

# MOTION FOR REMOTE HEARING

Case No. \_\_\_\_\_

Commonwealth of Virginia – rev. 11/1/2023

## Henrico Juvenile & Domestic Relation District Court:

Motions can be submitted via: Mail (P.O. Box 90775, Henrico, VA 23273), Fax 804-501-4756, or Clerk's Office window at the Courthouse.

**Please note: IT IS THE RESPONSIBILITY OF THE REQUESTING PARTY TO ENSURE THAT ALL PARTIES AND WITNESSES AGREE TO A REMOTE HEARING AND HAVE THE ABILITY TO CONNECT IN THE MANNER REQUESTED.**

\_\_\_\_\_  
Petitioner/Commonwealth

\_\_\_\_\_  
Respondent/Defendant

### Remote Mechanism Requested:

☐ Telephonic

☐ WebEx – A camera on a personal computer, tablet or cell phone is required

### Hearing Date Information

☐ Case currently set for \_\_\_\_\_

☐ Request hearing date. List attorneys'/parties' available dates:

Reason for this request: \_\_\_\_\_

Witnesses to be called: \_\_\_\_\_

Parties appearing remotely: ☐ All ☐ \_\_\_\_\_

Exhibits\* to be presented: ☐ None ☐ Documents ☐ Pictures ☐ Objects ☐ \_\_\_\_\_

**\*Exhibits shall be submitted to the Court at least 3 business days prior to hearing. Evidence can be submitted via: Mail (P.O. Box 90775, Henrico, VA 23273), Fax 804-501-4756, or Clerk's Office window at the Courthouse.**

Interpreter/Other Special Needs: ☐ None ☐ Yes – Explain \_\_\_\_\_

Requesting Party: \_\_\_\_\_ ☐ Petitioner/Plaintiff ☐ Defendant/Respondent  
☐ Attorney ☐ Self-represented

COURT USE ONLY

## ORDER

☐ Granted ☐ Denied ☐ Other \_\_\_\_\_

Judge \_\_\_\_\_ Entered \_\_\_\_\_

*Contact Information for ALL Remote Participants*  
*including the Parties*

**MOTION FOR REMOTE HEARING-Addendum**

Case No. \_\_\_\_\_

Commonwealth of Virginia – rev. 11/1/2023

<p>Petitioner</p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>Phone _____</p> <p>Email _____</p>	<p>Respondent/Defendant</p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>Phone _____</p> <p>Email _____</p>
<p><input type="checkbox"/> Witness    <input type="checkbox"/> Other _____</p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>Phone _____</p> <p>Email _____</p>	<p><input type="checkbox"/> Witness    <input type="checkbox"/> Other _____</p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>Phone _____</p> <p>Email _____</p>
<p><input type="checkbox"/> Witness    <input type="checkbox"/> Other _____</p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>Phone _____</p> <p>Email _____</p>	<p><input type="checkbox"/> Witness    <input type="checkbox"/> Other _____</p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>Phone _____</p> <p>Email _____</p>
<p><input type="checkbox"/> Witness    <input type="checkbox"/> Other _____</p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>Phone _____</p> <p>Email _____</p>	<p><input type="checkbox"/> Witness    <input type="checkbox"/> Other _____</p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>Phone _____</p> <p>Email _____</p>

**CONFIDENTIAL INFORMATION – PLACE IN SEALED ENVELOPE**