

AMENDMENTS TO THE FY 2021-22
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2021

SUMMARY

1.	Reappropriation for Continuing Programs:	
	General Fund	\$ 11,788,842
	Water and Sewer Revenue Fund	\$ 700,000
	Total Reappropriations for Continuing Programs	<u>\$ 12,488,842</u>
2.	New Amendments/Appropriations:	
	General Fund	\$ 558,424
	Special Revenue Fund	9,807,276
	Total Operating Funds	<u>\$ 10,365,700</u>
	Capital Projects Fund	\$ 2,415,807
	Total New Amendments/Appropriations	<u>\$ 12,781,507</u>
	 GRAND TOTAL REAPPROPRIATIONS/NEW AMENDMENTS/ APPROPRIATIONS	 <u><u>\$ 25,270,349</u></u>

2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 32 - Non-Departmental		
32001	– Non-Departmental	\$ 500,000
0000 00000	To appropriate resources received from the Commonwealth's allocation of funds from the American Rescue Plan Act for the Achievable Dream Academy, signed by the Governor, August 10, 2021. Funds are to be used for scholarships for Academy graduates.	
Department 38 - Community Revitalization		
38001	– <u>Community Revitalization</u>	\$ 58,424
0000 00000	To fund a Code Compliance Officer position that will focus on code enforcement in some of the County's aging hotels. Additionally, the position will be responsible for (i) monitoring apartment complexes for compliance with Plans of Development and the zoning ordinance and (ii) addressing code violations. Resources will come from the fund balance in the General Fund.	
Total GENERAL FUND		\$ 558,424

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 02 - Libraries		
02001	– Public Services	
0000 09066	– <u>Facebook Community Action Grant</u>	\$ 17,870
	To appropriate resources received from the Facebook Community Action Grant. Funding will be used to purchase 50 wireless hotspots for lending to residents with an emphasis on reaching patrons in the eastern portion of the County.	
Department 04 - Circuit Court		
04001	– <u>Circuit Court Clerk</u>	\$ 20,302
0000 00000	The Library of Virginia has awarded the Circuit Court Clerk's Office \$20,302 for the restoration of two land books, one order book, and one will book.	
Department 12 - Police		
12035	– Metro Aviation	
1823 00000	– <u>Special Operating and Capital</u>	\$ 37,650
	The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the Unit's airplane. Additional revenue received from the State in FY 2020-21, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit.	
12800	– Grants	
0000 09174	– <u>DCJS22 - Hate Crimes</u>	\$ 49,322
	To appropriate funding from the Virginia Department of Criminal Justice Services to assist the County in fighting hate crimes. There is no local match required.	

0000 09181	– <u>DMV22 - Occupant Protection</u> To appropriate funding of \$40,750 from the Virginia Department of Motor Vehicles for overtime related to seatbelt/childseat checkpoints. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$2,964, will come from the fund balance in the General Fund and is included in the \$43,714 total.	43,714
0000 09182	– <u>DMV22 - DUI</u> To appropriate funding of \$225,600 from the Virginia Department of Motor Vehicles for overtime related to alcohol enforcement activities and conferences. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$17,105, will come from the fund balance in the General Fund and is included in the \$242,705 total.	242,705
0000 09183	– <u>DMV22 - Speed</u> To appropriate funding of \$65,162 from the Virginia Department of Motor Vehicles for overtime related to speed patrols. These federal funds are pass-through from the National Highway Traffic Safety Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$4,781, will come from the fund balance in the General Fund and is included in the \$69,943 total.	69,943
	Total Police	\$ 443,334
Department 22 - Social Services		
22503	– Adoption Subsidy	
1302 00000	– <u>Purchase of Services</u> To increase the County allocation to the estimated level of need for State and Federal mandated Title IV-E Adoption Program expenditures. This program is funded with \$286,511 of State (50%) and \$286,512 of federal (50%) funds. The total appropriation for this program in FY 2021-22 will be \$1,698,543 after this addition. No County matching funds are required.	\$ 573,023
22604	– Auxiliary Grants Aged	
1302 00000	– <u>Purchase of Services</u> The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$30,400 in State funding for FY 2021-22 to fund State and Federal mandated auxiliary grant expenditures for the aged. The County's required 20% match, \$7,600, will come from current revenues in the General Fund and is included in the \$38,000 total.	38,000

