

**Henrico County,
Virginia**

**CDBG, HOME, and
ESG Programs**



**2020-2025
Five Year
Consolidated
Community
Development
Plan**

July 2020
Amended March 23, 2021



Henrico County, Virginia

2020-2025

**CONSOLIDATED
COMMUNITY
DEVELOPMENT
PLAN**

and

2020-21 Annual Action Plan

Department of Community Revitalization

July 2020

Amended March 23, 2021

Acknowledgements

The 2020-2025 Consolidated Plan was prepared by the County of Henrico Department of Community Revitalization, Division of Community Development.

County of Henrico Board of Supervisors as of January 2021

Chairman, Daniel J. Schmitt, Brookland

Vice Chairman, Patricia S. O'Bannon, Tuckahoe

Tyrone E. Nelson, Varina

Thomas M. Branin, Three Chopt

Frank J. Thornton, Fairfield

John A. Vithoukas, County Manager

Randall S. Silber, Deputy County Manager of Community Development

County of Henrico Department of Community Revitalization, Division of Community Development

Eric Leabough, Director of Community Revitalization

David Sacks, Community Development Manager

Geleene Goffena, AICP, CDBG Program Manager

Roy Props, Commercial Assistance Planner

Susan Armstrong, Account Clerk III

Littleton Johnson, Intern III

Rachael Thayer, Intern III

Jane Howk, Intern III

Additional Assistance provided by the U.S. Department of Housing and Urban Development Richmond Field Office, Office Community Planning and Development

Ronnie J. Legette, Director

P. Anthony Brinkman, Ph.D., CPD Representative

Preface

The 2020-2025 Consolidated Plan was prepared in HUD’s IDIS online *eCon Planning Suite* system. This document is an exported and reformatted version of the content that was submitted to HUD, including all the attachments and certifications. There are certain shortcomings in the *eCon Planning Suite* system in generating a user-friendly document. In reformatting the document for publication, none of the content was changed

Any questions or comments about this Consolidated Plan or CDBG, HOME or ESG programs in Henrico County can be addressed to the Henrico County Department of Community Revitalization by email at revitalization@henrico.us or by phone at 804-501-4757. Additional information can also be found at henrico.us/revit.

County of Henrico

Department of Community Revitalization

August 2020

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Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Henrico County, Virginia, with a population of over 325,000, is an entitlement community receiving Community Planning and Development (CPD) funds directly from the US Department of Housing and Urban Development (HUD), beginning with the Community Development Block Grant (CDBG) in 1990, followed by HOME Investment Partnerships Program funds in 1997, and Emergency Solutions Grant (ESG) funds in 2014.

A requirement of accepting these funds is the preparation of a Five-Year *Consolidated Plan*. The *Consolidated Plan* is a five-year planning document that sets forth the overall community development goals that will guide the expenditures of the CDBG, HOME, and ESG entitlement funds provided to Henrico County each year.

This *Consolidated Plan* covers the five-year span encompassing federal Program Years 2020-21 through 2024-25. It establishes broad goals related to community development, safe and affordable housing, services to homeless persons, and economic development – all of which are intended to benefit low- and moderate-income persons, or in the case of ESG funds, very low-income persons. Within the *Consolidated Plan* are forecasts of the funds that are available for these programs and estimated accomplishments and benefits to the community in addressing the goals over the five-year period.

Henrico County also submits an *Annual Action Plan* each year that outlines the specific expenditures for these entitlement funds for a single program year based on the annual allocations from HUD. The *Annual Action Plan* also serves as the formal application to HUD for the entitlement funds administered by the County of Henrico Department of Community Revitalization. The *Annual Action Plan* for 2020-21 represents the first year of the five-year plan and is embodied within this *Consolidated Plan*. In subsequent years, the *Annual Action Plan* is submitted to HUD as a stand-alone document.

Henrico County's program year for the use of these funds covers the 12-month period of October 1 through September 30 of each year.

March 23, 2021 Amendment Notes:

Revised the 2020-2021 CDBG Entitlement Grant and the 2020-2021 HOME Entitlement Grant to reflect the corrected funding amount as provided by HUD on October 22, 2020. This amendment also incorporates \$54,863 of HOME Program Income received in PY2019-20 and PY2020-21, and \$61,083 of HOME funds brought forward from PY2018-19 and PY2019-20.

Sources of funds for Year 1 of the five-year plan, Program Year 2020-21 are as follows:

2020-2021 CDBG Entitlement Grant: \$1,729,695

2020-2021 HOME Entitlement Grant: \$919,411

2020-2021 ESG Entitlement Grant: \$147,484

CDBG Funds Brought Forward: \$36,371

HOME Funds Brought Forward: \$61,983

HOME Program Income: \$54,863

Total Funds: \$ 2,949,807

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

Section SP-45 of this document lists the revitalization objectives and production goals that guide expenditure of CDBG, HOME and ESG funds for the period of the Consolidated Plan and the specific allocation for the 2020-21 Action Plan. Henrico County identified twelve goals for the 2020-25 Consolidated Plan; these goals are listed below. Complete descriptions of the goals can be found in Section SP-45 of the 2020-25 Consolidated Plan.

- Rehabilitation of Existing Housing
- Increase Affordable Homeownership Opportunities
- Support Housing for Special Needs Populations
- Revitalize Older Commercial Corridors
- Increase Job Opportunities for LMI Individuals
- Support Microenterprise Business Development
- Prevent Homelessness
- Assist Homeless Families in Obtaining Housing
- Emergency Shelter and Supportive Services
- Support Non-Housing Needs for Special Populations
- Improvements to Low- and Moderate-Income Areas
- Provide Public Services for Low- and Moderate-Income Populations

The production goals for the five year period covered by the 2020-25 Consolidated Plan are listed below.

- Rehabilitation or minor repair of 378 housing units for low- and moderate-income elderly and/or disabled homeowners thereby retaining the affordable housing stock and increasing the supply of affordable housing.
- Rehabilitation for sale or new construction of 10 housing units for low- and moderate-income homeowners, thereby increasing the availability of affordable permanent housing.
- Provision of down payment and closing cost assistance to 103 low- and moderate-income first-time homebuyers, thereby increasing the supply of affordable housing to low-income and moderate-income individuals.

- Provision of technical assistance to businesses within the County's Enterprise Zone, thereby providing job creation and retention, and the establishment, stabilization and expansion of small businesses. At least 45 jobs, available to low-or moderate-income persons, will be created.
- Provision of community facilities that provide services to low-income households and/or are located in low-income neighborhoods, benefitting 285 low-income individuals.
- Provision of infrastructure improvements in low-income areas benefitting approximately 2500 persons.
- Provision of preventative services to 3250 families/individuals facing homelessness.
- Provision of services to rapidly rehouse 125 families who have experienced homelessness.
- Provision of shelter and case management services to 225 families who have experienced homelessness.

3. Evaluation of past performance

The *Consolidated Annual Performance and Evaluation Report (CAPER)* describes the County's performance relative to the goals established in the Five-Year Consolidated Plan and the objectives of the Annual Action Plan.

The following are summaries of accomplishments for Years 1 through 4 of the previous Consolidated Plan. The Year 5 (PY 2019-20) accomplishments will be reported to HUD by December 31, 2020.

During these years, Henrico County implemented the 2015-20 Consolidated Plan to the extent resources permitted by providing and improving housing opportunities for low- and moderate-income individuals, supporting affordable housing, providing services and opportunities to low- and moderate-income individuals and families, and supporting public facilities and improvements serving low- and moderate-income communities. Henrico County has been able to achieve or exceed the majority of the annual objectives and remains on-pace to meet or exceed five-year objectives.

Summary of PY 2015-19 Accomplishments:

- Completion of the rehabilitation of 40 homes owned by low- or moderate-income homeowners.
- Completion of emergency and minor repairs to 232 homes owned by low- or moderate-income homeowners.
- Provided after-school substance abuse and violence prevention programs to an average of 134 at-risk youths throughout each program year.
- Provided affordable housing to 65 low- or moderate-income households by providing down payment and closing cost assistance.
- Provided affordable owner-occupied housing by completing the purchase, rehabilitation and sale or new construction of 6 homes to 6 low-income households.
- CDBG funded grants resulted in the creation of more than 54 jobs for low- or moderate-income people.

Henrico County consistently meets the required CDBG spend rate. The 2018-19 spend rate was calculated at 0.90. The current spend rate calculated for 2019-20 is 1.17 as of June 2020.

4. Summary of citizen participation process and consultation process

Over the course of the year prior to the submission of the Consolidated Plan, County CDBG/HOME/ESG staff continually met with current subrecipients and service providers and representatives of County agencies and other community service providers (including the Continuum of Care) to understand the needs of the community, to make adjustments to existing programs, and to develop goals and specific objectives for the upcoming annual and five-year plan. Specific consultations are outlined in Section PR-10.

Specifically for the development of the 5-Year Consolidated Plan and the 2020-21 Action Plan, Henrico County conducted four public hearings. Public hearings were held to gather citizen input on the 2020-2025 Consolidated Plan. Hearings began in February 2020 and were conducted through March ending with a final hearing with the County Board of Supervisors on July 28, 2020. Additional opportunities for public input included a web-based citizen survey that was available and active for three months and consultation meetings with County agencies and non-profit service providers.

Advertising of public hearings and opportunities for public input included the following:

- Newspaper advertisements in daily, weekly and bi-weekly papers, including newspapers targeted to the African American community and targeted to Henrico residents
- Notices on County website and Facebook page
- Articles and advertisements in County-sponsored newspaper supplements
- Press releases resulting in television, newspaper, and radio coverage
- Staff attendance at community and neighborhood association meetings
- Advertisement on Spanish speaking radio and television publications

Input from the myriad of public comment opportunities provided the direction to refine goals to focus resources addressing neighborhood revitalization, affordable housing, and other goals identified in this plan.

5. Summary of public comments

A complete summary of comments received at public hearings, through the web survey, and other means is included the Attachment, "Citizen Participation Comments." Residents indicated that housing repair programs, assistance to small businesses, the prevention of homelessness, and public improvements were of high priority. The large amount of public support resulted in the addition of "Support Microenterprise Business Development" to the goals outlined in section SP-45.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received were accepted and considered in the formulation of the Five-Year Consolidated Plan and Annual Action Plan.

7. Summary

During the process of creating the Five Year Consolidated Plan County staff sought citizen input through a variety of outreach methods. Citizen, non-profit provider, and county agency input was heavily factored in setting objective and outcome goals. Those comments in conjunction with staff research and analysis resulted in the development of the goals and outcomes described in this Plan.

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	HENRICO COUNTY	
CDBG Administrator	HENRICO COUNTY	Department of Community Revitalization
HOPWA Administrator		
HOME Administrator	HENRICO COUNTY	Department of Community Revitalization
ESG Administrator	HENRICO COUNTY	Department of Community Revitalization
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The Henrico County Department of Community Revitalization is responsible for the administration of these federal funds.

Consolidated Plan Public Contact Information

Citizens may view the Plan or share comments at the Henrico County Department of Community Revitalization at 4905 Dickens Road, Suite 200, Henrico, Virginia during normal business hours. The Plan can be viewed online at <http://henrico.us/revit>. Online access is available at all County libraries. Additional information can be received from, and comments provided to, the Department of Community Revitalization at 804-501-7640 or by email at revitalization@henrico.us.

Access to review a paper copy of the document at the Offices of the Department of Community Revitalization may be limited or unavailable during the coronavirus pandemic.

PR-10 Consultation – 91.100, 91.110, 91.200(b), 91.300(b), 91.215(I) and 91.315(I)

1. Introduction

Throughout the year, CDBG, HOME, and ESG staff met with local agencies and groups. Listed below are some of the meetings undertaken by staff as part of an ongoing dialog to discuss the needs of the County's citizens in preparation of the Five-Year Consolidated Plan and 2020 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

Staff in the Department of Community Revitalization meets regularly throughout the year with a variety of organizations involved in the provision or maintenance of housing for low- and moderate-income citizens and agencies providing other services to low- and moderate-income citizens. These discussions are designed to identify specific community needs and implement strategies for program enhancement. The Continuum of Care Ranking Committee was formally consulted before developing ESG funding recommendations. Individual ESG providers were also consulted.

The Department of Community Revitalization convenes a monthly meeting of a multi-disciplinary task force that addresses housing and social service needs of County residents. County agencies represented on this task force include: Police, Social Services, Fire, Building Inspections, Mental Health, Community Development, Community Maintenance, and Henrico Public Schools.

In addition to meeting with individual organizations and other County Departments, staff also consults regularly in formal and informal settings with Community Development staff from surrounding jurisdictions and meets bi-monthly with an organization of area non-profit housing providers. This group includes CHDOs, CDFIs, and other community development corporations.

Staff met with a variety of local agencies including housing providers, government agencies providing mental health and social services, organizations involved in providing services to homeless persons, and others to discuss the community development needs of Henrico and the region. These agencies are all listed in Table 2.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

Formal consultation occurred with the CoC Ranking Committee as described above and prior to that with CoC staff. Through representation on the CoC Board, Henrico County staff participates in evaluation and oversight of all CoC funded programs. Through participation on the Ranking Committee, allocations of all HESG, ESG, state funds, and other HUD funds are evaluated in a coordinated fashion with inclusion of Henrico County and other local government staff.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	HOME INC
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year with key program staff. Program adjustments occurred as needed based on consultations and identification of issues and needs. Staff from HOME Inc. attended a consultation meeting convened by Henrico County staff for housing providers in October 2019, and a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020.
2	Agency/Group/Organization	Project Homes
	Agency/Group/Organization Type	Housing Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Program adjustments occurred as needed based on consultations and identification of issues and needs. Staff from project:HOMES attended a consultation meeting convened by Henrico County staff for housing providers in October 2019, and a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020. For the March 23, 2021 amendment, a consultation meeting was held to discuss additional funds being reallocated for the Rehabilitation program.
3	Agency/Group/Organization	Better Housing Coalition
	Agency/Group/Organization Type	Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was consulted on strategies to provide affordable housing for homeowners and strategies for addressing community revitalization through rehabilitation of vacant housing as a CHDO. Staff from Better Housing Coalition attended a consultation meeting convened by Henrico County staff for housing providers in October 2019, and a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020.
4	Agency/Group/Organization	SOUTHSIDE COMMUNITY DEVELOPMENT AND HOUSING CORPORATION
	Agency/Group/Organization Type	Housing Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Program adjustments occurred as needed based on consultations and identification of issues and need for improvement. Staff from SCDHC attended a consultation meeting convened by Henrico County staff for housing providers in October 2019, and a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020.
5	Agency/Group/Organization	Richmond Metropolitan Habitat for Humanity
	Agency/Group/Organization Type	Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from RMHFH attended a consultation meeting convened by Henrico County staff for housing providers in October 2019, and a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020. Staff also discussed home repair needs with RMHFH and potential program design.
6	Agency/Group/Organization	Housing Families First
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Program adjustments occurred as needed based on consultations and identification of issues and need for improvement. Staff from Housing Families First attended a consultation meeting held for non-profit agencies and other stakeholders to identify community development needs in the County.

7	Agency/Group/Organization	Virginia Supportive Housing
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Staff from Virginia Supportive Housing attended a consultation meeting convened by Henrico County staff for housing providers in October 2019, and a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020.
8	Agency/Group/Organization	HOMEWARD
	Agency/Group/Organization Type	Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Projects

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with staff, Board, and Review Committee on regional approach to homelessness and most effective opportunities for Henrico County to participate with ESG funds. Staff from Homeward attended a consultation meeting convened by Henrico County staff for housing providers in October 2019, and a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020.
9	Agency/Group/Organization	CARITAS
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-homeless Services-Health Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Program adjustments occurred as needed based on consultations and identification of issues and need for improvement. Staff from CARITAS attended a consultation meeting convened by Henrico County staff for housing providers in October 2019, and a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020.
10	Agency/Group/Organization	Henrico County Dept. of Recreation and Parks
	Agency/Group/Organization Type	Services-Children Grantee Department
	What section of the Plan was addressed by Consultation?	Projects

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation with staff from Henrico Recreation and Parks occurred to identify community development and park needs in the County. Rec and Parks staff identified priority projects over the period of the Consolidated Plan.
11	Agency/Group/Organization	ST. JOSEPH'S VILLA
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Education Child Welfare Agency Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a regularly funded agency, regular status updates and coordination meetings occur. Staff from St. Joseph's Villa attended a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020.
12	Agency/Group/Organization	Henrico County Dept. of Social Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims Child Welfare Agency Grantee Department

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation with staff from Henrico Social Services occurred to identify community development and social service needs in the County as well as prioritization of ESG funds. Staff from the Department of Social Services participate in the monthly Resource Team meeting.
13	Agency/Group/Organization	Henrico County Dept. of Building Inspections
	Agency/Group/Organization Type	Housing Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Regular discussions of housing needs and conditions, opportunities to assist low- and moderate-income persons, and ways address housing quality standards. Staff from the Department of Building Inspections participate in the monthly Resource Team meeting.
14	Agency/Group/Organization	County of Henrico, Division of Community Maintenance
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Formal meetings are held monthly to identify specific citizen and housing needs and identify solutions. Cooperative housing improvement programs were implemented with this agency, non-profits, and volunteer groups to address housing needs.

15	Agency/Group/Organization	County of Henrico Dept. of Public Works
	Agency/Group/Organization Type	Agency - Infrastructure & Transportation Grantee Department
	What section of the Plan was addressed by Consultation?	Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of infrastructure and transportation needs in low-income areas. Staff from the Department of Public Works attended a consultation meeting held for County agencies to identify community development needs in the County.
16	Agency/Group/Organization	Henrico Area Mental Health and Developmental Services
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Health Services-Education Health Agency Regional organization Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of housing choice voucher program and clients served, clients needs relating to housing, mentoring and tutoring services to children in subsidized housing. Staff from Henrico Area Mental Health and Developmental Services attended a consultation meeting held for County agencies to identify community development needs in the County.
17	Agency/Group/Organization	Henrico County Public Schools
	Agency/Group/Organization Type	Services-Children Services-Education Grantee Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of needs of homeless families with children enrolled in Henrico County Public Schools and opportunities to provide stable housing. Staff from HCPS attended a consultation meeting held for County agencies to identify community development needs in the County.
18	Agency/Group/Organization	Virginia Department of Housing and Community Development
	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Need a description here about EZ discussions.
19	Agency/Group/Organization	City of Richmond Housing and Community Development
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Regional needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from the City of Richmond Department of Economic and Community Development attended a consultation meeting held for non-profit agencies and other stakeholders to identify community development needs in the County and regionally.
20	Agency/Group/Organization	CHESTERFIELD COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Regional needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from the Chesterfield County Office of Budget and Management attended a consultation meeting held for non-profit agencies and other stakeholders to identify community development needs in the County and regionally.

23	Agency/Group/Organization	Commonwealth Catholic Charities
	Agency/Group/Organization Type	Agency - Management of Public Land or Water Resources Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from Commonwealth Catholic Charities attended a consultation meeting held for non-profit agencies and other stakeholders to identify community development needs in the County and regionally.
25	Agency/Group/Organization	Richmond Regional Planning District Commission
	Agency/Group/Organization Type	Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Regional needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from PlanRVA (formerly Richmond Regional Planning District Commission) is leading a regional collaboration to complete an Analysis of Impediments to Fair Housing. Regular discussions occur as part of this process and regional needs in general.
26	Agency/Group/Organization	Local Initiatives Support Corporation (LISC)
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Regional needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from LISC Virginia attended a consultation meeting held for non-profit agencies and other stakeholders to identify community development needs in the County and regionally.
28	Agency/Group/Organization	NEIGHBORHOOD HOUSING SERVICES OF RICHMOND
	Agency/Group/Organization Type	Housing Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from Neighborhood Housing Services of Richmond attended a consultation meeting convened by Henrico County staff for housing providers in October 2019, and a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020.
29	Agency/Group/Organization	Henrico County Economic Development Authority
	Agency/Group/Organization Type	Economic Development Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with the EDA occur throughout the year regarding Enterprise Zone activities and economic development within the County.
30	Agency/Group/Organization	Henrico County Planning Department
	Agency/Group/Organization Type	Planning organization Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions throughout the year regarding revitalization efforts in the County, planning needs, and demographics.
31	Agency/Group/Organization	Henrico County Dept. of Public Utilities
	Agency/Group/Organization Type	Agency - Infrastructure & Utilities Grantee Department
	What section of the Plan was addressed by Consultation?	Infrastructure Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of infrastructure needs in low-income areas. Consultation with staff from the Department of Public Utilities regarding community development needs in the County.

32	Agency/Group/Organization	SOAR365 (Greater Richmond ARC)
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a regularly funded agency, regular discussions occur regarding facility needs for this agency that provides services to adults and youth with mental and physical disabilities.
33	Agency/Group/Organization	CIRCLE CENTER ADULT DAY SERVICES
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a regularly funded agency, regular discussions occur regarding facility needs for this agency that provides adult day care services to elderly and disable adults.
34	Agency/Group/Organization	Home Again
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Projects

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year with key program staff. Program adjustments occurred as needed based on consultations and identification of issues and needs. Staff from Home Again attended a consultation meeting convened by Henrico County staff for housing providers in October 2019, and a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020.
35	Agency/Group/Organization	IMANI
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Staff consulted with representatives from IMANI Community Development Corporation to discuss needs of those in homelessness and a program to transition homeless families to stable housing.
36	Agency/Group/Organization	Rebuilding Together Richmond
	Agency/Group/Organization Type	Housing Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year with key program staff. Program adjustments occurred as needed based on consultations and identification of issues and needs. Staff from RTR attended a consultation meeting convened by Henrico County staff for housing providers in October 2019, and a community needs consultation specific for the development of the Consolidated Plan for all non-profit service providers in February 2020.

37	Agency/Group/Organization	Presbyterian Homes and Family Services, Inc. dba HumanKind
	Agency/Group/Organization Type	Services-Education Services-Employment Planning organization
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Projects
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with staff from HumanKind regarding services for low-income people including financial literacy, car loans, and other programs to improve the financial situation of low-income families. Staff from HumanKind attended a consultation meeting convened by Henrico County staff to discuss community needs specific for the development of the Consolidated Plan for all non-profit service providers in February 2020.
38	Agency/Group/Organization	Foundation for the Fine Arts Inc
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with staff from Foundation for the Fine Arts met to discuss a program to provide housing for low-income households.

Identify any Agency Types not consulted and provide rationale for not consulting

Agency types not directly consulted were represented through other community meetings and discussions or represented on Boards and Committees consulted. Agencies that did not attend the agency consultation meeting were invited to the public hearings and invited to provide comments via email. Some agencies filled out the web survey, but it is not known which agencies those were due to the anonymity provided with the survey.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeward	Both include the goal of addressing homelessness and identifying needs.

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))

The Virginia Department of Housing and Community Development (DHCD) is consulted with throughout the year in reference to economic development activities, particularly with regard to the Enterprise Zone and Commercial Assistance programs. DHCD regularly provides input on strategies to assist small businesses and promote job growth. The Virginia Department of Historic Resources (DHR) was regularly consulted in regard to using National Register designation to stimulate investment in older commercial corridors and historic communities. DHR has provided both grants and technical assistance to enable listing of Henrico County communities in the National Register of Historic Places as a means of providing incentives for investment and job growth.

Henrico County led an effort among six regional and independent entitlement communities to cooperatively develop a regional *Analysis of Impediments to Fair Housing Choice (AI)*. In addition to Henrico, the localities involved were Chesterfield County and the Cities of Richmond, Petersburg, Hopewell and Colonial Heights. PlanRVA, formerly the Richmond Regional Planning District Commission, serves as the coordinating and contracting entity and fiscal agent.

Coordination with the City of Richmond and Chesterfield County on a large number of community and economic development issues occurs continuously, heightened in 2020 through coordinating the use of CARES Act CDBG-CV and ESG-CV funds.

Narrative (optional):

County CDBG, HOME and ESG staff, as noted in the funding application and notice of funding availability, are available for consultation and assistance. Technical assistance for agencies seeking funding for PY 2020-21 was provided primarily to organizations not previously funded. Assistance included numerous conference calls, meetings, and site visits.

Input also included direct input from Board members and executive staff of key County Departments that are involved in providing services to low- and moderate-income persons. Specific consultation sessions included the Departments of Social Services, Public Works, Public Utilities, Planning, Recreation and Parks, Economic Development Authority, and Henrico County Public Schools.

PR-15 Citizen Participation – 91.105, 91.115, 91.200(c) and 91.300(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Four public hearings were held to gather citizen input on the 2020-2025 Five Year Consolidated Plan. The first three meetings were community needs public hearings held February 8, 10, and 12, 2020 at several locations around the County. The final meeting, a public hearing with the Board of Supervisors, was held on July 28, 2020. The public needs hearings were advertised multiple times: in the *Richmond Times Dispatch* (1 print run, 10 days online), the *Henrico Citizen* (1 print run), and the *Richmond Free Press* (1 print run). A press release about the meetings was issued and resulted in multiple mentions on local news channels. Flyers advertising the meetings were developed in English and Spanish. The first advertisement was published on January 27, 2020. Notice for the Board of Supervisors public hearing was published in the *Richmond Times Dispatch*, the *Richmond Free Press*, and the *Henrico Citizen* on July 16, 2020. A shorter notice period was used due to the granting of a waiver by HUD.

Information about the meetings was on the County's Facebook and Twitter accounts, the front page of the County website and the County's upcoming events calendar, the Department of Community Revitalization webpage, and the County's local public access tv channel. Additionally, the department's citizen email list was utilized to directly notify citizens who had previously expressed interest in being notified of community revitalization events.

A web-based survey was created to gather feedback from citizens and stakeholders. The availability of the survey was advertised on the Department of Community Revitalization website, in newspaper ads, on flyers, and in emails to non-profit agencies who were encouraged to share the information with their clients. Announcements were also made at various community meetings.

Citizen input was used in the identification of priority needs and the development of goals.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	Feb 8 meeting had attendance of 9. Feb 10 meeting had attendance of 12. Feb 12 meeting had attendance of 5.	Attendees were asked to vote on priorities for spending. A summary of the comments made during the meeting and the results of the voting are provided in the appendix.	N/A	
2	Newspaper Ad	Minorities Non-targeted/broad community	See appendix	Several comments were received by email and phone but most cannot be attributed to a particular form of outreach. A summary of the comments can be found in the appendix.	N/A	
3	Internet Outreach	Non-targeted/broad community	The web survey generated 22 responses.	The complete web survey results are included in the appendix.	N/A	
5	Public Hearing	Non-targeted/broad community	To be completed after July BOS Meeting	To be completed after July BOS Meeting		

Table 4 – Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The data in this Needs Assessment is provided by HUD. It includes Comprehensive Housing Affordability (CHAS) data generated by HUD using the most recent American Community Survey (ACS) data.

Housing problems in Henrico County, as summarized in Table 7, show that the most substantial housing problem is cost burden. Cost burdened households are those that pay in excess of 30% of income for housing. This includes house payment (or rent) and utilities. As expected, cost burden is greatest among the lowest income households. Households that are considered extremely cost burdened are those that pay in excess of 50% of income for housing costs. The second most frequently identified housing problem is overcrowding, but represents a very small number of all households.

As indicated in Section NA-15, approximately 20,899 households exhibit one or more of the four housing problems. While African American households exhibit a slightly greater incidence of housing problems than other populations, the difference does not reach the HUD-defined definition of “disproportionate”, where the incidence exceeds ten percentage points greater than the percentage of persons in that category.

Henrico County has no public housing. There are 17 apartment communities that have units supported by project-based housing choice vouchers. Within these communities there are a total of 2,311 units. Such housing is available to households earning less than 50% Area Median Income (AMI), and they pay rent based on 30% of their household income. Among renters in Henrico, there are 6,860 households that represent the lowest income and most cost burdened households. These households earn less than 30% AMI, and are severely cost burdened, paying in excess of 50% of income for rent. Such households would be most in need of rental assistance.

The January 2020 Point-in-Time count identified 479 adults and 70 children in the Richmond area experiencing homelessness.

The non-homeless special needs population consists of elderly persons (65 years of age and older), currently at 15.5% percent of the County’s population, and increasing at a rate faster than the total population; the frail elderly; persons with disabilities; persons with severe mental illness; persons with physical or mental disabilities; persons with alcohol/other drug addiction; persons with HIV/AIDS and their families; and victims of domestic violence, sexual assault, dating violence, and/or stalking. All such individuals need safe and secure housing and the frail elderly and physically disabled in particular need housing which accommodates disabilities and other limitations.

Non-housing community development needs include sidewalks, drainage improvements, water and sewer projects, and other infrastructure improvements. These needs were consistently identified by citizens in community needs public hearings. Henrico County has programmed CIP funds for schools, parks, street and sidewalk improvements, libraries and recreation facilities, and utility line replacement.

Community input received as part of the development of this Consolidated Plan, from both citizens and service providers, indicated several primary housing needs in the County: the need for more affordable housing, the need to address the housing conditions of low-income homeowners, specific infrastructure improvements and housing needs of homeless persons.

NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

The most substantial housing problem among Henrico residents is cost burden. Cost burdened households are those that pay in excess of 30% of income for housing. This includes house payment (or rent), and utilities. As expected, cost burden is greatest among the lowest income households. Households that are considered extremely cost burdened are those that pay in excess of 50% of income for housing costs. The second most frequently identified housing problem is overcrowding, but represents a very small number of all households (just over 1% of all households). Households lacking complete kitchen facilities or complete plumbing also occur in very small numbers, in total just over 1/2 of one percent.

