	10,000
Total Fines And Forfeitures	1,683,001	1,575,000	1,675,000
Revenue From Use Of Money And Property:			
Interest On Crim. Judgments	\$ 92,863	\$ 90,000	\$ 90,000
Rental On County Property	1,130,002	580,000	600,000
Records & Services Fee	91,135	75,000	75,000
Interest On Investments	26,545,378	2,000,000	9,000,000
Rental Of County Property (DSS)	58,152	68,000	68,000
Vend. Mach. Comm	56,488	50,000	50,000
Sale Of Pub. - RE	604	500	500
Land Use Revenue	231	500	-
Recr. - Sale Of Books	80		
Sale of Publications - DPW	41	-	
Sale Of Surplus & Salvage - DPW	634	100,000	-
Sale Of Signs - DPW	3,839	-	-
Sale Of Equipment-Schools	298,961	100,000	100,000
Sale Of Vehicles	139,556	-	-
Sale Of Unclaimed Property	14,589	-	
E-Payables Credit Card Rebates	258,274	250,000	250,000
Total From Use Of Money And Prop	28,690,825	3,314,000	10,233,500
Charges For Services:			
Re Tax Cr - Rehab Fees	\$ 250	\$ 500	\$ -
Residential Rehab Fees	300	500	-
Jail Booking Fees	43,064	35,000	35,000
Court Conviction Fees	357,317	300,000	320,000
Weekender Fee	34,568	10,000	12,000
Sale Of Textbooks	88,945	-	-
Overdue Books	145,771	150,000	150,000
Photocopying Fees	1,974	1,000	1,000
Charges For Lost Books	106,595	60,000	65,000
Misc. Library Income	(13,789)	-	-
Non-Resident Fees-Library	10,012	10,000	10,000
Sheriff Fees	35,884	36,000	36,000
Room & Board Pmt-Work Release	10,826	10,000	10,000
Home Incarceration Program	253,289	200,000	210,000
Inmate Medical Fees	69,526	75,000	75,000
Inmate Phone Charges	809,631	800,000	800,000
North Run Concessions	4,269	-	-
Shelter Reservations-Rec.	69,564	62,000	65,000
Misc Revenue-Recreation	1,048	10,000	1,000
Program Fees-Sports	1,680	-	
Setup Fees Belmont	(70)	-	-
Setup Fees - Facilities	24,811	30,000	25,000
Room Rentals	160,014	150,000	150,000
Memberships	27,797	35,000	27,000
Program Revenue	61,360	210,000	60,000
Theater Concession Revenue	24,339	10,000	15,000
School Tuition - Winter	65,550	15,000	30,000
Vacuum Leaf Collection	194,900	200,000	200,000
Commonwealth Attorney Fees	20,345	20,000	20,000
Charge For Board Of Animals	14,994	20,000	15,000

