

Henrico County, Virginia

Annual Consolidated Community Development Action Plan

2019-2020





Henrico County, Virginia

2019-2020

ANNUAL CONSOLIDATED COMMUNITY DEVELOPMENT ACTION PLAN

**Department of Community Revitalization
July 2019**

Acknowledgements

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Preface

The *2019-2020 Consolidated Annual Action Plan* is submitted electronically to the United States Department of Housing and Urban Development (HUD) through the on-line Integrated Disbursement and Information System (IDIS). This document is an exported and reformatted version of that submission. Questions about this document may be directed to the Henrico County Department of Community Revitalization in the following manner:

- In person during normal office hours at 4062 Crockett Street, Henrico, VA
- By email at revitalization@henrico.us
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County of Henrico
Department of Community Revitalization
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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Henrico County is approximately two-hundred forty-four (244) square miles in area and is located in the central portion of the Commonwealth of Virginia. The county is bordered to the south by the James River and the City of Richmond, which separates Henrico from Chesterfield County. New Kent and Charles City Counties lie to the east. Tuckahoe Creek, to the west, defines Henrico's boundary with Goochland County, and the Chickahominy River to the north forms the boundary with Hanover County.

Henrico County has excellent regional connections; it is accessible from Interstate 64, Interstate 95, Interstate 295, Route 895 (Pocahontas Pkwy), and the James River. It is the home of Richmond International Airport, the primary airport for the Richmond metropolitan area. The Richmond Amtrak Station, considered the busiest in the South, connects Henrico County with destinations, up and down the East Coast and beyond.

In the 20th Century, Henrico County grew from an area of rural agriculture to a thriving suburban community generally capturing more growth than the City of Richmond. Similar to the growth trends of the nation, the county experienced its most significant growth in the period following World War II, and has continued to experience steady growth to the present day, with a December 2018 population estimate of 339,191 (Source: Henrico County Planning Department).

Through the rapid growth of the past three decades, Henrico County has maintained its character as a desirable place to live, work, conduct business, and visit, with a mixture of housing and economic opportunities. It has experienced steady and positive growth in population and business while still maintaining urban, suburban, and rural qualities. These diverse characteristics, along with the county's location, quality public services, and other amenities have contributed to Henrico's success over time.

Henrico County is an entitlement jurisdiction eligible to receive direct federal assistance from the US Department of Housing and Urban Development (HUD), and as such receives Community Development Block Grant (CDBG), HOME Investment Partnerships Program, and Emergency Solutions Grant (ESG) funds. A requirement of accepting these funds is the preparation of a Five-Year Consolidated Plan, which identifies the County's needs for affordable housing and community development, and an Annual Action Plan, which outlines how the County will use federal funds each year to address the needs of County residents. The County of Henrico's *2015-2020 Five Year Consolidated Community Development Plan* covers a five year period from October 1, 2015 through September 30, 2020.

This Annual Action Plan covers year five of the Consolidated Plan and identifies the activities to be undertaken during the year beginning October 1, 2019. The Annual Action Plan is the formal application to HUD for the PY 2019-20 entitlement funds administered by the County of Henrico Department of Community Revitalization.

Sources of funds for PY 2019-20 are as follows:

2018-19 CDBG Entitlement Grant: \$1,678,478

2018-19 HOME Entitlement Grant: \$857,308

2018-19 ESG Entitlement Grant: \$143,640

CDBG Funds Brought Forward: \$92,064

Total Funds: \$2,771,490

As authorized by the County of Henrico Board of Supervisors on June 25, 2019, and as described in this Plan, CDBG, HOME, and ESG funds have been allocated to twenty-two projects. The Board of Supervisors' resolution authorizing the submission of this plan and an itemization of the projects and amounts allocated can be found in Appendix A.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Section AP-20 of this document provides the goals that guide the expenditure of CDBG, HOME, and ESG funds for the 2019-20 Action Plan. Ten goals are identified and listed below. Complete descriptions of the goals can be found in Section AP-20.

- Rehabilitation of Existing Housing
- Increase Affordable Homeownership Opportunities
- Revitalize Older Commercial Corridors
- Prevent Homelessness
- Assist Homeless Families in Obtaining Housing
- Emergency Shelter and Supportive Services
- Provide Public Services for Low- and Moderate-Income Populations
- Support Non-housing needs for special populations
- Support Housing for Special Needs populations

The objectives for the 2019-20 Annual Action Plan are listed below along with the projected outcomes. Expected outcomes for the five-year plan are in parentheses.

- Rehabilitation or minor repair of 71 (240) housing units for low- and moderate-income elderly persons and/or disabled homeowners thereby retaining the affordable housing stock and increasing the supply of supportive housing.
- Rehabilitation for sale or new construction of 2 (9) housing units for low- and moderate-income homeowners, thereby increasing the availability of affordable permanent housing.
- Provision of down payment and closing cost assistance to 22 (50) low- and moderate-income first-time homebuyers, thereby increasing the supply of affordable housing to low-income and moderate-income individuals.
- Provision of after-school educational and tutoring activities, counseling, and preventative activities for 120 (750) children living in subsidized housing, thereby improving the safety and livability of neighborhoods.
- Provision of technical assistance to businesses within the County's Enterprise Zone, thereby providing job creation and retention, and the establishment, stabilization and expansion of small businesses. At least seven (27) jobs, available to low-or moderate-income persons, will be created.
- Provision of design assistance grants to encourage investment in properties in the older commercial corridors of the County, thereby providing job creation and retention. At least one (3) jobs, available to a low- or moderate-income person, will be created.
- Provision of fair housing outreach to County residents through seminars and brochure distribution.
- Provision of funds towards the construction involving the adaptive reuse of an abandoned nursing home for 86 units of supportive housing for formerly homeless and other low income persons.
- Provision of funds for capital improvements to a building serving low-income elderly or disabled adults, serving 100 persons daily.
- Provision of funding for a historic district analysis and architectural surveys in a low income area.
- Provision of preventative services to 608 families/individuals facing homelessness.
- Provision of services to rapidly rehouse 10 families who have experienced homelessness.
- Provision of services and/or shelter to 160 families who have experienced homelessness.
- Street outreach to 50 families/individuals facing homelessness.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Consolidated Annual Performance and Evaluation Report (CAPER) described the County's performance relative to the goals established in the Five-Year Consolidated Plan. The following is a summary of the accomplishments for the program year ending September 30, 2018 as described in the PY 2017-18 Performance Report. During PY 2017-18, the County continued to provide and improve housing opportunities for low- and moderate-income individuals, support affordable housing, provide

services and opportunities to low- and moderate-income individuals and families, and serve persons who were homeless or at risk of homelessness.

Summary of PY 2017-18 Accomplishments:

- Homeowner Rehabilitation through project: HOMES. Eleven homes were completed at a total cost of \$188,230 CDBG and \$359,994 HOME.
- Emergency and minor repairs to homes owned by low/moderate-income residents through project: HOMES and Rebuilding Together Richmond. A total of 62 repairs were completed at a total cost of \$613,842 CDBG.
- Development of new affordable housing through CHDOs. Three vacant homes were purchased in PY2017-18 for the rehabilitation and/or construction of single-family dwellings for sale to low-income, first-time homebuyers. Total expenditure of HOME (CHDO) funds from prior program years: PY 2012-13 was \$43,113.24; PY 2014-15 was \$19,756.91; PY 2015-16 was \$83,204.54; and PY2016-17 was \$32,278.
- Down payment and closing cost assistance through SCDHC to enable homeownership for low-income first-time homebuyers. Funding was provided for six homebuyers; seven homebuyers were assisted at a total cost of \$15,750 CDBG and \$58,250 HOME.
- Down payment and closing cost assistance through HOME Inc. to enable homeownership for low-income first-time homebuyers. Funding was provided for 12 homebuyers; 12 homebuyers were assisted at a total cost of \$25,500 CDBG and \$151,986 HOME.
- After-school substance abuse and violence prevention through the CONNECT Program for at-risk youth and their parents residing in 11 low-income communities. 162 students were served throughout the program year at a total cost of \$140,544 CDBG.
- The job creation and retention objective was accomplished through the creation of 12 new jobs (11 low-mod FTEs) through the Commercial Assistance and Enterprise Zone Design Assistance programs. PY2017-18 expenditures (including expenditures from prior year funds): \$187,968 CDBG. This resulted in an average of one job for every \$15,664 of CDBG expenditures for these programs.
- Completion of a series of workshops providing basic home maintenance skills to Henrico homeowners. 90 people participated. Total CDBG cost of \$3,416.
- Completion of survey work and a Nomination Report in cooperation with the Virginia Department of Historic Resources to enable the listing of Highland Springs in the National Register of Historic Places. The district was added to the National Register in May 2018. A CDBG expenditure of \$36,958 was incurred in PY 2017-18.
- The Henrico ESG program served 558 households/persons through homeless prevention services at a cost of \$20,388; 41 persons through rapid re-housing services at a cost of \$50,000; and 138 persons (47 by Housing Families First; 91 by CARITAS) through case management and shelter services at a cost of \$55,250.

As of May 1, 2019, the spend rate was calculated at 1.18. Henrico County consistently meets the required CDBG spend rate.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Over the course of the year, County CDBG/HOME/ESG staff continued to meet with subrecipients on a regular basis, representatives of County agencies, and other community service providers (including the Continuum of Care) to understand the needs of the community, to make adjustments to existing programs, and to develop goals and specific objectives for the upcoming annual plan. Specific consultations are outlined in Section AP-10.

Henrico County conducted two public hearings, one on March 7, 2019 and one with the County Board of Supervisors on June 25, 2019. Opportunities for public input also included attendance by staff at neighborhood and business association meetings as well as consultations with County agencies and non-profit service providers.

Advertising of public hearings and opportunities for public input included the following:

- Newspaper advertisement in the *Richmond Times-Dispatch* and the *Richmond Free Press*
- Direct emailing to the Department of Community Revitalization email list
- Notices on the County website
- Staff attendance at community and neighborhood association meetings

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Comments received at the staff public hearing concerned the County's efforts towards addressing vacant and boarded homes, assisting existing homeowners with issues not eligible for the use of federal funds, quality of public infrastructure in low-income neighborhoods, need for assistance with connection fees when septic systems fail, and a variety of items that were referred to other County departments to address. Citizens asked about partnerships with non-profit organizations.

At the Board of Supervisors' public hearing on June 25, 2019, no comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received were accepted and considered in the formulation of the 2019-20 Annual Action Plan. Of particular note, this plan provides funding to Homeward for the Homeless Management Information System to assist with coordination of service providers; provides nearly \$1.2 million for housing rehabilitation and repair for low income homeowners, with half of that amount targeted to elderly and disabled homeowners. This program can be used to address connection fees.

While all comments were "accepted" not all could be addressed through projects funded in this Action Plan due to limits on funding and limits on eligible uses of CDBG, HOME, and/or ESG funds.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	HENRICO COUNTY	
CDBG Administrator	HENRICO COUNTY	Department of Community Revitalization
HOPWA Administrator		
HOME Administrator	HENRICO COUNTY	Department of Community Revitalization
ESG Administrator	HENRICO COUNTY	Department of Community Revitalization
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The Henrico County Department of Community Revitalization is responsible for the administration of these federal funds.

Consolidated Plan Public Contact Information

Citizens may view the Plan or share comments at the Henrico County Department of Community Revitalization at 4062 Crockett Street, Henrico, Virginia during normal business hours. The Plan can also be viewed online at www.henrico.us/revit. Online access is available at all County libraries. Additional information can be received from, and comments provided to, the Department of Community Revitalization at 804-501-7640 or by email at revitalization@henrico.us.