Demographics	Base Year: 2015	Most Recent Year: 2018	% Change
Population	318,870	325,642	2%
Households	124,595	127,111	2%
Median Income	\$61,394.00	\$67,185.00	9%

Table 5 - Housing Needs Assessment Demographics

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	12,610	13,055	22,425	14,200	62,200
Small Family Households	4,645	3,830	7,665	6,080	33,445
Large Family Households	770	865	1,590	930	9,455
Household contains at least one person 62-74 years of age	2,265	3,300	4,400	2,880	12,650
Household contains at least one person age 75 or older	1,890	2,375	3,125	1,787	4,855
Households with one or more children 6 years old or younger	2,969	1,796	2,971	2,041	7,828

Table 6 - Total Households Table

Alternate Data Source Name:
2012-2016 CHAS

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	415	240	209	115	979	30	15	100	15	160
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	70	70	20	0	160	0	15	20	0	35
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	170	370	345	120	1,005	30	65	60	30	185
Housing cost burden greater than 50% of income (and none of the above problems)	6,645	2,575	300	130	9,650	2,665	1,940	1,285	245	6,135
Housing cost burden greater than 30% of income (and none of the above problems)	670	2,875	4,810	855	9,210	515	1,580	3,870	2,485	8,450
Zero/negative Income (and none of the above problems)	500	0	0	0	500	400	0	0	0	400

Table 7 – Housing Problems Table

Alternate Data Source Name:
2012-2016 CHAS
Data Source
Comments:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	7,130	2,888	529	245	10,792	2,655	1,979	1,405	39	6,078
Having none of four housing problems	1,530	3,920	9,985	5,430	20,865	1,050	3,855	10,110	8,195	23,210
Household has negative income, but none of the other housing problems	500	0	0	0	500	400	0	0	0	400

Table 8 – Housing Problems 2

Alternate Data Source Name:
2012-2016 CHAS

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	3,139	1,979	1,634	6,752	816	1,223	1,664	3,703
Large Related	589	312	354	1,255	108	175	324	607
Elderly	1,535	1,372	847	3,754	1,282	1,479	1,623	4,384
Other	2,420	2,020	2,555	6,995	744	613	1,589	2,946
Total need by income	7,683	5,683	5,390	18,756	2,950	3,490	5,200	11,640

Table 9 – Cost Burden > 30%

Alternate Data Source Name:
2012-2016 CHAS

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	2,760	804	74	3,638	745	694	519	1,958
Large Related	574	93	60	727	104	135	55	294
Elderly	1,341	782	163	2,286	868	790	482	2,140
Other	2,185	1,060	140	3,385	709	444	434	1,587
Total need by income	6,860	2,739	437	10,036	2,426	2,063	1,490	5,979

Table 10 – Cost Burden > 50%

Alternate Data Source Name:
2012-2016 CHAS

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	274	369	319	94	1,056	0	59	29	29	117
Multiple, unrelated family households	0	8	14	0	22	4	10	60	45	119
Other, non-family households	0	0	25	35	60	0	0	0	0	0
Total need by income	274	377	358	129	1,138	4	69	89	74	236

Table 11 – Crowding Information – 1/2

Alternate Data Source Name:
2012-2016 CHAS

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

Table 12 – Crowding Information – 2/2

Describe the number and type of single person households in need of housing assistance.

Per 2015-2018 5-year ACS estimates, single-person households constitute approximately 31% of County households. Single-person households are more likely to be homeowners these ratios vary considerably with age of householder. Younger single-person households are less likely to be homeowners than are single person householders over 65. Unlike general housing trends, which indicate a higher incidence of housing problems amongst renters than homeowners single-person homeowners are more likely to have housing problems than are single-person renters. This trend is attributable to the disproportionately high number of elderly homeowners, relative to renters. Elderly homeowners, regardless of household size, frequently are in need of assistance for housing maintenance and repair. To accommodate aging-in-place, accessibility modifications are of common need, particularly among lower income and single-person households.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

As reported by the YWCA of Richmond (which serves Henrico County), based on data from the Statewide domestic violence and sexual violence data tracker, between October 1, 2019 and May 25, 2020, there were 1,495 requests for assistance. Of this number 217 specifically identified as being from Henrico. In the Henrico caller statistics, 15% did not provide any race or ethnicity information. 28% identified themselves as “Caucasian” with 48% identified as “African American or Black”. 7% self-identified as Latino/Hispanic. The vast majority (95%) were women. Just over half, 53%, were in the 25-39 age range, with 30% in the 40-59 age range. Among the 217 contacts, 40% specifically requested housing assistance. Of note, 18% of Henrico’s callers also identified as having some kind of disability.

What are the most common housing problems?

Data in the housing problems table shows that the number of units that lack complete kitchen or bath facilities and over-crowded units occur at much lower levels than does cost burden. The number of units that lack complete kitchen or bath facilities and the number of units that are over-crowded comprise just 22% of units with one of the four housing problems. The overwhelming majority of Henrico households experiencing one of the four housing problems experience cost burden, with 88% of units exhibiting one of the four housing problems being cost burdened.

Renters exhibit housing problems at a rate much higher than do home owners. The 11,194 households, out of 19,989 total, experiencing one of the four housing problems are renters. Incidence of housing problems is greatly affected by Area Median Income category. The proportion of housing problems as a percentage of total housing units is not strongly related to a household's Area Median Income category, while the proportion of severe housing problems as a percentage of total housing units is strongly related to a household's Area Median Income Category.

Are any populations/household types more affected than others by these problems?

Overall, renters are more likely to have one of the four housing problems even though there are nearly twice as many homeowners as renters in Henrico County. Elderly households represent a significant portion of the housing problem categories amongst both renters and homeowners, while not representing a large portion of the total household population. The small related household category experiences cost burden at rates higher than any other category. The overwhelming majority of households experiencing incomplete plumbing or kitchen facilities and over-crowding are renters falling within the 0-50% of Area Median Income.

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

According to the Virginia Center for Housing Research, the number of low-income households is expected to grow faster than any other income demographic in Henrico County. Low-income families may lack sufficient and stable income to sustain safe housing over the long-term, putting them at high-risk for eviction and homelessness. Ultimately, the greatest need amongst low-income individuals and households to prevent homelessness and or residence in a shelter is availability of affordable rental housing. In addition to a lack of affordable housing, many individuals and households who are at risk of entering a shelter or becoming unsheltered have additional complications towards finding housing such as criminal history, a poor work history, little or no support from family and/or friends, and a large family size which impedes the search for affordable housing.

Formerly homeless families and individuals receiving rapid re-housing assistance and nearing program termination need connection to case management and a Housing Stabilization Plan that outlines activities that will lead to long-term housing stability. These activities typically include increasing income, connecting with formal and informal community support networks, and obtaining mainstream benefits. Many persons receiving rapid rehousing still need to address many of the same preexisting problems that ultimately contributed to their homelessness: credit repair, stable employment, access to health insurance and adequate health care, and safe and stable relationships.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

The County of Henrico does not provide estimates of at-risk populations.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

The primary housing characteristic linked to increased risk of homelessness is housing cost burden, where lack of adequate income inhibits the ability to pay rent (or for homeowners mortgage payments). Health crises and other sudden financial burdens including job loss can also impact a household's ability to pay for housing. However, issues affecting the individual or household also have a substantial role in contributing to homelessness. These include: credit issues, lack of stable employment, criminal history, history of eviction, substance abuse, mental illness, and family relational problems from domestic violence to divorce.

NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

Analysis of the CHAS 5-year estimates provided by HUD shows housing needs among the racial and ethnic groups vary slightly from these groups as represented in the population overall, with the exception of the White and American Indian populations which vary significantly, given the HUD definition of significance. The White and American Indian populations have lower incidences of one or more of the housing problems; the Black/African American population has slightly higher incidences, and the Hispanic and Asian populations experience these housing problems in proportions consistent with the overall percentage of these population.

HUD defines disproportionately greater need as 10 percentage points higher than the percentage of persons in category as a whole.

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	11,010	1,366	866
White	4,755	800	355
Black / African American	5,015	485	365
Asian	355	20	70
American Indian, Alaska Native	10	10	11
Pacific Islander	0	0	0
Hispanic	875	51	65

Table 13 - Disproportionally Greater Need 0 - 30% AMI

Alternate Data Source Name:
2012-2016 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	9,450	3,210	0
White	4,270	1,985	0
Black / African American	4,185	990	0
Asian	345	125	0
American Indian, Alaska Native	0	60	0
Pacific Islander	0	0	0
Hispanic	650	50	0

Table 14 - Disproportionally Greater Need 30 - 50% AMI

Alternate Data Source Name:
2012-2016 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	10,645	11,129	0
White	5,355	6,495	0
Black / African American	4,335	3,775	0
Asian	555	315	0
American Indian, Alaska Native	0	20	0
Pacific Islander	0	0	0
Hispanic	420	644	0

Table 15 - Disproportionally Greater Need 50 - 80% AMI

Alternate Data Source Name:
2012-2016 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	3,880	10,200	0
White	2,385	6,320	0
Black / African American	1,040	3,045	0
Asian	265	380	0
American Indian, Alaska Native	0	80	0
Pacific Islander	0	10	0
Hispanic	190	365	0

Table 16 - Disproportionally Greater Need 80 - 100% AMI

Alternate Data Source Name:
2012-2016 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

Discussion

Approximately 35,000 households exhibit one or more of the four housing problems (incomplete kitchen facilities, incomplete plumbing, more than one person per room, or cost burdened). While African American households exhibit a slightly greater incidence of housing problems than other populations, the difference does not reach the HUD definition of “disproportionate” where the incidence exceeds ten percentage points more than the percentage of persons in that category.

NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

Analysis of the ACS 5-year estimates provided by HUD shows severe housing problems are experienced in higher proportions among African American households. HUD defines disproportionately greater needs as 10 percentage points higher than the percentage of persons in category as a whole needs. The disparity for African Americans is approximately 4% and the disparity for Hispanics is approximately 11%.

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	9,580	2,580	900
White	4,165	1,395	355
Black / African American	4,555	945	465
Asian	315	65	70
American Indian, Alaska Native	10	10	10
Pacific Islander	0	0	0
Hispanic	825	100	65

Table 17 – Severe Housing Problems 0 - 30% AMI

Alternate Data Source Name:
2012-2016 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	5,275	7,775	0
White	2,390	3,865	0

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Black / African American	2,190	2,980	0
Asian	180	285	0
American Indian, Alaska Native	0	60	0
Pacific Islander	0	0	0
Hispanic	385	310	0
Other	0	0	0

Table 18 – Severe Housing Problems 30 - 50% AMI

Alternate Data Source Name:
2012-2016 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,330	20,095	0
White	1,234	10,605	0
Black / African American	625	7,485	0
Asian	235	630	0
American Indian, Alaska Native	0	20	0
Pacific Islander	0	0	0
Hispanic	130	940	0
Other	0	0	0

Table 19 – Severe Housing Problems 50 - 80% AMI

Alternate Data Source Name:
2012-2016 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	660	13,325	0
White	405	8,295	0
Black / African American	120	3,965	0
Asian	110	570	0
American Indian, Alaska Native	0	80	0
Pacific Islander	0	10	0
Hispanic	10	1,045	0
Other	0	0	0

Table 20 – Severe Housing Problems 80 - 100% AMI

Alternate Data Source Name:
2012-2016 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

Discussion

Approximately 17,845 (40%) of Henrico residents with incomes at or below 100% AMI live in a housing unit with one of the four severe housing problems; of the 17,845 Henrico residents in a housing unit with one of four severe housing problems 83% earn below 50% of Area Median Income. Incidence of severe housing problems within Area Median Income categories are experienced roughly equally across racial categories. Hispanic populations have an 11% larger likelihood of experiencing severe housing problems than does the average Henrico resident. Given the margins of error of ACS data in non-decennial years (in this case 18%), the actual incidence of Hispanics experiencing severe housing problem could vary significantly in either direction. Notably, of the 17,845 households experiencing one of the four severe housing problems 14,650 (82%) of these households experience severe cost burden as their only severe housing problem.

NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction:

Housing cost burden is not shared consistently among the racial groups in the County. Both Hispanic and African American populations disproportionately experience housing cost burdens. Hispanic populations experience housing cost burdens at a rate 18% higher than the average county household, while black populations experience housing cost burdens 12% higher than the average county household.

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	85,135	20,400	16,781	885
White	55,425	10,720	7,920	365
Black / African American	20,645	7,925	7,045	365
Asian	6,055	795	650	70
American Indian, Alaska Native	295	0	10	10
Pacific Islander	40	0	0	0
Hispanic	2,675	960	1,156	125

Table 21 – Greater Need: Housing Cost Burdens AMI

Alternate Data Source Name:

2012-2016 CHAS

Data Source Comments:

Discussion:

Housing cost burden is a significant issue throughout Henrico County and the MSA. Among households in Henrico there are 26,750 households that earn less than 50% of Area Median Income. 14,650 (54%) of these households earning less than 50% of Area Median Income are severely cost burdened, paying over 50% of income for housing costs. The rate of severe cost burden for all income groups is 13%, with 16,781 of 123,201 households paying over 50% of income on housing costs. Therefore, the 21% of households that earn 50% or less of Area Median Income comprise 87% of the households that experience severe housing cost burdens. Housing cost burden is in aggregate experienced disproportionately by race. Hispanic populations in Henrico experience housing cost burden (>30% of income) at a rate 18% higher than the average Henrico household. The variation in housing cost burden is a function of socio-economic status of Hispanic populations within Henrico as the rate of Hispanic households experiencing cost burdens is roughly the same as other races when controlled by Area Median Income bracket.

2012-2016 CHAS estimates show African American households experience housing cost burdens at a rate 12% higher than the average household, yet this percentage is subject to the considerable margin of error of CHAS data in non-decennial census years. The need for affordable housing displayed in the above data is reinforced by citizen comments gathered during the consultation period.

NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)

Are there any Income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

In total Hispanic households experience a higher incidence of housing cost burden than do other racial and ethnic groups. The discrepancy between the total percentage of Hispanic households experiencing housing cost burden and the average Henrico household can be attributed to the portion of Hispanic households making less than 50% of Area Median Income as a fraction of the total Hispanic population. Within income categories Hispanic populations experience housing cost burdens that are similar to other racial and ethnic groups within that income category.

African American and Hispanic populations experience housing problems and severe housing problems at a rate 11% higher than do other populations. While 11% meets HUD criteria for disproportionate need the Margin of Error of CHAS tabulations is large enough that this percentage may vary widely in either direction. Therefore any conclusions regarding disproportionate need require more precise census data coming in a decennial year.

If they have needs not identified above, what are those needs?

Not applicable.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

Minority racial and ethnic groups are most heavily located in the central third of the county, generally corresponding with portions of the Fairfield, Brookland and Varina Magisterial Districts. Hispanic and Latino households are concentrated predominantly in the western third of Henrico County. Among the 22 census tracts that contain a 63% or greater minority concentration, only 3 of them contain above average concentrations of Hispanic households indicating that Hispanic households are more dispersed throughout the county. African Americans are concentrated predominantly in the center third of the county. Please see Map 2 “*Henrico County Minority Concentration*” in section MA-50.

NA-35 Public Housing – 91.205(b)

Introduction

Henrico County has no public housing. The information below provided from the source indicated for “public housing” represents regional or miscoded data. Data from HUD Community Assessment Reporting Tool (CART), <https://egis.hud.gov/cart/> as of November 2019 shows the following for Henrico County:

- Total communities supported with project based vouchers: 17 (including one USDA assisted property)
- Total number of project-based vouchers assigned to these communities: 2,311
- Total Tenant-based (portable) vouchers in use in Henrico County assigned through RRHA: 1,625

Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	24	3,656	2,802	18	2,746	28	0	0

Table 22 - Public Housing by Program Type

*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Data Source: PIC (PIH Information Center)

Characteristics of Residents

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	
Average Annual Income	0	7,450	9,028	13,149	6,617	13,170	9,726		0
Average length of stay	0	1	7	6	0	6	0		0

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher	
				Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program
Average Household size	0	1	2	2	1	2	1	0
# Homeless at admission	0	0	1	0	0	0	0	0
# of Elderly Program Participants (>62)	0	2	656	361	3	357	1	0
# of Disabled Families	0	7	546	601	9	573	19	0
# of Families requesting accessibility features	0	24	3,656	2,802	18	2,746	28	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Table 23 – Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Race of Residents

Race	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project-based	Tenant-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	70	96	6	84	5	0	0
Black/African American	0	24	3,584	2,689	12	2,645	23	0	0
Asian	0	0	1	6	0	6	0	0	0
American Indian/Alaska Native	0	0	1	3	0	3	0	0	0

Program Type									
Race	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Pacific Islander	0	0	0	8	0	8	0	0	0
Other	0	0	0	0	0	0	0	0	0

***includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Table 24 – Race of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Ethnicity of Residents

Program Type									
Ethnicity	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	1	16	75	0	66	9	0	0
Not Hispanic	0	23	3,640	2,727	18	2,680	19	0	0

***includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

Table 25 – Ethnicity of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

Henrico County has no public housing.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

Henrico County has no public housing.

How do these needs compare to the housing needs of the population at large

Henrico County has no public housing.

Discussion

Henrico County has no public housing.

There are, however, 17 apartment communities that have units for which project-based housing choice vouchers are assigned. Within these communities there are a total of 2,311 units. Such housing is available to households earning less than 50% Area Median Income, and they pay rent based on 30% of their household income.

There are also an additional 3,565 units that are supported by Low Income Housing Tax Credits with an additional 131 units under construction. These units have rent limitations and are available to tenants earning less than 50% or 60% AMI.

NA-40 Homeless Needs Assessment – 91.205(c)

Introduction:

The data sources for the table below are the January 2020 Point-In-Time (PIT) count and data provided by Homeward, the CoC that covers Henrico County.

Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	36	0	96	70	49	40
Persons in Households with Only Children	0	0	0	0	0	0
Persons in Households with Only Adults	2	24	254	185	58	27
Chronically Homeless Individuals	0	5	45	10	9	32
Chronically Homeless Families	0	0	2	1	1	45
Veterans	0	2	26	19	20	75
Unaccompanied Child	0	0	0	0	0	0
Persons with HIV	0	1	3	1	3	27

Table 26 - Homeless Needs Assessment

Data Source: Homewards January 2020 Point in Time Count of individuals and families experiencing homelessness in the Richmond region and Homewards community-wide system to prevent and end homelessness (HCIS).
Comments:

Indicate if the homeless population is

- All Rural Homeless
 Partially Rural Homeless
 Has No Rural Homeless

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless

individuals and families, families with children, veterans and their families, and unaccompanied youth):

See Homeless Needs Assessment table.

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
White	3	18
Black or African American	34	6
Asian	0	0
American Indian or Alaska Native	0	0
Pacific Islander	0	0
Ethnicity:	Sheltered:	Unsheltered (optional)
Hispanic	0	0
Not Hispanic	37	24

Data Source: Homewards January 2020 Point in Time Count of individuals and families experiencing homelessness in the Richmond region and Homewards community-wide system to prevent and end homelessness (HCIS).
Comments:

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

According to Point-In-Time Count data available from January 2020 (a total of 479 adults and 70 children were counted), 71.2% of homeless adults are males and 28.5% are females. The statistics below represent the 69.9% of adults experiencing homelessness (335 people) who completed the Homeward point-in-time survey.

Most homeless persons are single, never married adults (65.4%), and 34.6% are or have been in families (including those who are married, as well as those who are separated, widowed, or divorced) or are currently partnered.

9% of homeless persons have children living with them.

56.7% of the respondents reported having their last housing in City of Richmond.

According to data from Homeward’s PIT count from January 2020:

- 20.4% of individuals counted indicated that they were veterans.
- 34.6% are or have been in families or are currently partnered.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

According to data from Homeward, most homeless individuals in the Richmond report that they are African American (67.4%), followed by White (26.9%), and Hispanic (5.4%).

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

According to data from Homeward, the most recent Point-In-Time Count (January 2020) identified 479 homeless individuals who were sheltered and 130 homeless individuals who were unsheltered in the Richmond area.

NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)

Introduction:

The County of Henrico funds programs and services that meet the basic needs of the most vulnerable people in our community - families and individuals with low incomes, children, domestic violence and sexual assault victims, homeless persons, seniors, and persons with disabilities. The County invests in programs that help people gain independence and success.

The following is an overview (where data are available) of persons who, while not homeless, have special needs. Non-homeless special needs populations include persons who are elderly and frail; persons with severe mental illness, developmental disabilities, and/or physical disabilities; persons who suffer from alcohol and/or other drug addiction; persons with HIV/AIDS and their families; victims of domestic violence or sexual assault; and others requiring permanent supportive housing.

Describe the characteristics of special needs populations in your community:

According to the U.S. Census Bureau, 2018: ACS 5-Year average, there are 325,642 people living in Henrico County. Of that number, 14.6% are elderly (65 years and older). As a group, the elderly population will continue to grow therefore requiring additional resources and services to accommodate their needs.

According to the U.S. Census Bureau, in 2018 there are 323,272 people living in Henrico County. Of that number 11% are currently living with a disability.

What are the housing and supportive service needs of these populations and how are these needs determined?

The portion of these populations requiring special housing options has not been quantified. Many persons with special needs also have incomes at or below 50% of AMI. Therefore, their needs may have already been taken into account in estimating the housing needs of persons with extremely low- and very low-incomes. However, for some people, supportive housing (housing with supportive services) is needed as they are unable to undertake activities of daily living (ADL) without assistance. Supportive housing is defined as living units that provide a planned services component with access to a range of services needed for the resident to achieve personal goals. Various populations with special needs require supportive housing.

Priorities among special needs populations include case management, promoting health and wellness, nutrition, drug and alcohol treatment, mental health counseling, care giver programs, and transportation. There also continues to be demand for housing related programs and assistance as many struggle with the cost of housing.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

According to the Virginia Department of Health, as of December 2016, there were 24,396 persons known to be living with HIV disease in Virginia. Of that number, there were 43 new HIV infections in Henrico County. At the end of 2016 calendar year, there were 3,167 reported persons in the Richmond MSA living with HIV disease.

Discussion:

Henrico County has significant populations of people who may require special needs due to their age, disability, health, or other reasons. Because the needs of these people vary based on the individual we continue to support and work with other agencies that provide services to these populations. These include the County's Departments of Mental Health and Developmental Services and Social Services as well as a variety of non-profit providers.

NA-50 Non-Housing Community Development Needs – 91.215 (f)

Describe the jurisdiction’s need for Public Facilities:

The County’s Capital Improvement Program (CIP) for FY2020-21 funded \$142,712,800 of projects addressing needs in the areas of schools, libraries, facilities for the operation of government, road and sidewalk projects, and utility infrastructure. Specific allocations for the following four years have not been determined; however identified projects represent a total capital need for all five years of over \$1.644 billion in projects including new and renovated community use buildings identified by various County departments.

Schools: \$869 million over five years for construction of a new high school and a high school technical center and renovation of one high school, one middle school, and thirteen elementary schools along with maintenance and rehabilitation of the existing 72 school facilities. Renovations to several athletic fields and complexes are included. Over the five year period, \$45 million in funding has been identified from the General Fund and Education Meals Tax Revenue. The maintenance and rehabilitation projects are currently funded.

County Facilities: \$125.6 million over five years for improvements and new construction at general government facilities, mental health facilities, police and sheriff facilities, and fire facilities. \$9.4 million has been requested for FY2020-21 and includes roof replacement and rehabilitation, mechanical improvements, and pavement rehabilitation. The goal for mechanical improvements is to proactively replace equipment on a scheduled basis to minimize the opportunity for catastrophic failures. General Services maintains over 1.5 million square feet of roofing. A total of 50,000 to 75,000 square feet of roofing should be replaced each year to keep up with the average twenty year roof life expectancy. This request for roof replacement and rehabilitation request addresses 56,664 square feet of roof replacement for fiscal year 2021.

Libraries: \$1.38 million for renew/repurpose projects at two libraries.

Recreation and Parks: \$70.5 million for rehabilitation and improvement projects, primarily for existing facilities. A total of \$19 million is requested for the development of a County park in the Sandston area, Taylor Park. The park will include up to 7 baseball fields and 5 multi-purpose fields, all lighted and irrigated in a mix of sod and sports turf. Development will also include all road and utility infrastructure as well as restrooms, picnic shelters, play equipment, and full range of passive park amenities.

How were these needs determined?

Individual agencies determined the need based on priorities established by the Board of Supervisors.

Describe the jurisdiction’s need for Public Improvements:

Roads: Over the five-year period, \$1.25 million has been identified for various landscaping improvements countywide and \$5.0 million for general road construction. Countywide pedestrian

improvements are to provide better and safe accommodations for bicyclists and pedestrians for \$12.5 million.

Water and Sewer: \$331.3 million in water and sewer projects over the five year CIP have been identified. \$450,000 is identified for design and construction of water line extensions from the existing system to serve owner-occupied single family residences and installation of water service connections for owner occupied homes. This is a service provided by Public Utilities as described in the County Code.

Drainage: \$48.3 million in drainage system improvement over the next five years has been requested. Funding will be used for small residential drainage projects countywide. The projects will include improvements to culverts and other drainage related issues to relieve flooding in ditches and yards. Also included is a request to perform a study and design a drainage system in Central Gardens to carry a 10-year storm, in FY2024.

Sidewalks: \$30.0 million to widen and improve the existing 1.9 mile section of roadway located adjacent to Richmond International Raceway. The road will be reconstructed as a four-lane divided roadway with turn lanes, curb-and-gutter, drainage improvements, a 10-foot wide multi-use trail, and sidewalk. Countywide pedestrian improvements include installation of bicycle and pedestrian facilities at various locations throughout the County. Facilities to be constructed include sidewalk, ADA compliant curb ramps, and bus stop accommodations and shared use paths.

How were these needs determined?

Individual agencies determined the need based on priorities established by the Board of Supervisors. Henrico County's Department of Public Works used available data and Henrico-specific context to conduct a sidewalk suitability analysis to identify priority sidewalk gaps in the County's sidewalk network. Various priority tiers were created by using data comprised of proximity to apartments, bus stops, commercial properties, schools and libraries, parks and golf courses, healthcare facilities, mixed-use land use, and existing sidewalk. For the purpose of this plan, priority sidewalk gaps located in CDBG eligible areas were identified. The analysis found 115 miles of hypothetical sidewalk gaps that are located in CDBG eligible areas within the County, 29 miles being in the highest priority tier.

In addition to the sidewalk suitability analysis, other upcoming active transportation infrastructure needs such as bike lanes and shared use trails will be determined in the County's updated Comprehensive Plan.

Describe the jurisdiction's need for Public Services:

Youth services in the form of an after-school program providing tutoring, mentoring, life skills and other programs for youth living in assisted housing has been a service of the County's Mental Health Department for many years.

Support for foreclosure counseling services for homeowners is frequently requested by local non-profits providing this service. The recovery of the housing market appears to have increased the need for this type of service.

Local non-profits that provide assisted housing to formerly homeless individuals frequently request assistance for case management and other services to these residents.

How were these needs determined?

Individual agencies determined the need based on priorities established by the Board of Supervisors.

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

According to 2018 one-year ACS estimates, there were a total of 138,177 housing units in the County at the end of 2018. The majority of these units are single-family units (65.6%), of which 68% are owner-occupied.

Utilizing HUD's 30% guideline as a baseline of house affordability and 2014-2018 5-year ACS data a significant portion of the housing stock in Henrico may be affordable to households earning up to 80% of Area Median Income (AMI). Currently 37,181 (30%) of households in Henrico are cost burdened.

Although Henrico County does not have any public housing, there are a variety of other forms of assisted housing both within the County and in the region available to County residents. In the County there are apartment communities with project-based Housing Choice vouchers serving households earning less than 50% AMI, Low Income Housing Tax Credit units serving households earning less than 50% or 60% AMI, State Bond financed apartment units serving residents with low incomes, and there are portable housing choice vouchers available to County residents. Several of the projects utilizing either housing choice vouchers or tax credits are also targeted to persons with disabilities or elderly persons. There are also tenant-based (portable) vouchers in use in Henrico County issued by the Richmond Redevelopment and Housing Authority, the Henrico Area Mental Health and Development Services and other through other non-profit community agencies.

Facilities serving homeless persons are located both in Henrico County and elsewhere in central Virginia. Henrico County facilities include Hilliard House, operated by Housing Families First, and St. Joseph's Villa's Flagler Housing program. A permanent supportive housing community with 86 units is under development and scheduled to be completed by 2022.

MA-10 Number of Housing Units – 91.210(a)&(b)(2)

Introduction

According to the 2014 – 2018 American Community Survey, Henrico County has around 135,000 housing units. Single unit structures account for about 73% of the residential housing units within Henrico County, of these single-unit structures the over-whelming majority are 1-unit detached structures, with 56% of these units being occupied by single-families. Of residential structures, 27% are multi-family structures. Amongst these structures the most common form of structure holds between 5-19 units, comprising 14% of the total housing stock. Amongst all types of residential structures approximately two-thirds are owner occupied.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	85,136	64%
1-unit, attached structure	12,162	9%
2-4 units	6,756	6%
5-19 units	18,919	14%
20 or more units	8,110	6%
Mobile Home, boat, RV, van, etc	530	1%
Total	131,613	100%

Table 27 – Residential Properties by Unit Number

Alternate Data Source Name:
2012-2016 CHAS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	148	0%	1,228	2%
1 bedroom	1,640	2%	8,791	19%
2 bedrooms	18,040	22%	21,747	47%
3 or more bedrooms	62,320	76%	15,807	32%
Total	82,148	100%	47,573	100%

Table 28 – Unit Size by Tenure

Alternate Data Source Name:
2012-2016 CHAS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

Section 8 – Project Based Vouchers: Residents qualifying to reside in apartments supported by project-based vouchers must be “very low income” which means their household income is less than 50% of Area Median Income (AMI). There are 2,311 project-based voucher units in Henrico County within 17 communities. Some of these are in projects dedicated to disabled residents.