GENERAL FUND REVENUES

Function/Activity	FY 23 Actual	FY 24 Original	FY 25 Proposed
Grass Cutting/Demolition	66,320	65,000	65,000
Cafeteria Catering Receipts	21,200	-	-
Charges For Data Processing	806,500	800,000	800,000
Community House SD#2 Coll	(29)	-	-
Withholding Fee	20,870	20,000	20,000
Spay/Neuter Fees	2,878	-	-
Total Charges For Services	3,542,503	3,335,000	3,217,000
Miscellaneous Revenue:			
Blood Test/Dna Fee	\$ 4,051	\$ 4,000	\$ 4,000
Chmf-Courthouse Maintenance Fa	132,185	110,000	115,000
Circuit Court - Copy Fees	28,192	30,000	28,000
Fire - Misc. Revenue	66	-	-
Pay-In-Lieu Of Tax Other	9,623	5,000	5,000
Court Order Restitution (Fire)	1,468	10,000	2,000
Recoveries & Rebate - General	(1,270,271)	-	-
Nsf Check Fee	3,280	-	-
Richmond Center Reimbursement	11,475,955	3,500,000	3,500,000
Recoveries & Rebates - Dpw	346	-	-
Recoveries & Rebate - Schools	(3,494)	-	-
Energy Connect Prog	6,062	-	-
Total Misc. Revenue	10,399,189	3,659,000	3,654,000
Recovered Costs:			
Proceeds from Sale of Land	\$ 92,225	\$ -	\$ -
Reimb Of Prisoner Cost-N.K.Co	1,259,316	1,200,000	1,500,000
Charge For Office Space	111,337	111,000	111,000
Custodial Service	57,115	40,000	40,000
Bounty Fees - Sheriff	51,500	-	-
Payment For Fiscal Services	2,283,354	2,300,000	2,300,000
Sale Of Vehicles-County	587,060	205,000	205,000
Payment For 100% Projects	857	30,000	30,000
Lost/Damaged Textbook Pmts	1,487	-	-
Recr & Parks-Payments For Srvces	100,767	80,000	80,000
Recovered Cost-Student Activ.	83,210	100,000	100,000
Festival Permits	2,400	2,500	2,500
Recovery Of Wages-Sch.Facility	131,833	100,000	100,000
Total Recovered Costs	4,762,462	4,168,500	4,468,500
Total From Local Sources	889,332,663	867,002,500	939,696,000
Non-Categorical Aid:			
Rolling Stock	161,613	160,000	160,000
Mobile Home Sales & Use Tax	5,784	7,000	7,000
Recovery Of Central Cost Alloc	637,963	600,000	600,000
Motor Vehicle Rental Tax	5,010,836	3,300,000	3,300,000
Car Tax Revenue - State	37,001,783	-	-
Misc. State Grants - Schools	12,880	-	-
Comm Sales Tax - HB#568	9,123,367	8,500,000	8,500,000
Game of Skills Tax Revenue	-	-	-
Total Non-Categorical Aid	51,954,226	12,567,000	12,567,000

GENERAL FUND REVENUES

Function/Activity	FY 23 Actual	FY 24 Original	FY 25 Proposed
Shared Expenses:			
Salaries - Sheriff	\$ 14,283,973	\$ 13,500,000	\$ 14,750,000
Fringe Benefits - Sheriff	794,504	750,000	750,000
Office Expenses - Sheriff'S Office	1,215,595	-	-
Salaries - Clerk Of Circuit Court	1,586,874	1,475,000	1,650,000
Circuit Court Clerk Excess Fees - State	254,930	500,000	250,000
Salaries - Commonwealth's Attorney	2,319,617	2,275,000	2,500,000
Fringe Benefits - Commonwealth'S Attorney	212,068	200,000	210,000
State Share of Office Expenses	3,668	-	-
Registrar Expenses	125,440	100,000	120,000
Salaries - Department Of Finance	802,255	825,000	850,000
Fringe Benefits - Department Of Finance	75,161	70,000	75,000
Total Shared Expenses	21,674,086	19,695,000	21,155,000
Categorical Aid:			
State Library Grant	261,629	230,000	250,000
Jail Cost Reimbursement	2,207,995	3,000,000	3,000,000
Share Of Probation Expenses	2,621		
Juv Det-Per Diem From State	4,700		
Block Grant- Detention Home	747,394	700,000	700,000
Law Enforcement - Police	10,426,268	10,500,000	11,000,000
Wireless E-911 Reimbursement	-	1,500,000	1,500,000
Four (Formerly Two) For Life Em. Med. Serv.	319,933	205,000	205,000
State Fire Programs Fund	1,341,605	-	-
Hit- State Allotment	30,000	30,000	30,000
Regular Foster Care	411,756		
Street & Highway Maint-Gas Tax	55,813,284	51,287,730	56,000,000
English As Second Language	1,538,632	1,500,000	1,700,000
Foster Child Reimbursement	3,703,348	3,700,000	4,400,000
Textbooks	8,952,042	9,000,000	10,250,000
Social Security Reimbursement	20,841,473	21,000,000	22,200,000
Retirement Reimbursement	643,428	645,000	700,000
Group Life Ins Reimbursement	5,147,424	5,150,000	6,100,000
Remedial Education	11,301,704	11,275,000	11,400,000
Lottery Funds - Education	77,967,128	76,300,000	72,800,000
Share Of State Sales Tax-Sch	18,015,984	18,000,000	20,300,000
Soq Basic Sp Ed	279,119	275,000	200,000
Voc Ed-Equipment	52,615		
Voc Ed-Local Adm & Supv	872,586	1,000,000	1,000,000
Voc Ed-Soq Occupational	2,489,787	2,500,000	3,200,000
Handicapped Foster Home	764,405	250,000	300,000
At Risk-State	12,284,168	12,400,000	14,000,000
K-3 Class Size Reduc - Salary Adjustment	6,253,179	6,250,000	7,500,000
Clerk'S Technology Fund	218,798		
Composite Index Hold Harmless	6,399,775	6,400,000	-
Compensation Supplement	9,190,484	24,000,000	5,000,000
Grant Revenue - VDEM NG911	186,045		
Total Categorical Aid	404,312,167	421,447,730	455,435,000
Total From The Commonwealth	477,940,478	453,709,730	489,157,000
Revenue From The Federal Government:			
ROTC	\$ 358,082	\$ 385,000	\$ 385,000
Fema Disaster - Federal	4,550,490	-	
Scapp Program - Sheriff	37,489	-	-
Total From Federal Government	4,946,061	385,000	385,000
Total General Fund Revenue	1,372,219,203	1,321,097,230	1,429,238,000