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Throughout the year, CDBG, HOME, and ESG staff met with local agencies and groups. These meetings are intended to maintain a current understanding of the housing, community development, and public service needs of low- and moderate-income County residents and to identify opportunities for funding in upcoming program years and funding adjustments in the current year. Listed in Table 2 and discussed below are some of the meetings undertaken by staff as part of an ongoing dialog to discuss the needs of the County's citizens in preparation of the 2019 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Staff in the Department of Community Revitalization meet regularly throughout the year with a variety of organizations involved in the provision or maintenance of housing for low- and moderate-income citizens, as well as County and non-County agencies providing other services to low- and moderate-income citizens. These discussions are designed to identify specific community needs and implement strategies for program enhancement. The Continuum of Care Ranking Committee was formally consulted before developing ESG funding recommendations. Individual ESG providers were also consulted.

The Department of Community Revitalization convenes a monthly meeting of a multi-disciplinary task force that addresses housing and social service needs of County residents. County agencies represented on this task force include: Police, Social Services, Fire, Building Inspections, Mental Health, Community Revitalization, and Henrico County Public Schools.

In addition to meeting with individual organizations and other County Departments, staff also consults regularly in formal and informal settings with Community Development staff from surrounding jurisdictions and meets bi-monthly with an organization of area non-profit housing providers. This group includes CHDOs, CDFIs, CBDOs and other community development corporations.

Agencies consulted are listed in Table 2.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Staff from the Henrico County Manager's Office represents the County and serves as a voting member of the Continuum of Care Board (CoC). The Department of Community Revitalization is represented on the CoC Ranking Committee. This panel of community stakeholders is convened at least annually to review

and assess funding requests for the HUD Continuum of Care Program. The Ranking Committee meets to review applications and to review the effectiveness of the proposed work in addressing community priorities and needs. A discussion of requests for Henrico ESG funding took place with CoC staff and the Ranking Committee on March 11, 2019. Recommendations were provided for funding organizations with Henrico County ESG Entitlement funds. Allocations of ESG funds, as described in this Plan, are based substantially on recommendations from the CoC staff and the Ranking Committee in an effort to coordinate with funds allocated by the CoC.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Formal consultation occurred with the CoC Ranking Committee as described above and prior to that with CoC staff. Through representation on the CoC Board, Henrico County staff participates in the evaluation of CoC funded programs. Through participation on the Ranking Committee, allocations of HESG, State ESG funds, and other HUD funds are evaluated in a coordinated fashion with inclusion of Henrico County and other local government staff.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	HOME Inc.
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year with key program staff. Through meetings and conference calls, Deeds of Trust and other program documents were revised based on legal advice. The targeted population for the Fair Housing Outreach program was discussed which resulted in program modifications expected for the following program year. Opportunities for providing landlord-tenant education and foreclosure prevention services were discussed.
2	Agency/Group/Organization	project:HOMES
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Program adjustments occurred as needed based on consultations and identification of issues and needs. As a result of the consultations, a mid-year amendment to the 2018-19 Action Plan was undertaken to provide additional funding to the Moderate Rehabilitation program.

3	Agency/Group/Organization	SOUTHSIDE COMMUNITY DEVELOPMENT AND HOUSING CORPORATION
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Program adjustments occurred as needed based on consultations and identification of issues and need for improvement.
4	Agency/Group/Organization	Housing Families First
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-Homeless Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Discussions resulted in a change in funding strategy for 2019-20 to maximize support for the shelter program.
5	Agency/Group/Organization	Virginia Supportive Housing
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-Homeless Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular communication occurred regarding the project funded. Discussions occurred regarding opportunities for development of additional locations to provide supportive housing. Funding will be provided for redevelopment of one of these sites in 2019-20.
6	Agency/Group/Organization	Homeward
	Agency/Group/Organization Type	Housing Services - Housing Services-Homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with staff, Board, and Ranking Committee on regional approaches to homelessness, most effective opportunities for Henrico County to participate with ESG funds, and data collection to better facilitate reporting and program evaluation. As a result of discussions, Henrico maximized ESG funds to shelter and outreach activities.
7	Agency/Group/Organization	Caritas
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Homeless Services-Health Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. CARITAS staff also provide suggestions on other aspects of regional and local approaches to homeless services.
8	Agency/Group/Organization	Henrico County Dept. of Recreation and Parks
	Agency/Group/Organization Type	Services-Education Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed recreation needs in low-income areas of the County. Recreation and Parks staff provided assistance in the completion of an application for grant funds for a historic survey in a low-income area of the County. A presentation was made to Recreation and Park's Historic Preservation Advisory Committee regarding the Highland Springs Historic District.
9	Agency/Group/Organization	ST. Joseph's Villa
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-Homeless Services-Education Child Welfare Agency Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, consultations occurred regarding opportunities to participate in improvements to facilities providing services to low-income, special needs children.
10	Agency/Group/Organization	Henrico County Dept. of Social Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services - Victims Child Welfare Agency Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from the Dept. of Social Services participate in the monthly Resource Team meeting. Staff provides data and guidance on providing assistance to homeless and low-income persons. Consulted regarding moving homeless prevention program to another agency.
11	Agency/Group/Organization	Henrico County Dept. of Building Inspections
	Agency/Group/Organization Type	Housing Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of housing needs and conditions, opportunities to assist low and moderate income persons and address housing quality standards. Staff from the Dept. of Building Inspections participate in the monthly Resource Team meeting. Provided outreach with Dept of Community Revitalization to a low-income community faced with high evictions. They regularly assist with problem solving with housing issues.
12	Agency/Group/Organization	Henrico County Dept. of Community Revitalization
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Community Maintenance Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal meetings are held monthly to identify specific citizen and housing needs and identify solutions. Cooperative housing improvement programs were implemented with this agency, non-profits, and volunteer groups to address housing needs. A new Housing Advocate position was created to address community needs.
13	Agency/Group/Organization	Henrico Area Mental Health and Developmental Services
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Health Services-Education Health Agency Other government - County Regional organization Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of housing choice voucher program and clients served, clients needs relating to housing, mentoring and tutoring services to children in subsidized housing.
14	Agency/Group/Organization	Henrico County Public Schools
	Agency/Group/Organization Type	Services-Children Services-Education Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with HCPS to address needs of homeless students. Staff from the HCPS participate in the monthly Resource Team meeting. Assisted in program design to assist homeless families with students living in hotels.
15	Agency/Group/Organization	Virginia Department of Housing and Community Development
	Agency/Group/Organization Type	Housing Other government - State
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Virginia Department of Housing and Community Development (DHCD) staff are consulted as part of modifications to the Enterprise Zone boundaries and incentives. Enterprise Zone inclusion is used by businesses to facilitate expansion and the creation of jobs for low/mod individuals. Modifications to the Enterprise Zone boundary must be approved by DHCD. The new federal Opportunity Zone program was coordinated in Virginia by DHCD and County staff consulted regularly with DHCD staff in prioritizing the low-income census tracts for inclusion in that program. Henrico was approved by the US Dept of Treasury to include 7 census tracts in the Opportunity Zone.

16	Agency/Group/Organization	City of Richmond Housing and Community Development
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Richmond Economic and Community Development staff are consulted on opportunities for Enterprise Zone expansion as well as opportunities and strategies for collaborative support for regional CDBG, HOME, ESG projects.
17	Agency/Group/Organization	Chesterfield County
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Chesterfield County staff were consulted as part of discussions for joint funding for a regional homeless services facility. Henrico provided technical assistance for financial and program administration of Chesterfield's HOME and CDBG programs. Chesterfield was included in discussions for the development of a regional Analysis of Impediments to Fair Housing Choice involving 6 localities for PY 2019.
18	Agency/Group/Organization	Local Initiatives Support Corporation (LISC)
	Agency/Group/Organization Type	Regional organization Private Sector Banking / Financing
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted regarding opportunities for funding for various projects of interest to Virginia LISC.

19	Agency/Group/Organization	Henrico County Economic Development Authority
	Agency/Group/Organization Type	Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with the EDA occur throughout the year regarding Enterprise Zone activities and economic development within the County. As a result of consultations additional business areas in the county were identified for potential addition to the Enterprise Zone to help facilitate employment opportunities for low- and moderate-income residents and marketing materials were updated. The EDA was included in the identification of Opportunity Zone census tracts and the development of a website marketing these areas.
20	Agency/Group/Organization	Henrico County Planning Department
	Agency/Group/Organization Type	Other government - Local Planning organization Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding Enterprise Zone expansion opportunities, general revitalization needs, and demographic trends, particularly impacting low and moderate income communities. Input provided to planning and revitalization studies to reflect needs in low and moderate income communities.
21	Agency/Group/Organization	Henrico County Dept. of Public Utilities
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Infrastructure needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of specific housing-related needs of low- and moderate-income communities. Discussions of infrastructure needs in low-income areas, including street lighting and provision of dumpsters for clean ups.
22	Agency/Group/Organization	County of Henrico Dept. of Public Works
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of infrastructure needs in low-income areas including potential for bus stop improvements.
23	Agency/Group/Organization	Rebuilding Together of Richmond
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, discussions were held regarding opportunities to expand the number of Henrico households that can be served, opportunities for including one or more Henrico neighborhoods in Rebuilding Day, and reviewing the status of current year projects.
24	Agency/Group/Organization	Circle Center Adult Day Services
	Agency/Group/Organization Type	Services-Elderly Persons Services-Health Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding opportunities to participate in the modification of an existing facility providing services to low-income elderly persons in order to accommodate an increase in persons served. As a result of the consultations, funding was provided in PY 2019-20.
25	Agency/Group/Organization	SOAR365
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of the long-range plans to increase services to children and adults with developmental disabilities and opportunities to participate in the funding of a specific capital project related to these plans.
26	Agency/Group/Organization	Virginia Department of Historic Resources
	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Continuation of consultations on historic preservation and neighborhood revitalization strategies. Agency was funded in PY 15-16 and PY 16-17 to help complete the Highland Springs listing on the National and State Register of Historic Places. Discussions and meetings occurred regarding the potential for listing Sandston on the National and State Registers and the opportunity for DHR to provide funding assistance.
27	Agency/Group/Organization	YWCA
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, discussions were held regarding regional needs of domestic violence victims. Continued funding is provided in PY2019-20.
28	Agency/Group/Organization	Richmond Regional Planning District Commission
	Agency/Group/Organization Type	Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion with staff regarding regional issues including homelessness, economic development and demographic trends.
29	Agency/Group/Organization	Virginia Housing Alliance
	Agency/Group/Organization Type	Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of opportunities to provide affordable housing opportunities, including through the Land Trust.
30	Agency/Group/Organization	Commonwealth Catholic Charities
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with HIV/AIDS Services-Homeless Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding opportunity to implement homelessness prevention and street outreach programs. As a result of consultations, a mid-year 2018-19 Action Plan amendment provided CDBG funding for homelessness prevention and CDBG and ESG funding in PY19-20.
31	Agency/Group/Organization	Petersburg
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding regional needs and priorities and participation in regional projects serving low-income persons and in a regional AI involving six entitlement jurisdictions.
32	Agency/Group/Organization	County of Henrico Division of Fire
	Agency/Group/Organization Type	Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from the Division of Fire participates in monthly Resource Team meetings to discuss housing needs for vulnerable citizens. Henrico Fire used homes purchased by CHDOs to conduct training prior to demolition or rehabilitation.