Low Income Housing Tax Credit (LIHTC) Supported Units: There are 5,169 income restricted units in 42 apartment communities (including 2 where construction may not yet be complete). Tenants of these apartments must have household incomes not exceeding either 50% or 60% of AMI, depending on the project. Of the 5169 units 1,473 are also supported by project-based vouchers.

Housing Choice Vouchers: There are 253 vouchers administered by Henrico Mental Health and Development Services. Eligibility for housing choice vouchers is the same for project-based vouchers (50% AMI). The Richmond Redevelopment and Housing Authority (located in the City of Richmond) also issues vouchers and Henrico residents are eligible to apply.

Tax Exempt Bond Supported Units: The Virginia Housing Development Authority (VHDA) makes available taxable and tax-exempt bond financing for multi-family developments. The income requirements range from 30% AMI to 150% AMI and can cover from 10% to 50% of units in the development. Tax exempt bond supported projects do not have limitations controlling the cost of rents.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

The affordable housing inventory in Henrico County consists of owner-occupied, single-family homes; multi-family rental units (apartments) with market rents that are neither publicly supported or subsidized; and assisted rental units. Assisted rental units consist of 5,876 Low Income Tax Credit (LIHTC) supported units and 2,311 HUD or USDA project-based Section 8 units. There are 1,473 units that are both LIHTC and Section-8 supported.

Losses in the affordable housing industry where affordability is based upon current market conditions, is difficult to predict. Changes in market rate rents are also difficult to predict; increases are expected to level off with increased stability in the ownership market.

Does the availability of housing units meet the needs of the population?

Henrico County, like most communities throughout the country does not have sufficient housing units available at a cost to enable every household access to housing without becoming housing cost burdened. A recent (2020) study by the Richmond Area Partnership for Housing Affordability determined that there are “4,335 more renter households below 50% of the Area Median Income (AMI) than apartments that are affordable to them.”

Describe the need for specific types of housing:

There is strong need for rental housing affordable to very-low and low-incomes within Henrico County. Henrico County has 16,510 renters with very-low and low incomes (0-50% AMI). Amongst these renter households 83% are cost burdened and 57% are severely cost-burdened.

Additionally, with the projected growth in the over 65 population there is an expected need for additional senior housing, assisted living, and units that are accessible to individuals with impediments characteristic of advanced age.

MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

Introduction

The County of Henrico experienced a 3% decrease in median home value and a 11% increase in median contract rent between 2009 and 2015, according to the 2011-2015 American Community Survey.

The majority of rental units (79%) have a contract rent between \$500 and \$1,499. 94% of rental units have a contract rent under \$1,499. Only 3% of units have a contract rent of more than \$2,000. Contract rent does not include utilities or other household costs.

Fair Market Rent ranges from \$889 to \$1,713; low HOME rents range from \$756 to \$1,253 and high HOME rents range from \$889 to \$1,571. Low HOME rents are equal to 30% of household income for households earning 50% Area Median Income (AMI). High HOME rents are equal to 30% of household income for households earning 65% AMI or Fair Market Rent, whichever is lower.

Rental units are considered affordable if gross rent including utilities does not exceed 30% of household income. According to the 2011 – 2015 Comprehensive Housing Affordability Strategy (CHAS), there are 35,930 rental units. Of these rental units, 6.6% are affordable to households earning 30% AMI or less, 21% are affordable to households earning 50% AMI, and 72% of units are affordable to households earning 80% AMI.

Owned housing units are considered affordable if monthly housing costs, including principal and interest, taxes, and insurance, are no more than 30% of the household's income. According to the 2011 – 2015 CHAS data, the total number of owner-occupied housing units is 45,134. Of these housing units, 7.6% are affordable to households earning 50% AMI and 35.2% are affordable to households earning 80% AMI. Data is not available for homeowners earning below 50% AMI.

Cost of Housing

	Base Year: 2009	Most Recent Year: 2015	% Change
Median Home Value	223,500	216,300	(3%)
Median Contract Rent	785	874	11%

Table 29 – Cost of Housing

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	5,344	11.6%
\$500-999	26,462	57.2%
\$1,000-1,499	11,339	24.5%
\$1,500-1,999	1,683	3.6%
\$2,000 or more	1,366	3.0%
Total	46,194	99.9%

Table 30 - Rent Paid

Data Source: 2011-2015 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	2,370	No Data
50% HAMFI	7,569	3,445
80% HAMFI	25,991	15,855
100% HAMFI	No Data	25,834
Total	35,930	45,134

Table 31 – Housing Affordability

Data Source: 2011-2015 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	889	932	1,067	1,421	1,713
High HOME Rent	889	932	1,067	1,421	1,571
Low HOME Rent	756	810	972	1,123	1,253

Table 32 – Monthly Rent

Data Source: HUD FMR and HOME Rents

Is there sufficient housing for households at all income levels?

Based on data from the U.S. Census Bureau, Henrico County has an estimated 47,408 households earning 80% or less than the area median income (AMI), as defined by HUD. Data from the Partnership for Housing Affordability's Richmond Regional Housing Framework shows that in Henrico household income between 2009 and 2018 increased 15% while rent increased 23% and the median sales price 21%. This lag between income and housing costs makes it more difficult for low-income families to find housing that meets their needs. The median sales price for a home in Henrico in 2019 was \$265,000, which requires a household income of around \$88,000 to be affordable.

A four-person household at 80% AMI (\$59,350 according to HUD FY2015 Income Limits) can afford just under \$1,500 in monthly housing costs. Data from the 2011-2015 CHAS shows that 43,145 renters were paying rent below \$1,499, meaning total housing costs were likely slightly above this amount. It also showed 25,991 rental units affordable to households earning 80% of the area median, indicating a significant gap between low-income renters and affordable units.

How is affordability of housing likely to change considering changes to home values and/or rents?

The Cost of Housing table (Table 29) shows that the median home values actually decreased 3% between 2009 and 2015 while contract rent increased 11%. During this same period, median household income increased from \$73,200 to \$74,200 (HUD income limits for Richmond MSA for FY 2009 and FY 2015), an increase of less than 2%. While home values decreased other housing expenses such as taxes, utilities, and insurance still increased so overall housing costs for homeowners likely increased. Home

costs for renters and homeowners are outpacing increases in household income, putting increased pressure on families that are already struggling with housing affordability.

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

According to the 2011 – 2015 American Community Survey, median contract rent for 2015 was \$874. Low HOME rents range from \$756 to \$1,253 and Fair Market Rents range from \$889 to \$1,713 depending on unit size. Although median contract rent is below Fair Market Rents, HOME rents and Fair Market Rents are gross rents, which include utilities. Utilities added into median contract rent may cause many to exceed HOME rents and Fair Market Rents, especially during months that require significant heating or cooling.

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

Introduction

Deteriorated housing conditions are a challenge in Henrico County. The aging housing stock and increasing poverty levels present added pressures on the condition of the housing stock. The County implements several federally-funded programs to improve housing conditions, especially among low-income households.

While the Condition of Units table below indicates that 31% of units in Henrico County have at least one condition (lacks completed plumbing facilities, lacks complete kitchen facilities, more than one person per room, or cost burden greater than 30%), further information shows that nearly all of these relate to the households being cost burdened. 2018 ACS data shows that less than 1,600 housing units are lacking either complete kitchen or plumbing facilities, representing just over 1% of occupied housing units in Henrico County. Overcrowded units (more than one person per room) account for about 1,800 units, or 1.42%. The vast majority of housing units with a housing condition are cost burdened, indicating that affordability is a bigger problem than physical condition of the housing unit.

Definitions

Henrico County does not have a definition for “substandard condition” and “substandard condition but suitable for rehabilitation.” The County uses the Virginia Uniform Statewide Building Code (USBC), a State regulation promulgated by the Virginia Board of Housing and Community Development. Part III of the USBC contains the regulations for the maintenance of existing structures, also known as the Virginia Maintenance Code, which is enforced by Henrico County. The USBC defines “structure unfit for human occupancy” and “unsafe structures” as follows:

- **STRUCTURE UNFIT FOR HUMAN OCCUPANCY.** An existing structure determined by the code official to be dangerous to the health, safety and welfare of the occupants of the structure or the public because (i) of the degree to which the structure is in disrepair or lacks maintenance, ventilation, illumination, sanitary or heating facilities or other essential equipment, or (ii) the required plumbing and sanitary facilities are inoperable.
- **UNSAFE STRUCTURE.** An existing structure (i) determined by the code official to be dangerous to the health, safety and welfare of the occupants of the structure or the public, (ii) that contains unsafe equipment, or (iii) that is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation that partial or complete collapse is likely. A vacant existing structure unsecured or open shall be deemed to be an unsafe structure.

Henrico County requires that housing units rehabilitated with HUD funds meet HUD Housing Quality Standards (HQS) and/or Uniform Physical Condition Standards (UPCS) and all state and local codes.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	18,309	23%	20,460	44%
With two selected Conditions	299	0%	1,074	2%
With three selected Conditions	14	0%	160	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	59,715	76%	24,565	53%
Total	78,337	99%	46,259	99%

Table 33 - Condition of Units

Data Source: 2011-2015 ACS

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	15,135	19%	7,385	16%
1980-1999	27,509	35%	16,359	35%
1950-1979	29,214	37%	19,648	42%
Before 1950	6,450	8%	2,842	6%
Total	78,308	99%	46,234	99%

Table 34 – Year Unit Built

Data Source: 2011-2015 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	35,664	46%	22,490	49%
Housing Units build before 1980 with children present	11,362	15%	6,791	15%

Table 35 – Risk of Lead-Based Paint

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	0	0	0
Abandoned Vacant Units	0	0	0
REO Properties	0	0	0
Abandoned REO Properties	0	0	0

Table 36 - Vacant Units

Need for Owner and Rental Rehabilitation

Approximately 46% of owner-occupied housing units and 48% of renter-occupied units in Henrico County were constructed before 1979, indicating that there is a significant proportion of the housing stock that may require rehabilitation and/or modernization.

As homeowners age with the desire to remain in their homes, there is an increased need for rehabilitation to accommodate aging-in-place, with accessibility improvements, energy efficiency, and system upgrades. Renters will also face these issues although may have more flexibility in obtaining housing that meets their physical needs.

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

Based on the data provided above in Table 35, Henrico has approximately 58,154 housing units built prior to 1980, which is the number of units that potentially have lead based paint. Lead based paint was banned in 1978 so this number includes some units that were built after the ban and do not have lead based paint. This number represents approximately 46.7% of all units in Henrico.

Based on a total low- and moderate-income population of 117,705 persons (2018 ACS), it is estimated that there are approximately 47,082 housing units occupied by low- or moderate-income homeowner households (the average household size for both renter and owner households is 2.5 according to data from the 2018 ACS). Since owner-occupied units are approximately 63% of all units, we can estimate that there are approximately 29,661 LMI homeowner units and 17,419 LMI renter units.

Data is not available to indicate the age of housing units where LMI households reside so estimates are used. Based on the total percentage of units built before 1980, it is estimated that 13,851 LMI homeowner households and 8,134 LMI renter households are living in housing that potentially has lead based paint hazards. However, this number is likely higher as older housing is generally less expensive and therefore LMI households are assumed to occupy these units in higher numbers.

Discussion

The 2014-2018 American Community Survey estimated 9,088 vacant housing units in Henrico County.

MA-25 Public and Assisted Housing – 91.210(b)

Introduction

Henrico County has no public housing. The information below provided from the source indicated for “public housing” represents regional or miscoded data. Data from HUD Community Assessment Reporting Tool (CART), <https://egis.hud.gov/cart/> as of November 2019 shows the following for Henrico County:

- Total communities supported with project based vouchers: 17 (including one USDA assisted property)
- Total number of project-based vouchers assigned to these communities: 2,311
- Total Tenant-based (portable) vouchers in use in Henrico County assigned through RRHA: 1,625

Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available	0	23	4,008	3,275	7	3,268	239	0	0
# of accessible units									
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 37 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center)

Describe the supply of public housing developments:

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

Henrico County does not have any public housing units and does not have a public housing authority.

Public Housing Condition

Public Housing Development	Average Inspection Score
N/A	N/A

Table 38 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

Henrico County does not have any public housing units and does not have a public housing authority.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

Henrico County does not have a public housing agency.

MA-30 Homeless Facilities and Services – 91.210(c)

Introduction

The Greater Richmond Continuum of Care (GRCoC) coordinates shelter and services across the geographic area that includes Richmond City; Chesterfield, Henrico, and Hanover counties; and New Kent, Powhatan, Charles City, and Goochland counties. Due to the regional nature of their aim to end homelessness for the most vulnerable residents, shelter beds are available to people in these communities regardless of where they lived prior to losing their housing.

The following data represent the number of shelter beds throughout the Central Virginia Region. Within Henrico County, Hilliard House Shelter provides 30 shelter beds for families with children.

Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year-Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	136	0	14	244	0
Households with Only Adults	181	60	72	633	0
Chronically Homeless Households	0	0	0	201	0
Veterans	0	0	62	346	0
Unaccompanied Youth	0	0	0	0	0

Table 39 - Facilities and Housing Targeted to Homeless Households

Data Source

The Greater Richmond Continuum of Care Housing Inventory Count, January 2019

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

The Homeless Crisis Line facilitates access to resources and shelter alternatives for those who are three days or less away from losing their housing. This line is also available for those already experiencing homelessness.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

The Greater Richmond Continuum of Care (GRCoC) offers services and facilities specifically for veterans and their families and access to resources intended to resolve homelessness for veterans. In partnership with the VA Medical Center, the community strives to offer coordinated support and access for veterans. Virginia is the first state in the country to functionally end veteran homelessness. To functionally end veteran homelessness means that veteran homelessness is rare, brief, and non-recurring in our community. It does not mean that no veteran will ever experience a housing crisis again, or that there are not still homeless veterans today. It does mean that a robust and systematic process is in place to effectively respond to the crisis of homelessness as it arises, and that we continue to house more veterans each month than the number who enter the homeless services system. Ending veteran homelessness means that we are restoring hope and dignity to our veterans and providing the housing stability necessary to rebuild their lives.

There are several shelters that serve families with children, and funding for rapid rehousing has increased, allowing non-profit partners to more efficiently serve families.

The County allocates funding and has agreements with non-profit partners that assist the homeless population such as the YWCA of Richmond (Greater Richmond Regional Domestic Violence Hotline); CARITAS (case management for shelter clients); Homeward (homeless services); Commonwealth Catholic Charities (outreach for homeless individuals) and Housing Families First (support for emergency shelter program).

MA-35 Special Needs Facilities and Services – 91.210(d)

Introduction

Henrico County has a long history of supporting facilities and services for special needs populations including the elderly and frail elderly; adults and children with mental, physical, or developmental disabilities; and homeless individuals and families with both federal and non-federal funds.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

Persons with mental health issues and developmental disabilities need supportive housing to live in the community. The needs are met through properties owned and operated by Henrico's partner non-profits which provide efficiency and single-room occupancy supportive units.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

The GRCoC offers services and facilities specifically for veterans and their families, including transitional programs, a Safe Haven, and access to resources intended to resolve homelessness for veterans and their families. In partnership with the VA Medical Center, the community strives to offer coordinated support and access for veterans.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

Henrico Area Mental Health & Developmental Services will continue to find appropriate supportive housing and provide financial assistance from federal mental health and substance abuse block grant funds, state and local funds. The County also uses its general fund budget to support agencies that provide housing and support services for special needs populations.

Henrico Area Mental Health and Developmental Services - \$41,756,508

Department of Social Services - \$41,988,137

The Mill House/Community Futures Foundation - \$26,250

Resources for Independent Living - \$36,162

Greater Richmond ARC/Camp Baker - \$6,561

CARITAS - \$50,000

FeedMore - \$25,000

FISH - \$26,244

Hilliard House - \$70,000

Homeward - \$20,500

Safe Harbor - \$20,000

Salvation Army - \$16,000

St. Joseph's Villa/Flagler Services - \$35,000

YWCA - \$31,290

The Healing Place - \$25,000

Better Housing Coalition - \$38,405

Senior Connections - \$56,000

Henrico County will also continue support for the development of the Cool Lane Apartments using CDBG funds for PY 2020-21

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

See response above.

MA-40 Barriers to Affordable Housing – 91.210(e)

Negative Effects of Public Policies on Affordable Housing and Residential Investment

The *Analysis of Impediments to Fair Housing Choice* developed for Henrico County by J-QUAD Planning Group (June 2015) reviewed public policies in the context of their impact on fair housing choice and affordable housing. That analysis identified that “zoning policies of the County were deemed to be increasing the cost of housing and impacting affordability for persons at 80 percent and below the median income.” The policy that was specifically noted was the common practice of negotiating development proffers for larger residential developments related to infrastructure improvements and amenities that the development community reported as raising the average cost per home by \$20,000 to \$25,000.

Analysis by J-QUAD found no other negative effects from public policies on affordable housing or fair housing choice.

A revised *Analysis of Impediments to Fair Housing Choice* is currently underway to be completed by the end of calendar year 2020. The above information will be updated at that time.

MA-45 Non-Housing Community Development Assets – 91.215 (f)

Introduction

The Board of Supervisors & the Economic Development Authority remain focused on economic development efforts that provide services to County residents and create good-paying jobs. Continued business development in the western portion of the County has substantially increased job opportunities for county and MSA residents. Additional business development in the eastern portion of the county has included major retail, office, & industrial employers. This has included major business expansions as well as attraction of new employers to the region. New/expanded businesses frequently require employees with technical skills and the need for access to training opportunities. A transportation network enabling access for employees is also important.

As of May 2019, Henrico had an unemployment rate of 2.7%. This compares to the 2.7% statewide and 3.4% nationwide.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	238	77	0	0	0
Arts, Entertainment, Accommodations	15,119	18,239	12	12	0
Construction	6,552	8,251	5	5	0
Education and Health Care Services	23,285	30,034	19	19	0
Finance, Insurance, and Real Estate	15,181	24,213	12	15	3
Information	2,498	3,652	2	2	0
Manufacturing	6,187	6,575	5	4	-1
Other Services	5,242	6,497	4	4	0
Professional, Scientific, Management Services	19,546	24,558	16	15	-1
Public Administration	0	0	0	0	0
Retail Trade	17,306	23,997	14	15	1
Transportation and Warehousing	4,161	3,057	3	2	-1
Wholesale Trade	6,562	9,441	5	6	1
Total	121,877	158,591	--	--	--

Table 40 - Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	176,693
Civilian Employed Population 16 years and over	164,885
Unemployment Rate	6.69
Unemployment Rate for Ages 16-24	25.71
Unemployment Rate for Ages 25-65	4.27

Table 41 - Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	47,740
Farming, fisheries and forestry occupations	6,719
Service	15,605
Sales and office	43,115
Construction, extraction, maintenance and repair	9,388
Production, transportation and material moving	6,680

Table 42 – Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	119,765	78%
30-59 Minutes	29,203	19%
60 or More Minutes	5,170	3%
Total	154,138	100%

Table 43 - Travel Time

Data Source: 2011-2015 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	8,110	680	4,755
High school graduate (includes equivalency)	26,975	2,297	7,670
Some college or Associate's degree	38,340	2,625	7,615

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Bachelor's degree or higher	64,770	1,884	8,950

Table 44 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	307	1,425	1,236	2,558	2,713
9th to 12th grade, no diploma	3,330	2,323	1,752	4,256	4,020
High school graduate, GED, or alternative	8,470	9,074	7,760	20,110	12,695
Some college, no degree	9,070	10,580	9,003	16,900	8,435
Associate's degree	988	3,185	2,713	6,255	1,935
Bachelor's degree	3,696	12,520	12,630	22,000	7,689
Graduate or professional degree	298	6,728	8,504	13,300	5,072

Table 45 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	473,925
High school graduate (includes equivalency)	678,939
Some college or Associate's degree	829,202
Bachelor's degree	1,145,315
Graduate or professional degree	1,397,223

Table 46 – Median Earnings in the Past 12 Months

Data Source: 2011-2015 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

According to the U.S. Department of Labor Bureau of Labor Statistics (BLS), in Virginia, Henrico County ranks only behind Fairfax County in total employment. The Business Activity table above does not fully reflect the total employment in the County which the BLS reports was 176,693 in 2015. As reported in the table, the sector with the greatest amount of employment is the Education and Health Care Services sector with 23,285 workers, followed by the Professional, Scientific, and Management Services sector with 19,546 workers and the Retail Trade sector with 17,306 workers.

According to the Virginia Economic Development Partnership (VEDP), the top five employers in Henrico County are Altria, Anthem Blue Cross Blue Shield, Bank of America, Capital One Financial Corporation, and Dominion Resources.

Describe the workforce and infrastructure needs of the business community:

The Henrico business community requires a large skilled and educated workforce. With two of the County's largest employment sectors being 1) education and health care services, and 2) professional, scientific, and management services--the workforce sector must provide employees with the necessary levels of education and skill development.

Infrastructure needs of the business community include a reliable and efficient transportation network providing access for employees, customers, materials, and distribution within targeted markets, both throughout central Virginia and beyond, including global markets for an increasing number of Henrico businesses. Transportation networks include roadways, and particularly interstate highways; air passenger and freight service; rail service; and frequently access to deep water ports. Utility infrastructure varies depending upon but typically includes water, sewer, gas and electrical service, all of which are generally available to existing businesses and locations identified for future business development. Other infrastructure may include an increase in training providers to expand and support more efficient and affordable programs that promote and accommodate the workforce and educational needs simultaneously.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

Henrico offers a variety of incentives to support business development and growth including the Enterprise Zone, the Foreign Trade Zone, commercial rehabilitation tax credits, and fast-track approval to help expedite permitting during the construction and build-out stages for qualifying companies. Financing for small businesses is available through the James River Development Corp and REDC Community Capital Group. State-provided incentives include: Customized recruiting & training incentives through the Virginia Dept of Business Assistance's Virginia Jobs Investment Program; State Enterprise Zone program cash grants for new job creation & real property investment; corporate tax credits through the Major Business Facility Job Tax Credit & Worker Retraining Tax Credit; industrial development bond financing for manufacturing projects & incentive grants for targeted industries & small business programs, and discretionary incentives through the Governor's Opportunity Fund, the Virginia Investment Partnership Grant, the Major Eligible Employer Grant and the Virginia Economic Development Incentive Grant. Henrico's Enterprise Zone program provides various state & local incentives for capital improvements and job creation. Incentives include grants for property improvements, permit fee waivers, and certain tax exemptions.

In July 2018, Henrico County conducted a small area study for the Westwood area, which is generally located between West Broad St, Staples Mill Rd, and CSX Railway's Acca Yard, to examine potential redevelopment opportunities and determine any constraints for development within the study area. This area is adjacent to the Scott's Addition area of Richmond and recent redevelopment there has spilled over into adjacent areas of Henrico. These new developments indicate a general growth trend in this area of Henrico and as development continues, these areas will see an increase in population and demand for goods and services. Although the portions of the study area along Staples Mill Rd between Bethlehem Rd and Thalbro St are located within the County's Enterprise Zone, the majority of the study area is not eligible for the Enterprise Zone program. Expansion of the Enterprise Zone could be beneficial for revitalization efforts and should be considered when the boundaries of the Enterprise Zone are next evaluated. Nearby, the Pulse, a bus rapid transit (BRT) initiative, has been recently completed and implemented in Henrico County and the City of Richmond with service beginning on June 24, 2018. The route spans from Rocketts Landing, in eastern Henrico, to Willow Lawn in central Henrico. This bus line has limited stops and dedicated lanes for quicker, more efficient trips. Pulse stations will serve and provide enhanced transit access for residents and visitors. Walkability to transit is also key. This is likely to increase population and redevelopment within the area. The incorporation of the Pulse bus line into Henrico enhances transit access to the surrounding areas and is anticipated to reduce some single-occupancy vehicular trips in areas served by the new system.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

According to the Virginia Employment Commission's analysis of jobs advertised on line as of July 1, 2015 for Henrico, only 11% had no minimum education requirement. Over 40% required some post high school education or training. For all MSA jobs just under 8% had no minimum education requirement and 44% required some post high school education. The educational levels of the Henrico residents as noted in the American Community Survey data show that 11.2% of County residents have less than a high school education, and 24% have only a high school education.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The Capital Region Workforce Partnership (CRWP) is the Henrico County Agency responsible for oversight and administration of the federal workforce development system and programs created by the Workforce Innovation and Opportunity Act for the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Powhatan and the City of Richmond. Employment and training services for job seekers and employers are available in three Virginia Career Works centers located in eastern Henrico, downtown Richmond and northern Chesterfield.

In addition to these three Virginia Career Works centers, workforce development programs include:
Hermitage Technical Center -- career and technical center
Highland Springs Technical Center -- career and technical center

Community College Workforce Alliance - an organization that provides training, instruction, skills assessment and more to the Greater Richmond region workforce.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

Henrico County participated in the Richmond Regional Comprehensive Economic Development Strategy (CEDS). The CEDS was developed through the Richmond Regional Planning District Commission.

The CEDS identifies focal areas and sites for surrounding the five emerging industry clusters (Advanced Manufacturing, Supply Chain Management, Health and Life Sciences, Finance and Insurance, and Professional and Creative Services). Three of the five regional focus areas are located within or partially within Henrico County. Each of these contains numerous development sites.

- Route 1 – I-95/295;
- RIC Airport/White Oak;
- Innsbrook/West Creek

Major economic development strategies, both short and long-term, identified in the CEDS will spur economic growth and promote the goals of the Consolidated Plan

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

Henrico County defines a "concentration" as any area in which the percentage of households with a particular housing problem is higher than the County-wide average for that problem. While this definition may not be appropriate for evaluating an individual problem, it is the best way to compare the number of households with a single housing problem and multiple housing problems across a geographical area.

For overcrowding the County average is 1.42%; for cost burden it is 3.84%; for lack of plumbing it is 0.22%; and for lack of kitchen it is 1%. *Map 1 - Housing Problems* shows the census tracts in which the percentage of homes with a housing problem exceeds the County average. No census tracts are above the County average in all four housing problems; eight census tracts are above the average in three housing problems; 12 tracts are above average in two housing problems. Out of 64 census tracts, only 19 do not exceed the average in any category.

These tracts are throughout the western and central parts of the County, although the area with the most problems is the area around Broad Street and I-64 from about Staples Mill Road west to Pump Road and the Goochland County line. Only some of these areas are also low/mod block groups.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

Henrico County defines a "concentration" as any area in which the percentage of concentration is higher than the County-wide average. As noted above, this definition is not appropriate for evaluating an individual variable but is the best way to compare with other variables.

The County is approximately 40% non-white and 5% Hispanic. Census tracts with populations above these percentages are considered to have concentrations of racial or ethnic minorities. As seen in *Map 2 - Minority Concentrations*, the census tracts in which there is a concentration of non-white minorities are generally located in the central and near eastern part of the County. A smaller area of concentration is located in the area around Broad Street from the Richmond/Henrico line out to the Parham/Gaskins Road area.

Tracts with concentrations of Hispanic residents are a little more spread out with a small concentration near the Richmond International Airport and in the near west end to central part of the County. Only eight census tracts have high concentrations of both non-white minorities and Hispanics.

What are the characteristics of the market in these areas/neighborhoods?

Map 3 - Housing Problems and Minority Concentrations shows the census tracts that have concentrations of multiple housing problems and concentrations of racial or ethnic minorities. The characteristics of these areas vary considerably. For most of the areas there is little direct relationship between the housing market and demographic and housing characteristics. What is not generally found in these areas are the newer residential developments of the County nor areas with the highest housing values. These areas include census tracts with predominantly white populations as well as tracts with non-white minority concentrations and concentrations of Hispanics.

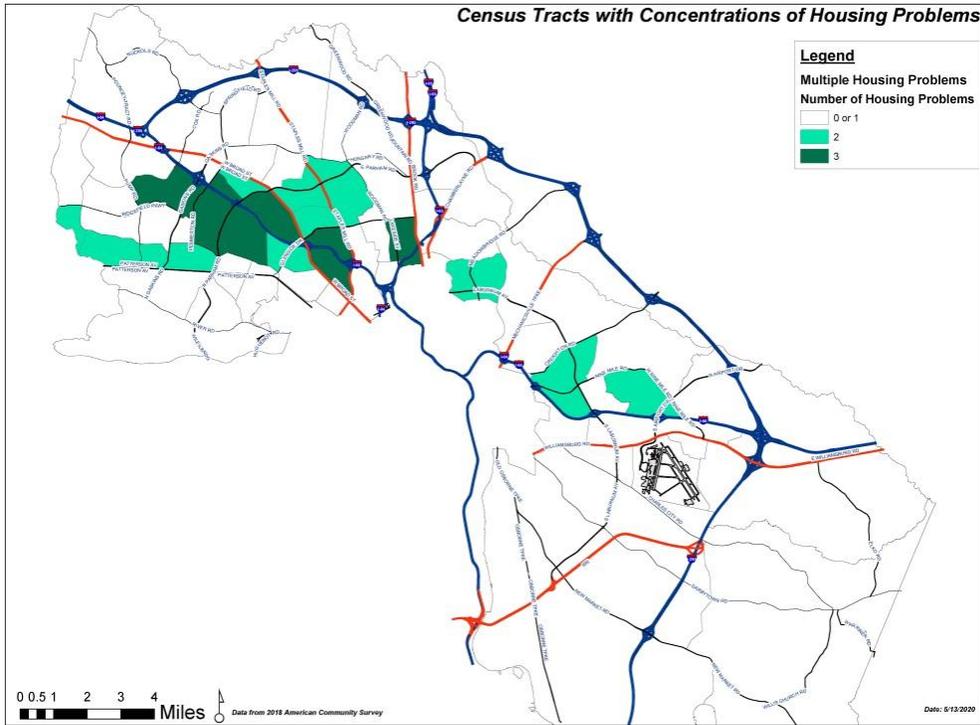
Only three of the 64 census tracts in the County exhibit concentrations of all four housing problems. The characteristics of these tracts differ. Two of the three tracts have high concentrations of either minorities or Hispanics, or both; the remaining tract does not have a concentration of Hispanics or minorities. There is some correlation between the type of housing and the existence of housing issues and concentrations of racial and ethnic minorities. One tract is almost entirely apartments while the other two contain primarily detached, single-family homes. While both are of similar ages, housing styles and size are quite different with the larger, slightly newer homes in Tract 2002.01 in the western part of the County. These characteristics along with differences in services and facilities likely impacts the desirability of the neighborhood and likely drives the market in these two areas and the corresponding housing values.

