



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

Date:

RE:

Dear: Homeowner/Tenant

The County has observed leaf piles adjacent to your property in the public right-of-way. Under Section 18-3 of the Henrico County Code, it is a Class 1 misdemeanor to place or maintain obstructions in roads, ditches, and drains from ditches. One reason for this provision is that piles of leaves on roads or in roadside ditches can restrict drainage; additionally, loose leaves limit parking, impede traffic flow, contribute to stormwater pollution, and detract from the attractiveness of neighborhoods. Therefore, we request that you take steps to remove the leaf piles adjacent to your property.

You have several options for leaf removal. First, you can collect and dispose of leaves at the County landfill for a minimal charge. Second, you may hire a private company to remove the leaves. Third, you may use the County's bagged leaf collection service or the County's vacuum service for unbagged leaves. See the enclosed brochure or visit <http://henrico.us/services/vacuum-leaf-collection/> for detailed information about these two County services.

If you choose to use the bagged leaf collection service, please note that the County only collects bagged leaves during the time periods listed in the brochure. We ask that you place bagged leaves on the side of the road during the time period designated for your neighborhood and to make sure your bagged leaves do not restrict traffic or block stormwater drainage. If you choose not to bag your leaves for collection during a designated time period, you may call the Department of Public Utilities at 501-4275 to request the County vacuum service for a charge of \$30 per order as explained in the brochure.

Please remove the leaves from the public right-of-way or arrange for their removal by _____. If your leaves are not removed by that date, County crews will queue an order to vacuum the leaves and the County will apply a \$30.00 charge to your County utility bill.

Note: If you have placed a vacuum service order for your leaves, or there are no leaves in the street or drainage ditches in front of your property, please disregard this notice.

Sincerely,

Department of Public Works
Road Maintenance
804-727-8257