GENERAL FUND REVENUES

Function/Activity	FY 23 Actual	FY 24 Original	FY 25 Proposed
Transfers:			
To Debt Service - From Operating	\$ (78,452,484)	\$ (77,631,422)	\$ (86,988,636)
Total To Capital Projects Fund:	(92,117,600)	(72,798,000)	(67,544,000)
Total To Enterprise Fund:	(2,990,750)	(7,150,500)	(8,150,250)
To Technology Replacement	(3,000,000)	(3,500,000)	(4,000,000)
To Risk Management:	(21,899,559)	(9,619,234)	(9,790,984)
To CAM (New Vehicles)	(80,000)	(111,320)	(523,000)
To CAM (New Vehicles - Gas Tax)	(32,780)	(216,040)	(401,779)
Total To Special Revenue Fund:	(44,892,534)	(47,602,602)	(51,409,775)
Total To JRJDC Agency Fund:	(3,624,201)	(3,805,410)	(4,033,735)
To OPEB - GASB 45	(2,675,000)	(2,675,000)	(2,675,000)
Oper. Transfer - Long-Term Disability	(600,000)	(650,000)	(650,000)
Oper. Transfer To Line Of Duty	(1,250,000)	(1,250,000)	(1,250,000)
Total Transfers	(251,614,908)	(227,009,528)	(237,417,159)
Total Resources Prior To Use Of Fund Balance	1,120,604,295	1,094,087,702	1,191,820,841
Use Of Fund Balance - Maintenance Funding	-	13,650,000	25,200,000
Use Of Fund Balance - Sidewalks	-	2,500,000	2,500,000
Use Of Fund Balance - Cap Reserve	-	17,000,000	4,496,000
Use of Fund Balance - Vehicle Reserve	-	13,500,000	13,500,000
Use of Fund Balance - FY23 State Aid for Education	-	5,050,000	-
Use of Fund Balance - HPAP	-	2,000,000	2,000,000
Use of Fund Balance - Community Revitalization Reserve	-	2,000,000	2,000,000
Use of Fund Balance - HIP Reserve	-	750,000	750,000
Use of Fund Balance - Capital Initiatives	-	250,000	-
Use of Fund Balance - Recycling Cost Reserve	-	3,049,500	1,550,500
From Sinking Fund - Bond Ops	-	3,221,228	5,151,907
From Fund Balance - Federal Position Reserve	-	-	5,772,152
(To) Fund Balance - General Fund	(34,642,126)	-	-
Net Fund Balance/Sinking Fund	(34,642,126)	62,970,728	62,920,559
Total General Fund Resources	\$ 1,085,962,169	1,157,058,430	1,254,741,400

