

TECHNOLOGY REPLACEMENT FUND

Description

The Technology Replacement Fund was created in FY2000-01 to serve as an internal service function for general government technology replacement costs. This fund provides for the replacement of general government computers and related technology equipment.

Objectives

- To allow Henrico County to utilize technological advancements as they occur.
- To spread the cost of replacing technology equipment over a period of multiple years to reduce the impact of large one-time purchases in a given year.
- To provide centralized accounting to accurately monitor the number and cost of technology equipment replacement.
- To ensure the County does not find itself in the position of having to issue long-term debt to pay for routine technology equipment.

Budget Highlights

The FY2018-19 budget for the Technology Replacement Fund totals \$2,878,100. It is important to note that funding of \$2,500,000 to support this budget request is to be provided by a transfer from the General Fund. The FY2018-19 budget will mark the nineteenth year of the program, and is the sixteenth year equipment in the fund can be replaced. It should be noted that in the current year, there are 2,890 computers and 1,027 other pieces of equipment in the program, which has an accumulated value of \$11,641,340. As of June 30, 2017, the Technology Replacement Fund had accumulated \$2,786,830 for future equipment replacement. The forecasted accumulated balance for the Fund as of June 30, 2019 is \$2,255,965.

The Technology Replacement Fund budget includes new funding of \$207,439 for 21 toughbooks, 51 desktops, 11 laptops, and one color printer for the Sheriff's Office; \$104,060 for 220 e-ticket printers for the Police Division; and \$14,014 for two toughbooks and two desktops associated with the Division of Fire's EMS and CARE program. In addition, this budget includes \$2,552,587 for the replacement of computer equipment and software.

Annual Fiscal Plan

<u>Description</u>	<u>FY17 Actual</u>	<u>FY18 Original</u>	<u>FY19 Approved</u>	<u>Change 18 to 19</u>
Personnel	\$ 0	\$ 0	\$ 0	0.0%
Operation	65,430	0	10,392	100.0%
Capital	2,106,362	2,402,765	2,867,708	19.4%
Total	\$ 2,171,792	\$ 2,402,765	\$ 2,878,100	19.8%

Technology Replacement Fund (cont'd)

	Performance Measures			Change
	FY17	FY18	FY19	18 to 19
Workload Measures				
Accumulated Value of Equipment	11,596,554	11,641,340	11,966,853	325,513
Computers in Program	2,879	2,890	2,977	87
Other Equipment in Program	1,027	1,027	1,248	221

The departments that made formal requests for equipment replacement in FY2018-19 are Board of Supervisors, Building Inspections, County Attorney, County Manager, Finance, General Services, Division of Fire, Human Resources, Information Technology, Internal Audit, Permit Center, Planning, Police Division, Public Library, Public Relations and Media Services, Public Works, and Registrar.

The request for replacement equipment includes equipment that is eligible and approved for

replacement based on age and usage. While there may be a budget for specific items, some funding is provided for contingency and will only be spent if necessary. In an effort to reduce expenses, departments were requested to review computer requirements to determine if an extended replacement cycle is practical based on the use of the computer. The Department of Information Technology approves the replacement request based on the computer's use as well as the user's anticipated needs.