33	Agency/Group/Organization	Better Housing Coalition/Richmond Affordable Housing
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of housing needs and opportunities to collaborate with the development of new affordable rental housing and homeownership.
34	Agency/Group/Organization	EngAGE in Henrico
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	EngAGE is Henrico County's program to provide services and resources for seniors. EngAGE and the Advocate for the Aging provides information about CDBG and HOME funded programs that may assist older citizens.
35	Agency/Group/Organization	HomeAgain
	Agency/Group/Organization Type	Housing Services-Homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed funding opportunities for a family shelter and rapid rehousing.
36	Agency/Group/Organization	The Maggie Walker Community Land Trust
	Agency/Group/Organization Type	Housing Regional organization Foundation
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed opportunities for a land trust in Henrico County.

Identify any Agency Types not consulted and provide rationale for not consulting

Any agency not consulted had the opportunity to provide comments at two public hearings or directly with staff.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeward	Homeward's "The Road Home - Ten Year Plan to End Homelessness and Promote Housing Stability" and this Action Plan both include the goal of addressing homelessness and identifying needs.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

County CDBG, HOME and ESG staff, as noted in the funding application and notice of funding availability, are available for consultation and assistance. Technical assistance for agencies seeking funding for PY 2019-20 was provided primarily to organizations not previously funded.

Input also included direct input from Board members and County administrators. All five Board members are consulted to provide input on programs and priorities for each year's Annual Action Plan.

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Two public hearings were held to gather citizen input on the 2019-20 Annual Action Plan. The first, a community needs public hearing, was held on March 7, 2019. The second meeting, a public hearing with the Board of Supervisors was held on June 25, 2019. Both meetings were advertised in the *Richmond Times-Dispatch* in accordance with the Citizen Participation Plan and posted on the County's calendar and Department of Community Revitalization webpage. The June 25 public hearing was also advertised in the *Richmond Free Press*. The March hearing was also posted on the Henrico Citizen online community calendar along with a short meeting notice. Notice of that hearing was sent directly to citizens who have signed up for the Department's email list.

Citizen comments were taken into consideration when preparing the 2019-20 Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	No comments were received by phone, email, or letter to the January 25, 2019 newspaper advertisement			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	Fourteen citizens attended the public needs hearing at the Fairfield Area Library.	Comments received at the staff public hearing concerned the County's efforts towards addressing vacant and boarded homes, assisting existing homeowners with issues not eligible for the use of federal funds, quality of public infrastructure in low-income neighborhoods, need for assistance with connection fees when septic systems fail, and a variety of items that were referred to other County departments to address. Citizens asked about partnerships with non-profit organizations.	All comments were accepted even though some could not be addressed in the context of this Action Plan due to funding limitations and eligibility requirements.	
3	Email	Email list	An email was sent to approximately 180 individuals/organizations on the Department's email list.	No comments were received in response to this outreach.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	An ad was placed in the Richmond Times-Dispatch on May 25, 2019 and on May 30, 2019 in the Richmond Free Press notifying citizens and stakeholders of the public hearing with the Board of Supervisors.	No comments were received.	to be completed following the public hearing	
5	Public Hearing	Non-targeted/ broad community	A public hearing was held before the Board of Supervisors on June 25, 2019.	At the Board of Supervisors' public hearing on June 25, 2019, no comments were received.		

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

With unexpected changes in the allocation of entitlement funds from what was projected in the 2015-20 Consolidated Plan, this Action Plan reflects funding for 2019-20 reflecting the HUD entitlements released on April 15, 2019. These entitlements reflect a 0.8% decrease in CDBG, a 4.5% decrease in HOME, and a 3.7% increase in ESG from the prior Program Year. This Action Plan implements the final year of the Five-year Consolidated Plan. The CDBG amounts available reflect \$92,064 of funds brought forward from prior program years.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,678,478	\$0	\$92,064	\$1,770,542	\$0	these are the actual entitlement amounts per HUD notification of 4-15-2019

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$857,308	\$0	\$0	\$857,308	\$0	these are the actual entitlement amount per HUD notification of 4-15-2019
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	\$143,640	\$0	\$0	\$143,640	\$0	these are the actual entitlement amount per HUD notification of 4-15-2019

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

- Local and State Enterprise Zone Grants: Henrico County provides grant funding to supplement CDBG funds invested in qualifying businesses for the purpose of job creation for low- and moderate-income persons. Several grant programs are funded with CDBG funds; others with County general funds. Businesses undertaking improvements resulting in job creation can utilize either or both grant programs. Enterprise Zone businesses/properties are also eligible for state grants.

- Henrico County funds a variety of non-profit organizations in the non-departmental general fund budget for the purpose of providing public services serving predominantly low- and moderate-income persons.
- Low Income Housing Tax Credits (LIHTC): The federal 4% and 9% LIHTC is a substantial source of funding for the construction and rehabilitation of affordable rental units. They are a dollar-for-dollar credit against federal tax liability. There are currently 5,535 LIHTC supported housing units in Henrico within 44 apartment communities. Two additional communities, representing a total of 131 new units received approval for tax credit allocations in 2018 and have not been completed. 170 units received approval for 2019, including 86 units of supportive housing.
- Portable Housing Choice Vouchers: Vouchers used in Henrico County are administered primarily through four entities: Richmond Redevelopment Housing Authority, Henrico Area Mental Health and Developmental Services, Central Virginia Resource Corporation, and Richmond Residential Services.
- Down payment and closing cost assistance is leveraged and/or matched with additional private grants, homeowner contributions, state grants, and in-kind contributions.
- Emergency Solutions Grant Funds are leveraged and matched with state ESG funds, private charitable contributions, foundation funds, United Way and similar funding, and in-kind contributions from public and private agencies, and funding provided through the Continuum of Care, and CDBG funds provided for homelessness prevention. Administrative funds are matched with CDBG funds that pay for the additional time spent by County staff administering the ESG program.
- Match contribution to HOME-eligible households is provided in-part through three volunteer assistance programs utilizing the value of contributed labor and materials, and through the provision of homebuyer assistance provided by private financial institutions.
- Henrico County also provides support to CDBG, HOME, and ESG funded organizations and others that serve low and moderate income individuals. Agencies funded and amounts are provided in Appendix F, Agencies Provided County General Funds.
- Henrico County provides office space and support services to house the administration of these grants.
- Volunteer assistance, in-kind contributions, and direct financial contributions will be provided to subrecipients that will provide direct match to their home repair programs that will be serving in excess of 60 low-income homeowners annually.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Recreation needs and facilities serving low- and moderate-income areas will be met using existing County-owned facilities. Facilities serving populations with special needs are frequently County-owned and used to address many of the needs identified in this plan. Henrico County owns the buildings that are leased to Housing Families (HFF) where the Hilliard House Shelter for families operates, and the HFF administrative offices where rapid rehousing services are provided. County schools, recreation and community centers, libraries, and administrative offices are used for a variety of opportunities to serve citizens with programs meeting needs identified in the Plan. These uses include: public hearings, community meetings, educational classes and workshops, and general program outreach.

The City of Richmond currently owns the real estate at 1900 Cool Lane (owned by the City of Richmond, but located in Henrico County) and is in negotiations with Virginia Supportive Housing to transfer the property to them in order to develop it into 86 units of Supportive Housing. This Plan provides funding for this project.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding PY2019-20	Goal Outcome Indicator
1	Rehabilitation of Existing Housing	2015	2019	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$718,042 HOME: \$582,308	Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 71 Household Housing Unit
2	Increase Affordable Homeownership Opportunities	2015	2019	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$45,500 HOME: \$190,000	Direct Financial Assistance to Homebuyers: 22 Households Assisted
3	Revitalize Older Commercial Corridors	2015	2019	Economic Development	County-wide	Community Economic Development	CDBG: \$216,000	Jobs created/retained: 8 Jobs
4	Prevent Homelessness	2015	2019	Homeless	County-wide	Mitigation and Prevention of Homelessness	CDBG: \$30,000 ESG: \$14,500	Homelessness Prevention: 608 Persons Assisted
5	Assist Homeless Families in Obtaining Housing	2015	2019	Homeless	County-wide	Mitigation and Prevention of Homelessness	ESG: \$29,940	Tenant-based rental assistance / Rapid Rehousing: 10 Households Assisted
6	Emergency Shelter and Supportive Services	2015	2019	Homeless	County-wide	Mitigation and Prevention of Homelessness	ESG: \$86,000	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted Homeless Person Overnight Shelter: 160 Persons Assisted

7	Provide Public Services for Low/Mod Populations	2015	2019	Non-Housing Community Development	County-wide	Non-housing Community Development	CDBG: \$186,500	Public service activities other than Low/Moderate Income Housing Benefit: 125 Persons Assisted
8	Support Non-Housing Needs for Special Populations	2015	2019	Non-Homeless Special Needs	County-wide	Non-housing Community Development	CDBG: \$43,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 79 Persons Assisted
9	Support Housing for Special Needs Populations	2015	2019	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$250,000	Rental units constructed: 86 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Rehabilitation of Existing Housing
	Goal Description	Provide funds to project:HOMES for minor home repair (58) and moderate home rehabilitation (10), funds to Rebuilding Together Richmond for minor home repair (3) and provide \$129,000 for CHDO activities (2).
2	Goal Name	Increase Affordable Homeownership Opportunities
	Goal Description	Provide funds for 22 down payment assistance grants to SCDHC (8) and HOME Inc (14).
3	Goal Name	Revitalize Older Commercial Corridors
	Goal Description	Provide funds for Commercial Assistance staff to provide technical support to businesses within the County's Enterprise Zones. Provides funds for six design assistance grants for businesses in the County's Enterprise Zone.
4	Goal Name	Prevent Homelessness
	Goal Description	Provide funds to YWCA for hotline (600 persons) and to Commonwealth Catholic Charities for homelessness prevention (8 households).
5	Goal Name	Assist Homeless Families in Obtaining Housing
	Goal Description	Provide funds to HomeAgain for rapid rehousing for 10 families.

6	Goal Name	Emergency Shelter and Supportive Services
	Goal Description	Provide funds to CARITAS (supportive services to shelter clients, 150 people) and to Housing Families First (shelter operations for 10 households) and provide funds to Commonwealth Catholic Charities for Street Outreach to homeless persons (50).
7	Goal Name	Provide Public Services for Low/Mod Populations
	Goal Description	Provide funds to CONNECT to provide after-school program for 120 low-income students and HOME Inc for fair housing outreach (5 people).
8	Goal Name	Support Non-Housing Needs for Special Populations
	Goal Description	Provide funds to Circle Center Adult Day Services for facility improvements serving 79 Henrico County seniors.
9	Goal Name	Support Housing for Special Needs Populations
	Goal Description	Provide funding to Virginia Supportive Housing for redevelopment to provide 86 supportive housing units.

Table 7 – Goal Descriptions

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects comprise the activities that will take place during the 2019-20 program year to address the priority needs and specific objectives identified in the strategic plan.