Are there any community assets in these areas/neighborhoods?

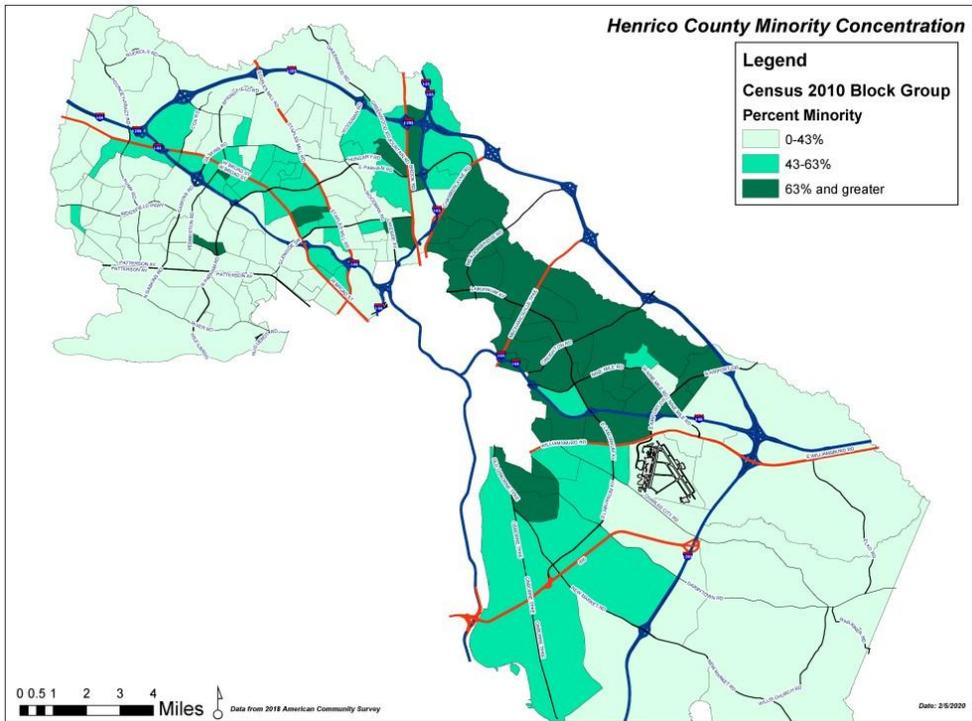
All of these areas have access to community facilities.

Are there other strategic opportunities in any of these areas?

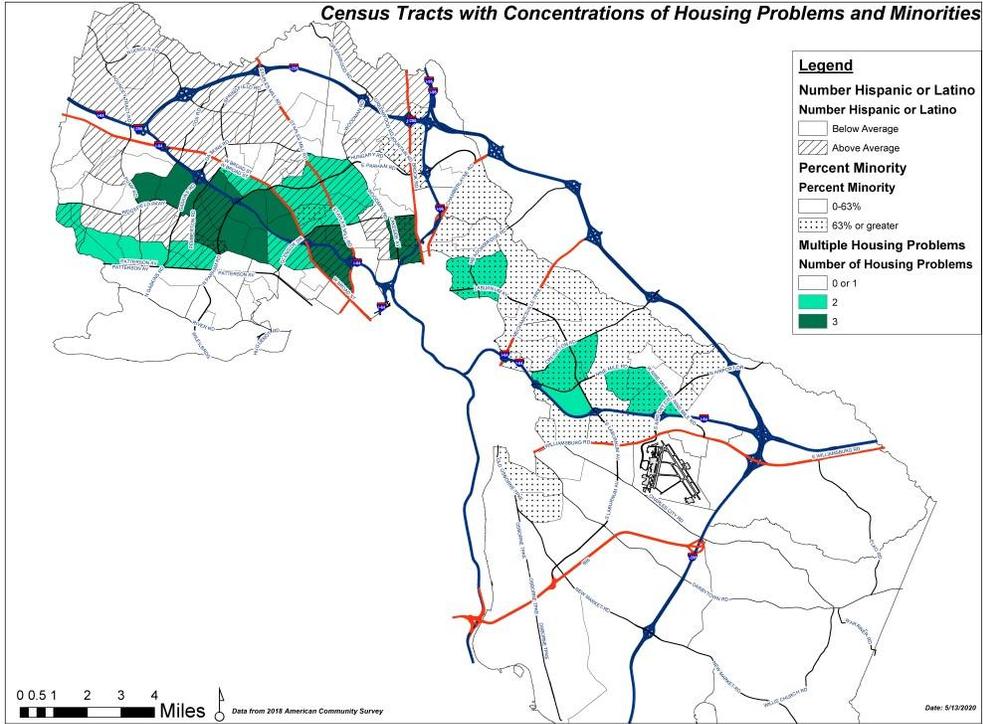
The Henrico County Vision 2026 Comprehensive Plan identifies fifteen revitalization/reinvestment opportunity areas. All fifteen are within or in close proximity to these areas. The inclusion of these revitalization/re-investment opportunity areas in the Comprehensive Plan is intended to facilitate future identification of influences on the area and the appropriate methods and funding sources, such as grants, to aid revitalization/reinvestment efforts in these areas.



Map 1 -- Housing Problems



Map 2 -- Minority Concentrations



Map 3 -- Housing Problems and Minority Concentrations

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

Broadband services meeting the FCC definition of download speeds faster than 25 Mbps are available to 99.1% of Henrico citizens and are available in 98.9% of Henrico County's geographic area. Approximately .03% Henrico residents live in an area where they do not have access to at least one service provider with download speeds of at least 25Mbps. A majority of Henrico citizens living in low-and-and moderate-income households live in urbanized areas of the county. Amongst urbanized portions of Henrico County there are no census tracts that lack access to at least one broadband provider. Henrico County also provides publicly provided internet services, meeting the FCC's 25 Mbps at 9 library locations.

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

Henrico County is served by four residential broadband providers. A majority of residents have access to at least two broadband providers at their place of residence. It is more likely for a Henrico resident to have access to two or more broadband providers, or have no access to a broadband provider than it for a resident to have access to one provider. In rural areas 95% of residents have access to 3+ broadband providers and in urban areas 98% of residents have access to 3+ broadband providers.

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

Response to emergencies including natural disasters in Henrico County is dictated by Henrico County's Emergency Operation Plan (EOP). The Henrico County EOP identifies severe thunderstorms, winter storms, excessive heat, tornado, flash and major flooding, dam failure, drought, and earthquakes as the natural hazards likely to impact Henrico County.

Henrico County's EOP is responsive to the potential impacts of global climate change and threats through its method of hazard level calculation. The EOP calculates hazard level using four criteria. One of the four criteria used is a history rating. This rating is calculated for each hazard by the number of occurrences in the last 25 years and analysis of changes in conditions that cause the event. Accounting for both realized increases in the frequency of a natural hazard and changes in conditions that cause the hazard internalizes the impacts of global warming into hazard mitigation strategies.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

Most natural hazards impacting Henrico County such as winter storms, excessive heat, drought, and earthquakes do not have consistent and localized impacts, these hazards impact all areas of the county equally. Flash and major flooding and flooding due to dam failure are the only hazards that have localized impacts within the county.

Flood zones arising from dam failure are documented by the Henrico Office of Emergency Management; they do not project any dam failures to impact low- or moderate-income areas. Major flooding (100 and 500 year flood zones) impacts low-mod areas in central Henrico. In an effort to mitigate the impact to residential areas from major flooding Henrico County imposes restrictions on residential development in these areas and enforce higher standards of development for these areas.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

The County of Henrico's strategic plan is based on our assessment of community needs as identified in this Consolidated Plan, in related plans, and on the suitability of the Consolidated Plan and other funds to meet the identified needs.

Within this context, the Consolidated Plan strategic plan calls for the Consolidated Plan funds to focus on four priority needs:

1. Affordable Housing Preservation and Development
2. Community Economic Development
3. Mitigation and Prevention of Homelessness
4. Non-housing Community Development

SP-10 Geographic Priorities – 91.215 (a)(1)

Geographic Area

Table 47 - Geographic Priority Areas

1	Area Name:	County-wide
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Comprehensive
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	This target area covers all of Henrico County.
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
Are there barriers to improvement in this target area?		
2	Area Name:	Highland Springs Revitalization Area
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Comprehensive
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	This target area covers Highland Springs.
	Include specific housing and commercial characteristics of this target area.	

	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
	Identify the needs in this target area.	
	What are the opportunities for improvement in this target area?	
	Are there barriers to improvement in this target area?	
3	Area Name:	Laburnum Gateway Revitalization Area
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Comprehensive
	Other Revital Description:	
	Identify the neighborhood boundaries for this target area.	This target area covers the areas surrounding the Richmond International Raceway.
	Include specific housing and commercial characteristics of this target area.	
	How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
Identify the needs in this target area.		
What are the opportunities for improvement in this target area?		
Are there barriers to improvement in this target area?		
4	Area Name:	Williamsburg Road Revitalization Area
	Area Type:	Local Target area
	Other Target Area Description:	
	HUD Approval Date:	
	% of Low/ Mod:	
	Revital Type:	Comprehensive
	Other Revital Description:	

Identify the neighborhood boundaries for this target area.	This target area covers the Williamsburg Road corridor in eastern Henrico County.
Include specific housing and commercial characteristics of this target area.	
How did your consultation and citizen participation process help you to identify this neighborhood as a target area?	
Identify the needs in this target area.	
What are the opportunities for improvement in this target area?	
Are there barriers to improvement in this target area?	

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

Henrico County uses all of its CDBG, HOME, and ESG funds to provide benefits to low- and moderate-income people. As a result, CDBG funded activities are located where these people live and/or receive services and/or work. Henrico County does not plan for, or allocate, these resources on a racial or ethnic basis. Henrico County will continuously evaluate neighborhood needs and conditions. As conditions warrant, the County may target resources, both federal and local, to address such needs and conditions.

SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

Table 48 – Priority Needs Summary

1	Priority Need Name	Affordable Housing Preservation and Development
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Victims of Domestic Violence Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Victims of Domestic Violence Non-housing Community Development
	Geographic Areas Affected	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area
Associated Goals	Increase Affordable Homeownership Opportunities Rehabilitation of Existing Housing Support Housing for Special Needs Populations	

	Description	Data from the Comprehensive Housing Affordability Strategy (CHAS) from the 2012-2016 American Community Survey (ACS) shows that 39% of Henrico County households (48,995 households) are extremely low-income, very low-income, or low-income, with incomes ranging from 0-80% of Area Median Income (AMI). 22% of homeowners and 44% of renters pay more than 30% of their income towards housing costs. 14% of households (17,095 households) are severely cost burdened, with 10,655 renter households and 6,440 homeowners paying more than 50% of their income towards housing costs.
	Basis for Relative Priority	After broad community and stakeholder outreach, the County narrowed its focus to four Priority Needs all of which are HIGH priority. Feedback collected through the community survey, neighborhood meetings, stakeholder meetings, and public hearings, was substantiated by data reported in the Needs Assessment and Market Analysis, and served as the basis for priority needs.
2	Priority Need Name	Community Economic Development
	Priority Level	High
	Population	Extremely Low Low Moderate Non-housing Community Development
	Geographic Areas Affected	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area
	Associated Goals	Increase Job Opportunities for LMI Individuals Revitalize Older Commercial Corridors Support Microenterprise Business Development
	Description	Economic development focused on aging commercial areas facilitates business expansion that corresponds to employment growth, job retention, and job opportunities for low- and moderate-income persons. Improvements to local businesses assists in the stabilization of business corridors as well as surrounding neighborhoods by improving amenities, access to goods and services, providing job opportunities, and fostering fair housing choice.
	Basis for Relative Priority	After broad community and stakeholder outreach, the County narrowed its focus to four Priority Needs all of which are HIGH priority. Feedback collected through the community survey, neighborhood meetings, stakeholder meetings, and public hearings, was substantiated by data reported in the Needs Assessment and Market Analysis, and served as the basis for priority needs.

3	Priority Need Name	Mitigation and Prevention of Homelessness
	Priority Level	High
	Population	Extremely Low Low Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Victims of Domestic Violence Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Victims of Domestic Violence
	Geographic Areas Affected	County-wide
	Associated Goals	Assist Homeless Families in Obtaining Housing Emergency Shelter and Supportive Services Prevent Homelessness
	Description	Homelessness is a regional issue; the January 2020 Point in Time Count identified 479 adults and 70 children experiencing homelessness in the Richmond region. Within Henrico County, Henrico County Public Schools has identified 1120 number of students who qualify for assistance under the McKinney-Vento Act.
	Basis for Relative Priority	After broad community and stakeholder outreach, the County narrowed its focus to four Priority Needs all of which are HIGH priority. Feedback collected through the community survey, neighborhood meetings, stakeholder meetings, and public hearings, was substantiated by data reported in the Needs Assessment and Market Analysis, and served as the basis for priority needs.
4	Priority Need Name	Non-housing Community Development
	Priority Level	High

<p>Population</p>	<p>Extremely Low Low Moderate Large Families Families with Children Elderly Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Victims of Domestic Violence Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Victims of Domestic Violence Non-housing Community Development</p>
<p>Geographic Areas Affected</p>	<p>County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area</p>
<p>Associated Goals</p>	<p>Improvements to Low/Mod Areas Provide Public Services for Low/Mod Populations Support Non-Housing Needs for Special Populations</p>

<p>Description</p>	<p>This need encompasses community facilities such as infrastructure, County-owned public facilities, non-profit owned/operated facilities, and public services.</p> <p>Infrastructure Henrico County's capital budget is not able to finance the construction of sidewalks, drainage projects, street improvements, lighting, and similar needs in all existing areas. These areas were developed prior to existing infrastructure standards and requirements placed upon developers. The majority of these areas are generally low- and moderate-income.</p> <p>County-owned Public Facilities The County's capital budget is not able to finance the full needs of improvements to County parks and recreation facilities. There is a great need in older, low-income areas of the County where these facilities are aging or are no longer adequately meeting the needs of the community.</p> <p>Non-profit Public Facilities Non-profit organizations provide critical services to the most vulnerable populations, such as the elderly and frail elderly, persons with mental and/or physical disabilities including children, homeless individuals and households, and victims of domestic violence.</p> <p>Public Services Public services are targeted towards low- and moderate-income populations with special needs. Such populations may include children in single-parent households, victims of domestic violence, homeowners and homebuyers, individuals in supportive housing, and households facing homelessness.</p>
<p>Basis for Relative Priority</p>	<p>After broad community and stakeholder outreach, the County narrowed its focus to four Priority Needs all of which are HIGH priority. Feedback collected through the community survey, neighborhood meetings, stakeholder meetings, and public hearings, was substantiated by data reported in the Needs Assessment and Market Analysis, and served as the basis for priority needs.</p>

Narrative (Optional)

These strategic priorities reflect carefully chosen enhancements and refinements to the priorities identified in the 2015 Consolidated Plan. The success of the 2015 Consolidated Plan in addressing the identified needs, and the continued availability of other revenues to meet other needs, along with the overwhelming support from public hearings for the prioritization of these issues suggests that the priorities should not change in any dramatic way for the 2020 Consolidated Plan.

SP-30 Influence of Market Conditions – 91.215 (b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	This is not an activity Henrico County funds.
TBRA for Non-Homeless Special Needs	This is not an activity Henrico County funds.
New Unit Production	<p>In recent years, market conditions have resulted in the development of single-family homes where the average (and median) size as described in Section MA-10 is beyond the affordability of low- and moderate-income homebuyers. Although the evaluation described in MA-10 discusses median size and resultant cost, the average price of the homes of a size less than median, can represent a significant affordability challenge for households less than 80% and particularly less than 60% of Area Median Income. With the considerable relationship between house size and price, this demonstrates a need for single-family homes of small size and cost available to low- and moderate-income homebuyers.</p> <p>Much of the cost of new construction is related to the cost of associated infrastructure. Given this situation, a more efficient use of entitlement funds for housing is directed to rehabilitation and sale of vacant and substandard housing and limiting new construction to infill sites where the infrastructure is already in place.</p>
Rehabilitation	With nearly 50% of owner-occupied housing units constructed before 1979 there is aging housing stock requiring rehabilitation and modernization. As homeowners age with the desire to remain in their homes, there is an increased need for rehabilitation to accommodate aging-in-place, with accessibility improvements, energy efficiency, and system upgrades.
Acquisition, including preservation	With the housing crisis vacant and foreclosed homes provided an opportunity to provide homeownership opportunities for first time homebuyers.

Table 49 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

Introduction

This plan anticipates continued funding at slightly increased rates for the term of this plan. HOME funding has increased during the previous Consolidated Plan period. It is expected that this increase will continue. ESG funding, has increased during the last few years. CDBG funding, has remained reasonably consistent for Henrico County for the last few years.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation : \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,729,695	0	36,371	1,766,066	7,454,628	The projected amount for the remainder of the Con Plan is based on an assumption that CDBG funding levels will increase 3% annually.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	919,411	54,863	61,983	1,036,257	4,161,879	The projected amount for the remainder of the Con Plan is based on an assumption that HOME funding levels will increase 5% annually.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation : \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	147,484	0	0	147,484	620,029	The projected amount for the remainder of the Con Plan is based on an assumption that ESG funding levels will increase 2% each year.

Table 50 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

- Local and State Enterprise Zone Grants: Henrico County provides grant funding to supplement CDBG funds invested in qualifying businesses for the purpose of job creation for low- and moderate-income persons. Several grant programs are funded with CDBG funds; others with County general funds. Businesses undertaking improvements resulting in job creation can utilize either or both grant programs. Enterprise Zone businesses/properties are also eligible for state grants.
- Henrico County funds a variety of non-profit organizations in the non-departmental general fund budget for the purpose of providing public services serving predominantly low- and moderate-income persons.
- Low Income Housing Tax Credits: The federal 4% and 9% LIHTC is a substantial source of funding for the construction and rehabilitation of affordable rental units. They are a dollar-for-dollar credit against federal tax liability. Within the past five years five projects were approved for 698 units of rehabilitated housing dedicated to low-income renters through use of this federal source. Five additional projects of new construction representing 373 units were approved. Of these, 86 units in one project were for an accessible supportive housing development.
- Section 8 Housing Choice Vouchers: Vouchers used in Henrico County are administered primarily through three entities; Richmond Redevelopment Housing Authority, Henrico Area Mental Health and Developmental Services, and the Central Virginia Resource Corporation.

- Down payment and closing cost assistance is leveraged and/or matched with additional private grants, homeowner contributions, state grants, and in-kind contributions.
- Emergency Solutions Grant Funds are leveraged and matched with state ESG funds, private charitable contributions, United Way and similar funding, and in-kind contributions from public and private agencies, and funding provided through the Continuum of Care, and CDBG funds provided for homelessness prevention.
- Match contribution to HOME-eligible households is provided in-part through two volunteer assistance programs utilizing the value of contributed labor and materials. Down payment assistance is frequently also matched with contributions from private financial institutions, including the Federal Home Loan Bank of Atlanta.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Recreation needs and facilities serving low- and moderate-income areas will be met using existing County-owned facilities. Facilities serving populations with special needs are frequently County-owned and used to address many of the needs identified in this plan.

SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Henrico County Dept. of Community Revitalization	Government	Non-homeless special needs Planning	Jurisdiction
HOMEWARD	Continuum of care	Homelessness	Region
County of Henrico Dept. of Public Works	Government	neighborhood improvements	Jurisdiction
Henrico County Dept. of Public Utilities	Government	Non-homeless special needs neighborhood improvements	Jurisdiction
Henrico County Dept. of Social Services	Government	Non-homeless special needs	Jurisdiction
Henrico County Dept. of Recreation and Parks	Government	Non-homeless special needs neighborhood improvements public facilities	Jurisdiction
Project Homes	Subrecipient	Ownership	Jurisdiction
SOUTHSIDE COMMUNITY DEVELOPMENT AND HOUSING CORPORATION	CHDO	Ownership	Jurisdiction
Better Housing Coalition	CHDO	Ownership	Jurisdiction
Housing Opportunities Made Equal of Virginia, Inc. (HOME)	Subrecipient	Ownership	Jurisdiction
YWCA	Subrecipient	Homelessness	Region
CARITAS	Subrecipient	Homelessness	Region
Housing Families First	Subrecipient	Homelessness	Jurisdiction
ST. JOSEPH'S VILLA	Regional organization	Homelessness	Region
Virginia Supportive Housing	Regional organization	Rental	Region

**Table 51 - Institutional Delivery Structure
Assessment of Strengths and Gaps in the Institutional Delivery System**

Housing and community development resources (both federal and non-federal) are administered to the benefit of the community through a network of non-profit partners and County agencies.

Housing– Housing services are provided through non-profit partners. These include CHDOs and community development corporations.

The specific need in Henrico County given the age and type of housing stock frequently does not match the housing improvement programs of many of the local non-profits. With extensive waiting lists for homeowner repairs and rehabilitation services, another service provider able to provide services consistent with these needs would be beneficial. The HUD after-value rehab limits for the Richmond MSA are disproportionately low and not reflective of the housing needs in Henrico County given the abundance of older single-family detached homes in poor condition but still with high values due to the desirable housing market in Henrico County.

Homeownership is a high priority in Henrico County. Two service providers offer homeownership education and administer down payment assistance programs on behalf of Henrico County using federal funds. With two HUD-qualified counseling agencies with substantial experience in homeownership education and administration of down payment and closing cost assistance there appear to be no institutional impediments to providing these services.

The creation of new affordable housing is carried out on behalf of Henrico County through certified non-profit Community Development Housing Organizations (CHDOs). This number provides an adequate supply of development partners, however each is frequently limited by: access to private capital for construction financing, increased requirements HUD has placed on CHDOs, and the limited opportunities for work.

Infrastructure – Infrastructure projects are implemented by the Henrico County Depts of Public Works & Public Utilities. Scheduling of infrastructure improvement projects in low/mod areas occurs within the context of all other capital projects and can result in delays due to bundling of projects and the need to obtain outside engineering/design assistance. In Virginia, recent stormwater requirements mean that simple infrastructure projects are frequently burdened with the additional time and expense of compliance with stormwater management regulations.

Public Facilities – Improvements to the County’s parks and recreation facilities are implemented by the Division of Recreation and Parks. These improvements are overseen by a team of experienced designers and capital project managers with a proven ability to implement projects on-time and within budget. Improvements to non-profit owned public facilities are implemented by the non-profit using existing qualified staff. Past projects have been implemented on time and on budget.

Public Services– The HUD required cap on funding public services limits the ability to address public service needs beyond a minimal level. The Henrico County Departments of Mental Health and Social Services are fully capable of implementing funded programs. On occasion, staff turnover can affect the immediate ability to deliver services in the ESG-funded social service programs.

Regional Cooperation – Henrico County consults regularly with adjacent entitlement jurisdictions to coordinate service delivery, evaluation and assistance to regional non-profit services providers, and to explore opportunities for cooperative funding of regional projects.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance	X	X	
Street Outreach Services			
Law Enforcement	X	X	
Mobile Clinics	X	X	
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X	X	
Education	X		
Employment and Employment Training	X		
Healthcare	X	X	
HIV/AIDS	X		
Life Skills	X	X	
Mental Health Counseling	X	X	
Transportation	X	X	
Other			

Table 52 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The Virginia Department of Health provides referral services and case management to persons with HIV to ensure that those persons receive the supportive services that they will need. The Greater Richmond CoC provides several housing/shelter options, as well as supportive services for homeless persons. The County allocates funding to numerous non-profit partners that provide services to low income and homeless persons (reference NA-40: Homeless Needs Assessment and NA-50: Non-Homeless Special Needs Assessment).

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

The Richmond metropolitan area saw an 8.2% decrease in the number of people experiencing homelessness in the past year, according to Homeward. Much of this change can be attributed to the community doing more to get people into permanent housing through enhanced outreach and engagement, including the establishment of the Homeless Crisis Line in 2016. The amount of permanent support housing (PSH) available in the community has been increased and specific efforts have been made to address the needs of veterans with the help of the local VA hospital and people who are chronically homeless with the help of the enhanced outreach team. The unsheltered numbers continue to support the need for increased units of PSH for single adults. There is a frequent shortage of shelter beds particularly for families with children and for single adults at certain times of the year. Additionally, employment and re-entry services continue to be a need for the large number of ex-offenders in the client population.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The County will continue to work with the CoC to coordinate the allocation of limited resources as efficiently as possible to service providers in the community.

The Department of Community Revitalization will continue to collaborate, modify programs, and provide technical assistance as needed to accommodate changing needs

SP-45 Goals Summary – 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Rehabilitation of Existing Housing	2020	2025	Affordable Housing	County-wide Highland Springs Revitalization Area	Affordable Housing Preservation and Development	CDBG: \$3,581,080 HOME: \$3,544,360 ESG: \$0	Homeowner Housing Added: 10 Household Housing Unit Homeowner Housing Rehabilitated: 378 Household Housing Unit
2	Increase Affordable Homeownership Opportunities	2020	2025	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$299,250 HOME: \$946,500 ESG: \$0	Direct Financial Assistance to Homebuyers: 103 Households Assisted
3	Support Housing for Special Needs Populations	2020	2025	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$400,000	Rental units rehabilitated: 8 Household Housing Unit
4	Revitalize Older Commercial Corridors	2020	2025	Economic Development	County-wide	Community Economic Development	CDBG: \$1,315,136	Jobs created/retained: 45 Jobs
5	Increase Job Opportunities for LMI Individuals	2020	2025	Economic Development	County-wide	Community Economic Development		
6	Support Microenterprise Business Development	2020	2025	Non-Housing Community Development	County-wide	Community Economic Development	CDBG: \$250,000	Businesses assisted: 25 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Prevent Homelessness	2020	2025	Homeless	County-wide	Mitigation and Prevention of Homelessness	CDBG: \$150,000 ESG: \$77,500	Tenant-based rental assistance / Rapid Rehousing: 125 Households Assisted Homelessness Prevention: 3250 Persons Assisted
8	Assist Homeless Families in Obtaining Housing	2020	2025	Homeless	County-wide	Mitigation and Prevention of Homelessness	CDBG: \$40,000 ESG: \$150,000	Tenant-based rental assistance / Rapid Rehousing: 102 Households Assisted
9	Emergency Shelter and Supportive Services	2020	2025	Homeless	County-wide	Mitigation and Prevention of Homelessness	ESG: \$444,484	Public service activities for Low/Moderate Income Housing Benefit: 710 Households Assisted Homeless Person Overnight Shelter: 225 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	Support Non-Housing Needs for Special Populations	2020	2025	Non-Homeless Special Needs	County-wide	Non-housing Community Development	CDBG: \$330,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 285 Persons Assisted
11	Improvements to Low/Mod Areas	2020	2025	Non-Housing Community Development	County-wide	Non-housing Community Development	CDBG: \$440,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2500 Persons Assisted
12	Provide Public Services for Low/Mod Populations	2020	2025	Non-Housing Community Development	County-wide	Non-housing Community Development	CDBG: \$1,249,152	Public service activities other than Low/Moderate Income Housing Benefit: 1045 Persons Assisted

Table 53 – Goals Summary

Goal Descriptions

1	Goal Name	Rehabilitation of Existing Housing
	Goal Description	Provide for the rehabilitation of the County's existing housing stock both for homeowners and in order to improve vacant, deteriorated structures to be sold to low- or moderate-income homebuyers thereby revitalizing neighborhoods.
2	Goal Name	Increase Affordable Homeownership Opportunities
	Goal Description	Increase homeownership opportunities by providing homeownership counseling, down payment and closing cost assistance, or the development of new affordable housing for low- or moderate-income households.

3	Goal Name	Support Housing for Special Needs Populations
	Goal Description	Provide support for housing for special needs populations such as the elderly, disabled, or formerly homeless individuals.
4	Goal Name	Revitalize Older Commercial Corridors
	Goal Description	Provide assistance to businesses located or looking to locate in older commercial corridors of the County. Programs include Enterprise Zone Facade Grants (2 grants); Enterprise Zone Design Assistance (62 grants); and Commercial Assistance Program (technical assistance to 500 businesses)
5	Goal Name	Increase Job Opportunities for LMI Individuals
	Goal Description	Provide funding to support activities that create jobs targeted towards low- or moderate-income individuals. Jobs created are in addition to businesses assisted through other economic development activities. Many activities that meet this goal will also be counted under the goal "Revitalize Older Commercial Corridors".
6	Goal Name	Support Microenterprise Business Development
	Goal Description	Provide technical and/or financial support to microenterprise businesses for job growth/retention and to ensure provision of goods and services particularly for low-income communities.
7	Goal Name	Prevent Homelessness
	Goal Description	Support activities that prevent homelessness.
8	Goal Name	Assist Homeless Families in Obtaining Housing
	Goal Description	Provide assistance to rapidly rehouse homeless families and individuals.
9	Goal Name	Emergency Shelter and Supportive Services
	Goal Description	Provide funds for the operation or maintenance of emergency shelters and supportive services to shelter clients.
10	Goal Name	Support Non-Housing Needs for Special Populations
	Goal Description	Provide funding to support activities/facilities that provide services for special populations such as elderly, disabled persons, or low-income children.
11	Goal Name	Improvements to Low/Mod Areas
	Goal Description	Provide funds that support the development or improvement of amenities and infrastructure serving low/mod areas. This may include County parks, drainage system improvements, sidewalks, lighting, bus shelters, or other things.
12	Goal Name	Provide Public Services for Low/Mod Populations
	Goal Description	Provide support for public services for low/mod populations that provide employment training, education enhancement, financial literacy, life skills, and/or housing education or other services.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

Henrico County will serve an estimated 491 extremely low-income, low-income, and moderate-income households through CDBG and HOME funded housing activities. An additional 8 units of housing for special needs populations will be supported with CDBG funds.

