

PUBLIC WORKS

Description

The Henrico County Department of Public Works maintains the third largest road network in the State of Virginia after the State of Virginia and the City of Virginia Beach. The Department is responsible for the construction and maintenance of all secondary roads in the County, storm water drainage, administration of Public Transit services, and enforcement of erosion and sedimentation laws and ordinances. The Department is organized into the following divisions: Administration, Design, Maintenance, Construction, Transportation Development, Traffic Engineering, Environmental Control, and Standing Water Initiative.

The majority of departmental services are funded by an allocation of gasoline tax revenues from the State of Virginia and license fee revenue collected in the County's General Fund. In addition, the General Fund provides funding for certain services in accordance with the Board of Supervisors' directives for various programs. These include the Environmental Control Program, Vacuum Leaf services, the JOBS transit service, the Standing Water Initiative, and supplemental funding for the Mass Transit Division.

Objectives

- To develop and maintain a safe and efficient road system.
- To develop and maintain an efficient and economical storm drainage system.

- To ensure that the construction of road and drainage facilities is accomplished in accordance with appropriate standards and in an environmentally correct manner.
- To review and provide for the most cost-effective system of Public Transit for the residents of the County.
- To provide prompt responses to citizen inquiries or requests for service.
- To enforce Chesapeake Bay Act regulations along with current erosion and sedimentation control ordinances and policies.

Budget Highlights

The Department's approved budget for FY2015-16 is \$48,045,077, representing an increase of \$312,975 or 0.7 percent from the previous approved budget. Within this overall approved budget, which combines both Gas Tax and General Fund supported programs; the personnel component is budgeted to increase by a net difference of \$304,506 or 2.0 percent. The operating component is forecasted to increase by \$4,769 and capital outlay expenditures are expected to increase by \$3,700 or 0.2 percent.

The FY2015-16 approved budget is to be funded by \$39,922,262 from the State's Gas Tax maintenance

Annual Fiscal Plan

<u>Description</u>	<u>FY14 Actual</u>	<u>FY15 Original</u>	<u>FY16 Approved</u>	<u>Change 15 to 16</u>
Personnel	\$ 14,339,220	\$ 14,944,633	\$ 15,249,139	2.0%
Operation	28,769,847	31,190,819	31,195,588	0.0%
Capital	1,525,639	1,596,650	1,600,350	0.2%
Total	<u>\$ 44,634,706</u>	<u>\$ 47,732,102</u>	<u>\$ 48,045,077</u>	<u>0.7%</u>

Personnel Complement	254	257 *	257	0
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*Three positions added in the FY2014-15 Environmental Inspection Division's budget in order to comply with Virginia Stormwater Management (VSMP) mandate.

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Performance Measures

	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>Change 15 to 16</u>
Workload Measures				
Lane Miles of Road Maintained	3,454	3,461	3,471	10
Traffic Signals Maintained	150	150	153	3
Development Plans Reviewed	875	1,600	1,650	50

allocation, \$7,552,651 from the County's General Fund subsidy, and \$570,164 from miscellaneous departmental revenue. The total projected Gas Tax for FY2015-16 is based on the allocation for operations and maintenance and does not include a construction allocation. If gas tax were allocated for construction it would be included in the capital budget section of this document. There has not been a construction allocation funded by gas tax since FY2008-09.

This funding source is utilized for approximately 83.1 percent of the operating budget. In other words, the gas tax allocation will support the Department of Public Works' divisions with the exception of the Standing Water Initiative and Environmental Inspection. This revenue source is restricted to roadway maintenance activities.

The functions supported by the General Fund subsidy total \$7,552,651. The General Fund supports 100 percent of expenses related to the Standing Water Initiative and Environmental Inspection divisions which combined total \$1,901,351. The Standing Water Initiative is budgeted at \$408,688 and the Environmental Inspection Division is budgeted at \$1,492,663 for the approved FY2015-16 budget.

General Fund support is also provided for Mass Transit and Leaf Collection services. Specifically, General Fund support of \$5,349,800 in FY2015-16 will subsidize the GRTC and JOBS services costs in the Mass Transit budget. The Leaf Collection services budget totals \$473,700. Within this total budget, the General Fund will support \$301,500, Leaf Collection Fees will total \$170,000, and the remaining \$2,200 will be provided by miscellaneous revenues. It is important to note that this budget includes free leaf vacuum service for all County residents that currently participate in the Real Estate Tax Advantage Program (REAP).

The third and final source of funding is generated from miscellaneous fees, which total \$570,164 for the approved budget. These charges/fees are used as enhancements to the Gas Tax revenue for all divisions with the exception of the Standing Water Initiative and Environmental Inspection divisions.

What follows is a discussion of each of the divisions within the approved budget for Public Works.

Roadway Maintenance and Administration

The total approved budget for the divisions that fall within this group is \$46,143,726. With the exception of Mass Transit, the Roadway Maintenance and Administration divisions represent the core services to maintain the existing roadway system provided by Public Works and therefore utilize \$39,922,262 of State Gas Tax maintenance allocation in providing these services. The remainder of funding is provided by other revenue in the General Fund, including a \$5,349,800 subsidy to support Mass Transit Services. The personnel component is forecasted to increase by a net difference of \$279,005 or 2.1 percent which reflects the full-year impact of the raise provided in the prior fiscal year as well as costs associated with the partial year impact of the 2.0 percent raise in FY2015-16. The operating component remained relatively flat with an increase of \$4,769 from the previous approved budget.

The capital outlay component remained relatively flat with an increase of \$3,700 compared to the prior fiscal year. There are several noteworthy capital purchases forecasted within the \$1,268,300 approved capital component. Capital outlay items budgeted includes the following: six reversible snow plows, four single axle dump trucks, one patch truck, one air sweeper, one mechanical sweeper, one backhoe, one loader, 100 LED luminaries and 110 LED bulbs for street lights, as well

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as ten uninterruptable power supplies and associated cabinets for traffic signals.

Standing Water Initiative Division

The Standing Water Initiative Division is a program that is funded solely through the General Fund at a total cost of \$408,688. The personnel component comprises 79.9 percent or \$326,438 of the total budget.

Environmental Inspection Division

The Environmental Inspection Division is funded solely through the General Fund at a total cost of \$1,492,663. Expenditures are forecasted to increase by \$18,829 or 1.3 percent from the FY2014-15 approved budget as a result of the adjustments made to the personnel component. The operating and capital outlay components remained flat compared to the previous fiscal year.