Projects

#	Project Name
1	CDBG Administration
2	HOME Program Administration
3	Commercial Assistance Program
4	Enterprise Zone Design Assistance
5	CONNECT Program
6	project:HOMES - Homeowner Rehabilitation Program
7	project:HOMES - Critical Home Repair Program
8	HOME Inc. - Downpayment Assistance
9	Southside Community Development & Housing Corporation - Downpayment Assistance
10	CHDO Activities Rehab for Sale
11	HOME Inc. - Fair Housing Outreach and Education
12	Rebuilding Together of Richmond - Home Repair Program
13	Virginia Supportive Housing - Cool Lane Apartments
14	Circle Center Adult Day Services - HVAC replacement
15	Sandston Historic Area Survey
16	Commonwealth Catholic Charities - Homeless Prevention
17	ESG19 2019-20 ESG Program

Table 8 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funds are allocated based on priorities established in the Five-Year Consolidated Plan, including the need to address issues with the aging housing stock in the County, the need to provide services and facilities for special needs populations, and funding requests received. Over the past several years, an overall downward trend in the HOME entitlement allocation has significantly impacted the ability to address priorities and underserved needs. Acquisition of severely dilapidated, vacant homes has proven challenging. The recent dramatic rise in construction costs has also limited the number of low-income households that can be served. For programs that serve homeless persons, funding is responsive in-part to priorities identified by the Continuum of Care (CoC) and opportunities to fund programs that it is difficult for the CoC to fund.

AP-38 Project Summary

Project Summary Information

1	Project Name	CDBG Administration
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing Increase Affordable Homeownership Opportunities Revitalize Older Commercial Corridors Provide Public Services for Low/Mod Populations
	Needs Addressed	Affordable Housing Preservation and Development Community Economic Development Non-housing Community Development
	Funding	CDBG: \$255,000
	Description	Provides funds for the administration of the CDBG program.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
2	Project Name	HOME Program Administration
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	HOME: \$85,000
	Description	Provide funds for the administration of the HOME program.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
3	Project Name	Commercial Assistance Program

	Target Area	County-wide
	Goals Supported	Revitalize Older Commercial Corridors
	Needs Addressed	Community Economic Development
	Funding	CDBG: \$196,000
	Description	Provide funds for the administration of the Enterprise Zone program.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 100 businesses will be assisted with technical assistance. 7 FTE low-mod jobs will be created.
	Location Description	Businesses assisted are located within designated Enterprise Zones.
	Planned Activities	
4	Project Name	Enterprise Zone Design Assistance
	Target Area	County-wide
	Goals Supported	Revitalize Older Commercial Corridors
	Needs Addressed	Community Economic Development
	Funding	CDBG: \$20,000
	Description	Provide design assistance services to existing businesses in the Enterprise Zone.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
5	Project Name	CONNECT Program
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$171,500
	Description	Provides support for an after-school program providing tutoring assistance and other services to children living in low-income housing.

	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
6	Project Name	project:HOMES - Homeowner Rehabilitation Program
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$121,542 HOME: \$453,308
	Description	Provides moderate home rehabilitation to low-income homeowners who are elderly and/or disabled.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
7	Project Name	project:HOMES - Critical Home Repair Program
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$571,500
	Description	Provides minor home repairs for low-and moderate- income homeowners.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	
8	Project Name	HOME Inc. - Downpayment Assistance
	Target Area	County-wide
	Goals Supported	Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$27,500 HOME: \$125,000
	Description	Provides down payment assistance to first-time, low- or moderate-income homebuyers.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
9	Project Name	Southside Community Development & Housing Corporation - Downpayment Assistance
	Target Area	County-wide
	Goals Supported	Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$18,000 HOME: \$65,000
	Description	Provides down payment assistance to first-time, low- or moderate-income homebuyers.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
10	Project Name	CHDO Activities Rehab for Sale
	Target Area	County-wide

	Goals Supported	Rehabilitation of Existing Housing Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	HOME: \$129,000
	Description	Provide funds to assist in the development of affordable housing to low-income, first-time homebuyers affordable housing created through either acquisition, rehab, and sale of existing vacant home or through new construction.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
11	Project Name	HOME Inc. - Fair Housing Outreach and Education
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$15,000
	Description	Provide funds for fair housing education including seminars, brochure distribution, and individual counseling.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
12	Project Name	Rebuilding Together of Richmond - Home Repair Program
	Target Area	Highland Springs/Laburnum Gateway
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$25,000
	Description	Provide funds for home repairs to low-income homeowners

	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
13	Project Name	Virginia Supportive Housing - Cool Lane Apartments
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$250,000
	Description	Provides funds for adaptive reuse of a vacant former nursing home building into 86 supportive housing units.
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	1900 Cool Lane
	Planned Activities	
14	Project Name	Circle Center Adult Day Services - HVAC Replacement
	Target Area	County-wide
	Goals Supported	Support Non-Housing Needs for Special Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$43,000
	Description	Provides funding for capital improvements to a facility providing day care to low-income elderly and disabled adults.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	4900 W. Marshall Street
	Planned Activities	

15	Project Name	Sandston Historic Area Survey
	Target Area	
	Goals Supported	Rehabilitation of Existing Housing Revitalize Older Commercial Corridors
	Needs Addressed	Affordable Housing Preservation and Development Community Economic Development
	Funding	CDBG: \$26,500
	Description	Provides funding for historic district analysis and architectural surveys.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
16	Project Name	Commonwealth Catholic Charities - Homeless Prevention
	Target Area	County-wide
	Goals Supported	Prevent Homelessness
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG: \$30,000
	Description	Provides funds for prevention of homeless.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
17	Project Name	ESG19 2019-20 ESG Program
	Target Area	County-wide
	Goals Supported	Support Housing for Special Needs Populations Prevent Homelessness Assist Homeless Families in Obtaining Housing Emergency Shelter and Supportive Services

Needs Addressed	Mitigation and Prevention of Homelessness
Funding	ESG: \$143,640
Description	Provides funds for the 2019-2020 ESG program.
Target Date	9/30/2020
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	
Planned Activities	

Table 9 – Project Summary

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

- Henrico County uses all of its CDBG, HOME, and ESG funds to benefit low- and moderate-income people. As a result, CDBG funded activities are located where these people live, receive services, and/or work. Henrico County does not plan for, or allocate, these resources on a racial or ethnic basis.
- Henrico offers residential rehabilitation and repair programs for low-income homeowners. Eligibility is based on household income and is available county-wide.
- Homebuyer assistance programs are available for anyone who meets the income and eligibility requirements. Housing purchased under these programs can be anywhere in the county.
- Housing for sale that is built or rehabilitated with CDBG or HOME funds may be anywhere in Henrico County. Purchasers of these homes must meet income and eligibility guidelines.
- The CONNECT Program serves children living in low-income multi-family housing. The program operates four locations serving 11 communities: Coventry Gardens (also serving Newbridge Village, Summerdale, Ironwood, Viviana Hall, and Woodpost Townhomes), Henrico Arms (also serving Williamsburg Place), Oakland Village (also serving Woodlands), and Richfield Place.
- Programs that provide assistance to businesses create jobs available to low-income persons. Businesses assisted must be located in the Enterprise Zone, which follows commercial corridors and industrial areas throughout Henrico.
- Funding will be provided to rehabilitate a former nursing home into a facility providing permanent, supportive housing to formerly homeless individuals. This facility is located in Henrico and will provide services to individuals in the Richmond region.
- A facility providing adult day care will receive funds. The facility is located in a low-mod block group in Henrico but provides services to clients throughout the Richmond region. The majority of clients are Henrico residents.
- ESG and some CDBG funds will provide financial assistance, case management, and homeless outreach services to homeless persons and households and those facing homelessness. Assistance is given to persons or households who meet the income and eligibility guidelines regardless of where they live or lived in Henrico County. Assistance to those who will be placed in housing will be for housing in any part of the County or metropolitan area that meets the needs of the household.
- Henrico County defines areas of minority or racial concentration as those in which 50.1% or more of the population is non-white. The non-white minority population comprises 44.7% of the total county population, compared to 42.2% non-white population for the entire Richmond Metropolitan Statistical region (Source: 2017 American Community Survey 5-Year Estimates). Census tracts with concentrations of minority population (greater than 50% minority) are shown on the map, “Henrico County Minority Concentrations” provided in the Appendix. These areas are generally spread throughout the County, with some higher concentrations in the central third of the County.

Geographic Distribution

Target Area	Percentage of Funds
County-wide	100

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Henrico County allocates CDBG and HOME funds in 2019-20 to activities that are not geographically constrained.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The 2015-2019 Five Year Consolidated Community Development Plan identifies priorities based on market analysis, citizen and stakeholder input, and census data. Several priorities also coincide with goals and/or objectives of Henrico County Vision 2026, the County Comprehensive Plan, adopted August 2009. These priorities have resulted in the following allocations for housing activities in PY 2019-20. The target date for the completion of the majority of these activities is September 30, 2020.

- \$121,542 from CDBG and \$453,308 from HOME funds to project:HOMES for the rehabilitation of homes owned by very low- or low-income elderly and/or disabled County homeowners.
- \$571,500 from CDBG funds to project:HOMES for critical home repairs to homes owned by very low- or low-income residents of the County.
- \$25,000 from CDBG funds to Rebuilding Together of Richmond for home repair program.
- \$27,500 from CDBG and \$125,000 from HOME funds to HOME Inc. for down-payment and closing cost assistance for the purchase of homes by low-income, first-time homebuyers.
- \$18,000 from CDBG and \$65,000 from HOME funds to Southside Community Development and Housing Corporation for down-payment and closing cost assistance for the purchase of homes by low-income, first-time homebuyers.
- \$250,000 from CDBG to Virginia Supportive Housing for the development of supportive housing units.
- \$129,000 from HOME CHDO funds for activities of acquisition and rehabilitation of homes for sale to low-income households.
- \$30,000 from CDBG to Commonwealth Catholic Charities for homeless prevention.
- \$14,500 from ESG funds to the YWCA for homeless prevention.
- \$29,940 from ESG funds to HomeAgain for rapid rehousing.
- \$62,000 from ESG funds to CARITAS and Housing Families First for emergency shelter and/or case management for shelter residents.
- \$24,000 from ESG funds to Commonwealth Catholic Charities for homeless outreach.
- \$2,500 to Homeward for data collection.

One Year Goals for the Number of Households to be Supported	
Homeless	828
Non-Homeless	181
Special-Needs	0
Total	1,009

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	10
The Production of New Units	88
Rehab of Existing Units	71
Acquisition of Existing Units	22
Total	191

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The above numbers in Table 11 represent:

Non-homeless (total of 181):

- 86 units of supportive housing
- 71 units of homeowner rehabilitation or repair
- 2 units of acquisition, rehab, and sale
- 22 down payment assistance grants for first-time homebuyers

Homeless:

- 828 persons assisted with ESG and CDBG funds through:
- rapid rehousing (10)
- homeless prevention (608)
- shelter, supportive services, and outreach (210)

The above numbers in Table 12 represent

- rental assistance through rapid rehousing program with HomeAgain (10)
- production of new units through CHDO activities (2) and Virginia Supportive Housing (86)
- rehab of existing units through critical home repair and rehab programs with project:HOMES and Rebuilding Together Richmond (71)
- acquisition of existing units through down payment assistance programs with HOME Inc. and Southside Community Development and Housing Corporation (22)

The difference of 818 between the totals in Table 11 and Table 12 above represents 600 persons served by the YWCA hotline, 58 served by Commonwealth Catholic Charities for outreach and prevention, 150 through CARITAS Shelter and 10 through Housing Families First shelter.

AP-60 Public Housing – 91.220(h)

Introduction

Henrico County has no public housing.