SP-50 Public Housing Accessibility and Involvement – 91.215(c)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

Henrico County does not have any public housing.

Activities to Increase Resident Involvements

Henrico County does not have any public housing.

Is the public housing agency designated as troubled under 24 CFR part 902?

N/A

Plan to remove the ‘troubled’ designation

SP-55 Barriers to affordable housing – 91.215(h)

Barriers to Affordable Housing

The *Analysis of Impediments to Fair Housing Choice* developed for Henrico County by J-QUAD Planning Group (June 2015) reviewed public policies in the context of their impact on fair housing choice and affordable housing. That analysis identified that “zoning policies of the County were deemed to be increasing the cost of housing and impacting affordability for persons at 80 percent and below the median income.” The policy that was specifically noted was the common practice of negotiating development proffers for larger residential developments related to infrastructure improvements and amenities that the development community reported as raising the average cost per home by \$20,000 to \$25,000.

Analysis by J-QUAD found no other negative effects from public policies on affordable housing or fair housing choice. A revised *Analysis of Impediments to Fair Housing Choice* is currently underway to be completed by the end of calendar year 2020. The above information will be updated at that time.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

The public policies identified as barriers to affordable housing are in place to provide quality residential environments and housing for persons of all income levels and enable the development of adequate infrastructure serving all county residents and enabling efficient and cost effective development.

To continue to ensure that housing is developed that is affordable to as large a number of county residents as possible, and accommodating any current or future barriers to affordable housing, Henrico County intends to pursue the following strategies:

- To make housing more affordable to tenants the County will continue to support the use of Low Income Housing Tax Credits for projects involving the rehabilitation of existing units in order to continue to ensure their affordability and viability as safe, quality housing for persons of low- and moderate-income.
- One of the most significant barriers to affordable housing (and fair housing choice) are limited incomes among some Henrico families. The County will continue to aggressively market the County and encourage and facilitate the location and expansion of employers who provide living (and higher) wages for their workers.
- The County will continue to support homebuyer assistance programs by funding down payment and closing cost assistance programs for low-income homebuyers.
- With the limited public service funds available through CDBG, the County will continue to support programs that target the most vulnerable children through programs that assist with life skills and education.
- The County will continue to support with non-federal funds a variety of programs and agencies that provide housing assistance for the most vulnerable population.
- The County will continue to provide assistance to low-income, elderly homeowners through the Real Estate Advantage Program, providing relief from local real estate taxes.

The above information will be reviewed and likely revised upon completion of the new *Analysis of Impediments to Fair Housing Choice*, scheduled to be completed by the end of calendar year 2020.

SP-60 Homelessness Strategy – 91.215(d)

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

For single adults, the CoC's outreach is steered by community participation in the Substance Abuse and Mental Health Services Administration and sponsored Cooperative Agreements to Benefit Homeless Individuals grant. This a multi-agency effort that includes the Henrico County Department of Social Services, permanent supportive housing providers, homeless health care providers, and others. This group has a special outreach team that goes out to find those who are most vulnerable and to link them to housing.

Families with children qualified under the McKinney-Vento Act are regularly contacted by the County Department of Social Services and Henrico County Public Schools to identify opportunities and assist with the transition to permanent housing by these families.

The CoC conducts a semi-annual point-in-time count of homeless persons. Staff from Henrico County participates in this effort offering case management and other assistance.

Addressing the emergency and transitional housing needs of homeless persons

Although the CoC and many local service providers believe that homeless services should be focused on rapid rehousing, there is still some need for emergency and transitional housing. Henrico County will continue to support transitional housing programs and emergency shelter needs as funds are available.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Henrico County will subcontract with non-profit providers to assist families and individuals in existing transitional housing and move into permanent housing. The goals of the program are to address the barriers that prevent households from leaving transitional housing programs and helping clients move quickly from homelessness to self-sufficiency and independent living. This program provides households with security and utility deposits as well as rental assistance. Clients receive case management services, assistance with gaining employment and financial literacy education.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving

assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

Henrico County will subcontract with local providers to assist families and individuals in danger of becoming homeless by providing case management, rental and utility payments, and other supportive services.

Prevention strategies designed to avert homelessness among households at risk are one of the key priorities and strategies of ending homelessness. Prevention assistance helps people who are at imminent risk of becoming homeless remain in their housing or secure alternative, appropriate, safe housing that prevents them from entering the shelter system. Program assistance must be well targeted to those most likely to become homeless without these interventions.

Effective homelessness prevention strategies emphasize *primary prevention* focused on emergency assistance and interventions designed to directly prevent individuals, families, and youth from becoming homeless. Henrico DSS identified a number of components that must be present for an effective prevention system, including: identification and outreach; information and referral; emergency financial assistance; tenant education, mediation and legal assistance; case management; financial stability services; and long-term self-sufficiency.

SP-65 Lead based paint Hazards – 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

Henrico County will reduce LBP hazards through its housing activities that involve new construction, rehabilitation of existing owner occupied structures and structures for sale or lease using lead safe work practices, code enforcement, and lead paint/healthy homes education to homeowners, renters ,and landlords.

How are the actions listed above related to the extent of lead poisoning and hazards?

A significant portion (over 40%) of the County's housing stock was built prior to 1978; these houses are generally in low- and moderate-income areas. By rehabilitating houses in these areas along with education of the residents, the County hopes to reduce the number of homes with lead-based paint. Henrico County provides up to \$5,000 for lead abatement costs in each home rehabilitation project.

How are the actions listed above integrated into housing policies and procedures?

The County requires all of its housing providers and contractors to follow Federal Lead Paint Regulations to ensure that lead hazards are addressed or in many cases eliminated.

SP-70 Anti-Poverty Strategy – 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

Henrico County attempts to reduce poverty among County residents by creating job opportunities and helping low-income families create wealth by becoming homeowners and providing stable living environments.

The Capital Region Workforce Partnership (CRWP) is the Henrico County Agency responsible for oversight and administration of the federal workforce development system and programs created by the Workforce Innovation and Opportunity Act for the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Powhatan and the City of Richmond. Employment and training services for job seekers and employers are available in three Virginia Career Works centers located in eastern Henrico, downtown Richmond and northern Chesterfield. The CRWP also serves as staff to a regional consortium with elected official representation from the eight member jurisdictions, as well as a 30-member business-led Board of Directors. More information can be found at: www.vcwcapital.com.

In addition, Henrico County uses CDBG funds to promote development of commercial corridors and places which results in the creation of new jobs, the majority of which are available to low- or moderate-income individuals.

Henrico County provides funding to the CONNECT program that aims to prevent substance abuse and delinquent behavior among youths in low-income communities by connecting them with positive peers, supportive adults, and various career options. The program introduces these at-risk youths to career and post-high school education options.

Henrico County assists low-income families with housing stability through its rental assistance, homebuyer assistance, and homeowner assistance programs. Families facing eviction are eligible for emergency rent or utilities assistance in order to prevent homelessness. First-time homebuyers are assisted with purchasing a home through the provision of homeowner education and down payment and closing cost assistance grants. This assistance aids families in achieving stability of housing and in increasing their household wealth through the acquisition of real estate. Existing homeowners receive assistance in repairs or rehabilitation of their homes which improves the stability of their living environments, and benefits the surrounding community. By facilitating homeownership, Henrico County enables low- and moderate-income families to build wealth through the asset of owning one's own home.

Henrico County has placed a high priority on the infrastructure, its highways, and economic development. It has a strong commercial tax base. It has also sought to maintain a vital residential environment. The County adopted a Comprehensive Revitalization Strategy and created the Department of Community Revitalization to carry out its related programs and activities. The County has also created an Economic Development Authority. This strategy has been successful in the creation of jobs and promotion of a high quality of life.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

The County allocates all of its CDBG, HOME, and ESG funds each year for the benefit of households earning below 80% of the Area Median Income in order to prevent or ameliorate the effects of poverty and to assist these families in moving to the economic mainstream.

SP-80 Monitoring – 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monitoring of CDBG, HOME, and ESG programs is undertaken by program staff within the Department of Community Revitalization, assisted by staff in the County Department of Finance. County staff monitors programs of both non-profit subrecipients and county agencies implementing programs.

Monitoring activities include a review of a sampling of program activities completed during the contract period, typically the Program Year. Individual project files for the reviewed subrecipient are evaluated to ensure compliance with HUD regulations, County requirements, other applicable standards as well as the approved project plans (for construction projects), compliance with environmental review requirements, and compliance with fair housing laws. Monitoring visits are attended by the nonprofit staff, a representative from Henrico County's Department of Finance, and the Program Manager for the CDBG, HOME, or ESG program. For construction and CHDO projects, invoices and billing records are reconciled to ensure that expenses incurred reflect the expenses charged to the project.

Monitoring results are provided in writing to subrecipients, first in draft form for review and comment. A final report is prepared within 30 days of receiving comment including any necessary findings or concerns along with any required or recommended corrective actions.

County staff reviewed file documentation for compliance with applicable program regulations including client eligibility, proposed property improvements, and need for service.

The required organization structure, capacity, and financial status of CHDOs is reviewed whenever certification is required for a project.

In general, checklists and review procedures are implemented in accordance with HUD's *Community Planning and Development Monitoring Handbook*, February 2017.

All funding recipients are required to submit monthly reports detailing the status of all activities throughout the program year. County staff reviewed each monthly report for financial and programmatic accuracy and program progress. Site monitoring occurs regularly for construction projects while underway, and prior to construction and upon completion for rehabilitation and repair projects. For all projects and programs, as compliance issues arise during the year, immediate corrective actions are required of subrecipients and CHDOs.

All sub-recipients and users of Enterprise Zone grant funds are required to follow County procurement processes. These require solicitation of bids from WMBE firms for most purchases.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

This plan anticipates continued funding at slightly increased rates for the term of this plan. HOME funding has increased during the previous Consolidated Plan period. It is expected that this increase will continue. ESG funding has increased during the last few years. CDBG funding has remained reasonably consistent for Henrico County for the last few years.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,729,695	0	36,371	1,766,066	7,454,628	The projected amount for the remainder of the Con Plan is based on an assumption that CDBG funding levels will increase 3% annually.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	919,411	54,863	61,983	1,036,257	4,161,879	The projected amount for the remainder of the Con Plan is based on an assumption that HOME funding levels will increase 5% annually.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	147,484	0	0	147,484	620,029	The projected amount for the remainder of the Con Plan is based on an assumption that ESG funding levels will increase 2% each year.

Table 54 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

- Local and State Enterprise Zone Grants: Henrico County provides grant funding to supplement CDBG funds invested in qualifying businesses for the purpose of job creation for low- and moderate-income persons. Several grant programs are funded with CDBG funds; others with County general funds. Businesses undertaking improvements resulting in job creation can utilize either or both grant programs. Enterprise Zone businesses/properties are also eligible for state grants.
- Henrico County funds a variety of non-profit organizations in the non-departmental general fund budget for the purpose of providing public services serving predominantly low- and moderate-income persons.
- Low Income Housing Tax Credits: The federal 4% and 9% LIHTC is a substantial source of funding for the construction and rehabilitation of affordable rental units. They are a dollar-for-dollar credit against federal tax liability. Within the past five years five projects were approved for 698 units of rehabilitated housing dedicated to low-income renters through use of this federal source. Five additional projects of new construction representing 373 units were approved. Of these, 86 units in one project were for an accessible supportive housing development.
- Section 8 Housing Choice Vouchers: Vouchers used in Henrico County are administered primarily through three entities: Richmond Redevelopment Housing Authority, Henrico Area Mental Health and Developmental Services, and the Central Virginia Resource Corporation.
- Down payment and closing cost assistance is leveraged and/or matched with additional private grants, homeowner contributions, state grants, and in-kind contributions.
- Emergency Solutions Grant Funds are leveraged and matched with state ESG funds, private charitable contributions, United Way and similar funding, and in-kind contributions from public and private agencies, and funding provided through the Continuum of Care, and CDBG funds provided for homelessness prevention.
- Match contribution to HOME-eligible households is provided in-part through two volunteer assistance programs utilizing the value of contributed labor and materials. Down payment assistance is frequently also matched with contributions from private financial institutions, including the Federal Home Loan Bank of Atlanta.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Recreation needs and facilities serving low- and moderate-income areas will be met using existing County-owned facilities. Facilities serving populations with special needs are frequently County-owned and used to address many of the needs identified in this plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Rehabilitation of Existing Housing	2020	2024	Affordable Housing	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area	Affordable Housing Preservation and Development	CDBG: \$693,080 HOME: \$759,970	Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 76 Household Housing Unit
2	Increase Affordable Homeownership Opportunities	2020	2024	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$59,250 HOME: \$186,500	Direct Financial Assistance to Homebuyers: 23 Households Assisted
3	Support Housing for Special Needs Populations	2020	2024	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$150,000	Rental units rehabilitated: 3 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Revitalize Older Commercial Corridors	2020	2024	Economic Development	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area	Community Economic Development	CDBG: \$249,000	Jobs created/retained: 8 Jobs
7	Prevent Homelessness	2020	2024	Homeless	County-wide	Mitigation and Prevention of Homelessness	CDBG: \$30,000 ESG: \$15,500	Homelessness Prevention: 660 Persons Assisted
8	Assist Homeless Families in Obtaining Housing	2020	2024	Homeless	County-wide	Mitigation and Prevention of Homelessness	ESG: \$30,000	Tenant-based rental assistance / Rapid Rehousing: 15 Households Assisted
9	Emergency Shelter and Supportive Services	2020	2024	Homeless	County-wide	Mitigation and Prevention of Homelessness	ESG: \$88,484	Homeless Person Overnight Shelter: 172 Persons Assisted
10	Support Non-Housing Needs for Special Populations	2020	2024	Non-Homeless Special Needs	County-wide	Non-housing Community Development	CDBG: \$30,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 85 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	Improvements to Low/Mod Areas	2020	2024	Non-Housing Community Development	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area	Non-housing Community Development	CDBG: \$40,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
12	Provide Public Services for Low/Mod Populations	2020	2024	Non-Housing Community Development	County-wide	Non-housing Community Development	CDBG: \$225,000	Public service activities other than Low/Moderate Income Housing Benefit: 245 Persons Assisted

Table 55 – Goals Summary

Goal Descriptions

1	Goal Name	Rehabilitation of Existing Housing
	Goal Description	Provide funds to project:Homes and Richmond Metropolitan Habitat for Humanity for minor home repair (64); provide funds to project:HOMES for moderate home rehabilitation (12); provide funds to undesignated CHDOs for CHDO activities (2).
2	Goal Name	Increase Affordable Homeownership Opportunities
	Goal Description	Provide funds for 23 down payment assistance grants to SCDHC (8) and HOME Inc (15).
3	Goal Name	Support Housing for Special Needs Populations
	Goal Description	Provide funds to Virginia Supportive Housing toward development of Cool Lane Apartments, a facility providing permanent supportive housing for formerly homeless and low-income individuals. Funds for rehabilitation of three rental units; 3 persons assisted.

4	Goal Name	Revitalize Older Commercial Corridors
	Goal Description	Provide funds for 15 design assistance grants, and Commercial Assistance staff.
7	Goal Name	Prevent Homelessness
	Goal Description	Provide funds to Commonwealth Catholic Charities (10 families) and to YWCA for hotline (650 persons).
8	Goal Name	Assist Homeless Families in Obtaining Housing
	Goal Description	Provide funds to Home Again for rapid rehousing (15 households).
9	Goal Name	Emergency Shelter and Supportive Services
	Goal Description	Provide funds to CARITAS (supportive services to shelter clients, 82 people) and to Hilliard House (shelter operations for 45 households) and to Commonwealth Catholic Charities for street outreach (45 persons).
10	Goal Name	Support Non-Housing Needs for Special Populations
	Goal Description	Provide funds to Circle Center for security upgrades to a facility providing adult day care.
11	Goal Name	Improvements to Low/Mod Areas
	Goal Description	This goal will be addressed in PY2020-21 through a program to provide shelters at two bus stops in LMI areas that are highly used.
12	Goal Name	Provide Public Services for Low/Mod Populations
	Goal Description	Provide funds to CONNECT to provide after-school program for 125 low-income students. Provide funds to HumanKind for a car purchase assistance and financial literacy program (20 persons assisted), provide funds to HOME Inc for a housing stability program (100 persons assisted).

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects comprise the activities that will take place during the 2020-21 program year to address the priority needs and specific objectives identified in the strategic plan.

Projects

#	Project Name
1	CDBG Administration
2	HOME Program Administration
3	Commercial Assistance
4	Enterprise Zone Design Assistance
5	CONNECT Program
6	project:HOMES Homeowner Rehabilitation Program
7	project:HOMES Critical Home Repair
8	Habitat for Humanity Critical Home Repair Program
9	HOME Inc Down Payment Assistance
10	SCDHC Down Payment Assistance Program
11	CHDO Activities
12	HumanKind Ways to Work
13	Circle Center Adult Day Services
14	HOME Inc Housing Stability Program
15	Sandston Historic Survey
16	Bus Stop Shelters
17	CCC Targeted Prevention and Diversion
18	Virginia Supportive Housing Cool Lane Apts
19	ESG20 2020-21 ESG Program

Table 56 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funds are allocated based on priorities established in the Five-Year Consolidated Plan, including the need to address issues with the aging housing stock in the County, the need to provide services and facilities for special needs populations, and funding requests received.

AP-38 Project Summary

Project Summary Information

1	Project Name	CDBG Administration
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing Increase Affordable Homeownership Opportunities Support Housing for Special Needs Populations Revitalize Older Commercial Corridors Prevent Homelessness Support Non-Housing Needs for Special Populations Improvements to Low/Mod Areas Provide Public Services for Low/Mod Populations
	Needs Addressed	Affordable Housing Preservation and Development Community Economic Development Mitigation and Prevention of Homelessness Non-housing Community Development
	Funding	CDBG: \$259,736
	Description	Provide funds for the administration of the CDBG Program
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 76 LMI households will benefit from CDBG-funded housing repair or rehab, 23 from down payment assistance, 3 persons will benefit from new supportive rental units added, 8 LMI individuals will benefit from job creation, 85 elderly or disabled individuals in a senior day care, 500 users of public transit, 245 LMI individuals will benefit from public services and 10 families will benefit from CDBG-funded homeless prevention activities.
	Location Description	County-wide
	Planned Activities	
2	Project Name	HOME Program Administration
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	HOME: \$89,787

	Description	Provides funds for the administration of the HOME program.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	12 households will receive home rehabilitation, 2 households will benefit from CHDO housing projects, and 23 households will benefit from down payment and closing cost assistance.
	Location Description	County-wide
	Planned Activities	
3	Project Name	Commercial Assistance
	Target Area	County-wide
	Goals Supported	Revitalize Older Commercial Corridors
	Needs Addressed	Community Economic Development
	Funding	CDBG: \$201,000
	Description	Provides funds for the administration of the Enterprise Zone program.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Commercial Assistance planners expect to provide technical assistance to 100 businesses. Six LMI jobs will be created.
	Location Description	
	Planned Activities	Technical assistance to businesses.
4	Project Name	Enterprise Zone Design Assistance
	Target Area	County-wide
	Goals Supported	Revitalize Older Commercial Corridors
	Needs Addressed	Community Economic Development
	Funding	CDBG: \$48,000
	Description	Provision of financial incentives to business or commercial property owners seeking to complete improvements to the facade of their building. Assisted properties must be within County-designated Enterprise Zones. Assisted businesses agree to create jobs for low- or moderate-income individuals.
	Target Date	9/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	Two LMI jobs will be created for this activity.
	Location Description	Designated Enterprise Zones
	Planned Activities	Provide architectural assistance to business or commercial property owners seeking to make improvements to the facade of their building. Assisted businesses must be located in County-designated Enterprise Zones. Allocated funds will provide for 16 grants.
5	Project Name	CONNECT Program
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$160,000
	Description	Provides funds to Henrico Area Mental Health and Developmental Services for an after-school program for children in low-income communities.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 125 children will participate in the CONNECT program. These children live in low-income housing communities.
	Location Description	Program sites: Coventry Gardens, 211 Newbridge Circle, Richmond, VA; Henrico Arms, 1566 Edgelawn Circle, Henrico, VA; Oakland Village, 1400 Old Bronze Road, Henrico, VA; Richfield Place, 6001 Grammarcy Circle, Henrico, VA.
	Planned Activities	Provide funds for an after-school program.
6	Project Name	project:HOMES Homeowner Rehabilitation Program
	Target Area	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area
	Goals Supported	Rehabilitation of Existing Housing

	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$71,662 HOME: \$759,970
	Description	Provide funds for a program of homeowner rehabilitation for elderly or disabled homeowners.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	12 families will receive home rehabilitation services.
	Location Description	Single-family homes located throughout Henrico County.
	Planned Activities	Homeowner rehabilitation.
7	Project Name	project:HOMES Critical Home Repair
	Target Area	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$571,418
	Description	Provide funds to project:HOMES to complete critical home repairs.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	59 low-income households will receive critical home repair assistance.
	Location Description	County-wide
	Planned Activities	Critical home repairs
8	Project Name	Habitat for Humanity Critical Home Repair Program
	Target Area	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area

	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$50,000
	Description	Provide funds to Richmond Metro Habitat for Humanity for a program to provide critical home repairs.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Provide critical home repairs to 5 low-income homeowners.
	Location Description	County -wide
	Planned Activities	Critical home repairs
9	Project Name	HOME Inc Down Payment Assistance
	Target Area	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area
	Goals Supported	Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$41,250 HOME: \$121,500
	Description	Provide funds to Housing Opportunities Made Equal, Inc for a program of homeownership counseling and down payment assistance.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Provide counseling and grants to 15 low/mod income, first-time homebuyers.
	Location Description	County-wide
	Planned Activities	
10	Project Name	SCDHC Down Payment Assistance Program

	Target Area	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area
	Goals Supported	Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$18,000 HOME: \$65,000
	Description	Provide counseling and grants to 8 low/mod income, first-time homebuyers.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Provide counseling and grants to 8 low/mod income, first-time homebuyers.
	Location Description	County-wide
	Planned Activities	Provide counseling and grants to 8 low/mod income, first-time homebuyers.
11	Project Name	CHDO Activities
	Target Area	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area
	Goals Supported	Rehabilitation of Existing Housing Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	HOME: \$140,000
	Description	Provide funds to undesignated CHDOs to acquire, rehabilitate, and sell vacant, dilapidated to low-income, first-time homebuyers.
	Target Date	9/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	Two new units of affordable housing will be created.
	Location Description	County-wide
	Planned Activities	Provide funds to undesignated CHDOs to acquire, rehabilitate, and sell vacant, dilapidated to low-income, first-time homebuyers.
12	Project Name	HumanKind Ways to Work
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$20,000
	Description	Provide funds to HumanKind to carry out a program of financial education and provision of auto loans to low-income persons who cannot obtain conventional financing for a vehicle.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	20 LMI persons/households will benefit from financial education and vehicle loans, enabling them to acquire reliable transportation to assist in securing employment.
	Location Description	908 N. Thompson St, Richmond, VA
	Planned Activities	Provide funds to HumanKind to carry out a program of financial education and provision of auto loans to low-income persons who cannot obtain conventional financing for a vehicle.
13	Project Name	Circle Center Adult Day Services
	Target Area	County-wide
	Goals Supported	Support Non-Housing Needs for Special Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$30,000
	Description	Provide funds to Circle Center for security upgrades to a facility providing adult day care.

	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 85 elderly persons will benefit from enhanced security at the facility.
	Location Description	4900 W. Marshall St, Richmond, Va.
	Planned Activities	Provide funds for security upgrades.
14	Project Name	HOME Inc Housing Stability Program
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Non-housing Community Development
	Funding	
	Description	Provide funds for a program of eviction prevention and fair housing education to low-income people living in rental housing.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	100 LMI persons will benefit from education on preventing evictions and fair housing rights.
	Location Description	626 E. Broad St, Richmond, VA
	Planned Activities	Eviction prevention and fair housing education.
15	Project Name	Sandston Historic Survey
	Target Area	County-wide Williamsburg Road Revitalization Area
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$30,000
	Description	Provide funds to complete historic survey work and a nomination of the Fairfield Sandston Historic District to the National Register of Historic Places.
	Target Date	9/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	This program is funded under the Planning/Admin cap. No direct beneficiaries.
	Location Description	Sandston, eastern Henrico County.
	Planned Activities	Provide funds to complete historic survey work and a nomination of the Fairfield Sandston Historic District to the National Register of Historic Places.
16	Project Name	Bus Stop Shelters
	Target Area	County-wide Highland Springs Revitalization Area Laburnum Gateway Revitalization Area Williamsburg Road Revitalization Area
	Goals Supported	Improvements to Low/Mod Areas
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$40,000
	Description	Provide funds to Henrico Dept of Public Works to construct 2 bus shelters with associated improvements at high-use bus stops in low-income areas.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	500 estimated users of public transit in low-income areas.
	Location Description	Along Nine Mile Road, Laburnum Avenue, or Williamsburg Road.
	Planned Activities	Provide funds to Henrico Dept of Public Works to construct 2 bus shelters with associated improvements at high-use bus stops in low-income areas.
17	Project Name	CCC Targeted Prevention and Diversion
	Target Area	County-wide
	Goals Supported	Prevent Homelessness
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	CDBG: \$30,000

	Description	Provide funds to Commonwealth Catholic Charities for a program of targeted prevention and diversion in order to re-house families with school-age children who are living in motels/hotels.
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	10 low-income families will receive assistance in obtaining permanent housing.
	Location Description	County-wide.
	Planned Activities	Homelessness prevention
18	Project Name	Virginia Supportive Housing Cool Lane Apts
	Target Area	County-wide
	Goals Supported	Support Housing for Special Needs Populations
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$150,000
	Description	Provide funds to Virginia Supportive Housing to complete the adaptive reuse of a vacant, dilapidated former nursing home into a facility providing 86 units of permanent supportive housing for low-income individuals.
	Target Date	8/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	86 units of housing will be created. It is anticipated that 3 units will be reserved for Henrico County residents.
	Location Description	1900 Cool Lane.
	Planned Activities	Provide funds to Virginia Supportive Housing in order to complete the adaptive reuse of a vacant, dilapidated former nursing home into a facility providing 86 units of permanent supportive housing for low-income individuals.
19	Project Name	ESG20 2020-21 ESG Program
	Target Area	County-wide

	Goals Supported	Support Housing for Special Needs Populations Prevent Homelessness Assist Homeless Families in Obtaining Housing Emergency Shelter and Supportive Services Support Non-Housing Needs for Special Populations
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	ESG: \$147,484
	Description	
	Target Date	9/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

- Henrico County uses all of its CDBG, HOME, and ESG funds to benefit low- and moderate-income people. Henrico County does not plan, or allocate, resources on a racial or ethnic basis.
- Henrico offers residential rehabilitation and repair programs for low-income homeowners county-wide.
- Homebuyer assistance programs are available for anyone who meets eligibility requirements. Housing purchased with these programs is county-wide.
- Housing rehabilitated or constructed with federal funds are county-wide. Purchasers of these homes must meet income and eligibility guidelines.
- The CONNECT Program serves children living in low-income multi-family housing. The program operates four locations serving 11 communities: Coventry Gardens (also serving Newbridge Village, Summerdale, Ironwood, Viviana Hall, and Woodpost Townhomes), Henrico Arms (also serving Williamsburg Place), Oakland Village (also serving Woodlands), and Richfield Place.
- Programs that provide assistance to businesses create jobs available to low-income persons. Businesses assisted must be located in the Enterprise Zone.
- Funding will be provided to rehabilitate a former nursing home into a facility providing permanent, supportive housing to formerly homeless individuals. This facility is located in Henrico and will provide services to individuals in the Richmond region.
- A facility providing adult day care will receive funds. The facility is located in a low-mod block group in Henrico but provides services to clients throughout the Richmond region. The majority of clients are Henrico residents.
- ESG and some CDBG funds will provide financial assistance, case management, and homeless outreach services to persons and households facing homelessness. Assistance is given to persons or households who meet eligibility guidelines.
- Per HUD guidelines, Henrico County defines areas of minority or racial concentration as those in which 63% or more of the population is non-white. The non-white minority population comprises 43% of the total county population. Concentrations of minority population (greater than 63% minority) are shown on Map 2 "Minority Concentrations" in MA-50. These areas are generally spread throughout the County, with some higher concentrations in the central third of the County.

Geographic Distribution

Target Area	Percentage of Funds
County-wide	100

Table 57 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Henrico County will allocate federal funds (CDBG, ESG & HOME) in 2020-21 to activities that are not geographically constrained.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The *2020-2025 Five Year Consolidated Community Development Plan* identifies priorities based on market analysis, citizen and stakeholder input, and census data. Several priorities also coincide with goals and/or objectives of *Henrico County Vision 2026*, the County Comprehensive Plan, adopted August 2009. These priorities have resulted in the following allocations for housing activities in PY 2020-21. The target date for the completion of the majority of these activities is September 30, 2021.