22606	– Auxiliary Grants Disabled	
1302 00000	– <u>Purchase of Services</u>	193,320
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$154,656 in State funding for fiscal year 2021-22 to fund State and Federal mandated auxiliary grant expenditures for the disabled. The County's required 20% match, \$38,664, will come from current revenues in the General Fund and is included in the \$193,320 total.	

Total Social Services	\$ 804,343
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Department 36 - Community Corrections		
36002	– CCP - Pretrial	
0000 09017	– <u>FY2021-22 CCP Pretrial</u>	\$ 38,574
36003	CCP - Post Trial	
0000 09018	– <u>FY2021-22 CCP Post Trial</u>	12,701
	To appropriate \$51,275 of Comprehensive Community Corrections Act funding. Funds will be used to offset the cost of Community Corrections operations.	

Total Community Corrections	\$ 51,275
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Department 38 - Community Revitalization		
38003	– CDBG	
0000 09073	– <u>FY21-22 CDBG - Administration</u>	\$ 290,000
0000 09074	– <u>FY21-22 CDBG - Commercial Assistance Program</u>	215,000
0000 09075	– <u>FY21-22 CDBG - CONNECT Program</u>	160,000
0000 09076	– <u>FY21-22 CDBG - HOME Inc. Down Payment Assistance</u>	41,250
0000 09077	– <u>FY21-22 CDBG - Richmond Metro Habitat for Humanity</u>	70,000
0000 09078	– <u>FY21-22 CDBG - project:HOMES Critical Home Repair</u>	596,929
0000 09079	– <u>FY21-22 CDBG - project:HOMES Homeowner Rehabilitation Program</u>	176,162
0000 09080	– <u>FY21-22 CDBG - CVLAS - HC Housing Law Outreach</u>	50,000
0000 09081	– <u>FY21-22 CDBG - HumanKind - SCDHC Down Payment Assistance</u>	18,000
0000 09082	– <u>FY21-22 CDBG - Safe Harbor - Support for Human Trafficking Emergency Shelter</u>	100,000
0000 09083	– <u>FY21-22 CDBG - Commonwealth Catholic Charities - Housing Stabilization</u>	30,000
	Sub-Total CDBG	\$ 1,747,341

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico FY 2021-22 grant funds in the amount of \$1,747,341 for these 11 programs/purposes.

38004	– HOME	
0000 09084	– <u>FY21-22 HOME - Administration</u>	\$ 88,500
0000 09085	– <u>FY21-22 HOME - CHDO Activities Rehab for Sale</u>	135,000
0000 09086	– <u>FY21-22 HOME - HOME Inc. Down Payment Assistance</u>	142,500
0000 09087	– <u>FY21-22 HOME - project:HOMES Homeowner Rehabilitation Program</u>	456,581
0000 09088	– <u>FY21-22 HOME - SCDHC Down Payment Assistance</u>	65,000
	Sub-Total HOME	\$ 887,581

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnerships Program, as authorized by the HOME Investment Partnerships Act of 1990, has awarded the County of Henrico, FY 2021-22 grant funds in the amount of \$887,581 for these five programs/purposes.

