



MECHANICAL PERMIT RE-SUBMITTAL FORM

COUNTY OF HENRICO, VIRGINIA
DEPARTMENT OF BUILDING CONSTRUCTION AND INSPECTIONS
4301 E. PARHAM ROAD * HENRICO, VA 23228
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October 8, 2019

ELECTRICAL PERMIT #: MEC		DATE OF RE-SUBMITTAL:			
JOB ADDRESS					
SUBDIVISION					
NAME OF CONTRACTOR OR OWNER OF RECORD					
CONTACT PERSON			PHONE		
EMAIL					
PLEASE ITEMIZE AND DESCRIBE FULLY THE CHANGES MADE TO THE PLANS THAT ARE TO BE REVIEWED:					
1) _____					
2) _____					
3) _____					
4) _____					
CHANGES: SQ. FOOTAGE: TO FIN. AREA _____: TO UNFIN. AREA _____: TO EST COST: _____					
CHANGES TO PERMIT FEES					
ADDITIONAL PERMIT FEE (RESIDENTIAL \$6 PER \$1000 <u>OR FRACTION THEREOF</u> WHEN APPLICABLE)					
(COMMERCIAL \$7 PER \$1000 <u>OR FRACTION THEREOF</u> WHEN APPLICABLE)					
<div style="display: flex; justify-content: space-between; align-items: flex-end;"><div>_____ ÷ \$1000 = _____</div><div>x \$6.00 or \$7.00 = _____</div></div> <div style="display: flex; justify-content: space-between; align-items: flex-end;"><div>(ADDITIONAL ESTIMATED COST)</div><div>RES COM</div><div></div></div>					
RE-REVIEW FEE (\$25 applied to the 3rd and to any subsequent review) + _____					
STATE LEVY TAX (CURRENT STATE LEVY TAX RATE OF 2%) + _____					
TOTAL PERMIT FEE DUE = _____					
FOR OFFICE USE ONLY					
VOUCHER #		CHECK #			
DEPARTMENT	ROUTING	DATE RECEIVED	DATE APPROVED	DATE REJECTED	INITIALS
PLANNING/ZONING					
PUBLIC UTILITIES					
BUILDING INSPECTIONS					