- \$71,662 from CDBG and \$759,970 from HOME funds to project: HOMES for the rehabilitation of homes owned by very low- or low-income elderly and/or disabled County homeowners.
- \$571,418 from CDBG funds to project: HOMES for critical home repairs to homes owned by very low- or low-income residents of the County.
- \$50,000 from CDBG funds to Habitat for Humanity for critical home repair program.
- \$41,250 from CDBG and \$121,500 from HOME funds to HOME Inc. for down-payment and closing cost assistance for the purchase of homes by low-income, first-time homebuyers.
- \$18,000 from CDBG and \$65,000 from HOME funds to Southside Community Development and Housing Corporation for down-payment and closing cost assistance for the purchase of homes by low-income, first-time homebuyers.
- \$150,000 from CDBG to Virginia Supportive Housing for the development of supportive housing units.
- \$140,000 from HOME CHDO funds for activities of acquisition and rehabilitation of homes for sale to low-income households.
- \$30,000 from CDBG to Commonwealth Catholic Charities for homeless prevention.
- \$15,500 from ESG funds to the YWCA for homeless prevention.
- \$30,000 from ESG funds to HomeAgain for rapid rehousing.
- \$64,484 from ESG funds to CARITAS and Housing Families First for emergency shelter and/or case management for shelter residents.
- \$24,000 from ESG funds to Commonwealth Catholic Charities for homeless outreach.
- \$2,500 to Homeward for data collection.

One Year Goals for the Number of Households to be Supported	
Homeless	847
Non-Homeless	104
Special-Needs	0
Total	951

Table 58 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	15
The Production of New Units	5
Rehab of Existing Units	76
Acquisition of Existing Units	23
Total	119

Table 59 - One Year Goals for Affordable Housing by Support Type

Discussion

The above numbers in Table 58 represent:

Non-homeless:

- Total 104 persons assisted through:
- 3 units of supportive housing
- 76 units of homeowner rehabilitation or repair
- 2 units of acquisition, rehab, and sale
- 23 down payment assistance grants for first-time homebuyers

Homeless:

- Total 847 persons assisted with ESG and CDBG funds through:
- rapid rehousing (15)
- homeless prevention (660)
- shelter, supportive services, and outreach (172)

The above numbers in Table 59 represent

- rental assistance through rapid rehousing program with HomeAgain (15)
- production of new units through CHDO activities (2) and Virginia Supportive Housing (3)
- rehab of existing units through critical home repair and rehab programs with project: HOMES and Habitat for Humanity (76)
- acquisition of existing units through down payment assistance programs with HOME Inc. and Southside Community Development and Housing Corporation (23)

The difference of 832 between the totals in Table 58 and Table 59 above represents 650 persons served by the YWCA hotline, 55 served by Commonwealth Catholic Charities for outreach and prevention, 82 through CARITAS Shelter and 45 through Housing Families First shelter.

AP-60 Public Housing – 91.220(h)

Introduction

Henrico County has no public housing.

Actions planned during the next year to address the needs to public housing

N/A

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

N/A

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The County utilizes all of its CDBG, ESG and HOME Program allocations for the benefit of very low- and low-income persons to reduce effects of poverty and assist families to transition into the economic mainstream.

The goals for ESG funding are to reduce the number of individuals/households who become homeless; shorten the length of time an individual or household is homeless; and reduce the number of individuals/households returning to homelessness. The County will meet these goals through supporting Continuum of Care (COC) strategies, homeless services, and prevention programs that align with program goals. Funding will support coordinated community-based activities that are designed to support the goals of the ESG program. Henrico County will use ESG funding for rapid re-housing, homeless prevention, emergency shelter, and street outreach and support services for homeless individuals in a coordinated manner with other service providers, homeless prevention providers and resources within the County.

As of May 26, 2020, Henrico Area Mental Health & Developmental Services (HAMHDS) has 253 Housing Choice vouchers under lease; 234 of those vouchers are being used in Henrico County and approximately 107 people on the waiting list. VHDA is currently limiting the search time for vouchers from 120 days to 60 days with case by case approval for extensions.

When last reported on May 20, 2019, Central Virginia Resource Corporation had 1,527 leased families throughout the Richmond metropolitan area and of those 419 are currently leased in Henrico County. When last reported, Richmond Residential Services manages 185 vouchers for adults with intellectual disabilities and through the HUD Veterans Affairs Supportive Housing (HUD-VASH) program. The specific number of these vouchers currently used in Henrico County is not available.

According to HUD e-Card data (<https://egis.hud.gov/cart/#>), there are a total of 1,838 tenant-based housing choice vouchers in use in Henrico County. HUD eCard also reports 2,249 project-based HUD assisted units. This number is slightly different from the 2,269 units reported for HUD units due to variability of reporting dates depending on source. There are also 42 USDA assisted units.

For FY 2019-20 Henrico County Public Schools (HCPS) was in year 3 of a 3-year grant under the McKinney-Vento Homeless Education Act. The award amount is \$68,000 for each of the years in the 3-year grant cycle, continuing through year 2019-20. In addition to the \$68,000 budgeted for 2019-20, we received a bonus of \$1,500, making our total McKinney-Vento allocation \$69,500 for year 3.

Henrico County Public Schools identified 933 students who qualify for assistance under the McKinney-Vento Act for the 2019-20 school year. Families with children qualified under the McKinney-Vento Act are regularly contacted by the Henrico County Department of Social Services and Henrico County Public Schools to identify opportunities and assist with the transition to permanent housing by these families.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County participates in street outreach which provides individualized assessments and provides services to unsheltered homeless persons. Information gathered during this process is incorporated in the annual homelessness point in time count, coordinated twice a year by Homeward. Henrico coordinates with a large number of agencies to provide services to homeless individuals and families and provides over \$319,000 annually in financial assistance in the General Fund Budget to a number of agencies including:

- Feedmore (Meals on Wheels, Central Virginia Foodbank)
- FISH (Eastern Henrico County)
- Housing Families First/Hilliard House
- Homeward
- Safe Harbor
- Salvation Army
- St. Joseph's Villa Flagler Homeless Services
- CARITAS
- The Healing Place
- YWCA

Addressing the emergency shelter and transitional housing needs of homeless persons

The ESG program funds service providers for programs related to Rapid Rehousing, Case Management, Street Outreach and Homeless Prevention. These programs provide short- and medium-term shelter and supportive services to homeless individuals and families while affordable, suitable permanent housing is being sought.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The ESG program funds Rapid Rehousing and Homeless Prevention programs which provide short and medium-term rental assistance and supportive services to homeless individuals and families and those at risk of homelessness, so that they can access and maintain affordable, suitable permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

For PY 2020-21 Henrico County has allocated ESG funds to organizations that provide services to clientele including homeless persons and persons at risk of homelessness. These organizations, program descriptions and allocations include the following:

- CARITAS Case Management -- \$20,000 to fund a program that will provide case management services to 82 individuals residing in shelters.
- HomeAgain Rapid Rehousing -- \$30,000 to fund a program to provide rapid re-housing for 15 households.
- YWCA -- \$15,500 towards the cost of operating a regional domestic violence hotline. It is estimated that 650 Henrico County residents will benefit from this hotline.
- Housing Families First – Hilliard House Emergency Shelter -- \$44,484 to fund a program that provides services to 45 families residing in shelter.
- Commonwealth Catholic Charities -- \$24,000 to fund a program that provides services to 45 persons living in a place not meant for habitation.
- Homeward -- \$2,500 for data collection and assistance is for report preparation through the Homeless Management Information System.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Henrico County is an affordable housing market. Based on current assessed values of single family homes in the County, a large percentage of its homes are affordable for low-income families, making 80% or less than median income for the area. Henrico has obviously experienced the dynamics of the lending practices of recent years, the housing market and the downturn of the economy.

In addition, Henrico County has more than 9,862 subsidized apartments. Project-based subsidies include apartments supported by Sec. 8, Sec. 236, Sec. 42 Low Income Housing Tax Credits and VHDA financed properties. In addition, Section 8 housing choice vouchers, issues by Central Virginia Resource Cooperation, Henrico Mental Health and Development Services, the Richmond Redevelopment and Housing Authority, and Richmond Residential Services are in use by households in Henrico County. There were 933 identified McKinney-Vento students in Henrico County public schools during the 2019-20 school year.

Historically, Henrico County has allowed some of the smallest lot sizes in the area and has never required cash proffers or impact fees. The County has consistently promoted a variety of residential development including apartments, townhouses, condominiums and single family dwellings.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Specific actions during PY 2020-21 to remove barriers and promote affordable housing include the following:

- Allocation of \$140,000 for CHDO Activities aimed at increasing the supply of affordable housing for low- and moderate-income homeowners.
- Allocation of \$186,500 of HOME and \$59,250 of CDBG for down payment assistance to support first-time low- and moderate-income homebuyers.
- Allocation of a total of \$1,313,050 for rehabilitation and minor repair programs in support of the retention of existing affordable housing.
- Allocation of \$2,409,868 of County General Funds to the Community Maintenance and Building Inspection Programs that includes the administration of a volunteer housing assistance program designed to improve the housing conditions of low-income County homeowners and a program of facilitating the maintenance of affordable housing communities.
- Lowest real estate tax rate of the 13 largest jurisdictions in Virginia.
- Real Estate Advantage Program (REAP) provides real estate tax exemption for qualified seniors totaling an estimated savings of \$9,000,000 in FY20 to qualified seniors.

- Tax abatement for single-family and multi-family housing rehabilitation.
- Henrico County is in the process of a comprehensive review of the County Zoning Ordinance. This review will include modifications that address issues inhibiting the development of affordable infill housing in older neighborhoods.

AP-85 Other Actions – 91.220(k)

Introduction:

Henrico County undertakes a variety of actions to meet underserved needs, foster and maintain affordable housing, reduce lead-based paint, reduce the number of poverty level families, and enhance coordination between public and private housing and social service agencies. These actions are part of the administrative culture of the County and will continue through PY 2020-21. Despite annual unpredictable variations in federal entitlement funds, the County will maintain a focus on the most critical needs in these areas.

Actions planned to address obstacles to meeting underserved needs

While there are several constraints to meeting the needs of low-, very low-, and moderate-income residents, the primary obstacle is the lack of funding to fully address all needs in light of rising costs and unpredictable federal resources. In response to the level of need, the County continues to provide local funding to nonprofits.

The County continues to administer Housing Choice Vouchers through the Henrico Area Mental Health and Development Services, provide homeless prevention services and assistance for County residents, and continues on a County-wide basis to encourage economic development leading to job growth, much of which is targeted to very low-, low-, and moderate-income persons. The County also encourages all types of residential development and has been supportive of the use of low-income housing tax credits for the rehabilitation of multi-family housing for low- and moderate-income persons.

Actions planned to foster and maintain affordable housing

During PY 2020-21, Henrico County will commit a total of \$1,313,050 for homeowner rehabilitation and repair for 76 low- and moderate-income households, the majority of which will be elderly householders.

An additional \$140,000 will be committed for the acquisition, rehabilitation, and sale of vacant homes to low- and very low-income first-time homebuyers. The County is providing \$245,750 in homebuyer assistance and education to 23 first-time low/mod homebuyers.

The Community Maintenance Program (funded through the General Fund) includes the administration of a volunteer housing assistance program designed to improve the housing conditions of low-income County homeowners and a program of facilitating the maintenance of affordable housing communities.

Actions planned to reduce lead-based paint hazards

The County budgets an additional \$5,000 above the maximum \$45,000 per unit cost for moderate rehabilitation to address potential lead-based paint abatement.

Actions planned to reduce the number of poverty-level families

The Commercial Assistance Program facilitates development and expansion of businesses to create jobs

available to low- and moderate-income persons as well as persons in poverty.

The County will continue to support appropriate activities that preserve and expand the supply of housing that is affordable to low-income households. This will include support for applications for low-income housing tax credits for the rehabilitation of existing multi-family units, which provide housing opportunities for low-and moderate-income persons.

The CONNECT Program provides after-school mentoring and tutoring to improve educational achievement (a significant factor in determining future income) for children residing in low-income housing communities. The County has committed \$160,000 of CDBG funds towards this program in PY 2020-21.

Actions planned to develop institutional structure

The County also has a designated staff position to administer the programs and activities funded with CDBG funds and a HOME Program Manager to administer the programs and activities funded with HOME and ESG funds. Staff works with the individual County Departments, such as Public Works, Social Services, Recreation and Parks, Mental Health, Planning, Public Utilities, Building Inspections, and the Division of Community Maintenance to develop procedures and coordination for administering programs that will be carried out by these divisions. Staff regularly tracks the production and effectiveness of all agencies, including subrecipients, tasked with implementing programs with CDBG, HOME, and ESG funds. Adjustments are continuously made as needed.

Actions planned to enhance coordination between public and private housing and social service agencies

CDBG, HOME, and ESG staff will continue to participate in monthly meetings with County social services agencies, bi-monthly meetings with non-profit housing providers, and regular interactions with housing agencies, advocacy groups, and other County agencies.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Henrico County receives CDBG, HOME, and ESG entitlement funds and does not expect to receive any CDBG or ESG program income in 2020-21. It is possible Henrico County may receive HOME program income as a result of proceeds from CHDO development or early payoff of forgivable down payment assistance or rehabilitation loans due to transfer of properties prior to the end of the affordability period in accordance with the County's Recapture Policy.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

N/A

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Henrico County uses the recapture provision for homebuyer activities and imposes an affordability period and recapture policy. Henrico limits the amount subject to recapture to the net proceeds available from the sale. Henrico County monitors the ownership during the affordability period. Enforcement of the homebuyer provisions contained in the HOME Regulations (24 CFR Part 92) will be through a Deed of Trust and Note. See attached "*Henrico County Recapture Provision for the Use of HOME Program Funds*" (Appendix C).

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Henrico County implements the Recapture option. Guidelines are provided in the "*Henrico County Recapture Provision for the Use of HOME Program Funds,*"

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment) By accepting ESG funds from Henrico County, the grantee agrees to administer the funds in accordance with the Henrico County Emergency Solutions Grant Manual and HUD ESG regulations. The Henrico County Emergency Solutions Grant Manual was last revised in June 2017 and includes descriptions of ESG regulatory requirements, written standards for ESG subrecipients, internal procedures for submitting and processing payments, and forms and checklists for use by subrecipients. The Manual is available from the Henrico County Department of Community Revitalization.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The development of a coordinated assessment system that meets HUD requirements is one of the top strategic priorities of the CoC. The CoC's collaborative applicant, Homeward, contracted with the Corporation for Supportive Housing to host orientation and learning sessions on coordinated assessment last year. The CoC also established a Coordinated Assessment committee, which met on a regular basis. The CoC has implemented components of an enhanced coordinated assessment system that came out of this process.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The County and the CoC actively encourage new applicants to apply for funds and develop educational presentations about the funding process and local priorities. All applicants and potential applicants are encouraged to participate in the CoC and work to address gaps in service provision. The County solicits applications from all qualified service providers and makes them aware of funding through various notification letters, phone calls, and information. Application instructions are posted on the County's website.

If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The County has met the requirements of 24 CFR 576.405(a) by participating in and seeking input from the CoC's ranking committee regarding gaps in service and gained input that was applied in the funding decisions.

4. Describe performance standards for evaluating ESG.

The Greater Richmond Continuum of Care uses the HEARTH Act performance measurements to evaluate ESG programs. The HMIS staff run APR reports quarterly for review by the funded agencies and also provides this information to the Department of Housing and Community Development's Project Manager. The CoC's Performance Measurement Committee meets regularly and is developing performance standards for each program type. With the exception of providers primarily serving survivors of domestic violence, all programs use HMIS to collect data and monitor program outcomes. Domestic violence programs use comparable databases.

2020-2025 Consolidated Plan and Action Plan Appendices

Appendix A: Citizen Participation Comments

Appendix B: Public Hearing Advertisements

Appendix C: Henrico County Recapture Provisions

Appendix D: Resolution of the Board of Supervisors

Appendix E: Sources and Uses of Funds

Appendix F: Alternate/Local Data Sources

Appendix G: Survey Instrument & Results

Appendix H: Public Needs Hearings Presentation

Appendix I: Citizen Participation Plan

Appendix A - Citizen Participation Comments

Three public needs hearings were held on February 8, 10, and 12, 2020. Total public attendance across the three meetings was 27 people. Persons in attendance were asked to place votes into bins to signify their priorities for spending and activity. The totals of the voting across all three meetings are below.

Economic Development	
Commercial Property Improvements	9
Technical Assistance to Small Business Owners	8
Grants or loans to small businesses	20
Job Training	17
Grants for equipment or supplies	3
Other	
Homelessness and Services	
Counseling/Case Management Services	2
Supportive Services	1
Assistance to Prevent Homelessness	12
Homeless Facilities	4
Domestic Violence Shelters	2
Transitional Housing	2
Adult Day Care	5
Child Care	2
Health Services	1
Substance Abuse Services	1
Energy Conservation	11
Services for Senior Citizens	5
Public Facilities & Infrastructure	
Expand/Improve Recreation and park facilities	2
Add/Improve Health Care Facilities	4
Add/Improve Youth Centers	14
Add/Improve Community Centers	3
Add/Improve Facilities for Seniors	7
Add/Improve Facilities for the Disabled	9
Nonresidential Historic Preservation	1
Removal of Vacant and Deteriorated Structures	5
Street Lighting	8
Sidewalks	13
Street Beautification	2
Water and Sewer Improvements	4
Street Improvements: Curbs, gutter, drainage	3
Other	1
Housing	
Home repair/Rehabilitation programs for homeowners	6
Homebuyer Assistance	4

Affordable Rental Housing	12
Affordable Housing For Sale	8
Housing for Disabled Persons	4
Housing for elderly persons	6
Energy Efficiency Improvements	3
Other	14

18 comments were left in the “other” voting boxes. A majority of these comments requested services covered by other voting boxes in specific locations, such as a sidewalk along N. Parham Road by the Tuckahoe library, or the construction of a recreation center in Sandston. Citizen comments regarding housing indicated a desire to introduce new programs to increase the amount of affordable rental units within the county.

Appendix B – Public Hearing Advertisements

Three public needs hearings were held on February 8, 10, and 12, 2020. These meetings were advertised in the Richmond Times Dispatch, the Henrico Citizen, and the Richmond Free Press.



HENRICO COUNTY

PUBLIC HEARINGS on Community Development Needs

Saturday, Feb 8, 10 AM
Henrico Recreation and Parks
6800 Staples Mill Road

Monday, Feb 10, 6 PM
Eastern Henrico
Recreation Center
1440 N. Laburnum Ave.

Wednesday, Feb 12, 6 PM
Tuckahoe Area Library
1901 Starling Drive

Meeting locations have accessible parking and facilities. Reasonable accommodation is available. Call 804-501-7640 at least two days in advance of the event to arrange accommodations.

Henrico County is in the process of developing a new Five-Year Consolidated Plan to guide the use of federal CDBG, HOME, and ESG funds. These funds are provided to Henrico County to serve low- and moderate-income individuals and families.

Henrico is conducting three public hearings to receive input from citizens and interested parties on the County's community development needs and priorities to be addressed in this plan and to serve as a guide for the use of these federal funds.

In addition to the public hearings, citizens can provide feedback via email or online survey. More information can be found at henrico.us/revit or by calling 804-501-7640.

Ad published in the Henrico Citizen, Feb 6, 2020

Public Hearings on Community Development Needs and Program Performance, Henrico County, Virginia

The County of Henrico is preparing its Five Year Consolidated Plan for the years 2020-2025. The Consolidated plan will serve as a guide for the use of federal CDBG, ESG, and HOME Program funds in addressing Henrico's community development needs. The Consolidated Plan and corresponding Annual Action Plan will cover five and one-year periods beginning October 1, 2020 respectively. The Henrico Department of Community Revitalization will conduct three public hearings at the times and locations listed below to hear citizens opinions concerning community development needs in the County and past performance of community development programs. The County encourages all citizens to attend. Citizens can also provide feedback via email or electronic survey.

Meeting times and locations:

- Saturday, February 8, 2020, 10:00 AM. Henrico Recreation and Parks Administration Building, 6800 Staples Mill Road.
- Monday, February 10, 2020, 6:00 PM. Eastern Henrico Recreation Center, 1440 N. Laburnum Avenue.
- Wednesday, February 12, 2020, 6:00 PM. Tuckahoe Area Library, 1901 Starling Drive.

Organizations interested in applying for CDBG, HOME, or ESG funds for program year 2020-2021 may obtain an application from the county website beginning January 27, 2020. The deadline to apply is March 2, 2020. More information on the public hearing and the funding application process can be found at www.henrico.us/revit or by calling 804-501-7640. Meeting locations are handicapped accessible. Reasonable accommodation will be provided. If you need a special accommodation, please call 804-501-7640 at least two days prior to the event.

Ad published in the Richmond Free Press, January 30, 2020

MEETINGS & EVENTS

Public Hearings on Community Development Needs and Program Performance, Henrico County, Virginia

The County of Henrico is preparing its Five Year Consolidated Plan for the years 2020-2025. The Consolidated plan will serve as a guide for the use of federal CDBG, ESG, and HOME Program funds in addressing Henrico's community development needs. The Consolidated Plan and corresponding Annual Action Plan will cover five and one-year periods beginning October 1, 2020 respectively. The Henrico Department of Community Revitalization will conduct three public hearings at the times and locations listed below to hear citizens opinions concerning community development needs in the County and past performance of community development programs. The County encourages all citizens to attend. Citizens can also provide feedback via email or electronic survey.

Meeting times and locations:

- Saturday, February 8, 2020, 10:00 AM. Henrico Recreation and Parks Administration Building, 6800 Staples Mill Road.
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- Wednesday, February 12, 2020, 6:00 PM. Tuckahoe Area Library, 1901 Starling Drive.

Organizations interested in applying for CDBG, HOME, or ESG funds for program year 2020-2021 may obtain an application from the county website beginning January 27, 2020. The deadline to apply is March 2, 2020. More information on the public hearing and the funding application process can be found at www.henrico.us/revit or by calling 804-501-7640. Meeting locations are handicapped accessible. Reasonable accommodation will be provided. If you need a special accommodation, please call 804-501-7640 at least two days prior to the event.

Ad published in the Richmond Times Dispatch, Jan 27, 2020

A public hearing before the Board of Supervisors was held on July 28, 2020. Notice of this meeting and the availability of the draft 2020-25 Consolidated Plan for public review was published in the Richmond Times Dispatch, the Henrico Citizen (online version), and the Richmond Free Press. Notice appeared in all three sources on July 16, 2020.

Notice of Public Hearing on the Submission of the Henrico County 2020-25 Consolidated Plan and the 2020-21 Annual Action Plan

Henrico County is a participant in the federal Community Development Block Grant (CDBG), HOME Investment Partnerships Program Grant (HOME), and Emergency Solutions Grant (ESG) and is required to submit a Consolidated Plan and Annual Action Plan (Plan) to the U.S. Department of Housing and Urban Development by August 15, 2020. The Henrico County Board of Supervisors will hold a public hearing on Tuesday, July 28, 2020 at 7:00 PM in the Board Room in the County Administration Building at Parham and Hungary Spring Roads to consider a resolution to authorize submission of a Consolidated Plan and Annual Action Plan and to approve the proposed use of funds for 2020-21. Remote participation is available for this meeting following procedures located at <https://henrico.us/supervisors/next-meeting/>.

Funding for the 2020-21 program year includes:

2020-21 CDBG Entitlement Grant	\$1,729,959
CDBG Funds Brought Forward	\$36,371
2020-21 HOME Entitlement Grant	\$919,624
2020-21 Emergency Solutions Grant	\$147,484
Total Funds Available	\$2,833,438

The following projects have been recommended for funding in 2020-21: **CDBG and HOME Program Administration** - CDBG: \$260,000; HOME: \$90,000.

Commercial Assistance Program - administration of the Enterprise Zone and Commercial Assistance program. CDBG: \$201,000.

Enterprise Zone Design Assistance - architectural design assistance for businesses considering improvements resulting in job creation. CDBG: \$45,000.

CONNECT Program - afterschool and summer program for high risk youth. CDBG: \$160,000.

project: HOMES Homeowner Rehabilitation Program - rehabilitation of homes of elderly and/or disabled low-income homeowners. CDBG: \$71,662; HOME: \$503,124.

project: HOMES Critical Home Repair Program - home repairs for low-income homeowners. CDBG: \$571,418.

Habitat for Humanity Critical Home Repair program - home repairs for low-income homeowners. CDBG: \$50,000.

HOME Inc. Downpayment Assistance - counseling and down payment and closing costs assistance for first-time homebuyers. CDBG: \$41,250; HOME: \$121,500.

Southside Community Development & Housing Corp. Downpayment Assistance - counseling and down payment and closing costs assistance for first-time homebuyers. CDBG: \$18,000; HOME: \$65,000.

CHDO Activities Rehab for Sale - purchase and rehabilitation of vacant single-family homes or construction of new homes to be sold to first-time low-income homebuyers. HOME: \$140,000.

HumanKind Ways to Work Program - financial literacy training and assistance with obtaining vehicles and vehicle loans to enable low-income persons to obtain and maintain employment. CDBG: \$20,000.

Circle Center Adult Day Services Security Improvements - security improvements to adult day care facility. CDBG: \$30,000.

HOME Inc. Housing Stability Program - educational programs on financial literacy and tenant rights and responsibilities. CDBG: \$45,000.

Sandston Historic Area Survey - funding for completing survey work and preparation of a National Register Nomination for the Fairfield-Sandston area. CDBG \$30,000.

Bus Stop Shelters - provides funds for installation of three bus shelters along Nine Mile Road, Laburnum Avenue, and/or Williamsburg Road. CDBG: \$40,000.

Commonwealth Catholic Charities - Targeted prevention and diversion. CDBG: \$30,000.

Virginia Supportive Housing - Coel Lane Apartments - support for the rehabilitation of a vacant building for supportive housing units. CDBG: \$150,000.

ESG Program Administration - ESG: \$11,000.

Housing Families First - Hilliard House Emergency Shelter Program - ESG: \$44,484.

CARITAS - Case Management for Shelter Clients - ESG: \$20,000.

YWCA of Richmond - Greater Richmond Regional Domestic Violence Hotline - ESG: \$15,500.

Homeward - Homeless Management Information System - ESG: \$2,500.

Commonwealth Catholic Charities - Homeless Outreach - ESG: \$24,000.

HomeAgain - Rapid Rehousing Program - \$30,000.

Anyone may attend the meeting and express an opinion on the above matter. In addition, anyone may be heard remotely during the meeting by phone or through the internet by completing and submitting the signup form in advance of the meeting. The signup form is available at <https://henrico.us/services/citizen-participation-registration/>. Alternatively, anyone may submit written comments in advance of the meeting by email to har66@henrico.us, through the County's webpage listed above, or by regular mail to Clerk, Henrico County Board of Supervisors, P.O. Box 90775, Henrico, VA 23273-0775. Any written comments received in advance of the meeting will be provided to the Board of Supervisors before the hearing and included in the record of the hearing.

A copy of the proposed resolution is available for examination in the lobby of the County Administration Building at Parham and Hungary Spring Roads between 8:00 am. and 4:30 pm. each business day, in the Office of the County Manager in the same building by appointment, and online at <https://henrico.us/services/citizen-participation-registration/> and at <https://henrico.us/revit>. The draft 2020-2025 Consolidated Plan, which contains the Annual Action Plan, is available for review at <https://henrico.us/revit> or by contacting the Department of Community Revitalization at 804-501-7617 or revitalization@henrico.us.

For additional information, please call the Department of Community Revitalization at 501-7617 or email revitalization@henrico.us.

Notice of Public Hearing on the Submission of the Henrico County 2020-25 Consolidated Plan and the 2020-21 Annual Action Plan

Henrico County is a participant in the federal Community Development Block Grant (CDBG), HOME Investment Partnerships Program Grant (HOME), and Emergency Solutions Grant (ESG) and is required to submit a Consolidated Plan and Annual Action Plan (Plan) to the U.S. Department of Housing and Urban Development by August 15, 2020. The Henrico County Board of Supervisors will hold a public hearing on Tuesday, July 28, 2020 at 7:00 PM in the Board Room in the County Administration Building at Parham and Hungary Spring Roads to consider a resolution to authorize submission of a Consolidated Plan and Annual Action Plan and to approve the proposed use of funds for 2020-21. Remote participation is available for this meeting following procedures located at <https://henrico.us/supervisors/next-meeting/>.

Funding for the 2020-21 program year is as follows:

2020-21 CDBG Entitlement Grant	\$1,729,959
CDBG Funds Brought Forward	\$36,371
2020-21 HOME Entitlement Grant	\$919,624
2020-21 Emergency Solutions Grant	\$147,484
Total Funds Available	\$2,833,438

A complete list of projects recommended for funding is available at <https://henrico.us/revit>

Anyone may attend the meeting and express an opinion on the above matter. In addition, anyone may be heard remotely during the meeting by phone or through the internet by completing and submitting the signup form in advance of the meeting. The signup form is available at <https://henrico.us/services/citizen-participation-registration/>. Alternatively, anyone may submit written comments in advance of the meeting by email to har66@henrico.us, through the County's webpage listed above, or by regular mail to Clerk, Henrico County Board of Supervisors, P.O. Box 90775, Henrico, VA 23273-0775. Any written comments received in advance of the meeting will be provided to the Board of Supervisors before the hearing and included in the record of the hearing.