38007	– ESG		
0000 09089	– <u>FY21-22 ESG - Administration</u>	\$	11,025
0000 09090	– <u>FY21-22 ESG - CARITAS - Case Management for Shelter Clients</u>		20,000
0000 09091	– <u>FY21-22 ESG - Commonwealth Catholic Charities - Homeless Outreach</u>		24,000
0000 09092	– <u>FY21-22 ESG - Housing Families First - Hilliard House Emergency Shelter</u>		44,511
0000 09093	– <u>FY21-22 ESG - Homeward - Homeless Management Info System</u>		2,500
0000 09094	– <u>FY21-22 ESG - HomeAgain - Rapid Rehousing Program</u>		30,000
0000 09095	– <u>FY21-22 ESG - YWCA of Rich - Greater Rich Reg Domestic Violence Hotline</u>		15,500
	Sub-Total ESG	\$	147,536

The United States Department of Housing and Urban Development (HUD), Emergency Solutions Grant (ESG) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, has awarded the County of Henrico FY 2021-22 grant funds in the amount of \$147,536 for these seven programs/purposes.

Total Community Revitalization	\$	2,782,458
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$	4,119,582

FUND 1108 – SPECIAL REVENUE FUND - Capital Region Workforce Partnership

Department 27 - Capital Region Workforce Partnership

27004	– Workforce Partnership		
0000 08902	– <u>FY2021 WIOA Dislocated Worker</u>	\$	6,343
0000 09026	– <u>FY2022 WIOA Youth IS/OS</u>		346,509
0000 09029	– <u>FY2022 WIOA Administrative</u>		38,501
0000 09101	– <u>VCCS Security Service Grant</u>		56,474

To appropriate additional allocations received from the State and Federal governments for the Capital Region Workforce Partnership.

\$ 447,827

0000 09109	– <u>Return to Earn</u>		422,625
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Return to Earn is a State-mandated grant funding program. Funds have been provided to assist small businesses by underwriting hiring bonuses to encourage people to return to work. Up to \$500 can be reimbursed for up to 25 new hires per business. The Capital Region Workforce Partnership Director will provide updates to the Board as this program progresses.

Total Fund 1108 - Special Revenue Fund-CRWP	\$	870,452
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FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26102	- Adult Recovery Services		
2329 00000	- <u>State MH Permanent Supportive Housing Funds</u>	\$	535,331

To appropriate additional state permanent Supportive Housing funds to expand the MH/DS Permanent Supportive Housing program. This funding will support two new Complement III positions: one Case Manager and one Peer Recovery Specialist.

26103	– Youth and Family		
9572 00000	– <u>MH State STEP VA Peer and Family Support</u>	\$	72,220
26106	– Emergency Services		
9571 00000	– <u>MH State STEP VA Services - Members, Veterans and Families</u>		68,295
26111	– Collaborative Recovery Services		
9572 00000	– <u>MH State STEP VA Peer and Family Support</u>		73,098

To appropriate \$213,613 of state STEP-VA funds to provide mental health services for service members, veterans, and their families. This funding will support three new Complement III Peer Support positions.

26103	– Youth and Family		
9569 00000	– <u>MH State STEP VA Outpatient Services</u>	\$	117,408
26107	– Substance Abuse		
9569 00000	– <u>MH State STEP VA Outpatient Services</u>		90,219
26303	– Program Support		
9569 00000	– <u>MH State STEP VA Outpatient Services</u>		61,634
	To appropriate \$269,261 of state STEP VA funds for outpatient services. Funding will support three new Complement III positions: two Clinicians and one Office Assistant IV.		
26107	- Substance Use Disorder Services		
1689 00000	- <u>State MH Forensic Discharge Planning</u>	\$	177,648
	To appropriate additional state Forensic Discharge Planning grant funds. This funding will support two new Complement III Case Manager positions.		
26111	– Collaborative Recovery Services		
1521 00000	- <u>Jail Services</u>	\$	10,405
1522 00000	– <u>MH Supportive Housing</u>		5,645
26204	– Community & Residential Resources Team		
1634 00000	– <u>Residential Services</u>		84,501
26303	– Program Support		
0000 00000	– <u>Program Support</u>		96,785
	To appropriate \$197,336, which is a portion of surplus fee revenue received in FY 2013-14. These funds will be used for one-time improvements at Mental Health Support Homes, Gayton, Green Run and Shurm Group Homes, the Woodman Road Center and Hermitage Enterprises.		
26108	- Medical Services		
1696 00000	<u>Medical Services - Primary Health Integration</u>	\$	17,641
	To appropriate third party fee revenue from primary health care services during FY 2020-21. These funds are to be used to continue primary health care services to MH/DS consumers.		
26201	– Community Support Services Director		
0000 08152	– <u>Housing and Support Services Initiatives Funds</u>	\$	160,000
	To appropriate State Community Housing Flexible funding for the Housing and Support Services Initiative. Funds were received in FY 2020-21 in excess of FY 2020-21 budgeted amounts.		
1686 00000	- <u>Mental Health Community Services Board Contributions</u>	\$	590
	This amount represents donations received from the private sector during FY 2020-21. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.		
	Total Fund 1110 Special Revenue Fund - MH and DS	\$	<u>1,571,420</u>