Actions planned during the next year to address the needs to public housing

N/A

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

N/A

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The County utilizes all of its CDBG, ESG and HOME Program allocations for the benefit of very low- and low-income persons to reduce effects of poverty and assist families to transition into the economic mainstream. The County utilizes CDBG and/or HOME funds in keeping its elderly, very low- and low-income, homeowners in their homes through critical home repairs and housing rehabilitation programs. The County continues to use CDBG and HOME funds for housing repairs and rehabilitation for disabled individuals.

The goals for ESG funding are to reduce the number of individuals/households who become homeless; shorten the length of time an individual or household is homeless; and reduce the number of individuals/households returning to homelessness. The County will meet these goals through supporting Continuum of Care (COC) strategies, homeless services, and prevention programs that align with program goals. Funding will support coordinated community-based activities that are designed to support the goals of the ESG program. Henrico County will use ESG funding for rapid re-housing, homeless prevention, emergency shelter, and street outreach and support services for homeless individuals in a coordinated manner with other service providers, homeless prevention providers and resources within the County.

As of May 8, 2018, Henrico Area Mental Health & Developmental Services (HAMHDS) had 260 Section 8 housing vouchers under lease; 237 of those vouchers are being used in Henrico County. VHDA is not allowing Henrico to pull from their waiting list to issue vouchers due to anticipated HUD budget cuts. VHDA is currently limiting the search time for vouchers from 120 days to 60 days with case by case approval for extensions. HAMHDS has approximately 124 people on their waiting list as of May 8, 2018.

The Central Virginia Resource Corporation reported on May 20, 2019 that they have 1,527 leased families throughout the Richmond metropolitan area and of those 419 are currently leased in Henrico County. When last reported, Richmond Residential Services manages 185 vouchers for adults with intellectual disabilities and through the HUD Veterans Affairs Supportive Housing (HUD-VASH) program. The specific number of these vouchers currently used in Henrico County is not available. Richmond Redevelopment and Housing Authority (RRHA) manages vouchers in the Richmond metropolitan area. According to HUD e-Cart data (<https://egis.hud.gov/cart/#>), there are a total of 1,881 housing choice vouchers in use in Henrico County. Based on prior year data, 78% of these units are project-based with the remainder as portable vouchers. These numbers are consistent with prior year data provided by the RRHA for portable vouchers in use in Henrico.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County participates in street outreach which provides individualized assessments and provides services to unsheltered homeless persons. Information gathered during this process is incorporated in the annual homelessness point in time count, coordinated twice a year by Homeward. Henrico coordinates with a large number of agencies to provide services to homeless individuals and families and provides over \$319,000 annually in financial assistance in the General Fund Budget to a number of agencies including:

- Feedmore (Meals on Wheels, Central Virginia Foodbank)
- FISH (Eastern Henrico County)
- Housing Families First/Hilliard House
- Homeward
- Safe Harbor
- Salvation Army
- St. Joseph's Villa Flagler Homeless Services
- CARITAS
- The Healing Place
- YWCA

Addressing the emergency shelter and transitional housing needs of homeless persons

The ESG program funds service providers for programs related to Rapid Rehousing, Case Management, Street Outreach and Homeless Prevention. These programs provide short- and medium-term shelter and supportive services to homeless individuals and families while affordable, suitable permanent housing is being sought.

Based on the 2019-20 ESG program year, ESG service providers anticipate assisting 608 households and individuals with homeless prevention services; 10 households with rapid re-housing and street outreach to 50 individuals; provide support service to shelter operations and/or case management benefiting 160 households and individuals.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The ESG program funds Rapid Rehousing and Homeless Prevention programs which provide short and medium-term rental assistance and supportive services to homeless individuals and families and those at risk of homelessness, so that they can access and maintain affordable, suitable permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

For PY 2019-20 Henrico County has allocated ESG funds to organizations that provide services to clientele including homeless persons and persons at risk of homelessness. These organizations, program descriptions and allocations include the following:

- CARITAS Case Management -- \$20,000 to fund a program that will provide case management services to 150 individuals residing in shelters.
- HomeAgain Rapid Rehousing -- \$29,940 to fund a program to provide rapid re-housing for 10 households.
- YWCA -- \$14,500 towards the cost of operating a regional domestic violence hotline. It is estimated that 600 Henrico County residents will benefit from this hotline.
- Housing Families First – Hilliard House Emergency Shelter -- \$42,000 to fund a program that provides services to 10 households residing in shelter.
- Commonwealth Catholic Charities -- \$24,000 to fund a program that provides services to 50 persons living in a place not meant for habitation.
- Homeward -- \$2,500 for data collection and assistance is for report preparation through the Homeless Management Information System.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Despite recent increases in housing costs locally and nationally, much of Henrico County remains an affordable housing market. A large percentage of homes for sale remain affordable for families earning 80% or less than Area Median Income.

As reported in the 2010-2015 Five Year Consolidated Community Development Plan, Henrico has tracked the affordability of its single-family housing, which documented that 74% were affordable in 2001, and following fluctuations during the decade, resulted in a 71% affordability rate in 2010. Also, in 2010, 91% of homes were affordable as workforce housing for families earning 120% of AMI. Looking at housing affordability for low and moderate income homeowners, analyses by County staff in 2013, 2015 and 2017 determined in 2013, 66.1% of single-family homes were affordable for households earning up to 80% AMI. That percentage decreased to 55% in early 2017, based on preliminary data, and reflecting 2016 median income data. These numbers do not reflect actual sales indicated actual availability of affordable housing. A more recent analysis has not been completed.

Henrico County has 2,311 housing units supported by project-based vouchers and 5535 units supported by Low Income Housing Tax Credits. For 2019, two additional projects, representing 131 units, approved in 2018 have not yet been constructed. For 2019, 86 new units of supportive housing were identified in the preliminary rankings to receive a tax credit allocation. Henrico County has earmarked \$250,000 of CDBG funds in 2019-20 for this project.

In addition, Section 8 housing choice vouchers, issued by Central Virginia Resource Corporation, Henrico Mental Health and Development Services, the Richmond Redevelopment and Housing Authority, and Richmond Residential Services, are in use by households in Henrico County. Henrico County Public Schools also serves and tracked 1,099 identified McKinney-Vento qualified students as of May 20, 2019, 274 of whom reside in hotels.

In support of housing affordability, Henrico County each year provides CDBG and HOME funding for downpayment and closing cost assistance to enable the purchase of homes to first-time homebuyers.

For the fourth year in a row, the Action Plan provides funding to Housing Opportunities Made Equal of Virginia to undertake outreach to Henrico County residents on Fair Housing rights. This includes participation at community events, advertising on English and foreign language radio, targeted social media ads, and training for county officials coming in contact with populations most likely to experience housing discrimination.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Specific actions during PY 2019-20 to remove barriers and promote affordable housing include the following:

- Allocation of \$129,000 for CHDO Activities aimed at increasing the supply of affordable housing for low- and moderate-income homeowners.
- Allocation of \$190,000 of HOME and \$45,500 of CDBG for down payment assistance to support first-time low- and moderate-income homebuyers.
- Allocation of a total of \$1,171,350 for rehabilitation and minor repair programs in support of the retention of existing affordable housing.
- Allocation of \$2,342,429 of County General Funds to the Community Maintenance and Building Inspection Programs that includes the administration of a volunteer housing assistance program designed to improve the housing conditions of low-income County homeowners and a program of facilitating the maintenance of affordable housing communities.
- Lowest real estate tax rate of the 13 largest jurisdictions in Virginia.
- Real Estate Advantage Program (REAP) provides real estate tax exemption for qualified seniors totaling an estimated savings of \$9,000,000 in FY20 to qualified seniors.
- Tax abatement for single-family and multi-family housing rehabilitation.
- Henrico County is in the process of a comprehensive review of the County Zoning Ordinance. This review will include modifications that address issues inhibiting the development of affordable infill housing in older neighborhoods.

AP-85 Other Actions – 91.220(k)

Introduction:

Henrico County undertakes a variety of actions to meet underserved needs, foster and maintain affordable housing, reduce lead-based paint, reduce the number of poverty level families, and enhance coordination between public and private housing and social service agencies. These actions are part of the administrative culture of the County and will continue through PY 2019-20. Despite annual unpredictable variations in federal entitlement funds, the County will maintain a focus on the most critical needs in these areas.

Actions planned to address obstacles to meeting underserved needs

While there are several constraints to meeting the needs of low-, very low-, and moderate-income residents, the primary obstacle is the lack of funding to fully address all needs in light of rising costs and unpredictable federal resources. In response to the level of need, the County continues to provide local funding to nonprofits.

The County continues to administer Housing Choice Vouchers, provide homeless prevention services and assistance for County residents, and continues on a County-wide basis to encourage economic development leading to job growth, much of which is targeted to very low-, low-, and moderate-income persons. The County also encourages all types of residential development and has been supportive of the use of low-income housing tax credits for the rehabilitation of multi-family housing for low- and moderate-income persons.

Actions planned to foster and maintain affordable housing

During PY 2019-20, Henrico County will commit a total of \$1,171,350 for homeowner rehabilitation and repair for 71 low- and moderate-income households, the majority of which will be elderly householders.

An additional \$129,000 will be committed for the acquisition, rehabilitation, and sale of vacant homes to low- and very low-income first-time homebuyers. The County is providing \$235,500 in homebuyer assistance and education to 22 first-time low/mod homebuyers.

The Community Maintenance Program (funded through the General Fund) includes the administration of a volunteer housing assistance program designed to improve the housing conditions of low-income County homeowners and a program of facilitating the maintenance of affordable housing communities.

Actions planned to reduce lead-based paint hazards

The County budgets an additional \$5,000 above the maximum \$45,000 per unit cost for moderate rehabilitation to address potential lead-based paint abatement.

Actions planned to reduce the number of poverty-level families

The Commercial Assistance Program facilitates development and expansion of businesses to create jobs available to low- and moderate-income persons as well as persons in poverty.

The County will continue to support appropriate activities that preserve and expand the supply of housing that is affordable to low-income households. This will include support for applications for low-income housing tax credits for the rehabilitation of existing multi-family units, providing housing opportunities for low-and moderate-income persons.

The CONNECT Program provides after-school mentoring and tutoring to improve educational achievement (a significant factor in determining future income) for children residing in low-income housing communities. The County has committed \$171,500 of CDBG funds towards this program in PY 2019-20.

Actions planned to develop institutional structure

The County also has a designated staff position to administer the programs and activities funded with CDBG funds and a HOME Program Manager to administer the programs and activities funded with HOME and ESG funds. Staff works with the individual County departments such as Public Works, Social Services, Recreation and Parks, Mental Health, Planning, Human Resources, Public Utilities, Building Inspections, and the Division of Community Maintenance to develop procedures and coordination for administering programs that will be carried out by these divisions. Staff regularly tracks the production and effectiveness of all agencies, including subrecipients, tasked with implementing programs with CDBG, HOME, and ESG funds. Adjustments are regularly made as needed.

Actions planned to enhance coordination between public and private housing and social service agencies

CDBG, HOME, and ESG staff will continue to participate in monthly meetings with County social services agencies, bi-monthly meetings with non-profit housing providers, and regular interactions with housing agencies, advocacy groups, and other County agencies.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Henrico County receives CDBG, HOME, and ESG entitlement funds and does not expect to receive any CDBG or ESG program income in 2019-20. It is possible Henrico County may receive HOME program income as a result of proceeds from CHDO development or early payoff of loans due to transfer of properties before the end of the affordability period.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Overall Benefit - This action plan covers the single program year 2019-20

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

N/A

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Henrico uses the recapture provision for homebuyer activities and imposes an affordability period and recapture policy. Henrico limits the amount subject to recapture to the net proceeds available from the sale. Henrico County monitors the ownership during the "affordability period." Enforcement of the homebuyer provisions contained in the HOME Regulations (24 CFR Part 92) will be through a Deed of Trust and Note. See attached Henrico County Recapture Provisions (Appendix E).