A copy of the proposed resolution is available for examination in the lobby of the County Administration Building at Parham and Hungary Spring Roads between 8:00 am. and 4:30 pm. each business day, in the Office of the County Manager in the same building by appointment, and online at <https://henrico.us/services/citizen-participation-registration/> and at <https://henrico.us/revit>. The draft 2020-2025 Consolidated Plan, which contains the Annual Action Plan, is available for review at <https://henrico.us/revit> or by contacting the Department of Community Revitalization at 804-501-7617 or revitalization@henrico.us.

For additional information, please call the Department of Community Revitalization at 501-7617 or email revitalization@henrico.us.

Ad published in the Richmond Free Press

Ad published in the Richmond Times Dispatch

Appendix C – Henrico County Recapture Provisions

Henrico County Recapture Provision for the Use of HOME Program Funds

The County of Henrico uses the Recapture Provision when HOME program funds are used to provide homebuyer assistance or to undertake rehabilitation of owner-occupied single-family homes. This is intended to ensure homes remain the buyer’s or homeowner-occupant’s principal residence throughout the applicable affordability period. The following table outlines the affordability periods.

Amount of HOME Investment	Length of the Affordability Period
Under \$15,000	5 years
\$15,000 to \$40,000	10 years
Over \$40,000	15 years

REDUCTION DURING AFFORDABILITY PERIOD:

If the homebuyer or homeowner occupies the property as his/her principal place of residence for a period of time less than the applicable affordability period, then the amount of the Direct HOME Subsidy subject to recapture will be reduced on a pro-rated basis for each full year that the homeowner or homebuyer owned and occupied the property, as described below. If the recapture provision is triggered by a sale of the property, Henrico County will recapture the pro-rated amount from the net proceeds available from the sale.

The “Direct HOME Subsidy” is defined as the amount of HOME assistance provided to the homebuyer towards the purchase of the property or for rehabilitation projects not involving acquisition, the amount of HOME assistance provided to the homeowner-occupant towards the cost of the rehabilitation work undertaken on the property. Direct HOME Subsidy includes down-payment, closing costs or other HOME assistance provided directly to the homebuyer or for rehabilitation projects, the cost paid for construction benefitting the homeowner-occupant.

The pro-rated HOME Investment recaptured and returned to Henrico County is calculated as follows:

- Divide the number of full years the homebuyer occupied the home by the period of affordability. When HOME funds were used for rehabilitation not involving acquisition, divide the number of years the homeowner occupied the home following completion of the rehabilitation (the date of completion means the date of the applicable Deed of Trust Note) by the period of affordability.
- Multiply the resulting figure by the total amount of Direct HOME Subsidy originally provided to the homebuyer or homeowner. This is the amount forgiven.
- Subtract the forgiven amount from the total amount of Direct HOME Subsidy.
- Example:
 - Mr. Smith received a \$12,000 downpayment assistance grant. This required an affordability period of 5 years. He sold the home after 3 years and 7 months and moved out. He therefore resided in the home for 3 full years. $3 \text{ years} / 5 \text{ years} = 0.6$; $0.6 \times \$12,000 = \$7,200$; $\$12,000 - \$7,200 = \$4,800$, which is the amount recaptured.

In the event of foreclosure or other involuntary sale, the recaptured HOME investment is prorated as described above.

When the recapture provision is triggered by a sale of the property, under no circumstances will Henrico County recapture more than is available from the Net Proceeds of the sale. "Net Proceeds" is defined as the sales price minus primary loan balance (other than HOME funds) and any closing costs.

DUE ON SALE; ACCELERATION:

If all or any part of the property, or interest therein, is leased, sold or otherwise transferred by the homebuyer or homeowner during the applicable affordability period, excluding the granting of a lien subordination or by rights of survivorship, all sums secured are immediately due and payable to Henrico County, except as provided above.

SUBORDINATION:

The lien for HOME funds shall be in no worse than second position.

REFINANCING:

The County of Henrico may agree to subordinate an existing lien associated with HOME funds to new debt in order to protect its interests and in the best interest of the homeowner. Refinancing is limited to circumstances in which any one of the following occurs:

- The homeowner must be securing better terms that reduce monthly housing costs.
- The new interest rate must be fixed for the life of the loan (no balloon or ARM loans).
- Cash equity withdrawn may only be used for emergency property repairs or catastrophic expenses upon approval by Henrico County.

In the event refinancing does not meet one of the circumstances described above, Henrico County will not agree to subordination.

ENFORCEMENT:

Recapture provisions shall be enforced through contractual agreements between Henrico County, its subrecipients (or CHDOs), and the homebuyer or homeowner-occupant(s). Subrecipients (or CHDOs) will be responsible for securing the recapture provision for the Direct HOME Subsidy provided by obtaining a promissory Note from the homebuyer or homeowner and recording a Deed of Trust with a term that runs concurrently with the affordability period. Prior to disbursement, Henrico County and its subrecipients (or CHDOs) enter a signed homebuyer (or in the case of rehabilitation not involving acquisition, an authorization and release) agreement, wherein the recapture provisions are disclosed, and the homebuyer or homeowner acknowledges receipt of the recapture provisions.

DATE OF REVISION: October 1, 2018

Appendix D – Resolution of the Board of Supervisors



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 178-20

Page No. 1 of 2

Agenda Title: RESOLUTION – Authorization to Submit Henrico County FY 2020-25 Consolidated Plan and FY 2020-21 Annual Action Plan, including the CDBG, HOME and ESG Program Plans for FY 2020-21; to Execute the CDBG, HOME and ESG Agreements for FY 2020-21; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities

For Clerk's Use Only: Date: <u>7/28/2020</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Branin, T. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Schmitt, D. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, Henrico County is an entitlement community under the U.S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program, as authorized by Title 1 of the Housing and Community Development Act of 1974; and,

WHEREAS, the County’s CDBG entitlement for Fiscal Year 2020-21 is \$1,729,959, and the County has prepared the attached proposed sources and uses of CDBG entitlement funds; and,

WHEREAS, \$36,371 in unspent CDBG funds from previous years is included in the proposed use of CDBG funds in Fiscal Year 2020-21; and,

WHEREAS, the County is an entitlement community under the HUD HOME Investment Partnerships Program (“HOME”) as authorized by the HOME Investment Partnerships Act of 1990; and,

WHEREAS, the County’s HOME entitlement for Fiscal Year 2020-21 is \$919,624, and the County has prepared the attached proposed sources and uses of HOME entitlement funds; and,

WHEREAS, Henrico County is an entitlement community under the HUD Emergency Solutions Grants (“ESG”) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and,

WHEREAS, the County’s ESG entitlement for Fiscal Year 2020-21 is \$147,484, and the County has prepared the attached proposed sources and uses of ESG entitlement funds; and,

By Agency Head _____ 711 By County Manager _____

Routing:
 Yellow to: CDMm.RW
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 178-20

Page 2 of 2

Agenda Title: RESOLUTION – Authorization to Submit Henrico County FY 2020-25 Consolidated Plan and FY 2020-21 Annual Action Plan, including the CDBG, HOME and ESG Program Plans for FY 2020-21; to Execute the CDBG, HOME and ESG Agreements for FY 2020-21; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities

WHEREAS, localities are required to submit a Consolidated Plan and an Annual Action Plan (“Plan”) as a condition of receiving CDBG, HOME and ESG funds, and the Department of Community Revitalization has prepared the required Plans for submission to HUD with the proposed uses of CDBG, HOME and ESG funds shown on the attached table.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the County’s Five-Year Consolidated Plan and FY 2020-21 Action Plan, including the proposed uses of CDBG, HOME and ESG funds for FY 2020-21; (2) authorizes the County Manager to submit the Plans to HUD; and (3) authorizes the County Manager to execute the CDBG, HOME, and ESG agreements with HUD for FY 2020-21 and the contracts necessary to carry out the CDBG, HOME and ESG program activities, all in a form approved by the County Attorney.

Comments: The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.

Appendix E – Sources and Uses of Funds

Fiscal Year 2020-2021 CDBG, HOME, & ESG Programs
As amended March 23, 2021
Sources & Uses of Funds

SOURCES	CDBG	CDBG as amended	HOME	HOME as amended	ESG
FY 2020-2021 Allocation	\$1,729,959	\$1,729,695	\$919,624	\$919,411	\$147,484
Funds Brought Forward	\$36,371	\$36,371		\$61,983	
Program Income				\$54,863	
Total Available	\$1,766,330	\$1,766,066	\$919,624	\$1,036,257	\$147,484

CDBG/HOME USES

1. CDBG & HOME Administration	260,000	259,736	90,000	89,787	
2. Commercial Assistance Program	201,000	201,000			
3. Enterprise Zone Design Assistance	48,000	48,000			
4. CONNECT Program	160,000	160,000			
5. project:HOMES - Homeowner Rehabilitation Program	71,662	71,662	503,124	619,970	
6. project:HOMES - Critical Home Repair Program	571,418	571,418			
7. Habitat for Humanity - Critical Home Repair Program	50,000	50,000			
8. HOME Inc. - Downpayment Assistance	41,250	41,250	121,500	121,500	
9. Southside Community Development & Housing Corp. - Downpayment	18,000	18,000	65,000	65,000	
10. CHDO Activities Rehab for Sale - Undesignated			140,000	140,000	
11. HumanKind - Ways to Work Program	20,000	20,000			
12. Circle Center Adult Day Services - Security Improvements	30,000	30,000			
13. HOME Inc. - Housing Stability Program	45,000	45,000			
14. Sandston Historic Area Survey	30,000	30,000			
15. Bus Stop Shelters	40,000	40,000			
16. Commonwealth Catholic Charities - Targeted Prevention and Diversion	30,000	30,000			
17. Virginia Supportive Housing - Cool Lane Apartments	150,000	150,000			

ESG USES

1. ESG Administration					11,000
2. Housing Families First - Hilliard House Emergency Shelter Program					44,484
4. CARITAS - Case Management for shelter clients					20,000
5. YWCA of Richmond - Greater Richmond Regional Domestic					15,500
6. Homeward - Homeless Management Information System					2,500
7. Commonwealth Catholic Charities - Homeless Outreach					24,000
8. HomeAgain - Rapid Rehousing Program					30,000

TOTAL	\$1,766,330	\$1,766,066	\$919,624	\$1,036,257	\$147,484
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Updated March 23, 2021, to reflect the corrected Entitlement CDBG and HOME Grants per the HUD letter of October 22, 2020, the addition of HOME Program Income, and the addition of HOME Funds brought forward from prior years.

Appendix F - Alternate/Local Data Sources

1	Data Source Name ACS Five-Year Estimate 2011-2015
	List the name of the organization or individual who originated the data set. US Census Bureau
	Provide a brief summary of the data set.
	What was the purpose for developing this data set?
	Provide the year (and optionally month, or month and day) for when the data was collected.
	Briefly describe the methodology for the data collection.
	Describe the total population from which the sample was taken.
	Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.
	Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.
2	Data Source Name ACS 2015-2018
	List the name of the organization or individual who originated the data set. US Census Bureau
	Provide a brief summary of the data set.
	What was the purpose for developing this data set?
	Provide the year (and optionally month, or month and day) for when the data was collected.
	Briefly describe the methodology for the data collection.
	Briefly describe the methodology for the data collection.

	<p>Describe the total population from which the sample was taken.</p>
	<p>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</p>
3	<p>Data Source Name 2012-2016 CHAS</p>
	<p>List the name of the organization or individual who originated the data set. US Census Bureau</p>
	<p>Provide a brief summary of the data set.</p>
	<p>What was the purpose for developing this data set?</p>
	<p>Provide the year (and optionally month, or month and day) for when the data was collected.</p>
	<p>Briefly describe the methodology for the data collection.</p>
	<p>Describe the total population from which the sample was taken.</p>
	<p>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</p>

Appendix G – Survey Instrument and Results

Henrico County currently receives about \$2 million each year from the U.S. Department of Housing and Urban Development for a wide variety of activities that benefit low- and moderate-income persons as well as the County as a whole.

Let us know about the services and improvements that would benefit your neighborhood or Henrico County in general. Citizen input is important in identifying needs for services and improvements and deciding how to allocate the federal money that the County receives each year for community development and housing needs.

1. I am a:

- Resident of Henrico
- Resident of another jurisdiction but work in Henrico
- Owner of a business in Henrico
- Non-profit Service Provider
- Other (please specify)

2. I am a:

- Renter
- Homeowner
- Other (please specify)

3. In which zip code is your home or business located?

4. In which neighborhood/area is your home or business located?

5. Non-profit Service Provider - Please indicate the key services your agency provides and to whom the services are available.

Henrico County Community Development Needs Survey

The County has limited funding each year to address housing and community development needs. Please help us prioritize our spending for the next five years by indicating which areas of community need you think are the most important.

Rank the following overall community needs with 1 being the highest priority and 5 being the lowest. On the following pages you will be asked about more specific needs in each of these categories.

The ranking choices below will re-order as you assign a priority.

6. Community Needs

- Community Facilities:** such as parks or other facilities that provide services to the disabled, elderly, or other groups.
- Economic Development:** Economic development programs may assist business owners, facilitate business growth, create jobs, and undergo building improvements for commercial structures,
- Homeless Facilities and Services:** These programs provide housing for the homeless, provide services that prevent homelessness, and, or services that assist those at risk of becoming homeless.
- Housing:** Housing programs may provide for new affordable housing, improvements to existing housing, housing rehabilitation, and assistance to homeowners.
- Public Improvements:** Public improvements include sidewalks, street lights, drainage and sewer improvements..

Housing Needs

Please indicate whether you think the following needs should be High, Medium, or Low priority.

Housing programs that utilize federal funds can assist households that meet the federal definition of low- or moderate-income. Currently the federal definition of low- or moderate-income in Henrico allows for a maximum annual income of \$58,300 for a household of four (4) people.

7. Housing

	High Priority	Medium Priority	Low Priority
Home repair/rehabilitation programs for homeowners	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homebuyer assistance for first-time homebuyers (such as down payment assistance)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable rental housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Affordable housing for sale	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing for disabled persons	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Housing for elderly persons	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Energy efficiency improvements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accessibility and/or aging-in-place improvements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other housing needs (please specify)

Community Facilities

Please indicate whether you think the following needs should be High, Medium, or Low priority.

Use of federal funds for community facilities is restricted to those in areas that meet the federal definition of low- or moderate-income areas, or that specifically serve low- and moderate-income persons.

8. Community Facilities and Neighborhoods

	High Priority	Medium Priority	Low Priority
Expand/improve recreation and park facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Add/improve health care facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Add/improve youth centers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Add/improve community centers (both County and non-profit operated)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Add/improve facilities for seniors (both County and non-profit operated)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Add/improve facilities for the disabled (including those operated by non-profits)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-residential Historic Preservation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Removal of vacant and deteriorated structures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other Community Facilities needs (please specify)

Economic Development

Please indicate whether you think the following needs should be High, Medium, or Low priority.

9. Economic Development

	High Priority	Medium Priority	Low Priority
Provide assistance to property owners to improve commercial properties	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provide technical assistance to small business owners	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provide grants or loans to small businesses for expansion or to enable employment growth	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provide job training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other Economic Development needs (please specify)

Public Improvements

Please indicate whether you think the following needs should be High, Medium, or Low priority.

Use of federal funds for public improvements is restricted to areas that meet the federal definition of low- or moderate-income.

10. Public Improvements

	High Priority	Medium Priority	Low Priority
Street lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sidewalks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Street beautification	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water and sewer improvements, including stormwater drainage systems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Street improvements such as curb and gutter or drainage	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other Public Facility needs (please specify)

11. Where are these types of improvements needed? Please provide locations for suggested improvements.

Homeless Facilities and Services

Please indicate whether you think the following needs should be High, Medium, or Low priority.

12. Homeless Facilities and Services

	High Priority	Medium Priority	Low Priority
Counseling/case management services for homeless families/individuals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Supportive services (substance abuse treatment, mental health services, etc)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assistance to prevent homelessness (emergency rent/utility payments, etc)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Homeless facilities (cold weather shelters, day resource facilities, etc)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Domestic violence shelters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transitional housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other Homeless Facilities and Services needs (please specify)

13. What other kinds of housing and community development needs require attention in Henrico County?

14. What areas of Henrico County require revitalization? (Please list specific commercial areas and/or neighborhoods)

15. Which statement best represents your priorities when it comes to allocating federal funds?

- I believe federal funds should be distributed somewhat uniformly throughout the County.
- I believe federal funds should be concentrated in deteriorated areas or neighborhoods.

16. Are there any other comments or suggestions that you would like to share?

1. I am a:

Answer Choices	Responses
Resident of Henrico	85.71% 18
Resident of another jurisdiction but work in Henrico	4.76% 1
Owner of a business in Henrico	4.76% 1
Non-profit Service Provider	19.05% 4
Other (please specify)	4.76% 1
Total Respondents: 21	

2. I am a:

Answer Choices	Responses
Renter	0.00% 0
Homeowner	100.00% 21
Other (please specify)	0.00% 0
TOTAL	21

3. In which zip code is your home or business located?

- 23059 (3 responses)
- 23060 (2 responses)
- 23075 (2 responses)
- 23150 (1 response)
- 23223 (2 responses)
- 23228 (3 responses)
- 23231 (4 responses)
- 23260 (1 response)
- 23294 (2 responses)
- 23501 (1 response)

4. In which neighborhood/area is your home or business located?

- | | |
|--------------------------------|--------------------------|
| Lakeside (3 responses) | Twin Hickory |
| Montrose (3 responses) | Wyndham |
| Sandston (2 responses) | Downtown |
| Highland Springs (2 responses) | Broad Street/Parham Road |
| Rattcliffe | Whispering Pines |
| Glen Allen - Nine Mile Road | Dunncroft |
| Varina | 23060 |
| Glen Allen | |

5. Non-profit Service Provider - Please indicate the key services your agency provides and to whom the services are available.

MWCLT provides permanently affordable housing options throughout the Richmond region for folks low to moderate income. We have sold 2 in Highland Springs and are currently renovating a 3rd, with a projected pipeline of around 9 in the next year or so. Our program for affordable homeownership is targeted to 80-115% AMI.

housing navigation, children's services, family services

Homeless services including shelter, furniture, work force development and SUD recovery.

Safety Net Services for Survivors of Brain Injury

The Corporation is organized exclusively but not limited to growing and sustaining advancements in equal rights by providing resource and referrals to disadvantaged people. The corporation engages in community partnerships to extend the range of our existing programs of ensuring that youth, military, vets and families have equal access to financial, educational, and occupational opportunities that will help them thrive in the future; by providing appropriate clothing for high school students who wanted to attend a prom or other special school event, and providing twelve to eighteen-month housing opportunities for LGBT and disabled youth, as well as providing a permanent location for youth to participate in the non-traditional arts in Richmond, Virginia and the surrounding counties. To foster low- and moderate-income housing by acquiring, selling, developing, constructing, sponsoring, managing, improving, and making available rental and home ownership housing at an affordable cost to low and moderate-income families.

6. The County has limited funding each year to address housing and community development needs. Please help us prioritize our spending for the next five years by indicating which areas of community need you think are the most important. Rank the following overall community needs with 1 being the highest priority and 5 being the lowest. On the following pages you will be asked about more specific needs in each of these categories.

	1	2	3	4	5	Total	Score
Community Facilities: such as parks or other facilities that provide services to the disabled, elderly, or other groups.	22.73%	18.18%	22.73%	31.82%	4.55%	22	3.23
Economic Development: Economic development programs may assist business owners, facilitate business growth, create jobs, and undergo building improvements for commercial structures.	38.10%	14.29%	14.29%	4.76%	28.57%	21	3.29
Homeless Facilities and Services: These programs provide housing for the homeless, provide services that prevent homelessness, and/or services that assist those at risk of becoming homeless.	9.09%	18.18%	13.64%	22.73%	36.36%	22	2.41
Housing: Housing programs may provide for new affordable housing, improvements to existing housing, housing rehabilitation, and assistance to homeowners.	14.29%	14.29%	28.57%	33.33%	9.52%	21	2.90
Public Improvements: Public improvements include sidewalks, street lights, drainage and sewer improvements.	18.18%	36.36%	18.18%	9.09%	18.18%	22	3.27

7. Please indicate whether you think the following needs should be High, Medium, or Low priority. Housing programs that utilize federal funds can assist households that meet the federal definition of low- and moderate-income persons. Currently the federal definition of low- and moderate-income persons in Henrico allows for a maximum annual income of \$69,100 for a household of four (4) people.

	High Priority	Medium Priority	Low Priority	Total	Weighted Average
Home repair/rehabilitation programs for homeowners	61.90%	23.81%	14.29%	21	1.52
Homebuyer assistance for first-time homebuyers (such as down payment assistance)	23.81%	38.10%	38.10%	21	2.14
Affordable rental housing	28.57%	33.33%	38.10%	21	2.10
Affordable housing for sale	28.57%	47.62%	23.81%	21	1.95
Housing for disabled persons	33.33%	28.57%	38.10%	21	2.05
Housing for elderly persons	33.33%	23.81%	42.86%	21	2.10
Energy efficiency improvements	42.86%	38.10%	19.05%	21	1.76
Accessibility and/or aging-in-place improvements	47.62%	38.10%	14.29%	21	1.67

8. Community Facilities. Please indicate whether you think the following needs should be High, Medium, or Low priority. Use of federal funds for community facilities is restricted to those in areas that meet the federal definition of low- and moderate-income areas, or that specifically serve low- and moderate-income persons.

	High Priority	Medium Priority	Low Priority	Total	Weighted Average
Expand/improve recreation and park facilities	38.10%	42.86%	19.05%	21	1.81
Add/improve health care facilities	45.00%	40.00%	15.00%	20	1.70
Add/improve youth centers	28.57%	38.10%	33.33%	21	2.05
Add/improve community centers (both County and non-profit operated)	52.38%	28.57%	19.05%	21	1.67
Add/improve facilities for seniors (both County and non-profit operated)	14.29%	47.62%	38.10%	21	2.24
Add/improve facilities for the disabled (including those operated by non-profits)	28.57%	38.10%	33.33%	21	2.05
Nonresidential Historic Preservation	9.52%	47.62%	42.86%	21	2.33
Removal of vacant and deteriorated structures	60.00%	35.00%	5.00%	20	1.45

9. Economic Development. Please indicate whether you think the following needs should be High, Medium, or Low priority.

	High Priority	Medium Priority	Low Priority	Total	Weighted Average
Provide assistance to property owners to improve commercial properties	40.00% 8	35.00% 7	25.00% 5	20	1.85
Provide technical assistance to small business owners	28.57% 6	52.38% 11	19.05% 4	21	1.90
Provide grants or loans to small businesses for expansion or to enable employment growth	80.95% 17	9.52% 2	9.52% 2	21	1.29
Provide job training	52.38% 11	33.33% 7	14.29% 3	21	1.62

10. Public Improvements. Please indicate whether you think the following needs should be High, Medium, or Low priority. Use of federal funds for public improvements is restricted to areas that meet the federal definition of low- or moderate-income. 10. Public Improvements

	High Priority	Medium Priority	Low Priority	Total	Weighted Average
Street lighting	47.62% 10	47.62% 10	4.76% 1	21	1.57
Sidewalks	71.43% 15	23.81% 5	4.76% 1	21	1.33
Street beautification	52.38% 11	19.05% 4	28.57% 6	21	1.76
Water and sewer improvements, including stormwater drainage systems	52.38% 11	33.33% 7	14.29% 3	21	1.62
Street improvements such as curb and gutter or drainage	52.38% 11	38.10% 8	9.52% 2	21	1.57

11. Where are these types of improvements needed? Please provide locations for suggested improvements.

- Throughout Lakeside there are several areas that are in need of these improvements. The areas bound by Hillard, Impala, lakeside and dumbarton.
- Dumbarton Rd could really use some sidewalks and/or lights between Brook and Lakeside.
- Williamsburg Road and Charles City Road water as always at a high level in that area something needs to be done about the drainage over there. Montrose area on Williamsburg Road need access for wheelchairs, sidewalks and crosswalks.
- Williamsburg rd, Nine mile rd, laburnum and Mechanicsville.
- Montrose district..brittels and Williamsburg rd..charles city rd to sandstone. Nine mile rd, Mechanicsville turnpike and laburnum
- Nine Mile Road or any place where there is a large number of people walking to and from work
- Williamsburg rd
- Williamsburg rd is in and desperate need of improvement for Better Business, sidewalks and drainage in the brittles lane Charles City Road intersection. when you come off of 64 headed in Henrico County Needs better businesses drainage is poor coming down the hill. Sidewalls are needed and beautification.
- Laburnum Ave, Williamsburg Ave, Nine Mile Road/ Street lighting- sidewalks and beautification
- In areas around Highland Springs

- In general, improvements should be made to create people-friendly spaces that provide safe, walkable communities that prioritize people over cars. Including protected bike lanes, transit priority, traffic calming, safe routes to school, and lower speed limits.
- Better pedestrian infrastructure along W Broad St, specifically for crossing. Better bike infrastructure everywhere. Reduced speed limits and/or protected pedestrian and bike lanes on arterials.
- We have been asking for a sidewalk to our Mill House facility on Shrader Road for a number of years, as a number of members walk along that road and it can be dangerous.
- Sidewalks & crosswalks are needed to cross W Broad St between Glenside and Parham, especially at shopping centers and bus stops. We need to be able to cross Broad St safely. Covered seating is needed at bus stops, especially along GRTC route 19. Thirty minutes is a long time for someone to stand in the rain, cold or heat to wait for a bus. We need more small (800-1500 sq ft) houses, duplexes, or four-plexes with first floor living. The larger units need to be planned for roommates or caregiver-in-residence. This type of housing would help disabled people, elderly people, single people and extended families.
- Nine Mile Rd- "downtown" Highland Springs. It could be such an attractive street, but needs the businesses and repairs maintenance to make it so.
- Poorly lit side roads and subdivisions, high risk crime areas

12. Homeless Facilities and Services Please indicate whether you think the following needs should be High, Medium, or Low priority.

	High Priority	Medium Priority	Low Priority	Total	Weighted Average
Counseling/case management services for homeless families/individuals	35.00% 7	30.00% 6	35.00% 7	20	2.00
Supportive services (substance abuse treatment, mental health services, etc)	50.00% 10	25.00% 5	25.00% 5	20	1.75
Assistance to prevent homelessness (emergency rent/utility payments, etc)	40.00% 8	25.00% 5	35.00% 7	20	1.95
Homeless facilities (cold weather shelters, day resource facilities, etc)	40.00% 8	20.00% 4	40.00% 8	20	2.00
Domestic violence shelters	61.90% 13	9.52% 2	28.57% 6	21	1.67
Transitional housing	30.00% 6	30.00% 6	40.00% 8	20	2.10

13. What other kinds of housing and community development needs require attention in Henrico County?

- Need better housing communities bigger homes. Eastern Henrico is lacking with quality stores the area does not need any more Dollar General or Family Dollar stores the area needs better restaurants and things to do
- Luxury homes and Condominiums in Eastern Henrico. Eastern Henrico needs a hospital. Montrose, where K mart is on Nine Mile Rd, white oak Highland Springs and Sandston
- Hospital
- Luxury condos and homes in Eastern Henrico. Tier A hospital
- Glen Allen - area has moved into a vibrant, multi-cultural area - paying attention to places where corporate living and money is being spent to ensure homogenization of culture and a fear of integrating other cultures
- Eastern Henrico needs a hospital
- Some of the older homes in the community (23231) need beautification. Homes need painting and better upkeep.
- Not enough areas for children and teens. Community center for kids would help with behavior. Could also be used for educational tutoring.

- Persons with disabilities need more and increased access to both housing and appropriate services. Many of our clients need supportive housing options specific to their disability and those options do not currently exist in Henrico County.
- There are a lot of elderly people in Highland Springs who need help with various yard projects.
- Henrico County needs a division of Multicultural Services, not inclusive of any of the Chambers of Commerce, or their counterparts. The Division of Multicultural Services will be an entity in itself, and non threatening to all communities and people of all ages.