FUND 1113 – SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State		
Department 05 – Commonwealth's Attorney		
05001	– Commonwealth's Attorney	
0000 00000	– <u>Forfeitures - Commonwealth's Attorney - State</u>	\$ 29,194
	Law enforcement special funds, which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by the Commonwealth's Attorney for purposes determined and approved by the County Manager.	
FUND 1114 – SPECIAL REVENUE FUND - Forfeitures Police State		
Department 12 - Police		
12850	– Asset Forfeiture	
0000 00000	– <u>Forfeitures - Police - State</u>	\$ 199,372
	Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.	
FUND 1116 – SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal		
Department 12 - Police		
12850	– Asset Forfeiture	
0000 00000	– <u>Forfeitures - Police - Treasury - Federal</u>	\$ 144
	Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.	
FUND 1117 – SPECIAL REVENUE FUND - Forfeitures Police Justice Federal		
Department 12 - Police		
12850	– Asset Forfeiture	
0000 00000	– <u>Forfeitures - Police - Justice - Federal</u>	\$ 482,064
	Law enforcement special funds which have been received by the County of Henrico, and not yet appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager.	
FUND 1122 - SPECIAL REVENUE FUND - EDA Agreements		
Department 30 - Economic Development		
30005	– EDA Agreements	\$ 2,305,048
0000 00000	To provide appropriation for incentive agreements that the Economic Development Authority has entered into with Nova Aquatics, 1420 North Parham (Regency), ASGN Incorporated, TemperPack, ePac Flexible Packaging, SimpliSafe and PPD Incorporated. Resources are to come from the fund balance in the General Fund via transfer to the Special Revenue Fund.	

FUND 1130 – SPECIAL REVENUE FUND - Commissary Fund

Department 03 - Sheriff

03004 – Special Operations \$ 230,000

03005 – Administration

0000 00000 – To provide funding for several Sheriff's Office projects. Funds will be used to purchase two TruNarc Thermo scientific kits, which provide analysis of substances without having to come into contact with the substance, and to replace worn and damaged landscaping equipment. Funds will also be used to replace aged cubicles in the Sheriff's administrative offices. Funds will come from the Sheriff's Commissary Fund.

Total Fund 1130 Special Revenue Fund - Commissary Fund	\$ 230,000
Total SPECIAL REVENUE FUND	\$ 9,807,276
Total OPERATING FUNDS	\$ 10,365,700

CAPITAL FUNDS

FUND 2101 – General Capital Projects Fund

Department 16 - General Services

16999 – General Services - Capital Projects

0000 06477 – Small Projects/Renovations \$ 500,000

This amendment will provide funding for miscellaneous renovations and small projects that are needed periodically at the County's facilities. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

FUND 2109 – CAPITAL PROJECTS FUND - State and Federal Grant-Funded Capital Projects

Department 28 - Public Works

28004 – Construction

0000 08366 – Gay Avenue Sidewalk \$ 478,879

To appropriate \$478,879 from the Virginia Department of Transportation (VDOT) to install approximately 1,600 linear feet of new sidewalk, curb and gutter, box culvert extension, and sewer installation along the south side of Gay Avenue from west of Laburnum Avenue to Millers Lane. VDOT has previously allocated \$1,167,735 to this project. This addition will bring the total appropriation of State funds to \$1,646,614.

