

# COUNTY MANAGER

## DESCRIPTION

The County Manager is the chief administrative officer of the county and is responsible for the execution of policies established by the Board of Supervisors and for advising and recommending actions to the Board to meet the needs of county residents. In addition to administering the day-to-day operations of the county, the Manager is required by law to present an annual budget to the Board of Supervisors for consideration of all needed county expenditures.

## OBJECTIVES

- To keep the Board of Supervisors and the public informed of the activities of the County Government.
- To effectively and efficiently manage the County Government.
- To execute all duties required by law and the Board of Supervisors.
- To monitor and advise county officials on all pertinent legislation before the Virginia General Assembly and prepare the annual legislative program and summary.

## BUDGET HIGHLIGHTS

The FY2021-22 County Manager’s office budget includes funding to cover the costs of personnel, routine office expenses, and other expenditures needed to keep the members of the Board of Supervisors advised on county business and finances. Also, funds are included that allow the County Manager and his five deputies to maintain memberships and participation in organizations and meetings necessary to keep abreast of current trends and developments beneficial to the county and its citizens.

## FISCAL YEAR 2022 SUMMARY

<b>Description</b>	<b>FY20 Actual</b>	<b>FY21 Original</b>	<b>FY22 Approved</b>	<b>Change 21 to 22</b>
Personnel	\$ 1,847,845	\$ 1,836,766	\$ 1,748,065	(4.8%)
Operation	90,037	52,763	52,763	0.0%
Capital	2,658	0	0	0.0%
<b>Total</b>	<b>\$ 1,940,540</b>	<b>\$ 1,889,529</b>	<b>\$ 1,800,828</b>	<b>(4.7%)</b>
Personnel Complement	12	12	12	0

BUDGET HIGHLIGHTS (CONTINUED)

Additionally, the County Manager and his deputies actively engage in promoting county interests by maintaining close communication with various important sectors of the community. These include county residents, civic groups, other governments, the local business community, and the legislative delegation for the region.

The County Manager's budget for FY2021-22 is \$1,800,828. This represents a decrease of \$88,701 or 4.7 percent when compared to FY2020-21. The decrease includes an unfunded vacant Deputy County Manager position and is partially offset by employee compensation increases as well as rising healthcare and benefit costs.