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Henrico County implements the Recapture option. Guidelines are provided in Appendix E, Henrico County Recapture Provisions.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)
By accepting ESG funds Henrico County agrees to administer the funds in accordance with the Henrico County Emergency Solutions Grant Manual and HUD ESG regulations. The Henrico County Emergency Solutions Grant Manual was last revised in June 2017 and includes descriptions of ESG regulatory requirements, written standards for ESG subrecipients, internal procedures for submitting and processing payments, and forms and checklists for use by subrecipients. The Manual is available from the Henrico County Department of Community Revitalization.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The community has had a centralized point of entry into the shelter system since 2004. It is called Housing Crisis Line, is run by HOMEWARD, and provides screening and assessment for shelter assistance. All households seeking shelter are assessed using the Richmond Housing Barrier Assessment, which is a tool that has been designed to identify demographic information and service needs. Most agencies use the form since their receipt of state funding requires the use of that barrier assessment tool.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The County and the Greater Richmond CoC actively encourage new applicants to apply for funds. The County meets with all interested applicants about the funding process and local priorities. All applicants are encouraged to participate in the Greater Richmond CoC and work to address gaps in service. The County solicits applications from all qualified service providers and makes them aware of funding through various notification letters, phone calls, emails and information. Funding applications and instructions are posted on the County's website.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The County has met the requirements of 24 CFR 576.405(a) by participating in and seeking input from the Greater Richmond CoC's Ranking Committee regarding gaps in service and gained input that was applied in the funding decisions. The Ranking Committee membership includes a homeless or formerly homeless person.

5. Describe performance standards for evaluating ESG.

The Performance Measurement Committee of the Greater Richmond Continuum of Care developed detailed performance measures for each program type. The GRCoC system project and performance measures were approved by the Greater Richmond Continuum of Care (GRCoC) Board in January 2017. The performance measures address 7 issues in two categories "coordinated entry" and "system and project." With the exception of providers primarily serving survivors of domestic violence, all programs use HMIS to collect data and monitor program outcomes.

2019-2020 Consolidated Plan and Action Plan Appendices

Appendix A: Resolution of the Board of Supervisors

Appendix B: Sources and Uses of Funds

Appendix C: Public Hearing Notices

Appendix D: Areas of Minority Concentration

Appendix E: Henrico County Recapture Provisions

Appendix F: Agencies Provided County General Funds

Appendix G: Public Hearing Minutes

Appendix A Resolution of the Board of Supervisors



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 150-19
Page No. 1 of 2

Agenda Title: RESOLUTION — Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2019-20; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2019-20; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

For Clerk's Use Only: Date: <u>12/25/2019</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<p>BOARD OF SUPERVISORS ACTION</p> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Schmitt, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Branin, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schmitt, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, Henrico County is an entitlement community under the U.S. Department of Housing and Urban Development ("HUD") Community Development Block Grant ("CDBG") Program, as authorized by Title 1 of the Housing and Community Development Act of 1974; and,

WHEREAS, the County's CDBG entitlement for Fiscal Year 2019-20 is \$1,678,478, and the County has prepared the attached proposed sources and uses of CDBG entitlement funds; and,

WHEREAS, \$92,064 in unspent CDBG funds from previous years is included in the proposed use of CDBG funds in Fiscal Year 2019-20; and,

WHEREAS, the County is an entitlement community under the HUD HOME Investment Partnerships Program ("HOME") as authorized by the HOME Investment Partnerships Act of 1990; and,

WHEREAS, the County's HOME entitlement for Fiscal Year 2019-20 is \$857,308, and the County has prepared the attached proposed sources and uses of HOME entitlement funds; and,

WHEREAS, Henrico County is an entitlement community under the HUD Emergency Solutions Grants ("ESG") Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and,

WHEREAS, the County's ESG entitlement for Fiscal Year 2019-20 is \$143,640, and the County has prepared the attached proposed sources and uses of ESG entitlement funds; and,

WHEREAS, localities are required to submit an Annual Consolidated Action Plan ("Plan") as a condition of receiving CDBG, HOME and ESG funds, and the Department of Community Revitalization has prepared the required Plan for submission to HUD with the proposed uses of CDBG, HOME and ESG funds shown on the attached table.

By Agency Head [Signature] By County Manager _____

Routing: Yellow to: Communities Certified: _____ A Copy Teste: _____
 Copy to: _____ Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 150-19
Page No. 2 of 2

Agenda Title: RESOLUTION — Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2019-20; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2019-20; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the 2019-20 Plan, including the proposed uses of CDBG, HOME and ESG funds for Fiscal Year 2019-20; (2) authorizes the County Manager to submit the Plan; and (3) authorizes the County Manager to execute the CDBG, HOME, and ESG agreements for Fiscal Year 2019-20 and the contracts necessary to implement the CDBG, HOME and ESG program activities in a form approved by the County Attorney.

COMMENTS: The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.

Appendix B – 2019-20 Sources and Uses

2019-2020 CDBG, HOME, & ESG Programs Sources & Uses of Funds

SOURCES	CDBG	HOME	ESG
FY 2019-20 Allocation	\$1,678,478	\$857,308	\$143,640
Funds Brought Forward	\$92,064		
Total Available	\$1,770,542	\$857,308	\$143,640

CDBG/HOME USES

1. CDBG & HOME Administration	255,000	85,000	
2. Commercial Assistance Program	196,000		
3. Enterprise Zone Design Assistance	20,000		
4. CONNECT Program	171,500		
5. project:HOMES - Homeowner Rehabilitation Program	121,542	453,308	
6. project:HOMES - Critical Home Repair Program	571,500		
7. HOME Inc. - Downpayment Assistance	27,500	125,000	
8. Southside Community Development & Housing Corp. - Downpayment Assistance	18,000	65,000	
9. CHDO Activities Rehab for Sale - Undesignated		129,000	
10. HOME Inc. - Fair Housing Outreach and Education	15,000		
11. Rebuilding Together of Richmond - Home Repair Program County-wide	25,000		
12. Virginia Supportive Housing - Cool Lane Apartments	250,000		
13. Circle Center Adult Day Services - HVAC replacement	43,000		
14. Sandston Historic Area Survey	26,500		
15. Commonwealth Catholic Charities - Homeless Prevention	30,000		

ESG USES

1. ESG Administration			10,700
2. Housing Families First - Hilliard House Emergency Shelter Program			42,000
3. CARITAS - Case Management for shelter clients			20,000
4. YWCA of Richmond - Greater Richmond Regional Domestic Violence Hotline			14,500
5. Homeward - Homeless Management Information System			2,500
6. Commonwealth Catholic Charities - Homeless Outreach			24,000
7. HomeAgain - Rapid Rehousing Program			29,940

TOTAL	\$1,770,542	\$857,308	\$143,640
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June 25, 2019

Appendix C – Public Hearing Notices

Published in the Richmond Times-Dispatch
(January 25, 2019)

Public Hearing on Community Development Needs and Program Performance

Henrico County, Virginia

As a participant in the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and the Emergency Solutions Grant Program (ESG), Henrico County will prepare an Annual Action Plan for submission to the U.S. Department of Housing and Urban Development. The 2019-20 Annual Action Plan will include the County's proposed uses of CDBG, HOME, and ESG funds for the program year beginning October 1, 2019 through September 30, 2020.

Henrico County will conduct a public hearing at 6 pm, Thursday, March 7, 2019 in the Fairfield Area Library Meeting Room at 1001 N. Laburnum Ave. The County encourages citizens to attend, especially low- and moderate-income citizens and residents of low- and moderate-income neighborhoods, and express their opinions concerning community development needs in the County, past performance of community development programs and the 2017-18 CAPER. Needs may include housing, enhancement of neighborhoods, expansion of economic opportunities, or any other community development needs that citizens consider important.

Agencies interested in applying for CDBG, HOME, or ESG funds for Program Year 2019-20 may obtain an application from the County website at henrico.us/revit. The deadline to apply is March 4, 2019.

If you have comments or need additional information concerning the public hearing or applying for CDBG, HOME, or ESG funds, please call the Department of Community Revitalization at 501-7640.

**Notice of Public Hearing
Submission of the Henrico County 2019-20 Annual
Action Plan**

Henrico County is a participant in the federal Community Development Block Grant (CDBG), HOME Investment Partnerships Program Grant, and Emergency Solutions Grant (ESG) and is required to submit an Annual Action Plan (Plan) to the U.S. Department of Housing and Urban Development by August 15, 2019. The Henrico County Board of Supervisors will hold a public hearing on Tuesday, June 25, 2019 at 7:00 PM in the Board Room in the County Administration Building at Parham and Hungary Spring Roads to consider a resolution to adopt the proposed Plan and the proposed uses of funds.

Funding for the program year includes:

2019-20 CDBG Entitlement Grant	\$1,678,478
CDBG Funds Brought Forward	\$92,064
2019-20 HOME Entitlement Grant	\$857,308
2019-20 Emergency Solutions Grant	<u>\$143,640</u>
Total Funds Available	\$2,771,490

The following projects have been recommended for funding in 2019-2020:

CDBG and HOME Program Administration – CDBG: \$255,000; HOME: \$85,000.

Commercial Assistance Program – administration of the Enterprise Zone and Commercial Assistance program. CDBG: \$196,000.

Enterprise Zone Design Assistance – provides design assistance for businesses considering improvements resulting in job creation. CDBG: \$20,000.

CONNECT Program – support services for school-age children residing in subsidized housing. CDBG: \$171,500.

project:HOMES Homeowner Rehabilitation Program – rehabilitation of homes of elderly and/or disabled low income homeowners. CDBG: \$121,542; HOME: \$453,308.

project:HOMES Critical Home Repair Program – provides funding for critical home repairs for low-income homeowners. CDBG: \$571,500.

HOME Inc. Downpayment Assistance – counseling and downpayment and closing costs assistance for first-time homebuyers. CDBG: \$27,500; HOME: \$125,000.

Southside Community Development & Housing Corp. Downpayment Assistance – provides funding for counseling and downpayment and closing costs assistance for first-time homebuyers. CDBG: \$18,000; HOME: \$65,000.

CHDO Activities Rehab for Sale – purchase and rehabilitation of vacant single-family homes or construction of new homes to be sold to first-time low-income homebuyers. HOME: \$129,000.

HOME Inc. Fair Housing Outreach - educational programs on fair housing rights for County residents. CDBG: \$15,000.

Rebuilding Together of Richmond – Home Repair Program – home repair for low-income homeowners. CDBG: \$25,000.

Virginia Supportive Housing – Cool Lane Apartments - support for the rehabilitation of a vacant building for supportive housing units \$250,000.

Circle Center Adult Day Services – HVAC Replacement - CDBG \$43,000.

Sandston Historic Area Survey – provides funding for a National Register District analysis and survey for Sandston. CDBG \$26,500.

Commonwealth Catholic Charities – Homeless Prevention – CDBG: \$30,000.

ESG Program Administration – ESG: \$10,700.

Housing Families First – Hilliard House Emergency Shelter Program – ESG: \$42,000.

CARITAS – Case Management for Shelter Clients – ESG: \$20,000.

