

Minutes
Henricopolis Soil and Water Conservation District
Board Meeting
21 September, 2023
Human Services Boardroom, 8600 Dixon Powers Drive, Henrico, VA 23228

The meeting was called to order by Ms. Leake, Chair at 4:05pm.

DIRECTORS PRESENT: Anne-Marie Leake, Director and Chair
Herb Dunford, Director and Vice-Chair
Nicole Anderson Ellis, Director
Ed Olsen, Director

DIRECTORS ABSENT: Claiborne Yarbrough, Director and Treasurer
Leon App, Associate Director
James Beckley, Associate Director
Joyce Davis, Associate Director
Terri Higgins, Associate Director
Steve Yob, Associate Director

STAFF PRESENT: Charles Lively, District Manager
Lindy Durham, Outreach/Education Specialist
Stacey Sovick, Conservation Specialist

**COOPERATING
AGENCIES
PRESENT:**

Denney Collins, Virginia Department of Conservation & Recreation
Tatiana Gil, Natural Resources Conservation Service

GUESTS: Gene Vela, Citizen
Brittany Rose, Citizen
Rebecca Lakin, Citizen

Mr. Lively led the Pledge of Allegiance and gave the Invocation.

PUBLIC COMMENT – Charles Lively.

- Mr. Vela expressed interest in the Henricopolis involvement in Henrico's Green City.

MINUTES – Anne-Marie Leake.

- Ms. Leake noted that the minutes of the August meeting were provided in advance to the Directors. Additional time was allotted for review during the meeting time. No changes were requested. Mr. Olsen moved that the August minutes be approved. Mr. Dunford seconded the motion. Being no further discussion, the minutes were approved unanimously.

TREASURER'S REPORT – Charles Lively.

- Mr. Lively presented the August Treasurer's Report. Discussion included concerns over the timeliness of reports as well as updating the bank name on the reports and including the description of "retirement" to Mission Square entries. It was also suggested that VCAP participants' names be redacted in the report. Ms. Anderson Ellis moved that the reports be approved pending those corrections. Mr. Olsen seconded the motion. Being no further discussion, the Treasurer's Report was approved unanimously.

NEW BUSINESS

- **Agricultural Cost Share Program.**

Mr. Lively reported that 17 new farms have completed the second round of applications. Those applications cover 2,784.30 acres and allocate \$223,887.00. Ninety-one farms have completed applications so far. Acres included a total of 8574.35 and total funding of \$517,976.10. Mr. Olsen moved that the second round applications be approved. Mr. Dunford seconded the motion. Being no further discussion, the motion was approved unanimously.

- **Conservation Easement Progress.**

It was reported that the Chickahominy Crossings property easement has been signed by all parties. A press release is planned for the near future.

- **Clean Water Farm Award.**

The Henricopolis nominees for the Clean Water Farm Award are John and Cappie Montgomery of Fleur-de-lis Farms was reported. Ms. Anderson Ellis moved to approve the nomination. Mr. Dunford seconded the motion. Being no further discussion the nomination was approved unanimously.

UNFINISHED AND UPCOMING BUSINESS

- **Living In Your Watershed Books by Daniel Bowman.**

It was reported that a check for \$1000 is being sent to Daniel Bowman. The next step in the process is to receive the files and find a suitable printer.

PARTNER REPORTS

- **Virginia Department of Conservation and Recreation – Denney Collins.**

Ms. Collins presented her written report as follows:

Administration and Operations:

- For the upcoming tax season, the IRS is now requiring those filing more than 1099s to do so electronically. DCR is working on updating the tracking program with a webinar reviewing the new requirement in November.

Ag Cost Share:

- 2023 Clean Water Farm Award nominations are due to DCR by October 2.

Dates to Remember:

- September 30 – Annual Report due.
- October 11 – Risk Management and SWCDs training.
- October 16 – Quarterly reports including Attachment E, Balance Sheet and P&L due.

- **Virginia Cooperative Extension – Ed Olsen.**

Mr. Olsen reported that applications are being accepted for spring Master Gardeners. The annual Bug Bizarre is scheduled for October 7 at Deep Run Park.

- **Natural Resources Conservation Service – Tatiana Gill.**

Ms. Gill will be working on Urban Ag for NCRS in an office in the City of Richmond. She will be making a presentation on NCRS initiatives at the VASWCD Annual Meeting.

- **Virginia Department of Forestry – Alanna Ostrowski.**

Ms. Ostrowski has returned to VDOF and submitted her written report. In her report is a notice the Reforestation Training is planned on September 23 and 24 at Dorey Park Recreation Center.

DIRECTOR REPORTS

- Ms. Anderson Ellis reported that Monarch Butterfly larva has been found on new plantings at Varina Grove. One dogwood tree is being replaced.
- Ms. Leake reported that she will be representing Henricopolis at the upcoming VASWCD quarterly meeting on September 27.

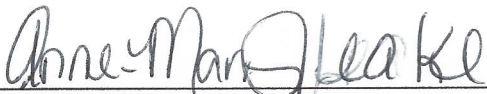
STAFF REPORTS

- Mr. Lively reviewed the activities of the Henricopolis staff during the month of September.

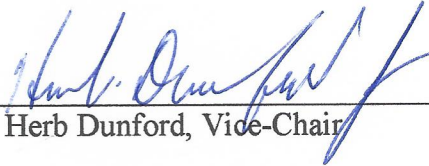
Having no further business to discuss or any public comments, The meeting was adjourned at 4:54pm.

Approved.

Approved as amended.



Anne-Marie Leake, Chair



Herb Dunford, Vice-Chair