

## CENTRAL AUTOMOTIVE MAINTENANCE

### Description

Central Automotive Maintenance (CAM) is a division of the Department of General Services that maintains all automotive equipment, automotive refueling facilities, and leased vehicles used by various County agencies. Maintenance activities are performed at two locations, one in the western portion of the County on Woodman Road, and the other in the eastern portion of the County on Dabbs House Road. There are eight self-service automotive refueling facilities throughout the County that provide gasoline, diesel, and propane fuels. CAM owns and leases passenger sedans, pickup trucks, vans, and several buses to other County departments on a monthly basis. Funding for all of these activities is primarily provided through inter-department billings.

### Objectives

- To maintain County automotive equipment as effectively and efficiently as possible.
- To provide leased vehicles to conduct County business.
- To provide fuel for County vehicles.

### Budget Highlights

The Department's budget for FY2015-16 is \$20,506,792. This represents an increase of \$64,369, or 0.3 percent when compared to the FY2014-15 approved budget, attributable entirely to personnel cost increases including funds associated with a 2.0 percent partial year salary increase in FY2015-16 and annualizing the salary increase provided in December 2014.

The overall operating component totals \$16,423,082, which reflects no change when compared to the FY2014-15 approved budget. The capital component, excluding vehicles, totals \$175,065 for FY2015-16. Capital expenditures include three sets of mobile heavy duty lifts, one for the East Facility and two for the West Facility.

The FY2015-16 budget also includes \$3,108,800 for the replacement of 132 motor pool vehicles. Vehicles scheduled to be replaced next year include 37 compact sedans, 7 full-size Police sedans, 2 mid-size sedans, 1 mid-size Police sedan, 15 vans, 14 sport utility vehicles, and 56 trucks.

### Annual Fiscal Plan

Description	FY14 Actual	FY15 Original	FY16 Approved	Change 15 to 16
Personnel	\$ 3,812,048	\$ 4,019,341	\$ 4,083,710	1.6%
Operation	15,421,258	16,423,082	16,423,082	0.0%
Capital	2,223,511	2,563,265	3,283,865	28.1%
Sub-Total	<u>\$ 21,456,817</u>	<u>\$ 23,005,688</u>	<u>\$ 23,790,657</u>	<u>3.4%</u>
Recommended Adjustments	<u>0</u>	<u>(2,563,265)</u>	<u>(3,283,865)</u>	<u>28.1%</u>
Total Budget	<u><u>\$ 21,456,817</u></u>	<u><u>\$ 20,442,423</u></u>	<u><u>\$ 20,506,792</u></u>	<u><u>0.3%</u></u>
Personnel Complement	67	67	67	0

Central Automotive Maintenance (cont'd)

**Performance Measures**

	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>Change 15 to 16</b>
<b>Workload Measures</b>				
Total Vehicles/Equip. Maintained by CAM	3,395	3,865	3,865	0
Gallons of Fuel Consumed	2,809,075	2,826,000	2,840,000	14,000
Annual Miles Driven	23,708,593	24,581,640	24,600,000	18,360
Equipment to Mechanic Ratio	82	94	94	0

The Division of Central Automotive Maintenance is an internal service fund due to its ability to generate revenues that offset its expenditures. The majority of CAM's revenues are generated from charges to user departments for three primary services: automotive maintenance, motor pool, and fuel. Revenues from automotive maintenance performed at both the West End and East End maintenance facilities are estimated at \$8,449,752 for FY2015-16.

Motor pool revenues are projected at \$4,134,000 in FY2015-16. Vehicle rental charges cover maintenance and operation costs plus a charge for vehicle replacement that accumulates in CAM's fund balance, which is then used for the purchase of replacement vehicles.

The estimate for CAM's fuel revenues totals \$7,577,940 for FY2015-16. Fuel consumed by a department owned vehicle is charged to departments at actual cost plus a mark up per gallon which covers the cost of providing the fuel service. Due to continued uncertainty regarding the price of fuel, in FY2015-16, the charge per gallon of diesel fuel is estimated at \$3.52 and the charge per gallon of gasoline is \$3.13, which is consistent with the current fiscal year.

It should be noted that the budgeted cost per gallon and fleet miles to be driven are estimates.

Historical (budget assumption) fuel cost information is as follows:

Diesel (per gallon)	Dept Cost	CAM Cost
FY2009-10	\$3.84	\$3.75
FY2010-11	\$3.52	\$3.43
FY2011-12	\$3.52	\$3.43
FY2012-13	\$3.52	\$3.43
FY2013-14	\$3.52	\$3.43
FY2014-15	\$3.52	\$3.43
FY2015-16	\$3.52	\$3.43

Gasoline (per gallon)	Dept Cost	CAM Cost
FY2009-10	\$3.59	\$3.50
FY2010-11	\$3.13	\$3.04
FY2011-12	\$3.13	\$3.04
FY2012-13	\$3.13	\$3.04
FY2013-14	\$3.13	\$3.04
FY2014-15	\$3.13	\$3.04
FY2015-16	\$3.13	\$3.04

Miscellaneous revenue for CAM is projected at \$345,100 for FY2015-16 and includes the sale of vehicles, employee use of County vehicles, recoveries and rebates, and revenues from the energy connect program.