YWCA of Richmond – Greater Richmond Regional Domestic Violence Hotline – ESG: \$14,500.

Homeward – Homeless Management Information System – ESG: \$2,500.

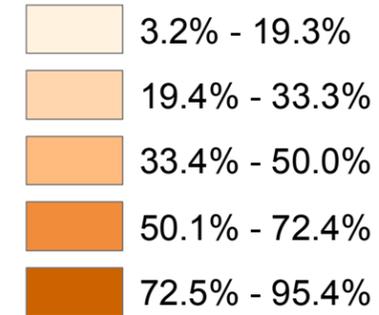
Commonwealth Catholic Charities – Homeless Outreach – ESG: \$24,000.

HomeAgain – Rapid Rehousing Program - \$29,940.

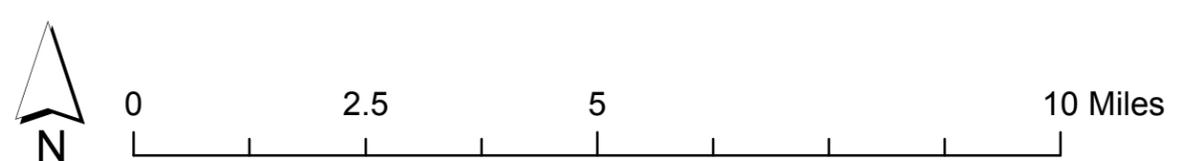
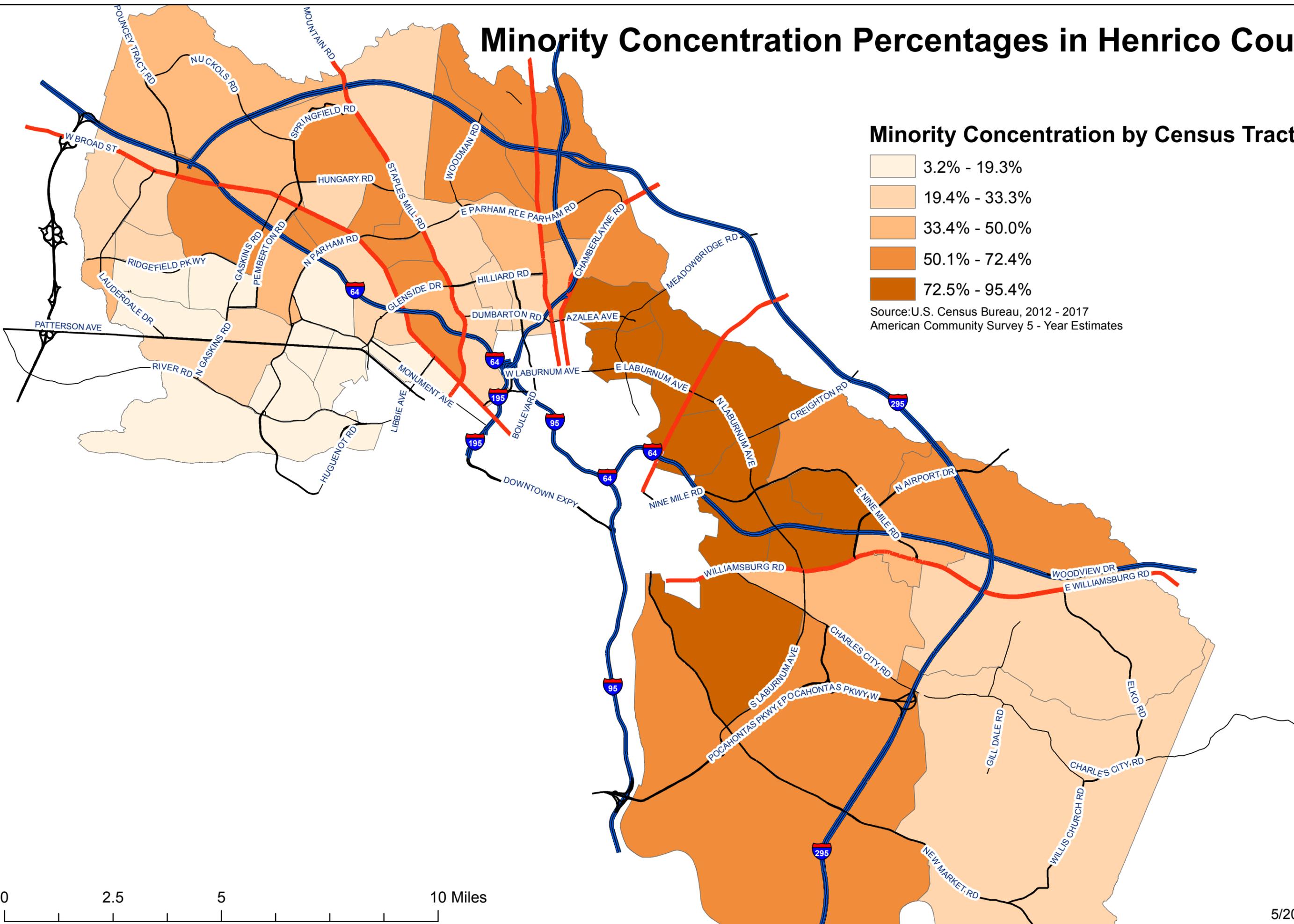
The proposed Plan is available for review at the Henrico County Department of Community Revitalization at 4062 Crockett Street during normal business hours and can also be viewed online at henrico.us/revit. Online access is available at all County libraries. For additional information, or to provide comments, please call the Department of Community Revitalization at 501-7617 or email revitalization@henrico.us.

Minority Concentration Percentages in Henrico County

Minority Concentration by Census Tract



Source: U.S. Census Bureau, 2012 - 2017
American Community Survey 5 - Year Estimates



Appendix E – Henrico County Recapture Provisions

Henrico County Recapture Provision for the Use of HOME Program Funds

The County of Henrico uses the Recapture Provision when HOME program funds are used to provide homebuyer assistance or to undertake rehabilitation of owner-occupied single-family homes. This is intended to ensure homes remain the buyer’s or homeowner-occupant’s principal residence throughout the applicable affordability period. The following table outlines the affordability periods.

Amount of HOME Investment	Length of the Affordability Period
Under \$15,000	5 years
\$15,000 to \$40,000	10 years
Over \$40,000	15 years

REDUCTION DURING AFFORDABILITY PERIOD:

If the homebuyer or homeowner occupies the property as his/her principal place of residence for a period of time less than the applicable affordability period, then the amount of the Direct HOME Subsidy subject to recapture will be reduced on a pro-rated basis for each full year that the homeowner or homebuyer owned and occupied the property, as described below. If the recapture provision is triggered by a sale of the property, Henrico County will recapture the pro-rated amount from the net proceeds available from the sale.

The “Direct HOME Subsidy” is defined as the amount of HOME assistance provided to the homebuyer towards the purchase of the property or for rehabilitation projects not involving acquisition, the amount of HOME assistance provided to the homeowner-occupant towards the cost of the rehabilitation work undertaken on the property. Direct HOME Subsidy includes down-payment, closing costs or other HOME assistance provided directly to the homebuyer or for rehabilitation projects, the cost paid for construction benefitting the homeowner-occupant.

The pro-rated HOME Investment recaptured and returned to Henrico County is calculated as follows:

- Divide the number of full years the homebuyer occupied the home by the period of affordability. When HOME funds were used for rehabilitation not involving acquisition, divide the number of years the homeowner occupied the home following completion of the rehabilitation (the date of completion means the date of the applicable Deed of Trust Note) by the period of affordability.
- Multiply the resulting figure by the total amount of Direct HOME Subsidy originally provided to the homebuyer or homeowner. This is the amount forgiven.
- Subtract the forgiven amount from the total amount of Direct HOME Subsidy.
- Example:
 - Mr. Smith received a \$12,000 downpayment assistance grant. This required an affordability period of 5 years. He sold the home after 3 years and 7 months and moved out. He therefore resided in the home for 3 full years. $3 \text{ years} / 5 \text{ years} = 0.6$; $0.6 \times \$12,000 = \$7,200$; $\$12,000 - \$7,200 = \$4,800$, which is the amount recaptured.

In the event of foreclosure or other involuntary sale, the recaptured HOME investment is prorated as described above.

When the recapture provision is triggered by a sale of the property, under no circumstances will Henrico County recapture more than is available from the Net Proceeds of the sale. "Net Proceeds" is defined as the sales price minus primary loan balance (other than HOME funds) and any closing costs.

DUE ON SALE; ACCELERATION:

If all or any part of the property, or interest therein, is leased, sold or otherwise transferred by the homebuyer or homeowner during the applicable affordability period, excluding the granting of a lien subordination or by rights of survivorship, all sums secured are immediately due and payable to Henrico County, except as provided above.

SUBORDINATION:

The lien for HOME funds shall be in no worse than second position.

REFINANCING:

The County of Henrico may agree to subordinate an existing lien associated with HOME funds to new debt in order to protect its interests and in the best interest of the homeowner. Refinancing is limited to circumstances in which any one of the following occurs:

- The homeowner must be securing better terms that reduce monthly housing costs.
- The new interest rate must be fixed for the life of the loan (no balloon or ARM loans).
- Cash equity withdrawn may only be used for emergency property repairs or catastrophic expenses upon approval by Henrico County.

In the event refinancing does not meet one of the circumstances described above, Henrico County will not agree to subordination.

ENFORCEMENT:

Recapture provisions shall be enforced through contractual agreements between Henrico County, its subrecipients (or CHDOs), and the homebuyer or homeowner-occupant(s). Subrecipients (or CHDOs) will be responsible for securing the recapture provision for the Direct HOME Subsidy provided by obtaining a promissory Note from the homebuyer or homeowner and recording a Deed of Trust with a term that runs concurrently with the affordability period. Prior to disbursement, Henrico County and its subrecipients (or CHDOs) enter a signed homebuyer (or in the case of rehabilitation not involving acquisition, an authorization and release) agreement, wherein the recapture provisions are disclosed, and the homebuyer or homeowner acknowledges receipt of the recapture provisions.

DATE OF REVISION: October 1, 2018

Appendix F – Agencies Provided County General Funds

The following agencies serve low and moderate-income persons and are provided County general funds through the non-departmental budget in the amounts listed for FY 2019-20.

Better Housing Coalition \$38,405
CARITAS \$50,000
CASA (Court Appointed Special Advocates) \$5,000
Central Virginia Legal Aid Society \$10,000
Children's Hospital \$1,500
Community Brain Injury Services (Mill House) \$26,250
Cultural Arts Center at Glen Allen \$600,000
FeedMore (Meals on Wheels, Cent. Va. Foodbank) \$25,000
FISH (Eastern Henrico County) \$26,244
Family Restoration Network \$30,000
The Healing Place \$25,000
Local Initiatives Support Corporation of Virginia (LISC) \$30,000
Hilliard House \$70,000
Homeward \$20,500
Read Center, The \$19,500
Resources for Independent Living \$36,162
Richmond Area ARC (Camp Baker) \$7,500
Safe Harbor \$20,000
Salvation Army \$16,000
Senior Connections (CAAA) \$56,000
St. Joseph's Villa (Flagler Home) \$35,000
Ramp Access Made Possible by Students (RAMPS) \$10,000
Youth Life Foundation \$4,000
YWCA \$31,290



Henrico County Department of Community Revitalization Public Hearing Minutes

Location: Fairfield Area Library

Date: March 7, 2019

Staff: David Sacks, Scott Carter, Geleene Goffena, and Noha Osman

Opening remarks were made by the Community Development Manager, David Sacks, about the program and the requirements such as community needs that could be addressed with federal grant funds. A presentation was prepared and presented by Geleene Goffena who explained the different grants offered by Henrico County. A copy of the presentation is attached below.