0000 08481 – East Laburnum Avenue Sidewalks 283,328

To appropriate \$283,328 from the Virginia Department of Transportation (VDOT) to construct approximately 1,450 feet of 5-foot sidewalk with ADA ramps on the north side of Laburnum Avenue. This project will include curb and gutter and drainage improvements, as well as amenities for two GRTC bus stops. VDOT will reimburse 100 percent of the total project costs and has previously allocated \$833,973 towards the project.

Total 2109 - State and Federal Grant-Funded Capital Projects	\$ 762,207
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FUND 2111 – CAPITAL PROJECTS FUND - Capital Initiatives Fund		
Department 23 - Recreation and Parks		
23999	– Recreation and Parks - Capital Projects	
0000 06693	– <u>Brookland - Athletic Facility Enhancements</u>	\$ 348,000
	This amendment will provide funding for baseball and softball field improvements at Glen Allen High School and reconstruction of tennis courts at Hermitage High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 09114	– <u>Hidden Creek Recreation Center Upgrades</u>	429,000
	This amendment will provide funding for upgrades and renovations at Hidden Creek Park, to include refurbishments to the recreation center and improvements to the pickleball and tennis courts. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total - Recreation and Parks	<u>\$ 777,000</u>
Department 28 - Public Works		
28004	– Construction	
0000 09179	– <u>Tuckahoe Club Court Road Improvements</u>	350,000
	This amendment will provide funding for road improvements on Tuckahoe Club Court. This private road will be accepted into the County's road inventory after repairs are complete. Improvements include tree removal, repaving, curb replacement, and drainage work. Funding of \$335,000 is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund and will be matched by a \$15,000 contribution from the Tuckahoe Court Association.	
Department 32 - Non-Departmental		
32001	– Non-Departmental	
0000 08887	– <u>West End Manor Civic Association</u>	\$ 20,000
	This amendment will provide funding to the West End Manor Civic Association, a 501(c)(3) organization. This funding will be used to make improvements to their community area. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 09180	– <u>Varina High School Signage</u>	6,600
	This amendment will provide funding for signage improvements at Varina High School associated with dedicating and renaming the stadium and other buildings on campus. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 00000	– <u>Westham Parkway Median</u>	7,000
	This amendment will provide funding for Westham Parkway median improvements. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total - Non-Departmental	<u>\$ 33,600</u>
	Total Capital Initiatives Fund	<u>\$ 1,153,600</u>
	Total CAPITAL PROJECTS FUND	<u>\$ 2,415,807</u>
	Total New Amendments/Appropriations	<u>\$ 12,781,507</u>
	GRAND TOTAL REAPPROPRIATIONS/	<u>\$ 12,488,842</u>
	NEW AMENDMENTS/APPROPRIATIONS	<u>\$ 25,270,349</u>

FROM:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 28 - Public Works

28004 - Construction \$ (6,932,892)28011 - Transportation and Mobility (4,246,400)

0000 00000

TO:

CAPITAL FUNDS

FUND 2110 - CAPITAL PROJECTS FUND - General Capital Projects

Department 28 - Public Works

28004 - Construction0000 08807 - Paving \$ 5,432,8920000 09184 - Dam Repairs 1,500,000

Certain Public Works functions were funded in FY 2020-21 from State Transportation Maintenance Allocation funds. The unencumbered balance of those funds as of June 30, 2021, are requested to be reappropriated in FY 2021-22 for those same designated purposes. This funding of \$6,932,892 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for paving and dam repair projects.

0000 00000 - Magellan Parkway Bridge \$ 4,246,400

To provide funding for bridge replacement at Magellan Parkway. This funding of \$4,246,400 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for paving and dam repair projects.

 \$ 11,179,292