14. What areas of Henrico County require revitalization? (Please list specific commercial areas and/or neighborhoods)

- Lakeside Avenue could be a thriving economic hub for restaurants and the like.
- Montross Highland Springs Sandston Mechanicsville Turnpike area Nine Mile Road and Williamsburg Road
- Montrose, Kmart on nine mile Rd, white oaks, Henrico plaza, Williamsburg rd by the airport, Fairfield Shopping center, and Sandston
- Oak hill plaza, Henrico plaza, white oaks, east town plaza
- Montrose, Nine mile rd, white oak mall, oak hill plaza, Sandston, airport area, Highland spring
- East End - Highland Springs, Nine Mile Road
- Williamsburg rd and nine mile rd off of 64.
- 23231,23223 commercial areas on Nine Mile Road and Laburnum, Williamsburg Road need to be revitalization. Montrose, Highland springs, Sandston, oak hill
- Williamsburg Ave, Nine-mile road (Highland Springs) Airport Dr
- Would like to see new parks and business in and around highland springs.
- Too many vacant buildings. Instead of cutting down more trees, utilize what is already there. Staples Mill's old Dumbarton Square is an eyesore and is bringing down the area. This section could use help.
- Brook Rd around Lakeside Ave Laburnum Ave around RIR
- Downtown Highland Springs. So much potential to be one of those attractive areas with restaurants and shops... especially if there were more parks around. We moved to HS when Church Hill became too expensive and we wanted more space but also wanted to be close to the restaurants and our jobs in Richmond. I think other Millennials would consider a similar move if HS was more attractive.
- Brook Rd. Corridor

15. Which statement best represents your priorities when it comes to allocating federal funds?

Answer Choices	Responses
I believe federal funds should be distributed somewhat uniformly throughout the County.	9.52%
I believe federal funds should be concentrated in areas and neighborhoods with the greatest need.	2
TOTAL	90.48%
	19
	21

16. Are there any other comments or suggestions that you would like to share?

- I love the proximity of Lakeside to the city and to shopping in the west end but block to block there is no consistency. Some blocks have sidewalks, some have none. The same with street lights. Also homeowners collect far to much junk in their yards.
- You can put a Costco's at the old Kmart on Nine Mile rd. Eastern Henrico is in desperate need of a hospital.
- Eastern Henrico is in need of major renovation with better quality of business and services. Area has no hospital, wine bars, movie theaters or brewers.
- Make eastern Henrico beautiful

- Eastern Henrico needs a hospital
- Eastern Henrico needs a type A hospital
- Henrico County need to revitalize Eastern Henrico with better businesses, homes and communities
- There should be funds for after school programs
- Would like there to more public parks and places of recreation.
- Thank you for the opportunity for input. I would love to attend your meeting on Feb. 25 but unfortunately am out of town at a conference that day.
- If we have an epidemic, the health department will need help. Have a plan. Thanks for the opportunity to share my ideas.
- There are no parks in the part of Highland Springs north of Nine Mile... and I know there are several vacant lots owned by the county. (one easy example seems to be the lot under the water tower. Could it be a park with a few benches?) I think a few more parks and restaurants/coffee shops/breweries would go a long way towards attracting young people who may want to move in. With all the ageing residents around us, I think a lot of homes in our area will soon be for sale, I would love it if these homes could attract the people who are being priced out of the East End of Richmond and who would still like to live close to downtown.
- Community funds should be implemented in areas that actually benefits the community, not pet projects to satisfy the egos of the BOS

Appendix H – Public Needs Hearing Presentation

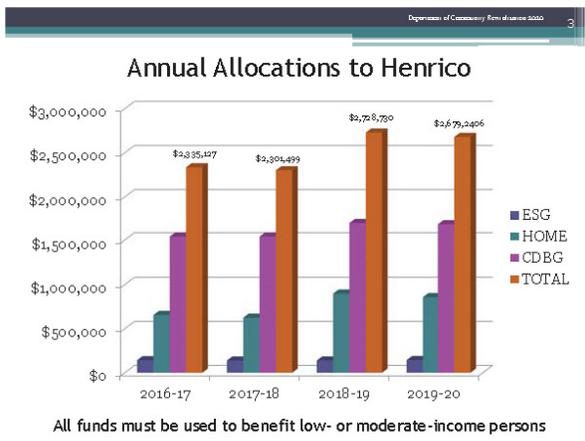
**County of Henrico
2020
Community Development Needs
Public Hearing**

Department of Community Revitalization
February 8
February 10
February 12

Department of Community Revitalization 2020 2

What is the Five Year Consolidated Plan?

- Guides the spending of federal funds over a five-year period.
- Is a requirement to receive federal community development funds.
- Provides an opportunity for the community to set priorities every five years



Department of Community Revitalization 2020 4

Fund Types - Community Development Block Grant (CDBG)

- About \$1.68 million received for 2019-20
- Funds must be directed towards low-income individuals and areas
- CDBG funds have the widest range of possible uses
- Public services, housing improvements and development, infrastructure projects, public facility improvements, and economic development

Department of Community Revitalization 2020 5

Fund Types - HOME Investment Partnerships Program (HOME)

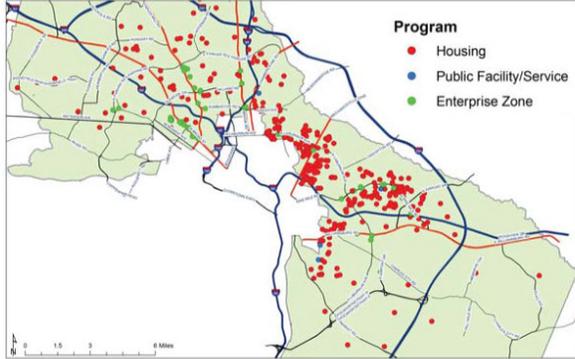
- \$857,308 received for 2019-20
- Must be used to create or maintain affordable housing
- New construction, rehab of vacant homes, down payment assistance for first-time homebuyers, rehabilitation of homeowner-occupied housing, and rental assistance

Department of Community Revitalization 2020 6

Fund Types - Emergency Solutions Grant (ESG)

- \$143,460 received for 2019-20
- Used for activities that assist individuals or families who are homeless or at risk of homelessness
- Homeless prevention services
- Facilities providing housing for homeless persons

CDBG and HOME Funded Projects Oct. 2015 to Dec. 2019



Revitalization through development of affordable housing for sale



- New construction
- Rehabilitation of existing housing
- 12 houses completed since 2015.



Dilapidated structure demolished



Affordable home constructed



Programs for Homeowners

- Housing rehabilitation for low-income elderly or disabled homeowners
- Critical home repairs for low-income homeowners
- Downpayment assistance for first-time, low-income homebuyers
- Over 300 homeowners/homebuyers have benefitted from these programs since 2015 (75 Homeowners assisted in FY 18-19)

Housing for special needs populations



Permanent supportive housing for formerly homeless individuals at the New Clay House - completed in 2019

Future Cool Lane Apartments - Adaptive reuse of vacant building for 105 supportive housing units.



Public Services

- CONNECT - after-school and summer program for low income school-age children
- CARITAS provided support services and emergency shelter to 82 individuals in FY 18-19
- Fair Housing Outreach
- Home Maintenance Workshops



Improvements to public facilities serving low-income persons



Organizations/Facilities assisted include:

- County Recreation and Park Facilities
- Circle Center Adult Day Services
- St. Joseph's Villa - Accessible Youth Fitness park
- SOAR365 Camp Baker Multi-purpose building
- Trinity Village Community playground



Economic Development

- Technical assistance to Enterprise Zone businesses
- Architectural design assistance
- Façade improvement grants
- Grants provide job creation for low-income people
- CDBG funds have assisted revitalization of 40+ commercial properties since 2015
- 56 jobs created for low income persons since 2015.

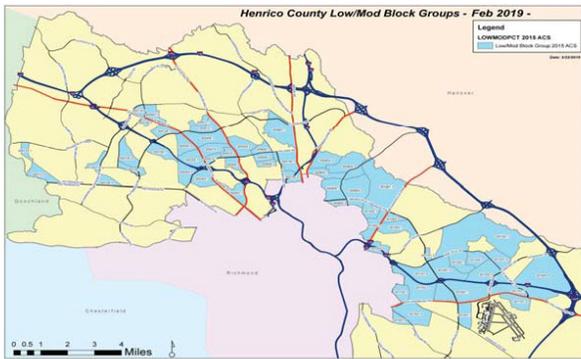


Public Infrastructure

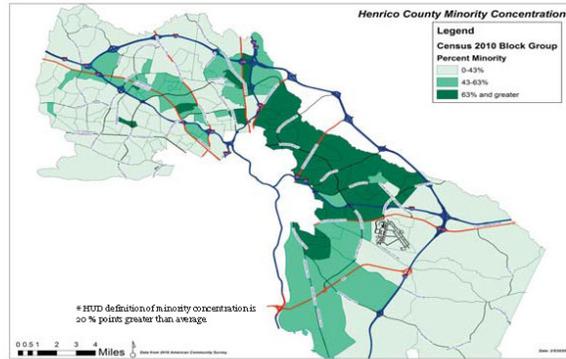
- Sidewalk and drainage improvements
- Street lighting enhancements



Eligible Low/Mod Income Areas



Areas of Minority Concentration



Population and Household Characteristics

- Total Population 329,261 (2018)
- Total housing units: 126,115 (75% are single family)
- 20% of homes built before 1960
- Cost-burdened: 27% of households pay over 30% of monthly income towards housing
- 2.0% housing units are considered "overcrowded"
- Renters: 37% of households
- Owners: 63% of households



Source: U.S. Census Bureau 2014-2018 American Community Survey 2018 data

Population and Household Characteristics

- Households with one or more people 65 and older: 28,721 (27.0%) -citizens 65 and older comprise 16% of total population
- Female-headed households: 18,782 (13.9%)
- Population over 18 with a disability: 32,549
- Area Median Household Income (AMI) is currently \$86,4000
- Individuals/Households where the household income is below 80% of AMI are eligible.

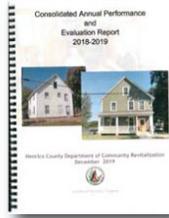
FY 2019 Income Limit	Household Size							
	1	2	3	4	5	6	7	8
80% AMI	\$48,400	\$55,300	\$62,200	\$69,100	\$74,650	\$80,200	\$85,700	\$91,250

Source: U.S. Census Bureau 2014-2018 American Community Survey

Accomplishments In 2018-19

Described in the Annual Performance Report (CAPER)

- 75 homes were rehabilitated or repaired for low-/mod -income, elderly, disabled homeowners
- 19 first-time homebuyers received down payment and closing cost assistance
- 2 homes were acquired, rehabilitated and sold to low-income first-time homebuyers
- 769 homeless persons or persons at risk of homelessness served assisted or provided permanent housing.



Accomplishments In 2018-19 Continued

- After-school program served 127 students living in low-income communities
- Improvements to the New Clay II homeless facility.
- Construction of Multi-purpose building at SOAR365's Camp Baker.
- Grants to businesses through economic development assistance resulting in 11 new jobs for low-income persons.



TELL US WHAT YOU THINK...

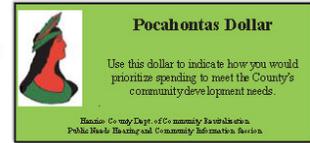
What should the County's priorities should be?

- Housing improvements?
- Streets, sidewalks, other public infrastructure?
- Services to low-income persons?
- Affordable housing?
- Public/Community facilities?
- Homeless prevention/Assistance?
- Business development?



What should be Henrico's priorities for using these federal funds?

- Visit the stations. Talk to the staff. Ask questions. Provide ideas.
- Vote with your Pocahontas Dollars. Place them in the baskets where you would chose to target our limited funds.
- If an issue or need is not there, write it in.
- Before you leave:
 - Do we have your contact information?



After today, what's next?

- Remember to visit henrico.us/revit Take the survey and give us ideas.
- Staff will continue to receive input through March:
- Draft document will be available for public review in late May for 30 days.
- In June the Board of Supervisors will conduct a public hearing before the submission of the Consolidated Plan to HUD.



Thank you

- Find updated information at: www.henrico.us/revit

Appendix I – Public Participation Plan



Henrico County Citizen Participation Plan For the Use of CDBG, HOME, and ESG Program Funds

INTRODUCTION

The County of Henrico (County) is an entitlement jurisdiction and, as such, receives entitlement grant funding from the U.S. Department of Housing and Urban Development (HUD).

The federal entitlement grant funds include: Community Development Block Grant (CDBG); HOME Investment Partnerships Program (HOME); and Emergency Solutions Grant (ESG).

As an entitlement jurisdiction, the County is required to prepare a Five-Year Consolidated Plan (Consolidated Plan), an Annual Community Development Action Plan (Annual Action Plan), and a Consolidated Annual Performance and Evaluation Report (CAPER).

In addition, as required by the U.S. Department of Housing and Urban Development (HUD) Code of Final Regulations for the Consolidated Plan (24 CFR Part 91.105), the County must adopt a Citizen Participation Plan (CPP) setting forth the County's policies and procedures for citizen participation. This CPP establishes standards for the County to provide for and encourage citizens and entitlement grant beneficiaries to participate in the planning, execution, and evaluation of the Consolidated Plan, Annual Action Plans, and CAPERs.

This Citizen Participation Plan has been updated as of May 1, 2020 to reflect new federal requirements that allow shorter public comment periods during periods of national, state, or local emergency and to also allow for virtual public meetings.

DEFINITIONS

Amendment, Minor: A change to a previously adopted Five-Year Consolidated Plan or Annual Action Plan that does not meet the thresholds to qualify as a Substantial Amendment. This includes:

- Monetary changes or shifts, regardless of size that are: (1) necessary for substantially preserving all the programs and activities identified in an Action Plan; and (2) when circumstances required development and submission of an Action Plan based on entitlement estimates and actual entitlement amounts differed significantly.
- Updates to Consolidated Plan data including, but not limited to, census data, income limits, fair market rents, and HOME high/low market rents.
- Changes in location of an approved project or activity so long as the purpose, scope and intended beneficiaries remain constant.
- Transfer of entitlement funds amongst program years' budget lines for synonymous projects or activities.
- Transferring funds to a different subrecipient for the same program or project with equivalent program guidelines and requirements.
- Updates to Impediments to Fair Housing Choice and recommendations to address such Impediments as provided in the most recent applicable *Analysis of Impediments to Fair Housing Choice* (AI) or *Analysis of Fair Housing* (AFH) document.

Amendment, Substantial: A change to a previously adopted Five-Year Consolidated Plan or Annual Action Plan, including the reprogramming of funds left unexpended from previous activities, that:

- Increases or decreases the amount allocated to a current project or activity by more than 25% provided that amount is more than \$50,000.
- Funds a new project or activity in excess of \$30,000.
- Makes a significant change to the purpose, scope, or proposed beneficiaries of a previously approved project or activity.

Analysis of Impediments to Fair Housing Choice (AI): An AI is a document that provides an assessment of a state or a unit of local government’s laws, ordinances, statutes, and administrative policies as well as local conditions that affect the location, availability, and accessibility of housing. The development of the AI generally coincides with the development of the Consolidated Plan. At some point in the future, the AI will likely be replaced by an Assessment of Fair Housing (AFH). HUD has not announced a date when the AFH will be required.

Annual Action Plan: The Annual Action Plan describes the activities to be undertaken in the upcoming Program Year (PY) that meet the goals in the approved Consolidated Plan and utilize the annual funding provided to the County by HUD.

Citizen Participation Plan (CPP): The CPP provides standards by which citizens are encouraged to participate in the development, planning, execution, and evaluation of the Consolidated Plan, any substantial amendments to the Consolidated Plan, the Annual Action Plans, and the CAPERs.

Community Development Block Grant (CDBG): The CDBG program provides communities with resources to address a wide range of housing and community development needs that benefit low- and moderate-income persons through decent housing, suitable living environments, and expanded economic opportunities.

Consolidated Annual Performance and Evaluation Report (CAPER): HUD requires the County to prepare a CAPER at the end of each program year. The CAPER assesses the County’s annual achievements relative to the goals in the Consolidated Plan and the proposed activities in the Annual Action Plan.

Department of Housing and Urban Development (HUD): HUD is the federal government agency that creates and manages programs pertaining to homeownership, affordable housing, fair housing, homelessness, and community and housing development.

Displacement: Displacement refers to the involuntary relocation of individuals from their residences due to housing development and rehabilitation activities paid for by federal funds.

Eligible Activity: Activities that are allowable uses of the three federal funds (CDBG, HOME, and ESG) covered by the Citizen Participation Plan as defined in the Code of Federal Regulations Title 24 for the Department of Housing and Urban Development.

Emergency Solutions Grant (ESG): The ESG program provides resources to assist individuals and families to quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. ESG funds are authorized and intended for rapid rehousing, homelessness prevention, and emergency shelter.

Five-Year Consolidated Plan (Consolidated Plan): HUD requires entitlement jurisdictions to prepare a Consolidated Plan every five years. The Consolidated Plan identifies housing, economic, and community development needs and prioritizes funding to meet those needs.

Home Investment Partnerships Program (HOME): HOME is designed exclusively to create or preserve affordable housing for low-income households. Activities include those that build, buy, and/or rehabilitate affordable rental or homeownership housing, or provide direct rental assistance to low-income people.

Low to Moderate Income (LMI): LMI is 0-80% of Area Median Income (AMI) for a jurisdiction as defined annually by HUD. In addition, this includes those individuals presumed by HUD to be principally LMI (abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS, and migrant farm workers).

Public Hearing: Public hearings provide the public, specifically LMI individuals and households, to make public testimony or comment. Public hearings are advertised in local newspapers and made accessible to persons who do not speak English or who have a disability.

ROLE, RESPONSIBILITIES, AND CONTACT INFORMATION

The County of Henrico is the recipient of the federal entitlement grant funds listed above.

Department of Community Revitalization

The Department of Community Revitalization (DCR) serves as the Lead Agency for the administration of the County's HUD entitlement funds. The Department is responsible for informing citizens about the planning process, facilitating meetings, preparing the Annual Action Plan and the Five-Year Consolidated Plan, preparing amendments, developing the CAPER, developing the AI or AFH, providing opportunities for public comments, and all other program requirements.

Contact information for DCR:

Henrico County Dept. of Community Revitalization

Mailing Address: PO Box 90775, Henrico, VA 23273

Physical Address: 4905 Dickens Rd, Suite 200, Henrico VA 23230 (as of 6/1/2020)

804-501-7640

revitalization@henrico.us

henrico.us/revit

Henrico County Board of Supervisors

The Henrico County Board of Supervisors is the elected legislative body governing the County of Henrico. It is responsible for approving the County's Five-Year Consolidated Plan, the Annual Action Plans, and substantial amendments to the Plans.

Board meetings are generally held on the second and fourth Tuesday of each month beginning at 7 pm. The meetings are held in the Board Room, Administration Building of the Western Government Center at 4301 E. Parham Road. All Board meetings are held in facilities that are accessible to persons with disabilities.

County Manager

The County Manager is appointed by the Board of Supervisors as the administrative head of the county government and is responsible for the County's general government operations.

The County Manager is responsible for signing the funding agreements, SF 424 Application for Federal Assistance, non-state grantee certifications, subrecipient agreements, and is the Certifying Officer for environmental review records.

CITIZEN PARTICIPATION POLICIES

Availability of Draft and Approved Documents

The draft and final versions of the Consolidated Plan, Annual Action Plan, CAPER, and all related amendments will be available online at the County's Department of Community Revitalization website henrico.us/revit. Hard copies of all documents will be available at the offices of DCR, 4905 Dickens Rd, Suite 200, Henrico VA 23230 (as of 6/1/2020), during regular business hours. Internet access is available at all County public libraries.

The draft Consolidated Plans, draft Annual Action Plans, and draft substantial amendments will be made available for public review and comment for a minimum of 30 days prior to their submission to HUD.

The draft CAPER will be available for public review and comment for a minimum of 15 days prior to its submission to HUD.

Public comment periods may be shortened or eliminated should HUD issue a waiver to such requirements in order to more expediently provide funds during times of urgent need.

Previously submitted plans and amendments will be available to residents, public agencies, and other interested parties. Final Plans, CAPERs, and amendments will be available on the County's website at henrico.us/revit and at the offices of the Department of Community Revitalization within 15 days of submission to HUD.

PUBLIC HEARINGS

The County will hold a minimum of two (2) public hearings each year to obtain comments and questions from citizens and other stakeholders on the Five-Year Consolidated Plan and the Annual Action Plan.

The first will be held during the development of the Five-Year Consolidated Plan or Annual Action Plan (Needs Public Hearing) in order to receive input from citizens and stakeholders on the housing and community development needs of the County, particularly for low- or moderate-income citizens. Comments regarding the previous year CAPER will be solicited at this meeting. Additional Needs Public Hearings may be held as determined by DCR staff. Hearings will be held either on weekday evenings no earlier than 5:00 pm or on Saturday mornings. Additional meetings may be held at other times on weekdays in order to provide additional opportunities for public input.

The final public hearing will be hosted by the Henrico County Board of Supervisors during a regularly scheduled Board meeting (Board of Supervisors Public Hearing) and will give citizens the opportunity to give input on the proposed Consolidated Plan/Annual Action Plan and proposed annual CDBG, HOME, and ESG budgets.

Public hearings will be held at accessible locations within the County. Assistance to disabled persons or those with limited English proficiency will be provided upon request, with at least three (3) business days prior notification to the Department of Community Revitalization.

VIRTUAL HEARINGS

Henrico County will hold at least two in-person public hearings each year except in event of a local or state declared emergency. Virtual meetings may be held online if a local or state emergency prevents staff or citizens from gathering in person or to provide additional opportunities for citizen participation during times of normal operation. Virtual meetings will be conducted online using software that is free for participants and provides the ability for participants to ask questions in real time and for answers to be provided to all attendees. The software will allow accessibility for persons with disabilities and those with limited English proficiency.

When virtual meetings are held in place of either or both of the two required public hearings, the meetings will be recorded and posted online.

NOTICE OF HEARINGS AND REVIEW PERIODS

A public review period of not less than thirty (30) days will be provided for each Consolidated Plan, Annual Action Plan, and substantial amendment to enable the public to provide comments prior to submission of the approved document to HUD, except as noted above in Availability of Draft and Approved Documents.

The County will establish a public review period of not less than fifteen (15) days for each CAPER to allow for public comments prior to submission of the approved document to HUD.

Notices of public hearings, the availability of draft documents, and comment periods will be distributed, published, and posted on the Department of Community Revitalization website at henrico.us/revit. Notices will be distributed and published at least ten (10) and not more than fourteen (14) days before the public hearings and will include the subject, time, and location of the hearing as well as information regarding how to request accommodation and services available for persons with disabilities who wish to attend the public hearings.

Newspaper postings of the notices for the Consolidated Plan, Annual Action Plan, CAPER, and substantial amendments will be provided in the *Richmond Times-Dispatch*. As budget allows, advertisements will be placed for at least one day in additional newspapers including the *Henrico Citizen* and other weekly and bi-weekly newspapers targeting minority populations. As budget allows, display ads will be used rather than legal notices or classified ads.

Public notices of comment periods will announce the availability of relevant draft documents for public review and will include a description of the document purpose. The notices will describe how to obtain a copy of the document for review and clearly list all scheduled hearings with dates, times, and locations. The notices will include information on how to access documents online and list locations where hard copies will be available.

Notices will be sent to an e-mail distribution list maintained by the Department of Community Revitalization. Members of the public may be added to this distribution list by contacting the Community Development Division at 804-501-7640 or via email at revitalization@henrico.us. Although the County will prioritize the use of email to distribute the public notices to residents, it will continue to send hard copies via U.S. Postal Service to residents with no email access, upon request.

The County will consider comments and views expressed by residents, public agencies, and other interested parties either in writing or orally at public meetings or other events. In each Five-Year

Consolidated Plan, Annual Action Plan, CAPER, or substantial amendment submitted to the U.S. Department of Housing and Urban Development (HUD), the County will provide as an attachment a summary of all comments received either orally or in writing during the applicable 30-day or 15-day public review period, the County's subsequent action, and the reasons for non-action, if none was taken. This information will also be made available to the public as part of the final document.

NOTICE OF HEARINGS – MINOR AMENDMENTS

Minor amendments to the Consolidated Plan or Annual Action Plan require no public notifications, public hearings, and public body approvals as specified in this CPP.

DISPLACEMENT POLICY

Projects and activities funded with CDBG, HOME, or ESG funds will be planned in order to prevent displacement of low- or moderate-income residents. In the event displacement occurs, the County will notify affected persons and provide assistance consistent with the provisions of the Federal Uniform Relocation Act and all other applicable governmental regulations.

AVAILABILITY OF AND ACCESS TO RECORDS

Information on the County's Consolidated Plans, including records or documents covering the previous Consolidated Plans, the current Consolidated Plan, Annual Action Plans, and CAPERs will be posted on the Department of Community Revitalization website at henrico.us/revit, and will be made available for citizen review during normal working hours at the Department of Community Revitalization, 4905 Dickens Rd, Suite 200, Henrico VA 23230 (as of 6/1/2020), and upon written or oral request addressed to the Community Development Division at 804-501-7640 or revitalization@henrico.us. Documents prior to 2011 are not available online. Contact the Department of Community Revitalization to determine availability. If the County is unable to provide immediate access to the documents requested, the County will make every effort to provide the documents and reports within ten (10) days from the receipt of the request.

TECHNICAL ASSISTANCE

The County will, to the extent practicable, respond to requests for technical assistance by groups representing persons of low- and moderate-income developing funding proposals for any program covered by the Consolidated Plan in accordance with grant procedures. This may include, but is not limited to, providing information regarding how to fill out applications, other potential funding sources, and referrals to appropriate agencies within and outside the County. "Technical assistance," as used here, does not include the provision of funds to groups requesting such assistance. Assistance will also be provided to interested individuals and citizens' groups who need further explanation on the background and intent of the Housing and Community Development Act of 1974, Title II of the Cranston-Gonzalez National Affordable Housing Act, the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), other legislation governing HUD programs, interpretation of specific HUD regulations, and project eligibility criteria for federal grants.

COMMENTS/COMPLAINTS

Comments or complaints from residents, public agencies, and other interested parties regarding the

Consolidated Plan or related amendments and performance reports may be submitted in writing to the Henrico County Department of Community Revitalization, PO Box 90775, Henrico, VA 23273-0775 or via email at revitalization@henrico.us.

Written comments or complaints will be referred to appropriate County staff for consideration and response. The County will provide substantive, written responses to all comments or complaints within fifteen (15) business days of receipt.

Form SF 424 and Non-State Grantee Certifications

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision	* If Revision, select appropriate letter(s): B: Decrease Award * Other (Specify):
---	---	---

* 3. Date Received:	4. Applicant Identifier:
----------------------------	---------------------------------

5a. Federal Entity Identifier: 54-6001344	5b. Federal Award Identifier:
---	--------------------------------------

State Use Only:

6. Date Received by State:	7. State Application Identifier:
-----------------------------------	---

8. APPLICANT INFORMATION:

* a. Legal Name: County of Henrico	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001344	* c. Organizational DUNS: 0747355150000

d. Address:

* Street1:	4301 E. Parham Road
Street2:	
* City:	Henrico
County/Parish:	
* State:	VA: Virginia
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	23273-0775

e. Organizational Unit:

Department Name: Community Revitalization	Division Name: Community Development
---	--

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr.	* First Name: David
Middle Name:	
* Last Name: Sacks	
Suffix:	
Title: Community Development Manager	
Organizational Affiliation: Local Government	
* Telephone Number: (804) 501-7611	Fax Number: (804) 501-7630
* Email: sac01@henrico.us	

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant Program/Entitlement Grants

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant (CDBG)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,729,695.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="36,371.00"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,766,066.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

- Yes
- No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

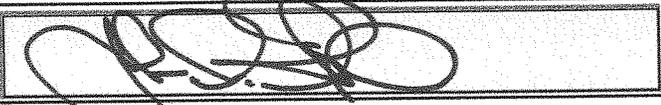
Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424								
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application			* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision			* If Revision, select appropriate letter(s): B: Decrease Award * Other (Specify):		
* 3. Date Received:			4. Applicant Identifier:					
5a. Federal Entity Identifier: 54-6001344			5b. Federal Award Identifier:					
State Use Only:								
6. Date Received by State:			7. State Application Identifier:					
8. APPLICANT INFORMATION:								
* a. Legal Name: County of Henrico								
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001344			* c. Organizational DUNS: 0747355150000					
d. Address:								
* Street1: 4301 E. Parham Road								
Street2:								
* City: Henrico								
County/Parish:								
* State: VA: Virginia								
Province:								
* Country: USA: UNITED STATES								
* Zip / Postal Code: 23273-0775								
e. Organizational Unit:								
Department Name: Community Revitalization			Division Name: Community Development					
f. Name and contact information of person to be contacted on matters involving this application:								
Prefix: Mr.		* First Name: David						
Middle Name:								
* Last Name: Sacks								
Suffix:								
Title: Community Development Manager								
Organizational Affiliation: Local Government								
* Telephone Number: (804) 501-7611			Fax Number: (804) 501-7630					
* Email: sac01@henrico.us								

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnerships Program/Entitlement Grants

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

HOME Investment Partnerships (HOME)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="919,411.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="61,983.00"/>
* f. Program Income	<input type="text" value="54,863.00"/>
* g. TOTAL	<input type="text" value="1,036,257.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
 Application
 Changed/Corrected Application

*** 2. Type of Application:**

- New
 Continuation
 Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

4. Applicant Identifier:

5a. Federal Entity Identifier:

54-6001344

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

County of Henrico

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

54-6001344

*** c. Organizational DUNS:**

0747355150000

d. Address:

*** Street1:**

4301 E. Parham Road

Street2:

*** City:**

Henrico

County/Parish:

*** State:**

VA: Virginia

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

23273-0775

e. Organizational Unit:

Department Name:

Community Revitalization

Division Name:

Community Development

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

*** First Name:**

David

Middle Name:

*** Last Name:**

Sacks

Suffix:

Title:

Community Development Manager

Organizational Affiliation:

Local Government

*** Telephone Number:**

(804) 501-7611

Fax Number:

(804) 501-7630

*** Email:**

sac01@henrico.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grants/Entitlement Grants

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Emergency Solutions Grant (ESG)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="147,484.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="147,484.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

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- No

If "Yes", provide explanation and attach

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Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

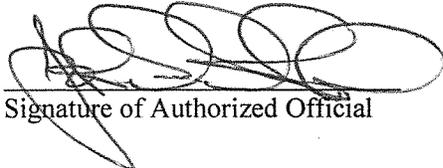
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official


Date

County Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2020-2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

8/17/2020
Date

County Manager
Title

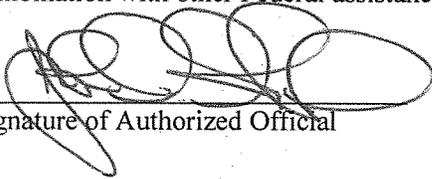
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

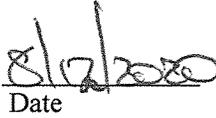
Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official



Date

County Manager
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

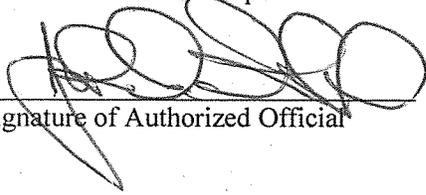
Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official



Date

County Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	County Manager 
APPLICANT ORGANIZATION	DATE SUBMITTED
County of Henrico, VA	