Comments Received

- Citizen complained about lack of improvements to homes/boarded homes on Fayette Ave and whether or not taxes were being paid on the boarded houses.
- Citizens asked about a new sign for Richmond Turnpike.
- Citizens asked about the houses and the quality of the sidewalks on Watts Lane as well as a community effort for beautification. They also stated they need a through road for Watts Lane.
- Citizens asked about the grants provided and whether or not they can be used to cut down trees/branches.
- Citizens expressed their concern about Sandy Lane. Will it be widened?
- Citizens expressed their concern about the septic system repair/connection fees on Scott Rd (Parham/RT 1) and Old Williamsburg Rd (7 Pines and Southside).
- Citizens asked about partnerships with non-profit organizations.

Sign-in Sheet

Community Development Needs Public Hearing

Thursday, March 7, 2019

To receive updates about other Department of Community Revitalization events please provide your email address.



Name	Address	Email Address
Regina Rosemore	171 E. Cedar Fork Rd	b1baze@baze.com
Mabel S. Rose	304 Bent Drive	TRH11304@gmail.com
Mylene Bailey	319 Flicker Drive	mb6622002@yahoo.com
Yvonne McFall	382 Lark Drive	ymc@att.net
Shauna McCarty	3009 Feabody Ave 23223	SMcCarty703@aol.com
Averbo Wigns	9202 W. Tennot Dr 23294	Slewis@att.net
Rondise Lewis	514 E. Williamsburg Rd 23150	alucas@lucasey.com
Suzie Davis	202 Melan Ct 23231	SLD206@aol.com
Cliff Hocker	404 Winston St 23222	cliffhocker@operamail.com
Ken Hammond	2873 Kenwood Ave	khammond3@outlook.com
Jenny High	9589 Brawf Lane	housing@gohighcorp.org

2019 Community Development Needs Public Hearing

County of Henrico
Department of Community Revitalization
March 7, 2019

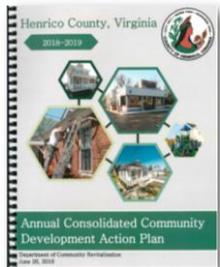


Why are we here?

- Henrico Community Revitalization staff will be preparing a budget for 2019-20 for the use of federal grant funds
- Funds must be used for community development purposes
- Plan for these expenditures must be submitted to HUD for approval
- Need your thoughts on community needs that we should attempt to address through these funds

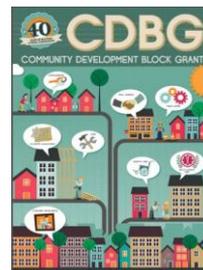
Annual Action Plan

- Identifies Henrico's proposed federal funds expenditures for 2019-20
- Expenditures should be consistent with 5-Year Plan
- A request for proposals for funding has been issued
- **HUD requires a public hearing prior to finalizing expenditures**



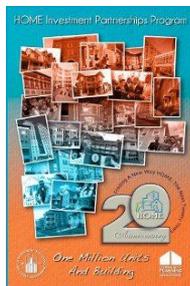
Community Development Block Grant (CDBG)

- Allocation unknown for 2019-20
- Funding has been received by Henrico since 1989
- Wide range of possible uses to benefit low-income people
 - Public services,
 - Housing improvements and development
 - Infrastructure and public facility improvements
 - Economic development



HOME Investment Partnerships Program (HOME)

- Allocation unknown for 2019-20
- Funding has been received by the County since 1996
- Used to create or maintain affordable housing
 - New construction and rehab of vacant homes
 - Down payment assistance for first-time homebuyers
 - Rehabilitation of homeowner-occupied housing
 - Rental assistance

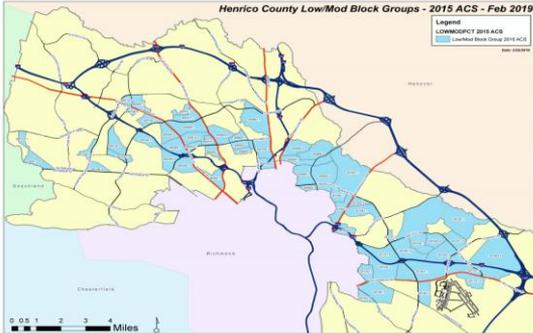


Emergency Solutions Grant (ESG)

- Allocation unknown for 2019-20
- Used for activities that assist individuals or families who are homeless or facing homelessness
 - Rental assistance
 - Services or facilities that provide housing to homeless persons



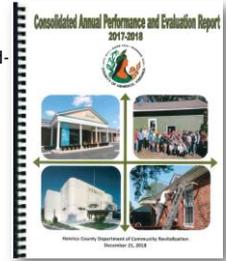
Eligible Low/Mod Income Areas



Accomplishments in 2017-2018

Described in the Annual Performance Report (CAPER)

- 11 homes rehabilitated for elderly and/or disabled homeowners
- 62 homes were repaired for low-/mod-income homeowners
- 19 first-time homebuyers received down payment and closing cost assistance
- 3 homes were constructed or bought/rehabbed and sold



Accomplishments In 2017-18 Continued

- 162 students living in low-income communities were served through after-school programs
- 737 people served through Homeless prevention, case management, shelter, and rapid rehousing services
- 12 new jobs created for low-income persons through economic development assistance to businesses
- Listing of Highland Springs in the National Register of Historic Places



After today, what's next?



- County staff will review funding requests
- Recommendations for funding provided to Board of Supervisors
- Proposed funding published in late May
CDBG, HOME, ESG
- Board of Supervisors Public Hearing in late June
- Annual Action Plan submitted to HUD by August 15.

Thank you

Find updated information at: henrico.us/revit

TELL US WHAT YOU THINK...



- Priorities for funding
- Important Community Development Needs

Current Income Limits

FY 2018 Income Limit	Household Size							
	1	2	3	4	5	6	7	8
80% AMI	\$46,600	\$53,250	\$59,900	\$66,550	\$71,900	\$77,200	\$82,550	\$87,850

- Area Median Income (AMI) is currently \$83,200
- Individuals/Households where the household income is below 80% of AMI are eligible for services funded with CDBG, HOME, and ESG funds.

Form SF 424 and Non-State Grantee Certifications

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier:

54-6001344

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

County of Henrico

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

54-6001344

*** c. Organizational DUNS:**

0747355150000

d. Address:

*** Street1:**

4301 E. Parham Road

Street2:

*** City:**

Henrico

County/Parish:

*** State:**

VA: Virginia

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

23273-0775

e. Organizational Unit:

Department Name:

Community Revitalization

Division Name:

Community Development

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

*** First Name:**

David

Middle Name:

*** Last Name:**

Sacks

Suffix:

Title:

Community Development Manager

Organizational Affiliation:

Local Government

*** Telephone Number:**

(804) 501-7611

Fax Number:

(804) 501-7630

*** Email:**

sac01@henrico.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14.218

* Title:

Community Development Block Grant Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant Program (CDBG)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,678,478"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="92,064"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,770,542"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:  * Date Signed:

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
---	---	--

* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>
--	---

5a. Federal Entity Identifier: <input type="text" value="54-6001344"/>	5b. Federal Award Identifier: <input type="text"/>
--	--

State Use Only:

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
--	--

8. APPLICANT INFORMATION:

* a. Legal Name: <input type="text" value="County of Henrico"/>	
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="54-6001344"/>	* c. Organizational DUNS: <input type="text" value="0747355150000"/>

d. Address:

* Street1: <input type="text" value="4301 E. Parham Road"/>
Street2: <input type="text"/>
* City: <input type="text" value="Henrico"/>
County/Parish: <input type="text"/>
* State: <input type="text" value="VA: Virginia"/>
Province: <input type="text"/>
* Country: <input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code: <input type="text" value="23273-0775"/>

e. Organizational Unit:

Department Name: <input type="text" value="Community Revitalization"/>	Division Name: <input type="text" value="Community Development"/>
--	---

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <input type="text" value="Mr."/> Middle Name: <input type="text"/>	* First Name: <input type="text" value="David"/>
* Last Name: <input type="text" value="Sacks"/>	Suffix: <input type="text"/>
Title: <input type="text" value="Community Development Manager"/>	
Organizational Affiliation: <input type="text" value="Local Government"/>	
* Telephone Number: <input type="text" value="(804) 501-7611"/>	Fax Number: <input type="text" value="(804) 501-7630"/>
* Email: <input type="text" value="sac01@henrico.us"/>	

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14.239

* Title:

HOME Investment Partnerships Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

HOME Investment Partnerships Program (HOME)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="4 & 7"/>	* b. Program/Project <input type="text" value="4 & 7"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="10/1/2019"/>	* b. End Date: <input type="text" value="09/30/2020"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="857,308"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="857,308"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="John"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Vithoulikas"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="County Manager"/>	
* Telephone Number: <input type="text" value="(804) 501-4386"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="manager@henrico.us"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="7/9/19"/>

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): [Dropdown] * Other (Specify): [Text]		
* 3. Date Received: [Text]		4. Applicant Identifier: [Text]
5a. Federal Entity Identifier: 54-6001344		5b. Federal Award Identifier: [Text]
State Use Only:		
6. Date Received by State: [Text]		7. State Application Identifier: [Text]
8. APPLICANT INFORMATION:		
* a. Legal Name: County of Henrico		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001344		* c. Organizational DUNS: 0747355150000
d. Address:		
* Street1: 4301 E. Parham Road		
Street2: [Text]		
* City: Henrico		
County/Parish: [Text]		
* State: VA: Virginia [Dropdown]		
Province: [Text]		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 23273-0775		
e. Organizational Unit:		
Department Name: Community Revitalization		Division Name: Community Development
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr. [Dropdown]		* First Name: David
Middle Name: [Text]		
* Last Name: Sacks		
Suffix: [Dropdown]		
Title: Community Development Manager		
Organizational Affiliation: Local Government		
* Telephone Number: (804) 501-7611		Fax Number: (804) 501-7630
* Email: sac01@henrico.us		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14.231

* Title:

Emergency Solutions Grant Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

Emergency Solutions Grant (ESG)

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="143,640"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="143,640"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

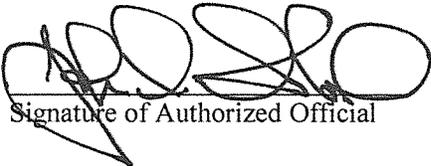
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

7/9/19
Date

County Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019-2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

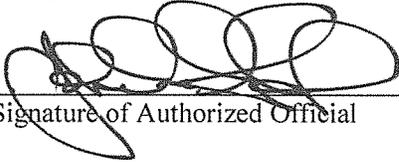
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

7/9/19
Date

County Manager
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;


Signature of Authorized Official

7/21/19
Date

County Manager
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

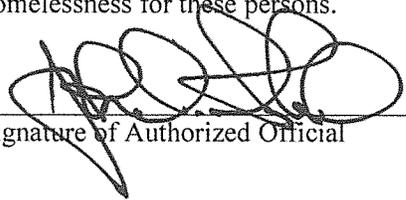
Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

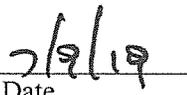
Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official



Date

County Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.